



Wheaton Park District

PUBLIC NOTICE

**Meeting - Wheaton Park District Board of Commissioners
Wednesday March 15, 2023, 5:00 p.m.
City of Wheaton Council Chambers 303 W. Wesley Street Wheaton, Illinois**

March 10, 2023

Public notice is hereby given that the Board of Park Commissioners of the Wheaton Park District, DuPage County, Illinois (the "Park Board") will hold a meeting at 5 pm on Wednesday March 15, 2023.

The meeting will take place at Wheaton City Hall, 303 W. Wesley, Wheaton, IL.

Please contact Michael J. Benard, Board Secretary, for further information.

mbenard@wheatonparks.org

Michael J. Benard
Secretary

The Agenda for the March 15, 2023, Meeting is as Follows:

Persons with disabilities requiring reasonable accommodation to participate in this meeting should contact the park district's ADA Compliance Officer, Michael Benard, at the park district's Administrative Office, 102 E. Wesley Street, Wheaton, IL Monday through Friday from 8:30 am until 4:30 pm at least 48 hours prior to the meeting. Requests for a qualified ASL interpreter require five (5) working days advance notice. Telephone number 630.510-4944; fax number 630.665.5880; email dsiciliano@wheatonparks.org



Wheaton Park District

Meeting of the Wheaton Park District Board of Commissioners

March 15, 2023, 5:00 pm

CALL TO ORDER

PRESENTATION

Arrowhead Golf Club

CONSENT AGENDA

Consent Agenda items are considered by the Park District to be routine and will be enacted in one motion. There will be no separate discussion on these items. If a member of the Park Board requests, a Consent Agenda item will be removed from the Consent Agenda and considered as an individual item at the end of old or new business.

- A. Approval of the Disbursements totaling \$769,412.63 for the period beginning February 8, 2023, and ending March 7, 2023
- B. Approval of the Disbursements totaling \$380,744.34 for the period beginning February 8, 2023, and ending March 7, 2023
- C. Approval of the Regular Meeting Minutes February 15, 2023
- D. Approval of the Closed Meeting Minutes February 15, 2023

UNFINISHED BUSINESS - None

NEW BUSINESS

- 1. **Government Relations Services** – Approval of Agreement with Government Navigation Group / Leinenweber Baroni Consulting for Legislative and Administrative Advocacy at a Cost of \$48,000
- 2. **Financial Software Upgrades** – Approval of Proposal and Professional Services Agreements from Springbrook and Affiliates for Cloud Migration at a Cost of \$36,470.

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Wheaton Park District

3. **Recreation and Athletic Department Contractual Program Services** – Approval of 2023 Athletic and Recreation Program Services Independent Contractor Agreements Resulting in Expenditures over \$19,999
4. **Resolution 2023-01** – Approval of the Terms and Authorizing the Execution of an Intergovernmental Agreement Between the County of DuPage and the Wheaton Park District for the DuPage County Historical Museum Repair Project
5. **Kelly Park Asphalt Replacement Project** – Approval of the bid from Evans & Son Blacktop, Inc. for an amount of \$70,690.00 plus a contingency of 10% (\$7,069.00).
6. **Community Center / Rice Pool Filter Room Roof and Wall Repair Project** – Approval of the base bid and both alternates from Berglund for an amount of \$49,000 plus a contingency of 10% (\$4,900).
7. **Seven Gables Park Tennis Courts Resurfacing Project** – Approval of the bid from U.S. Tennis Court Construction Company for \$24,500.00 plus a contingency of 10% (\$2,450.00).
8. **Rice Pool Water Slide Resurfacing Project** – Approval of a contract with IPS Inc. in the amount of \$28,500 plus a contingency of 10% (\$2,850).
9. **Memorial Park Bandshell** – Approval of License Agreement with the City of Wheaton for Access and Use by the Wheaton Municipal Band.
10. **Replacement of Arrowhead Golf Club's Convection Oven** – Approval to purchase the Combination Oven and Heat Holding Cabinet from March Equipment in the amount of \$27,900.

REPORTS FROM STAFF

- Executive Director
- Arrowhead Annual Report
- Monthly Department Reports – Finance, Special Facilities, Marketing, Development, Events, Recreation, Athletics, Parks and Planning

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Wheaton Park District

BOARD SUBCOMMITTEE REPORTS / DISCUSSION

CLOSED SESSION

- a. Appointment, employment, compensation, discipline, performance, or dismissal of specific employees, 5ILCS 120/2 (c) (1)
- b. Purchase or lease of real property, 5ILCS 120/2 (c) (5)
- c. Setting of price for sale or lease of property owned by the public body, 5ILCS 120/2 (c)(6)
- d. Pending, probable or imminent litigation, 5ILCS 120/ 2 (c) (11)
- e. Discussion of minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes, 5 ILCS 120/2(c) (21)

ADJOURNMENT

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Wheaton Park District

Wheaton Park District Board of Commissioners Meeting Minutes

Wednesday February 15, 2023 5:00 p.m.

City of Wheaton Council Chambers 303 W. Wesley Street Wheaton, Illinois

CALL TO ORDER –President Frey called the meeting to order at 5:00 p.m. Barrett, Frey, Kelly, Mee, Pecharich, and Vires were present. Commissioner Morrill arrived at 5:03 p.m.

PRESENTATIONS

Dan Leahy, Executive Director Western DuPage Special Recreation Association presented the board with their 2022 annual report.

WDSRA serves their member districts in much the same way as the Wheaton Park District. WDSRA has a Rec and Roll site at Central Athletic Complex, and they provide programming at various Wheaton Park District sites. Theater and drama are popular in the Wheaton community. Wheaton accounts for about twenty percent of total WDSRA program registrations.

Leahy stated that he enjoys serving on the Play for All Foundation Board. WDSRA assists with The Sensory Garden Play Days. They host the Charlie Long Golf Classic at Arrowhead which has been tremendously successful over many years.

Three Wheaton residents that serve on the WDSRA Foundation which is a very active support organization. They raise \$500,000 to \$600,000 dollars a year which supports program scholarships for families in need. Leahy thanked Executive Director Benard and Director of Recreation Beyer for participating in their strategic planning process. Both Benard and Beyer were generous with their time and their ideas.

WDSRA was named The Best of the Best of Special Recreation service providers in the western suburbs by a Media Outlet

COMMUNITY INPUT

None

CONSENT AGENDA

- A. Approval of the Disbursements totaling \$576,003.65 for the period beginning January 11, 2023, and ending February 7, 2023.
- B. Approval of the Disbursements totaling \$551,482.54 for the period beginning January 11, 2023, and ending February 7, 2023.
- C. Approval of the Regular Meeting Minutes for January 18, 2023
- D. Approval of the Subcommittee Minutes for February 8, 2023
- E. General Obligation Limited Tax Park Bonds Series 2022 - Post Issuance Compliance Report

Commissioner Mee moved to approve the consent agenda as presented. Seconded by Commissioner Vires. No discussion.

Motion passed by roll call vote.

Ayes: Barrett, Kelly, Mee, Pecharich, Vires, Frey,

Nays: None

Abstain: Morrill

Absent: None

UNFINISHED BUSINESS

None

NEW BUSINESS

1. Apparel Purchase for Cosley Zoo, Recreation, Athletics, Park Departments

Commissioner Pecharich moved to approve purchases from Blue Sky Marketing in the amount of \$18,704 and LynnPro in the amount of \$9,778. Seconded by Commissioner Vires. No discussion.

Motion passed by roll call vote.

Ayes: Barrett, Kelly, Mee, Morrill, Pecharich, Vires, Frey,

Nays: None

Abstain: None

Absent: None

2. Soft Drink Beverage Sales Agreement

Commissioner Vires moved to enter into an exclusive beverage agreement with Pepsi Beverages Company effective March 1, 2023, thru February 28, 2026 at a Projected cost of \$171,878. Seconded by Commissioner Pecharich. No discussion.

Motion passed by roll call vote.

Ayes: Barrett, Kelly, Mee, Morrill, Pecharich, Vires, Frey,

Nays: None

Abstain: None

Absent: None

3. Arrowhead Clubhouse Exterior Painting Project

Commissioner Mee moved to approve the bid from Muscat Painting & Decorating for \$77,878 plus a 10% contingency of \$7,787. Seconded by Commissioner Morrill.

Commissioner Mee commented to Director of Parks & Planning Sperl that he saw some work being done at Arrowhead and wondered what it was. Sperl responded that staff was assessing the shingles and doing work to the tower clock.

Motion passed by roll call vote.

Ayes: Barrett, Kelly, Mee, Morrill, Pecharich, Vires, Frey,

Nays: None

Abstain: None

Absent: None

4. Cosley Zoo Parking Lot Project

Commissioner Vires moved to approve a Professional Services Agreement for Design and Engineering Services with Wight and Company for an amount not to exceed \$118,000. Seconded by Commissioner Kelly. No discussion.

Motion passed by roll call vote.

Ayes: Barrett, Kelly, Mee, Morrill, Pecharich, Vires, Frey,

Nays: None

Abstain: None

Absent: None

5. Arrowhead Pond Shoreline Stabilization Project

Commissioner Kelly moved to approve change order #3 for \$5,380.53 with V3 Construction. Seconded by Commissioner Barrett.

President Frey asked Director of Special Facilities Bendy where this is located. Bendy responded on the west course between holes 4 and 8.

Motion passed by roll call vote.

Ayes: Barrett, Kelly, Mee, Morrill, Pecharich, Vires, Frey,

Nays: None

Abstain: None

Absent: None

6. Community Center Rehabilitation Project Phase 2

Commissioner Morrill moved to approve a Professional Services Agreement with Direct Fitness Solutions for an amount not to exceed \$8,000. Seconded by Commissioner Mee.

Motion passed by roll call vote.

Ayes: Barrett, Kelly, Mee, Morrill, Pecharich, Vires, Frey,

Nays: None

Abstain: None

Absent: None

7. Special Event Beer and Wine Sales

Commissioner Pecharich moved to approve beer and wine sales within the fenced perimeter of Memorial Park for 2023 special events: Cream of Wheaton, Summer Entertainment Series, Wheaton Brew & Seltzer Fest. Seconded by Commissioner Vires. No discussion.

Motion passed by roll call vote.

Ayes: Barrett, Kelly, Mee, Morrill, Pecharich, Vires, Frey,

Nays: None

Abstain: None

Absent: None

REPORTS FROM STAFF

- Executive Director Benard recognized Director of Parks & Planning Sperl and Director of Athletics & Facilities Novak and their teams for their work on the ice rinks this year. Benard also congratulated Director of Recreation Beyer and her staff on the recent Iceapalooza event. Commissioner Mee asked if we've lost ice due to the warmer weather. Sperl said that we lost it a few times this winter.

Commissioner Vires stated regarding the Parks Plus Fitness Center report that it is apparent that the pandemic adversely affected membership and the bottom line. He recognized that it is a competitive environment and expected that staff will plan for continued improvement of the facility and services.

Commissioner Mee asked about the Pickleball. Novak stated that the popularity of this activity continues to grow. Benard stated that Briarpatch Park renovations this year will include additional courts and staff will propose additional potential locations to the board next month. Mee commended staff on the ice rinks at Central Athletic Complex. Commissioner Mee was pleased to see that self-defense classes are being offered. Mee congratulated Aquatics Manager Max Yokishawa on receiving his Pool Operator certification. Mee was pleased with the increasing donations at Cosley Zoo. He was impressed with the Arrowhead banquets team having the highest revenue month in history. He enjoyed the Parks Plus Fitness Center report it was well done, detailed and the Executive Summary was fantastic.

CLOSED SESSION

At 5:24 p.m. Commissioner Vires moved to recess to closed session for the purpose of discussing the: Appointment, Employment, Compensation, Discipline, Performance, or Dismissal of Specific Employees, 5ILCS 120/2 (c) (1) Commissioner Kelly seconded.

Motion passed by roll call vote.

Ayes: Barrett, Kelly, Mee, Morrill, Pecharich, Vires, Frey,

Nays: None

Abstain: None

Absent: None

ACTION ON ITEMS DISCUSSED IN CLOSED SESSION

At 5:43 p.m. the board reconvened to open session.

Executive Director Compensation

Commissioner Mee moved to approve a 6.5 % merit increase for Executive Director Benard retroactive to January 1, 2023. Seconded by Commissioner Vires. No discussion

Motion passed by roll call vote.

Ayes: Barrett, Kelly, Mee, Morrill, Pecharich, Vires, Frey,

Nays: None

Abstain: None

Absent: None

ADJOURNMENT

At 5:45 p.m., Commissioner Mee moved to adjourn the meeting. Commissioner Vires seconded. Motion passed by voice vote.

Accounts Payable

Checks Approval Document

User: rtucker
Printed: 3/7/2023 - 11:01 AM



Wheaton Park District

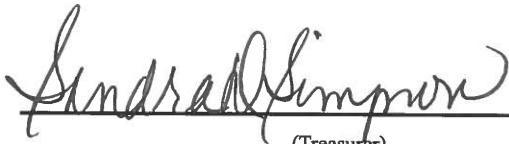
Board of Commissioners Report From the Period Beginning February 08, 2023 and Ending March 07, 2023.

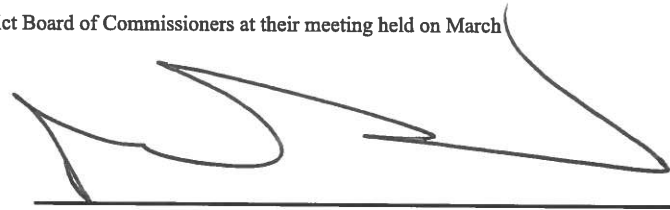
Fund	Description	Amount
10	General	51,366.22
20	Recreation	309,071.73
22	Cosley Zoo	13,439.99
23	Liability	87.74
24	Audit	2,600.00
40	Capital Projects	185,709.41
60	Golf Fund	171,884.57
70	Information Technology	31,805.93
75	Health Insurance	3,447.04

Report Total: 769,412.63

To the Board of Commissioners

The payment of the above listed accounts has been accepted by the Park District Board of Commissioners at their meeting held on March 15, 2023.


(Treasurer)


(Secretary)

Accounts Payable

Checks Approval List

User: rtucker
Printed: 3/7/2023 - 11:04 AM



Wheaton Park District

Board of Commissioners Report From the Period Beginning February 08, 2023 and Ending March 07, 2023.

Fund **Description**
Vendor No **Vendor Name**

Line Item Description	Check No	Invoice Number	Batch Number	GL Account Number	Amount
10 General					
00025 Allen Lock & Key					
Key Cylinder	223918	2232	022.02.2023	10-101-854-53-5334-000C	25.00
				Vendor Total:	25.00
00032 Alpha Graphics					
Playground Signs	223981	171498	023.02.2023	10-101-000-53-5310-000C	758.50
				Vendor Total:	758.50
00042 Anderson Elevator Co.					
PSC Monthly Elevator Maintenance	223920	INV-67290-F4Z0	022.02.2023	10-101-000-52-5211-0000	155.00
DHM Monthly Elevator Maintenance	223920	INV-67291-L3G8	022.02.2023	10-101-854-52-5211-0000	214.00
PSC Monthly Elevator Maintenance	223982	INV-68523-B0R6	023.02.2023	10-101-000-52-5211-0000	155.00
DHM Monthly Elevator Maintenance	223982	INV-68524-J5S3	023.02.2023	10-101-854-52-5211-0000	214.00
				Vendor Total:	738.00
00043 Anderson Pest Solutions					
Pest Control Prairie Office	224057	31405818	024.02.2023	10-101-856-52-5211-0000	87.00
				Vendor Total:	87.00
00068 AT&T Mobility					
234-8725 Lauren C 121822-011723	223924	877051597_0123	022.02.2023	10-000-415-52-5265-000C	74.06
815-6705 Events iPad 121822-011723	223924	877051597_0123	022.02.2023	10-000-416-52-5265-190C	30.98
815-6706 Events iPad 121822-011723	223924	877051597_0123	022.02.2023	10-000-416-52-5265-190C	30.98
815-6707 Events iPad 121822-011723	223924	877051597_0123	022.02.2023	10-000-416-52-5265-190C	30.98
815-1067 Sandra S.121822-011723	223924	877051597_0123	022.02.2023	10-419-000-52-5265-000C	74.05
386-1562 Parks Dept 121822-011723	223924	877051597_0123	022.02.2023	10-101-000-52-5265-000C	5.57
386-1616 Parks Dept 121822-011723	223924	877051597_0123	022.02.2023	10-101-000-52-5265-000C	5.57
464-0161 R. Sperl 121822-011723	223924	877051597_0123	022.02.2023	10-101-000-52-5265-000C	48.74
639-8267 Parks Dept 121822-011723	223924	877051597_0123	022.02.2023	10-101-000-52-5265-000C	5.57
639-8599 Parks Dept 121822-011723	223924	877051597_0123	022.02.2023	10-101-000-52-5265-000C	74.05
639-8783 K. Flynn 121822-011723	223924	877051597_0123	022.02.2023	10-101-000-52-5265-000C	74.05
917-4832 P. Stanczak 121822-011723	223924	877051597_0123	022.02.2023	10-101-000-52-5265-000C	74.05
917-4835 D. Seymour 121822-011723	223924	877051597_0123	022.02.2023	10-101-000-52-5265-000C	74.05
945-7726 M. Benard 121822-011723	223924	877051597_0123	022.02.2023	10-000-000-52-5265-000C	74.05
300-4503 D. Siciliano 121822-011723	223924	877051597_0123	022.02.2023	10-000-000-52-5265-000C	74.05
346-9175 Marketing Tablet 7 121822-011723	223924	877051597_0123	022.02.2023	10-000-415-52-5265-000C	30.98
251-5866 Events Tablet 10 121822-011723	223924	877051597_0123	022.02.2023	10-000-415-52-5265-000C	30.99
251-8452 Tablet 11 Events 121822-011723	223924	877051597_0123	022.02.2023	10-000-415-52-5265-000C	30.99
234-1025 Parks Tablet 8 121822-011723	223924	877051597_0123	022.02.2023	10-101-000-52-5265-000C	30.99
234-2925 Martha H. 121822-011723	223924	877051597_0123	022.02.2023	10-419-000-52-5265-000C	48.75
240-0798 Hot Spot 1 Events 121822-011723	223924	877051597_0123	022.02.2023	10-000-415-52-5265-000C	43.23
				Vendor Total:	966.73
00164 Carol Stream Lawn and Power					
PSC 49457	223926	493535	022.02.2023	10-101-000-53-5315-000C	20.12
Equipment 1512 PSC 49671	223990	493743	023.02.2023	10-101-000-53-5315-000C	4.43
Equipment ST1 PSC 49457	223990	493744	023.02.2023	10-101-000-53-5315-000C	16.93

Fund	Description					
Vendor No	Vendor Name					
Line Item Description		Check No	Invoice Number	Batch Number	GL Account Number	Amount
Truck 1223 PSC 49699		224070	493873	024.02.2023	10-101-000-53-5315-000C	95.42
					Vendor Total:	136.90
00192 City of Wheaton						
2022 Hydrant Meter Fees		223927	511666	13006.02.2023	10-101-000-52-5264-000C	2,197.26
					Vendor Total:	2,197.26
00193 City of Wheaton						
Prairie Path Park 010623-020323		224073	0004420000_0223	024.02.2023	10-000-000-52-5264-000C	22.29
Hurley Park 010623-020323		224073	0021856000_0223	024.02.2023	10-000-000-52-5264-000C	22.29
Parks & Planning 010523-020223		224073	0029220000_0223	024.02.2023	10-101-000-52-5264-000C	167.66
W W Stevens Park 010523-020223		224073	0055220100_0223	024.02.2023	10-000-000-52-5264-000C	20.89
855 Prairie 010523-020223		224073	0310060201_0223	024.02.2023	10-000-856-52-5264-000C	143.88
Central Pk 010523-020223		224073	0366270000_0223	024.02.2023	10-000-000-52-5264-000C	22.29
Kelly Park/Edison 010623-020323		224073	0370840000_0223	024.02.2023	10-000-000-52-5264-000C	63.05
DC Hist Museum 010523-020223		224073	0396760000_0223	024.02.2023	10-000-000-52-5264-000C	35.20
DC Hist Museum 010523-020223		224073	0396760000_0223	024.02.2023	10-430-000-52-5264-000C	15.08
Northside Park 010523-020223		224073	0402460000_0223	024.02.2023	10-000-000-52-5264-000C	63.05
Memorial Park 010523-020223		224073	0417770200_0223	024.02.2023	10-000-000-52-5264-000C	95.66
Seven Gables Park 010623-020323		224073	0500620100_0223	024.02.2023	10-000-000-52-5264-000C	35.88
Scottsdale Park 010623-020323		224073	0551600000_0223	024.02.2023	10-000-000-52-5264-000C	20.89
Briar Patch Park 010623-020323		224073	0642091600_0223	024.02.2023	10-000-000-52-5264-000C	20.89
Briar Patch Park 010623-020323		224073	0642091700_0223	024.02.2023	10-000-000-52-5264-000C	35.88
Triangle Park 010523-020223		224073	0666060100_0223	024.02.2023	10-000-000-52-5264-000C	22.29
Hillside Park 010623-020323		224073	0670480200_0223	024.02.2023	10-000-000-52-5264-000C	20.89
Sunnyside Park 010623-020323		224073	0674020000_0223	024.02.2023	10-000-000-52-5264-000C	20.89
Hoffman Park 010523-020223		224073	0693200000_0223	024.02.2023	10-000-000-52-5264-000C	20.89
Briarknoll Park 010623-020323		224073	0922450100_0223	024.02.2023	10-000-000-52-5264-000C	20.89
					Vendor Total:	890.73
00277 Federal Express Corporation						
IDOL Check to Attorney		224087	8-025-60670	024.02.2023	10-000-000-53-5304-000C	73.65
					Vendor Total:	73.65
00406 Commonwealth Edison						
Seven Gables 011323-021323		224078	8679428014_0223	024.02.2023	10-000-000-52-5260-000C	14.18
					Vendor Total:	14.18
00417 Constellation NewEnergy Inc						
Main Street Tennis Lighting 011023-020823		224175	0081092079_0223	031.03.2023	10-000-000-52-5260-000C	23.81
Parks & Planning 011423-021423		224175	1785163109_0223	031.03.2023	10-101-000-52-5260-000C	834.11
Overpass Bridge 011723-021523		224175	2115116037_0223	031.03.2023	10-000-000-52-5260-000C	57.59
Northside Park 011723-021523		224175	2423026020_0223	031.03.2023	10-000-000-52-5260-000C	42.42
C L Herrick Park 011823-021623		224175	6703043016_0223	031.03.2023	10-000-000-52-5260-000C	23.95
Northside Park 012423-022223		224175	7203024021_0223	031.03.2023	10-000-000-52-5260-000C	407.53
Briar Patch Park 011223-021023		224175	7671244006_0223	031.03.2023	10-000-000-52-5260-000C	25.56
Hurley Park 011323-021323		224175	7928415004_0223	031.03.2023	10-000-000-52-5260-000C	22.41
Northside Park 011723-021523		224175	8351597001_0223	031.03.2023	10-000-000-52-5260-000C	25.55
855 Prairie 011723-021523		224175	8603078055_0223	031.03.2023	10-000-856-52-5260-000C	514.25
Seven Gables Park 011323-021323		224175	8679427008_0223	031.03.2023	10-000-000-52-5260-000C	20.99
DC History Museum 011023-020823		224175	8843216006_0223	031.03.2023	10-000-000-52-5260-000C	394.85
DC History Museum 011023-020823		224175	8843216006_0223	031.03.2023	10-430-000-52-5260-000C	169.22
Memorial Park 011023-020823		224079	8843562003_0223	024.02.2023	10-000-000-52-5260-000C	23.14
					Vendor Total:	2,585.38
00615 MENARDS WEST CHICAGO						
Toohey Bridge		224195	67945	031.03.2023	10-101-000-53-5314-000C	990.52

Fund **Description**
Vendor No **Vendor Name**

Line Item Description	Check No	Invoice Number	Batch Number	GL Account Number	Amount
Toohey Bridge	224195	68030	031.03.2023	10-101-000-53-5314-000C	213.12
Vendor Total:					1,203.64
00680 Northern Illinois Gas Company					
855 Prairie 011823-021623	224196	0402035172_0223	031.03.2023	10-000-856-52-5261-000C	156.03
855 Prairie 011823-021623	224196	0693040819_0223	031.03.2023	10-000-856-52-5261-000C	153.31
855 Prairie 011823-021623	224196	0835554754_0223	031.03.2023	10-000-856-52-5261-000C	134.82
855 Prairie 011823-021623	224196	1366082885_0223	031.03.2023	10-000-856-52-5261-000C	119.62
855 Prairie 011823-021623	224196	5076137885_0223	031.03.2023	10-000-856-52-5261-000C	66.22
DC History Museum 011323-021423	224196	5389121000_0223	031.03.2023	10-000-000-52-5261-000C	295.97
DC History Museum 011323-021423	224196	5389121000_0223	031.03.2023	10-430-000-52-5261-000C	126.85
Vendor Total:					1,052.82
00704 OFFICE DEPOT					
Wireless Mouse	224197	290912743001	031.03.2023	10-000-000-53-5302-000C	29.69
Laminating Pouches	224197	290914626001	031.03.2023	10-430-000-53-5302-000C	19.41
A6 Envelopes	224197	290914630001	031.03.2023	10-430-000-53-5302-1108	5.89
Vendor Total:					54.99
00791 Regional Truck Equipment					
Truck Stock Parts	224133	277033	024.02.2023	10-101-000-53-5315-000C	509.15
Vendor Total:					509.15
00792 Reinders Inc					
Filters	224134	6025839-00	024.02.2023	10-101-000-53-5315-000C	301.31
Filters	224134	6025995-00	024.02.2023	10-101-000-53-5315-000C	475.44
Vendor Total:					776.75
00942 Terrace Supply Company					
Oxygen Cylinder	224144	0071003579	024.02.2023	10-101-000-53-5348-000C	39.87
Vendor Total:					39.87
01003 Vermeer Illinois Inc.					
Equip 2019 PSC 49697	224152	PJ9525	024.02.2023	10-101-000-53-5315-000C	347.46
Vendor Total:					347.46
01023 Waste Management of Illinois Inc					
Parks & Planning 010123-013123	224042	207653823005_0123	023.02.2023	10-101-000-52-5263-000C	620.90
Vendor Total:					620.90
01043 Wheaton Sanitary District					
DC Hist Museum 120722-010523	223972	020785000_0123	022.02.2023	10-000-000-52-5264-000C	20.54
DC Hist Museum 120722-010523	223972	020785000_0123	022.02.2023	10-430-000-52-5264-000C	8.80
Seven Gables Park 120822-010623	223972	022415000_0123	022.02.2023	10-000-000-52-5264-000C	13.00
Manchester Park 120722-010523	223972	026101000_0123	022.02.2023	10-000-000-52-5264-000C	13.00
Parks & Planning 120722-010523	223972	027991000_0123	022.02.2023	10-101-000-52-5264-000C	53.84
Northside Park 120722-010523	223972	037067000_0123	022.02.2023	10-000-000-52-5264-000C	13.00
Prairie Path Park 120822-010623	223972	037561000_0123	022.02.2023	10-000-000-52-5264-000C	13.00
855 Prairie 120722-010523	223972	041834000_0123	022.02.2023	10-000-856-52-5264-000C	90.60
Vendor Total:					225.78
02243 Holsteins Garage					
Equipment 1188 1189 1102	223944	2578	022.02.2023	10-101-000-52-5210-000C	120.00
Vendor Total:					120.00
02405 Team Reil Inc					

Fund	Description					
Vendor No	Vendor Name					
Line Item Description	Check No	Invoice Number	Batch Number	GL Account Number	Amount	
Gravity Rail Part	224035	23625	023.02.2023	10-101-000-53-5310-000C	1,866.00	
				Vendor Total:	1,866.00	
02796 NAPA						
Truck 1312 PSC 49356	223954	5736-681616	022.02.2023	10-101-000-53-5315-000C	64.47	
Machinery Supplies	223954	5736-681914	022.02.2023	10-101-000-53-5315-000C	9.00	
Machinery Supplies	223954	5736-681997	022.02.2023	10-101-000-53-5315-000C	82.49	
Lights Safety Buzzer	223954	5736-682930	022.02.2023	10-101-000-53-5315-000C	7.34	
Machinery Supplies	223954	5736-683237	022.02.2023	10-101-000-53-5315-000C	15.43	
Machinery Supplies	223954	5736-683632	022.02.2023	10-101-000-53-5315-000C	9.66	
Equipment 1023 PSC 49435	223954	5736-684155	022.02.2023	10-101-000-53-5315-000C	88.68	
Stock Supply	223954	5736-684156	022.02.2023	10-101-000-53-5315-000C	26.62	
Machinery Supplies	223954	5736-684249	022.02.2023	10-101-000-53-5315-000C	8.98	
Equipment 1187	223954	5736-684580	022.02.2023	10-101-000-53-5315-000C	8.26	
Equipment 1118 PSC 49510	223954	5736-685060	022.02.2023	10-101-000-53-5315-000C	40.34	
Parts	223954	5736-685061	022.02.2023	10-101-000-53-5315-000C	17.75	
Equipment 1118 PSC 49510	223954	5736-685330	022.02.2023	10-101-000-53-5315-000C	138.89	
				Vendor Total:	517.91	
02875 Most Dependable Fountains Inc.						
Drinking Fountains and Jug Fillers	223952	INV71351	022.02.2023	10-101-000-53-5311-0000	7,140.00	
				Vendor Total:	7,140.00	
03085 Nalco US 2 INC						
DHM Quarterly Water Treatment	223953	2694336	022.02.2023	10-101-854-52-5211-0000	112.50	
				Vendor Total:	112.50	
03355 First Illinois Systems Inc.						
Pest Control February 2023	224003	33395	023.02.2023	10-430-000-52-5210-000C	108.00	
				Vendor Total:	108.00	
03405 Advantage Auto Leasing Inc.						
New Parks Trailer	223978	121322	023.02.2023	10-101-000-57-5706-000C	4,411.00	
				Vendor Total:	4,411.00	
03481 Tressler LLP						
Legal Fees through 07/31/2022	224149	450386	024.02.2023	10-000-000-20-2010-000C	106.66	
				Vendor Total:	106.66	
03754 Comcast Cable						
DC History Museum 022223-032123	224171	87712040736543_03	031.03.2023	10-000-000-52-5262-000C	116.85	
Prairie 020523-030423	223929	87712047035906_03	022.02.2023	10-000-856-52-5262-000C	248.85	
Parks Services 021723-031623	224077	87712047526761_03	024.02.2023	10-101-000-52-5262-000C	116.85	
				Vendor Total:	482.55	
04267 Martin Whalen Group Inc						
Prairie - HR 012823-022723	223950	70550_0223	022.02.2023	10-418-000-52-5211-0000	12.31	
Prairie - HR 022823-032723	224194	70550_0323	031.03.2023	10-418-000-52-5211-0000	12.31	
Prairie - Payroll 012823-022723	223950	70562_0223	022.02.2023	10-419-000-52-5211-0000	19.90	
Prairie - Payroll 022823-032723	224194	70562_0323	031.03.2023	10-419-000-52-5211-0000	19.90	
Prairie-Finance 012823-022723	223950	76404_0223	022.02.2023	10-419-000-52-5211-0000	46.79	
Prairie-Finance 022823-032723	224194	76404_0323	031.03.2023	10-419-000-52-5211-0000	46.79	
Museum 012823-022723	223950	MW82277_0223	022.02.2023	10-000-000-52-5211-0000	51.77	
Museum 022823-032723	224194	MW82277_0323	031.03.2023	10-000-000-52-5211-0000	51.77	
Parks 012823-022723	223950	MW82522_0223	022.02.2023	10-101-000-52-5211-0000	139.62	
Parks 022823-032723	224194	MW82522_0323	031.03.2023	10-101-000-52-5211-0000	139.62	
Prairie 012823-022723	223950	MW82571_0223	022.02.2023	10-000-856-52-5211-0000	93.43	

Fund	Description					
Vendor No	Vendor Name					
Line Item Description	Check No	Invoice Number	Batch Number	GL Account Number	Amount	
Prairie 022823-032723	224194	MW82571_0323	031.03.2023	10-000-856-52-5211-0000	93.43	
				Vendor Total:	727.64	
04296 Culligan DuPage Soft Water Service Inc						
Drinking Water January 2023	224001	261974_0123W	023.02.2023	10-000-856-53-5302-0000	43.75	
Drinking Water January 2023	224001	262006_0123W	023.02.2023	10-000-856-53-5302-0000	37.50	
Water Cooler Rental February 2023	224001	262006_0223R	023.02.2023	10-000-856-52-5220-0000	6.00	
				Vendor Total:	87.25	
04888 Feece Oil Company						
43 Gallons of Diesel Fuel	223935	3949031	022.02.2023	10-101-000-53-5348-0000	125.04	
539 Gallons of Regular Gasoline	223935	3949032	022.02.2023	10-101-000-53-5348-0000	1,542.86	
405 Gallons of Regular Gasoline	223935	3951077	022.02.2023	10-101-000-53-5348-0000	1,206.28	
70 Gallons of Diesel Fuel	223935	3952363	022.02.2023	10-101-000-53-5348-0000	232.33	
450 Gallons of Regular Gasoline	223935	3952365	022.02.2023	10-101-000-53-5348-0000	1,377.20	
				Vendor Total:	4,483.71	
04896 Quadient Finance USA Inc.						
Funding of Prairie Postage Machine 7900044036	224202	790004403665967	031.03.2023	10-000-000-53-5304-0000	1,000.00	
				Vendor Total:	1,000.00	
05162 Hines Building Supply - US LBM LLC						
Lumber for Pickle Ball Bench and Wall	223943	5149708	022.02.2023	10-101-000-53-5314-0000	20.84	
Lumber for Pickle Ball Bench and Wall	223943	5150402	022.02.2023	10-101-000-53-5314-0000	135.76	
				Vendor Total:	156.60	
05733 Steiner Electric Company						
Electrical Supplies	224142	S00727239.001	024.02.2023	10-101-000-53-5312-0000	258.50	
				Vendor Total:	258.50	
05747 Landscape Material & Firewood Sales Inc.						
Toohey Bridge	224190	20335	031.03.2023	10-101-000-53-5314-0000	42.00	
				Vendor Total:	42.00	
05943 COEO SOLUTIONS LLC						
Museum 020123-022823	223928	11000057_0223	022.02.2023	10-000-000-52-5262-0000	661.53	
Prairie 020123-022823	223928	11000057_0223	022.02.2023	10-000-856-52-5262-0000	787.83	
Parks 020123-022823	223928	11000057_0223	022.02.2023	10-101-000-52-5262-0000	661.53	
				Vendor Total:	2,110.89	
06121 Zoro Tools Inc						
Equipment TR83 PSC 49683	224049	INV12090009	023.02.2023	10-101-000-53-5315-0000	174.50	
				Vendor Total:	174.50	
06228 Voyant Communications						
Parks 020123-022823	223968	030832_0223	022.02.2023	10-101-000-52-5262-0000	267.34	
Finance 020123-022823	223968	030832_0223	022.02.2023	10-419-000-52-5262-0000	206.15	
Admin 020123-022823	223968	030832_0223	022.02.2023	10-000-000-52-5262-0000	86.97	
DCHM 020123-022823	223968	030832_0223	022.02.2023	10-430-000-52-5262-0000	38.65	
HR 020123-022823	223968	030832_0223	022.02.2023	10-418-000-52-5262-0000	57.98	
				Vendor Total:	657.09	
06250 LRS Holdings LLC						
Parks&Planning 020123-022823	223949	47783.4 PSC_0223	022.02.2023	10-101-000-52-5263-0000	37.59	
Parks&Planning 030123-033123	224192	47783.4 PSC_0323	031.03.2023	10-101-000-52-5263-0000	37.59	

Fund Description

Vendor No Vendor Name

Line Item Description	Check No	Invoice Number	Batch Number	GL Account Number	Amount
Vendor Total:					75.18
06308 Westlake Hardware Inc					
Mouse Traps	223971	12509163	022.02.2023	10-101-000-53-5316-000C	2.99
Parts	223971	12509188	022.02.2023	10-101-000-53-5315-000C	12.56
Supplies	223971	12509191	022.02.2023	10-101-000-53-5314-000C	35.07
Rust Stop Spray Paint	223971	12509213	022.02.2023	10-101-000-53-5315-000C	12.58
R33 Event	223971	12509215	022.02.2023	10-101-000-53-5314-000C	40.45
Hardware	223971	12509217	022.02.2023	10-101-000-53-5334-000C	1.47
Equipment 1172 PSC 49448	223971	12509227	022.02.2023	10-101-000-53-5315-000C	18.85
Supplies	223971	12509235	022.02.2023	10-101-000-53-5315-000C	5.83
Equipment 1372 PSC 49512	223971	12509252	022.02.2023	10-101-000-53-5315-000C	27.46
Vendor Total:					157.26
06539 Runco Office Supply & Equipment Co					
Office Supplies	223961	891654-0	022.02.2023	10-000-856-53-5302-000C	12.72
Office Supplies	223961	892427-0	022.02.2023	10-000-856-53-5302-000C	85.11
Office Supplies	223961	892609-0	022.02.2023	10-000-856-53-5302-000C	74.42
Office Supplies	223961	892928-0	022.02.2023	10-000-856-53-5302-000C	53.85
Vendor Total:					226.10
06542 Peerless Network Inc					
Admin 121522-011423	223958	66174_0123	022.02.2023	10-000-000-52-5262-000C	245.27
Admin 011523-021423	223958	66174_0223	022.02.2023	10-000-000-52-5262-000C	245.44
Admin 082922-101422	223958	66174_1022	13006.02.2023	10-000-000-52-5262-000C	380.07
Admin 101522-111422	223958	66174_1122	13006.02.2023	10-000-000-52-5262-000C	245.27
Admin 111522-121422	223958	66174_1222	13006.02.2023	10-000-000-52-5262-000C	245.27
Admin Transfer to New Account	223958	66174_CR22	13006.02.2023	10-000-000-52-5262-000C	-549.51
Vendor Total:					811.81
06674 Lingo Communications LLC					
Finance 020423-030323	224191	960579_0323	031.03.2023	10-419-000-52-5262-000C	144.99
HR 020423-030323	224191	960579_0323	031.03.2023	10-418-000-52-5262-000C	144.98
Parks 020423-030323	224191	960579_0323	031.03.2023	10-101-000-52-5262-000C	288.50
Vendor Total:					578.47
06726 Dearborn Life Insurance Company					
Voluntary Life Insurance March 2023	224177	030123	031.03.2023	10-000-000-21-2130-000C	971.11
Vendor Total:					971.11
06903 Big Tent Events, Inc.					
Big White Tent Insurance Claim	224166	80420	031.03.2023	10-101-000-53-5314-000C	9,219.74
Vendor Total:					9,219.74
06985 Floods Royal Flush Inc.					
Portable Unit Central Park Tennis	224180	I22255	031.03.2023	10-101-000-52-5211-0000	200.00
Portable Unit Briarpatch February 2023	224004	I22416	023.02.2023	10-101-000-52-5211-0000	100.00
Portable Units Atten Park	224180	I22522	031.03.2023	10-101-000-52-5211-0000	200.00
Portable Units Seven Gables	224180	I22524	031.03.2023	10-101-000-52-5211-0000	300.00
Portable Unit Sensory Garden	224180	I22525	031.03.2023	10-101-000-52-5211-0000	200.00
Vendor Total:					1,000.00
07151 Koppang, Joanna					
Mileage Reimbursement Jan & Feb 2023	224189	022423	031.03.2023	10-419-000-54-5422-000C	24.56
Vendor Total:					24.56

Fund	Description					
Vendor No	Vendor Name					
Line Item Description	Check No	Invoice Number	Batch Number	GL Account Number	Amount	
07188 L&FF LLC						
Inv# 1234 Cookies for Mixer	224018	1234	023.02.2023	10-000-000-54-5438-000C	102.50	
				Vendor Total:	102.50	
07198 Oak Brook Park District						
Newsletter Ad	224026	#ADS23	023.02.2023	10-430-415-54-5442-000C	170.00	
				Vendor Total:	170.00	
07209 Kleina, Bernard J						
Reproduction Prints	224109	021323	024.02.2023	10-430-000-52-5210-000C	150.00	
				Vendor Total:	150.00	
07212 Perry, Luke						
Reissue Payroll DD 2/10/2023 for Perry	224125	021723	024.02.2023	10-000-000-25-2581-000C	12.00	
				Vendor Total:	12.00	
				Fund Total:	51,366.22	
20 Recreation						
00041 Anderson Lock						
Keys for Summer Staff	223983	1113223	023.02.2023	20-000-205-53-5306-000C	296.69	
				Vendor Total:	296.69	
00042 Anderson Elevator Co.						
CC Monthly Elevator Maintenance	223920	INV-67292-Z8H0	022.02.2023	20-101-220-52-5211-0000	188.00	
CAC Monthly Elevator Maintenance	223920	INV-67293-W7J4	022.02.2023	20-101-225-52-5211-0000	195.00	
CC Monthly Elevator Maintenance	223982	INV-68525-T0M1	023.02.2023	20-101-220-52-5211-0000	188.00	
CAC Monthly Elevator Maintenance	223982	INV-68526-K2K1	023.02.2023	20-101-225-52-5211-0000	195.00	
				Vendor Total:	766.00	
00043 Anderson Pest Solutions						
Pest Control July 2022	223921	25577318	13006.02.2023	20-101-232-52-5211-0000	99.00	
Pest Control July 2022	223921	25577339	13006.02.2023	20-101-232-52-5211-0000	98.00	
Pest Control December 2022	223921	30029970	13006.02.2023	20-101-232-52-5211-0000	151.67	
Pest Control January 2023	223984	30761175	023.02.2023	20-101-232-52-5211-0000	151.67	
Feb 2023 Pest Control	224163	31406317	031.03.2023	20-101-232-52-5211-0000	151.67	
				Vendor Total:	652.01	
00057 Armbrust Plumbing & Air Conditioning Inc.						
CC Urinal Rodding	223923	50536211	13006.02.2023	20-101-220-52-5210-000C	535.00	
Community Center Plumbing	223986	51003385	023.02.2023	20-101-220-52-5210-000C	5,990.85	
Check Sewer Line	223923	52173971	022.02.2023	20-101-000-52-5210-000C	309.00	
				Vendor Total:	6,834.85	
00068 AT&T Mobility						
234-1813 Chad S 121822-011723	223924	877051597_0123	022.02.2023	20-000-200-52-5265-000C	74.06	
251-7369 Max Y. 121822-011723	223924	877051597_0123	022.02.2023	20-222-232-52-5265-000C	48.75	
232-9894 Hot Spot 2 PPFC 121822-011723	223924	877051597_0123	022.02.2023	20-350-302-52-5265-000C	43.23	
346-5702 M. Wrobel 121822-011723	223924	877051597_0123	022.02.2023	20-000-205-52-5265-000C	48.74	
945-7926 Critter Camp 121822-011723	223924	877051597_0123	022.02.2023	20-000-112-52-5265-0000	5.57	
945-7927 Curiosity Camp 121822-011723	223924	877051597_0123	022.02.2023	20-000-112-52-5265-0000	5.57	
945-7928 Camp Wild Ones 121822-011723	223924	877051597_0123	022.02.2023	20-000-112-52-5265-0000	5.57	
536-4138 V. Beyer 121822-011723	223924	877051597_0123	022.02.2023	20-000-200-52-5265-000C	74.05	
945-7045 Athletics Camps 121822-011723	223924	877051597_0123	022.02.2023	20-000-203-52-5265-000C	5.57	
605-1287 Athletics 121822-011723	223924	877051597_0123	022.02.2023	20-000-205-52-5265-000C	48.74	
232-9893 Hot Spot 3 Athletics 121822-011723	223924	877051597_0123	022.02.2023	20-000-205-52-5265-000C	43.23	

Fund **Description**
Vendor No **Vendor Name**

Line Item Description	Check No	Invoice Number	Batch Number	GL Account Number	Amount
251-0735 Vickie P 121822-011723	223924	877051597_0123	022.02.2023	20-000-304-52-5265-000C	48.75
281-0870 A. Lewandowski 121822-011723	223924	877051597_0123	022.02.2023	20-000-205-52-5265-000C	48.75
624-3574 D. Novak 121822-011723	223924	877051597_0123	022.02.2023	20-000-205-52-5265-000C	48.74
414-0027 M. Wilhelmi 121822-011723	223924	877051597_0123	022.02.2023	20-000-415-52-5265-000C	74.05
885-4579 D. Shee 121822-011723	223924	877051597_0123	022.02.2023	20-101-000-52-5265-000C	48.73
768-2406 WPD Wagner 121822-011723	223924	877051597_0123	022.02.2023	20-101-220-52-5265-000C	74.05
885-4684 W. Russell 121822-011723	223924	877051597_0123	022.02.2023	20-222-232-52-5265-000C	48.74
346-9428 J. Martinson 121822-011723	223924	877051597_0123	022.02.2023	20-220-207-52-5265-000C	48.74
Vendor Total:					843.63
00193 City of Wheaton					
Rathje Park 010623-020323	224073	0007650000_0223	024.02.2023	20-000-000-52-5264-000C	22.29
Graf Park/Monroe 010523-020223	224073	0034005200_0223	024.02.2023	20-000-000-52-5264-000C	20.89
Graf Pk/Monroe 010523-020223	224073	0034005300_0223	024.02.2023	20-000-000-52-5264-000C	63.05
Northside Pool 010523-020223	224073	0052890000_0223	024.02.2023	20-222-231-52-5264-000C	8.70
Northside Pool 010523-020223	224073	0052890100_0223	024.02.2023	20-222-231-52-5264-000C	170.36
Boy Scout Cabin 010523-020223	224073	0052910000_0223	024.02.2023	20-000-000-52-5264-000C	22.29
Toohy Park 010623-020323	224073	0212470900_0223	024.02.2023	20-000-000-52-5264-000C	131.25
Atten Park 010623-020323	224073	0280800000_0223	024.02.2023	20-000-000-52-5264-000C	20.89
Atten Park 010623-020323	224073	0280840800_0223	024.02.2023	20-000-000-52-5264-000C	170.36
Central Athletic Complex 010523-020223	224073	0366180000_0223	024.02.2023	20-220-225-52-5264-000C	66.30
Central Athletic Complex 010523-020223	224073	0366190000_0223	024.02.2023	20-220-225-52-5264-000C	178.96
Clocktower Commons 010523-020223	224073	0367030000_0223	024.02.2023	20-350-303-52-5264-000C	63.05
Zamboni Storage 010523-020223	224073	0375250000_0223	024.02.2023	20-220-225-52-5264-000C	106.25
Mary Lubko Center 010523-020223	224073	0417780000_0223	024.02.2023	20-000-304-52-5264-000C	70.25
Community Center 010623-020323	224073	0443170000_0223	024.02.2023	20-224-220-52-5264-000C	1,014.86
Rice Pool 010623-020323	224073	0443170100_0223	024.02.2023	20-222-232-52-5264-000C	7.30
Rice Pool 010623-020323	224073	0443170200_0223	024.02.2023	20-222-232-52-5264-000C	94.26
Vendor Total:					2,231.31
00237 Dreisilker Electric Motors					
C-Face Bracket Motor	224085	I234127	024.02.2023	20-101-220-53-5313-000C	590.44
Vendor Total:					590.44
00335 W W Grainger Inc					
Rice Pool Repair Supplies	224154	9591567962	024.02.2023	20-101-232-53-5302-000C	111.49
Vendor Total:					111.49
00336 All American Sports Corp					
2023 Football Equipment	224055	951770975	024.02.2023	20-221-222-53-5302-000C	15,262.50
Vendor Total:					15,262.50
00374 Global Equipment Company					
Fire Extinguisher Decals	224009	120102595	023.02.2023	20-101-220-53-5313-000C	40.41
Vendor Total:					40.41
00386 Hagg Press Inc					
MLC Winter News	223941	117112	022.02.2023	20-000-304-52-5235-000C	2,013.28
Spring & Camp Guide Printing	224011	117207	023.02.2023	20-000-415-52-5235-000C	2,814.00
Vendor Total:					4,827.28
00389 Lynette Havelka					
Mileage Reimbursement for January 2023	224020	013123	023.02.2023	20-224-220-54-5422-000C	26.20
Mileage Reimbursement for February 2023	224193	022803	031.03.2023	20-224-220-54-5422-000C	10.48
Vendor Total:					36.68
00391 HALOGEN SUPPLY COMPANY					

Fund Description**Vendor No Vendor Name**

Line Item Description	Check No	Invoice Number	Batch Number	GL Account Number	Amount
CC Spa Chemicals	224097	00592514	024.02.2023	20-350-302-53-5335-000C	505.89
CC Spa Filter	224182	00592605	031.03.2023	20-350-302-53-5313-000C	170.17
Vendor Total:					676.06
00406 Commonwealth Edison					
Lincoln Ave 011723-021523	224172	8435664018_0223	031.03.2023	20-000-112-52-5260-0000	92.87
Vendor Total:					92.87
00408 Community School District 200					
In-House Soccer Facility Rental	224173	021623	031.03.2023	20-220-204-53-5301-445C	1,192.00
Vendor Total:					1,192.00
00417 Constellation NewEnergy Inc					
Seven Gables Barn 122922-013023	223930	0220031032_0123	022.02.2023	20-000-000-52-5260-000C	34.17
Rice Pool 011223-021023	224175	0534243000_0223	031.03.2023	20-222-232-52-5260-000C	2,235.26
Community Center 011223-021023	224175	0534243000_0223	031.03.2023	20-224-220-52-5260-000C	6,705.78
Atten Park 011223-021023	224079	0788335008_0223	024.02.2023	20-000-000-52-5260-000C	174.12
Graf Park/Monroe 011223-021023	224079	0788340009_0223	024.02.2023	20-000-000-52-5260-000C	134.01
Zamboni Storage 010323-020123	223997	1110160150_0223	023.02.2023	20-220-225-52-5260-000C	168.20
Graf Park/Monroe 011223-021023	224079	1371090088_0223	024.02.2023	20-000-000-52-5260-000C	70.94
Central Athletic Complex 011123-020923	224079	6219071053_0223	024.02.2023	20-220-225-52-5260-000C	3,988.13
Toohey Park 011323-021323	224175	6414387023_0223	031.03.2023	20-000-000-52-5260-000C	197.30
Clocktower Commons 011123-020923	224079	7123061000_0223	024.02.2023	20-350-303-52-5260-000C	218.58
Rathje Park 011423-021423	224175	7592636002_0223	031.03.2023	20-000-000-52-5260-000C	74.94
Northside Shelter 011723-021523	224175	8351586008_0223	031.03.2023	20-000-000-52-5260-000C	61.09
Girl Scout Cabin 011723-021523	224175	8351594000_0223	031.03.2023	20-000-000-52-5260-000C	46.05
Boy Scout Cabin 011723-021523	224175	8351596004_0223	031.03.2023	20-000-000-52-5260-000C	40.09
Mary Lubko Center 011023-020823	224079	8843417003_0223	024.02.2023	20-000-304-52-5260-000C	363.82
Vendor Total:					14,512.48
00453 ILLINOIS AMERICAN WATER CO.					
Lincoln Marsh 011423-021323	224102	1025211695604_022	024.02.2023	20-000-112-52-5264-0000	22.59
Vendor Total:					22.59
00475 Constellation Newenergy Gas Division LLC					
Community Center 010123-013123	224174	7718490000_0123	031.03.2023	20-224-220-52-5261-000C	2,872.53
Rice Pool 010123-013123	224174	7718490000_0123	031.03.2023	20-222-232-52-5261-000C	957.51
Vendor Total:					3,830.04
00481 IWSL					
IWSL Team Registration	224104	022323	024.02.2023	20-220-204-52-5280-4457	670.00
Vendor Total:					670.00
00512 Kantor, Gary					
Magic Class 02/02/23	224015	020223	023.02.2023	20-220-202-52-5280-2275	217.80
Vendor Total:					217.80
00525 Kirhofers Sports Inc					
Adult Volleyball Supplies	224017	55846	023.02.2023	20-220-203-53-5301-1014	165.00
Freight Charges	224017	55846	023.02.2023	20-220-203-53-5301-1014	50.00
Basketball Supplies	224017	55846	023.02.2023	20-220-204-53-5301-444C	1,480.00
Youth Volleyball Supplies	224017	55846	023.02.2023	20-220-204-53-5301-4461	400.00
Vendor Total:					2,095.00
00680 Northern Illinois Gas Company					
Central Athletic Complex 011323-021423	224196	1750636993_0223	031.03.2023	20-220-225-52-5261-000C	2,266.68

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Line Item Description	Check No	Invoice Number	Batch Number	GL Account Number	Amount
Northside Pool 011323-021423	224196	17609584622_0223	031.03.2023	20-222-231-52-5261-000C	737.05
Rathje Park 011123-021023	224196	1812901000_0223	031.03.2023	20-000-000-52-5261-000C	148.67
Community Center 011023-020823	224196	2245590000_0223	031.03.2023	20-224-220-52-5261-000C	492.53
Northside Pool 011323-021423	224196	3774221000_0223	031.03.2023	20-222-231-52-5261-000C	223.55
Toohey Park 011023-020823	224196	4163602345_0223	031.03.2023	20-000-000-52-5261-000C	654.23
Zamboni Storage 011323-021423	224196	4910440592_0223	031.03.2023	20-220-225-52-5261-000C	79.93
Mary Lubko Center 011323-021423	224196	4920221000_0223	031.03.2023	20-000-304-52-5261-000C	272.35
Memorial Park Bandshell 011323-021423	224196	81577915226_0223	031.03.2023	20-000-000-52-5261-000C	160.43
Vendor Total:					5,035.42
00858 Sherwin-Williams					
Paint	223962	2434-9	022.02.2023	20-101-220-53-5313-000C	185.90
Vendor Total:					185.90
00860 Shorr Packaging Corp.					
Boxes for SB/BB	224141	10391197-00	024.02.2023	20-221-223-53-5306-000C	767.50
Vendor Total:					767.50
01023 Waste Management of Illinois Inc					
Rice Pool 020123-022823	224042	12272113008_0223	023.02.2023	20-222-232-52-5263-000C	80.89
Community Center 020123-022823	224042	12272113008_0223	023.02.2023	20-224-220-52-5263-000C	286.80
Manchester Park 010123-013123	224042	207653823005_0123	023.02.2023	20-000-000-52-5263-000C	620.90
Vendor Total:					988.59
01043 Wheaton Sanitary District					
Mary Lubko Center 120722-010523	223972	020309000_0123	022.02.2023	20-000-304-52-5264-000C	17.08
Clocktower Commons 120722-010523	223972	021723000_0123	022.02.2023	20-350-303-52-5264-000C	13.00
Northside Pool 120722-010523	223972	023365000_0123	022.02.2023	20-222-231-52-5264-000C	13.00
Northside Pool 120722-010523	223972	023367000_0123	022.02.2023	20-222-231-52-5264-000C	13.00
Rathje Park 120822-010623	223972	028831000_0123	022.02.2023	20-000-000-52-5264-000C	13.00
Toohey Park 120822-010623	223972	032977000_0123	022.02.2023	20-000-000-52-5264-000C	31.05
Central Athletic Complex 120722-010523	223972	043486000_0123	022.02.2023	20-220-225-52-5264-000C	21.17
Central Athletic Gym 120722-010523	223972	043487000_0123	022.02.2023	20-220-225-52-5264-000C	33.42
Lincoln Marsh Fountain 121322-011323	223972	045786000_0123	022.02.2023	20-000-112-52-5264-0000	13.00
Boy Scout Cabin 120722-010523	223972	045957000_0123	022.02.2023	20-000-000-52-5264-000C	13.00
Zamboni Storage 120722-010523	223972	049517000_0123	022.02.2023	20-220-225-52-5264-000C	41.59
Vendor Total:					222.31
01120 Holy Cow Sports Inc.					
Volleyball League Jerseys	223945	230036	022.02.2023	20-220-204-53-5301-4461	3,346.95
Vendor Total:					3,346.95
02300 Home Depot Credit Services					
Utility Knives	223946	3512365	022.02.2023	20-101-220-53-5313-000C	14.97
Vendor Total:					14.97
02307 J & D Enterprises					
Service Call for Divider Curtains	224014	0902242490	023.02.2023	20-101-000-52-5210-000C	435.00
Vendor Total:					435.00
02401 Hasty Awards					
DYTBLL Tournament 5th Grade Girls	224100	01231244	024.02.2023	20-220-204-53-5301-4445	1,432.05
Vendor Total:					1,432.05
02460 IWM Corporation					
CC Monthly Water Treatment - February 2023	223947	23363	022.02.2023	20-101-220-52-5211-0000	415.00

Fund	Description					
Vendor No	Vendor Name					
Line Item Description	Check No	Invoice Number	Batch Number	GL Account Number	Amount	
Vendor Total:						415.00
02462 Illinois Pump Inc.						
Toohey Plumbing	224013	S-14646	023.02.2023	20-101-000-52-5210-000C		984.00
Toohey Plumbing	224013	S-14648	023.02.2023	20-101-000-52-5210-000C		1,500.00
Vendor Total:						2,484.00
02505 Village of Lisle						
Lucent Park 123122-012523	224206	124473002_0123	031.03.2023	20-000-000-52-5264-000C		21.09
Vendor Total:						21.09
03481 Tressler LLP						
Legal Fees through 07/31/2022	224149	450386	024.02.2023	20-000-000-20-2010-000C		106.67
Vendor Total:						106.67
03507 Rock n Kids Inc.						
Music Class	223960	WHTW123	022.02.2023	20-220-207-52-5280-7735		1,020.00
Vendor Total:						1,020.00
03719 National Engravers Inc						
Baseball and Softball Championship Day Plaque	224118	97969	024.02.2023	20-221-223-53-5306-000C		129.85
Vendor Total:						129.85
03754 Comcast Cable						
Community Center 030123-033123	224171	87712004762650_03	031.03.2023	20-224-220-52-5262-000C		4.22
Admin IP Services 022623-032523	224171	87712047315272_03	031.03.2023	20-224-220-52-5262-000C		169.90
Central Athletic Center 021623-031523	224077	87712047361631_03	024.02.2023	20-101-225-52-5262-000C		116.85
Mary Lubko Center 021923-031823	224077	87712047526787_03	024.02.2023	20-000-304-52-5262-000C		116.85
Lincoln Marsh 021823-031723	224077	87712047527272_03	024.02.2023	20-000-112-52-5262-000C		116.85
Clocktower Commons 021123-031023	224077	87712047624798_03	024.02.2023	20-350-303-52-5262-000C		116.85
Northside Pool 021123-031023	224077	87712047626371_03	024.02.2023	20-222-231-52-5262-000C		116.85
Central Athletic Complex 021123-031023	224077	87712047708096_03	024.02.2023	20-220-225-52-5262-000C		248.85
Vendor Total:						1,007.22
04265 Booster Shot LLC						
Down Payment for Rams Cheer 2023	223988	BS-2352	023.02.2023	20-221-221-52-5210-000C		598.00
Vendor Total:						598.00
04266 ChemCraft Industries						
Supplies	223991	264191	023.02.2023	20-101-231-53-5316-000C		376.97
Supplies	223991	264191	023.02.2023	20-101-232-53-5316-000C		879.61
Vendor Total:						1,256.58
04267 Martin Whalen Group Inc						
Community Center - Front Desk 012823-022723	223950	70547_0223	022.02.2023	20-224-220-52-5211-0000		27.77
Community Center - Front Desk 022823-032723	224194	70547_0323	031.03.2023	20-224-220-52-5211-0000		27.77
Community Center 012823-022723	223950	72100_0223	022.02.2023	20-224-220-52-5211-0000		20.85
Community Center 022823-032723	224194	72100_0323	031.03.2023	20-224-220-52-5211-0000		20.85
Rice Pool 012823-022723	223950	77847_0223	022.02.2023	20-222-232-52-5211-0000		8.48
Rice Pool 022823-032723	224194	77847_0323	031.03.2023	20-222-232-52-5211-0000		8.48
Northside Pool 012823-022723	223950	79033_0223	022.02.2023	20-222-231-52-5211-0000		4.84
Northside Pool 022823-032723	224194	79033_0323	031.03.2023	20-222-231-52-5211-0000		4.84
Parks Plus 012823-022723	223950	86351_0223	022.02.2023	20-350-302-52-5211-0000		16.80
Parks Plus 022823-032723	224194	86351_0323	031.03.2023	20-350-302-52-5211-0000		16.80
Prairie - Marketing 012823-022723	223950	MW81543_0223	022.02.2023	20-000-415-52-5211-0000		470.22
Prairie - Marketing 022823-032723	224194	MW81543_0323	031.03.2023	20-000-415-52-5211-0000		470.22

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Line Item Description	Check No	Invoice Number	Batch Number	GL Account Number	Amount
Mary Lubko Center 012823-022723	223950	MW81956_0223	022.02.2023	20-000-304-52-5211-0000	19.37
Mary Lubko Center 022823-032723	224194	MW81956_0323	031.03.2023	20-000-304-52-5211-0000	19.37
Lincoln Marsh 012823-022723	223950	MW81957_0223	022.02.2023	20-000-112-52-5211-0000	108.70
Lincoln Marsh 022823-032723	224194	MW81957_0323	031.03.2023	20-000-112-52-5211-0000	108.70
Community Center 012823-022723	223950	MW82133_0223	022.02.2023	20-224-220-52-5211-0000	148.92
Community Center 022823-032723	224194	MW82133_0323	031.03.2023	20-224-220-52-5211-0000	148.92
Community Center 012823-022723	223950	MW82278_0223	022.02.2023	20-000-000-52-5211-0000	89.72
Community Center 022823-032723	224194	MW82278_0323	031.03.2023	20-000-000-52-5211-0000	89.72
Vendor Total:					1,831.34
04296 Culligan DuPage Soft Water Service Inc					
Drinking Water January 2023	224001	261966_0123W	023.02.2023	20-224-220-53-5302-0000	56.25
Water Cooler Rental February 2023	224001	261966_0223R	023.02.2023	20-224-220-52-5220-0000	12.00
Water Cooler Rental February 2023	224001	261982_0223R	023.02.2023	20-000-304-52-5220-0000	6.00
Water Cooler Rental February 2023	224001	261990_0223R	023.02.2023	20-000-112-52-5220-0000	6.00
Vendor Total:					80.25
04609 Hawkins Inc.					
Rice Chemical Feeder Parts	223942	6384435	022.02.2023	20-101-232-53-5313-0000	250.00
NS Plumbing	223942	6384435	022.02.2023	20-101-231-53-5311-0000	87.53
Rice Chemical Feeder Parts	223942	6385053	022.02.2023	20-101-232-53-5313-0000	288.33
Vendor Total:					625.86
04854 Dance Alternatives Inc.					
Line Dancing Class	224083	WHWINTER20231	024.02.2023	20-220-305-52-5280-1028	330.00
Vendor Total:					330.00
05010 McCloud, Elias					
Wheaton United Payment #1 of 2	224115	Payment# 1 of 2	024.02.2023	20-220-204-52-5280-4457	2,500.00
Vendor Total:					2,500.00
05220 EVP Academies LLC					
January Volleyball Classes	223934	2289	022.02.2023	20-220-203-52-5280-3305	1,764.18
EVP Volleyball Class	224179	2313	031.03.2023	20-220-203-52-5280-3305	1,437.48
Vendor Total:					3,201.66
05234 The Perfect Swing Inc.					
Baseball Equipment	224036	7772	023.02.2023	20-221-223-53-5306-0000	37,980.00
Vendor Total:					37,980.00
05540 Performance Chemical & Supply					
Cleaning Supplies	224028	286053	023.02.2023	20-101-232-53-5316-0000	951.55
Cleaning Supplies	224028	286053	023.02.2023	20-101-231-53-5316-0000	237.88
Supplies	224028	286289	023.02.2023	20-101-231-53-5316-0000	91.87
Supplies	224028	286289	023.02.2023	20-101-232-53-5316-0000	214.37
Toohey Tornado Vacuum	224124	286422	024.02.2023	20-101-000-53-5313-0000	457.50
Vendor Total:					1,953.17
05756 Naperville Yard Corporation					
Indoor Wheaton United Practice Facility	224025	53233-3	023.02.2023	20-220-204-52-5280-4457	10,605.00
Naperville Yard Indoor Practice	224117	53233-4	024.02.2023	20-220-204-52-5280-4457	10,605.00
Vendor Total:					21,210.00
05943 COEO SOLUTIONS LLC					
Lincoln Marsh 020123-022823	223928	11000057_0223	022.02.2023	20-000-112-52-5262-0000	661.53
Community Center 020123-022823	223928	11000057_0223	022.02.2023	20-224-220-52-5262-0000	1,314.08

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Line Item Description	Check No	Invoice Number	Batch Number	GL Account Number	Amount
Vendor Total:					1,975.61
05957 Promounds Inc					
Pitching Machines	223959	INV175873	022.02.2023	20-221-223-53-5306-000C	3,731.38
Vendor Total:					3,731.38
05987 All American Paper Co					
Soap and Can Liners	224054	41086	024.02.2023	20-101-231-53-5316-000C	594.90
Soap and Can Liners	224054	41086	024.02.2023	20-101-232-53-5316-000C	1,104.81
Vendor Total:					1,699.71
06201 Young Sportsmens Soccer League					
YSSL League Fees	224047	020823	023.02.2023	20-220-204-52-5280-4457	1,712.00
Vendor Total:					1,712.00
06228 Voyant Communications					
Athletics 020123-022823	223968	030832_0223	022.02.2023	20-220-203-52-5262-000C	80.52
Mary Lubko Center 020123-022823	223968	030832_0223	022.02.2023	20-000-304-52-5262-000C	80.52
Lincoln Marsh 020123-022823	223968	030832_0223	022.02.2023	20-000-112-52-5262-000C	125.62
Programs 020123-022823	223968	030832_0223	022.02.2023	20-220-000-52-5262-000C	112.73
Leagues 020123-022823	223968	030832_0223	022.02.2023	20-220-204-52-5262-000C	98.23
Rice Pool 020123-022823	223968	030832_0223	022.02.2023	20-222-232-52-5262-000C	112.73
CC Maintenance 020123-022823	223968	030832_0223	022.02.2023	20-101-000-52-5262-000C	19.33
Clocktower Commons 020123-022823	223968	030832_0223	022.02.2023	20-350-303-52-5262-000C	35.43
Northside Pool 020123-022823	223968	030832_0223	022.02.2023	20-222-231-52-5262-000C	83.74
Community Center 020123-022823	223968	030832_0223	022.02.2023	20-224-220-52-5262-000C	341.42
Parks Plus Fitness 020123-022823	223968	030832_0223	022.02.2023	20-350-302-52-5262-000C	138.50
Marketing 020123-022823	223968	030832_0223	022.02.2023	20-000-415-52-5262-000C	86.97
Rec Dept 020123-022823	223968	030832_0223	022.02.2023	20-000-000-52-5262-000C	61.19
Vendor Total:					1,376.93
06250 LRS Holdings LLC					
Rice Pool 020123-022823	223949	47783.3CC_0223	022.02.2023	20-222-232-52-5263-000C	57.78
Community Center 020123-022823	223949	47783.3CC_0223	022.02.2023	20-224-220-52-5263-000C	204.87
Rice Pool 030123-033123	224192	47783.3CC_0323	031.03.2023	20-222-232-52-5263-000C	57.78
Community Center 030123-033123	224192	47783.3CC_0323	031.03.2023	20-224-220-52-5263-000C	204.87
Manchester Park 020123-022823	223949	47783.4_PSC_0223	022.02.2023	20-000-000-52-5263-000C	37.60
Manchester Park 030123-033123	224192	47783.4_PSC_0323	031.03.2023	20-000-000-52-5263-000C	37.60
Vendor Total:					600.50
06253 Slaven, Maureen					
Mileage Reimbursement for 01.24.23	223963	012423	022.02.2023	20-220-112-53-5301-6610	20.31
Vendor Total:					20.31
06308 Westlake Hardware Inc					
Handles	223971	12509175	022.02.2023	20-220-112-53-5301-6618	11.86
Batteries	223971	12509247	022.02.2023	20-101-220-53-5313-000C	17.99
Repair Supplies	223971	12609610	022.02.2023	20-101-232-53-5334-000C	45.70
Screwdrivers	223971	12609618	022.02.2023	20-101-232-53-5345-000C	16.19
Murphy Oil Soap	224043	12609621	023.02.2023	20-101-220-53-5313-000C	14.39
Pool Repairs	223971	12609632	022.02.2023	20-101-231-53-5314-000C	29.99
Supplies	223971	12609634	022.02.2023	20-000-205-53-5302-000C	41.18
Vendor Total:					177.30
06451 Panek, Megann					
Mileage Reimbursement for January and February	224199	022823	031.03.2023	20-000-304-54-5422-000C	105.46

Fund **Description**
Vendor No **Vendor Name**

Line Item	Description	Check No	Invoice Number	Batch Number	GL Account Number	Amount
Vendor Total:						105.46
06507	Halperin, Erik					
	Wheaton United Payment #1 of 2	224098	Payment# 1 of 2	024.02.2023	20-220-204-52-5280-4457	500.00
Vendor Total:						500.00
06522	Yoshikawa, Max					
	Mileage Reimbursement for January 2023	224046	013123	023.02.2023	20-222-232-54-5422-0000	24.36
Vendor Total:						24.36
06542	Peerless Network Inc					
	Recreation 121522-011423	223958	66174_0123	022.02.2023	20-000-000-52-5262-0000	272.52
	Recreation 011523-021423	223958	66174_0223	022.02.2023	20-000-000-52-5262-0000	272.71
	Recreation 082922-101422	223958	66174_1022	13006.02.2023	20-000-000-52-5262-0000	422.30
	Recreation 101522-111422	223958	66174_1122	13006.02.2023	20-000-000-52-5262-0000	272.52
	Recreation 111522-121422	223958	66174_1222	13006.02.2023	20-000-000-52-5262-0000	272.52
	Recreation Transfer to New Account	223958	66174_CR22	13006.02.2023	20-000-000-52-5262-0000	-610.56
Vendor Total:						902.01
06555	Tumbling Times Inc.					
	Winter 2023 1st Session	223966	20	022.02.2023	20-220-203-52-5280-3304	6,955.20
Vendor Total:						6,955.20
06630	Buckeye International Inc.					
	Paper Towels	224168	325878	031.03.2023	20-101-220-53-5316-0000	284.00
Vendor Total:						284.00
06674	Lingo Communications LLC					
	Community Center 020423-030323	224191	960579_0323	031.03.2023	20-224-220-52-5262-0000	230.80
	CAC 020423-030323	224191	960579_0323	031.03.2023	20-220-203-52-5262-0000	57.70
	Mary Lubko Center 020423-030323	224191	960579_0323	031.03.2023	20-000-304-52-5262-0000	57.70
	Lincoln Marsh 020423-030323	224191	960579_0323	031.03.2023	20-000-112-52-5262-0000	57.70
	Northside Pool 020423-030323	224191	960579_0323	031.03.2023	20-222-231-52-5262-0000	57.70
	Programs 020423-030323	224191	960579_0323	031.03.2023	20-220-000-52-5262-0000	115.40
	Toohy/Safety City 020423-030323	224191	960579_0323	031.03.2023	20-000-000-52-5262-0000	58.65
Vendor Total:						635.65
06704	Adolph Kiefer and Associates LLC					
	Swim Suits for Staff	223977	INV001277822	023.02.2023	20-222-231-53-5330-0000	1,174.25
	Swim Suits for Staff	223977	INV001277822	023.02.2023	20-222-232-53-5330-0000	2,400.00
Vendor Total:						3,574.25
06706	E.J. Rohn Company					
	Mats and Runner Cleaning for CAC	224002	1139070	023.02.2023	20-101-225-52-5211-0000	173.03
	Mats and Runner Cleaning for CAC	224002	1141241	023.02.2023	20-101-225-52-5211-0000	173.03
Vendor Total:						346.06
06867	Berger, Scott					
	Reimbursement for Registration and Rental Fees	224065	020923	024.02.2023	20-221-223-54-5405-4455	2,592.43
Vendor Total:						2,592.43
06917	Midwest Strength and Performance, LLC					
	Strength for Kids Program - January 2023	224022	00013541	023.02.2023	20-220-203-52-5280-3348	504.00
Vendor Total:						504.00
06923	Kendell Intermediate Corporation					

Fund **Description**
Vendor No **Vendor Name**

Line Item Description	Check No	Invoice Number	Batch Number	GL Account Number	Amount
Shower Curtains	224016	IN070792	023.02.2023	20-101-232-53-5302-000C	714.53
Shower Curtains	224016	IN070792	023.02.2023	20-101-231-53-5302-000C	714.53
Vendor Total:					1,429.06
06928 Top Pick Sports Productions					
USSSA National Sanction Fee	224038	Deposit	023.02.2023	20-221-223-52-5210-4211	200.00
Vendor Total:					200.00
06976 ALL IN Athletics					
Travel Basketball Coaches	223980	0012A	023.02.2023	20-220-204-52-5280-4445	5,333.00
Jr Feeder Program	224162	0014	031.03.2023	20-220-204-52-5280-4445	1,141.14
Vendor Total:					6,474.14
06978 Chicagoland Whistles Inc.					
Travel Basketball Games	223993	1552	023.02.2023	20-220-204-52-5280-4445	2,574.00
In-House Basketball	223993	1552	023.02.2023	20-220-204-52-5280-444C	1,474.00
In-House Volleyball	223993	1552	023.02.2023	20-220-204-52-5280-4461	314.50
Vendor Total:					4,362.50
06985 Floods Royal Flush Inc.					
Portable Units CAC Ice Rink	224180	I22523	031.03.2023	20-101-225-52-5211-0000	300.00
Portable Units Northside Shelter	224180	I22526	031.03.2023	20-101-112-52-5211-0000	200.00
Vendor Total:					500.00
07007 Winning Teams by Nissel LLC					
SB/BB Performance Pull Up Pants	224160	17020	024.02.2023	20-221-223-53-5306-000C	5,376.00
Vendor Total:					5,376.00
07037 Paragon Mechanical					
Replace Gas Valve on Boiler	224121	8009755	024.02.2023	20-101-225-52-5210-000C	880.00
Vendor Total:					880.00
07040 Iliff, Lisa					
Reimbursement 2023 ICA Membership Renewal	224185	022323	031.03.2023	20-221-221-52-5210-000C	155.25
Reimbursment for 2023 Cheer Rule Books	224185	022323-1	031.03.2023	20-221-221-53-5301-000C	115.50
Vendor Total:					270.75
07067 Keller, Rudolph J					
Wheaton United Payment #3	224106	Payment# 3	024.02.2023	20-220-204-52-5280-4457	26,875.00
Vendor Total:					26,875.00
07085 Cleary Alman, Janet					
Wheaton United Payment #3	224074	Payment# 3	024.02.2023	20-220-204-52-5280-4457	3,750.00
Vendor Total:					3,750.00
07104 Abolaji, Oluwanisola					
Wheaton United Payment #3	224051	Payment# 3	024.02.2023	20-220-204-52-5280-4457	6,718.75
Vendor Total:					6,718.75
07105 Atkinson, Nathan					
Wheaton United Payment #3	224061	Payment# 3	024.02.2023	20-220-204-52-5280-4457	7,000.00
Vendor Total:					7,000.00
07106 Benson, Jonas					
Wheaton United Payment #3	224064	Payment# 3	024.02.2023	20-220-204-52-5280-4457	1,968.75

Fund Description

Vendor No Vendor Name

Line Item	Description	Check No	Invoice Number	Batch Number	GL Account Number	Amount
Vendor Total:						1,968.75
07107	Breitenbach, Christopher					
Wheaton United Payment #3		224066	Payment# 3	024.02.2023	20-220-204-52-5280-4457	217.50
Vendor Total:						217.50
07108	Fowler, Sarah					
Wheaton United Payment #3		224090	Payment# 3	024.02.2023	20-220-204-52-5280-4457	1,000.00
Vendor Total:						1,000.00
07109	Cuculich, Derek					
Wheaton United Payment #3		224082	Payment# 3	024.02.2023	20-220-204-52-5280-4457	1,500.00
Vendor Total:						1,500.00
07111	Merrifield, William David					
Wheaton United Payment #3		224116	Payment# 3	024.02.2023	20-220-204-52-5280-4457	250.00
Vendor Total:						250.00
07112	Petrie, Stacy					
Wheaton United Payment #3		224126	Payment# 3	024.02.2023	20-220-204-52-5280-4457	782.50
Vendor Total:						782.50
07113	Pentzien, Brent G.					
Wheaton United Payment #3		224122	Payment# 3	024.02.2023	20-220-204-52-5280-4457	750.00
Vendor Total:						750.00
07114	DiBernardo, Angelo					
Wheaton United Payment #3		224084	Payment# 3	024.02.2023	20-220-204-52-5280-4457	500.00
Vendor Total:						500.00
07115	Carter, Adam Craig					
Wheaton United Payment #3		224071	Payment# 3	024.02.2023	20-220-204-52-5280-4457	1,750.00
Vendor Total:						1,750.00
07116	Oker, Melisa					
Wheaton United Payment #3		224119	Payment# 3	024.02.2023	20-220-204-52-5280-4457	1,750.00
Vendor Total:						1,750.00
07117	Gosling, John					
Wheaton United Payment #3		224094	Payment# 3	024.02.2023	20-220-204-52-5280-4457	3,937.50
Vendor Total:						3,937.50
07119	Kline, Joel					
Wheaton United Payment #3		224110	Payment# 3	024.02.2023	20-220-204-52-5280-4457	4,000.00
Vendor Total:						4,000.00
07120	Kinczyk, Lindsay					
Wheaton United Payment #3		224108	Payment# 3	024.02.2023	20-220-204-52-5280-4457	250.00
Vendor Total:						250.00
07121	Koeller, Gregg					
Wheaton United Payment #3		224111	Payment# 3	024.02.2023	20-220-204-52-5280-4457	2,000.00
Vendor Total:						2,000.00
07122	Hyder, Matthew					
Wheaton United Payment #3		224101	Payment# 3	024.02.2023	20-220-204-52-5280-4457	485.00

Fund Description

Vendor No Vendor Name

Line Item	Description	Check No	Invoice Number	Batch Number	GL Account Number	Amount
Vendor Total:						485.00
07123	Rahmouni, Samir					
Wheaton United Payment #3		224131	Payment# 3	024.02.2023	20-220-204-52-5280-4457	1,250.00
Vendor Total:						1,250.00
07124	Rapley, Steven R.					
Wheaton United Payment #3		224132	Payment# 3	024.02.2023	20-220-204-52-5280-4457	1,250.00
Vendor Total:						1,250.00
07125	Rivera, Christian M.					
Wheaton United Payment #3		224136	Payment# 3	024.02.2023	20-220-204-52-5280-4457	1,500.00
Vendor Total:						1,500.00
07126	Potts, Justin					
Wheaton United Payment #3		224127	Payment# 3	024.02.2023	20-220-204-52-5280-4457	250.00
Vendor Total:						250.00
07127	Marte III, Gonzalo C					
Wheaton United Payment #3		224114	Payment# 3	024.02.2023	20-220-204-52-5280-4457	950.00
Vendor Total:						950.00
07128	Terranova, Anthony Rocco					
Wheaton United Payment #3		224145	Payment# 3	024.02.2023	20-220-204-52-5280-4457	250.00
Vendor Total:						250.00
07129	Vigano, Matteo					
IYSA Coach Certification Reimbursement		224153	021723	024.02.2023	20-220-204-52-5280-4457	20.50
Wheaton United Payment #3		224153	Payment# 3	024.02.2023	20-220-204-52-5280-4457	1,500.00
Vendor Total:						1,520.50
07130	Weber, John F					
Coaching License Reimbursement 8/11/22		223970	020722	13006.02.2023	20-220-204-52-5280-4457	315.00
Wheaton United Payment #3		224156	Payment# 3	024.02.2023	20-220-204-52-5280-4457	1,968.75
Vendor Total:						2,283.75
07131	Whaley, Chris					
Reimbursement - Wheaton United Camera Syste		224044	020923	023.02.2023	20-220-204-53-5301-4457	1,499.00
Wheaton United Payment #3		224157	Payment# 3	024.02.2023	20-220-204-52-5280-4457	12,187.50
Vendor Total:						13,686.50
07132	Kaempfer, Stephen					
Wheaton United Payment #3		224105	Payment# 3	024.02.2023	20-220-204-52-5280-4457	375.00
Vendor Total:						375.00
07133	Pyykkonen, Annie J.					
Wheaton United Payment #3		224129	Payment# 3	024.02.2023	20-220-204-52-5280-4457	250.00
Vendor Total:						250.00
07134	Raftery, Jared					
Wheaton United Payment #3		224130	Payment# 3	024.02.2023	20-220-204-52-5280-4457	2,250.00
Vendor Total:						2,250.00
07135	Sheppard, Justin					
Wheaton United Payment #3		224140	Payment# 3	024.02.2023	20-220-204-52-5280-4457	3,750.00

Fund **Description**
Vendor No **Vendor Name**

Line Item Description	Check No	Invoice Number	Batch Number	GL Account Number	Amount
Vendor Total:					3,750.00
07136 Vartanian, Lauren					
Wheaton United Payment #3	224151	Payment# 3	024.02.2023	20-220-204-52-5280-4457	1,250.00
Vendor Total:					1,250.00
07137 Griffin, Brian Matthew					
Wheaton United Payment #3	224095	Payment# 3	024.02.2023	20-220-204-52-5280-4457	125.00
Vendor Total:					125.00
07139 Bacheller, Joshua					
Wheaton United Payment #3	224062	Payment# 3	024.02.2023	20-220-204-52-5280-4457	2,728.75
Vendor Total:					2,728.75
07143 Fleming, Camryn					
Wheaton United Payment #3	224088	Payment# 3	024.02.2023	20-220-204-52-5280-4457	550.00
Vendor Total:					550.00
07144 Baker, William J					
Wheaton United Payment #3	224063	Payment# 3	024.02.2023	20-220-204-52-5280-4457	1,150.00
Vendor Total:					1,150.00
07145 Roe, Kathryn R					
Wheaton United Payment #3	224137	Payment# 3	024.02.2023	20-220-204-52-5280-4457	1,500.00
Vendor Total:					1,500.00
07146 Thom, Nathaniel					
Wheaton United Payment #3	224147	Payment# 3	024.02.2023	20-220-204-52-5280-4457	250.00
Vendor Total:					250.00
07157 Frederick, Colin					
Wheaton United Payment #3	224091	Payment# 3	024.02.2023	20-220-204-52-5280-4457	1,250.00
Vendor Total:					1,250.00
07159 Xerox Corporation					
Marketing 010723-020623	223974	0100160004001_022	022.02.2023	20-000-415-52-5211-0000	523.50
Vendor Total:					523.50
07160 Aviles, Graciela					
Mileage Reimbursement for January 2023	223987	013123	023.02.2023	20-224-220-54-5422-0000	54.82
Vendor Total:					54.82
07176 Cole, Diane H					
Adult Dance Class	224076	w29023swg	024.02.2023	20-220-305-52-5280-1037	700.00
Vendor Total:					700.00
07188 L&FF LLC					
Inv# 1234 Cookies for Mixer	224018	1234	023.02.2023	20-000-000-54-5438-0000	102.50
Vendor Total:					102.50
07193 Kortenhoven, Mark Jacob					
Wheaton United Payment #3	224112	Payment# 3	024.02.2023	20-220-204-52-5280-4457	1,000.00
Vendor Total:					1,000.00
07200 Imagination Pad Inc.					
Rams Commitment Night Shirts	224186	43336	031.03.2023	20-221-222-53-5350-0000	1,209.32

Fund	Description					
Vendor No	Vendor Name					
Line Item Description	Check No	Invoice Number	Batch Number	GL Account Number	Amount	
Vendor Total:					1,209.32	
07203	Right Call Umpire Services LLC					
RWB Umpire Services - 2023 Deposit	224135	1014	024.02.2023	20-221-223-52-5210-4211	425.00	
Vendor Total:					425.00	
07204	Andrews, Elly Bennett					
Wheaton United Payment #3	224058	Payment# 3	024.02.2023	20-220-204-52-5280-4457	300.00	
Vendor Total:					300.00	
07205	Litania Sports Group, Inc.					
Volleyball Supplies	224019	619125	023.02.2023	20-224-220-53-5302-000C	1,765.50	
Volleyball Supplies	224019	619125	023.02.2023	20-000-205-53-5302-000C	1,765.50	
Vendor Total:					3,531.00	
07206	Atkinson, Damon Luke					
Wheaton United Payment 2022/2023	224060	022823	024.02.2023	20-220-204-52-5280-4457	250.00	
Vendor Total:					250.00	
07207	League Outfitters LLC					
T-Shirts	224113	150060	024.02.2023	20-221-223-53-5306-000C	3,970.68	
Pitching Rubbers	224113	151444	024.02.2023	20-221-223-53-5306-000C	126.50	
Vendor Total:					4,097.18	
07210	Kendall, Marie					
Wheaton United Payment 2022/2023	224107	022823	024.02.2023	20-220-204-52-5280-4457	300.00	
Vendor Total:					300.00	
07211	Dylla, Berkley M.					
Wheaton United Payment 2022/2023	224086	022822	024.02.2023	20-220-204-52-5280-4457	300.00	
Vendor Total:					300.00	
07213	Walton, Anne M					
Reimbursement for Silvertones Music	224207	364994277	031.03.2023	20-220-304-53-5301-5502	106.88	
Reimbursement for Silvertones Music	224207	365047752	031.03.2023	20-220-304-53-5301-5502	81.28	
Vendor Total:					188.16	
TMP*311	NAPIER, RICHARD					
Reimbursement IPRA Conference Expenses	223955	013123	022.02.2023	20-224-220-54-5432-000C	44.63	
Vendor Total:					44.63	
Fund Total:					309,071.73	
22	Cosley Zoo					
00046	Animal Medical Clinic					
Animal Medications	223922	187991	022.02.2023	22-501-000-53-5309-000C	242.93	
Parasite Screens	223922	187991	022.02.2023	22-501-000-54-5424-000C	135.81	
Vendor Total:					378.74	
00068	AT&T Mobility					
234-0136 Cosley Tablet 16 121822-011723	223924	877051597_0123	022.02.2023	22-501-000-52-5265-000C	30.99	
779-8546 Cosley Tablet 17 121822-011723	223924	877051597_0123	022.02.2023	22-501-000-52-5265-000C	30.98	
234-9679 Cosley Tablet 9 121822-011723	223924	877051597_0123	022.02.2023	22-501-000-52-5265-000C	30.99	
Vendor Total:					92.96	
00160	Cable Plus Inc.					

