



# Wheaton Park District

## Wheaton Park District Board of Commissioners Meeting Minutes

Wednesday March 16, 2022 5:00 p.m.

City of Wheaton Council Chambers 303 W. Wesley Street Wheaton, Illinois

**CALL TO ORDER** –President Frey called the meeting to order at 5:00 p.m. Barrett, Kelly, Mee, Morrill, Pecharich, and Vires were present.

### PRESENTATIONS

Arrowhead Golf Club Head Golf Professional Matt Nations stated that golf staff have been prepping for opening day on Friday, March 18<sup>th</sup>. The course, equipment, cart fleet, all outside facilities, leagues, outings, and tournaments are all squared away. Current projects at Arrowhead include a new starter house being built/installed. This project should be complete by early April. The Shoreline improvement project on West Course (#3, #4, & #8 ponds). Will be complete by April 1<sup>st</sup>.

Nations stated that it's been a busy event season already with Straight from the Tap, the Wedding Showcase, Mardi Gras Event and Dueling Pianos which was sold out. They were all well-attended and well-received by the public. The list continues to grow for the next month with Easter Brunch, a Murder Mystery themed dinner event, and a wine tasting to name a few. Wedding season is around the corner and dates are filling fast. Some 2023 dates are already being reserved. Executive Chef Eric McBride & team are finalizing Spring menus and will be available early April and of course breakfast will be available starting end of April – mid Sept. Arrowhead had a successful Cross-Country Ski season. When Pelican Golf vacated lower level space, Building Engineer Neil Dalcero and his team renovated a portion of the room & converted it into new Cross-Country Ski operation.

### COMMUNITY INPUT

None

### CONSENT AGENDA

- A. Approval of the Disbursements totaling \$474,476.49 for the period beginning February 9, and ending March 8, 2022
- B. Approval of the Disbursements totaling \$298,536.11 for the period beginning February 9, and ending March 8, 2022
- C. Approval of the Subcommittee Minutes for February 9, 2022
- D. Approval of the Regular Meeting Minutes for February 16, 2022
- E. Approval of the Subcommittee Minutes for March 2, 2022
- F. Approval of 2021 General Obligation Bond Issuance Compliance Checklist
- G. Approval of Amended 2022 Subcommittee Meeting Schedule
- H. Approval of the 2022 Athletic and Recreation Program Services Independent Contractor Agreements Resulting in Expenditures over \$10,000

Commissioner Mee moved to approve the consent agenda as presented. Seconded by Commissioner Barrett. No discussion.

Motion passed by roll call vote.

Ayes: Barrett, Kelly, Mee, Morrill, Pecharich, Vires, Frey

Nays: None

Abstain: None

Absent: None

## **UNFINISHED BUSINESS**

None

## **NEW BUSINESS**

- 1. Ordinance 2022-01** – Motion to Approve Ordinance 2022-01 Authorizing the Disposal and Sale of Personal Property Owned by the Wheaton Park District

Commissioner Vires moved to approve Ordinance 2022-01 Authorizing the Disposal and Sale of Personal Property Owned by the Wheaton Park District. Seconded by Commissioner Pecharich. No discussion.

Motion passed by roll call vote.

Ayes: Barrett, Kelly, Mee, Morrill, Pecharich, Vires, Frey

Nays: None

Abstain: None

Absent: None

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- 2. RAMS Football Program** – Motion to Approve Equipment and Apparel Bids from Various Vendors for Various Products (*recommendation details listed at end of minutes*)

Commissioner Kelly moved to approve Equipment and Apparel Bids from Various Vendors for Various Products (*recommendation details listed at end of minutes*) Seconded by Commissioner Vires. No discussion.

Motion passed by roll call vote.

