



Wheaton Park District

Wheaton Park District Board of Commissioners Meeting Minutes

Wednesday February 21, 2024 5:00 p.m.

City of Wheaton Council Chambers 303 W. Wesley Street Wheaton, Illinois

CALL TO ORDER –President Frey called the meeting to order at 5:00 p.m. Barrett, Frey, Kelly, Mee, Pecharich, and Vires were present.

PRESENTATIONS

COMMUNITY INPUT

None

CONSENT AGENDA

- A. Approval of the Disbursements totaling \$692,115.22 for the period beginning January 10, 2024, and ending, February 13, 2024
- B. Approval of the Disbursements totaling \$383,659.78 for the period beginning January 10, 2024, and ending, February 13, 2024
- C. Approval of Subcommittee Meeting Minutes January 10, 2024 & January 27, 2024
- D. Approval of Board Meeting Minutes January 17, 2024
- E. Approval of Post Issuance Compliance Report for General Obligation Limited Park Bonds Series 2023

Commissioner Mee moved to approve the consent agenda as presented. Seconded by Commissioner Frey. No discussion

Motion passed by roll call vote.

Ayes: Barrett, Frey, Mee, Pecharich, Vires, Kelly

Nays: None

Abstain: None

Absent: None

UNFINISHED BUSINESS

None

NEW BUSINESS

1. **Resolution 2024-02**

Commissioner Frey moved to Adopt Resolution 2024-02 Rescinding the June 21, 2017, Approval of the Master Planning Document for Cosley Zoo Commissioned by the Cosley Foundation and Completed by Torre Design Consortium Ltd and Shultz and Williams. Seconded by Commissioner Pecharich

Executive Director Benard read Resolution 2024-02 in its entirety to those present. There was no discussion.

Motion passed by roll call vote.

Ayes: Barrett, Frey, Mee, Pecharich, Vires, Kelly

Nays: None

Abstain: None

Absent: None

2. **Ordinance 2024-03**

Commissioner Mee moved to adopt Ordinance 2024-03 Approving the Disposal and Sale of Personal Property Owned by the Wheaton Park District. Seconded by Commissioner Barrett. No discussion.

Motion passed by roll call vote.

Ayes: Barrett, Frey, Mee, Pecharich, Vires, Kelly

Nays: None

Abstain: None

Absent: None

3. **Information Technology Security**

Commissioner Frey moved to approve an Information Security Incident Response Plan for the Wheaton Park District. Seconded by Commissioner Barrett.

Executive Director Benard stated that this is a best practice to have this plan in place in the event of a cyber security incident. The plan outlines the procedure on how such an incident would be managed and outlines communication protocols.

Motion passed by roll call vote.

Ayes: Barrett, Frey, Mee, Pecharich, Vires, Kelly

Nays: None

Abstain: None

Absent: None

4. Wheaton Park District Program and Event Apparel

Commissioner Pecharich moved to approve the following Bids for the 2024 Program and Event Apparel

- Run for the Animals, Reindeer Run & Special Events - Marathon Sportswear - \$28,962.05
- Camps, Athletics, Aquatics, Lincoln Marsh, Parks, Cosley Zoo, Memorial Park, Brew Fest - SBI Custom Apparel - \$21,355.32
- Cream of Wheaton - Blue Sky Marketing - \$1,703.15.

Seconded by Commissioner Vires

President Kelly stated that this cost is covered by program fees, entrance fees or sponsorships.

Motion passed by roll call vote.

Ayes: Barrett, Frey, Mee, Pecharich, Vires, Kelly

Nays: None

Abstain: None

Absent: None

5. Briarpatch Park Improvement Project

Commissioner Vires moved to approve the Base Bid from Chicagoland Paving Contractors Inc. for the Brairpatch Park Tennis Courts, Pickleball Courts and Fencing Project in the Amount of \$230,000 Plus a 10% Contingency of \$23,000. Seconded by Commissioner Frey. No discussion.

Motion passed by roll call vote.

Ayes: Barrett, Frey, Mee, Pecharich, Vires, Kelly

Nays: None

Abstain: None

Absent: None

6. Briarpatch Park Improvement Project

Commissioner Frey moved to approve the Base Bid from A. Jules Construction LLC for the Brairpatch Park Grading, Drainage and Site Work Project in the Amount of \$241,500 Plus a 10% Contingency of \$24,150. Seconded by Commissioner Pecharich. No discussion.

Motion passed by roll call vote.

Ayes: Barrett, Frey, Mee, Pecharich, Vires, Kelly

Nays: None

Abstain: None

Absent: None

7. Briarpatch Park Improvement Project

Commissioner Pecharich moved to approve the Quote from NuToys in the Amount of \$22,045 Through the Sourcewell Cooperative and the Quote from Kompan in the Amount of \$43,757 Through the OMNIA Cooperative for the Briarpatch Park Outdoor Fitness Equipment Project. Seconded by Commissioner Vires.

Benard stated that 50% of the costs for the Briarpatch projects are being paid for through a \$600,000 OSLAD Grant from the Illinois Department of Natural Resources. Kelly asked the Director of Parks & Planning Sperl if our crews are doing the installation. Sperl stated they are.

Motion passed by roll call vote.