Fund **Description**
Vendor No **Vendor Name**

Line Item Description	Check No	Invoice Number	Batch Number	GL Account Number	Amount
Cosley Admission Booth	224068	1066969	024.02.2023	22-501-000-53-5338-000C	900.00
Vendor Total:					900.00
00193 City of Wheaton					
Cosley Welcome Center 010523-020223	224073	0067810100_0223	024.02.2023	22-501-000-52-5264-000C	35.88
Cosley Zoo 010523-020223	224073	0310000100_0223	024.02.2023	22-501-000-52-5264-000C	171.05
Cosley Zoo 010523-020223	224073	0310000200_0223	024.02.2023	22-501-000-52-5264-000C	279.05
Cosley Bobcat 010523-020223	224073	0310000300_0223	024.02.2023	22-501-000-52-5264-000C	35.88
Vendor Total:					521.86
00240 Duchaj Bros.					
150 Bales of Hay	224178	021423	031.03.2023	22-501-000-53-5336-000C	1,050.00
Vendor Total:					1,050.00
00386 Hagg Press Inc					
Cosley Envelopes	224096	117191	024.02.2023	22-350-415-54-5426-000C	224.57
Vendor Total:					224.57
00417 Constellation NewEnergy Inc					
Cosley Welcome Center 011723-021523	224175	0793155067_0223	031.03.2023	22-501-000-52-5260-000C	220.16
Cosley Zoo 011723-021523	224175	8519798002_0223	031.03.2023	22-501-000-52-5260-000C	1,742.00
Vendor Total:					1,962.16
00680 Northern Illinois Gas Company					
Cosley Zoo 011823-021623	224196	3015221000_0223	031.03.2023	22-501-000-52-5261-000C	394.45
Cosley Welcome Center 011823-021623	224196	3615221000_0223	031.03.2023	22-501-000-52-5261-000C	70.70
Cosley Zoo 011823-021623	224196	5450490000_0223	031.03.2023	22-501-000-52-5261-000C	323.97
Vendor Total:					789.12
00738 CTM Group Inc.					
Reimbursement of 75% of Sourvenir Penny Sale 223932		JAN23PENJE31-12	022.02.2023	22-501-000-54-5433-000C	21.75
Vendor Total:					21.75
01015 Wahlgren, Susan					
Mileage Reimbursement for 02/08/23	224155	020823	024.02.2023	22-501-000-54-5422-000C	168.99
Vendor Total:					168.99
01023 Waste Management of Illinois Inc					
Cosley Zoo 020123-022823	224042	12272113008_0223	023.02.2023	22-501-000-52-5263-000C	779.23
Vendor Total:					779.23
01042 WHEATON MEAT CO INC					
Bones	224208	17804	031.03.2023	22-501-000-53-5339-000C	167.40
Vendor Total:					167.40
01043 Wheaton Sanitary District					
Cosley Zoo 120722-010523	223972	026475000_0123	022.02.2023	22-501-000-52-5264-000C	66.10
Cosley Zoo 120722-010523	223972	026477000_0123	022.02.2023	22-501-000-52-5264-000C	180.46
Cosley Welcome Ctr 120722-010523	223972	027965000_0123	022.02.2023	22-501-000-52-5264-000C	13.00
Bobcat Exhibit 120722-010523	223972	049516000_0123	022.02.2023	22-501-000-52-5264-000C	13.00
Vendor Total:					272.56
01082 Young's Grain Farms					
175 Bales of Straw	224048	594575	023.02.2023	22-501-000-53-5336-000C	743.75
Vendor Total:					743.75

Fund **Description**
Vendor No **Vendor Name**

Line Item	Description	Check No	Invoice Number	Batch Number	GL Account Number	Amount
01120	Holy Cow Sports Inc.					
Staff Shirts		224184	230299	031.03.2023	22-501-000-53-5330-000C	3,655.00
					Vendor Total:	3,655.00
03754	Comcast Cable					
Cosley Zoo 021123-031023		224077	87712047625845_03	024.02.2023	22-501-000-52-5262-000C	116.85
					Vendor Total:	116.85
04267	Martin Whalen Group Inc					
Cosley Zoo 012823-022723		223950	MW81955_0223	022.02.2023	22-501-000-52-5211-0000	15.27
Cosley Zoo 022823-032723		224194	MW81955_0323	031.03.2023	22-501-000-52-5211-0000	15.27
					Vendor Total:	30.54
04296	Culligan DuPage Soft Water Service Inc					
Water Cooler Rental February 2023		224001	261974_0223R	023.02.2023	22-501-000-52-5220-000C	6.00
					Vendor Total:	6.00
05667	Christensen, Ginny					
Mileage Reimbursement for January 2023		224072	013123	024.02.2023	22-501-000-54-5422-000C	20.96
					Vendor Total:	20.96
06228	Voyant Communications					
Cosley 020123-022823		223968	030832_0223	022.02.2023	22-501-000-52-5262-000C	299.54
					Vendor Total:	299.54
06250	LRS Holdings LLC					
Cosley Zoo 020123-022823		223949	47783.2 CZ_0223	022.02.2023	22-501-000-52-5263-000C	133.90
Cosley Zoo 030123-033123		224192	47783.2 CZ_0323	031.03.2023	22-501-000-52-5263-000C	133.90
					Vendor Total:	267.80
06539	Runco Office Supply & Equipment Co					
Office Supplies		223961	892878-0	022.02.2023	22-501-000-53-5302-000C	89.40
Office Supplies		223961	892878-1	022.02.2023	22-501-000-53-5302-000C	16.20
					Vendor Total:	105.60
06542	Peerless Network Inc					
Cosley 121522-011423		223958	66174_0123	022.02.2023	22-501-000-52-5262-000C	54.50
Cosley 011523-021423		223958	66174_0223	022.02.2023	22-501-000-52-5262-000C	54.54
Cosley 082922-101422		223958	66174_1022	13006.02.2023	22-501-000-52-5262-000C	84.46
Cosley 101522-111422		223958	66174_1122	13006.02.2023	22-501-000-52-5262-000C	54.50
Cosley 111522-121422		223958	66174_1222	13006.02.2023	22-501-000-52-5262-000C	54.50
Cosley Transfer to New Account		223958	66174_CR22	13006.02.2023	22-501-000-52-5262-000C	-122.11
					Vendor Total:	180.39
06674	Lingo Communications LLC					
Cosley 020423-030323		224191	960579_0323	031.03.2023	22-501-000-52-5262-000C	115.40
					Vendor Total:	115.40
06902	Grayslake Feed Sales, Inc.					
Animal Bedding		223940	89647	022.02.2023	22-501-000-53-5336-000C	173.20
Bagged Feed		223940	89647	022.02.2023	22-501-000-53-5339-000C	395.62
					Vendor Total:	568.82
					Fund Total:	13,439.99
23	Liability					

Fund	Description					
Vendor No	Vendor Name					
Line Item Description	Check No	Invoice Number	Batch Number	GL Account Number	Amount	
00414	Conney Safety Products					
Safety Supplies	223996	06147381	023.02.2023	23-000-000-53-5302-000C	87.74	
				Vendor Total:	87.74	
				Fund Total:	87.74	
24	Audit					
06571	Menard Consulting, Inc.					
GASB 75 Actuarial Valuation 2022	223951	2561	022.02.2023	24-000-000-52-5203-000C	2,600.00	
				Vendor Total:	2,600.00	
				Fund Total:	2,600.00	
40	Capital Projects					
00025	Allen Lock & Key					
CC Remodel Keys and Locks	224056	2259	024.02.2023	40-800-846-57-5701-000C	2,060.00	
				Vendor Total:	2,060.00	
00415	The Conservation Foundation					
Gary Easement Monthly Lease February 2023	223965	13008	022.02.2023	40-000-000-57-5701-000C	295.00	
				Vendor Total:	295.00	
00717	Paddock Publications Inc., The Daily Herald					
Bid Notice Arrowhead Painting	224198	240521	031.03.2023	40-000-000-54-5428-000C	138.00	
Hoffman Bid Notice	224120	242138	024.02.2023	40-000-000-54-5428-000C	71.30	
				Vendor Total:	209.30	
01086	Zenon Company					
Commemorative Benches	223975	7171	022.02.2023	40-101-000-53-5338-000C	7,846.00	
				Vendor Total:	7,846.00	
02798	Williams Architects					
CC Interior	224159	0021537	024.02.2023	40-800-846-57-5701-000C	799.96	
				Vendor Total:	799.96	
04036	Bronze Memorial Company					
Memorial Plaques	224167	708112	031.03.2023	40-101-000-53-5338-000C	370.32	
				Vendor Total:	370.32	
04836	V3 Companies of Illinois LTD					
Rathje Shoreline Maintenance	224150	Application# 12	024.02.2023	40-000-000-20-2010-000C	7,833.10	
				Vendor Total:	7,833.10	
05284	Wight & Company					
CC Parking Lot	224209	210138-006	031.03.2023	40-000-000-20-2010-000C	13,390.00	
CC Parking Lot Engineering	224158	220282-002	024.02.2023	40-800-846-57-5701-000C	10,000.00	
				Vendor Total:	23,390.00	
05748	G.A.G. Industries Inc.					
HVAC Filters	223937	INV326660	022.02.2023	40-101-000-53-5302-000C	772.54	
				Vendor Total:	772.54	
06048	Compass Minerals America Inc.					
Salt	223994	1130290	023.02.2023	40-101-000-53-5302-000C	1,792.40	

Fund	Description	Vendor No	Vendor Name	Line Item Description	Check No	Invoice Number	Batch Number	GL Account Number	Amount
Vendor Total:									1,792.40
06121	Zoro Tools Inc								
MLC Door		224049	INV12073242	023.02.2023		40-000-000-57-5701-000C			136.84
Vendor Total:									136.84
06228	Voyant Communications								
Planning 020123-022823		223968	030832_0223	022.02.2023		40-101-000-52-5262-000C			57.98
Vendor Total:									57.98
06308	Westlake Hardware Inc								
V Belts		223971	12509186	022.02.2023		40-101-000-53-5302-000C			6.29
Vendor Total:									6.29
06578	Morrow, Brian								
Mileage Reimbursement for January 2023		224023	013123	023.02.2023		40-000-000-54-5422-000C			22.01
Vendor Total:									22.01
06605	BHFX LLC								
Bond Copies		224165	442031	031.03.2023		40-000-000-52-5235-000C			17.49
Vendor Total:									17.49
07172	Krueger International, Inc.								
Community Center Chairs		223948	14474065	022.02.2023		40-800-846-57-5701-000C			130,215.20
Vendor Total:									130,215.20
07189	B&H Foto & Electronics Corp								
TV Screens for CC		223925	210400370	022.02.2023		40-800-846-57-5701-000C			9,884.98
Vendor Total:									9,884.98
Fund Total:									185,709.41
60	Golf Fund								
00007	Aramark								
Inv# 6020091294 Banquet Linen		223985	6020091294	023.02.2023		60-612-901-52-5222-000C			467.00
Inv# 6020091294 Restaurant Linen		223985	6020091294	023.02.2023		60-612-902-52-5222-000C			141.83
Inv# 6020093692 Restaurant Linen		223985	6020093692	023.02.2023		60-612-902-52-5222-000C			111.83
Inv# 6020093692 Banquet Linen		223985	6020093692	023.02.2023		60-612-901-52-5222-000C			497.00
Inv# 6020095754 Banquet Linen		224059	6020095754	024.02.2023		60-612-901-52-5222-000C			483.00
Inv# 6020095754 Restaurant Linen		224059	6020095754	024.02.2023		60-612-902-52-5222-000C			132.08
Inv# 6020098587 Restaurant Linen		224164	6020098587	031.03.2023		60-612-902-52-5222-000C			132.83
Inv# 6020098587 Banquets Linen		224164	6020098587	031.03.2023		60-612-901-52-5222-000C			476.00
Vendor Total:									2,441.57
00068	AT&T Mobility								
520-5473 AGC Tablet 14 121822-011723		223924	877051597_0123	022.02.2023		60-000-000-52-5265-000C			30.98
871-4196 AGC Tablet 15 121822-011723		223924	877051597_0123	022.02.2023		60-000-000-52-5265-000C			30.98
240-0783 Hot Spot 4 AGC 121822-011723		223924	877051597_0123	022.02.2023		60-000-000-52-5265-000C			43.23
520-5201 AGCTablet 13 121822-011723		223924	877051597_0123	022.02.2023		60-000-000-52-5265-000C			30.98
957-8730 A. Bendy 121822-011723		223924	877051597_0123	022.02.2023		60-000-000-52-5265-000C			74.05
Vendor Total:									210.22
00091	Dynamic Brands LLC								
Umbrellas		223933	INV1612176	022.02.2023		60-000-000-14-1430-000C			487.94
Vendor Total:									487.94

Fund	Description	Vendor No	Vendor Name	Line Item Description	Check No	Invoice Number	Batch Number	GL Account Number	Amount
00180	Chicago District Golf Association			2023 Annual Dues	223992	1837-231	023.02.2023	60-000-000-54-5425-000C	100.00
Vendor Total:									100.00
00193	City of Wheaton			AGC Clubhouse 010623-020323	224073	0293553000_0223	024.02.2023	60-000-000-52-5264-000C	715.56
				AGC Maintenance Building 010623-020323	224073	0293553100_0223	024.02.2023	60-000-000-52-5264-000C	117.46
				AGC Chemical Building 010623-020323	224073	0293553200_0223	024.02.2023	60-000-000-52-5264-000C	92.01
Vendor Total:									925.03
00199	Cleveland Golf/SRIXON			CM# 7207048 for Freight on Inv# 6794719	224075	7207048	024.02.2023	60-000-000-14-1432-000C	-129.60
				CM# 7207049 for Freight on Inv# 6985332	224075	7207049	024.02.2023	60-000-000-14-1432-000C	-18.00
				CM# 7207050 for Freight on Inv# 7022170	224075	7207050	024.02.2023	60-000-000-14-1432-000C	-12.60
				Zipcore Wedges	224075	7293548 SO	024.02.2023	60-000-000-14-1430-000C	1,362.60
				HB Soft Putters	224075	7293549 SO	024.02.2023	60-000-000-14-1430-000C	1,602.00
				Gloves	224170	7311836 SO	031.03.2023	60-000-000-14-1431-000C	1,254.00
Vendor Total:									4,058.40
00293	Fortune Fish Company			Inv# 485838 General Grocery	223936	485838	022.02.2023	60-000-000-14-1415-000C	206.12
				Inv# 485838 Seafood	223936	485838	022.02.2023	60-000-000-14-1411-000C	158.43
				Inv# 492498 Seafood	223936	492498	022.02.2023	60-000-000-14-1411-000C	677.86
				Inv# 497866 Seafood	223936	497866	022.02.2023	60-000-000-14-1411-000C	267.03
				Inv# 497866 General Grocery	223936	497866	022.02.2023	60-000-000-14-1415-000C	472.70
				Inv# 501468 General Grocery	223936	501468	022.02.2023	60-000-000-14-1415-000C	298.24
				Inv# 501468 Meat	223936	501468	022.02.2023	60-000-000-14-1411-000C	371.25
				Inv# 508307 Seafood	224005	508307	023.02.2023	60-000-000-14-1411-000C	610.53
				Inv# 515472 Seafood	224005	515472	023.02.2023	60-000-000-14-1411-000C	201.09
				Inv# 527006 Dairy	224089	527006	024.02.2023	60-000-000-14-1414-000C	56.38
				Inv# 527006 Seafood	224089	527006	024.02.2023	60-000-000-14-1411-000C	1,057.23
				Inv# 528849 Seafood	224089	528849	024.02.2023	60-000-000-14-1411-000C	89.19
				Inv# 528849 General Grocery	224089	528849	024.02.2023	60-000-000-14-1415-000C	208.04
				Inv# 543751 Seafood	224181	543751	031.03.2023	60-000-000-14-1411-000C	142.60
				Inv# 543751 General Grocery	224181	543751	031.03.2023	60-000-000-14-1415-000C	211.08
				Inv# 545233 Seafood	224181	545233	031.03.2023	60-000-000-14-1411-000C	213.57
				Inv# 551141 Seafood	224181	551141	031.03.2023	60-000-000-14-1411-000C	509.75
Vendor Total:									5,751.09
00316	Gemplers Inc.			Safety Supplies/Rainsuits/Tool Hooks & Chemic	224007	INV0004533054	023.02.2023	60-601-000-53-5342-000C	831.27
Vendor Total:									831.27
00334	Gordon Food Service			Inv# 753231260 Meat	223939	753231260	13006.02.2023	60-612-000-53-5374-000C	57.99
				Inv# 753231260 Dairy	223939	753231260	13006.02.2023	60-612-000-53-5378-000C	54.99
				Inv# 753232934 General Grocery	224010	753232934	023.02.2023	60-000-000-14-1415-000C	32.33
				Inv# 753233032 Dairy	224010	753233032	023.02.2023	60-000-000-14-1414-000C	47.68
				Inv# 753233237 General Grocery	224093	753233237	024.02.2023	60-000-000-14-1415-000C	95.95
				Inv# 770252646 General Grocery	223939	770252646	13006.02.2023	60-612-000-53-5379-000C	132.66
				Inv# 770253648 Restaurant Supplies	224010	770253648	023.02.2023	60-612-902-53-5388-000C	213.43
				Inv# 770253648 General Grocery	224010	770253648	023.02.2023	60-000-000-14-1415-000C	171.60
				Inv# 770253931 Non-Alcoholic Beverages	224010	770253931	023.02.2023	60-000-000-14-1416-000C	280.26
				Inv# 770253931 General Grocery	224010	770253931	023.02.2023	60-000-000-14-1415-000C	318.84
				Inv# 770254293 Restaurant Supplies	224093	770254293	024.02.2023	60-612-902-53-5388-000C	110.97
				Inv# 770254293 Banquet Supplies	224093	770254293	024.02.2023	60-612-901-53-5390-000C	110.97
				Inv# 960078262 Non-Alcoholic Beverages	223939	960078262	13006.02.2023	60-612-000-53-5383-000C	422.87

Fund Description

Vendor No Vendor Name

Line Item Description	Check No	Invoice Number	Batch Number	GL Account Number	Amount
Vendor Total:					2,050.54
00335 W W Grainger Inc					
Rubber Mat Entrance Door	223969	9583704466	022.02.2023	60-601-000-53-5313-000C	22.45
Front Door Opener	223969	9583704466	022.02.2023	60-601-000-53-5313-000C	652.45
Safety Glasses	223969	9583704466	022.02.2023	60-601-000-53-5330-000C	40.00
Trash Can Lids	223969	9583704466	022.02.2023	60-601-000-53-5342-000C	239.58
Fill Valve for Ice Machine	223969	9584428685	022.02.2023	60-000-000-53-5316-000C	134.69
Vendor Total:					1,089.17
00395 Harris Motor Sports Inc					
Inv# 02-332800	224012	02-332800	023.02.2023	60-601-000-53-5315-000C	322.40
Inv# 02-333589	224099	02-333589	024.02.2023	60-601-000-53-5315-000C	618.78
Inv# 02-334354	224183	02-334354	031.03.2023	60-601-000-53-5315-000C	883.72
Vendor Total:					1,824.90
00417 Constellation NewEnergy Inc					
Orchard Gate 011323-021323	224175	0051046274_0223	031.03.2023	60-000-000-52-5260-000C	27.13
AGC Clubhouse 011323-021323	224175	0581101000_0223	031.03.2023	60-000-000-52-5260-000C	32.10
AGC Clubhouse 011423-021323	224175	6414622009_0223	031.03.2023	60-000-000-52-5260-000C	4,755.91
Vendor Total:					4,815.14
00419 Consumers Packing Co.					
Inv# 392359 Meat	223931	392359	022.02.2023	60-000-000-14-1411-0000	2,217.78
Inv# 392485 Meat	223931	392485	022.02.2023	60-000-000-14-1411-0000	1,122.44
Inv# 392555 Meat	223931	392555	022.02.2023	60-000-000-14-1411-0000	1,257.43
Inv# 392689 Meat	223931	392689	022.02.2023	60-000-000-14-1411-0000	1,110.04
Inv# 392758 Meat	223998	392758	023.02.2023	60-000-000-14-1411-0000	1,725.89
Inv# 392947 Meat	224080	392947	024.02.2023	60-000-000-14-1411-0000	2,681.49
Inv# 393079 Meat	224080	393079	024.02.2023	60-000-000-14-1411-0000	1,176.67
Inv# 393372 Meat	224176	393372	031.03.2023	60-000-000-14-1411-0000	396.21
Vendor Total:					11,687.95
00475 Constellation Newenergy Gas Division LLC					
AGC Clubhouse 010123-013123	224174	2400503855_0123	031.03.2023	60-000-000-52-5261-000C	1,730.16
Vendor Total:					1,730.16
00497 Johnson, Timothy A.					
Reimburse GCSAA Conference Fee 02/06/23-02	224187	022323	031.03.2023	60-000-000-54-5432-000C	778.11
Vendor Total:					778.11
00532 Imperial Bag & Paper Co LLC					
Cleaning Supplies for Arrowhead	224103	1779972-00	024.02.2023	60-000-000-53-5316-000C	306.06
Vendor Total:					306.06
00615 MENARDS WEST CHICAGO					
Wood for Duck Bird Houses	224021	67216	023.02.2023	60-601-000-53-5342-000C	86.78
Vendor Total:					86.78
00675 Nels J. Johnson Tree Experts Inc					
Pruning of Specified Trees	223956	12573772	022.02.2023	60-601-000-54-5419-000C	3,230.00
Vendor Total:					3,230.00
00680 Northern Illinois Gas Company					
AGC Maintenance Building 011123-021023	224196	1106501000_0223	031.03.2023	60-000-000-52-5261-000C	603.94

Fund Description

Vendor No Vendor Name

Line Item	Description	Check No	Invoice Number	Batch Number	GL Account Number	Amount
Vendor Total:						603.94
00714	Otis Elevator Company					
Inv# 100400675267	Acct# 433167	223957	100400675267	13006.02.2023	60-000-000-52-5211-0000	6,000.00
Vendor Total:						6,000.00
00742	Pepsi Beverages Company					
Inv# 42477057	Non-Alcoholic Beverages	224027	42477057	023.02.2023	60-000-000-14-1416-0000	536.52
Inv# 54279752	Non-Alcoholic Beverages	224123	54279752	024.02.2023	60-000-000-14-1416-0000	258.57
Vendor Total:						795.09
00792	Reinders Inc					
Inv# 6024852-02		224134	6024852-02	024.02.2023	60-601-000-53-5315-0000	55.24
Inv# 6024852-03		224134	6024852-03	024.02.2023	60-601-000-53-5315-0000	110.48
Inv# 6025017-00		224204	6025017-00	031.03.2023	60-601-000-53-5315-0000	355.68
Inv# 6025348-00		224134	6025348-00	024.02.2023	60-601-000-53-5315-0000	1,312.07
Inv# 6025641-00		224134	6025641-00	024.02.2023	60-601-000-53-5315-0000	848.14
Inv# 6025818-00		224134	6025818-00	024.02.2023	60-601-000-53-5315-0000	527.41
Inv# 6025876-00		224204	6025876-00	031.03.2023	60-601-000-53-5315-0000	76.66
Inv# 6025901-00		224134	6025901-00	024.02.2023	60-601-000-53-5315-0000	605.55
Inv# 6025902-00		224134	6025902-00	024.02.2023	60-601-000-53-5315-0000	271.30
Inv# 6025915-00		224134	6025915-00	024.02.2023	60-601-000-53-5315-0000	212.78
Inv# 6025970-00		224134	6025970-00	024.02.2023	60-601-000-53-5315-0000	249.38
Inv# 6026317-00		224134	6026317-00	024.02.2023	60-601-000-53-5315-0000	401.50
Inv# 6026317-01		224134	6026317-01	024.02.2023	60-601-000-53-5315-0000	98.31
Inv# 6026357-00		224204	6026357-00	031.03.2023	60-601-000-53-5315-0000	265.35
Vendor Total:						5,389.85
00818	ROTARY CLUB OF WHEATON					
Quarterly Dues 10/01/22-12/31/22		224138	123122	024.02.2023	60-000-000-20-2010-0000	305.00
Vendor Total:						305.00
00825	Russo Hardware Inc					
Inv# SPI20058408		224032	SPI20058408	023.02.2023	60-601-000-53-5315-0000	13.00
Inv# SPI20058409		224032	SPI20058409	023.02.2023	60-601-000-53-5315-0000	8.99
Vendor Total:						21.99
00911	Stuever & Sons Inc					
Inv# 400793 Beer Line Cleaning AGC		224033	400793	023.02.2023	60-612-000-52-5210-0000	96.00
Inv# 4824 Beer Line Cleaning		224205	4824	031.03.2023	60-612-000-52-5210-0000	96.00
Inv# 4824 Sani-Strip		224205	4824	031.03.2023	60-612-902-53-5388-0000	26.00
Vendor Total:						218.00
00948	THE ANTIGUA GROUP INC					
Mens and Womens PGA Show		224146	AIN-3460243	024.02.2023	60-000-000-14-1431-0000	2,635.65
Vendor Total:						2,635.65
00956	Titleist					
Mens Gloves		224037	914920920	023.02.2023	60-000-000-14-1431-0000	2,781.24
Tour Perf Hats		224037	914938513	023.02.2023	60-000-000-14-1431-0000	458.64
Spring Ball Order		224148	914947480	024.02.2023	60-000-000-14-1432-0000	11,940.99
Rope Hats		224148	914954277	024.02.2023	60-000-000-14-1431-0000	1,170.12
Players Ball Mark Hats		224148	914965191	024.02.2023	60-000-000-14-1431-0000	458.64
Vendor Total:						16,809.63
01023	Waste Management of Illinois Inc					

Fund	Description					
Vendor No	Vendor Name					
Line Item Description	Check No	Invoice Number	Batch Number	GL Account Number	Amount	
Arrowhead GC 020123-022823	224042	12272113008_0223	023.02.2023	60-000-000-52-5263-000C	587.92	
Vendor Total:					587.92	
01043	Wheaton Sanitary District					
AGC Maintenance Building 120822-010623	223972	036235000_0123	022.02.2023	60-000-000-52-5264-000C	26.53	
AGC Clubhouse 120822-010623	223972	036431000_0123	022.02.2023	60-000-000-52-5264-000C	459.56	
Vendor Total:					486.09	
01053	Wilson Sporting Goods Company					
Range Balls	223973	4540597039	022.02.2023	60-611-911-53-5301-0000	4,524.00	
Spring Duo Order	224210	4540684742	031.03.2023	60-000-000-14-1432-000C	5,026.37	
Spring Glove Order	224210	4540684742	031.03.2023	60-000-000-14-1431-000C	3,982.08	
EXO Bags	224045	4540769167	023.02.2023	60-000-000-14-1430-000C	283.36	
Vendor Total:					13,815.81	
02231	Sysco-Chicago					
Inv# 624108667 General Grocery	223964	624108667	022.02.2023	60-000-000-14-1415-000C	657.82	
Inv# 624108667 Dairy	223964	624108667	022.02.2023	60-000-000-14-1414-000C	357.69	
Inv# 624108667 Restaurant Supplies	223964	624108667	022.02.2023	60-612-902-53-5388-000C	48.03	
Inv# 624112385 Cleaning Supplies	223964	624112385	022.02.2023	60-000-000-53-5316-000C	321.69	
Inv# 624112386 Meat	223964	624112386	022.02.2023	60-000-000-14-1411-0000	170.24	
Inv# 624112386 General Grocery	223964	624112386	022.02.2023	60-000-000-14-1415-000C	511.04	
Inv# 624112386 Dairy	223964	624112386	022.02.2023	60-000-000-14-1414-000C	282.04	
Inv# 624112386 Banquet Supplies	223964	624112386	022.02.2023	60-612-901-53-5390-000C	92.46	
Inv# 624112386 Restaurant Supplies	223964	624112386	022.02.2023	60-612-902-53-5388-000C	92.46	
Inv# 624123231 Dairy	223964	624123231	022.02.2023	60-000-000-14-1414-000C	35.08	
Inv# 624123231 Meat	223964	624123231	022.02.2023	60-000-000-14-1411-0000	347.64	
Inv# 624123231 Meat	223964	624123231	022.02.2023	60-000-000-14-1411-0000	340.48	
Inv# 624123231 General Grocery	223964	624123231	022.02.2023	60-000-000-14-1415-000C	1,117.43	
Inv# 624123231 Cleaning Supplies	223964	624123231	022.02.2023	60-612-000-53-5316-000C	125.10	
Inv# 624123231 Banquet Supplies	223964	624123231	022.02.2023	60-612-901-53-5390-000C	350.70	
Inv# 624123231 Restaurant Supplies	223964	624123231	022.02.2023	60-612-902-53-5388-000C	500.64	
Inv# 624125247 General Grocery	223964	624125247	022.02.2023	60-000-000-14-1415-000C	632.54	
Inv# 624125247 Dairy	223964	624125247	022.02.2023	60-000-000-14-1414-000C	58.80	
Inv# 624125247 Non-Alcoholic Beverages	223964	624125247	022.02.2023	60-000-000-14-1416-000C	54.90	
Inv# 624125247 Restaurant Supplies	223964	624125247	022.02.2023	60-612-902-53-5388-000C	36.24	
Inv# 624125247 Meat	223964	624125247	022.02.2023	60-000-000-14-1411-0000	836.18	
Inv# 624139499 Restaurant Supplies	224034	624139499	023.02.2023	60-612-902-53-5388-000C	161.45	
Inv# 624139499 Banquet Supplies	224034	624139499	023.02.2023	60-612-901-53-5390-000C	161.45	
Inv# 624139499 Cleaning Supplies	224034	624139499	023.02.2023	60-612-000-53-5316-000C	317.98	
Inv# 624139499 Meat	224034	624139499	023.02.2023	60-000-000-14-1411-0000	382.64	
Inv# 624139499 Meat	224034	624139499	023.02.2023	60-000-000-14-1411-0000	620.94	
Inv# 624139499 Dairy	224034	624139499	023.02.2023	60-000-000-14-1414-000C	170.60	
Inv# 624139499 General Grocery	224034	624139499	023.02.2023	60-000-000-14-1415-000C	1,257.76	
Inv# 624139500 General Grocery	223964	624139500	022.02.2023	60-000-000-14-1415-000C	134.86	
Inv# 624139500 Meat	223964	624139500	022.02.2023	60-000-000-14-1411-0000	255.59	
Inv# 624142942 Dairy	224034	624142942	023.02.2023	60-000-000-14-1414-000C	199.45	
Inv# 624142942 Meat	224034	624142942	023.02.2023	60-000-000-14-1411-0000	709.42	
Inv# 624142942 Meat	224034	624142942	023.02.2023	60-000-000-14-1411-0000	340.48	
Inv# 624142942 General Grocery	224034	624142942	023.02.2023	60-000-000-14-1415-000C	451.00	
Inv# 624142942 Non-Alcoholic Beverages	224034	624142942	023.02.2023	60-000-000-14-1416-000C	54.90	
Inv# 624142942 Banquet Supplies	224034	624142942	023.02.2023	60-612-901-53-5390-000C	18.09	
Inv# 624148584 Restaurant Supplies	224034	624148584	023.02.2023	60-612-902-53-5388-000C	76.24	
Inv# 624148584 Banquet Supplies	224034	624148584	023.02.2023	60-612-901-53-5390-000C	76.25	
Inv# 624148584 Meat	224034	624148584	023.02.2023	60-000-000-14-1411-0000	509.82	
Inv# 624148584 Cleaning Supplies	224034	624148584	023.02.2023	60-612-000-53-5316-000C	81.17	
Inv# 624148584 General Grocery	224034	624148584	023.02.2023	60-000-000-14-1415-000C	1,166.03	

Fund **Description**
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Line Item	Description	Check No	Invoice Number	Batch Number	GL Account Number	Amount
Inv# 624148584	Dairy	224034	624148584	023.02.2023	60-000-000-14-1414-000C	113.25
Inv# 624158695	Restaurant Supplies	224034	624158695	023.02.2023	60-612-902-53-5388-000C	62.44
Inv# 624158695	Cleaning Supplies	224034	624158695	023.02.2023	60-612-000-53-5316-000C	195.69
Inv# 624158695	General Grocery	224034	624158695	023.02.2023	60-000-000-14-1415-000C	661.61
Inv# 624158695	Meat	224034	624158695	023.02.2023	60-000-000-14-1411-000C	880.32
Inv# 624158695	Dairy	224034	624158695	023.02.2023	60-000-000-14-1414-000C	125.50
Inv# 624162834	Meat	224143	624162834	024.02.2023	60-000-000-14-1411-000C	905.02
Inv# 624162834	Meat	224143	624162834	024.02.2023	60-000-000-14-1411-000C	496.59
Inv# 624162834	Non-Alcoholic Beverages	224143	624162834	024.02.2023	60-000-000-14-1416-000C	51.00
Inv# 624162834	General Grocery	224143	624162834	024.02.2023	60-000-000-14-1415-000C	2,186.80
Inv# 624162834	Cleaning Supplies	224143	624162834	024.02.2023	60-612-000-53-5316-000C	199.92
Inv# 624162834	Dairy	224143	624162834	024.02.2023	60-000-000-14-1414-000C	130.44
Inv# 624162835	Meat	224143	624162835	024.02.2023	60-000-000-14-1411-000C	2,631.13
Inv# 624162836	Restaurant Supplies	224143	624162836	024.02.2023	60-612-902-53-5388-000C	357.54
Inv# 624162836	Banquet Supplies	224143	624162836	024.02.2023	60-612-901-53-5390-000C	357.53
Inv# 624162836	Cleaning Supplies	224143	624162836	024.02.2023	60-612-000-53-5316-000C	39.37
Inv# 624165480	General Grocery	224143	624165480	024.02.2023	60-000-000-14-1415-000C	1,545.60
Inv# 624165480	Meat	224143	624165480	024.02.2023	60-000-000-14-1411-000C	781.74
Inv# 624165480	Non-Alcoholic Beverages	224143	624165480	024.02.2023	60-000-000-14-1416-000C	254.44
Inv# 624165480	Banquet Supplies	224143	624165480	024.02.2023	60-612-901-53-5390-000C	116.31
Inv# 624165480	Dairy	224143	624165480	024.02.2023	60-000-000-14-1414-000C	261.16
Inv# 624165481	General Grocery	224143	624165481	024.02.2023	60-000-000-14-1415-000C	119.22
Inv# 624176210	Restaurant Supplies	224143	624176210	024.02.2023	60-612-902-53-5388-000C	367.92
Inv# 624176210	Non-Alcoholic Beverages	224143	624176210	024.02.2023	60-000-000-14-1416-000C	51.00
Inv# 624176210	Meat	224143	624176210	024.02.2023	60-000-000-14-1411-000C	274.38
Inv# 624176210	Meat	224143	624176210	024.02.2023	60-000-000-14-1411-000C	769.92
Inv# 624176210	General Grocery	224143	624176210	024.02.2023	60-000-000-14-1415-000C	1,595.52
Inv# 624176210	Dairy	224143	624176210	024.02.2023	60-000-000-14-1414-000C	302.63
Inv# 624176210	Cleaning Supplies	224143	624176210	024.02.2023	60-612-000-53-5316-000C	187.65
Vendor Total:						30,136.96
02289	Covered Affairs					
Inv# 64527	Event Linen for Showcase	223999	64527	023.02.2023	60-612-901-52-5292-000C	250.00
Vendor Total:						250.00
02796	NAPA					
Inv# 4496-201535		223954	4496-201535	022.02.2023	60-601-000-53-5315-000C	145.48
Inv# 4496-204017		224024	4496-204017	023.02.2023	60-601-000-53-5315-000C	161.29
Inv# 4496-204058		224024	4496-204058	023.02.2023	60-601-000-53-5348-000C	73.98
Vendor Total:						380.75
03113	Airgas National Carbonation					
Bulk CO2 Inv# 9134353455		223979	9134353455	023.02.2023	60-612-000-52-5220-000C	85.22
Vendor Total:						85.22
03163	Advanced Turf Solutions					
HIO Cup Cutter		224052	SO065767.1	024.02.2023	60-601-000-53-5342-000C	732.30
Rock Salt		223917	SO1063428	022.02.2023	60-000-000-53-5349-000C	644.84
Ice Patrol		224052	SO1064343	024.02.2023	60-000-000-53-5349-000C	322.42
Vendor Total:						1,699.56
03481	Tressler LLP					
Legal Fees through 07/31/2022		224149	450386	024.02.2023	60-000-000-20-2010-000C	106.67
Vendor Total:						106.67
03754	Comcast Cable					
AGC Clubhouse 021423-031323		224077	87712049102197_03	024.02.2023	60-000-000-52-5262-000C	253.85

Fund **Description**
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Line Item Description	Check No	Invoice Number	Batch Number	GL Account Number	Amount
Vendor Total:					253.85
04267 Martin Whalen Group Inc					
AGC Clubhouse 012823-022723	223950	70548_0223	022.02.2023	60-611-000-52-5211-0000	19.07
AGC Clubhouse 022823-032723	224194	70548_0323	031.03.2023	60-611-000-52-5211-0000	19.07
AGC Clubhouse 012823-022723	223950	70549_0223	022.02.2023	60-000-000-52-5211-0000	4.06
AGC Clubhouse 022823-032723	224194	70549_0323	031.03.2023	60-000-000-52-5211-0000	4.06
Arrowhead- Maintenance 012823-022723	223950	70559_0223	022.02.2023	60-000-000-52-5211-0000	15.60
Arrowhead- Maintenance 022823-032723	224194	70559_0323	031.03.2023	60-000-000-52-5211-0000	15.60
AGC Clubhouse 012823-022723	223950	70561_0223	022.02.2023	60-612-000-52-5211-0000	12.60
AGC Clubhouse 022823-032723	224194	70561_0323	031.03.2023	60-612-000-52-5211-0000	12.60
AGC Clubhouse 012823-022723	223950	70563_0223	022.02.2023	60-601-000-52-5211-0000	4.54
AGC Clubhouse 022823-032723	224194	70563_0323	031.03.2023	60-601-000-52-5211-0000	4.54
AGC 012823-022723	223950	MW82279_0223	022.02.2023	60-000-000-52-5211-0000	628.52
AGC 022823-032723	224194	MW82279_0323	031.03.2023	60-000-000-52-5211-0000	628.52
Vendor Total:					1,368.78
04296 Culligan DuPage Soft Water Service Inc					
Arrowhead Drinking Water January 2023	224001	261958_0123W	023.02.2023	60-000-000-52-5210-0000	43.50
Arrowhead Annual Cooler Rental February 2023	224001	261958_0223R	023.02.2023	60-000-000-52-5210-0000	18.00
Arrowhead Softner Rental February 2023	224001	261958_0223RS	023.02.2023	60-612-000-52-5210-0000	106.00
Vendor Total:					167.50
04419 TriMark Marlinn LLC					
Inv# 2967236 Banquet China	224039	2967236	023.02.2023	60-612-901-53-5390-0000	8,660.60
Vendor Total:					8,660.60
04508 Get Fresh Produce Inc.					
CM# 00503984 Produce	223938	00503984	022.02.2023	60-000-000-14-1413-0000	-17.50
Inv# 04265732 Produce	223938	04265732	022.02.2023	60-000-000-14-1413-0000	822.85
Inv# 04265732 Dairy	223938	04265732	022.02.2023	60-000-000-14-1414-0000	470.60
Inv# 04266361 Produce	223938	04266361	022.02.2023	60-000-000-14-1413-0000	17.50
Inv# 04267680 Produce	223938	04267680	022.02.2023	60-000-000-14-1413-0000	349.10
Inv# 04269534 Produce	223938	04269534	022.02.2023	60-000-000-14-1413-0000	463.00
Inv# 04270575 Produce	223938	04270575	022.02.2023	60-000-000-14-1413-0000	191.25
Inv# 04270575 Dairy	223938	04270575	022.02.2023	60-000-000-14-1414-0000	382.06
Inv# 04271747 Dairy	223938	04271747	022.02.2023	60-000-000-14-1414-0000	397.50
Inv# 04271747 Produce	223938	04271747	022.02.2023	60-000-000-14-1413-0000	681.85
Inv# 04274295 Produce	223938	04274295	022.02.2023	60-000-000-14-1413-0000	510.35
Inv# 04274295 Dairy	223938	04274295	022.02.2023	60-000-000-14-1414-0000	185.90
Inv# 04276428 Dairy	223938	04276428	022.02.2023	60-000-000-14-1414-0000	481.30
Inv# 04276428 Produce	223938	04276428	022.02.2023	60-000-000-14-1413-0000	351.25
Inv# 04277480 Produce	224008	04277480	023.02.2023	60-000-000-14-1413-0000	622.55
Inv# 04277480 Dairy	224008	04277480	023.02.2023	60-000-000-14-1414-0000	280.60
Inv# 04278356 Produce	224008	04278356	023.02.2023	60-000-000-14-1413-0000	438.15
Inv# 04278356 Dairy	224008	04278356	023.02.2023	60-000-000-14-1414-0000	418.91
Inv# 04280674 Dairy	224008	04280674	023.02.2023	60-000-000-14-1414-0000	440.63
Inv# 04280674 Produce	224008	04280674	023.02.2023	60-000-000-14-1413-0000	617.50
Inv# 04282145 Produce	224008	04282145	023.02.2023	60-000-000-14-1413-0000	384.80
Inv# 04282145 Dairy	224008	04282145	023.02.2023	60-000-000-14-1414-0000	361.41
Inv# 04283334 Produce	224092	04283334	024.02.2023	60-000-000-14-1413-0000	537.25
Inv# 04283334 Dairy	224092	04283334	024.02.2023	60-000-000-14-1414-0000	306.60
Inv# 04287348 Dairy	224092	04287348	024.02.2023	60-000-000-14-1414-0000	866.55
Inv# 04287348 Produce	224092	04287348	024.02.2023	60-000-000-14-1413-0000	103.10
Inv# 04288220 Dairy	224092	04288220	024.02.2023	60-000-000-14-1414-0000	262.86
Inv# 04288220 Produce	224092	04288220	024.02.2023	60-000-000-14-1413-0000	737.75

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Line Item Description	Check No	Invoice Number	Batch Number	GL Account Number	Amount
Vendor Total:					11,665.67
04583 Kirtland, Justin					
Southwest Flight Reimbursement	224188	021723	031.03.2023	60-000-000-20-2010-000C	215.11
Vendor Total:					215.11
04821 A1 Heating & Air Conditioning Inc					
Walk-In Freezer Repair	224050	5574	024.02.2023	60-000-000-54-5441-000C	2,145.00
Vendor Total:					2,145.00
04956 Range Servant America Inc.					
Driving Range Supplies	224203	122080	031.03.2023	60-611-912-53-5342-000C	953.45
Vendor Total:					953.45
05540 Performance Chemical & Supply					
Cleaning Supplies	224028	286300	023.02.2023	60-000-000-53-5316-000C	906.06
Vendor Total:					906.06
05817 Prestige Flag					
Embroidered Flags Yellow and White	224029	718010	023.02.2023	60-601-000-53-5342-000C	3,742.75
Aluminum Cart Signs	224029	718087	023.02.2023	60-601-000-53-5342-000C	675.04
Smarty Prism	224029	718087	023.02.2023	60-601-000-53-5342-000C	720.00
Vendor Total:					5,137.79
05943 COEO SOLUTIONS LLC					
AGC 020123-022823	223928	11000057_0223	022.02.2023	60-000-000-52-5262-000C	787.83
Vendor Total:					787.83
06228 Voyant Communications					
Golf Admin 020123-022823	223968	030832_0223	022.02.2023	60-000-000-52-5262-000C	20.94
Marketing 020123-022823	223968	030832_0223	022.02.2023	60-000-415-52-5262-000C	93.41
Golf 020123-022823	223968	030832_0223	022.02.2023	60-611-000-52-5262-000C	193.26
Golf Maintenance 020123-022823	223968	030832_0223	022.02.2023	60-601-000-52-5262-000C	61.20
Restaurant 020123-022823	223968	030832_0223	022.02.2023	60-612-902-52-5262-000C	206.15
Ski 020123-022823	223968	030832_0223	022.02.2023	60-613-000-52-5262-000C	19.33
Banquet 020123-022823	223968	030832_0223	022.02.2023	60-612-901-52-5262-000C	215.80
Vendor Total:					810.09
06250 LRS Holdings LLC					
AGC Clubhouse 020123-022823	223949	47783.1 AGC_0223	022.02.2023	60-000-000-52-5263-000C	202.91
AGC Clubhouse 030123-033123	224192	47783.1 AGC_0323	031.03.2023	60-000-000-52-5263-000C	202.91
Vendor Total:					405.82
06308 Westlake Hardware Inc					
Roller Toilet Tissue	224043	12609592	023.02.2023	60-000-000-53-5347-000C	7.18
Vendor Total:					7.18
06353 Prazak, Kimberly					
Mileage Reimbursement for January 2023	224200	013123	031.03.2023	60-000-000-54-5422-000C	33.75
Vendor Total:					33.75
06434 Concentric Ventures Incorporated					
Inv# 10496 January Liquor Inventory	223995	10496	023.02.2023	60-612-000-52-5210-000C	1,300.00
Vendor Total:					1,300.00
06542 Peerless Network Inc					

Fund	Description					
Vendor No	Vendor Name					
Line Item Description	Check No	Invoice Number	Batch Number	GL Account Number	Amount	
AGC 121522-011423	223958	66174_0123	022.02.2023	60-000-000-52-5262-000C	109.01	
AGC 011523-021423	223958	66174_0223	022.02.2023	60-000-000-52-5262-000C	109.09	
AGC 082922-101422	223958	66174_1022	13006.02.2023	60-000-000-52-5262-000C	168.92	
AGC 101522-111422	223958	66174_1122	13006.02.2023	60-000-000-52-5262-000C	109.01	
AGC 111522-121422	223958	66174_1222	13006.02.2023	60-000-000-52-5262-000C	109.01	
AGC Transfer to New Account	223958	66174_CR22	13006.02.2023	60-000-000-52-5262-000C	-244.22	
Vendor Total:					360.82	
06626	Cozzini Bros, Inc.					
Inv# C12639657 Cutlery Service	224081	C12639657	024.02.2023	60-612-000-52-5210-000C	45.00	
Vendor Total:					45.00	
06640	Yamaha Motor Finance Corporation U.S.A.					
GPS Lease February 2023	224161	798770	024.02.2023	60-611-000-52-5211-0000	3,080.00	
Vendor Total:					3,080.00	
06670	Brinks Incorporated					
02/2023 Armored Services for AGC	224067	12204490	024.02.2023	60-000-000-52-5214-000C	138.66	
Vendor Total:					138.66	
06674	Lingo Communications LLC					
AGC Banquets 020423-030323	224191	960579_0323	031.03.2023	60-612-901-52-5262-000C	209.45	
AGC Restaurant 020423-030323	224191	960579_0323	031.03.2023	60-612-902-52-5262-000C	215.80	
AGC Golf 020423-030323	224191	960579_0323	031.03.2023	60-611-000-52-5262-0000	209.45	
Vendor Total:					634.70	
06687	Van-Lang Enterprises					
Inv# 109339 General Grocery	223967	109339	022.02.2023	60-000-000-14-1415-000C	1,886.00	
Inv# 109428 General Grocery	224041	109428	023.02.2023	60-000-000-14-1415-000C	2,684.00	
Vendor Total:					4,570.00	
06696	Pro Staffing Inc.					
Inv# 8272 Temp Staff for F&B	224030	8272	023.02.2023	60-612-000-52-5210-000C	280.28	
Inv# 8291 Temp Staff for F&B	224128	8291	024.02.2023	60-000-000-52-5210-000C	371.80	
Inv# 8331 Temp Staff for F&B	224201	8331	031.03.2023	60-612-000-52-5210-000C	469.04	
Vendor Total:					1,121.12	
06750	Cruse Jr., Charles D					
Duceling Pianos Final Payment	224000	021023-1	023.02.2023	60-612-902-52-5225-000C	1,250.00	
Vendor Total:					1,250.00	
06900	Two Brothers Coffee Roasters					
Inv# 25479 Non-Alcoholic Beverages	224040	25479	023.02.2023	60-000-000-14-1416-000C	711.90	
Vendor Total:					711.90	
06940	Advocate Health and Hospitals Corporation					
EE Physical Exam/Back Assessment	224053	841033	024.02.2023	60-418-901-52-5208-000C	71.00	
EE Physical Exam/Back Assessment	224053	841801	024.02.2023	60-418-902-52-5208-000C	63.00	
Vendor Total:					134.00	
06960	Campagna-Turano Bakery Inc.					
Inv# 118007691 General Grocery	223989	118007691	023.02.2023	60-000-000-14-1415-000C	317.76	
Inv# 118007780 General Grocery	223989	118007780	023.02.2023	60-000-000-14-1415-000C	159.33	
Inv# 118007790 General Grocery	223989	118007790	023.02.2023	60-000-000-14-1415-000C	93.84	
Inv# 118007878 General Grocery	224069	118007878	024.02.2023	60-000-000-14-1415-000C	250.34	
Inv# 118007983 General Grocery	224069	118007983	024.02.2023	60-000-000-14-1415-000C	143.92	

Fund	Description	Vendor No	Vendor Name	Line Item Description	Check No	Invoice Number	Batch Number	GL Account Number	Amount
				Inv# 118008265 General Grocery	224169	118008265	031.03.2023	60-000-000-14-1415-000C	191.64
				Inv# 118008303 General Grocery	224169	118008303	031.03.2023	60-000-000-14-1415-000C	61.20
				Inv# 118008369 General Grocery	224169	118008369	031.03.2023	60-000-000-14-1415-000C	173.84
								Vendor Total:	1,391.87
06989	Zomparelli, Lauren			Reimbursement for Tealights	223976	013023	022.02.2023	60-612-901-53-5390-000C	9.94
								Vendor Total:	9.94
07053	Amperage Electrical Supply, Inc.			Inv# 1363326-IN	223919	1363326-IN	13006.02.2023	60-000-000-53-5313-000C	48.13
								Vendor Total:	48.13
07093	Rose Exterminator Co.			Monthly Pest Control	224031	3255398	023.02.2023	60-000-000-52-5211-000C	198.00
								Vendor Total:	198.00
07159	Xerox Corporation			AGC Clubhouse 010723-020623	223974	0100160004001_022	022.02.2023	60-000-000-52-5211-000C	523.50
								Vendor Total:	523.50
07188	L&FF LLC			Inv# 1234 Cookies for Mixer	224018	1234	023.02.2023	60-000-000-54-5438-000C	102.50
								Vendor Total:	102.50
07201	Garcia, Eric			Reimbursement for Cinnamon Sticks	224006	770253564	023.02.2023	60-000-000-14-1415-000C	13.49
								Vendor Total:	13.49
								Fund Total:	171,884.57
70	Information Technology			00888 SBRK Finance Holding, Inc.					
				Annual Maintenance Contract 04/01/23-03/31/24	224139	INV-011803	024.02.2023	70-000-000-52-5240-000C	10,687.21
								Vendor Total:	10,687.21
05743	Advanced Intelligence Engineering			Monthly Support February 2023	223916	12975	022.02.2023	70-000-000-52-5240-000C	4,266.00
				Monthly Support February 2023	223916	12975	022.02.2023	70-000-000-52-5240-000C	14,614.80
				Monthly Support February 2023	223916	12975	022.02.2023	70-000-000-52-5240-000C	1,692.60
				Cosley Admissions Booth POS Hardware	223916	12989	022.02.2023	70-000-000-53-5305-000C	400.99
				Cosley Admissions Booth POS - Labor PC Set U	223916	12989	022.02.2023	70-000-000-52-5240-000C	125.00
								Vendor Total:	21,099.39
06228	Voyant Communications			IS&T 020123-022823	223968	030832_0223	022.02.2023	70-000-000-52-5262-000C	19.33
								Vendor Total:	19.33
								Fund Total:	31,805.93
75	Health Insurance			06726 Dearborn Life Insurance Company					
				Foundation% Insurance March 2023	224177	030123	031.03.2023	75-000-000-12-1221-000C	6.48
				WDSRA% Insurance March 2023	224177	030123	031.03.2023	75-000-000-12-1222-000C	12.92
				Retiree Vision Insurance March 2023	224177	030123	031.03.2023	75-000-000-21-2137-000C	5.98
				Group Term Life Insurance March 2023	224177	030123	031.03.2023	75-000-000-52-5230-000C	2,161.10

Fund **Description**
Vendor No **Vendor Name**

Line Item Description	Check No	Invoice Number	Batch Number	GL Account Number	Amount
Vision Insurance March 2023	224177	030123	031.03.2023	75-000-000-52-5231-0000	1,260.56
Vendor Total:					3,447.04
Fund Total:					3,447.04
Report Total:					769,412.63

Accounts Payable

Checks Approval Document

User: rtucker
Printed: 3/7/2023 - 10:54 AM




Wheaton Park District

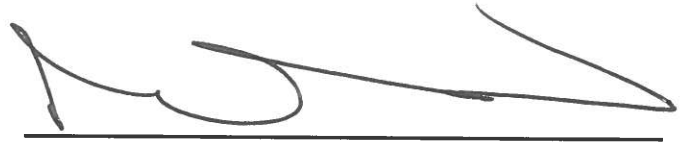
Board of Commissioners Report From the Period Beginning February 08, 2023 and Ending March 07, 2023.

Fund	Description	Amount
10	General	74,771.61
20	Recreation	34,828.54
22	Cosley Zoo	11,908.34
23	Liability	1,375.00
26	IMRF	34,591.05
40	Capital Projects	12,706.39
60	Golf Fund	60,709.27
70	Information Technology	241.09
75	Health Insurance	149,613.05
Report Total:		380,744.34

To the Board of Commissioners

The payment of the above listed accounts has been accepted by the Park District Board of Commissioners at their meeting held on March 15, 2023.


(Treasurer)


(Secretary)

Accounts Payable

Checks Approval List

User: rtucker
Printed: 3/7/2023 - 10:56 AM



Wheaton Park District

Board of Commissioners Report From the Period Beginning February 08, 2023 and Ending March 07, 2023.

Fund **Description**
Vendor No **Vendor Name**

Line Item Description	Check No	Invoice Number	Batch Number	GL Account Number	Amount
10 General					
00465 I.M.R.F.					
01/2023 IMRF	0	013123	141.02.2023	10-000-000-21-2124-000C	33,986.82
01/2023 IMRF	0	013123	141.02.2023	10-000-000-21-2123-000C	10,240.85
Vendor Total:					44,227.67
00766 Pre-Paid Legal Service Inc					
02/23 Pre-Paid Legal	0	022823	141.02.2023	10-000-000-21-2127-000C	322.01
Vendor Total:					322.01
01091 Aflac					
January 2023 Aflac	0	558767	141.02.2023	10-000-000-21-2132-000C	200.10
January 2023 Aflac	0	558767	141.02.2023	10-000-000-21-2131-000C	263.06
February 2023 Aflac	0	922172	141.02.2023	10-000-000-21-2132-000C	174.18
February 2023 Aflac	0	922172	141.02.2023	10-000-000-21-2131-000C	263.06
Vendor Total:					900.40
03829 Texas Life Insurance Company					
Texas Life Insurance February 2023	0	SB08FS202302120	141.02.2023	10-000-000-21-2130-000C	186.04
Vendor Total:					186.04
04121 UMB Bank N.A.					
WSJ Subscription January 2023	0	0082_2301020000	171.02.2023	10-419-000-54-5425-000C	38.99
2023 IGFOA Membership Dues	0	0082_2301060000	171.02.2023	10-419-000-54-5425-000C	600.00
Sign Shop Supplies	0	0118_2301040000	171.02.2023	10-101-000-53-5314-000C	70.95
Sign Shop Supplies	0	0118_2301040000	171.02.2023	10-101-000-53-5314-000C	447.78
Barricade Paint	0	0118_2301050000	171.02.2023	10-101-000-53-5347-000C	198.08
Ratchet Tie Down	0	0118_2301200000	171.02.2023	10-101-000-53-5314-000C	111.95
Ice-A-Palooza	0	0118_2301240000	171.02.2023	10-101-000-53-5314-000C	368.46
Sign Shop Supplies	0	0118_2301310000	171.02.2023	10-101-000-53-5314-000C	85.18
Sign Shop Supplies	0	0118_2301310000	171.02.2023	10-101-000-53-5314-000C	159.17
Education/Event Supplies	0	0140_2301270000	171.02.2023	10-430-000-53-5302-1108	135.87
Education/Event Supplies	0	0140_2301300000	171.02.2023	10-430-000-53-5302-1108	34.99
Supplies	0	0140_2301310000	171.02.2023	10-430-000-53-5302-000C	81.84
Refund on Carpentry Supplies	0	0182_2301030000	171.02.2023	10-101-000-53-5314-000C	-24.99
American Flags	0	0182_2301040000	171.02.2023	10-101-000-53-5310-000C	134.23
Heaters for Shed at Cosley	0	0182_2301120000	171.02.2023	10-101-000-53-5312-000C	615.08
Carpentry Supplies	0	0182_2301120000	171.02.2023	10-101-000-53-5314-000C	28.74
IPads for Inspections and Upgrades	0	0182_2301140000	171.02.2023	10-101-000-53-5313-000C	484.92
IPads for Inspections and Upgrades	0	0182_2301140000	171.02.2023	10-101-000-53-5313-000C	484.92
IPads for Inspections and Upgrades	0	0182_2301140000	171.02.2023	10-101-000-53-5313-000C	9.72
IPads for Inspections and Upgrades	0	0182_2301140000	171.02.2023	10-101-000-53-5313-000C	484.92
Refund of Tax	0	0182_2301180000	171.02.2023	10-101-000-53-5313-000C	-98.76
Refund of Tax	0	0182_2301180000	171.02.2023	10-101-000-53-5313-000C	-9.72
MLC Building Supplies	0	0182_2301200000	171.02.2023	10-101-000-53-5313-000C	151.11
Ipad Trade in Refund	0	0182_2301210000	171.02.2023	10-101-000-53-5313-000C	-45.00
Refund for Ipad Return	0	0182_2301240000	171.02.2023	10-101-000-53-5313-000C	-45.00
Water Leak Detector	0	0182_2301250000	171.02.2023	10-101-000-53-5345-000C	27.41

Fund	Description	Vendor No	Vendor Name	Line Item Description	Check No	Invoice Number	Batch Number	GL Account Number	Amount
				IPRA Parking Expense	0	0208_2301100000	171.02.2023	10-101-000-54-5432-000C	72.27
				Refund of Parking Expense	0	0208_2301110000	171.02.2023	10-101-000-54-5432-000C	-17.67
				IPRA Conference Hotel	0	0208_2301280000	171.02.2023	10-101-000-54-5432-000C	152.61
				Commemorative Stone Supplies	0	0314_2301040000	171.02.2023	10-101-000-53-5314-000C	31.04
				CSPI Training	0	0314_2301100000	171.02.2023	10-101-000-54-5432-000C	704.00
				CPSI Training	0	0314_2301100000	171.02.2023	10-101-000-54-5432-000C	704.00
				IPad Case	0	0314_2301130000	171.02.2023	10-101-000-53-5313-000C	29.62
				CPO Training	0	0314_2301130000	171.02.2023	10-101-000-54-5432-000C	1,836.30
				IPad Case for Inspections	0	0314_2301160000	171.02.2023	10-101-000-53-5313-000C	27.54
				Rotary Statue Install	0	0314_2301180000	171.02.2023	10-101-000-53-5314-000C	266.99
				Supplies	0	0314_2301220000	171.02.2023	10-101-000-53-5302-000C	28.44
				Safety Glasses	0	0314_2301230000	171.02.2023	10-101-000-53-5330-000C	6.40
				R33 Event	0	0314_2301240000	171.02.2023	10-101-000-53-5314-000C	141.12
				R33 Event	0	0314_2301240000	171.02.2023	10-101-000-53-5314-000C	33.97
				Scrub Brush	0	0314_2301250000	171.02.2023	10-101-000-53-5316-000C	8.99
				Garden Plots	0	0314_2301290000	171.02.2023	10-101-000-53-5331-000C	30.24
				Receipt Holders	0	0314_2302010000	171.02.2023	10-101-000-53-5302-000C	4.50
				IPRA Conference Meal	0	0455_2301250000	171.02.2023	10-000-000-54-5432-000C	18.73
				IPRA Conference Staff Dinner	0	0455_2301260000	171.02.2023	10-000-000-54-5432-000C	95.52
				Executive Director IPRA Workshop	0	0455_2301260000	171.02.2023	10-000-000-54-5432-000C	28.33
				IPRA Conference Staff Dinner	0	0455_2301260000	171.02.2023	10-101-000-54-5432-000C	95.52
				IPRA Conference Staff Dinner	0	0455_2301260000	171.02.2023	10-000-415-54-5432-000C	95.51
				IPRA Conference Staff Dinner	0	0455_2301260000	171.02.2023	10-000-000-54-5401-000C	95.52
				Music Licensing Annual Fee 2023	0	0463_2301060000	171.02.2023	10-000-000-54-5425-000C	599.33
				Stamps for Admin Office	0	0463_2301180000	171.02.2023	10-000-000-53-5304-000C	8.00
				Ex Director Conservation Foundation Annual M	0	0463_2301210000	171.02.2023	10-000-000-54-5438-000C	13.33
				Ex Director/Ex Asst/Director of Parks IPRA Me	0	0463_2301260000	171.02.2023	10-101-000-54-5432-000C	24.29
				Ex Director/Ex Asst/Director of Parks IPRA Me	0	0463_2301260000	171.02.2023	10-000-000-54-5432-000C	24.29
				Ex Asst IPRA Conference Water Bottle	0	0463_2301260000	171.02.2023	10-000-000-54-5432-000C	1.90
				Ex Director Hyatt Hotel IPRA Conference	0	0463_2301280000	171.02.2023	10-000-000-54-5432-000C	195.65
				Ex Asst & Marketing Director Hyatt Hotel IPRA	0	0463_2301280000	171.02.2023	10-000-415-54-5432-000C	228.92
				Ex Asst & Marketing Director Hyatt Hotel IPRA	0	0463_2301280000	171.02.2023	10-000-000-54-5432-000C	76.30
				Marketing Dir/Ex Asst/Ex Director IPRA Meal	0	0463_2301280000	171.02.2023	10-000-415-54-5432-000C	48.57
				Marketing Dir/Ex Asst/Ex Director IPRA Meal	0	0463_2301280000	171.02.2023	10-000-000-54-5432-000C	16.19
				State and Federal Labor Law Posters	0	0736_2301040000	171.02.2023	10-000-856-53-5302-000C	455.81
				Keurig Coffee Pods	0	0736_2301070000	171.02.2023	10-000-856-53-5302-000C	154.32
				Safety Fair Office Supplies	0	0736_2301250000	171.02.2023	10-418-000-54-5432-000C	118.92
				Mini Football and Baseball Giveaways	0	0744_2301100000	171.02.2023	10-000-000-54-5438-000C	20.99
				Name Tags for Appreciation Mixer	0	0744_2301110000	171.02.2023	10-000-000-54-5438-000C	7.06
				IPRA Registration	0	0819_2301060000	171.02.2023	10-418-000-54-5432-000C	400.00
				Park District Risk Management Course	0	0819_2301170000	171.02.2023	10-418-000-54-5432-000C	65.00
				Taxi IPRA Conference	0	0819_2301260000	171.02.2023	10-418-000-54-5432-000C	10.75
				Metra Mobile IPRA Conference	0	0819_2301260000	171.02.2023	10-418-000-54-5432-000C	6.25
				Hyatt Hotel IPRA Conference	0	0819_2301260000	171.02.2023	10-418-000-54-5432-000C	20.88
				Uber	0	0819_2301270000	171.02.2023	10-418-000-54-5432-000C	6.91
				Metra Mobile IPRA Conference	0	0819_2301280000	171.02.2023	10-418-000-54-5432-000C	6.25
				Meals IPRA Conference	0	0819_2301280000	171.02.2023	10-418-000-54-5432-000C	70.97
				Swissotel IPRA Conference	0	0819_2301280000	171.02.2023	10-418-000-54-5432-000C	405.26
				Meals IPRA Conference	0	0819_2301280000	171.02.2023	10-418-000-54-5432-000C	12.27
				Taxi IPRA Conference	0	0819_2301280000	171.02.2023	10-418-000-54-5432-000C	10.75
				Uber Trip	0	0819_2301290000	171.02.2023	10-418-000-54-5432-000C	7.00
				Wisconsin Landscape Show	0	0827_2301040000	171.02.2023	10-101-000-54-5432-000C	230.00
				Bolts	0	0827_2301040000	171.02.2023	10-101-000-53-5334-000C	33.31
				Zamboni Repairs	0	0827_2301060000	171.02.2023	10-101-000-52-5210-000C	351.36
				Parts	0	0827_2301100000	171.02.2023	10-101-000-53-5315-000C	21.36
				Machinery Supplies	0	0827_2301170000	171.02.2023	10-101-000-53-5315-000C	45.68
				Zamboni Blade Sharpening	0	0827_2301180000	171.02.2023	10-101-000-52-5210-000C	66.36
				Credit on Zamboni Blade Sharpening	0	0827_2301200000	171.02.2023	10-101-000-52-5210-000C	-66.36

Fund **Description**
Vendor No **Vendor Name**

Line Item Description	Check No	Invoice Number	Batch Number	GL Account Number	Amount
Zamboni Blade Sharpening	0	0827_2301200000	171.02.2023	10-101-000-52-5210-000C	71.12
Gas Hose	0	0827_2301240000	171.02.2023	10-101-000-53-5315-000C	84.95
Supplies for Special Events	0	0876_2301150000	171.02.2023	10-000-416-53-5346-190C	43.98
Reproduction	0	0884_2301040000	171.02.2023	10-430-000-53-5302-000C	8.28
Pastperfect Software Subscription	0	0884_2301170000	171.02.2023	10-430-000-54-5425-000C	480.00
Exhibit Supplies	0	0884_2301180000	171.02.2023	10-430-000-53-5302-000C	16.90
Exhibit Supplies	0	0884_2301300000	171.02.2023	10-430-000-53-5302-000C	23.20
Exhibit Prints	0	0884_2301310000	171.02.2023	10-430-000-53-5302-000C	18.81
Google Drive Monthly Storage	0	0959_2301020000	171.02.2023	10-000-415-54-5425-000C	9.99
WP Engine 1/25/23-2/24/23	0	0959_2301250000	171.02.2023	10-000-415-54-5425-000C	290.00
Socket Extensions	0	9193_2301160000	171.02.2023	10-101-000-53-5312-000C	125.81
CAC Pickleball Lights	0	9193_2301160000	171.02.2023	10-101-000-53-5312-000C	579.95
CAC Pickleball Lights	0	9193_2301160000	171.02.2023	10-101-000-53-5312-000C	579.95
Camera Wiring	0	9193_2301190000	171.02.2023	10-101-000-53-5313-000C	62.91
Toohey Paint	0	9193_2301190000	171.02.2023	10-101-000-53-5347-000C	6.48
Camera Wiring	0	9193_2301190000	171.02.2023	10-101-000-53-5313-000C	49.97
MLC Basement	0	9193_2301200000	171.02.2023	10-101-000-53-5312-000C	173.90
MLC Outdoor Outlet	0	9193_2301250000	171.02.2023	10-101-000-53-5312-000C	145.14
Monthly Podcast Subscription	0	9235_2301120000	171.02.2023	10-000-415-54-5425-000C	16.00
MLC	0	9292_2301230000	171.02.2023	10-101-000-53-5312-000C	138.61
Museum	0	9292_2301270000	171.02.2023	10-101-854-53-5312-000C	310.19
Museum	0	9292_2301300000	171.02.2023	10-101-854-53-5312-000C	7.97
Wireless Keyboard	0	9292_2301310000	171.02.2023	10-101-000-53-5312-000C	49.99
Grand Lux Cafe	0	9342_2301260000	171.02.2023	10-000-415-54-5432-000C	48.20
Bottled Water	0	9342_2301260000	171.02.2023	10-000-415-54-5432-000C	4.36
Hyatt	0	9342_2301270000	171.02.2023	10-000-415-54-5432-000C	163.45
Hyatt	0	9342_2301270000	171.02.2023	10-000-415-54-5432-000C	11.96
Vendor Total:					16,240.27
04221 Plug & Pay Technologies					
01/23 Plug N Pay Gateway Fees	0	013123	141.02.2023	10-000-000-52-5239-000C	15.00
01/23 Plug N Pay Gateway Fees	0	013123	141.02.2023	10-000-416-52-5239-190C	15.00
01/23 Plug N Pay Gateway Fees	0	013123	141.02.2023	10-101-000-52-5239-000C	15.00
Vendor Total:					45.00
04287 Global Payments Inc					
01/23 Merchant CC Processing Fees	0	013123	141.02.2023	10-000-000-52-5239-000C	52.73
01/23 Merchant CC Processing Fees	0	013123	141.02.2023	10-000-000-12-1226-000C	103.98
01/23 Merchant CC Processing Fees	0	013123	141.02.2023	10-000-416-52-5239-190C	185.23
01/23 Merchant CC Processing Fees	0	013123	141.02.2023	10-101-000-52-5239-000C	136.50
Vendor Total:					478.44
06279 Paylocity Corporation					
02/10/2023 Payroll Processing	0	111530347	141.02.2023	10-000-000-52-5211-0000	885.41
02/24/2023 Payroll Processing	0	111587752	141.02.2023	10-000-000-52-5211-0000	565.13
Vendor Total:					1,450.54
06874 Standard Retirement Services Inc.					
02/10/23 Deferred Comp	0	021023	141.02.2023	10-000-000-21-2126-000C	4,844.40
02/10/23 Deferred Comp	0	021023	141.02.2023	10-000-000-21-2135-000C	641.97
02/24/23 Deferred Comp	0	022423	141.02.2023	10-000-000-21-2126-000C	4,814.35
02/24/23 Deferred Comp	0	022423	141.02.2023	10-000-000-21-2135-000C	620.52
Vendor Total:					10,921.24
Fund Total:					74,771.61
20 Recreation					

Fund	Description					
Vendor No	Vendor Name					
Line Item Description	Check No	Invoice Number	Batch Number	GL Account Number	Amount	
04121	UMB Bank N.A.					
Sports Equipment	0	0074_2301120000	171.02.2023	20-221-223-53-5306-000C	528.48	
Lunch for Training	0	0074_2301270000	171.02.2023	20-000-205-54-5432-000C	18.53	
Lunch for Training	0	0074_2301280000	171.02.2023	20-000-205-54-5432-000C	18.53	
Lincoln Marsh Teams Challenge Course	0	0118_2301170000	171.02.2023	20-220-112-53-5301-6618	319.42	
Repairs for Challenge Course	0	0118_2301190000	171.02.2023	20-220-112-53-5301-6618	102.13	
R33 Tent Rental	0	0118_2301240000	171.02.2023	20-000-200-53-5302-000C	368.46	
Ice Rink Supplies	0	0118_2301260000	171.02.2023	20-101-225-53-5302-000C	263.64	
IPRA Registration 1/26/23	0	0134_2301260000	171.02.2023	20-000-205-54-5432-000C	240.00	
Lunch for Training	0	0134_2301270000	171.02.2023	20-000-205-54-5432-000C	54.84	
Taxi Service	0	0134_2301270000	171.02.2023	20-000-205-54-5432-000C	11.25	
PPF Class Registration	0	0134_2301270000	171.02.2023	20-350-302-52-5210-000C	9.99	
DirecTv 1/28/23-2/27/23	0	0134_2301300000	171.02.2023	20-350-302-52-5211-0000	220.99	
Turf Room Door Repairs	0	0182_2301050000	171.02.2023	20-101-225-53-5302-000C	43.78	
CAC Repairs	0	0182_2301240000	171.02.2023	20-101-225-53-5313-000C	8.59	
IPRA Conference Hotel	0	0208_2301280000	171.02.2023	20-000-205-54-5432-000C	152.61	
Custodial Supplies	0	0314_2301070000	171.02.2023	20-101-112-53-5313-0000	535.49	
Custodial Supplies	0	0314_2301070000	171.02.2023	20-101-112-53-5313-0000	53.55	
Custodial Supplies	0	0314_2301070000	171.02.2023	20-101-112-53-5313-0000	214.20	
Custodial Supplies	0	0314_2301070000	171.02.2023	20-101-112-53-5313-0000	214.20	
Custodial Supplies	0	0314_2301070000	171.02.2023	20-101-112-53-5313-0000	53.54	
Clamps	0	0314_2301120000	171.02.2023	20-101-232-53-5334-000C	10.59	
CAC Ice Rink Supplies	0	0314_2301120000	171.02.2023	20-101-225-53-5302-000C	26.96	
NS Pool Supplies	0	0314_2301120000	171.02.2023	20-101-232-53-5345-000C	136.38	
Strut Clamp	0	0314_2301230000	171.02.2023	20-101-232-53-5334-000C	22.84	
2023 Calendars	0	0348_2301040000	171.02.2023	20-101-220-53-5313-000C	37.98	
Coffee Supply	0	0348_2301050000	171.02.2023	20-101-220-53-5313-000C	100.42	
Chem Out for Spa	0	0348_2301110000	171.02.2023	20-350-302-53-5335-000C	37.98	
Custodial Supplies	0	0348_2301190000	171.02.2023	20-101-220-53-5316-000C	93.98	
Allen Wrench	0	0348_2301230000	171.02.2023	20-101-220-53-5313-000C	18.42	
Chicago Wilderness Membership	0	0355_2301050000	171.02.2023	20-000-112-54-5425-0000	100.00	
Program Supplies	0	0355_2301090000	171.02.2023	20-220-112-53-5301-6610	12.46	
Animal Care Food	0	0355_2301110000	171.02.2023	20-220-112-53-5301-6610	16.25	
Harnesses and Rapid Links	0	0355_2301170000	171.02.2023	20-220-112-53-5301-6618	272.46	
Program Supplies	0	0355_2301190000	171.02.2023	20-220-112-53-5301-6610	33.95	
Supplies	0	0355_2301230000	171.02.2023	20-220-112-53-5301-6618	15.16	
Supplies	0	0355_2301230000	171.02.2023	20-000-112-53-5329-0000	13.79	
Produce for Animals	0	0355_2301230000	171.02.2023	20-220-112-53-5301-6610	3.43	
IPRA Conference Train Fare	0	0355_2301250000	171.02.2023	20-000-112-54-5432-0000	16.50	
IPRA Conference Taxi Service	0	0355_2301260000	171.02.2023	20-000-112-54-5432-0000	11.25	
Coffee at IPRA Conference	0	0355_2301260000	171.02.2023	20-000-112-54-5432-0000	6.00	
Lunch at IPRA Conference	0	0355_2301260000	171.02.2023	20-000-112-54-5432-0000	22.00	
Juice at IPRA Conference	0	0355_2301270000	171.02.2023	20-000-112-54-5432-0000	8.34	
Packing Tape for Forts Program	0	0355_2301270000	171.02.2023	20-220-112-53-5301-6612	9.43	
Packing Tape for Office	0	0355_2301270000	171.02.2023	20-000-112-53-5302-0000	9.43	
Bounce House for Rams Football	0	0454_2301230000	171.02.2023	20-221-222-52-5210-000C	836.28	
IPRA Conference Meal	0	0455_2301250000	171.02.2023	20-000-000-54-5432-000C	18.73	
IPRA Conference Staff Dinner	0	0455_2301260000	171.02.2023	20-000-000-54-5432-000C	95.52	
Executive Director IPRA Workshop	0	0455_2301260000	171.02.2023	20-000-000-54-5432-000C	28.33	
IPRA Conference Staff Dinner	0	0455_2301260000	171.02.2023	20-000-000-54-5401-000C	95.52	
Music Licensing Annual Fee 2023	0	0463_2301060000	171.02.2023	20-000-000-54-5425-000C	599.33	
Stamps for Admin Office	0	0463_2301180000	171.02.2023	20-000-000-53-5304-000C	8.00	
Ex Director Conservation Foundation Annual M	0	0463_2301210000	171.02.2023	20-000-000-54-5438-000C	13.33	
Ex Director/Ex Asst/Director of Parks IPRA Me	0	0463_2301260000	171.02.2023	20-000-000-54-5432-000C	24.29	
Ex Asst IPRA Conference Water Bottle	0	0463_2301260000	171.02.2023	20-000-000-54-5432-000C	1.90	
Ex Director Hyatt Hotel IPRA Conference	0	0463_2301280000	171.02.2023	20-000-000-54-5432-000C	195.65	
Ex Asst & Marketing Director Hyatt Hotel IPRA	0	0463_2301280000	171.02.2023	20-000-000-54-5432-000C	76.30	
Batting T's for Travel Softball	0	0710_2301040000	171.02.2023	20-221-223-53-5306-000C	354.32	

Fund	Description	Vendor No	Vendor Name	Line Item Description	Check No	Invoice Number	Batch Number	GL Account Number	Amount
	Grill Cleaning Brushes				0	0710_2301260000	171.02.2023	20-220-204-53-5329-000C	51.96
	Mini Football and Baseball Giveaways				0	0744_2301100000	171.02.2023	20-000-000-54-5438-000C	20.99
	Name Tags for Appreciation Mixer				0	0744_2301110000	171.02.2023	20-000-000-54-5438-000C	7.06
	Drury Lane Deposit - Grease				0	0769_2301130000	171.02.2023	20-220-304-52-5280-554S	193.02
	Drury Lane Deposit - Ring of Fire				0	0769_2301160000	171.02.2023	20-220-304-52-5280-554S	193.02
	Drury Lane Deposit - 39 Steps				0	0769_2301170000	171.02.2023	20-220-304-52-5280-554S	193.02
	Thermocouples				0	0827_2301240000	171.02.2023	20-000-200-52-5210-000C	64.46
	Reindeer Run 2022 Hot Chocolate				0	0876_2301110000	171.02.2023	20-000-000-20-2010-000C	800.00
	Reindeer Run 2022 Hot Chocolate				0	0876_2301110000	171.02.2023	20-000-000-20-2010-000C	250.00
	Hand Sanitizer				0	0926_2301040000	171.02.2023	20-350-302-53-5316-000C	96.96
	Grip Tape				0	0926_2301050000	171.02.2023	20-350-302-53-5302-000C	13.99
	Gliders				0	0926_2301050000	171.02.2023	20-350-302-53-5327-000C	87.39
	Printer				0	0926_2301100000	171.02.2023	20-350-302-53-5302-000C	299.99
	White Fitness Towels				0	0926_2301110000	171.02.2023	20-350-302-53-5302-000C	142.67
	Refund of Printer				0	0926_2301130000	171.02.2023	20-350-302-53-5302-000C	-299.99
	Printer Cartridge				0	0926_2301160000	171.02.2023	20-350-302-53-5302-000C	123.13
	Sticky Notes				0	0926_2301250000	171.02.2023	20-350-302-53-5302-000C	12.98
	Disposable Gloves				0	0926_2301250000	171.02.2023	20-350-302-53-5302-000C	95.00
	Parking Conference PPFC				0	0926_2301260000	171.02.2023	20-350-302-54-5432-000C	32.71
	Parking Conference Athletics				0	0926_2301260000	171.02.2023	20-000-205-54-5432-000C	32.70
	Conference Breakfast Hyatt				0	0926_2301270000	171.02.2023	20-350-302-54-5432-000C	9.67
	Hyatt Hotel Room for Conference Athletics				0	0926_2301280000	171.02.2023	20-350-302-54-5432-000C	152.61
	Hyatt Hotel Room for Conference PPFC				0	0926_2301280000	171.02.2023	20-000-205-54-5432-000C	152.61
	Clay for Pottery Studio				0	0934_2301100000	171.02.2023	20-220-201-53-5301-1119	385.00
	Pottery Studio Supplies				0	0934_2301140000	171.02.2023	20-220-201-53-5301-1119	512.35
	IPRA Conference Lunch				0	0934_2301260000	171.02.2023	20-000-200-54-5432-000C	9.53
	IPRA Conference Parking				0	0934_2301280000	171.02.2023	20-000-200-54-5432-000C	130.00
	IPRA Hotel				0	0934_2301280000	171.02.2023	20-000-200-54-5432-000C	333.25
	Teamsnap				0	0942_2301030000	171.02.2023	20-220-204-53-5301-444S	9.99
	Soccer Ball Supplies				0	0942_2301040000	171.02.2023	20-220-204-53-5301-4461	325.17
	Soccer Ball Supplies				0	0942_2301040000	171.02.2023	20-220-204-53-5301-444C	325.17
	Pizza Delivery Tip				0	0942_2301060000	171.02.2023	20-220-203-53-5301-336C	5.00
	Pizza				0	0942_2301060000	171.02.2023	20-220-203-53-5301-336C	47.77
	One Day Shootouts 1/21/23..1/28/23..2/12/23				0	0942_2301060000	171.02.2023	20-220-204-52-5280-444S	596.00
	One Day Shootouts 2/4/23				0	0942_2301180000	171.02.2023	20-220-204-52-5280-444S	149.00
	One Day Shootouts 2/11/23				0	0942_2301250000	171.02.2023	20-220-204-52-5280-444S	149.00
	Taxi				0	0942_2301270000	171.02.2023	20-000-205-54-5432-000C	8.75
	Jan 2023 Annual Fee for Program Guides/Newsletters				0	0959_2301270000	171.02.2023	20-000-415-52-5210-000C	588.00
	Flowers				0	9102_2301100000	171.02.2023	20-000-000-54-5434-000C	113.38
	Parking IPRA Conference				0	9102_2301270000	171.02.2023	20-224-220-54-5432-000C	12.00
	Parking IPRA Conference				0	9102_2301270000	171.02.2023	20-224-220-54-5432-000C	100.00
	CPRP Certification Renewal				0	9102_2301310000	171.02.2023	20-224-220-54-5425-000C	70.00
	Memorial				0	9193_2301190000	171.02.2023	20-101-000-53-5313-000C	137.62
	United Tournament Sanctioning				0	9235_2301180000	171.02.2023	20-220-204-52-5280-446S	400.00
	Soccer Corner Flags				0	9235_2301180000	171.02.2023	20-220-204-53-5301-4457	249.24
	IPRA Conference Lunch				0	9235_2301260000	171.02.2023	20-000-205-54-5432-000C	15.18
	IPRA Hotel				0	9235_2301280000	171.02.2023	20-000-205-54-5432-000C	305.22
	IPRA Hotel				0	9235_2301280000	171.02.2023	20-000-205-54-5432-000C	305.22
	IPRA Conference Parking				0	9235_2301280000	171.02.2023	20-000-205-54-5432-000C	155.00
	Office Supplies				0	9243_2301030000	171.02.2023	20-220-304-53-5301-550C	63.24
	Holiday Gala 2023 Centerpieces				0	9243_2301030000	171.02.2023	20-220-304-53-5301-5501	120.61
	Beyond Glee Music				0	9243_2301060000	171.02.2023	20-220-304-53-5301-5513	80.49
	LERN Membership for Staff				0	9243_2301060000	171.02.2023	20-000-200-54-5425-000C	445.00
	Music for Silvertones				0	9243_2301090000	171.02.2023	20-220-304-53-5301-5502	188.64
	Office Supplies				0	9243_2301140000	171.02.2023	20-220-304-53-5301-550C	31.38
	Winter MLC News Mailing				0	9243_2301170000	171.02.2023	20-000-304-53-5304-000C	751.91
	Beyond Glee Music				0	9243_2301300000	171.02.2023	20-220-304-53-5301-5513	25.00
	Two Printers				0	9276_2301040000	171.02.2023	20-220-207-53-5301-774C	169.98

