



Wheaton Park District

Wheaton Park District Board of Commissioners Meeting Minutes

Wednesday February 16, 2022 5:00 p.m.

City of Wheaton Council Chambers 303 W. Wesley Street Wheaton, Illinois

CALL TO ORDER –President Frey called the meeting to order at 5:00 p.m. Barrett, Kelly, Mee, Morrill, Pecharich and Vires were present.

PRESENTATIONS

Dan Leahy Executive Director of Western DuPage Special Recreation Association

Dan Leahy gave a recap of his first eight months as Executive Director of WDSRA. He talked about meeting and exceeding his 30, 60 and 90-day goals. Leahy spoke about WDSRA and his personal involvement with the Wheaton Park District. The Rec n' Roll Adult Day Program at the Central Athletic Complex was opened in 2018 and has been very successful. Leahy became a Play For All Foundation board member recently. He is excited about this opportunity since the mission of the Play For All Foundation is in alignment with WDSRA's. He reviewed how WDSRA handled their virtual programming in 2020 & 2021, where many of their participants excelled. Virtual programming earned approximately \$60,000 during the pandemic and Leahy anticipates earning \$20-\$30,000 in the future.

Andrew Paine, Tressler, LLC

Andrew Paine, legal counsel for the Wheaton Park District provided an update on the indoor mask mandate related to the recent Temporary Restraining Order issued that impacted certain school districts. He stated that it is the responsibility of the district to comply with all existing COVID-19 mitigation mandates via Executive Order, including the indoor mask mandate. Any individuals who refuse to wear a mask while inside Park District facilities in violation of the current indoor mask mandate will not be allowed to participate in the program in question and will be denied access. He stated that there is an exception to the indoor mask mandate for those individuals who cannot medically tolerate a mask.

The Wheaton Park District is an Illinois park district and unit of local government organized under and operating pursuant to the Illinois Park District Code (70 ILCS 1205/1-1 *et seq.*). As such, Section 22-12 of the School Code has no relevance or application to the Park District or its property, programs and activities.

He stated that Governor Pritzker announced earlier this month that masks will no longer be required in most indoor public places beginning February 28, 2022. While we do not know if there will be any exceptions or carve outs that will affect Park District facilities or programs, it appears, at least for now, that there is a good likelihood that masks will no longer be required indoors in most settings in just over a weeks' time.

COMMUNITY INPUT

None

CONSENT AGENDA

- A. Approval of the Disbursements totaling \$503,468.74 for the period beginning January 12, 2022 and ending February 8, 2022
- B. Approval of the Disbursements totaling \$412,706.15 for the period beginning January 12, 2022 and ending February 8, 2022
- C. Approval of the Regular Meeting Minutes for January 19, 2022
- D. Approval of the Closed Session Minutes for January 19, 2022

Commissioner Mee moved to approve the consent agenda as presented. Seconded by Commissioner Morrill.

Motion passed by roll call vote.

Ayes: Barrett, Kelly, Mee, Morrill, Pecharich, Vires, Frey

Nays: None

Abstain: None

Absent: None

UNFINISHED BUSINESS

None

NEW BUSINESS

1. Personnel Policy Manual – Motion to Approve the Amended Personnel Policy Manual Dated February 2022

Commissioner Mee moved to approve the Amended Personnel Policy Manual Dated February 2022. Seconded by Commissioner Vires. President Frey stated that Human Resource Manager Jay did a good job on the manual.

Motion passed by roll call vote.

Ayes: Barrett, Kelly, Mee, Morrill, Pecharich, Vires, Frey

Nays: None

Abstain: None

Absent: None

2. Information Technology – Motion to Approve a Contract with Peerless Network Formerly Call One for Secondary Internet Services for the Community Center at a cost of \$654.00 per Month for a Three-Year Term Beginning January 14, 2022

Commissioner Vires moved to approve a contract with Peerless Network Formerly Call One for Secondary Internet Services for the Community Center at a cost of \$654.00 per Month for a Three-Year Term Beginning January 14, 2022. Seconded by Commissioner Pecharich. No discussion.

Motion passed by roll call vote.

Ayes: Barrett, Kelly, Mee, Morrill, Pecharich, Vires, Frey

Nays: None

Abstain: None

Absent: None

3. Information Technology – Motion to Approve a Contract with Inteligent for VOIP Phone Services for 150 Users at a cost of \$1,886 per Month (before taxes and fees) for a Three-Year Term Beginning May 1, 2022

Commissioner Vires moved to approve a contract with Inteligent for VOIP Phone Services for 150 Users at a cost of \$1,886 per Month (before taxes and fees) for a Three-Year Term Beginning May 1, 2022. Seconded by Commissioner Barrett. No discussion.

Motion passed by roll call vote.

