



Wheaton Park District

**PUBLIC NOTICE - Wheaton Park District Board of Commissioners Regular Meeting
Wednesday March 18, 2015 7:00 p.m.
City of Wheaton Council Chambers 303 W. Wesley Street Wheaton, Illinois**

March 13, 2015

Public notice is hereby given that the Board of Park Commissioners of the Wheaton Park District, DuPage County, Illinois (the "Park Board") will hold a meeting at 7 pm on Wednesday, March 18, 2015. The meeting will take place at Wheaton City Hall, 303 W. Wesley, Wheaton, IL. Please contact Michael J. Benard, Board Secretary, for further information.

mbenard@wheatonparks.org

Michael J. Benard
Secretary

Persons with disabilities requiring reasonable accommodation to participate in this meeting should contact the park district's ADA Compliance Officer, Michael Benard, at the park district's Administrative Office, 102 E. Wesley Street, Wheaton, IL Monday through Friday from 8:30 am until 4:30 pm at least 48 hours prior to the meeting. Requests for a qualified ASL interpreter require five (5) working days advance notice. Telephone number 630.510-4944; fax number 630.665.5880; email dsiciliano@wheatonparks.org



Wheaton Park District

The Agenda for the March 18, 2015 Meeting is as Follows:

CALL TO ORDER

PRESENTATIONS

Beyond Glee – Leisure Center at Memorial Park

COMMUNITY INPUT

Public comments are important to the Board. However, it is the Board's policy not to take action on items until time has been taken to gather information and discuss all options. Lack of action does not imply lack of interest in the issues. During the community input portion of the agenda the board typically will ask residents to provide input prior to accepting input from non-residents.

CONSENT AGENDA

Consent Agenda items are considered by the Park District to be routine and will be enacted in one motion. There will be no separate discussion on these items. If a member of the Park Board requests, a Consent Agenda item will be removed from the Consent Agenda and considered as an individual item at the end of old or new business.

- A. Approval of the Disbursements totaling \$777,187.19 for the period beginning February 11, 2015 and ending March 10, 2015.
- B. Approval of the February 18, 2015 Regular Meeting Minutes
- C. Approval of the February 28, 2015 Finance Subcommittee Minutes
- D. Approval of the March 4, 2015 Buildings and Grounds Subcommittee Minutes

UNFINISHED BUSINESS

- 1. No Action: Report on part time recreation staff hours comparison 2013 to 2014
- 2. Possible Action: Proposed Process for Renaming Central Athletic Center

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Wheaton Park District

NEW BUSINESS

1. Bid Results and Recommendation: RAMS Football Uniforms and Equipment

Lansing Sports Shop of Lansing, IL: *Football Jersey:* Rawlings Adult/ Youth Vapor Fusion Lean Fit Jersey Style PJVF5 & YPJVF5 in the amount of \$52 per youth jersey and \$54 per adult jersey. *Rib Pads-* GBB (Riddell) Youth in the amount of \$15.90 per Rib Pad. *Helmets:* Xenith X2E Youth Football Helmet (Navy) with XRS-21-S Facemask attached in the amount of \$110 per helmet.

Santo Sports of Chicago Ridge, IL: *Flag Football Jerseys:* Velcro Teamwork with 3 orange flags – 14 different color mix with 8' single color on front with 8' single color on back in the amount of \$17.83 per youth jersey and \$18.68 per adult jersey. *Game Pants:* Navy – Alternate bid Rawlings FP147 & YFP147 in the amount of \$20.64 per youth and \$24.20 per adult.

Riddell of Elyria, OH: *Helmets* Riddell Revo Speed Classic Youth Helmet (Navy) with S2EG –LW-V Facemask attached in the amount of \$120 per helmet. *Shoulder Pads:* Alternate bid Schutt Y Flex Shoulder Pads based on updated model Schutt 'Rival' model in the amount of \$30/XS, \$33/S, \$34.50/M, \$39/L, \$40.50/XL, \$42.85/2XL, \$44.14/3XL

BSN of Dallas TX: *Helmets:* Schutt Recruit Plus Helmet (Navy) – Alternate bid Schutt 1375544 in the amount of \$85.04 per helmet.

2. Disposal Ordinance 2015-01

SKUTT Electric Kiln and 70 sets of Steel Lockers

3. Proposal Result and Recommendation: Fireworks Display

Melrose Pyrotechnics \$18,000 for a 22 minute display

4. Bid Results and Recommendation: Portable Restroom Trailer Arrowhead Golf Club

Comforts of Home in the amount of \$25,445 plus alternate number one for the integrated ADA accessible restroom for an additional \$12,869, and alternate number two for delivery to Arrowhead at no cost. Total for the portable restroom trailer will be \$38,314.

5. Recommendation to Fill a Vacant Full Time Position – Operations III / Building Maintenance Technician

6. Recommendation to Fill a Vacant Full Time Position – Catering and Sales Manager

7. Approval to promote one part time Zoo Educator to full time Zoo Education Manager at Cosley Zoo to meet Operational Demands

8. Approval to promote one part time Zoo Keeper to full time Zoo Lead Keeper at Cosley Zoo to meet Operational Demands

9. Approval to promote one part time Marketing and Events Assistant to full time Marketing and Events Coordinator to meet Operational Demands

10. Approval to promote one part time Human Resources Assistant to full time Human Resources Assistant to meet Operational Demands

11. Approval to promote one part time Computer Specialist to full time Administrative Assistant at the Leisure Center to meet Operational Demands

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Wheaton Park District

12. Recommendation to Terminate Gas Utility Broker Relationship with Rock River Energy Services
13. Recommendation to Authorize the Executive Director to Execute an Intergovernmental Cooperative Agreement Establishing the Wheaton Park Districts' Membership with the Illinois Gas Cooperative / IGC
14. Recommendation to Terminate Electricity Utility Broker Relationship with the Northern Illinois Municipal Electricity Collaborative / NIMEC
15. Recommendation to Authorize the Executive Director to Execute an Energy Procurement Advisory Agreement with Tradition Energy as a US Communities Program of which the Wheaton Park District is a Member

REPORTS FROM STAFF

- Executive Director
- Finance, Special Facilities, Marketing, Recreation, Parks, Planning and Development
 - Lincoln Marsh Annual Report
 - Arrowhead Annual Report
 - Early Childhood Report

BOARD SUBCOMMITTEE REPORTS / DISCUSSION

CLOSED SESSION

- a. Appointment, Employment, Compensation, Discipline, Performance, or Dismissal of Specific Employees, 5ILCS 120/2 (c) (1)
- b. Purchase or Lease of Real Property, 5ILCS 120/2 (c) (5)
- c. Setting of Price for Sale or Lease of Property Owned by the Public Body, 5ILCS 120/2 (c) (6)
- d. Pending, probable or imminent litigation, 5ILCS 120/ 2 (c) (11)
- e. Approval, Review and Release of Closed Session Minutes, 5ILCS 120/2 (c) (21)

POSSIBLE ACTION ON ITEMS DISCUSSED IN CLOSED SESSION

ADJOURNMENT

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Wheaton Park District

**Wheaton Park District Board of Commissioners Meeting
Wednesday February 18, 2015 7:00 p.m.
City of Wheaton Council Chambers
303 W. Wesley Street Wheaton, Illinois**

CALL TO ORDER –President Kelly called the meeting to order at 7:00 p.m. Commissioners Hodgkinson, Mee, Morrill, Schobel, VanderSchaaf and were present.

Commissioner Luetkehans was absent

PRESENTATIONS

COMMUNITY INPUT

None

CONSENT AGENDA

- A. Approval of the Disbursements totaling \$837,168.41 for the period beginning January 7, 2015 and ending February 10, 2015.
- B. Approval of the January 14, 2015 Regular Meeting Minutes
- C. Approval of the January 30, 2015 Finance Sub Committee Minutes
- D. Approval of the January 30, 2015 Buildings and Grounds Sub Committee Minutes

Commissioner Schobel moved to approve the Consent Agenda as presented.
Commissioner Mee seconded.

No discussion

Motion passed by roll call vote.

Ayes: Hodgkinson, Mee, Morrill, Schobel, VanderSchaaf, Kelly

Nays: None

Absent: Luetkehans,

UNFINISHED BUSINESS

1. Follow Up No Action Required – Request for disconnection
No discussion.

2. Follow Up No Action Required – Background and Status of Pending Tax Levy Objections

Commissioner VanderSchaaf asked if this is an automated system that files these against us. President Kelly stated that it was. It is generated by an attorney and it files automatic objections. Commissioner VanderSchaaf asked if we are incurring attorney fees due to this. President Kelly stated we are.

3. Follow Up No Action Required – Draft RFI and RFP for Investment Services
No discussion

4. Follow Up No Action Required – IMET Status
No discussion

NEW BUSINESS

1. Approval to promote one part time Catering and Sales Associate to full time supervisory status at Arrowhead Golf Club to meet Operational Demands

Commissioner Mee moved to approve to promote one part time Catering and Sales Associate to full time supervisory status at Arrowhead Golf Club to meet Operational Demands. Seconded by Commissioner Morrill.

Commissioner VanderSchaaf asked if the increase in revenue over the last 5 years was primarily banquets or restaurant. Director of Food and Beverage Steve Glass stated that it was mostly banquets in the first year or two but then the restaurant after that.

Motion passed by roll call vote.

Ayes: Hodgkinson, Mee, Morrill, Schobel, VanderSchaaf, Kelly

Nays: None

Absent: Luetkehans,

2. Approval to promote two part time Cooks to full time supervisory status at Arrowhead Golf Club to meet operational demands

Commissioner Mee moved to approve to promote two part time Cooks to full time supervisory status at Arrowhead Golf Club to meet operational demands. Seconded by Commissioner Morrill.

Commissioner VanderSchaaf asked about ticket time. Director of Food and Beverage Glass stated that this is not a common practice in a full service restaurant. President Kelly asked if per the Finance Subcommittee meeting were the hours reduced. Glass stated that they were diminished to meet this and were actually reduced 5,000 hours.

Motion passed by roll call vote.

Ayes: Hodgkinson, Mee, Morrill, Schobel, Kelly

Nays: VanderSchaaf

Absent: Luetkehans

3. Approval to Promote three part time Parks Operations Employees to full time status to meet operational demands

Commissioner Mee moved to table approving the promotion of three part time Parks Operations Employees to full time status to meet operational demands pending more information. Seconded by Commissioner Morrill. Motion passed by voice vote.

4. Approval of a Temporary License Agreement between Wheaton Park District and Wheaton Sanitary District to Provide Access Across Lincoln Marsh and Northside Park

Commissioner Hodgkinson moved to approve of a Temporary License Agreement between Wheaton Park District and Wheaton Sanitary District to Provide Access Across Lincoln Marsh and Northside Park Seconded by Commissioner Mee.

No discussion.

Motion passed by roll call vote.

Ayes: Hodgkinson, Mee, Morrill, Schobel, VanderSchaaf, Kelly

Nays: None

Absent: Luetkehans,

5. Purchases / Service Agreements over 10K and under 20K
Parks Plus Fitness Center equipment maintenance agreement \$995 per month or \$11,940 for a one year term

Commissioner Morrill moved to approve to the Parks Plus Fitness Center equipment maintenance agreement \$995 per month or \$11,940 for a one year term. Seconded by Commissioner Schobel.

Commissioner Schobel asked if staff explored the option of doing a multiple year agreement. Director of Special Facilities Andy Bendy stated that they will do a two year agreement but there isn't a discount for it. Commissioner Schobel asked that staff look into doing a 2-3 year contract next year.

Motion passed by roll call vote.

Ayes: Hodgkinson, Mee, Morrill, Schobel, VanderSchaaf, Kelly

Nays: None

Absent: Luetkehans,

Purchases / Service Agreements over 10K and under 20K Arrowhead Golf Club GPS System License and Service Agreement \$917.73 per month or \$11,012.76 per year for a 35 month term.

Commissioner Mee moved to approve the Arrowhead Golf Club GPS System License and Service Agreement \$917.73 per month or \$11,012.76 per year for a 35 month term. Seconded by Commissioner Morrill.

Commissioner VanderSchaaf asked why we are locking into a 3 year agreement on 9 year old equipment. Director of Special Facilities Bendy stated that a new version is substantially more expensive. Staff will look into getting a new system when we get new golf carts in 3 years.

Motion passed by roll call vote.

Ayes: Hodgkinson, Mee, Morrill, VanderSchaaf, Kelly

Nays: Schobel,

Absent: Luetkehans,

- **REPORTS FROM STAFF**

Commissioner Mee commended Parks Plus Fitness Manager Ryan Miller on a good comprehensive annual report. He was happy to see that we are holding our own. Miller commented that he thought we we're heading in the right direction. Commissioner Morrill asked if the Health and Wellness Committee can reach out to the school district and city. Ryan will look into it. Commissioner Hodgkinson congratulated Ryan on his Race Director Certification.

Commissioner Morrill agreed with the challenges that Recreation Supervisor Cristin Handlon listed in her report. Commissioner Schobel was happy to see her profit margin was increased. He asked if she had any ideas on how to grow the dance program. Handlon stated that she is looking into ways to keep kids in the dance programs as kids grow up. She joined the Illinois Parks and Recreation Teen Committee to get more ideas. She is looking into science programs. The board requested that she look into "Mad Science". She said she would. Commissioner Hodgkinson asked if we require immunization records for programs. Handlon stated not for varied interest programs only for camps.

Commissioner VanderSchaaf asked Director of Recreation Mary Beth Cleary for a report on the Leisureship program. Cleary stated it will be included in next week's weekly report.

BOARD SUBCOMMITTEE REPORTS / DISCUSSION

None

CLOSED SESSION

At 7:32 p.m. Commissioner Mee moved to enter closed session for the purpose of discussing the:

- a. Appointment, Employment, Compensation, Discipline, Performance, or Dismissal of Specific Employees, 5ILCS 120/2 (c) (1)
- b. Pending, probable or imminent litigation, 5ILCS 120/ 2 (c) (11)

Commissioner Hodgkinson seconded.

Motion passed by roll call vote.

Ayes: Hodgkinson, Mee, Morrill, Schobel, VanderSchaaf, Kelly

Nays: None

Absent: Luetkehans,

ADJOURNMENT

At 8:01 p.m., Commissioner Morrill moved to adjourn the meeting. Commissioner Mee seconded. Motion passed by voice vote.

Finance Subcommittee Meeting

Saturday February 28, 2015

Arrowhead Golf Club

**In attendance: President Kelly, Commissioner Luetkehans, Commissioner Hodgkinson,
Commissioner Mee, Commissioner Morrill, Commissioner VanderSchaaf, Executive**

Director Mike Benard,

Finance Director Rita Trainor, Steve Adams from Tressler, Marshall Cedar from Tressler

The meeting was called to order by President Kelly at 8:02 a.m.

- a. At 8:02 a.m. Commissioner Luetkehans moved to enter closed session for the purpose of Appointment, Employment, Compensation, Discipline, Performance, or Dismissal of Specific Employees, 5ILCS 120/2 (c) (1) And Pending, probable or imminent litigation, 5ILCS 120/ 2 (c) (11) Commissioner Mee seconded.

Motion passed by roll call vote.

Ayes: Hodgkinson, Luetkehans, Mee, Morrill, VanderSchaaf, Kelly

Nays: None

Absent: Schobel

At 8:55 a.m. Commissioner Luetkehans moved to adjourn the meeting. Commissioner Mee seconded. Motion passed by voice vote.

Accounts Payable

Checks Approval Document

User: rtucker
Printed: 3/11/2015 - 8:15 AM



Wheaton Park District

Board of Commissioners Report From the Period Beginning February 11, 2015 and Ending March 10, 2015.

Fund	Description	Amount
10	General	97,565.06
20	Recreation	198,833.68
22	Cosley Zoo	15,653.17
23	Liability	52,389.55
26	IMRF	57,477.85
40	Capital Projects	16,908.09
60	Golf Fund	204,925.86
70	Information Systems ISF	10,728.44
75	Health Insurance	122,705.49

Report Total: 777,187.19

To the Board of Commissioners

The payment of the above listed accounts has been accepted by the Park District Board of Commissioners at their meeting held on March 18, 2015.



(Treasurer)



(Secretary)

Accounts Payable

Checks Approval List

User: rtucker
Printed: 3/11/2015 - 8:18 AM



Wheaton Park District

Board of Commissioners Report From the Period Beginning February 11, 2015 and Ending March 10, 2015.

Fund	Description	Vendor No	Vendor Name	Line Item Description	Check No	Invoice Number	Batch Number	GL Account Number	Amount
10	General								
00019	Alarm Detection Systems								
	Lincoln M Office 030115-053115	0	144663_0315	023.02.2015	10-101-000-52-5211-0000	108.00			
	DC Hist Museum 030115-053115	0	145040_0315	023.02.2015	10-101-000-52-5211-0000	866.79			
				Vendor Total:					974.79
00032	Alpha Graphics								
	Media Campaign & Marketing Campaign	144349	140030	023.02.2015	10-000-415-53-5302-0000	82.00			
				Vendor Total:					82.00
00038	A. M. Leonard Inc.								
	Hand Tools for Trim Crew & Stock	144265	CI15005596	022.02.2015	10-101-000-53-5345-0000	1,132.09			
	Credit from 2013	144265	REC1303956	022.02.2015	10-101-000-53-5345-0000	-59.99			
				Vendor Total:					1,072.10
00042	Anderson Elevator Co.								
	Monthly Maintenance for Park Services Center F 0		161497	023.02.2015	10-101-000-52-5211-0000	135.00			
	Monthly Maintenance for Museum February 2010		161762	023.02.2015	10-101-854-52-5211-0000	189.00			
				Vendor Total:					324.00
00064	AT&T								
	District Wide 010215-020115	144275	26064006665_0215	022.02.2015	10-000-000-52-5262-0000	342.57			
	District Wide 010215-020115	144275	26064006665_0215	022.02.2015	10-101-000-52-5262-0000	207.67			
	District Wide 010215-020115	144275	26064006665_0215	022.02.2015	10-419-000-52-5262-0000	272.93			
	District Wide 010215-020115	144275	26064006665_0215	022.02.2015	10-430-000-52-5262-0000	99.76			
	District Wide 010215-020115	144275	26064006665_0215	022.02.2015	10-418-000-52-5262-0000	119.84			
	District Wide 011715-021615	144486	630Z040133_0215	031.03.2015	10-000-000-52-5262-0000	62.59			
	District Wide 011715-021615	144486	630Z040133_0215	031.03.2015	10-101-000-52-5262-0000	37.94			
	District Wide 011715-021615	144486	630Z040133_0215	031.03.2015	10-419-000-52-5262-0000	49.86			
	District Wide 011715-021615	144486	630Z040133_0215	031.03.2015	10-430-000-52-5262-0000	18.23			
	District Wide 011715-021615	144486	630Z040133_0215	031.03.2015	10-418-000-52-5262-0000	21.89			
	DC Hist Museum 011715-021615	144486	630Z991242_0215	031.03.2015	10-000-000-52-5262-0000	95.45			
	DC Hist Museum 011715-021615	144486	630Z991242_0215	031.03.2015	10-430-000-52-5262-0000	40.90			
	Parks&Planning 011715-021615	144486	708Z860869_0215	031.03.2015	10-101-000-52-5262-0000	289.63			
				Vendor Total:					1,659.26
00068	AT&T Mobility								
	346-4852 K. Nemetz 011815-021715	144490	877051597_0215	031.03.2015	10-000-415-52-5265-0000	95.85			
	386-1439 Parks Dept 011815-021715	144490	877051597_0215	031.03.2015	10-101-000-52-5265-0000	23.79			
	386-1482 Parks Dept 011815-021715	144490	877051597_0215	031.03.2015	10-101-000-52-5265-0000	23.79			
	386-1491 Parks Dept 011815-021715	144490	877051597_0215	031.03.2015	10-101-000-52-5265-0000	23.79			
	386-1503 Parks Dept 011815-021715	144490	877051597_0215	031.03.2015	10-101-000-52-5265-0000	23.79			
	386-1519 Parks Dept 011815-021715	144490	877051597_0215	031.03.2015	10-101-000-52-5265-0000	23.79			
	386-1562 Parks Dept 011815-021715	144490	877051597_0215	031.03.2015	10-101-000-52-5265-0000	23.79			
	386-1616 Parks Dept 011815-021715	144490	877051597_0215	031.03.2015	10-101-000-52-5265-0000	23.79			
	414-0027 M. Wilhelmi 011815-021715	144490	877051597_0215	031.03.2015	10-000-415-52-5265-0000	87.13			
	414-2063 Parks Dept 011815-021715	144490	877051597_0215	031.03.2015	10-101-000-52-5265-0000	23.79			
	251-1888 L. Zavala 011815-021715	144490	877051597_0215	031.03.2015	10-101-000-52-5265-0000	23.91			

Fund	Description	Vendor No	Vendor Name	Line Item Description	Check No	Invoice Number	Batch Number	GL Account Number	Amount
251-2235	WPD User 011815-021715				144490	877051597_0215	031.03.2015	10-101-000-52-5265-000C	23.79
251-6181	WPD User 011815-021715				144490	877051597_0215	031.03.2015	10-101-000-52-5265-000C	23.79
621-6975	Parks Dept 011815-021715				144490	877051597_0215	031.03.2015	10-101-000-52-5265-000C	23.79
621-8458	Margie W. Data 011815-021715				144490	877051597_0215	031.03.2015	10-000-415-52-5265-000C	45.61
639-8107	Parks Dept 011815-021715				144490	877051597_0215	031.03.2015	10-101-000-52-5265-000C	78.88
639-8115	Parks Dept 011815-021715				144490	877051597_0215	031.03.2015	10-101-000-52-5265-000C	23.79
639-8117	Parks Dept 011815-021715				144490	877051597_0215	031.03.2015	10-101-000-52-5265-000C	23.79
639-8128	Parks Dept 011815-021715				144490	877051597_0215	031.03.2015	10-101-000-52-5265-000C	23.79
639-8243	Parks Dept 011815-021715				144490	877051597_0215	031.03.2015	10-101-000-52-5265-000C	23.79
639-8267	Parks Dept 011815-021715				144490	877051597_0215	031.03.2015	10-101-000-52-5265-000C	23.79
639-8281	Parks Dept 011815-021715				144490	877051597_0215	031.03.2015	10-101-000-52-5265-000C	23.79
639-8459	Parks Dept 011815-021715				144490	877051597_0215	031.03.2015	10-101-000-52-5265-000C	23.79
639-8492	Parks Dept 011815-021715				144490	877051597_0215	031.03.2015	10-101-000-52-5265-000C	23.79
639-8524	Parks Dept 011815-021715				144490	877051597_0215	031.03.2015	10-101-000-52-5265-000C	23.79
639-8599	Parks Dept 011815-021715				144490	877051597_0215	031.03.2015	10-101-000-52-5265-000C	78.88
639-8677	Parks Dept 011815-021715				144490	877051597_0215	031.03.2015	10-101-000-52-5265-000C	26.19
639-8724	Parks Dept 011815-021715				144490	877051597_0215	031.03.2015	10-101-000-52-5265-000C	23.79
639-8783	K Flynn 011815-021715				144490	877051597_0215	031.03.2015	10-101-000-52-5265-000C	78.88
639-8851	Parks Dept 011815-021715				144490	877051597_0215	031.03.2015	10-101-000-52-5265-000C	23.79
621-6748	Parks Dept 011815-021715				144490	877051597_0215	031.03.2015	10-101-000-52-5265-000C	23.79
414-2271	Parks Dept 011815-021715				144490	877051597_0215	031.03.2015	10-101-000-52-5265-000C	23.79
885-7429	B. Haake 011815-021715				144490	877051597_0215	031.03.2015	10-101-000-52-5265-000C	23.79
885-7447	J. Dahlstrom 011815-021715				144490	877051597_0215	031.03.2015	10-101-000-52-5265-000C	78.88
917-4830	M. Kasavich 011815-021715				144490	877051597_0215	031.03.2015	10-101-000-52-5265-000C	23.79
917-4832	P. Stanczak 011815-021715				144490	877051597_0215	031.03.2015	10-101-000-52-5265-000C	78.88
917-4834	O. O'Reilly 011815-021715				144490	877051597_0215	031.03.2015	10-101-000-52-5265-000C	25.25
917-4835	D. Seymour 011815-021715				144490	877051597_0215	031.03.2015	10-101-000-52-5265-000C	78.88
945-7726	M. Benard 011815-021715				144490	877051597_0215	031.03.2015	10-000-000-52-5265-000C	178.03
957-7741	R. Trainor 011815-021715				144490	877051597_0215	031.03.2015	10-000-000-52-5265-000C	57.54
210-2875	S. O'Donnell 011815-021715				144490	877051597_0215	031.03.2015	10-000-000-52-5265-000C	100.79
300-4503	D. Siciliano 011815-021715				144490	877051597_0215	031.03.2015	10-000-000-52-5265-000C	97.69
213-8385	Parks Department 011815-021715				144490	877051597_0215	031.03.2015	10-101-000-52-5265-000C	10.61
234-8948	Data Parks Dept 011815-021715				144490	877051597_0215	031.03.2015	10-101-000-52-5265-000C	10.61
346-4268	Data Parks Dept 011815-021715				144490	877051597_0215	031.03.2015	10-101-000-52-5265-000C	10.61
346-5438	Data Parks Dept 011815-021715				144490	877051597_0215	031.03.2015	10-101-000-52-5265-000C	10.61
386-7148	Data 011815-021715				144490	877051597_0215	031.03.2015	10-101-000-52-5265-000C	70.61
386-7195	Data 011815-021715				144490	877051597_0215	031.03.2015	10-101-000-52-5265-000C	10.61
300-4503	Executive Director Equipment				144490	877051597_0215	031.03.2015	10-000-000-53-5302-000C	399.99
Vendor Total:									2,353.46
00069	AT&T Long Distance								
District Wide 010915-020815		144489	854400680_0215	031.03.2015				10-418-000-52-5262-000C	2.36
District Wide 010915-020815		144489	854400680_0215	031.03.2015				10-000-000-52-5262-000C	6.72
District Wide 010915-020815		144489	854400680_0215	031.03.2015				10-101-000-52-5262-000C	4.08
District Wide 010915-020815		144489	854400680_0215	031.03.2015				10-419-000-52-5262-000C	5.36
District Wide 010915-020815		144489	854400680_0215	031.03.2015				10-430-000-52-5262-000C	1.96
District Wide 012515-022415		144276	859834805_0215	022.02.2015				10-000-000-52-5262-000C	17.87
Vendor Total:									38.35
00070	AT&T Internet								
District Wide E-Mail Archive S 020515-030415		144355	0004113_0315	023.02.2015				10-000-000-52-5240-000C	216.94
Admin IP Services 021915-031815		144488	8310000633_0315	031.03.2015				10-000-000-52-5211-000C	240.32
Vendor Total:									457.26
00152	Buikemas Acc Hardware								
Park Signs		144279	279220A	022.02.2015				10-101-000-53-5314-000C	28.78
Sign Shop Supplies		144279	279223A	022.02.2015				10-101-000-53-5314-000C	5.40

Fund	Description	Vendor No	Vendor Name	Line Item Description	Check No	Invoice Number	Batch Number	GL Account Number	Amount
				Carpentry Supplies	144279	279247A	022.02.2015	10-101-000-53-5314-000C	24.99
				Fasteners for Shop	144279	279249A	022.02.2015	10-101-000-53-5315-000C	2.93
				Non-Stock Parts for Shop	144279	279296A	022.02.2015	10-101-000-53-5315-000C	17.77
				Carpentry Supplies Sign Shop	144279	279320A	022.02.2015	10-101-000-53-5314-000C	25.68
				CAC Dedication	144279	279322A	022.02.2015	10-101-000-53-5314-000C	21.59
				Carpentry Supplies	144279	347708B	022.02.2015	10-101-000-53-5314-000C	42.24
								Vendor Total:	169.38
00164	Carol Stream Lawn and Power								
	Parts for Stock	144430	353620			024.02.2015		10-101-000-53-5315-000C	575.76
								Vendor Total:	575.76
00193	City of Wheaton								
	Prairie Path Pk 010815-020615	144434	0004420000_0215	024.02.2015				10-000-000-52-5264-000C	20.69
	Hurley Park 010815-020915	144434	0021856000_0215	024.02.2015				10-000-000-52-5264-000C	20.69
	Parks&Planning 010615-020515	144434	0029220000_0215	024.02.2015				10-101-000-52-5264-000C	157.96
	W W Stevens Pk 010615-020615	144434	0055220100_0215	024.02.2015				10-000-000-52-5264-000C	19.29
	855 Prairie 010615-020515	144434	0310060201_0215	024.02.2015				10-000-856-52-5264-000C	126.58
	Kell Pk/Edison 010715-020615	144434	0370840000_0215	024.02.2015				10-000-000-52-5264-000C	132.45
	DC Hist Museum 010715-020515	144434	0396760000_0215	024.02.2015				10-430-000-52-5264-000C	16.67
	DC Hist Museum 010715-020515	144434	0396760000_0215	024.02.2015				10-000-000-52-5264-000C	38.91
	Northside Park 010615-020515	144434	0402460000_0215	024.02.2015				10-000-000-52-5264-000C	75.65
	Seven Gables Pk 010715-020615	144434	0500620100_0215	024.02.2015				10-000-000-52-5264-000C	34.28
	Scottsdale Park 010815-020615	144434	0551600000_0215	024.02.2015				10-000-000-52-5264-000C	19.29
	Briar Patch Prk 010815-020615	144434	0642091600_0215	024.02.2015				10-000-000-52-5264-000C	19.29
	Briar Patch Prk 010815-020615	144434	0642091700_0215	024.02.2015				10-000-000-52-5264-000C	34.28
	Triangle Park 010615-020515	144434	0666060100_0215	024.02.2015				10-000-000-52-5264-000C	20.69
	Hillside Park 010715-020915	144434	0670480200_0215	024.02.2015				10-000-000-52-5264-000C	19.29
	Sunnyside Park 010715-020615	144434	0674020000_0215	024.02.2015				10-000-000-52-5264-000C	19.29
	Hoffman Park 010615-020515	144434	0693200000_0215	024.02.2015				10-000-000-52-5264-000C	19.29
	Briarknoll Park 010715-020615	144434	0922450100_0215	024.02.2015				10-000-000-52-5264-000C	19.29
								Vendor Total:	813.88
00323	Government Navigation Group								
	Consulting Services February 2015	0	1496			023.02.2015		10-000-000-52-5205-000C	1,333.33
								Vendor Total:	1,333.33
00386	Hagg Press Inc								
	Inheriting DuPage Spring	0	58468			022.02.2015		10-430-000-54-5426-000C	473.34
								Vendor Total:	473.34
00387	Haggerty Ford								
	Parts for Monthly Inspection Work Orders	144510	152028			031.03.2015		10-101-000-53-5315-000C	12.34
	Parts for Monthly Inspection Work Orders	144510	152042			031.03.2015		10-101-000-53-5315-000C	62.88
	Parts for Monthly Inspection Work Orders	144510	152055			031.03.2015		10-101-000-53-5315-000C	19.72
								Vendor Total:	94.94
00406	Commonwealth Edison								
	Main St Tennis 011215-021215	144361	0081092079_0215	023.02.2015				10-000-000-52-5260-000C	5.86
	Seven Gables Pk 011515-021315	144438	8679428014_0215	024.02.2015				10-000-000-52-5260-000C	15.95
								Vendor Total:	21.81
00408	Community School District 200								
	Paper Order for Parks Service Center/Administr	144289	012915			022.02.2015		10-000-000-53-5302-000C	625.00
	Paper Order for Prairie Office	144289	012915			022.02.2015		10-000-000-53-5302-000C	187.50
	Paper Order for Prairie Office	144289	012915			022.02.2015		10-000-856-53-5302-000C	187.50
	PTO Forms	144499	021715			031.03.2015		10-000-000-53-5302-000C	66.80

Fund	Vendor Name					
Vendor No						
Line Item Description	Check No	Invoice Number	Batch Number	GL Account Number	Amount	

Fund	Description	Vendor No	Vendor Name	Line Item	Description	Check No	Invoice Number	Batch Number	GL Account Number	Amount
	Voluntary Life					144398	January 2015	023.02.2015	10-000-000-21-2130-0000	1,146.60
									Vendor Total:	1,146.60
00734	PAYCHEX MAJOR MARKET SERVICES									
	ESR January 2015					0	12519062	141.02.2015	10-000-000-52-5211-0000	20.80
	ESR February 2015					0	12646822	141.02.2015	10-000-000-52-5211-0000	20.03
	2/6/15 Payroll Processing					0	944048	141.02.2015	10-000-000-52-5211-0000	78.36
	2/20/15 Payroll Processing					0	946406	141.02.2015	10-000-000-52-5211-0000	83.29
									Vendor Total:	202.48
00766	Pre-Paid Legal Service Inc									
	January 2015 Invoice					144325	012015	022.02.2015	10-000-000-21-2127-0000	636.60
	February 2015 Invoice					144531	022015	031.03.2015	10-000-000-21-2127-0000	610.70
									Vendor Total:	1,247.30
00783	Randall Pressure Systems Inc									
	Couplings for 1301					144327	I-92648-0	022.02.2015	10-101-000-53-5315-0000	32.60
									Vendor Total:	32.60
00790	REESE RECREATION PRODUCTS									
	Seven Gables Playground Parts					144474	11811	024.02.2015	10-101-000-53-5310-0000	969.74
									Vendor Total:	969.74
00791	Regional Truck Equipment									
	Parts for Repairs					144330	194562	022.02.2015	10-101-000-53-5315-0000	204.41
	Parts for Repairs					144330	194747	022.02.2015	10-101-000-53-5315-0000	142.12
	Parts for Repairs					144330	194777	022.02.2015	10-101-000-53-5315-0000	29.55
	Parts for 1108					144475	194944	024.02.2015	10-101-000-53-5315-0000	39.90
									Vendor Total:	415.98
00792	Reinders Inc									
	Stock Parts for Shop					0	1566598-00	022.02.2015	10-101-000-53-5315-0000	83.75
	Parts for Stock					0	1567218-00	022.02.2015	10-101-000-53-5315-0000	28.65
	Parts for 1302					0	1567926-00	022.02.2015	10-101-000-53-5315-0000	88.28
	Fuel Level Sender					0	1568394-00	022.02.2015	10-101-000-53-5315-0000	96.34
									Vendor Total:	297.02
00818	ROTARY CLUB OF WHEATON									
	Christmas Inn Sponsorship/Table #2					144404	120614#2	137.02.2015	10-000-000-54-5438-0000	266.66
									Vendor Total:	266.66
00851	Shanes Office Products									
	Administration Supplies					144408	0345539-001	023.02.2015	10-000-000-53-5302-0000	19.28
	Office Supplies- Prairie Ave					144408	0345996-001	023.02.2015	10-000-856-53-5302-0000	260.72
									Vendor Total:	280.00
00862	Siciliano, Donna									
	Mileage Reimbursement January 2015					0	013115	023.02.2015	10-000-000-54-5422-0000	8.81
									Vendor Total:	8.81
00864	Production Plus Graphics Inc									
	Sign Shop Supplies					144400	CG-178989	023.02.2015	10-101-000-53-5314-0000	328.17
									Vendor Total:	328.17
00967	Trainor, Rita									
	Mileage Reimbursement for January 2015					144342	013115	022.02.2015	10-419-000-54-5422-0000	9.20

Fund	Description	Vendor No	Vendor Name	Line Item Description	Check No	Invoice Number	Batch Number	GL Account Number	Amount
Vendor Total:									9.20
00987	USCM CLEARING ACCOUNT								
	2/6/15 Deferred Compensation	0	020615	141.02.2015	10-000-000-21-2126-000C				5,920.13
	2/6/15 Deferred Compensation	0	020615	141.02.2015	10-000-000-21-2135-000C				242.78
	2/20/15 Deferred Compensation	0	022015	141.02.2015	10-000-000-21-2126-000C				5,922.57
	2/20/15 Deferred Compensation	0	022015	141.02.2015	10-000-000-21-2135-000C				242.78
Vendor Total:									12,328.26
01043	Wheaton Sanitary District								
	DC Hist Museum 010715-020715	144542	020785000_0215	031.03.2015	10-430-000-52-5264-000C				5.28
	DC Hist Museum 010715-020715	144542	020785000_0215	031.03.2015	10-000-000-52-5264-000C				12.31
	Seven Gables Pk 010715-020715	144542	022415000_0215	031.03.2015	10-000-000-52-5264-000C				14.18
	Manchester Park 010715-020715	144542	026101000_0215	031.03.2015	10-000-000-52-5264-000C				14.18
	Parks&Planning 010715-020715	144542	027991000_0215	031.03.2015	10-101-000-52-5264-000C				32.89
	Northside Park 010715-020715	144542	037067000_0215	031.03.2015	10-000-000-52-5264-000C				15.04
	Prairie Path Pk 010715-020715	144542	037561000_0215	031.03.2015	10-000-000-52-5264-000C				14.18
	855 Prairie 010715-020715	144542	041834000_0215	031.03.2015	10-000-856-52-5264-000C				43.09
Vendor Total:									151.15
01052	Wilhelmi, Margie								
	Mileage Reimbursement January 2015	0	013115	023.02.2015	10-000-415-54-5422-000C				29.90
Vendor Total:									29.90
01091	Aflac								
	Invoice for February 2015	0	063377	141.02.2015	10-000-000-21-2132-000C				187.14
	Invoice for February 2015	0	063377	141.02.2015	10-000-000-21-2131-000C				506.64
Vendor Total:									693.78
01228	Riggs Bros.								
	Repair Sun Sail Shade	144476	121758	024.02.2015	10-101-000-53-5310-000C				300.00
Vendor Total:									300.00
02245	Heritage FS Inc.								
	Unleaded Fuel	144299	65650	022.02.2015	10-101-000-53-5348-000C				872.96
	Diesel Fuel	144299	65699	022.02.2015	10-101-000-53-5348-000C				271.97
	Unleaded Fuel	144299	65700	022.02.2015	10-101-000-53-5348-000C				778.05
	Unleaded Fuel	144299	65757	022.02.2015	10-101-000-53-5348-000C				1,077.16
Vendor Total:									3,000.14
02442	Hirshberg, Diane								
	Mileage Reimbursement January & February 20	0	013115	023.02.2015	10-418-000-54-5422-000C				30.85
	Reimbursement IPRA Conference Expenses	0	013115	023.02.2015	10-418-000-54-5422-000C				104.71
Vendor Total:									135.56
02473	Carrot Top Industries								
	Nylon US Flags	144284	24928900	022.02.2015	10-101-000-53-5308-000C				435.25
Vendor Total:									435.25
02517	LE Van Inc.								
	Parts for 1106	144515	054186	031.03.2015	10-101-000-53-5315-000C				824.34
Vendor Total:									824.34
02796	NAPA								
	Early Pay Discount	144523	022815	031.03.2015	10-101-000-53-5315-000C				-0.45
	Halogen Capsule for 1170	144314	291548	022.02.2015	10-101-000-53-5315-000C				14.78