Fund **Description**
Vendor No **Vendor Name**

Line Item Description	Check No	Invoice Number	Batch Number	GL Account Number	Amount
TV Stands	0	9276_2301050000	171.02.2023	20-224-220-53-5306-000C	1,353.37
Trash Cans	0	9276_2301050000	171.02.2023	20-224-220-53-5302-000C	58.40
Wide Horizons Supplies	0	9276_2301070000	171.02.2023	20-220-207-53-5301-774C	52.68
Office Supplies	0	9276_2301110000	171.02.2023	20-224-220-53-5302-000C	73.44
Ice-A-Palooza	0	9276_2301140000	171.02.2023	20-220-209-53-5301-9951	19.74
Ice-A-Palooza	0	9276_2301140000	171.02.2023	20-220-209-53-5301-9951	45.98
Storage Bin	0	9276_2301180000	171.02.2023	20-224-220-53-5302-000C	37.02
Ice-A-Palooza	0	9276_2301190000	171.02.2023	20-220-209-53-5301-9951	22.98
Office Supplies	0	9276_2301230000	171.02.2023	20-224-220-53-5302-000C	48.70
Wide Horizons Supplies	0	9276_2301240000	171.02.2023	20-220-207-53-5301-774C	17.43
Valentines Doilies	0	9276_2301270000	171.02.2023	20-220-207-53-5301-774C	7.99
IPRA Conference	0	9276_2301270000	171.02.2023	20-224-220-54-5432-000C	152.61
Party Favors	0	9276_2301270000	171.02.2023	20-224-220-53-5302-000C	77.51
Craft Supplies	0	9276_2301270000	171.02.2023	20-220-207-53-5301-774C	50.75
Summer Camp ACA Dues for 2023	0	9391_2301030000	171.02.2023	20-000-200-54-5425-000C	2,022.00
Wide Horizons Supplies	0	9391_2301090000	171.02.2023	20-220-207-53-5301-774C	36.25
Ice-A-Palooza Supplies	0	9391_2301090000	171.02.2023	20-220-209-53-5301-9951	247.40
Wide Horizons Supplies	0	9391_2301120000	171.02.2023	20-220-207-53-5301-774C	82.43
Wide Horizons Supplies	0	9391_2301220000	171.02.2023	20-220-207-53-5301-774C	95.12
Preschool Equipment	0	9391_2301230000	171.02.2023	20-000-200-53-5306-000C	356.58
Food at Conference	0	9391_2301260000	171.02.2023	20-000-000-54-5432-000C	11.26
Food at Conference	0	9391_2301260000	171.02.2023	20-000-000-54-5432-000C	3.18
Parking for Conference	0	9391_2301270000	171.02.2023	20-000-000-54-5432-000C	65.00
Hyatt	0	9391_2301270000	171.02.2023	20-000-000-54-5432-000C	152.61
Food at Conference	0	9391_2301270000	171.02.2023	20-000-000-54-5432-000C	13.35
Walmart Supplies	0	9490_2301040000	171.02.2023	20-222-232-53-5302-000C	150.13
Dollartree Supplies	0	9490_2301040000	171.02.2023	20-222-232-53-5302-000C	42.50
Rosatis Pizza	0	9490_2301040000	171.02.2023	20-222-232-53-5302-000C	258.66
Food Supplies	0	9490_2301040000	171.02.2023	20-222-232-53-5302-000C	34.98
Medic First Aid Supplies	0	9490_2301090000	171.02.2023	20-000-000-53-5302-000C	15.00
Desk Calendar	0	9490_2301100000	171.02.2023	20-222-232-53-5302-000C	29.17
Protective Phone Case	0	9490_2301110000	171.02.2023	20-222-232-53-5302-000C	25.94
Park District Risk Management	0	9490_2301120000	171.02.2023	20-222-232-54-5432-000C	65.00
Active Safety Class	0	9490_2301130000	171.02.2023	20-000-000-53-5302-000C	29.00
Active Safety Class	0	9490_2301130000	171.02.2023	20-000-000-53-5302-000C	29.00
Active Safety Class	0	9490_2301130000	171.02.2023	20-000-000-53-5302-000C	29.00
Flash Drive	0	9490_2301140000	171.02.2023	20-222-232-53-5302-000C	39.80
LGI Class Registration Renewal	0	9490_2301300000	171.02.2023	20-222-232-54-5432-000C	325.00
Vendor Total:					23,031.72
04221 Plug & Pay Technologies					
01/23 Plug N Pay Gateway Fees	0	013123	141.02.2023	20-000-000-52-5239-000C	111.35
01/23 Plug N Pay Gateway Fees	0	013123	141.02.2023	20-000-112-52-5239-000C	15.00
01/23 Plug N Pay Gateway Fees	0	013123	141.02.2023	20-350-303-52-5239-000C	-30.00
01/23 Plug N Pay Gateway Fees	0	013123	141.02.2023	20-000-304-52-5239-000C	15.00
01/23 Plug N Pay Gateway Fees	0	013123	141.02.2023	20-350-302-52-5239-000C	15.00
Vendor Total:					126.35
04287 Global Payments Inc					
01/23 Merchant CC Processing Fees	0	013123	141.02.2023	20-350-302-52-5239-000C	69.79
01/23 Merchant CC Processing Fees	0	013123	141.02.2023	20-000-000-52-5239-000C	5,172.51
01/23 Merchant CC Processing Fees	0	013123	141.02.2023	20-000-112-52-5239-000C	19.59
01/23 Merchant CC Processing Fees	0	013123	141.02.2023	20-000-304-52-5239-000C	228.92
Vendor Total:					5,490.81
06279 Paylocity Corporation					
02/10/2023 Payroll Processing	0	111530347	141.02.2023	20-000-000-52-5211-000C	3,394.07

Fund	Description	Vendor No	Vendor Name	Line Item Description	Check No	Invoice Number	Batch Number	GL Account Number	Amount
				02/24/2023 Payroll Processing	0	111587752	141.02.2023	20-000-000-52-5211-0000	2,166.34
								Vendor Total:	5,560.41
				TMP*3631 Chaggaris, Chris					
				Private Guitar Refund for Chaggaris	167110	2821219	162.02.2023	20-000-000-20-2025-0000	26.25
								Vendor Total:	26.25
				TMP*3632 Crawford, Mackenzie					
				Pre-Dance Refund for Crawford	167111	2823143	162.02.2023	20-000-000-20-2025-0000	45.00
								Vendor Total:	45.00
				TMP*3633 Leimbach, Judy					
				Pass X-ARSEN Refund for Leimbach	167119	2825717	163.02.2023	20-000-000-20-2025-0000	180.00
				Pass X-ARSEN Refund for Leimbach	167119	2825717	163.02.2023	20-000-000-20-2025-0000	177.00
								Vendor Total:	357.00
				TMP*3634 Versage, Tanner					
				Rsv# 2833744 Facility Refund for Versage	167134	2833744	161.03.2023	20-000-000-20-2025-0000	170.00
								Vendor Total:	170.00
				TMP*3635 Robles, Marly					
				Private Voice Refund for Robles	167132	2833906	161.03.2023	20-000-000-20-2025-0000	21.00
								Vendor Total:	21.00
								Fund Total:	34,828.54
22	Cosley Zoo								
04121	UMB Bank N.A.								
				Heaters for Shed at Cosley	0	0182_2301120000	171.02.2023	22-501-000-53-5312-0000	288.44
				Staff Lunch	0	0217_2301120000	171.02.2023	22-501-000-53-5302-0000	56.93
				San Diego Zoo Alliance Annual Fee	0	0217_2301140000	171.02.2023	22-501-000-54-5432-0000	625.00
				Lunch with Foundation Board Member	0	0217_2301200000	171.02.2023	22-501-000-53-5302-0000	40.92
				Hand Sanitizer for Zoo	0	0850_2301040000	171.02.2023	22-501-000-53-5316-0000	182.37
				Soap for Zoo	0	0850_2301040000	171.02.2023	22-501-000-53-5316-0000	93.32
				Custodial Supplies for the Zoo	0	0850_2301050000	171.02.2023	22-501-000-53-5316-0000	618.25
				Custodial Supplies for the Zoo	0	0850_2301050000	171.02.2023	22-501-000-53-5316-0000	83.74
				Door Guard/Measuring Cup	0	0850_2301080000	171.02.2023	22-501-000-53-5345-0000	32.79
				AZA Membership	0	0850_2301100000	171.02.2023	22-501-000-54-5425-0000	95.00
				AZFA Membership	0	0850_2301100000	171.02.2023	22-501-000-54-5425-0000	31.00
				Custodial Supplies	0	0850_2301100000	171.02.2023	22-501-000-53-5316-0000	129.22
				Screwdriver	0	0850_2301110000	171.02.2023	22-501-000-53-5345-0000	26.96
				Back Scratcher	0	0850_2301110000	171.02.2023	22-501-000-53-5336-0000	5.00
				Custodial Supplies	0	0850_2301110000	171.02.2023	22-501-000-53-5316-0000	89.98
				Floor Machine Rental	0	0850_2301110000	171.02.2023	22-501-000-53-5345-0000	100.00
				Treat Bag	0	0850_2301120000	171.02.2023	22-501-000-53-5336-0000	6.03
				Custodial Supplies	0	0850_2301160000	171.02.2023	22-501-000-53-5316-0000	9.97
				Credit Floor Machine Rental	0	0850_2301170000	171.02.2023	22-501-000-53-5345-0000	-71.00
				Custodial Supplies	0	0850_2301200000	171.02.2023	22-501-000-53-5316-0000	113.74
				Vacuum	0	0850_2301230000	171.02.2023	22-501-000-53-5316-0000	144.89
				Animal Feed	0	0850_2301240000	171.02.2023	22-501-000-53-5339-0000	650.50
				Zoo Shed Renovation	0	9193_2301120000	171.02.2023	22-501-000-53-5312-0000	279.29
				Zoo Shed Renovation	0	9193_2301170000	171.02.2023	22-501-000-53-5312-0000	947.15
				Zoo Shed Renovation	0	9193_2301180000	171.02.2023	22-501-000-53-5312-0000	59.21
				Zoo Shed Renovation	0	9193_2301180000	171.02.2023	22-501-000-53-5312-0000	473.24
				Cosley Quarantine Building Thermostat	0	9292_2301040000	171.02.2023	22-501-000-53-5313-0000	822.45
				Cosley Zoo Wine Glasses	0	9342_2301310000	171.02.2023	22-220-206-53-5301-6690	1,952.80
				AZA Annual Membership	0	9508_2301090000	171.02.2023	22-501-000-54-5425-0000	95.00

Fund **Description**
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Line Item Description	Check No	Invoice Number	Batch Number	GL Account Number	Amount
Favors for Easter Event	0	9508_2301220000	171.02.2023	22-220-206-53-5301-669C	135.47
Lunch with Visiting Lincoln Park Zoo Staff	0	9508_2301260000	171.02.2023	22-501-000-53-5302-000C	107.39
Medical Supplies	0	9516_2301040000	171.02.2023	22-501-000-53-5309-000C	49.99
Paint Pens	0	9516_2301040000	171.02.2023	22-501-000-53-5336-000C	31.08
AZA Membership Dues	0	9516_2301050000	171.02.2023	22-501-000-54-5425-000C	95.00
AZA Membership Dues	0	9516_2301050000	171.02.2023	22-501-000-54-5425-000C	95.00
Produce	0	9516_2301060000	171.02.2023	22-501-000-53-5339-000C	22.82
Insects	0	9516_2301060000	171.02.2023	22-501-000-53-5339-000C	94.52
Ammonia Test Strips	0	9516_2301060000	171.02.2023	22-501-000-53-5336-000C	266.14
Frozen Rodents	0	9516_2301060000	171.02.2023	22-501-000-53-5339-000C	820.75
Chlorhexidine and a Tank Heater	0	9516_2301090000	171.02.2023	22-501-000-53-5336-000C	79.83
Credit from American Rodents	0	9516_2301090000	171.02.2023	22-501-000-53-5339-000C	-39.00
Food Storage	0	9516_2301130000	171.02.2023	22-501-000-53-5336-000C	8.18
Produce	0	9516_2301130000	171.02.2023	22-501-000-53-5339-000C	61.85
Lighting	0	9516_2301180000	171.02.2023	22-501-000-53-5336-000C	111.90
Lighting	0	9516_2301180000	171.02.2023	22-501-000-53-5312-000C	348.98
Medical Supplies	0	9516_2301180000	171.02.2023	22-501-000-53-5309-000C	9.97
Produce	0	9516_2301200000	171.02.2023	22-501-000-53-5339-000C	92.48
Tank Heaters/Nets	0	9516_2301210000	171.02.2023	22-501-000-53-5336-000C	202.54
Herptile Permit	0	9516_2301240000	171.02.2023	22-501-000-54-5425-000C	51.13
Insects	0	9516_2301240000	171.02.2023	22-501-000-53-5339-000C	119.63
Turtle Marking Pens	0	9516_2301260000	171.02.2023	22-501-000-53-5336-000C	42.18
Filter Parts	0	9516_2301260000	171.02.2023	22-501-000-53-5336-000C	93.34
Turtle Tub Supplies	0	9516_2301260000	171.02.2023	22-501-000-53-5336-000C	25.97
Filter Part	0	9516_2301260000	171.02.2023	22-501-000-53-5336-000C	13.99
Animal Supplies	0	9516_2301270000	171.02.2023	22-501-000-53-5336-000C	28.23
Produce	0	9516_2301270000	171.02.2023	22-501-000-53-5339-000C	79.54
Bird Heater	0	9516_2301290000	171.02.2023	22-501-000-53-5336-000C	28.49
Turtle Tubs	0	9516_2302010000	171.02.2023	22-501-000-53-5336-000C	108.48
Vendor Total:					11,168.06
04221 Plug & Pay Technologies					
01/23 Plug N Pay Gateway Fees	0	013123	141.02.2023	22-501-000-52-5239-000C	15.00
Vendor Total:					15.00
06279 Paylocity Corporation					
02/10/2023 Payroll Processing	0	111530347	141.02.2023	22-000-000-52-5211-0000	442.71
02/24/2023 Payroll Processing	0	111587752	141.02.2023	22-000-000-52-5211-0000	282.57
Vendor Total:					725.28
Fund Total:					11,908.34
23 Liability					
04121 UMB Bank N.A.					
Medic First Aid Supplies	0	9490_2301090000	171.02.2023	23-000-000-53-5302-000C	70.00
Medic First Aid	0	9490_2301110000	171.02.2023	23-000-000-53-5302-000C	269.18
Medic First Aid	0	9490_2301300000	171.02.2023	23-000-000-53-5302-000C	525.62
Vendor Total:					864.80
05511 Illinois Department of Employment Security					
4th Quarter 2022 Unemployment Compensation	0	0800217	141.02.2023	23-000-000-20-2011-0000	510.20
Vendor Total:					510.20
Fund Total:					1,375.00
26 IMRF					
00465 I.M.R.F.					

Fund **Description**
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Line Item	Description	Check No	Invoice Number	Batch Number	GL Account Number	Amount
01/2023	IMRF	0	013123	141.02.2023	26-000-000-21-2124-000C	34,591.05
Vendor Total:						34,591.05
Fund Total:						34,591.05
40	Capital Projects					
04121	UMB Bank N.A.					
	Kelly Park Playground Drainage	0	0118_2301120000	171.02.2023	40-800-820-53-5393-000C	119.70
	Quikcrete Bench Install	0	0118_2301200000	171.02.2023	40-101-000-53-5302-000C	204.38
	Keurig for Kitchenette Project	0	0140_2301200000	171.02.2023	40-800-854-53-5301-000C	237.99
	CC Memorial Room Renovations	0	0182_2301130000	171.02.2023	40-800-846-57-5701-000C	681.98
	Refund of Tax	0	0182_2301130000	171.02.2023	40-800-846-57-5701-000C	-51.98
	CC Memorial Renovation Projector	0	0215_2301110000	171.02.2023	40-800-846-57-5701-000C	4,181.00
	LM Path Conversion Permit	0	0223_2301030000	171.02.2023	40-800-822-53-5393-000C	1,176.00
	Rocks for Memorials	0	0314_2301030000	171.02.2023	40-101-000-53-5338-000C	30.60
	WDSRA Bash	0	0463_2301110000	171.02.2023	40-000-000-12-1224-000C	2,500.00
	Barricade Kits	0	0504_2301160000	171.02.2023	40-101-000-53-5302-000C	1,975.00
	Museum Kitchen Renovation	0	9193_2301030000	171.02.2023	40-800-854-57-5701-000C	280.38
	Museum Kitchen Renovation	0	9193_2301050000	171.02.2023	40-800-854-57-5701-000C	283.91
	Museum Kitchen Renovation	0	9193_2301060000	171.02.2023	40-800-854-57-5701-000C	91.89
	Museum Kitchen Renovation	0	9193_2301110000	171.02.2023	40-800-854-57-5701-000C	9.98
	Museum Kitchen Renovation	0	9193_2301110000	171.02.2023	40-800-854-57-5701-000C	191.37
	Museum Kitchen Renovation	0	9193_2301110000	171.02.2023	40-800-854-57-5701-000C	49.47
	Credit Museum Kitchen Renovation	0	9193_2301120000	171.02.2023	40-800-854-57-5701-000C	-38.08
	Museum Kitchen Renovation	0	9193_2301120000	171.02.2023	40-800-854-57-5701-000C	7.80
	Memorial Stage Lights	0	9193_2301220000	171.02.2023	40-800-846-57-5701-000C	420.00
	Museum Kitchen Renovation	0	9292_2301040000	171.02.2023	40-800-854-57-5701-000C	128.87
	Museum Kitchen Renovation	0	9292_2301060000	171.02.2023	40-800-854-57-5701-000C	181.87
	Museum Kitchen Renovation	0	9292_2301090000	171.02.2023	40-800-854-57-5701-000C	44.26
Vendor Total:						12,706.39
Fund Total:						12,706.39
60	Golf Fund					
00269	Euclid Beverage					
	Inv# W-3044971 Beer	167112	W-3044971	162.02.2023	60-000-000-14-1412-000C	273.80
	Credit W-3044971-1	167118	W-3044971-1	163.02.2023	60-000-000-14-1412-000C	-273.80
	Inv# W-3048590 Beer	167118	W-3048590	163.02.2023	60-000-000-14-1412-000C	1,387.40
	Inv# W-3052569 Beer	167131	W-3052569	161.03.2023	60-000-000-14-1412-000C	3,221.00
	Inv# W-3055980 Beer	167131	W-3055980	161.03.2023	60-000-000-14-1412-000C	697.80
Vendor Total:						5,306.20
00578	LOUIS GLUNZ WINES INC.					
	Inv# G-1738551 Wine	167125	G-1738551	164.02.2023	60-000-000-14-1412-000C	334.00
Vendor Total:						334.00
00841	Schamberger Bros. Inc.					
	Inv# 0000444016 Beer	167126	0000444016	164.02.2023	60-000-000-14-1412-000C	181.50
	Inv# 0000444114 Beer	167126	0000444114	164.02.2023	60-000-000-14-1412-000C	181.50
Vendor Total:						363.00
00874	Southern Glazer's Wine And Spirits, LLC					
	Inv# 4595273 Liquor	167115	4595273	162.02.2023	60-000-000-14-1412-000C	1,156.12
	Inv# 4605037 Liquor	167115	4605037	162.02.2023	60-000-000-14-1412-000C	927.08
	Inv# 4614811 Liquor	167121	4614811	163.02.2023	60-000-000-14-1412-000C	706.37
	Inv# 4624754 Liquor	167127	4624754	164.02.2023	60-000-000-14-1412-000C	1,926.94
	Inv# 4634463 Liquor	167133	4634463	161.03.2023	60-000-000-14-1412-000C	1,374.78

Fund **Description**
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Line Item Description	Check No	Invoice Number	Batch Number	GL Account Number	Amount
Vendor Total:					6,091.29
00923 Superior Beverage Co. Inc.					
Inv# 527892 Beer	167116	527892	162.02.2023	60-000-000-14-1412-000C	88.90
Inv# 529549 Beer	167122	529549	163.02.2023	60-000-000-14-1412-000C	173.80
Inv# 531534 Beer	167128	531534	164.02.2023	60-000-000-14-1412-000C	97.00
Vendor Total:					359.70
01058 Chicago Beverage Systems, LLC					
Inv# 100187171 Beer	167124	100187171	164.02.2023	60-000-000-14-1412-000C	378.36
Inv# 100190935 Beer	167124	100190935	164.02.2023	60-000-000-14-1412-000C	264.15
Inv# 100194985 Beer	167130	100194985	161.03.2023	60-000-000-14-1412-000C	374.50
Vendor Total:					1,017.01
04045 Louis Glunz Beer Inc.					
Inv# 585355 Beer	167113	585355	162.02.2023	60-000-000-14-1412-000C	231.50
Vendor Total:					231.50
04121 UMB Bank N.A.					
DirectV 1/21/23-2/20/23	0	0134_2301230000	171.02.2023	60-000-000-52-5211-0000	284.99
Airport Parking for PGA Show	0	0191_2301260000	171.02.2023	60-000-000-54-5432-000C	60.00
Building Supplies	0	0256_2301100000	171.02.2023	60-000-000-53-5313-000C	150.00
Refund of Building Supplies	0	0256_2301100000	171.02.2023	60-000-000-53-5313-000C	-93.65
Building Supplies	0	0256_2301100000	171.02.2023	60-000-000-53-5313-000C	143.78
Refrigerator	0	0256_2301310000	171.02.2023	60-612-000-54-5441-000C	6,368.99
Staff Dinner PGA Show	0	0331_2301230000	171.02.2023	60-000-000-54-5432-000C	85.23
Staff Breakfast PGA Show	0	0331_2301230000	171.02.2023	60-000-000-54-5432-000C	15.59
Staff Dinner PGA Show	0	0331_2301240000	171.02.2023	60-000-000-54-5432-000C	71.89
Staff Dinner PGA Show	0	0331_2301250000	171.02.2023	60-000-000-54-5432-000C	116.03
Staff Lunch PGA Show	0	0331_2301250000	171.02.2023	60-000-000-54-5432-000C	120.00
Staff Breakfast at PGA Show	0	0331_2301250000	171.02.2023	60-000-000-54-5432-000C	58.60
Parking PGA Show	0	0331_2301250000	171.02.2023	60-000-000-54-5432-000C	10.00
Airport Parking for PGA Show	0	0331_2301260000	171.02.2023	60-000-000-54-5432-000C	60.00
Parking PGA Show	0	0331_2301260000	171.02.2023	60-000-000-54-5432-000C	10.00
Gas for Rental Car PGA Show	0	0331_2301260000	171.02.2023	60-000-000-54-5432-000C	32.35
Staff Lunch PGA Show	0	0331_2301260000	171.02.2023	60-000-000-54-5432-000C	127.57
Staff Breakfast PGA Show	0	0331_2301260000	171.02.2023	60-000-000-54-5432-000C	99.82
Rental Car for PGA Show	0	0331_2301260000	171.02.2023	60-000-000-54-5432-000C	330.45
Annual ERange Maintenance	0	0331_2301310000	171.02.2023	60-611-000-52-5211-0000	400.00
IPRA Conference Meal	0	0455_2301250000	171.02.2023	60-000-000-54-5432-000C	18.73
IPRA Conference Staff Dinner	0	0455_2301260000	171.02.2023	60-000-000-54-5432-000C	95.52
Executive Director IPRA Workshop	0	0455_2301260000	171.02.2023	60-000-000-54-5432-000C	28.34
IPRA Conference Staff Dinner	0	0455_2301260000	171.02.2023	60-000-000-54-5401-000C	95.52
Music Licensing Annual Fee 2023	0	0463_2301060000	171.02.2023	60-000-000-54-5425-000C	599.34
Stamps for Admin Office	0	0463_2301180000	171.02.2023	60-000-000-53-5304-000C	8.00
Ex Director Conservation Foundation Annual Meeting	0	0463_2301210000	171.02.2023	60-000-000-54-5438-000C	13.34
Ex Director/Ex Asst/Director of Parks IPRA Meeting	0	0463_2301260000	171.02.2023	60-000-000-54-5432-000C	24.27
Ex Asst IPRA Conference Water Bottle	0	0463_2301260000	171.02.2023	60-000-000-54-5432-000C	1.90
Ex Director Hyatt Hotel IPRA Conference	0	0463_2301280000	171.02.2023	60-000-000-54-5432-000C	195.65
Ex Asst & Marketing Director Hyatt Hotel IPRA Conference	0	0463_2301280000	171.02.2023	60-000-000-54-5432-000C	76.31
Marketing Dir/Ex Asst/Ex Director IPRA Meal	0	0463_2301280000	171.02.2023	60-000-000-54-5432-000C	16.19
Marketing Dir/Ex Asst/Ex Director IPRA Meal	0	0463_2301280000	171.02.2023	60-000-000-54-5432-000C	16.19
Dupage County Building Permit Fees	0	0538_2301040000	171.02.2023	60-000-000-54-5441-000C	200.00
Casters and Door Stops	0	0538_2301120000	171.02.2023	60-000-000-53-5313-000C	83.06
Kitchen Grill Brushes	0	0660_2301120000	171.02.2023	60-612-902-53-5388-000C	406.91
AGC Office Supplies	0	0660_2301160000	171.02.2023	60-000-000-53-5302-000C	99.90
AGC Office Supplies	0	0660_2301180000	171.02.2023	60-000-000-53-5302-000C	44.61

Fund **Description**
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Line Item Description	Check No	Invoice Number	Batch Number	GL Account Number	Amount
AGC Office Supplies	0	0660_2301200000	171.02.2023	60-000-000-53-5302-000C	44.75
Meals for PGA Show	0	0660_2301240000	171.02.2023	60-000-000-54-5432-000C	185.20
Meals for PGA Show	0	0660_2301250000	171.02.2023	60-000-000-54-5432-000C	183.74
Parking for PGA Show	0	0660_2301260000	171.02.2023	60-000-000-54-5432-000C	60.00
AGC Reservation Agreement	0	0660_2301280000	171.02.2023	60-000-000-52-5211-0000	749.00
AGC Office Supplies	0	0660_2301300000	171.02.2023	60-000-000-53-5302-000C	43.58
Mini Football and Baseball Giveaways	0	0744_2301100000	171.02.2023	60-000-000-54-5438-000C	21.00
Name Tags for Appreciation Mixer	0	0744_2301110000	171.02.2023	60-000-000-54-5438-000C	7.06
Banquet Vests/Ties	0	0777_2301030000	171.02.2023	60-612-901-53-5330-000C	222.00
Banquet Vests/Ties	0	0777_2301030000	171.02.2023	60-612-901-53-5330-000C	414.00
Produce for Banquets	0	0777_2301050000	171.02.2023	60-000-000-14-1413-000C	9.65
Staff Lunch	0	0777_2301090000	171.02.2023	60-000-000-54-5434-000C	86.48
Decorations for WPD Mixer	0	0777_2301170000	171.02.2023	60-612-902-53-5389-000C	204.43
Facebook Ad for Bridal Bash	0	0876_2301160000	171.02.2023	60-612-415-54-5426-000C	39.99
Wedding Site Advertising	0	0892_2301040000	171.02.2023	60-612-000-52-5210-000C	100.00
Driver's License Book for the Bar	0	0892_2301170000	171.02.2023	60-612-902-53-5388-000C	34.59
Restaurant Staff Team Meeting	0	0892_2301200000	171.02.2023	60-000-000-54-5434-000C	50.00
Asparagus	0	0892_2301210000	171.02.2023	60-000-000-14-1413-000C	30.98
Coffee at theBridal Showcase	0	0892_2301220000	171.02.2023	60-000-000-54-5434-000C	4.00
Event Beverages	0	0892_2301240000	171.02.2023	60-000-000-14-1415-000C	59.97
Restaurant Storage Totes	0	0892_2301260000	171.02.2023	60-612-902-53-5388-000C	52.18
Membership Renewal	0	9060_2301090000	171.02.2023	60-000-000-54-5425-000C	200.00
Clinic and Annual Meeting	0	9060_2301090000	171.02.2023	60-000-000-54-5432-000C	85.00
Registration for GIS 2023 Orlando Florida	0	9060_2301100000	171.02.2023	60-000-000-54-5432-000C	650.00
Flights for GIS 2023 Orlando Florida	0	9060_2301100000	171.02.2023	60-000-000-54-5432-000C	177.96
Flights for GIS 2023 Orlando Florida	0	9060_2301100000	171.02.2023	60-000-000-54-5432-000C	177.96
Vrbo Fee	0	9060_2301130000	171.02.2023	60-000-000-54-5432-000C	143.00
Jan 2023 Annual GCSAA Membership Dues	0	9060_2301130000	171.02.2023	60-000-000-54-5425-000C	95.00
Vista Cay Lodging	0	9060_2301140000	171.02.2023	60-000-000-54-5432-000C	319.09
Lodging Receivable	0	9060_2301140000	171.02.2023	60-000-000-12-1226-000C	924.16
CMS Text LLC	0	9342_2301020000	171.02.2023	60-612-415-54-5426-000C	63.90
Here Comes the Guide	0	9342_2301200000	171.02.2023	60-612-415-54-5426-000C	153.00
Vendor Total:					16,067.09
04221 Plug & Pay Technologies					
01/23 Plug N Pay Gateway Fees	0	013123	141.02.2023	60-611-000-52-5239-0000	15.00
01/23 Plug N Pay Gateway Fees	0	013123	141.02.2023	60-612-000-52-5239-000C	15.00
Vendor Total:					30.00
04274 Columbus Data Services LLC					
01/23 ATM ICHG Trans Service Fees	0	013123	141.02.2023	60-000-000-52-5214-000C	11.73
Vendor Total:					11.73
04287 Global Payments Inc					
01/23 Merchant CC Processing Fees	0	013123	141.02.2023	60-611-000-52-5239-0000	147.24
01/23 Merchant CC Processing Fees	0	013123	141.02.2023	60-612-000-52-5239-000C	2,844.68
Vendor Total:					2,991.92
04292 American Express					
01/23 Merchant CC Processing Fees	0	013123	141.02.2023	60-611-000-52-5239-0000	9.60
01/23 Merchant CC Processing Fees	0	013123	141.02.2023	60-612-000-52-5239-000C	169.69
Vendor Total:					179.29
04374 Wheaton Bank and Trust Company					
To Record ATM Replenishment out of the WB&' 0		021423ATM	141.02.2023	60-000-000-10-1011-0000	12,000.00
Vendor Total:					12,000.00

Fund **Description**
Vendor No **Vendor Name**

Line Item Description	Check No	Invoice Number	Batch Number	GL Account Number	Amount
05816 Breakthru Beverage Illinois, LLC					
Inv# 347640441 Liquor	167109	347640441	162.02.2023	60-000-000-14-1412-000C	925.07
Inv# 347734113 Liquor	167117	347734113	163.02.2023	60-000-000-14-1412-000C	604.50
Inv# 347734114 Liquor	167117	347734114	163.02.2023	60-000-000-14-1412-000C	134.14
Inv# 347830832 Liquor	167123	347830832	164.02.2023	60-000-000-14-1412-000C	898.72
Inv# 347926918 Liquor	167129	347926918	161.03.2023	60-000-000-14-1412-000C	466.08
Vendor Total:					3,028.51
06279 Paylocity Corporation					
02/10/2023 Payroll Processing	0	111530347	141.02.2023	60-000-000-52-5211-0000	2,656.23
02/24/2023 Payroll Processing	0	111587752	141.02.2023	60-000-000-52-5211-0000	1,695.40
Vendor Total:					4,351.63
06686 SI-Products LLC					
Sunice Jackets	167114	U2562420	162.02.2023	60-000-000-14-1431-000C	4,996.71
Vendor Total:					4,996.71
06712 FDS Holdings Inc.					
01/23 Cardconnect Gateway Fees	0	013123	141.02.2023	60-612-901-52-5239-000C	2,949.69
Vendor Total:					2,949.69
06749 Marske, Todd Allen					
February 2023 Live Music	167120	022423	163.02.2023	60-612-902-52-5225-000C	400.00
Vendor Total:					400.00
Fund Total:					60,709.27
70 Information Technology					
04121 UMB Bank N.A.					
Adobe Acropro 01/27/23-07/19/23	0	0082_2301280000	171.02.2023	70-000-000-52-5240-000C	137.24
Go Daddy	0	0959_2301090000	171.02.2023	70-000-000-52-5240-000C	103.85
Vendor Total:					241.09
Fund Total:					241.09
75 Health Insurance					
06725 Health Care Service Corporation					
WDSRA % for March 2023	0	030123	161.03.2023	75-000-000-12-1222-000C	447.37
Foundation % for March 2023	0	030123	161.03.2023	75-000-000-12-1221-000C	214.90
Retiree Health/Dental for March 2023	0	030123	161.03.2023	75-000-000-21-2137-000C	2,410.42
Employee Health and Dental for March 2023	0	030123	161.03.2023	75-000-000-52-5231-000C	146,225.39
Cobra Premiums March 2023	0	030123	161.03.2023	75-000-000-12-1223-000C	314.97
Vendor Total:					149,613.05
Fund Total:					149,613.05
Report Total:					380,744.34

GOVERNMENT RELATIONS SERVICE AGREEMENT

THIS AGREEMENT ("Agreement") is made as of the 15th day of March, 2023 by and between Government Navigation Group, Inc. ("GNG") with offices at 227. W. Monroe, #2100 Chicago, Illinois 60606 and Wheaton Park District ("Park District") with its principal office at 102 E. Wesley Street, Wheaton, Illinois, 60187 For purposes of this Agreement, GNG and Park District may also be referred to individually as a "Party" or together as the "Parties."

RECITALS

WHEREAS, Park District wishes to retain GNG to assist Park District in securing government funds in support of Park District's government purposes and to perform certain other government relations services to promote the business, services, reputation and interests of Park District as may be requested by Park District (collectively, the "Services"), on and subject to the terms and conditions of this Agreement; and

WHEREAS, GNG has represented to Park District that it is qualified and capable to perform and is willing perform the Services for Park District in the State of Illinois;

NOW, THEREFORE, in consideration of the payments to be made to GNG as provided herein, and in consideration of the mutual agreements and covenants contained herein, Park District and GNG agree as follows:

1. Incorporation of Recitals and Term.

The Recitals are hereby incorporated in and made a part of the agreement of the Parties.

The term of this Agreement shall commence on January 1, 2023 and unless sooner terminated in accordance with the provisions of this Agreement, shall remain in effect through December 31, 2023 (the "Term").

Expiration or early termination of the Term shall not terminate any obligations of the Parties that accrued prior to termination and continue after termination, including but not limited to, those obligations set forth in Sections 5, 6, and 7, and shall in no way be deemed to be construed as a restriction, limitation, or waiver of either Party's rights to pursue any additional available remedy at law or equity.

2. Services

Park District hereby retains GNG and GNG hereby undertakes to exercise its best efforts to perform the Services.

The Services will be provided directly by GNG, or where appropriate, by individuals or entities retained by GNG that GNG knows to be qualified and competent to perform the Services which GNG assigns to them and which or who GNG believes will help to accomplish the Services (collectively, the "GNG subcontractors"). As between the Park District and GNG, GNG will be solely responsible for the actions of the GNG subcontractors and Park District shall not be responsible for any fees owed to outside individuals or entities, including GNG subcontractors, unless responsibility for payment of such amounts is pre-approved by Park District in writing. Furthermore, GNG represents that any individual or entity retained by GNG will be bound to the same obligations of GNG under this Agreement, including but not limited to the obligation of confidentiality.

GNG will identify any special restrictions, limitations or terms associated with each source of funds which it advises Park District may be available for its use in support of its government functions.

All substantive written communications to funding sources on behalf of Park District will be submitted to Park District's Executive Director for review and approval prior to submission to the appropriate governmental body or agency.

Services shall at all times be coordinated with the Park District's Executive Director in such a fashion that he is aware of intended activities to be undertaken by GNG prior to their being performed, in the event, for whatever reason, he determines that such planned activity is not in the best interests of Park District.

Park District's Executive Director shall inform GNG promptly of any changes in previously communicated Services goals and objectives of Park District which might require modification of Services or their performance.

GNG understands and acknowledges that Park District lacks the specialized expertise to perform the Services on its own behalf and that it is relying on the expertise of GNG to properly perform the Services in the best interests of Park District. Accordingly, GNG shall inform Park District immediately if GNG believes any request or direction given by Park District in connection with the Services is contrary to laws, rules or regulations to which GNG or the Services are subject or which in GNG's opinion are otherwise not in the Park District's best interests.

3. Compensation and Expenses

For and in consideration of GNG's performance of Services in accordance with the terms and conditions of this Agreement, Park District shall pay GNG a retainer at the rate of \$4,000 per month for the period beginning January 1, 2023 and ending December 31, 2023.

If GNG determines that there is a need to incur additional costs and expenses in the performances of Services hereunder, then in that event, Park District shall reimburse GNG for the same, provided the nature, amount and circumstances thereof are fully disclosed to and approved by the Executive Director of Park District prior to the time such additional costs or expenses are incurred. GNG will provide a detailed accounting of all such additional costs and expenses.

4. Payment Terms/Late Payment

Payment to GNG in accordance with the above payment schedule shall be paid by Park District in accordance with the Illinois Local Government Prompt Payment Act. All billing statements will include a reasonably detailed description of the Services to which the bill relates and the name(s) and position(s) of the persons performing the Services, as well as a reasonably detailed description of the expenses incurred and copies of third party invoices and receipts, as applicable, pertaining to such expenses.

5. Compliance with State and Federal Laws

In rendering Services on behalf of Park District, GNG shall comply fully with all federal, state, and local laws, rules and regulations applicable to the Services and the performance thereof and agrees to fully comply with all applicable laws, decrees, rules, regulations, orders, ordinances, actions, and requests of any federal, state, or local governmental or judicial body, agency, or official (collectively "legal requirements") pertaining or related to this Agreement or the performance of the Services. GNG possesses and shall maintain during the term of this Agreement, all registrations and licenses required for the performance of the Services and shall notify Park District immediately in the event any claim is made, proceeding brought or action taken against GNG alleging non-compliance with any legal requirements. Park District in its sole discretion may suspend or terminate this Agreement immediately upon written notice to GNG in the event Park District receives information from any credible source that GNG may not be in compliance with legal requirements. Park District shall also comply fully with all legal requirements associated with its performance of its obligations under this Agreement.

6. Indemnification

GNG will assume full responsibility for and shall indemnify and hold harmless Park District and its elected and appointed officials, officers, employees, and agents, from and against any and all losses, claims, liabilities, penalties, fines, causes of action, damages, costs and expenses (including reasonable attorney's fees and expenses) arising out of or resulting from any negligence or wrongful or willful misconduct on the part of GNG or on the part of any of the GNG subcontractors or any breach by GNG or any of the GNG subcontractors of any of its obligations under, or of the terms and provisions of, this Agreement.

To the extent permitted by Law, Park District will assume full responsibility for and shall indemnify and hold harmless GNG and its subsidiaries and their directors, officers, GNG subcontractors, employees and agents, from and against any and all losses, claims, liabilities, penalties, fines, causes of action, damages, costs and expenses (including reasonable attorney's fees and expenses) arising out of or resulting from Park District's sole gross negligence or willful and wanton misconduct, or any breach by Park District of any of its obligations under, or any of the terms and provisions of this Agreement.

7. Confidentiality

In rendering Services pursuant to this Agreement, GNG, the GNG subcontractors and its and their associates and employees may acquire or be exposed to confidential information or trade secrets concerning the business and operations of Park District or its affiliates. GNG agrees to treat and maintain all such information and data as Park District confidential property and not to divulge it to others at any time or use it for private purposes or otherwise, except as such use or disclosure may be required in connection with performance of the Services or as may be consented to in advance and in writing by Park District. The confidentiality obligations hereunder shall not extend to: (i) Confidential information already in the possession of GNG without any obligation of confidentiality; (ii) Confidential information already in the public domain; or (iii) Confidential information independently received by GNG without any obligations of confidentiality. The obligations of GNG contained in this Paragraph shall ensure that any employees, agents, or subcontractors of GNG who have access or exposure to the aforesaid information shall be bound by these obligations of confidentiality.

8. Independent Contractor.

Park District is not an employer or joint venturer of GNG. In all matters relating to this Agreement, GNG shall be acting as an independent contractor. Park District shall not withhold from the compensation paid to GNG any taxes or other items due to be paid by GNG. At the end of the calendar year, Park District shall file the necessary Information Returns (U.S. IRS form 1099) with respect to the compensation paid to GNG.

9. Termination

In addition to its right to terminate early under any other provision of this Agreement, either Party may terminate this Agreement at any time upon at least thirty (30) days prior written notice to the other Party, provided that if GNG has commenced but not completed certain Services for which it has received payment, GNG shall not terminate this Agreement prior to the completion of such Services without Park District's written consent. Either Party may terminate this Agreement immediately upon written notice to the other Party the event of a breach by the other Party of any of its obligations under this Agreement.

Upon the expiration of this Agreement or upon the effective date of early termination of this Agreement, all obligations of the Parties under this Agreement shall cease, with the exception that (i) Park District shall remain liable to GNG for payment of all retainer amounts that were or would become due and owing to GNG for Services properly rendered in accordance with this Agreement through the month the termination is effective, and (ii) GNG shall remain responsible to Park District for the provision of such Services for which it has received payment in accordance with this Agreement, and also with the exception of such other obligations which by the specific terms of this Agreement continue after termination of the Agreement, including those set forth in paragraphs 6, 7 and 8.

10. Non-Assignment

This Agreement shall be personal to the Parties and no Party shall (by operation of law or otherwise) transfer or assign its rights or delegate its performance hereunder, and any such transfer, assignment, or delegation shall be void and of no effect. This Paragraph shall not apply to GNG's use of sub-contractors noted above.

11. Entire Agreement; Amendments, Etc.

This Agreement, including the Recitals, contains the entire agreement and understanding of the Parties, and supersedes all prior agreements and understandings relating to the subject matter of this Agreement. No modification or waiver of this Agreement shall be effective unless the modification or waiver shall be in writing, signed by both Parties to the Agreement. Any waiver shall be effective only in the specific instance and/or the specific purpose for which given.

12. No Waiver

No failure or delay on the part of either GNG or Park District in exercising any right or remedy under this Agreement shall operate as a waiver of such right or remedy. The exercise of any such right or remedy shall not preclude any other exercise of any right or remedy under this Agreement. Nothing contained in this Agreement shall act as a waiver by the Park District of its rights, defenses and immunities provided at law or in

equity including but not limited to those contained in the Illinois Local Governmental and Governmental Employees Tort Immunity Act.

13. Compliance and Headings

The headings in this Agreement are for convenience and reference only.

14. Limitation on Damages

Neither Party shall be liable to the other for any punitive, special or exemplary damages.

15. Governing Law

The Parties agree that this Agreement shall be governed by and interpreted in accordance with the internal laws of the State of Illinois.

16. Counterparts

This Agreement may be signed in one or more counterparts, all of which together will constitute one and the same instrument.

17. Notice

All notices, demands, requests, exercises, and other communications required or permitted to be given by either Party under this Agreement shall be in writing and shall be deemed given when such notice has been personally delivered, sent by email, or deposited in the United States mail, with postage thereon prepaid, addressed to the other Party at the following addresses:

If to Park District: Wheaton Park District
 102 E. Wesley Street
 Wheaton, IL 60187
 Attn: Michael J. Benard, Executive Director
 Email: mbenard@wheatonparks.org

If to GNG: Government Navigation Group, Inc.
 227. W. Monroe, #2100
 Chicago, Illinois 60606
 Attn: Paul Rosenfeld
 Email: Paul@govnavigationgroup.com

18. Conflict of Interest

GNG represents and certifies that, to the best of its knowledge, (1) no Park District employee or agent is interested in the business of GNG or this Agreement; (2) as

of the date of this Agreement neither GNG nor any person employed or associated with GNG has any interest that would conflict in any manner or degree with the performance of the obligations under this Agreement; and (3) neither GNG nor any person employed by or associated with GNG shall at any time during the term of this Agreement obtain or acquire any interest that would conflict in any manner or degree with the performance of the obligations under this Agreement.

19. No Collusion

GNG represents and certifies that (1) GNG is not barred from contracting with a unit of state or local government as a result of (a) a delinquency in the payment of any tax administered by the Illinois Department of Revenue unless GNG is contesting, in accordance with the procedures established by the appropriate revenue act, its liability for the tax or the amount of the tax; or (b) a violation of either Section 33E-3 or Section 33E-4 of Article 33E of the Illinois Criminal Code of 1961, 720 ILCS 5/33E-1 et seq.; (2) only persons, firms, or corporations interested in this Agreement as principals have been those disclosed to the Park District prior to the execution of this Agreement; and (3) this Agreement is made by GNG without collusion with any other person, firm, or corporation. If at any time it shall be found that GNG during this Agreement, colluded with any other person, firm, or corporation, then GNG shall be liable to the Park District for all loss or damage that the Park District may suffer, and this Agreement shall, at the Park District's option, be null and void.

20. Sexual Harassment Policy/Non-Discrimination

GNG certifies that it has a written Sexual Harassment Policy in full compliance with 775 ILCS 5/2-105(A)(4). In all hiring or employment by GNG pursuant to this Agreement, there shall be no discrimination against any employee or applicant for employment because of age, race, gender, creed, national origin, marital status, or the presence of any sensory, mental, or physical handicap, unless based upon a bona fide occupational qualification. GNG agrees that no person shall be denied or subjected to discrimination in receipt of the benefit of any services or activities made possible by, or resulting from, this Agreement.

IN WITNESS THEREOF, the Parties have duly executed this Agreement as of the date first above written.

Government Navigation Group, Inc.

Wheaton Park District

By: _____

By: _____

As its: _____

As Its: _____

TO: Board of Commissioners

FROM: Sandra Simpson, Director of Finance

THROUGH: Michael Benard, Executive Director

RE: Financial System Upgrade – Springbrook Cloud Financial Suite

DATE: March 15, 2023



SUMMARY: For well over a decade the District has used Springbrook for its accounting software. Springbrook specializes in finance and administrative solutions for local governments and is used by numerous local agencies. While Springbrook offers many features, the District specifically relies on the software to perform critical functions such as General Ledger management, Budgeting, Reporting, and Accounts Payable. In 2014, the District upgraded the premise-based software from v7.06 to v7.16 at a cost of \$1,275. Additionally, Electronic Work Flows for Purchase Orders was added in 2016 for an added cost of \$7,697.

We are now entering that critical period in which the current premise version of the software is becoming limited in functionality. The cloud version of Springbrook will allow staff to access the software from anywhere there is an internet connection. Staff will be able to access the application from a mobile device, tablet, or browser allowing for efficient user functionality and improved work-flows processing.

The cloud solution of Springbrook will provide the District with enhanced security and back up of our financial data. Additionally, updates and enhancements are automatic thus ensuring that we are update to date and protected against potential cyber security threats.

PREVIOUS COMMITTEE/BOARD ACTION: The Board approved the initial contract with Springbrook for premise-based software in 2007 with implementation beginning FY2008.

REVENUE OR FUNDING IMPLICATIONS: The table below depicts the expenses incurred by the District since the original implementation to date.

Vendor Last Name	exp_fisc_year	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022
Accela Inc.										\$5,789	\$14,826	\$8,374	\$8,875			
SBRK Finance Holding, Inc.		\$38,337	\$10,408	\$7,478	\$1,219	\$3,785	\$5,865	\$8,128	\$5,466					\$9,232	\$9,694	\$10,173
		\$38,337	\$10,408	\$7,478	\$1,219	\$3,785	\$5,865	\$8,128	\$5,466	\$6,789	\$14,826	\$8,374	\$8,875	\$9,232	\$9,694	\$10,173

Accela acquired Springbrook in 2015 and subsequently sold it to Accel-KKR's portfolio in 2020.

\$41,470.00 has been budgeted in the current fiscal for the upgrade including IT project labor.

The total cost for the cloud upgrade is \$36,470.00. This includes a one time implementation fee of \$15,750.00 and annual product pricing of \$20,720.00. A credit memo will be issued for the current year's annual maintenance fee of \$10,687.21 upon signing the migration proposal.

STAKEHOLDER PROCESS: N/A

LEGAL REVIEW: Reviewed by Tressler LLP.

ATTACHMENTS: Professional Services Agreement, Master Services Agreement, Proposal/Cloud Migration Statement of Work and an email from Springbrook highlighting the benefits of cloud-based services.

ALTERNATIVES: N/A

RECOMMENDATION: It is recommended that the Wheaton Park District Board of Directors approve the upgrade to Springbrook cloud version for the following reasons:

- Increased user functionality and efficiency for improved work-flows.
- Automatic updates and enhancements.
- Increased security and cloud back up of financial data.
- Enhanced Reporting & Analytic tools.

SPRINGBROOK PROFESSIONAL SERVICES AGREEMENT

This Professional Services Agreement ("PSA" or "Agreement") is entered into by and between Springbrook Holding Company, LLC, a Delaware corporation and affiliates with a principal place of business at 1000 SW Broadway, Suite 1900 Portland, Oregon 97205, and Springbrook Affiliates ("Springbrook") and the entity identified in the Order Form ("Customer"), together referred to as "Parties" and individually as "Party."

Purchase or use of the Software (defined below) is subject to this PSA. This agreement governs the provision by Springbrook, and the receipt by Customer, of the Professional Services (defined below) that Springbrook agrees to provide to Customer.

1. SCOPE OF SERVICES

- 1.1. Subject to this PSA, Springbrook will provide Customer with certain Software implementation, configuration, conversion, upgrade, data extraction, diagnostic, training and/or other skilled services (collectively "Professional Services") as set forth in the applicable order form executed by Springbrook and Customer (each an "Order"). Any such Order must reference this PSA or the master agreement to which this PSA is incorporated. For purposes of this PSA, "Software" means the Springbrook software products and/or software-as-service subscriptions purchased by Customer under a separate agreement with Springbrook or its authorized resale partner.
- 1.2. Each Order will include, at a minimum: (i) a description of the Professional Services and any deliverables and/or materials to be provided to Customer (each, a "Deliverable"); (ii) scope of the Professional Services; and (iii) applicable fees and payment terms for such Professional Services, if not elsewhere specified. All Orders will be deemed part of and subject to this PSA.
- 1.3. Professional Services, based on the nature or delivery of such services, may be (i) subject to additional terms and conditions which will be incorporated herein by reference at the time of Customer's purchase or Springbrook's performance of such Professional Service; and/or (ii) performed by Springbrook, its affiliates, partners or subcontractors acting within or outside of the United States.

2. ACCEPTANCE.

- 2.1 Acceptance and Nonconformance. Customer is responsible for reviewing and testing all Deliverables in accordance with each Order pursuant to any acceptance criteria or test plans mutually agreed upon in writing by the parties for a Deliverable within the mutually agreed timeframes established in the project plan or schedule. Customer will provide Springbrook with written timely notification of acceptance for each Deliverable promptly upon acceptance; however, failure to reject a Deliverable, as set forth below, will be deemed acceptance. If Customer, in its reasonable and good faith judgment, determines that any submitted Deliverable does not satisfy the agreed-upon acceptance criteria or as mutually agreed upon in writing by the parties for such Deliverable, Customer must so notify Springbrook in writing within twenty (20) business days after Springbrook's submission of the Deliverable, specifying the deficiencies in detail. If the Customer does not so notify Springbrook within twenty (20) business days, the Professional Services will be deemed accepted. Springbrook will use commercially reasonable efforts to correct such deficiencies and resubmit the Deliverable to Customer as soon as practicable. If a Deliverable fails to meet the acceptance criteria after its resubmission to Customer, Customer may terminate immediately upon written notice.

3. **CHANGE MANAGEMENT PROCESS.** If Customer or Springbrook requests a change in any of the specifications, requirements, Deliverables, or scope (including drawings and designs) of the Professional Services described in any Order, the party seeking the change will propose the applicable changes by written notice.
- 3.1. Within a reasonable amount of time ~~(not to exceed four (4) business days in the case of implementation services)~~ after receipt of written notice, each party's designated personnel will meet, either in person or via telephone conference, to discuss and agree upon any proposed changes. Thereafter, Springbrook will prepare a change order describing the proposed changes and any associated changes in the Deliverables, Deliverable schedule, fees and/or expenses (each, a "Change Order").
- 3.2. Change Orders will not be binding until they are executed by both parties. Executed Change Orders will be deemed part of, and subject to, this PSA. If the parties disagree about the proposed changes, they will promptly escalate the change request to their respective senior management for resolution.
- 3.3. In the event Customer requires significant changes (either individually or cumulatively across Change Order(s)) which Springbrook reasonably determines is (i) a material modification of the nature or scope of Professional Services being purchased and/or (ii) significantly outside any Supported Configuration, Springbrook may, upon no less than thirty (30) days' notice to Customer, suspend or terminate the applicable Order and/or Change Order(s). In the event of any such termination or suspension, the parties will work together in finalizing agreed-upon Deliverables. Unless otherwise expressly agreed to by the Parties at the time of any such material change, Springbrook will not be deemed to have waived any Customer payment obligations in respect of completed Deliverables. A "Supported Configuration" means a configuration of the Software that can be consistently supported by Springbrook via APIs, does not require direct database changes and is capable of being tested and maintained by Springbrook.

4. OWNERSHIP RIGHTS AND LICENSES

- 4.1. License for Deliverables. Subject to this PSA and upon payment of fees due under an applicable Order Form, Springbrook grants Customer a limited, non-exclusive, worldwide, nontransferable, terminable license to use the Deliverables solely for Customer's internal operations in connection with authorized use of the applicable Software. Notwithstanding any other provision of this PSA: (i) nothing herein is intended to assign or transfer any intellectual property rights in the proprietary tools, libraries, know-how, techniques and expertise ("Tools") used by Springbrook to develop the Deliverables.
- 4.2. Proprietary Rights. As between the parties, Springbrook shall solely and exclusively own all right, title, and interest in the Professional Services, Deliverables, and Software, including all modifications, enhancements, and derivative works thereof and any other of Springbrook's products or services, whether created by Springbrook or Customer, together with all intellectual property and other proprietary rights therein. Customer hereby makes all assignments necessary to accomplish the foregoing ownership.
- 4.3. Deliverables are Springbrook Confidential Information and Customer may not reverse engineer, decompile, disassemble, translate, copy, reproduce, display, publish, create derivative works of, assign, sell, lease, rent, license or grant any interest in the Deliverables to any party except as expressly permitted by Springbrook.
- 4.4. Processes & Know-How. Springbrook will own all rights, title and interest in and to the all processes, methods, procedures and know-how established or utilized by Springbrook in performance of the Professional Services. None of the Professional Services or Deliverables will be deemed to constitute workproduct or work-for-hire inuring to the benefit of Customer.

- 4.5. In the event any language conflicting with this Section 4 is added to any Order or Change Order, the parties expressly agree that such statement will have no effect on Springbrook's rights as set out herein.

5. COOPERATION

- 5.1. Customer Cooperation. Springbrook's ability to successfully perform the Professional Services is dependent upon Customer's reasonable and good faith cooperation by, ~~without limitation:~~ (i) allocating sufficient resources and timely performing any tasks reasonably necessary to enable Springbrook to perform its obligations under each Order Form; (ii) timely delivering any materials and other obligations required under each Order Form; (iii) providing Springbrook with access to Customer's sites and facilities during Customer's normal business hours and as otherwise reasonably required by Springbrook to perform the Professional Services; (iv) ~~timely~~ responding to Springbrook's inquiries related to the Professional Services; (v) assigning a project manager for each a primary point of contact for Springbrook; (vi) actively participating in scheduled project meetings; and (vii) providing ~~in a timely manner and at no charge to Springbrook,~~ office workspace, telephone and other facilities, suitably configured computer equipment, access to Customer's appropriate and knowledgeable employees and continuous administrative access to Customer's accounts, and coordination of onsite and telephonic meetings all as reasonably required by Springbrook.
- 5.2. Customer Delays. Customer delays during any implementation period may have adverse collateral effects on Springbrook's overall work schedule. Although Springbrook will use its commercially reasonable efforts to immediately resume work following any such delay, Customer acknowledges that schedules for the Professional Services may be delayed by more than the number of days delayed by Customer. Customer agrees that if additional time is required to complete the Professional Services as the result of Customer delays, such time will be charged to Customer at Springbrook's then-current time-and-materials rates. If Customer cancels the Services or postpones or reschedules the Services with less than ~~five (5) business~~ ~~seven (7) days'~~ notice to Springbrook, Springbrook may accelerate Customer's unpaid fee obligations under this PSA (including any Order) so that all such obligations become immediately due and payable.

6. PAYMENT TERMS.

- 6.1. Invoicing and Payment. Customer will pay Springbrook fees calculated in accordance with the terms set forth in the applicable Order Form. Springbrook will invoice Customer for the Professional Services fees as designated in the applicable Order. Professional Services fees are due upon invoice and payable within thirty (30) days of the invoice date.
- 6.2. Billing Info & Overdue Charges. Customer is responsible for keeping Springbrook accurately and fully informed of Customer's billing and contact information, including providing any purchase order numbers in advance of invoice issuance. If any Professional Service fees are not received from Customer by the due date, they will accrue interest at the rate of one and a half percent (1.5%) of the outstanding balance per month, or the maximum rate permitted by law, whichever is lower.
- 6.3. Overdue Payments. If any amount owing by Customer under this PSA for any of the Professional Services is thirty (30) or more days overdue, Springbrook may, without limiting Springbrook's other rights and remedies, accelerate Customer's unpaid fee obligations under this PSA (including any Order) so that all such obligations become immediately due and payable, suspend the Professional Services and/or stop performance of the Professional Services until such amounts are paid in full.

- 6.4. Suspension of Professional Services. If any amount owing by Customer under this or any other agreement for Springbrook's Professional Services is thirty (30) days or more overdue, Springbrook may, without imitating its other remedies, suspend its performance of Professional Services until such amounts are paid in full.
- 6.5. Taxes. Professional Services fees do not include any taxes, levies, duties or similar governmental assessments of any nature, including but not limited to value-added, sales, use or withholding taxes, assessable by any local, state, provincial, federal or foreign jurisdiction (collectively, "Taxes"). Customer is responsible for paying all Taxes. If Springbrook has the legal obligation to pay or collect Taxes for which Customer is responsible under this paragraph, the appropriate amount will be invoiced to and paid by Customer, unless Customer provides Springbrook with a valid tax exemption certificate authorized by the appropriate taxing authority prior to invoice issuance. For clarity, Springbrook is solely responsible for taxes assessable against it based on Springbrook's income, property and employees.

7. WARRANTY & DISCLAIMERS.

- 7.1. Warranty. Springbrook warrants that the Professional Services will be performed for and delivered to Customer in a good, diligent, workmanlike manner, consistent with the practices and standards of care generally accepted within and expected of Springbrook's industry. For any breach of the above warranty, Customer's entire liability will be the re-performance of the applicable Professional Services. This warranty will be in effect ~~for a period of ninety (90) days until this PSA is terminated in accordance with Section 9.3 and 9.4 of this PSA. from acceptance of any Professional Services.~~

8. DISCLAIMER.

Section 7 sets forth the sole and exclusive warranties and remedies related to the Professional Services, Deliverables and Tools performed or provided under this PSA. TO THE MAXIMUM EXTENT PERMITTED BY APPLICABLE LAW, EXCEPT AS EXPRESSLY PROVIDED HEREIN, SPRINGBROOK DOES NOT MAKE ANY WARRANTIES OF ANY KIND, WHETHER EXPRESS, IMPLIED, STATUTORY OR OTHERWISE, AND SPRINGBROOK SPECIFICALLY DISCLAIMS ALL IMPLIED WARRANTIES, INCLUDING ANY WARRANTIES OF MERCHANTABILITY, NON-INFRINGEMENT OR FITNESS FOR A PARTICULAR PURPOSE, OR ANY WARRANTIES ARISING OUT OF COURSE OF DEALING OR USAGE OF TRADE. EXCEPT AS PROVIDED HEREIN, THE PROFESSIONAL SERVICES AND DELIVERABLES PROVIDED TO CUSTOMER ARE ON AN "AS IS" AND "AS AVAILABLE" BASIS.

9. TERM AND TERMINATION.

- 9.1. Term. This PSA commences on the date of last signature ("Effective Date") and will remain in effect until terminated in accordance with this section. Each Order will commence on the ~~date it is last signed,~~ Effective date and will expire upon completion of the project set forth in ~~the applicable Order Form Q-04277-1.~~
- 9.2. ~~Once signed by both parties, an Order will be non-cancellable, except as otherwise explicitly stated in such Order.~~
- 9.3. Termination. This PSA will terminate automatically when any agreement to which this PSA is incorporated and/or all Orders referencing this PSA are terminated or expired. Either party may terminate this PSA for cause: (i) upon thirty (30) days' notice to the other party of a material breach if such breach remains uncured at the expiration of such period, or (ii) if the other party becomes the subject of a petition in bankruptcy or any other proceeding relating to insolvency, receivership, liquidation or assignment for the benefit of creditors.
- 9.4. Effect of Termination. For the avoidance of doubt, termination under any of the foregoing

subsections will not affect Customer's outstanding payment obligations to Springbrook in respect of Deliverables provided prior to such termination. Upon any termination of this PSA, Customer will have no rights to continue receipt of any on-going or additional Professional Services, whether or not such Professional Services are completed prior to such termination.

10. CONFIDENTIALITY.

- 10.1. Definition. As used herein, "**Confidential Information**" means any commercial, financial, marketing, business, technical or other data, security measures and procedures, know-how or other information disclosed by or on behalf of a party (the "**Disclosing Party**") to the other party ("**Receiving Party**") for purposes arising out of or in connection with this PSA or an Order that: is marked "confidential" or "proprietary" at the time of disclosure or that reasonably should be understood to be confidential given the nature of the information and the circumstances of disclosure. However, Confidential Information will not include any information that (i) is or becomes generally known to the public without breach of any obligation owed to the Disclosing Party, (ii) was known to the Receiving Party prior to its disclosure by the Disclosing Party without breach of any obligation owed to the Disclosing Party, (iii) is received from a third party without breach of any obligation owed to the Disclosing Party, (iv) was independently developed by the Receiving Party or (v) constitutes aggregate data collected or generated by or on behalf of Springbrook regarding its products and services (for purposes of providing or improving its products and services, benchmarking system performance, preparing statistics and system metrics, ~~marketing and other reasonable business purposes~~) that does will not contain any personally identifiable or Customer-specific information.
- 10.2. Protection. Except as otherwise permitted in writing by the Disclosing Party and subject to the other terms of this Agreement, (i) the Receiving Party will use the same degree of care that it uses to protect the confidentiality of its own confidential information of like kind (but in no event less than reasonable care) not to disclose or use any Confidential Information of the Disclosing Party for any purpose outside the scope of these Terms, and (ii) the Receiving Party will limit access to Confidential Information of the Disclosing Party to those of its employees, contractors and agents who need such access for purposes consistent with these Terms and who are legally bound to protect such Confidential Information consistent with the requirements of these Terms.
- 10.3. Compelled Disclosure. The Receiving Party ~~shall~~may disclose Confidential Information of the Disclosing Party ~~as required by if it is compelled by law. The to do so, provided the~~ Receiving Party shall endeavor to give the Disclosing Party ~~prior~~ notice of such compelled disclosure (to the extent legally permitted) and reasonable assistance, at the Disclosing Party's cost, if the Disclosing Party wishes to contest, limit, or protect the disclosure.
- 10.4. Customer's Confidential Information. Springbrook will have the right to use any Customer Confidential Information solely for providing the Professional Services to Customer hereunder. ~~Notwithstanding the foregoing, Springbrook may use aggregate Customer Confidential Information for Springbrook development, internal training and other reasonable business purposes not specific to Customer or its End Users.~~

11. Indemnification

- 11.1. Mutual Indemnification. Each Party (an "Indemnifying Party") will defend (or settle), indemnify and hold harmless any action, demand, suit or proceeding ("Claim") made or brought against the other party ("the Indemnified Party") by a third party arising out of (A) death, personal injury or damage to tangible property to the extent caused by the Indemnifying Party, and will indemnify the Indemnified Party for any damages, attorneys fees and costs finally awarded

against it as a result of, or for amounts paid by Indemnified Party under a settlement approved in writing by the Indemnifying Party of, any such Claim, all of the foregoing to the extent caused by the Indemnifying Party or its personnel and (B) any alleged infringement of any third-party intellectual property rights by the Professional Services as provided by the Indemnifying Party, or Indemnified Party's use thereof when used as authorized under this Agreement, provided, however, that the Indemnifying Party will not be responsible for alleged infringement that is due to the combination of the Professional Services with goods or services provided by third parties, provided that the Indemnified Party: (i) promptly provides the Indemnifying Party notice of the Claim; (ii) gives the Indemnifying Party control of the defense and settlement of the Claim; and (iii) gives the Indemnifying Party all reasonable assistance. The above defense and indemnification obligations do not apply to the extent a Claim arises from Indemnified Party's breach of this Agreement, Order Forms or gross negligent acts or willful misconduct of the Indemnified Party.

- 11.2. Exclusive Remedy. This "Indemnification" section states the indemnifying party's sole liability to, and the indemnified party's exclusive remedy against, the other party for any type of Claim described in this section.

12. LIMITATIONS OF LIABILITY.

NOTWITHSTANDING ANYTHING TO THE CONTRARY IN ANY ORDER, IN NO EVENT WILL SPRINGBROOK'S AGGREGATE LIABILITY TO CUSTOMER OR ANY THIRD PARTY ARISING OUT OF OR IN CONNECTION WITH THIS PSA OR PERFORMANCE OF ANY PROFESSIONAL SERVICE, WHETHER IN CONTRACT, TORT OR UNDER ANY OTHER THEORY OF LIABILITY, EXCEED THE TOTAL AMOUNT PAID BY CUSTOMER FOR SUCH PROFESSIONAL SERVICES UNDER THE APPLICABLE ORDER.

- 12.1. Exclusion of Damages. NEITHER SPRINGBROOK NOR ANY OTHER PERSON OR ENTITY INVOLVED IN CREATING, PRODUCING, OR DELIVERING THE PROFESSIONAL SERVICES WILL BE LIABLE FOR ANY INCIDENTAL, SPECIAL, EXEMPLARY OR CONSEQUENTIAL DAMAGES, INCLUDING LOST PROFITS, LOSS OF DATA, LOSS OF GOODWILL, SERVICE INTERRUPTION, COMPUTER DAMAGE, SYSTEM FAILURE OR THE COST OF SUBSTITUTE PRODUCTS OR SERVICES, ARISING OUT OF OR IN CONNECTION WITH THIS PSA OR ANY, CHANGE ORDER OR ORDER, INCLUDING FROM THE USE OF OR INABILITY TO USE THE SUBSCRIPTION SERVICE, WHETHER BASED ON WARRANTY, CONTRACT, TORT (INCLUDING NEGLIGENCE), PRODUCT LIABILITY OR ANY OTHER LEGAL THEORY. THE FOREGOING EXCLUSIONS APPLY WHETHER OR NOT SPRINGBROOK HAS BEEN INFORMED OF THE POSSIBILITY OF SUCH DAMAGE, AND EVEN IF A LIMITED REMEDY SET FORTH HEREIN IS FOUND TO HAVE FAILED OF ITS ESSENTIAL PURPOSE. NOTHING IN THIS PSA EXCLUDES OR RESTRICTS THE LIABILITY OF EITHER PARTY FOR DEATH OR PERSONAL INJURY RESULTING FROM ITS NEGLIGENCE.

13. GENERAL

- 13.1. Notice. Except as otherwise specified in this PSA, all notices, permissions and approvals hereunder will be in writing and will be deemed to have been given upon: (i) personal delivery, (ii) the second business day after mailing, or (iii) sending by confirmed email if sent during the recipient's normal business hours (or, if not, then on the next business day). Notices will be sent to the address specified by the recipient in writing when entering into this Agreement or establishing Customer's account for the Software (or such other address as the recipient may thereafter specify by notice given in accordance with this Section 12.1). Customer's email address for communication and notice purposes relating to this PSA will be set forth on the applicable Order (or subsequent email addresses as advised by Customer). Customer agrees to accept emails from Springbrook at the above e-mail address.

- 13.2. Governing Law and Jurisdiction. This Agreement and any action related thereto will be governed by the laws of the State of ~~Oregon~~ Illinois without regard to its conflict of laws provisions. The exclusive jurisdiction and venue of any action related to the Professional Services or this PSA will be the state and federal courts located in ~~Portland, Oregon~~ DuPage County, Illinois and each of the parties hereto waives any objection to jurisdiction and venue in such courts.
- 13.3. Compliance with Laws. Each party will comply with all applicable laws and regulations with respect to its activities under this PSA including, but not limited to, the export laws and regulations of the United States and other applicable jurisdictions.
- 13.4. Relationship of Parties. Springbrook's relationship with Customer pursuant to this PSA will be that of an independent contractor. Neither party will have any authority to bind the other, to assume or create any obligation, to enter into any agreements, or to make any warranties or representations on behalf of the other. Nothing in this PSA will be deemed to create any agency, partnership or joint venture relationship between the parties. Springbrook reserves the right to use third parties (who are under a covenant of confidentiality with Springbrook), including, but not limited to, offshore subcontractors to assist with the Professional Services, including, without limitation, any data migration, configuration, implementation and custom code development processes.
- 13.5. Waiver and Cumulative Remedies. No failure or delay by either party in exercising any right under this PSA will constitute a waiver of that right. Other than as expressly stated herein, the remedies provided herein are in addition to, and not exclusive of, any other remedies of a party at law or in equity.
- 13.6. Severability. If any provision of this PSA is held by a court of competent jurisdiction to be contrary to law, the provision will be modified by the court and interpreted so as best to accomplish the objectives of the original provision to the fullest extent permitted by law, and the remaining provisions of this PSA will remain in effect.
- 13.7. Assignment. Customer may not assign or transfer this PSA or any Order hereunder, whether by operation of law or otherwise, without the prior written consent of Springbrook. Any attempted assignment or transfer, without such consent, will be void. Subject to the foregoing, this PSA will bind and inure to the benefit of the parties, their respective successors and permitted assigns.
- 13.8. Publicity. Subject to the provisions of Section 10, each party will have the right to publicly announce the existence of the business relationship between parties. In addition, during the period of Customer's use of the Software, Springbrook may use Customer's name, trademarks, and logos (collectively, "**Customer's Marks**") on Springbrook's website and marketing materials to identify Customer as Springbrook's customer, and for providing the Professional Services and Software to Customer; provided that, Springbrook will use commercially reasonable efforts to adhere to any usage guidelines furnished by Customer with respect to Customer's Marks.
- 13.9. Force Majeure. Neither Party will be liable for any failure or delay in performing an obligation under this Agreement that is due to any of the following causes (which causes are hereinafter referred to as "Force Majeure"), to the extent beyond its reasonable control: acts of God, accident, riots, war, terrorist act, epidemic, pandemic (including the Covid-19 pandemic), quarantine, civil commotion, breakdown of communication facilities, breakdown of web host, breakdown of internet service provider, natural catastrophes, governmental acts or omissions, changes in laws or regulations, national strikes, fire, explosion, or generalized lack of availability of raw materials or energy. For the avoidance of doubt, Force Majeure shall not include (a) financial distress nor the inability of either party to make a profit or avoid a financial loss, (b) changes in market prices or conditions, or (c) a party's financial inability to perform its obligations hereunder.
- ~~13.9. Springbrook will not be liable for any reasonable delay or failure to perform under this PSA~~

~~to the extent such reasonable delay or failure results from circumstances or causes beyond the reasonable control of Springbrook.~~

- 13.10. Dispute Resolution This Agreement is governed by the laws of the State of ~~Oregon~~ Illinois. Any controversy or claim arising out of or relating to this Agreement, or the breach thereof, will be settled by arbitration administered by the American Arbitration Association under its Commercial Arbitration Rules, including the Emergency Interim Relief Procedures, and judgment on the award rendered by the arbitrator may be entered in any court having jurisdiction thereof. The place of arbitration will be ~~Santa Multnomah County, Oregon~~ DuPage County, Illinois. Either party may apply to the arbitrator for injunctive relief until the arbitration award is rendered or the controversy is otherwise resolved. Either party also may, without waiving any remedy under this Agreement, seek from any court having jurisdiction any interim or provisional relief that is necessary to protect the rights or property of that party, pending the arbitrator's determination of the merits of the controversy. Each party will initially bear its own expenses and an equal share of the costs of the arbitration, but the prevailing party may be awarded its expenses, reasonable attorneys' fees, and costs. The failure of either party to object to a breach of this Agreement will not prevent that party from thereafter objecting to that breach or any other breach of this Agreement.
- 13.11. Entire Agreement. The parties acknowledge that they have had previous discussions related to the performance by Springbrook of Professional Services for Customer and the possible strategies which may be used by Springbrook to implement the Software to achieve the requirements identified by Customer. ~~The~~ is MSA, PSA, and Order -Form Q-04277-1 constitutes the entire agreement between the parties concerning its subject matter and supersedes all prior communications, agreements, proposals or representations, written or oral, concerning its subject matter. Notwithstanding any language to the contrary therein, no additional or conflicting terms or conditions stated in any master agreement to which this PSA is incorporated, any Customer Order or other order documentation, or any CO will be incorporated into or form any part of this PSA unless expressly agreed to by both parties in a mutually signed writing, and all such terms or conditions will be null. Under no circumstances will the terms, conditions or provisions of any RFP, purchase order, invoice or administrative document issued by Customer in connection with this PSA be deemed to modify, alter or expand this PSA, regardless of any failure of Springbrook to object to such terms, provisions, or conditions. No other act, document, usage, custom or waiver will be deemed to amend or modify this PSA unless agreed to in writing signed by a duly authorized representative of both parties.

SPRINGBROOK MASTER SERVICES AGREEMENT – SOFTWARE AS A SERVICE

This Springbrook Master Services Agreement (this “**Agreement**”) is entered into by and between Springbrook Holding Company, LLC, a Delaware corporation and affiliates with a principal place of business at 1000 SW Broadway, Suite 1900 Portland, Oregon 97205, (“**Springbrook**”) and Customer identified on the Order (“**Customer**”), together referred to as the “**Parties**” and each individually as a “**Party**.” Specific services terms, product details, and any applicable license and/or subscription terms will be set forth in applicable Order(s) which shall become binding on the parties and subject to this Agreement.

Purchase or use of the Subscription Service (defined below) is subject to this Agreement. If Customer is entering into this Agreement on behalf of a company, organization or another legal entity (an “**Entity**”), Customer is agreeing to this Agreement for that Entity and representing to Springbrook that it has the authority to bind such Entity to this Agreement.

1. DEFINITIONS

- 1.1 “**Authorized User**” means one individual natural person, authorized by Customer to use the Subscription Service and for whom Customer has purchased a subscription to the Subscription Service. Authorized Users may include but are not limited to Customer’s employees, contractors and agents. Each Authorized User will be associated with a single, unique email address for purposes of accessing (and being identified within) the Subscription Service.
- 1.2 “**Customer Data**” means any and all content, eDocuments, materials, data and information that Customer or its Authorized Users, or other end users enter into the Subscription Services including but not limited to, personal information, information exchanged between Customer and Authorized User or Authorized User and a third party using the Subscription Services, information used to identify account names or numbers, routing information, usernames, passwords, access codes and prompts.
- 1.3 “**Customer**” means the entity that purchases a subscription to the Subscription Service, directly from Springbrook or through an authorized reseller, distributor, or other channel partner of Springbrook.
- 1.4 “**Intellectual Property Rights**” means patent rights (including, without limitation, patent applications and disclosures), copyrights, trade secrets, know-how, and any other intellectual property rights recognized in any country or jurisdiction in the world.
- 1.5 “**Online Payments Schedule**” means service-specific terms and conditions applicable to the Springbrook Online Payments software, attached hereto as Exhibit C.
- 1.6 “**Open Source Software**” or “**OSS**” means software components that are licensed under a license approved by the Open Source Initiative or similar open source or freeware license and may be embedded in the delivered Software.
- 1.7 “**Optional Subscription Services**” mean the optional add-ons to the Subscription Service that may be available for purchase either directly from Springbrook or through an authorized reseller or partner of Springbrook, as more particularly described or identified in the applicable Order.
- 1.8 “**Order Form**” means written orders to purchase subscriptions and to use the Subscription Service (or, where applicable, to purchase Optional Subscription Services).
- 1.9 “**Order Term(s)**” means the Term(s) specified on the Order Form.
- 1.10 “**Services**” means the Software and services identified in a corresponding Order Form that are provided by Springbrook.
- 1.11 “**Software**” means the Springbrook proprietary software, in object code format, including documentation, updates, patch releases, and upgrades with respect thereto, Springbrook makes available for download or otherwise provides for use with the Subscription Service, but excludes any OSS and other third-party software.
- 1.12 “**Specifications**” means the online specifications for the Subscription Service, as made available by Springbrook at <https://sprbrk.box.com/v/sprbrk-software-specs> (which URL location and content may be updated from time to time by Springbrook).
- 1.13 “**Subscription Period(s)**” means the duration of Customers and Authorized User’s active, paid access to the Subscription Service, as designated in the Order Form(s).

- 1.14 **"Subscription Service(s)"** means the cloud-based Software for which Customer has obtained a subscription either directly from Springbrook or through an authorized reseller or other partner of Springbrook, as more particularly described in the applicable agreement or order under which such subscription was obtained. If and as designated in the Specifications, the Subscription Service may be inclusive of application programming interfaces ("APIs") developed by Springbrook to enable interaction and integration with the Subscription Service. Unless otherwise specified herein or other applicable contractual terms, all references to "Subscription Service(s)" will be deemed to include Optional Subscription Services that are Springbrook Software or other Springbrook proprietary products.
- 1.15 **"Supported Modification"** means a configuration of or modification to the Subscription Service requested by Customer that can be consistently supported by Springbrook via APIs, does not require direct database changes and is capable of being tested and maintained by Springbrook.
- 1.16 **"Third Party Services"** means products, services, technology and methods other than Springbrook proprietary Software and Services.

2. USAGE AND ACCESS RIGHTS

- 2.1. Right to Access. Springbrook hereby grants to Customer a limited, non-exclusive, non-transferrable right to (a) access and use the Software and (b) implement, configure and permit its Authorized Users to access and use the Software during the Subscription Period, solely for it and its affiliates' internal business purposes, and in accordance with the Specifications. Customer may purchase the Services by submitting Order Form. No Order Form will be deemed accepted by Springbrook unless and until Springbrook accepts such Order Form in writing. Upon Order acceptance and subject to Customer's payment of the corresponding Services fees, Springbrook will make the Services available to Customer. Any terms and conditions contained in any quote, invoice, purchase order or Order Form that are inconsistent with the terms and conditions of this Agreement will be deemed stricken, unless expressly agreed to in writing by Springbrook with explicit reference to the accepted terms and conditions. Upon acceptance of an Order Form, it will become part of this Agreement. Customer will ensure that all its Authorized Users using the Subscription Services under its Account comply with all of Customer's obligations under this Agreement, and Customer is responsible for their acts and omissions relating to the Agreement as though they were those of Customer. Customer acknowledges and agrees the use of the Subscription Services may require Customer to enter into separate licenses with entities other than Springbrook for Third Party Services.
- 2.2. Restrictions on Use. Customer shall not, and shall not permit others to, do the following with respect to the Subscription Services:
- 2.2.1. make the Subscription Service available to anyone other than Authorized Users;
 - 2.2.2. use the Subscription Services, or allow access to it, in a manner that circumvents contractual usage restrictions or that exceeds Customer's authorized use or usage metrics as set forth in this Agreement, including the applicable Order Form;
 - 2.2.3. license, sub-license, sell re-sell, rent, lease, transfer, distribute or time share or otherwise make any portion of the Subscription Services available for access by third parties except as otherwise expressly provided in this Agreement or the express permission of Springbrook;
 - 2.2.4. use the Subscription Service in a way that (i) violates or infringes upon the rights of a third party, including those pertaining to: contract, intellectual property, privacy, or publicity; or (ii) effects or facilitates the storage or transmission of libelous, tortious, or otherwise unlawful material including, but not limited to, material that is harassing, threatening, or obscene;
 - 2.2.5. access or use the Subscription Services (inclusive of any APIs) for the purpose of developing or operating products or services intended to be offered to third parties in competition with the Subscription Services or allow access by a direct competitor of Subscription Services;
 - 2.2.6. obtain intellectual property rights to the use of any component of the Subscription Services (inclusive of APIs);
 - 2.2.7. create derivative works based on the Subscription Service;
 - 2.2.8. reverse engineer, decompile, disassemble, copy, or otherwise attempt to derive source code or other trade secrets from or about any of the Subscription Services or technologies, other than copying or framing on Customer's own intranets or otherwise for Customer's internal business

- purposes in accordance with Springbrook's applicable documentation;
- 2.2.9. interfere with or disrupt the integrity, operation, or performance of the Subscription Services or interfere with the use or enjoyment of it by others by, among other things, using it to create, use, send, store, or run viruses or other harmful computer code, files, scripts, agents, or other programs or circumvent or disclose the user authentication or security of the Subscription Services or any host, network, or account related thereto or use any aspect of the Subscription Service components other than those specifically identified in an Order Form, even if technically possible. Springbrook assumes no responsibility for any fraudulent or unauthorized use of the Software or any portion of the Subscription Services;
- 2.2.10. use or allow the use of, the Subscription Services by anyone located in, under the control of, or that is a national or resident of a U.S. embargoed country or territory or by a prohibited end user under Export Control Laws (as defined in Section 11.3).
- 2.3 Data Usage and Storage. The Subscription Service is provided with a limit of five hundred gigabytes (500GB) of data storage for all cloud environments. Additional storage can be purchased from Springbrook by Customer in blocks of five hundred megabytes (500MB), with a price of one thousand dollars (\$1,000) per year. If the Subscription Service is nearing its expiration date or is otherwise terminated, Springbrook will initiate its data retention processes, including the deletion of Customer Data from systems directly controlled by Springbrook. Springbrook's Data Storage Policy can be accessed at <https://sprbrk.box.com/v/sprbrk-data-storage-policy> (which URL location and content may be updated from time to time by Springbrook).
- 2.4 Springbrook's Responsibilities. Springbrook will: (i) make the Subscription Services available to Customer pursuant to this Agreement and any applicable Order Forms; (ii) provide to Customer support related to the Subscription Service in accordance with the Springbrook Support Terms accessible at <https://sprbrk.box.com/v/sprbrk-saas-support-policy> (which URL location and content may be updated from time to time by Springbrook); (iii) provide the Subscription Service only in accordance with applicable laws and government regulations; and (iv) will maintain a current PCI-DSS Attestation of Compliance ("AOC") which shall be available upon request to Customer once per year.
- 2.5 Customer's Responsibilities. Customer will (i) be responsible for meeting Springbrook's applicable minimum system requirements accessible at <https://sprbrk.box.com/v/sprbrk-minimum-requirements> (which URL location and content may be updated from time to time by Springbrook) for use of the Subscription Service; (ii) be responsible for Authorized Users' compliance with this Agreement and for any other activity (whether or not authorized by Customer) occurring under Customer's account, (iii) be solely responsible for the accuracy, quality, integrity and legality of Customer Data, (iv) use commercially reasonable efforts to prevent unauthorized access to or use of the Subscription Service under its account, and notify Springbrook promptly of any such unauthorized access or use, and (v) use the Subscription Service only in accordance with the applicable documentation, laws and government regulations, and any written instructions provided by Springbrook to Customer.