Ayes: Barrett, Frey, Mee, Pecharich, Vires, Kelly

Nays: None

Abstain: None

Absent: None

8. Central Athletic Complex Kale Gym Floor Replacement Project

Commissioner Mee moved to approve the Base Bid from HDI Enterprises for the Central Athletic Complex Kale Gym Floor Replacement Project in the Amount of \$144,463.50 Plus a 10% Contingency of \$14,446. Seconded by Commissioner Frey.

President Kelly stated that we rejected the prior bids because of asbestos that was discovered. We reduced the scope of the project and when we rebid it, it saved us \$20,000. Commissioner Pecharich stated that the way this project is being managed with the asbestos is safe.

Motion passed by roll call vote.

Ayes: Barrett, Frey, Mee, Pecharich, Vires, Kelly

Nays: None

Abstain: None

Absent: None

9. Central Athletic Complex Sports Field #31 Lighting Project

Commissioner Frey moved to approve the Base Bid from Utility Dynamics Corporation for the Central Athletic Complex Sports Field #31 Lighting Project in the Amount of \$71,100 Plus a 10% Contingency of \$7,100. Seconded by Commissioner Vires.

President Kelly stated that this project could not be done when we originally renovated the ballfields at this location because we could not meet the city's ordinance on light spill with the light technology available at that time. With technology now available, we can light this field now and be within the city's ordinance.

Motion passed by roll call vote.

Ayes: Barrett, Frey, Mee, Pecharich, Vires

Nays: None

Abstain: Kelly

Absent: None

10. Central Athletic Complex Transformer Replacement Project

Commissioner Vires moved to approve the Bid from Excel Electric for the Central Athletic Complex Transformer Replacement Project in the Amount of \$41,900 Plus a 10% Contingency of \$4,190. Seconded by Commissioner Pecharich. No discussion.

Motion passed by roll call vote.

Ayes: Barrett, Frey, Mee, Pecharich, Vires

Nays: None

Abstain: Kelly

Absent: None

11. Rice Pool Access Improvement Project

Commissioner Vires moved to reject all Bids for the Rice Pool Access Improvement Project. Seconded by Commissioner Barrett.

President Kelly stated that both pool project bids came in over budget. The project scope was reduced and re-bid. The new bids are due at the end of this week.

President Kelly announced that a special meeting will be called for March 6 at 5pm at the DuPage County Historical Museum to review and possibly approve the new project bids.

Motion passed by voice vote.

12. Northside Pool Access Improvement Project

Commissioner Pecharich moved to reject all Bids for the Northside Pool Access Improvement Project. Seconded by Commissioner Frey.
Motion passed by voice vote.

13. Arrowhead Golf Club HVAC Roof Top Unit Replacement Project

Commissioner Pecharich moved to approve an Agreement for Professional Engineering Services with Berg Engineering Consultants Ltd. for the Arrowhead Golf Club HVAC Roof Top Units Replacement Project at a cost of \$40,000 Plus a 10% Contingency of \$4,000. Seconded by Commissioner Barrett.

President Kelly stated that they are going to complete the project in October and November because that is the time of year you do not typically need heat or air conditioning. He said that the project could last up to 2 weeks.

Motion passed by roll call vote.

Ayes: Barrett, Frey, Mee, Pecharich, Vires, Kelly

Nays: None

Abstain: None

Absent: None

14. Government Relations Services

Commissioner Mee moved to approve an Agreement with Government Navigation Group / Leinenweber Baroni Consulting for Legislative and Administrative Advocacy. Seconded by Commissioner Vires.

Commissioner Vires asked if they assisted with the \$600,000 OSLAD Grant we received. Benard stated they did.

Motion passed by roll call vote.

Ayes: Barrett, Frey, Mee, Pecharich, Vires, Kelly

Nays: None

Abstain: None

Absent: None

15. Executive Director Compensation

Commissioner Vires moved to approve a 5% increase to the Executive Director's Base Compensation. Seconded by Commissioner Barrett.

Commissioner Mee asked that the motion be amended to include that the increase be retroactive to January 1, 2024. Commissioners Vires and Barrett approved the amended motion.

Motion passed by roll call vote.

Ayes: Barrett, Frey, Mee, Vires, Kelly

Nays: Pecharich

Abstain: None

Absent: None

REPORTS FROM STAFF

Parks Plus Fitness Center Annual Report 2023

Parks Plus Fitness Center Manager Diserio reviewed the 2023 report and reported on increased membership sales since the renovated fitness center opened January 2. They will have an Open House on March 20th. Commissioner Mee stated that the membership fee restructuring seems to be working as Memberships continue to increase. He commended staff on a job well done with the remodel and day-to-day operations of the fitness center. President Kelly commended staff as well on the increases in membership.

Commissioner Mee thanked Director of Marketing Wilhelmi for her team's hard marketing for all the events and programs throughout the district, and for earning third place in the Agency Showcase at the IAPD/IPRA conference in January. He commended the zoo on the increase in donations.

Commissioner Pecharich enjoyed Iceapalooza and commended the staff on a great event.

CLOSED SESSION

At 5:34 p.m., Commissioner Mee moved to adjourn to closed session for the purpose of Pending, probable or imminent litigation, 5ILCS 120/ 2 (c) (11). Commissioner Frey seconded.

Motion passed by roll call vote.

Ayes: Barrett, Frey, Mee, Pecharich, Vires, Kelly

Nays: None

Abstain: None

Absent: None

A handwritten signature in black ink, appearing to be 'M. Mee', is written across the middle of the page.