Fund	Description	Vendor No	Vendor Name	Line Item Description	Check No	Invoice Number	Batch Number	GL Account Number	Amount
				Parts for Stock	144314	292227	022.02.2015	10-101-000-53-5315-0000	25.58
				Parts for Stock	144314	292228	022.02.2015	10-101-000-53-5315-0000	11.73
				Halogen Bulb	144314	293215	022.02.2015	10-101-000-53-5315-0000	4.93
				Cleaners for Shop	144314	293725	022.02.2015	10-101-000-53-5315-0000	12.48
				Halogen Bulb for Stock	144523	294742	031.03.2015	10-101-000-53-5315-0000	9.86
				Rod Clip for 1110	144523	297267	031.03.2015	10-101-000-53-5315-0000	12.36
								Vendor Total:	91.27
02868	Nemetz, Kristina			Mileage Reimbursement January 2015	0	013115	022.02.2015	10-000-415-54-5422-0000	103.21
								Vendor Total:	103.21
03008	Illinois Department of Agriculture			License Renewal for Nursery	144380	IN00002916	023.02.2015	10-101-000-53-5331-0000	25.00
								Vendor Total:	25.00
03081	U.S. Postmaster			WPD Bulk Rate PI 6002/Permit	144343	020415	022.02.2015	10-000-415-54-5425-0000	110.00
								Vendor Total:	110.00
03100	Czaja, Lorraine			Mileage Reimbursement January 2015	0	013115	023.02.2015	10-419-000-54-5422-0000	8.51
								Vendor Total:	8.51
03248	Atlas Bobcat Inc.			Hinge	144356	BQ4457	023.02.2015	10-101-000-53-5315-0000	7.88
								Vendor Total:	7.88
03355	First Illinois Systems Inc.			DCHM Pest Control Services February 2015	144370	15036	023.02.2015	10-430-000-52-5210-0000	102.00
								Vendor Total:	102.00
03481	Tressler LLP			Services through December 31 2014	0	352143	136.02.2015	10-000-000-52-5207-0000	764.16
				Services through January 31 2015	0	352977	031.03.2015	10-000-000-52-5207-0000	1,020.83
								Vendor Total:	1,784.99
03754	Comcast Cable			Prairie 020515-030415	144288	87712047035906_03	022.02.2015	10-000-856-52-5211-0000	232.85
				DC Hist Museum 022215-032115	144437	87712049102874_03	024.02.2015	10-000-000-52-5211-0000	112.35
								Vendor Total:	345.20
03829	Texas Life Insurance Company			2/6 & 2/20/15 TX Life Voluntary Insurance	0	SB08FS201502110	141.02.2015	10-000-000-21-2130-0000	613.28
								Vendor Total:	613.28
04121	UMB Bank N.A.			IGFOA Webinar 020514	0	0082_1501280000	171.02.2015	10-419-000-54-5432-0000	55.00
				Sign Shop Supplies	0	0118_1501160000	171.02.2015	10-101-000-53-5314-0000	72.44
				Paint Sander and Bolts for Benches	0	0118_1501210000	171.02.2015	10-101-000-53-5314-0000	69.97
				Paint Sander and Bolts for Benches	0	0118_1501210000	171.02.2015	10-101-000-53-5347-0000	244.16
				Paint for Garden Plots	0	0118_1501210000	171.02.2015	10-101-000-53-5347-0000	22.56
				IPRA 2015 Conference Awards Luncheon	0	0118_1501230000	171.02.2015	10-101-000-54-5432-0000	60.00
				Plexy Glass for Dedication CAC Gym	0	0118_1501280000	171.02.2015	10-101-000-53-5314-0000	24.68
				Reproductions for Research Request	0	0140_1501100000	171.02.2015	10-430-000-52-5210-0000	213.83
				School Program Supplies- Whipped Cream	0	0140_1501150000	171.02.2015	10-430-000-53-5302-0000	13.08

Fund	Description					
Vendor No	Vendor Name					
Line Item Description	Check No	Invoice Number	Batch Number	GL Account Number	Amount	
School Program Supplies- Seeds	0	0140_1501150000	171.02.2015	10-430-000-53-5302-0000	11.85	
Picture Print Research Request	0	0140_1501290000	171.02.2015	10-430-000-52-5210-0000	6.04	
Shelving Equipment for Archives- Roofing Proj	0	0140_1501310000	171.02.2015	10-430-000-53-5306-0000	449.90	
Office Supplies	0	0173_1501080000	171.02.2015	10-000-415-53-5302-0000	117.37	
Hosting WP Engine Inc	0	0173_1501190000	171.02.2015	10-000-415-54-5425-0000	74.00	
Repair Kit for Urinals	0	0182_1501300000	171.02.2015	10-101-000-53-5311-0000	130.54	
Pesticide Training Classes	0	0199_1501140000	171.02.2015	10-101-000-53-5333-0000	80.00	
Stamps	0	0199_1501290000	171.02.2015	10-101-000-53-5302-0000	49.92	
CPR Key Chains for Vehicles	0	0199_1501290000	171.02.2015	10-101-000-53-5303-0000	93.15	
Pesticide Testing Manuals	0	0215_1501140000	171.02.2015	10-101-000-53-5333-0000	49.50	
Paint Supplies	0	0215_1501200000	171.02.2015	10-101-000-53-5347-0000	40.74	
House Plant for Office Decor	0	0215_1501220000	171.02.2015	10-101-000-53-5331-0000	59.52	
Girl Scout Cabin Waterline Heater	0	0231_1501060000	171.02.2015	10-101-000-53-5312-0000	19.97	
Vandalism Repair	0	0231_1501140000	171.02.2015	10-101-000-53-5334-0000	20.00	
Repairs at Toohey/Mouse Trap-Girl Scout Cabin	0	0231_1501260000	171.02.2015	10-101-000-53-5334-0000	14.02	
Supplies for Toilet and Sink Repairs	0	0231_1501290000	171.02.2015	10-101-000-53-5311-0000	68.40	
Holders for Skating Flags	0	0249_1501090000	171.02.2015	10-101-000-53-5334-0000	16.66	
Sweeps for Memorial Doors	0	0249_1501130000	171.02.2015	10-101-000-53-5334-0000	34.98	
Mouse Traps for Rathje	0	0249_1501140000	171.02.2015	10-101-000-53-5334-0000	18.80	
Fun Run in Color Ad Wheaton Patch	0	0280_1501060000	171.02.2015	10-000-416-52-5241-1900	500.00	
Sales Tax Credit- Kohl's	0	0280_1501070000	171.02.2015	10-000-000-12-1226-0000	-4.18	
Sales Tax Credit- Kohl's	0	0280_1501070000	171.02.2015	10-000-000-12-1226-0000	-4.18	
Survey Snacks for Staff January 2015	0	0280_1501070000	171.02.2015	10-000-000-54-5434-0000	38.92	
Sales Tax Credit	0	0280_1501120000	171.02.2015	10-000-000-12-1226-0000	-1.48	
IRPA 2015 Conference Registration	0	0280_1501130000	171.02.2015	10-000-415-54-5432-0000	75.00	
Credit Voucher for IRPA 2015 Conference Award	0	0280_1501150000	171.02.2015	10-000-415-54-5432-0000	-29.00	
Credit Voucher for IRPA 2015 Conference Award	0	0280_1501150000	171.02.2015	10-000-415-54-5432-0000	-29.00	
Credit Voucher for IRPA 2015 Conference Award	0	0280_1501150000	171.02.2015	10-000-415-54-5432-0000	-29.00	
Credit Voucher for IRPA 2015 Conference Award	0	0280_1501150000	171.02.2015	10-000-415-54-5432-0000	-29.00	
IPRA 2015 Conference Accommodations	0	0280_1501250000	171.02.2015	10-000-415-54-5432-0000	281.66	
Mailing- Scanners Back for Repair	0	0280_1501270000	171.02.2015	10-000-000-53-5304-0000	10.80	
Reinders Conference	0	0298_1501290000	171.02.2015	10-101-000-54-5432-0000	59.00	
CPO License Testing	0	0298_1501290000	171.02.2015	10-101-000-54-5432-0000	345.00	
Reinders Conference	0	0298_1501290000	171.02.2015	10-101-000-53-5315-0000	59.00	
CPO License Testing	0	0298_1501290000	171.02.2015	10-101-000-54-5432-0000	345.00	
Office Supplies	0	0306_1501020000	171.02.2015	10-000-415-53-5302-0000	22.48	
Office Supplies with Sales Tax	0	0306_1501020000	171.02.2015	10-000-415-53-5302-0000	24.33	
Return Office Supplies with Sales Tax	0	0306_1501020000	171.02.2015	10-000-415-53-5302-0000	-24.33	
IPRA Dues Renewal	0	0306_1501090000	171.02.2015	10-000-415-54-5432-0000	259.00	
Constant Contact Software Fees	0	0306_1501140000	171.02.2015	10-000-000-54-5438-0000	50.00	
Constant Contact Software Fees	0	0306_1501140000	171.02.2015	10-000-416-52-5241-1901	50.00	
Constant Contact Software Fees	0	0306_1501140000	171.02.2015	10-000-416-52-5241-1902	50.00	
Constant Contact Software Fees	0	0306_1501140000	171.02.2015	10-430-415-54-5442-0000	50.00	
IPRA 2015 Conference Travel	0	0306_1501210000	171.02.2015	10-000-415-54-5432-0000	12.25	
IPRA 2015 Conference Meal	0	0306_1501210000	171.02.2015	10-000-415-54-5432-0000	12.32	
IPRA 2015 Conference Meal 4 Staff	0	0306_1501220000	171.02.2015	10-000-415-54-5432-0000	79.40	
IPRA 2015 Conference Meal	0	0306_1501220000	171.02.2015	10-000-415-54-5432-0000	8.57	
IPRA 2015 Conference Meal 3 Staff	0	0306_1501240000	171.02.2015	10-000-415-54-5432-0000	62.48	
Web Hosting Monthly Charge	0	0306_1501250000	171.02.2015	10-000-415-54-5425-0000	21.94	
JotForm Monthly Fee	0	0306_1501300000	171.02.2015	10-000-415-54-5425-0000	9.95	
IPRA 2015 Conference Registration	0	0322_1501120000	171.02.2015	10-000-415-54-5432-0000	290.00	
IPRA Conference Awards Luncheon	0	0322_1501140000	171.02.2015	10-000-000-54-5438-0000	20.00	
IPRA Conference Awards Luncheon	0	0322_1501140000	171.02.2015	10-000-415-54-5432-0000	60.00	
IPRA Conference Awards Luncheon	0	0322_1501140000	171.02.2015	10-000-415-54-5432-0000	60.00	
IPRA Conference Awards Luncheon	0	0322_1501140000	171.02.2015	10-000-415-54-5432-0000	60.00	
IPRA Conference Awards Luncheon	0	0322_1501140000	171.02.2015	10-000-000-54-5401-0000	20.00	
IPRA Conference Awards Luncheon	0	0322_1501140000	171.02.2015	10-101-000-54-5432-0000	60.00	
IPRA Conference Awards Luncheon	0	0322_1501140000	171.02.2015	10-101-000-54-5432-0000	60.00	

Fund	Description	Vendor No	Vendor Name	Line Item Description	Check No	Invoice Number	Batch Number	GL Account Number	Amount
				IPRA Conferance Awards Luncheon	0	0322_1501150000	171.02.2015	10-000-000-54-5438-0000	20.00
				IPRA Conferance Awards Luncheon	0	0322_1501150000	171.02.2015	10-000-000-54-5432-0000	20.00
				IPRA Conferance Awards Luncheon	0	0322_1501150000	171.02.2015	10-101-000-54-5432-0000	60.00
				IPRA Conferance Awards Luncheon	0	0322_1501150000	171.02.2015	10-101-000-54-5432-0000	60.00
				IPRA Conferance Awards Luncheon	0	0322_1501150000	171.02.2015	10-101-000-54-5432-0000	60.00
				IPRA 2015 Conference Travel	0	0322_1501230000	171.02.2015	10-000-415-54-5432-0000	47.00
				Print Copies at IPRA Conference	0	0322_1501230000	171.02.2015	10-000-415-54-5432-0000	5.03
				Northside Switch Disconnect for Ice Rink	0	0330_1501070000	171.02.2015	10-101-000-53-5312-0000	65.62
				CC Returned Indicator Lamp for Mechanical Sprinkler	0	0330_1501160000	171.02.2015	10-101-000-53-5312-0000	-38.74
				Light Meter Detects Amount of Light Fixtures Placed	0	0330_1501210000	171.02.2015	10-101-000-53-5312-0000	243.92
				Electrical Exam New Code Book and Study Mat	0	0330_1501220000	171.02.2015	10-101-000-54-5432-0000	312.99
				Supplies	0	0330_1501230000	171.02.2015	10-101-000-53-5314-0000	14.01
				Park Services Lights at Shop	0	0330_1501300000	171.02.2015	10-101-000-53-5312-0000	26.58
				Postage Supplies	0	0349_1501040000	171.02.2015	10-000-000-53-5304-0000	115.99
				Coffee Supplies-Prairie	0	0349_1501050000	171.02.2015	10-000-856-53-5302-0000	23.63
				Copy Paper- Prairie	0	0349_1501130000	171.02.2015	10-000-856-53-5302-0000	56.24
				Coffee Supplies- Prairie	0	0349_1501210000	171.02.2015	10-000-856-53-5302-0000	275.73
				Electric Actuator	0	0363_1501130000	171.02.2015	10-101-000-53-5315-0000	381.97
				Parts for Shop	0	0363_1501200000	171.02.2015	10-101-000-53-5315-0000	36.94
				Broken Blower Pieces Repair	0	0363_1501290000	171.02.2015	10-101-000-53-5315-0000	35.97
				PDRMA Parks Department Buried Truth	0	0364_1501160000	171.02.2015	10-101-000-54-5432-0000	100.00
				PDRMA Buried Truth	0	0364_1501160000	171.02.2015	10-101-000-54-5432-0000	30.00
				PDRMA Fleet Training	0	0364_1501200000	171.02.2015	10-101-000-54-5432-0000	45.00
				PDRMA Fleet Training	0	0364_1501200000	171.02.2015	10-101-000-54-5432-0000	15.00
				First Thursday Webinar Series	0	0422_1501020000	171.02.2015	10-419-000-54-5432-0000	440.00
				Send Out Cards Subscription	0	0422_1501050000	171.02.2015	10-000-000-54-5434-0000	31.00
				Send Out Cards Subscription	0	0422_1501120000	171.02.2015	10-000-000-54-5434-0000	100.00
				Send Out Cards Subscription	0	0422_1501120000	171.02.2015	10-000-000-54-5434-0000	25.00
				Travel- Government Executive Committee Meeting	0	0422_1501120000	171.02.2015	10-419-000-54-5432-0000	9.50
				IGFOA Membership Dues for 3 Finance Staff	0	0422_1501160000	171.02.2015	10-419-000-54-5425-0000	500.00
				WSJ Monthly Subscription	0	0422_1501280000	171.02.2015	10-419-000-54-5425-0000	24.99
				Annual Marketing Special Event Meeting	0	0455_1501070000	171.02.2015	10-000-000-54-5434-0000	15.65
				School Super Monthly Meeting	0	0455_1501200000	171.02.2015	10-000-000-54-5438-0000	10.31
				IAPD Dinner	0	0455_1501210000	171.02.2015	10-000-000-54-5432-0000	9.94
				IAPD All Staff Dinner	0	0455_1501220000	171.02.2015	10-000-000-54-5432-0000	436.25
				IAPD Dinner Staff & Commissioners	0	0455_1501230000	171.02.2015	10-000-000-54-5432-0000	187.18
				IAPD Accommodations & Valet Parking	0	0455_1501250000	171.02.2015	10-000-000-54-5432-0000	240.40
				Spring 2015 Class Books	0	0463_1501060000	171.02.2015	10-000-000-54-5432-0000	26.52
				Spring 2015 Class Fee	0	0463_1501060000	171.02.2015	10-000-000-54-5432-0000	140.00
				State of the City Luncheon	0	0463_1501130000	171.02.2015	10-000-000-54-5438-0000	66.66
				NRPA Cancelled Room Refund	0	0463_1501160000	171.02.2015	10-000-000-54-5401-0000	-80.29
				NRPA Cancelled Room Refund	0	0463_1501160000	171.02.2015	10-000-000-54-5401-0000	-80.29
				One Year Subscription- Crain's	0	0463_1501170000	171.02.2015	10-000-000-54-5425-0000	28.00
				IAPD Meal	0	0463_1501230000	171.02.2015	10-000-000-54-5432-0000	4.03
				IAPD Accommodations	0	0463_1501250000	171.02.2015	10-000-000-54-5432-0000	203.83
				PSC Electrical Supplies and Repair	0	0653_1501290000	171.02.2015	10-101-000-53-5312-0000	57.30
								Vendor Total:	9,446.87
04221	Plug & Pay Technologies								
	01/15 Plug N Pay Fees	0	013115	141.02.2015				10-000-000-52-5239-0000	15.00
	01/15 Plug N Pay Fees	0	013115	141.02.2015				10-000-856-52-5239-0000	15.00
	01/15 Plug N Pay Fees	0	013115	141.02.2015				10-101-000-52-5239-0000	15.00
								Vendor Total:	45.00
04244	Cantigny Foundation								
	2014 Holiday Party	144281	112514	136.02.2015				10-000-000-54-5434-0000	241.66

Fund	Description	Vendor No	Vendor Name	Check No	Invoice Number	Batch Number	GL Account Number	Amount
Line Item Description								
Vendor Total:								241.66
04267	Martin Whalen Group Inc							
Parks 012815 - 022715		0	69776_0215	022.02.2015	10-101-000-52-5211-000C			332.34
DC Hist Museum 012815 - 022715		0	69952_0215	022.02.2015	10-000-000-52-5211-000C			495.75
Prairie 012815 - 022715		0	69962_0215	022.02.2015	10-000-000-52-5211-000C			317.31
Vendor Total:								1,145.40
04287	Global Payments Inc							
01/15 Merchant CC Processing Fees		0	013115	141.02.2015	10-000-000-52-5239-000C			44.44
01/15 Merchant CC Processing Fees		0	013115	141.02.2015	10-000-000-12-1226-000C			15.26
01/15 Merchant CC Processing Fees		0	013115	141.02.2015	10-000-856-52-5239-000C			154.89
01/15 Merchant CC Processing Fees		0	013115	141.02.2015	10-101-000-52-5239-000C			24.99
Vendor Total:								239.58
04296	Culligan DuPage Soft Water Service Inc							
Drinking Water- Prairie		144364	262006_0115W	023.02.2015	10-000-856-53-5302-000C			11.80
Drinking Water- Prairie		144364	262006_0115W	023.02.2015	10-000-856-53-5302-000C			23.60
Water Cooler Rental for February 2015		144364	262006_0215R	023.02.2015	10-000-856-52-5220-000C			6.00
Vendor Total:								41.40
04374	Wheaton Bank and Trust Company							
01/15 Bank Analysis Service Charges that Excee 0			013115	141.02.2015	10-000-000-52-5214-000C			94.11
Vendor Total:								94.11
04412	Downtown Wheaton Association							
Partner Share of Revenue-Wine & Cultural Art E 144293			092014	136.02.2015	10-000-416-52-5241-1904			434.97
Vendor Total:								434.97
04557	Staples Contract and Commercial Inc							
Nitrile Gloves (Less Sales Tax)		144412	3256180713	023.02.2015	10-101-000-53-5315-000C			108.60
PSC Custodial Supplies (Less Sales Tax)		144412	3256180713	023.02.2015	10-101-000-53-5316-000C			247.12
Vendor Total:								355.72
04559	Turner, Glennette T							
Presentation Fee: DuPage County & the Undergr 144414			022115	023.02.2015	10-430-000-52-5210-000C			250.00
Vendor Total:								250.00
04590	WWSHS Lacrosse Club							
Sponsorship NS Shootout March 21-22		144421	020915	023.02.2015	10-000-000-54-5438-000C			100.00
Vendor Total:								100.00
04800	Advanced Disposal Services Solid Waste Midwest LLC							
Parks&Planning 020115-022815		144268	T0199239PSC_0215	022.02.2015	10-101-000-52-5263-000C			14.05
Vendor Total:								14.05
04896	Mailroom Finance Inc							
Postage Finance Charge		144459	011515	024.02.2015	10-000-856-53-5302-000C			27.44
Vendor Total:								27.44
04972	Themel, Joe							
Textbook - Diagnosing & Electrical Repair		144341	011415	022.02.2015	10-101-000-53-5315-000C			160.16
Vendor Total:								160.16
05135	Chiappetta, Andrea							
Mileage Reimbursement January-February 2015 0			022815	031.03.2015	10-419-000-54-5422-000C			12.65

Fund	Description	Vendor No	Vendor Name	Line Item Description	Check No	Invoice Number	Batch Number	GL Account Number	Amount
Vendor Total:									12.65
05165	McMaken, Bonnie								
	Mileage Reimbursement January 2015	144309	013115	022.02.2015	10-000-415-54-5422-0000				7.48
Vendor Total:									7.48
05174	Schobel, Mark								
	Reimbursement IPRA 2015 Expenses	144407	020615	023.02.2015	10-000-000-54-5401-0000				141.51
Vendor Total:									141.51
05189	Chambers Lawn & Power Product Inc								
	Parts for Stock	144433	1319	024.02.2015	10-101-000-53-5315-0000				33.76
	Parts for Stock	144433	1381	024.02.2015	10-101-000-53-5315-0000				51.06
	Gasket & Crankshaft	144433	1452	024.02.2015	10-101-000-53-5315-0000				213.23
Vendor Total:									298.05
05327	Edward Ambulance Services LLC								
	EMT Services Light the Torch Run 2014	144367	198638	137.02.2015	10-000-416-52-5241-1910				240.00
Vendor Total:									240.00
05392	Kapala, Nicole								
	Mileage Reimbursement January 2015	0	013115	022.02.2015	10-000-415-54-5422-0000				44.22
Vendor Total:									44.22
05478	Advance Stores Company Inc.								
	Oil Filter for 1171	144267	8803500891791	022.02.2015	10-101-000-53-5315-0000				5.60
	Door Hinge for 1122	144267	8803501462269	022.02.2015	10-101-000-53-5315-0000				8.66
	Stock Parts	144267	8803502291982	022.02.2015	10-101-000-53-5315-0000				12.74
	Stock Parts	144267	8803502291985	022.02.2015	10-101-000-53-5315-0000				12.74
	Shop Supplies	144267	8803503050721	022.02.2015	10-101-000-53-5315-0000				17.98
	Shop Supplies	144267	8803503092108	022.02.2015	10-101-000-53-5315-0000				15.98
	Shop Supplies	144267	8803503092110	022.02.2015	10-101-000-53-5315-0000				8.99
Vendor Total:									82.69
05498	Real Valuation Group LLC								
	Land Appraisal	144329	CN1078	136.02.2015	10-000-000-52-5205-0000				1,333.33
Vendor Total:									1,333.33
05503	Color Blaze 5K LLC								
	Color Packets for Fun Run	144359	010715	023.02.2015	10-000-416-53-5346-1908				6,941.00
Vendor Total:									6,941.00
05505	Joe Cotton Ford Inc.								
	Parts for 1023	144454	317045	024.02.2015	10-101-000-53-5315-0000				120.20
Vendor Total:									120.20
Fund Total:									97,565.06
20	Recreation								
00012	Action Screen Print								
	Community Center Uniforms	144485	37933	031.03.2015	20-101-000-53-5313-0000				315.28
Vendor Total:									315.28
00020	Albertsons								
	Zone Party Supplies	144348	1101L07LZN	023.02.2015	20-220-208-53-5301-8860				21.99
	Zone Party Supplies	144348	Q01L07M57	023.02.2015	20-220-208-53-5301-8860				56.43

Fund	Description	Vendor No	Vendor Name	Line Item Description	Check No	Invoice Number	Batch Number	GL Account Number	Amount
				Zone Party Supplies	144348	T01L07MDB	023.02.2015	20-220-208-53-5301-8860	48.56
								Vendor Total:	126.98
00042	Anderson Elevator Co.			Monthly Maintenance for CAC February 2015	0	161311	023.02.2015	20-101-225-52-5211-0000	160.00
				Monthly Maintenance for CC February 2015	0	161394	023.02.2015	20-101-220-52-5211-0000	149.00
								Vendor Total:	309.00
00049	Gianforte Group Inc.			Supplies for WSGBL Tournament	144507	1495	031.03.2015	20-220-225-53-5302-0000	57.95
								Vendor Total:	57.95
00057	Armbrust Plumbing & Air Conditioning Inc.			Rodder Usage Fee	144273	0000080099	022.02.2015	20-101-000-52-5210-0000	338.00
								Vendor Total:	338.00
00064	AT&T			District Wide 010215-020115	144275	26064006665_0215	022.02.2015	20-222-232-52-5262-0000	106.03
				District Wide 010215-020115	144275	26064006665_0215	022.02.2015	20-222-231-52-5262-0000	47.06
				District Wide 010215-020115	144275	26064006665_0215	022.02.2015	20-224-220-52-5262-0000	1,247.30
				District Wide 010215-020115	144275	26064006665_0215	022.02.2015	20-000-000-52-5262-0000	148.07
				District Wide 010215-020115	144275	26064006665_0215	022.02.2015	20-000-112-52-5262-0000	171.28
				District Wide 010215-020115	144275	26064006665_0215	022.02.2015	20-000-304-52-5262-0000	207.05
				District Wide 010215-020115	144275	26064006665_0215	022.02.2015	20-000-415-52-5262-0000	133.01
				District Wide 010215-020115	144275	26064006665_0215	022.02.2015	20-101-000-52-5262-0000	45.80
				District Wide 010215-020115	144275	26064006665_0215	022.02.2015	20-220-000-52-5262-0000	283.59
				District Wide 010215-020115	144275	26064006665_0215	022.02.2015	20-220-203-52-5262-0000	97.88
				District Wide 010215-020115	144275	26064006665_0215	022.02.2015	20-220-204-52-5262-0000	146.19
				District Wide 010215-020115	144275	26064006665_0215	022.02.2015	20-350-000-52-5262-0000	84.07
				District Wide 010215-020115	144275	26064006665_0215	022.02.2015	20-350-302-52-5262-0000	170.66
				Grl Scout Cabin 011115-021015	144354	6306682962_0215	023.02.2015	20-000-000-52-5262-0000	53.42
				Blanchard House 011115-021015	144354	6306683813_0215	023.02.2015	20-000-000-52-5262-0000	67.93
				Blanchard House 011115-021015	144354	6306683943_0215	023.02.2015	20-000-000-52-5262-0000	53.36
				Northside Pool 011415-021315	144486	6306820093_0215	031.03.2015	20-222-231-52-5262-0000	58.80
				Community Cntr 122614-012515	144275	6306904884_0115	022.02.2015	20-224-220-52-5262-0000	200.53
				Community Cntr 012615-022515	144486	6306904884_0215	031.03.2015	20-224-220-52-5262-0000	178.62
				District Wide 011715-021615	144486	630Z040133_0215	031.03.2015	20-222-232-52-5262-0000	19.37
				District Wide 011715-021615	144486	630Z040133_0215	031.03.2015	20-222-231-52-5262-0000	8.60
				District Wide 011715-021615	144486	630Z040133_0215	031.03.2015	20-224-220-52-5262-0000	227.88
				District Wide 011715-021615	144486	630Z040133_0215	031.03.2015	20-000-000-52-5262-0000	27.06
				District Wide 011715-021615	144486	630Z040133_0215	031.03.2015	20-000-112-52-5262-0000	31.30
				District Wide 011715-021615	144486	630Z040133_0215	031.03.2015	20-000-304-52-5262-0000	37.82
				District Wide 011715-021615	144486	630Z040133_0215	031.03.2015	20-000-415-52-5262-0000	24.30
				District Wide 011715-021615	144486	630Z040133_0215	031.03.2015	20-101-000-52-5262-0000	8.37
				District Wide 011715-021615	144486	630Z040133_0215	031.03.2015	20-220-000-52-5262-0000	51.82
				District Wide 011715-021615	144486	630Z040133_0215	031.03.2015	20-220-203-52-5262-0000	17.88
				District Wide 011715-021615	144486	630Z040133_0215	031.03.2015	20-220-204-52-5262-0000	26.71
				District Wide 011715-021615	144486	630Z040133_0215	031.03.2015	20-350-000-52-5262-0000	15.36
				District Wide 011715-021615	144486	630Z040133_0215	031.03.2015	20-350-302-52-5262-0000	31.18
				Cosley House 011715-021615	144486	630Z265054_0215	031.03.2015	20-350-000-52-5262-0000	128.96
				Clocktower Comm 011715-021615	144486	630Z736813_0215	031.03.2015	20-350-303-52-5262-0000	128.96
				Toohey Park 011715-021615	144486	630Z990473_0215	031.03.2015	20-000-000-52-5262-0000	289.63
				Northside Pool 011715-021615	144486	630Z993971_0215	031.03.2015	20-222-231-52-5262-0000	128.96
				Community Cntr 011715-021615	144486	708Z860651_0215	031.03.2015	20-224-220-52-5262-0000	289.63
								Vendor Total:	4,994.44
00068	AT&T Mobility								

Fund	Description	Vendor No	Vendor Name	Line Item Description	Check No	Invoice Number	Batch Number	GL Account Number	Amount
				414-8028 Lincoln Marsh 011815-021715	144490	877051597_0215	031.03.2015	20-000-112-52-5265-000C	23.79
				639-8642 Camp No Name 011815-021715	144490	877051597_0215	031.03.2015	20-000-000-52-5265-000C	1.45
				624-0846 M.B. Cleary 011815-021715	144490	877051597_0215	031.03.2015	20-000-000-52-5265-000C	108.56
				624-3048 BB/SB Umpires 011815-021715	144490	877051597_0215	031.03.2015	20-000-000-52-5265-000C	23.79
				281-0870 B. Keene 011815-021715	144490	877051597_0215	031.03.2015	20-000-000-52-5265-000C	91.59
				536-4138 V. Beyer 011815-021715	144490	877051597_0215	031.03.2015	20-000-000-52-5265-000C	91.59
				346-9047 Hot Spot 1 011815-021715	144490	877051597_0215	031.03.2015	20-350-302-52-5265-000C	40.60
				346-4602 Hot Spot 2 011815-021715	144490	877051597_0215	031.03.2015	20-350-302-52-5265-000C	40.83
				234-9385 Jay Diener 011815-021715	144490	877051597_0215	031.03.2015	20-000-000-52-5265-000C	95.16
				234-9351 Lincoln Marsh 011815-021715	144490	877051597_0215	031.03.2015	20-000-112-52-5265-000C	23.79
				945-7045 Camp Coordinator 011815-021715	144490	877051597_0215	031.03.2015	20-000-000-52-5265-000C	1.45
				945-7048 Camp Blackhawk 011815-021715	144490	877051597_0215	031.03.2015	20-000-000-52-5265-000C	1.45
				945-7049 Camp Goodtimes 011815-021715	144490	877051597_0215	031.03.2015	20-000-000-52-5265-000C	1.45
				945-7930 Adv Playground 011815-021715	144490	877051597_0215	031.03.2015	20-000-000-52-5265-000C	1.45
				945-7931 Camp Illini 011815-021715	144490	877051597_0215	031.03.2015	20-000-000-52-5265-000C	1.45
				945-7926 Critter Camp 011815-021715	144490	877051597_0215	031.03.2015	20-000-112-52-5265-000C	1.45
				945-7927 Curiosity Camp 011815-021715	144490	877051597_0215	031.03.2015	20-000-112-52-5265-000C	1.45
				945-7928 Camp Wild Ones 011815-021715	144490	877051597_0215	031.03.2015	20-000-112-52-5265-000C	1.45
				605-0389 Camp IDK 011815-021715	144490	877051597_0215	031.03.2015	20-000-000-52-5265-000C	23.79
				945-7929 Mean Green 011815-021715	144490	877051597_0215	031.03.2015	20-000-000-52-5265-000C	1.45
				945-5423 J Hospes 011815-021715	144490	877051597_0215	031.03.2015	20-000-000-52-5265-000C	95.85
				621-6936 Parks Dept 011815-021715	144490	877051597_0215	031.03.2015	20-101-000-52-5265-000C	23.79
				815-3616 C. Daniels 011815-021715	144490	877051597_0215	031.03.2015	20-101-000-52-5265-000C	23.79
				885-4579 D. Shee 011815-021715	144490	877051597_0215	031.03.2015	20-101-000-52-5265-000C	23.79
				885-4684 W. Russell 011815-021715	144490	877051597_0215	031.03.2015	20-222-232-52-5265-000C	82.45
				346-2253 Data Rec Dpt. 011815-021715	144490	877051597_0215	031.03.2015	20-000-000-52-5265-000C	52.60
				346-5702 Matt W. 011815-021715	144490	877051597_0215	031.03.2015	20-000-000-52-5265-000C	108.56
				346-9428 Megan R 011815-021715	144490	877051597_0215	031.03.2015	20-000-000-52-5265-000C	108.56
Vendor Total:									1,097.38
00069	AT&T Long Distance								
				Cosley House 011715-021615	144489	6306653779_0215	031.03.2015	20-350-000-52-5262-000C	1.01
				District Wide 010915-020815	144489	854400680_0215	031.03.2015	20-222-231-52-5262-000C	0.92
				District Wide 010915-020815	144489	854400680_0215	031.03.2015	20-222-232-52-5262-000C	2.08
				District Wide 010915-020815	144489	854400680_0215	031.03.2015	20-000-000-52-5262-000C	2.91
				District Wide 010915-020815	144489	854400680_0215	031.03.2015	20-224-220-52-5262-000C	24.48
				District Wide 010915-020815	144489	854400680_0215	031.03.2015	20-000-112-52-5262-000C	3.36
				District Wide 010915-020815	144489	854400680_0215	031.03.2015	20-000-304-52-5262-000C	4.06
				District Wide 010915-020815	144489	854400680_0215	031.03.2015	20-000-415-52-5262-000C	2.61
				District Wide 010915-020815	144489	854400680_0215	031.03.2015	20-101-000-52-5262-000C	0.90
				District Wide 010915-020815	144489	854400680_0215	031.03.2015	20-220-000-52-5262-000C	5.57
				District Wide 010915-020815	144489	854400680_0215	031.03.2015	20-220-203-52-5262-000C	1.92
				District Wide 010915-020815	144489	854400680_0215	031.03.2015	20-220-204-52-5262-000C	2.87
				District Wide 010915-020815	144489	854400680_0215	031.03.2015	20-350-000-52-5262-000C	1.65
				District Wide 010915-020815	144489	854400680_0215	031.03.2015	20-350-302-52-5262-000C	3.35
Vendor Total:									57.69
00070	AT&T Internet								
				District Wide E-Mail Archive S 020515-030415	144355	0004113_0315	023.02.2015	20-000-000-52-5240-000C	210.57
				Recreation IP Services 021915-031815	144488	8310000633_0315	031.03.2015	20-000-000-52-5211-000C	240.31
Vendor Total:									450.88
00115	Bendy, Andy								
				Mileage Reimbursement January 2015	144357	013115	023.02.2015	20-350-000-54-5422-000C	63.25
Vendor Total:									63.25
00152	Buikemas Acc Hardware								

Fund	Description	Vendor No	Vendor Name	Line Item Description	Check No	Invoice Number	Batch Number	GL Account Number	Amount
				Office Supplies	144279	279085A	022.02.2015	20-000-112-53-5302-000C	58.44
				CC Supplies	144279	347849B	022.02.2015	20-101-220-53-5313-000C	60.66
				Rice Pool Supplies	144279	347868B	022.02.2015	20-101-232-53-5313-000C	69.55
				CC Supplies	144279	347902B	022.02.2015	20-101-232-53-5314-000C	73.80
				Velcro for Front Desk Apron	144279	347903B	022.02.2015	20-350-302-53-5302-000C	57.58
				Totes/Screwdriver/Detergerent for Pottery	144279	347932B	022.02.2015	20-220-201-53-5301-1119	16.46
				Vendor Total:					336.49
00193	City of Wheaton								
				Rathje Park 010815-020615	144434	0007650000_0215	024.02.2015	20-000-000-52-5264-000C	27.79
				Graf Pk/Monroe 010615-020515	144434	0034005200_0215	024.02.2015	20-000-000-52-5264-000C	19.29
				Graf Pk/Monroe 010615-020515	144434	0034005300_0215	024.02.2015	20-000-000-52-5264-000C	61.45
				Northside Pool 010615-020515	144434	0052890000_0215	024.02.2015	20-222-231-52-5264-000C	7.10
				Northside Pool 010615-020515	144434	0052890100_0215	024.02.2015	20-222-231-52-5264-000C	168.76
				Boy Scout Cabin 010715-020515	144434	0052910000_0215	024.02.2015	20-000-000-52-5264-000C	20.69
				Cosley House 010615-020515	144434	0067810100_0215	024.02.2015	20-350-000-52-5264-000C	34.28
				Toohy Park 010815-020915	144434	0212470900_0215	024.02.2015	20-000-000-52-5264-000C	117.05
				Atten Park 010815-020915	144434	0280800000_0215	024.02.2015	20-000-000-52-5264-000C	19.29
				Atten Park 010815-020915	144434	0280840800_0215	024.02.2015	20-000-000-52-5264-000C	168.76
				Central Athletic Center 010715-020615	144434	0366180000_0215	024.02.2015	20-220-225-52-5264-000C	35.50
				Central Athletic Center 010715-020515	144434	0366190000_0215	024.02.2015	20-220-225-52-5264-000C	191.46
				Clocktower Comm 010615-020515	144434	0367030000_0215	024.02.2015	20-350-303-52-5264-000C	61.45
				Leisure Center 010615-020515	144434	0417780000_0215	024.02.2015	20-000-304-52-5264-000C	82.75
				Blanchard House 010715-020615	144434	0443160000_0215	024.02.2015	20-000-000-52-5264-000C	20.69
				Rice Pool 010715-020915	144434	0443170000_0215	024.02.2015	20-222-232-52-5264-000C	1,642.06
				Rice Pool 010715-020615	144434	0443170100_0215	024.02.2015	20-222-232-52-5264-000C	5.70
				Rice Pool 010715-020615	144434	0443170200_0215	024.02.2015	20-222-232-52-5264-000C	92.66
				Vendor Total:					2,776.73
00194	City Ventures Inc.								
				Deposit for Door County Trip 10/6/15	144435	100615	024.02.2015	20-220-304-52-5280-5522	500.00
				Vendor Total:					500.00
00222	Discount School Supply								
				Wide Horizons Construction Paper	144292	W21692970101	022.02.2015	20-220-207-53-5301-774C	56.33
				Vendor Total:					56.33
00227	Dolan, Linda								
				Mileage Reimbursement January-February 2015	144502	022815	031.03.2015	20-000-304-54-5422-000C	51.75
				Vendor Total:					51.75
00235	D.P. Systems								
				Filters for CAC Air Handlers	144291	INV124839	022.02.2015	20-101-225-53-5313-000C	567.49
				Vendor Total:					567.49
00237	Dreisilker Electric Motors								
				Sure Flex Flange	0	I948803	022.02.2015	20-101-220-53-5313-000C	17.86
				Vendor Total:					17.86
00308	Future Pros								
				Junior Wheaton Wings Academy Fall 2014	0	JrWingsFall2014	031.03.2015	20-000-000-20-2010-000C	1,708.54
				Winter Soccer Classes and Clinics	0	WheatonPDProgra	031.03.2015	20-220-203-52-5280-3382	384.12
				Winter Soccer Classes and Clinics	0	WheatonPDProgra	031.03.2015	20-000-000-20-2010-000C	1,214.40
				Winter Wings Training 1st Payment 2015	0	WinterTrain2015	031.03.2015	20-220-204-52-5280-4457	8,000.00
				Vendor Total:					11,307.06
00312	Game Day USA								