3. PAYMENT TERMS.

- 3.1. Invoicing and Payment. Springbrook will invoice Customer in advance for the Subscription Service and is payable net thirty (30) days of the invoice date. Subscription Service fees will be due thirty (30) days in advance of the first day of each Subscription period to which the payment relates. Subscription Service fees will be due no later than the first day of each Subscription Period to which the payment relates. If Customer orders additional Authorized User quantities part-way through an existing Subscription Period, and the initial Subscription Period for the additional quantity is adjusted as described herein, then the Subscription Service fee for such additional quantity will be pro-rated accordingly. Optional Subscription Services will be due at the same time as payment for the corresponding Subscription Service, or (if applicable) as otherwise specified in the applicable Order Form or governing terms. Subscription Service fees and any other recurring fees will be subject to an automatic annual increase by not more than seven percent (7%) of the prior year's Subscription Service fees ("Standard Annual Price Increase"). Customer is responsible for keeping Springbrook accurately and fully informed of Customer's billing and contact information, including providing any purchase order numbers in advance of invoice issuance. Upon

- execution by Customer and Springbrook, each Order Form and/or SOW is non-cancellable and non-refundable except as provided in this Agreement.
- 3.2. Overdue Charges. If any fees owed are not received from Customer by the due date, then without limiting Springbrook's rights or remedies, those charges will accrue late interest at the rate of one and a half percent (1.5%) of the outstanding balance per month, or the maximum rate permitted by law, whichever is lower.
- 3.3. No Requirement for Purchase Order. Customer acknowledges that a purchase order is not required and is for administrative convenience only, ~~and that Springbrook has the right to issue an invoice and collect payment without a corresponding purchase order~~. Provided, however, that if a Customer's procurement procedure requires a purchase order number on a pertinent Order Form or SOW, Springbrook will provide the purchase order is required to be provided to the Customer. Springbrook. If the Customer issues a purchase order, then it shall may be for the full amount set forth in the applicable Order Form or SOW; ~~and Springbrook hereby rejects any additional or conflicting terms appearing in a purchase order or any other ordering materials submitted by Customer.~~
- 3.4. Suspension of Service and Acceleration. If any amount owing by Customer under this Agreement for any of the Subscription Services is thirty (30) or more days overdue, Springbrook may, without limiting Springbrook's other rights and remedies, accelerate Customer's unpaid fee obligations under this Agreement (including any Order Form or SOW) so that all such obligations become immediately due and payable and suspend any use of the Subscription Service until such amounts are paid in full. Moreover, if any amount owing by Customer under this Agreement for any Subscription Services is ninety (90) days delinquent, Springbrook may, in its sole discretion, temporarily cease providing Customer Subscription Services and/or any pertinent support until past due amounts are paid in full.
- 3.5. Taxes. Subscription Services fees do not include any taxes, levies, duties or similar governmental assessments of any nature, including but not limited to value-added, sales, use or withholding taxes, assessable by any local, state, provincial, federal or foreign jurisdiction (collectively, "Taxes"). Customer is responsible for paying all Taxes. If Springbrook has the legal obligation to pay or collect Taxes for which Customer is responsible under this paragraph, the appropriate amount will be invoiced to and paid by Customer, unless Customer provides Springbrook with a valid tax exemption certificate authorized by the appropriate taxing authority prior to invoice issuance. For clarity, Springbrook is solely responsible for taxes assessable against it based on Springbrook's income, property and employees.

4. CONFIDENTIALITY

- 4.1. Definition. As used herein, "Confidential Information" means all confidential information disclosed by a party ("Disclosing Party") to the other party ("Receiving Party"), whether orally or in writing, that is designated as confidential or that reasonably should be understood to be confidential given the nature of the information and the circumstances of disclosure. However, Confidential Information will not include any information that
- (i) is or becomes generally known to the public without breach of any obligation owed to the Disclosing Party,
 - (ii) was known to the Receiving Party prior to its disclosure by the Disclosing Party without breach of any obligation owed to the Disclosing Party, (iii) is received from a third party without breach of any obligation owed to the Disclosing Party, or (iv) was independently developed by the Receiving Party.
- 4.2. Protection. Except as otherwise permitted in writing by the Disclosing Party and subject to the other terms of this Agreement (including Springbrook's Privacy Policy, accessible at <https://sprbrk.box.com/v/sprbrk-privacy-policy>, which URL and its content may be updated from time to time by Springbrook), (i) the Receiving Party will use the same degree of care that it uses to protect the confidentiality of its own confidential information of like kind (but in no event less than reasonable care) not to disclose or use any Confidential Information of the Disclosing Party for any purpose outside the scope of this Agreement, and (ii) the Receiving Party will limit access to Confidential Information of the Disclosing Party to those of its employees, contractors and agents who need such access for purposes consistent with this Agreement and who are legally bound to protect such Confidential Information consistent with this Agreement.
- 4.3. Compelled Disclosure. The Receiving Party ~~may~~ shall disclose Confidential Information of the Disclosing

Party ~~if it is compelled by as required by law, to do so,~~ The Receiving Party provided the Receiving Party ~~shall endeavor to~~ gives the Disclosing Party prior notice of such compelled disclosure (to the extent legally permitted) and reasonable assistance, at the Disclosing Party's cost, if the Disclosing Party wishes to contest, limit, or protect the disclosure.

5. OWNERSHIP

- 5.1. Subscription Services. Subject to the limited rights expressly granted hereunder, Springbrook reserves all rights, title and interest in and to the Subscription Service and any associated Software and documentation, including all related technology and Intellectual Property Rights, and no other license or ownership may be inferred to Customer or any third party. Springbrook reserves all rights not granted herein.
- 5.2. Customer Data. Customer reserves all its rights, title and interest in and to the Customer Data. No rights are granted to Springbrook hereunder with respect to the Customer Data, except that Springbrook may (i) store, copy, process, and transmit such Customer Data for purposes of providing the Subscription Service to Customer and (ii) otherwise utilize Customer Data if and as permitted by the Springbrook Privacy Policy.
- 5.3. Third Party Services. Customer may choose to obtain Third Party Services for use with the Springbrook Software and Services either directly through the third party providing the Third Party Services or indirectly through Springbrook where Springbrook acts as a reseller of the Third Party Services. Third Party Services may require Customer to enter into a license or other agreement with such third party for use of the Third Party Services. Customer is solely responsible for obtaining any such license or other agreement for the Third Party Services. CUSTOMER EXPRESSLY ACKNOWLEDGES AND AGREES THAT THIRD-PARTY SERVICES ARE PROVIDED PURSUANT TO THE TERMS OF THE APPLICABLE THIRD-PARTY LICENSE OR SEPARATE AGREEMENT (IF ANY) BETWEEN THE LICENSOR OF THE THIRD-PARTY SERVICES AND CUSTOMER, CUSTOMER MAY ONLY SEEK REDRESS FOR USE OF THE THIRD-PARTY SERVICES FROM THE THIRD PARTY PROVIDING THE THIRD-PARTY SERVICES, AND SPRINGBROOK ASSUMES NO RESPONSIBILITY FOR, AND SPECIFICALLY DISCLAIMS ANY LIABILITY OR OBLIGATION WITH RESPECT TO, ANY THIRD-PARTY SERVICE.
- 5.4. Feedback. Customer grants Springbrook a royalty-free, worldwide, transferable, sub-licensable, irrevocable, perpetual license to use or incorporate into the Subscription Service (or Springbrook's other software or services) any suggestions, enhancement requests, recommendations, or other feedback provided by Customer or Authorized Users relating to the operation or features of the Subscription Service.

6. WARRANTIES AND DISCLAIMERS

- 6.1. Specifications. Subject to the limitations set forth below, Springbrook warrants that, during the Subscription Period, the Subscription Service will operate in all material respects in accordance with the Specifications. As Customer's sole and exclusive remedy and Springbrook's entire liability for any breach of the foregoing warranty, Springbrook will use commercially reasonable efforts to modify the Subscription Service so that it conforms to foregoing warranty.
- 6.2. Subscription Service Level Commitment. During the Subscription Period, Springbrook further warrants that the Subscription Service will meet the performance level specified in Exhibit A, which sets forth Customer's sole and exclusive remedy for Springbrook's failure to achieve the stated Subscription Service performance level.
- 6.3. Mutual Warranties. Each party represents and warrants that: (a) this Agreement has been duly executed and delivered and constitutes a valid and binding agreement enforceable against it in accordance with the terms of the Agreement; and (b) no authorization or approval from any third party is required in connection with its execution, delivery, or performance of this Agreement.
- 6.4. Disclaimers. EXCEPT AS EXPRESSLY PROVIDED HEREIN, SPRINGBROOK DOES NOT MAKE ANY WARRANTIES OF ANY KIND, WHETHER EXPRESS, IMPLIED, STATUTORY OR OTHERWISE, AND SPRINGBROOK SPECIFICALLY DISCLAIMS ALL IMPLIED WARRANTIES, INCLUDING ANY WARRANTIES OF MERCHANTABILITY, NON- INFRINGEMENT OR FITNESS FOR A PARTICULAR PURPOSE, OR ANY

WARRANTIES ARISING OUT OF THE COURSE OF DEALING OR USAGE OF TRADE, TO THE MAXIMUM EXTENT PERMITTED BY APPLICABLE LAW. Springbrook will not be responsible to the extent failure of the Subscription Service to operate as warranted is caused by or results from: (i) any modification to the Subscription Service other than a Supported Modification; (ii) combination, operation or use of the Subscription Service with Customer's or Third Party Services, software or systems; (iii) abuse, willful misconduct or negligence by anyone other than Springbrook or Springbrook's designee; (iv) use of the Subscription Service other than in accordance with the terms of this Agreement and/or the applicable Specifications and Springbrook documentation or (v) any of the SLC Exclusions (as defined in the Subscription Service Level Commitment).

7. MUTUAL INDEMNIFICATION

- 7.1. Indemnification by Customer. Customer will defend (or settle), indemnify and hold harmless Springbrook, its officers, directors, employees and subcontractors, from and against any liabilities, losses, damages and expenses, including court costs and reasonable attorneys' fees, arising out of or in connection with any third-party claim that: (i) a third party has suffered injury, damage or loss resulting from Customer's or any Authorized User's use of the Subscription Service (other than any claim for which Springbrook is responsible under Section 8) in violation of this Agreement, applicable law, or the Specifications or (ii) the nature and content of all Customer Data processed by Subscription Services. The indemnification obligations do not apply to the extent a claim arises from Springbrook's breach of this Agreement, a data breach, or negligent acts or willful misconduct of Springbrook.
- 7.2. Indemnification by Springbrook. Springbrook will defend (or at Springbrook's option, settle) any third-party claim, suit or action brought against Customer to the extent that it is based upon a claim that the Subscription Service, as furnished by Springbrook hereunder, infringes or misappropriates the Intellectual Property Rights of any third-party, and will pay any costs, damages and reasonable attorneys' fees attributable to such claim that are awarded against Customer. Springbrook will have no liability under this Section 7.2 to the extent that any third-party claims described herein are based on (i) any combination of the Subscription Service with Third Party Services or products, services, methods, or other elements not proprietary to Springbrook; (ii) any use of the Subscription Service in a manner that violates this Agreement or the instructions given to Customer by Springbrook; (iii) any use of the Subscription Services in a manner that it was not intended (iv) Customer's failure to incorporate updates or upgrades that would have avoided the alleged infringement; (v) Customer's breach of this Agreement; and/or Customer's revisions of Subscription Services made without Springbrook's written consent.

THIS SECTION 7.2 STATES THE ENTIRE OBLIGATION OF SPRINGBROOK AND ITS LICENSORS WITH RESPECT TO ANY ALLEGED OR ACTUAL INFRINGEMENT OR MISAPPROPRIATION OF INTELLECTUAL PROPERTY RIGHTS BY THE SERVICE.

- 7.3. Indemnification Requirements. In connection with any claim for indemnification under this Section 7, the indemnified party as a condition to receive indemnity from the indemnifying party, must: (a) provide the indemnifying party prompt written notice of such claim; (b) reasonably cooperate with the indemnifying party, at indemnified party's expense, in defense and settlement of such claim; and (c) give sole authority to the indemnifying party to defend or settle such claim.
- 7.4. Mitigation Measures. In the event that (i) any claim or potential claim covered by Section 7.2 arises or (ii) Springbrook's right to provide the Subscription Service is enjoined or in Springbrook's reasonable opinion is likely to be enjoined, Springbrook may, in its discretion, seek to mitigate the impact of such claim or injunction by obtaining the right to continue providing the Subscription Service, by replacing or modifying the Subscription Service to make it non-infringing, and/or by suspending or terminating Customer's use of the Subscription Service with reasonable notice to Customer. In the case of a suspension or termination pursuant to this Section 7.4, Springbrook will refund to Customer a portion of fees prepaid by Customer for the then-current Subscription period, prorated to the portion of that Subscription period that is affected by the suspension or termination).

8. LIMITATIONS OF LIABILITY. EXCEPT FOR LIABILITY ARISING OUT OF (i) CUSTOMER'S BREACH OF SECTION 2.2

(RESTRICTIONS); (ii) EITHER PARTY'S BREACH OF SECTION 5 (CONFIDENTIALITY); OR (iii) EACH PARTY'S INDEMNIFICATION OBLIGATIONS UNDER SECTION 8, NEITHER PARTY'S AGGREGATE LIABILITY FOR DAMAGES ARISING OUT OF OR IN CONNECTION WITH THIS AGREEMENT OR FROM THE USE OF OR INABILITY TO USE THE SERVICE, WHETHER IN CONTRACT, TORT OR UNDER ANY OTHER THEORY OF LIABILITY, EXCEED THE TOTAL AMOUNT PAID BY CUSTOMER HEREUNDER IN THE TWELVE (12) MONTH PERIOD IMMEDIATELY PRECEDING THE INCIDENT.

Exclusion of Damages. EXCEPT FOR LIABILITY ARISING OUT OF (i) CUSTOMER'S BREACH OF SECTION 2.2 (RESTRICTIONS) OR (ii) EITHER PARTY'S BREACH OF ITS INDEMNIFICATION OBLIGATIONS UNDER SECTION 7, IN NO EVENT SHALL EITHER PARTY OR ANY OTHER PERSON OR ENTITY INVOLVED IN CREATING, PRODUCING, OR DELIVERING THE SERVICE BE LIABLE FOR ANY INCIDENTAL, SPECIAL, EXEMPLARY OR CONSEQUENTIAL DAMAGES, INCLUDING LOST PROFITS, LOSS OF DATA OR LOSS OF GOODWILL, SERVICE INTERRUPTION, COMPUTER DAMAGE OR SYSTEM FAILURE OR THE COST OF SUBSTITUTE PRODUCTS OR SERVICES, ARISING OUT OF OR IN CONNECTION WITH THIS AGREEMENT OR FROM THE USE OF OR INABILITY TO USE THE SUBSCRIPTION SERVICE, WHETHER BASED ON WARRANTY, CONTRACT, TORT (INCLUDING NEGLIGENCE), PRODUCT LIABILITY OR ANY OTHER LEGAL THEORY. THE FOREGOING EXCLUSIONS APPLY WHETHER OR NOT A PARTY HAS BEEN INFORMED OF THE POSSIBILITY OF SUCH DAMAGE, AND EVEN IF A LIMITED REMEDY SET FORTH HEREIN IS FOUND TO HAVE FAILED OF ITS ESSENTIAL PURPOSE. NOTHING IN THIS AGREEMENT EXCLUDES OR RESTRICTS THE LIABILITY OF EITHER PARTY FOR DEATH OR PERSONAL INJURY RESULTING FROM ITS NEGLIGENCE.

- 8.1. Security and Other Risks. Customer acknowledges that, notwithstanding security features of the Subscription Service, no product, hardware, software or service can provide a completely secure mechanism of electronic transmission or communication and that there are persons and entities, including enterprises, governments and quasi-governmental actors, as well as technologies, that may attempt to breach any electronic security measure. Subject only to its limited warranty obligations set forth in Section 7, Springbrook will have no liability for any security breach caused by any such persons, entities, or technologies. Customer further acknowledges that the Subscription Service is not guaranteed to operate without interruptions, failures, or errors. If Customer or Authorized Users use the Subscription Service in any application or environment where failure could cause personal injury, loss of life, or other substantial harm, Customer assumes any associated risks and will indemnify Springbrook and hold it harmless against those risks.

9. SECURITY AND PERSONAL DATA

- 9.1. Security. Springbrook has implemented commercially viable and reasonable information security processes, policies and technology safeguards to protect the confidentiality and integrity of Customer Data, personal data protect against reasonably anticipated threats. Springbrook holds PCI-DSS certifications and leverages certified service providers who are vetted against industry standards such as ISO 27001 and SSAE 18 SOC 2 in the provision of the service
- 9.2. Customer Data. Customer shall be responsible for Customer Data as entered in to, applied or used in the Subscription Services. Customer is responsible for updating all Customer Data. In addition, Customer acknowledges that Springbrook generally does not have access to and cannot retrieve lost Customer Data. If Customer loses Customer Data, Customer may no longer have access to the Subscription Service. Customer grants to Springbrook the non-exclusive right to process Customer Data (including personal data) for the sole purpose of and only to the extent necessary for Springbrook: (i) to provide the Subscription Services; (ii) to verify Customer's compliance with the restrictions set forth in Section 2.2 (Restrictions) if Springbrook has a reasonable belief of Customer's non-compliance; and (iii) as otherwise set forth in this Agreement. Springbrook may utilize the information concerning Customer's use of the Subscription Services (excluding any use of Customer's personal data or Customer's Confidential Information) to improve Subscription Services, to provide Customer with reports on its use of the Subscription Services, and to compile aggregate statistics and usage patterns by customers using the Subscription Services.
- 9.3. Use of Aggregate Data. Customer agrees that Springbrook may collect, use, and disclose quantitative data

derived from the use of the Subscription Services for industry analysis, benchmarking, and analytics, marketing, and other business purposes. All disclosed data will be in aggregate form only and will not identify Customer, its Authorized Users, or any third parties utilizing the Subscription Services.

10. SUBSCRIPTION PERIOD AND TERMINATION

- 10.1. Term of Authorized User Subscriptions. Authorized User Subscriptions purchased by Customer commence on the start date specified in the applicable Order Form and, unless terminated earlier in accordance with this Agreement, continue for the term specified therein. A Subscription Period and/or pricing thereon may be subject to prorating where Springbrook deems it appropriate to cause newly purchased Subscriptions to expire or renew simultaneously with Customer's pre-existing Subscription(s). Except as otherwise specified in the applicable Order Form, all Subscriptions will automatically renew for additional Subscription Periods equal to the expiring Subscription Period or one year (whichever is shorter), unless either party gives the other at least sixty (60) days' notice of non-renewal before the end of the relevant Subscription Period. The per-unit pricing during any such renewal Subscription Period may be subject to annual pricing increase as designated by Springbrook and notified to Customer. The Customer will be notified of annual pricing increases at least sixty (60) days' notice before the automatic renewal for an additional Subscription Period. Pricing increases will be effective upon renewal of the Subscription Period and annually thereafter, unless otherwise agreed to by the parties. If either party provides notice of non-renewal as set forth above, Customer's right to use the Subscription Service will terminate at the end of term on the Q-04277-1~~the relevant Order Term~~.
- 10.2. Termination or Suspension for Cause. A party may terminate any Subscription Service for cause upon thirty (30) days' written notice to the other party of a material breach if such breach remains uncured at the expiration of such thirty (30) day period. In addition, Springbrook may, at its sole option, suspend or terminate Customer's or any Authorized User's access to the Subscription Service, or any portion thereof, immediately if Springbrook, in its sole discretion: (i) suspects that any person other than Customer or an Authorized User is using or attempting to use Customer Data (ii) suspects that Customer or an Authorized User is using the Subscription Service in a way that violates this Agreement and could expose Springbrook or any other entity to harm or legal liability, or (iii) is ~~or reasonably believes it is~~ required to do so by law or court order.
- 10.3. Effect of Termination. If this Agreement expires or is terminated for any reason: (i) Within thirty (30) calendar days following the end of Customer's final Subscription Period, Customer may request in writing Springbrook to provide a copy of Customer's data and associated documents in a database dump file format. Springbrook will comply in a timely manner with such request; provided that, Customer (a) pays all costs of and associated with such copying, as calculated at Springbrook's then-current time-and-materials rates; (b) pays any and all unpaid amounts due to Springbrook; (ii) licenses and use rights granted to Customer with respect to Subscription Services and intellectual property will immediately terminate; and (iii) Springbrook's obligation to provide any further services to Customer under this Agreement will immediately terminate, except any such services that are expressly to be provided following the expiration or termination of this Agreement; and the sections set forth in Section 11.4 of this Agreement.
- 10.4. Survival. Sections 4 (Confidentiality), 5 (Ownership and Proprietary Rights), 6.4 (Disclaimer), 7 (Mutual Indemnification), 8 (Limitation of Liability), 10.3 (Effect of Termination), 10.4 (Surviving Provisions), and 11 (General Provisions) will survive any termination or expiration of this Agreement.

11. GENERAL

- 11.1. Notice. Except as otherwise specified in this Agreement, all notices, permissions and approvals sent by Springbrook hereunder will be in writing and will be deemed to have been given upon: (i) personal delivery, (ii) the second business day after mailing, or (iii) sending by confirmed email if sent during the recipient's normal business hours (or, if not, then on the next business day). Notices will be sent to the address specified by the Customer~~recipient~~ in writing when entering into this Agreement or establishing Customer's account for the Subscription Service (or such other address as the recipient may thereafter specify by notice given in accordance with this Section 12.1).

- 11.2. Governing Law and Jurisdiction. This Agreement and any action related thereto will be governed by the laws of the State of ~~Oregon-Illinois~~ without regard to its conflict of laws provisions. The exclusive jurisdiction and venue of any action related to the Subscription Service or this Agreement will be the state and federal courts located in ~~PortlandDuPage County, Illinois-Oregon~~ and each of the parties hereto waives any objection to jurisdiction and venue in such courts.
- 11.3. Compliance with Laws. Each party will comply with all applicable laws and regulations with respect to its activities under this Agreement including, but not limited to, export laws and regulations of the United States and other applicable jurisdictions. Without limiting the foregoing, Customer will not permit Authorized Users to access or use the Subscription Service in violation of any U.S. export embargo, prohibition or restriction. Further, in connection with the services performed under this Agreement and Customer's use of the Subscription Services, the Parties agree to comply with all applicable anti-corruption and anti-bribery laws, statutes, and regulations.
- 11.4. Relationship of the Parties. This Agreement does not create a partnership, franchise, joint venture, agency, fiduciary or similar relationship between the parties.
- 11.5. Waiver and Cumulative Remedies. No failure or delay by either party in exercising any right under this Agreement will constitute a waiver of that right. Other than as expressly stated herein, the remedies provided herein are in addition to, and not exclusive of, any other remedies of a party at law or in equity.
- 11.6. Severability. If any provision of this Agreement is held by a court of competent jurisdiction to be contrary to law, the provision will be modified by the court and interpreted so as best to accomplish the objectives of the original provision to the fullest extent permitted by law, and the remaining provisions of this Agreement will remain in effect.
- 11.7. Assignment. Customer may not assign or transfer this Agreement, whether by operation of law or otherwise, without the prior written consent of Springbrook. Any attempted assignment or transfer, without such consent, will be void. Subject to the foregoing, this Agreement will bind and inure to the benefit of the parties, their respective successors and permitted assigns.
- ~~11.8. Publicity. Subject to the provisions of Section 5, each party will have the right to publicly announce the existence of the business relationship between parties. In addition, during the Subscription Period of Customer's Subscription Service use, Springbrook may use Customer's name, trademarks, and logos (collectively, "Customer's Marks") on Springbrook's website and marketing materials to identify Customer as Springbrook's customer, and for providing the Subscription Service to Customer; provided that, Springbrook will use commercially reasonable efforts to adhere to any usage guidelines furnished by Customer with respect to Customer's Marks.~~
- ~~11.8.~~
- ~~11.9. Force Majeure. Neither Party will be liable for any failure or delay in performing an obligation under this Agreement that is due to any of the following causes (which causes are hereinafter referred to as "Force Majeure"), to the extent beyond its reasonable control: acts of God, accident, riots, war, terrorist act, epidemic, pandemic (including the Covid-19 pandemic), quarantine, civil commotion, breakdown of communication facilities, breakdown of web host, breakdown of internet service provider, natural catastrophes, governmental acts or omissions, changes in laws or regulations, national strikes, fire, explosion, or generalized lack of availability of raw materials or energy. For the avoidance of doubt, Force Majeure shall not include (a) financial distress nor the inability of either party to make a profit or avoid a financial loss, (b) changes in market prices or conditions, or (c) a party's financial inability to perform its obligations hereunder. Springbrook will not be liable for any reasonable delay or failure to perform under this Agreement to the extent such delay or failure results from circumstances or causes beyond the reasonable control of Springbrook.~~
- ~~11.9.11.10. Previous Agreements. The Parties understand and acknowledge this Agreement nullifies and voids all previous Agreements entered into by the Parties.~~
- ~~11.10.11.11. Entire Agreement. This Agreement, including any attachments hereto as mutually agreed upon by the Parties, constitute the entire agreement between the Parties concerning its subject matter and supersedes all prior communications, agreements, proposals or representations, written or oral, concerning its subject matter. No modification, amendment, or waiver of any provision of this Agreement will be effective unless in writing and signed by a duly authorized representative of each party against whom the modification, amendment or waiver is to be asserted. Notwithstanding any language to the~~

contrary therein, no additional or conflicting terms or conditions stated in Customer's order documentation will be incorporated into or form any part of this Agreement, and all such terms or conditions will be null.

EXHIBIT A
AVAILABILITY AND SECURITY

Service Availability:

Springbrook will use commercially reasonable efforts to (a) provide bandwidth sufficient for Customer's use of the Subscription Services provided hereunder and in an applicable Order Form and (b) operate and manage the Subscription Services with a ninety-nine and one-half percent (99.5%) uptime goal (the "Availability SLA"), excluding situations identified as "Excluded" below.

"Excluded" means any outage that results from any of the following:

- a. Any maintenance performed by Springbrook during Springbrook's standard maintenance windows. Springbrook will notify Customer within forty-eight (48) hours of any standard maintenance and within twenty-four (24) hours for other non-standard emergency maintenance (collectively referred to herein as "Scheduled Maintenance").
- b. Customer's information content or application programming, or the acts or omissions of Customer or its agents, including, without limitation, the following:
 1. Customer's use of any programs not supplied by Springbrook;
 2. Customer's failure to provide Springbrook with reasonable advance prior notice of any pending unusual large deployments of new nodes (i.e., adding over ten (10) percent total nodes in less than twenty-four (24) hours);
 3. Customer's implementation of any significant configuration changes, including changes that lead to a greater than thirty percent (30%) change in a one week period or greater than fifty percent (50%) change in a one month period in the number of key objects in the system including but not limited to metrics, snapshots, nodes, events and business transactions; and
 4. Any mis-configuration by Customer ~~(as determined in Springbrook's sole discretion)~~, including, without limitation, configuration errors and bad or unintended usage of the Subscription Services; and
 5. Force majeure or other circumstances beyond Springbrook's reasonable control that could not be avoided by its exercise of due care.
- d. Failures of the Internet backbone itself and the network by which Customer connects to the Internet backbone or any other network unavailability.
- e. Any window of time when Customer agrees that Subscription Services availability/unavailability will not be monitored or counted.
- f. Any problems resulting from Customer combining or merging the Subscription Services with any hardware or software not supplied by Springbrook or not identified by Springbrook in the Specifications as being compatible with the Subscription Services.
- g. Interruptions or delays in providing the Subscription Services resulting from telecommunication or Internet service provider failures.
- h. Customer's or any third party's use of the Subscription Services in an unauthorized or unlawful manner.

Remedies for Excessive Downtime:

In the event the Availability of the Subscription Services falls below the Availability SLA in a given calendar month, Springbrook will pay Customer a service credit ("Service Credit") equal to the percentage of the fees set forth in the table below corresponding to the actual Availability of the Subscription Services during the applicable calendar month. Springbrook will apply any Service Credits only against future Service payments otherwise due from Customer. Service Credits will not entitle Customer to any refund or other payment from Springbrook. Service Credits may not be transferred or applied to any other account. Service Credits do not expire. Unless otherwise provided in this Agreement, Customer's sole and exclusive remedy for any unavailability, non-performance, or other failure by Springbrook to provide the Service is the receipt of a Service Credit (if eligible) or termination in compliance with Section 10 of this Agreement in accordance with the terms of this Exhibit A.

System availability is measured by the following formula: $x = (n - y) * 100 / n$

Notes:

- (1) "x" is the uptime percentage; "n" is the total number of hours in the given calendar month minus scheduled downtime; and "y" is the total number of downtime hours in the given calendar month.
- (2) Specifically excluded from "n and "y" in this calculation are the exception times on scheduled upgrade and maintenance windows.

Service Availability	Percentage of Monthly Service Fees Credited
>99.5%	0%
95.0% - < 99.5%	5% (max of \$280)
90.0% - < 95.0%	10% (max of \$560)
80.0% - < 90.0%	20% (max \$840)
70.0% - < 80.0%	30% (max of \$1,120)
60.0% - < 70.0%	40% (max of \$1,400)
< 50%	50% (max of \$2,800)

Customer Account Login:

For Springbrook user interface access, Springbrook uses TLS 1.2 with AES 256 bit or similar encryption for protection of data in transit, which is supported by most modern browsers. Springbrook will also restrict applicable administrative user interface access to Customer corporate networks for additional security on written request by Customer.

Hosting:

Springbrook's SaaS platform (servers, infrastructure and storage) for the Subscription Services is and will remain hosted in one of the largest data centers in North America, specifically designed and constructed to deliver world-class physical security, power availability, infrastructure flexibility and growth capacity. Springbrook's data center provider is and will remain SSAE 18 SOC2 compliant, meaning it has been fully independently audited to verify the validity and functionality of its control activities and processes. Every Server for the Services is and will remain operated in a fully redundant fail-over pair to ensure high availability. Data is and will remain backed up nightly, stored redundantly and will be restored rapidly in case of failure.

Security Patching and updates are actively evaluated by engineers and will be deployed based upon the impact and risk and stability benefits they offer to Springbrook's SaaS platform and Customers. Springbrook will attempt to provide customers reasonable prior notice to security changes, updates and patches, unless the delay will lead to a significant risk of impact to customer data.

Exhibit C
ONLINE PAYMENTS SCHEDULE TO SPRINGBROOK SOFTWARE

1. Definitions

“Citizen” means the person who uses Online Payments (as defined below) to complete a payment processing that results in the debiting or charging of an amount to such person’s payment instrument and the crediting of funds to Customer.

“Online Payments” means an optional third-party add-on to the Software that Springbrook facilitates designed to collect payment information for the purpose of payment processing.

“Payment Application(s)” refers broadly to all third-party payment applications, gateway, processors, payment terminals, and service providers that store, process, or transmit cardholder data as part of authorization or settlement, where these payment applications are sold, distributed or licensed to Customer.

2. Online Payments

2.1 During the Term, and subject to compliance with the terms and conditions of this Exhibit, Springbrook will provide the right to access to, and use of, Online Payments to Customer’s Authorized Users with an Online Payments enabled Account. For the avoidance of doubt, Springbrook is only facilitating access to and use of Online Payments and is not a provider of Online Payments.

2.2 To facilitate payments, Customer will be required to provide Springbrook with certain Customer Data, including specifically, information that allows Springbrook to: (a) transmit Customer’s identifying information to a Payment Application; (b) if applicable, receive appropriate payment authorization from a Payment Application; and (c) collect any other information that Customer or Payment Application requires of Springbrook in order to facilitate payment processing. Customer authorizes Springbrook to store, process, and transmit Customer Data as necessary for a Payment Application to facilitate payment processing between Customer and a third party designated by Customer. Unless otherwise provided, Online Payments will temporarily store information received from Customer, such as account information for a Payment Application only for the purpose of facilitating the payment processing.

2.3 The payment processing facilitated through Online Payments is processing activities between Customer and a third party and/or Customer and a Payment Application, and not with Springbrook. Payment Applications are independent contractors and not agents, employees or subcontractors of Springbrook. Springbrook does not control and is not responsible for the payment methods made available by the Payment Applications through Software nor the Third-Party Services that are sold or purchased by Customer. Customer acknowledges and agrees that Springbrook cannot ensure that Citizen or third party will complete a payment processing or that it is authorized to do so.

3. Additional Customer Responsibilities

3.1 Springbrook’s provision of Online Payments is conditioned on Customer’s acknowledgement of and agreement of the following:

- (a) Customer is solely responsible for registering and maintaining an account with Online Payments in order to facilitate the payment processing via Online Payments;
- (b) Customer is solely responsible for complying with: (i) all laws applicable to the payment processing conducted by customer via Online Payments; (ii) all terms of use or other terms and conditions between Customer and Payment Applications.
- (c) Customer is solely responsible for the acts and omissions of its Authorized Users in relation to their use of Online Payments and for ensuring that such use complies with the terms of the Agreement;
- (d) Customer has exclusive control over and responsibility for the content, quality, and format of any payments processing it submits to be processed via Online Payments. Nothing in this Schedule may be construed to make Springbrook a party to any payment processed by Online Payments, and Springbrook makes no representation or warranty regarding the payment processing sought to be

affected by Customer's use of Online Payments; and

- (e) Customer is solely responsible for any and all disputes with any Payment Applications or Citizens related to or in connection with a payment processing sought to be facilitated via Online Payments, including, but not limited to: (i) chargebacks; (ii) products or services not received; (iii) return of, delayed delivery of, or cancelled products or services; (iv) cancelled transactions; (v) duplicate transactions or charges; (vi) electronic debits and credits involving bank accounts, debit cards, credit cards, and check issuances; and (vii) amount of time to complete payment processing.

4. Payment Warranties; Disclaimers' Limitation of Liability

- 4.1 Springbrook Payments Warranty.** The parties acknowledge and agree that, notwithstanding any of the provisions of the Agreement, Customer's sole and exclusive warranties with respect to Online Payments are set forth in the following sentence. Springbrook warrants that Online Payments as delivered to Customer and used in accordance with the Agreement and its applicable specifications will perform substantially in accordance with the specifications associated with the Software.
- 4.2 Disclaimer.** Except for the express warranties for the Software set forth above, Springbrook: (a) makes no additional representation or warrant of any kind-whether express, implied in fact or by operation of law, or statutory-with respect to Online Payments; (b) disclaims all implied warranties, including, but not limited to, merchantability, fitness for a particular purpose, and title; and (c) does not warrant that Online Payments will be error-free or meet Customer's requirements. Customer has no right to make or pass on any representation or warranty on behalf of Springbrook to any third party.
- 4.3 Limitation of Liability.** Springbrook shall not be responsible or liable for any claims, demands and damages (actual and consequential) arising out of or in any way connected with a dispute that may arise between Customer and a Citizen, and /or Customer and a Payment Application regarding the payment processing ("Payment Processing Disputes"), and Customer hereby agrees that it will not bring or assert any action, claim or cause of action in jurisdiction or forum against Springbrook arising from or relating to a Payment Processing Dispute.

5. Third Party Claims

In addition to the third party claims obligations and subject to the indemnification procedures under the Agreement, Customer will indemnify and defend Springbrook against, any Claim to the extent arising from or related to: (a) improper use of Online Payments by Customer or its Authorized Users or Citizens; (b) any breach by Customer of its obligations hereunder; (c) the nature and content of all cardholder data or any related data thereto provided by customer, its Authorized Users or Citizens through use of Online Payments; (D) violation of any law or the rights of a third party by Customer through its use of Online Payments and/or the actions or inactions of any third party to whom Customer grants permissions to use Customer's Account or access Online Payments on Customer's behalf; and (e) the terms of an agreement between Customer and a Citizen, or Customer and a Payment Application.

Order Form: Q-04277-1
Date: 8/11/2022, 8:53 AM
Expires On: 6/30/2023



Phone: (866) 777-0069
Email: info@sprbrk.com

Ship To:
Sandra Simpson
Wheaton Park District, IL
102 E. Wesley St.
Wheaton, Illinois 60187
ssimpson@wheatonparks.org

Bill To:
Randy Tucker
Wheaton Park District, IL
102 E. Wesley St.
Wheaton, Illinois 60187
rtucker@wheatonparks.org

Account Manager	E-mail	Phone Number	Payment Terms
Tom Hamm	tom.hamm@sprbrk.com	(503) 436-5131	Net 30

Annual Product Pricing				
PRODUCT	RATE	QTY	DISC (%)	NET PRICE
Project Management Subscription	USD 4,500.00	1	33.333	USD 3,000.00
Purchase Orders Subscription	USD 4,250.00	1	5.882	USD 4,000.00
Finance Suite Subscription	USD 12,900.00	1	12.248	USD 11,320.00
Cloud Database Backup Subscription	USD 2,400.00	1	0.000	USD 2,400.00
Annual Product Pricing Total:				USD 20,720.00

Fixed Fee Professional Services					
PRODUCT	DESCRIPTION	RATE	QTY	DISC %	NET PRICE
Fixed Fee Professional Services	Fixed Fee Professional Services	USD 15,750.00	1	0.000	USD 15,750.00
Fixed Fee Professional Services Total:					USD 15,750.00

Grand Total: USD 36,470.00
* excludes applicable sales tax

Order Details

Customer Name: Wheaton Park District, IL

Customer Contact: Sandra Simpson

Governing Agreement(s): This Order Form is governed by the applicable terms found at:
MSA: <https://sprbrk.app.box.com/v/sprbrk-saas-terms>
MLA: <https://sprbrk.app.box.com/v/sprbrk-onpremise-terms>
Professional Services: <https://sprbrk.app.box.com/v/sprbrk-svcs-terms>

Term(s): 3 Years

Order Terms

In the event of an inconsistency between this Order Form, any governing agreement, purchase order, or invoice, the Order Form shall govern as it pertains to this transaction.

- This Order Form shall become effective as of the last date of signature (the "Effective Date").
- Order Start Date: Software Licenses, Subscriptions, Maintenance, and Hosting commence upon the earlier of a) date of delivery* or log-in to hosted software to Customer; or b) 60 days after Order Form Effective Date.
- Subscriptions, Maintenance, Hosting, and Support ("Recurring Services") continue from the Order Start Date through the term listed in this Order Form (or if not listed, one (1) year).
- Orders for Recurring Services auto-renew unless the Customer or Springbrook provides a written notice of non-renewal at least sixty (60) days before the end of the Order Term.
- Subscription Service fees and any Recurring Services will be subject to an automatic annual increase by not more than seven percent (7%) of the prior year's Subscription Service fees ("Standard Annual Price Increase").
- Any Software Licenses or Hardware are one-time non-refundable purchases.
- CivicPay Online Subscription fee and CivicPay IVR Subscription fee are subject to increase at per account rate, based on actual accounts.
- CivicPay IVR Message Block Subscriptions expire upon the earlier exhaustion of the Message Block or twelve (12) months from the Order Start Date. Upon expiration, Message Blocks automatically renew.

* The date of delivery of software to the Customer is the date the software is made available to the Customer, either by delivery of software or delivery of first log-in to a hosted environment, which may be either a test or production environment. This date of delivery is frequently earlier than the dates professional services are completed, the Customer completes user acceptance testing, the Customer distributes additional logins to end-users, and the Customer go-live in a production environment.

Invoice Timing and Delivery

Invoices are delivered electronically via e-mail to the billing contact on file for the Customer. Customer invoices are issued for the full amount of software and services purchased as follows:

Products Ordered

Invoice Timing

Estimated Professional Services,
On-Site Professional Services, and
Travel Expenses*:

Monthly, in arrears for services in the prior month unless specified in Special Terms.

Fixed Fee Professional Services:

The Effective Date of this Order Form unless specified in Special Terms.

Print Services and Transaction Fees:

Monthly, in arrears for transactions in the prior month.

Hardware and One-Time Licenses:

Upon the Effective Date of this Order Form.

Software Licenses, Subscriptions,
Maintenance,
and Hosting (New):

Annually in advance upon Order Start Date.

Software Licenses, Subscriptions,
Maintenance, and Hosting
(Renewal):

Sixty (60) days in advance of the Order Start Date.

Software Subscriptions, Maintenance,
and Hosting (Add-Ons):

Upon delivery of the product, order will be pro-rated to sync with the existing anniversary billing date and will renew annually thereafter.

Software Subscriptions (Migrations):

Upon delivery of the product, order will be synced with the existing anniversary billing date and will renew annually thereafter unless specified in the Special Order Terms. This order replaces and supersedes any previously executed order as it relates to the products listed within this order. Upon delivery of new product, customer will receive a prorated credit for any prepaid, unused maintenance fees that will be applied to the customer's first invoice.

* Professional Services pricing is based on expected hours using Springbrook's standard implementation methodology. Actual hours and billings may vary from this estimate. Please note that only when project costs exceed \$5,000 of this estimate, a signed change order will be required to continue work. Changes under \$5,000 will continue to be delivered and billed accordingly. On-site Professional Services will be subject to a daily minimum rate irrespective of hours on-site. All travel costs associated with on-site travel will be billed as incurred.

Special Order Terms

Special Order Terms (if any):

By signing, both parties agree to the terms and conditions set forth in this agreement.

* If the Customer requires a PO number on invoices, the Customer must provide Springbrook with the PO number and a copy of the PO prior to invoice issuance. If a PO number is not provided prior to the invoice issuance date, invoices issued on this Order Form will be valid without a PO reference.

Springbrook Holding Company, LLC

Wheaton Park District, IL

Signature:_____

Signature:_____

Name (Print):_____

Name (Print):_____

Title:_____

Title:_____

Date:_____

Date:_____

Purchase Order # (if required)_____

Springbrook v7 to Cloud Migration Statement of Work

Following is a description of the project scope for a v7 premise upgrade of Springbrook Software to Springbrook's Enterprise Cloud solution. Any work or deliverables not explicitly stated below should be considered out of scope for the purposes of this agreement.

The process for migrating from a v7 premise installation of Springbrook to Springbrook's Enterprise Cloud solution consists of the following major phases:

1. **Performing a test migration.** During this phase, Springbrook staff will work directly with your IT or other staff to get a current copy of the existing Springbrook database and complete an initial conversion/upgrade of the database and load it to your Cloud database for review. Only one (1) conversion/test migration will be performed as part of this project.*
2. **Complete configuration of Springbrook Cloud.** During this phase, a Springbrook Professional Services Consultant will work with staff to complete configuration of the Cloud system, including configuring imports, exports, and check/bill prints to ensure the Cloud system works similarly to the existing premise version. Any request to change functionality from how things work in the premise version are generally considered out of scope for the purposes of this project – this includes, but is not limited to, setting up new users or modifying permission for existing users, configuring additional imports/exports for new banks, third-party bill printers, third-party AMI providers, changing the formats of existing check prints, etc.*
3. **Complete enhancement overview session.** During this phase, a Springbrook Professional Services Consultant will provide one (1) overview session to your key staff of differences between Springbrook Cloud and your current v7 software. The focus of this single session is generally on understanding the differences between the two versions and does not include training/re-training in the software.*
4. **Perform final data migration.** During this phase, we'll repeat the test migration, but this will be the last and final data migration to the Springbrook Cloud solution. Once Springbrook staff have obtained a copy of the current v7 database, staff will be unable to use the local version of Springbrook until the Cloud solution is live. In most cases, this downtime will span 2-3 business days (with the potential to extend up to 5 business days). Read-only access to the local v7 version of Springbrook will be available while the final Cloud migration is performed. Please note that integrated systems that rely on Springbrook data, including our CivicPay and Employee Self Service systems, will be unavailable during the final migration as well.
5. **Go live with Springbrook Cloud.** Once the final data migration has occurred and the Cloud system has been verified by Springbrook staff, it will be made available to your staff to begin live processing. A Springbrook Professional Services consultant will be available during the first week to field phone calls and emails regarding questions or issues discovered. Following the first week of go live, additional assistance with using Springbrook Cloud should be directed to Springbrook Technical Support resources.*

*If additional services are requested, a separate agreement will be required to govern the terms and cost for that additional out of scope work.

SPRINGBROOK PROFESSIONAL SERVICES AGREEMENT

This Professional Services Agreement ("PSA" or "Agreement") is entered into by and between Springbrook Holding Company, LLC, a Delaware corporation and affiliates with a principal place of business at 1000 SW Broadway, Suite 1900 Portland, Oregon 97205, and Springbrook Affiliates ("Springbrook") and the entity identified in the Order Form ("Customer"), together referred to as "Parties" and individually as "Party."

Purchase or use of the Software (defined below) is subject to this PSA. This agreement governs the provision by Springbrook, and the receipt by Customer, of the Professional Services (defined below) that Springbrook agrees to provide to Customer.

1. SCOPE OF SERVICES

- 1.1. Subject to this PSA, Springbrook will provide Customer with certain Software implementation, configuration, conversion, upgrade, data extraction, diagnostic, training and/or other skilled services (collectively "**Professional Services**") as set forth in the applicable order form executed by Springbrook and Customer (each an "**Order**"). Any such Order must reference this PSA or the master agreement to which this PSA is incorporated. For purposes of this PSA, "**Software**" means the Springbrook software products and/or software-as-service subscriptions purchased by Customer under a separate agreement with Springbrook or its authorized resale partner.
- 1.2. Each Order will include, at a minimum: (i) a description of the Professional Services and any deliverables and/or materials to be provided to Customer (each, a "**Deliverable**"); (ii) scope of the Professional Services; and (iii) applicable fees and payment terms for such Professional Services, if not elsewhere specified. All Orders will be deemed part of and subject to this PSA.
- 1.3. Professional Services, based on the nature or delivery of such services, may be (i) subject to additional terms and conditions which will be incorporated herein by reference at the time of Customer's purchase or Springbrook's performance of such Professional Service; and/or (ii) performed by Springbrook, its affiliates, partners or subcontractors acting within or outside of the United States.

2. ACCEPTANCE.

- 2.1 Acceptance and Nonconformance. Customer is responsible for reviewing and testing all Deliverables in accordance with each Order pursuant to any acceptance criteria or test plans mutually agreed upon in writing by the parties for a Deliverable within the mutually agreed timeframes established in the project plan or schedule. Customer will provide Springbrook with written timely notification of acceptance for each Deliverable promptly upon acceptance; however, failure to reject a Deliverable, as set forth below, will be deemed acceptance. If Customer, in its reasonable and good faith judgment, determines that any submitted Deliverable does not satisfy the agreed-upon acceptance criteria or as mutually agreed upon in writing by the parties for such Deliverable, Customer must so notify Springbrook in writing within twenty (20) business days after Springbrook's submission of the Deliverable, specifying the deficiencies in detail. If Customer does not so notify Springbrook within twenty (20) days, the Professional Services will be deemed accepted. Springbrook will use commercially reasonable efforts to correct such deficiencies and resubmit the Deliverable to Customer as soon as practicable. If a Deliverable fails to meet the acceptance criteria after its resubmission to Customer, Customer may terminate immediately upon written notice.

3. **CHANGE MANAGEMENT PROCESS.** If Customer or Springbrook requests a change in any of the specifications, requirements, Deliverables, or scope (including drawings and designs) of the Professional Services described in any Order, the party seeking the change will propose the applicable changes by written notice.

- 3.1. Within a reasonable amount of time (not to exceed four (4) business days in the case of implementation services) after receipt of written notice, each party's designated personnel will meet, either in person or via telephone conference, to discuss and agree upon any proposed changes. Thereafter, Springbrook will prepare a change order describing the proposed changes and any associated changes in the Deliverables, Deliverable schedule, fees and/or expenses (each, a "**Change Order**").
- 3.2. Change Orders will not be binding until they are executed by both parties. Executed Change Orders will be deemed part of, and subject to, this PSA. If the parties disagree about the proposed changes, they will promptly escalate the change request to their respective senior management for resolution.
- 3.3. In the event Customer requires significant changes (either individually or cumulatively across Change Order(s)) which Springbrook reasonably determines is (i) a material modification of the nature or scope of Professional Services being purchased and/or (ii) significantly outside any Supported Configuration, Springbrook may, upon no less than thirty (30) days' notice to Customer, suspend or terminate the applicable Order and/or Change Order(s). In the event of any such termination or suspension, the parties will work together in finalizing agreed-upon Deliverables. Unless otherwise expressly agreed to by the Parties at the time of any such material change, Springbrook will not be deemed to have waived any Customer payment obligations in respect of completed Deliverables. A "**Supported Configuration**" means a configuration of the Software that can be consistently supported by Springbrook via APIs, does not require direct database changes and is capable of being tested and maintained by Springbrook.

4. **OWNERSHIP RIGHTS AND LICENSES**

- 4.1. License for Deliverables. Subject to this PSA and upon payment of fees due under an applicable Order Form, Springbrook grants Customer a limited, non-exclusive, worldwide, nontransferable, terminable license to use the Deliverables solely for Customer's internal operations in connection with authorized use of the applicable Software. Notwithstanding any other provision of this PSA: (i) nothing herein is intended to assign or transfer any intellectual property rights in the proprietary tools, libraries, know-how, techniques and expertise ("**Tools**") used by Springbrook to develop the Deliverables.
- 4.2. Proprietary Rights. As between the parties, Springbrook shall solely and exclusively own all right, title, and interest in the Professional Services, Deliverables, and Software, including all modifications, enhancements, and derivative works thereof and any other of Springbrook's products or services, whether created by Springbrook or Customer, together with all intellectual property and other proprietary rights therein. Customer hereby makes all assignments necessary to accomplish the foregoing ownership.
- 4.3. Deliverables are Springbrook Confidential Information and Customer may not reverse engineer, decompile, disassemble, translate, copy, reproduce, display, publish, create derivative works of, assign, sell, lease, rent, license or grant any interest in the Deliverables to any party except as expressly permitted by Springbrook.
- 4.4. Processes & Know-How. Springbrook will own all rights, title and interest in and to the all processes, methods, procedures and know-how established or utilized by Springbrook in performance of the Professional Services. None of the Professional Services or Deliverables will be deemed to constitute workproduct or work-for-hire inuring to the benefit of Customer.

- 4.5. In the event any language conflicting with this Section 4 is added to any Order or Change Order, the parties expressly agree that such statement will have no effect on Springbrook's rights as set out herein.

5. COOPERATION

- 5.1. Customer Cooperation. Springbrook's ability to successfully perform the Professional Services is dependent upon Customer's reasonable and good faith cooperation by, without limitation: (i) allocating sufficient resources and timely performing any tasks reasonably necessary to enable Springbrook to perform its obligations under each Order Form; (ii) timely delivering any materials and other obligations required under each Order Form; (iii) providing Springbrook with access to Customer's sites and facilities during Customer's normal business hours and as otherwise reasonably required by Springbrook to perform the Professional Services; (iv) timely responding to Springbrook's inquiries related to the Professional Services; (v) assigning a project manager for each a primary point of contact for Springbrook; (vi) actively participating in scheduled project meetings; and (vii) providing, in a timely manner and at no charge to Springbrook, office workspace, telephone and other facilities, suitably configured computer equipment, access to Customer's appropriate and knowledgeable employees and continuous administrative access to Customer's accounts, and coordination of onsite and telephonic meetings all as reasonably required by Springbrook.
- 5.2. Customer Delays. Customer delays during any implementation period may have adverse collateral effects on Springbrook's overall work schedule. Although Springbrook will use its commercially reasonable efforts to immediately resume work following any such delay, Customer acknowledges that schedules for the Professional Services may be delayed by more than the number of days delayed by Customer. Customer agrees that if additional time is required to complete the Professional Services as the result of Customer delays, such time will be charged to Customer at Springbrook's then-current time-and-materials rates. If Customer cancels the Services or postpones or reschedules the Services with less than seven (7) days' notice to Springbrook, Springbrook may accelerate Customer's unpaid fee obligations under this PSA (including any Order) so that all such obligations become immediately due and payable.

6. PAYMENT TERMS.

- 6.1. Invoicing and Payment. Customer will pay Springbrook fees calculated in accordance with the terms set forth in the applicable Order Form. Springbrook will invoice Customer for the Professional Services fees as designated in the applicable Order. Professional Services fees are due upon invoice and payable within thirty (30) days of the invoice date.
- 6.2. Billing Info & Overdue Charges. Customer is responsible for keeping Springbrook accurately and fully informed of Customer's billing and contact information, including providing any purchase order numbers in advance of invoice issuance. If any Professional Service fees are not received from Customer by the due date, they will accrue interest at the rate of one and a half percent (1.5%) of the outstanding balance per month, or the maximum rate permitted by law, whichever is lower.
- 6.3. Overdue Payments. If any amount owing by Customer under this PSA for any of the Professional Services is thirty (30) or more days overdue, Springbrook may, without limiting Springbrook's other rights and remedies, accelerate Customer's unpaid fee obligations under this PSA (including any Order) so that all such obligations become immediately due and payable, suspend the Professional Services and/or stop performance of the Professional Services until such amounts are paid in full.
- 6.4. Suspension of Professional Services. If any amount owing by Customer under this or any other

agreement for Springbrook's Professional Services is thirty (30) days or more overdue, Springbrook may, without imitating its other remedies, suspend its performance of Professional Services until such amounts are paid in full.

- 6.5. Taxes. Professional Services fees do not include any taxes, levies, duties or similar governmental assessments of any nature, including but not limited to value-added, sales, use or withholding taxes, assessable by any local, state, provincial, federal or foreign jurisdiction (collectively, "Taxes"). Customer is responsible for paying all Taxes. If Springbrook has the legal obligation to pay or collect Taxes for which Customer is responsible under this paragraph, the appropriate amount will be invoiced to and paid by Customer, unless Customer provides Springbrook with a valid tax exemption certificate authorized by the appropriate taxing authority prior to invoice issuance. For clarity, Springbrook is solely responsible for taxes assessable against it based on Springbrook's income, property and employees.

7. WARRANTY & DISCLAIMERS.

- 7.1. Warranty. Springbrook warrants that the Professional Services will be performed for and delivered to Customer in a good, diligent, workmanlike manner, consistent with the practices and standards of care generally accepted within and expected of Springbrook's industry. For any breach of the above warranty, Customer's entire liability will be the re-performance of the applicable Professional Services. This warranty will be in effect for a period of ninety (90) days from acceptance of any Professional Services.

8. DISCLAIMER.

Section 7 sets forth the sole and exclusive warranties and remedies related to the Professional Services, Deliverables and Tools performed or provided under this PSA. TO THE MAXIMUM EXTENT PERMITTED BY APPLICABLE LAW, EXCEPT AS EXPRESSLY PROVIDED HEREIN, SPRINGBROOK DOES NOT MAKE ANY WARRANTIES OF ANY KIND, WHETHER EXPRESS, IMPLIED, STATUTORY OR OTHERWISE, AND SPRINGBROOK SPECIFICALLY DISCLAIMS ALL IMPLIED WARRANTIES, INCLUDING ANY WARRANTIES OF MERCHANTABILITY, NON-INFRINGEMENT OR FITNESS FOR A PARTICULAR PURPOSE, OR ANY WARRANTIES ARISING OUT OF COURSE OF DEALING OR USAGE OF TRADE. EXCEPT AS PROVIDED HEREIN, THE PROFESSIONAL SERVICES AND DELIVERABLES PROVIDED TO CUSTOMER ARE ON AN "AS IS" AND "AS AVAILABLE" BASIS.

9. TERM AND TERMINATION.

- 9.1. Term. This PSA commences on the date of last signature ("Effective Date") and will remain in effect until terminated in accordance with this section. Each Order will commence on the date it is last signed, and will expire upon completion of the project set forth in the applicable Order.
- 9.2. Once signed by both parties, an Order will be non-cancellable, except as otherwise explicitly stated in such Order.
- 9.3. Termination. This PSA will terminate automatically when any agreement to which this PSA is incorporated and/or all Orders referencing this PSA are terminated or expired. Either party may terminate this PSA for cause: (i) upon thirty (30) days' notice to the other party of a material breach if such breach remains uncured at the expiration of such period, or (ii) if the other party becomes the subject of a petition in bankruptcy or any other proceeding relating to insolvency, receivership, liquidation or assignment for the benefit of creditors.
- 9.4. Effect of Termination. For the avoidance of doubt, termination under any of the foregoing subsections will not affect Customer's outstanding payment obligations to Springbrook in respect of Deliverables provided prior to such termination. Upon any termination of this PSA, Customer will have no rights to continue receipt of any on-going or additional Professional

Services, whether or not such Professional Services are completed prior to such termination.

10. CONFIDENTIALITY.

- 10.1. Definition. As used herein, "**Confidential Information**" means any commercial, financial, marketing, business, technical or other data, security measures and procedures, know-how or other information disclosed by or on behalf of a party (the "**Disclosing Party**") to the other party ("**Receiving Party**") for purposes arising out of or in connection with this PSA or an Order that: is marked "confidential" or "proprietary" at the time of disclosure or that reasonably should be understood to be confidential given the nature of the information and the circumstances of disclosure. However, Confidential Information will not include any information that (i) is or becomes generally known to the public without breach of any obligation owed to the Disclosing Party, (ii) was known to the Receiving Party prior to its disclosure by the Disclosing Party without breach of any obligation owed to the Disclosing Party, (iii) is received from a third party without breach of any obligation owed to the Disclosing Party, (iv) was independently developed by the Receiving Party or (v) constitutes aggregate data collected or generated by or on behalf of Springbrook regarding its products and services (for purposes of providing or improving its products and services, benchmarking system performance, preparing statistics and system metrics, marketing and other reasonable business purposes) that does not contain any personally identifiable or Customer-specific information.
- 10.2. Protection. Except as otherwise permitted in writing by the Disclosing Party and subject to the other terms of this Agreement, (i) the Receiving Party will use the same degree of care that it uses to protect the confidentiality of its own confidential information of like kind (but in no event less than reasonable care) not to disclose or use any Confidential Information of the Disclosing Party for any purpose outside the scope of these Terms, and (ii) the Receiving Party will limit access to Confidential Information of the Disclosing Party to those of its employees, contractors and agents who need such access for purposes consistent with these Terms and who are legally bound to protect such Confidential Information consistent with the requirements of these Terms.
- 10.3. Compelled Disclosure. The Receiving Party may disclose Confidential Information of the Disclosing Party if it is compelled by law to do so, provided the Receiving Party gives the Disclosing Party prior notice of such compelled disclosure (to the extent legally permitted) and reasonable assistance, at the Disclosing Party's cost, if the Disclosing Party wishes to contest, limit, or protect the disclosure.
- 10.4. Customer's Confidential Information. Springbrook will have the right to use any Customer Confidential Information solely for providing the Professional Services to Customer hereunder. Notwithstanding the foregoing, Springbrook may use aggregate Customer Confidential Information for Springbrook development, internal training and other reasonable business purposes not specific to Customer or its End Users.

11. Indemnification

- 11.1. Mutual Indemnification. Each Party (an "Indemnifying Party") will defend (or settle), indemnify and hold harmless any action, demand, suit or proceeding ("Claim") made or brought against the other party ("the Indemnified Party") by a third party arising out of (A) death, personal injury or damage to tangible property to the extent caused by the Indemnifying Party, and will indemnify the Indemnified Party for any damages, attorneys fees and costs finally awarded against it as a result of, or for amounts paid by Indemnified Party under a settlement approved in writing by the Indemnifying Party of, any such Claim, all of the foregoing to the extent caused by the Indemnifying Party or its personnel and (B) any alleged infringement of any third-party

intellectual property rights by the Professional Services as provided by the Indemnifying Party, or Indemnified Party's use thereof when used as authorized under this Agreement, provided, however, that the Indemnifying Party will not be responsible for alleged infringement that is due to the combination of the Professional Services with goods or services provided by third parties, provided that the Indemnified Party: (i) promptly provides the Indemnifying Party notice of the Claim; (ii) gives the Indemnifying Party control of the defense and settlement of the Claim; and (iii) gives the Indemnifying Party all reasonable assistance. The above defense and indemnification obligations do not apply to the extent a Claim arises from Indemnified Party's breach of this Agreement, Order Forms or gross negligent acts or willful misconduct of the Indemnified Party.

- 11.2. Exclusive Remedy. This "Indemnification" section states the indemnifying party's sole liability to, and the indemnified party's exclusive remedy against, the other party for any type of Claim described in this section.

12. LIMITATIONS OF LIABILITY.

NOTWITHSTANDING ANYTHING TO THE CONTRARY IN ANY ORDER, IN NO EVENT WILL SPRINGBROOK'S AGGREGATE LIABILITY TO CUSTOMER OR ANY THIRD PARTY ARISING OUT OF OR IN CONNECTION WITH THIS PSA OR PERFORMANCE OF ANY PROFESSIONAL SERVICE, WHETHER IN CONTRACT, TORT OR UNDER ANY OTHER THEORY OF LIABILITY, EXCEED THE TOTAL AMOUNT PAID BY CUSTOMER FOR SUCH PROFESSIONAL SERVICES UNDER THE APPLICABLE ORDER.

- 12.1. Exclusion of Damages. NEITHER SPRINGBROOK NOR ANY OTHER PERSON OR ENTITY INVOLVED IN CREATING, PRODUCING, OR DELIVERING THE PROFESSIONAL SERVICES WILL BE LIABLE FOR ANY INCIDENTAL, SPECIAL, EXEMPLARY OR CONSEQUENTIAL DAMAGES, INCLUDING LOST PROFITS, LOSS OF DATA, LOSS OF GOODWILL, SERVICE INTERRUPTION, COMPUTER DAMAGE, SYSTEM FAILURE OR THE COST OF SUBSTITUTE PRODUCTS OR SERVICES, ARISING OUT OF OR IN CONNECTION WITH THIS PSA OR ANY, CHANGE ORDER OR ORDER, INCLUDING FROM THE USE OF OR INABILITY TO USE THE SUBSCRIPTION SERVICE, WHETHER BASED ON WARRANTY, CONTRACT, TORT (INCLUDING NEGLIGENCE), PRODUCT LIABILITY OR ANY OTHER LEGAL THEORY. THE FOREGOING EXCLUSIONS APPLY WHETHER OR NOT SPRINGBROOK HAS BEEN INFORMED OF THE POSSIBILITY OF SUCH DAMAGE, AND EVEN IF A LIMITED REMEDY SET FORTH HEREIN IS FOUND TO HAVE FAILED OF ITS ESSENTIAL PURPOSE. NOTHING IN THIS PSA EXCLUDES OR RESTRICTS THE LIABILITY OF EITHER PARTY FOR DEATH OR PERSONAL INJURY RESULTING FROM ITS NEGLIGENCE.

13. GENERAL

- 13.1. Notice. Except as otherwise specified in this PSA, all notices, permissions and approvals hereunder will be in writing and will be deemed to have been given upon: (i) personal delivery, (ii) the second business day after mailing, or (iii) sending by confirmed email if sent during the recipient's normal business hours (or, if not, then on the next business day). Notices will be sent to the address specified by the recipient in writing when entering into this Agreement or establishing Customer's account for the Software (or such other address as the recipient may thereafter specify by notice given in accordance with this Section 12.1). Customer's email address for communication and notice purposes relating to this PSA will be set forth on the applicable Order (or subsequent email addresses as advised by Customer). Customer agrees to accept emails from Springbrook at the above e-mail address.
- 13.2. Governing Law and Jurisdiction. This Agreement and any action related thereto will be governed by the laws of the State of Oregon without regard to its conflict of laws provisions. The exclusive jurisdiction and venue of any action related to the Professional Services or this PSA will be the

state and federal courts located in Portland, Oregon and each of the parties hereto waives any objection to jurisdiction and venue in such courts.

- 13.3. Compliance with Laws. Each party will comply with all applicable laws and regulations with respect to its activities under this PSA including, but not limited to, the export laws and regulations of the United States and other applicable jurisdictions.
- 13.4. Relationship of Parties. Springbrook's relationship with Customer pursuant to this PSA will be that of an independent contractor. Neither party will have any authority to bind the other, to assume or create any obligation, to enter into any agreements, or to make any warranties or representations on behalf of the other. Nothing in this PSA will be deemed to create any agency, partnership or joint venture relationship between the parties. Springbrook reserves the right to use third parties (who are under a covenant of confidentiality with Springbrook), including, but not limited to, offshore subcontractors to assist with the Professional Services, including, without limitation, any data migration, configuration, implementation and custom code development processes.
- 13.5. Waiver and Cumulative Remedies. No failure or delay by either party in exercising any right under this PSA will constitute a waiver of that right. Other than as expressly stated herein, the remedies provided herein are in addition to, and not exclusive of, any other remedies of a party at law or in equity.
- 13.6. Severability. If any provision of this PSA is held by a court of competent jurisdiction to be contrary to law, the provision will be modified by the court and interpreted so as best to accomplish the objectives of the original provision to the fullest extent permitted by law, and the remaining provisions of this PSA will remain in effect.
- 13.7. Assignment. Customer may not assign or transfer this PSA or any Order hereunder, whether by operation of law or otherwise, without the prior written consent of Springbrook. Any attempted assignment or transfer, without such consent, will be void. Subject to the foregoing, this PSA will bind and inure to the benefit of the parties, their respective successors and permitted assigns.
- 13.8. Publicity. Subject to the provisions of Section 10, each party will have the right to publicly announce the existence of the business relationship between parties. In addition, during the period of Customer's use of the Software, Springbrook may use Customer's name, trademarks, and logos (collectively, "**Customer's Marks**") on Springbrook's website and marketing materials to identify Customer as Springbrook's customer, and for providing the Professional Services and Software to Customer; provided that, Springbrook will use commercially reasonable efforts to adhere to any usage guidelines furnished by Customer with respect to Customer's Marks.
- 13.9. Force Majeure. Springbrook will not be liable for any delay or failure to perform under this PSA to the extent such delay or failure results from circumstances or causes beyond the reasonable control of Springbrook.
- 13.10. Dispute Resolution This Agreement is governed by the laws of the State of Oregon. Any controversy or claim arising out of or relating to this Agreement, or the breach thereof, will be settled by arbitration administered by the American Arbitration Association under its Commercial Arbitration Rules, including the Emergency Interim Relief Procedures, and judgment on the award rendered by the arbitrator may be entered in any court having jurisdiction thereof. The place of arbitration will be Santa Multnomah County, Oregon. Either party may apply to the arbitrator for injunctive relief until the arbitration award is rendered or the controversy is otherwise resolved. Either party also may, without waiving any remedy under this Agreement, seek from any court having jurisdiction any interim or provisional relief that is necessary to protect the rights or property of that party, pending the arbitrator's determination of the merits of the controversy. Each party will initially bear its own expenses and an equal share of the costs

of the arbitration, but the prevailing party may be awarded its expenses, reasonable attorneys' fees, and costs. The failure of either party to object to a breach of this Agreement will not prevent that party from thereafter objecting to that breach or any other breach of this Agreement.

- 13.11. Entire Agreement. The parties acknowledge that they have had previous discussions related to the performance by Springbrook of Professional Services for Customer and the possible strategies which may be used by Springbrook to implement the Software to achieve the requirements identified by Customer. This PSA constitutes the entire agreement between the parties concerning its subject matter and supersedes all prior communications, agreements, proposals or representations, written or oral, concerning its subject matter. Notwithstanding any language to the contrary therein, no additional or conflicting terms or conditions stated in any master agreement to which this PSA is incorporated, any Customer Order or other order documentation, or any CO will be incorporated into or form any part of this PSA unless expressly agreed to by both parties in a mutually signed writing, and all such terms or conditions will be null. Under no circumstances will the terms, conditions or provisions of any RFP, purchase order, invoice or administrative document issued by Customer in connection with this PSA be deemed to modify, alter or expand this PSA, regardless of any failure of Springbrook to object to such terms, provisions, or conditions. No other act, document, usage, custom or waiver will be deemed to amend or modify this PSA unless agreed to in writing signed by a duly authorized representative of both parties.

SPRINGBROOK MASTER SERVICES AGREEMENT – SOFTWARE AS A SERVICE

This Springbrook Master Services Agreement (this “**Agreement**”) is entered into by and between Springbrook Holding Company, LLC, a Delaware corporation and affiliates with a principal place of business at 1000 SW Broadway, Suite 1900 Portland, Oregon 97205, (“**Springbrook**”) and Customer identified on the Order (“**Customer**”), together referred to as the “**Parties**” and each individually as a “**Party**.” Specific services terms, product details, and any applicable license and/or subscription terms will be set forth in applicable Order(s) which shall become binding on the parties and subject to this Agreement.

Purchase or use of the Subscription Service (defined below) is subject to this Agreement. If Customer is entering into this Agreement on behalf of a company, organization or another legal entity (an “**Entity**”), Customer is agreeing to this Agreement for that Entity and representing to Springbrook that it has the authority to bind such Entity to this Agreement.

1. DEFINITIONS

- 1.1 “**Authorized User**” means one individual natural person, authorized by Customer to use the Subscription Service and for whom Customer has purchased a subscription to the Subscription Service. Authorized Users may include but are not limited to Customer’s employees, contractors and agents. Each Authorized User will be associated with a single, unique email address for purposes of accessing (and being identified within) the Subscription Service.
- 1.2 “**Customer Data**” means any and all content, eDocuments, materials, data and information that Customer or its Authorized Users, or other end users enter into the Subscription Services including but not limited to, personal information, information exchanged between Customer and Authorized User or Authorized User and a third party using the Subscription Services, information used to identify account names or numbers, routing information, usernames, passwords, access codes and prompts.
- 1.3 “**Customer**” means the entity that purchases a subscription to the Subscription Service, directly from Springbrook or through an authorized reseller, distributor, or other channel partner of Springbrook.
- 1.4 “**Intellectual Property Rights**” means patent rights (including, without limitation, patent applications and disclosures), copyrights, trade secrets, know-how, and any other intellectual property rights recognized in any country or jurisdiction in the world.
- 1.5 “**Online Payments Schedule**” means service-specific terms and conditions applicable to the Springbrook Online Payments software, attached hereto as Exhibit C.
- 1.6 “**Open Source Software**” or “**OSS**” means software components that are licensed under a license approved by the Open Source Initiative or similar open source or freeware license and may be embedded in the delivered Software.
- 1.7 “**Optional Subscription Services**” mean the optional add-ons to the Subscription Service that may be available for purchase either directly from Springbrook or through an authorized reseller or partner of Springbrook, as more particularly described or identified in the applicable Order.
- 1.8 “**Order Form**” means written orders to purchase subscriptions and to use the Subscription Service (or, where applicable, to purchase Optional Subscription Services).
- 1.9 “**Order Term(s)**” means the Term(s) specified on the Order Form.
- 1.10 “**Services**” means the Software and services identified in a corresponding Order Form that are provided by Springbrook.
- 1.11 “**Software**” means the Springbrook proprietary software, in object code format, including documentation, updates, patch releases, and upgrades with respect thereto, Springbrook makes available for download or otherwise provides for use with the Subscription Service, but excludes any OSS and other third-party software.
- 1.12 “**Specifications**” means the online specifications for the Subscription Service, as made available by Springbrook at <https://sprbrk.box.com/v/sprbrk-software-specs> (which URL location and content may be updated from time to time by Springbrook).
- 1.13 “**Subscription Period(s)**” means the duration of Customers and Authorized User’s active, paid access to the Subscription Service, as designated in the Order Form(s).

- 1.14 **"Subscription Service(s)"** means the cloud-based Software for which Customer has obtained a subscription either directly from Springbrook or through an authorized reseller or other partner of Springbrook, as more particularly described in the applicable agreement or order under which such subscription was obtained. If and as designated in the Specifications, the Subscription Service may be inclusive of application programming interfaces ("APIs") developed by Springbrook to enable interaction and integration with the Subscription Service. Unless otherwise specified herein or other applicable contractual terms, all references to "Subscription Service(s)" will be deemed to include Optional Subscription Services that are Springbrook Software or other Springbrook proprietary products.
- 1.15 **"Supported Modification"** means a configuration of or modification to the Subscription Service requested by Customer that can be consistently supported by Springbrook via APIs, does not require direct database changes and is capable of being tested and maintained by Springbrook.
- 1.16 **"Third Party Services"** means products, services, technology and methods other than Springbrook proprietary Software and Services.

2. USAGE AND ACCESS RIGHTS

- 2.1. Right to Access. Springbrook hereby grants to Customer a limited, non-exclusive, non-transferrable right to (a) access and use the Software and (b) implement, configure and permit its Authorized Users to access and use the Software during the Subscription Period, solely for it and its affiliates' internal business purposes, and in accordance with the Specifications. Customer may purchase the Services by submitting Order Form. No Order Form will be deemed accepted by Springbrook unless and until Springbrook accepts such Order Form in writing. Upon Order acceptance and subject to Customer's payment of the corresponding Services fees, Springbrook will make the Services available to Customer. Any terms and conditions contained in any quote, invoice, purchase order or Order Form that are inconsistent with the terms and conditions of this Agreement will be deemed stricken, unless expressly agreed to in writing by Springbrook with explicit reference to the accepted terms and conditions. Upon acceptance of an Order Form, it will become part of this Agreement. Customer will ensure that all its Authorized Users using the Subscription Services under its Account comply with all of Customer's obligations under this Agreement, and Customer is responsible for their acts and omissions relating to the Agreement as though they were those of Customer. Customer acknowledges and agrees the use of the Subscription Services may require Customer to enter into separate licenses with entities other than Springbrook for Third Party Services.
- 2.2. Restrictions on Use. Customer shall not, and shall not permit others to, do the following with respect to the Subscription Services:
- 2.2.1. make the Subscription Service available to anyone other than Authorized Users;
 - 2.2.2. use the Subscription Services, or allow access to it, in a manner that circumvents contractual usage restrictions or that exceeds Customer's authorized use or usage metrics as set forth in this Agreement, including the applicable Order Form;
 - 2.2.3. license, sub-license, sell re-sell, rent, lease, transfer, distribute or time share or otherwise make any portion of the Subscription Services available for access by third parties except as otherwise expressly provided in this Agreement or the express permission of Springbrook;
 - 2.2.4. use the Subscription Service in a way that (i) violates or infringes upon the rights of a third party, including those pertaining to: contract, intellectual property, privacy, or publicity; or (ii) effects or facilitates the storage or transmission of libelous, tortious, or otherwise unlawful material including, but not limited to, material that is harassing, threatening, or obscene;
 - 2.2.5. access or use the Subscription Services (inclusive of any APIs) for the purpose of developing or operating products or services intended to be offered to third parties in competition with the Subscription Services or allow access by a direct competitor of Subscription Services;
 - 2.2.6. obtain intellectual property rights to the use of any component of the Subscription Services (inclusive of APIs);
 - 2.2.7. create derivative works based on the Subscription Service;
 - 2.2.8. reverse engineer, decompile, disassemble, copy, or otherwise attempt to derive source code or other trade secrets from or about any of the Subscription Services or technologies, other than copying or framing on Customer's own intranets or otherwise for Customer's internal business

- purposes in accordance with Springbrook's applicable documentation;
- 2.2.9. interfere with or disrupt the integrity, operation, or performance of the Subscription Services or interfere with the use or enjoyment of it by others by, among other things, using it to create, use, send, store, or run viruses or other harmful computer code, files, scripts, agents, or other programs or circumvent or disclose the user authentication or security of the Subscription Services or any host, network, or account related thereto or use any aspect of the Subscription Service components other than those specifically identified in an Order Form, even if technically possible. Springbrook assumes no responsibility for any fraudulent or unauthorized use of the Software or any portion of the Subscription Services;
- 2.2.10. use or allow the use of, the Subscription Services by anyone located in, under the control of, or that is a national or resident of a U.S. embargoed country or territory or by a prohibited end user under Export Control Laws (as defined in Section 11.3).
- 2.3 Data Usage and Storage. The Subscription Service is provided with a limit of five hundred gigabytes (500GB) of data storage for all cloud environments. Additional storage can be purchased from Springbrook by Customer in blocks of five hundred megabytes (500MB), with a price of one thousand dollars (\$1,000) per year. If the Subscription Service is nearing its expiration date or is otherwise terminated, Springbrook will initiate its data retention processes, including the deletion of Customer Data from systems directly controlled by Springbrook. Springbrook's Data Storage Policy can be accessed at <https://sprbrk.box.com/v/sprbrk-data-storage-policy> (which URL location and content may be updated from time to time by Springbrook).
- 2.4 Springbrook's Responsibilities. Springbrook will: (i) make the Subscription Services available to Customer pursuant to this Agreement and any applicable Order Forms; (ii) provide to Customer support related to the Subscription Service in accordance with the Springbrook Support Terms accessible at <https://sprbrk.box.com/v/sprbrk-saas-support-policy> (which URL location and content may be updated from time to time by Springbrook); (iii) provide the Subscription Service only in accordance with applicable laws and government regulations; and (iv) will maintain a current PCI-DSS Attestation of Compliance ("AOC") which shall be available upon request to Customer once per year.
- 2.5 Customer's Responsibilities. Customer will (i) be responsible for meeting Springbrook's applicable minimum system requirements accessible at <https://sprbrk.box.com/v/sprbrk-minimum-requirements> (which URL location and content may be updated from time to time by Springbrook) for use of the Subscription Service; (ii) be responsible for Authorized Users' compliance with this Agreement and for any other activity (whether or not authorized by Customer) occurring under Customer's account, (iii) be solely responsible for the accuracy, quality, integrity and legality of Customer Data, (iv) use commercially reasonable efforts to prevent unauthorized access to or use of the Subscription Service under its account, and notify Springbrook promptly of any such unauthorized access or use, and (v) use the Subscription Service only in accordance with the applicable documentation, laws and government regulations, and any written instructions provided by Springbrook to Customer.

3. PAYMENT TERMS.

- 3.1. Invoicing and Payment. Springbrook will invoice Customer in advance for the Subscription Service and is payable net thirty (30) days of the invoice date. Subscription Service fees will be due thirty (30) days in advance of the first day of each Subscription period to which the payment relates. Subscription Service fees will be due no later than the first day of each Subscription Period to which the payment relates. If Customer orders additional Authorized User quantities part-way through an existing Subscription Period, and the initial Subscription Period for the additional quantity is adjusted as described herein, then the Subscription Service fee for such additional quantity will be pro-rated accordingly. Optional Subscription Services will be due at the same time as payment for the corresponding Subscription Service, or (if applicable) as otherwise specified in the applicable Order Form or governing terms. Subscription Service fees and any other recurring fees will be subject to an automatic annual increase by not more than seven percent (7%) of the prior year's Subscription Service fees ("Standard Annual Price Increase"). Customer is responsible for keeping Springbrook accurately and fully informed of Customer's billing and contact information, including providing any purchase order numbers in advance of invoice issuance. Upon

- execution by Customer and Springbrook, each Order Form and/or SOW is non-cancellable and non-refundable except as provided in this Agreement.
- 3.2. Overdue Charges. If any fees owed are not received from Customer by the due date, then without limiting Springbrook's rights or remedies, those charges will accrue late interest at the rate of one and a half percent (1.5%) of the outstanding balance per month, or the maximum rate permitted by law, whichever is lower.
- 3.3. No Requirement for Purchase Order. Customer acknowledges that a purchase order is not required and is for administrative convenience only, and that Springbrook has the right to issue an invoice and collect payment without a corresponding purchase order. Provided, however, that if a Customer's procurement procedure requires a purchase order number on a pertinent Order Form or SOW, the purchase order is required to be provided to Springbrook. If the Customer issues a purchase order, then it shall be for the full amount set forth in the applicable Order Form or SOW, and Springbrook hereby rejects any additional or conflicting terms appearing in a purchase order or any other ordering materials submitted by Customer.
- 3.4. Suspension of Service and Acceleration. If any amount owing by Customer under this Agreement for any of the Subscription Services is thirty (30) or more days overdue, Springbrook may, without limiting Springbrook's other rights and remedies, accelerate Customer's unpaid fee obligations under this Agreement (including any Order Form or SOW) so that all such obligations become immediately due and payable and suspend any use of the Subscription Service until such amounts are paid in full. Moreover, if any amount owing by Customer under this Agreement for any Subscription Services is ninety (90) days delinquent, Springbrook may, in its sole discretion, temporarily cease providing Customer Subscription Services and/or any pertinent support until past due amounts are paid in full.
- 3.5. Taxes. Subscription Services fees do not include any taxes, levies, duties or similar governmental assessments of any nature, including but not limited to value-added, sales, use or withholding taxes, assessable by any local, state, provincial, federal or foreign jurisdiction (collectively, "Taxes"). Customer is responsible for paying all Taxes. If Springbrook has the legal obligation to pay or collect Taxes for which Customer is responsible under this paragraph, the appropriate amount will be invoiced to and paid by Customer, unless Customer provides Springbrook with a valid tax exemption certificate authorized by the appropriate taxing authority prior to invoice issuance. For clarity, Springbrook is solely responsible for taxes assessable against it based on Springbrook's income, property and employees.

4. CONFIDENTIALITY

- 4.1. Definition. As used herein, "**Confidential Information**" means all confidential information disclosed by a party ("**Disclosing Party**") to the other party ("**Receiving Party**"), whether orally or in writing, that is designated as confidential or that reasonably should be understood to be confidential given the nature of the information and the circumstances of disclosure. However, Confidential Information will not include any information that
- (i) is or becomes generally known to the public without breach of any obligation owed to the Disclosing Party,
 - (ii) was known to the Receiving Party prior to its disclosure by the Disclosing Party without breach of any obligation owed to the Disclosing Party, (iii) is received from a third party without breach of any obligation owed to the Disclosing Party, or (iv) was independently developed by the Receiving Party.
- 4.2. Protection. Except as otherwise permitted in writing by the Disclosing Party and subject to the other terms of this Agreement (including Springbrook's Privacy Policy, accessible at <https://sprbrk.box.com/v/sprbrk-privacy-policy>, which URL and its content may be updated from time to time by Springbrook), (i) the Receiving Party will use the same degree of care that it uses to protect the confidentiality of its own confidential information of like kind (but in no event less than reasonable care) not to disclose or use any Confidential Information of the Disclosing Party for any purpose outside the scope of this Agreement, and (ii) the Receiving Party will limit access to Confidential Information of the Disclosing Party to those of its employees, contractors and agents who need such access for purposes consistent with this Agreement and who are legally bound to protect such Confidential Information consistent with this Agreement.
- 4.3. Compelled Disclosure. The Receiving Party may disclose Confidential Information of the Disclosing Party

if it is compelled by law to do so, provided the Receiving Party gives the Disclosing Party prior notice of such compelled disclosure (to the extent legally permitted) and reasonable assistance, at the Disclosing Party's cost, if the Disclosing Party wishes to contest, limit, or protect the disclosure.

5. OWNERSHIP

- 5.1. Subscription Services. Subject to the limited rights expressly granted hereunder, Springbrook reserves all rights, title and interest in and to the Subscription Service and any associated Software and documentation, including all related technology and Intellectual Property Rights, and no other license or ownership may be inferred to Customer or any third party. Springbrook reserves all rights not granted herein.
- 5.2. Customer Data. Customer reserves all its rights, title and interest in and to the Customer Data. No rights are granted to Springbrook hereunder with respect to the Customer Data, except that Springbrook may (i) store, copy, process, and transmit such Customer Data for purposes of providing the Subscription Service to Customer and (ii) otherwise utilize Customer Data if and as permitted by the Springbrook Privacy Policy.
- 5.3. Third Party Services. Customer may choose to obtain Third Party Services for use with the Springbrook Software and Services either directly through the third party providing the Third Party Services or indirectly through Springbrook where Springbrook acts as a reseller of the Third Party Services. Third Party Services may require Customer to enter into a license or other agreement with such third party for use of the Third Party Services. Customer is solely responsible for obtaining any such license or other agreement for the Third Party Services. CUSTOMER EXPRESSLY ACKNOWLEDGES AND AGREES THAT THIRD-PARTY SERVICES ARE PROVIDED PURSUANT TO THE TERMS OF THE APPLICABLE THIRD-PARTY LICENSE OR SEPARATE AGREEMENT (IF ANY) BETWEEN THE LICENSOR OF THE THIRD-PARTY SERVICES AND CUSTOMER, CUSTOMER MAY ONLY SEEK REDRESS FOR USE OF THE THIRD-PARTY SERVICES FROM THE THIRD PARTY PROVIDING THE THIRD-PARTY SERVICES, AND SPRINGBROOK ASSUMES NO RESPONSIBILITY FOR, AND SPECIFICALLY DISCLAIMS ANY LIABILITY OR OBLIGATION WITH RESPECT TO, ANY THIRD-PARTY SERVICE.
- 5.4. Feedback. Customer grants Springbrook a royalty-free, worldwide, transferable, sub-licensable, irrevocable, perpetual license to use or incorporate into the Subscription Service (or Springbrook's other software or services) any suggestions, enhancement requests, recommendations, or other feedback provided by Customer or Authorized Users relating to the operation or features of the Subscription Service.

6. WARRANTIES AND DISCLAIMERS

- 6.1. Specifications. Subject to the limitations set forth below, Springbrook warrants that, during the Subscription Period, the Subscription Service will operate in all material respects in accordance with the Specifications. As Customer's sole and exclusive remedy and Springbrook's entire liability for any breach of the foregoing warranty, Springbrook will use commercially reasonable efforts to modify the Subscription Service so that it conforms to foregoing warranty.
- 6.2. Subscription Service Level Commitment. During the Subscription Period, Springbrook further warrants that the Subscription Service will meet the performance level specified in Exhibit A, which sets forth Customer's sole and exclusive remedy for Springbrook's failure to achieve the stated Subscription Service performance level.
- 6.3. Mutual Warranties. Each party represents and warrants that: (a) this Agreement has been duly executed and delivered and constitutes a valid and binding agreement enforceable against it in accordance with the terms of the Agreement; and (b) no authorization or approval from any third party is required in connection with its execution, delivery, or performance of this Agreement.
- 6.4. Disclaimers. EXCEPT AS EXPRESSLY PROVIDED HEREIN, SPRINGBROOK DOES NOT MAKE ANY WARRANTIES OF ANY KIND, WHETHER EXPRESS, IMPLIED, STATUTORY OR OTHERWISE, AND SPRINGBROOK SPECIFICALLY DISCLAIMS ALL IMPLIED WARRANTIES, INCLUDING ANY WARRANTIES OF MERCHANTABILITY, NON-INFRINGEMENT OR FITNESS FOR A PARTICULAR PURPOSE, OR ANY WARRANTIES ARISING OUT OF THE COURSE OF DEALING OR USAGE OF TRADE, TO THE MAXIMUM EXTENT

PERMITTED BY APPLICABLE LAW. Springbrook will not be responsible to the extent failure of the Subscription Service to operate as warranted is caused by or results from: (i) any modification to the Subscription Service other than a Supported Modification; (ii) combination, operation or use of the Subscription Service with Customer's or Third Party Services, software or systems; (iii) abuse, willful misconduct or negligence by anyone other than Springbrook or Springbrook's designee; (iv) use of the Subscription Service other than in accordance with the terms of this Agreement and/or the applicable Specifications and Springbrook documentation or (v) any of the SLC Exclusions (as defined in the Subscription Service Level Commitment).