Ayes: Barrett, Kelly, Mee, Morrill, Pecharich, Vires, Frey

Nays: None

Abstain: None

Absent: None

**3. Cosley Zoo Run For The Animals Apparel** – Motion to Approve the Quote from Marathon Sportswear for Run For the Animals Runner and Volunteer Shirts at a Cost Not to Exceed \$24,000

Commissioner Mee moved to approve the Quote from Marathon Sportswear for Run For the Animals Runner and Volunteer Shirts at a Cost Not to Exceed \$24,000  
Seconded by Commissioner Kelly. No discussion. Motion passed by voice vote.

**4. Day Camps, Athletics, and Parks Services Apparel** – Motion to Approve the Quote from Blue Sky Marketing for Participant and Employee Shirts at a Cost Not to Exceed \$13,550

Commissioner Pecharich moved to approve the Quote from Blue Sky Marketing for Participant and Employee Shirts at a Cost Not to Exceed \$13,550  
Seconded by Commissioner Morrill. No discussion. Motion passed by voice vote.

**5. City of Wheaton Municipal Band** – Motion to Approve a License Agreement with the City of Wheaton for Access and Use of Memorial Park by the Wheaton Municipal Band

Commissioner Vires moved to approve a License Agreement with the City of Wheaton for Access and Use of Memorial Park by the Wheaton Municipal Band  
Seconded by Commissioner Kelly. No discussion. Motion passed by voice vote.

**6. Cosley Zoo Viewing Decks Replacement Project** – Motion to Approve Base Bids 1 and 2 from Red Feather Group for \$87,000 Plus a 10% Contingency

Commissioner Kelly moved to approve Base Bids 1 and 2 from Red Feather Group for \$87,000 Plus a 10% Contingency. Seconded by Commissioner Barrett. No discussion. Motion passed by voice vote.

**7. Cosley Zoo Parking Lot Project Design** - Motion to Approve of the Proposal from Wight Engineering for Additional Professional Services in the amount of \$19,000.

Commissioner Kelly moved to approve of the Proposal from Wight Engineering for Additional Professional Services in the amount of \$19,000. Seconded by Commissioner Morrill. No discussion. Motion passed by voice vote.

**8. Kelly Park Playground Project** – Motion to Approve of a Contract with Cunningham Recreation for the Purchase of Playground Equipment for Kelly Park in the amount of \$155,097.16.

Commissioner Pecharich moved to approve of a Contract with Cunningham Recreation for the Purchase of Playground Equipment for Kelly Park in the amount of \$155,097.16. Seconded by Commissioner Kelly. No discussion.

Motion passed by roll call vote.

Ayes: Barrett, Kelly, Mee, Morrill, Pecharich, Vires, Frey

Nays: None

Abstain: None

Absent: None

**9. Alarm Services Agreement** – Motion to Approve Change Order 1 with Reliable Fire and Security with Costs of \$1,179 for a Cellular Communicator and an Additional Annual Monitoring fee of \$1,260

Commissioner Mee moved to approve Change Order 1 with Reliable Fire and Security with Costs of \$1,179 for a Cellular Communicator and an Additional Annual Monitoring fee of \$1,260. Seconded by Commissioner Morrill. No discussion. Motion passed by voice vote.

**10. Contractual Mowing Services** – Motion to Reject the Bid from Apex Landscaping for \$84,940.00.

Commissioner Kelly moved to reject the Bid from Apex Landscaping for \$84,940.00. Seconded by Commissioner Mee. No discussion Motion passed by Voice Vote

## REPORTS FROM STAFF

- **Arrowhead Golf Club – 2021 Annual Report**

Commissioner Mee congratulated staff on the Audubon Sanctuary Program certification. He was impressed that Arrowhead was one of only 49 courses in the state of Illinois to achieve this certification. Mee congratulated restaurant staff with keeping up with the ups and downs of Covid and doing a great job. Commissioner Pecharich stated that she had a personal experience with an event at Arrowhead that Catering Sales Associate Lois Becker helped her with and she did a fabulous job. Commissioner Vires commended Executive Chef Eric McBride on the Mardi Gras menu. President Frey commended staff on being rated by Golfers Choice #17 out of the top 50 U.S. Public Golf Courses, and #5 of the top 25 golf courses for off-course amenities. Executive Director Benard commended all of Arrowhead's staff and Assistant to the Director of Special Facilities Kim Prazak on the tremendous work she did on the Arrowhead Annual Report.