Fund	Description	Vendor No	Vendor Name	Line Item Description	Check No	Invoice Number	Batch Number	GL Account Number	Amount
				Tournament Entry Fee for 18U Wildcats	144506	021215	031.03.2015	20-221-223-54-5403-4455	375.00
								Vendor Total:	375.00
00323	Government Navigation Group			Consulting Services February 2015	0	1496	023.02.2015	20-000-000-52-5205-0000	1,333.34
								Vendor Total:	1,333.34
00326	Glen Ellyn Park District			Tournament Entry Fee for 18U Wildcats	144508	022015	031.03.2015	20-221-223-54-5405-4455	450.00
								Vendor Total:	450.00
00386	Hagg Press Inc			TOYL 2015 Print	0	58496	022.02.2015	20-000-304-52-5235-0000	1,948.95
								Vendor Total:	1,948.95
00391	HALOGEN SUPPLY COMPANY			DPD Powder	144447	00463109	024.02.2015	20-101-220-53-5316-0000	108.82
								Vendor Total:	108.82
00406	Commonwealth Edison			Lincoln M Office 011615-021715	144498	8435664018_0215	031.03.2015	20-000-112-52-5260-0000	69.25
				Cosley House 011615-021715	144438	8603307015_0215	024.02.2015	20-350-000-52-5260-0000	26.29
								Vendor Total:	95.54
00408	Community School District 200			Umpires Cards for 2015 Season and RWB Tour	144289	012815	022.02.2015	20-000-000-53-5302-0000	22.00
				Paper Order for Recreation/Athletic Department	144289	012915	022.02.2015	20-000-000-53-5302-0000	433.50
				Paper Order for Community Center	144289	012915	022.02.2015	20-224-220-53-5302-0000	700.50
				Paper Order for Leisure Center	144289	012915	022.02.2015	20-000-304-53-5302-0000	62.50
								Vendor Total:	1,218.50
00417	Constellation NewEnergy Inc.			Seven Gbls Barn 123114-020315	144439	0220031032_0215	024.02.2015	20-000-000-52-5260-0000	21.91
				Community Cntr 011415-021615	144500	0534243000_0215	031.03.2015	20-224-220-52-5260-0000	11,643.99
				Rice Pool 011415-021615	144500	0534243000_0215	031.03.2015	20-222-232-52-5260-0000	3,881.33
				Atten Park 011415-021615	144500	0788335008_0215	031.03.2015	20-000-000-52-5260-0000	231.99
				Graf Pk/Monroe 011615-021615	144500	1371090088_0215	031.03.2015	20-000-000-52-5260-0000	110.04
				Central Athletic Center 011515-021515	144500	6219071053_0215	031.03.2015	20-220-225-52-5260-0000	3,103.02
				Toohey Park 011615-021715	144500	6414387023_0215	031.03.2015	20-000-000-52-5260-0000	507.00
				Clocktower Comm 011315-021515	144500	7123061000_0215	031.03.2015	20-350-303-52-5260-0000	473.29
				Northside Shltr 012115-021915	144500	8351586008_0215	031.03.2015	20-000-000-52-5260-0000	134.69
				Grl Scout Cabin 011615-021615	144500	8351594000_0215	031.03.2015	20-000-000-52-5260-0000	151.14
				Northside Pool 012115-021915	144500	8351595007_0215	031.03.2015	20-222-231-52-5260-0000	285.69
				Boy Scout Cabin 011615-021615	144500	8351596004_0215	031.03.2015	20-000-000-52-5260-0000	68.29
				Leisure Center 011215-021115	144439	8843417003_0215	024.02.2015	20-000-304-52-5260-0000	352.82
								Vendor Total:	20,965.20
00431	Stanley Convergent Security Solutions			Community Cntr 030115-053115	144411	1231289588_0315	023.02.2015	20-101-220-52-5210-0000	707.49
								Vendor Total:	707.49
00453	ILLINOIS AMERICAN WATER CO.			Lincoln Marsh 011515-021115	144379	1025211695604_021	023.02.2015	20-000-112-52-5264-0000	30.65
								Vendor Total:	30.65
00475	INTEGRYS ENERGY SERVICES INC.								

Fund	Description	Vendor No	Vendor Name	Line Item Description	Check No	Invoice Number	Batch Number	GL Account Number	Amount
	Community Cntr January 2015				144303	7718490000_0115	022.02.2015	20-224-220-52-5261-000C	5,008.79
	Rice Pool January 2015				144303	7718490000_0115	022.02.2015	20-222-232-52-5261-000C	1,669.59
								Vendor Total:	6,678.38
00481	IWSL								
	IWSL Spring Registration				144304	013115	022.02.2015	20-220-204-52-5280-4457	675.00
								Vendor Total:	675.00
00482	JAFFE FILMS INC.								
	Partial Payment for Acoustic Sound Panels for C 144453					01810	024.02.2015	20-000-000-52-5210-000C	1,600.00
	Partial Payment for Acoustic Sound Panels for C 144453					01810	024.02.2015	20-000-000-53-5306-000C	400.00
	Partial Payment for Acoustic Sound Panels for C 144453					01810	024.02.2015	20-224-220-53-5306-000C	250.00
								Vendor Total:	2,250.00
00496	Johnson, Terra J.								
	Mileage Reimbursement January 2015				144455	013115	024.02.2015	20-000-112-54-5422-000C	46.00
	Mileage Reimbursement January 2015				144455	013115	024.02.2015	20-000-112-54-5432-000C	43.13
								Vendor Total:	89.13
00541	Laidlaw Transit Inc.								
	CNN Bus to Fox Bowl on 8/15/14				144305	9046376	136.02.2015	20-220-207-52-5280-773E	67.25
	CNN Bus to Fox Bowl on 8/15/14				144305	9046376	136.02.2015	20-220-207-52-5280-770E	317.75
								Vendor Total:	385.00
00565	LIONS CLUB OF WHEATON								
	Candy Day Assessment 2014				144383	807	137.02.2015	20-000-000-54-5425-000C	41.67
								Vendor Total:	41.67
00623	Midwest Service & Installation Inc								
	Equipment Parts				144312	5791	022.02.2015	20-350-302-53-5302-000C	223.90
	Preventive Maintenance				144464	5899	024.02.2015	20-350-302-52-5211-000C	995.00
	Equipment Repairs				144388	5900	023.02.2015	20-350-000-53-5302-000C	99.98
	Equipment Repairs				144388	5931	023.02.2015	20-350-000-53-5302-000C	414.24
	Equipment Repairs				144521	5973	031.03.2015	20-350-302-53-5302-000C	509.57
								Vendor Total:	2,242.69
00643	Morrow, Bob								
	January Travel Basketball Games				144313	013015	022.02.2015	20-220-204-52-5280-444E	980.00
	January Travel Basketball Games				144313	013015	022.02.2015	20-220-204-52-5280-444E	7,140.00
								Vendor Total:	8,120.00
00680	Northern Illinois Gas Company								
	Central Athletics 120914-020915				144390	1750636993_0215	023.02.2015	20-220-225-52-5261-000C	5,002.80
	Rathje Park 010615-020415				144317	1812901000_0215	022.02.2015	20-000-000-52-5261-000C	169.37
	Community Cntr 011615-021715				144524	2245590000_0215	031.03.2015	20-224-220-52-5261-000C	0.00
	Northside Pool 012115-022015				144524	3774221000_0215	031.03.2015	20-222-231-52-5261-000C	1,197.54
	Leisure Center 011615-021715				144465	4920221000_0215	024.02.2015	20-000-304-52-5261-000C	380.12
	Northside Shltr 012115-022015				144524	5294221000_0215	031.03.2015	20-000-000-52-5261-000C	272.98
								Vendor Total:	7,022.81
00699	Oak Fire & Security Systems Inc								
	Monthly Burglar/Panic Alarm Monitoring for CC 144393					42618	023.02.2015	20-101-220-52-5211-000C	25.00
	Monthly Elevator Monitoring for CC					42619	023.02.2015	20-101-220-52-5211-000C	20.00
	Quarterly Radio Backup Monitoring at NSP				144467	42662	024.02.2015	20-101-231-52-5211-000C	135.00
								Vendor Total:	180.00

Fund	Description	Vendor No	Vendor Name	Line Item Description	Check No	Invoice Number	Batch Number	GL Account Number	Amount
00704	OFFICE DEPOT								
	Aerobics Supplies				144320	1752376116	022.02.2015	20-350-302-53-5352-0000	30.95
	General Supplies				144320	1752686928	022.02.2015	20-350-302-53-5302-0000	20.00
								Vendor Total:	50.95
00719	PADDOCK PUBLICATIONS INC								
	Rec Dept Subscription 2/4/15-3/3/15				144321	853590	022.02.2015	20-000-000-54-5425-0000	34.00
								Vendor Total:	34.00
00726	Park Ridge Baseball/Softball								
	Tournament Entry Fee for 18U Wildcats				144527	022015	031.03.2015	20-221-223-54-5405-4455	475.00
								Vendor Total:	475.00
00734	PAYCHEX MAJOR MARKET SERVICES								
	ESR January 2015				0	12519062	141.02.2015	20-000-000-52-5211-0000	118.56
	ESR February 2015				0	12646822	141.02.2015	20-000-000-52-5211-0000	114.14
	2/6/15 Payroll Processing				0	944048	141.02.2015	20-000-000-52-5211-0000	446.63
	2/20/15 Payroll Processing				0	946406	141.02.2015	20-000-000-52-5211-0000	474.74
								Vendor Total:	1,154.07
00742	Pepsi Beverages Company								
	CAC Vending Machines				144530	26985361	031.03.2015	20-220-225-53-5302-0000	469.79
	CAC Vending Machines				144530	27228463	031.03.2015	20-220-225-53-5302-0000	333.04
								Vendor Total:	802.83
00743	Personalized Awards Inc								
	North Shootout Basketball Trophies				0	15-1027	022.02.2015	20-220-204-53-5301-4447	699.00
	Fall Second Place Medals				0	15-1088	022.02.2015	20-220-204-53-5301-4457	155.79
								Vendor Total:	854.79
00814	ROSELLE ROCKERS SOFTBALL ASSN.								
	Tournament Entry Fee for 18U Wildcats May 28				144532	052815	031.03.2015	20-221-223-54-5403-4455	255.00
	Tournament Entry Fee for 18U Wildcats May 28				144532	052815	031.03.2015	20-221-223-54-5405-4455	280.00
								Vendor Total:	535.00
00818	ROTARY CLUB OF WHEATON								
	Christmas Inn Sponsorship/Table #2				144404	120614#2	137.02.2015	20-000-000-54-5438-0000	266.67
								Vendor Total:	266.67
00838	SANTO SPORT STORE								
	Pickle Ball Net				144334	79587	022.02.2015	20-000-000-53-5306-0000	185.25
	Red Floor Tape				144334	79602	022.02.2015	20-220-204-53-5301-4450	46.99
	MLB Caps for 2015 Baseball/Softball Program				144477	80207	024.02.2015	20-221-223-53-5306-0000	3,932.49
	Base Plugs 2015 Baseball/Softball Program				144477	80210	024.02.2015	20-221-223-53-5306-0000	744.08
	Floor Tape				144477	80220	024.02.2015	20-220-204-53-5301-4450	45.99
								Vendor Total:	4,954.80
00851	Shanes Office Products								
	Hand Sanitizer				144408	0345398-001	023.02.2015	20-350-302-53-5316-0000	287.48
	Toner for Rec Office Color Printer & 2015 Caler				144408	0345408-001	023.02.2015	20-000-000-53-5302-0000	865.90
	Office Supplies- Community Center				144408	0345474-001	023.02.2015	20-224-220-53-5302-0000	634.62
	Office Supplies- Recreation and Athletic Depart				144408	0346008-001	023.02.2015	20-000-000-53-5302-0000	404.45
	Kleenex for Fitness Center				144408	0346286-001	023.02.2015	20-350-302-53-5302-0000	143.96
	Office Supplies- Leisure Center				144408	0346584-001	023.02.2015	20-220-304-53-5301-5500	215.30
								Vendor Total:	2,551.71

Fund	Description	Vendor No	Vendor Name	Line Item Description	Check No	Invoice Number	Batch Number	GL Account Number	Amount
00862	Siciliano, Donna			Mileage Reimbursement January 2015	0	013115	023.02.2015	20-000-000-54-5422-0000	8.82
Vendor Total:									8.82
00907	The Strathmore Company			Spring Adult Guide	144536	5218	031.03.2015	20-000-415-52-5235-0000	10,022.00
				Spring Youth and Family Guide	144536	5219	031.03.2015	20-000-415-52-5235-0000	14,032.00
Vendor Total:									24,054.00
01017	Walmart Community			Office Supplies	144539	501GGT44D	031.03.2015	20-000-112-53-5302-0000	23.97
				Concession Supplies	144539	501GGT44D	031.03.2015	20-000-112-53-5329-0000	261.40
				Wide Horizons Supplies	144539	G01LSD6QM	031.03.2015	20-220-207-53-5301-7746	53.94
				WSGBL Tournament Supplies	144539	M01NT3GMH	031.03.2015	20-220-225-53-5302-0000	21.74
				WSGBL Tournament Supplies	144539	M01NT3GMT	031.03.2015	20-220-225-53-5302-0000	585.15
				Items for Fajkus Dedication	144539	X01DEBAK6	031.03.2015	20-000-000-53-5302-0000	63.70
Vendor Total:									1,009.90
01023	Waste Management of Illinois Inc			Community Cntr March 2015	144540	1520020114_0315	031.03.2015	20-224-220-52-5263-0000	347.58
				Rice Pool March 2015	144540	1520020114_0315	031.03.2015	20-222-232-52-5263-0000	98.03
Vendor Total:									445.61
01043	Wheaton Sanitary District			Leisure Center 010715-020715	144542	020309000_0215	031.03.2015	20-000-304-52-5264-0000	17.59
				Clocktower Comm 010715-020715	144542	021723000_0215	031.03.2015	20-350-303-52-5264-0000	14.18
				Northside Pool 010715-020715	144542	023365000_0215	031.03.2015	20-222-231-52-5264-0000	14.18
				Northside Pool 010715-020715	144542	023367000_0215	031.03.2015	20-222-231-52-5264-0000	25.24
				Cosley House 010715-020715	144542	027965000_0215	031.03.2015	20-350-000-52-5264-0000	14.18
				Rathje Park 010715-020715	144542	028831000_0215	031.03.2015	20-000-000-52-5264-0000	14.18
				Toohey Park 010715-020715	144542	032977000_0215	031.03.2015	20-000-000-52-5264-0000	38.40
Vendor Total:									137.95
01047	WHEATON NORTH HIGH SCHOOL			Rams Football Coaches Clinic	144417	021215	023.02.2015	20-221-222-52-5210-0000	825.00
Vendor Total:									825.00
01120	Holy Cow Sports Inc.			Additional Shirts for Winter Basketball League	0	15-0081	023.02.2015	20-220-204-53-5301-4442	261.00
				T-Shirts	0	15-0132	023.02.2015	20-220-204-53-5301-4461	93.50
				Volleyball Shirts	0	15-0178	023.02.2015	20-220-204-53-5301-4461	25.00
				Additional Shirts for Winter Youth Basketball Le	0	15-0178	023.02.2015	20-220-204-53-5301-4442	110.50
				Wizard of Oz T-Shirts	0	15-0268	031.03.2015	20-220-202-53-5301-2266	478.50
				Tournament Finalist and Champions T-Shirts for 0	0	15-0308	024.02.2015	20-220-204-53-5301-4447	920.00
				Tournament Finalist and Champions T-Shirts for 0	0	15-0309	024.02.2015	20-220-204-53-5301-4447	652.00
				WWSHS Baseball Camp Shirts	0	15-0372	031.03.2015	20-221-223-53-5306-0000	344.50
Vendor Total:									2,885.00
02505	Village of Lisle			Lucent Park 010115-013115	144538	124473002_0115	031.03.2015	20-000-000-52-5264-0000	16.95
Vendor Total:									16.95
02780	H J H Corporation, Hodes Company			Building Supplies for CC	144376	3246438	023.02.2015	20-101-220-53-5313-0000	256.57
Vendor Total:									256.57

Fund	Description	Vendor No	Vendor Name	Line Item Description	Check No	Invoice Number	Batch Number	GL Account Number	Amount
03081	U.S. Postmaster			WPD Bulk Rate PI 6002/Permit	144343	020415	022.02.2015	20-000-304-53-5304-000C	110.00
Vendor Total:									110.00
03296	Ditchman, Deborah			Mileage Reimbursement January 2015	0	013115	023.02.2015	20-000-112-54-5422-000C	19.53
				Mileage Reimbursement January 2015	0	013115	023.02.2015	20-220-112-53-5301-664C	15.54
				Mileage Reimbursement January 2015	0	013115	023.02.2015	20-000-112-54-5432-000C	88.98
Vendor Total:									124.05
03481	Tressler LLP			Services through December 31 2014	0	352143	136.02.2015	20-000-000-52-5207-000C	764.17
				Services through January 31 2015	0	352977	031.03.2015	20-000-000-52-5207-000C	1,020.83
Vendor Total:									1,785.00
03698	Panther Soccer Club			Wings U13 Girls White Oswego Tournament Re	144397	052215	023.02.2015	20-220-204-52-5280-4457	595.00
Vendor Total:									595.00
03736	Unique Products & Service Corp.			Carpet Extractor	144537	291865	031.03.2015	20-350-302-53-5316-000C	2,330.48
Vendor Total:									2,330.48
03754	Comcast Cable			CC 030115-033115	144497	87712004762650_02	031.03.2015	20-224-220-52-5211-000C	4.21
				Admin IP Services 022615-032515	144497	87712047315272_02	031.03.2015	20-224-220-52-5211-000C	147.85
				Central Athletic Cntr 021615-031515	144360	87712047361631_02	023.02.2015	20-101-225-52-5211-000C	102.85
Vendor Total:									254.91
03772	Doromal, Angela			Mileage Reimbursement January 2015	0	013115	024.02.2015	20-000-112-54-5422-000C	23.58
Vendor Total:									23.58
03949	Pierotti, Carolyn			Mileage Reimbursement for January 2015	0	013115	022.02.2015	20-224-220-54-5422-000C	23.00
Vendor Total:									23.00
04109	Power Up Batteries LLC.			Batteries for Front Desk Radios	144473	487-105080-01	024.02.2015	20-224-220-53-5302-000C	71.98
Vendor Total:									71.98
04121	UMB Bank N.A.			Projector Lamp Bolt	0	0059_1501150000	171.02.2015	20-224-220-53-5302-000C	146.50
				Membership Dues Renewal LERN	0	0059_1501190000	171.02.2015	20-000-304-54-5425-000C	395.00
				Studio Movie Grill Tickets for Resale	0	0059_1501210000	171.02.2015	20-220-208-52-5280-8852	757.00
				IPRA 2015 Conference Travel	0	0059_1501220000	171.02.2015	20-224-220-54-5432-000C	9.15
				IPRA 2015 Conference Travel	0	0059_1501220000	171.02.2015	20-224-220-54-5432-000C	8.65
				IPRA 2015 Conference Travel	0	0059_1501220000	171.02.2015	20-224-220-54-5432-000C	31.50
				IPRA 2015 Conference Meal 4 Staff	0	0059_1501220000	171.02.2015	20-224-220-54-5432-000C	73.99
				IPRA 2015 Conference Travel	0	0059_1501220000	171.02.2015	20-224-220-54-5432-000C	10.15
				IPRA 2015 Conference Snack	0	0059_1501220000	171.02.2015	20-224-220-54-5432-000C	6.64
				Office Chairs	0	0059_1501260000	171.02.2015	20-224-220-53-5302-000C	165.00
				IPRA 2015 Conference Registration	0	0067_1501070000	171.02.2015	20-350-302-54-5432-000C	500.00
				IPRA 2015 Conference Parking 2 Staff	0	0067_1501230000	171.02.2015	20-350-302-54-5432-000C	50.00
				IPRA 2015 Conference Parking 2 Staff	0	0067_1501230000	171.02.2015	20-000-000-54-5432-000C	50.00
				IPRA 2015 Conference Meal 3 Staff	0	0067_1501230000	171.02.2015	20-350-302-54-5432-000C	31.85

Fund	Description					
Vendor No	Vendor Name					
Line Item Description	Check No	Invoice Number	Batch Number	GL Account Number	Amount	
IRPA 2015 Conference Meal Staff	0	0067_1501230000	171.02.2015	20-000-000-54-5432-0000	63.71	
Direct TV February 2015	0	0067_1501300000	171.02.2015	20-350-302-52-5210-0000	97.99	
IPRA 2015 Conference Travel	0	0074_1501220000	171.02.2015	20-000-000-54-5432-0000	9.25	
IPRA 2015 Conference Meal	0	0074_1501230000	171.02.2015	20-000-000-54-5432-0000	20.41	
IPRA 2015 Conference Travel	0	0074_1501230000	171.02.2015	20-000-000-54-5432-0000	10.45	
IPRA 2015 Conference Travel	0	0074_1501230000	171.02.2015	20-000-000-54-5432-0000	11.55	
IPRA 2015 Conference Travel	0	0074_1501230000	171.02.2015	20-000-000-54-5432-0000	11.05	
Lakeshore Learning- Babysitting Toys	0	0075_1501020000	171.02.2015	20-350-302-53-5354-0000	444.40	
IPRA 2015 Conference Travel	0	0075_1501230000	171.02.2015	20-224-220-54-5432-0000	25.00	
Supplies	0	0084_1501090000	171.02.2015	20-220-208-53-5301-8860	108.02	
IPRA 2015 Conference Snack 2 Staff	0	0084_1501210000	171.02.2015	20-000-000-54-5432-0000	18.39	
Supplies	0	0084_1501210000	171.02.2015	20-220-208-53-5301-8860	25.89	
IPRA 2015 Conference Meal	0	0084_1501220000	171.02.2015	20-000-000-54-5432-0000	8.43	
IPRA 2015 Conference Meal	0	0084_1501220000	171.02.2015	20-000-000-54-5432-0000	9.71	
IPRA 2015 Conference Meal	0	0084_1501220000	171.02.2015	20-000-000-54-5432-0000	10.88	
IPRA 2015 Conference Travel	0	0084_1501230000	171.02.2015	20-000-000-54-5432-0000	10.85	
IPRA 2015 Conference Meal	0	0084_1501230000	171.02.2015	20-000-000-54-5432-0000	5.90	
IPRA 2015 Conference Travel	0	0084_1501230000	171.02.2015	20-000-000-54-5432-0000	10.05	
IPRA Conference Meal	0	0084_1501240000	171.02.2015	20-000-000-54-5432-0000	36.79	
IPRA 2015 Conference Accommodations	0	0084_1501250000	171.02.2015	20-000-000-54-5432-0000	566.60	
Spring Dance Costumes	0	0084_1501300000	171.02.2015	20-220-202-53-5301-2205	5,892.51	
Spring Dance Costumes	0	0084_1501300000	171.02.2015	20-220-202-53-5301-2205	223.93	
Supplies	0	0084_1501310000	171.02.2015	20-220-208-53-5301-8860	7.97	
Deposit for DJ Princess Ball	0	0100_1501130000	171.02.2015	20-220-209-52-5280-9915	200.00	
Valentine Crafts	0	0100_1501170000	171.02.2015	20-220-207-53-5301-7732	49.28	
Clay and Clay Glazes	0	0100_1501190000	171.02.2015	20-220-201-53-5301-1119	736.50	
Clay and Clay Glazes	0	0100_1501200000	171.02.2015	20-220-201-53-5301-1119	227.05	
American Camp Association Membership Dues	0	0100_1501230000	171.02.2015	20-000-000-54-5425-0000	1,655.00	
Supplies	0	0100_1501300000	171.02.2015	20-220-207-53-5301-7741	70.72	
Craft Supplies	0	0100_1501300000	171.02.2015	20-220-207-53-5301-7741	8.14	
Craft Supplies	0	0100_1501300000	171.02.2015	20-220-207-53-5301-7741	3.33	
Cards	0	0100_1501310000	171.02.2015	20-220-207-53-5301-7741	1.79	
Coffee K-Cups for Recreation Office	0	0117_1501030000	171.02.2015	20-000-000-53-5302-0000	32.97	
IPRA Conference Meal	0	0117_1501220000	171.02.2015	20-000-000-54-5432-0000	7.97	
IPRA Conference Accommodations	0	0117_1501250000	171.02.2015	20-000-000-54-5432-0000	485.49	
Storage Bins for Athletic Leagues	0	0117_1501300000	171.02.2015	20-000-000-53-5302-0000	79.13	
Tournament Registration- Rip the Duck U11	0	0126_1501060000	171.02.2015	20-220-204-52-5280-4407	1,028.75	
Tournament Registration- Rip the Duck U13	0	0126_1501060000	171.02.2015	20-220-204-52-5280-4407	1,028.75	
Tournament Registration- Rip the Duck U15	0	0126_1501060000	171.02.2015	20-220-204-52-5280-4407	1,028.75	
IPRA 2015 Conference Meal All Athletic Recrea	0	0126_1501230000	171.02.2015	20-000-000-54-5432-0000	114.15	
IPRA 2015 Conference Accommodations	0	0126_1501240000	171.02.2015	20-000-000-54-5432-0000	140.83	
IPRA 2015 Conference Accommodations	0	0132_1501240000	171.02.2015	20-000-000-54-5432-0000	70.42	
Referee Shirts	0	0132_1501300000	171.02.2015	20-220-204-53-5301-4442	59.98	
Deposit Broadway In Chicago Beautiful 12-09-1	0	0165_1501080000	171.02.2015	20-220-304-52-5280-5531	1,118.75	
Chicago Cubs Tickets 06-12-15	0	0165_1501210000	171.02.2015	20-220-304-52-5280-5522	1,237.00	
Lunch Deposit Chicago Beautiful Trip 12-09-15	0	0165_1501280000	171.02.2015	20-220-304-52-5280-5531	250.00	
IPRA 2015 Conference Meal 2 Staff	0	0181_1501210000	171.02.2015	20-000-000-54-5432-0000	65.97	
IPRA 2015 Conference Meal	0	0181_1501220000	171.02.2015	20-000-000-54-5432-0000	7.20	
IPRA 2015 Conference Meal	0	0181_1501220000	171.02.2015	20-000-000-54-5432-0000	13.06	
IPRA 2015 Conference Meal	0	0181_1501230000	171.02.2015	20-000-000-54-5432-0000	14.88	
IPRA 2015 Conference Accommodations	0	0181_1501240000	171.02.2015	20-000-000-54-5432-0000	344.66	
Supplies for Dedication	0	0181_1501300000	171.02.2015	20-000-000-53-5302-0000	40.00	
Supplies for Dedication	0	0181_1501300000	171.02.2015	20-000-000-53-5302-0000	33.87	
Cable Vinyl	0	0182_1501140000	171.02.2015	20-101-220-53-5313-0000	17.75	
Toilet Seats	0	0182_1501300000	171.02.2015	20-101-225-53-5313-0000	335.88	
Filters for CAC Water Fountain	0	0182_1501310000	171.02.2015	20-101-225-53-5313-0000	157.50	
EEAI Membership Dues	0	0207_1501070000	171.02.2015	20-000-112-54-5425-0000	75.00	
IPRA 2015 Conference Accommodations	0	0208_1501250000	171.02.2015	20-350-000-54-5432-0000	140.83	

Fund	Description	Vendor No	Vendor Name	Line Item Description	Check No	Invoice Number	Batch Number	GL Account Number	Amount
				Community Center Repairs & Parts for Salt Spre	0	0231_1501080000	171.02.2015	20-101-220-53-5313-000C	42.25
				Scrapers for CAC	0	0249_1501300000	171.02.2015	20-101-225-53-5313-000C	16.16
				Screws for CAC Doors	0	0249_1501300000	171.02.2015	20-101-225-53-5313-000C	13.50
				Yelp Ads	0	0280_1501050000	171.02.2015	20-350-302-54-5426-000C	300.00
				Survey Snacks for Staff January 2015	0	0280_1501070000	171.02.2015	20-000-000-54-5434-000C	38.92
				Pool First Aid Giveaway	0	0280_1501090000	171.02.2015	20-350-000-54-5426-000C	544.42
				PPFC Stock Photos	0	0280_1501090000	171.02.2015	20-350-302-54-5426-000C	49.00
				PPFC Community Appreciation Days	0	0280_1501090000	171.02.2015	20-350-415-54-5426-000C	50.00
				Constant Contact Software Fees	0	0306_1501140000	171.02.2015	20-000-000-54-5438-000C	500.00
				Constant Contact Software Fees	0	0306_1501140000	171.02.2015	20-000-000-54-5438-000C	50.00
				Constant Contact Software Fees	0	0306_1501140000	171.02.2015	20-000-112-53-5302-000C	150.00
				Constant Contact Software Fees	0	0306_1501140000	171.02.2015	20-222-415-54-5442-000C	50.00
				Constant Contact Software Fees	0	0306_1501140000	171.02.2015	20-350-415-54-5426-000C	66.00
				Supplies	0	0314_1501050000	171.02.2015	20-220-112-53-5301-6618	239.60
				Supplies	0	0314_1501060000	171.02.2015	20-220-112-53-5301-6618	99.90
				Supplies	0	0314_1501100000	171.02.2015	20-000-112-53-5302-000C	47.90
				Supplies	0	0314_1501110000	171.02.2015	20-000-112-53-5302-000C	34.35
				Staff Appreciation Supplies	0	0314_1501120000	171.02.2015	20-000-112-53-5302-000C	150.00
				Shelter House Supplies	0	0314_1501120000	171.02.2015	20-000-112-53-5329-000C	20.00
				Uniform	0	0314_1501170000	171.02.2015	20-220-112-53-5301-6618	50.00
				Uniform	0	0314_1501230000	171.02.2015	20-220-112-53-5301-6618	45.90
				IPRA Conference Awards Luncheon	0	0322_1501140000	171.02.2015	20-000-000-54-5401-000C	20.00
				IPRA Conference Awards Luncheon	0	0322_1501140000	171.02.2015	20-000-000-54-5438-000C	20.00
				IPRA Conference Awards Luncheon	0	0322_1501140000	171.02.2015	20-350-302-54-5432-000C	60.00
				IPRA Conference Awards Luncheon	0	0322_1501150000	171.02.2015	20-000-000-54-5438-000C	20.00
				IPRA Conference Awards Luncheon	0	0322_1501150000	171.02.2015	20-000-000-54-5432-000C	20.00
				Ceiling Fan for CC	0	0330_1501170000	171.02.2015	20-101-220-53-5312-000C	120.75
				CC Gym Scoreboard Lights	0	0330_1501190000	171.02.2015	20-101-220-53-5312-000C	109.00
				CC Rm210 Willow Point Room- 2 New Ceiling	0	0330_1501210000	171.02.2015	20-101-220-53-5312-000C	249.00
				Credit for Sales Tax	0	0330_1501230000	171.02.2015	20-101-220-53-5312-000C	-7.10
				Elevator Bulbs for CAC	0	0330_1501300000	171.02.2015	20-101-225-53-5313-000C	63.88
				IPRA 2015 Conference Registration	0	0349_1501120000	171.02.2015	20-350-000-54-5432-000C	164.00
				IPRA 2015 Conference Registration	0	0349_1501120000	171.02.2015	20-222-232-54-5432-000C	164.00
				IPRA 2015 Conference Registration	0	0349_1501120000	171.02.2015	20-350-000-54-5432-000C	535.00
				IPRA 2015 Conference Travel	0	0349_1501220000	171.02.2015	20-350-000-54-5432-000C	10.06
				IPRA 2015 Conference Travel	0	0349_1501220000	171.02.2015	20-350-000-54-5432-000C	10.50
				IPRA 2015 Conference Meal	0	0349_1501220000	171.02.2015	20-350-000-54-5432-000C	5.25
				Animal Care	0	0355_1501050000	171.02.2015	20-220-112-53-5301-6609	7.19
				Workshop Conference	0	0355_1501090000	171.02.2015	20-000-112-54-5432-000C	40.00
				Workshop Class	0	0355_1501090000	171.02.2015	20-000-112-54-5432-000C	20.00
				Supplies	0	0355_1501150000	171.02.2015	20-220-112-53-5301-6612	7.97
				Animal Care	0	0355_1501150000	171.02.2015	20-220-112-53-5301-661C	48.98
				Supervisor Training	0	0355_1501160000	171.02.2015	20-000-112-54-5432-000C	276.00
				Training Meal	0	0355_1501170000	171.02.2015	20-000-112-54-5432-000C	27.28
				Animal Care Returned	0	0355_1501170000	171.02.2015	20-220-112-53-5301-661C	-27.24
				PLT Workshop	0	0355_1501200000	171.02.2015	20-000-112-54-5432-000C	25.00
				Growing Up Wild Workshop	0	0355_1501210000	171.02.2015	20-000-112-54-5432-000C	25.00
				Animal Care	0	0355_1501210000	171.02.2015	20-220-112-53-5301-661C	3.99
				Program Supplies	0	0355_1501270000	171.02.2015	20-220-112-53-5301-6612	3.99
				Supplies	0	0355_1501270000	171.02.2015	20-220-112-53-5301-6612	3.00
				Supplies	0	0355_1501290000	171.02.2015	20-220-112-53-5301-6612	3.18
				Workshop Parking	0	0355_1501310000	171.02.2015	20-000-112-54-5432-000C	8.50
				Workshop Meal	0	0355_1501310000	171.02.2015	20-000-112-54-5432-000C	3.37
				IPRA 2015 Conference Travel	0	0364_1501220000	171.02.2015	20-222-232-54-5432-000C	9.65
				Annual Marketing Special Event Meeting	0	0455_1501070000	171.02.2015	20-000-000-54-5434-000C	15.65
				School Super Monthly Meeting	0	0455_1501200000	171.02.2015	20-000-000-54-5438-000C	10.31
				IAPD Dinner	0	0455_1501210000	171.02.2015	20-000-000-54-5432-000C	9.94
				IAPD All Staff Dinner	0	0455_1501220000	171.02.2015	20-000-000-54-5432-000C	436.25