7. MUTUAL INDEMNIFICATION

- 7.1. Indemnification by Customer. Customer will defend (or settle), indemnify and hold harmless Springbrook, its officers, directors, employees and subcontractors, from and against any liabilities, losses, damages and expenses, including court costs and reasonable attorneys' fees, arising out of or in connection with any third-party claim that: (i) a third party has suffered injury, damage or loss resulting from Customer's or any Authorized User's use of the Subscription Service (other than any claim for which Springbrook is responsible under Section 8) in violation of this Agreement, applicable law, or the Specifications or (ii) the nature and content of all Customer Data processed by Subscription Services.
- 7.2. Indemnification by Springbrook. Springbrook will defend (or at Springbrook's option, settle) any third-party claim, suit or action brought against Customer to the extent that it is based upon a claim that the Subscription Service, as furnished by Springbrook hereunder, infringes or misappropriates the Intellectual Property Rights of any third-party, and will pay any costs, damages and reasonable attorneys' fees attributable to such claim that are awarded against Customer. Springbrook will have no liability under this Section 7.2 to the extent that any third-party claims described herein are based on (i) any combination of the Subscription Service with Third Party Services or products, services, methods, or other elements not proprietary to Springbrook; (ii) any use of the Subscription Service in a manner that violates this Agreement or the instructions given to Customer by Springbrook; (iii) any use of the Subscription Services in a manner that it was not intended (iv) Customer's failure to incorporate updates or upgrades that would have avoided the alleged infringement; (v) Customer's breach of this Agreement; and/or Customer's revisions of Subscription Services made without Springbrook's written consent.

THIS SECTION 7.2 STATES THE ENTIRE OBLIGATION OF SPRINGBROOK AND ITS LICENSORS WITH RESPECT TO ANY ALLEGED OR ACTUAL INFRINGEMENT OR MISAPPROPRIATION OF INTELLECTUAL PROPERTY RIGHTS BY THE SERVICE.

- 7.3. Indemnification Requirements. In connection with any claim for indemnification under this Section 7, the indemnified party as a condition to receive indemnity from the indemnifying party, must: (a) provide the indemnifying party prompt written notice of such claim; (b) reasonably cooperate with the indemnifying party, at indemnified party's expense, in defense and settlement of such claim; and (c) give sole authority to the indemnifying party to defend or settle such claim.
- 7.4. Mitigation Measures. In the event that (i) any claim or potential claim covered by Section 7.2 arises or (ii) Springbrook's right to provide the Subscription Service is enjoined or in Springbrook's reasonable opinion is likely to be enjoined, Springbrook may, in its discretion, seek to mitigate the impact of such claim or injunction by obtaining the right to continue providing the Subscription Service, by replacing or modifying the Subscription Service to make it non-infringing, and/or by suspending or terminating Customer's use of the Subscription Service with reasonable notice to Customer. In the case of a suspension or termination pursuant to this Section 7.4, Springbrook will refund to Customer a portion of fees prepaid by Customer for the then-current Subscription period, prorated to the portion of that Subscription period that is affected by the suspension or termination).

8. **LIMITATIONS OF LIABILITY.** EXCEPT FOR LIABILITY ARISING OUT OF (i) CUSTOMER'S BREACH OF SECTION 2.2 (RESTRICTIONS); (ii) EITHER PARTY'S BREACH OF SECTION 5 (CONFIDENTIALITY); OR (iii) EACH PARTY'S INDEMNIFICATION OBLIGATIONS UNDER SECTION 8, NEITHER PARTY'S AGGREGATE LIABILITY FOR DAMAGES ARISING OUT OF OR IN CONNECTION WITH THIS AGREEMENT OR FROM THE USE OF OR INABILITY TO USE THE

SERVICE, WHETHER IN CONTRACT, TORT OR UNDER ANY OTHER THEORY OF LIABILITY, EXCEED THE TOTAL AMOUNT PAID BY CUSTOMER HEREUNDER IN THE TWELVE (12) MONTH PERIOD IMMEDIATELY PRECEDING THE INCIDENT.

Exclusion of Damages. EXCEPT FOR LIABILITY ARISING OUT OF (i) CUSTOMER'S BREACH OF SECTION 2.2 (RESTRICTIONS) OR (ii) EITHER PARTY'S BREACH OF ITS INDemnIFICATION OBLIGATIONS UNDER SECTION 7, IN NO EVENT SHALL EITHER PARTY OR ANY OTHER PERSON OR ENTITY INVOLVED IN CREATING, PRODUCING, OR DELIVERING THE SERVICE BE LIABLE FOR ANY INCIDENTAL, SPECIAL, EXEMPLARY OR CONSEQUENTIAL DAMAGES, INCLUDING LOST PROFITS, LOSS OF DATA OR LOSS OF GOODWILL, SERVICE INTERRUPTION, COMPUTER DAMAGE OR SYSTEM FAILURE OR THE COST OF SUBSTITUTE PRODUCTS OR SERVICES, ARISING OUT OF OR IN CONNECTION WITH THIS AGREEMENT OR FROM THE USE OF OR INABILITY TO USE THE SUBSCRIPTION SERVICE, WHETHER BASED ON WARRANTY, CONTRACT, TORT (INCLUDING NEGLIGENCE), PRODUCT LIABILITY OR ANY OTHER LEGAL THEORY. THE FOREGOING EXCLUSIONS APPLY WHETHER OR NOT A PARTY HAS BEEN INFORMED OF THE POSSIBILITY OF SUCH DAMAGE, AND EVEN IF A LIMITED REMEDY SET FORTH HEREIN IS FOUND TO HAVE FAILED OF ITS ESSENTIAL PURPOSE. NOTHING IN THIS AGREEMENT EXCLUDES OR RESTRICTS THE LIABILITY OF EITHER PARTY FOR DEATH OR PERSONAL INJURY RESULTING FROM ITS NEGLIGENCE.

- 8.1. Security and Other Risks. Customer acknowledges that, notwithstanding security features of the Subscription Service, no product, hardware, software or service can provide a completely secure mechanism of electronic transmission or communication and that there are persons and entities, including enterprises, governments and quasi-governmental actors, as well as technologies, that may attempt to breach any electronic security measure. Subject only to its limited warranty obligations set forth in Section 7, Springbrook will have no liability for any security breach caused by any such persons, entities, or technologies. Customer further acknowledges that the Subscription Service is not guaranteed to operate without interruptions, failures, or errors. If Customer or Authorized Users use the Subscription Service in any application or environment where failure could cause personal injury, loss of life, or other substantial harm, Customer assumes any associated risks and will indemnify Springbrook and hold it harmless against those risks.

9. SECURITY AND PERSONAL DATA

- 9.1. Security. Springbrook has implemented commercially viable and reasonable information security processes, policies and technology safeguards to protect the confidentiality and integrity of Customer Data, personal data protect against reasonably anticipated threats. Springbrook holds PCI-DSS certifications and leverages certified service providers who are vetted against industry standards such as ISO 27001 and SSAE 18 SOC 2 in the provision of the service
- 9.2. Customer Data. Customer shall be responsible for Customer Data as entered in to, applied or used in the Subscription Services. Customer is responsible for updating all Customer Data. In addition, Customer acknowledges that Springbrook generally does not have access to and cannot retrieve lost Customer Data. If Customer loses Customer Data, Customer may no longer have access to the Subscription Service. Customer grants to Springbrook the non-exclusive right to process Customer Data (including personal data) for the sole purpose of and only to the extent necessary for Springbrook: (i) to provide the Subscription Services; (ii) to verify Customer's compliance with the restrictions set forth in Section 2.2 (Restrictions) if Springbrook has a reasonable belief of Customer's non-compliance; and (iii) as otherwise set forth in this Agreement. Springbrook may utilize the information concerning Customer's use of the Subscription Services (excluding any use of Customer's personal data or Customer's Confidential Information) to improve Subscription Services, to provide Customer with reports on its use of the Subscription Services, and to compile aggregate statistics and usage patterns by customers using the Subscription Services.
- 9.3. Use of Aggregate Data. Customer agrees that Springbrook may collect, use, and disclose quantitative data derived from the use of the Subscription Services for industry analysis, benchmarking, analytics, marketing, and other business purposes. All disclosed data will be in aggregate form only and will not identify Customer, its Authorized Users, or any third parties utilizing the Subscription Services.

10. SUBSCRIPTION PERIOD AND TERMINATION

- 10.1. Term of Authorized User Subscriptions. Authorized User Subscriptions purchased by Customer commence on the start date specified in the applicable Order Form and, unless terminated earlier in accordance with this Agreement, continue for the term specified therein. A Subscription Period and/or pricing thereon may be subject to prorating where Springbrook deems it appropriate to cause newly purchased Subscriptions to expire or renew simultaneously with Customer's pre-existing Subscription(s). Except as otherwise specified in the applicable Order Form, all Subscriptions will automatically renew for additional Subscription Periods equal to the expiring Subscription Period or one year (whichever is shorter), unless either party gives the other at least sixty (60) days' notice of non-renewal before the end of the relevant Subscription Period. The per-unit pricing during any such renewal Subscription Period may be subject to annual pricing increase as designated by Springbrook and notified to Customer. Pricing increases will be effective upon renewal of the Subscription Period and annually thereafter, unless otherwise agreed to by the parties. If either party provides notice of non-renewal as set forth above, Customer's right to use the Subscription Service will terminate at the end of the relevant Order Term.
- 10.2. Termination or Suspension for Cause. A party may terminate any Subscription Service for cause upon thirty (30) days' written notice to the other party of a material breach if such breach remains uncured at the expiration of such thirty (30) day period. In addition, Springbrook may, at its sole option, suspend or terminate Customer's or any Authorized User's access to the Subscription Service, or any portion thereof, immediately if Springbrook, in its sole discretion: (i) suspects that any person other than Customer or an Authorized User is using or attempting to use Customer Data (ii) suspects that Customer or an Authorized User is using the Subscription Service in a way that violates this Agreement and could expose Springbrook or any other entity to harm or legal liability, or (iii) is or reasonably believes it is required to do so by law or court order.
- 10.3. Effect of Termination. If this Agreement expires or is terminated for any reason: (i) Within thirty (30) calendar days following the end of Customer's final Subscription Period, Customer may request in writing Springbrook to provide a copy of Customer's data and associated documents in a database dump file format. Springbrook will comply in a timely manner with such request; provided that, Customer (a) pays all costs of and associated with such copying, as calculated at Springbrook's then-current time-and-materials rates; (b) pays any and all unpaid amounts due to Springbrook; (ii) licenses and use rights granted to Customer with respect to Subscription Services and intellectual property will immediately terminate; and (iii) Springbrook's obligation to provide any further services to Customer under this Agreement will immediately terminate, except any such services that are expressly to be provided following the expiration or termination of this Agreement; and the sections set forth in Section 11.4 of this Agreement.
- 10.4. Survival. Sections 4 (Confidentiality), 5 (Ownership and Proprietary Rights), 6.4 (Disclaimer), 7 (Mutual Indemnification), 8 (Limitation of Liability), 10.3 (Effect of Termination), 10.4 (Surviving Provisions), and 11 (General Provisions) will survive any termination or expiration of this Agreement.

11. GENERAL

- 11.1. Notice. Except as otherwise specified in this Agreement, all notices, permissions and approvals hereunder will be in writing and will be deemed to have been given upon: (i) personal delivery, (ii) the second business day after mailing, or (iii) sending by confirmed email if sent during the recipient's normal business hours (or, if not, then on the next business day). Notices will be sent to the address specified by the recipient in writing when entering into this Agreement or establishing Customer's account for the Subscription Service (or such other address as the recipient may thereafter specify by notice given in accordance with this Section 12.1).
- 11.2. Governing Law and Jurisdiction. This Agreement and any action related thereto will be governed by the laws of the State of Oregon without regard to its conflict of laws provisions. The exclusive jurisdiction and venue of any action related to the Subscription Service or this Agreement will be the state and federal courts located in Portland, Oregon and each of the parties hereto waives any objection to jurisdiction and venue in such courts.

- 11.3. Compliance with Laws. Each party will comply with all applicable laws and regulations with respect to its activities under this Agreement including, but not limited to, export laws and regulations of the United States and other applicable jurisdictions. Without limiting the foregoing, Customer will not permit Authorized Users to access or use the Subscription Service in violation of any U.S. export embargo, prohibition or restriction. Further, in connection with the services performed under this Agreement and Customer's use of the Subscription Services, the Parties agree to comply with all applicable anti-corruption and anti-bribery laws, statutes, and regulations.
- 11.4. Relationship of the Parties. This Agreement does not create a partnership, franchise, joint venture, agency, fiduciary or similar relationship between the parties.
- 11.5. Waiver and Cumulative Remedies. No failure or delay by either party in exercising any right under this Agreement will constitute a waiver of that right. Other than as expressly stated herein, the remedies provided herein are in addition to, and not exclusive of, any other remedies of a party at law or in equity.
- 11.6. Severability. If any provision of this Agreement is held by a court of competent jurisdiction to be contrary to law, the provision will be modified by the court and interpreted so as best to accomplish the objectives of the original provision to the fullest extent permitted by law, and the remaining provisions of this Agreement will remain in effect.
- 11.7. Assignment. Customer may not assign or transfer this Agreement, whether by operation of law or otherwise, without the prior written consent of Springbrook. Any attempted assignment or transfer, without such consent, will be void. Subject to the foregoing, this Agreement will bind and inure to the benefit of the parties, their respective successors and permitted assigns.
- 11.8. Publicity. Subject to the provisions of Section 5, each party will have the right to publicly announce the existence of the business relationship between parties. In addition, during the Subscription Period of Customer's Subscription Service use, Springbrook may use Customer's name, trademarks, and logos (collectively, "**Customer's Marks**") on Springbrook's website and marketing materials to identify Customer as Springbrook's customer, and for providing the Subscription Service to Customer; provided that, Springbrook will use commercially reasonable efforts to adhere to any usage guidelines furnished by Customer with respect to Customer's Marks.
- 11.9. Force Majeure. Springbrook will not be liable for any delay or failure to perform under this Agreement to the extent such delay or failure results from circumstances or causes beyond the reasonable control of Springbrook.
- 11.10. Entire Agreement. This Agreement, including any attachments hereto as mutually agreed upon by the Parties, constitute the entire agreement between the Parties concerning its subject matter and supersedes all prior communications, agreements, proposals or representations, written or oral, concerning its subject matter. No modification, amendment, or waiver of any provision of this Agreement will be effective unless in writing and signed by a duly authorized representative of each party against whom the modification, amendment or waiver is to be asserted. Notwithstanding any language to the contrary therein, no additional or conflicting terms or conditions stated in Customer's order documentation will be incorporated into or form any part of this Agreement, and all such terms or conditions will be null.

EXHIBIT A
AVAILABILITY AND SECURITY

Service Availability:

Springbrook will use commercially reasonable efforts to (a) provide bandwidth sufficient for Customer's use of the Subscription Services provided hereunder and in an applicable Order Form and (b) operate and manage the Subscription Services with a ninety-nine and one-half percent (99.5%) uptime goal (the "Availability SLA"), excluding situations identified as "Excluded" below.

"Excluded" means any outage that results from any of the following:

- a. Any maintenance performed by Springbrook during Springbrook's standard maintenance windows. Springbrook will notify Customer within forty-eight (48) hours of any standard maintenance and within twenty-four (24) hours for other non-standard emergency maintenance (collectively referred to herein as "Scheduled Maintenance").
- b. Customer's information content or application programming, or the acts or omissions of Customer or its agents, including, without limitation, the following:
 1. Customer's use of any programs not supplied by Springbrook;
 2. Customer's failure to provide Springbrook with reasonable advance prior notice of any pending unusual large deployments of new nodes (i.e., adding over ten (10) percent total nodes in less than twenty-four (24) hours);
 3. Customer's implementation of any significant configuration changes, including changes that lead to a greater than thirty percent (30%) change in a one week period or greater than fifty percent (50%) change in a one month period in the number of key objects in the system including but not limited to metrics, snapshots, nodes, events and business transactions; and
 4. Any mis-configuration by Customer (as determined in Springbrook's sole discretion), including, without limitation, configuration errors and bad or unintended usage of the Subscription Services; and
 5. Force majeure or other circumstances beyond Springbrook's reasonable control that could not be avoided by its exercise of due care.
- d. Failures of the Internet backbone itself and the network by which Customer connects to the Internet backbone or any other network unavailability.
- e. Any window of time when Customer agrees that Subscription Services availability/unavailability will not be monitored or counted.
- f. Any problems resulting from Customer combining or merging the Subscription Services with any hardware or software not supplied by Springbrook or not identified by Springbrook in the Specifications as being compatible with the Subscription Services.
- g. Interruptions or delays in providing the Subscription Services resulting from telecommunication or Internet service provider failures.
- h. Customer's or any third party's use of the Subscription Services in an unauthorized or unlawful manner.

Remedies for Excessive Downtime:

In the event the Availability of the Subscription Services falls below the Availability SLA in a given calendar month, Springbrook will pay Customer a service credit ("Service Credit") equal to the percentage of the fees set forth in the table below corresponding to the actual Availability of the Subscription Services during the applicable calendar month. Springbrook will apply any Service Credits only against future Service payments otherwise due from Customer. Service Credits will not entitle Customer to any refund or other payment from Springbrook. Service Credits may not be transferred or applied to any other account. Unless otherwise provided in this Agreement, Customer's sole and exclusive remedy for any unavailability, non-performance, or other failure by Springbrook to provide the Service is the receipt of a Service Credit (if eligible) in accordance with the terms of this Exhibit A.

System availability is measured by the following formula: $x = (n - y) * 100 / n$

Notes:

- (1) "x" is the uptime percentage; "n" is the total number of hours in the given calendar month minus scheduled downtime; and "y" is the total number of downtime hours in the given calendar month.
- (2) Specifically excluded from "n and "y" in this calculation are the exception times on scheduled upgrade and maintenance windows.

Service Availability	Percentage of Monthly Service Fees Credited
>99.5%	0%
95.0% - < 99.5%	5% (max of \$280)
90.0% - < 95.0%	10% (max of \$560)
80.0% - < 90.0%	20% (max \$840)
70.0% - < 80.0%	30% (max of \$1,120)
60.0% - < 70.0%	40% (max of \$1,400)
< 50%	50% (max of \$2,800)

Customer Account Login:

For Springbrook user interface access, Springbrook uses TLS 1.2 with AES 256 bit or similar encryption for protection of data in transit, which is supported by most modern browsers. Springbrook will also restrict applicable administrative user interface access to Customer corporate networks for additional security on written request by Customer.

Hosting:

Springbrook's SaaS platform (servers, infrastructure and storage) for the Subscription Services is and will remain hosted in one of the largest data centers in North America, specifically designed and constructed to deliver world-class physical security, power availability, infrastructure flexibility and growth capacity. Springbrook's data center provider is and will remain SSAE 18 SOC2 compliant, meaning it has been fully independently audited to verify the validity and functionality of its control activities and processes. Every Server for the Services is and will remain operated in a fully redundant fail-over pair to ensure high availability. Data is and will remain backed up nightly, stored redundantly and will be restored rapidly in case of failure.

Security Patching and updates are actively evaluated by engineers and will be deployed based upon the impact and risk and stability benefits they offer to Springbrook's SaaS platform and Customers. Springbrook will attempt to provide customers reasonable prior notice to security changes, updates and patches, unless the delay will lead to a significant risk of impact to customer data.

Exhibit C
ONLINE PAYMENTS SCHEDULE TO SPRINGBROOK SOFTWARE

1. Definitions

“Citizen” means the person who uses Online Payments (as defined below) to complete a payment processing that results in the debiting or charging of an amount to such person’s payment instrument and the crediting of funds to Customer.

“Online Payments” means an optional third-party add-on to the Software that Springbrook facilitates designed to collect payment information for the purpose of payment processing.

“Payment Application(s)” refers broadly to all third-party payment applications, gateway, processors, payment terminals, and service providers that store, process, or transmit cardholder data as part of authorization or settlement, where these payment applications are sold, distributed or licensed to Customer.

2. Online Payments

2.1 During the Term, and subject to compliance with the terms and conditions of this Exhibit, Springbrook will provide the right to access to, and use of, Online Payments to Customer’s Authorized Users with an Online Payments enabled Account. For the avoidance of doubt, Springbrook is only facilitating access to and use of Online Payments and is not a provider of Online Payments.

2.2 To facilitate payments, Customer will be required to provide Springbrook with certain Customer Data, including specifically, information that allows Springbrook to: (a) transmit Customer’s identifying information to a Payment Application; (b) if applicable, receive appropriate payment authorization from a Payment Application; and (c) collect any other information that Customer or Payment Application requires of Springbrook in order to facilitate payment processing. Customer authorizes Springbrook to store, process, and transmit Customer Data as necessary for a Payment Application to facilitate payment processing between Customer and a third party designated by Customer. Unless otherwise provided, Online Payments will temporarily store information received from Customer, such as account information for a Payment Application only for the purpose of facilitating the payment processing.

2.3 The payment processing facilitated through Online Payments is processing activities between Customer and a third party and/or Customer and a Payment Application, and not with Springbrook. Payment Applications are independent contractors and not agents, employees or subcontractors of Springbrook. Springbrook does not control and is not responsible for the payment methods made available by the Payment Applications through Software nor the Third-Party Services that are sold or purchased by Customer. Customer acknowledges and agrees that Springbrook cannot ensure that Citizen or third party will complete a payment processing or that it is authorized to do so.

3. Additional Customer Responsibilities

3.1 Springbrook’s provision of Online Payments is conditioned on Customer’s acknowledgement of and agreement of the following:

- (a) Customer is solely responsible for registering and maintaining an account with Online Payments in order to facilitate the payment processing via Online Payments;
- (b) Customer is solely responsible for complying with: (i) all laws applicable to the payment processing conducted by customer via Online Payments; (ii) all terms of use or other terms and conditions between Customer and Payment Applications.
- (c) Customer is solely responsible for the acts and omissions of its Authorized Users in relation to their use of Online Payments and for ensuring that such use complies with the terms of the Agreement;
- (d) Customer has exclusive control over and responsibility for the content, quality, and format of any payments processing it submits to be processed via Online Payments. Nothing in this Schedule may be construed to make Springbrook a party to any payment processed by Online Payments, and Springbrook makes no representation or warranty regarding the payment processing sought to be

affected by Customer's use of Online Payments; and

- (e) Customer is solely responsible for any and all disputes with any Payment Applications or Citizens related to or in connection with a payment processing sought to be facilitated via Online Payments, including, but not limited to: (i) chargebacks; (ii) products or services not received; (iii) return of, delayed delivery of, or cancelled products or services; (iv) cancelled transactions; (v) duplicate transactions or charges; (vi) electronic debits and credits involving bank accounts, debit cards, credit cards, and check issuances; and (vii) amount of time to complete payment processing.

4. Payment Warranties; Disclaimers' Limitation of Liability

- 4.1 Springbrook Payments Warranty.** The parties acknowledge and agree that, notwithstanding any of the provisions of the Agreement, Customer's sole and exclusive warranties with respect to Online Payments are set forth in the following sentence. Springbrook warrants that Online Payments as delivered to Customer and used in accordance with the Agreement and its applicable specifications will perform substantially in accordance with the specifications associated with the Software.
- 4.2 Disclaimer.** Except for the express warranties for the Software set forth above, Springbrook: (a) makes no additional representation or warrant of any kind-whether express, implied in fact or by operation of law, or statutory-with respect to Online Payments; (b) disclaims all implied warranties, including, but not limited to, merchantability, fitness for a particular purpose, and title; and (c) does not warrant that Online Payments will be error-free or meet Customer's requirements. Customer has no right to make or pass on any representation or warranty on behalf of Springbrook to any third party.
- 4.3 Limitation of Liability.** Springbrook shall not be responsible or liable for any claims, demands and damages (actual and consequential) arising out of or in any way connected with a dispute that may arise between Customer and a Citizen, and /or Customer and a Payment Application regarding the payment processing ("Payment Processing Disputes"), and Customer hereby agrees that it will not bring or assert any action, claim or cause of action in jurisdiction or forum against Springbrook arising from or relating to a Payment Processing Dispute.

5. Third Party Claims

In addition to the third party claims obligations and subject to the indemnification procedures under the Agreement, Customer will indemnify and defend Springbrook against, any Claim to the extent arising from or related to: (a) improper use of Online Payments by Customer or its Authorized Users or Citizens; (b) any breach by Customer of its obligations hereunder; (c) the nature and content of all cardholder data or any related data thereto provided by customer, its Authorized Users or Citizens through use of Online Payments; (D) violation of any law or the rights of a third party by Customer through its use of Online Payments and/or the actions or inactions of any third party to whom Customer grants permissions to use Customer's Account or access Online Payments on Customer's behalf; and (e) the terms of an agreement between Customer and a Citizen, or Customer and a Payment Application.

Sandra Simpson

From: Tom Hamm <tom.hamm@sprbrk.com>
Sent: Wednesday, February 22, 2023 9:30 AM
To: Sandra Simpson; Bethany Meger
Subject: Springbrook Cloud Information for Council Meeting
Attachments: Springbrook CloudSecurity 0.9_ 11-21-22.pdf; Tableau_Brochure.pdf; Springbrook Cirrus Cloud Platform.pdf

Hi Sandra and Bethany,

I have created some bullet points detailing highlights of Springbrook's Cloud platform and benefits to you and the team at Wheat Park District. Attached are a few documents with detailed information surrounding Springbrook's Cloud software, security, and reporting features. Pointed out at the bottom is discussing the credit memo for the renewal already paid for term beginning 4/1/2023. Please let me know if there are additional areas that I can address that would be helpful for you. Thanks!

Highlights:

Springbrook Cirrus Cloud Platform:

- Cirrus is the brand new web-based browser version with a new user interface that allows for remote work available anywhere
- Unparalleled security, products always backed up, automatic enhancement updates, reduce costs required for on-premise maintenance, predictable budgeting
- Designed for the most efficient user experience with functionality and work flows to improve processes and lessen manual effort to increase efficiency
- Fully integrated software that communicates in real time across all modules
- More insights into approvals from workflows, statuses, processes, batches, and more
- Springbrook has invested heavily to develop the Cirrus platform from the ground up to develop best solutions based on feedback from our customers

Security:

- Springbrook uses Microsoft Azure cloud platform to develop, test, and production hosting of our Cloud services
- This is the highest security available next to military grade, which eases the burden and responsibility of agencies in having the data on-premise
- Prevention against growing Cyber Security concerns/threats/crimes
- Provide unlimited space for future scaling, eliminating many and most internal IT costs for agencies pertaining to Springbrook

Enhancements:

- Last Update for WPD was in 2014. Since that period, there have been 3 additional on-premise versions and the creation + enhancements within the Cirrus Cloud platform
- Springbrook Cloud is SaaS based which means, no more upgrades to a new version to get the latest enhancements. Updates are automatic and rolled out weekly – predictable budgeting
- All enhancements are a result of direct feedback from our customers. We have been and are listening to our customers to know what is important to them and following through on this

Web-based browser:

- Springbrook's Cirrus Cloud is a truly web-based application allowing for the option of working remotely. Any device that is connected to the internet can use the Springbrook application, which has SSO/MFA capabilities for security.
- Remote accessibility has been an enormous challenge that this has been integral in helping to increase productivity and save time
- Helps increase real time updates while saving time and processes for those workers that may be in the field being able to access Springbrook to provide update
- Allows for staff to use Springbrook efficiently while away from their typical work station

Tableau: New Reporting and Analytics Tool

- Best in Class Reporting & Analytics software with an endless library of reporting capabilities. Fully customizable capability to support any government agencies data reporting need with visualization.
- Ability to deliver reporting across or outside the agency to share data and insights to key stakeholders
- Provides real time access to reporting and insight into budget and to track trends
- Dashboard developed to see all favorite and oft-used reports, data, and key performance metrics in one easy to navigate space
- <https://springbrooksoftware.com/solutions/reporting-and-analytics/>

***Credit for On-Premise renewal period of 4/1/2023 already paid.

Upon signing of Cloud migration proposal, Wheat Park District will receive a credit memo for the amount of (\$10,687.21)

Tom

Tom Hamm

Account Manager

Phone: 503.436.5131

Email: tom.hamm@sprbrk.com

Calendar: <https://calendly.com/tom-hamm-springbrook>

TO: Board of Commissioners

FROM: Dan Novak, Director of Athletics
Adam Lewandowski, Superintendent of Athletic Programs & Facilities
Vicki Beyer, Director of Recreation
Jamie Martinson, Superintendent of Recreation Programs

THROUGH: Michael Benard, Executive Director

RE: Athletic and Recreation Vendor List Over \$19,999.99

DATE: March 15, 2023

SUMMARY:

The Recreation and Athletic Department retain independent contractors to provide specialized services such as program instruction, athletic training, officiating, and facility space. These vendors are expected to be paid more than \$19,999.99 through March 2024.

Discussion of the Issue

The following independent contractors were paid more than \$19,999.99 in 2022 or are expected to be paid more than that threshold in 2023.

Vendors likely to be over \$19,999.99	Vendor Number	Service Provided	2021	2022
EVP Academies LLC	05220	Volleyball Programs	\$18,031	\$18,959
Center Ice of DuPage	06371	Ice Skating Lessons	\$8,359	\$12,482
Bill George Youth Football League (BGYFL)	00120	Tackle Football League Fees and Dues	\$9,900	\$18,490
IWSL	00481	Illinois Soccer League	\$7,915	\$19,994
Illinois Shotokan Karate	00449	Karate Programs	\$13,369	\$14,849
Mabini Systems	05674	Wings Soccer referees	\$1,464	\$0
RJ Sisson Inc.	05264	Parent/Child Music Programs	\$14,087	\$17,359
Youth Tech Inc.	06002	Computer Program Design Instructional Programs	\$11,666	\$10,863
BoosterShot LLC	04265	Cheerleading & Football Fundraiser	\$15,744	\$18,913
Chicago Classic Coach	05068	Transportation MLC Trips	\$10,031	\$13,747
All in Athletics	06976	Basketball Instruction	\$8,010.07	\$7,615
Zone250 (West Chicago Park District)	01035	Facility Rental (Wings)	New in 2023	New in 2023
Arin Enge	06689	Tennis Instruction	\$17,414	\$14,015
Nathan Atkinson	07105	United Soccer	New in 2022	\$14,000
Justin Sheppard	07135	United Soccer	New in 2022	\$7,500
Janet Cleary Allman	07085	United Soccer	New in 2022	\$12,728
Sola Abolaji	07104	United Soccer	New in 2022	\$13,438

Vendors over \$30,000 State Bidding Law	Vendor Number	Service Provided	2021	2022
Hot Shot Sports	06851	Youth Athletic Programs	\$36,593	\$49,384
Soccer Shots (Carly's Kickers LLC)	05083	Youth Soccer Programs	\$45,633	\$54,687
Chicagoland Whistles, Inc.	00643	Referees/Officials (Basketball)	\$10,894	\$26,968
Naperville Yard	05756	Facility Rental (Wings)	\$22,830	\$36,425
TJ Official Finders	04857	Referees/Officials (Football, Baseball/Softball, Soccer & Basketball)	\$73,601	\$67,002
Redlok Productions Inc.	09534	Cheer Competition and State Fees	\$43,040	\$46,716
Tumbling Times	06555	Tumbling Programs	\$30,619	\$41,887
YSSL	06201	Young Sportsman Soccer League/Wings Boys	\$18,545	\$17,700
Lacrosse Illinois NFP	06914	Lacrosse Instruction	\$14,958	\$44,603
Chicagoland Indoor Soccer	06257	Indoor Soccer League	\$7,485	\$53,985
Rudy Keller	07067	United Soccer	New in 2022	\$67,707
Chris Whaley	07131	United Soccer	New in 2022	\$24,375

PREVIOUS COMMITTEE/BOARD ACTION:

Athletic and Recreation Department specialized service vendors over \$9,999.99 was last approved by the Wheaton Park District Board of Commissioners in March of 2022. Wheaton Park District Finance Policies were last reviewed and approved by the Board of Commissioners on May 18, 2022.

REVENUE OR FUNDING IMPLICATIONS

Program fees and charges cover the cost of the services. In addition, the gross profit margin on most recreation/athletic program is a minimum of 34%.

RECOMMENDATION:

It is recommended that the Wheaton Park District Board of Commissioner's approve of 2023 Athletic and Recreation Program Services Independent Contractor Agreements Resulting in Expenditures over \$19,999

BIDDING POLICY

- A. Purchase of goods or services estimated to exceed in value the legal limit set by Illinois statues shall follow these bidding procedures:
 1. The Wheaton Park District shall award contracts for supplies, materials, and labor more than the legal limit to the lowest responsible bidder after proper advertisement and receipt of sealed bids. Exclusions include professional services, computer hardware and software and utility services including telecommunications and interconnect equipment, software, and services. Contracts for professional services exempted include those for services where the individuals possess a high degree of professional skill where the ability or fitness of the individual plays an important part. All these independent contractors are required to have a significant level of training and expertise in their specific area of service, whether it's sports aptitude or ability, coaching experience, licensing, certifications, or other requirements. In

other words, the individual abilities and experience of the independent contractor are of the utmost concern in the contracting process.

TO: Board of Commissioners

FROM: Rob Sperl, Director of Parks and Planning
Michelle Podkova, Museum Manager and Educator

THROUGH: Michael Benard, Executive Director

RE: 2021 Museum Grant – DuPage County Agreement

DATE: March 15, 2023



SUMMARY:

Last year we received notice that we were awarded \$750,000 through the Illinois Department of Natural Resources 2021 Museum Grant program. This is the program that previously funded the roof replacement at the DuPage County Historical Museum.

Our initial intent was to apply for tuckpointing and window replacement. After working with DuPage County staff and the restoration architect it was determined that structural reinforcement in the attic and rebuilding the gutter system was more critical to preventing deterioration of the structure.

The architect has been working on the engineering to stabilize the existing wooden trusses with the least amount of impact to the building. They have identified a way to reinforce the trusses with 4" diameter steel pipes that will be hidden in the existing walls. It will be necessary to remove and reinstall some of the existing millwork on the second floor and open up the floor. Access to the attic will also require temporary storage of the artifacts currently located in the mezzanine.

At this time, it is necessary to approve a new intergovernmental agreement with DuPage County. As previously done for the grant funded roof project, the Wheaton Park District obtained the grant and DuPage County contracted for the work to be completed. The IGA outlines this arrangement and how we will transfer the grant funds to them at the completion of the work.

PREVIOUS COMMITTEE/BOARD ACTION:

A resolution authorizing this grant application was approved by the board in June 2021.

REVENUE OR FUNDING IMPLICATIONS:

Based on our attendance, there is no required match for the grant. This is a reimbursement grant and there is a small application fee and award fee that we would allocate.

STAKEHOLDER PROCESS:

The DuPage County board approved this agreement on February 28, 2023.

LEGAL REVIEW:

Our attorney has reviewed and approve the agreement.

ATTACHMENTS:

Resolution

Intergovernmental Agreement

Exhibit A – Original IGA

Exhibit B – Project Drawing Cover Sheet

ALTERNATIVES:

N/A

RECOMMENDATION:

It is recommended that the Wheaton Park District Board of Commissioner's approve Resolution 2023-01 a resolution approving the terms and authorizing the execution of the intergovernmental agreement between County of DuPage, Illinois and Wheaton Park District for the DuPage Historical Museum repair project.

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**WHEATON PARK DISTRICT
RESOLUTION NO. 2023-01**

**A RESOLUTION APPROVING THE TERMS AND AUTHORIZING THE EXECUTION OF THE
INTERGOVERNMENTAL AGREEMENT BETWEEN COUNTY OF DUPAGE, ILLINOIS AND WHEATON PARK
DISTRICT FOR THE DUPAGE HISTORICAL MUSEUM REPAIR PROJECT**

WHEREAS, the County of DuPage ("County") and the Wheaton Park District ("Park District") are parties to an intergovernmental agreement regarding the operation and maintenance of the DuPage County Historical Museum ("Museum"); and

WHEREAS, the Museum requires certain repair and stabilization work to its gables and gutters to help preserve the facility and keep it functional and safe for patrons and staff; and

WHEREAS, the Park District, in conjunction with the County of DuPage, Illinois ("County"), has secured a grant from the Illinois Department of Natural resources ("IDNR") through the Illinois Public Museum Capital Grants Program to fund the necessary Museum repair work; and

WHEREAS, the County and Park District have negotiated an intergovernmental agreement that outlines the parties' respective rights and obligations with respect to the Museum repairs and the IDNR grant, a copy of which is attached hereto as Exhibit A ("Agreement"); and

WHEREAS, the Park District's Board of Park Commissioners ("Park Board") has determined that it is in the best interests of the Park District and its residents to enter into Agreement, subject to the terms and conditions set forth therein.

NOW THEREFORE, IT IS HEREBY RESOLVED by the Board of Park Commissioners of the Wheaton Park District, DuPage County, Illinois, as follows:

1. The foregoing recitals to this Resolution are hereby determined to be true and correct and are hereby incorporated in and made part of this Resolution.
2. The form, terms and provisions of the proposed Agreement attached hereto as Exhibit A are hereby in all respects approved, and the President and Secretary of the Park Board are hereby authorized and directed to execute the First Amendment in the name and on behalf of the Park District, substantially in the form as presented to this Park Board, with such modifications thereto, if any, as the President of the Park Board in consultation with the Park District's legal counsel shall approve, which approval shall be conclusively evidenced by his or her execution thereof.
3. The President and Secretary of the Park Board, the Park District's Executive Director and the Park District's attorneys are hereby authorized, empowered and directed to take all action and execute any and all documents necessary or appropriate in order to carry out the intent and effectuate the provisions and purposes of this Resolution and the Agreement.
4. This Resolution shall be in full force and effect from and after its adoption as provided by law.

Adopted this 15th day of March 2023 by roll call vote as follows:

AYES:

NAYS:

ABSENT:

ABSTAIN:

President
Board of Park Commissioners
Wheaton Park District

ATTEST:

Secretary
Board of Park Commissioners
Wheaton Park District

STATE OF ILLINOIS)
)
COUNTY OF DUPAGE)

SECRETARY'S CERTIFICATE

I, Michael J. Benard, do hereby certify that I am the Secretary of the Board of Park Commissioners of the Wheaton Park District, DuPage County, Illinois and as such, I am keeper of the records, ordinances, files and seal of said Park District; and

I HERBY CERTIFY that the foregoing instrument is a true and correct copy of:

**A RESOLUTION APPROVING THE TERMS AND AUTHORIZING THE EXECUTION OF THE
INTERGOVERNMENTAL AGREEMENT BETWEEN COUNTY OF DUPAGE, ILLINOIS AND WHEATON PARK
DISTRICT FOR THE DUPAGE HISTORICAL MUSEUM REPAIR PROJECT**

adopted at a duly called regular Meeting of the Board of Park Commissioners of the Wheaton Park District held at the City of Wheaton City Council Chambers, 303 W. Wesley Street, Wheaton, Illinois at 7:00 p.m. on the 15th day of March 2023.

I do further certify that the deliberations of the Board on the adoption of said resolution were conducted openly, that the vote on the adoption of said resolution was taken openly, that said meeting was called and held at a specified time and place convenient to the public, that notice of said meeting was duly given to all of the news media requesting such notice, that an agenda for said meeting was posted as required by the Open Meetings Act and that said meeting was otherwise called and held in strict compliance with the provisions of the Open Meetings Act of the State of Illinois, as amended, and with the provisions of the Park District Code of the State of Illinois, as amended, and that the Board has complied with all of the provisions of said Act and said Code and with all of the procedural rules of the Board.

IN WITNESS WHEREOF, I hereto affix my official signature and the seal of said Wheaton Park District in Wheaton, Illinois, this 15th day of March 2023.

Michael J. Benard
Secretary

[SEAL]

EXHIBIT A

Agreement



Facilities Management Resolution

421 N. COUNTY FARM
ROAD
WHEATON, IL 60187
www.dupagecounty.gov

File #: FM-R-0002-23

Agenda Date: 2/21/2023

Agenda #: 16.C.

**INTERGOVERNMENTAL AGREEMENT BETWEEN COUNTY OF DUPAGE, ILLINOIS
AND WHEATON PARK DISTRICT
FOR THE DUPAGE HISTORICAL MUSEUM REPAIR PROJECT**

WHEREAS, the WHEATON PARK DISTRICT ("DISTRICT") and the COUNTY OF DUPAGE ("COUNTY") are public agencies within the meaning of the Illinois "Intergovernmental Cooperation Act" and as authorized by Article 7, Section 10 of the Constitution of the State of Illinois; and

WHEREAS, the purposes of the "Intergovernmental Cooperation Act" and Article 7 of the Constitution of the State of Illinois include fostering cooperation among government bodies; and

WHEREAS, the Illinois General Assembly has granted the COUNTY authority to operate, maintain and keep in repair necessary COUNTY buildings, and to enter into agreements for those purposes pursuant to (Illinois Compiled Statutes, Chapter 55, paragraphs 5/5-1108 et. seq.); and

WHEREAS, the COUNTY and DISTRICT previously entered into an Intergovernmental Agreement, adopted the DuPage County Board as Resolution DC-0002-08, to provide for the operation of the DuPage County Historical Museum located at 102 E. Wesley in Wheaton, Illinois ("Museum Facility"); and

WHEREAS, the Museum Facility requires masonry stabilization and gutter reconstruction (herein referred to as the "PROJECT") in order to keep that facility functional and safe for patrons and staff; and

WHEREAS, the DISTRICT, in conjunction with the COUNTY, applied for and been awarded a grant from the Illinois Public Museum Grant Program ("State grant") in the gross total amount of seven hundred fifty thousand dollars and no cents (\$750,000.00), ("State grant funds"), of which \$750,000 is provided by State grant funds, which State grant funds are intended to fully reimburse the COUNTY for all PROJECT costs; and

WHEREAS, the PROJECT will benefit local citizens by preserving the quality, value and useful life of the Museum Facility- a historically significant structure, safeguarding valuable and important historical artifacts and sustaining local tourism opportunities; and

WHEREAS, in order to coordinate their respective roles in the PROJECT, the COUNTY and DISTRICT have agreed to the following AGREEMENT; and

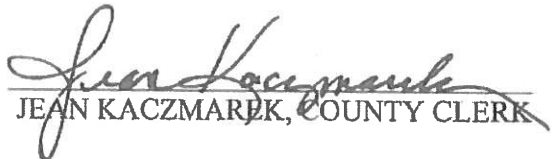
WHEREAS, the COUNTY shall undertake the PROJECT and the DISTRICT shall reimburse the COUNTY for PROJECT expenses from grant funds disbursed to the DISTRICT by the State of Illinois in an amount not to exceed a gross total amount of seven hundred fifty thousand dollars and no cents (\$750,000.00) in accordance with this AGREEMENT; and

NOW, THEREFORE, BE IT RESOLVED by the DuPage County Board that the attached AGREEMENT between the COUNTY and the DISTRICT is hereby accepted and approved in an amount not to exceed a gross total amount of seven hundred fifty thousand dollars and no cents (\$750,000.00), and that the Chair of the DuPage County Board is hereby authorized and directed to execute the AGREEMENT on behalf of the COUNTY.

BE IT FURTHER RESOLVED that the DuPage County Clerk be directed to transmit certified copies of this Resolution and the attached AGREEMENT to WHEATON PARK DISTRICT, 1000 Manchester Road, IL 60187; and Nick Alfonso/State's Attorney's Office.

Enacted and approved this 28th day of February, 2023 at Wheaton, Illinois.


DEBORAH A. CONROY, CHAIR
DU PAGE COUNTY BOARD

Attest: 
JEAN KACZMAREK, COUNTY CLERK

INTERGOVERNMENTAL AGREEMENT BETWEEN COUNTY OF DUPAGE, ILLINOIS
AND WHEATON PARK DISTRICT FOR THE DUPAGE HISTORICAL MUSEUM REPAIR
PROJECT

This INTERGOVERNMENTAL AGREEMENT (the "AGREEMENT") is made this ____ day of February, 2023, by and between the COUNTY OF DUPAGE, a body politic and corporate, with offices at 421 North County Farm Road, Wheaton, Illinois (hereinafter referred to as the "COUNTY") and WHEATON PARK DISTRICT, a body politic and corporate, with offices at 102 E. Wesley Street, Wheaton, Illinois 60187 (hereinafter referred to as the "DISTRICT").

R E C I T A L S

WHEREAS, the DISTRICT and the COUNTY are public agencies within the meaning of the Illinois "Intergovernmental Cooperation Act" and as authorized by Article 7, Section 10 of the Constitution of the State of Illinois; and

WHEREAS, the purposes of the "Intergovernmental Cooperation Act" and Article 7 of the Constitution of the State of Illinois include fostering cooperation among government bodies; and

WHEREAS, the Illinois General Assembly has granted the COUNTY authority to operate, maintain and keep in repair necessary COUNTY buildings, and to enter into agreements for those purposes pursuant to (Illinois Compiled Statutes, Chapter 55, paragraphs 5/5-1108 et. seq.); and

WHEREAS, the COUNTY and DISTRICT previously entered into an Intergovernmental Agreement dated June 24, 2008, which document is attached hereto and incorporated herein as **Exhibit A** ("Museum IGA"), adopted the DuPage County Board as Resolution DC-0002-08 and approved by the DISTRICT'S Board in July 2008, to provide for the operation of the DuPage County Historical Museum located at 102 E. Wesley in Wheaton, Illinois ("Museum Facility"); and

WHEREAS, the Museum Facility requires vital masonry repair and stabilization work and a gutter rebuild (herein referred to as the "PROJECT") in order to keep that facility functional and safe for patrons and staff. Such repairs will also end ongoing and progressive water damage to that structure; and

WHEREAS, the DISTRICT, in conjunction with the COUNTY, applied for and has been awarded a grant from the Illinois Department of Natural Resources ("IDNR") as part of the Illinois Public Museum Capital Grants Program ("State Grant"), in the gross total amount of

seven hundred fifty thousand dollars and no cents (\$750,000.00) ("State Grant Funds"). The State Grant Funds are intended to fully reimburse the COUNTY for all PROJECT costs; and

WHEREAS, the PROJECT will benefit local citizens by preserving the quality, value and useful life of the Museum Facility, a historically significant structure safeguarding valuable and important historical artifacts and sustaining local tourism opportunities; and

WHEREAS, in order to coordinate their respective roles in the PROJECT, the COUNTY and DISTRICT have agreed to the terms and conditions set forth in this AGREEMENT; and

WHEREAS, the COUNTY shall undertake the PROJECT and the DISTRICT shall reimburse the COUNTY for PROJECT expenses from State Grant Funds disbursed to the DISTRICT by the State of Illinois in an amount not to exceed a gross total amount of seven hundred fifty thousand dollars and no cents (\$750,000.00) in accordance with the terms and conditions of this AGREEMENT; and

NOW, THEREFORE, in consideration of the premises, the mutual covenants, terms, and conditions herein set forth, and the understandings of each party to the other, the parties do hereby mutually covenant, promise and agree as follows:

1.0 INCORPORATION AND CONSTRUCTION.

- 1.1 All recitals set forth above are incorporated herein and made a part thereof, the same constituting the factual basis for this AGREEMENT.
- 1.2 The headings of the paragraphs and subparagraphs of this AGREEMENT are inserted for convenience of reference only and shall not be deemed to constitute part of this AGREEMENT or to affect the construction hereof.
- 1.3 The COUNTY and DISTRICT shall be referred to herein collectively as the "Parties," or individually as a "Party."

2.0 PROJECT DESCRIPTION.

- 2.1 The PROJECT involves the repair and stabilization of the Museum Facility's historic masonry gables and the original integrated gutter system. The Project is more fully described in Exhibit A of the State Grant.
- 2.2 The PROJECT shall be undertaken essentially in accord with the plans, as prepared by the Knight E/A, Inc, 221 N. La Salle St., # 300, Chicago, IL 60601, which have been mutually approved by the DISTRICT and the COUNTY, and which document is attached hereto and incorporated herein as **Exhibit B**.

3.0 FUNDING.

- 3.1 The PROJECT'S gross total expenses are estimated to seven hundred fifty thousand dollars and no cents (\$750,000.00).
- 3.1.1 A grant award fee of \$5,000, which is payable to IDNR, will, if the final budget allows, be paid from the State Grant Funds as allowed for in the Grant Project Agreement, Grant No. MC 21-036, which document is attached hereto and incorporated herein as **Exhibit C**. If the final budget does not allow for payment of the grant award fee from the State Grant Funds, the fee shall be paid as follows in accordance with the terms of the Museum IGA: 25% to be paid by the DISTRICT; and b) 75% to be paid by the COUNTY.
- 3.2 It is the intention of the Parties that all PROJECT costs will be fully reimbursed from State Grant Funds received by the DISTRICT, except, if applicable, for the \$5,000 grant award fee identified in Section 3.1.1 above. The DISTRICT, by this AGREEMENT, does not assume responsibility for paying any PROJECT costs and shall only be responsible for reimbursing the COUNTY'S PROJECT costs to the extent the DISTRICT receives State Grant Funds. The COUNTY agrees that the DISTRICT'S reimbursement of the PROJECT'S costs is contingent upon the DISTRICT'S receipt of State Grant Funds and that the COUNTY shall only receive reimbursement for PROJECT costs to the extent the DISTRICT receives State Grant Funds. In the event that the DISTRICT does not receive all or any portion of the State Grant Funds, the Parties shall pay for the costs of the PROJECT, or any balance thereof, as follows in accordance with the terms of the Museum IGA: a) 25% of the costs shall be paid by the DISTRICT; and b) 75% of the costs shall be paid by the COUNTY.
- 3.3 Allowable PROJECT expenses may include third-party professional services (architect/engineering fees, construction management, etc.), construction (labor and materials), bidding related costs, advertising, permit fees, and other related construction costs. Notwithstanding the foregoing, allowable expenses shall not include administrative costs, overhead, payroll or accounting services.

4.0 COUNTY'S RESPONSIBILITIES.

- 4.1 The COUNTY shall be responsible for the preparation of the plans, specifications, and bid documents for the PROJECT, together with the advertisement and award of all PROJECT-related public bids. The COUNTY shall select, and contract with, all vendors providing professional services for the PROJECT.
- 4.2 The COUNTY shall be responsible for securing all local, county, state, and federal permits necessary for completion of the PROJECT.
- 4.3 The COUNTY shall be responsible for submitting copies of all plans, specifications, bid documents, permit applications and related correspondence to the DISTRICT in a timely manner to ensure sufficient review by the DISTRICT.

The purpose of the DISTRICT'S review shall be for the sole purpose of verifying whether PROJECT work components qualify as allowable expenses per the State Grant and the Grant Project Agreement.

- 4.4 The COUNTY shall submit one invoice to the DISTRICT following 50% PROJECT completion, and a final invoice at final regulatory sign-off for the PROJECT, consistent with the terms of the State Grant. These invoices shall be supported with documentation required by the State Grant and the DISTRICT shall remit payment to the COUNTY within 30 days of submission of invoice, provided the DISTRICT has received the State Grant Funds to cover the amount of the invoice.
- 4.5 The COUNTY shall make direct payments to all parties providing services related to this PROJECT. This requirement will not affect the DISTRICT'S obligation to reimburse the COUNTY from State Grant Funds in the amounts herein agreed to the extent that such funds become available.
- 4.6 The COUNTY'S contractors and consultants shall be solely responsible for the safety of all individuals performing work on the PROJECT. The COUNTY shall take such measures as are necessary to ensure that its contractors and consultants maintain the PROJECT areas in a safe condition and install appropriate barricades and warning signs, and strictly enforce all applicable safety law, rules and regulations. This provision is not intended to create any new burden or liability for the COUNTY beyond the usual burdens and liabilities for a municipality in the construction of public improvements.
- 4.7 The COUNTY shall provide the DISTRICT unlimited, but reasonable, access to the PROJECT area to observe and review PROJECT work and work documents (i.e., plans, change orders, field orders, manager diaries, etc.) for the limited purpose of determining eligibility for reimbursement pursuant to the State Grant the Grant Program Agreement. The COUNTY shall also provide the IDNR with access to the PROJECT site in accordance with the State Grant and the Grant Program Agreement.

5.0 DISTRICT'S RESPONSIBILITIES.

- 5.1 The DISTRICT reserves the right to review the PROJECT'S plans, specifications and bid documents prior to the COUNTY'S advertisement for contract services, together with any subsequent change orders, addendums, or revisions thereto, for the purpose of verifying that PROJECT components qualify for reimbursement through the State grant and to monitor PROJECT billing requirements. The DISTRICT shall promptly notify the COUNTY of any work component or proposed expense that the DISTRICT believes to be ineligible for reimbursement pursuant to the State grant.
- 5.2 The DISTRICT shall not be responsible for or have control over the design, construction, means, methods, techniques, or procedures with respect to any work

performed for the PROJECT. This section is intended merely to relieve the DISTRICT from such liabilities in this PROJECT. The DISTRICT'S role in conducting any review or granting any consent or approval relates solely to the item's eligibility for reimbursement under the State grant.

- 5.3 The DISTRICT shall administer the State Grant, including the preparation and submittal of all State Grant reporting requirements. The DISTRICT shall hold and maintain PROJECT records and document for the mandatory retention period as required by the State grant.
- 5.4 Upon receipt of the COUNTY'S invoice, and all necessary supporting documentation, the DISTRICT shall promptly reimburse the COUNTY for approved costs associated with the PROJECT from State Grant Funds to the extent such funds are, or later become, available to the DISTRICT. The total reimbursement amount paid by the DISTRICT to the COUNTY shall not exceed seven hundred fifty thousand dollars and no cents (\$750,000.00) or such lesser amount equal to the amount of State Grant Funds actually received for the PROJECT. In the event PROJECT costs total less than State Grant Funds, the COUNTY'S total reimbursement amount shall be one hundred percent (100%) of the actual total PROJECT costs.

6.0 GOVERNMENT REGULATIONS.

- 6.1 The Parties shall comply with all local, county, state and federal requirements now in force, or which may hereafter be in force, pertaining to the PROJECT and the State grant.

7.0 INDEMNIFICATION.

- 7.1 To the extent permitted by law, each Party ("First Party") shall indemnify, hold harmless and defend the other Party ("Second Party"), and any of the Second Party's officials, officers, and employees from and against all liability, claims, suits, demands, liens, proceedings and actions, including costs, fees and expense of defense, arising from, growing out of, or related to, any loss, damage, injury, death, or loss or damage to property resulting from, or connected with, the First Party's negligent or willful acts to the fullest extent that each Party is so authorized under the law; provided, however, that the First Party shall not be obligated to indemnify, hold harmless and defend the Second Party for any negligent or intentional wrongful misconduct or omissions by the Second Party's officials, employees, agents, contractors or personnel.
- 7.2 The COUNTY shall require each consultant and contractor responsible for the construction, maintenance, or monitoring of the PROJECT to name the DISTRICT and COUNTY, and their respective elected and appointed officials, employees, agents and volunteers as additional insureds on said consultant's and contractor's liability insurance policy. Further, the COUNTY shall require that its consultants and contractors indemnify, defend and hold harmless the DISTRICT

and COUNTY, and their respective elected and appointed officials, employees, agents and volunteers from and against any claims, liability or judgments resulting from, or caused by, the negligence or willful conduct of such consultant and, or contractor.

- 7.3 Nothing contained herein shall be construed as prohibiting the Parties, their officials, directors, officers, agents and employees, from defending through the selection and use of their own agents, attorneys and experts, any claims, suits, demands, liens, proceedings and actions brought against them. Pursuant to Illinois law, any attorney representing the COUNTY, under this paragraph or Paragraph 7.1 is to be the State's Attorney, in accord with the applicable law. The COUNTY'S participation in its defense shall not remove DISTRICT'S duty to indemnify, defend, and hold the COUNTY harmless, as set forth above. Moreover, indemnity as provided in this AGREEMENT shall not be limited by reason of any insurance coverage maintained by the Parties or their consultants, contractors or agents. The First Party's indemnification of the Second Party shall survive the termination, or expiration, of this AGREEMENT.

8.0 AMENDMENT OR MODIFICATION OF THIS AGREEMENT.

- 8.1 The Parties may modify or amend terms of this AGREEMENT only by a written document duly approved and executed by both Parties, excluding term extensions as provided for in the following provision.
- 8.2 Notwithstanding Paragraph 8.1, above, the term for performing this AGREEMENT may be extended by any suitable COUNTY designated form, signed by both parties without formal amendment to this AGREEMENT pursuant to Paragraph 8.1, above.

9.0 TERM OF THIS AGREEMENT.

- 9.1 The term of this AGREEMENT shall begin on the date the AGREEMENT is fully executed, and shall continue in full force and effect until the earlier of the following:
- 9.1.1 August 14, 2024, or to a new date agreed by the parties; or
- 9.1.2 The completion by the DISTRICT and COUNTY of their respective obligations under this AGREEMENT, in the event such completion occurs before August 14, 2024.

10.0 ENTIRE AGREEMENT.

- 10.1 This AGREEMENT, including matters incorporated herein, contains the entire AGREEMENT between Parties.

- 10.2 There are no other covenants, warranties, representations, promises, conditions or understandings; either oral or written, other than those contained herein.
- 10.3 This AGREEMENT may be executed in one or more counterparts, each of which shall for all purposes be deemed to be an original and all of which shall constitute the same instrument.
- 10.4 In event of a conflict between the terms or conditions or this AGREEMENT and any term or condition found in any exhibit or attachment, the terms and conditions of this AGREEMENT shall prevail.

11.0 SEVERABILITY.

- 11.1 In the event any provision of this AGREEMENT is held to be unenforceable or invalid for any reason, the enforceability thereof shall not affect the remainder of the AGREEMENT. The remainder of this AGREEMENT shall be construed as if not containing the particular provision and shall continue in full force, effect, and enforceability, in accordance with its terms.

12.0 GOVERNING LAW.

- 12.1 The laws of the State of Illinois shall govern this AGREEMENT as to both interpretation and performance.
- 12.2 The venue for resolving any disputes concerning the parties' respective performance, or failure to perform, under this AGREEMENT, shall be the judicial circuit court for DuPage County.

13.0 NOTICES.

- 13.1 Any required notice shall be sent to the following addresses and parties:

Mike Benard
Executive Director
Wheaton Park District
102 E. Wesley Street
Wheaton, Illinois 60187
(630) 945-7726

Tim Harbaugh
Deputy Director
DuPage County Facilities Management
421 North County Farm Road
Wheaton, Illinois 60187
(630) 407-5670

14.0 WAIVER OF/FAILURE TO ENFORCE BREACH.

- 14.1 The Parties agree that the waiver of, or failure to enforce, any breach of this AGREEMENT by the remaining party shall not be construed, or otherwise operate, as a waiver of any future breach of this AGREEMENT. Further the failure to enforce any particular breach shall not bar or prevent the remaining Party from enforcing this AGREEMENT with respect to a different breach.

15.0 NO THIRD PARTY BENEFICIARY.

- 15.1 This Agreement is entered into solely for the benefit of the Parties, and nothing in this Agreement is intended, either expressly or impliedly, to provide any right or benefit of any kind whatsoever to any person and/or entity who is not a party to this Agreement or to acknowledge, establish or impose any legal duty to any third party.

16.0 NO WAIVER OF TORT IMMUNITY.

- 16.1 Nothing contained in any provision of this Agreement is intended to constitute nor shall constitute a waiver of the defenses and immunities available to the Parties under the Illinois Local Governmental and Governmental Employees Tort Immunity Act.

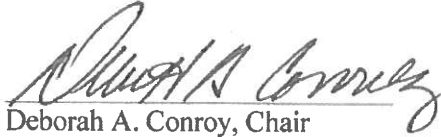
17.0 COMPLIANCE WITH STATE GRANT

- 17.1 The Parties shall comply with all terms, promises, conditions, plans, specifications, maps, and assurances contained in the State Grant's approved PROJECT Application, a copy of which is attached to and incorporated as part of this AGREEMENT as **Exhibit D**.

- 17.2 The Parties shall comply with all applicable provisions of the State Grant's Project Agreement, a copy of which is attached to and incorporated as part of this Agreement as **Exhibit C**, including, but not limited to all provisions regarding bidding, change orders, project accessibility, project implementation, project billing and monitoring, intellectual property rights and vendor certifications.

IN WITNESS OF, the Parties set their hands and seals as of the date first written above.

COUNTY OF DUPAGE



Deborah A. Conroy, Chair
DuPage County Board

WHEATON PARK DISTRICT

Bob Frey,
President
Board of Park Commissioners

ATTEST:



Jean Kaczmarek,
County Clerk

ATTEST:

Michael Benard,
Secretary

INTERGOVERNMENTAL AGREEMENT BETWEEN COUNTY OF DUPAGE, ILLINOIS
AND WHEATON PARK DISTRICT FOR THE DUPAGE HISTORICAL MUSEUM REPAIR
PROJECT

This INTERGOVERNMENTAL AGREEMENT (the “AGREEMENT”) is made this ____ day of March 15, 2023, by and between the COUNTY OF DUPAGE, a body politic and corporate, with offices at 421 North County Farm Road, Wheaton, Illinois (hereinafter referred to as the “COUNTY”) and WHEATON PARK DISTRICT, a body politic and corporate, with offices at 102 E. Wesley Street, Wheaton, Illinois 60187 (hereinafter referred to as the “DISTRICT”).

R E C I T A L S

WHEREAS, the DISTRICT and the COUNTY are public agencies within the meaning of the Illinois “Intergovernmental Cooperation Act” and as authorized by Article 7, Section 10 of the Constitution of the State of Illinois; and

WHEREAS, the purposes of the “Intergovernmental Cooperation Act” and Article 7 of the Constitution of the State of Illinois include fostering cooperation among government bodies; and

WHEREAS, the Illinois General Assembly has granted the COUNTY authority to operate, maintain and keep in repair necessary COUNTY buildings, and to enter into agreements for those purposes pursuant to (Illinois Compiled Statutes, Chapter 55, paragraphs 5/5-1108 et. seq.); and

WHEREAS, the COUNTY and DISTRICT previously entered into an Intergovernmental Agreement dated June 24, 2008, which document is attached hereto and incorporated herein **as Exhibit A** (“Museum IGA”), adopted the DuPage County Board as Resolution DC-0002-08 and approved by the DISTRICT’S Board in July 2008, to provide for the operation of the DuPage County Historical Museum located at 102 E. Wesley in Wheaton, Illinois (“Museum Facility”); and

WHEREAS, the Museum Facility requires vital masonry repair and stabilization work and a gutter rebuild (herein referred to as the “PROJECT”) in order to keep that facility functional and safe for patrons and staff. Such repairs will also end ongoing and progressive water damage to that structure; and

WHEREAS, the DISTRICT, in conjunction with the COUNTY, applied for and has been awarded a grant from the Illinois Department of Natural Resources (“IDNR”) as part of the Illinois Public Museum Capital Grants Program (“State Grant”), in the gross total amount of _____

seven hundred fifty thousand dollars and no cents (\$750,000.00) ("State Grant Funds"). The State Grant Funds are intended to fully reimburse the COUNTY for all PROJECT costs; and

WHEREAS, the PROJECT will benefit local citizens by preserving the quality, value and useful life of the Museum Facility, a historically significant structure safeguarding valuable and important historical artifacts and sustaining local tourism opportunities; and

WHEREAS, in order to coordinate their respective roles in the PROJECT, the COUNTY and DISTRICT have agreed to the terms and conditions set forth in this AGREEMENT; and

WHEREAS, the COUNTY shall undertake the PROJECT and the DISTRICT shall reimburse the COUNTY for PROJECT expenses from State Grant Funds disbursed to the DISTRICT by the State of Illinois in an amount not to exceed a gross total amount of seven hundred fifty thousand dollars and no cents (\$750,000.00) in accordance with the terms and conditions of this AGREEMENT; and

NOW, THEREFORE, in consideration of the premises, the mutual covenants, terms, and conditions herein set forth, and the understandings of each party to the other, the parties do hereby mutually covenant, promise and agree as follows:

1.0 INCORPORATION AND CONSTRUCTION.

- 1.1 All recitals set forth above are incorporated herein and made a part thereof, the same constituting the factual basis for this AGREEMENT.
- 1.2 The headings of the paragraphs and subparagraphs of this AGREEMENT are inserted for convenience of reference only and shall not be deemed to constitute part of this AGREEMENT or to affect the construction hereof.
- 1.3 The COUNTY and DISTRICT shall be referred to herein collectively as the "Parties," or individually as a "Party."

2.0 PROJECT DESCRIPTION.

- 2.1 The PROJECT involves the repair and stabilization of the Museum Facility's historic masonry gables and the original integrated gutter system. The Project is more fully described in Exhibit A of the State Grant.
- 2.2 The PROJECT shall be undertaken essentially in accord with the plans, as prepared by the Knight E/A, Inc, 221 N. La Salle St., # 300, Chicago, IL 60601, which have been mutually approved by the DISTRICT and the COUNTY, and which document is attached hereto and incorporated herein as **Exhibit B**.

3.0 FUNDING.

- 3.1 The PROJECT'S gross total expenses are estimated to seven hundred fifty thousand dollars and no cents (\$750,000.00).
- 3.1.1 A grant award fee of \$5,000, which is payable to IDNR, will, if the final budget allows, be paid from the State Grant Funds as allowed for in the Grant Project Agreement, Grant No. MC 21-036, which document is attached hereto and incorporated herein as **Exhibit C**. If the final budget does not allow for payment of the grant award fee from the State Grant Funds, the fee shall be paid as follows in accordance with the terms of the Museum IGA: 25% to be paid by the DISTRICT; and b) 75% to be paid by the COUNTY.
- 3.2 It is the intention of the Parties that all PROJECT costs will be fully reimbursed from State Grant Funds received by the DISTRICT, except, if applicable, for the \$5,000 grant award fee identified in Section 3.1.1 above. The DISTRICT, by this AGREEMENT, does not assume responsibility for paying any PROJECT costs and shall only be responsible for reimbursing the COUNTY'S PROJECT costs to the extent the DISTRICT receives State Grant Funds. The COUNTY agrees that the DISTRICT'S reimbursement of the PROJECT'S costs is contingent upon the DISTRICT'S receipt of State Grant Funds and that the COUNTY shall only receive reimbursement for PROJECT costs to the extent the DISTRICT receives State Grant Funds. In the event that the DISTRICT does not receive all or any portion of the State Grant Funds, the Parties shall pay for the costs of the PROJECT, or any balance thereof, as follows in accordance with the terms of the Museum IGA: a) 25% of the costs shall be paid by the DISTRICT; and b) 75% of the costs shall be paid by the COUNTY.
- 3.3 Allowable PROJECT expenses may include third-party professional services (architect/engineering fees, construction management, etc.), construction (labor and materials), bidding related costs, advertising, permit fees, and other related construction costs. Notwithstanding the foregoing, allowable expenses shall not include administrative costs, overhead, payroll or accounting services.

4.0 COUNTY'S RESPONSIBILITIES.

- 4.1 The COUNTY shall be responsible for the preparation of the plans, specifications, and bid documents for the PROJECT, together with the advertisement and award of all PROJECT-related public bids. The COUNTY shall select, and contract with, all vendors providing professional services for the PROJECT.
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- 4.3 The COUNTY shall be responsible for submitting copies of all plans, specifications, bid documents, permit applications and related correspondence to the DISTRICT in a timely manner to ensure sufficient review by the DISTRICT.

The purpose of the DISTRICT'S review shall be for the sole purpose of verifying whether PROJECT work components qualify as allowable expenses per the State Grant and the Grant Project Agreement.

- 4.4 The COUNTY shall submit one invoice to the DISTRICT following 50% PROJECT completion, and a final invoice at final regulatory sign-off for the PROJECT, consistent with the terms of the State Grant. These invoices shall be supported with documentation required by the State Grant and the DISTRICT shall remit payment to the COUNTY within 30 days of submission of invoice, provided the DISTRICT has received the State Grant Funds to cover the amount of the invoice.
- 4.5 The COUNTY shall make direct payments to all parties providing services related to this PROJECT. This requirement will not affect the DISTRICT'S obligation to reimburse the COUNTY from State Grant Funds in the amounts herein agreed to the extent that such funds become available.
- 4.6 The COUNTY'S contractors and consultants shall be solely responsible for the safety of all individuals performing work on the PROJECT. The COUNTY shall take such measures as are necessary to ensure that its contractors and consultants maintain the PROJECT areas in a safe condition and install appropriate barricades and warning signs, and strictly enforce all applicable safety law, rules and regulations. This provision is not intended to create any new burden or liability for the COUNTY beyond the usual burdens and liabilities for a municipality in the construction of public improvements.
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5.0 DISTRICT'S RESPONSIBILITIES.

- 5.1 The DISTRICT reserves the right to review the PROJECT'S plans, specifications and bid documents prior to the COUNTY'S advertisement for contract services, together with any subsequent change orders, addendums, or revisions thereto, for the purpose of verifying that PROJECT components qualify for reimbursement through the State grant and to monitor PROJECT billing requirements. The DISTRICT shall promptly notify the COUNTY of any work component or proposed expense that the DISTRICT believes to be ineligible for reimbursement pursuant to the State grant.
- 5.2 The DISTRICT shall not be responsible for or have control over the design, construction, means, methods, techniques, or procedures with respect to any work

performed for the PROJECT. This section is intended merely to relieve the DISTRICT from such liabilities in this PROJECT. The DISTRICT'S role in conducting any review or granting any consent or approval relates solely to the item's eligibility for reimbursement under the State grant.

- 5.3 The DISTRICT shall administer the State Grant, including the preparation and submittal of all State Grant reporting requirements. The DISTRICT shall hold and maintain PROJECT records and document for the mandatory retention period as required by the State grant.
- 5.4 Upon receipt of the COUNTY'S invoice, and all necessary supporting documentation, the DISTRICT shall promptly reimburse the COUNTY for approved costs associated with the PROJECT from State Grant Funds to the extent such funds are, or later become, available to the DISTRICT. The total reimbursement amount paid by the DISTRICT to the COUNTY shall not exceed seven hundred fifty thousand dollars and no cents (\$750,000.00) or such lesser amount equal to the amount of State Grant Funds actually received for the PROJECT. In the event PROJECT costs total less than State Grant Funds, the COUNTY'S total reimbursement amount shall be one hundred percent (100%) of the actual total PROJECT costs.

6.0 GOVERNMENT REGULATIONS.

- 6.1 The Parties shall comply with all local, county, state and federal requirements now in force, or which may hereafter be in force, pertaining to the PROJECT and the State grant.

7.0 INDEMNIFICATION.

- 7.1 To the extent permitted by law, each Party ("First Party") shall indemnify, hold harmless and defend the other Party ("Second Party"), and any of the Second Party's officials, officers, and employees from and against all liability, claims, suits, demands, liens, proceedings and actions, including costs, fees and expense of defense, arising from, growing out of, or related to, any loss, damage, injury, death, or loss or damage to property resulting from, or connected with, the First Party's negligent or willful acts to the fullest extent that each Party is so authorized under the law; provided, however, that the First Party shall not be obligated to indemnify, hold harmless and defend the Second Party for any negligent or intentional wrongful misconduct or omissions by the Second Party's officials, employees, agents, contractors or personnel.
- 7.2 The COUNTY shall require each consultant and contractor responsible for the construction, maintenance, or monitoring of the PROJECT to name the DISTRICT and COUNTY, and their respective elected and appointed officials, employees, agents and volunteers as additional insureds on said consultant's and contractor's liability insurance policy. Further, the COUNTY shall require that its consultants and contractors indemnify, defend and hold harmless the DISTRICT

and COUNTY, and their respective elected and appointed officials, employees, agents and volunteers from and against any claims, liability or judgments resulting from, or caused by, the negligence or willful conduct of such consultant and, or contractor.

- 7.3 Nothing contained herein shall be construed as prohibiting the Parties, their officials, directors, officers, agents and employees, from defending through the selection and use of their own agents, attorneys and experts, any claims, suits, demands, liens, proceedings and actions brought against them. Pursuant to Illinois law, any attorney representing the COUNTY, under this paragraph or Paragraph 7.1 is to be the State's Attorney, in accord with the applicable law. The COUNTY'S participation in its defense shall not remove DISTRICT'S duty to indemnify, defend, and hold the COUNTY harmless, as set forth above. Moreover, indemnity as provided in this AGREEMENT shall not be limited by reason of any insurance coverage maintained by the Parties or their consultants, contractors or agents. The First Party's indemnification of the Second Party shall survive the termination, or expiration, of this AGREEMENT.

8.0 AMENDMENT OR MODIFICATION OF THIS AGREEMENT.

- 8.1 The Parties may modify or amend terms of this AGREEMENT only by a written document duly approved and executed by both Parties, excluding term extensions as provided for in the following provision.
- 8.2 Notwithstanding Paragraph 8.1, above, the term for performing this AGREEMENT may be extended by any suitable COUNTY designated form, signed by both parties without formal amendment to this AGREEMENT pursuant to Paragraph 8.1, above.

9.0 TERM OF THIS AGREEMENT.

- 9.1 The term of this AGREEMENT shall begin on the date the AGREEMENT is fully executed, and shall continue in full force and effect until the earlier of the following:
- 9.1.1 August 14, 2024, or to a new date agreed by the parties; or
- 9.1.2 The completion by the DISTRICT and COUNTY of their respective obligations under this AGREEMENT, in the event such completion occurs before August 14, 2024.

10.0 ENTIRE AGREEMENT.

- 10.1 This AGREEMENT, including matters incorporated herein, contains the entire AGREEMENT between Parties.

- 10.2 There are no other covenants, warranties, representations, promises, conditions or understandings; either oral or written, other than those contained herein.
- 10.3 This AGREEMENT may be executed in one or more counterparts, each of which shall for all purposes be deemed to be an original and all of which shall constitute the same instrument.
- 10.4 In event of a conflict between the terms or conditions or this AGREEMENT and any term or condition found in any exhibit or attachment, the terms and conditions of this AGREEMENT shall prevail.

11.0 SEVERABILITY.

- 11.1 In the event any provision of this AGREEMENT is held to be unenforceable or invalid for any reason, the enforceability thereof shall not affect the remainder of the AGREEMENT. The remainder of this AGREEMENT shall be construed as if not containing the particular provision and shall continue in full force, effect, and enforceability, in accordance with its terms.

12.0 GOVERNING LAW.

- 12.1 The laws of the State of Illinois shall govern this AGREEMENT as to both interpretation and performance.
- 12.2 The venue for resolving any disputes concerning the parties' respective performance, or failure to perform, under this AGREEMENT, shall be the judicial circuit court for DuPage County.

13.0 NOTICES.

- 13.1 Any required notice shall be sent to the following addresses and parties:

Mike Benard
Executive Director
Wheaton Park District
102 E. Wesley Street
Wheaton, Illinois 60187
(630) 945-7726

Tim Harbaugh
Deputy Director
DuPage County Facilities Management
421 North County Farm Road
Wheaton, Illinois 60187
(630) 407-5670

14.0 WAIVER OF/FAILURE TO ENFORCE BREACH.

- 14.1 The Parties agree that the waiver of, or failure to enforce, any breach of this AGREEMENT by the remaining party shall not be construed, or otherwise operate, as a waiver of any future breach of this AGREEMENT. Further the failure to enforce any particular breach shall not bar or prevent the remaining Party from enforcing this AGREEMENT with respect to a different breach.

15.0 NO THIRD PARTY BENEFICIARY.

- 15.1 This Agreement is entered into solely for the benefit of the Parties, and nothing in this Agreement is intended, either expressly or impliedly, to provide any right or benefit of any kind whatsoever to any person and/or entity who is not a party to this Agreement or to acknowledge, establish or impose any legal duty to any third party.

16.0 NO WAIVER OF TORT IMMUNITY.

- 16.1 Nothing contained in any provision of this Agreement is intended to constitute nor shall constitute a waiver of the defenses and immunities available to the Parties under the Illinois Local Governmental and Governmental Employees Tort Immunity Act.

17.0 COMPLIANCE WITH STATE GRANT

- 17.1 The Parties shall comply with all terms, promises, conditions, plans, specifications, maps, and assurances contained in the State Grant's approved PROJECT Application, a copy of which is attached to and incorporated as part of this AGREEMENT as **Exhibit D**.
- 17.2 The Parties shall comply with all applicable provisions of the State Grant's Project Agreement, a copy of which is attached to and incorporated as part of this Agreement as **Exhibit C**, including, but not limited to all provisions regarding bidding, change orders, project accessibility, project implementation, project billing and monitoring, intellectual property rights and vendor certifications.

IN WITNESS OF, the Parties set their hands and seals as of the date first written above.

COUNTY OF DUPAGE

WHEATON PARK DISTRICT

Deborah Conroy,
Chair

Bob Frey,
President
Board of Park Commissioners

ATTEST:

Jean Kaczmarek,
County Clerk

ATTEST:

Michael Benard,
Secretary

R E S O L U T I O N

DC-0002-08

INTERGOVERNMENTAL AGREEMENT BETWEEN THE WHEATON PARK DISTRICT
AND THE COUNTY OF DUPAGE FOR THE OCCUPANCY AND MAINTENANCE OF
THE DUPAGE COUNTY HISTORICAL MUSEUM

WHEREAS, the Wheaton Park District and the County of DuPage are public agencies within the meaning of the Illinois Intergovernmental Cooperation Act, as specified at 5 ILCS 220/1, et seq., and are authorized by Article 7, Section 10 of the Constitution of the State of Illinois to cooperate for public purposes; and

WHEREAS, the County of DuPage desires to have the Wheaton Park District assume the operation of the DuPage County Historical Museum and employ its expertise in operating recreational and educational facilities to create new and exciting ways to present the history and culture of DuPage County; and

WHEREAS, the Wheaton Park District desires to assume the operation of the DuPage County Historical Museum and also utilize space in the Museum building for administration offices for the Wheaton Park District; and

WHEREAS, the Wheaton Park District and the County of DuPage recognize the advantages to both organizations, and to the people of DuPage, of entering into an agreement that will stabilize and strengthen the DuPage County Historical Museum; and

WHEREAS, an Intergovernmental Agreement has been developed, that is attached hereto and made a part of this resolution, that describes the terms of the Wheaton Park District's assumption of the operations of the DuPage County Historical Museum and the use of the Museum building and further describes the responsibilities of the Wheaton Park District and the County of DuPage regarding the Museum.

NOW THEREFORE, BE IT RESOLVED by the DuPage County Board that the Intergovernmental Agreement, attached hereto and made a part of this resolution, between the Wheaton Park District and the County of DuPage is hereby accepted and approved and that the Chairman of the DuPage County Board is hereby authorized and directed to execute said Agreement on behalf of the County.

BE IT FURTHER RESOLVED that approval on behalf of the County regarding the Museum collection and improvements to the Museum building that do not affect the County's finances may respectively be given by the Director of the Department of Community Services and the Facilities Management Director in accordance with the terms of said Agreement.

Enacted and approved this 24th day of June, 2008 at Wheaton, Illinois.

By: 

ROBERT J. SCHILLERSTROM
CHAIRMAN, DUPAGE COUNTY BOARD

ATTEST

By: 

GARY A. KING, COUNTY CLERK

Ayes: 17
Absent: 1

**INTERGOVERNMENTAL AGREEMENT BETWEEN THE WHEATON PARK
DISTRICT AND THE COUNTY OF DUPAGE FOR THE OCCUPANCY AND
MAINTENANCE OF THE DUPAGE COUNTY HISTORICAL MUSEUM**

THIS AGREEMENT is entered into this 24th day of June, 2008 between the County of DuPage, a body corporate and politic (hereinafter the "COUNTY"), with offices located at 421 North County Farm Road, Wheaton, Illinois 60187 and the Wheaton Park District, a unit of local government, (hereinafter the "PARK DISTRICT"), with offices located at 600 S. Main Street Wheaton, IL 60187. COUNTY and PARK DISTRICT are hereinafter sometimes referred to individually as a "Party" and together as the "Parties."

RECITALS

WHEREAS, the PARK DISTRICT and the COUNTY are public agencies within the meaning of the Illinois *Intergovernmental Cooperation Act*, as specified at 5 ILCS 220/1, *et seq.*, and are authorized by Article 7, Section 10, of the Constitution of the State of Illinois to cooperate for public purposes; and

WHEREAS, the COUNTY owns certain real property located at 102 E. Wesley Street, Wheaton, Illinois which is improved with a building commonly known as the DuPage County Historical Museum and originally known as the Adams Memorial Library (the "MUSEUM building" or the "Premises") which was erected in 1891, and has been listed on the National Register of Historic Places since 1981 (building no. 81000675); and

WHEREAS, the COUNTY owns and operates the DuPage County Historical Museum (hereinafter the "MUSEUM") in the MUSEUM building where a vast collection of DuPage County historical artifacts and exhibits owned by the COUNTY are housed (hereinafter the "Collections"); and

WHEREAS, the PARK DISTRICT was incorporated in 1921 and operates over 800 acres of parks and facilities in the City of Wheaton, in an effort to enrich the quality of community life through a diversity of healthy leisure pursuits; and

WHEREAS, the COUNTY desires to have the PARK DISTRICT assume the operation of the MUSEUM and employ its expertise in operating recreational and educational facilities to create new and exciting ways to present the history and culture of DuPage County; and

WHEREAS, the PARK DISTRICT desires to assume the operation of the MUSEUM and also utilize space in the Museum building for administration offices for the PARK DISTRICT; and

WHEREAS, the Parties desire to enter into this AGREEMENT in order to provide a full statement of their respective obligations in connection with the PARK DISTRICT'S exclusive, non-transferable license to operate the MUSEUM, and to occupy and utilize the MUSEUM building.

NOW THEREFORE, in consideration of the promises and mutual covenants herein, and other good and valuable consideration acknowledged by the Parties, the Parties agree as follows:

ARTICLE I. SPACE, STAFF, ARTIFACT COLLECTION, EQUIPMENT, AND MISCELLANEOUS ITEMS

- 1.1 Description of Space and Use: The space to be utilized by PARK DISTRICT (the "Premises") shall include the entire MUSEUM building, consisting of a lower level, which is partially below grade, and two floors above grade, the current configuration of which is shown in Attachment A, attached hereto and made a part hereof, subject to the following clarifications and exceptions.
 - 1.1.1 PARK DISTRICT shall retain the Auditorium on the second floor, also known as Margaret Adams Dutton Hall, to be used for MUSEUM programs and related community programs, and the PARK DISTRICT shall be allowed to utilize said Auditorium for third-party gatherings, and may charge fees therefore, consistent with rules and regulations prescribed by the DuPage County Board.
 - 1.1.2 The current exhibit space in the northeast quadrant of the first floor, housing the permanent DuPage County history exhibit at the time of this Agreement, will be retained as a narrative exhibit on the History of DuPage County.
 - 1.1.3 The current exhibit space in the southeast quadrant of the first floor, commonly known as the Changing Exhibit gallery, will be retained for display of MUSEUM exhibits.
 - 1.1.4 The model train exhibit (hereinafter "Train Exhibit") in the lower level of the MUSEUM, including the room immediately to the west of the Train Exhibit, will be retained in its current configuration, but the Train Exhibit may be expanded with the mutual agreement of the COUNTY, the PARK DISTRICT, and the DuPage Society of Model Engineers.
 - 1.1.5 PARK DISTRICT will retain space in the MUSEUM building for a library and for MUSEUM archives with square footage at a minimum equal to the current space devoted to these purposes, and it will retain space adequate for the Collections and for processing accessions and de-accessions.
- 1.2 Staff: PARK DISTRICT shall provide, along with the support of the COUNTY as provided in Article II of this AGREEMENT, all staff necessary to support the operation of the MUSEUM, and said staffing will be done in a manner that is consistent with the policies and guidelines of the *American Association of Museums* (www.aam-us.org).

