



Wheaton Park District

**Wheaton Park District Board of Commissioners Meeting
Wednesday February 17, 2016 7:00 p.m.
City of Wheaton Council Chambers
303 W. Wesley Street Wheaton, Illinois**

CALL TO ORDER – President Hodgkinson called the meeting to order at 7:00 p.m. Commissioners Frey, Kelly, Mee, Morrill Vires and were present.

Commissioner Schobel was absent.

PRESENTATIONS

Association of Zoos & Aquariums Executive Director, Kris Vehrs – Presentation of the AZA Accreditation Plaque for the Cosley Zoo

Kris Vehrs stated that this was the fourth time the zoo was accredited. She stated that there are 230 accredited zoos and aquariums worldwide, 215 of them are in the USA. These agencies are held to the highest standards for zoos and aquariums. She said that the Cosley Zoo's Blandings Turtles project was a great conservation effort and a major milestone for the zoo. She stressed how important it was that zoos evolve and change. There are 2,800 licensed exhibitors in the USA and only 215 of them are accredited. The Association not only looks at the care of the animals but financial stability, staffing (training) and appropriate guest services. She congratulated the Wheaton Park District Staff and Board for a job well done. Commissioner Mee stated it was a significant accomplishment for the zoo staff and Cosley Foundation board. President Hodgkinson stated that she was extremely proud of the zoo and congratulated the staff.

COMMUNITY INPUT

None

CONSENT AGENDA

- A. Approval of the Disbursements totaling \$842,683.00 for the period beginning January 13, 2016 and ending February 9, 2016.
- B. Approval of Board Meeting Minutes from January 20, 2016
- C. Approval of Closed Session Minutes from January 20, 2016
- D. Approval of Finance Sub Committee Meeting Minutes from February 3, 2016
- E. Approval of Buildings and Grounds Sub Committee Meeting Minutes from February 3, 2016

Commissioner Mee moved to approve the Consent Agenda as presented. Commissioner Morrill seconded. Motion passed by roll call vote.

Motion passed by roll call vote.

Ayes: Vires, Morrill, Mee, Frey, Kelly, Hodgkinson

Nays: None

Absent: Schobel

UNFINISHED BUSINESS

- A. Recommendation to Purchase ANPI VIP Phones and Engage ANPI for Related Ongoing Services
 - a. One Time Cost of \$20,289.91 for Equipment
 - b. One Time Shipping Cost of \$685.71
 - c. Monthly Service Cost of \$2,791.07 for 36 months or \$100,478.52 for the 3 year Agreement

Commissioner Kelly moved to approve Purchasing ANPI VIP Phones and Engage ANPI for Related Ongoing Services

- a. One Time Cost of \$20,289.91 for Equipment
- b. One Time Shipping Cost of \$685.71
- c. Monthly Service Cost of \$2,791.07 for 36 months or \$100,478.52 for the 3 year Agreement. Seconded by Commissioner Vires.

No discussion.

Motion passed by roll call vote.

Ayes: Vires, Morrill, Mee, Frey, Kelly, Hodgkinson

Nays: None

Absent: Schobel

- B. Recommendation to Engage PMA for Investment Services at Fees Calculated at an Annualized Basis Based on the Type of Investment Executed on Behalf of the Park District and are Not To Exceed:
 - a. US Treasury, Agency & Municipal Securities 5 basis points
 - b. FDIC Insured Certificates of Deposit 15 basis points
 - c. Collateralized Certificates of Deposit 20 basis points

Commissioner Vires moved to approve Engaging PMA for Investment Services at Fees Calculated at an Annualized Basis Based on the Type of Investment Executed on Behalf of the Park District and are Not to Exceed:

- a. US Treasury, Agency & Municipal Securities 5 basis points
- b. FDIC Insured Certificates of Deposit 15 basis points
- c. Collateralized Certificates of Deposit 20 basis points

Seconded by Commissioner Frey.

No discussion. Commissioner Kelly stated he would abstain from voting since he wasn't at the subcommittee meeting that this was discussed at.

Motion passed by roll call vote.

Ayes: Vires, Morrill, Mee, Frey, Hodgkinson

Nays: None

Abstain: Kelly

Absent: Schobel

C. Recommendation to Name the Memorial Park Leisure Center the “Mary Lubko Center”

Commissioner Morrill moved to approve naming the Memorial Park Leisure Center the Mary Lubko Center. Seconded by Commissioner Mee. Motion passed by voice vote.