Fund	Description	Vendor No	Vendor Name	Line Item Description	Check No	Invoice Number	Batch Number	GL Account Number	Amount
				IAPD Dinner Staff & Commissioners	0	0455_1501230000	171.02.2015	20-000-000-54-5432-000C	187.18
				IAPD Accommodations & Valet Parking	0	0455_1501250000	171.02.2015	20-000-000-54-5432-000C	240.40
				Spring 2015 Class Fee	0	0463_1501060000	171.02.2015	20-000-000-54-5432-000C	140.00
				Spring 2015 Class Books	0	0463_1501060000	171.02.2015	20-000-000-54-5432-000C	26.52
				State of the City Luncheon	0	0463_1501130000	171.02.2015	20-000-000-54-5438-000C	66.67
				NRPA Cancelled Room Refund	0	0463_1501160000	171.02.2015	20-000-000-54-5401-000C	-80.29
				NRPA Cancelled Room Refund	0	0463_1501160000	171.02.2015	20-000-000-54-5401-000C	-80.29
				One Year Subscription- Crain's	0	0463_1501170000	171.02.2015	20-000-000-54-5425-000C	28.00
				IAPD Meal	0	0463_1501230000	171.02.2015	20-000-000-54-5432-000C	4.03
				IAPD Accommodations	0	0463_1501250000	171.02.2015	20-000-000-54-5432-000C	203.83
				Coffee and Cookie Supplies	0	0596_1501120000	171.02.2015	20-220-304-53-5301-550C	134.16
				Sheet Music for Silvertones	0	0596_1501140000	171.02.2015	20-220-304-53-5301-550C	3.99
				Silvertones Music	0	0596_1501280000	171.02.2015	20-220-304-53-5301-550C	5.50
				Silvertones Music	0	0596_1501280000	171.02.2015	20-220-304-53-5301-550C	3.95
				ACCT Conference and Exposition Registration	0	0646_1501070000	171.02.2015	20-000-112-54-5432-000C	387.75
				ACCT Conference Travel	0	0646_1501070000	171.02.2015	20-000-112-54-5432-000C	334.70
				ACCT Conference Accommodations	0	0646_1501130000	171.02.2015	20-000-112-54-5432-000C	350.73
				Supplies	0	0679_1501150000	171.02.2015	20-220-204-53-5301-444C	59.70
				Shipping	0	0679_1501160000	171.02.2015	20-220-204-53-5301-444C	27.42
				Supplies	0	0679_1501160000	171.02.2015	20-220-204-53-5301-444C	15.84
				Supplies	0	0679_1501170000	171.02.2015	20-220-204-53-5301-444C	144.00
				IPRA 2015 Conference Meal	0	0679_1501220000	171.02.2015	20-000-000-54-5432-000C	5.47
				IPRA 2015 Conference Meal	0	0679_1501220000	171.02.2015	20-000-000-54-5432-000C	9.62
				Credit IPRA 2015 Conference Accommodations	0	0679_1501240000	171.02.2015	20-000-000-54-5432-000C	-70.42
				IPRA 2015 Conference Accommodations	0	0679_1501240000	171.02.2015	20-000-000-54-5432-000C	376.16
				Credit FedEx Office	0	0679_1501260000	171.02.2015	20-220-204-53-5301-444C	-30.46
				Boys and Girls Club of Rock Tournament 03-01-0	0	0679_1501270000	171.02.2015	20-220-204-52-5280-444C	145.00
Vendor Total:									28,465.92
04221	Plug & Pay Technologies								
	01/15 Plug N Pay Fees	0	013115	141.02.2015	20-000-000-52-5239-000C				127.65
	01/15 Plug N Pay Fees	0	013115	141.02.2015	20-000-112-52-5239-000C				15.00
	01/15 Plug N Pay Fees	0	013115	141.02.2015	20-000-304-52-5239-000C				15.00
Vendor Total:									157.65
04244	Cantigny Foundation								
	2014 Holiday Party	144281	112514	136.02.2015	20-000-000-54-5434-000C				241.66
Vendor Total:									241.66
04267	Martin Whalen Group Inc								
	Toner	0	509292	024.02.2015	20-000-000-20-2010-000C				68.95
	CC Lower Level 012815 - 022715	0	69280_0215	022.02.2015	20-000-000-52-5211-000C				556.75
	CC Upper Level 012815 - 022715	0	69292_0215	022.02.2015	20-224-220-52-5211-000C				579.64
	Parks&Planning 012815 - 022715	0	69957_0215	022.02.2015	20-000-415-52-5211-000C				725.35
	Parks&Planning 012815 - 022715	0	69957_0215	022.02.2015	20-000-415-52-5211-000C				725.35
	Lincoln Marsh Office 012815 - 022715	0	69964_0215	022.02.2015	20-000-112-52-5211-0000				228.00
	Leisure Center 012815 - 022715	0	70010_0215	022.02.2015	20-000-304-52-5211-000C				117.13
	Community Center-Registration 011715-021615 0		70795_0215	023.02.2015	20-224-220-52-5211-000C				61.76
Vendor Total:									3,062.93
04276	Handlon, Cristin								
	Mileage Reimbursement January 2015	0	013115	024.02.2015	20-000-000-54-5422-000C				67.63
Vendor Total:									67.63
04287	Global Payments Inc								
	01/15 Merchant CC Processing Fees	0	013115	141.02.2015	20-000-000-52-5239-000C				5,129.45
	01/15 Merchant CC Processing Fees	0	013115	141.02.2015	20-000-112-52-5239-000C				25.79

Fund	Description	Check No	Invoice Number	Batch Number	GL Account Number	Amount
Vendor No	Vendor Name					
Line Item	Description	Check No	Invoice Number	Batch Number	GL Account Number	Amount
01/15 Merchant CC Processing Fees		0	013115	141.02.2015	20-000-304-52-5239-0000	294.75
Vendor Total:						5,449.99
04296	Culligan DuPage Soft Water Service Inc					
Drinking Water- Community Center Office & D	144364	261966_0115W	023.02.2015	20-224-220-53-5302-0000		17.70
Drinking Water- Community Center Office & D	144364	261966_0115W	023.02.2015	20-224-220-53-5302-0000		23.60
Water Cooler Rental for February 2015	144364	261966_0215R	023.02.2015	20-224-220-52-5220-0000		12.00
Water Cooler Rental for February 2015	144364	261982_0215R	023.02.2015	20-000-304-52-5220-0000		6.00
Drinking Water- Lincoln Marsh	144364	261990_0115W	023.02.2015	20-000-112-53-5302-0000		29.50
Water Cooler Rental for February 2015	144364	261990_0215R	023.02.2015	20-000-112-53-5302-0000		6.00
Vendor Total:						94.80
04374	Wheaton Bank and Trust Company					
01/15 Bank Analysis Service Charges that Excee	0	013115	141.02.2015	20-000-000-52-5214-0000		94.11
Vendor Total:						94.11
04423	Morrison, Carol A					
Reimbursement for IWSL Player Passes	144522	022315	031.03.2015	20-220-204-52-5280-4457		50.00
Vendor Total:						50.00
04461	Soccer 2000 Inc					
Replacement Jerseys Order # 01-004126	0	01-004126	022.02.2015	20-220-204-53-5301-4457		86.00
Vendor Total:						86.00
04496	Slager, Elizabeth					
Mileage Reimbursement for January 2015	0	013115	022.02.2015	20-224-220-54-5422-0000		33.35
Vendor Total:						33.35
04588	Pawlak, Jeff					
WWSHS Baseball/Softball Training Site Superv	144528	022315	031.03.2015	20-220-203-52-5280-3385		1,472.25
Vendor Total:						1,472.25
04590	WWSHS Lacrosse Club					
Sponsorship NS Shootout March 21-22	144421	020915	023.02.2015	20-000-000-54-5438-0000		100.00
Vendor Total:						100.00
04693	Schneider, Victoria					
Mileage Reimbursement for January 2015	0	013115	022.02.2015	20-224-220-54-5422-0000		40.83
Vendor Total:						40.83
04800	Advanced Disposal Services Solid Waste Midwest LLC					
Rice Pool 020115-022815	144268	T0199239CC_0215	022.02.2015	20-222-232-52-5263-0000		24.73
Community Cntr 020115-022815	144268	T0199239CC_0215	022.02.2015	20-224-220-52-5263-0000		87.67
Manchester Park 020115-022815	144268	T0199239PSC_0215	022.02.2015	20-000-000-52-5263-0000		14.05
Vendor Total:						126.45
04848	Perfect Cleaning Service Inc.					
Cleaning Services at CC January 2015	144323	39800	022.02.2015	20-101-220-52-5212-0000		5,555.56
Cleaning Services at CC February 2015	144472	39941	024.02.2015	20-101-220-52-5212-0000		5,555.56
Vendor Total:						11,111.12
04863	Westside Mechanical Services LLC					
Preventative Maintenance through 03/31/15	144480	C001004	024.02.2015	20-101-220-52-5210-0000		3,447.25
Vendor Total:						3,447.25
04887	PCS Industries Inc					

Fund	Description					
Vendor No	Vendor Name					
Line Item	Description	Check No	Invoice Number	Batch Number	GL Account Number	Amount
	Custodial Supplies	144470	188618	024.02.2015	20-101-220-53-5316-000C	548.93
	Shampoo for Stock	144470	189687	024.02.2015	20-101-220-53-5313-000C	425.04
	Weather Mats for the Leisure Center	144529	189690	031.03.2015	20-000-000-53-5306-000C	510.54
	Community Center Meeting Room Supplies	144529	190942	031.03.2015	20-224-220-53-5302-000C	775.70
	Scrubs for CC & PPFC	144529	190943	031.03.2015	20-101-220-53-5316-000C	776.77
Vendor Total:						3,036.98
04896	Mailroom Finance Inc					
	Postage - Prairie	144459	011515	024.02.2015	20-000-000-53-5304-000C	2,000.00
Vendor Total:						2,000.00
04928	Elevator Inspection Services Company Inc					
	Inspection at CC	144443	49976	024.02.2015	20-101-220-52-5211-000C	150.00
Vendor Total:						150.00
04939	Diener, Justin T.					
	Mileage Reimbursement January 2015	144442	013115	024.02.2015	20-000-000-54-5422-000C	33.25
Vendor Total:						33.25
05143	Midwest Commercial Fitness					
	Repairs	144310	116076	022.02.2015	20-350-302-53-5302-000C	100.00
	Equipment Repair	144519	116130	031.03.2015	20-350-302-53-5302-000C	163.75
Vendor Total:						263.75
05174	Schobel, Mark					
	Reimbursement IPRA 2015 Expenses	144407	020615	023.02.2015	20-000-000-54-5401-000C	141.51
Vendor Total:						141.51
05220	EVP Academies LLC					
	Volleyball Skills and Drills	0	1080_A	023.02.2015	20-220-203-52-5280-3305	1,381.38
	Volleyball Skills and Drills	0	1080_B	024.02.2015	20-220-203-52-5280-3305	3,163.05
Vendor Total:						4,544.43
05231	Durian, Geoff					
	Reimbursement for St Charles Baseball Tournament	144294	020115	022.02.2015	20-221-223-54-5405-4455	500.00
	Reimbursement for Lombard Lightning Tournament	144294	020115	022.02.2015	20-221-223-54-5405-4455	500.00
	Reimbursement for Cougar Silver Star Tournament	144294	020215	022.02.2015	20-221-223-54-5405-4455	415.00
	Reimbursement for U13 Warriors Team T-Shirts	144294	020215	022.02.2015	20-221-223-54-5405-4455	500.46
	Reimbursement for Batavia Youth Baseball Tour	144294	020215	022.02.2015	20-221-223-54-5405-4455	475.00
Vendor Total:						2,390.46
05250	Sandra Simpson for Petty Cash					
	Replenish Petty Cash Bank	144333	123114	136.02.2015	20-220-304-53-5301-550C	62.76
Vendor Total:						62.76
05272	Eclipse Select					
	Tournament Registration U10 Boys Wings Yellow	144295	020115	022.02.2015	20-220-204-52-5280-4457	550.00
	#E42765-T594393 Soccer Tournament for U11 B	144503	021915	031.03.2015	20-220-204-52-5280-4457	625.00
	#E42765-T770611 Soccer Tournament for U9 B	144503	022315	031.03.2015	20-220-204-52-5280-4457	550.00
Vendor Total:						1,725.00
05300	Valdes LLC					
	Supplies	144415	4683	023.02.2015	20-101-220-53-5313-000C	648.20
Vendor Total:						648.20
05327	Edward Ambulance Services LLC					

Fund	Description					
Vendor No	Vendor Name					
Line Item	Description	Check No	Invoice Number	Batch Number	GL Account Number	Amount
EMT Services	Reindeer Run 2014	144367	199681	137.02.2015	20-350-302-54-5426-000C	150.00
Vendor Total:						150.00
05441	Nielsen, Kara					
Mileage Reimbursement	January 2015	144389	013115	023.02.2015	20-220-112-53-5301-664C	30.47
Vendor Total:						30.47
05495	RUSH WI					
U11 Girls Yellow Registration	Rush WI Spring C	144331	042415	022.02.2015	20-220-204-52-5280-4457	505.00
Vendor Total:						505.00
05497	Anzelone, Roxanne					
Performance for Sunshine Luncheon at the Meac		144272	2291	022.02.2015	20-220-304-52-5280-5501	200.00
Vendor Total:						200.00
05498	Real Valuation Group LLC					
Land Appraisal		144329	CN1078	136.02.2015	20-000-000-52-5205-000C	1,333.33
Vendor Total:						1,333.33
05500	DeLaura, Dennis					
Cancelled EFT after it was Sent to Bank		144365	020515	023.02.2015	20-350-302-42-4200-2107	37.00
Vendor Total:						37.00
05501	Romero, Rhonda					
EFT Refund - Member Cancellation		144403	020515	023.02.2015	20-350-302-42-4200-2107	122.00
Vendor Total:						122.00
05502	Wulffe, Annette					
EFT Refund Member Cancellation		144420	020515	023.02.2015	20-350-302-42-4200-2107	74.00
Vendor Total:						74.00
05504	Art to Remember					
Art to Remember		144274	9981	136.02.2015	20-220-209-52-5280-9915	457.25
Vendor Total:						457.25
TMP*2341	Heaton, Madelyn					
Int. Bridge - Defens Refund for Heaton		144483	1518359	164.02.2015	20-000-000-20-2025-000C	43.00
Vendor Total:						43.00
TMP*2445	Grove United					
Grove United Shootout - U12 Girls Black #E420		144509	022315	031.03.2015	20-220-204-52-5280-4457	700.00
Vendor Total:						700.00
TMP*2609	Walton, Miriam					
B-Ball PW Corec Gr.2 Refund for Walton		144424	1516705	163.02.2015	20-000-000-20-2025-000C	60.00
Vendor Total:						60.00
TMP*2610	Dimitrova, Ana					
Activity Refund for Dimitrova		144423	1517563	163.02.2015	20-000-000-20-2025-000C	78.00
Vendor Total:						78.00
TMP*2611	Blane-Canada, Nancy					
Pass Refund for Blane-Canada		144482	1518303	164.02.2015	20-000-000-20-2025-000C	126.00
Vendor Total:						126.00
TMP*2612	Hospital, Northwest Comm					

Fund	Description	Vendor No	Vendor Name	Line Item Description	Check No	Invoice Number	Batch Number	GL Account Number	Amount
				Facility Refund for Hospital	144484	1518855	164.02.2015	20-000-000-20-2025-0000	360.00
								Vendor Total:	360.00
				TMP*2613 Pinkelman, Mike					
				Girls Softball/AA Refund for Pinkelman	144547	1519378	161.03.2015	20-000-000-20-2025-0000	155.00
								Vendor Total:	155.00
				TMP*2614 Gutorka, Inna					
				Facility Refund for Gutorka	144546	1519743	161.03.2015	20-000-000-20-2025-0000	125.00
								Vendor Total:	125.00
				TMP*2615 Buol, Susan					
				Lacrosse - U13 Refund for Buol	144545	1520773	161.03.2015	20-000-000-20-2025-0000	199.00
								Vendor Total:	199.00
								Fund Total:	198,833.68
22				Cosley Zoo					
00016				Tyco Integrated Security LLC					
				Cosley Zoo 030115-053115	0	132609224_0315	023.02.2015	22-101-000-52-5211-0000	93.72
								Vendor Total:	93.72
00020				Albertsons					
				Eye Wash	144348	B01L0DETG	023.02.2015	22-501-000-53-5303-0000	12.97
				Tissue	144348	B01L0DETG	023.02.2015	22-501-000-53-5302-0000	3.79
				Produce	144348	B01L0DETG	023.02.2015	22-501-000-53-5339-0000	93.19
				Laundry Soap & Baggies	144348	T01L0DE93	023.02.2015	22-501-000-53-5336-0000	22.97
				Produce	144348	T01L0DE93	023.02.2015	22-501-000-53-5339-0000	28.26
				Items for Use in Emergency Supply Boxes	144348	T01L0DE93	023.02.2015	22-501-000-53-5303-0000	23.56
								Vendor Total:	184.74
00045				Animal Feeds and Needs					
				Bagged Feed	144350	1010093	023.02.2015	22-501-000-53-5339-0000	18.08
				PDZ/BOC	144350	1010094	023.02.2015	22-501-000-53-5336-0000	28.97
				Bagged Feed	144350	1010094	023.02.2015	22-501-000-53-5339-0000	178.16
				Bagged Feed	144428	1011808	024.02.2015	22-501-000-53-5339-0000	363.00
								Vendor Total:	588.21
00046				Animal Medical Clinic					
				Histology	144271	49713	136.02.2015	22-501-000-54-5424-0000	75.90
				Enrofloxacin & Gentamicin	144271	49713	136.02.2015	22-501-000-53-5309-0000	51.34
				Parasite Screens/Exams	144271	50072	136.02.2015	22-501-000-54-5424-0000	84.00
				Metacam	144271	50072	136.02.2015	22-501-000-53-5309-0000	24.24
				Vet Checks Bobcats	144271	50396	022.02.2015	22-501-000-54-5424-0000	215.33
				Metacam & Enrofloxacin	144271	50396	022.02.2015	22-501-000-53-5309-0000	16.84
				January 2015 Retainer	144351	50429	023.02.2015	22-501-000-52-5210-0000	150.00
				Metacam	144351	50545	023.02.2015	22-501-000-53-5309-0000	16.84
				Parasite Checks/Bobcat Exam	144351	50545	023.02.2015	22-501-000-54-5424-0000	231.45
				Parasite Check	144351	50661	023.02.2015	22-501-000-54-5424-0000	21.00
				Parasite Checks/Heron Bloodwork	144351	51173	023.02.2015	22-501-000-54-5424-0000	171.28
								Vendor Total:	1,058.22
00064				AT&T					
				District Wide 010215-020115	144275	26064006665_0215	022.02.2015	22-101-000-52-5262-0000	4.39
				District Wide 010215-020115	144275	26064006665_0215	022.02.2015	22-501-000-52-5262-0000	383.98
				Cosley Zoo 011715-021615	144486	630R061380_0215	031.03.2015	22-501-000-52-5262-0000	289.63

Fund	Description					
Vendor No	Vendor Name					
Line Item Description	Check No	Invoice Number	Batch Number	GL Account Number	Amount	
District Wide 011715-021615	144486	630Z040133_0215	031.03.2015	22-101-000-52-5262-0000	0.80	
District Wide 011715-021615	144486	630Z040133_0215	031.03.2015	22-501-000-52-5262-0000	70.15	
Cosley Zoo 011715-021615	144486	630Z991848_0215	031.03.2015	22-501-000-52-5262-0000	128.96	
Vendor Total:					877.91	
00068 AT&T Mobility						
768-2406 WPD Wagner 011815-021715	144490	877051597_0215	031.03.2015	22-101-000-52-5265-0000	78.88	
Vendor Total:					78.88	
00069 AT&T Long Distance						
District Wide 010915-020815	144489	854400680_0215	031.03.2015	22-501-000-52-5262-0000	7.54	
District Wide 010915-020815	144489	854400680_0215	031.03.2015	22-101-000-52-5262-0000	0.08	
Vendor Total:					7.62	
00070 AT&T Internet						
District Wide E-Mail Archive S 020515-030415	144355	0004113_0315	023.02.2015	22-501-000-52-5240-0000	51.04	
Cosley IP Services 021915-031815	144488	8310000633_0315	031.03.2015	22-000-000-52-5211-0000	240.32	
Vendor Total:					291.36	
00152 Buikemas Ace Hardware						
Heater Repair (Gas Pipe) in the Aviary at Zoo	144279	279231A	022.02.2015	22-101-000-53-5311-0000	5.39	
Vendor Total:					5.39	
00167 Carlsons Paint Stores						
Specialty Paint for Signage Around Zoo	144282	W16739	022.02.2015	22-101-000-53-5347-0000	82.07	
Vendor Total:					82.07	
00193 City of Wheaton						
Cosley Zoo 010615-020515	144434	0310000100_0215	024.02.2015	22-501-000-52-5264-0000	139.55	
Cosley Zoo 010615-020515	144434	0310000200_0215	024.02.2015	22-501-000-52-5264-0000	231.85	
Cosley Bobcat 010615-020515	144434	0310000300_0215	024.02.2015	22-501-000-52-5264-0000	41.38	
Vendor Total:					412.78	
00240 Duchaj Bros.						
150 Bales Hay	144366	020515	023.02.2015	22-501-000-53-5339-0000	900.00	
Vendor Total:					900.00	
00282 Fischer, Natasha						
Mileage Reimbursement January 2015	144371	013115	023.02.2015	22-220-206-53-5301-6651	12.65	
Reimbursement of Shipping Fee for AZA Accrec	144505	022315	031.03.2015	22-501-000-53-5304-0000	65.35	
Vendor Total:					78.00	
00417 Constellation NewEnergy Inc.						
Cosley Zoo 012215-021915	144500	8519798002_0215	031.03.2015	22-501-000-52-5260-0000	3,434.57	
Vendor Total:					3,434.57	
00437 Reedy Equipment Services Inc.						
Ice Machine Rental February 2015	144402	0052978	023.02.2015	22-501-000-52-5220-0000	39.67	
Vendor Total:					39.67	
00447 ILLINOIS EQUINE FIELD SERVICE						
Prascend for Pony	144381	73411	023.02.2015	22-501-000-53-5309-0000	120.00	
Vendor Total:					120.00	
00550 Legrand, Laura						
Mileage Reimbursement January 2015	144456	013115	024.02.2015	22-501-000-54-5422-0000	16.56	

Fund	Description					
Vendor No	Vendor Name					
Line Item Description	Check No	Invoice Number	Batch Number	GL Account Number	Amount	
Vendor Total:						16.56
00617	MENARDS GLENDALE HEIGHTS					
Building Supplies	144385	79572	023.02.2015	22-101-000-53-5313-0000		154.43
Vendor Total:						154.43
00680	Northern Illinois Gas Company					
Cosley Zoo 011315-021515	144390	3015221000_0215	023.02.2015	22-501-000-52-5261-0000		356.62
Cosley Zoo 011315-021215	144465	5450490000_0215	024.02.2015	22-501-000-52-5261-0000		368.27
Vendor Total:						724.89
00734	PAYCHEX MAJOR MARKET SERVICES					
ESR January 2015	0	12519062	141.02.2015	22-000-000-52-5211-0000		8.32
ESR February 2015	0	12646822	141.02.2015	22-000-000-52-5211-0000		8.01
2/6/15 Payroll Processing	0	944048	141.02.2015	22-000-000-52-5211-0000		31.34
2/20/15 Payroll Processing	0	946406	141.02.2015	22-000-000-52-5211-0000		33.31
Vendor Total:						80.98
00738	CTM Group Inc.					
Reimbursement of 75% of Souvenir Penny Sales	144363	Pen14Jan-1223	023.02.2015	22-501-000-54-5433-0000		18.75
Vendor Total:						18.75
00851	Shanes Office Products					
Toner and Dry Erase Markers	144408	0345587-001	023.02.2015	22-501-000-53-5302-0000		175.48
Office Supplies- Cosley Zoo	144408	0346280-001	023.02.2015	22-501-000-53-5302-0000		349.98
Vendor Total:						525.46
00906	CAROL J. STOROE					
Goat Breeding/Board	144429	021715	024.02.2015	22-501-000-52-5210-0000		112.50
Vendor Total:						112.50
01015	Wahlgren, Susan					
Reimbursement for Breakfast for Master Plannin	144478	021115	024.02.2015	22-501-000-53-5302-0000		30.79
Vendor Total:						30.79
01023	Waste Management of Illinois Inc					
Cosley Zoo March 2015	144540	9885620113_0315	031.03.2015	22-501-000-52-5263-0000		766.83
Vendor Total:						766.83
01042	WHEATON MEAT CO INC					
Bones	144345	W09071	022.02.2015	22-501-000-53-5339-0000		37.24
Vendor Total:						37.24
01043	Wheaton Sanitary District					
Cosley Zoo 010715-020715	144542	026475000_0215	031.03.2015	22-501-000-52-5264-0000		37.99
Vendor Total:						37.99
01082	Young's Grain Farms					
174 Bales Straw	144422	550283	023.02.2015	22-501-000-53-5336-0000		739.50
Vendor Total:						739.50
04121	UMB Bank N.A.					
Teddy Bears for Twins Birth with Sales Tax	0	0090_1501210000	171.02.2015	22-501-000-53-5302-0000		61.02
Credit Teddy Bears with SalesTax	0	0090_1501210000	171.02.2015	22-501-000-53-5302-0000		-61.02
Teddy Bears for Twins Birth	0	0090_1501210000	171.02.2015	22-501-000-53-5302-0000		55.98
Cosley Fox Shelter Sink Drain	0	0231_1501270000	171.02.2015	22-101-000-53-5311-0000		14.15

Fund	Description	Vendor No	Vendor Name	Line Item Description	Check No	Invoice Number	Batch Number	GL Account Number	Amount
				Constant Contact Software Fees	0	0306_1501140000	171.02.2015	22-350-415-54-5426-0000	100.00
				Cosley Zoo Replacement Breaker- Raccoon Buil	0	0330_1501290000	171.02.2015	22-101-000-53-5312-0000	5.47
				Cosley Zoo Racoon Holding Building- Raintight	0	0330_1501300000	171.02.2015	22-101-000-53-5312-0000	41.10
				Cosley Zoo Racoon Holding Building- Wire and	0	0330_1501300000	171.02.2015	22-101-000-53-5312-0000	656.25
				Powerpile	0	0348_1501210000	171.02.2015	22-101-000-53-5312-0000	102.65
				Return Powerpile with Sales Tax	0	0348_1501210000	171.02.2015	22-101-000-53-5312-0000	-110.09
				Powerpile with Sales Tax	0	0348_1501210000	171.02.2015	22-101-000-53-5312-0000	110.09
				Insects and Cuttlebone	0	0513_1501020000	171.02.2015	22-501-000-53-5339-0000	25.29
				AZA Membership	0	0513_1501030000	171.02.2015	22-501-000-54-5425-0000	95.00
				Scrub Brushes & Broom Heads Partial Order	0	0513_1501060000	171.02.2015	22-501-000-53-5336-0000	159.67
				DAVA Membership Fee	0	0513_1501070000	171.02.2015	22-501-000-54-5425-0000	55.00
				ZRA Membership Dues	0	0513_1501070000	171.02.2015	22-501-000-54-5425-0000	100.00
				Pinc Shavings	0	0513_1501080000	171.02.2015	22-501-000-53-5336-0000	149.70
				Rodents	0	0513_1501140000	171.02.2015	22-501-000-53-5339-0000	908.26
				Produce	0	0513_1501160000	171.02.2015	22-501-000-53-5339-0000	21.36
				Insects	0	0513_1501180000	171.02.2015	22-501-000-53-5339-0000	70.00
				Odor Enzyme	0	0513_1501200000	171.02.2015	22-501-000-53-5336-0000	195.07
				Scrub Brushes & Broom Heads Partial Order	0	0513_1501210000	171.02.2015	22-501-000-53-5336-0000	88.31
				Disinfectant and Dewormer	0	0513_1501220000	171.02.2015	22-501-000-53-5309-0000	54.68
				Vaccinations	0	0513_1501220000	171.02.2015	22-501-000-53-5309-0000	235.75
				Supplies	0	0513_1501270000	171.02.2015	22-501-000-53-5312-0000	66.00
				Supplies	0	0513_1501270000	171.02.2015	22-501-000-53-5339-0000	9.98
				Supplies	0	0513_1501270000	171.02.2015	22-501-000-53-5336-0000	64.02
				Clippers	0	0513_1501280000	171.02.2015	22-501-000-53-5336-0000	199.95
				Excelsior	0	0513_1501280000	171.02.2015	22-501-000-53-5336-0000	33.05
				Feed Additive	0	0513_1501300000	171.02.2015	22-501-000-53-5339-0000	248.70
				Produce	0	0513_1501300000	171.02.2015	22-501-000-53-5339-0000	49.40
								Vendor Total:	3,804.79
04221	Plug & Pay Technologies								
	01/15 Plug N Pay Fees	0	013115	141.02.2015		22-501-000-52-5239-0000			15.00
								Vendor Total:	15.00
04296	Culligan DuPage Soft Water Service Inc								
	Drinking Water- Cosley	144364	261974_0115W	023.02.2015		22-501-000-52-5220-0000			35.40
	Water Cooler Rental for February 2015	144364	261974_0215R	023.02.2015		22-501-000-52-5220-0000			6.00
								Vendor Total:	41.40
04800	Advanced Disposal Services Solid Waste Midwest LLC								
	Cosley Zoo 020115-022815	144268	T0199239CZ_0215	022.02.2015		22-501-000-52-5263-0000			9.37
								Vendor Total:	9.37
05171	Lindquist, Charles								
	Reimbursement for 40 Bags of Pine Shavings for 144306		012615	022.02.2015		22-501-000-53-5336-0000			179.60
								Vendor Total:	179.60
05361	o8o Leasing LLC								
	January Reimbursement of 75% of Sales for Use 144392		0115	023.02.2015		22-501-000-54-5433-0000			94.29
								Vendor Total:	94.29
05507	Anderson, Katherine								
	Mileage Reimbursement February 2015	144427	022815	024.02.2015		22-501-000-54-5422-0000			9.66
								Vendor Total:	9.66
								Fund Total:	15,653.17
23	Liability								

Fund	Description	Vendor No	Vendor Name	Line Item Description	Check No	Invoice Number	Batch Number	GL Account Number	Amount
00279	Ferret			Background Check-AGC 2/8/15-2/14/15	144369	WHEAPD021415-1	023.02.2015	23-418-000-52-5208-0000	26.85
Vendor Total:									26.85
00612	MEDIC First Aid International Inc			CPR/First Aid Books for WPD	144461	580640	024.02.2015	23-000-000-53-5302-0000	874.11
Vendor Total:									874.11
00725	Park District Risk Mgmt Agency			Property	144398	January 2015	023.02.2015	23-000-000-52-5270-0000	13,631.04
				Liability	144398	January 2015	023.02.2015	23-000-000-52-5271-0000	5,895.41
				Workers Compensation	144398	January 2015	023.02.2015	23-000-000-52-5273-0000	18,971.30
				Employment Practice	144398	January 2015	023.02.2015	23-000-000-52-5276-0000	2,287.88
				Pollution Liability	144398	January 2015	023.02.2015	23-000-000-52-5277-0000	400.46
Vendor Total:									41,186.09
04121	UMB Bank N.A.			PDRMA Buried Truth	0	0364_1501160000	171.02.2015	23-000-000-53-5302-0000	10.00
				PDRMA Buried Truth	0	0364_1501160000	171.02.2015	23-000-000-53-5302-0000	10.00
				PRDMA	0	0364_1501160000	171.02.2015	23-000-000-53-5302-0000	20.00
				CPR Instructor Renewals	0	0364_1501280000	171.02.2015	23-000-000-53-5302-0000	40.00
Vendor Total:									80.00
05076	Occupational Health Centers of Illinois PC			FT New Pre-Placement 01/30/15-01/30/15	0	1008669144	023.02.2015	23-418-000-52-5208-0000	214.50
Vendor Total:									214.50
05511	Illinois Department of Employment Security			4th Quarter 2014 Unemployment Contribution	144452	0651033470	024.02.2015	23-000-000-20-2011-0000	10,008.00
Vendor Total:									10,008.00
Fund Total:									52,389.55
26	IMRF			00465 I.M.R.F.	0	013115	141.02.2015	26-000-000-21-2124-0000	57,477.85
Vendor Total:									57,477.85
Fund Total:									57,477.85
40	Capital Projects			00021 Alexander Equipment Co. Inc.	144270	109157	022.02.2015	40-800-822-53-5301-0000	410.80
Vendor Total:									410.80
00064	AT&T			District Wide 010215-020115	144275	26064006665_0215	022.02.2015	40-101-000-52-5262-0000	98.50
				District Wide 011715-021615	144486	630Z040133_0215	031.03.2015	40-101-000-52-5262-0000	18.00
Vendor Total:									116.50
00068	AT&T Mobility			464-0161 R. Sperl 011815-021715	144490	877051597_0215	031.03.2015	40-101-000-52-5265-0000	95.85
Vendor Total:									95.85
00069	AT&T Long Distance			District Wide 010915-020815	144489	854400680_0215	031.03.2015	40-101-000-52-5262-0000	1.94

Fund	Description					
Vendor No	Vendor Name					
Line Item Description	Check No	Invoice Number	Batch Number	GL Account Number	Amount	
				Vendor Total:	1.94	
00070 AT&T Internet						
District Wide E-Mail Archive S 020515-030415	144355	0004113_0315	023.02.2015	40-000-000-52-5240-000C	6.38	
				Vendor Total:	6.38	
00193 City of Wheaton						
Hydrant Water Meter 2014 Season	144286	500251	136.02.2015	40-101-000-53-5338-000C	3,177.84	
				Vendor Total:	3,177.84	
00617 MENARDS GLENDALE HEIGHTS						
Supplies for Park Signs	144518	80784	031.03.2015	40-101-000-53-5338-000C	56.46	
				Vendor Total:	56.46	
00698 NuToys Leisure Products Inc.						
Embankment Slide	144526	42440	031.03.2015	40-101-000-53-5302-000C	2,357.00	
				Vendor Total:	2,357.00	
00799 CCS Contractor Equipment & Supply Inc.						
Embankment Slide	144431	11551186	024.02.2015	40-101-000-53-5338-000C	101.20	
				Vendor Total:	101.20	
00980 Unilock Chicago Inc.						
Pillar Caps for Park Signs	144344	SIN2279604	022.02.2015	40-101-000-53-5338-000C	1,080.48	
				Vendor Total:	1,080.48	
01236 Planning Resources Inc.						
NSP Vegetation BMP	0	11701	024.02.2015	40-000-000-52-5205-000C	1,478.25	
NSP Monitoring Year Four of Five	0	11702	024.02.2015	40-000-000-52-5205-000C	1,238.75	
				Vendor Total:	2,717.00	
02814 Sales Solutions						
SGPI Table Cover and Set-Up	144406	5102	023.02.2015	40-000-188-12-1226-000C	221.02	
				Vendor Total:	221.02	
03125 Engineering Resource Associates Inc.						
Prairie and Cosley Parking Lot Improvement	144444	131211.12	024.02.2015	40-000-000-57-5701-000C	875.00	
				Vendor Total:	875.00	
04121 UMB Bank N.A.						
Stamps	0	0199_1501290000	171.02.2015	40-000-000-53-5304-000C	49.93	
IPRA 2015 Conference Travel	0	0208_1501220000	171.02.2015	40-000-000-54-5432-000C	72.99	
IPRA 2015 Conference Accommodations	0	0208_1501250000	171.02.2015	40-000-000-54-5432-000C	140.83	
IRPA 2015 Conference Travel	0	0223_1501230000	171.02.2015	40-000-000-54-5432-000C	5.25	
IPRA 2015 Conference Travel	0	0223_1501230000	171.02.2015	40-000-000-54-5432-000C	5.25	
ASLA Membership Dues	0	0223_1501280000	171.02.2015	40-000-000-54-5425-000C	445.00	
Human Race Registration Fees	0	0322_1501160000	171.02.2015	40-000-188-53-5302-000C	50.00	
				Vendor Total:	769.25	
04660 Kelley, Kathleen G						
Interpretive Signs for Lincoln Marsh Boardwalk	144382	2920	023.02.2015	40-800-822-57-5701-000C	4,921.37	
				Vendor Total:	4,921.37	
				Fund Total:	16,908.09	
60 Golf Fund						

Fund	Description	Vendor No	Vendor Name	Line Item Description	Check No	Invoice Number	Batch Number	GL Account Number	Amount
00007	Aramark								
	Inv# 2078855787 Linen Service Restaurant	144352	2078855787	023.02.2015		60-612-902-52-5222-000C			371.40
	Inv# 2078855787 Linen Service Banquets	144352	2078855787	023.02.2015		60-612-901-52-5222-000C			556.95
	Inv# 2078869681 Linen Service Banquets	144352	2078869681	023.02.2015		60-612-901-52-5222-000C			480.23
	Inv# 2078869681 Linen Service Restaurant	144352	2078869681	023.02.2015		60-612-902-52-5222-000C			293.58
	Inv# 2078875604 Linen Service Restaurant	144352	2078875604	023.02.2015		60-612-902-52-5222-000C			363.92
	Inv# 2078875604 Linen Service Banquets	144352	2078875604	023.02.2015		60-612-901-52-5222-000C			550.52
	Inv# 2078885617 Linen Service Banquets	144352	2078885617	023.02.2015		60-612-901-52-5222-000C			619.02
	Inv# 2078885617 Linen Service Restaurant	144352	2078885617	023.02.2015		60-612-902-52-5222-000C			446.04
Vendor Total:									3,681.66
00018	Airgas USA LLC								
	Cylinder Rental Inv# 9924960649	144426	9924960649	024.02.2015		60-000-000-53-5313-000C			21.42
Vendor Total:									21.42
00019	Alarm Detection Systems								
	AGC Golf Course Fire Inspection Report	0	SI_411075	022.02.2015		60-000-000-52-5211-000C			10.00
Vendor Total:									10.00
00043	Anderson Pest Solutions								
	Monthly Pest Management at AGC February 2010		3235484	023.02.2015		60-000-000-52-5210-000C			167.92
	Quarterly Pest Management at AGC	0	3235485	023.02.2015		60-000-000-52-5210-000C			108.00
Vendor Total:									275.92
00064	AT&T								
	District Wide 010215-020115	144275	26064006665_0215	022.02.2015		60-000-415-52-5262-000C			47.69
	District Wide 010215-020115	144275	26064006665_0215	022.02.2015		60-601-000-52-5262-000C			16.94
	District Wide 010215-020115	144275	26064006665_0215	022.02.2015		60-611-000-52-5262-000C			647.49
	District Wide 010215-020115	144275	26064006665_0215	022.02.2015		60-612-901-52-5262-000C			641.84
	District Wide 010215-020115	144275	26064006665_0215	022.02.2015		60-612-902-52-5262-000C			451.12
	District Wide 010215-020115	144275	26064006665_0215	022.02.2015		60-613-000-52-5262-000C			10.66
	AGC Clubhouse 010515-020415	144354	6306658609_0215	023.02.2015		60-612-902-52-5262-000C			17.22
	AGC Clubhouse 010515-020415	144354	6306658609_0215	023.02.2015		60-611-000-52-5262-000C			16.72
	AGC Clubhouse 010515-020415	144354	6306658609_0215	023.02.2015		60-612-901-52-5262-000C			16.71
	AGC Clubhouse 011715-021615	144486	630R050364_0215	031.03.2015		60-611-000-52-5262-000C			199.85
	AGC Clubhouse 011715-021615	144486	630R050364_0215	031.03.2015		60-612-901-52-5262-000C			199.86
	AGC Clubhouse 011715-021615	144486	630R050364_0215	031.03.2015		60-612-902-52-5262-000C			205.91
	District Wide 011715-021615	144486	630Z040133_0215	031.03.2015		60-601-000-52-5262-000C			3.10
	District Wide 011715-021615	144486	630Z040133_0215	031.03.2015		60-611-000-52-5262-000C			118.29
	District Wide 011715-021615	144486	630Z040133_0215	031.03.2015		60-612-901-52-5262-000C			117.27
	District Wide 011715-021615	144486	630Z040133_0215	031.03.2015		60-612-902-52-5262-000C			82.42
	District Wide 011715-021615	144486	630Z040133_0215	031.03.2015		60-613-000-52-5262-000C			1.95
	District Wide 011715-021615	144486	630Z040133_0215	031.03.2015		60-000-415-52-5262-000C			8.71
Vendor Total:									2,803.75
00065	AT&T								
	AGC Clubhouse 012315-022215	144487	6309050364_0215	031.03.2015		60-611-000-52-5262-000C			13.95
	AGC Clubhouse 012315-022215	144487	6309050364_0215	031.03.2015		60-612-902-52-5262-000C			14.38
	AGC Clubhouse 012315-022215	144487	6309050364_0215	031.03.2015		60-612-901-52-5262-000C			13.95
Vendor Total:									42.28
00068	AT&T Mobility								
	338-2382 A. Pirhofer 011815-021715	144490	877051597_0215	031.03.2015		60-000-000-52-5265-000C			78.88
	624-3574 D. Novak 011815-021715	144490	877051597_0215	031.03.2015		60-000-000-52-5265-000C			98.56
	779-3388 D. Salerno 011815-021715	144490	877051597_0215	031.03.2015		60-000-000-52-5265-000C			92.97
	957-8730 A. Bendy 011815-021715	144490	877051597_0215	031.03.2015		60-000-000-52-5265-000C			108.56