Ayes: Barrett, Kelly, Mee, Morrill, Pecharich, Vires, Frey

Nays: None

Abstain: None

Absent: None

4. Training and Performance Consulting – Motion to Approve an Agreement with the Corporate Learning Institute for Training and Performance Consulting Services at a cost of \$20,000 for Fiscal Year 2022

Commissioner Morrill moved to approve an agreement with the Corporate Learning Institute for Training and Performance Consulting Services at a cost of \$20,000 for Fiscal Year 2022. Seconded by Commissioner Mee. Commissioner Morrill asked for periotic updates on the progress on this.

Motion passed by roll call vote.

Ayes: Barrett, Kelly, Mee, Morrill, Pecharich, Vires, Frey

Nays: None

Abstain: None

Absent: None

5. Memorial Park – Motion to Approve the Sale of Beer and Wine During Special Events and Concerts Held at Memorial Park for Fiscal Year 2022 Including the Cream of Wheaton, Summer Concert Series, Brewfest and Northwestern Hospital Park Rental

Commissioner Vires moved to approve the Sale of Beer and Wine During Special Events and Concerts Held at Memorial Park for Fiscal Year 2022 Including the Cream of Wheaton, Summer Concert Series, Brewfest and Northwestern Hospital Park Rental. Seconded Commissioner Pecharich. No discussion.

Motion passed by roll call vote.

Ayes: Barrett, Kelly, Mee, Morrill, Pecharich, Vires, Frey

Nays: None

Abstain: None

Absent: None

6. Community Center Parking Lot Reconstruction Project – Motion to Approve a Proposal for Services at a cost of \$12,900 from Wight Engineering for a Limited Topographical and Utility Survey

Commissioner Pecharich moved to approve a Proposal for Services at a cost of \$12,900 from Wight Engineering for a Limited Topographical and Utility Survey. Seconded by Vires. No discussion. Motion passed by voice vote.

7. Equipment Purchase for Athletic Department – Motion to Approve the Purchase of 8 Sets of Soccer Goals at a cost of \$13,625.34 from Anthem Sports LLC

Commissioner Mee moved to approve the Purchase of 8 Sets of Soccer Goals at a cost of \$13,625.34 from Anthem Sports LLC. Seconded by Commissioner Barrett. Motion passed by voice vote.

8. Equipment Purchase for Parks Department – Motion to Approve the Purchase of a Brite Striper 7000 at a cost of \$15,867.50 from Pioneer Athletics

Commissioner Morrill moved to approve the Purchase of a Brite Striper 7000 at a cost of \$15,867.50 from Pioneer Athletics. Seconded by Commissioner Pecharich. No discussion. Motion passed by voice vote.

9. Equipment Purchase for Parks Department – Motion to Approve the Purchase of an ABI Force Infield Groomer with Accessories at a cost of \$28,548.46 from Traqnology North America.

Commissioner Mee moved to approve the Purchase of an ABI Force Infield Groomer with Accessories at a cost of \$28,548.46 from Traqnology North America. Seconded by Commissioner Barrett. No discussion.

Motion passed by roll call vote.

Ayes: Barrett, Kelly, Mee, Morrill, Pecharich, Vires, Frey

Nays: None

Abstain: None

Absent: None

10. Equipment Purchase for Parks Department and Arrowhead Golf Club – Motion to Approve the Purchase of a Steel Green SG52 Chemical Sprayer at a cost of \$15,860 from Advanced Turf Solutions

Commissioner Pecharich moved to approve the purchase of a Steel Green SG52 Chemical Sprayer at a cost of \$15,860 from Advanced Turf Solutions. Seconded by Commissioner Morrill. No discussion. Motion passed by voice vote.

11. Native Area Management Services for Various Parks – Motion to Accept the Bid for Native Landscape Maintenance Services for \$93,890 from Bedrock Earthscapes.

Commissioner Vires moved to accept the Bid for Native Landscape Maintenance Services for \$93,890 from Bedrock Earthscapes. Seconded by Commissioner Pecharich. Commissioner Morrill asked if this was a three-year contract. Executive Director Benard stated it was.

Motion passed by roll call vote.

Ayes: Barrett, Kelly, Mee, Morrill, Pecharich, Vires, Frey

Nays: None

Abstain: None

Absent: None

12. Rice Pool Concession Deck Seating – Motion to Reject Bids Received on January 21, 2022

Commissioner Mee moved to reject bids received on January 21, 2022. Seconded by Commissioner Barrett. Commissioner Mee asked why the bids were being rejected. Executive Director Benard stated the bids came in above budget since this was something we planned for before the pandemic. Prices have gone up since we priced these items a few years ago, so we had to figure out a more cost-efficient way to buy these items separately. Motion passed by voice vote.

13. Rice Pool Concession Deck Seating – Motion to Approve the Purchase of 30 Picnic Tables at a cost of \$22,580.22 from Barco Products.

Commissioner Barrett moved to approve the Purchase of 30 Picnic Tables at a cost of \$22,580.22 from Barco Products. Seconded by Commissioner Mee. No discussion. Motion passed by voice vote.