President Hodgkinson stated that will be a dedication when the weather gets nicer. Hodgkinson stated what a wonderful lady Mary Lubko what an asset she was to the Wheaton Park District and the community as a whole.

NEW BUSINESS

A. Recommendation to Engage Integrity Fitness for a Fitness Equipment Maintenance Agreement for the Parks Plus Fitness Center at cost of \$945 per month for 36 months or \$34,020 for the 3 year Agreement

Commissioner Kelly moved to approve Engaging Integrity Fitness for a Fitness Equipment Maintenance Agreement for the Parks Plus Fitness Center at cost of \$945 per month for 36 months or \$34,020 for the 3 year Agreement. Seconded by Commissioner Morrill.

Executive Director Benard stated that staff is very happy with Integrity. Staff took the board’s advice last year and asked if we would get a discount for a longer contract, which Integrity agreed to.

Motion passed by roll call vote.

Ayes: Vires, Morrill, Mee, Frey, Kelly, Hodgkinson

Nays: None

Absent: Schobel

B. Recommendation to Engage AMZO Zip Mailing Services INC for the Delivery of the Following Program Guides at a cost not to Exceed \$46,500

- a. 2016 Camps and Pools Guides
- b. 2016 Summer Guides
- c. 2016 Fall Guides

Commissioner Mee moved to approve engaging AMZO Zip Mailing Services INC for the Delivery of the Following Program Guides at a cost not to exceed \$46,500

- a. 2016 Camps and Pools Guides
- b. 2016 Summer Guides
- c. 2016 Fall Guides

Seconded by Commissioner Kelly. No discussion.

Motion passed by roll call vote.

Ayes: Vires, Morrill, Mee, Frey, Kelly, Hodgkinson

Nays: None

Absent: Schobel

- C. Recommendation to Accept the Base Bid and Alternates #3 and #5 From Kiefer Flooring for the Central Athletic Complex Gymnasium Floor and Bleacher Project in the Amount of \$335,805 and to Authorize the Buildings and Grounds Subcommittee to Approve up to a \$10,000 Contingency Amount for Unforeseen Additional Repairs

Commissioner Kelly moved to approve the Base Bid and Alternates #3 and #5 From Kiefer Flooring for the Central Athletic Complex Gymnasium Floor and Bleacher Project in the Amount of \$335,805 and to authorize the Buildings and Grounds Subcommittee to Approve up to a \$10,000 Contingency Amount for Unforeseen Additional Repairs. Seconded by Commissioner Frey.

No discussion.

Motion passed by roll call vote.

Ayes: Vires, Morrill, Mee, Frey, Kelly, Hodgkinson

Nays: None

Absent: Schobel

REPORTS FROM STAFF

Executive Director Benard stated that he and the staff from U of I are finalizing the survey for the 2000 randomly selected residents. The board will approve the instrument that will be sent out. The survey will be mailed out in about three weeks.

Benard stated that TIF 1 is concluded. The park district will see increased revenue in 2017 as a result. He stated that this is not a tax increase, that the residents were already being taxed on the full EAV in TIF 1; the park district was just not receiving it. Benard will attend the TIF Advisory meeting at the city tomorrow and will report back to the board.

Commissioner Vires congratulated Director of Recreation Cleary on the increase in participation numbers.

Commissioner Morrill congratulated staff on all three annual reports that were presented at this meeting. They were all well done reports.

Commissioner Mee congratulated staff on their annual reports. The graphics were well done and he learned a lot about their facilities in these reports.

Commissioner Kelly congratulated staff on their annual reports. He stated there is always a lot of good information and he learns a lot about our programs in these reports.

Commissioner Frey stated he likes the green numbers better than the red. He congratulated staff as well.

President Hodgkinson stated that she was amazed at the Varied Interest report. She enjoyed all three reports.

Executive Director Benard stated that all annual reports can be found on our website after the board reviews them throughout the year.

Benard stated that Casino Night is March 12th benefitting the Dupage County Historical Museum. He hoped to see everyone there.

ADJOURNMENT

At 7:30 p.m., Commissioner Mee moved to adjourn the meeting. Commissioner Morrill seconded. Motion passed by voice vote.