Fund	Description	Vendor No	Vendor Name	Line Item Description	Check No	Invoice Number	Batch Number	GL Account Number	Amount
								Vendor Total:	378.97
00069	AT&T Long Distance								
	District Wide 010915-020815	144489	854400680_0215	031.03.2015	60-601-000-52-5262-000C				0.33
	District Wide 010915-020815	144489	854400680_0215	031.03.2015	60-611-000-52-5262-000C				12.71
	District Wide 010915-020815	144489	854400680_0215	031.03.2015	60-612-901-52-5262-000C				12.60
	District Wide 010915-020815	144489	854400680_0215	031.03.2015	60-612-902-52-5262-000C				8.85
	District Wide 010915-020815	144489	854400680_0215	031.03.2015	60-613-000-52-5262-000C				0.21
	District Wide 010915-020815	144489	854400680_0215	031.03.2015	60-000-415-52-5262-000C				0.93
								Vendor Total:	35.63
00070	AT&T Internet								
	District Wide E-Mail Archive S 020515-030415	144355	0004113_0315	023.02.2015	60-000-000-52-5240-000C				153.14
	AGC IP Services 021915-031815	144488	8310000633_0315	031.03.2015	60-000-000-52-5211-000C				240.31
								Vendor Total:	393.45
00152	Buikemas Ace Hardware								
	Custodial & Cleaning Supplies	144279	347724B	022.02.2015	60-000-000-53-5316-000C				25.12
	Bit Set and Towels	144279	347861B	022.02.2015	60-601-000-53-5315-000C				26.98
	Building Supplies	144279	347899B	022.02.2015	60-000-000-53-5313-000C				128.98
	Building Supplies	144279	347904B	022.02.2015	60-000-000-53-5313-000C				13.28
								Vendor Total:	194.36
00162	Callaway Golf Company								
	2014 Fitcart X2 Hot	144493	924983239	031.03.2015	60-000-000-14-1430-000C				1,165.13
	2014 Fitcart BB/Alpha	144493	924983269	031.03.2015	60-000-000-14-1430-000C				1,453.51
	Callaway 2014 Fit Cart Combo Fee	144493	925031964	031.03.2015	60-000-000-14-1430-000C				500.00
	Demo Clubs	144493	925424546	031.03.2015	60-000-000-14-1430-000C				183.85
	Apex Club	144493	925475495	031.03.2015	60-000-000-14-1430-000C				174.00
	Credit for Inv 925533034 Fit Cart Carryover	144493	925530149	031.03.2015	60-000-000-14-1430-000C				-331.05
	Fit Cart Carryover	144493	925533034	031.03.2015	60-000-000-14-1430-000C				331.05
	Credit to Inv 925031964 2014 Fit Cart Combo F	144493	925652151	031.03.2015	60-000-000-14-1430-000C				-17.42
	Credit for Inv 924983269 2014 Fitcart BB/Alpha	144493	925688038	031.03.2015	60-000-000-14-1430-000C				-1,358.40
	Credit for Inv 924983239 2014 Fitcart X2 Hot	144493	925688038	031.03.2015	60-000-000-14-1430-000C				-818.85
	2014 YE Rebate Applied to Inv 924983239 Fitca	144493	925700430	031.03.2015	60-000-000-14-1430-000C				-240.00
	2014 YE Rebate Applied to Inv 924983239 Fitca	144493	925700430	031.03.2015	60-000-000-14-1430-000C				-86.70
	2014 YE Rebate Applied to Inv 924983239 S/H	144493	925700430	031.03.2015	60-000-000-14-1430-000C				-19.58
	2014 YE Rebate Applied to Inv 924983269 S/H	144493	925700430	031.03.2015	60-000-000-14-1430-000C				-18.31
	2014 YE Rebate Applied to Inv 925031964 2014	144493	925700430	031.03.2015	60-000-000-14-1430-000C				-482.58
	Credit for Inv 925475495 Apex Club + S/H	144493	925720022	031.03.2015	60-000-000-14-1430-000C				-183.58
	Credit for Inv 925475495 Apex Club	144493	925733616	031.03.2015	60-000-000-14-1430-000C				-174.00
	Credit for Inv 924983269 2014 Fitcart BB/Alpha	144493	925764324	031.03.2015	60-000-000-14-1430-000C				-76.80
								Vendor Total:	0.27
00170	Carquest Auto Parts								
	Wipers & Antifreeze	144283	2051-293831	022.02.2015	60-601-000-53-5315-000C				70.16
								Vendor Total:	70.16
00179	Chicagoland Turf								
	TV-23 SIN Technology	144285	INV47610	022.02.2015	60-601-000-53-5335-000C				3,227.52
								Vendor Total:	3,227.52
00187	Christensen, Robert								
	Mileage Reimbursement January 2015	0	013115	022.02.2015	60-000-000-54-5422-000C				87.98
								Vendor Total:	87.98
00191	Cimco Communications Inc.								

Fund	Description	Vendor No	Vendor Name	Line Item Description	Check No	Invoice Number	Batch Number	GL Account Number	Amount
				AGC Clubhouse February 2015	144495	00047521_0215	031.03.2015	60-611-000-52-5262-000C	76.69
				AGC Clubhouse February 2015	144495	00047521_0215	031.03.2015	60-612-901-52-5262-000C	76.69
				AGC Clubhouse February 2015	144495	00047521_0215	031.03.2015	60-612-902-52-5262-000C	79.02
				Vendor Total:					232.40
00193	City of Wheaton								
				AGC Clubhouse 010815-020915	144434	0293553000_0215	024.02.2015	60-000-000-52-5264-000C	915.46
				AGC Maint Bld 010815-020915	144434	0293553100_0215	024.02.2015	60-000-000-52-5264-000C	98.36
				Vendor Total:					1,013.82
00221	DIRECTV								
				Inv# 25205267514 AGC TV Service 2/21/15-3/2	144501	25205267514	031.03.2015	60-612-000-52-5210-000C	399.97
				Vendor Total:					399.97
00269	Euclid Beverage								
				Inv# 21483/1214965 Beer	144296	21483/1214965	022.02.2015	60-000-000-14-1412-000C	109.00
				Inv# 8177817062 Beer	144296	8177817062	022.02.2015	60-000-000-14-1412-000C	1,554.35
				Inv# 8177817123 Beer	144296	8177817123	022.02.2015	60-000-000-14-1412-000C	328.90
				Inv# 8177817174 Beer	144368	8177817174	023.02.2015	60-000-000-14-1412-000C	888.00
				Inv# 8177817307 Beer	144504	8177817307	031.03.2015	60-000-000-14-1412-000C	1,491.80
				Vendor Total:					4,372.05
00291	Fore Better Golf								
				40000 Scorecards	144373	9013	023.02.2015	60-611-911-53-5301-0000	2,095.00
				Vendor Total:					2,095.00
00293	Fortune Fish Company								
				Inv# 385066 Seafood	144297	385066	022.02.2015	60-000-000-14-1411-000C	47.49
				Inv# 385072 Seafood	144297	385072	022.02.2015	60-000-000-14-1411-000C	122.05
				Inv# 387257 General Grocery	144297	387257	022.02.2015	60-000-000-14-1415-000C	537.44
				Inv# 387257 Seafood	144297	387257	022.02.2015	60-000-000-14-1411-000C	276.80
				Inv# 388270 Seafood	144297	388270	022.02.2015	60-000-000-14-1411-000C	58.27
				Inv# 390559 Seafood	144297	390559	022.02.2015	60-000-000-14-1411-000C	436.39
				Inv# 392146 Seafood	144297	392146	022.02.2015	60-000-000-14-1411-000C	356.45
				Inv# 392861 Seafood	144374	392861	023.02.2015	60-000-000-14-1411-000C	390.92
				Inv# 392861 Meat	144374	392861	023.02.2015	60-000-000-14-1411-000C	68.45
				Inv# 392861 General Grocery	144374	392861	023.02.2015	60-000-000-14-1415-000C	67.20
				Inv# 394022 General Grocery	144374	394022	023.02.2015	60-000-000-14-1415-000C	1,526.28
				Inv# 395832 Seafood	144374	395832	023.02.2015	60-000-000-14-1411-000C	98.62
				Inv# 397493 Seafood	144374	397493	023.02.2015	60-000-000-14-1411-000C	37.20
				Inv# 397514 Seafood	144374	397514	023.02.2015	60-000-000-14-1411-000C	161.93
				Inv# 398585 Seafood	144374	398585	023.02.2015	60-000-000-14-1411-000C	198.45
				Inv# 399735 Seafood	144446	399735	024.02.2015	60-000-000-14-1411-000C	458.66
				Inv# 399735 Meat	144446	399735	024.02.2015	60-000-000-14-1411-000C	44.70
				Inv# 399735 General Grocery	144446	399735	024.02.2015	60-000-000-14-1415-000C	70.81
				Inv# 403159 Seafood	144446	403159	024.02.2015	60-000-000-14-1411-000C	207.28
				Inv# 403173 Seafood	144446	403173	024.02.2015	60-000-000-14-1411-000C	278.00
				Inv# 406268 Seafood	144446	406268	024.02.2015	60-000-000-14-1411-000C	135.24
				Inv# 406283 Seafood	144446	406283	024.02.2015	60-000-000-14-1411-000C	416.12
				Vendor Total:					5,994.75
00294	Fox River Foods Inc.								
				Inv# 383528 Custodial & Cleaning Supplies	144298	383528	022.02.2015	60-612-000-53-5316-000C	1,716.81
				Vendor Total:					1,716.81
00295	Wirtz Beverage Illinois LLC								
				Inv# 1012181518 Liquor	144347	1012181518	022.02.2015	60-000-000-14-1412-000C	928.22

Fund	Description	Vendor No	Vendor Name	Line Item Description	Check No	Invoice Number	Batch Number	GL Account Number	Amount
				Inv# 1012193065 Liquor	144419	1012193065	023.02.2015	60-000-000-14-1412-000C	1,152.56
				Inv# 1012199324 Liquor	144419	1012199324	023.02.2015	60-000-000-14-1412-000C	2,200.85
				Inv# 1012218289 Liquor	144544	1012218289	031.03.2015	60-000-000-14-1412-000C	975.78
				Vendor Total:					5,257.41
00323	Government Navigation Group			Consulting Services February 2015	0	1496	023.02.2015	60-000-000-52-5205-000C	1,333.33
				Vendor Total:					1,333.33
00331	Arlington Publishing Company			Golf Course Feature	144353	2090	023.02.2015	60-611-415-54-5426-000C	1,595.00
				Vendor Total:					1,595.00
00386	Hagg Press Inc			Straight from the Tap Programs	0	58609	022.02.2015	60-612-415-54-5426-000C	247.00
				Kids Menus	0	58655	022.02.2015	60-612-415-54-5426-000C	309.00
				Vendor Total:					556.00
00408	Community School District 200			Paper Order for Arrowhead	144289	012915	022.02.2015	60-612-000-53-5302-000C	312.50
				Vendor Total:					312.50
00417	Constellation NewEnergy Inc.			AGC Clubhouse 011415-021515	144500	0581101000_0215	031.03.2015	60-000-000-52-5260-000C	28.97
				Vendor Total:					28.97
00419	Consumers Packing Co.			Credit from Inv #299971	0	300049	022.02.2015	60-000-000-14-1411-000C	-85.54
				Credit from Inv #301962	0	302034	022.02.2015	60-000-000-14-1411-000C	-12.47
				Inv# 302119 Meat	0	302119	022.02.2015	60-000-000-14-1411-000C	1,974.36
				Inv# 302178 Meat	0	302178	022.02.2015	60-000-000-14-1411-000C	26.07
				Inv# 302191 Meat	0	302191	022.02.2015	60-000-000-14-1411-000C	1,546.83
				Inv# 302264 Meat	0	302264	022.02.2015	60-000-000-14-1411-000C	952.06
				Inv# 302330 Meat	0	302330	022.02.2015	60-000-000-14-1411-000C	1,875.04
				Inv# 302342 Meat	0	302342	022.02.2015	60-000-000-14-1411-000C	134.69
				Inv# 302417 Meat	0	302417	023.02.2015	60-000-000-14-1411-000C	2,757.74
				Inv# 302439 Meat	0	302439	023.02.2015	60-000-000-14-1411-000C	126.36
				Inv# 302496 Meat	0	302496	023.02.2015	60-000-000-14-1411-000C	1,646.96
				Inv# 302570 Meat	0	302570	024.02.2015	60-000-000-14-1411-000C	871.46
				Inv# 302672 Meat	0	302672	024.02.2015	60-000-000-14-1411-000C	2,575.39
				Inv# 302741 Meat	0	302741	031.03.2015	60-000-000-14-1411-000C	1,652.40
				Inv# 302824 Meat	0	302824	031.03.2015	60-000-000-14-1411-000C	2,082.47
				Inv# 302881 Meat	0	302881	031.03.2015	60-000-000-14-1411-000C	1,703.08
				Vendor Total:					19,826.90
00475	INTEGRYS ENERGY SERVICES INC.			AGC Clubhouse January 2015	144303	2400503855_0115	022.02.2015	60-000-000-52-5261-000C	4,008.80
				Vendor Total:					4,008.80
00532	KRANZ INCORPORATED			Custodial and Cleaning Supplies	144514	1600442-00	031.03.2015	60-000-000-53-5316-000C	867.34
				Vendor Total:					867.34
00565	LIONS CLUB OF WHEATON			Candy Day Assessment 2014	144383	807	137.02.2015	60-000-000-54-5425-000C	41.67

Fund	Description	Vendor No	Vendor Name	Line Item Description	Check No	Invoice Number	Batch Number	GL Account Number	Amount
								Vendor Total:	41.67
00588	MANAU CUTLERY INC.								
	Inv# 151056 Cutlery Service	144384	151056	023.02.2015	60-612-000-52-5210-0000				40.00
	Inv# 151087 Cutlery Service	144517	151087	031.03.2015	60-612-000-52-5210-0000				40.00
								Vendor Total:	80.00
00615	MENARDS WEST CHICAGO								
	Plumbing Supplies	144386	62450	023.02.2015	60-000-000-53-5311-0000				222.70
	Hardware	144386	62890	023.02.2015	60-000-000-53-5334-0000				77.95
	Tools and Toolbox to Replace Shop Box and Mis	144462	63139	024.02.2015	60-601-000-53-5315-0000				820.04
	Building Supplies	144462	63336	024.02.2015	60-000-000-53-5313-0000				101.39
	Paint and Misc Socket Rails for Tools	144462	63352	024.02.2015	60-601-000-53-5315-0000				137.28
	Building Supplies	144462	63406	024.02.2015	60-000-000-53-5313-0000				194.45
	Misc Shop Supplies	144462	63649	024.02.2015	60-601-000-53-5315-0000				206.44
								Vendor Total:	1,760.25
00675	Nels J. Johnson Tree Experts Inc								
	Removal of 16 Ash Trees with Debris Chipping : 144316		105650	022.02.2015	60-601-000-54-5419-0000				2,840.00
								Vendor Total:	2,840.00
00702	OAK MILL BAKERY								
	Inv# W182014 General Grocery	144319	W182014	022.02.2015	60-000-000-14-1415-0000				89.85
	Inv# W182272 General Grocery	144394	W182272	023.02.2015	60-000-000-14-1415-0000				59.90
	Inv# W182350 General Grocery	144468	W182350	024.02.2015	60-000-000-14-1415-0000				59.90
	Inv# W182450 General Grocery	144468	W182450	024.02.2015	60-000-000-14-1415-0000				29.95
	Inv# W182450 Premium Banquets	144468	W182450	024.02.2015	60-612-901-52-5292-0000				262.50
								Vendor Total:	502.10
00714	OTIS ELEVATOR COMPANY								
	Elevator Maintenance 2/1/15-1/31/16	144395	CY05176215	023.02.2015	60-000-000-52-5211-0000				8,319.24
								Vendor Total:	8,319.24
00717	Paddock Publications Inc., The Daily Herald								
	AGC Restroom Trailer Bids	144469	T4397310	024.02.2015	60-000-000-54-5428-0000				96.60
								Vendor Total:	96.60
00719	PADDOCK PUBLICATIONS INC								
	AGC Daily Herald Subscription 02/03/15-03/02/ 144396		074421	023.02.2015	60-000-000-54-5425-0000				41.40
								Vendor Total:	41.40
00734	PAYCHEX MAJOR MARKET SERVICES								
	ESR January 2015	0	12519062	141.02.2015	60-000-000-52-5211-0000				60.32
	ESR February 2015	0	12646822	141.02.2015	60-000-000-52-5211-0000				58.07
	2/6/15 Payroll Processing	0	944048	141.02.2015	60-000-000-52-5211-0000				227.23
	2/20/15 Payroll Processing	0	946406	141.02.2015	60-000-000-52-5211-0000				241.54
								Vendor Total:	587.16
00742	Pepsi Beverages Company								
	Inv# 26821556 Non-Alcoholic Beverages	144471	26821556	024.02.2015	60-000-000-14-1416-0000				183.05
	Inv# 30794257 Non-Alcoholic Beverages	144322	30794257	022.02.2015	60-000-000-14-1416-0000				261.88
	Inv# 31514905 Non-Alcoholic Beverages	144399	31514905	023.02.2015	60-000-000-14-1416-0000				481.70
	Inv# 51400108 Non-Alcoholic Beverages	144530	51400108	031.03.2015	60-000-000-14-1416-0000				287.67
								Vendor Total:	1,214.30
00757	Platinum Electric Supply Inc								

Fund	Description					
Vendor No	Vendor Name					
Line Item	Description	Check No	Invoice Number	Batch Number	GL Account Number	Amount
Electrical Supplies		144324	130482	022.02.2015	60-000-000-53-5312-0000	239.27
Fluorescent Bulbs		144324	130517	022.02.2015	60-000-000-53-5312-0000	163.77
Vendor Total:						403.04
00792	Reinders Inc					
Reel Greens Walkers		0	1567832-00	022.02.2015	60-601-000-53-5315-0000	700.62
Bearings		0	1567832-00	022.02.2015	60-601-000-53-5315-0000	76.12
Seals		0	1567832-00	022.02.2015	60-601-000-53-5315-0000	41.00
Blade Reel Assembly		0	1568383-00	022.02.2015	60-601-000-53-5315-0000	590.20
Tire		0	1568383-00	022.02.2015	60-601-000-53-5315-0000	142.88
Oil Seal		0	1568383-00	022.02.2015	60-601-000-53-5315-0000	34.80
Oil Seal		0	1568412-00	022.02.2015	60-601-000-53-5315-0000	35.36
Ball Bearing		0	1568412-00	022.02.2015	60-601-000-53-5315-0000	26.36
Ring Snap		0	1568412-00	022.02.2015	60-601-000-53-5315-0000	3.44
Vendor Total:						1,650.78
00818	ROTARY CLUB OF WHEATON					
Christmas Inn Sponsorship/Table #2		144404	120614#2	137.02.2015	60-000-000-54-5438-0000	266.67
Vendor Total:						266.67
00841	Schamberger Bros. Inc.					
Inv# 12809 Beer		144335	12809	022.02.2015	60-000-000-14-1412-0000	790.00
Inv# 12875 Beer		144335	12875	022.02.2015	60-000-000-14-1412-0000	132.00
Vendor Total:						922.00
00851	Shanes Office Products					
General Office Supplies		144408	0345444-001	023.02.2015	60-000-000-53-5302-0000	15.96
General Office Supplies		144408	0346033-001	023.02.2015	60-000-000-53-5302-0000	208.69
General Office Supplies		144408	0346109-001	023.02.2015	60-000-000-53-5302-0000	9.11
Vendor Total:						233.76
00862	Siciliano, Donna					
Mileage Reimbursement January 2015		0	013115	023.02.2015	60-000-000-54-5422-0000	8.82
Vendor Total:						8.82
00874	SOUTHERN WINE & SPIRITS OF					
Inv# 4437840 Liquor		144337	4437840	022.02.2015	60-000-000-14-1412-0000	1,333.02
Inv# 4469532 Liquor		144410	4469532	023.02.2015	60-000-000-14-1412-0000	863.38
Inv# 4489374 Liquor		144534	4489374	031.03.2015	60-000-000-14-1412-0000	1,831.42
Vendor Total:						4,027.82
00905	Stoller, Bruce					
Mileage Reimbursement for January 2015		144338	013115	022.02.2015	60-000-000-54-5422-0000	46.57
Vendor Total:						46.57
00911	Stuever & Sons Inc					
Inv# 900051 Beerline Cleaning Arrowhead		144339	0090051	022.02.2015	60-612-000-52-5210-0000	85.00
Inv# 91334 Beer Line Cleaning Arrowhead Golf		144413	0091334	023.02.2015	60-612-902-53-5388-0000	105.00
Inv# 92801 Beer Line Cleaning at Arrowhead Gt		144535	0092801	031.03.2015	60-612-000-52-5210-0000	173.00
Vendor Total:						363.00
00923	Superior Beverage Co. Inc.					
Inv# 50430 Beer		144340	504530	022.02.2015	60-000-000-14-1412-0000	156.85
Vendor Total:						156.85
01023	Waste Management of Illinois Inc					

Fund	Description	Vendor No	Vendor Name	Line Item Description	Check No	Invoice Number	Batch Number	GL Account Number	Amount
				AGC Clubhouse March 2015	144540	1520020114_0315	031.03.2015	60-000-000-52-5263-0000	594.02
								Vendor Total:	594.02
01043	Wheaton Sanitary District			AGC Maint Bld 010715-020715	144542	036235000_0215	031.03.2015	60-000-000-52-5264-0000	14.18
				AGC Clubhouse 010715-020715	144542	036431000_0215	031.03.2015	60-000-000-52-5264-0000	379.62
								Vendor Total:	393.80
01058	Windy City Distributing LLC			Inv# 317606 Beer	144346	542932	022.02.2015	60-000-000-14-1412-0000	506.06
				Inv# 546012 Beer	144418	546012	023.02.2015	60-000-000-14-1412-0000	415.55
				Inv# 550591 Beer	144543	550591	031.03.2015	60-000-000-14-1412-0000	675.30
								Vendor Total:	1,596.91
02231	Sysco-Chicago			Inv# 501062148 Restaurant Supplies	0	501062148	024.02.2015	60-612-902-53-5388-0000	4.86
				Inv# 501071714 Restaurant Supplies	0	501071714	024.02.2015	60-612-902-53-5388-0000	30.42
				Inv# 501102554 Restaurant Supplies	0	501102554	024.02.2015	60-612-902-53-5388-0000	38.30
				Inv# 501131996 Restaurant Supplies	0	501131996	024.02.2015	60-612-902-53-5388-0000	59.14
				Inv# 501190254 Dairy	0	501190254	022.02.2015	60-000-000-14-1414-0000	761.48
				Inv# 501190254 Meat	0	501190254	022.02.2015	60-000-000-14-1411-0000	349.05
				Inv# 501190254 Meat	0	501190254	022.02.2015	60-000-000-14-1411-0000	304.22
				Inv# 501190254 General Grocery	0	501190254	022.02.2015	60-000-000-14-1415-0000	735.10
				Inv# 501190254 General Grocery	0	501190254	022.02.2015	60-000-000-14-1415-0000	596.45
				Inv# 501190254 Restaurant Supplies	0	501190254	022.02.2015	60-612-902-53-5388-0000	241.27
				Inv# 501190254 Non-Alcoholic Beverages	0	501190254	022.02.2015	60-000-000-14-1416-0000	33.96
				Inv# 501220539 Dairy (Less Damage Goods)	0	501220539	022.02.2015	60-000-000-14-1414-0000	557.83
				Inv# 501220539 Meat	0	501220539	022.02.2015	60-000-000-14-1411-0000	785.21
				Inv# 501220539 General Grocery	0	501220539	022.02.2015	60-000-000-14-1415-0000	490.09
				Inv# 501220539 General Grocery	0	501220539	022.02.2015	60-000-000-14-1415-0000	695.35
				Inv# 501220539 Restaurant Supplies	0	501220539	022.02.2015	60-612-902-53-5388-0000	258.97
				Inv# 501220539 Restaurant Supplies	0	501220539	022.02.2015	60-612-902-53-5388-0000	41.04
				Inv# 501220539 Produce	0	501220539	022.02.2015	60-000-000-14-1413-0000	42.69
				Inv# 501220539 Non-Alcoholic Beverages	0	501220539	022.02.2015	60-000-000-14-1416-0000	257.27
				Inv# 501242781 Custodial & Cleaning Supplies	0	501242781	022.02.2015	60-000-000-53-5316-0000	345.00
				Inv# 501242782 Dairy	0	501242782	022.02.2015	60-000-000-14-1414-0000	519.92
				Inv# 501242782 Meat	0	501242782	022.02.2015	60-000-000-14-1411-0000	302.31
				Inv# 501242782 General Grocery	0	501242782	022.02.2015	60-000-000-14-1415-0000	315.70
				Inv# 501242782 General Grocery	0	501242782	022.02.2015	60-000-000-14-1415-0000	658.13
				Inv# 501242782 Restaurant Supplies	0	501242782	022.02.2015	60-612-902-53-5388-0000	319.70
				Inv# 501242782 Produce	0	501242782	022.02.2015	60-000-000-14-1413-0000	42.69
				Inv# 501260577 Dairy	0	501260577	022.02.2015	60-000-000-14-1414-0000	264.43
				Inv# 501260577 Meat	0	501260577	022.02.2015	60-000-000-14-1411-0000	185.29
				Inv# 501260577 Meat	0	501260577	022.02.2015	60-000-000-14-1411-0000	439.68
				Inv# 501260577 General Grocery	0	501260577	022.02.2015	60-000-000-14-1415-0000	348.95
				Inv# 501260577 General Grocery	0	501260577	022.02.2015	60-000-000-14-1415-0000	483.98
				Inv# 501260577 Non-Alcoholic Beverages	0	501260577	022.02.2015	60-000-000-14-1416-0000	157.00
				Inv# 501260577 Restaurant Supplies	0	501260577	022.02.2015	60-612-902-53-5388-0000	256.00
				Inv# 501271257 Restaurant Supplies	0	501271257	024.02.2015	60-612-902-53-5388-0000	170.83
				Inv# 501271259 Restaurant Supplies	0	501271259	024.02.2015	60-612-902-53-5388-0000	72.80
				Inv# 501272418 Restaurant Supplies	0	501272418	024.02.2015	60-612-902-53-5388-0000	14.90
				Inv# 501290495 Dairy	0	501290495	022.02.2015	60-000-000-14-1414-0000	615.12
				Inv# 501290495 Meat	0	501290495	022.02.2015	60-000-000-14-1411-0000	116.15
				Inv# 501290495 Meat	0	501290495	022.02.2015	60-000-000-14-1411-0000	77.58
				Inv# 501290495 Meat	0	501290495	022.02.2015	60-000-000-14-1411-0000	248.08
				Inv# 501290495 General Grocery	0	501290495	022.02.2015	60-000-000-14-1415-0000	573.83
				Inv# 501290495 General Grocery	0	501290495	022.02.2015	60-000-000-14-1415-0000	732.94

Fund	Description					
Vendor No	Vendor Name					
Line Item Description	Check No	Invoice Number	Batch Number	GL Account Number	Amount	
Inv# 501290495 Restaurant Supplies	0	501290495	022.02.2015	60-612-902-53-5388-000C	45.84	
Inv# 501290495 Custodial & Cleaning Supplies	0	501290495	022.02.2015	60-612-000-53-5316-000C	113.98	
Inv# 501290495 Restaurant Supplies	0	501290495	022.02.2015	60-612-902-53-5388-000C	45.50	
Inv# 501290495 Produce	0	501290495	022.02.2015	60-000-000-14-1413-000C	79.29	
Inv# 501290495 Non-Alcoholic Beverages	0	501290495	022.02.2015	60-000-000-14-1416-000C	232.00	
Inv# 501312530 Dairy	0	501312530	022.02.2015	60-000-000-14-1414-000C	349.81	
Inv# 501312530 Meat	0	501312530	022.02.2015	60-000-000-14-1411-000C	328.60	
Inv# 501312530 Meat	0	501312530	022.02.2015	60-000-000-14-1411-000C	414.77	
Inv# 501312530 General Grocery	0	501312530	022.02.2015	60-000-000-14-1415-000C	322.48	
Inv# 501312530 General Grocery	0	501312530	022.02.2015	60-000-000-14-1415-000C	239.85	
Inv# 501312530 Restaurant Supplies	0	501312530	022.02.2015	60-612-902-53-5388-000C	62.50	
Inv# 501312530 Restaurant Supplies	0	501312530	022.02.2015	60-612-902-53-5388-000C	62.04	
Inv# 502020470 Dairy	0	502020470	023.02.2015	60-000-000-14-1414-000C	810.63	
Inv# 502020470 Meat	0	502020470	023.02.2015	60-000-000-14-1411-000C	573.46	
Inv# 502020470 Meat	0	502020470	023.02.2015	60-000-000-14-1411-000C	93.23	
Inv# 502020470 General Grocery	0	502020470	023.02.2015	60-000-000-14-1415-000C	717.08	
Inv# 502020470 General Grocery	0	502020470	023.02.2015	60-000-000-14-1415-000C	796.37	
Inv# 502020470 Restaurant Supplies	0	502020470	023.02.2015	60-612-902-53-5388-000C	286.27	
Inv# 502020470 Non-Alcoholic Beverages	0	502020470	023.02.2015	60-000-000-14-1416-000C	130.00	
Inv# 502050594 Dairy	0	502050594	031.03.2015	60-000-000-14-1414-000C	602.01	
Inv# 502050594 Meat	0	502050594	031.03.2015	60-000-000-14-1411-000C	85.77	
Inv# 502050594 Meat	0	502050594	031.03.2015	60-000-000-14-1411-000C	283.75	
Inv# 502050594 General Grocery	0	502050594	031.03.2015	60-000-000-14-1415-000C	365.45	
Inv# 502050594 General Grocery	0	502050594	031.03.2015	60-000-000-14-1415-000C	596.85	
Inv# 502050594 Restaurant Supplies	0	502050594	031.03.2015	60-612-902-53-5388-000C	45.50	
Inv# 502050594 Produce	0	502050594	031.03.2015	60-000-000-14-1413-000C	42.69	
Inv# 502050594 Non-Alcoholic Beverages	0	502050594	031.03.2015	60-000-000-14-1416-000C	55.00	
Inv# 502050594 Restaurant Supplies	0	502050594	031.03.2015	60-612-902-53-5388-000C	152.61	
Inv# 502072987 Dairy	0	502072987	023.02.2015	60-000-000-14-1414-000C	196.55	
Inv# 502072987 Meat	0	502072987	023.02.2015	60-000-000-14-1411-000C	228.55	
Inv# 502072987 General Grocery	0	502072987	023.02.2015	60-000-000-14-1415-000C	262.50	
Inv# 502072987 General Grocery	0	502072987	023.02.2015	60-000-000-14-1415-000C	273.44	
Inv# 502072987 Restaurant Supplies	0	502072987	023.02.2015	60-612-902-53-5388-000C	103.10	
Inv# 502072987 Restaurant Supplies	0	502072987	023.02.2015	60-612-902-53-5388-000C	25.74	
Inv# 502091358 Dairy	0	502091358	024.02.2015	60-000-000-14-1414-000C	472.57	
Inv# 502091358 Meat	0	502091358	024.02.2015	60-000-000-14-1411-000C	498.69	
Inv# 502091358 General Grocery	0	502091358	024.02.2015	60-000-000-14-1415-000C	409.08	
Inv# 502091358 General Grocery	0	502091358	024.02.2015	60-000-000-14-1415-000C	383.57	
Inv# 502091358 Restaurant Supplies	0	502091358	024.02.2015	60-612-902-53-5388-000C	128.85	
Inv# 502091358 Restaurant Supplies	0	502091358	024.02.2015	60-612-902-53-5388-000C	49.50	
Inv# 502091358 Produce	0	502091358	024.02.2015	60-000-000-14-1413-000C	42.69	
Inv# 502091358 Non-Alcoholic Beverages	0	502091358	024.02.2015	60-000-000-14-1416-000C	163.96	
Inv# 502120556 Dairy	0	502120556	024.02.2015	60-000-000-14-1414-000C	581.32	
Inv# 502120556 Meat	0	502120556	024.02.2015	60-000-000-14-1411-000C	611.66	
Inv# 502120556 General Grocery	0	502120556	024.02.2015	60-000-000-14-1415-000C	399.78	
Inv# 502120556 General Grocery	0	502120556	024.02.2015	60-000-000-14-1415-000C	573.93	
Inv# 502120556 Restaurant Supplies	0	502120556	024.02.2015	60-612-902-53-5388-000C	276.58	
Inv# 502142890 Dairy	0	502142890	024.02.2015	60-000-000-14-1414-000C	492.12	
Inv# 502142890 Meat	0	502142890	024.02.2015	60-000-000-14-1411-000C	171.54	
Inv# 502142890 Meat	0	502142890	024.02.2015	60-000-000-14-1411-000C	157.38	
Inv# 502142890 General Grocery	0	502142890	024.02.2015	60-000-000-14-1415-000C	230.10	
Inv# 502142890 General Grocery	0	502142890	024.02.2015	60-000-000-14-1415-000C	389.10	
Inv# 502142890 Restaurant Supplies	0	502142890	024.02.2015	60-612-902-53-5388-000C	89.96	
Inv# 502142890 Produce	0	502142890	024.02.2015	60-000-000-14-1413-000C	42.69	
Inv# 502142890 Non-Alcoholic Beverages	0	502142890	024.02.2015	60-000-000-14-1416-000C	232.00	

Vendor Total: 28,963.99

02235 Highland Baking Co

Fund	Description	Vendor No	Vendor Name	Line Item Description	Check No	Invoice Number	Batch Number	GL Account Number	Amount
				Inv# 800565 General Grocery	144300	0000800565	022.02.2015	60-000-000-14-1415-0000	70.64
				Inv# 800654 General Grocery	144300	0000800654	022.02.2015	60-000-000-14-1415-0000	94.26
				Inv# 801095 General Grocery	144300	0000801095	022.02.2015	60-000-000-14-1415-0000	116.54
				Inv# 801755 General Grocery	144300	0000801755	022.02.2015	60-000-000-14-1415-0000	37.37
				Inv# 802288 General Grocery	144300	0000802288	022.02.2015	60-000-000-14-1415-0000	56.26
				Inv# 802860 General Grocery	144300	0000802860	022.02.2015	60-000-000-14-1415-0000	108.71
				Inv# 803222 General Grocery	144300	0000803222	022.02.2015	60-000-000-14-1415-0000	122.90
				Credit for General Grocery	144378	0000803552	023.02.2015	60-000-000-14-1415-0000	-45.80
				Inv# 804061 General Grocery	144300	0000804061	022.02.2015	60-000-000-14-1415-0000	111.07
				Inv# 804136 General Grocery	144300	0000804136	022.02.2015	60-000-000-14-1415-0000	76.78
				Inv# 804479 General Grocery	144378	0000804479	023.02.2015	60-000-000-14-1415-0000	189.92
				Inv# 805009 General Grocery	144378	0000805009	023.02.2015	60-000-000-14-1415-0000	45.60
				Inv# 805558 General Grocery	144378	0000805558	023.02.2015	60-000-000-14-1415-0000	66.28
				Inv# 805918 General Grocery	144378	0000805918	023.02.2015	60-000-000-14-1415-0000	159.64
				Inv# 806703 General Grocery	144378	0000806703	023.02.2015	60-000-000-14-1415-0000	109.18
				Inv# 807290 General Grocery	144378	0000807290	023.02.2015	60-000-000-14-1415-0000	64.57
				Inv# 807381 General Grocery	144378	0000807381	023.02.2015	60-000-000-14-1415-0000	122.61
				Inv# 807829 General Grocery	144449	0000807829	024.02.2015	60-000-000-14-1415-0000	118.15
				Inv# 808513 General Grocery	144449	0000808513	024.02.2015	60-000-000-14-1415-0000	54.96
				Inv# 809052 General Grocery	144449	0000809052	024.02.2015	60-000-000-14-1415-0000	70.86
				Inv# 809428 General Grocery	144449	0000809428	024.02.2015	60-000-000-14-1415-0000	73.34
				Inv# 810256 General Grocery	144449	0000810256	024.02.2015	60-000-000-14-1415-0000	6.89
				Inv# 810857 General Grocery	144449	0000810857	024.02.2015	60-000-000-14-1415-0000	255.84
				Inv# 810916 General Grocery	144512	0000810916	031.03.2015	60-000-000-14-1415-0000	83.96
				Inv# 811357 General Grocery	144512	0000811357	031.03.2015	60-000-000-14-1415-0000	90.85
				Inv# 812008 General Grocery	144512	0000812008	031.03.2015	60-000-000-14-1415-0000	34.98
				Inv# 812519 General Grocery	144512	0000812519	031.03.2015	60-000-000-14-1415-0000	42.96
				Inv# 812566 General Grocery	144512	0000812566	031.03.2015	60-000-000-14-1415-0000	100.46
				Inv# 812915 General Grocery	144512	0000812915	031.03.2015	60-000-000-14-1415-0000	64.49
				Inv# 813720 General Grocery	144512	0000813720	031.03.2015	60-000-000-14-1415-0000	64.02
				Inv# 814264 General Grocery	144512	0000814264	031.03.2015	60-000-000-14-1415-0000	66.07
				Inv# 814382 General Grocery	144512	0000814382	031.03.2015	60-000-000-14-1415-0000	51.00
				Inv# 814399 General Grocery	144512	0000814399	031.03.2015	60-000-000-14-1415-0000	100.79
				Inv# 814854 General Grocery	144512	0000814854	031.03.2015	60-000-000-14-1415-0000	83.31
				Inv# 815494 General Grocery	144512	0000815494	031.03.2015	60-000-000-14-1415-0000	37.34
Vendor Total:									2,906.80
02263	Heritage Wine Cellars Ltd.								
	Inv# 740791 Wine	144511	740791	031.03.2015	60-000-000-14-1412-0000				547.00
Vendor Total:									547.00
02280	RPM Tech Services Inc								
	RTU 14 High Temp	144405	6256	137.02.2015	60-000-000-53-5313-0000				750.00
Vendor Total:									750.00
02289	Covered Affairs								
	Inv# 50610 Premium Banquets	144290	50610	136.02.2015	60-612-901-52-5292-0000				32.00
	Inv# 50611 Premium Banquets	144290	50611	136.02.2015	60-612-901-52-5292-0000				1,297.00
	Inv# 50671 Premium Banquets	144290	50671	022.02.2015	60-612-901-52-5292-0000				1,307.70
	Inv# 50731 Premium Banquets	144440	50731	024.02.2015	60-612-901-52-5292-0000				213.00
Vendor Total:									2,849.70
02362	Midwest Foods								
	Inv# 298711 Produce	144311	298711	022.02.2015	60-000-000-14-1413-0000				299.55
	Inv# 299315 Produce	144311	299315	022.02.2015	60-000-000-14-1413-0000				225.11
	Inv# 299844 Produce	144311	299844	022.02.2015	60-000-000-14-1413-0000				250.86
	Inv# 300361 Produce	144311	300361	022.02.2015	60-000-000-14-1413-0000				79.59