- 1.2.1 PARK DISTRICT shall, at a minimum, employ two (2) specialty staff for the MUSEUM that includes a Curator and an Educator, the qualifications of which shall conform to COUNTY standards for said positions and as described in Attachment B, attached hereto and made a part hereof.
 - 1.2.2 COUNTY and PARK DISTRICT must mutually agree on the initial hires for these two specialty staff positions.
 - 1.2.3 PARK DISTRICT warrants and represents that all staff who will be employed to work at the MUSEUM shall be legally eligible to provide services in the United States, and will have documented such evidence that meets the requirements of the U.S. Department of Justice (including, but not limited to, driver's license, social security card, passport or work permit).
- 1.3 Artifact Collection: PARK DISTRICT shall have the responsibility for managing the Collections, including accessioning, de-accessioning, protection, and care of all artifacts, but PARK DISTRICT recognizes that the Collections will remain the property of the COUNTY. PARK DISTRICT shall not be responsible for damage to or loss of any artifacts unless such damage or loss is directly caused by a negligent act or omission of the PARK DISTRICT.
- 1.3.1 PARK DISTRICT shall manage the Collection of the MUSEUM in a manner consistent with the MUSEUM's current document entitled "Collections Policy: DuPage County Historical Museum" approved by the DuPage County Development Committee on September 23, 2002, which is incorporated in this AGREEMENT by reference and which the PARK DISTRICT, by adopting this AGREEMENT, acknowledges having received a copy, except as it may be specifically modified by the Strategic Plan as described in paragraph 1.12 of this Agreement. Management of the Collections shall be consistent with the policies and guidelines of the *American Association of Museums* as they relate to the management of collections.
 - 1.3.2 Any accessioning or de-accessioning of Collection items requires written approval from the COUNTY.
 - 1.3.3 COUNTY shall give the PARK DISTRICT advance written notice of any planned accession of significant size, detailing the amount and location of space in the Museum building required, and in the event the PARK DISTRICT notifies the COUNTY in writing within thirty (30) days after its receipt of such notice from the COUNTY, that the amount or the location of the additional space required to accommodate such accession will adversely affect the PARK DISTRICT'S use of the MUSEUM building, and that the PARK DISTRICT intends to terminate this AGREEMENT in accordance with Article IV, the COUNTY shall give the PARK DISTRICT at least one

hundred eighty (180) days from the date of its receipt of such notice from the PARK DISTRICT within which to re-locate its administrative offices before such accession occurs.

- 1.3.4 Any revenue earned by the de-accessioning of items from the Collections shall be for the exclusive use of furthering the Collections.
- 1.4 Hours of Operation: The hours of operation of the MUSEUM shall be no less than thirty (30) hours per week, and of that time, a minimum of four (4) hours on Saturdays and four (4) hours on Sundays.
- 1.5 Museum Fees and On-Site Donations: PARK DISTRICT may set the amount of the MUSEUM'S entrance fee provided that said entrance fee is uniform for residents from any part of DuPage County, and PARK DISTRICT may set reasonable fees for the short-term rental of space in the MUSEUM building for programs and events. Any fees or donations shall contribute to the maintenance of the MUSEUM building and the Collection.
- 1.6 Furnishings and Equipment: PARK DISTRICT may utilize COUNTY's existing furnishings; e.g., desks, chairs, tables, etc. PARK DISTRICT, at its own expense, shall provide its own furnishings for any additional office space created by the PARK DISTRICT.
- 1.7 Operating Supplies: PARK DISTRICT shall provide, at its own expense, for all necessary office and museum-related supplies needed in order to provide required services.
- 1.8 Custodial Services, Facility Maintenance, Security and Utilities: PARK DISTRICT shall provide custodial, ordinary "wear and tear" building maintenance, ordinary utilities, and security services.
- 1.9 Capital Maintenance Costs: COUNTY and PARK DISTRICT recognize the need for replacement of the roof on the MUSEUM and mutually agree to share the cost of said replacement. COUNTY shall be responsible for seventy-five percent (75%) of actual roof replacement costs, and PARK DISTRICT shall be responsible for twenty-five percent (25%) of actual costs. Any other capital maintenance costs will be negotiated between the PARK DISTRICT and the COUNTY.
- 1.10 Additional Alterations: The capital cost of alterations to the MUSEUM that are not considered as capital maintenance costs shall be the responsibility of the PARK DISTRICT. PARK DISTRICT shall not, without prior written consent of the COUNTY, make any alterations, improvements or additions to the MUSEUM building, including the roof replacement previously referenced in this Article. The COUNTY'S refusal to give said consent shall be conclusive. The COUNTY'S *Facilities Management Director* will have the authority to give consent to any non-structural changes. It shall be the PARK DISTRICT'S responsibility to provide

assurance that all improvements are consistent with the MUSEUM building's status on the *National Register of Historic Places*.

- 1.11 Right of Access: COUNTY shall be entitled to access exhibit-portions of the MUSEUM twenty-four (24) hours a day with upon reasonable advance notice under the circumstances, except in the event of a bona fide emergency in which event advance notice need not be given. The COUNTY shall give the PARK DISTRICT a minimum of twenty-four (24) hours notice before entering non-MUSEUM related office space utilized by the PARK DISTRICT. PARK DISTRICT is not responsible for the acts or omissions of COUNTY, its employees, agents or contractors.
- 1.12 Advisory and Fundraising Board: COUNTY and PARK DISTRICT hereby acknowledge the Board established by COUNTY Resolution GE-0002-04 on March 23, 2004 (the "Resolution").
 - 1.12.1 COUNTY and PARK DISTRICT agree that the purpose of said Board, as established by the Resolution, shall be fundraising for the MUSEUM and advising the COUNTY and PARK DISTRICT on matters relating to the MUSEUM's mission and strategic direction, and that said Board shall not have authority over the MUSEUM's operations and staff.
 - 1.12.2 COUNTY and PARK DISTRICT acknowledge that said Board is now incorporated as the DuPage County Historical Museum Association, Inc. (the "ASSOCIATION"), a 501(c)3 not-for-profit Illinois corporation.
 - 1.12.3 COUNTY and PARK DISTRICT shall each appoint fifty percent (50%) of the Trustees of the ASSOCIATION, the total number being in accordance with ASSOCIATION bylaws, and, in accordance with ASSOCIATION bylaws, the ASSOCIATION Trustees may elect one additional Trustee.
- 1.13 Strategic Plan: PARK DISTRICT and the COUNTY agree to work cooperatively, with the input of the ASSOCIATION, to develop a new Strategic Plan for the MUSEUM that is consistent with the mission of the MUSEUM as recently revised by the ASSOCIATION, and a statement of which is attached as Attachment C hereto and made a part hereof, said mission emphasizing an educational and cultural role for the MUSEUM in addition to its role in promoting DuPage County history.
 - 1.13.1 Said Strategic Plan shall be completed within 12 months of the date of this AGREEMENT, and shall have a five-year planning horizon.
 - 1.13.2 Said Strategic Plan shall be completed in a manner that is consistent with the guidelines of the *American Association of Museums*, with the desired goal of obtaining accreditation from the *American Association of Museums*.

- 1.13.3 Said Strategic Plan shall include a component setting out a plan for the regular updating, as necessary, of the permanent DuPage County History exhibit.

ARTICLE II. COMPENSATION AND ANNUAL REPORTING

- 2.1 PARK DISTRICT is hereby granted an exclusive, non-transferable license to occupy and utilize the space of the MUSEUM building, as set forth in this AGREEMENT, at no cost.
- 2.2 COUNTY and PARK DISTRICT agree that if there are any changes regarding space, staff, equipment or other miscellaneous items after the effective date of this AGREEMENT that may impact the cost of COUNTY's operations, COUNTY, as mutually agreed upon with PARK DISTRICT, shall charge back for such changes.
- 2.2.1 PARK DISTRICT agrees to compensate for charge back services upon receipt of a completed and approved invoice detailing the services provided net thirty (30) days.
- 2.3 For each year of the term of this AGREEMENT, the COUNTY shall make four (4) quarterly annual payments to the PARK DISTRICT in the amount of Thirty-two Thousand, Five Hundred and 00/100 Dollars (\$32,500.00) each, to be used exclusively for general maintenance and specialty staff for the MUSEUM, as set forth in Paragraph 1.2.1 of this AGREEMENT.
- 2.3.1 At the end of five (5) years from the date of this AGREEMENT, and at any time thereafter, upon at least twelve (12) months prior written notice to PARK DISTRICT, COUNTY has the right to rescind or renegotiate the level of its annual contribution to the PARK DISTRICT, taking into account the level of fundraising for the MUSEUM, and in consideration of the financial positions of the COUNTY and the PARK DISTRICT.
- 2.3.2 Each year during the above five-year period, PARK DISTRICT shall provide COUNTY with a written report, due on the anniversary date of this AGREEMENT, that reports on progress in fundraising, strategic plan development, strategic plan implementation, and MUSEUM development.
- 2.4 PARK DISTRICT will provide quarterly reports to the COUNTY in the following manner; the format of said reports shall be mutually agreed upon by COUNTY and PARK DISTRICT:
- 2.4.1 PARK DISTRICT shall provide reports to COUNTY regarding visitors to MUSEUM exhibits, participation in educational programs, and attendance at events.

- 2.4.2 PARK DISTRICT shall provide reports to COUNTY regarding revenues from entrance fees, educational programs and events, and said reports shall also describe how these funds are used to benefit the MUSEUM and the Collections as required by this AGREEMENT.

ARTICLE III. LIABILITY AND RISK MANAGEMENT

- 3.1 Indemnification: PARK DISTRICT shall, to the extent permitted by law, indemnify, defend, and hold harmless the COUNTY, its officials, officers, employees and agents (hereinafter collectively the "County Indemnities") from and against any claims, liabilities, damages, and expenses, incurred by the COUNTY or any of the County Indemnities in defending or compromising actions brought against the COUNTY or any of the County Indemnities to the extent arising out of or related to the acts or omissions of the PARK DISTRICT or its employees and agents in connection with the PARK DISTRICT's performance of any of its obligations under this AGREEMENT. Nothing in this paragraph shall prohibit the COUNTY from retaining at its own cost, its own attorney to defend or settle a claim.
- 3.2 Indemnification: COUNTY shall, to the extent permitted by law, indemnify, defend and hold harmless the PARK DISTRICT, its officials, officers, employees and agents (hereinafter collectively the "Park District Indemnities") from and against any claims, liabilities, damages and expenses incurred by the PARK DISTRICT or any of the Park District Indemnities to the extent arising out of or related to the acts or omissions of the COUNTY its employees, contractors and agents in connection with the exercise by the COUNTY of any of its rights or the performance of any of its obligations under this AGREEMENT. Nothing in this paragraph shall prohibit the PARK DISTRICT from retaining at its own cost, its own attorney to defend or settle a claim.
- 3.3 Survival of Indemnification: The indemnification described above shall not be limited by reason of the enumeration of any insurance coverage herein provided, and it shall survive the termination of this AGREEMENT.
- 3.4 Insurance: PARK DISTRICT shall maintain at its sole expense, insurance coverage including:
- 3.4.1 Workers' Compensation Insurance in the statutory amounts.
- 3.4.2 Commercial (Comprehensive) General Liability Insurance, (including contractual liability) with limits of not less than one million (\$1,000,000) dollars per occurrence bodily injury/property damage combined signal limit; three (\$3,000,000) dollars excess liability coverage in the annual aggregate injury/property damage combined single limit. The Park District's insurance shall not cover the Collection. The County shall maintain at its sole expense insurance in such amounts and with such insurers as it shall deem necessary and appropriate to cover the Collection.

3.4.3 PARK DISTRICT shall submit to the COUNTY copies of PARK DISTRICT'S Certificates of Insurance within ten (10) days of executing this AGREEMENT.

3.4.4 The insurance required to be purchased and maintained by PARK DISTRICT shall be provided by an insurance company acceptable to the COUNTY, and licensed to do business in the State of Illinois; and shall include at least the specific coverage and be written for not less than the limits of the liability specified herein or required by law or regulation whichever is greater, and shall contain a provision or endorsement that the coverage afforded will not be canceled, materially changed, or renewal refused until at least thirty (30) days prior written notice has been given to the COUNTY. Notwithstanding the foregoing, the PARK DISTRICT'S membership in a government risk management pool that provides coverage equal to or greater than the coverage and policy limits required under this paragraph shall be deemed to satisfy the PARK DISTRICT'S insurance obligation as specified herein.

3.4.5 PARK DISTRICT shall name the COUNTY, County of DuPage, its officers, employees and agents as additional insured parties. The Certificate of Insurance shall state:

"The County of DuPage, its officers, employees and agents are named as additional insured as defined in the Commercial (Comprehensive) General Liability Insurance policy with respect to claims to the extent they arise from the performance of the Wheaton Park District under the Agreement."

3.4.6 Neither Party shall be deemed to have waived any rights, protections or immunities under the *Local Government and Governmental Employees Tort Immunity Act (745 ILCS 10/1-101, et. seq.)*.

ARTICLE IV. TERM AND TERMINATION OF AGREEMENT

4.1 Term. This Agreement will be effective for twenty-five (25) years from the date of this AGREEMENT.

4.1.1 For a period of five (5) years from the date of this AGREEMENT, either party may terminate this AGREEMENT, but except as permitted Under Paragraph 1.3.3 only in the event of a material breach of this AGREEMENT and upon at least one hundred eighty (180) days prior written notice to the other party.

4.1.2 Following said five (5) year period as described in 4.1.1, either party may terminate this AGREEMENT with or without cause upon at least one hundred eighty (180) days prior written notice to the other party.

- 4.2 Surrender of Possession: Upon the expiration of the Term or upon the termination of PARK DISTRICT'S right of possession, PARK DISTRICT shall forthwith surrender the Premises, to the COUNTY in good order, repair and condition, ordinary wear and tear excepted, and shall, if COUNTY so requires, restore the Premises to the condition existing at the beginning of the Term including the removal of any additions and alterations approved by COUNTY from time to time, if requested to do so. Any interest of PARK DISTRICT in the alterations, improvements, and additions to the Premises (including without limitation all carpeting or floor covering) made or paid for by COUNTY or PARK DISTRICT, excluding any of the PARK DISTRICT'S trade fixtures, shall, without compensation to PARK DISTRICT become COUNTY's property at the termination of this AGREEMENT by lapse of time or otherwise, and such alterations, improvements and additions if they are to be relinquished shall be relinquished to COUNTY in good condition, ordinary wear and tear excepted.

ARTICLE V. GENERAL PROVISIONS

- 5.1 Independent Contractors. None of the provisions of this Agreement is intended to create nor shall any be deemed or construed by the Parties to create any relationship between the Parties other than that of independent entities contracting with each other solely for the purpose of effecting the provisions of this AGREEMENT.
- 5.2 Notice of Lawsuit: Within thirty (30) days of service of process, PARK DISTRICT shall notify the COUNTY of any lawsuit involving the indemnification provided for above in ARTICLE III. Failure to provide such notice shall not relieve the COUNTY of its obligation to provide indemnification. However, PARK DISTRICT shall be responsible for any additional costs of defense incurred due to its failure to provide such notice within thirty (30) days.
- 5.2.1 Within thirty (30) days of service of process, the COUNTY shall notify PARK DISTRICT of any lawsuit involving the indemnification provided for above in ARTICLE III. Failure to provide such notice shall not relieve the COUNTY of its obligation to provide indemnification, to the extent permitted by law. However, the COUNTY shall be responsible for any additional costs of defense incurred due to its failure to provide such notice within thirty (30) days.
- 5.3 Entire Agreement: Modification: This AGREEMENT contains the entire understanding of the Parties with respect to the subject matter hereof and supersedes all prior agreements, oral or written, and all other communications between the Parties relating to such subject matter. This AGREEMENT may not be amended or modified except by mutual written agreement.

- 5.4 Compliance with Applicable Law: Each Party agrees to comply with all applicable state and federal law.
- 5.5 Governing Law and Jurisdiction: This AGREEMENT shall be construed in accordance with the laws of the State of Illinois. The Parties agree that the exclusive venue for resolving any disputes arising from or under the terms of this AGREEMENT shall be in the 18th Judicial Circuit Court of DuPage County, Illinois.
- 5.6 Partial Invalidity. If any provision of this AGREEMENT is prohibited by any applicable law or court decree, said prohibition shall not invalidate or affect the remaining provisions of this Agreement.
- 5.7 Notices. All notices hereunder by either party to the other shall be in writing, delivered personally, by certified or registered mail, return receipt requested, or by Federal Express or Express Mail, and shall be deemed to have been duly given when delivered personally as follows:

If to PARK DISTRICT:

Wheaton Park District Administrative Office
600 S. Main St.
Wheaton, IL 60187
Attention: Executive Director

If to the COUNTY:

DuPage County Department of Community Services
421 North County Farm Road
Wheaton, Illinois 60187
Attention: Director

or to such other persons or places as either Party may from time to time designate by written notice to the other.

- 5.8 Approval by COUNTY and PARK DISTRICT. Unless otherwise specified in this AGREEMENT, approvals from COUNTY and PARK DISTRICT as required by this AGREEMENT may be given by the individuals listed in 5.7 of this AGREEMENT.
- 5.9 Waiver. A waiver by either Party of a breach or failure to perform hereunder shall not constitute a waiver of any subsequent breach or failure.

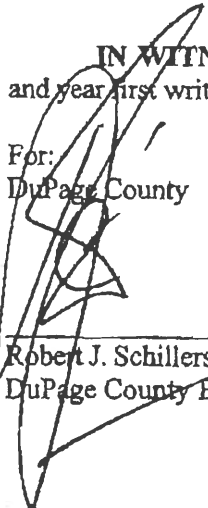
acknowledges and agrees that the Parties have participated equally in the negotiation and drafting of this AGREEMENT. Accordingly, any rule or construction that a document or provision thereof is to be construed against the drafting party shall not be applicable to this AGREEMENT.


- 5.13 No Third Party Beneficiaries. No person is an intended third party beneficiary under this AGREEMENT, and no claim as a third party beneficiary under this AGREEMENT by any person or entity shall be made, or be valid, against any of the Parties.

IN WITNESS WHEREOF, the Parties have executed this AGREEMENT as of the day and year first written above.

For:
DuPage County

For:
Wheaton Park District


Robert J. Schillerstrom, Chairman
DuPage County Board

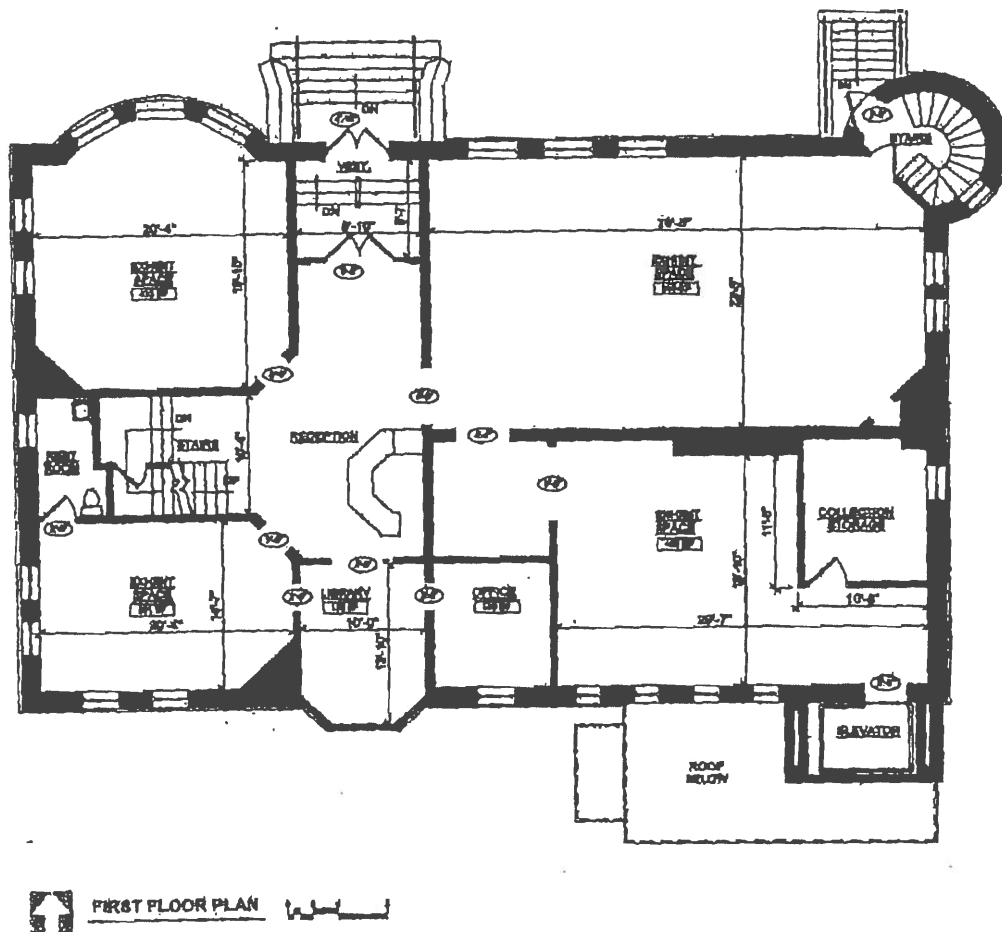

Phillip A. Luetkehans, President
Board of Park Commissioners

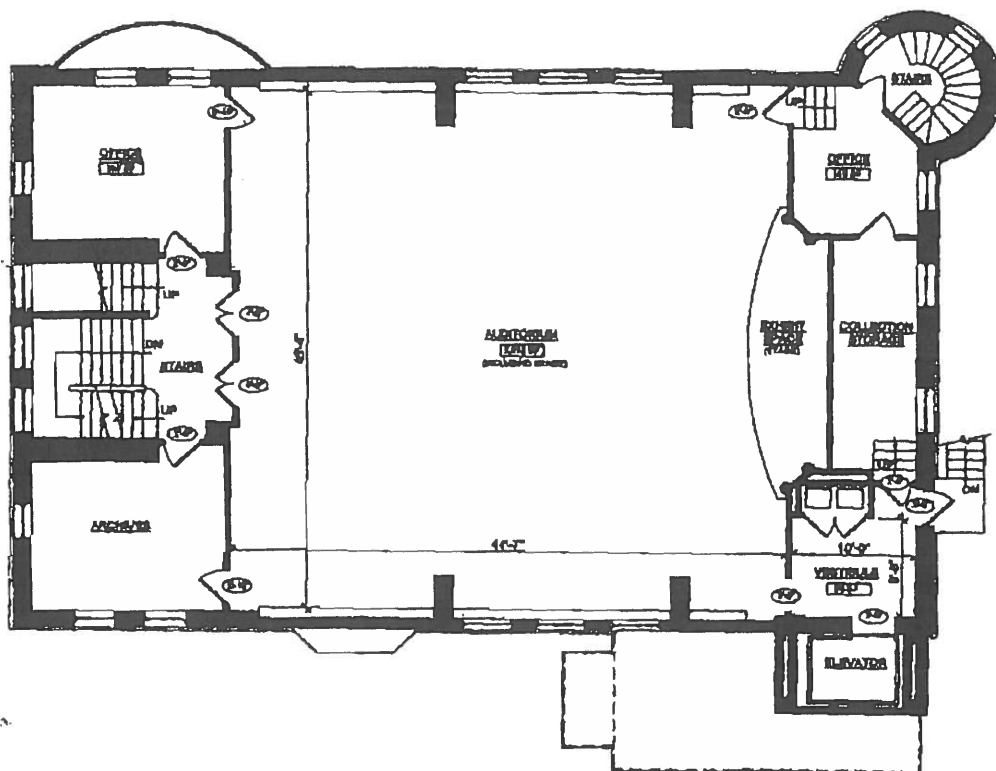
Date 6/24/00

Date 7/16/00

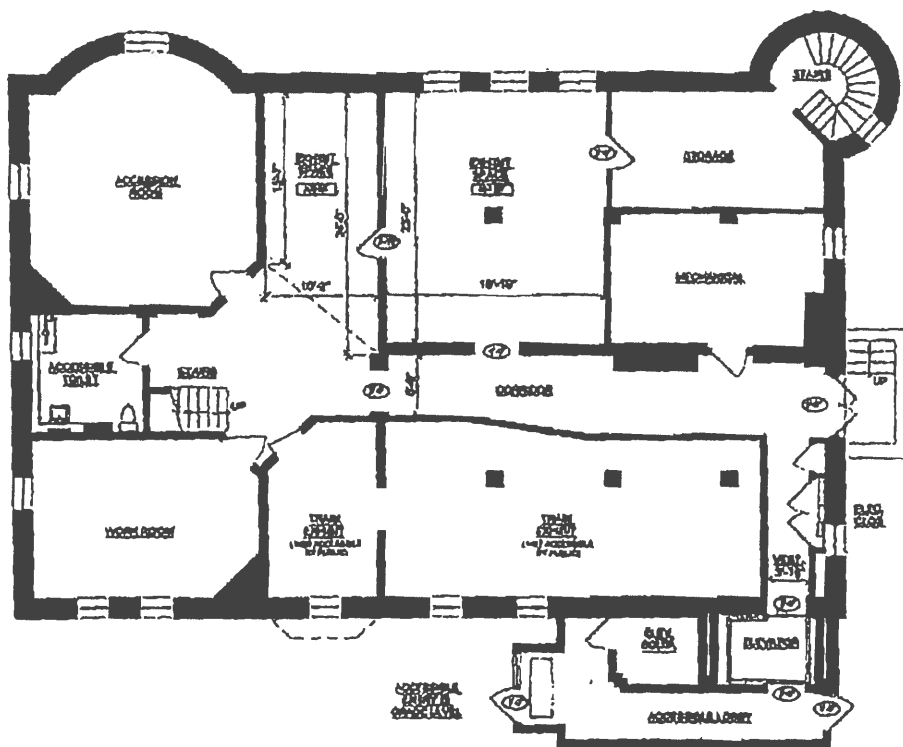
Attachment A

Space Plan Depicting the Current Layout of the Premises





 **SECOND FLOOR PLAN** 



LOWER LEVEL PLAN

Attachment B

Minimum Requirements of Specialty Staff

1. Museum Curator – Job Description

DEFINITION: Under direction; performs work of moderate difficulty in collection management for the DuPage County Historical Museum; performs related work as required.

DISTINGUISHING FEATURES OF THE CLASS: The employee in this class is responsible for assisting the Director in the operations of the County Historical Museum in exhibit development and oversight of collection management. Direction is received from the Museum Director.

EXAMPLES OF DUTIES TO BE PERFORMED WITH OR WITHOUT REASONABLE ACCOMMODATIONS: Researches, develops and designs the installation of exhibits; performs maintenance on exhibits; develops long term exhibit plans and collection management priorities on an annual basis; reviews and assesses materials offered for the Museum's collection; oversees processing and storage; maintains the physical collection inventory; implements collection policies and procedures; conducts collection inventories; prepares research notes and reports; coordinates, assigns and supervises the activities of volunteers, interns and the Curatorial Assistant; interacts with the public and assists visitors with questions regarding the identification and care of heirlooms; researches requests requiring the use of archival materials; maintains computerized collection records; assists with general maintenance of public areas; opens and closes the building on days open to the public.

DESIRABLE KNOWLEDGE AND SKILLS: Considerable knowledge of collection management; good knowledge of artifact handling and storage; good knowledge of museum operations; good knowledge of artifact care and preservation practices; some knowledge and appreciation for County history.

Working skill in assessing materials offered for the Museum's collection; working skill in dealing effectively with others; some skill in assigning and supervising the work of others; some skill in written and/or verbal communications; some skill in the operation of related Museum equipment.

PHYSICAL REQUIREMENTS AND WORK ENVIRONMENT: While performing the duties of this job, the employee is regularly required to climb ladders and move collection pieces weighing a minimum of 25 lbs.

SUGGESTED TRAINING AND EXPERIENCE: Completion of a Master's degree in Museum Studies; or an equivalent combination of training and experience.

ADDITIONAL REQUIREMENTS: A valid Illinois Drivers License may be required when travel is a part of the position.

2. Museum Educator – Job Description

DEFINITION: Under direction; performs work of moderate difficulty assisting in directing and coordinating the educational programs of the DuPage County Historical Museum; performs related work as required.

DISTINGUISHING FEATURES OF THE CLASS: The employee in this class is responsible for educational programming and services. Direction is received from the Museum Director.

EXAMPLES OF DUTIES TO BE PERFORMED WITH OR WITHOUT REASONABLE ACCOMMODATIONS: Plans and implements an education program for the museum's permanent collection and current exhibits; plans and implements special events and outreach programs; develops and prepares formal and informal education programs for all age levels and groups; manages and schedules public programs; presents school, family and community programs; recruits and trains volunteers; oversees the volunteer program; assists visitors with research by utilizing professional knowledge; works with the Director to develop educational priorities and an annual strategic plan; promotes the Museum as a learning resource to the public and the educational community; acts as a museum representative for the County's safety program; assists with collection moving and exhibits as needed; participates in professional organizations; drafts business letters, prepares reports; assists with general maintenance of public areas; opens and closes the building on days open to the public.

DESIRABLE KNOWLEDGE AND SKILLS: Considerable knowledge of museum education; considerable knowledge of learning theories and methods; considerable knowledge of the theory and practice of educational programming; some knowledge and appreciation for County history.

Considerable skill in written and/or verbal communications; considerable skill in coordinating educational programs; working skill in organizational planning; working skill in dealing effectively with others.

PHYSICAL REQUIREMENTS AND WORK ENVIRONMENT: While performing the duties of this job, the employee is regularly required to climb ladders and move collection pieces weighing a minimum of 25 lbs.

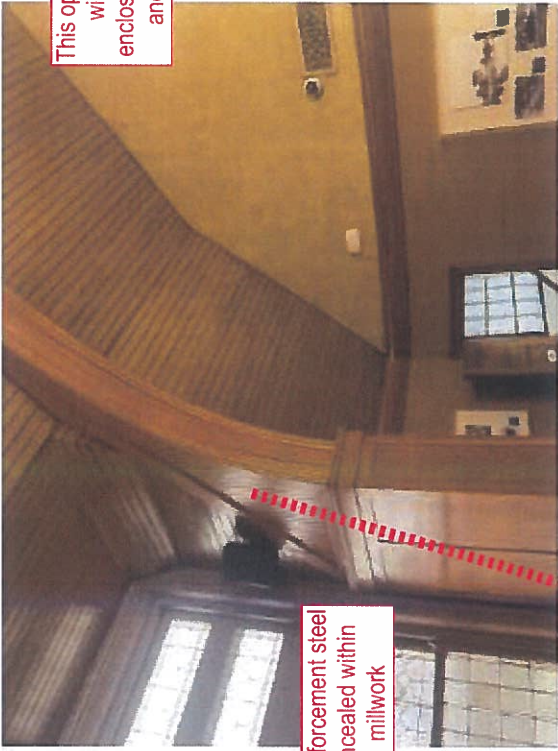
SUGGESTED TRAINING AND EXPERIENCE: Completion of a Master's degree in Museum Studies or a related field and two to three years of education programming experience in a Museum setting; or an equivalent combination of training and experience .

ADDITIONAL REQUIREMENT: A valid Illinois Drivers License may be required when travel is a part of the position.

Attachment C

Mission of the DuPage County Historical Museum

The Museum is an educational institution devoted to serve as a resource and venue for sharing experiences, learning, artifacts and collection based research for greater public understanding and appreciation of our historical and cultural life and their inseparable relationship to DuPage County and the world in which we live.



Reinforcement steel
concealed within
millwork

This option will most likely
require entire
enclosure to be removed
and reconstructed



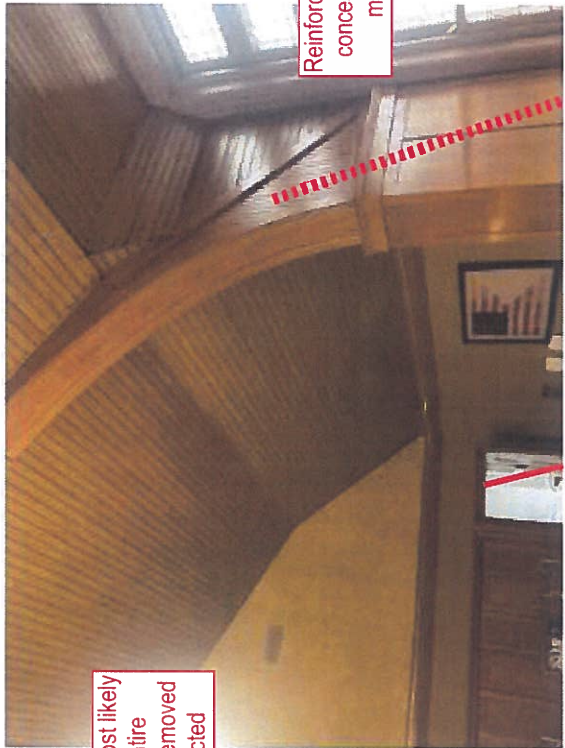
Reinforcement steel
concealed within
millwork

East Wall



Reinforcement steel
concealed within
millwork

This option will most likely
require entire
enclosure to be removed
and reconstructed



Reinforcement steel
concealed within
millwork

West Wall

Reinforcement steel would block
this doorway access, so SE will
be investigating other means to
reinforce this truss line

Reinforcement steel would block
this doorway access, so SE will
be investigating other means to
reinforce this truss line

102 E WESLEY STREET
Wheaton, Illinois 60187

SITE LOCATION MAP

[illegible]

CITY OF WHEATON, ILLINOIS
303 W WESLEY STREET
WHEATON, ILLINOIS 60187
630.354.3200
FRL STATION 30 (HEADQUARTERS)
1 PARK CIRCLE
WHEATON, ILLINOIS 60187
630.354.3175

CARSELLO ENGINEERING
2656 WILD TIMOTHY ROAD
NAPERVILLE, IL 60564
TEL. +1 630.854.9567

[illegible]

CONTRACTOR MUST AGREE TO ACCEPT THE EXTREME CARE AND HIGH PRESERVATION QUALITY STANDARDS REQUIRED TO PROTECT THIS NATIONALLY REGISTERED HISTORIC BUILDING **

CONTRACTOR SHALL NOT CREATE ANY OPENINGS, HOLES, PUNCTURES, ATTACHMENTS, ETC. TO ANY VISIBLE INTERIOR BUILDING COMPONENTS, OUTSIDE OF THE CONCEALED ATTIC SPACE. ALL EXTERIOR IMPROVEMENTS ARE INTENDED TO RESTORE THE BUILDING BACK TO ORIGINAL DETAILS.

I HAVE PREPARED, OR CAUSED TO BE PREPARED UNDER MY DIRECT SUPERVISION, THE FOLLOWING DOCUMENTATION OF THE PROJECT AND THE RESULTS OF THE INVESTIGATION OF MY KNOWLEDGE AND BELIEF, IN COMPLIANCE WITH THE ENVIRONMENTAL BARRIERS ACT (410 ILCS 25). THE ILLINOIS ACCESSIBILITY CODE (71 ILCS ADM. CODE 400), AND THEY COMPLY WITH THE ORDINANCES AND BUILDING CODES OF THE VILLAGE OF ARLINGTON HEIGHTS.

ADDITIONALLY, I CERTIFY THAT TO THE BEST OF MY KNOWLEDGE AND BELIEF, THIS DESIGN IS IN COMPLIANCE WITH THE REQUIREMENTS OF THE ILLINOIS ENERGY CONSERVATION CODE.

ROMANNE M. KNAAP, ARCHITECT
 ILLINOIS LICENSE NUMBER: 0014915333

 SIGNED

 DATE

11-30-2024
 EXPIRATION DATE

SEAL

STATE OF ILLINOIS
 ROMANNE M. KNAAP
 ARCHITECT
 LICENSE NUMBER 0014915333

SHEET NO.	SHEET TITLE	ISSUED FOR CONST.	REV. DATES
A.1	COVER SHEET		
A.2	FIRST FLOOR REFERENCE PLAN		
A.3	SECOND FLOOR PLAN		
A.4	GENERAL EXISTENCE ELEVATIONS		
A.5	ENLARGED NORTH & SOUTH ELEVATION		
A.6	ENLARGED EAST & WEST ELEVATION		
A.7	ARCHITECTURAL DETAIL & NOTES		
A.8	EXISTING CONDITION PHOTOS WITH REPAIR SCOPE		
A.9	PROPOSED REPAIRS PLAN		
S.1	STRUCTURAL DETAILS		
S.2	STRUCTURAL NOTES		
S.3			

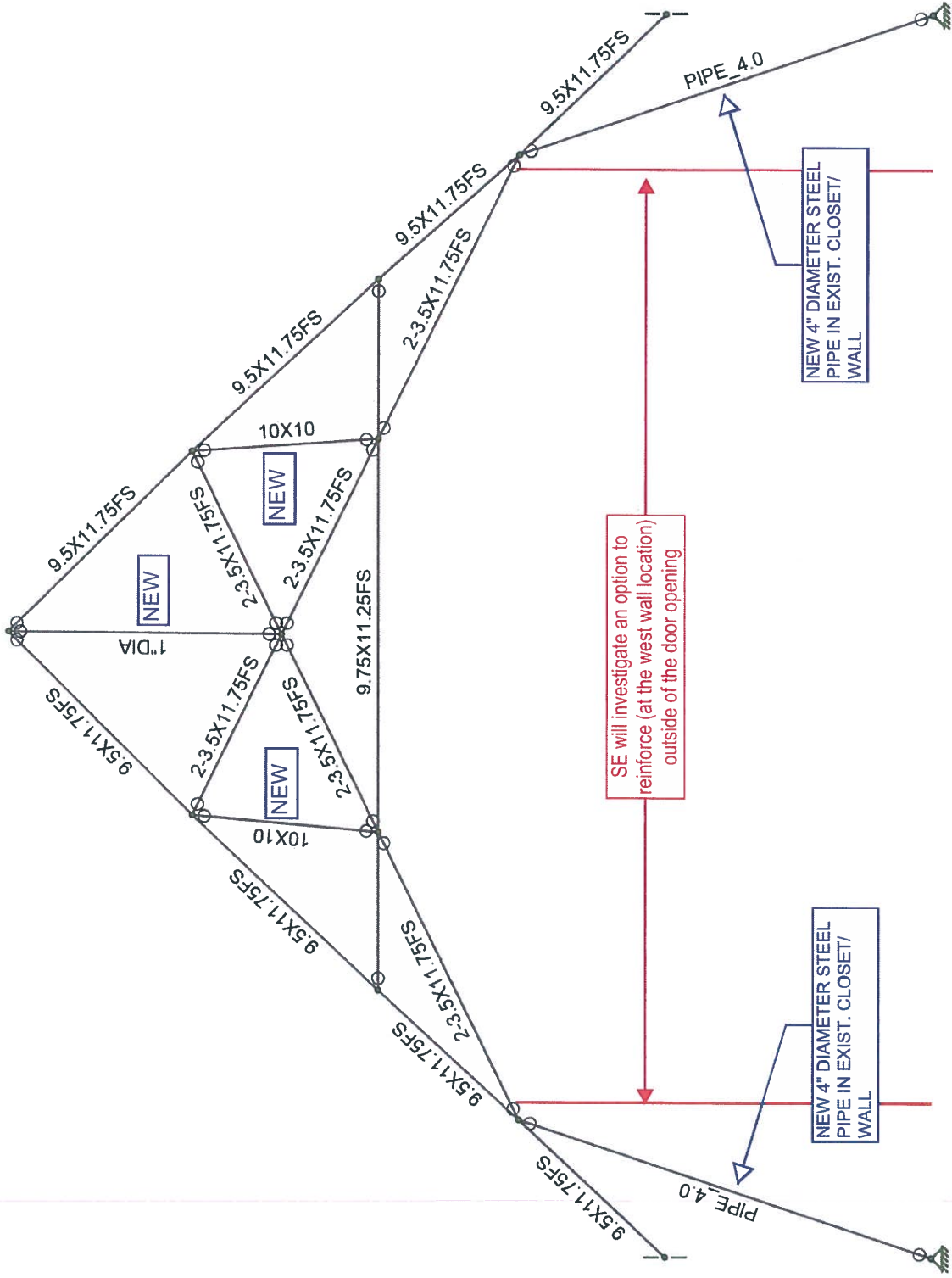
ISSUING DATE	12/08/2022
WSPHNO. NO.	KNO7488.42



**DUPAGE COUNTY
HISTORICAL MUSEUM
EXTERIOR MASONRY
FACADE AND GUTTER
IMPROVEMENTS**

102 E. WESLEY STREET
WHEATON, ILLINOIS 60187

Option C (New Option) - Add Steel braces within in Existing Closet/Wall/Millwork:



CEI	Dupage Historical Muesum - Roof Analysis		SK-3
VGC			
22058			Modified Center Rafter Analysis Risa Model_M...

TO: Board of Commissioners

FROM: Rob Sperl, Director of Parks and Planning
Steve Hinchee, Superintendent of Planning

THROUGH: Michael Benard, Executive Director

RE: 2023 Spring Asphalt Project

DATE: March 1, 2023



SUMMARY:

As a continuation of our asphalt replacement program based on priority by condition, staff requested bids to perform work at Kelly Park. This would involve removing and replacing all of the park asphalt pathways and basketball court.

Plans and specifications were prepared by staff. Bids were solicited on February 7, 2023, from 34 contractors. Addendum #1 was sent out on February 15, 2023. Seven bidders responded and bids were opened on February 21, 2023. The results were as follows:

Contractor	Base Bid: Kelly Park Asphalt Paths	Unit Cost #1 CA-1 Gravel / CY	Unit Cost #2 CA-6 Gravel / CY	Unit Cost #3 Asphalt Pavement/SF
Accu-Paving Co.	\$114,830.00	\$120/cy	\$64/cy	\$2.70/sf
Chadwick Contracting Company	\$88,895.00	\$127/cy	\$49/cy	\$2.30/sf
Chicagoland Paving Contr. Inc.	\$95,000.00	\$100/cy	\$65/cy	\$3.50/sf
Obsidian Asphalt Paving, Inc.	\$75,853.00	\$50/cy	\$45/cy	\$1.84/sf
Advantage Paving Solutions, Inc.	\$137,555.00	\$110/cy	\$24.50/cy	\$2/sf
Schroeder Asphalt Services, Inc.	\$102,000.00	\$150/cy	\$60/cy	\$4.50/sf
Evans & Son Blacktop, Inc.	\$70,690.00	\$90/cy	\$50/cy	\$1.90/sf

The low bidder Evans & Son Blacktop, Inc. has performed work on previous park district projects and staff has been satisfied with their work.

REVENUE OR FUNDING IMPLICATIONS:

\$250,000 is budgeted within the current fiscal year (40-000-000-57-5701-0000) for District Wide Asphalt Replacement. To date, we have not spent any funds on pavement projects from this fund.

LEGAL REVIEW:

Contract documents were provided by our legal counsel.

RECOMMENDATION:

Staff recommends that the Wheaton Park District Board of Commissioner's accept the bid from Evans & Son Blacktop, Inc. for an amount of \$70,690.00 plus a contingency of 10% (\$7,069.00).

TO: Board of Commissioners

FROM: Rob Sperl, Director of Parks and Planning
Steve Hinchee, Superintendent of Planning

THROUGH: Michael Benard, Executive Director

RE: Community Center Filter Room Roof Wall Coating

DATE: March 15, 2023



SUMMARY:

Staff has continued to work with Klein and Hoffman to resolve leaking experienced at the Rice Pool filter building. In a report provided to the district in September 2022 a recommendation was made to lower some roof flashing and coat areas of masonry wall. The flashing work was completed late fall 2022. The coating work was made available for bid on February 9, 2023 and bids were received February 22, 2023. The results were as follows:

Company	Base Bid	Alternate 1	Alternate 2	Total
Berglund	\$39,000	\$6,000	\$4,000	\$49,000
JSL	\$26,250	\$16,000	\$11,000	\$53,250
Central	\$38,015	\$8,400	\$8,735	\$55,150
NRS	\$41,494	\$11,500	\$10,750	\$63,744
LS Contracting	\$33,775	\$18,950	\$14,250	\$66,975
DIS	\$64,200	\$12,800	\$21,800	\$98,800
Mark 1 Restoration	\$67,300	\$22,000	\$20,000	\$109,300

Additional work to stabilize some additional deterioration to the structure is still anticipated. This work will be scheduled in 2023 or 2024 at a time that does not interfere with the pool season.

PREVIOUS COMMITTEE/BOARD ACTION:

Report provided at the September 7, 2022 subcommittee meeting and an update was provided at the November 2, 2022 subcommittee meeting.

REVENUE OR FUNDING IMPLICATIONS:

\$ 4,330,000 is budgeted for projects at the Community Center in 2023 (40-800-846-57-5701-0000)

STAKEHOLDER PROCESS:

Work will be scheduled with Community Center staff and completed prior to the 2023 pool season.

LEGAL REVIEW:

Contract documents were provided by our legal counsel.

ATTACHMENTS:

Photos of Base Bid & Alternate Scope of Work

Recommendation from Klein and Hoffman

ALTERNATIVES:

The scope of work may be reduced to lower cost.

RECOMMENDATION:

Staff recommends that the Wheaton Park District Board of Commissioner's accept the base bid and both alternates from Berglund for an amount of \$49,000 plus a contingency of 10% (\$4,900).



1 BASE BID - OVERALL VIEW TO THE NORTH
SCALE: 1/8" = 1'-0"

AS NOTED, EXISTING AND SERVICE
CONNECTIONS TO EXISTING PLANT MATERIAL
AND STRUCTURE TO EXISTING PLANT MATERIAL



4 ALT-01 - WEST WALL OVERALL VIEW
SCALE: 1/8" = 1'-0"

AS NOTED, EXISTING AND SERVICE
CONNECTIONS TO EXISTING PLANT MATERIAL
AND STRUCTURE TO EXISTING PLANT MATERIAL

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AS NOTED, EXISTING AND SERVICE
CONNECTIONS TO EXISTING PLANT MATERIAL
AND STRUCTURE TO EXISTING PLANT MATERIAL



7 WEST FACADE - OVERALL VIEW
SCALE: 1/8" = 1'-0"

CONNECTIONS TO EXISTING PLANT MATERIAL
AND STRUCTURE TO EXISTING PLANT MATERIAL

AS NOTED, EXISTING AND SERVICE
CONNECTIONS TO EXISTING PLANT MATERIAL
AND STRUCTURE TO EXISTING PLANT MATERIAL



2 BASE BID - WEST WALL OVERALL VIEW
SCALE: 1/8" = 1'-0"

AS NOTED, EXISTING AND SERVICE
CONNECTIONS TO EXISTING PLANT MATERIAL
AND STRUCTURE TO EXISTING PLANT MATERIAL

AS NOTED, EXISTING AND SERVICE
CONNECTIONS TO EXISTING PLANT MATERIAL
AND STRUCTURE TO EXISTING PLANT MATERIAL

AS NOTED, EXISTING AND SERVICE
CONNECTIONS TO EXISTING PLANT MATERIAL
AND STRUCTURE TO EXISTING PLANT MATERIAL



5 ALT-02 - VIEW OF NORTH ALCOVE
SCALE: 1/8" = 1'-0"

AS NOTED, EXISTING AND SERVICE
CONNECTIONS TO EXISTING PLANT MATERIAL
AND STRUCTURE TO EXISTING PLANT MATERIAL

AS NOTED, EXISTING AND SERVICE
CONNECTIONS TO EXISTING PLANT MATERIAL
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AS NOTED, EXISTING AND SERVICE
CONNECTIONS TO EXISTING PLANT MATERIAL
AND STRUCTURE TO EXISTING PLANT MATERIAL



8 WEST FACADE - OVERALL VIEW
SCALE: 1/8" = 1'-0"

AS NOTED, EXISTING AND SERVICE
CONNECTIONS TO EXISTING PLANT MATERIAL
AND STRUCTURE TO EXISTING PLANT MATERIAL



3 BASE BID - CONCRETE MASONRY
SCALE: 1/8" = 1'-0"

AS NOTED, EXISTING AND SERVICE
CONNECTIONS TO EXISTING PLANT MATERIAL
AND STRUCTURE TO EXISTING PLANT MATERIAL



6 ALT-02 - EAST WALL OVERALL VIEW
SCALE: 1/8" = 1'-0"

AS NOTED, EXISTING AND SERVICE
CONNECTIONS TO EXISTING PLANT MATERIAL
AND STRUCTURE TO EXISTING PLANT MATERIAL

AS NOTED, EXISTING AND SERVICE
CONNECTIONS TO EXISTING PLANT MATERIAL
AND STRUCTURE TO EXISTING PLANT MATERIAL

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AS NOTED, EXISTING AND SERVICE
CONNECTIONS TO EXISTING PLANT MATERIAL
AND STRUCTURE TO EXISTING PLANT MATERIAL

LETTER OF RECOMMENDATION

February 22, 2023

Mr. Steve Hinchee
Superintendent of Planning
Wheaton Park District
1000 Manchester Road
Wheaton, Illinois 60187

Re: Rice Pool Filter Building Exterior Coating
Wheaton Park District
1777 South Blanchard Street
Wheaton, IL 60187
K&H Project Number: 09871.0006R

Dear Mr. Hinchee:

Klein and Hoffman, Inc. (K&H) has reviewed the bids submitted for the Rice Pool Filter Building Exterior Coating Project at 1777 South Blanchard Street. Bids were received from seven Bidders. Two bidders, Design Installation Systems (DIS) and J.S.L. Building Restoration Group, Inc. (JSL) did not submit the provided bid table with their bids, therefore K&H did not have that information to review or analyze.

The two (2) apparent low bidders based on K&H's analysis of the bidding documents that were complete are Berglund Construction Company (Berglund) and Central Building & Preservation L.P. (Central). Both contractors have successfully completed similar projects and we believe each contractor is qualified to perform the described scope of work and we understand they have availability to start in April of 2023.

Bids submitted by Berglund and Central were very comparable, their base bids were as follows:

Berglund:	\$39,000.00
Central:	\$38,015.00

Should the Association determine to proceed with **Alternates 1 - 2**, the total project costs would be as follows:

Berglund:	\$49,000.00
Central:	\$55,150.00

Based upon our recent conversation, it is our understanding that the Owner intends to proceed with **Alternates 1 and 2**. Based on the base bid and alternates selected, it is our recommendation that the Owner select **Berglund Construction Company** for the **Rice Pool Filter Building Exterior Coating Project**.

Should you have any questions or would like to discuss the matter further, please do not hesitate to contact us.

Sincerely,
Klein and Hoffman, Inc.



Musa Muhammad
Associate II

cc: Jason Wilen (K&H)
Mike C. Naponelli (K&H)
Allysia Youngquist (K&H)

TO: Board of Commissioners

FROM: Rob Sperl, Director of Parks and Planning
Steve Hinchee, Superintendent of Planning

THROUGH: Michael Benard, Executive Director

RE: 2023 Seven Gables Park Tennis Court Color Coating

DATE: February 23, 2023



SUMMARY:

As a continuation of our maintenance of sports courts based on priority and condition, staff requested bids to perform work at the Seven Gables Park Tennis Courts, including 654 LF of crack filling, color coating and restriping.

Bids were solicited on February 9, 2023, and were sent to 42 bidders. Addendum #1 was sent out on February 17, 2023. The bids were opened on February 23, 2023. The results were as follows:

Contractor	BASE BID - Seven Gables Park Tennis Court Color Coating	Unit Cost - Crack Filling Cost / LF
U.S. Tennis Court Construction Company	\$24,500.00	\$5/LF
American Sealcoating of Indiana Inc.	\$26,970.00	\$4/LF

Even though only two bids were received, the amount was under staff estimates, and U.S. Tennis Court Construction Company has successfully completed many paving and tennis court projects for the Park District in the past.

REVENUE OR FUNDING IMPLICATIONS:

Budget Item	Account #
\$30,000	40-800-835-53-5393-0000 – Seven Gables Tennis Court Color Coating

LEGAL REVIEW:

Contract documents were provided by our legal counsel.

RECOMMENDATION:

It is recommended that the Wheaton Park District Board of Commissioners accept the bid from U.S. Tennis Court Construction Company for \$24,500.00 plus a 10% (\$2,450.00) contingency for unforeseen conditions.

TO: Board of Commissioners

FROM: Rob Sperl, Director of Parks & Planning
Steve Hinchee, Superintendent of Planning

THROUGH: Michael Benard, Executive Director

RE: Rice Pool Water Slide Painting & Repairs

DATE: March 15, 2023



SUMMARY:

The three water slides at Rice Pool require painting and surface repairs approximately every five years. In 2018 some superficial stress cracks were identified on the tops of the slides outside of the normal path of travel. This is the last time we performed the repairs and painting utilizing IPS Inc.

Quotes were obtained to have a company perform this work again in 2023.

The scope of work includes:

- Sanding existing surface
- Repairing cracks and chips
- Caulking
- Gel coat putty
- Applying gelcoat paint
- Wet sanding

Company	Amount
IPS Inc., Sandwich, IL	\$28,500
Slide Pros, Orongo, MO (Interior Sum for all three slides)	\$56,690
Safe Slide Restoration	\$88,346

This is relatively specialized work that required going out of state to obtain multiple quotes. IPS Inc. is the company that previously completed this work for the district and their pricing in relation to other quotes is in line with what was seen in the past. Staff was pleased with their previous work.

REVENUE OR FUNDING IMPLICATIONS:

\$14,000 is included in FY 2023 budget (20-101-232-53-5347-0000) for Paint.

\$18,000 is included in FY 2023 budget (40-800-846-53-5393-0000) Painting at Rice Pool.

ATTACHMENTS:

IPS Proposal

RECOMMENDATION:

It is recommended that the Wheaton Park District Board of Commissioner's approve a contract with IPS Inc. in the amount of \$28,500 with a contingency of \$2,850 for water slide painting and repair at Rice Pool.

IPS Inc.

Waterslide Resurfacing & Instillation

1305 Briarwood Lane, Sandwich, IL 60548

Phone: 815-482-6726

Email-ips@indianvalley.com

PROPOSAL AND AGREEMENT

For general repair or coating

IPS Waterslides Inc. herein proposes and agrees with Wheaton Park District to the following:

PROPOSAL

1. IPS Inc. proposes to perform general repair and or coating of 3 waterslide(s) identified as/or/at: ***Wheaton Park District Rice Pool Water Park.***
2. The following steps will be used to complete this project:
 - Walk-through (with the parties whose signatures are placed upon this agreement) to inspect and identify areas in need of repair. If the repairs are so significant as to warrant an amended a proposal will be submitted as appropriate. ***The walk through can be waived if photographs and projects specifications are provided to IPS Inc. or IPS Inc. possess knowledge of the project and both parties concede that said knowledge is sufficient to enter this agreement.***
 - Repair as needed (see back page).
 - Apply coating (see back page).
 - Conduct a post project walk-through once the walk-through is completed and parties are satisfied, payment is due as agreed to herein.

AGREEMENT

3. WHEATON PARK DISTRICT agrees to provide (as necessary) a source of water, electrical power, and disposable facilities.
4. WHEATON PARK DISTRICT agrees to keep all personal off the waterslide surface until advised by IPS Inc. that people may use the waterslide(s).
5. IPS Inc. proposes and WHEATON PARK DISTRICT agrees that the cost of this project will be: ***\$see back page.***
6. Payment to be made in the following manner: **50% deposit 50% upon completion.**

7. Any adjustments, changes, or additions to this proposal suggested or made by either party must be in the form of a written counter-proposal, amendment or addendum. No changes will be accepted or binding if put forward verbally only.

This agreement is considered binding only after both parties have attached their signatures hereto and have signed copies on file.

IPS INC.

WHEATON PARK DISTRICT

December 13, 2022

RESOLUTION CLAUSE

IPS Inc., as indicated by applicable Illinois statutes, regulations, ordinances, and case law as well as any applicable federal statutes, regulations, or case law, reserves the right to seek resolution, protection and/or award from third party should the conditions of this agreement be breached or violated by direct or indirect actions of WHEATON PARK DISTRICT their agents or employees. If a third party resolution is sought by IPS Inc., IPS Inc. will notify WHEATON PARK DISTRICT in a manner consistent with and prescribed by the aforementioned legal assets.

PROPOSAL: Resurface Interior Portion of 3 Waterslides.

Process:

1. Sand and prep interior surface of the waterslides.
2. Fiberglass repair trouble areas (cracks, chips, spiderwebbing).
3. Gel-Coat putty over repaired areas (this process blends repaired surface with the rest of the waterslide surface).
4. Apply Iso-thallic gel-coat (blue) to interior surface.
5. Wet sand to remove any roughness that may have formed on the surface.

Materials/Equipment/Labor/Travel/Shipping

Total Price Estimate.....\$28,500.00

3 year warranty 1st year full warranty remaining 2 years product warranty only.

This price is valid for 30 days.

Thank you for the opportunity to provide this service.

Brad Inman

TO: Board of Commissioners
FROM: Rob Sperl, Director of Parks and Planning
THROUGH: Michael Benard, Executive Director
RE: 2023 Wheaton Municipal Band License Agreement for Memorial Park Use
DATE: March 15, 2023



SUMMARY:

Our agreement with the Wheaton Municipal Band has been revised for the current year.

The agreement can auto-renew each year. However, there have been some minor changes in the dates of use and an increase in the rates for park staff.

PREVIOUS COMMITTEE/BOARD ACTION:

The previous agreement was reviewed by the board in March 2022.

REVENUE OR FUNDING IMPLICATIONS:

The cost of staff will be billed at actual rates.

STAKEHOLDER PROCESS:

The Wheaton Municipal band has reviewed this agreement.

LEGAL REVIEW:

Our legal counsel reviewed and provided the form of this agreement in 2022.

ATTACHMENTS:

WMB License Agreement for Memorial Park Use

ALTERNATIVES:

N/A

RECOMMENDATION:

It is recommended that the Wheaton Park District Board of Commissioner's approved the revised License Agreement with the Wheaton Municipal Band for Memorial Park Use.

LICENSE AGREEMENT FOR ACCESS AND USE

This License Agreement ("Agreement") is made and entered into this 15th day of March 2023 ("Effective Date") by and between City of Wheaton, Illinois, an Illinois home rule municipality ("City") and Wheaton Park District, an Illinois park district and unit of local government ("Park District"). City and the Park District are sometimes hereinafter referred to individually as a "Party" and together as the "Parties."

RECITALS

WHEREAS, the Park District owns certain real property located in Wheaton, Illinois commonly referred to as Memorial Park ("Park Property"); and

WHEREAS, the Park Property includes a variety of amenities, including a newly constructed bandshell facility ("Bandshell"); and

WHEREAS, the City funds and operates the Wheaton Municipal Band ("WMB"), and WMB has used portions of the Park Property for concerts since 1952, and more recently, has utilized the Bandshell for storage, rehearsal, and a summer concert series traditionally held on Thursday nights; and

WHEREAS, WMB is a voluntary association of band musicians, band administrative staff and a band director, who are all independent contractors and not City employees, pursuant to independent contractor contracts between the City and the WMB participants; and

WHEREAS, the City, subject to the approval of the City Council, manages and budgets the WMB through its "Band Commission" (Ch 2 Sec 2-282 et seq.) and effectuation of its independent contractor agreements; and

WHEREAS, the Park District recently completed a major capital improvement project in Memorial Park, including the construction of a new Bandshell facility which will serve to support and enhance WMB's activities; and

WHEREAS, due to the Park District's significant investment in the renovation of Memorial Park and the Bandshell, the Park District's Board of Park Commissioners ("Park Board") desires to formalize the Park District's relationship with the City for purposes of WMB's access to, operations, and use of portions of Memorial Park and the Bandshell (collectively, the "Licensed Premises"), for storage, rehearsal, and the summer concert series (collectively, the Licensed Activities"); and

WHEREAS, the Park Board finds and hereby declares that it is in the best interests of the Park District and its residents to grant the City a license for WMB to use the Licensed Premises for the Licensed Activities, subject to the terms and conditions set forth in this Agreement.

NOW, THEREFORE, in consideration of the mutual promises and undertakings contained herein, and for such other good and valuable consideration the receipt and sufficiency of which is hereby acknowledged, the Parties, intending to be legally bound, hereby agree as follows:

ARTICLE 1 INCORPORATION OF RECITALS

1.1 The above Recital paragraphs are contractual in nature and are incorporated into and made a part of this Agreement.

ARTICLE 2 CONDITIONS PRECEDENT TO PARK DISTRICT'S OBLIGATIONS

2.1 Insurance. The City, on behalf of the WMB shall keep in full force and effect at all times during this Agreement insurance against claims for injuries to persons or damage to property which may arise from or in connection with this Agreement. WMB shall provide coverage that is at least as broad as:

- A. Comprehensive general liability insurance, including contractual liability coverage, with coverage of no less than \$1,000,000 per occurrence.

The Park District, and its elected and appointed officials, officers, employees, agents, and volunteers (collectively the "Additional Insureds") shall be included as an insured under the CGL, using ISO additional insured endorsement CG 20 26 or a substitute providing equivalent coverage. This insurance shall apply as primary insurance with respect to any other insurance or self-insurance afforded to the Park District. Any insurance or self-insurance maintained by the Park District shall be excess of the City's insurance and shall not contribute with it. The Park District shall have the right, but not the obligation, to prohibit WMB and any of its officers, officials, employees, volunteers, agents or invitees from entering the Licensed Premises until evidence that insurance has been placed in compliance with the requirements of this Article is received by the Park District.

ARTICLE 3 WMB'S USE OF THE LICENSED PREMISES

3.1 Grant of non-exclusive License. Subject to the terms and conditions of this Agreement, the Park District hereby grants the City for use by WMB the following rights ("License"):

- A. Access. WMB and its officers, officials, employees, agents, volunteers, and invitees shall have access to and use of the Licensed Premises for the Licensed Activities during the term of this Agreement. For purposes of clarification, the Licensed Premises is more accurately described and depicted in Exhibit A, attached hereto and incorporated herein by reference. In addition to the terms and conditions set forth in this Agreement, WMB's access to and use of the Licensed Premises shall also be governed by the Park District's Bandshell Use Guidelines, as may be amended from time to time, a current copy of which is attached hereto as Exhibit B and incorporated herein by reference.

- B. Ingress/Egress. WMB and its officers, officials, employees, agents, volunteers, and invitees shall also have reasonable access and means of ingress and egress to, over, upon or across other portions of the Park Property for the limited purpose of enabling reasonable access to and use of the Licensed Premises.

3.2 Dates and Times. WMB shall have access to and use of the Licensed Premises, including reasonable means of ingress and egress, during the dates and times set forth on Exhibit C, attached hereto and incorporated herein by reference. The dates and times set forth on Exhibit C shall be amended on an annual basis by mutual written agreement of the Parties to reflect the performance and practice schedule for the upcoming year. The dates and times set forth on Exhibit C may be further amended from time to time during the term of this Agreement by mutual written agreement of the Parties. WMB may secure access to and use of the Licensed Premises on additional days and/or for additional or extended hours subject to availability and based on the mutual agreement of the Parties.

3.3 License Fee. There shall be no fee for the License granted hereunder. However, the City shall be responsible for reimbursing the Park District for all direct costs associated with WMB's access to and use of the Licensed Premises, including the costs for a facility support attendant provided by Park District. The 2023 estimated hourly staff rate is \$28 per hour and overtime rate is \$42 per hour. The Park District reserves the right to modify the estimated hourly staff rates from time to time during the term of this Agreement, and shall notify City of any such changes in writing.

3.4 Hazardous Materials. No explosives or flammable or hazard materials of any kind shall be transported across, brought upon, or stored or deposited on, the Park Property or the Licensed Premises. As used in this Agreement, "Hazardous Materials" means any hazardous or toxic substances, materials or wastes, including, but not limited to solid, semi-solid, liquid or gaseous substances which are toxic, ignitable, corrosive, carcinogenic or otherwise dangerous to human, plant or animal health or well-being and those substances, materials, and wastes listed in the United States Department of Transportation Table (49 CFR 972.101) or by the Environmental Protection Agency as hazardous substances (40 CFR Part 302) and amendments thereto or such substances, materials, and wastes regulated under any applicable local, state or federal law including, without limitation, any material, waste or substance which is (i) petroleum, (ii) asbestos, (iii) polychlorinated biphenyls, (iv) designated as "hazardous substances" pursuant to Section 1251 et. Seq. (33 U.S.C. Section 1321) or listed pursuant to Section 1004 of the Resource Conservation and Recovery Act, 42 U.S.C. Section 6901 et. Seq. (42 U.S.C. Section 6903), or (vi) defined as a "hazardous substance" pursuant to Section 101 of the Comprehensive Environmental Response, Compensation and Liability Act, 42 U.S.C. Section 9601 et. Seq. (42 U.S.C. Section 9601) or any other applicable environmental law.

3.5 Compliance with Laws; Manner of Use. The City shall comply with all applicable federal, state, county and local statutes, ordinances, rules, regulations, and codes in its conduct of the Licensed Activities and manage WMB in the same manner, while it uses the Licensed Premises so that WMB shall conduct, and shall cause its officers, officials, employees, agents, volunteers, and invitees to conduct, the Licensed Activities in a safe manner and in strict accordance with the terms of this Agreement. The City shall not nor shall it permit WMB to make or permit to be made

any use of the Licensed Premises which is directly or indirectly forbidden by law, ordinance, rule or regulation, or which may be dangerous to life, limb or property, or which may increase the Park District's insurable or uninsurable risk or liability. The City shall require WMB to cooperate with the Park District, the City, and the Wheaton Police, Fire and Building Departments, and shall strictly follow all public safety requirements regarding its use of the Licensed Premises and its conduct of the Licensed Activities. WMB shall comply fully with any and all federal, state, and local laws, rules, regulations, ordinances, orders, guidelines, or directives of any kind related to the COVID-19 pandemic, including but not limited to the Restore Illinois Plan, guidance issued by the DCEO, Illinois Department of Public Health, CDC, any other federal, state, or local agencies or departments, any other executive orders issued by the Governor of the State of Illinois, and any rules, regulations, policies or procedures issued by the Park District all as may be amended from time to time

3.6 Waiver and Release of Liability. The City acknowledges and agrees that WMB shall conduct the Licensed Activities entirely at the City's own risk. The City on behalf of WMB acknowledges that the Park District shall not provide any supervision, security or protection in connection with the Licensed Activities. The Park District shall not be liable or responsible for damage caused by fire, vandalism, or other casualty to, or for the destruction, loss, or theft of, any vehicle, equipment, material, supply or other personal property at any time during the Agreement, except such proximately caused by the willful and wanton conduct of the Park District. To the fullest extent permitted by the laws of the State of Illinois, the City on behalf of WMB hereby forever waives, relinquishes and discharges the Park District, and its elected and appointed officials, officers, employees and agents from any and all claims of every nature whatsoever, which WMB may have at any time against the Park District Indemnitees, including without limitation claims for personal injury or property damage sustained or incurred by WMB or any person claiming by, through or under WMB, relating directly or indirectly to the Licensed Activities, the condition of the Licensed Premises, or use by the WMB of the Licensed Premises. Nothing in this Agreement shall be deemed or interpreted to waive, release, or in any manner compromise either the Park District or the City privileges or immunities which are fully reserved by the Park District and the City to the maximum extent allowed by law. There are no intended third person beneficiaries of this Agreement.

3.7 Condition of the Licensed Premises. Except as otherwise specifically provided in this Agreement, the Park District has not made, and by grant of the non-exclusive License hereunder does not make, any representations with respect to the condition of the Licensed Premises or its suitability for any purposes, including but not limited to the City or WMB's intended purposes, it being acknowledged and agreed by the City that the City and WMB are solely responsible for ascertaining all conditions affecting the Licensed Premises prior to its execution of this Agreement, and prior to each use thereof by WMB, and its officers, officials, employees, agents, volunteers, and invitees, or any of them.

3.8 Reservation of Rights. The License granted hereunder is not exclusive, and the Park District reserves the right to continue its use and the public's use of the Park Property and the Licensed Premises. The Park District shall have the right to use the Park Property, including the Licensed Premises, at any time for any purpose which does not unreasonably interfere with the Licensed Activities during the term of this Agreement. Any rights to the Licensed Premises not

specifically granted to the City and WMB under this Agreement are reserved to the Park District, its successors and assigns. The Park District shall have the right to enter upon the Licensed Premises at any time(s) to inspect, maintain or repair the Park Property, including the Licensed Premises and improvements thereon, to determine Licensee's compliance with the terms and conditions of this Agreement, and for any other lawful purpose(s).

ARTICLE 4 INDEMNIFICATION AND HOLD HARMLESS

4.1 Indemnification of the Park District. The City on behalf of itself and WMB hereby indemnifies and shall defend and hold harmless the Park District, and its elected and appointed officials, officers, employees, volunteers and agents (the "Park Indemnitees") from and against any and all suits, liabilities, claims, losses, costs, and damages, including but not limited to consequential damages, penalties, fines and expenses, of every kind or nature whatsoever, including without limitation court costs and attorneys', paralegals' and consultants' fees (the "Legal Expenses"), suffered, incurred or sustained by any of the Park Indemnitees, including without limitation, liabilities for the death of, or injury to, any person or the loss, destruction or theft of, or damage to, any property, or liabilities imposed under any Environmental Laws, to the extent relating directly or indirectly to, or arising directly or indirectly from, the exercise by the City and WMB, or their officers, officials, employees, agents, volunteers, and invitees, or any other person acting on its or their behalf or with its or their authority or permission, of the obligations, rights or privileges imposed upon, or granted to, WMB under this Agreement or their use of the Licensed Premises. Such obligation shall not be construed to negate, abridge, or otherwise reduce any other right or obligation of indemnity which would otherwise exist as to any party or person described in this Paragraph 4.1. The City on behalf of WMB shall similarly defend, indemnify and hold harmless the Park Indemnitees against and from any and all suits, claims, losses, costs, damages (including but not limited to consequential damages), penalties, fines and expenses, including without limitation Legal Expenses, suffered, sustained or incurred by any of the Park Indemnitees to the extent resulting from the City or WMB's breach of any provision of this Agreement or otherwise incurred by Park District in enforcing the terms of this Agreement.

4.2 Notice of Claims. The Park District shall promptly give written notice of its claim to the City whenever the Park District shall have determined that there are facts or circumstances that render the City liable for indemnification under this Agreement. Such notice (the "Claim Notice") shall set forth in reasonable detail the basis for the claim. If any claim for indemnification arises out of a claim asserted by a third party (a "Third-Party Claim"), the Park District shall serve the Claim Notice within thirty (30) days of its receipt of such claim asserted by a third party.

4.3 Third-Party Claims. If the Claim Notice states that a Third-Party Claim has been asserted against the Park District, the City shall have thirty (30) days after its receipt of the Claim Notice to acknowledge to the Park District, in writing, that the City intend to control the defense of the Third-Party Claim through counsel of its own choosing, including settlement.

4.4 Cooperation. Each Party shall cooperate with the other in connection with the indemnifications contained in this Article 4, including, without limitation, making available to the other all relevant information reasonably available to it that is material to the defense of a Third-Party Claim.

ARTICLE 5 TERM AND TERMINATION

5.1 Term. The term of this Agreement shall commence on the Effective Date and shall extend through December 31, 2023. Thereafter, this Agreement shall automatically renew for successive one (1) year terms unless either Party gives the other Party written notice of its intent not to renew not less than ninety (90) days prior to the expiration of the then current term.

5.2 Termination. The Park District shall have the right to terminate this Agreement and the non-exclusive License granted hereunder immediately upon City's or WMB's failure to remedy any breach or default of any term, obligation, or condition of this Agreement within thirty (30) days after written notice of such breach is delivered to City. Upon the effective date of termination, the respective rights and obligations of the Parties shall cease with the exception of any obligation that accrued prior to the effective date that remains unsatisfied on the effective date, including but not limited to any obligation under Paragraphs 2.1, 3.6 and 4.1 above.

ARTICLE 6 NOTICES

6.1 Any notice required or permitted to be given under this Agreement shall be in writing and shall be effective: (i) as of the date personally delivered; (ii) one (1) business day after the date delivered to a nationally recognized overnight courier service, delivery prepaid for next business day delivery; or (iii) at the time of being sent by email if delivery thereof is confirmed and notice has been sent to the following addresses and/or email addresses:

If to the City:	City Clerk City of Wheaton 303 West Wesley Street Wheaton, Illinois 60187
If to the Park District:	Wheaton Park District 102 E. Wesley St. Wheaton, IL 60187 Attn: Michael Benard, Executive Director Email: mbenard@wheatonparks.org

Notice by facsimile transmission is not permitted.

ARTICLE 7 MISCELLANEOUS PROVISIONS

7.1 Amendments and Modifications. This Agreement may be amended or modified only by a written instrument executed by the Parties.

7.2 Governing Law. This Agreement shall be governed by and construed in accordance

with the laws of the State of Illinois without giving effect to its principles of conflicts of law. Jurisdiction over any dispute shall be in the Circuit Court of DuPage County, Illinois.

7.3 Entire Agreement. This Agreement supersedes all prior agreements and understandings between the parties hereto relating to the subject matter hereof. This Agreement, the exhibits and other writings referred to herein, constitute the entire understanding of the parties with respect to the subject matter hereof.

7.4 Time of the Essence. Time is of the essence in this Agreement. If the time for performance of any obligation hereunder shall fall on a Saturday, Sunday or holiday (national or State of Illinois) such that the transaction contemplated hereby cannot be performed, the time for performance shall be extended to the next such succeeding day where performance is possible.

7.5 Counterparts/Electronic Signatures. This Agreement may be executed in counterparts, each of which shall be deemed to be an original, but all of which, when taken together, shall constitute one and the same instrument. All electronic or .pdf signatures shall be treated as original signatures for all purposes.

7.6 Severability. If any term, condition or provision of this Agreement is adjudicated invalid or unenforceable, the remainder of this Agreement, other than such term, condition or provision, shall not be affected and shall remain in full force and effect, to the fullest extent permitted by law.

7.7 Article Headings. The Article headings in this Agreement are intended for convenience only and shall not be taken into consideration in any construction or interpretation of this Agreement.

7.8 Waiver. No waiver of any breach or default hereunder shall be considered valid unless in writing and signed by the Party giving such waiver. No such waiver shall be deemed a waiver of any subsequent breach or default.

7.9 Binding Effect. This Agreement shall be binding upon and inure to the benefit of the Parties hereto, their respective legal representatives, heirs and successors in interest.

7.10 Assignment. This Agreement may not be assigned by either Party without the prior written consent of the other Party, which consent shall not be unreasonably withheld.

7.11 Further Assurances. The Parties agree to execute all documents and instruments reasonably required in order to consummate the matters contemplated herein.

7.12 Joint Participation. The Parties hereto participated jointly in the negotiation and preparation of this Agreement, and each Party has obtained the advice of legal counsel to review and comment upon the terms and conditions contained herein. Accordingly, it is agreed that no rule of construction shall apply against or in favor of any Party. This Agreement shall be construed as if it was jointly prepared by the Parties and any uncertainty or ambiguity shall not be interpreted against one Party and in favor of the other.

7.13 No Third-Person Beneficiaries. This Agreement does not confer any rights or benefits on any third person.

7.14 Authorization. The undersigned duly authorized representatives of the City and the Park District represent and warrant that no additional consents, approvals or authorizations are necessary or required to effectuate this Agreement.

7.15 No Waiver of Tort Immunity Defenses. Nothing contained in this Agreement is intended to constitute nor shall constitute a waiver of the rights, defenses, and immunities provided or available to the Park District or the City under the Illinois Local Governmental and Governmental Employees Tort Immunity Act with respect to claims by third parties.

IN WITNESS WHEREOF, the Parties hereto have executed this Agreement on the dateset forth opposite his/her signature below.

CITY OF WHEATON, ILLINOIS

By:_____

Date:_____

Its:_____

Attest:_____

Its:_____

WHEATON PARK DISTRICT

By:_____
President, Board of Park Commissioners

Date:_____

Attest:_____
Secretary, Board of Park Commissioners

EXHIBIT A

Depiction of Licensed Premises



Areas blacked out are not to be accessed by the Wheaton Municipal Band during use of Memorial Park Bandshell.

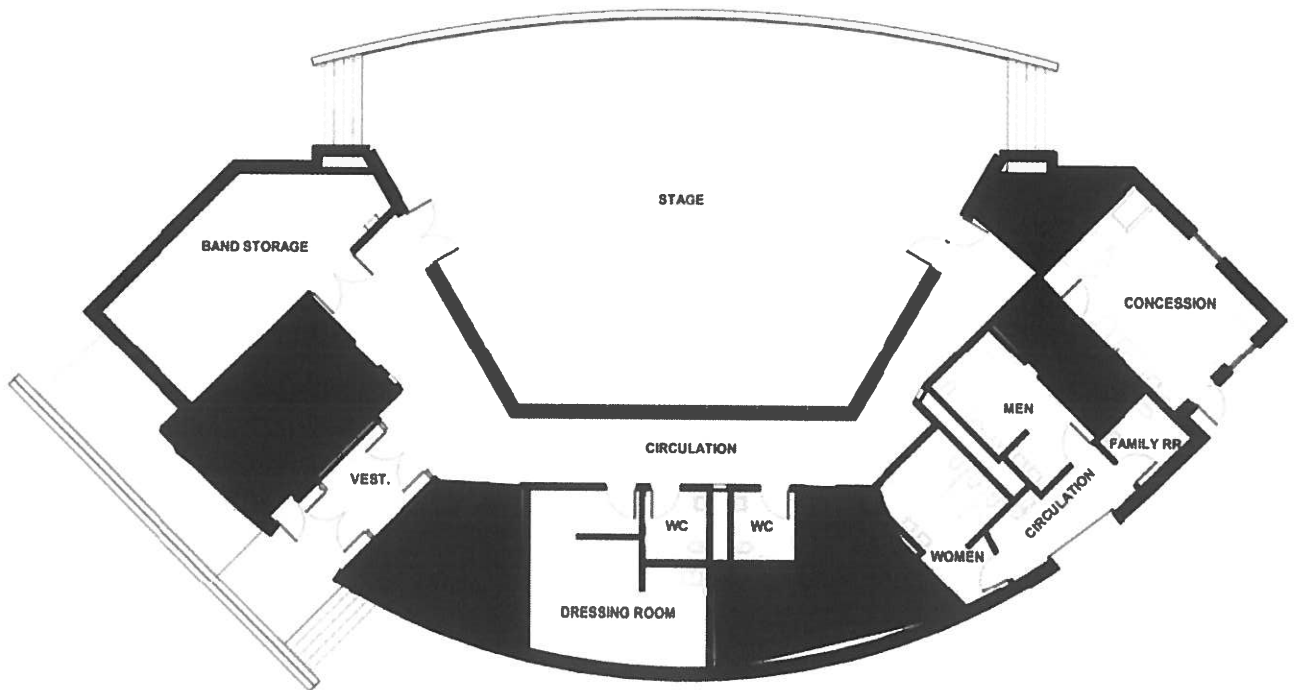


EXHIBIT B



Memorial Park Bandshell Use Guidelines for Wheaton Municipal Band

- A) WMB is authorized to sell merchandise at each performance. If the WMB wishes to sell pre-packaged food and beverages, they must provide the Wheaton Park District with a written plan for managing concession sales in compliance with DuPage County Health Department Guidelines.
- B) PARK DISTRICT agrees to provide a private and secure storage area for the Band no earlier than the Monday following the Cream of Wheaton event (typically the first Monday of June). Subject to the approval of the Wheaton Park District, the WMB may continue to utilize this area for the storage of certain equipment beyond the termination date of this License Agreement.
- C) WMB is authorized to place, at their own cost, one (1) refrigerator within the WMB storage area referenced in item B with an electrical pull not to exceed 20 amps. Said refrigerator must be emptied, cleaned, and unplugged within seven (7) days of the last Performance date listed in this License Agreement.
- D) PARK DISTRICT will provide a door access code for the WMB storage area referenced in item B. Building keys and alarm codes will not be provided. With advance notice and subject to the approval of the Wheaton Park District, WMB may secure access to the Licensed Premises on days and times outside of those listed in the License Agreement.
- E) WMB is authorized access to the following areas within the Building: WMB storage room, backstage hallway, backstage restrooms, stage, one (1) dressing room (Dressing Room A), and the concession area for use by the Friends of the Municipal Band. Subject to the approval of the Wheaton Park District, the second dressing room may be made available during performances involving a guest conductor.
- F) WMB and the Friends of the Municipal Band, may occupy the concession sales area for pre-packaged food and beverage services on performance nights as listed in this License Agreement. Access of the concession area by the WMB and the Friends of the Municipal Band begins at 5:00 pm on performance nights. WMB concession supplies are to be stored within the storage area and refrigerator referenced in items B and C. WMB will not have access to refrigeration and storage areas within the concession area on performance nights. The Concession area must be cleaned and returned to its original state after each use including washing and sanitizing all used surface and glass areas, removal of garbage from the room, and supplies and equipment removal.
- G) The Friends of the Wheaton Municipal Band must also provide a Certificate of Insurance naming the Wheaton Park District as additionally insured at the limits described in Article 2 of this License Agreement related to their occupancy and use of the concession stand as described in item F.

- H) WMB may not alter the dressing rooms or use them for storage beyond performance nights.
- I) PARK DISTRICT will provide a minimum one (1) Park District facility attendant per rehearsal night and one (1) Park District facility attendant per performance night as described in the License Agreement. The facility attendant will perform the following duties: provide access to the facility, unlock and maintain the backstage and public restrooms, facilitate access required by the WMB and Friends of the Band, garbage removal, general site maintenance and assistance and to support the electrical, sound, and lighting access required by the WMB.
- J) PARK DISTRICT will provide WMB logo and branding guidelines for use on promotional and marketing materials. The Park District Director of Marketing will be given a minimum of five (5) business days to approve all promotional materials, websites, or ticketing that will contain the Park District brand, logo, or identifying information as owners of the property.

EXHIBIT C

Dates of Times for Access and Use of Licensed Premises

2023 Performance & Practice Schedule

Date	Time+	Specific Performance Use
Wednesday, June 7	5:30 p.m. to 10:45 p.m.	Rehearsal / Practice
Thursday, June 8	5:30 p.m. to 10:30 p.m.	Concert / Performance
Wednesday, June 14	5:30 p.m. to 10:45 p.m.	Rehearsal / Practice
Thursday, June 15	5:30 p.m. to 10: 30 p.m.	Concert / Performance
Wednesday, June 21	5:30 p.m. to 10:45 p.m.	Rehearsal / Practice
Thursday, June 22	5:30 p.m. to 10: 30p.m.	Concert / Performance
Wednesday, June 28	5:00 p.m. to 10:45 p.m.	Rehearsal / Practice
Thursday, June 29	5:00 p.m. to 10: 30 p.m.	Concert / Performance
Wednesday, July 5	5:30 p.m. to 10:45 p.m.	Rehearsal / Practice
Thursday, July 6	5:30 p.m. to 10: 30 p.m.	Concert / Performance
Wednesday, July 12	5:30 p.m. to 10:45 p.m.	Rehearsal / Practice
Thursday, July 13	5:30 p.m. to 10: 30 p.m.	Concert / Performance
Wednesday, July 19	5:30 p.m. to 10:45 p.m.	Rehearsal / Practice
Thursday, July 20	5:30 p.m. to 10: 30 p.m.	Concert / Performance
Wednesday, July 26	5:30 p.m. to 10:45 p.m.	Rehearsal / Practice
Thursday, July 27	5:30 p.m. to 10: 30 p.m.	Concert / Performance
Wednesday, August 2	5:30 p.m. to 10:45 p.m.	Rehearsal / Practice
Thursday, August 3	5:30 p.m. to 10: 30 p.m.	Concert / Performance
Saturday, August 5	8 a.m to 9 a.m.; 10:30 p.m. to 11:15 p.m.	Percussion Load Out/In

+ Based on the City of Wheaton Ordinance No. O-2019-21 section C. CESSATION OF AMPLIFIED SOUND: All amplified sound shall cease at 9:30 p.m. On rehearsal evenings non-amplified sound is permitted until 10:15 p.m.

TO: Board of Commissioners

FROM: Andy Bendy, Director of Special Facilities
Neil Dalcero, Building Engineer

THROUGH: Michael Benard, Executive Director

RE: Replacement of Arrowhead Golf Club's Convection oven

DATE: March 15, 2023



SUMMARY:

Staff is looking to replace Arrowhead Golf Club's convection oven unit in the kitchen. The current Blodgett ovens are the original units and have been in use since 2006. Staff has found the Combination Oven "Combi Oven" by Alto-Shaam to be the upgraded replacement that brings Arrowhead to the next cooking level.

The current oven uses dry convection cooking, with limited capabilities it cooks with dry heat and a fan that circulates the dry air to cook at a consistent temperature. The Alto-Shaam combi oven uses three methods of cooking in one appliance: convection, steam, and a combination of steam and convection. Convection, or the circulation of dry heat, can be used to bake bread or roast meats. The steam function delicately poaches fish, steams rice, or cooks vegetables so they have the perfect texture. When using the combination function, both steam and convection work together to produce results that are moist, flavorful, and have minimal shrinkage.

The Alto-Sham Combi Oven to be purchased from March Equipment is a used product. A local high school purchased the oven in the beginning of 2020 and used it until the start of 2022. Staff has inspected the oven to ensure it is in acceptable conditions to use at Arrowhead.

PREVIOUS COMMITTEE/BOARD ACTION:

Discussion of replacing Arrowhead Golf Club's convention oven with the Alto-Shaam Combi Oven at the March 1, 2023, Building and Grounds meeting.