**Staff Reports**

Commissioner Morrill congratulated Superintendent of Athletics & Facilities Adam Lewandowski on receiving his CPRE certification. Morrill was pleased camp registrations were increasing. He asked Recreation Director Vicki Beyer what the goal for program cancellations was. Beyer stated the goal is under 25% and since we are currently at 22% we are doing well.

Commissioner Mee congratulated staff on the ice rinks this season. He congratulated the zoo on a nice job with their recent donations.

President Frey asked when the starter shed at Arrowhead will be finished. Director of Parks & Planning said it will be April 1<sup>st</sup>.

**ADJOURNMENT**

At 5:21 p.m., Commissioner Kelly moved to adjourn the meeting. Commissioner Mee seconded. Motion passed by voice vote.

A handwritten signature in black ink, appearing to be 'M. Kelly', written in a cursive style.

Motion Details for New Business #2

Wheaton Park District  
2022

FOOTBALL UNIFORMS AND ATHLETIC EQUIPMENT

Vendor	Equipment	Quantity	Cost
<b>Equipment</b>			
BSN Sports	Mouth Guards (Strapped) Navy Blue	600 ea.	\$ .35
Riddell	Riddell Hard Cup Chin Strap Navy Blue	30 ea.	\$11.50
TPS Sports	Champro Football Belt FWB Orange	25 doz.	\$8.48
<b>Helmets</b>			
Riddell	Riddell Speed Classic Youth Helmet (Gloss Navy) With S2BDC- HS4 Facemask Attached (Navy Blue FM)	40 ea.	\$145.00
TPS Sports	Champro 5-Star Rated SH7 Soft Shell Helmet	105 ea.	\$35.58
<b>Miscellaneous Football Supplies</b>			
Winning Teams	Champro 6" Pump A143	10 ea.	\$3.40
<b>Football</b>			
BSN Sports	Wilson GST Composite Pee Wee	10 ea.	\$28.98
BSN Sports	Wilson GST Composite Junior	8 ea.	\$28.96
N/A	<del>Wilson NFL The Duke Mini Replica</del>	<del>15 ea.</del>	<del>\$N/A</del>
<b>Shoulder Pads</b>			
Riddell	Riddell Pursuit Youth Shoulder Pad	20 ea.	\$48.00
<b>Pants</b>			

<b>Riddell</b>	<b>Riddell Drive Pant Fully Integrated Navy</b>	<b>20 ea.</b>	<b>Y – \$29.10 A – \$31.50</b>
<b>Riddell</b>	<b>Riddell Titan Pant Navy</b>	<b>175 ea.</b>	<b>Y – \$23.70 A – \$29.90</b>
<b>Jerseys</b>			
<b>Kirhofer's Sports</b>	<b>Reversible Game Jersey</b>	<b>350 ea.</b>	<b>\$42.50</b>
<b>TPS Sports</b>	<b>Hero Flag Football Jersey</b>	<b>450 ea.</b>	<b>Y – \$16.78 A – \$17.78</b>
<b>Winning Teams</b>	<b>Champro Pre Season Practice Football Jersey FJ56 Navy</b>	<b>350 ea.</b>	<b>Y – \$10.88 A – \$10.88</b>
<b>Socks</b>			
<b>Winning Teams</b>	<b>Champro AS2 Multi- Sport Socks (Orange)</b>	<b>21 doz.</b>	<b>\$25.80</b>

**MISCELLANEOUS ITEMS**

Additional miscellaneous supplies will be purchased including ice packs, flag belts, equipment bags, etc. Staff will purchase these supplies from the retailer providing the best price.