Fund	Description	Vendor No	Vendor Name	Line Item Description	Check No	Invoice Number	Batch Number	GL Account Number	Amount
Inv# 300815	Produce				144311	300815	022.02.2015	60-000-000-14-1413-000C	399.33
Inv# 301463	Produce				144387	301463	023.02.2015	60-000-000-14-1413-000C	435.63
Inv# 301854	Produce				144387	301854	023.02.2015	60-000-000-14-1413-000C	415.86
Inv# 302515	Produce				144387	302515	023.02.2015	60-000-000-14-1413-000C	160.08
Inv# 303052	Produce				144387	303052	023.02.2015	60-000-000-14-1413-000C	163.30
Inv# 303632	Produce				144387	303632	023.02.2015	60-000-000-14-1413-000C	119.89
Inv# 303796	Produce				144387	303796	023.02.2015	60-000-000-14-1413-000C	59.83
Inv# 304056	Produce				144387	304056	023.02.2015	60-000-000-14-1413-000C	352.64
Inv# 304685	Produce				144387	304685	023.02.2015	60-000-000-14-1413-000C	393.14
Inv# 305066	Produce				144387	305066	023.02.2015	60-000-000-14-1413-000C	407.21
Inv# 305566	Produce				144387	305566	023.02.2015	60-000-000-14-1413-000C	156.04
Inv# 305573	Produce				144387	305573	023.02.2015	60-000-000-14-1413-000C	39.24
Inv# 306128	Produce				144387	306128	023.02.2015	60-000-000-14-1413-000C	323.79
Inv# 306653	Produce				144387	306653	023.02.2015	60-000-000-14-1413-000C	300.67
Inv# 306951	Produce (Less Returned Items)				144520	306951	031.03.2015	60-000-000-14-1413-000C	252.33
Inv# 307198	Produce (Less Return)				144387	307198	023.02.2015	60-000-000-14-1413-000C	208.90
Inv# 307526	Produce				144387	307526	023.02.2015	60-000-000-14-1413-000C	5.25
Inv# 307745	Produce				144387	307745	023.02.2015	60-000-000-14-1413-000C	291.59
Inv# 308326	Produce				144463	308326	024.02.2015	60-000-000-14-1413-000C	221.55
Inv# 308813	Produce				144463	308813	024.02.2015	60-000-000-14-1413-000C	172.93
Inv# 309462	Produce				144463	309462	024.02.2015	60-000-000-14-1413-000C	174.67
Inv# 309898	Produce				144463	309898	024.02.2015	60-000-000-14-1413-000C	184.52
Inv# 310500	Produce				144463	310500	024.02.2015	60-000-000-14-1413-000C	447.70
Inv# 311029	Produce				144463	311029	024.02.2015	60-000-000-14-1413-000C	264.54
Inv# 311538	Produce				144520	311538	031.03.2015	60-000-000-14-1413-000C	403.63
Inv# 311954	Produce				144520	311954	031.03.2015	60-000-000-14-1413-000C	257.82
Inv# 312766	Produce				144520	312766	031.03.2015	60-000-000-14-1413-000C	266.77
Inv# 313432	Produce				144520	313432	031.03.2015	60-000-000-14-1413-000C	60.84
Inv# 313864	Produce				144520	313864	031.03.2015	60-000-000-14-1413-000C	111.61
Inv# 314323	Produce (Less Returned Item)				144520	314323	031.03.2015	60-000-000-14-1413-000C	217.06
Inv# 314785	Produce				144520	314785	031.03.2015	60-000-000-14-1413-000C	440.15
Inv# 315346	Produce (Less Overcharge)				144520	315346	031.03.2015	60-000-000-14-1413-000C	219.67
Credit for Inv# 314785	Produce				144520	7360	031.03.2015	60-000-000-14-1413-000C	-18.60
Vendor Total:									8,764.69
02480	Salemo, Danielle								
Mileage Reimbursement December 2014		144332	123114	136.02.2015		60-000-000-54-5422-000C			41.55
Vendor Total:									41.55
02721	High PSI Ltd.								
Machinery Supplies		144448	45566	024.02.2015		60-601-000-53-5315-000C			380.00
Vendor Total:									380.00
03008	Illinois Department of Agriculture								
Pest Control License for AGC Staff		144302	020315	022.02.2015		60-000-000-54-5429-000C			20.00
Public Applicator License		144451	021915	024.02.2015		60-000-000-54-5425-000C			20.00
Vendor Total:									40.00
03011	Weddingpages Inc.								
Premium Banner Program - Web and Print Ads		144479	1003297677	024.02.2015		60-612-415-54-5426-000C			3,947.00
Deposit for The Knot Eblast 1-26-16		144541	515217	031.03.2015		60-612-415-54-5426-000C			260.00
Vendor Total:									4,207.00
03113	Airgas National Carbonation								
Inv# 31910806 Bulk CO2		144269	31910806	022.02.2015		60-612-000-52-5220-000C			88.23
Bulk CO2 Inv# 31961228		144425	31961228	024.02.2015		60-612-000-52-5220-000C			76.38

Fund	Description	Vendor No	Vendor Name	Line Item Description	Check No	Invoice Number	Batch Number	GL Account Number	Amount
Vendor Total:									164.61
03163	ProGro Inc.								
	Curalan Fungicide		144326	1104298	022.02.2015	60-601-000-53-5335-0000			3,763.68
	ICE Bagged Salt and Advance 5 Below Salt		144401	1104751	023.02.2015	60-000-000-53-5349-0000			821.06
Vendor Total:									4,584.74
03219	Novatoo								
	Inv# 7879 Premium Banquets		144318	7879	022.02.2015	60-612-901-52-5292-0000			1,810.00
	Inv# 7884 Premium Banquets		144318	7884	022.02.2015	60-612-901-52-5292-0000			115.00
	Inv# 7885 Premium Banquets		144391	7885	023.02.2015	60-612-901-52-5292-0000			315.00
	Inv# 7898 Premium Banquets		144391	7898	023.02.2015	60-612-901-52-5292-0000			450.00
	Inv# 7930 Premium Banquets		144525	7930	031.03.2015	60-612-901-52-5292-0000			510.00
Vendor Total:									3,200.00
03266	Martin Implement Sales Inc.								
	Chain Binders		144308	A39482	022.02.2015	60-601-000-53-5315-0000			71.40
	Rental New Holland C238 and Fecon Brush Cut		144460	R06606	024.02.2015	60-601-000-52-5220-0000			3,269.71
	Repairs to Skid Steer		144308	T08212	022.02.2015	60-601-000-53-5315-0000			2,206.96
Vendor Total:									5,548.07
03481	Tressler LLP								
	Services through December 31 2014		0	352143	136.02.2015	60-000-000-52-5207-0000			764.17
	Services through January 31 2015		0	352977	031.03.2015	60-000-000-52-5207-0000			1,020.84
Vendor Total:									1,785.01
03574	WeddingWire Inc.								
	2015 Agreement Ceremony & Reception Venue		144416	WW29318	023.02.2015	60-612-415-54-5426-0000			2,990.00
Vendor Total:									2,990.00
03754	Comcast Cable								
	AGC Clubhouse 021415-031315		144360	87712049102197_02	023.02.2015	60-000-000-52-5211-0000			147.85
	AGC Clubhouse 030115-033115		144497	877120494278_0315	031.03.2015	60-612-000-52-5210-0000			2.10
Vendor Total:									149.95
03808	Classic Staffing Services Inc								
	Inv# 60-466220 Temp Staffing Services for F&E		144287	60-466220	022.02.2015	60-612-000-52-5210-0000			542.66
	Inv# 60-466373 Temp Staffing F & B		144436	60-466373	024.02.2015	60-612-000-52-5210-0000			542.66
	Inv# 60-466456 F & B Temp Staffing		144496	60-466456	031.03.2015	60-612-000-52-5210-0000			191.64
Vendor Total:									1,276.96
03921	Sid Harvey Industries Inc.								
	Inv# 045787342 Buiding Supplies		144336	045787342	022.02.2015	60-000-000-53-5313-0000			69.91
	Inv# 045787758 Building Supplies		144336	045787758	022.02.2015	60-000-000-53-5313-0000			433.11
	Return Original Inv# 045787758 Building Suppl		144336	045787759	022.02.2015	60-000-000-53-5313-0000			-139.67
	Inv# 045787759 Building Supplies		144336	045787759	022.02.2015	60-000-000-53-5313-0000			78.70
	Repair Parts		144533	045788393	031.03.2015	60-612-000-54-5441-0000			113.84
Vendor Total:									555.89
04045	Louis Glunz Beer Inc.								
	Inv# 750603 Beer		144457	750603	024.02.2015	60-000-000-14-1412-0000			283.15
Vendor Total:									283.15
04121	UMB Bank N.A.								
	Cleaning Masks		0	0124_1501100000	171.02.2015	60-612-902-53-5388-0000			19.96
	Eggs		0	0124_1501170000	171.02.2015	60-000-000-14-1414-0000			17.75

Fund	Description	Vendor No	Vendor Name	Line Item Description	Check No	Invoice Number	Batch Number	GL Account Number	Amount
				Cheese for Banquets	0	0124_1501170000	171.02.2015	60-000-000-14-1414-0000	233.28
				Thermometers	0	0124_1501190000	171.02.2015	60-612-902-53-5388-0000	415.99
				Mushrooms for Tasting	0	0124_1501210000	171.02.2015	60-000-000-14-1413-0000	4.61
				Eggs	0	0124_1501230000	171.02.2015	60-000-000-14-1414-0000	2.99
				Food Handler Certificate	0	0124_1501230000	171.02.2015	60-000-000-54-5432-0000	15.00
				Country Music 24 x 36 Print	0	0173_1501070000	171.02.2015	60-611-415-54-5426-0000	64.49
				Ski Supplies	0	0256_1501060000	171.02.2015	60-613-000-53-5302-0000	2,221.00
				Office Furniture	0	0256_1501070000	171.02.2015	60-000-000-53-5313-0000	300.00
				Ski Supplies	0	0256_1501070000	171.02.2015	60-613-000-53-5302-0000	845.00
				Deposit Walk-In Freezer Cooler	0	0256_1501200000	171.02.2015	60-612-000-57-5706-0000	1,000.00
				Final Payment Walk-In Freezer Cooler	0	0256_1501210000	171.02.2015	60-612-000-57-5706-0000	5,400.00
				Bingo Supplies	0	0280_1501060000	171.02.2015	60-612-415-54-5426-0000	30.45
				Advertising- Facebook	0	0280_1501070000	171.02.2015	60-612-415-54-5426-0000	79.98
				Survey Snacks for Staff January 2015	0	0280_1501070000	171.02.2015	60-000-000-54-5434-0000	38.92
				Ads for January 2015	0	0280_1501200000	171.02.2015	60-612-415-54-5426-0000	468.00
				EWGA Membership Dues	0	0306_1501070000	171.02.2015	60-611-415-54-5426-0000	35.00
				EWGA Golf Club Network Dues	0	0306_1501070000	171.02.2015	60-612-415-54-5426-0000	100.00
				Constant Contact Software Fees	0	0306_1501140000	171.02.2015	60-611-415-54-5426-0000	100.00
				Constant Contact Software Fees	0	0306_1501140000	171.02.2015	60-612-415-54-5426-0000	100.00
				Constant Contact Software Fees	0	0306_1501140000	171.02.2015	60-000-000-54-5438-0000	50.00
				Stylus Pens for Give Away	0	0306_1501140000	171.02.2015	60-000-415-54-5442-0000	1,122.41
				N2 Publishing - Danada Life	0	0306_1501190000	171.02.2015	60-612-415-54-5426-0000	425.00
				CMSText- Monthly Service Fee	0	0306_1501210000	171.02.2015	60-612-415-54-5426-0000	63.90
				Arrowhead Search Engine Optimization	0	0306_1501260000	171.02.2015	60-612-415-54-5426-0000	619.95
				Annual Subscription Eventective for Arrowhead	0	0306_1501280000	171.02.2015	60-612-415-54-5426-0000	708.00
				IPRA Conferance Awards Luncheon	0	0322_1501140000	171.02.2015	60-000-000-54-5401-0000	20.00
				IPRA Conferance Awards Luncheon	0	0322_1501140000	171.02.2015	60-000-000-54-5438-0000	20.00
				IPRA Conferance Awards Luncheon	0	0322_1501150000	171.02.2015	60-000-000-54-5432-0000	20.00
				IPRA Conferance Awards Luncheon	0	0322_1501150000	171.02.2015	60-000-000-54-5438-0000	20.00
				PGA Show Travel	0	0331_1501020000	171.02.2015	60-000-000-54-5432-0000	714.60
				PGA Show Meal	0	0331_1501190000	171.02.2015	60-000-000-54-5432-0000	18.57
				PGA Show Meal 4 Staff	0	0331_1501200000	171.02.2015	60-000-000-54-5432-0000	139.07
				PGA Show Meal 4 Staff	0	0331_1501210000	171.02.2015	60-000-000-54-5432-0000	55.16
				PGA Show Meal 3 Staff	0	0331_1501210000	171.02.2015	60-000-000-54-5432-0000	75.37
				PGA Show Travel	0	0331_1501220000	171.02.2015	60-000-000-54-5432-0000	9.00
				PGA Show Meal	0	0331_1501220000	171.02.2015	60-000-000-54-5432-0000	46.39
				PGA Show Meal 4 Staff	0	0331_1501220000	171.02.2015	60-000-000-54-5432-0000	102.23
				PGA Show Meal 3 Staff	0	0331_1501230000	171.02.2015	60-000-000-54-5432-0000	76.41
				Midway Parking PGA Show for 3 Staff	0	0331_1501230000	171.02.2015	60-000-000-54-5432-0000	75.00
				Rental Car PGA Show	0	0331_1501230000	171.02.2015	60-000-000-54-5432-0000	444.93
				PGA Show Meal 3 Staff	0	0331_1501230000	171.02.2015	60-000-000-54-5432-0000	158.73
				Credit Ski Equipment Return LL Bean	0	0331_1501280000	171.02.2015	60-613-000-53-5302-0000	-845.00
				Credit Ski Equipment Return LL Bean	0	0331_1501280000	171.02.2015	60-613-000-53-5302-0000	-845.00
				Credit Ski Equipment Return LL Bean	0	0331_1501280000	171.02.2015	60-613-000-53-5302-0000	-676.00
				GCSSA 2015 Conference Registration	0	0371_1501020000	171.02.2015	60-000-000-54-5432-0000	395.00
				Midwest Association of GCS Membership Renewal	0	0371_1501080000	171.02.2015	60-000-000-54-5425-0000	180.00
				GCS Annual Midwest Monthly Meeting Registr	0	0371_1501260000	171.02.2015	60-000-000-54-5432-0000	60.00
				GCS Annual Midwest Monthly Meeting Registr	0	0371_1501280000	171.02.2015	60-000-000-54-5432-0000	30.00
				Wedding Late Night Pizza	0	0389_1501030000	171.02.2015	60-612-901-52-5292-0000	150.00
				Lead Purchases	0	0389_1501080000	171.02.2015	60-612-415-54-5426-0000	100.00
				Table Skirt Cleaning	0	0389_1501130000	171.02.2015	60-612-901-52-5222-0000	130.44
				Food Handler Certificate	0	0389_1501210000	171.02.2015	60-000-000-54-5432-0000	15.00
				Food Handler Certificate	0	0389_1501220000	171.02.2015	60-000-000-54-5432-0000	10.00
				Food Handler Certificate	0	0389_1501280000	171.02.2015	60-000-000-54-5432-0000	12.50
				Food Handler Certificate	0	0389_1501300000	171.02.2015	60-000-000-54-5432-0000	15.00
				Food Handler Certificate	0	0389_1501310000	171.02.2015	60-000-000-54-5432-0000	12.50
				Annual Marketing Special Event Meeting	0	0455_1501070000	171.02.2015	60-000-000-54-5434-0000	15.67
				School Super Monthly Meeting	0	0455_1501200000	171.02.2015	60-000-000-54-5438-0000	10.31

Fund	Description	Vendor No	Vendor Name	Line Item Description	Check No	Invoice Number	Batch Number	GL Account Number	Amount
				IAPD Dinner	0	0455_1501210000	171.02.2015	60-000-000-54-5432-000C	9.94
				IAPD All Staff Dinner	0	0455_1501220000	171.02.2015	60-000-000-54-5432-000C	436.27
				IAPD Dinner Staff & Commissioners	0	0455_1501230000	171.02.2015	60-000-000-54-5432-000C	187.19
				IAPD Accommodations & Valet Parking	0	0455_1501250000	171.02.2015	60-000-000-54-5432-000C	240.41
				Spring 2015 Class Fee	0	0463_1501060000	171.02.2015	60-000-000-54-5432-000C	140.00
				Spring 2015 Class Books	0	0463_1501060000	171.02.2015	60-000-000-54-5432-000C	26.52
				State of the City Luncheon	0	0463_1501130000	171.02.2015	60-000-000-54-5438-000C	66.67
				NRPA Cancelled Room Refund	0	0463_1501160000	171.02.2015	60-000-000-54-5401-000C	-80.29
				NRPA Cancelled Room Refund	0	0463_1501160000	171.02.2015	60-000-000-54-5401-000C	-80.29
				One Year Subscription- Crain's	0	0463_1501170000	171.02.2015	60-000-000-54-5425-000C	28.00
				IAPD Meal	0	0463_1501230000	171.02.2015	60-000-000-54-5432-000C	4.04
				IAPD Accommodations	0	0463_1501250000	171.02.2015	60-000-000-54-5432-000C	203.83
				AGC Positions	0	0489_1501070000	171.02.2015	60-418-000-54-5426-000C	330.03
				Craigslist- AGC Postions	0	0489_1501080000	171.02.2015	60-418-000-54-5426-000C	25.00
				Craigslist- Restaurant Manager	0	0489_1501220000	171.02.2015	60-418-000-54-5426-000C	25.00
				Wedding Candy Bar	0	0554_1501050000	171.02.2015	60-612-901-53-5390-000C	277.87
				Office Supplies	0	0554_1501210000	171.02.2015	60-612-000-53-5302-000C	39.22
				Office Supplies	0	0554_1501210000	171.02.2015	60-000-000-53-5302-000C	27.95
				Office Supplies	0	0554_1501220000	171.02.2015	60-000-000-53-5302-000C	10.07
				Office Supplies	0	0554_1501280000	171.02.2015	60-000-000-53-5302-000C	19.10
				Milk	0	0554_1501280000	171.02.2015	60-000-000-14-1414-000C	6.98
				Food Handler Certificate	0	0554_1501290000	171.02.2015	60-000-000-54-5425-000C	15.00
				PGA Show Travel	0	0661_1501020000	171.02.2015	60-000-000-54-5432-000C	170.10
				PGA Show Travel	0	0661_1501020000	171.02.2015	60-000-000-54-5432-000C	96.10
				PGA Show Rental Car	0	0661_1501060000	171.02.2015	60-000-000-54-5432-000C	1,153.00
				Flowers for Birth 010815	0	0661_1501080000	171.02.2015	60-000-000-54-5434-000C	115.00
				PGA Show 2015 Meal	0	0661_1501200000	171.02.2015	60-000-000-54-5432-000C	13.00
				PGA Show 2015 Meal	0	0661_1501200000	171.02.2015	60-000-000-54-5432-000C	46.42
				PGA Show 2015 Meal	0	0661_1501200000	171.02.2015	60-000-000-54-5432-000C	23.50
				PGA Show 2015 Snack	0	0661_1501230000	171.02.2015	60-000-000-54-5432-000C	15.25
				PGA Show 2015 Parking	0	0661_1501230000	171.02.2015	60-000-000-54-5432-000C	105.00
								Vendor Total:	18,943.44
04221	Plug & Pay Technologies								
	01/15 Plug N Pay Fees	0		013115		141.02.2015		60-611-000-52-5239-000C	15.00
	01/15 Plug N Pay Fees	0		013115		141.02.2015		60-612-000-52-5239-000C	15.00
								Vendor Total:	30.00
04244	Cantigny Foundation								
	2014 Holiday Party	144281		112514		136.02.2015		60-000-000-54-5434-000C	241.68
								Vendor Total:	241.68
04253	Howell, Eric								
	Performance at Arrowhead for February 13 2015 144301			021315		022.02.2015		60-612-902-52-5225-000C	300.00
	Performance at Arrowhead for February 27 2015 144450			022715		024.02.2015		60-612-902-52-5225-000C	300.00
								Vendor Total:	600.00
04267	Martin Whalen Group Inc								
	AGC Clubhouse 012815 - 022715	0		69814_0215		022.02.2015		60-000-000-52-5211-000C	911.18
								Vendor Total:	911.18
04274	Columbus Data Services LLC								
	01/15-To Record ATM ICHG Trans Service Fees 0			013115		141.02.2015		60-000-000-52-5214-000C	15.95
								Vendor Total:	15.95
04286	Mally, Sherry								
	Mileage Reimbursement January 2015	144307		013115		022.02.2015		60-000-000-54-5422-000C	31.05

Fund	Description	Vendor No	Vendor Name	Line Item Description	Check No	Invoice Number	Batch Number	GL Account Number	Amount
				Mileage Reimbursement February 2015	144516	022815	031.03.2015	60-000-000-54-5422-000C	25.30
								Vendor Total:	56.35
04287	Global Payments Inc			01/15 Merchant CC Processing Fees	0	013115	141.02.2015	60-611-000-52-5239-000C	58.87
				01/15 Merchant CC Processing Fees	0	013115	141.02.2015	60-612-000-52-5239-000C	4,417.35
								Vendor Total:	4,476.22
04292	American Express			01/15 Merchant CC Processing Fees	0	013115	141.02.2015	60-611-000-52-5239-000C	100.60
				01/15 Merchant CC Processing Fees	0	013115	141.02.2015	60-612-000-52-5239-000C	698.02
								Vendor Total:	798.62
04296	Culligan DuPage Soft Water Service Inc			Drinking Water- Arrowhead	144364	261958_0115W	023.02.2015	60-000-000-52-5209-000C	36.13
				Water Cooler Rental for February 2015	144364	261958_0215R	023.02.2015	60-000-000-52-5210-000C	18.00
								Vendor Total:	54.13
04374	Wheaton Bank and Trust Company			01/15 Bank Analysis Service Charges that Excee 0		013115	141.02.2015	60-000-000-52-5214-000C	94.12
				ATM Replenishment-Out of Concentration Acco 0		020415	141.02.2015	60-000-000-10-1011-000C	8,000.00
								Vendor Total:	8,094.12
04438	Skowronski, Sean			Performance at Arrowhead for February 21 2015 144409		022115	023.02.2015	60-612-902-52-5225-000C	200.00
								Vendor Total:	200.00
04501	Willlaert, Paul			Performance at Arrowhead for February 26 2015 144481		022615	024.02.2015	60-612-902-52-5225-000C	150.00
								Vendor Total:	150.00
04504	Bardolph, Douglas A			Performance at Arrowhead for March 7 2015 144491		030715	031.03.2015	60-612-902-52-5225-000C	200.00
								Vendor Total:	200.00
04557	Staples Contract and Commercial Inc			Whiskey Dinner Sign	144412	3254239010	023.02.2015	60-612-415-54-5426-000C	64.49
								Vendor Total:	64.49
04590	WWSHS Lacrosse Club			Sponsorship NS Shootout March 21-22	144421	020915	023.02.2015	60-000-000-54-5438-000C	100.00
								Vendor Total:	100.00
04623	Bell, Ethan			Performance at Arrowhead for February 12 2015 144278		021215	022.02.2015	60-612-902-52-5225-000C	150.00
								Vendor Total:	150.00
04800	Advanced Disposal Services Solid Waste Midwest LLC			AGC Clubhouse 020115-022815	144268	T0199239AGC_021	022.02.2015	60-000-000-52-5263-000C	112.40
								Vendor Total:	112.40
04812	Kanno, Cary			Performance at Arrowhead for March 6 2015 144513		030615	031.03.2015	60-612-902-52-5225-000C	200.00
								Vendor Total:	200.00
04821	A1 Heating & Air Conditioning Inc								

Fund	Description					
Vendor No	Vendor Name					
Line Item	Description	Check No	Invoice Number	Batch Number	GL Account Number	Amount
	Preventative Maintenance Clean & Check	144266	2356	022.02.2015	60-000-000-53-5313-000C	636.00
					Vendor Total:	636.00
04888	Feece Oil Company					
55 Gal 10-30 Engine Oil		144445	1487571	024.02.2015	60-601-000-53-5348-000C	431.20
55 Gal 15-40 Engine Oil		144445	1487571	024.02.2015	60-601-000-53-5348-000C	431.20
Dynalife HT Grease Tubes 12 Pk		144445	1487571	024.02.2015	60-601-000-53-5348-000C	48.94
					Vendor Total:	911.34
04903	Hernandez, Michael					
Performance at Arrowhead February 19 2015		144377	021915	023.02.2015	60-612-902-52-5225-000C	150.00
					Vendor Total:	150.00
05076	Occupational Health Centers of Illinois PC					
FT Back Evaluation 01/21/15 - 01/21/15	0		1008657066	022.02.2015	60-418-901-52-5208-000C	165.00
Back Evaluation-AGC-Kitchen 02/09/15-02/09/	0		1008680871	023.02.2015	60-418-902-52-5208-000C	49.50
Back Evaluations & FT Pre-Placement Physical	0		1008692045	024.02.2015	60-418-902-52-5208-000C	264.00
					Vendor Total:	478.50
05084	Brown, Brent G.					
Performance at Arrowhead for February 20 2015		144358	022015	023.02.2015	60-612-902-52-5225-000C	200.00
					Vendor Total:	200.00
05086	Beatty, Joe					
Performance at Arrowhead for March 5 2015		144492	030515	031.03.2015	60-612-902-52-5225-000C	150.00
					Vendor Total:	150.00
05091	Grasso Graphics Inc					
AGC Brochures		144375	26715	023.02.2015	60-612-415-54-5426-000C	615.66
AGC Brochures		144375	26715	023.02.2015	60-611-415-54-5426-000C	307.83
					Vendor Total:	923.49
05098	Morton Consulting Services Inc					
Inv# 443 January Consulting	0		443	022.02.2015	60-612-000-52-5210-000C	1,300.00
					Vendor Total:	1,300.00
05132	Burke Beverage Inc.					
Inv# 317606 Wine		144280	317606	022.02.2015	60-000-000-14-1412-000C	346.90
					Vendor Total:	346.90
05174	Schobel, Mark					
Reimbursement IPRA 2015 Expenses		144407	020615	023.02.2015	60-000-000-54-5401-000C	141.52
					Vendor Total:	141.52
05292	O'Keefe, Gerald D.					
Performance at Arrowhead for February 28 2015		144466	022815	024.02.2015	60-612-902-52-5225-000C	200.00
					Vendor Total:	200.00
05369	Baltazar, Michael					
Performance at Arrowhead for February 14 2015		144277	021415	022.02.2015	60-612-902-52-5225-000C	200.00
					Vendor Total:	200.00
05480	Dunbar Armored Inc.					
02/2015 Armored Services for AGC ATM	0		3531199	023.02.2015	60-000-000-52-5214-000C	124.90
					Vendor Total:	124.90

Fund	Description	Vendor No	Vendor Name	Line Item Description	Check No	Invoice Number	Batch Number	GL Account Number	Amount
05491	Reach Sports Marketing Group Inc.			Inv# 36686 Digital Signage Parts	144328	36686	136.02.2015	60-612-000-53-5302-000C	4,461.00
								Vendor Total:	4,461.00
05498	Real Valuation Group LLC			Land Appraisal	144329	CN1078	136.02.2015	60-000-000-52-5205-000C	1,333.34
								Vendor Total:	1,333.34
05506	Crowl, Julie			Event Credit for 1/10/15 Event	144441	021515	024.02.2015	60-000-000-54-5438-000C	1,000.00
								Vendor Total:	1,000.00
								Fund Total:	204,925.86
70	Information Systems ISF			00064 AT&T					
				District Wide 010215-020115	144275	26064006665_0215	022.02.2015	70-000-000-52-5262-000C	40.78
				District Wide 011715-021615	144486	630Z040133_0215	031.03.2015	70-000-000-52-5262-000C	7.45
								Vendor Total:	48.23
00069	AT&T Long Distance			District Wide 010915-020815	144489	854400680_0215	031.03.2015	70-000-000-52-5262-000C	0.80
								Vendor Total:	0.80
00158	CDW Government Inc.			Battery Back-Up for PSC	144432	SJ01750	024.02.2015	70-000-000-53-5305-000C	158.34
				Monitors for Payroll & Marketing	144494	SM08975	031.03.2015	70-000-000-53-5305-000C	463.17
								Vendor Total:	621.51
00431	Stanley Convergent Security Solutions			AGC Golf Course 030115-053115	144411	1231265145_0315	023.02.2015	70-000-000-52-5240-000C	931.71
								Vendor Total:	931.71
00492	JDA			IT Support Services March 2015	0	March 2015	024.02.2015	70-000-000-52-5240-000C	9,056.67
								Vendor Total:	9,056.67
04121	UMB Bank N.A.			Plug for Projector in Prairie Conference Room	0	0422_1501220000	171.02.2015	70-000-000-53-5305-000C	12.42
				Domain Renewal	0	0489_1501270000	171.02.2015	70-000-000-52-5240-000C	22.84
				Domain Renewal	0	0489_1501270000	171.02.2015	70-000-000-52-5240-000C	34.26
								Vendor Total:	69.52
								Fund Total:	10,728.44
75	Health Insurance			00270 Flexible Benefit Service Corp.					
				FSA Renewal and Monthly Billing January 2015	144372	255705	023.02.2015	75-000-000-52-5274-000C	438.00
								Vendor Total:	438.00
00725	Park District Risk Mgmt Agency			WDSRA%	144398	January 2015	023.02.2015	75-000-000-12-1222-000C	455.17
				Foundation%	144398	January 2015	023.02.2015	75-000-000-12-1221-000C	232.91
				Group Term Life Insurance	144398	January 2015	023.02.2015	75-000-000-52-5230-000C	841.17
				Health/Dental Insurance	144398	January 2015	023.02.2015	75-000-000-52-5231-000C	120,738.24

Fund **Description****Vendor No** **Vendor Name**

Line Item Description	Check No	Invoice Number	Batch Number	GL Account Number	Amount
					<hr/>
Vendor Total:					122,267.49
					<hr/>
Fund Total:					122,705.49
					<hr/>
Report Total:					777,187.19
					<hr/>

**Wheaton Park District Recreation Department
Hours Report Information: Increase /Decreased**

Fund # & Description	Fund;Dept & Descr	2012-13	2013-14	Change
20-Recreation	20-Recreation; 000-Administration	1,639.91	628.88	(1,220.00)
	20-Recreation; 220-Recreation Programs	39,610.25	42,274.52	2,664.27
	20-Recreation; 221-Athletics	7,096.75	5,466.40	(1,630.35)
	20-Recreation; 224-Recreation Facilities	12,184.31	13,128.83	944.52
20-Recreation Total		60,531.22	61,498.63	4,271.52
Total		60,531.22	61,498.63	

20- Recreation 000 – Administration Decreases (1,220.00)

- Decrease due to Recreation Intern hours. Eliminate part time Athletic Manager in 2014.

20- Recreation 000 – Recreation Programs – Increased 2,664.27

- Increase is due to more Zone Party's.
- Increase is due to more Gymnastic and Tumbling programs.
- Increase of hours for CAC in 2013/2014, the facility was not opened from October 2012 – February 2013.
- Adult Education position went from full time to part time.
- Silvertones Chorus Accompanist hours were greater than 2012/2013 due to four(4) shows being performed in the spring (100 hours)
- New Bridge class offered.
- 2 contractual employees (Fit For Life instructors) became park district employees in June 2013, accounting for increase.

20- Recreation 221 –Athletics Decreases (1,630.35)

- Decrease in Athletics

**Wheaton Park District Recreation Department
Hours Report Information: Increase /Decreased**

20- Recreation 000 – Recreation Facilities 224 – Increased 944.52

The reason for the increase is due to the police department recommending having two staff open the Community Center building at 5 AM result in hiring one more staff - 20 hours times 52 weeks.

Note:

- Reports are based off home account recreation staff works in several accounts.



create. discover. **play.**

Memo

To: Phil Luetkehans

Cc: John Kelly, Mike Benard

From: Margie Wilhelmi

Sarah O'Donnell

Bonnie McMaken

Re: Proposed Process for Re-Naming of Central Athletic Center

The timeline below outlines the process that staff will be taking to introduce a Community Renaming Campaign for Central Athletic Center. It is our goal to get the community involved and excited about this opportunity. We are confident that a new name will communicate what the facility has to offer while still maintaining the history and the value to the community. It is our intent to have the "selected" name be permanent so it is important that we select a name that will lend itself to the future of the incorporation of a corporate donor name. We are recommending that a **Naming Rights Advisory Committee** of at least seven representatives from the community serve as ~~final~~ judges to select **the top two names**. This committee would then make a recommendation to the park district board. Once the board approved the name, it would be announced to the community. Outlined below is the re-naming plan and the various initiatives that will take place in 2015.

1. ~~February~~ **March**
 - A. Seek approval for re-naming process
 - B. Develop renaming campaign and criteria
 - C. Select committee (suggestion: City of Wheaton representative, District 200 representative, DuPage County representative, Mariano's representative, IPRA or NRPA representative, Park Board representative, WPD Volunteer representative, District 200 student representative)
 - D. Announce campaign to staff
 - E. Seek park board approval on campaign at ~~February~~ **March** meeting
2. ~~March~~ **April**
 - A. Draft marketing/roll out plan incorporating communication elements, such as park district program guide, social media, websites, signage, ballot boxes, local partner organizations.

- B. Create / Design campaign
- C. Identify grand prize for winning name submission
- 3. ~~April~~ May
 - A. Rollout the plan to include announcement in Summer program guide
- 4. ~~May &~~ June
 - A. Continue to market the campaign and collect submissions
 - B. Seek approval on corporate naming policy (identifying assets and specifics)
- 5. ~~July~~ — include as part of June
 - A. Naming Campaign ends (contest closes)
 - B. Committee meets
- 6. ~~August~~ July
 - A. Committee makes recommendation to park board at August board meeting
 - B. Corporate naming policy is presented for park board approval at August board meeting
 - C. Prepare for renaming reception
- 7. September
 - A. Name is announced to community
 - B. Winning entry is awarded (pool and parks plus fitness family membership)
 - C. Renaming reception held at facility (coinciding with completion of football fields) to include Refreshments and sport pennants featuring new name for all that attend.
 - D. New facility sign is installed (could be late September/October)
- 8. October
 - A. Corporate naming prospecting begins

Proposed Campaign

***Make your pitch!* to rename Central Athletic Center (Old Hubble Middle School)**

Graphic: baseball

Yes, one of the most historical school landmarks in our community is in need of a new name! We need your help! We are seeking name ideas that capture the excitement and tradition that Central Athletic Center (formerly Old Hubble Middle School, formerly Wheaton Central HS) brings to our community.

What is Central Athletic Center?

A facility of the Wheaton Park District, this athletic facility is home to: Indoors: 3 basketball courts, 3 volleyball courts, 2 batting cages, tumbling area, indoor soccer training area, lacrosse, with synthetic turf, baseball/softball training areas and a birthday party room. Outdoors: New football fields to be complete in Fall 2015. Baseball/softball fields and jogging path to be complete in spring 2016.

Central Athletic Center is one of the park district's biggest accomplishments in 2012 through a partnership with Bradford Real Estate. The district bought a portion of the former Hubble school property from Bradford for \$3.25 million to preserve the gyms and fields it uses for athletics. Because the utilities that operate the gym came from the school building that was demolished, the district used a \$2.4 million Park and Recreational Facility Construction (PARC) grant to complete improvements to the building.

Where is Central Athletic Center located?

It is located at the corner of Main Street & Roosevelt Road, adjacent to the Mariano's Fresh Grocery Store.

Summary of Naming Policies/ Best Practices Review

Naming Policies – Public Parks and Recreation Agencies

Common Criteria:

1. Natural Feature, e.g. Orchard Park
2. Geographic location, e.g. Manchester Park
3. Historical or cultural significance, e.g. Arrowhead Park
4. Person of significance to community, e.g. Atten Park

Common Processes:

1. Names suggested by staff or public.
2. Names narrowed down by marketing team.
3. List of top 5-6 vetted names are released and voted upon via naming committee.
4. **Naming Rights Advisory Committee** presents top 2 naming options to WPD board. Board approves name.
5. Name is revealed to public.