REVENUE OR FUNDING IMPLICATIONS:

The Blodgett ovens were budgeted for replacement in the current year. Staff budgeted \$29,000 in the Capital account: 60-612-000-57-5706.

ALTERNATIVES:

Three price quotes provided for the combi oven and the holding cabinet.

Company	Alto-Shaam Combi Oven	Alto-Shaam Heat Holding Cabinet
March Equipment	\$23,995.00	\$3,995.00 Used
Gator Chef	\$48,453.91	\$0.00
Webstaurant	\$53,406.40	\$8,884.00 New
Chef's Ideal	\$0.00	\$8,884.00 New

RECOMMENDATION: Staff seek approval from the board to purchase the Combination Oven and Heat Holding Cabinet from March Equipment in the amount of \$27,990.

Additional costs include \$1,500 for installation and \$500 for calibration and training.

UEQ Corporation

March Equipment
930 W. Fullerton Avenue
Addison, IL 60101
Phone: (630)627-3031
Fax: (630)627-3050

Order Date	Order #
02/23/2023	130372

~~ATTACH~~ #1
ATTACH

Deposit Receipt

BILL TO
WHEATON PARK DISTRICT 102 E. WESLEY STREET WHEATON, IL 60187 United States of America Phone: (630) 665-4710 Fax: (630) 665-5880

Customer #
6349

SHIP TO
WHEATON PARK DISTRICT 102 E. WESLEY STREET WHEATON, IL 60187 United States of America Phone: (630) 665-4710 Fax: (630) 665-5880 Attn: NEIL DALCERRO

Order	Salesperson	Customer PO	Ship Via	Terms	Page			
130372	MARSHALL LOEB		CUSTOMER PICK UP	NET 30	1 Of 1			
Ord	Inv	B/O	Item # \ Description	UOM	Unit Price	Disc	Disc. Price	Extended
1	0		106829 \ ALTO SHAM #CTP20 20G GAS COMBI OVEN	EA	23,995.00	.00%	23,995.00	23,995.00
1	0		107334 \ ALTO SHAM COMBI MATE HEATED HOLDING CABINET	EA	3,995.00	.00%	3,995.00	3,995.00

All returns are subject to a 25% restocking charge. SERVICE CHARGE of 1.5% per month (18% APR) added to past due accounts. UEQ assumes no responsibility for any product loss as a result of refrigeration failure. Equipment listed above shall remain the property of UEQ until invoice is paid in full. Limited 30 day warranty on parts and labor under normal usage shall apply to the above equipment unless otherwise stated. After 30 day warranty expires on used equipment purchase, UEQ Corp., D/B/A March Equipment Co., is held harmless due to any equipment failure.

DELIVERY AND FREIGHT ARE NON-REFUNDABLE

Sales Total	\$27,990.00
Freight	.00
Install	.00
Misc.	.00
Taxable	27,990.00
Sales Tax	.00
Order Total	\$27,990.00

Authorizing Signature

Print Name

Date



PRE-OWNED ALTO-SHAAM CTP20-20G

\$27,995.00

Combitherm® CT PROformance™
Combi Oven/Steamer

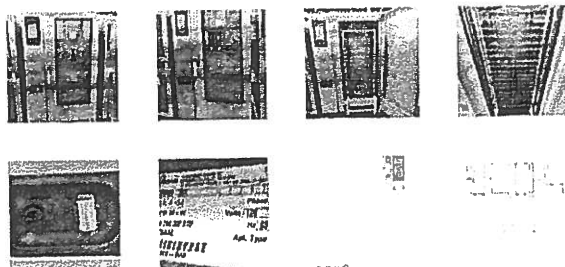
1

ADD TO CART

SKU: 106829

CATEGORIES: Combi Ovens, Cooking
Equipment pre-owned, Ovens

TAGS: alto-shaam, combi, commercial,
convection, retherm, steam



DESCRIPTION

ITEM: Alto-Shaam CTP20-20G

DESCRIPTION:

- LED illuminated door handle is designed for the needs of the busy kitchen, and provides visual notification of the oven status
- Front-accessible, retractable rinse hose. PROrinse™ high-efficiency spray head
- Absolute Humidity Control™ allows for selection of any humidity level from 0-100% to maximize food quality, texture and yield. The five-speed, auto-reversing fan provides balanced airflow for ideal



product browning, texture and finish



- Reduce labor with CombiCleanPLUS™ automatic cleaning with five cycle options from “light clean” to “heavy soil.” Uses safe, convenient cleaning tablets or optional liquid cleaner
- PROtouch™ Control allows for simple use and navigation, customizable recipe management, and intuitive one-touch-cooking
- Maximize space and savings by operating your combi oven outside of a traditional kitchen hood. Ventech™ and Ventech™ PLUS Type 1 hoods with condensation technology condense steam while capturing and removing grease-laden air, vapors and lingering smoke
- CoolTouch3™ triple panel glass door keeps workers safe. Triple-pane glass keeps the heat inside, while keeping the glass cool to the touch and providing 15% greater thermal retention to improve combi oven performance and efficiency
- Recessed door option retracts along the combi oven’s side and out to the way to provide additional space in tight kitchens
- Optional commercial reverse osmosis system supplies the combi oven with high-quality, treated water to reduce water-related



maintenance and extend
equipment lifetime.

- Made in the USA
- On Casters



ELECTRICAL OR GAS SPEC:

120V/60 Hz/ 1 ph – Natural Gas

APPROXIMATE DIMENSIONS: 44"

W x 47" D x 77"H

PRICE: \$27,995

SPEC SHEET: Attached with
photos

***For online sale inquiries, please
feel free to e-mail our sales
team***

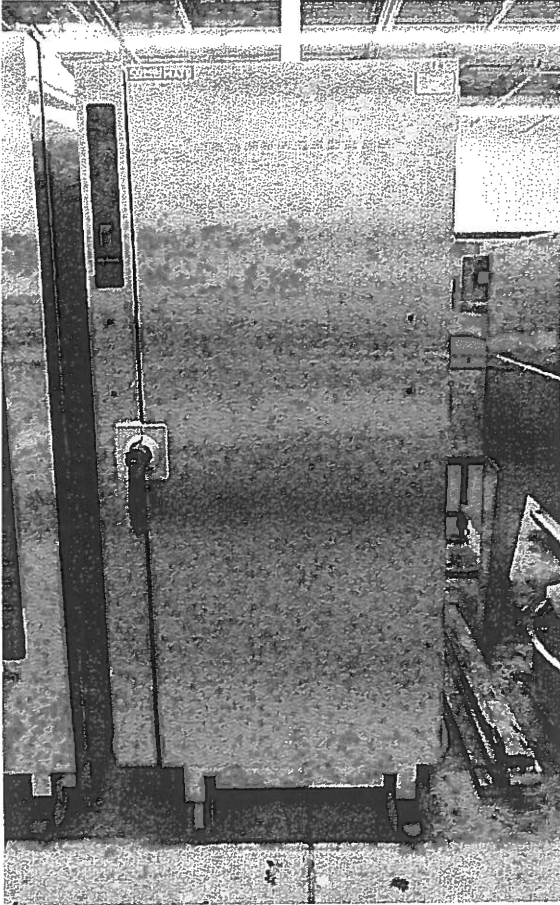
***or contact Alexa March at our
office - 630-627-3031***

This item is backed by a 30 day
parts/labor warranty within a 50
mile radius of our showroom in
Addison. If you live outside our
service area, in lieu of a warranty
we'll give you an additional 5% off
the purchase price. All of our items
are guaranteed to be in working
order when you receive them, no
matter where you are.

This item is available from pick up
at our showroom in Addison, IL.
We're open Monday through Friday
from 8:30 a.m. until 5:00 p.m. and
from 8:30 a.m. to 12:00 p.m. on
Saturday. We're closed on Sundays.

We can also arrange delivery in the
Chicagoland area. Please contact
us for a quote. Are you seeing this
ad from outside of the Chicagoland
area? No problem. We can
ship/freight equipment anywhere
in the USA and most parts of the





PRE-OWNED ALTO-SHAAM 20-20W

\$4,995.00

Combimate™ Halo Heat® Holding Cabinet

1

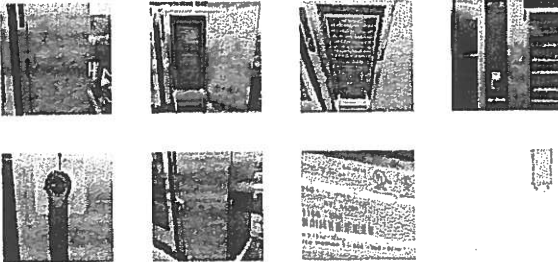
ADD TO CART

SKU: 107334

CATEGORIES: Cooking Equipment pre-owned, Heated Holding Cabinets

TAGS: alto-shaam, cabinet, combimate, commercial, halo heat, heated holding, restaurant equipment, rethermalize

DESCRIPTION



ITEM: Alto-Shaam 20-20W

DESCRIPTION:

- Sealed, static holding environment traps natural flavor and juices, reducing shrink, improving food quality and extending hold life
- Interchangeable design allows for seamless integrated rack management and plated rethermalization, resulting in increased efficiency and reduced labor

Combitherm® CTP20-20G

Gas Boiler-free

Combining multiple cooking functions into a single appliance, Combitherm® ovens provide endless versatility, reliability and unmatched performance. An all-in-one solution for efficient and consistent food production. Combitherm ovens do the work of a convection oven, kettle, steamer, fryer, smoker and more. Execute every dish, no matter how simple or complex, faster than ever with flawless precision and consistency.

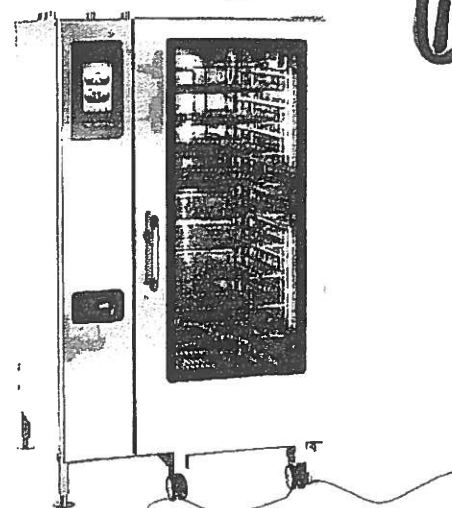
Standard features

- Four cooking modes—steam, convection, combination, and retherm
- Programmable, touchscreen control
- Easy recipe upload/download via USB port
- Four fully automated cleaning cycles
- Front-accessible and retractable rinse hose
- LED illuminated door handle is designed for the needs of the busy kitchen, and provides visual notification of the oven status
- Absolute Humidity Control™ allows for selection any humidity level from 0-100% to maximize food quality, texture, and yield
- SafeVent™ provides automatic steam venting at the end of the cooking cycle

CAPACITY

- 20** Twenty full-size sheet pans, twenty GN 2/1 pans; forty full-size hotel or GN 1/1 pans; two rows deep
- Roll-in pan cart with twenty non-tilt support rails:
20" (508mm) horizontal width between rails, 2-9/16" (65mm) vertical spacing between rails
- 480 lb (218 kg) product maximum
- 300 quarts (380 liters) volume maximum
- Ten (10) wire shelves included. Additional wire shelves required for maximum capacity.

ALTO-SHAAM



CTP20-20G

Configurations (select one)

Door swing

- ☐ Right hinged
- ☐ Recessed door, optional; increases oven width by 5" (127mm)

Electrical

- ☐ 120V 1ph
- ☐ 208-240V 3ph
- ☐ 208-240V 1ph
- ☐ 380-415V 3ph

Gas type

- ☐ Natural
- ☐ Propane

Accessories (select all that apply)

- ☐ Smoking feature, including one-step cold smoking (not available on units with security devices)
- ☐ Extended one-year warranty
- ☐ Automatic grease collection system, includes four 6-piece, self-trussing poultry racks #5014438, interior drip collection pan, and grease collection container with shut off valve

Cleaning

- ☐ Automatic tablet-based cleaning system, standard
- ☐ Automatic liquid cleaning system, optional

Probe choices

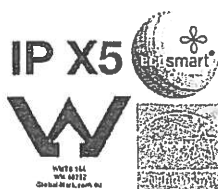
- ☐ Removable, single-point, quick-connect core temperature probe, standard
- ☐ Removable, single-point, quick-connect sous vide temperature probe, optional
- ☐ Hard-wired, multi-point core temperature probe, optional (factory only installed)

Security devices for correctional facility use

- ☐ Optional base package (not available with recessed door): includes tamper-proof screw package, excludes temperature probe
- ☐ Anti-entrapment device, optional
- ☐ Control panel security cover, optional
- ☐ Hasp door lock (padlock not included), optional
- ☐ Removable, single-point, quick-connect core temperature probe, optional

Installation options (select one)

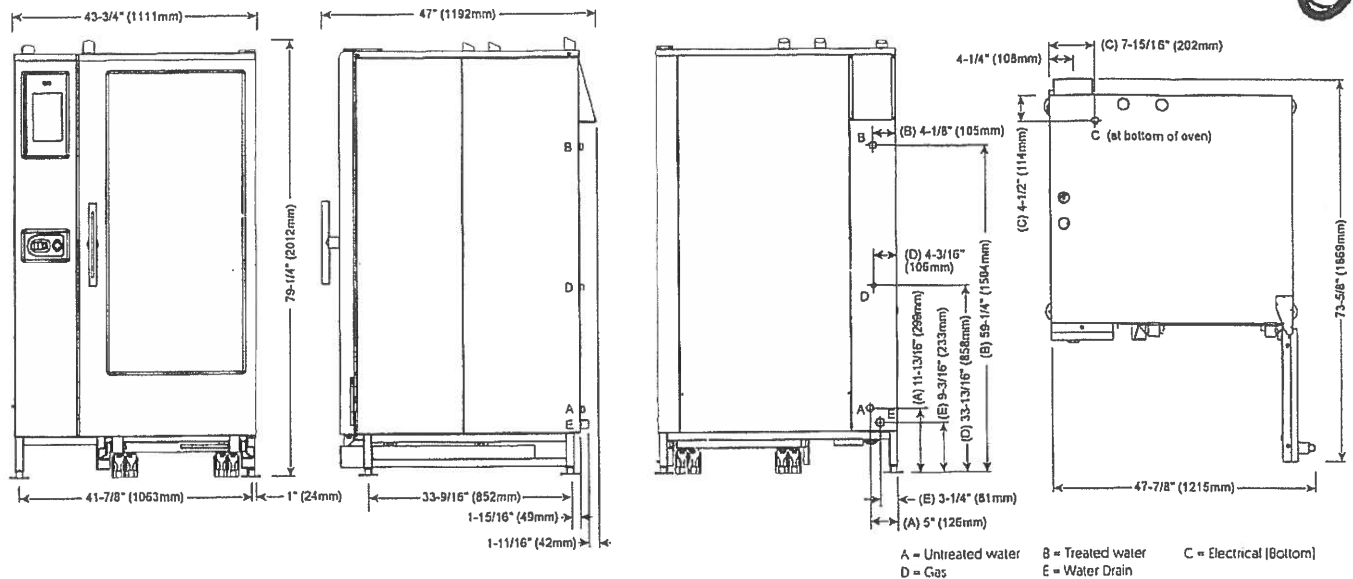
- ☐ Alto-Shaam Combination Factory Authorized Installation Program - available in the U.S. and Canada only
- ☐ Installation Start-Up Check - available through an Alto-Shaam authorized service agency



Combitherm® CTP20-20G

Specification

ALTO-SHAAM 



Model	Exterior (H x W x D)	Interior (H x W x D)
	CTP20-20G 79-1/4" x 43-3/4" x 47" [2012mm x 1111mm x 1192mm]	60-7/16" x 24-1/4" x 32-3/4" [1535mm x 616mm x 832mm]
DIMENSIONS	Exterior with recessed door (H x W x D)	Net Weight
	CTP20-20G 79-1/4" x 48-3/4" x 47" [2012mm x 1238mm x 1192mm]	1100 lb (499 kg)
	Ship Dimensions (L x W x H)*	Ship Weight*
	CTP20-20G 53" x 53" x 87" [1346mm x 1346mm x 2210mm]	1250 lb (567 kg)

*Domestic ground shipping information. Contact factory for export weight and dimensions.

CLEARANCE	Top:	20" [508mm]
	Left:	0" [0mm]
		18" [457mm] recommended service access
	Right:	0" [0mm] Non-combustible surfaces
		2" [51mm] combustible surfaces
	Bottom:	5-1/8" [130mm]
	Back:	4" [102mm]
		4-5/16" [109mm] optional plumbing kit

CHECK FIRST

- Oven must be installed level.
- Water supply shut-off valve and back-flow preventer when required by local code.
- Hood installation is required.
- Drain must not be located directly underneath the appliance.

Combitherm® CTP20-20G



Heat of rejection

CTP20-20G	Heat Gain qs, BTU/hr	Heat Gain qs, kW	Heat Gain qs, MJ/hr
HEAT	1,490	0.44	186.7

Noise emissions

A maximum 67 dBA was measured at 3.3 ft [1 m] from unit as tested on CTP10-20E.

NOISE

	CTP20-20G	V	Ph	Hz	Awg [mm²]	ProPower™ Standard			With CombiSmoker® Option			Connection	Certification
						A	Breaker	kW	A	Breaker	kW		
ELECTRIC	† 120V**	120	1	60	12 [3.31]	13.6	20	1.7	18.4	25	2.3	L1, L2/N, G	
	† 208-240V	208	1*	50/60	14 [2.08]	9.6	15	2.0	12.1	15	2.5	L1, L2/N, G	
		240	1*	50/60	14 [2.08]	8.4	15	2.0	11.3	15	2.7	L1, L2/N, G	
	† 208-240V	208	3	50/60	14 [2.08]	9.6	15	2.0	12.1	15	2.5	L1, L2, L3, G	
		240	3	50/60	14 [2.08]	8.4	15	2.0	11.3	15	2.7	L1, L2, L3, G	
	380-415V	380	3	50/60	14 [2.08]	9.2	15	2.0	11.8	15	2.6	L1, L2, L3, N, G	
		415	3	50/60	14 [2.08]	8.4	15	2.0	11.3	15	2.7	L1, L2, L3, N, G	

† Per UL requirements, must be permanently connected to electrical supply source

* Electrical service charge applies

** Ground fault or residual current protection device must accommodate a leakage current of 20mA.

- Electrical connections must meet all applicable federal, state, and local codes.
- For use on individual branch circuit only.
- Ovens are not supplied with an electrical cord or plug.

Water requirements (per oven)

- Two cold water inlets - drinking quality
- One treated water inlet: 3/4" NPT connection. Line pressure 30 psi minimum dynamic and 90 psi maximum static [200-600 kPa] at a minimum flow rate of 0.26 gpm [1 L/min].
- One untreated water inlet: 3/4" NPT connection. Line pressure 30 psi minimum dynamic and 90 psi maximum static [200-600 kPa] at a minimum flow rate of 2.64 gpm [10 L/min]. Water drain: 1-1/2" [40mm] connection with a vertical vent to extend above the exhaust vent. Materials must withstand temperatures up to 200°F [93°C].

Water Quality Standards

It is the sole responsibility of the owner/operator/purchaser of this equipment to verify that the incoming water supply is comprehensively tested and, if required, a means of "water treatment" provided that would meet compliance requirements with the published water quality standards shown below. Non-compliance with these minimum standards will potentially damage this equipment and/or components and void the original equipment manufacturer's warranty. Alto-Shaam recommends using the Alto-Shaam Reverse Osmosis System to properly treat your water.

Inlet Water Requirements		
Contaminant	Treated Water	Untreated Water
Free Chlorine	Less than 0.1 ppm [mg/L]	Less than 0.1 ppm [mg/L]
Hardness	30-70 ppm	30-70 ppm
Chloride	Less than 30 ppm [mg/L]	Less than 30 ppm [mg/L]
pH	7.0 to 8.5	7.0 to 8.5
Silica	Less than 12 ppm [mg/L]	Less than 12 ppm [mg/L]
Total Dissolved Solids [TDS]	50-125 ppm	50-360 ppm

Clearance requirements for water filtration system

Do not install a water filtration system behind unit.

CLEARANCE

Combitherm® CTP20-20G

ALTO-SHAAM.



Gas Requirements (gas type must be specified on order)

Hook-up: 3/4" NPT

GAS

UL Marked Appliances	Maximum Input BTU/h	Minimum Input BTU/h	Maximum Inlet Pressure Inches WC	Minimum Inlet Pressure Inches WC	Maximum Fuel Consumption*	
					CFH	GPH
Natural Gas				5.5	253.3	N/A
Propane	266,000	177,000	14.0	9.0	106.4	2.9

*Assumes an average heating value for natural gas to be 1050 BTU/SCF and a specific gravity of 0.60. The assumed value for propane gas is 2,500 BTU/SCF, and a specific gravity of 1.53.

AGA Marked Appliances	Maximum Input MJ/h	Minimum Input MJ/h	Maximum Inlet Pressure kPa	Minimum Inlet Pressure kPa	Maximum Fuel Consumption	
					m³/h	L/h
Natural Gas				1.13	7.4	N/A
Propane	280.6	186.7	3.48	2.75	2.9	11.1

CE Marked Appliances	Maximum Input		Minimum Input		Nominal Gas Pressure mbar	Maximum Gas Pressure mbar	Maximum Fuel Consumption m³
	kWh (Hs)	kWh (HI)	kWh (Hs)	kWh (HI)			
2E (G20)					20		7.6
2LL (G25)	80.0	72.0	56.0	50.4	20	50	8.9
3P (G31)					37		2.9
3B/P (G30)	78.3	72.0	54.6	50.4	29		2.9

CONTACT US

W164 N9221 Water Street | Menomonee Falls, Wisconsin 53051 | U.S.A.
Phone: 262.251.3800 | 800.558.8744 U.S.A./Canada | Fax: 262.251.7067 | alto-shaam.com

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Combination Ovens

Alto-Shaam CTP20-20G Combitherm Proformance Natural Gas Boiler-Free Roll-In 40 Pan Combi Oven - 208-240V, 1 Phase

Item #: 131CF2020GNH MFR #: CTP20-20G N208-240V1

Attach 1

Alto-Shaam CTP20-20G
Combitherm CT
Express Electric Boiler

\$9,418.40/each

Alto-Shaam CTP20-20G
Combitherm CT
Express Electric Boiler

\$9,418.40/each

Alto-Shaam CTP20-20G
Combitherm CT
Express Electric Boiler

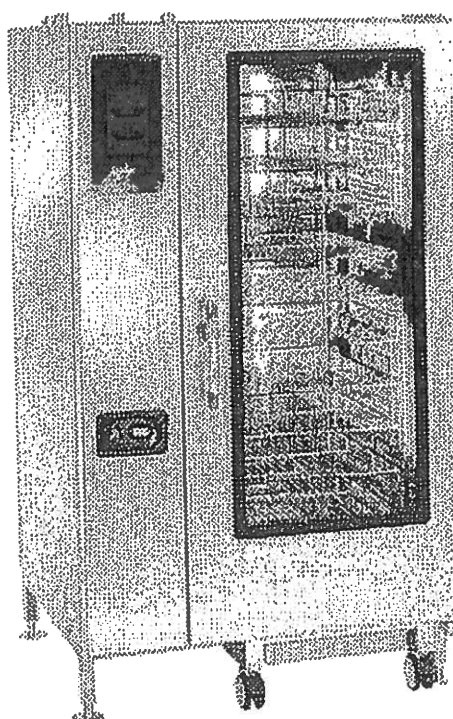
\$9,418.40/each

Alto-Shaam CTP20-20G
Combitherm CT
Express Electric Boiler

\$9,418.40/each

Alto-Shaam CTP20-20G
Combitherm CT
Express Electric Boiler

\$11,396.00/each



Retail Price

\$53,406.40

Lowest Price Guarantee
(See How)

or payments as low as \$4,745.16/month financing >

CREDIT KEY

Ships free with

Accessories & Options

Alto-Shaam Factory-Authorized Installation Program

Alto-Shaam Installation Kit

2/23/23, 1:25 PM

Alto-Shaam CTP20-20G Combitherm Performance Natural Gas Boiler-Free Roll-In 40 Pan Combi Oven - 208-240V, 1 Phase

Smoking Feature

1

Add to Cart

1

Earn up to \$1602.19 back (use 215 points) with a WebstaurantStore Visa® Credit Card

Wish List

My Recent Items

Other Available Fuel Types:

- Natural Gas, 120V, 1 Phase
- Liquid Propane, 120V, 1 Phase
- Liquid Propane, 208-240V, 1 Phase
- Liquid Propane, 208-240V, 3 Phase
- Natural Gas, 120V, 1 Phase
- Natural Gas, 208-240V, 3 Phase

Product Overview

- ✓ Holds 40 pans at a time
- ✓ Zero clearance, roll-in design saves valuable space under hood and reduces ventilation costs
- ✓ Steam, convection, and combination cooking modes
- ✓ PROtouch touch-screen controls
- ✓ Removable core temperature probe
- ✓ 2014 Kitchen Innovations Award recipient for progressively boosting efficiency and productivity
- ✓ LED lighting
- ✓ Natural Gas, 208-240V, 1 Phase

40001527376

UPC Code:






Shipping:

Usually Ships in 18-20 Weeks

ALTO-SHAAM

view all Alto-Shaam Combination Ovens

Works With

 <p>Regency Air Steadyway Gas Connector Hose \$51.99 each</p> <p>1 Add to Cart</p>	 <p>C Pure Cleanlock 1.3 Triple Water Filtration System \$439.99 each</p> <p>1 Add to Cart</p>	 <p>Chef Master 30P Fryer Clean Out Rod with Handle \$7.55 each</p> <p>1 Add to Cart</p>	 <p>Grease Guardian CG-A Combi Guardian 10 lb. \$2,299.00 each</p> <p>1 Add to Cart</p>	 <p>Regency 40\"</p>
---	---	---	---	---

Alto-Shaam CTP20-20G N208-240/1 Details

Cook a wide variety of food with the perfect cooking method using the Alto-Shaam CTP20-20G Combitherm Performance natural gas boiler-free roll-in 40 pan combi oven! This combi oven features steam and convection cooking modes to accommodate nearly any food, while the combination setting lets you thoroughly cook food much faster than steam or convection alone. And thanks to its roll-in design, you can cook large quantities of your most popular foods using half-size sheet pans or full-size food pans in compatible carts.

To give you the best cooking performance possible, this combi oven is made according to Alto-Shaam's CT Performance standards. The intuitive PROtouch touch-screen

<https://www.webstaurantstore.com/alto-shaam-ctp20-20g-combitherm-performance-natural-gas-boiler-free-roll-in-40-pan-combi-oven-208-240v-1-phase...> 2/8

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Holding Cabinets

Alto-Shaam 20-20MW Combimate Mobile Heated Roll-In Holding Cabinet - 208/240V

Item #: 1312020MWH MFR #: 20-20MW 208/2401



Alto-Shaam 300-S
Portable 3 Pan Low
Temperature Holding

\$2,429.60/Each



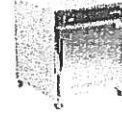
Alto-Shaam 500-S
Mobile 6 Pan Holding
Cabinet - 120V

\$3,097.60/Each



Alto-Shaam 500-S
Mobile 6 Pan Holding
Cabinet - 208/240V

\$3,097.60/Each



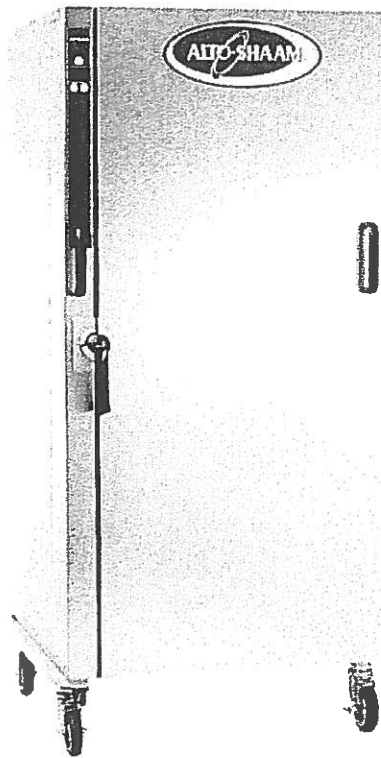
Alto-Shaam 750-S
Holding Cabinet -
Mobile Holds 10 Food

\$3,632.00/Each



Alto-Shaam 750-S
Holding Cabinet -
Mobile Holds 10 Food

\$3,632.00/Each



Free Shipping

Retail Price
\$8,884.00

Lowest Price Guarantee
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or payments as low as \$789.34/month Proqualify

CREDIT KEY

Ships free with

Accessories & Options

Required
Select Hinge Option

What We Offer

Protect Your Product
Coverage starting at \$113.85



Quote

02/23/2023

Attach

To:
Wheaton Park District
Neil Dalcero
Wheaton, IL 60187
ndalcero@wheatonparks.org

Project:
Wheaton Park District
Wheaton, IL 60187


From:
Gator Chef
Michael Wartan
Lisle, IL 60532
(888) 944-2867
(630) 417-6168 (Cell)
mwartan@gatorchef.com
Supervisor

Job Reference Number: 24931

Due to the global impact of Covid-19 lead times on equipment may be longer than normal. Additionally, many factories are implementing price increases. Please consult with your sales associate to keep you up to date on current lead times and price increases

Prices and Product Specifications

Prices are subject to change without notice due to unforeseen cost increases of imported products, raw materials, or currency fluctuations. We carefully check pricing and product specifications, but occasionally errors can occur, therefore we reserve the right to change both without notice. We are not responsible for customer pricing errors. Some variations between picture and product may occur. Some products listed may be non-stock items.

Item	Qty	Description	Sell	Sell Total
1	1 ea	COMBI OVEN, GAS	\$45,865.15	\$45,865.15
		 Alto-Shaam Prodigy™ Pro Combi Oven/Steamer, gas, boiler-free, floor model with roll-in cart, (19) non-tilt support rails, (20) 18" x 26" full size sheet or (40) 12" x 20" full size hotel pan (GN 1/1) capacity, Wi-Fi enabled control with steam/convection/combi cooking modes, programmable cool-down, SafeVent™ steam venting, removable "T" style temperature probe, (3) power levels, (5) cleaning levels, triple-pane door, high efficiency LED lighting, door hinged right, stainless steel construction, seismic legs, 266,000 BTU, EcoSmart®, cULus, UL EPH Classified, CE, IPX5, ENERGY STAR® Dimensions 79.25(h) x 43.75(w) x 47(d)		
	1 ea	NOTE: Subject to Manufacturer's Terms & Conditions. See Documents Section		
	1 ea	It is the sole responsibility of the owner/operator/purchaser of this equipment to verify that the incoming water supply is comprehensively tested and, if required, provide a means of water treatment that would meet the compliance requirements with the manufacturers water quality standards published on the product spec sheet. Non-compliance with these minimum standards will potentially damage this equipment and/or components and VOID the original equipment manufacturers warranty		
	1 ea	Specify gas type		
	1 ea	TURBO without Smoker, standard		
	1 ea	120v/60/1-ph, 13.6 amps, 1.7kW, 12 AWG, NO cord or plug		
	1 ea	Removable "T" style temperature probe, standard		
	1 ea	Roll-In Pan Cart, (20) shelf pan trolley (shelves/pans sold separately), 2-9/16" vertical spacing, fits 20-20E, 20-20G, 20-20MW and QC3-100, stainless steel construction, (4) casters (2 locking)	\$2,138.76	\$2,138.76
ITEM TOTAL:				\$48,003.91
Merchandise				\$48,003.91
Freight				\$450.00
Total				\$48,453.91

Terms & Conditions of Sale



A: Prices are subject to change without notice due to unforeseen cost increases of imported products, raw materials, or currency fluctuations. Always consult with your sales associate prior to placing your order.

B: Unless specified in this quotation delivery service is limited to curbside delivery. Paid local inside delivery services will include receiving equipment at our local warehouse and delivering equipment to your business. All equipment will be uncrated, assembled, and set in place by Gator Chef personnel, final mechanical connections (including plumbing and electrical, caulking and sealing) will be done by others. All doors, hallways, and openings must be large enough to accommodate the proposed equipment. Any outside contractors or union laborers (IE: glazers, crane rental, etc.) required to complete delivery are not included in this proposal. Exhaust hoods, fans, curbs and stainless steel wall backing will be delivered only for placement by others unless otherwise specified. Wall backing for all wall hanging equipment must be provided by others, this includes hanging of wall shelving. Non-movable equipment will be leveled. Any required filler pieces or enclosures are not included unless specified in this quotation.

C: All new equipment will have standard manufacturers warranties unless otherwise specified. Warranties do not cover product loss or loss of revenue due to equipment failure, application or availability of equipment or parts. Used equipment will have 90 day parts and labor warranty in the Chicagoland area, unless otherwise noted.

D: Terms of payment to be; 50% deposit required when placing order, 40% due prior to delivery and 10% balance due upon delivery of order and/or completion of project. These terms are tentative and subject to approval by Gator Chef after credit information and security agreements have been provided and reviewed. Monthly Service Charge of 1.5% will be applied to all past due accounts. Drop-Ship order terms of payment; paid in-full prior to delivery of order.

E: Cancellation/Restock: All custom orders are final, no cancellations. Any order approved by Gator Chef for a return will be subject to a 25% restocking fee plus any shipping charges that may occur

F: Credit Card Payments: A credit card surcharge fee is added to the order when paying by AQPAY, VISA, MASTER CARD, DISCOVER, and AMERICAN EXPRESS.

No fees are applied when paying by CASH, CHECK, ACH, or DEBIT CARDS with pin entry. For questions about these fees, please consult with your sales associate.

Acceptance: _____ Date: _____

Printed Name: _____

Project Grand Total: \$48,453.91



266,000 BTU



ATTACH

③

Alto-Shaam CTP20-20G Liquid Propane Floor Model with Roll-In Cart Combitherm CT PROformance Combi Oven - 266,000 BTU

SKU: CTP20-20G-QS MPN: CTP20-20G



\$53,406.40 / Each



From \$4076 / month with Credit Key CREDIT KEY Prequalify NOW!

BUY NOW, PAY LATER FOR BUSINESS

[*Login](#) or Add to Cart to See Price



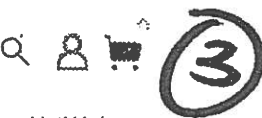


Product Highlights

- Better food texture with the Absolute Humidity Control feature.
- Convenient cleaning by means of five fully-automated cleaning cycles.
- Automatic steam release with the SafeVent feature.
- USB port can upload and download recipes with ease.
- Four-in-one cooking capabilities.

Product Information

Alto-Shaam CTP20-20G-QS Product Description



whopping 1100 pounds. It has dimensions of 48 ¾ inches in width, 47 inches in depth, and 79 ¾ inches in height. Its large size allows it to accommodate twenty full-size sheet pans, twenty GN 2/1 pans; forty full size hotel or GN 1/1 pans; two rows deep. It also has a roll-in pan cart and includes ten wire shelves are included for you to place on its twenty non-tilt support rails. Horizontally, the rails are spaced with a 20-inch gap while it is 2 9/16 inches for the vertical spacing. With these, the oven can support weights of 480 pounds or 300 quarts. Boasting four cooking modes, the Alto-Shaam CTP20-20G-QS Combitherm Gas Oven can provide functions of convection, kettie, steamer and fryer. With its USB port, users can easily upload and download recipes. A programmable touchscreen control enables users to manage the cooking process of the oven down to the last detail.

The Alto-Shaam CTP20-20G-QS Combitherm Gas Oven supports fine-tuned cooking with a variety of features. Absolute Humidity Control allows users to choose anywhere from 0% to 100% humidity which helps keep food soft and moist even with long cooking processes. It comes with a standard, removable single-point, quick-connect core temperature probe.

At the end of each cooking cycle, the SafeVent feature automatically steam vents to release heat. Together with the Alto-Shaam CTP20-20G-QS Combitherm Gas Oven's five fully automated cleaning cyclers, the automatic tablet-based cleaning system is a breeze to clean with. On top of that, it has front-accessible and retractable rinse-hose.

Created with an innovative CoolTouch3 triple panel glass door design, the right-hinged door of the Alto-Shaam CTP20-20G-QS Combitherm Gas Oven is able to achieve 15% greater heat retention. Despite this, the outer pane of the door remains cool to the touch, giving users an extra safety measure. The door's handle is LED illuminated and is just as innovative as the door itself because it serves as a visual notification for the oven's status.

The Alto-Shaam CTP20-20G-QS Combitherm Gas Oven uses natural gas to power its cooking functions. It runs on 120 volts, 1 phase, 60 hertz and 18.4 amps. Avail it now and experience endless versatility and unmatched performance.



Alto-Shaam CTP20-20G Specs

Weight	1,236.00 LBS
Height:	79.25(H)
Width:	43.75(W)



Control Type:	Programmable
Exterior Finish:	Stainless steel
Full Size Hotel Pan Capacity:	(40) 12" x 20" pans
Full Size Sheet Pan Capacity:	(20) 18" x 26" pans
Steam Type:	Boilerless
Voltage:	120v
Manufacturer:	Alto-Shaam
Phase:	1
Hertz:	60
Power Type:	Liquid Propane

 **Attention CA Residents: Prop 65 Warning**

Write the First Review

HAVE A QUESTION?

We're here to help.

Call Us

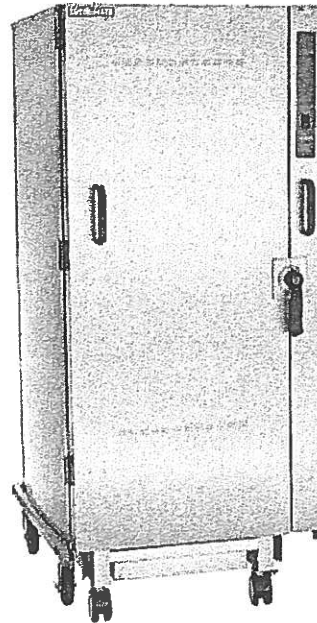
Chat Now

Alto-Shaam 20-20W Combimate™ Halo Heat® Holding Cabinet

SKU ALT-20-20W ★★★★★ [Like this product? Write a Review!](#)

ATTACH

4



The image above may not exactly represent the product

How many doors (standard) do you want?
Do you want a door?

PRICE MATCH

FINANCE 184.72/mo

\$8,884.00

[Login](#) or [Add to Cart](#) to See Our Price



Call or Chat

Combimate™ Halo Heat® Holding Cabinet, stationary, (40) 12" x 20" pans or (10) 18" x 26" pans capacity, single door, touch controls, ON/OFF power switch, heat indicator light, stainless steel construction, (4) heavy equipment legs, EcoSmart®, cULus UL EPH ANSI/ 4, CE, IPX4, TUV NORD, EAC

* Door hinging

Doors hinged on left, standard

* Voltages



WHEATON PARK DISTRICT



Financial Overview

February, 2023

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WPD Summary

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Row Labels	Full Year Budget	Sum of CY Month	Sum of LY Month	Month Variance	% Month Variance	Sum of Curr YTD	Sum of LY YTD	YTD Variance	% YTD Variance
4-Revenues	\$44,599,532	\$776,932	\$619,768	\$157,164	25.36%	\$1,583,994	\$1,214,820	\$369,174	30.39%
5-Expenses	(\$49,822,543)	(\$1,848,137)	(\$1,290,246)	(\$557,892)	-43.24%	(\$3,097,396)	(\$2,326,975)	(\$770,421)	-33.11%
Grand Total	(\$5,223,012)	(\$1,071,205)	(\$670,477)	(\$400,728)	-59.77%	(\$1,513,402)	(\$1,112,155)	(\$401,247)	-36.08%

Row Labels	Full Year Budget	Sum of CY Month	Sum of LY Month	Month Variance	% Month Variance	Sum of Curr YTD	Sum of LY YTD	YTD Variance	% YTD Variance
10-General									
4-Revenues	\$5,745,743	\$17,279	\$23,481	(\$6,202)	-26.41%	\$106,785	\$120,051	(\$13,266)	-11.05%
5-Expenses	(\$8,011,540)	(\$238,911)	(\$217,967)	(\$20,944)	-9.61%	(\$455,573)	(\$420,475)	(\$35,098)	-8.35%
10-General Total	(\$2,265,797)	(\$221,632)	(\$194,486)	(\$27,146)	-13.96%	(\$348,788)	(\$300,424)	(\$48,364)	-16.10%
20-Recreation									
4-Revenues	\$11,447,254	\$393,267	\$291,799	\$101,468	34.77%	\$792,368	\$571,424	\$220,944	38.67%
5-Expenses	(\$14,401,064)	(\$634,845)	(\$416,782)	(\$218,062)	-52.32%	(\$1,008,278)	(\$712,813)	(\$295,464)	-41.45%
20-Recreation Total	(\$2,953,810)	(\$241,578)	(\$124,983)	(\$116,594)	-93.29%	(\$215,910)	(\$141,390)	(\$74,520)	-52.71%
22-Cosley Zoo									
4-Revenues	\$1,808,623	\$26,699	\$16,511	\$10,188	61.70%	\$55,958	\$32,086	\$23,871	74.40%
5-Expenses	(\$2,078,086)	(\$113,964)	(\$101,623)	(\$12,341)	-12.14%	(\$211,080)	(\$193,936)	(\$17,145)	-8.84%
22-Cosley Zoo Total	(\$269,463)	(\$87,265)	(\$85,113)	(\$2,153)	-2.53%	(\$155,123)	(\$161,849)	\$6,727	4.16%
30-Debt Service									
4-Revenues	\$2,713,531	\$1,974	\$0	\$1,974	0.00%	\$4,262	\$0	\$4,262	0.00%
5-Expenses	(\$2,720,257)	\$0	\$0	\$0	0.00%	\$0	\$0	\$0	0.00%
30-Debt Service Total	(\$6,726)	\$1,974	\$0	\$1,974	0.00%	\$4,262	\$0	\$4,262	0.00%
40-Capital Projects									
4-Revenues	\$11,404,535	\$4,150	\$531	\$3,619	681.57%	\$8,651	\$3,157	\$5,494	174.03%
5-Expenses	(\$10,858,843)	(\$203,589)	(\$14,145)	(\$189,443)	-1339.30%	(\$238,866)	(\$29,950)	(\$208,916)	-697.55%
40-Capital Projects Total	\$545,692	(\$199,438)	(\$13,614)	(\$185,824)	-1364.95%	(\$230,215)	(\$26,794)	(\$203,422)	-759.21%
60-Golf Fund									
4-Revenues	\$9,157,050	\$321,899	\$277,961	\$43,938	15.81%	\$592,713	\$469,150	\$123,563	26.34%
5-Expenses	(\$9,428,405)	(\$465,993)	(\$362,449)	(\$103,544)	-28.57%	(\$803,058)	(\$649,478)	(\$153,579)	-23.65%
60-Golf Fund Total	(\$271,355)	(\$144,094)	(\$84,488)	(\$59,606)	-70.55%	(\$210,345)	(\$180,328)	(\$30,016)	-16.65%
70-Information Technology									
4-Revenues	\$519,889	\$0	\$0	\$0	0.00%	\$0	\$0	\$0	0.00%
5-Expenses	(\$519,643)	(\$32,047)	(\$45,928)	\$13,881	30.22%	(\$78,651)	(\$59,100)	(\$19,552)	-33.08%
70-Information Technology Total	\$247	(\$32,047)	(\$45,928)	\$13,881	30.22%	(\$78,651)	(\$59,100)	(\$19,552)	-33.08%
75-Health Insurance									
4-Revenues	\$1,802,906	\$11,664	\$9,485	\$2,179	22.97%	\$23,258	\$18,952	\$4,306	22.72%
5-Expenses	(\$1,804,706)	(\$158,789)	(\$131,351)	(\$27,438)	-20.89%	(\$301,890)	(\$261,223)	(\$40,667)	-15.57%
75-Health Insurance Total	(\$1,800)	(\$147,125)	(\$121,866)	(\$25,259)	-20.73%	(\$278,632)	(\$242,271)	(\$36,361)	-15.01%
Grand Total	(\$5,223,012)	(\$1,071,205)	(\$670,477)	(\$400,728)	-59.77%	(\$1,513,402)	(\$1,112,155)	(\$401,247)	-36.08%

AGC Month & YTD Summary

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Row Labels	Full Year Budget	Sum of CY Month	Sum of LY Month	Month Variance	% Month Variance	Sum of Curr YTD	Sum of LY YTD	YTD Variance	% YTD Variance
60-Golf Fund									
000-Administration									
4-Revenues	\$18,000	\$231	\$147	\$84	57.44%	\$5,455	\$961	\$4,494	467.63%
5-Expenses	(\$1,504,412)	(\$68,369)	(\$59,465)	(\$8,905)	-14.97%	(\$128,698)	(\$122,244)	(\$6,454)	-5.28%
000-Administration Total	(\$1,486,412)	(\$68,138)	(\$59,318)	(\$8,820)	-14.87%	(\$123,243)	(\$121,283)	(\$1,960)	-1.62%
101-Parks Maintenance									
5-Expenses	(\$37,366)	(\$1,975)	(\$1,517)	(\$459)	-30.25%	(\$4,225)	(\$3,189)	(\$1,036)	-32.48%
101-Parks Maintenance Total	(\$37,366)	(\$1,975)	(\$1,517)	(\$459)	-30.25%	(\$4,225)	(\$3,189)	(\$1,036)	-32.48%
601-Golf Maintenance									
4-Revenues	\$0	\$0	\$0	\$0	0.00%	\$0	\$51	(\$51)	-99.65%
5-Expenses	(\$1,449,192)	(\$53,265)	(\$36,796)	(\$16,469)	-44.76%	(\$93,896)	(\$73,781)	(\$20,115)	-27.26%
601-Golf Maintenance Total	(\$1,449,192)	(\$53,265)	(\$36,796)	(\$16,469)	-44.76%	(\$93,896)	(\$73,731)	(\$20,166)	-27.35%
611-Pro Shop/Golf Fees									
4-Revenues	\$2,929,750	\$50,950	\$62,293	(\$11,343)	-18.21%	\$55,764	\$72,479	(\$16,715)	-23.06%
5-Expenses	(\$991,532)	(\$63,019)	(\$34,377)	(\$28,643)	-83.32%	(\$98,474)	(\$66,829)	(\$31,645)	-47.35%
611-Pro Shop/Golf Fees Total	\$1,938,218	(\$12,070)	\$27,916	(\$39,986)	-143.24%	(\$42,710)	\$5,650	(\$48,360)	-855.94%
612-Food and Beverage									
4-Revenues	\$6,189,300	\$268,552	\$204,828	\$63,724	31.11%	\$527,322	\$375,328	\$151,994	40.50%
5-Expenses	(\$5,435,220)	(\$278,756)	(\$228,413)	(\$50,344)	-22.04%	(\$477,150)	(\$381,476)	(\$95,674)	-25.08%
612-Food and Beverage Total	\$754,080	(\$10,205)	(\$23,585)	\$13,380	56.73%	\$50,172	(\$6,148)	\$56,320	916.06%
613-Cross Country Skiing									
4-Revenues	\$20,000	\$2,167	\$10,694	(\$8,527)	-79.74%	\$4,172	\$20,331	(\$16,159)	-79.48%
5-Expenses	(\$10,683)	(\$607)	(\$1,882)	\$1,275	67.74%	(\$613)	(\$1,959)	\$1,345	68.68%
613-Cross Country Skiing Total	\$9,318	\$1,560	\$8,812	(\$7,252)	-82.30%	\$3,559	\$18,372	(\$14,814)	-80.63%
60-Golf Fund Total	(\$271,355)	(\$144,094)	(\$84,488)	(\$59,606)	-70.55%	(\$210,345)	(\$180,328)	(\$30,016)	-16.65%
Grand Total	(\$271,355)	(\$144,094)	(\$84,488)	(\$59,606)	-70.55%	(\$210,345)	(\$180,328)	(\$30,016)	-16.65%

Zoo Analysis

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Row Labels	Full Year Budget	Sum of CY Month	Sum of LY Month	Month Variance	% Month Variance	Sum of Curr YTD	Sum of LY YTD	YTD Variance	% YTD Variance
Cosley Zoo									
4-Revenues									
41-Taxes	\$1,066,968	\$0	\$0	\$0	0.00%	\$0	\$0	\$0	0.00%
42-Charges for Services	\$591,318	\$11,889	\$5,910	\$5,979	101.16%	\$20,565	\$11,069	\$9,496	85.79%
44-Rentals	\$55,000	\$3,029	\$3,940	(\$911)	-23.12%	\$6,299	\$7,848	(\$1,549)	-19.73%
45-Product Sales	\$1,000	\$0	\$0	\$0	0.00%	\$0	\$225	(\$225)	-100.00%
46-Grants & Donations	\$89,338	\$7,021	\$6,540	\$481	7.35%	\$13,957	\$12,733	\$1,224	9.61%
47-Misc. Income	\$0	\$29	\$20	\$9	42.90%	\$29	\$20	\$9	42.90%
48-Interest Income	\$5,000	\$4,731	\$101	\$4,630	4584.52%	\$15,107	\$190	\$14,917	7850.84%
49-Transfers In	\$0								
4-Revenues Total	\$1,808,623	\$26,699	\$16,511	\$10,188	61.70%	\$55,958	\$32,086	\$23,871	74.40%
5-Expenses									
51-Salaries & Wages	(\$1,176,986)	(\$81,497)	(\$70,166)	(\$11,331)	-16.15%	(\$170,052)	(\$149,300)	(\$20,752)	-13.90%
52-Contractual Services	(\$372,473)	(\$7,099)	(\$9,528)	\$2,429	25.49%	(\$10,597)	(\$12,471)	\$1,874	15.03%
53-Supplies	(\$250,825)	(\$13,386)	(\$14,715)	\$1,329	9.03%	(\$17,448)	(\$18,454)	\$1,005	5.45%
54-Other Charges	(\$76,572)	(\$11,983)	(\$7,215)	(\$4,767)	-66.08%	(\$12,983)	(\$13,711)	\$728	5.31%
57-Capital	(\$1,230)	\$0	\$0	\$0	0.00%	\$0	\$0	\$0	0.00%
59-Transfers Out	(\$200,000)	\$0	\$0	\$0	0.00%	\$0	\$0	\$0	0.00%
5-Expenses Total	(\$2,078,086)	(\$113,964)	(\$101,623)	(\$12,341)	-12.14%	(\$211,080)	(\$193,936)	(\$17,145)	-8.84%
Cosley Zoo Total	(\$269,463)	(\$87,265)	(\$85,113)	(\$2,153)	-2.53%	(\$155,123)	(\$161,849)	\$6,727	4.16%
Foundation									
Concessions									
1-Concession Sales	\$50,000	\$104	\$36	\$67	187.47%	\$195	\$89	\$106	118.99%
2-Concession COGS	(\$20,000)	(\$50)	(\$54)	\$4	7.89%	(\$107)	(\$27)	(\$80)	-295.19%
3-Concession Supplies	(\$2,500)	\$0	\$0	\$0	0.00%	\$0	\$0	\$0	0.00%
Concessions Total	\$27,500	\$54	(\$18)	\$72	398.61%	\$88	\$62	\$26	42.26%
Gift Shop									
1-Gift Shop Sales	\$190,000	\$6,142	\$3,912	\$2,230	57.01%	\$9,026	\$5,996	\$3,030	50.53%
2-Gift Shop COGS	(\$67,000)	(\$2,206)	(\$5,302)	\$3,096	58.39%	(\$5,420)	(\$8,516)	\$3,096	36.35%
Gift Shop Total	\$123,000	\$3,935	(\$1,391)	\$5,326	382.90%	\$3,606	(\$2,520)	\$6,126	243.09%
Concession & Gift Shop									
4-Concession & Gift Shop Wages	(\$94,200)	(\$4,364)	(\$3,472)	(\$892)	-25.69%	(\$9,376)	(\$7,705)	(\$1,671)	-21.69%
Concession & Gift Shop Total	(\$94,200)	(\$4,364)	(\$3,472)	(\$892)	-25.69%	(\$9,376)	(\$7,705)	(\$1,671)	-21.69%
Foundation Total	\$56,300	(\$375)	(\$4,880)	\$4,506	92.33%	(\$5,682)	(\$10,163)	\$4,481	44.09%
Grand Total	(\$213,163)	(\$87,640)	(\$89,993)	\$2,353	2.61%	(\$160,805)	(\$172,012)	\$11,208	6.52%

Cash & Investments

Description	Current		
	Month	Prior Month	Month, Prior Year
<i>Operating Funds</i>			
10-General	4,910,415	5,121,576	5,304,271
20-Recreation	9,533,390	8,750,557	8,684,185
21-Special Recreation	200,301	198,886	144,938
22-Cosley Zoo	1,385,546	1,447,866	1,411,835
23-Liability	297,245	296,510	435,417
24-Audit	21,204	23,767	7,365
25-FICA	504,023	546,058	386,670
26-IMRF	592,266	625,899	441,110
30-Debt Service	822,912	820,938	790,028
60-Golf Fund	4,858,505	4,883,451	4,112,872
70-Information Technology	(59,533)	(27,486)	(39,881)
75-Health Insurance	(2,939)	142,028	31,776
Total Operating Funds	23,063,335	22,830,050	21,710,586
<i>Capital Funds</i>			
40-Capital Projects	8,484,579	8,695,492	5,145,636
Total Capital Funds	8,484,579	8,695,492	5,145,636
Total District Funds	31,547,914	31,525,541	26,856,222

	Insurance									
	General 10	Recreation 20	Cosley 22	Liability 23	Audit 24	FICA 25	IMRF 26	Debt Service 30	Golf 60	
Basis of Measurement:	3 to 4 months	> 2 months	3 to 6 month	3 to 6 month	3 to 6 month	3 to 6 month	3 to 6 month			
Budgeted expenditures less budget capital expenditures			month				month			2 - 4 months
										Min. target is \$5K; Max. is budgeted expenditures
FY 2023 Budget Basis:										
Budgeted expenditures less budgeted capital expenditures	4,717,551	10,164,382	1,876,856	539,938	42,964	688,221	495,778	1,262,893	8,959,305	
FY 2023 Targets										
Target Minimum	1,179,390	1,694,060	469,210	134,980	10,740	172,060	123,940	5,000	1,493,220	
Target Maximum	2,358,780	3,388,130	938,430	269,970	21,480	344,110	247,890	1,262,893	2,986,440	
Fund Balance as of February, 2023										
Fund Balance as of 12/31/2022	5,134,454	7,104,447	1,519,827	292,320	23,709	560,602	596,694			
Net Profit (Loss) YTD thru February, 2023	(348,788)	(215,910)	(155,123)	4,925	(2,505)	(67,408)	(44,622)			
Fund Balance as of February, 2023	4,785,666	6,888,537	1,364,704	297,245	21,204	493,195	552,072			
Cash & Investments 12/31/2022								827,850	5,026,296	
Cash & Investments February, 2023								822,912	4,858,505	
Analysis Results										
	Over Maximum Target by	Over Maximum Target by	Over Maximum Target by	Over Maximum Target by	Meets Target	Over Maximum Target by	Over Maximum Target by	Meets Target	Over Maximum Target by	
Variances										
Amount over maximum or (under minimum)	2,426,886	3,500,407	426,274	27,275	-	149,085	304,182	-	1,872,065	

All Funds

Investment Report

Description	Current Balance	Prior Month Balance	Prior Year Balance
1110-Certificates of Deposit			
10-General	764,020	1,264,020	499,500
20-Recreation	4,000,000	4,000,000	499,600
21-Special Recreation	0	0	0
22-Cosley Zoo	750,000	750,000	0
23-Liability	0	0	0
24-Audit	0	0	0
25-FICA	0	0	0
26-IMRF	0	0	0
30-Debt Service	250,000	250,000	0
40-Capital Projects	4,526,294	4,526,294	748,800
60-Golf Fund	1,254,249	754,249	0
75-Health Insurance	0	0	0
Total Certificates of Deposit	11,544,563	11,544,563	1,747,900
1120-Treasuries			
10-General	3,672,339	3,672,339	0
20-Recreation	3,592,250	3,592,250	0
21-Special Recreation	121,810	121,810	0
22-Cosley Zoo	191,052	191,052	0
23-Liability	0	0	0
24-Audit	10,603	10,603	0
25-FICA	270,562	270,562	0
26-IMRF	354,336	354,336	0
30-Debt Service	0	0	0
40-Capital Projects	2,627,063	2,627,063	0
60-Golf Fund	1,758,237	1,758,237	0
75-Health Insurance	411	411	0
Total Treasuries	12,598,663	12,598,663	0
1122-Agencies			
10-General	0	0	0
20-Recreation	0	0	0
23-Liability	0	0	0
24-Audit	0	0	0
30-Debt Service	0	0	0
40-Capital Projects	0	0	0
60-Golf Fund	0	0	0
Total Agencies	0	0	0
Total Investments	24,143,226	24,143,226	1,747,900

General Fund

Balance Sheet

Description	Current Balance	Prior Month Balance	Prior Year Balance
Assets			
10-Cash & Cash Equivalents	474,056	185,217	4,804,771
11-Investments	4,436,359	4,936,359	499,500
12-Receivables	5,096,529	5,090,057	4,955,906
13-Interfund Receivables	0	0	0
14-Inventory	4,436	4,532	3,906
16-Prepaid/Deposits/Escrows	0	5,126	0
Total Assets	10,011,379	10,221,290	10,264,083
Liabilities			
20-ST Payables	(23,159)	(37,585)	(3,999)
21-Payroll Payables	(57,448)	(65,075)	(53,665)
22-Accruals	(48,545)	(48,545)	(43,254)
23-Interfund Payables	0	0	0
24-Unearned Revenues	(5,093,592)	(5,059,818)	(4,903,124)
25-Deposits/Uncashed/Stale Dated	(2,970)	(2,970)	(3,645)
29-Deferred Inflows	0	0	(49,169)
Total Liabilities	(5,225,713)	(5,213,992)	(5,056,856)
30-Fund Balance	(4,785,666)	(5,007,298)	(5,207,227)
Liabilities and Fund Balance	(10,011,379)	(10,221,290)	(10,264,083)

Recreation Fund

Balance Sheet

Description	Current Balance	Prior Month Balance	Prior Year Balance
Assets			
10-Cash & Cash Equivalents	1,941,141	1,158,308	8,184,585
11-Investments	7,592,250	7,592,250	499,600
12-Receivables	5,437,972	5,282,872	5,031,400
13-Interfund Receivables	0	0	0
14-Inventory	0	0	0
16-Prepaid/Deposits/Escrows	808	25,330	880
Total Assets	14,972,170	14,058,759	13,716,465
Liabilities			
20-ST Payables	(408,528)	(409,113)	(384,161)
22-Accruals	(71,576)	(71,576)	(56,161)
24-Unearned Revenues	(7,509,027)	(6,391,659)	(6,533,885)
25-Deposits/Uncashed/Stale Dated	(94,502)	(56,297)	(35,438)
Total Liabilities	(8,083,633)	(6,928,644)	(7,009,644)
30-Fund Balance	(6,888,537)	(7,130,115)	(6,706,820)
Liabilities and Fund Balance	(14,972,170)	(14,058,759)	(13,716,465)

Zoo Fund

Balance Sheet

Description	Current Balance	Prior Month Balance	Prior Year Balance
Assets			
10-Cash & Cash Equivalents	444,495	506,814	1,411,835
11-Investments	941,052	941,052	0
12-Receivables	1,100,619	1,096,451	1,032,034
13-Interfund Receivables	0	0	0
14-Inventory	0	0	0
16-Prepaid/Deposits/Escrows	0	10,550	0
Total Assets	2,486,165	2,554,867	2,443,869
Liabilities			
20-ST Payables	(1,760)	(1,629)	(1,760)
22-Accruals	(20,061)	(20,061)	(18,075)
24-Unearned Revenues	(1,099,640)	(1,081,207)	(1,038,152)
Total Liabilities	(1,121,461)	(1,102,897)	(1,057,987)
30-Fund Balance	(1,364,704)	(1,451,969)	(1,385,881)
Liabilities and Fund Balance	(2,486,165)	(2,554,867)	(2,443,869)

Debt Service Fund

Balance Sheet

Description	Current Balance	Prior Month Balance	Prior Year Balance
Assets			
10-Cash & Cash Equivalents	572,912	570,938	790,028
11-Investments	250,000	250,000	0
12-Receivables	2,621,331	2,621,331	4,138,555
13-Interfund Receivables	0	0	0
14-Inventory	0	0	0
15-Other Receivables	0	0	0
16-Prepaid/Deposits/Escrows	0	0	0
17-Other Assets	0	0	0
19-Capital Assets	0	0	0
Total Assets	3,444,243	3,442,269	4,928,583
Liabilities			
20-ST Payables	(1,928,159)	(1,928,159)	(1,853,088)
21-Payroll Payables	0	0	0
22-Accruals	0	0	0
23-Interfund Payables	0	0	0
24-Unearned Revenues	(2,617,581)	(2,617,581)	(4,138,555)
25-Escheats and Facility Deposits	0	0	0
26-Long Term-Debt	0	0	0
27-LT Vacation Accruals	0	0	0
Total Liabilities	(4,545,740)	(4,545,740)	(5,991,643)
30-Fund Balance	1,101,497	1,103,471	1,063,060
Liabilities and Fund Balance	(3,444,243)	(3,442,269)	(4,928,583)

Capital Projects Fund

Balance Sheet

Description	Current Balance	Prior Month Balance	Prior Year Balance
Assets			
10-Cash & Cash Equivalents	1,331,222	1,542,134	4,396,836
11-Investments	7,153,357	7,153,357	748,800
12-Receivables	427,228	424,728	237,542
13-Interfund Receivables	0	0	0
14-Inventory	0	0	0
15-Other Receivables	0	0	0
16-Prepaid/Deposits/Escrows	0	0	0
17-Other Assets	0	0	0
19-Capital Assets	0	0	0
Total Assets	8,911,808	9,120,220	5,383,178
Liabilities			
20-ST Payables	(65,492)	(74,466)	0
21-Payroll Payables	0	0	0
22-Accruals	(3,507)	(3,507)	(2,987)
23-Interfund Payables	0	0	0
24-Unearned Revenues	0	0	0
25-Escheats and Facility Deposits	0	0	0
26-Long Term-Debt	0	0	0
27-LT Vacation Accruals	0	0	0
Total Liabilities	(68,999)	(77,972)	(2,987)
30-Fund Balance	(8,842,809)	(9,042,247)	(5,380,191)
Liabilities and Fund Balance	(8,911,808)	(9,120,220)	(5,383,178)

Arrowhead Golf Club Fund

Balance Sheet

Description	Current Balance	Prior Month Balance	Prior Year Balance
Assets			
10-Cash & Cash Equivalents	1,846,019	2,370,965	4,112,872
11-Investments	3,012,486	2,512,486	0
12-Receivables	37,348	12,064	1,345,939
13-Interfund Receivables	0	0	0
14-Inventory	94,739	90,505	99,282
15-Other Receivables	24,000	24,000	23,000
16-Prepaid/Deposits/Escrows	14,941	28,625	(1)
17-Other Assets	23,493	23,493	15,010
19-Capital Assets	17,511,898	17,511,898	17,040,146
Total Assets	22,564,924	22,574,036	22,636,249
Liabilities			
20-ST Payables	(54,703)	(61,822)	(1,344,178)
21-Payroll Payables	(0)	0	0
22-Accruals	(146,838)	(146,838)	(112,784)
23-Interfund Payables	0	0	0
24-Unearned Revenues	0	0	0
25-Deposits/Uncashed/Stale Dated	(423,931)	(281,830)	(397,025)
26-Long-Term Debt	0	0	132,268
27-LT Vacation Accruals	(89,791)	(89,791)	(58,644)
29-Deferred Inflows	(201,071)	(201,071)	(196,366)
Total Liabilities	(916,335)	(781,353)	(1,976,729)
30-Fund Balance	(21,648,590)	(21,792,683)	(20,659,519)
Liabilities and Fund Balance	(22,564,924)	(22,574,036)	(22,636,249)

Information Technology

Balance Sheet

Description	Current Balance	Prior Month Balance	Prior Year Balance
Assets			
10-Cash & Cash Equivalents	(59,533)	(27,486)	(39,881)
11-Investments	0	0	0
12-Receivables	0	0	0
13-Interfund Receivables	0	0	0
14-Inventory	0	0	0
15-Other Receivables	0	0	0
16-Prepaid/Deposits/Escrows	0	0	0
17-Other Assets	0	0	0
19-Capital Assets	6,170	6,170	6,170
Total Assets	(53,364)	(21,316)	(33,711)
Liabilities			
20-ST Payables	0	0	0
21-Payroll Payables	0	0	0
22-Accruals	0	0	0
23-Interfund Payables	0	0	0
24-Unearned Revenues	0	0	0
25-Escheats and Facility Deposits	0	0	0
26-Long Term-Debt	0	0	0
27-LT Vacation Accruals	0	0	0
Total Liabilities	0	0	0
30-Fund Balance	53,364	21,316	33,711
Liabilities and Fund Balance	53,364	21,316	33,711

Health Insurance Fund

Balance Sheet

Description	Current Balance	Prior Month Balance	Prior Year Balance
Assets			
10-Cash & Cash Equivalents	(3,349)	141,618	31,776
11-Investments	411	411	0
12-Receivables	1,772	3,881	4,408
13-Interfund Receivables	0	0	0
14-Inventory	0	0	0
15-Other Receivables	0	0	0
16-Prepaid/Deposits/Escrows	0	0	0
17-Other Assets	0	0	0
19-Capital Assets	0	0	0
Total Assets	(1,166)	145,910	36,184
Liabilities			
20-ST Payables	0	0	(0)
21-Payroll Payables	(29)	19	(1,018)
22-Accruals	0	0	0
23-Interfund Payables	0	0	0
24-Unearned Revenues	0	0	0
25-Escheats and Facility Deposits	0	0	0
26-Long Term-Debt	0	0	0
27-LT Vacation Accruals	0	0	0
Total Liabilities	(29)	19	(1,018)
30-Fund Balance	1,196	(145,929)	(35,165)
Liabilities and Fund Balance	1,166	(145,910)	(36,184)

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Row Labels	Full Year Budget	Sum of CY Month	Sum of LY Month	Month Variance	% Month Variance	Sum of Curr YTD	Sum of LY YTD	YTD Variance	% YTD Variance
10-General									
4-Revenues									
41-Taxes	\$5,034,878	\$0	\$0	\$0	0.00%	\$0	\$0	\$0	0.00%
42-Charges for Services	\$377,865	\$7,994	\$18,680	(\$10,686)	-57.21%	\$11,464	\$26,299	(\$14,836)	-56.41%
43-Debt Proceeds	\$0								
44-Rentals	\$62,500	\$410	\$455	(\$45)	-9.89%	\$41,955	\$51,300	(\$9,345)	-18.22%
45-Product Sales	\$67,000	\$131	\$34	\$97	286.47%	\$607	\$98	\$509	519.03%
46-Grants & Donations	\$178,000	\$544	\$2,809	(\$2,265)	-80.62%	\$41,436	\$39,547	\$1,889	4.78%
47-Misc. Income	\$7,500	\$250	\$50	\$200	400.40%	\$596	\$1,032	(\$436)	-42.23%
48-Interest Income	\$18,000	\$7,950	\$1,454	\$6,496	446.79%	\$10,728	\$1,775	\$8,953	504.39%
49-Transfers In	\$0								
4-Revenues Total	\$5,745,743	\$17,279	\$23,481	(\$6,202)	-26.41%	\$106,785	\$120,051	(\$13,266)	-11.05%
5-Expenses									
51-Salaries & Wages	(\$2,608,765)	(\$177,101)	(\$162,532)	(\$14,569)	-8.96%	(\$374,531)	(\$342,388)	(\$32,142)	-9.39%
52-Contractual Services	(\$1,363,537)	(\$13,426)	(\$25,292)	\$11,866	46.92%	(\$26,025)	(\$36,510)	\$10,486	28.72%
53-Supplies	(\$536,236)	(\$26,108)	(\$20,838)	(\$5,270)	-25.29%	(\$26,665)	(\$27,275)	\$610	2.24%
54-Other Charges	(\$209,014)	(\$17,864)	(\$9,305)	(\$8,560)	-91.99%	(\$23,942)	(\$14,302)	(\$9,641)	-67.41%
57-Capital	(\$453,989)	(\$4,411)	\$0	(\$4,411)	0.00%	(\$4,411)	\$0	(\$4,411)	0.00%
59-Transfers Out	(\$2,840,000)	\$0	\$0	\$0	0.00%	\$0	\$0	\$0	0.00%
5-Expenses Total	(\$8,011,540)	(\$238,911)	(\$217,967)	(\$20,944)	-9.61%	(\$455,573)	(\$420,475)	(\$35,098)	-8.35%
10-General Total	(\$2,265,797)	(\$221,632)	(\$194,486)	(\$27,146)	-13.96%	(\$348,788)	(\$300,424)	(\$48,364)	-16.10%
20-Recreation									
4-Revenues									
41-Taxes	\$4,983,374	\$0	\$0	\$0	0.00%	\$0	\$0	\$0	0.00%
42-Charges for Services	\$5,948,446	\$386,746	\$277,073	\$109,673	39.58%	\$776,085	\$545,191	\$230,893	42.35%
44-Rentals	\$176,980	\$5,482	\$13,740	(\$8,258)	-60.10%	\$17,437	\$21,829	(\$4,391)	-20.12%
45-Product Sales	\$187,313	(\$688)	\$221	(\$909)	-411.48%	\$61	\$2,834	(\$2,773)	-97.86%
46-Grants & Donations	\$15,500	\$0	\$4	(\$4)	-100.00%	\$0	\$6	(\$6)	-91.67%
47-Misc. Income	\$20,641	\$329	\$170	\$159	93.51%	\$554	\$440	\$114	25.90%
48-Interest Income	\$25,000	\$1,399	\$591	\$808	136.73%	(\$1,769)	\$1,125	(\$2,894)	-257.20%
49-Transfers In	\$90,000								
4-Revenues Total	\$11,447,254	\$393,267	\$291,799	\$101,468	34.77%	\$792,368	\$571,424	\$220,944	38.67%
5-Expenses									
51-Salaries & Wages	(\$5,012,896)	(\$289,249)	(\$257,691)	(\$31,559)	-12.25%	(\$593,137)	(\$510,825)	(\$82,312)	-16.11%
52-Contractual Services	(\$3,646,746)	(\$219,121)	(\$111,389)	(\$107,732)	-96.72%	(\$277,261)	(\$144,213)	(\$133,048)	-92.26%
53-Supplies	(\$1,265,192)	(\$106,031)	(\$27,168)	(\$78,863)	-290.28%	(\$115,928)	(\$32,325)	(\$83,603)	-258.63%
54-Other Charges	(\$239,549)	(\$20,444)	(\$20,535)	\$91	0.44%	(\$21,951)	(\$25,450)	\$3,499	13.75%
57-Capital	(\$17,681)	\$0	\$0	\$0	0.00%	\$0	\$0	\$0	0.00%
59-Transfers Out	(\$4,219,000)	\$0	\$0	\$0	0.00%	\$0	\$0	\$0	0.00%
5-Expenses Total	(\$14,401,064)	(\$634,845)	(\$416,782)	(\$218,062)	-52.32%	(\$1,008,278)	(\$712,813)	(\$295,464)	-41.45%
20-Recreation Total	(\$2,953,810)	(\$241,578)	(\$124,983)	(\$116,594)	-93.29%	(\$215,910)	(\$141,390)	(\$74,520)	-52.71%
22-Cosley Zoo									
4-Revenues									
41-Taxes	\$1,066,968	\$0	\$0	\$0	0.00%	\$0	\$0	\$0	0.00%
42-Charges for Services	\$591,318	\$11,889	\$5,910	\$5,979	101.16%	\$20,565	\$11,069	\$9,496	85.79%
44-Rentals	\$55,000	\$3,029	\$3,940	(\$911)	-23.12%	\$6,299	\$7,848	(\$1,549)	-19.73%
45-Product Sales	\$1,000	\$0	\$0	\$0	0.00%	\$0	\$225	(\$225)	-100.00%
46-Grants & Donations	\$89,338	\$7,021	\$6,540	\$481	7.35%	\$13,957	\$12,733	\$1,224	9.61%
47-Misc. Income	\$0	\$29	\$20	\$9	42.90%	\$29	\$20	\$9	42.90%
48-Interest Income	\$5,000	\$4,731	\$101	\$4,630	4584.52%	\$15,107	\$190	\$14,917	7850.84%
49-Transfers In	\$0								
4-Revenues Total	\$1,808,623	\$26,699	\$16,511	\$10,188	61.70%	\$55,958	\$32,086	\$23,871	74.40%
5-Expenses									
51-Salaries & Wages	(\$1,176,986)	(\$81,497)	(\$70,166)	(\$11,331)	-16.15%	(\$170,052)	(\$149,300)	(\$20,752)	-13.90%
52-Contractual Services	(\$372,473)	(\$7,099)	(\$9,528)	\$2,429	25.49%	(\$10,597)	(\$12,471)	\$1,874	15.03%
53-Supplies	(\$250,825)	(\$13,386)	(\$14,715)	\$1,329	9.03%	(\$17,448)	(\$18,454)	\$1,005	5.45%
54-Other Charges	(\$76,572)	(\$11,983)	(\$7,215)	(\$4,767)	-66.08%	(\$12,983)	(\$13,711)	\$728	5.31%
57-Capital	(\$1,230)	\$0	\$0	\$0	0.00%	\$0	\$0	\$0	0.00%
59-Transfers Out	(\$200,000)	\$0	\$0	\$0	0.00%	\$0	\$0	\$0	0.00%
5-Expenses Total	(\$2,078,086)	(\$113,964)	(\$101,623)	(\$12,341)	-12.14%	(\$211,080)	(\$193,936)	(\$17,145)	-8.84%
22-Cosley Zoo Total	(\$269,463)	(\$87,265)	(\$85,113)	(\$2,153)	-2.53%	(\$155,123)	(\$161,849)	\$6,727	4.16%
30-Debt Service									

Row Labels	Full Year Budget	Sum of CY Month	Sum of LY Month	Month Variance	% Month Variance	Sum of Curr YTD	Sum of LY YTD	YTD Variance	% YTD Variance
4-Revenues									
41-Taxes	\$2,617,581	\$0	\$0	\$0	0.00%	\$0	\$0	\$0	0.00%
43-Debt Proceeds	\$0								
46-Grants & Donations	\$0								
47-Misc. Income	\$0								
48-Interest Income	\$5,000	\$1,974	\$0	\$1,974	0.00%	\$4,262	\$0	\$4,262	0.00%
49-Transfers In	\$90,950	\$0	\$0	\$0	0.00%	\$0	\$0	\$0	0.00%
4-Revenues Total	\$2,713,531	\$1,974	\$0	\$1,974	0.00%	\$4,262	\$0	\$4,262	0.00%
5-Expenses									
52-Contractual Services	(\$1,262,893)	\$0	\$0	\$0	0.00%	\$0	\$0	\$0	0.00%
54-Other Charges	\$0								
57-Capital	\$0								
59-Transfers Out	(\$1,457,364)	\$0	\$0	\$0	0.00%	\$0	\$0	\$0	0.00%
5-Expenses Total	(\$2,720,257)	\$0	\$0	\$0	0.00%	\$0	\$0	\$0	0.00%
30-Debt Service Total	(\$6,726)	\$1,974	\$0	\$1,974	0.00%	\$4,262	\$0	\$4,262	0.00%
40-Capital Projects									
4-Revenues									
41-Taxes	\$0								
42-Charges for Services	\$0								
43-Debt Proceeds	\$0								
44-Rentals	\$42,885	\$0	\$0	\$0	0.00%	\$0	\$0	\$0	0.00%
45-Product Sales	\$10,400	\$3,500	\$0	\$3,500	0.00%	\$7,300	\$2,500	\$4,800	192.00%
46-Grants & Donations	\$2,562,386	\$0	\$0	\$0	0.00%	\$0	\$0	\$0	0.00%
47-Misc. Income	\$2,500	\$43	\$13	\$30	233.77%	\$43	\$13	\$30	233.77%
48-Interest Income	\$20,000	\$607	\$519	\$89	17.10%	\$1,308	\$644	\$664	103.06%
49-Transfers In	\$8,766,364	\$0	\$0	\$0	0.00%	\$0	\$0	\$0	0.00%
4-Revenues Total	\$11,404,535	\$4,150	\$531	\$3,619	681.57%	\$8,651	\$3,157	\$5,494	174.03%
5-Expenses									
51-Salaries & Wages	(\$194,742)	(\$14,638)	(\$12,893)	(\$1,745)	-13.53%	(\$31,455)	(\$26,373)	(\$5,082)	-19.27%
52-Contractual Services	(\$304,052)	(\$58)	(\$56)	(\$2)	-3.70%	(\$77)	(\$153)	\$76	49.86%
53-Supplies	(\$480,300)	(\$14,161)	\$0	(\$14,161)	0.00%	(\$18,635)	(\$2,088)	(\$16,547)	-792.49%
54-Other Charges	(\$13,300)	(\$93)	(\$1,197)	\$1,103	92.17%	(\$93)	(\$1,337)	\$1,243	92.99%
57-Capital	(\$9,775,499)	(\$174,639)	\$0	(\$174,639)	0.00%	(\$188,606)	\$0	(\$188,606)	0.00%
59-Transfers Out	(\$90,950)	\$0	\$0	\$0	0.00%	\$0	\$0	\$0	0.00%
5-Expenses Total	(\$10,858,843)	(\$203,589)	(\$14,145)	(\$189,443)	-1339.30%	(\$238,866)	(\$29,950)	(\$208,916)	-697.55%
40-Capital Projects Total	\$545,692	(\$199,438)	(\$13,614)	(\$185,824)	-1364.95%	(\$230,215)	(\$26,794)	(\$203,422)	-759.21%
60-Golf Fund									
4-Revenues									
41-Taxes	\$0	\$0	\$0	\$0	0.00%	\$0	\$0	\$0	0.00%
42-Charges for Services	\$2,483,000	\$69,548	\$80,642	(\$11,093)	-13.76%	\$97,706	\$112,534	(\$14,828)	-13.18%
44-Rentals	\$565,050	\$119	\$0	\$119	0.00%	\$216	\$176	\$40	22.52%
45-Product Sales	\$6,052,000	\$251,515	\$196,260	\$55,255	28.15%	\$489,445	\$354,317	\$135,128	38.14%
46-Grants & Donations	\$0	\$0	\$0	\$0	0.00%	\$0	\$0	\$0	0.00%
47-Misc. Income	\$42,000	\$648	\$1,045	(\$397)	-37.94%	\$1,074	\$1,311	(\$237)	-18.06%
48-Interest Income	\$15,000	\$69	\$15	\$53	356.20%	\$4,272	\$812	\$3,460	426.10%
49-Transfers In	\$0								
4-Revenues Total	\$9,157,050	\$321,899	\$277,961	\$43,938	15.81%	\$592,713	\$469,150	\$123,563	26.34%
5-Expenses									
51-Salaries & Wages	(\$4,314,309)	(\$243,138)	(\$205,326)	(\$37,813)	-18.42%	(\$491,462)	(\$418,708)	(\$72,753)	-17.38%
52-Contractual Services	(\$1,850,033)	(\$60,893)	(\$54,531)	(\$6,362)	-11.67%	(\$106,598)	(\$95,629)	(\$10,970)	-11.47%
53-Supplies	(\$2,519,420)	(\$137,248)	(\$84,512)	(\$52,736)	-62.40%	(\$173,322)	(\$104,002)	(\$69,320)	-66.65%
54-Other Charges	(\$275,543)	(\$24,714)	(\$17,330)	(\$7,384)	-42.61%	(\$31,675)	(\$26,789)	(\$4,886)	-18.24%
57-Capital	(\$419,100)	\$0	(\$750)	\$750	100.00%	\$0	(\$4,350)	\$4,350	100.00%
59-Transfers Out	(\$50,000)	\$0	\$0	\$0	0.00%	\$0	\$0	\$0	0.00%
5-Expenses Total	(\$9,428,405)	(\$465,993)	(\$362,449)	(\$103,544)	-28.57%	(\$803,058)	(\$649,478)	(\$153,579)	-23.65%
60-Golf Fund Total	(\$271,355)	(\$144,094)	(\$84,488)	(\$59,606)	-70.55%	(\$210,345)	(\$180,328)	(\$30,016)	-16.65%
70-Information Technology									
4-Revenues									
42-Charges for Services	\$519,639	\$0	\$0	\$0	0.00%	\$0	\$0	\$0	0.00%
43-Debt Proceeds	\$0								
47-Misc. Income	\$250	\$0	\$0	\$0	0.00%	\$0	\$0	\$0	0.00%
48-Interest Income	\$0								

Row Labels	Full Year Budget	Sum of CY Month	Sum of LY Month	Month Variance	% Month Variance	Sum of Curr YTD	Sum of LY YTD	YTD Variance	% YTD Variance
49-Transfers In	\$0								
4-Revenues Total	\$519,889	\$0	\$0	\$0	0.00%	\$0	\$0	\$0	0.00%
5-Expenses									
52-Contractual Services	(\$430,480)	(\$31,646)	(\$45,928)	\$14,282	31.10%	(\$78,250)	(\$59,100)	(\$19,151)	-32.40%
53-Supplies	(\$76,163)	(\$401)	\$0	(\$401)	0.00%	(\$401)	\$0	(\$401)	0.00%
57-Capital	(\$13,000)	\$0	\$0	\$0	0.00%	\$0	\$0	\$0	0.00%
5-Expenses Total	(\$519,643)	(\$32,047)	(\$45,928)	\$13,881	30.22%	(\$78,651)	(\$59,100)	(\$19,552)	-33.08%
70-Information Technology Total	\$247	(\$32,047)	(\$45,928)	\$13,881	30.22%	(\$78,651)	(\$59,100)	(\$19,552)	-33.08%
75-Health Insurance									
4-Revenues									
42-Charges for Services	\$1,676,709	\$0	\$0	\$0	0.00%	\$0	\$0	\$0	0.00%
47-Misc. Income	\$125,197	\$11,664	\$9,485	\$2,179	22.97%	\$23,258	\$18,952	\$4,306	22.72%
48-Interest Income	\$1,000	\$0	\$0	\$0	0.00%	\$0	\$0	\$0	0.00%
49-Transfers In	\$0								
4-Revenues Total	\$1,802,906	\$11,664	\$9,485	\$2,179	22.97%	\$23,258	\$18,952	\$4,306	22.72%
5-Expenses									
52-Contractual Services	(\$1,804,706)	(\$158,789)	(\$131,351)	(\$27,438)	-20.89%	(\$301,890)	(\$261,223)	(\$40,667)	-15.57%
5-Expenses Total	(\$1,804,706)	(\$158,789)	(\$131,351)	(\$27,438)	-20.89%	(\$301,890)	(\$261,223)	(\$40,667)	-15.57%
75-Health Insurance Total	(\$1,800)	(\$147,125)	(\$121,866)	(\$25,259)	-20.73%	(\$278,632)	(\$242,271)	(\$36,361)	-15.01%
Grand Total	(\$5,223,012)	(\$1,071,205)	(\$670,477)	(\$400,728)	-59.77%	(\$1,513,402)	(\$1,112,155)	(\$401,247)	-36.08%

