



# Wheaton Park District

## Wheaton Park District Board of Commissioners Meeting Minutes

Wednesday March 15, 2023 5:00 p.m.

City of Wheaton Council Chambers 303 W. Wesley Street Wheaton, Illinois

**CALL TO ORDER** –Vice President Kelly called the meeting to order at 5:00 p.m. Barrett, Mee, Morrill, Pecharich, and Vires were present.

President Frey was absent.

### PRESENTATIONS

Director of Food and Beverage Sean Curry gave a presentation on Arrowhead's 2022 Annual Report. He acknowledged the leader of the AGC team, Director of Special Facilities Andy Bendy who successfully steered the Arrowhead ship through the dark covid waters into what is looking like a very bright future.

#### *Golf:*

2023 is looking to be a promising year for Arrowhead and they are very excited to see the golf season start. This Friday March 17, St. Patrick's Day they will open the golf course and driving range. They are taking registration for the Kickoff Classic on April 22<sup>nd</sup>. Arrowhead will have the CDGA (Chicago District Golf Association) that has contacted them to re-rate the course later this year. Staff are excited to see the spring merchandise come this year. The Ladies golf wear has expanded this year. Golf Course Superintendent Justin Kirtland and the grounds team are working hard to get the course back to pristine condition as the weather hopefully will warm up. Staff is replacing the water fountain on south 9 this year as well.

#### *Restaurant:*

There is a lot of excitement going on this week in the restaurant and bar with our St. Patrick's Day specials that are running all week. Lead Restaurant Manager Nathan Bates and his team are doing a great job preparing for the busy season to start up. A lot of effort is going into hiring and trying to make sure we have the right people in the right positions. We have a large event happening tomorrow with over 400 locals coming to celebrate March madness, St Patrick's day and the unofficial start to the Spring season. The new Spring menu rolls out coming March 27<sup>th</sup>. It will include several new items not seen before, including several new wines and spirits. The weekly specials will start at the beginning of May, and we are going to extend it from just the weekend to running Monday - Saturday except for Sundays. We have a new breakfast menu starting this season. We will have breakfast open from April 29<sup>th</sup> to October 1st. We offer breakfast on Saturday and Sunday. It is an expanded menu from the last couple years. Some items to include a variety of omelets, avocado toast and an all-American classic of bacon/sausage and eggs any style. The Mardi Gras menu was a big success this year as well. Our employees and guests really enjoyed the flavors that our kitchen had, for this fun and festive menu. Live music will begin again this year starting in April. There will be a series of cooking classes throughout the Spring and summer. The halfway house is set to open this Friday, weather permitting.

We have expanded our beverage selection for the golf course as well and changed the beverage menu to meet more of our golfers needs

*Sales, Catering, and Banquets:*

Senior Catering Manager Lauren Zomparelli and her team has done great job selling events, Planning events and working with the banquet team to execute the events. The murder mystery dinner sold out and was a huge success with hosting 193 guests. Our Easter reservations are open and filling up fast. We will have 2 seatings at 11am and 2 pm. This will be held in the Grand Ball room. Mother's Day will be held in the grand Ballroom this year and reservations will open up after Easter.

*Culinary:*

The culinary team has done a great job this year managing the increased cost across the board while creating dishes that the locals have really enjoyed. We are looking forward to seeing what they can create this year to impress our guests.

*Maintenance:*

Building Engineer Neil Dalcerro and his team do an amazing job, In Sean's 30 year career he has never met someone like Neil, He cares for Arrowhead more than any engineer he has ever met. He is a great mentor not only to his team, but Sean has learned a lot from him in the short time he has been here. Neil's team does such a great job from keeping the floors clean to moving hood systems to make it possible for the kitchen to get a new oven that will help us bring our cooking style to the next level. Assistant Building Engineer Tom Day and the rest of his team take such pride in everything they do that often try to live up to the standards that his team has. Sean commended Assistant to the Special Facilities Director Kim Prazak and Director of Special Facilities Andy Bendy who keep everyone on the right path forward. The countless number of hours that are put in to make sure that every detail is thought about and that we live and breathe excellence.

**COMMUNITY INPUT - None**

**CONSENT AGENDA**

- A. Approval of the Disbursements totaling \$769,412.63 for the period beginning February 8, 2023, and ending March 7, 2023
- B. Approval of the Disbursements totaling \$380,744.34 for the period beginning February 8, 2023, and ending March 7, 2023
- C. Approval of the Regular Meeting Minutes February 15, 2023
- D. Approval of the Closed Meeting Minutes February 15, 2023

Commissioner Pecharich moved to approve the consent agenda as presented. Seconded by Commissioner Mee.

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Motion passed by roll call vote.

Ayes: Barrett, Mee, Morrill, Pecharich, Vires, Kelly

Nays: None

Abstain: None

Absent: Frey

## **UNFINISHED BUSINESS - None**

### **NEW BUSINESS**

#### **1. Government Relations Services**

Commissioner Vires moved to approve of an agreement with Government Navigation Group / Leinenweber Baroni Consulting for Legislative and Administrative Advocacy at a Cost of \$48,000. Seconded by Commissioner Morrill.

Executive Director Benard stated that in the last 15 years we have exceeded \$8,000,000 in grant success.

Motion passed by roll call vote.

Ayes: Barrett, Mee, Morrill, Pecharich, Vires, Kelly

Nays: None

Abstain: None

Absent: Frey

#### **2. Financial Software Upgrades**

Commissioner Pecharich moved to approve of a Proposal and Professional Services Agreements from Springbrook and Affiliates for Cloud Migration at a Cost of \$36,470. Seconded by Commissioner Morrill. No discussion.

Motion passed by roll call vote.