Best Practices Review:

What makes a good name? Criteria:

- Aligns with agency vision of health, wellness, and family
- Easy to say and spell
- No unintended meanings or unfortunate acronymns
- Wide appeal to residents and non-residents
- Depth—layers of meaning, story, or history
- Timeless—avoid trends and fads
- Evokes a positive visual/emotional response
- Unique to area or industry
- **Avoids political or religious alignments?**



WHEATON PARK DISTRICT PARK & FACILITY NAMING POLICY

(as of 1/25/2015)

PURPOSE

The naming or renaming of parks and recreational facilities is complex and sometimes emotionally evocative. Assigning a name is a powerful and permanent identity for a public place and/or facility and often requires significant resources in terms of changing names on signs, maps, and literature. In addition, excessive changing of park or facility names can be the source of confusion to the public. The purpose of this policy is to provide guidance to those that have an interest in the naming and or renaming of a Wheaton Park District park and/or recreation/special facility.

POLICY

It is the policy of Wheaton Park District to reserve the naming or renaming of parks, recreation/special facilities for circumstances that will best serve the interests of its residents, local businesses and municipalities, and visitors, as well as ensure a worthy and enduring legacy for the Wheaton Park District's parks and facilities. Wheaton Park District supports consideration of naming requests within the following categories:

Historic Events, People, and Places

The history of a major event, place, or person may play an important role in the naming or renaming of a park or facility as communities often wish to preserve and honor the history of a neighborhood, the Wheaton Park District, its founders, other historical figures, its Native American heritage, local landmarks, prominent geographical locations, as well as natural and geological features through the naming of parks or facilities.

Outstanding Individuals

The Wheaton Park District has benefited from the contributions made by many outstanding individuals. This category is designed to acknowledge the sustained contribution that has been made by such individuals to the Wheaton Park District and the development and management of the Wheaton Park District's parks and recreation/special facilities.

Major Gifts

Wheaton Park District has benefited from the generosity of some of its residents, businesses, and foundations. On occasion, the significance of such donations may warrant consideration of requests from either the donor or another party to acknowledge such a gift by naming.

DEFINITIONS

Naming: The permanent name assigned by Wheaton Park District Board of Commissioners via a Resolution to a given park or recreation/special facility.

Parks: all traditionally designed parks, gardens, natural open spaces, and specialized parks under the stewardship of the Wheaton Park District.

Recreation/Special Facilities: major structures such as community centers, aquatic facilities, pavilions, tennis courts, sports fields, fountains, zoo, golf, athletic facility, senior center, mini-golf/skate park, and exhibit spaces located within lands under the stewardship of Wheaton Park District.

Donations: a donation of property, goods, or funds generally with no expectation of return.

Naming Rights Advisory Board Committee: Naming Rights Advisory Board Committee will be established by the Wheaton Park District Board of Commissioners to review, advise, recommend, and promote naming rights initiatives, as needed, within the Wheaton Park District.

PROCEDURE

General Principles

In considering proposals for the naming or renaming of a park or recreational facility, the following will be taken into account prior to approval by the Wheaton Park District Board of Commissioners. When naming a new park or recreational facility, the proposed name will:

- Engender a strong positive image;
- Be appropriate having regard to the park or recreational facility's location;
- Have historical, cultural or social significance for future generations;
- Commemorate places, people or events that are of continued importance to the Wheaton Park District, region, state, or nation;
- Have symbolic value that transcends ordinary meaning or use as well as enhances the character and identity of the park or recreational facility;
- Have broad public support; and
- Shall not result in the undue commercialization of the park or recreational facility if it accompanies a corporate gift.

Renaming a Park or Recreation/Special Facility

Names that have become widely accepted by the community will not be changed unless there are compelling reasons and strong public sentiment from the broader community for doing so. Historical or commonly used place names will be preserved wherever possible.

Naming/Renaming Parks or Recreation/Special Facilities for Outstanding Individuals

Naming or renaming a Wheaton Park District park or recreation/special facility for an outstanding individual is encouraged only for those who have made a positive impact for the community. At the discretion of the Wheaton Park District Board of Commissioners' this may include longtime or deceased residents, exceptional staff or board members, participants, or volunteers. That person's significance and good reputation must be recognized within the Wheaton Park District, State or Nation's history.

In considering the naming/renaming of a park or recreational facility after a deceased person, priority will be given to those who made a sustained and lasting contribution to:

- Wheaton Park District's parks, recreation/special facilities;
- The State of Illinois; or
- The United States of America.

Naming/Renaming for Historic Events, People, and Places

When a park or recreation/special facility is associated with or located near events, people, and places of historic, cultural or social significance, consideration will be given to naming that park or recreation/special facility after such. In considering proposals, the relationship of the event, person or place to the park or recreation/special facility must be demonstrated through research and documentation.

Naming for Major Donations

From time to time, a significant donation may be made to the Wheaton Park District that will add considerable value to Wheaton Park District. On such occasions, recognition of this donation by naming a new park or recreation/special facility in honor of or at the request of the donor will be considered. As a guideline, the threshold for considering the naming of a park or recreation/special facility will include one (1) or more of the following:

- Land for the majority of the park was deeded to the Wheaton Park District by the donor.
- Contribution by the donor of a minimum of 60% of the capital construction costs associated
- with developing the park or recreational facility.
- Provision of a minimum 20-year endowment by the donor for the continued maintenance
- and/or programming of the park or recreational facility.

Donors seeking naming rights for major donations with respect to an individual will be encouraged to follow the principles that apply to naming a park for an outstanding person. Exceptions to this will be considered on their own merits. The Wheaton Park District Board of Commissioners reserves the right to rename any park or recreation/special facility if the person for whom it is named turns out to be disreputable or subsequently acts in a disreputable way.

The use of corporate logos, insignias, brands, and/or direct advertising text shall be incorporated at the discretion of the Wheaton Park District Board of Commissioners in park or recreation/special facility naming text.

Other Considerations

To minimize confusion, parks will not be subdivided for the purpose of naming unless there are readily identifiable physical divisions such as roads and/or waterways. However, naming of specific recreation facilities within parks will be permitted (i.e. ball fields). Under these circumstances such names should be different from the park name to avoid user confusion.

All signs that indicate the name of a park or recreation/special facility shall comply with Wheaton Park District's graphic and design standards and any applicable sections of the Illinois

Park District Code, local, state, and federal laws. Specialized naming signage will not be permitted. All costs associated with purchasing and installation of the sign shall be the responsibility of the requestor.

Naming Text

As Wheaton Park District operates a large and diverse park and recreation/special facility system, it is important that the naming text assists in communicating the type of development and use. Therefore, the following terms will be applied as part of the naming process:

“Park” applies to all parks that have been or will be developed primarily for recreational purposes. Such parks usually involve a high degree of landscape and recreational facility development.

“Conservation Area,” “Marsh,” “Nature Park” applies to all parks where the primary purpose is the conservation of the natural environment. Such parks generally will have little or no development.

“Facility,” “Aquatic Center/Waterpark,” “Nature Center,” “Senior/Active Adult/Leisure Center,” “Zoo,” “Community Center,” “Golf Course,” “Fitness Center,” “Teen Center,” “Banquet Facility,” “Restaurant” applies to all recreation/special facilities that have been or will be developed primarily for recreation purposes. Such facilities usually involve a high degree of specialized and unique facility development.

Requests for naming or renaming of parks or recreational facilities

All requests for the naming or renaming of a park or recreational facility shall be made in writing to the Executive Director of Wheaton Park District. Requests should contain the following minimum information (no more than 5 pages, typed):

- The proposed name;
- Specific reasons for the proposed name and how it adheres to at least one of the three (3) categories (Historic Events, People, and Places; Outstanding Individuals; Major Gifts).
- Written documentation indicating broad based community support for the proposed name. (i.e. petition, newspaper articles); and
- Description/map showing location and boundaries of the park and/or recreation/special facility.
- If proposing to rename a park or facility, include justification for changing an established name.
 - Amount of funding available to offset costs of a renaming (if applicable). This could include signage or tangible media reprinting costs.
- If proposing to name a park or facility after an outstanding person, include documentation of that person’s significance and good reputation as recognized by the Wheaton Park District, State of Illinois, or the United States of America.
 - Amount of funding available to offset costs of a renaming (if applicable). This could include signage or tangible media reprinting costs.

Assessing and Approving Naming/Renaming Requests

Upon receipt of a naming request by Wheaton Park District, the relevant neighborhood association(s) shall be advised and their comments on the proposal will be invited. The local

neighborhood association will be notified of all naming/renaming proposals. Each proposal will then be considered by the Naming Rights Advisory ~~Board~~ Committee.

The Naming Rights Advisory ~~Board~~ Committee shall:

- Review the proposed request for its adherence to the policies of the Wheaton Park District Board of Commissioners.
- Ensure that supporting information has been authenticated, particularly when an individual's name is proposed.
- Take into consideration the comments of the relevant neighborhood association(s).

The Naming Rights Advisory ~~Board~~ Committee shall convene a public meeting to gain additional information as needed prior to making a decision to refer the matter to the Wheaton Park District Board of Commissioners for a final decision.

Communicating naming/renaming decisions

The Executive Director will be responsible for communicating the Park and Facility Naming Rights Advisory ~~Board's~~ Committee's decision in relation to naming/renaming requests to the Board of

Wheaton Park District Board of Commissioners at the next most reasonably scheduled meeting.

Appeals

Any person whose proposal to name/rename a park and/or facility is denied by Naming Rights Advisory ~~Board~~ Committee may appeal to the Wheaton Park District Board of Commissioners.

TO: Board of Commissioners

FROM: MARY BETH CLEARY, DIRECTOR OF RECREATION
BRAD KEENE, ATHLETIC DIRECTOR
ROB SHERIDAN, ATHLETIC MANAGER

THROUGH: MICHAEL BENARD, EXECUTIVE DIRECTOR

RE: FOOTBALL UNIFORMS AND ATHLETIC EQUIPMENT

DATE: March 7, 2015

STATEMENT OF THE ISSUE

The Wheaton Park District Youth Football Program has over 525 members. Official bids were mailed or sent out electronically for our youth football uniforms and equipment bid. The expenses will be covered by sponsorships, registration fees and fundraisers. The expenses will be covered in the 2015 Recreation Department Football Budget.

DISCUSSION OF THE ISSUE

Bid packets were sent to eight (8) companies and a bid notice was placed in the Daily Herald newspaper. On Tuesday, March 3 at 10 am at the DuPage Historical Museum/ Wheaton Park District Administration Office the bids were officially opened. Bid results are listed on pages 1-3.

Bid Results:

I. Football Jerseys

	Riddell	BSN	Lansing Sports Shop	Santo Sports
400 Model: Rawlings Adult/Youth Vapor Fusion Lean Fit Jersey Style PJVF5 / YPJVF5	No Bid	No Bid	Y \$52.00 A \$54.00	Y \$53.90 A \$53.90 Y \$39.90*
Alternate: Instinct Jersey UFJ135 (Under Armour) Navy Jersey (Not considered an equal substitute to the PJVF5 Rawlings Jersey)	Y \$24.99* A \$26.99*	No Bid	Y \$28.50 A \$29.90	No Bid

*= Alternate bid

Recommendation: Staff recommends we accept the bid from Lansing Sports Shop. Staff plans to order 300 youth jerseys and 100 adult jerseys. Lansing Sports Shop: 300 youth jerseys x \$52 = \$15,600 and 100 adult jerseys x \$54 = \$5,400, total cost \$21,000. Santos Sports: 400 jerseys x \$53.90 = \$21,560. Lansing is the overall lowest bid by \$560. The font color, size and style must match, so staff recommends that we order from only one vendor. The football jersey bid from Lansing Sports Shop is the overall lowest qualified bidder. Santo Sports proposed an alternate bid that staff does not accept. Staff recommends to reject the alternate bid for the Under Armour stock instinct jersey since the Rawlings custom jersey came in at budget. The Rams Football Board has decided to provide one high quality custom jersey versus two lower quality stock jerseys (different colors) like they did last year.

II. Flag Football Jerseys

	Riddell	BSN	Lansing Sports Shop	Santo Sports
(350) Velcro Teamwork Flag Jersey w/ 3 orange flags – No Subs 14 different color mix with 8" single color on front with 8" single color on back	Y \$18.40 A \$21.40	No Bid	Y \$20.50 A \$20.50	Y \$17.83 A \$18.68

*= Alternate bid

Recommendation: Staff recommends we accept the bid from Santo Sports Store. Staff orders over 85% of jerseys as youth jerseys. Staff asked for one price because we planned to have all jerseys look the same, (Colors, numbers, etc.). If you average Santo bid, the average is \$18.25 which is less than Riddell's bid. Santo Sports Store's is the lowest qualified bidder.

III. Game Pants

	Riddell	BSN	Lansing Sports Shop	Santo Sports
Navy Game Pant-Rawlings F2540/F4535 Slotted 100% Lycra Game Pant (Navy) (360)	Y \$17.79* A \$23.39*	No Bid	No Bid	Y \$20.64* A \$24.20*

*= Alternate bid

Recommendation: The Rawlings game pant that was put on the bid is no longer available for purchase. Bidders submitted an alternate bid. The football game pant recommended by Santo Sports is the same pant purchased last season and is equivalent to bid specifications. Riddell submitted an alternate bid which staff does not accept. Staff believes this alternate is less quality. Staff recommends we accept the bid from Santo Sports Store. Santo Sports Store is the lowest qualified bidder.

IV. Rib Pads

	Riddell	BSN	Lansing Sports Shop	Santo Sports
Rib Pads GBB (Riddell) Youth 20 Small, 20 Med, 20 Large	\$16.00	\$15.46*	\$ 15.90	\$ 14.49*

*= Alternate bid

Recommendation: Staff recommends we accept the bid from Lansing Sports Store for the GBB Riddell Youth Rib Pads. Lansing Sports Store is the lowest qualified bidder. BSN and Santo Sports submitted an alternate bid which staff does not accept.

V. Helmets

	Riddell	BSN	Lansing Sports Shop	Santo Sports
Riddell Revo Speed Classic Youth Helmet (Navy) with S2EG-LW-V Facemask Attached (Navy) (2)	\$120.00	No Bid	No Bid	No Bid
Schutt Recruit Plus Helmet (Navy) with #7985 Facemask Attached (Navy) (2)	No Bid	\$85.04*	No Bid	No Bid
Xenith X2E Youth Football Helmet (Navy) with XRS-21-S Facemask Attached (Navy) (2)	No Bid	\$111.79*	\$110.00	No Bid

*= Alternate bid

Recommendation: Staff recommends we accept Riddell's bid for the Riddell Revo Speed Classic Youth Helmets. Staff recommends we accept BSN alternate bid: Schutt 137544 bid for the Schutt Recruit Plus Helmets. Staff recommends we accept Lansing Sports Shop bid for the Xenith X2E Youth Helmets. They are the lowest qualified bidders.

VI. SHOULDER PADS

	Riddell	BSN	Lansing Sports Shop	Santo Sports
Schutt Y Flex Shoulder Pads XXS to SSL Sizes (30)	\$30.00 = XS* \$33.00 = S* \$34.50 = M* \$39.00 = L* \$40.50 = XL* \$42.85 = 2X* \$44.14 = 3X*	\$28.42*	No Bid	No Bid
TAG Battle Gear (TSP) Shoulder Pads XX to XXL Sizes (30)	\$30.00 = XS* \$33.00 = S* \$34.50 = M* \$39.00 = L* \$40.50 = XL* \$42.85 = 2X* \$44.14 = 3X*	\$36.89*	\$49.95	No Bid

*= Alternate bid

Recommendation: Staff recommends we accept Riddell's bid for the Alternate Schutt Y Flex Shoulder Pads based on updated model Schutt 'Rival' model. BSN submitted an alternate bid which staff does not accept. Staff recommends we reject all bids for the TAG Battle Gear (TSP) Shoulder Pads, the bids came in higher than expected and staff has decided not to buy them.

VII. MISCELLANEOUS ITEMS

Additional miscellaneous equipment will be purchased including mouth guards, athletic tape, ice packs, helmet air pump needles, equipment bags, water bottles, water bottle carriers, knee pad sets, chin straps, etc. Staff will purchase these supplies from the retailer providing the best price, and it is anticipated that they will be split between several companies. Most of these miscellaneous purchases should be under \$999 each and will total around \$5,000.

PREVIOUS COMMITTEE/BOARD ACTION:

N/A

REVENUE OR FUNDING IMPLICATIONS:

All expenses will be included in the Wheaton Park District Football fund and will be covered by registration fees, fundraisers and sponsorships.

STAKEHOLDER PROCESS:

N/A

LEGAL REVIEW:

N/A

ATTACHMENTS:

N/A

ALTERNATIVES:

N/A

RECOMMENDATION:

It is recommended that the Wheaton Park District Board of Commissioner's approve the 2015 Football Uniforms and Athletic Equipment bid results as recommended by staff.

Motion:

To accept the 2015 football bid results as recommended by staff.

Impact:

Orders will be placed in late March with deliveries being received in early June. The jerseys must be packed by individual team and will need to be delivered by July 21. The program begins August 3 with all equipment and supplies to be handed out by July 18th.

rs:football\bidresults 2015

WHEATON PARK DISTRICT

**AN ORDINANCE APPROVING THE DISPOSAL AND SALE OF PERSONAL PROPERTY
OWNED BY THE WHEATON PARK DISTRICT**

ORDINANCE 2015-01

WHEREAS, the Wheaton Park District, DuPage County, Illinois (the "District"), is a duly organized and existing Park District created under the provision of the laws of the State of Illinois and is now operating under the provisions of the Park District Code of the State of Illinois and all laws amendatory thereof and supplementary thereto (the "Park Code"); and,

WHEREAS, pursuant to Section 8-22 of the Park Code, three-fifths of the members of the Park Board may authorize the trade in, donation, or disposal of personal property that is no longer necessary, useful to, or in the best interests of the Park District; and,

WHEREAS, the Park District owns: One (1) SKUTT Electric Kiln, Model #: 1027-208 Model LT-3K, Serial# 001628-10 from the Community Center; Seventy (70) sets of steel lockers, fully vented, yellow – 4 lockers per unit from Central Athletic Center

WHEREAS, the Board of Park Commissioners has determined that it would be in the best interest of the Park District to dispose: One (1) SKUTT Electric Kiln, Model #: 1027-208 Model LT-3K, Serial# 001628-10 from the Community Center; Seventy (70) sets of steel lockers, fully vented, yellow – 4 lockers per unit from Central Athletic Center

NOW, THEREFORE, IT IS HEREBY ORDAINED BY THE BOARD OF PARK COMMISSIONERS OF THE WHEATON PARK DISTRICT, DuPage County, Illinois, as follows:

Section 1: The foregoing preamble of the Ordinance is hereby incorporated in its entirety in **Ordinance 2015-01**.

Section 2: The Park District will dispose: One (1) SKUTT Electric Kiln, Model #: 1027-208, Model LT-3K, Serial# 001628-10 from the Community Center; Seventy (70) sets of steel lockers, fully vented, yellow – 4 lockers per unit from Central Athletic Center.

Section 3: Except, as otherwise provided herein, this **Ordinance 2015-01** shall be in full force and effective forthwith upon its adoption and approval as provided by law.

Adopted this 18th day of March, 2015.

AYES: _____

NAYS: _____

ABSENT: _____

President Board of Park Commissioners
Wheaton Park District

ATTEST:

Secretary, Board of Park Commissioners
Wheaton Park District

(S E A L)

TO: Donna Siciliano
FROM: Megan Raitt
DATE: March 10, 2015
RE: Kiln for Disposal Ordinance

SKUTT Electric Kiln
Model #: 1027-208
Model LT-3K
Serial# 001628-10

Skutt KM-1027 3" Cone 10 Kiln

240V
Single Phase
48 Amps
23x27 inches, 6.4 cu. ft. interior

This is typical household currents

Kilns that state 208V are industrial currents, they can still work, but not as efficiently and might not have the heavier gauge wire internally for 240V.

You can easily make a 240V kiln into a 208V by changing elements. The opposite may not be the case as stated above. Ask if you have questions!

Location: Community Center; Clydesdale Room
Sell on Ebay or Craigslist

TO: Board of Commissioners

FROM: Andy Bendy, Director of Special Facilities
Dan Novak, Superintendent of Special Facilities

THROUGH: Michael Benard, Executive Director

RE: Fireworks Display July 3, 2015

DATE: March 18, 2015



SUMMARY: Wheaton Park District requested proposals for the annual July 3rd pyrotechnic display. Requests for proposals were sent to and received from Melrose Pyrotechnics, Mad Bomber and Flashing Thunder Fireworks.

Parameters for this proposal were a budget not to exceed \$18,000 and a display length of 22 minutes. The proposal specifically noted that the vendor is not allowed to use subcontractors in the set up or firing of the fireworks display and the vendor must ultimately be responsible for the thorough cleanup of all shells in the surrounding area immediately following the show. The proposal required that the display comply with the National Fire Protection Association Code (NFPA) 1123.

Proposals have been received from each of the three vendors noted above and each provided a description of all fireworks to be used during the show, including;

- Type & Size of Pyrotechnic Effects
- Show Design Components
- Opening Segment, Main Body, Grand Finale, and Special Effect Multi Shots

Vendor	Melrose Pyrotechnics	Mad Bomber	Flashing Thunder
Total Pyrotechnics	1,636 Shells	1,107 Shells and 16 Shots containing 3,380 pieces	1,047 Shells and 6 Shots containing 765 pieces

The term "shell" refers to a high aerial, single explosive. The term "shot" refers to a multi explosive with low level affects. Each vendor was aware of the challenges faced for ultimate viewing at Graf Park due to possible obstruction due to tree lines, overpass and water tower.

The building of shells and shots and firework supplies are an art and as such become the "canvas" the individual artist prepares. Each vendor has his own artistry and his own level of professionalism in arranging his show or canvas.

References have been reviewed on all three vendors and have all been received as excellent.

Melrose Pyrotechnics' references from other park districts such as Bolingbrook, Plainfield Township, Tinley Park, Frankfort, Lemont, Romeoville, Burbank, Hodgkins, Glenview, Winnetka, Summit, Manhattan, Northfield, Oak Park, and Carol Stream Park Districts have been positive. Melrose Pyrotechnics also serves the municipalities of Naperville, Aurora, Oakbrook Terrace, Orland Park, Joliet, Itasca, Northlake, New Lenox, Mokena, South Holland, Buffalo Grove, Wheeling, Vernon Hills, St. Charles and Batavia. The Chicago Bears and Chicago White Sox teams also depend on Melrose Pyrotechnics to deliver their firework displays.

Wheaton Park District initially assumed responsibility for the coordination of Wheaton's Fourth of July celebration in 2010 and has continued handling its production. Melrose Pyrotechnics provided excellent service and a quality pyrotechnic display in 2010 and every year thereafter. An admirable working relationship brought Melrose Pyrotechnics to Arrowhead Events as the pyrotechnic vendor for weddings. Staff is never disappointed with the detail that Melrose Pyrotechnics provides in delivering service, safety and professionalism.

It is crucial for pyrotechnic vendors to secure appropriate licensing through the State of Illinois and Wheaton Fire Department and Melrose Pyrotechnics has always had done so with no issue. Attention to safety in every detail has always been delivered.

PREVIOUS COMMITTEE/BOARD ACTION:

REVENUE OR FUNDING IMPLICATIONS:

STAKEHOLDER PROCESS:

LEGAL REVIEW:

ATTACHMENTS:

Page 3.....Melrose Pyrotechnics shell count
Page 4.....Melrose Pyrotechnics proposal with pricing
Page 5/6.....Melrose Pyrotechnics proposal letter
Page 7.....Mad Bomber Fireworks proposal with pricing
Pages 8-14..Mad Bomber Fireworks shell count
Page 14..... Flashing Thunder Fireworks shell count and proposal with pricing
Pages 15....Sample Federal Explosives License/Permit

ALTERNATIVES:

RECOMMENDATION: Staff seeks board approval for Melrose Pyrotechnics as July 3rd fireworks vendor.



Wheaton Park District
July 3rd, 2015

1636 Shells ranging in size from 1 inch to 5 inch in diameter.

Opening: 110 shells

Main Body: 565 shells

Design/ Seven Segment Intervals: 651 shells

Finale: 310 shells

Melrose Pyrotechnics

1 Kingsbury Industrial Park
P.O. Box 302
Kingsbury, IN 46345

T 219-393-5522 800-771-7976
F 219-393-5710 800-775-7976

melrosepyro.com

Event Name Wheaton Park District

Event Date July 3, 2015

Client Contact Person Dan Novak

Type of Show Pyromusical Fireworks Display - Computer Choreographed

Length of Show 22 minutes

Type of Pyrotechnic Effects Low Level Pyrotechnic Effects to 5" Aerial Shells

Proposal Includes

- Five Million Dollars Public Liability Insurance
- Licensed Professional Pyrotechnicians
- Workers Compensation Insurance
- All Fireworks Material Necessary to the Production
- All Firing Equipment Necessary to the Production
- Digital Soundtrack Production
- Computer-Designed Choreography

Proposal Cost \$18,000

"Melrose is like part of the family."

- Nichole Manning, Senior Director of Game Operations for the Chicago White Sox



February 2, 2015

Mr. Dan Novak, Superintendent of Special Facilities
Wheaton Park District
102 E. Wesley St.
Wheaton, IL 60187

Dear Dan,

Melrose Pyrotechnics is the Midwest's largest, most creative and technologically advanced fireworks display company. We test and critique every product in our vast inventory to ensure the best products for your show.

We've been honored as a world-class fireworks display company with several awards in international competition. Listed below are some of the competitions we've competed in and how we placed in them.

- 1st Place, Da Nang International Fireworks Competition, Da Nang, Vietnam (2013)
- 2nd Place, Hanabi World Cup, Nagasaki, Japan (2011)
- 1st Place, Hanabi World Cup, Nagasaki, Japan (2010)
- 3rd Place, L'International des Feux Loto-Quebec, Montreal, Canada (2009)
- 1st Place, Shanghai International Music Fireworks Festival, Shanghai, China (2007)
- 1st Place, L'International des Feux Lot-Quebec, Montreal, Canada (2006)

We have worked with the Wheaton Park District for the past five years and Arrowhead Golf Club for the last seven years. In addition to the annual July 3rd display for the Park District, we have done several wedding displays at Arrowhead. Last year we did two displays for the DuPage County Fair. The fair displays and the Park District displays are permitted through Bill Schultz from the Wheaton Fire Department. The fire department has never had any issues with any of our displays.

We've supported the Cosley Zoo Foundation and the DuPage Historical Foundation. We are an annual \$250.00 hole sponsor for the golf outing. Last year we purchased a \$650.00 ad in the Arrowhead wedding brochure.

We're members of the American Pyrotechnic Association. The owner of our company is the President of the APA this year.

Melrose Pyrotechnics

1 Kingsbury Industrial Park
P.O. Box 302
Kingsbury, IN 46345

T 219-393-5522 800-771-7976
F 219-393-5710 800-775-7976

melroseypro.com

We work with a number of the park districts and municipalities in Illinois. Upon request personal references can be provided for any of the following. The list of park districts includes:

- Bolingbrook Park District
- Plainfield Township Park District
- Tinley Park Park District
- Frankfort Park District
- Lemont Park District
- Romeoville Recreation Department
- Burbank Park District
- Hodgkins Park District
- Glenview Park District
- Winnetka Park District
- Summit Park District
- Manhattan Park District
- Northfield Park District
- Carol Stream Park District
- Skokie Park District
- Lan -Oak Park District

Municipalities:

- City of Naperville
- City of Aurora
- City of Oakbrook Terrace
- Village of Orland Park
- City of Joliet
- Village of Itasca
- City of Northlake
- Village of New Lenox
- Village of Mokena
- Village of South Holland
- Village of Buffalo Grove
- Village of Wheeling
- Village of Vernon Hills
- City of St. Charles
- City of Batavia

We look forward to continuing our relationship with the Wheaton Park District and supporting them as we have in the past.

Sincerely,



Wynn Cramer
Melrose Pyrotechnics, Inc.



WHEATON PARK DISTRICT

DuPage County Fair Grounds

Fri. JULY 3rd, 2015

\$18,000.00

AN ALL-AERIAL DISPLAY SHOW
FEATURING SPECTACULAR
CHOREGRAPHED FIREWORKS...

MAD BOMBER FIREWORKS

MAD BOMBER
FIREWORKS PRODUCTIONS

**WHEATON PARK DISTRICT
PYRO DAZZLER!**

The Grand Opening of the Display!

240 shot – Floral Bouquet Break Barrage

200 shot – Spinning Silver Tourbillions

120 shot – Thundering Kingdom Burst Barrage

50 shot – Star Spangled Banner Barrage

24 – 2.5 inch Red/White & Blue Peonies

12 – 3 inch Strobing Ring Pattern Shells

12 – 3 inch Titanium Flash Bomb Salutes

12 – 3 inch Silver Coconut Palm Trees w/Tails

12 – 4 inch Purple to Emerald Peony shells

6 – 4 inch Brocade Crown Chrysanthemums

4 – 5 inch Gold Shimmering Chrysanthemums

3 – 5 inch Majestic Crown Chandelier Shells

LET THE SHOW BEGIN!

MAD BOMBER

FIREWORKS PRODUCTIONS

3 INCH SHELLS * main body

Salute w/tail
Red White & Blue Peony w/tail
Color & Thunder (multi break)
Red Peony
White Peony
Blue Peony
Silver Palm Tree w/tail
Red Ring
Green Ring
Crackling to Blue
Crackling to Green
Golden Kamuro
Red Chrysanthemum w/tail
White Chrysanthemum w/tail
Glitter Silver to Blue
Glitter Silver to Green
Brocade Diadem to Purple w/tail
Brocade Diadem to Blue w/tail
Silver Strobe
White Strobe
Blue Tiger Tail to Salute
Purple Tiger Tail to Salute
Purple Comet to Report
Silver Comet to Report
Red Tiger Tail to Spangle Flower
Green Tiger Tail to Spangle Flower
Gold Tiger Tail to Red Peony
Crackling Comet to Report
Orange Peony w/tail
Turquoise Peony w/tail
Dragon Eggs

TOTAL 3 INCH SHELLS
216 - 3"

N.F.P.A. #1123 - 210 Feet

Salute W/Titanium Splatter
Color to report (multi-break)
Serpent to report (multi-break)
Silver Peony
Green Peony
Yellow Peony
Golden Palm Tree w/tail
Blue Ring
Double Rings
Crackling to Red
Crackling to Yellow
Crackling Kamuro
Blue Chrysanthemum w/tail
Yellow Chrysanthemum w/tail
Glitter Silver to Red
Glitter Silver to Yellow
Brocade Diadem to Red w/tail
Brocade Diadem w/tail
Golden Strobe
Red Strobe
Red Tiger Tail to Salute
Green Tiger Tail to Salute
Green Comet to Report
Red Comet to Report
Blue Tiger Tail to Spangle Flower
Purple Tiger Tail to Spangle Flower
Silver Tiger Tail to Blue Peony
Red Tiger tail to Silver Peony
Aqua Peony w/tail
Purple Peony w/tail
Twilight Twinkler w/tail

MAD BOMBER

FIREWORKS PRODUCTIONS

4 INCH SHELLS * main body

Blackhead Salute (LOUD)
Color & Salute (heavy report)
Purple Peony w/Silver Pistil
White to Blue Peony w/tail
Red Ring w/Blue Pistil
Blue Glitter w/tail
Swimming Fish w/tail
Multi-Tier Floral Corsage w/tail
Golden Twinkler w/tail
Twilight Twinkler w/tail
Brocade Crown Kamuro w/tail
Red Chrysanthemum w/tail
Blue Peony w/Silver Pistil w/tail
Blue to Red Peony w/tail
Glittering Chrys. To Yellow to Red Peony
Katie-Dids at Night w/rising whistle
Double Rings w/tail
Monarch Butterflies w/tail
Purple Brocade w/tail
Green Peony /Silver Comet
Purple Peony w/report
Varigated Silver
Dahlia to Silver Strobe
Glittering Silver to Blue Chrysanthemum
Tangerine Brocade

TOTAL 4 INCH SHELLS
144 - 4"

N.F.P.A. #1123 - 280 Feet

Titanium Salute w/rising tail
Tourbillon to Heavy Salute (multi-break)
Green Peony w/Yellow Pistil
Red to Silver Peony w/tail
Double Rings (green & red)
Tequila Sunset w/tail
Waterfall w/tail
Weeping Willow w/tail
Silver Coconut Tree w/Trunk
Green Brocade
Crackling Kamuro w/tail
Golden Chrysanthemum w/tail
White to Purple Peony w/tail
Glittering Chrys. to Green Peony
Glittering Chrys. To Purple to Green Peony
Crossed Rings w/tail
Glitter Delight w/tail
Green Coconut Tree w/Trunk
Red Coconut Tree w/trunk
Red Peony/Silver Comet
Blue Peony w/report
Red to Crackling
Dahlia w/Crackling Pistil
Emerald Willow
Brocade Crown w/tail

MAD BOMBER

FIREWORKS PRODUCTIONS

5 INCH SHELLS * main body

Blue to Red to Silver Peony
Purple to Crackling
Green Octopus
Silver Chrysanthemum w/Blue Pistil
Crossette Glitter w/silver tail
Red Gamboge to Green To Purple Chrsy.
Gold Spider w/Glittering Green & Silver Tail
Brocade Crown
Golden Palm Tree w/tail
White Chrysanthemum w/Red & Blue Pistil
Golden Kamuro w/Strobe Pistil w/tail
X'mas Dahlia w/tail
Purple to Silver Peony
Double Rings
Blue Brocade
Golden Twinkler
Double Hearts
Hour Glass w/Ring
Brocade Chrysanthemum w/pistil
Multi-Colored Peony
Silver Peony w/Red Pistil
Brocade Diadem w/Red Pistil
Kamuro w/Blue Tips
Spider Web to Gold Strobe
Artillery (5 timed reports)

TOTAL 5 INCH SHELLS
108 - 5"

N.F.P.A. #1123 - 350 Feet

Golden Wave to Blue Chrysanthemum
White Chrysanthemum w/Red Pistil
Flashing Stars
Silver Coconut w/tail
Silver Ring w/Purple Pistil
Thousand Color to Crackling
Half Red Half Blue Chrysanthemum w/Pistil
Strobing Willow
Blue Chrysanthemum w/Yellow Pistil
Triple Rings (red/white/blue)
Saturn w/Ring and rising tail
Spangle Chrysanthemum w/pistil
Green Peony w/Purple Pistil
Silver Bees
Yellow to Green Peony w/tail
Crossed Rings
Smiley Face
Star in Circle w/tail
Dragon Eggs
Crackling Kamuro
Silver Peony w/Blue Pistil
Brocade Diadem w/Blue Pistil
Kamuro w/Green Tips
Tiger tail to Blue
Mag Yellow w/Loud Report (multi-break)

MAD BOMBER

FIREWORKS PRODUCTIONS

LOWER LEVEL AERIAL DISPLAY SCENES:

SPECIAL EFFECTS - BARRAGE BOXES - CAKES

These mid-time finales will be shot throughout the display. This will create the illusion that the finale has begun. Little do they know that there is more to come, and keep on coming, building up to the Grand Finale ending...

150 shot – Red, White, and Blue Whistling (angle cake)

150 shot – Floral Cyclic Cauldron Barrage (angled)

300 shot – Red Stars to Reports to Whistles w/Blue Tails

200 shot – Whistling Tourbillions w/Red & Blue Mines to Reports

360 shot – Mixed "Z" Floral Bouquet & Reports Spread

480 shot – Extra Large Brocade Waterfall Mine Fan

150 shot – Multiple Titanium Salute Reports

280 Shot – Three-Timed Screamer Delight w/Hvy. Rpts.

Randomly shot through out the display

Spread patterns shot at the same time...
Featuring our **FULL SPREAD "Z" FORMATIONS**

AWESOME!

MAD BOMBER

FIREWORKS PRODUCTIONS

\$18,000 DISPLAY

THE GRAND FINALE

200 – shot Glittering Floral Bouquet Patterns
150 – shot Red to Silver Strobing Patterns Barrage
200 – shot Crackling Delite Dragon Eggs Effects
150 – shot Spinning Silver Tourbillions Barrage

120 – 2.5 inch Red White & Blue Peonies

96 – 2 ½ inch Flash Salutes w/Tails

60 – 3 inch Multi-Colored Peonies

60 – 3 inch Mix Chrysanthemums

48 – 3 inch Special Effect Patterns

TOURBILLIONS, SERPENTS, WHISTLES, TIGER TAILS

60 – 3 inch Coconut Palms w/tails

48 – 3 inch Titanium Salutes w/tails

12 – 4 inch Gold Brocade Chrysanthemums

12 – 4 inch Red, White, & Blue Peony shells

12 – 4 inch Golden Coconut Palm Tree shells

12 – 4 inch Silver to Blue to Red Peony shells

4 – 5 inch Crackling Golden Kamuro shells

3 – 5 inch Deluxe Double Strobing Saturn shells

4 – 5 inch Thrice Color Changing Dragon Eyes Shells

3 – 5 inch Brilliant Red to Gold Chrysanthemums

The Audience will know the show is over!

FLASHING THUNDER FIREWORKS INC.