Row Labels	Full Year Budget	Sum of CY Month	Sum of LY Month	Month Variance	% Month Variance	Sum of Curr YTD	Sum of LY YTD	YTD Variance	% YTD Variance
10-General									
000-Administration									
4-Revenues									
41-Taxes	\$2,517,439	\$0	\$0	\$0	0.00%	\$0	\$0	\$0	0.00%
42-Charges for Services	\$320,150	\$4,907	\$17,048	(\$12,141)	-71.22%	\$7,502	\$24,076	(\$16,574)	-68.84%
43-Debt Proceeds	\$0								
44-Rentals	\$52,500	\$0	\$0	\$0	0.00%	\$41,055	\$50,000	(\$8,945)	-17.89%
45-Product Sales	\$65,750	\$0	\$0	\$0	0.00%	\$247	\$0	\$247	0.00%
46-Grants & Donations	\$1,000	\$0	\$0	\$0	0.00%	\$0	\$0	\$0	0.00%
47-Misc. Income	\$2,500	\$79	\$50	\$29	58.40%	\$81	\$50	\$31	62.40%
48-Interest Income	\$18,000	\$7,950	\$1,454	\$6,496	446.79%	\$10,728	\$1,775	\$8,953	504.39%
49-Transfers In	\$0								
4-Revenues Total	\$2,977,339	\$12,936	\$18,551	(\$5,615)	-30.27%	\$59,613	\$75,901	(\$16,288)	-21.46%
5-Expenses									
51-Salaries & Wages	(\$792,325)	(\$54,604)	(\$51,089)	(\$3,514)	-6.88%	(\$116,369)	(\$107,864)	(\$8,506)	-7.89%
52-Contractual Services	(\$659,892)	(\$8,598)	(\$15,427)	\$6,829	44.26%	(\$13,698)	(\$22,188)	\$8,490	38.26%
53-Supplies	(\$144,936)	(\$2,167)	(\$3,307)	\$1,140	34.47%	(\$2,291)	(\$3,363)	\$1,072	31.88%
54-Other Charges	(\$179,094)	(\$11,759)	(\$7,281)	(\$4,478)	-61.51%	(\$17,837)	(\$12,278)	(\$5,559)	-45.28%
57-Capital	(\$2,327)	\$0	\$0	\$0	0.00%	\$0	\$0	\$0	0.00%
59-Transfers Out	(\$2,840,000)	\$0	\$0	\$0	0.00%	\$0	\$0	\$0	0.00%
5-Expenses Total	(\$4,618,574)	(\$77,128)	(\$77,104)	(\$24)	-0.03%	(\$150,195)	(\$145,692)	(\$4,503)	-3.09%
000-Administration Total	(\$1,641,235)	(\$64,192)	(\$58,552)	(\$5,640)	-9.63%	(\$90,583)	(\$69,791)	(\$20,791)	-29.79%
101-Parks Maintenance									
4-Revenues									
41-Taxes	\$2,517,439	\$0	\$0	\$0	0.00%	\$0	\$0	\$0	0.00%
42-Charges for Services	\$5,000								
46-Grants & Donations	\$0	\$0	\$0	\$0	0.00%	\$0	\$0	\$0	0.00%
47-Misc. Income	\$5,000	\$171	\$0	\$171	0.00%	\$515	\$982	(\$467)	-47.56%
49-Transfers In	\$0								
4-Revenues Total	\$2,527,439	\$171	\$0	\$171	0.00%	\$515	\$982	(\$467)	-47.56%
5-Expenses									
51-Salaries & Wages	(\$1,686,353)	(\$112,937)	(\$102,921)	(\$10,016)	-9.73%	(\$239,380)	(\$217,542)	(\$21,838)	-10.04%
52-Contractual Services	(\$617,948)	(\$4,507)	(\$9,327)	\$4,820	51.68%	(\$11,544)	(\$13,321)	\$1,778	13.34%
53-Supplies	(\$374,390)	(\$23,526)	(\$17,364)	(\$6,162)	-35.49%	(\$23,850)	(\$20,155)	(\$3,696)	-18.34%
54-Other Charges	(\$20,650)	(\$5,455)	(\$1,544)	(\$3,911)	-253.32%	(\$5,455)	(\$1,544)	(\$3,911)	-253.32%
57-Capital	(\$451,152)	(\$4,411)	\$0	(\$4,411)	0.00%	(\$4,411)	\$0	(\$4,411)	0.00%
59-Transfers Out	\$0								
5-Expenses Total	(\$3,150,493)	(\$150,836)	(\$131,156)	(\$19,681)	-15.01%	(\$284,640)	(\$252,562)	(\$32,078)	-12.70%
101-Parks Maintenance Total	(\$623,054)	(\$150,665)	(\$131,156)	(\$19,510)	-14.88%	(\$284,125)	(\$251,580)	(\$32,545)	-12.94%
430-Historical Museum									
4-Revenues									
42-Charges for Services	\$52,715	\$3,087	\$1,632	\$1,454	89.12%	\$3,962	\$2,223	\$1,738	78.20%
44-Rentals	\$10,000	\$410	\$455	(\$45)	-9.89%	\$900	\$1,300	(\$400)	-30.77%
45-Product Sales	\$1,250	\$131	\$34	\$97	286.47%	\$360	\$98	\$262	267.42%
46-Grants & Donations	\$177,000	\$544	\$2,809	(\$2,265)	-80.62%	\$41,436	\$39,547	\$1,889	4.78%
47-Misc. Income	\$0								
4-Revenues Total	\$240,965	\$4,172	\$4,930	(\$758)	-15.37%	\$46,658	\$43,168	\$3,489	8.08%
5-Expenses									
51-Salaries & Wages	(\$130,087)	(\$9,560)	(\$8,522)	(\$1,038)	-12.19%	(\$18,781)	(\$16,982)	(\$1,799)	-10.59%
52-Contractual Services	(\$85,696)	(\$321)	(\$538)	\$218	40.44%	(\$783)	(\$1,001)	\$218	21.82%
53-Supplies	(\$16,910)	(\$416)	(\$167)	(\$248)	-148.72%	(\$524)	(\$3,757)	\$3,234	86.07%
54-Other Charges	(\$9,270)	(\$650)	(\$480)	(\$170)	-35.42%	(\$650)	(\$480)	(\$170)	-35.42%
57-Capital	(\$510)	\$0	\$0	\$0	0.00%	\$0	\$0	\$0	0.00%
5-Expenses Total	(\$242,473)	(\$10,947)	(\$9,707)	(\$1,239)	-12.77%	(\$20,737)	(\$22,221)	\$1,483	6.67%
430-Historical Museum Total	(\$1,508)	(\$6,775)	(\$4,777)	(\$1,997)	-41.81%	\$25,920	\$20,948	\$4,973	23.74%
10-General Total	(\$2,265,797)	(\$221,632)	(\$194,486)	(\$27,146)	-13.96%	(\$348,788)	(\$300,424)	(\$48,364)	-16.10%
20-Recreation									
000-Administration									
4-Revenues									
41-Taxes	\$4,983,374	\$0	\$0	\$0	0.00%	\$0	\$0	\$0	0.00%
42-Charges for Services	\$175,665	\$0	\$11,500	(\$11,500)	-100.00%	\$3,800	\$28,000	(\$24,200)	-86.43%
44-Rentals	\$21,680	\$0	\$20	(\$20)	-100.00%	\$3,426	\$1,751	\$1,675	95.66%

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Row Labels	Full Year Budget	Sum of CY Month	Sum of LY Month	Month Variance	% Month Variance	Sum of Curr YTD	Sum of LY YTD	YTD Variance	% YTD Variance
45-Product Sales	\$54,838	(\$3)	(\$4)	\$1	27.75%	\$118	\$51	\$67	131.59%
46-Grants & Donations	\$15,500	\$0	\$4	(\$4)	-100.00%	\$0	\$6	(\$6)	-91.67%
47-Misc. Income	\$3,641	\$329	\$170	\$159	93.51%	\$554	\$440	\$114	25.90%
48-Interest Income	\$25,000	\$1,399	\$591	\$808	136.73%	(\$1,769)	\$1,125	(\$2,894)	-257.20%
49-Transfers In	\$0								
4-Revenues Total	\$5,279,697	\$1,725	\$12,281	(\$10,556)	-85.95%	\$6,129	\$31,372	(\$25,243)	-80.46%
5-Expenses									
51-Salaries & Wages	(\$1,421,556)	(\$103,499)	(\$93,233)	(\$10,265)	-11.01%	(\$226,851)	(\$192,266)	(\$34,585)	-17.99%
52-Contractual Services	(\$806,431)	(\$27,116)	(\$24,076)	(\$3,040)	-12.63%	(\$35,449)	(\$32,776)	(\$2,673)	-8.15%
53-Supplies	(\$173,775)	(\$4,124)	(\$2,211)	(\$1,913)	-86.52%	(\$4,124)	(\$2,211)	(\$1,913)	-86.52%
54-Other Charges	(\$135,875)	(\$14,433)	(\$9,164)	(\$5,269)	-57.50%	(\$15,722)	(\$12,561)	(\$3,160)	-25.16%
57-Capital	(\$2,162)	\$0	\$0	\$0	0.00%	\$0	\$0	\$0	0.00%
59-Transfers Out	(\$4,100,000)	\$0	\$0	\$0	0.00%	\$0	\$0	\$0	0.00%
5-Expenses Total	(\$6,639,798)	(\$149,172)	(\$128,685)	(\$20,487)	-15.92%	(\$282,146)	(\$239,815)	(\$42,331)	-17.65%
000-Administration Total	(\$1,360,101)	(\$147,447)	(\$116,404)	(\$31,043)	-26.67%	(\$276,017)	(\$208,443)	(\$67,574)	-32.42%
101-Parks Maintenance									
4-Revenues									
42-Charges for Services	\$0								
44-Rentals	\$10,000	\$45	\$0	\$45	0.00%	\$45	\$90	(\$45)	-50.00%
45-Product Sales	\$0	\$0	\$0	\$0	0.00%	\$0	\$0	\$0	0.00%
47-Misc. Income	\$0	\$0	\$0	\$0	0.00%	\$0	\$0	\$0	0.00%
4-Revenues Total	\$10,000	\$45	\$0	\$45	0.00%	\$45	\$90	(\$45)	-50.00%
5-Expenses									
51-Salaries & Wages	(\$919,231)	(\$57,244)	(\$54,227)	(\$3,018)	-5.56%	(\$118,475)	(\$110,229)	(\$8,247)	-7.48%
52-Contractual Services	(\$339,971)	(\$12,148)	(\$5,059)	(\$7,090)	-140.14%	(\$14,472)	(\$7,464)	(\$7,007)	-93.88%
53-Supplies	(\$325,764)	(\$11,531)	(\$9,643)	(\$1,889)	-19.59%	(\$17,224)	(\$13,511)	(\$3,713)	-27.48%
57-Capital	(\$13,072)	\$0	\$0	\$0	0.00%	\$0	\$0	\$0	0.00%
5-Expenses Total	(\$1,598,038)	(\$80,924)	(\$68,928)	(\$11,996)	-17.40%	(\$150,171)	(\$131,204)	(\$18,967)	-14.46%
101-Parks Maintenance Total	(\$1,588,038)	(\$80,879)	(\$68,928)	(\$11,951)	-17.34%	(\$150,126)	(\$131,114)	(\$19,012)	-14.50%
220-Recreation Programs									
4-Revenues									
42-Charges for Services	\$3,739,331	\$303,756	\$184,700	\$119,056	64.46%	\$615,947	\$372,832	\$243,115	65.21%
44-Rentals	\$95,000	\$2,660	\$10,527	(\$7,867)	-74.73%	\$8,002	\$13,677	(\$5,675)	-41.49%
45-Product Sales	\$3,575	\$353	\$614	(\$261)	-42.51%	\$373	\$2,794	(\$2,421)	-86.65%
46-Grants & Donations	\$0								
47-Misc. Income	\$0								
4-Revenues Total	\$3,837,906	\$306,769	\$195,841	\$110,928	56.64%	\$624,322	\$389,302	\$235,020	60.37%
5-Expenses									
51-Salaries & Wages	(\$1,253,412)	(\$70,132)	(\$61,923)	(\$8,210)	-13.26%	(\$128,872)	(\$112,525)	(\$16,347)	-14.53%
52-Contractual Services	(\$1,539,382)	(\$170,972)	(\$46,677)	(\$124,295)	-266.29%	(\$202,637)	(\$62,925)	(\$139,712)	-222.03%
53-Supplies	(\$270,890)	(\$13,022)	(\$9,541)	(\$3,481)	-36.49%	(\$13,399)	(\$10,393)	(\$3,006)	-28.93%
54-Other Charges	(\$500)	\$0	\$0	\$0	0.00%	\$0	(\$56)	\$56	99.55%
57-Capital	(\$576)	\$0	\$0	\$0	0.00%	\$0	\$0	\$0	0.00%
5-Expenses Total	(\$3,064,760)	(\$254,126)	(\$118,140)	(\$135,986)	-115.11%	(\$344,908)	(\$185,898)	(\$159,010)	-85.54%
220-Recreation Programs Total	\$773,146	\$52,643	\$77,701	(\$25,058)	-32.25%	\$279,414	\$203,404	\$76,010	37.37%
221-Athletics									
4-Revenues									
42-Charges for Services	\$535,800	\$31,533	\$28,936	\$2,597	8.98%	\$56,110	\$46,076	\$10,034	21.78%
45-Product Sales	\$10,700	\$0	\$0	\$0	0.00%	\$0	\$0	\$0	0.00%
47-Misc. Income	\$0	\$0	\$0	\$0	0.00%	\$0	\$0	\$0	0.00%
49-Transfers In	\$90,000								
4-Revenues Total	\$636,500	\$31,533	\$28,936	\$2,597	8.98%	\$56,110	\$46,076	\$10,034	21.78%
5-Expenses									
51-Salaries & Wages	(\$59,649)	(\$3,530)	(\$2,124)	(\$1,407)	-66.22%	(\$6,913)	(\$4,247)	(\$2,666)	-62.77%
52-Contractual Services	(\$187,865)	(\$2,059)	(\$200)	(\$1,859)	-929.64%	(\$2,059)	(\$200)	(\$1,859)	-929.64%
53-Supplies	(\$297,500)	(\$68,227)	(\$889)	(\$67,339)	-7574.66%	(\$71,176)	(\$889)	(\$70,287)	-7906.32%
54-Other Charges	(\$62,240)	(\$2,842)	(\$10,920)	\$8,077	73.97%	(\$2,986)	(\$11,879)	\$8,893	74.87%
57-Capital	\$0								
59-Transfers Out	(\$119,000)								
5-Expenses Total	(\$726,254)	(\$76,659)	(\$14,132)	(\$62,527)	-442.45%	(\$83,134)	(\$17,215)	(\$65,919)	-382.92%
221-Athletics Total	(\$89,754)	(\$45,126)	\$14,804	(\$59,930)	-404.83%	(\$27,024)	\$28,861	(\$55,885)	-193.63%
222-Pools									

Row Labels	Full Year Budget	Sum of CY Month	Sum of LY Month	Month Variance	% Month Variance	Sum of Curr YTD	Sum of LY YTD	YTD Variance	% YTD Variance
4-Revenues									
42-Charges for Services	\$923,000	\$24,761	\$25,650	(\$890)	-3.47%	\$49,951	\$47,197	\$2,755	5.84%
44-Rentals	\$11,100	\$0	\$0	\$0	0.00%	\$0	\$0	\$0	0.00%
45-Product Sales	\$116,000	\$0	\$0	\$0	0.00%	\$0	\$0	\$0	0.00%
46-Grants & Donations	\$0								
47-Misc. Income	\$16,500	\$0	\$0	\$0	0.00%	\$0	\$0	\$0	0.00%
4-Revenues Total	\$1,066,600	\$24,761	\$25,650	(\$890)	-3.47%	\$49,951	\$47,197	\$2,755	5.84%
5-Expenses									
51-Salaries & Wages	(\$647,888)	(\$8,459)	(\$6,035)	(\$2,425)	-40.18%	(\$18,053)	(\$13,126)	(\$4,927)	-37.53%
52-Contractual Services	(\$318,301)	(\$1,325)	(\$9,404)	\$8,079	85.91%	(\$5,922)	(\$10,186)	\$4,264	41.86%
53-Supplies	(\$99,718)	(\$4,155)	(\$64)	(\$4,091)	-6392.38%	(\$4,155)	(\$64)	(\$4,091)	-6392.38%
54-Other Charges	(\$22,200)	(\$1,309)	(\$33)	(\$1,276)	-3867.79%	(\$1,309)	(\$535)	(\$774)	-144.73%
57-Capital	(\$648)	\$0	\$0	\$0	0.00%	\$0	\$0	\$0	0.00%
59-Transfers Out	\$0								
5-Expenses Total	(\$1,088,755)	(\$15,249)	(\$15,536)	\$287	1.85%	(\$29,440)	(\$23,912)	(\$5,528)	-23.12%
222-Pools Total	(\$22,155)	\$9,511	\$10,114	(\$603)	-5.96%	\$20,512	\$23,285	(\$2,773)	-11.91%
224-Recreation Facilities									
4-Revenues									
42-Charges for Services	\$1,650	\$0	\$58	(\$58)	-100.22%	\$1	\$65	(\$64)	-98.29%
44-Rentals	\$36,700	\$2,749	\$3,151	(\$403)	-12.77%	\$5,906	\$6,211	(\$305)	-4.91%
45-Product Sales	\$200	(\$1,038)	(\$409)	(\$630)	-153.91%	(\$430)	(\$31)	(\$399)	-1288.39%
47-Misc. Income	\$0								
4-Revenues Total	\$38,550	\$1,711	\$2,801	(\$1,090)	-38.92%	\$5,477	\$6,245	(\$768)	-12.30%
5-Expenses									
51-Salaries & Wages	(\$258,600)	(\$14,272)	(\$13,441)	(\$830)	-6.18%	(\$31,686)	(\$27,508)	(\$4,178)	-15.19%
52-Contractual Services	(\$389,254)	(\$3,931)	(\$24,105)	\$20,174	83.69%	(\$14,899)	(\$28,146)	\$13,247	47.07%
53-Supplies	(\$31,150)	(\$3,470)	(\$3,906)	\$436	11.16%	(\$3,470)	(\$3,906)	\$436	11.16%
54-Other Charges	(\$8,934)	(\$1,247)	(\$418)	(\$829)	-198.33%	(\$1,247)	(\$418)	(\$829)	-198.33%
57-Capital	(\$792)	\$0	\$0	\$0	0.00%	\$0	\$0	\$0	0.00%
59-Transfers Out	\$0								
5-Expenses Total	(\$688,730)	(\$22,919)	(\$41,870)	\$18,951	45.26%	(\$51,303)	(\$59,979)	\$8,676	14.46%
224-Recreation Facilities Total	(\$650,180)	(\$21,209)	(\$39,069)	\$17,860	45.72%	(\$45,826)	(\$53,733)	\$7,907	14.72%
350-Special Facilities									
4-Revenues									
42-Charges for Services	\$573,000	\$26,696	\$26,228	\$468	1.78%	\$50,275	\$51,022	(\$747)	-1.46%
44-Rentals	\$2,500	\$28	\$42	(\$14)	-33.17%	\$59	\$100	(\$42)	-41.67%
45-Product Sales	\$2,000	\$0	\$20	(\$20)	-100.00%	\$0	\$20	(\$20)	-100.00%
46-Grants & Donations	\$0								
47-Misc. Income	\$500								
4-Revenues Total	\$578,000	\$26,724	\$26,290	\$434	1.65%	\$50,334	\$51,143	(\$809)	-1.58%
5-Expenses									
51-Salaries & Wages	(\$452,560)	(\$32,113)	(\$26,708)	(\$5,404)	-20.24%	(\$62,287)	(\$50,924)	(\$11,362)	-22.31%
52-Contractual Services	(\$65,540)	(\$1,570)	(\$1,868)	\$298	15.98%	(\$1,823)	(\$2,516)	\$693	27.53%
53-Supplies	(\$66,395)	(\$1,501)	(\$914)	(\$586)	-64.15%	(\$2,380)	(\$1,351)	(\$1,028)	-76.12%
54-Other Charges	(\$9,800)	(\$611)	\$0	(\$611)	0.00%	(\$686)	\$0	(\$686)	0.00%
57-Capital	(\$432)	\$0	\$0	\$0	0.00%	\$0	\$0	\$0	0.00%
59-Transfers Out	\$0								
5-Expenses Total	(\$594,728)	(\$35,794)	(\$29,491)	(\$6,304)	-21.37%	(\$67,176)	(\$54,791)	(\$12,385)	-22.60%
350-Special Facilities Total	(\$16,728)	(\$9,071)	(\$3,201)	(\$5,870)	-183.38%	(\$16,842)	(\$3,649)	(\$13,193)	-361.56%
20-Recreation Total	(\$2,953,810)	(\$241,578)	(\$124,983)	(\$116,594)	-93.29%	(\$215,910)	(\$141,390)	(\$74,520)	-52.71%
22-Cosley Zoo									
000-Administration									
4-Revenues									
41-Taxes	\$1,066,968	\$0	\$0	\$0	0.00%	\$0	\$0	\$0	0.00%
42-Charges for Services	\$0								
44-Rentals	\$0								
45-Product Sales	\$0								
46-Grants & Donations	\$0	\$0	\$0	\$0	0.00%	\$0	\$0	\$0	0.00%
47-Misc. Income	\$0								
48-Interest Income	\$5,000	\$4,731	\$101	\$4,630	4584.52%	\$15,107	\$190	\$14,917	7850.84%
49-Transfers In	\$0								
4-Revenues Total	\$1,071,968	\$4,731	\$101	\$4,630	4584.52%	\$15,107	\$190	\$14,917	7850.84%

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Row Labels	Full Year Budget	Sum of CY Month	Sum of LY Month	Month Variance	% Month Variance	Sum of Curr YTD	Sum of LY YTD	YTD Variance	% YTD Variance
5-Expenses									
51-Salaries & Wages	(\$73,807)	(\$5,547)	(\$5,216)	(\$331)	-6.35%	(\$11,620)	(\$10,952)	(\$667)	-6.09%
52-Contractual Services	(\$14,735)	(\$725)	(\$666)	(\$60)	-8.96%	(\$1,101)	(\$1,022)	(\$79)	-7.72%
53-Supplies	\$0								
54-Other Charges	(\$100)								
57-Capital	\$0								
59-Transfers Out	(\$100,000)	\$0	\$0	\$0	0.00%	\$0	\$0	\$0	0.00%
5-Expenses Total	(\$188,642)	(\$6,272)	(\$5,881)	(\$391)	-6.64%	(\$12,721)	(\$11,974)	(\$746)	-6.23%
000-Administration Total	\$883,326	(\$1,541)	(\$5,781)	\$4,240	73.34%	\$2,386	(\$11,784)	\$14,170	120.25%
101-Parks Maintenance									
4-Revenues									
47-Misc. Income	\$0								
4-Revenues Total	\$0								
5-Expenses									
51-Salaries & Wages	(\$59,750)	(\$4,636)	(\$3,969)	(\$667)	-16.82%	(\$10,213)	(\$8,738)	(\$1,475)	-16.88%
52-Contractual Services	(\$7,886)	\$0	\$0	\$0	0.00%	\$0	\$0	\$0	0.00%
53-Supplies	\$0								
57-Capital	\$0								
5-Expenses Total	(\$67,636)	(\$4,636)	(\$3,969)	(\$667)	-16.82%	(\$10,213)	(\$8,738)	(\$1,475)	-16.88%
101-Parks Maintenance Total	(\$67,636)	(\$4,636)	(\$3,969)	(\$667)	-16.82%	(\$10,213)	(\$8,738)	(\$1,475)	-16.88%
220-Recreation Programs									
4-Revenues									
42-Charges for Services	\$191,318	\$3,569	\$2,481	\$1,088	43.87%	\$8,333	\$4,933	\$3,399	68.91%
45-Product Sales	\$1,000	\$0	\$0	\$0	0.00%	\$0	\$225	(\$225)	-100.00%
46-Grants & Donations	\$738	\$45	\$135	(\$90)	-66.67%	\$45	\$135	(\$90)	-66.67%
4-Revenues Total	\$193,055	\$3,614	\$2,616	\$998	38.16%	\$8,378	\$5,293	\$3,084	58.27%
5-Expenses									
51-Salaries & Wages	\$0								
52-Contractual Services	(\$2,000)	\$0	\$0	\$0	0.00%	\$0	\$0	\$0	0.00%
53-Supplies	(\$17,360)	(\$2,088)	(\$959)	(\$1,129)	-117.77%	(\$2,088)	(\$959)	(\$1,129)	-117.77%
57-Capital	\$0								
5-Expenses Total	(\$19,360)	(\$2,088)	(\$959)	(\$1,129)	-117.77%	(\$2,088)	(\$959)	(\$1,129)	-117.77%
220-Recreation Programs Total	\$173,695	\$1,526	\$1,657	(\$131)	-7.91%	\$6,289	\$4,334	\$1,955	45.11%
350-Special Facilities									
5-Expenses									
51-Salaries & Wages	(\$78,841)	(\$6,157)	(\$5,190)	(\$967)	-18.63%	(\$13,192)	(\$11,189)	(\$2,003)	-17.90%
52-Contractual Services	(\$9,185)	\$0	\$0	\$0	0.00%	\$0	\$0	\$0	0.00%
53-Supplies	\$0								
54-Other Charges	(\$12,000)	(\$225)	\$0	(\$225)	0.00%	(\$1,225)	(\$113)	(\$1,112)	-984.13%
57-Capital	\$0								
5-Expenses Total	(\$100,026)	(\$6,381)	(\$5,190)	(\$1,191)	-22.95%	(\$14,416)	(\$11,302)	(\$3,115)	-27.56%
350-Special Facilities Total	(\$100,026)	(\$6,381)	(\$5,190)	(\$1,191)	-22.95%	(\$14,416)	(\$11,302)	(\$3,115)	-27.56%
501-Cosley Zoo Operations									
4-Revenues									
42-Charges for Services	\$400,000	\$8,319	\$3,429	\$4,890	142.62%	\$12,232	\$6,136	\$6,096	99.35%
44-Rentals	\$55,000	\$3,029	\$3,940	(\$911)	-23.12%	\$6,299	\$7,848	(\$1,549)	-19.73%
45-Product Sales	\$0								
46-Grants & Donations	\$88,600	\$6,976	\$6,405	\$571	8.91%	\$13,912	\$12,598	\$1,314	10.43%
47-Misc. Income	\$0	\$29	\$20	\$9	42.90%	\$29	\$20	\$9	42.90%
4-Revenues Total	\$543,600	\$18,354	\$13,794	\$4,559	33.05%	\$32,473	\$26,603	\$5,871	22.07%
5-Expenses									
51-Salaries & Wages	(\$964,587)	(\$65,157)	(\$55,791)	(\$9,366)	-16.79%	(\$135,028)	(\$118,421)	(\$16,607)	-14.02%
52-Contractual Services	(\$338,666)	(\$6,374)	(\$8,862)	\$2,488	28.08%	(\$9,496)	(\$11,449)	\$1,953	17.06%
53-Supplies	(\$233,465)	(\$11,298)	(\$13,756)	\$2,458	17.87%	(\$15,360)	(\$17,495)	\$2,135	12.20%
54-Other Charges	(\$64,472)	(\$11,758)	(\$7,215)	(\$4,543)	-62.96%	(\$11,758)	(\$13,598)	\$1,840	13.53%
57-Capital	(\$1,230)	\$0	\$0	\$0	0.00%	\$0	\$0	\$0	0.00%
59-Transfers Out	(\$100,000)	\$0	\$0	\$0	0.00%	\$0	\$0	\$0	0.00%
5-Expenses Total	(\$1,702,421)	(\$94,586)	(\$85,624)	(\$8,962)	-10.47%	(\$171,642)	(\$160,963)	(\$10,679)	-6.63%
501-Cosley Zoo Operations Total	(\$1,158,821)	(\$76,233)	(\$71,830)	(\$4,403)	-6.13%	(\$139,169)	(\$134,360)	(\$4,809)	-3.58%
22-Cosley Zoo Total	(\$269,463)	(\$87,265)	(\$85,113)	(\$2,153)	-2.53%	(\$155,123)	(\$161,849)	\$6,727	4.16%
60-Golf Fund									
000-Administration									

Major Operating Funds by Department

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Row Labels	Full Year Budget	Sum of CY Month	Sum of LY Month	Month Variance	% Month Variance	Sum of Curr YTD	Sum of LY YTD	YTD Variance	% YTD Variance
4-Revenues									
41-Taxes	\$0	\$0	\$0	\$0	0.00%	\$0	\$0	\$0	0.00%
42-Charges for Services	\$0	\$0	\$0	\$0	0.00%	\$1,000	\$0	\$1,000	0.00%
46-Grants & Donations	\$0	\$0	\$0	\$0	0.00%	\$0	\$0	\$0	0.00%
47-Misc. Income	\$3,000	\$162	\$131	\$31	23.67%	\$183	\$149	\$34	22.83%
48-Interest Income	\$15,000	\$69	\$15	\$53	356.20%	\$4,272	\$812	\$3,460	426.10%
49-Transfers In	\$0								
4-Revenues Total	\$18,000	\$231	\$147	\$84	57.44%	\$5,455	\$961	\$4,494	467.63%
5-Expenses									
51-Salaries & Wages	(\$541,125)	(\$34,485)	(\$30,820)	(\$3,665)	-11.89%	(\$71,824)	(\$65,410)	(\$6,414)	-9.81%
52-Contractual Services	(\$534,648)	(\$16,580)	(\$16,771)	\$191	1.14%	(\$36,756)	(\$36,875)	\$120	0.33%
53-Supplies	(\$112,524)	(\$4,265)	(\$3,195)	(\$1,070)	-33.48%	(\$5,189)	(\$5,647)	\$458	8.11%
54-Other Charges	(\$150,543)	(\$13,040)	(\$8,679)	(\$4,361)	-50.25%	(\$14,930)	(\$14,312)	(\$618)	-4.32%
57-Capital	(\$115,572)	\$0	\$0	\$0	0.00%	\$0	\$0	\$0	0.00%
59-Transfers Out	(\$50,000)	\$0	\$0	\$0	0.00%	\$0	\$0	\$0	0.00%
5-Expenses Total	(\$1,504,412)	(\$68,369)	(\$59,465)	(\$8,905)	-14.97%	(\$128,698)	(\$122,244)	(\$6,454)	-5.28%
000-Administration Total	(\$1,486,412)	(\$68,138)	(\$59,318)	(\$8,820)	-14.87%	(\$123,243)	(\$121,283)	(\$1,960)	-1.62%
101-Parks Maintenance									
5-Expenses									
51-Salaries & Wages	(\$23,309)	(\$1,836)	(\$1,409)	(\$426)	-30.25%	(\$3,926)	(\$2,964)	(\$962)	-32.46%
52-Contractual Services	(\$7,057)	(\$140)	(\$107)	(\$33)	-30.53%	(\$299)	(\$225)	(\$74)	-32.80%
53-Supplies	(\$7,000)	\$0	\$0	\$0	0.00%	\$0	\$0	\$0	0.00%
54-Other Charges	\$0								
57-Capital	\$0								
5-Expenses Total	(\$37,366)	(\$1,975)	(\$1,517)	(\$459)	-30.25%	(\$4,225)	(\$3,189)	(\$1,036)	-32.48%
350-Special Facilities Total	\$0								
601-Golf Maintenance									
4-Revenues									
46-Grants & Donations	\$0								
47-Misc. Income	\$0	\$0	\$0	\$0	0.00%	\$0	\$51	(\$51)	-99.65%
4-Revenues Total	\$0	\$0	\$0	\$0	0.00%	\$0	\$51	(\$51)	-99.65%
5-Expenses									
51-Salaries & Wages	(\$672,051)	(\$32,096)	(\$26,094)	(\$6,002)	-23.00%	(\$69,192)	(\$60,158)	(\$9,034)	-15.02%
52-Contractual Services	(\$191,252)	(\$4,160)	(\$3,599)	(\$561)	-15.59%	(\$6,988)	(\$6,249)	(\$739)	-11.83%
53-Supplies	(\$417,673)	(\$13,779)	(\$7,103)	(\$6,676)	-93.98%	(\$14,487)	(\$7,375)	(\$7,112)	-96.43%
54-Other Charges	(\$18,000)	(\$3,230)	\$0	(\$3,230)	0.00%	(\$3,230)	\$0	(\$3,230)	0.00%
57-Capital	(\$150,216)	\$0	\$0	\$0	0.00%	\$0	\$0	\$0	0.00%
5-Expenses Total	(\$1,449,192)	(\$53,265)	(\$36,796)	(\$16,469)	-44.76%	(\$93,896)	(\$73,781)	(\$20,115)	-27.26%
601-Golf Maintenance Total	(\$1,449,192)	(\$53,265)	(\$36,796)	(\$16,469)	-44.76%	(\$93,896)	(\$73,731)	(\$20,166)	-27.35%
611-Pro Shop/Golf Fees									
4-Revenues									
42-Charges for Services	\$2,223,000	\$49,779	\$60,200	(\$10,421)	-17.31%	\$54,179	\$69,520	(\$15,341)	-22.07%
44-Rentals	\$564,750	\$0	\$0	\$0	0.00%	\$0	\$0	\$0	0.00%
45-Product Sales	\$142,000	\$1,170	\$2,092	(\$922)	-44.07%	\$1,584	\$2,958	(\$1,374)	-46.45%
46-Grants & Donations	\$0								
47-Misc. Income	\$0	\$1	\$1	(\$0)	-44.00%	\$1	\$1	(\$0)	-44.00%
4-Revenues Total	\$2,929,750	\$50,950	\$62,293	(\$11,343)	-18.21%	\$55,764	\$72,479	(\$16,715)	-23.06%
5-Expenses									
51-Salaries & Wages	(\$498,582)	(\$21,682)	(\$19,051)	(\$2,631)	-13.81%	(\$46,776)	(\$41,733)	(\$5,044)	-12.09%
52-Contractual Services	(\$238,012)	(\$8,796)	(\$5,573)	(\$3,223)	-57.83%	(\$13,972)	(\$10,803)	(\$3,169)	-29.34%
53-Supplies	(\$134,439)	(\$32,542)	(\$9,002)	(\$23,539)	-261.49%	(\$37,526)	(\$9,887)	(\$27,639)	-279.55%
54-Other Charges	(\$30,000)	\$0	\$0	\$0	0.00%	(\$200)	(\$56)	(\$144)	-256.70%
57-Capital	(\$90,500)	\$0	(\$750)	\$750	100.00%	\$0	(\$4,350)	\$4,350	100.00%
5-Expenses Total	(\$991,532)	(\$63,019)	(\$34,377)	(\$28,643)	-83.32%	(\$98,474)	(\$66,829)	(\$31,645)	-47.35%
611-Pro Shop/Golf Fees Total	\$1,938,218	(\$12,070)	\$27,916	(\$39,986)	-143.24%	(\$42,710)	\$5,650	(\$48,360)	-855.94%
612-Food and Beverage									
4-Revenues									
42-Charges for Services	\$240,000	\$17,602	\$9,748	\$7,855	80.58%	\$38,355	\$22,683	\$15,672	69.09%
44-Rentals	\$300	\$119	\$0	\$119	0.00%	\$216	\$176	\$40	22.52%
45-Product Sales	\$5,910,000	\$250,345	\$194,168	\$56,177	28.93%	\$487,861	\$351,359	\$136,502	38.85%
46-Grants & Donations	\$0								
47-Misc. Income	\$39,000	\$485	\$912	(\$427)	-46.83%	\$890	\$1,110	(\$220)	-19.78%

Row Labels	Full Year Budget	Sum of CY Month	Sum of LY Month	Month Variance	% Month Variance	Sum of Curr YTD	Sum of LY YTD	YTD Variance	% YTD Variance
4-Revenues Total	\$6,189,300	\$268,552	\$204,828	\$63,724	31.11%	\$527,322	\$375,328	\$151,994	40.50%
5-Expenses									
51-Salaries & Wages	(\$2,574,242)	(\$152,494)	(\$126,281)	(\$26,214)	-20.76%	(\$299,197)	(\$246,773)	(\$52,424)	-21.24%
52-Contractual Services	(\$878,382)	(\$31,156)	(\$28,270)	(\$2,886)	-10.21%	(\$48,517)	(\$41,188)	(\$7,328)	-17.79%
53-Supplies	(\$1,842,784)	(\$86,663)	(\$65,211)	(\$21,451)	-32.90%	(\$116,121)	(\$81,093)	(\$35,028)	-43.19%
54-Other Charges	(\$77,000)	(\$8,444)	(\$8,651)	\$207	2.40%	(\$13,315)	(\$12,421)	(\$894)	-7.20%
57-Capital	(\$62,812)	\$0	\$0	\$0	0.00%	\$0	\$0	\$0	0.00%
59-Transfers Out	\$0								
5-Expenses Total	(\$5,435,220)	(\$278,756)	(\$228,413)	(\$50,344)	-22.04%	(\$477,150)	(\$381,476)	(\$95,674)	-25.08%
612-Food and Beverage Total	\$754,080	(\$10,205)	(\$23,585)	\$13,380	56.73%	\$50,172	(\$6,148)	\$56,320	916.06%
613-Cross Country Skiing									
4-Revenues									
42-Charges for Services	\$20,000	\$2,167	\$10,694	(\$8,527)	-79.74%	\$4,172	\$20,331	(\$16,159)	-79.48%
45-Product Sales	\$0								
4-Revenues Total	\$20,000	\$2,167	\$10,694	(\$8,527)	-79.74%	\$4,172	\$20,331	(\$16,159)	-79.48%
5-Expenses									
51-Salaries & Wages	(\$5,000)	(\$546)	(\$1,671)	\$1,125	67.32%	(\$546)	(\$1,671)	\$1,125	67.32%
52-Contractual Services	(\$683)	(\$61)	(\$211)	\$150	71.06%	(\$67)	(\$288)	\$220	76.55%
53-Supplies	(\$5,000)								
57-Capital	\$0								
5-Expenses Total	(\$10,683)	(\$607)	(\$1,882)	\$1,275	67.74%	(\$613)	(\$1,959)	\$1,345	68.68%
613-Cross Country Skiing Total	\$9,318	\$1,560	\$8,812	(\$7,252)	-82.30%	\$3,559	\$18,372	(\$14,814)	-80.63%
60-Golf Fund Total	(\$271,355)	(\$144,094)	(\$84,488)	(\$59,606)	-70.55%	(\$210,345)	(\$180,328)	(\$30,016)	-16.65%
Grand Total	(\$5,760,425)	(\$694,569)	(\$489,069)	(\$205,500)	-42.02%	(\$930,165)	(\$783,991)	(\$146,174)	-18.64%

PPF	Full Year Budget	Sum of CY Month	Sum of LY Month	Month Variance	% Month Variance	Sum of Curr YTD	Sum of LY YTD	YTD Variance	% YTD Variance
4-Revenues									
42-Charges for Services	\$545,000	\$26,696	\$26,228	\$468	1.78%	\$50,275	\$51,022	(\$747)	-1.46%
44-Rentals	\$1,500	\$28	\$42	(\$14)	-33.17%	\$59	\$100	(\$42)	-41.67%
45-Product Sales	\$500	\$0	\$20	(\$20)	-100.00%	\$0	\$20	(\$20)	-100.00%
47-Misc. Income	\$500								
4-Revenues Total	\$547,500	\$26,724	\$26,290	\$434	1.65%	\$50,334	\$51,143	(\$809)	-1.58%
5-Expenses									
51-Salaries & Wages	(\$399,858)	(\$30,822)	(\$26,435)	(\$4,387)	-16.60%	(\$59,781)	(\$50,651)	(\$9,130)	-18.03%
52-Contractual Services	(\$51,025)	(\$721)	(\$1,281)	\$559	43.67%	(\$783)	(\$1,460)	\$677	46.36%
53-Supplies	(\$61,954)	(\$1,501)	(\$914)	(\$586)	-64.15%	(\$2,380)	(\$1,351)	(\$1,028)	-76.12%
54-Other Charges	(\$5,000)	(\$611)	\$0	(\$611)	0.00%	(\$686)	\$0	(\$686)	0.00%
57-Capital	(\$360)	\$0	\$0	\$0	0.00%	\$0	\$0	\$0	0.00%
5-Expenses Total	(\$518,197)	(\$33,656)	(\$28,630)	(\$5,025)	-17.55%	(\$63,631)	(\$53,463)	(\$10,168)	-19.02%
Grand Total	\$29,303	(\$6,932)	(\$2,340)	(\$4,592)	-196.23%	(\$13,297)	(\$2,320)	(\$10,977)	-473.14%

CAC	Full Year Budget	Sum of CY Month	Sum of LY Month	Month Variance	% Month Variance	Sum of Curr YTD	Sum of LY YTD	YTD Variance	% YTD Variance
4-Revenues									
42-Charges for Services	\$62,460	\$8,137	\$4,253	\$3,884	91.33%	\$13,784	\$8,900	\$4,884	54.87%
44-Rentals	\$95,000	\$2,660	\$10,527	(\$7,867)	-74.73%	\$8,002	\$13,677	(\$5,675)	-41.49%
45-Product Sales	\$75	\$0	\$205	(\$205)	-100.00%	\$0	\$205	(\$205)	-100.00%
4-Revenues Total	\$157,535	\$10,798	\$14,985	(\$4,187)	-27.94%	\$21,786	\$22,782	(\$996)	-4.37%
5-Expenses									
51-Salaries & Wages	(\$80,151)	(\$5,149)	(\$5,427)	\$278	5.12%	(\$11,218)	(\$11,079)	(\$139)	-1.25%
52-Contractual Services	(\$145,697)	(\$6,941)	(\$11,966)	\$5,024	41.99%	(\$14,581)	(\$21,999)	\$7,419	33.72%
53-Supplies	(\$37,455)	(\$343)	(\$3,211)	\$2,868	89.33%	(\$638)	(\$3,211)	\$2,573	80.13%
54-Other Charges	(\$500)	\$0	\$0	\$0	0.00%	\$0	(\$56)	\$56	99.55%
57-Capital	\$0								
5-Expenses Total	(\$263,803)	(\$12,434)	(\$20,604)	\$8,170	39.65%	(\$26,437)	(\$36,345)	\$9,909	27.26%
Grand Total	(\$106,268)	(\$1,636)	(\$5,619)	\$3,983	70.88%	(\$4,651)	(\$13,563)	\$8,912	65.71%

Special Events

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Special Events	Full Year Budget	Sum of CY Month	Sum of LY Month	Month Variance	% Month Variance	Sum of Curr YTD	Sum of LY YTD	YTD Variance	% YTD Variance
1900-Special Events-Miscellaneous									
4-Revenues	\$2,000	\$0	\$0	\$0	0.00%	\$0	\$0	\$0	0.00%
5-Expenses	(\$12,500)	(\$244)	(\$470)	\$226	48.05%	(\$294)	(\$526)	\$232	44.12%
1900-Special Events-Miscellaneous Total	(\$10,500)	(\$244)	(\$470)	\$226	48.05%	(\$294)	(\$526)	\$232	44.12%
1901-Kite Event									
4-Revenues	\$3,150	\$3,000	\$500	\$2,500	500.00%	\$3,000	\$500	\$2,500	500.00%
5-Expenses	(\$3,100)	\$0	\$0	\$0	0.00%	\$0	\$0	\$0	0.00%
1901-Kite Event Total	\$50	\$3,000	\$500	\$2,500	500.00%	\$3,000	\$500	\$2,500	500.00%
1902-4th of July									
4-Revenues	\$39,500	\$0	\$0	\$0	0.00%	\$0	\$0	\$0	0.00%
5-Expenses	(\$52,400)	\$0	\$0	\$0	0.00%	\$0	\$0	\$0	0.00%
1902-4th of July Total	(\$12,900)	\$0	\$0	\$0	0.00%	\$0	\$0	\$0	0.00%
1903-Ale Fest									
4-Revenues	\$73,250	\$0	\$1,000	(\$1,000)	-100.00%	\$0	\$1,000	(\$1,000)	-100.00%
5-Expenses	(\$76,000)	\$0	\$0	\$0	0.00%	\$0	\$0	\$0	0.00%
1903-Ale Fest Total	(\$2,750)	\$0	\$1,000	(\$1,000)	-100.00%	\$0	\$1,000	(\$1,000)	-100.00%
1904-Memorial Park Events									
4-Revenues	\$0	\$0	\$0	\$0	0.00%	\$0	\$0	\$0	0.00%
5-Expenses	(\$5,345)	\$0	(\$735)	\$735	100.00%	(\$255)	(\$735)	\$480	65.31%
1904-Memorial Park Events Total	(\$5,345)	\$0	(\$735)	\$735	100.00%	(\$255)	(\$735)	\$480	65.31%
1905-Taste of Wheaton									
4-Revenues	\$181,500	\$0	\$4,000	(\$4,000)	-100.00%	\$0	\$20,500	(\$20,500)	-100.00%
5-Expenses	(\$128,150)	(\$597)	(\$507)	(\$91)	-17.87%	(\$1,110)	(\$925)	(\$184)	-19.91%
1905-Taste of Wheaton Total	\$53,350	(\$597)	\$3,493	(\$4,091)	-117.11%	(\$1,110)	\$19,575	(\$20,684)	-105.67%
1906-Summer Concerts									
4-Revenues	\$169,000	\$0	\$6,000	(\$6,000)	-100.00%	\$0	\$6,000	(\$6,000)	-100.00%
5-Expenses	(\$213,700)	(\$93)	(\$125)	\$32	25.42%	(\$93)	(\$125)	\$32	25.42%
1906-Summer Concerts Total	(\$44,700)	(\$93)	\$5,875	(\$5,968)	-101.59%	(\$93)	\$5,875	(\$5,968)	-101.59%
1907-Shakespeare Event									
4-Revenues	\$10,500	\$0	\$1,000	(\$1,000)	-100.00%	\$0	\$1,000	(\$1,000)	-100.00%
5-Expenses	(\$21,350)	\$0	\$0	\$0	0.00%	\$0	\$0	\$0	0.00%
1907-Shakespeare Event Total	(\$10,850)	\$0	\$1,000	(\$1,000)	-100.00%	\$0	\$1,000	(\$1,000)	-100.00%
1908-Fun Run Event									
4-Revenues	\$67,500	\$942	\$6,623	(\$5,681)	-85.77%	\$3,472	\$13,623	(\$10,151)	-74.51%
5-Expenses	(\$51,950)	(\$85)	(\$477)	\$392	82.20%	(\$129)	(\$477)	\$348	72.92%
1908-Fun Run Event Total	\$15,550	\$857	\$6,146	(\$5,289)	-86.05%	\$3,343	\$13,146	(\$9,803)	-74.57%
1910-Light the Torch Run									
4-Revenues	\$22,500	\$965	\$1,925	(\$960)	-49.87%	\$1,030	\$1,953	(\$923)	-47.29%
5-Expenses	(\$42,275)	\$0	(\$34)	\$34	98.62%	(\$44)	(\$34)	(\$11)	-31.59%
1910-Light the Torch Run Total	(\$19,775)	\$965	\$1,891	(\$926)	-48.99%	\$986	\$1,920	(\$934)	-48.66%
1925-Reindeer Run									
4-Revenues	\$47,000	\$971	\$3,175	(\$2,204)	-69.41%	\$1,141	\$3,203	(\$2,062)	-64.39%
5-Expenses	(\$25,500)	\$0	\$403	(\$403)	-100.11%	(\$44)	(\$34)	(\$11)	-31.59%
1925-Reindeer Run Total	\$21,500	\$971	\$3,578	(\$2,607)	-72.87%	\$1,097	\$3,170	(\$2,073)	-65.40%
Grand Total	(\$16,370)	\$4,859	\$22,279	(\$17,420)	-78.19%	\$6,674	\$44,924	(\$38,251)	-85.15%

TO: Michael Benard, Executive Director
FROM: Daniel Novak, Director of Athletics & Facilities
Adam Lewandowski, Superintendent of Athletics & Facilities
RE: Athletics & Facilities Board Report
DATE: March 15, 2023



- **Baseball/Softball**

- The city of Wheaton police department was inventorying evidence contacted the athletic department in mid-February about a baseball that was left at Northside Park in June 2019 that was turned into them. The baseball was signed by famous MLB pitcher Nolan Ryan. The athletic department worked diligently to track down the owner, and ultimately were able to track down the participant who lost the ball! A coach in our in-house league had given out signed baseballs to each player after their team's last game, with the Nolan Ryan ball being one of them that ultimately got left behind accidentally.
- Spring Baseball/Softball registration opened fully on December 14. At this time there are currently 941 in-house participants signed up. At this time last spring season there were 819 in-house participants signed up, putting us on pace for an even bigger season than last year!

- **Travel Soccer**

- Wheaton United SC teams are wrapping up their winter seasons and preparing for the spring. With the addition of some additional teams over the winter, the club now boasts over 40 teams and 550 players going into the club's first spring season.

- **Spring In-House Soccer**

- Registrations have been going on since late November. For the 2022 season there were 944 participants total, which brought in \$68,681.00. For the 2023 season there are currently 712 participants signed up, which is bringing in \$57,620.00 and putting us on pace for a similar season to last year with over a month of registration to go.

- **Rams Tackle Football**

- Registration has been open since November 2022. To date current registration numbers for Tackle Football are: 8u – 20 enrolled, 9u – 18 enrolled, 10u – 38 enrolled, 11u – 38 enrolled, 12u (JV) – 38 enrolled, and 13/14u (Varsity) – 57 enrolled. Total registered to date is 209 participants. Registration has increased by 70 participants compared to last year at this time.
- Rams Offseason Training began Sunday, February 19 at the CAC. The program was split into two sessions, one from 6-7pm and the second 7-8pm. Wheaton Warrenville South Football Coaches ran the offseason drills. Total enrollment is 164 participants.



- **Rams Cheerleading**
 - Cheer is open for registration for the 2023 season. Currently we have 12 enrolled for kindergarten (noncompetitive), 1st grade 10 enrolled, 2nd grade 18 enrolled, 3rd grade 19 enrolled, 4th grade 38 enrolled, 5th grade 9 enrolled, 6th grade 19 enrolled, 7th grade 18 enrolled, and 8th grade 14 enrolled. The total enrolled for all levels is 157 participants. Registration has increased by 42 participants compared to this time last year.
- **Wheaton Wolverines Spring Lacrosse 2023**
 - Spring Lacrosse enrollment registration opened fully on December 14. At this time there are currently 60 in-house participants signed up. At this time last spring season there were 67 in-house participants signed up, putting us on pace for a similar season to last year!
- **Pickleball Round Robin Tournament**
 - Wheaton Park District held its second Pickleball tournament that took place on Friday, February 17 at the Central Athletic Complex. 24 participants registered for the event. One more tournament is scheduled for the remaining Winter session, Friday, March 24.



- **Central Athletic Complex**
 - The indoor soccer league has been running smoothly on Saturdays in the Large gym, Kale gym and Turf Gym from 8am-8pm.
 - The in-house basketball league successfully completed last month.

CAC Comparison January 2022 vs 2023			
Usage Hours for January			
Categories	2022	2023	Change %
Paying Renters	77.50	61.50	-20.6%
Complimentary	0.00	0.00	0.0%
WPD Programs	528.25	1,647.24	211.8%
WPD training	0.00	0.00	0.0%
TOTAL	605.75	1,708.74	182.1%

YTD Total Usage Hours			
Categories	2022	2023	Change %
Paying Renters	77.50	61.50	-20.6%
Complimentary	0.00	0.00	0.0%
WPD Programs	528.25	1,647.24	211.8%
WPD training	0.00	0.00	0.0%
TOTAL	605.75	1,708.74	182.1%

YTD Total Rental Revenue			
Month	2022	2023	Change %
January	\$3,820.00	\$5,755.00	34%
TOTAL	\$3,820.00	\$5,755.00	34%

- **Central Athletic Complex Ice Rinks**

- The CAC Ice Rinks closed for the 2022/2023 season on February 27. Ice rinks had non-reservation hours Monday-Friday 11am-4pm, except for on school day off days where reservations were required, in 2022/2023 compared to 2021/2022.

2022/2023

Month	Open Skate Reservations	Hockey Reservations	Resident	Non-Resident	Revenue (Pending Eventbrite Fees)
November/December	1,787	1,648	3,079	356	\$2,498.56
January	1,883	1,369	2,974	278	\$1,976.71
February/March	656	607	1,187	76	\$555.75
Total	4,326	3,624	7,240	710	\$5,031.02

2021/2022

Month	Open Skate Reservations	Hockey Reservations	Resident	Non-Resident	Revenue (Pending Eventbrite Fees)
November/December	2,482	1,679	3,733	428	\$3,117.48
January	2,648	1,683	3,920	411	\$2,909.68
February/March	1,647	1,083	2,484	246	\$1,707.77
Total	6,777	4,445	10,137	1,085	\$7,734.93

- **Parks Plus Fitness**

• <i>PPFC Membership Numbers</i>				
Month	November 2022	December 2022	January 2023	February 2023
Current Week Pass	5	9	0	0
Monthly EFT	376	376	379	388
1-Month	7	57	61	20
3-Month	20	18	23	25
Annual (No Flex or M/M)	329	369	358	376
Medicare/Medicaid	286	294	340	396
*Personal Training w/ Membership	66	58	61	69
Misc. Memberships (Punch Passes & Kidz Kingdom Related)	104	93	126	115
Flex	69	75	76	81
Premier GF	11	12	12	13
TOTAL	1,273	1,361	1,436	1,483

- PPFC has finalized the fully automated EFT process through the RecTrac update that will eliminate manual entry of taking out monthly charges from members in February. This will eliminate almost 400 folders!
- Memberships
 - 1-month memberships declined with the expiration of our winter break promotion for students.
 - Total number of visits are projected to be around 5,300 visits by months end. PPFC currently sits at 4,228 total visits for the month of February with a little over a week still left in the month.
- Staffing
 - Annalise has started as the newest member of our Personal Training Team! She has done 6 orientations and has 2 clients in the two weeks she has been with PPFC.
- Marketing/Promotions
 - Marketing and Fitness team met on February 6 to finalize 2023 promotions and retention programs.
 - February promotion program: Community Appreciation Week – 11 Participants, 4 turned into members.
 - February promotion program: 2 people same household sale – 6 memberships sold amounting to \$2,896 in fees.
- Classes

- Spring TRX session I – Class completely full with 6 participants for session I amounting to \$460.00 in revenue.
 - Goseikan Kendo will be returning to the Wheaton Park District in the Summer of 2023.
- Health & Wellness Committee
 - The Health and Wellness Committee hosted a “Sports Day” on February 23 at the Central Athletic Complex. Pickleball, Petanque, and Bags were set-up and Chipotle was catered for lunch. The event was very well received with over 30 staff members in attendance.
- **Aquatics**
 - Total pool pass sales revenue is at \$217,374. We are currently offering of 10% preseason sale that runs through 5/1/23. We are ahead of pace to surpass last season total sales of \$518,000.
 - Max began interviewing new hires for the 2023 Pool Season in February. This year’s interviews have taken place at the Community Center, with 17 interviews over the course of 2 nights in February with an additional 4 nights scheduled in March. Over 100 rehire staff members have responded that they would return through annual interest surveys.
 - Staff has completed teaching CPR to most of the Park District that do not have direct supervisors that are able to teach CPR.
 - Max recertified as a Food Sanitation Manager for the Wheaton Park District’s Aquatics Concession stands. This certification is good for 5 years.
 - Max and Matt Jay completed the OSHA 10-Hour course through PDRMA. This course will help identify safety concerns and help the district maintain OSHA compliance throughout each department.
 - Max and Matt Jay also participated in PDRMA’s annual kickoff meeting with Mike Benard and PDRMA representative Kyle Saros. The meeting focused on the previous 5 years of loss and what future initiatives the district will participate in to continue to reduce risk.
 - Max recertified as an Ellis & Associate Lifeguard Instructor. This certification is valid for 2 years and will allow Max to train and certify lifeguards for the district.
 - and early exposure to the Wheaton Park District hiring personnel in such a positive environment should help encourage kids to apply and work for us.
 - Max recertified as a Certified Pool Operator at the end of the month. The certification is good for 5 years.

TO: Mike Benard, Executive Director
FROM: Rob Sperl, Director of Parks & Planning
DATE: March 8, 2023
SUBJECT: Board Report, February

Administration/Overall Department

- Park Permitting – 16 park reservation booked for future dates and one reservation held in February.
- A new weekend Part-time Parks Cleaning crew (Sat.& Sun. only) position has been created and is posted. Interviews are in progress.
- Parks has completed all the annual GCN Trainings.
- Two long time department staff have announced their retirement dates. We wish them all the best in the next phases of their lives.
 - Community Center AM Supervisor, Mike Devine's last day will be April 28. He has been with the district since 1999 serving in various roles at Cosley Zoo and Park Services prior to the Community Center.
 - Superintendent of Parks, Deb Seymour started here in 2003 after working previously at the Morton Arboretum. Her last day will be May 19.
- A significant amount of graffiti was discovered at the Lincoln Marsh requiring staff to remove or paint over it. A police report and a claim with PDRMA were filed.

Planning

- Staff received proposals for the playground equipment at Hoffman Park. These will be reviewed, and a recommendation made in April.
- Bids were received to replace the asphalt path at Kelly Park. Work is anticipated to occur in late April or May.
- Bids were received to crack fill and color coat the tennis courts at Seven Gables. Work is anticipated to occur in May or June as weather permits.
- Bids were received for masonry coating at the Rice Pool filter building. Work is anticipated to occur prior to the start of the pool season.
- Staff continues planning of the Briar Patch Improvement project. A meeting with the engineer happened earlier this month to review the scope of work and proposed layout.
- Possibilities for expanding pickleball at other locations around the district are also being explored.

Parks & Buildings Operations

- Removed the clocktower clock at the Arrowhead Golf Club to clean and straighten the clock face to the correct vertical position.

- Replaced the hot water circulation pump for the Community Center showers.
- Installed two new cameras and NVR for the CAC video surveillance system.
- Removed the holiday lights from the Museum roofline.
- Installed new CAT-6 for the IT department at Cosley Zoo from the train station to the ticket booths at the entrance. While running new conduit staff also added a conduit for information lines and power for the new information kiosk.
- The automatic handicap door opener was repaired at the Lubko Center, a new transmitter was installed to restore operation.
- A new zone valve was installed on the Cosley Zoo boiler to restore heat to the armadillo pen.
- Removed the old commercial hood fan unit from the Toohey kitchen and replaced old water damaged drywall on the ceiling. Taped and painted the ceiling once repairs were completed.
- Hung the new projector screen in the Memorial Room and ran power and install a key switch to operate it. Doing this work with staff saved a significant amount over having it contracted.
- Shut down the ice rink chiller for the year.
- Completed building inspections for the month of February.

Projects and Special Events

- Completed construction on the Toohey Park Overpass/Bridge. Leveled out the existing deck, replaced deck boards, supported existing footings and constructed a new railing and handrail.
- CAC Ice maintenance. Shut down the ice on February 27th for the season.
- Ice-A-Palooza special event set up, staffing and take down.
- Assembled and placed 25 new picnic tables throughout our parks.
- Installed acoustic panels in the Memorial Room at Community Center.
- Sign and Playground inspections.
- Work orders for signs and banners. Recreation, Lincoln Marsh, Athletics, and Special Events.
- Lincoln Marsh teams' course. Repaired the tops of the 6' by 6' platforms.

Horticulture, Turf & Natural Resources

- Staff assisted with special event of Ice-A-Palooza.
- Staff assists weekly with trash pick-up in parks.
- Staff assisted with ice maintenance at the rinks throughout the month. They will continue to assist with the takedown and put away for the season.
- Staff has assisted all winter with invasive plant clearing at Lincoln Marsh, Seven Gables, and Danada. They have removed invasive plants such as

buckthorn and honeysuckle as well as trees that are considered undesirable. This helps the ecosystem thrive with native flora and opens the canopies allowing light.

- Mulching is an important task to add not only aesthetics to the parks, but it also helps the trees and shrubs retain moisture and suppress weeds. Mulch was added to Dorset Park, Toohey, Orchard and W.W. Stevens.
- Staff have been pruning trees and shrubs throughout the winter in various parks. Most of the parks on the south side of town have been pruned this winter. The quality of work has been outstanding.
- Preliminary planning of the athletic season began with ordering materials and beginning to clean up areas to prepare for the season.

Conservation

- Conservation crew continues with clearing at the Lincoln Marsh and mulching trails in preparation for programming season at the Teams and Ropes course. In addition, several additional work orders were completed prior to the upcoming annual inspections of the Teams and Ropes course.
- Snow crew continued to clear sidewalks and salt as necessary in February.

Fleet Mechanics

- The mechanics serviced the pottery kilns at Community Center and replaced a thermocouple.
 - Soccer goals that were bent were repaired and repainted.
 - After a month on back order, the new 6x12 trailer has arrived.
 - All State truck inspections were completed.
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TO: Mike Benard, Executive Director
FROM: Vicki Beyer, Director of Recreation
Jamie Martinson, Superintendent of Recreation Programs
RE: Recreation Department Board Report
DATE: March 10, 2023

Recreation Department- General

- V. Beyer and J. Martinson worked to develop a hybrid program protocol for district offered programs.
- Safety Fair “dry run” was held on February 17. All station representatives participated to practice for the upcoming annual Safety Fair.
- Daddy Daughter Princess Ball was held on Friday February 25 at the Community Center with over 150 in attendance.
- Community Front desk and back-office staff attended ALICE training conducted by the Wheaton Police Department on Sunday March 5.
- The Program & Recreation Services Team reports the following district-wide program cancellation rates for 2022: The district’s goal is to maintain a cancellation rate of less than 25%.
 - Winter- 18%
 - Spring- 13%
 - Summer 12%
 - Fall- 14%

Preschool & Camps- Jamie Martinson

Program Enrollment	2022 YTD	2023 Current	% Difference
Wide Horizons	58	74	+21.6%
Summer Camp	1,635	2,884	+43.3%

- In the first 12 hours of spring/summer camp registration, recreation summer camps had over \$518,000 of gross registration revenue.
- Wide Horizons Priority registration was hosted February 6-13. This allowed currently enrolled families an opportunity to register prior to resident registration opening.
- Wide Horizons Preschool Program hosted an open house on February 22 to allow new prospective families the opportunity to meet our teachers, tour our classrooms and answer questions.
- Summer camp hiring is underway with approximately 80% of vacancies currently filled.
- Local dentists visited Wide Horizons Preschool classrooms for dental hygiene month.

Creative & Performing Arts – Chad Shingler

- Children's Playhouse is preparing for the upcoming Matilda Jr. play in March. Tickets went on sale in February with over 460 tickets currently sold, totaling over \$4600 in additional program revenue.

Mary Lubko Center- Megann Panek

- AARP Tax Aide began on February 7 at the Community Center. This program offers free tax services to over 300 people each year.
- The MLC hosted the Active Adult Network on Tuesday, February 7th where more than 20 senior centers managers in the Chicagoland area gathered to discuss trip ideas, special events and sponsorships.
- Our extended travel program is going strong with registrations for Cherry Blossoms in our Nation's Capital, Yellowstone and Jackson Hole, Spotlight on NYC and Sunny Portugal. We are working with Collette and Mayflower Cruises and Tours to plan our 2024 offerings.

Lincoln Marsh/Green Team- Terra Johnson, Deb Ditchman

- Lincoln Marsh staff presented 14 programs to 118 participants in February.
- Lincoln Marsh staff attended St. Michael's Stem night to promote programs/camps and provide recycled science activities to over 175 participants.
- As of February 22nd, the Northside Park Warming Shelter has been open for 8 days so far this season. There has been a total of 254 visitors averaging 32 patrons daily. The sled hill has been open for 8 days with 1,681 sledders averaging 210 sledders per day. *Winter outdoor recreation numbers may be higher than reported as the above numbers only reflect tallies taken during shelter house operating hours and patrons use of the sled hill beyond those times.*
- Ten Lincoln Marsh summer camps reached max registration within 24 hours of resident registration opening.

Customer Service- Gracie Aviles & Lyn Havelka

Daytime Community Center Manager- Gracie Aviles

- Daily Cash Balancing/Bank Deposits for Community Center
- Processing part-time employee incentive benefits
- Continue supporting staff on Rec Trac 3.1 functions
- Updated Reach Monitor

- Assisted with rentals and facility schedules in Facility Scheduling Coordinator's absence.
- Corrected Rec Trac households accounts created by front desk staff & PPFC
- Preparing reports for our 1st Rec Trac Academy
- Finalizing details for the CC front desk ALICE Training

Evening/Weekend Community Center Manager- Lyn Havelka

- Processing part-time employee incentive benefits
- Creating purchase orders for supplies
- Continue training staff on RecTrac 3/1 functions
- Updated front desk staff schedules.
- Processed mailing labels for Wide Horizons statement billing
- With front desk staff assistance, processed Park Plus Fitness monthly billings

Registrar/Software Specialist – RecTrac

- Spring programs – Applied Bulk Web Settings change to make spring programs available on WebTrac for patrons to view in anticipation of the opening of spring registration.
- Period End Processing and transferring of rosters to history for Fall 2022 complete. These figures do not include inhouse basketball, cheerleading or football programs. Period end processing will be done at a later date.
- Wide Horizon's – Prepared/sent the 8th monthly invoice to 69 households along with past due payments to households.
- 2022 Annual Report – Prepared reports on Pool Pass Transactions/CC Service Desk and Rentals for CC and MLC
- Updated questions groups for the fall 2022/23 league programs.
- Created POS for Cosley Zoo Admissions
- Created ticket blocks for Beyond Glee and Silvertones spring concerts
- Facilitated New Hire Orientation on February 13 with ten (10) attendees.
- Facilitated RecTrac Academy Training -Reporting on February 28 to twenty-three (23) attendees.
- **February Leisureship update**
 - 3 families have been assisted in current fiscal year.
 - 3 families had been assisted in previous fiscal year.
 - 0% increase in families requesting assistance from 2023 vs. 2022.

The first 24-hour totals of resident registration comparison 2023/2022

	Spring 2023	Camps and Aquatics 2023	Spring 2022	Camps and Aquatics 2022
Total Registrations	932	4734	571	3339
Fees Processed	\$63,195.00	\$663,776	\$46,350.75	\$458,081.00
Web Registrations	877	4397	536	3246
Web Percent	94.09%	92.88%	93.87%	97.21%
Walk in Registrations	55	337	35	93
Walk in percent	5.91%	7.12%	6.13%	2.79%

- o Total enrollment: 5,666 vs 3,910 in 2022 **(44.91% increase)**
- o Fees processed: \$726,971 vs \$504,431.75 **(44.12% increase)**

TO: Mike Benard, Executive Director
FROM: Andy Bendy, Director of Special Facilities
RE: March 15, 2023, Board Report

Cosley Zoo – Susan Wahlgren, Zoo Director

Fundraising/Revenue Activities

- A total of 4,402 people visited the through the end of February compared to 2,816 during the same timeframe in 2022. Of the 4,402 visitors, 72.8% (3,206) attended free of charge due to age, residency, reciprocity, or membership.

Admissions:

Month	2023 Revenue	2023 Avg./Day	2022 Revenue	2022 Avg./Day
January	\$ 3,847	\$ 128.23	\$ 2,967	\$ 98.90
February	\$ 8,797	\$ 314.18	\$ 5,277	\$ 188.46
Total	\$ 12,644	\$ 218.00	\$ 8,244	\$ 142.14

General Revenue:

- The zoo received February operational donations of \$6,876, bringing the 2023 donation total to \$13,743.

Significant Activities/Accomplishments

Education Programs and Activities:

- 24 Junior Zookeepers (JZs) attended three virtual “Advocacy Training for Youth Leaders in Conservation” workshops, hosted by The Ocean Project. Topics covered in this series included an in-depth look at conservation policy, advocacy, social media & communications, and event planning & fundraising. Participants also had the opportunity to talk with experts, network and collaborate with their peers, and develop a strong foundation for all their future advocacy efforts.
- Junior Zookeeper, James, conducted an hour-long presentation about Cosley Zoo’s Junior Zookeeper program as part of Lincoln Park Zoo’s biweekly ZooClub meetings. ZooClub is a virtual opportunity offered to Junior Zookeepers to help them extend their animal and environmental knowledge and network with other teens around the world.
- Education & Guest Experiences Manager, Tami Romejko, represented Cosley Zoo at Munhall Elementary Science Night (St. Charles). Over 150 students and parents attended the event.
- 22 JZs became certified animal handlers in February.
- Education Supervisor, Jackie Karnstedt facilitated an in-person training with the JZs and a virtual training for the public on the Great Backyard Bird Count which took place February 17-20. A total of 15 JZs and 13 public participated in this unique opportunity to take part in a conservation effort. Following their training, the JZs collectively spent 33/5 hours bird watching and collecting data.

Total Programs –February

Type of Program	2023 Number of programs	2023 Number of participants	2022 Number of programs	2022 Number of participants
Outreach	5	82	0	0
Guest Engagement	2	6	1	1
Camps	0	0	0	0
Teen programs	10	61	10	49
School programs	0	0	0	0
Scout programs	0	0	1	19
Family programs	4	75	4	61
Special Events	2	168	1	20
Rentals	3	180	1	15
Total	26	572	18	165

Virtual VS. On-Site – February

	Number of Programs	Number of Participants
On-site In-person	8	101
Off-site In-person	6	237
Virtual	9	54
Total	23	392

(On-site includes JZs, Bookworms, Family Enrichment Workshop, School; Virtual includes JZs, Prerecorded ZTY, Volunteer Open House)

Total Programs – Year-to-Date

Type of Program	2023 Programs	2023 Participants	2022 Programs	2022 Participants
Outreach	6	142	1	450
Guest Engagement	8	23	1	1
Camps	0	0	0	0
Teen Programs	26	193	26	114
School programs	0	0	1	14
Scout programs	3	53	1	19
Individual/Family programs	5	96	7	95
Special Events	3	172	2	29
Rentals	5	300	4	149
Total	56	979	43	871

General Activities:

- An RFP for a zoo strategic plan was completed and distributed to potential vendors.
- Animal Curator, Angie Musselman took part in a meeting with the Illinois Department of Natural Resources and other conservation partners to discuss plans on how to proceed with the treatment of the Blanding's turtle fungal issue.
- Staff completed and submitted year end data to AZA on conservation, research, education, green practices, volunteers, marketing, revenue, etc.
- The large animal vet that the zoo has been working with, made the decision to cease working with large animals. Staff is working to establish a relationship with the Stillwater Veterinary Clinic in Marseilles, which is now the closest large animal veterinarian.
- Zoo Director Wahlgren conducted a presentation to a PEO group on February 27.
- All zoo staff completed CPR training presented by Max Yoshikawa & Wendy Russell.

- Led by the zoo's Conservation Team, Cosley Zoo is participating in Gorillas on the Line. This AZA Gorilla SAFE initiative raises funds for gorilla conservation through the recycling of cell phones and other small electronics. These items contain a mineral called coltan, which is mined all over the world, including the areas in Africa the gorillas call home. Anyone wishing to recycle small electronics and send them to the zoo.
- Susan Wahlgren and Tami Romejko trekked to Peoria Zoo for a meeting of the Illinois Zoo Association. Members discussed joint emergency response and communication strategies as well as AZA accreditation standards and updates from each participating facility.
- Staff took part in a webinar presented by the AZA Safety Committee on Barrier Crossings.
- Director Wahlgren took part in a podcast "The Local", which is sponsored by Fairhaven Wealth Management in partnership with the Wheaton Chamber of Commerce. The podcast is expected to air sometime in April.
- The zoo's conservation team completed their Christmas light recycling initiative, keeping a total of 461 pounds of lights out of the landfill.

461 pounds of
Christmas lights for
recycling!



Arrowhead Food and Beverage **Food and Beverage Director Sean Curry**

Banquets

- In February, the banquets team held 38 events. The team brought in over \$140,000.
- Staff hosted a micro wedding for 40 guests after the couple's wedding venue in Chicago closed abruptly.
- Dueling Pianos was a hit again this year. Over 100 guests attended the event.
- The Bridal Bash Wedding Showcase was very popular this year with 150 guests. Six weddings have been booked after couples attended the event.
- Recent thank you letters were received from a happy bride:

Bridal Showcase Vendor

"I just wanted to reach out and touch base after Sunday. Your bridal shower was absolutely amazing. I received so many compliments on the food, the room we were in, the staff. It all exceeded our expectations. The food was amazing, the staff was beyond helpful. Ben in particular was outstanding and was there for all of our needs. Also a special thank you to you specifically for handling all of our needs and explaining the process from the start to finish. I wish the day never had to end. There was also one more woman who had short hair and glasses (Bo). One of our servers. She was also excellent. Thank you all so much for making this such a wonderful experience for us. I had a great time working with everyone. Thank you!!"

Restaurant

- In February Arrowhead Restaurant welcomed 3,618 guests.
- Guests who dine at Arrowhead can leave reviews through OpenTable, our reservation portal. Currently we stand at an overall rating of 4.7 and a 4.6 in the Western Suburbs.

"This is one of our go-to places when we have tickets to a concert or play at the College of DuPage. The staff is always friendly and the food excellent. Our server, Oscar, was very attentive and helpful. They had an a la carte Mardi Gras menu from which we ordered shrimp and grits for an entree and bread pudding for dessert. We also had the grilled branzino, which keeping with the Mardi Gras theme, and it was very outstanding. Also, the homemade potato chips as an appetizer are very tasty, with crumbled feta, bacon and a drizzle of honey."

- Chef Eric created a special Valentine's Dinner for Two: Featuring butter poached lobster and chateaubriand. There were 62 sold over the holiday weekend.
- Mardi Gras menu was featured in the restaurant for February-Fat Tuesday the 21st. Featuring hits like Gumbo, Shrimp and grits and homemade bread pudding.

Arrowhead Golf Club

Director of Golf Operations Bruce Stoller

- Temperatures in February averaged more than five degrees above normal with 21 of the 28 days registering high temperatures above normal and nine days seeing the mercury reach at least 50 degrees. Total precipitation was double what we would expect although snowfall was less than a third of average.
- Meteorological winter (December – February) ended as the sixth warmest, fourth wettest and sixth least snowy of the last 50 years.
- Cross country ski trails were open for the first five days of the month with 95 people renting equipment.
- Outing contracts, permanent tee time payments and league registration forms came in regularly during the month. Registration is also now open for the Couples League and for adult and junior group lessons.
- Spring merchandise has started to arrive and will allow us to have fresh products in the pro shop when the course opens for the season.
- Supplies for the driving range and pro shop such as range balls, key fobs, range targets, pencils and hangers have been ordered and the majority have arrived.
- Seasonal and part-time hiring and re-hiring got underway in February for the golf and grounds maintenance departments. The goal is to have the process mostly completed by the middle of March so staff will be ready to start work and/or training as soon as the course opens.
- The full-time ground maintenance team attended the Golf Industry Show in Orlando. They took advantage of multiple educational opportunities and were also able to see the latest technologies and equipment.
- Building maintenance projects included: replacing the motor in a duct heater; repairing a make-up air unit and a leaking dishwasher; refurbishing two water softeners for dish washers; annual updates to the range ball dispenser; installing a new AC/heating unit on the hallway house trolley; clearing a clogged sewer pipe on the lower level; painting walls and trim throughout the building; researching a potential new oven for the kitchen; installing cables for the new Spot On POS system.
- Grounds maintenance projects included: removal of dead trees; stump grinding and preparation of holes for sod; routine golf car maintenance which includes changing oil and filters along with brake adjustments and seat replacement; updating the capital plan.

DuPage Historical Museum- Michelle Podkova
Manager & Educator; Emily O'Brien, Curator

Collections and Exhibits

- *Black Trailblazers* opened February 1. The exhibit was designed by the Museum with County Board Member Childress. It will come down in early March.
- Staff met with Bernard Kleina to add his photographs to the *Black Trailblazers* exhibit.
- Exhibit design and research is continuing on *The Roarin' Elgin* exhibit opening in June.
- Staff worked with Larry Kmiecik to take 360-degree photos of Museum exhibits to preserve exhibits in the archive.
- Staff continues to compile research and notes on the *Enduring Values* renovation project.
- Staff assisted *Western Suburban Magazine* with photographs for an upcoming article.

Education, Outreach, and Events

- The Museum hosted a child's birthday party on February 2 for 15 children.
- A train birthday party was hosted on February 4 with five children.
- Victorian Valentines saw 28 participants on February 4.
- International Women's Day event has been added to March 8 in partnership with League of Women Voters Wheaton and DuPage Habitat for Humanity.
- A Daisy Tea was held on Friday, February 10 for 22 scouts.
- The Museum hosted a Dinosaur Birthday party on Saturday, February 11 for seven children.
- A second class of Victorian Valentines was held for 36 people on Saturday, February 11.
- The Museum hosted the Wheaton Noon Rotary on February 8 for 26 people.
- Staff met with the Illinois National Guard to discuss the upcoming July 1 partnership event celebrating the Guard's 300th anniversary.
- Train Saturday on February 18 saw 170 visitors to the Museum.
- The Museum hosted a Girl Scout program on February 24 for seven scouts.
- The Museum facilitated a Girl Scout program on February 25 for seven scouts.

Marketing

- Staff took a photo for the Park District Facebook page for International Women's Day.
- Staff is working on the Spring newsletter this week.
- A flyer and press release were created for Destination Heartland event on March 23.
- A scout ad was designed for the Oak Brook Park District guide.
- Marketing created the annual report marketing collage for 2022.

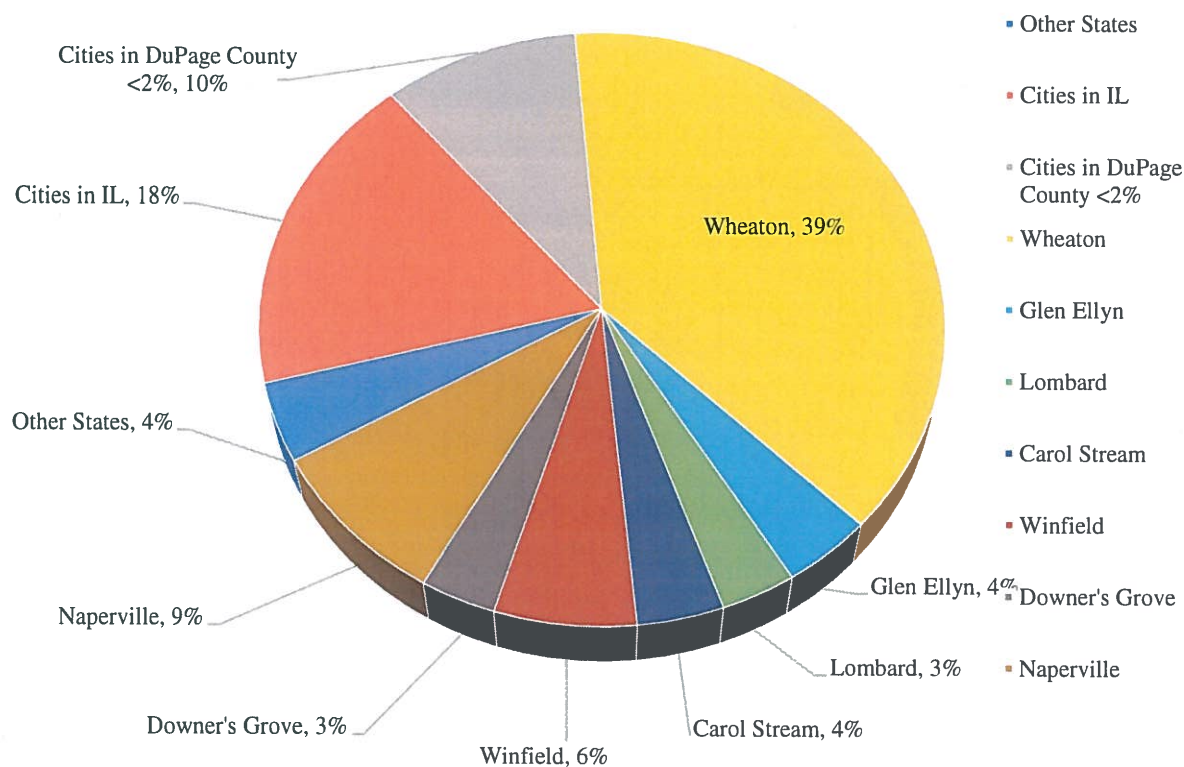
Administration, Rentals, Building, Training and Safety

- Manager continued to work with County and its architects on project plans for the masonry stabilization, structural reinforcement, and gutter replacement project with the IDNR grant.
- Staff began reviewing its Business Plan.
- Staff attended the County Board Meeting to accept a proclamation celebrating Black History Month on behalf of DuPage County residents.
- The Museum hosted a rental for State Farm Insurance Company on February 15.
- The Museum hosted the Wheaton Chamber for a rental on February 16.
- Staff met with a Northwestern student to discuss museums and the museum field.
- Staff attended a training course on Impact DuPage and finding data to see if Impact DuPage might assist the Museum.

Foundation

- Interviews for Voices of DuPage continue with Bob Jacobsen and Glennette Tilley Turner.
- County Board Member Michael Childress joined the Museum Foundation and Melody Coleman renewed her term with the Foundation.
- Staff is working on ordering Foundation nametags for members joined in 2022 and 2023.

February 2023 Vistor Demographics by Location



Total Visitors for February 2023: 444 (compared to 208 in February 2022)

Total Visitors for 2023: 819 (compared to 467 in 2022)

Shop Sales February 2023: \$148.43 (compared to \$38.50 in February 2022)

Annual Shop Sales 2023: \$377.09 (compared to \$102.49 in 2022)

TO: Mike Benard, Executive Director
FROM: Margie Wilhelmi, Director of Marketing and Fund Development
RE: March 15, 2023, Board Report

✚ Marketing

Arrowhead Restaurant, Golf Course & Driving Range

The Mardi Gras, St. Patrick's Day and Lenten Specials are being promoted via email, social media and to text subscribers. The new spring menu is being designed and will launch at the end of March.

Cosley Zoo

The 2022 impact report was complete and distributed via mail and email. Updated signage and marketing materials are in the works to support the Cosley Run for the Animals

DuPage County Historical Museum

Eblasts promoting Casino Night and March programming were distributed. Social media content continues with #ThrowbackThursday content from the Museum's archives, event promotion and for Black History Month. The Museum was tagged by Discover DuPage encouraging visitors to see the Black Trailblazers Exhibit as well as an additional post about Train Saturdays

Aquatics

Communications for the Pre-Season Pool Pass 10% off continues with posters up at facilities. A reminder Eblast is in the queue to go out in March. Social media posts are scheduled once monthly through the end of April. A social media marketing plan is being developed to promote the pool season.

Recreation

Staff assisted with the development of a sponsorship program for Fishorama Event taking place in June.

Parks Plus Fitness Center

The household sale ran from February 1-14. A total of 6 people signed up, with \$2,896.80 in sales generated. During the Community Appreciation weekend event, February 9-12, 11 people participated, with 4 turning into members. Promotion for the March Madness Challenges member event and Spring Break Flash Sale started communication February 25 with an E-blast and posters/flyers. Social media and website updates to follow.

Photo Contest

The contest has been very popular. As of March 3, 44 entries have been submitted. Marketing includes a website landing page, E-blast that went out February 16, inclusion in the spring program guide, and social media posts scheduled in February and March with more planned for April. The contest ends in May.

Top Social Media Posts for February

Facebook

• Photo contest announcement	February 6	Reach 3,783
• Spring programs guide available	February 8	Reach 2,121
• Ticket on sale for Matilda Jr	February 10	Reach 3,355
• Atten Park spotlight	February 19	Reach 2,147

Instagram

• Casino Night	February 2	Reach 460
• Atten Park spotlight	February 19	Reach 449
• Arrowhead restaurant feature	February 20	Reach 550

Social Media Analytics

- Facebook page reached 13,323 unique accounts
- Instagram reached 1,316 unique accounts

Email Marketing

E-blast/Subject	Date	Open Rate	Results
Cosley Tails winter letter	February 7	2.6%	
Spring program guide	February 8	9.6%	
Photo Contest	February 16	2.9%	28 photos submitted
Arrowhead March update	February 22	8.2%	
Superhero Run	February 23	3.4%	

📌 UPCOMING EVENTS

Race Wheaton

Participants can register for Superhero Fun Run, Cosley Zoo Run for the Animals, Light the Torch Night Run, and Reindeer Run – and receive a registration discount along with other perks, like logo specific giveaway items. 46 runners have registered for Race Wheaton as of March 3.

Superhero Fun Run 5K | April 15, 2023

In partnership with the Rotary Club of Wheaton A.M., Fun Run will return in April with a new theme – Superheroes! Runners and walkers will be encouraged to come out in their favorite superhero attire to help raise money for the Play for All Playground and Garden Foundation and Rotary charities. The race will feature superhero meet and greets, face painting, and music after the race. 78 runners have registered as of March 3 and a total of \$6,250 in sponsorship was secured.

Cream of Wheaton | June 1-4, 2023

Planning for the Cream of Wheaton 2023 is underway. In partnership with the Wheaton Chamber of Commerce, the event will return to Memorial Park and kick-off summer the first weekend in June. The four days will feature live music, food vendors, a beer garden, arts and craft vendors, kids' activities, a bike safety rodeo, a Business Expo, and a carnival. To date, \$2,000 in sponsorship has been secured.

Memorial Park Concert Series

The entertainment lineup is finalized and contracts are being distributed for review and signature. The lineup will be announced on or about April 1. A newsletter, with the schedule, will be mailed to all neighbors around the park and downtown businesses the first week of April.

✚ Fund Development – Cosley Zoo

Cosley Foundation

Cosley Run for the Animals | June 3, 2023

As part of the four runs, Race Wheaton, series, Cosley Run has 85 registrants as of March 3. Sponsorship is being solicited with \$2,000 secured to date.

Membership

In February, we had 83 new memberships (46 new/37 renewed).

Cosley Impact Report

The 2022 impact report was mailed to over 1,000 zoo supporters and emailed to the zoo email database.

✚ DuPage County Historical Museum Foundation

Casino Night | March 10, 2023

The event logistics are being finalized. To date \$10,000 in sponsorship has been secured with 91 tickets sold as of March 3.

✚ Play For All Playground & Garden Foundation

Spring/Summer Newsletter

The Spring/Summer newsletter is in design and will be distributed in late March.

Summer Play Days

Promotional materials are being designed for the four free summer play days. WDSRA will assist with coordinating activities. The themes have been chosen as Fairies, Dinosaurs, Farm Animals and Music.