Ayes: Barrett, Mee, Morrill, Pecharich, Vires, Kelly

Nays: None

Abstain: None

Absent: Frey

#### **3. Recreation and Athletic Department Contractual Program Services**

Commissioner Mee moved to approve of 2023 Athletic and Recreation Program Services Independent Contractor Agreements Resulting in Expenditures over \$19,999. Seconded by Commissioner Barrett. No discussion. Motion passed by voice vote.

#### **4. Resolution 2023-01**

Commissioner Morrill moved to approve the Terms and Authorizing the Execution of an Intergovernmental Agreement Between the County of DuPage and the Wheaton Park District for the DuPage County Historical Museum Repair Project. Seconded by Commissioner Vires. No discussion.

Motion passed by roll call vote.

Ayes: Barrett, Mee, Morrill, Pecharich, Vires, Kelly

Nays: None

Abstain: None

Absent: Frey

**5. Kelly Park Asphalt Replacement Project**

Commissioner Barrett moved to approve of the bid from Evans & Son Blacktop, Inc. for an amount of \$70,690.00 plus a contingency of 10% (\$7,069.00). Seconded by Commissioner Pecharich.

Commissioner Morrill asked if this would interfere with the children at Edison. Executive Director Benard said that we will communicate with the school district.

Motion passed by roll call vote.

Ayes: Barrett, Mee, Morrill, Pecharich, Vires, Kelly

Nays: None

Abstain: None

Absent: Frey

**6. Community Center / Rice Pool Filter Room Roof and Wall Repair Project**

Commissioner Mee moved to approve of the base bid and both alternates from Berglund for an amount of \$49,000 plus a contingency of 10% (\$4,900). Seconded by Commissioner Barrett. No discussion.

Motion passed by roll call vote.

Ayes: Barrett, Mee, Morrill, Pecharich, Vires, Kelly

Nays: None

Abstain: None

Absent: Frey

**7. Seven Gables Park Tennis Courts Resurfacing Project**

Commissioner Pecharich moved to approve of the bid from U.S. Tennis Court Construction Company for \$24,500.00 plus a contingency of 10% (\$2,450.00). Seconded by Commissioner Morrill. No discussion.

Motion passed by roll call vote.

Ayes: Barrett, Mee, Morrill, Pecharich, Vires, Kelly

Nays: None

Abstain: None

Absent: Frey

**8. Rice Pool Water Slide Resurfacing Project**

Commissioner Morrill moved to approve a contract with IPS Inc. in the amount of \$28,500 plus a contingency of 10% (\$2,850). Seconded by Commissioner Barrett. No discussion.

Motion passed by roll call vote.

Ayes: Barrett, Mee, Morrill, Pecharich, Vires, Kelly

Nays: None

Abstain: None

Absent: Frey

**9. Memorial Park Bandshell**

Commissioner Barrett moved to approve of the License Agreement with the City of Wheaton for Access and Use by the Wheaton Municipal Band. Seconded by Commissioner Morrill. No discussion.

Motion passed by roll call vote.

Ayes: Barrett, Mee, Morrill, Pecharich, Vires, Kelly

Nays: None

Abstain: None

Absent: Frey

**10. Replacement of Arrowhead Golf Club's Convection Oven**

Commissioner Mee moved to approve the purchase of a Combination Oven and Heat Holding Cabinet from March Equipment in the amount of \$27,900. Seconded by Commissioner Barrett.

Commissioner Mee asked Food & Beverage Director Curry why this oven is better than our current one. Curry said that this oven is used by higher end establishments. It has both dry heat and steam, you can set 100 recipes to it, and it has 12 different cooling methods. Mee asked if this would make some of our other equipment obsolete. Curry stated that we will be disposing of the one convection oven.

Motion passed by roll call vote.

Ayes: Barrett, Mee, Morrill, Pecharich, Vires, Kelly

Nays: None

Abstain: None

Absent: Frey

**REPORTS FROM STAFF**

- Executive Director Benard stated that the district is approaching its busiest string of months from April through September. All departments are busy recruiting and hiring seasonal staff with our employment numbers soon increasing by 500-600. The drama program is doing excellent with four sold out shows. Recreation Manager Chad Shingler has done a great job growing that program. The third season for our Summer Entertainment Series is approaching. The line up of the performances will be announced on April 1<sup>st</sup>.

Benard stated that we will be moving the April 6<sup>th</sup> Subcommittee meeting to April 12<sup>th</sup>, and it will be held in the Champions Room at Arrowhead Golf Club.

Commissioner Morrill thought that registration numbers were excellent. Morrill was impressed with the number of new hires at the pools. Aquatics & Safety Manager Yoshikawa is doing a good job if many employees want to come back.

Commissioner Mee asked how come the January Central Athletic Complex numbers increased. Athletics & Facilities Director Novak stated that we had indoor soccer there from 8:00 a.m. to 8:00 p.m. Baseball and Softball programs are utilizing the building a lot more now too. Mee recognized the three long term employees who will be retiring soon. Mike Devine, Deb Seymour and Don Shee.

**CLOSED SESSION**

At 5:30 p.m. Commissioner Mee moved to adjourn to closed session for the purpose of discussing the: Appointment, Employment, Compensation, Discipline, Performance, or Dismissal of Specific Employees, 5ILCS 120/2 (c) (1) and Purchase or Lease of Real Property, 5ILCS 120/2 (c) (5) Commissioner Vires seconded.

Motion passed by roll call vote.

Ayes: Barrett, Mee, Morrill Pecharich, Vires, Kelly,

Nays: None

Abstain: None

Absent: Frey

A handwritten signature in black ink, appearing to be 'MEE', is written below the text 'Absent: Frey'.