14. Arrowhead Golf Club Shoreline Stabilization Project West #4 & #8 – Motion to Accept the Base Bid for Shoreline Stabilization at Arrowhead Golf Club for \$96,415 Plus a 10% Contingency from V3 Construction Group

Commissioner Kelly moved to accept the Base Bid for Shoreline Stabilization at Arrowhead Golf Club for \$96,415 Plus a 10% Contingency from V3 Construction Group. Seconded by Commissioner Vires. No discussion.

Motion passed by roll call vote.

Ayes: Barrett, Kelly, Mee, Morrill, Pecharich, Vires, Frey

Nays: None

Abstain: None

Absent: None

15. Arrowhead Maintenance Facility Roof Coating System – Motion to Accept the Base Bid an Alternate Bid for the Arrowhead Golf Club Maintenance Facility Roof Rehabilitation Project for \$126,425 Plus a 10% Contingency from Anthony Roofing

Commissioner Vires moved to accept the Base Bid an Alternate Bid for the Arrowhead Golf Club Maintenance Facility Roof Rehabilitation Project for \$126,425 Plus a 10% Contingency from Anthony Roofing. Seconded by Commissioner Kelly. No discussion.

Motion passed by roll call vote.

Ayes: Barrett, Kelly, Mee, Morrill, Pecharich, Vires, Frey

Nays: None

Abstain: None

Absent: None

16. Central Athletic Complex Cleaning Services – Motion to Terminate a Contract with Crystal Maintenance Plus Corporation Effective March 1, 2022

Commissioner Mee moved to approve terminating a Contract with Crystal Maintenance Plus Corporation Effective March 1, 2022. Seconded by Commissioner Barrett. Commissioner Morrill stated that we are not dissatisfied with Crystal Maintenance, we are just going to do it internally since we are adequately staffed in that area now. Benard stated that was correct. Motion passed by voice vote.

17. Cosley Zoo Taylor Barn, Kiebler Barn and Aviary Building Siding Projects – Motion to Accept Base Bid #1 and #2 for the Aviary and Kiebler Barn Projects at Cosley Zoo for \$76,300 Plus a 10% Contingency from Red Feather Group

Commissioner Pecharich moved to accept Base Bid #1 and #2 for the Aviary and Kiebler Barn Projects at Cosley Zoo for \$76,300 Plus a 10% Contingency from Red Feather Group. Seconded by Commissioner Barrett. No discussion.

Motion passed by roll call vote.

Ayes: Barrett, Kelly, Mee, Morrill, Pecharich, Vires, Frey

Nays: None

Abstain: None

Absent: None

18. City of Wheaton Requests for Temporary and Permanent Easements along Gary Avenue – Motion to Approve Retaining Day and Robert PC for Drafting and Review of Gary Avenue Right of Way Easements

Commissioner Vires moved to approve retaining Day and Robert PC for Drafting and Review of Gary Avenue Right of Way Easements. Seconded by Commissioner Morrill. No discussion. Motion passed by voice vote.

REPORTS FROM STAFF

Parks Plus Fitness Center – 2021 Annual Report

Commissioner Mee thanked Parks Plus Fitness Center Manager Artis for running a great fitness center. He thought the Executive Summary of her annual report was well done.

Commissioner Morrill was impressed with the 90% membership retention rate. He also liked that we are doing strength and conditioning with 100 athletes from the soccer groups. He thought it was a great idea and that maybe our other sports athletes would be interested in it too.

Commissioner Vires noticed that we were down Personal Trainers. Artis stated that she hired two more already and will be looking at hiring more throughout the year.

Staff Reports

Commissioner Mee was pleased to see the Rams Football and Cheerleading participants that were coming back. He was also pleased to see people coming back to volleyball, and Parks Plus Fitness Center. Mee asked Director of Special Facilities Bendy about the ten positions open at Cosley Zoo. Bendy stated it was mostly seasonal and volunteer positions.

Commissioner Morrill asked Director of Athletics and Facilities Novak if the issue of overly competitive coaches for Rams Football has been addressed. Novak stated it was. Morrill also asked Novak if people are complaining about having to sign up to ice skate. Novak stated they weren't because we have the capability to sign them up at the site if they don't make a reservation ahead of time. Morrill asked what the \$6,000 was from Event Brite. Novak said that this was the amount of money that we made in Non-Resident Fees for skating.

Commissioner Morrill asked Director of Parks & Planning Sperl about the work on the attic at Rathje. Sperl stated that the Prairie Path Board has agreed to move their items into the attic to make room in what has been known as the Members Room for the park district to use.

Commissioner Morrill asked about the requests that AZA has for the pig exhibit. Director of Special Facilities Bendy stated that although we achieved accreditation this year, AZA wanted us to investigate the pig exhibit before the next accreditation cycle. Bendy stated that staff will submit a report to AZA on what we are going to do to bring it up to their standards and they will report back to us if it's acceptable.

ADJOURNMENT

At 5:46 p.m., Commissioner Mee moved to adjourn the meeting. Commissioner Barrett seconded. Motion passed by voice vote.