Show Proposal: Wheaton, IL for July 3rd, 2015

Opening

200-1.2" Red Glittering Willow w/Silver Strobe & Blue Tails

75-2" Peonies w/Red, White, Blue Tails

4-3" Cylinders

8-4" Red, White, Blue Shells

4-5" Red, White, Blue Shells

Main Body

120-3" Mixed Shells

118-4"

86-5"

5- Walls of Fire

Scenes

#1

98-1.2" Red Glittering Willow w/Silver Strobe & Blue Tails

12-4" Red Strobing Willow

#2

72-2.5" Brocade Crown w/Gold Tail

6-5" Golden Willow (cylinder mines)

#3

98-1.2" Wave Tail to Colors & Dragon Eggs w/Mines

5-5" Tourbillions w/Red Thunder & Crackling Rings(cylinder)

6-5" Crackling w/MC to Snowball (cylinder mines)

#4

147-1" Brocade Crown w/Willow Tail

10-3" Crackling Nishiki Kamuro

9-4" Crackling Nishiki Kamuro

6-5" Crackling Nishiki Kamuro

Finale

147-2" Brocade Crown to Color

240-2.5" Mixed Shells

240-3" Mixed Shells

90-4" Mixed Shells

6-4" Lampalre

Show Will Be Fired 100% Electronically, Will Comply With NFPA 1123 Codes, Crew will do all fireworks s

Flashing Thunder Fireworks is a member of: APA, PGI, NFA, IPA, NLP

Include-\$5,000,000 Liability Insurance

TOTAL PRICE

\$18,000

U.S. Department of Justice
Bureau of Alcohol, Tobacco, Firearms and Explosives

Federal Explosives License/Permit
(18 U.S.C. Chapter 40)

EXPLOSIVE ORIGIN: MANUFACTURED BY THE U.S. GOVERNMENT

In accordance with the provisions of Title XI, Organized Crime Control Act of 1970, and the regulations issued thereunder (27 CFR Part 555), you may engage in the activity specified in this license or permit within the limitations of Chapter 40, Title 18, United States Code and the regulations issued thereunder, until the expiration date shown. **THIS LICENSE IS NOT TRANSFERABLE UNDER 27 CFR 555.53. See "WARNINGS" and "NOTICES" on reverse.**

Direct ATF ATF - Chief, FELC
Correspondence To 244 Needy Road
Martinsburg, WV 25405-9481

4-IN-091-21-5A-00528

Chief, Federal Explosives Licensing Center (FELC)

Expiration
Date

January 1, 2015

Name

MELROSE PYROTECHNICS INC

Premises Address (Change? Notify the FELC 10 days before the change.)
**HEINOLD BLDG S-1-3 KINGSBURY INDUSTRIAL PARK
KINGSBURY, IN 46345-0000**

Type of License or Permit

21-MANUFACTURER OF EXPLOSIVES

Purchasing Certification (Change? Notify the FELC 10 days before the change.)

Mailing Address (Change? Notify the FELC of any changes.)

The licensee or permittee named above shall use a copy of this license or permit to verify the identity and the licensing status of the licensee or permittee as provided by 27 CFR Part 555. The licensee or permittee shall copy and retain a true and correct copy of this license or permit with a signature intended to be an original signature is acceptable. The licensee or permittee shall retain a true copy of a license or permit issued to the licensee or permittee named above for the business or operations specified above under "Type of License or Permit".

MELROSE PYROTECHNICS INC
PO BOX 10000 BECKY PIERCE
KINGSBURY, IN 46345-0000

Licensee/Permittee Responsible Person Signature

Position Title

Printed Name

Date

Previous Edition is Obsolete

WARNING: THIS LICENSE OR PERMIT IS NOT TO BE USED FOR THE PURCHASE, SALE, OR TRANSFER OF EXPLOSIVES OR FOR THE MANUFACTURE OF EXPLOSIVES.

ATF Form 5400.14/5400.15 Part I
Revised October 2011

SAMPLE 2014



TO: Board of Commissioners

FROM: Neil Dalcero, Building Engineer
Bruce Stoller, Director of Golf

THROUGH: Michael Benard, Executive Director

RE: Portable Restroom Trailers

DATE: March 6, 2015

SUMMARY:

Bids were solicited for the purchase of a portable restroom trailer with separate accommodations for men and women. An alternate was also included for an integrated ADA accessible restroom in the unit, and a second alternate was included for delivery.

The unit will be placed in the wooded area near the residence between the greens on number 6 South and number 15 East. It will service both courses and will replace standard portable restrooms that are currently located near the green on number 5 South and behind the green on number 12 East.

The trailer will include flushing toilets, electricity and running water for the purpose of hand washing. The waste tank will need to be emptied on a regular basis and will be accessed by a gravel road being installed off the current road near the residence. Electricity will come off an existing transformer in the area and will be metered separately. Water will be filled with a hose from the residence or by using a tank and trailer.

Bid Results

Notice for potential bidders was published on February 4, 2015 and bids were received through February 18, 2015 at 11:00 AM. Bid documents were distributed to 14 potential bidders.

Results were as follows:

	Base Bid	With Alt. 1 ADA	Alt. 2 Delivery	Bid Bond
Comforts of Home	\$25,445.00	+ \$12,869.00	+ \$0.00	Present
Portable Restroom Trailers	\$24,993.00	+ \$13,587.00	+ \$600.00	Not Present
The Trailer Showroom	Received Late			
Verde Inc.	Received Late			

The bid provided by Portable Restroom Trailers was missing the bid bond required in the specifications. Additionally, two bids were received after the specified deadline. These bids were returned without being opened as has been the custom on previous projects. References were checked for both vendors. They were all positive and indicated projects were completed on time and in a satisfactory manner.

PREVIOUS COMMITTEE/BOARD ACTION:

Permanent restroom structures went to bid in early 2014. Results came back substantially over budget and were rejected by the Board of Commissioners. Portable restroom trailers were seen as a viable alternative.

REVENUE OR FUNDING IMPLICATIONS:

\$70,000 is budgeted in capital account number 60-601-000-57-5706-0000 for the restroom project. All costs for the completion of this project will come from this account with the exception of the additional cost of alternate number one which will be paid for using ADA funding. Additional costs will include the gravel access road, additional cart paths to attach to current, electric work, concrete pad, water trailer and landscaping around the site. Costs are based on estimates from contractors and recent work completed at Arrowhead.

Restroom:	\$25,445 (golf fund portion)
Gravel Access Road:	\$ 5,000 (tree removal and gravel)
Cart Paths:	\$ 9,000 (3,000 sq/f. at \$3 per sq/ft)
Electric Work:	\$ 6,500 (contractor and in-house)
Concrete Pad:	\$ 4,500 (300 sq/ft (15' x 20') at \$15 per sq/ft)
Water tank/trailer:	\$ 1,500 (if needed)
Landscaping:	\$ <u>3,000</u> (plant materials and labor)

TOTAL \$54,945

Cost for pumping the 450 gallon waste tank will be \$195 per service. We estimate this service to be needed once per week for 35 weeks and will adjust as necessary. Estimated annual cost will be \$6,825 and is budgeted. We will still need service on one standalone portable restroom on the course at an estimated cost of \$1,240 per year. Total estimated cost to service the two units is \$8,065.

STAKEHOLDER PROCESS:

N/A

LEGAL REVIEW:

N/A

ATTACHMENTS:

League play chart

ALTERNATIVES:

Portable restrooms will continue to be used if the restroom trailer option is not approved. We are currently spending a total of \$465 per month to have the three units serviced. They are normally serviced April through November at a cost of \$3,720 for the eight month season.

RECOMMENDATION:

Staff recommends that the base bid from Comforts of Home be accepted in the amount of \$25,445. In addition, staff recommends acceptance of alternate number one for the integrated ADA accessible restroom at an extra cost of \$12,869, and alternate number two for delivery to Arrowhead at no cost. Total for the portable restroom trailer will be \$38,314.

ATTACHMENT 1

League Play:

	Male/Female	Course Played	Comments
Nehls League	M	South/West	9-holes, alternate Courses
Niners	F	South	9-holes
Swingers	F	South	9-holes
Early Birds	F	West	9-holes
Birdies	F	West	9-holes
Mulliganettes	F	West	9-holes
Olde	M	West	9-holes
Senior Men	M	South and East	18-holes
Duffers	F	West	9-holes
DuPage Realtors	M	West	9-holes
Office Max	M/F	South/West	9-holes, alternate Courses
Wheaton Neighbors	F	West	9-holes
BP	M/F	South/West	9-holes, alternate Courses
Export Trades	M	South/West	9-holes, alternate Courses
Christensen	M	West	9-holes
Wedgeheads	M	South/West	9-holes, alternate Courses
EWGA	F	South/West	9-holes, alternate Courses
Couples	M/F	East	9-holes

Outings:

The 18-hole rotation normally utilizes the South and East courses on weekdays and is therefore used by the majority of our larger golf outings.



TO: Board of Commissioners

FROM: Rob Sperl, Director of Parks and Planning
Paul Stanczak, Superintendent of Buildings and Grounds

THROUGH: Michael Benard, Executive Director

RE: Vacant position of Operations Building Maintenance Technician pending the retirement of current Operations III

DATE: March 4, 2015

SUMMARY:

Staff seeks approval to obtain a candidate versed in the field of HVAC, plumbing and building maintenance upon the retirement of the current employee. This is a narrower focus of job duties from the previous position. This is being requested due to the aging infrastructure as well as the additional facilities we acquired in the last several years.

Tasks that may no longer be performed by this position include: roof maintenance/repairs/recommendations, general building inspections and repairs, projects crew assistance as needed, assessment and recommendation for specialized repairs, and seasonal shelter shut down and start up. We will track the financial effectiveness of having other department team members in the trades and buildings divisions assume these tasks.

This position would be primarily responsible for but not limited to:

- Minimum of four years' experience in HVAC, boiler systems, chillers, air handlers, plumbing, and building maintenance.
- Through a preventative maintenance program, inspect and maintain proper operations of all mechanical, HVAC, and plumbing needs in all facilities maintained by parks and planning.
- Conducts day-to-day checks and operations of all HVAC equipment.
- Keep up-to-date records and reports on inspections of service to equipment; submit reports as required.
- Perform maintenance and repairs to all building fixtures, equipment, furnishings and building structure.
- Make emergency repairs, this is an on-call position.
- Makes recommendations for contracted major repairs or out of the ordinary maintenance.
- Operates equipment including trucks, snow removal equipment and small engine equipment.
- Trains all staff on the use of equipment following the training guidelines set forth by department.
- Maintains ice rinks and assist with snow removal as assigned.
- Provides support to all special events.

IMPACT:

The former operations III position is an advanced position reserved for staff that are proficient in their skills and familiar with our facilities and systems. This position is critical to ensuring that our buildings and mechanical systems are inspected and maintained on a regular basis to maintain safety, comfort, and public satisfaction as well as reducing long term maintenance needs and costs.

Existing contracted services and repairs

Borter \$17,480 – Contractual maintenance and repairs

Midwest Mechanical \$7,374 – Park Services Center maintenance and repairs

Westside \$13,789 – HVAC maintenance and pneumatic controls for the Community Center.

Westside \$8,493 – T&M repairs

EHMS \$7,577 – Repairs for pool boilers (primarily Rice)

EHMS \$1,000 – Annual startup of pool boilers

Mel-o-Air \$2,946 – Installation of new air conditioner and aquastats for zoo

Total potential contractual savings \$58,659

PREVIOUS COMMITTEE/BOARD ACTION:

At the request of the Board of Commissioners each full time vacancy is reviewed and subsequently voted on for approval of reinstatement of each position.

REVENUE OR FUNDING IMPLICATIONS:**Annual salary:**

Non-exempt: \$25.00 – \$30.00 equaling \$52,000 - \$62,400. Maximum benefit package is provided on attached Compensation & Benefit Statement

STAKEHOLDER PROCESS:

N/A

LEGAL REVIEW:

N/A

ATTACHMENTS:

Job Description

See Compensation & Benefit statement based on annual salary provided by Finance and Human Resources.

ALTERNATIVES:

- Reduction in personnel will limit the abilities to inspect buildings and systems on a day-to-day basis and address maintenance issues in a timely manner based on their severity.
- We would need to rely on maintenance contracts and expect to budget more for repairs and replacement.

RECOMMENDATION:

Based on the information provided above, it is our recommendation to immediately seek candidates for an Operations Building Maintenance Technician.

Sample Compensation & Benefit Statement for Building Maintenance Technician

Salary and Benefits	PPO Family	
	Park District's Annual Cost	Employee's Annual Cost
Annual Salary	\$62,400.00	
Benefits:		
Medical, Prescription, Dental, Life, AD & D Insurance and Employee Assistance Program	\$24,249.79	\$3,000.00
IMRF (ER - 9.70%; EE - 4.5%)	6,052.80	2,808.00
Social Security Tax (FICA cap \$118,500) (ER - 6.2%; EE 6.2%)	3,868.80	3,868.80
Medicare (ER - 1.45%; EE - 1.45%)	\$904.80	\$904.80
Total Benefits	\$35,076.19	\$10,581.60
Total Benefits and Salary	\$97,476.19	\$10,581.60
Projected Time Off Compensation <i>(included in above figures) :</i>		
Holidays - 12 1/2 days	\$3,000.00	
Personal - 2 days	480.00	
Vacation - 12 days	2,880.00	
Sick - 12 days	2,880.00	
Total Projected Time Off Compensation	\$9,240.00	
Total annual benefits equals an additional percent of your base annual salary:	56%	

Note: All amounts are estimates.

This Benefit Statement is a brief outline of the benefits received for the above position while working for the Wheaton Park District.

JOB TITLE: ~~Park Operations III~~ – Building Maintenance Technician

▲ **NARRATIVE:** Responsible for routine and preventive maintenance tasks, inspecting, repairing, and construction of park and recreation facilities and buildings throughout the district. May supervise full-time, seasonal and part –time staff. A full-time position.

▲ **QUALIFICATIONS:** Minimum high school graduate. ~~Two~~ Four of more years experience required that demonstrates knowledge and skill in two or more of the following fields: plumbing, carpentry, electrical, ~~landscape~~, HVAC, mechanical repair ~~or vehicles and equipment, or~~ and specialized equipment operation. Two years of supervisory experience required. ~~Illinois Turf Pesticide Operator's license or Certified Playground Safety Inspector designation (CPSI) required within the first 6 months of employment. Both designations required within the first 18 months of employment.~~ Valid Illinois driver's license required with ~~knowledge of manual transmission required~~ C-class within 6 months of employment.

▲ **IMMEDIATE SUPERVISOR:** Superintendent of Horticulture, Turf & Natural Resources / Parks & Buildings Superintendent

▲ **DUTIES AND RESPONSIBILITIES**

Essential Functions:

- Attendance at work site required every day.
Normal work hours for this position are 7:00 a.m. to 3:00 p.m., Monday through Friday. For non-exempt employees, daily work hours can change with little or no notice to accommodate the necessary work load the district requires. This may include shift changes to 2nd and 3rd shift, early hours before 7:00 a.m. and after 3:00 p.m., including reassignment to other divisions within the Park Services Department. Additional overtime may be required throughout the year based on responsibilities of the Park Service Department.
- Effectively uses and supervises all available human resources, materials, supplies and equipment.
- Minimum of four years' experience in HVAC, boiler systems, chillers, air handlers, plumbing, and building maintenance.
- Through a preventative maintenance program, inspect and maintain proper operations of all mechanical, HVAC, and plumbing needs in all facilities maintained by parks and planning.
- Conducts day-to-day checks and operations of all HVAC equipment.
- Keep up-to-date records and reports on inspections of service to equipment; submit reports as required.
- Perform maintenance and repairs to all building fixtures, equipment, furnishings and building structure.
- Make emergency repairs, this is an on-call position.
- Makes recommendations for contracted major repairs or out of the ordinary maintenance.
- Operates equipment including trucks, snow removal equipment and small engine equipment.
- Trains all staff on the use of equipment following the training guidelines set forth by department.
- Maintains ice rinks and assist with snow removal as assigned.
- Provides support to all special events.
- Performs ~~Assists with~~ district remodeling and small construction projects.
- ~~Makes and install district signs.~~
- Reads and interprets blueprints. Exhibits knowledge and skill in operating hand and power tools and equipment related to building and construction trades.
- Performs or assists in seasonal operations or special projects.
- Operates all equipment necessary to complete park maintenance and repair tasks assigned.

- Supervises full-time, seasonal and part-time staff assigned. Prepares cost estimates for materials needed for specific projects.
- ~~Assists with general park maintenance functions including pesticide applications.~~
- Wears personal protective equipment for job function when needed.
- Follows, administers, implements and enforces Wheaton Park District and department policies, procedures and guidelines.
- ~~Demonstrates knowledge of playground safety standards and guidelines and general safety policies of the district.~~
- Communicates effectively with coworkers and the public.
- Maintain effective two-way communication with immediate supervisor and staff assigned about concerns in the field.
- ~~Maintain, repair and install district irrigation systems.~~
- ~~Installs, maintains and repairs general landscape improvements throughout the district.~~
- ~~Installs, maintains and repairs sports fields throughout the district.~~

Marginal Functions:

- Attends staff and in-service training meetings.

▲ **PSYCHOLOGICAL CONSIDERATIONS:** Possible stress while working irregular and overtime hours during peak times, and working in view of the public. Able to get along with different personalities.

▲ **PHYSIOLOGICAL CONSIDERATIONS:** Able to lift and carry 50 pounds up to 525 yards. Able to walk long distances (>800 yards) and will stand for long periods of time (2-3 hours). Able to access remote natural areas within the district's holdings. Exposure to noisy equipment, exhaust fumes and chemicals. Stooping, climbing, reaching and working on ladders.

▲ **ENVIRONMENTAL CONSIDERATIONS:** Exposure to all weather conditions.

▲ **COGNITIVE AND SAFETY CONSIDERATIONS:** Able to follow directions, solve problems, troubleshoot, communicate well and demonstrate excellent safety awareness and sound judgment.

This is not necessarily an exhaustive list of all responsibilities, skills, duties, requirements and effects of working conditions associated with the job. While this is intended to be an accurate reflection of the current job, management reserves the right to revise the job when circumstances change; e.g., emergencies, rush jobs, changes in personnel, workload, technological development, etc.

"I have read this Job Description, and certify that I can perform all essential job functions without a significant risk to my own health and the health and safety of others that cannot be eliminated by reasonable accommodations." The Executive Director may amend this position's description from time to time at his/her discretion. In addition, the Executive Director, and/or appointed authority, has and retains the rights to revise, eliminate, combine, and or establish positions and classifications. Amendments by the Executive Director shall be effective on such date as designated.

Employee Printed Name

TO: Board of Commissioners

FROM: Andy Bendy
Steve Glass

THROUGH: Mike Benard

RE: Full Time Catering Sales Manager

DATE: 3/9/15



SUMMARY:

Recently Catering Manager Jaci Jesionowski, who has been with us for the past 4 ½ years, resigned her position. Jaci's primary role was handling weddings, while also handling other events. Weddings remain a key portion of our event business. The process can play out over 18 months or longer, starting with trade shows and site tours, to booking, then hundreds of emails and phone calls. Clients are looking for an immediate response, not to mention that they expect the familiar face to be present throughout the planning of their wedding/event as well as on the day of their event.

The Arrowhead banquets department is responsible for selling and performing over 760 events annually, an average of 15 per week. Recently, with the Board's approval, Arrowhead restructured the sales department from 2 full-time and 4-part-time employees to 4 full-time and 1 part-time employee. This will allow the team to handle all of the essential duties in the department (phone and walk-in inquiries, client tours, event order preparation event coordination and billing), and build sales as staff expects the department turnover to be reduced as we will have less part-time staff leaving for full-time positions.

As recently reviewed with the board, Arrowhead has hired 17 part-time sales staffers in the last 7 years, a turnover rate of over 60%. That equates to over \$95,000 in hiring and training resources, \$13,671 spent annually.

To maintain the high level of service and professionalism expected from the Wheaton Park District, as well as continuing to service in the community, develop long term relationships with clients, and improve the sales forecast, staff believes Arrowhead needs fill the void of this position with another full-time staff and continue on its mission to increase the longevity of its sales staff (and its revenue projection) by replacing its fourth full-time position.

PREVIOUS COMMITTEE/BOARD ACTION:

This is a replacement of a current position. Recent Board action has authorized a total of four full-time positions in the department.

REVENUE OR FUNDING IMPLICATIONS:

Staff does not expect a significant increase, if any, for the replacement of this position. The proposed salary range for the replacement position would \$35,000 - \$50,000. The total compensation and benefits for the person leaving this position was \$81,345. On the low end of the proposed salary and benefit range, the package would be \$50,797 (a savings of \$30,548). On the high end of the proposed salary and benefit range the package would be \$82,900, (an additional expense of \$1,555).

STAKEHOLDER PROCESS:

N/A

LEGAL REVIEW:

N/A

ATTACHMENTS:

High End Compensation and Benefits analysis
Job Description

ALTERNATIVES:

If position was not authorized, staff would be challenged to preserve and develop professional relationships as turnover would likely continue. However, if this position was not approved, management would fill the void with part-time sales staff as best as possible. Salaried employees would maintain the practice of working additional hours to cover the work load.

RECOMMENDATION:

Staff respectfully requests Board approval to rehire a fourth full-time Catering Sales Manager at Arrowhead Golf Club.

WHEATON PARK DISTRICT JOB DESCRIPTION

Title of Position: Catering Sales Manager

Division: AGC

Reports To: Director of Banquets Revised 03/15

FLSA: Full-time Non-Exempt

General Purpose

This position is primarily responsible for selling events from 5 – 500 in both corporate and social markets. Position would focus on the following target markets (golf and corporate outings, social gatherings, weddings and meetings) depending on season, supply and demand, needs of the department, skill set and the needs of Director of Banquets.

Must be organized both in terms of knowing and effectively selling the appropriate product, and constantly assessing target markets to cultivate new sales opportunities. Will also supervise banquet staff in performance of events, handle clients on premise, answer phones, administer contracts and payments, as well as assist the Director of Sales in all administrative and reporting related duties. This is a year-round full time position.

Qualifications

Degree in Hospitality, Communications or Business or equivalent work experience preferred, with progressively increased levels of responsibility, including a minimum of 3 years catering sales experience.. Excellent problem solving, customer service, presentation, organizational and communications skills. Valid Illinois drivers license required. Computer skills necessary.

Essential Duties

- Demonstrate acquired knowledge of all Wheaton Park District facilities, parks and programs.
- Must be available mornings, nights, afternoons, weekdays, weekends, and holidays.
- Must be able to work up to 12 hours at one time.
- Establish client base of organizations, associates, social and corporate businesses through direct outside and inside sales efforts.
- Develop and maintain ongoing relationships with key clients in order to produce additional business.
- Actively solicits new business through creative marketing, cold calling, and referrals.
- Conducts tours of the banquet facilities and exposes clients to its services; entertains qualified potential.
- Negotiates food and beverage prices, contracts, agreements, meeting room rental, minimums, and other variable services with clients and vendors to maximize revenue.

- Assist the client in menu planning; coordinate food/ beverage, meeting room set-up, AV equipment, and other services as requested by the client.
- Advise Director of Sales of booked events.
- Confirm agreement in writing by using the catering sales contract and/or event order with clients and all departments affected.
- Supervise active banquet staff and vendors to ensure proper delivery of product and services.
- Assist the Director of Sales with the implementation and achievement of the continual marketing plan for the Catering Department.
- Assist the Director of Sales with responsibilities such as but not limited to scheduling, payroll, and settling vendor invoices
- Learn and understand POS systems, Stromberg and Springbrook, and/or any other new or implemented catering software
- Report daily or as needed to the district finance manager
- Provide a high quality customer service experience.
- Demonstrate financial accountability to maximize profitability while maintaining consistent quality.
- Work closely with and communicate clearly to clients, event hosts, service staff, and co-workers at all stages of event planning and execution to ensure that the guest expectations are met and exceeded.
- Manage contracts, deposits, and accounts receivable.
- Assist in long range planning and budget forecasting where necessary.
- Provide weekly financial and statistical reports.
- Develop and maintain positive staff morale through effective and consistent communication.
- Work collectively and collaboratively with all agency team members.
- Maintain close contact with the population and guests served and ensure the banquet rooms' cleanliness and attractiveness.
- Respond to customers complaints and/or inquires in less than 24 hours following request.
- Answer phones and schedule appointments. Transfer calls to the appropriate staff members when applicable.
- Serve on committees as needed.
- Act as manager on duty when alone.
- Perform duties and special projects as assigned.
- Provide excellent customer service to the internal and external customer by greeting them and smiling when they come into the Arrowhead Golf Club.
- Work with PDRMA to assure risk management compliance.
- Establish and maintain good public relations.
- Complete word processing assignments as assigned. Operate various business machines including computer, copier and scanner.
- Receive reservations for AGC banquet and restaurant events as well as all other offsite WPD facilities.
- Manage and run offsite catering events.
- Open office and all banquet outlets and secure office and all banquet outlets upon closing.

- Open and close (secure) the AGC facility in its entirety
- Pick up and drop off interoffice mail and distribute at Arrowhead.
- Conduct daily accounting procedures.
- Keep systematic files of records, reports and correspondence.
- Assist in daily changes for the event signs.
- Maintain a professional image through appearance and attire at all times.
- Must follow, administer and implement Wheaton Park District policies and guidelines.
- Must be able to operate Park District Vehicles.

Psychological Considerations

Worker must be able to work in a fast-paced environment which may be stressful and may require 12-hour days while maintaining a positive attitude while dealing with many interruptions.

Physical Demands

Lift heavy boxes of supplies weighing up to forty pounds. Worker must be able to climb stairs, move tables and chairs, and carry food/beverage on large trays

Cognitive and Safety Considerations

Worker must possess good communication, organization, and problem solving skills. Worker must be able to follow directions, show good safety awareness, and judgment.

This is not necessarily an exhaustive list of all responsibilities, skills, duties, requirements and effects of working conditions associated with the job. While this is intended to be an accurate reflection of the current job, management reserves the right to revise the job when circumstances change; e.g., emergencies, rush jobs, changes in personnel, workload, technological development, etc.

“I have read this Job Description, and certify that I can perform all essential job functions without a significant risk to my own health and the health and safety of others that cannot be eliminated by reasonable accommodations.” The Executive Director may amend this position’s description from time to time at his/her discretion. In addition, the Executive Director, and/or appointed authority, have and retain the rights to revise, eliminate, combine, and or establish positions and classifications. Amendments by the Executive Director shall be effective on such date as designated.

Employee Printed Name

Employee Signature

Date

Sample Compensation & Benefit Statement for Catering Sales Manager

Salary and Benefits	PPO Family	
	Park District's Annual Cost	Employee's Annual Cost
Annual Salary	\$50,000.00	
Benefits:		
Medical, Prescription, Dental, Life, AD & D Insurance and Employee Assistance Program	\$24,225.24	\$3,000.00
IMRF (ER - 9.70%; EE - 4.5%)	4,850.00	2,250.00
Social Security Tax (FICA cap \$118,500) (ER - 6.2%; EE 6.2%)	3,100.00	3,100.00
Medicare (ER - 1.45%; EE - 1.45%)	\$725.00	\$725.00
Total Benefits	\$32,900.24	\$9,075.00
Total Benefits and Salary	\$82,900.24	\$9,075.00

Projected Time Off Compensation *(included in above figures)* :

Holidays - 12 1/2 days	\$2,403.85
Personal - 2 days	384.62
Vacation - 12 days	2,307.69
Sick - 12 days	2,307.69
Total Projected Time Off Compensation	\$7,403.85

Total annual benefits equals an additional percent of your base
annual salary:

66%

Note: All amounts are estimates.

This Benefit Statement is a brief outline of the benefits received for the above position while working for the Wheaton Park District.

Zooriffic Memo



To: Wheaton Park District Board of Commissioners

CC: Mike Benard, Executive Director, Wheaton Park District

From: Andy Bendy, Director of Special Facilities
Susan Wahlgren, Cosley Zoo Director

Date: 3/9/2015

Re: Exempt Full Time Education Manager

Summary:


In 2014, Cosley Zoo hosted 150,000 visitors, almost 75,000 of whom participated in some type of educational program, activity or event.

With the initiation of an admission fee in mid-2010, Cosley Zoo was finally able to acquire accurate visitor counts. These counts demonstrate that despite an overabundance of inclement weather (2013), the zoo has increased its market, consistently attracting a higher number of visitors. Visitor numbers for the last four years are as follows:

2011	2012	2013	2014
126,030	138,602	134,159	149,934

Paired with an increased visitor base comes a greater interest and participation in zoo programs. In 2014, almost 75,000 people took part in some type of program or educational activity (see Attachment A).

For more than 15 years, the zoo has employed two part-time Educators, one periodic Educator and one full-time Education Supervisor. This same number of staff has been handling the ever-increasing demand for programs without the benefit of supplemental assistance. In addition, the Education Department has taken on additional responsibilities of special event and facility rental oversight. Essentially, the education department has gradually changed from strictly education to offering a full array of guest services (rentals, events, brochures, signage, etc.), which occur 362 days/year between the hours of 8am-11pm.



March 9, 2015

In 2014, the increased programming load and reduced hours of part-time staff required the zoo to turn down several program requests, reducing potential income.

In an effort to minimize the turning away of revenue-producing programs, the zoo recently hired a seasonal educator, who is scheduled to work 28 hours/week from March through October. While this will certainly help with our ability to conduct programs, it does not assist with after- hours rentals and special events due to the restriction in part-time hours.

The ever-increasing demands of this department, coupled with a reduction in part-time hours due to PPACA, has required that salaried staff (Education Supervisor and Zoo Director) work long hours on a regular basis. These two salaried positions work 50-60 hours/week and often more when events or after-hours activities lead to days that begin at 7am and end at 11pm.

Prior to PPACA, part-time education staff worked 32-36 hours/week. Since the reduction in hours to 28/week, the educators' schedules change on a daily basis in an attempt to accommodate after-hours programs such as scouts, rentals, events, etc. This has compromised our ability to conduct many programs. In addition, in the past, the Education Department was able to enlist the assistance of part-time Zookeeper staff for after-hours and overnight programs. This is no longer possible with the 28 hour/week restriction.

In an effort to assist educators, the zoo utilizes education interns during the summer. While this enables the zoo to increase education efforts, their training and mentoring creates additional work. Interns facilitate unpaid casual interpretation programs, while paid staff conducts revenue-generating programs to ensure consistent, high quality activities which encourage repeat reservations. Despite intern assistance, the reduction in part-time staff hours in 2014 required the Education Supervisor to teach more than she ever has in the past, reducing time needed to work on rentals, program and event development.

The current education staff that handles 75,000 program participants, rentals and events, consists of the following employees:

<u>Full Time Salaried Staff</u>	<u>Part Time Hourly Staff</u>	<u>Seasonal Staff</u>
Education Supervisor	Educator 1 28 hrs/wk	Camp 1 22.5 hrs/wk
	Educator 2 28 hrs/wk	Camp 2 20 hrs/wk
	Educator 3 16 hrs/month	Educator 28 hrs/wk (March-Oct)

With the addition of a new full-time position, which would be filled internally, the new structure would be as follows:

<u>Full Time Salaried Staff</u>	<u>Part Time Hourly Staff</u>	<u>Seasonal Staff</u>
Education & Guest Experiences Supervisor*	Educator 1 28 hrs/wk	Camp 1 22.5 hrs/wk
Education Manager**		Camp 2 20 hrs/wk
		Educator 28 hrs/wk
		(March-Oct)

*New title for Education Supervisor **New full-time education position

Previous Committee/Board Action:

None. This is a new position.

Revenue or Funding Implications:

The addition of the FT position would eliminate one 28 hour/week PT position at a savings of \$484/week or \$25,189/year and another PT position at 16 hours/month at a savings of \$193/week or \$2,312/year. Total savings would be \$27,501. We would be adding one FT position at \$38,000 plus benefits ranging from \$6,992 on the low end to \$24,126 on the high end. Total financial implication would range from an increased cost of \$17,491 to \$34,625.

Beginning in 2012, the zoo moved from a facility which incurred annual debt to a sustainable operation. In the last two years the zoo has earned an average profit of \$66,446 (2014 amount of \$89,239 pending audit). It is anticipated that this revenue will continue in future years and will help to offset the cost of this position

This salaried position will allow the zoo to accommodate additional programs, particularly those on weekends and after normal business hours. It will also enable the zoo to offer consistently high-quality programs from a dedicated, well-trained, qualified full-time staff member which will maintain and potentially increase our return rate for programs.

Stakeholder Process:

None

Legal Review:

None

Attachments:

Attachment A – Program Participants and Program Revenue 2010-2014

Attachment B – Job Description

Attachment C – Benefits Statement

Alternatives:

Zoo staff is currently struggling to accommodate the diverse and growing demands of programming/interpretive requests. Everyone from private and public school teachers to college professors is increasingly recognizing Cosley Zoo as a valuable resource. This is due to our high-quality, well-educated staff and our success in earning respect for Cosley Zoo as a professional institution despite its small size.

March 9, 2015

While part-time staff is beneficial, they do not have the longevity of full-time staff, and this compromises the zoo's ability to offer consistent, high quality programming. Conducting programs which do not meet our typical high standards could potentially have an adverse impact on new and returning customers and therefore, revenue. Because of the limitation on employee hours due to PPACA, the zoo no longer has the flexibility to use part-time staff for both daytime and after-hours events/programs.

There is also a high cost to train staff that is lost each time a part-time employee leaves their position. Due to the diversity of programming and events, it takes a minimum of six months to train a new education staff member at a cost of approximately \$16,697.

If the zoo continues to operate with limited staffing in the education department, it will compromise our ability to attract and maintain educational programs and facility rentals due to limited availability.

Recommendation:

In order for Cosley Zoo to maintain and grow its quality programming and facility rentals, and alleviate the excessive work load on salaried staff, it is the respectful recommendation of staff that the Wheaton Park District Board of Commissioners approve the hire of one new Education Manager, a salaried full-time position at Cosley Zoo.

Attachment A

COSLEY ZOO
Program Participation and Revenue Comparison
2010-2014

	2010	2011	2012	2013	2014
Participant #s	42,046	41,958	46,618	54,901	74,772
Outreach	3,691	4,355	3,363	2,778	3,996
Casual Interpretation	26,069	27,147	30,992	38,611	55,890
Birthdays	434	365	283	229	312
Camps	130	88	89	93	56
Jr Zookeeper Club	274	179	105	165	214
School/Scout	3,759	3188	4,139	3,387	5,026
WPD Programs	774	796	877	910	687
Events	5,418	3,289	3,282	4,098	3,943
Rentals	1,497	2,551	3,488	4,630	4,648
Gross Revenue	\$ 85,845	\$ 85,247	\$ 97,772	\$109,731	\$144,113
Net Revenue	\$ 36,671	\$ 38,274	\$ 53,549	\$ 62,510	\$ 94,716

From 2010 through 2013, staff hours were consistent at approximately 112 hours/week (not including seasonal camp staff).

In 2014, staff hours were reduced to 100 hours/week which equates to a loss of 624 hours/year.

The following offers brief descriptions of the programs and activities listed in the table above:

Outreach

The Zoo to You off-site programs allow the zoo to bring live animals and bio-facts (furs, bones, feathers, etc.) to audiences that are not able to travel to the zoo. Nine program themes are offered in classroom (30 or fewer participants) and assembly (31-150 participants) formats.

Casual Interpretation

The zoo's largest educational opportunity, casual interpretation, consists of informal learning opportunities for visitors through activities which include amphitheater presentations, Critter Cart, animal training demonstrations, animal meet and greets, duck and chicken feeding. Programs are available daily (weather permitting) and typically require no registration. While many of these programs are offered at no cost, some activities such as duck or chicken feeding and Eco-Exploration Backpacks entail a small fee that raised \$21,147 in 2014.

Birthdays

Fun, animal-themed parties are popular with parents because of the educational experience they provide for children. These parties are offered year round for children turning 4+ years.

Camps

Week-long animal themed camps are offered during the summer months for children ages 4-15 years. The zoo offers six themes including Backyard Buddies, Creature Features, and Zoo Investigators.

Junior Zookeeper Club

This unique and impactful year-long program immerses teens in the operations of a zoo. While learning leadership, interpretation and animal care skills, the teens devote thousands of hours to the zoo. These hours are spent volunteering for special events and offering educational opportunities to visitors through casual interpretation activities.

School Programs

One of the zoo's largest program revenue generators (\$18,795 in 2014), school programs are taught on-site throughout the year. The zoo offers seven standard themes but often develops custom programs. All programs support state learning standards and often become an integral component of curriculum for many schools.

Scout Programs

The zoo offers 14 standard programs as well as overnights for both Boy and Girl Scouts. Many groups use these programs to earn a badge.

Wheaton Park District Programs

These programs are offered through the Wheaton Park District brochure and provide an opportunity for individuals to register for animal-themed programs held at the zoo.

Events

Events included in the table on the previous page are Party for the Planet, Turtle Day, Zoo Nightlife, Cosley Zoo Uncorked, Spooktacular and Santa's Craft Corner. Some events such as Party for the Planet and Turtle Day are offered free of charge while others such as Zoo Nightlife, Uncorked or Spooktacular require registration and entail a fee.

Facility Rentals

The zoo offers a wide variety of rental options from the 50 person Duck Pond Pavilion rental to an after-hours whole facility rental. The vast majority of rental customers opt for an educational animal component as part of their experience. While the most popular rental purpose is for birthday parties, the zoo has also hosted weddings, reunions and business parties.

WHEATON PARK DISTRICT JOB DESCRIPTION

Title of Position: Education Manager

Division: Special Facilities

Reports To: Education & Guest Services Supervisor Updated: 02/15

FLSA: Exempt

General Purpose

Responsible for the development, coordination, presentation and evaluation of Cosley Zoo educational programs. Hire, train and evaluate part-time education staff and education volunteers, and interns. A full-time position.

Qualifications

Bachelor's degree in environmental education, natural sciences, or related field, with at least two years experience and skills in interpretation or education required. Previous experience at an AZA accredited zoo preferred. Valid Illinois driver's license required.

Essential Duties

1. Works hours necessary to produce exceptional results.
2. Attendance at work site required every day.
3. Create, organize, implement, evaluate, and revise where necessary all requested, public, casual interpretive, and education programs for Cosley Zoo.
4. Recruit, train, coordinate, mentor, and evaluate part-time education instructors, volunteers, summer camp counselors, and interns.
5. Manage summer camps, their curriculum, promotion, organization, evaluation and staffing.
6. With the Education & Guest Services Supervisor, oversee the organization and facilitation of special events at Cosley Zoo both during and outside regular zoo public hours.
7. Assist with development and implementation of Cosley Zoo interpretive planning.
8. Seek out and develop relationships with contacts in schools, scouts and other community organizations to develop implements and evaluate new programs which meet each group's specific needs.
9. Manage the daily animal care, training, and enrichment for select education animals ensuring their welfare.
10. Manage the information on the zoos website and social media, implementing changes as needed.
11. Keep up-to-date on current learning standards.
12. Oversee the collection and interpretation of relevant data on zoo visitors.
13. Oversee the scheduling, and processing of program requests.
14. Facilitate facility rentals.
15. Create and provide pre-and post-visit information to requested program participants where applicable.

16. Field questions from the public.
17. Assist with aspects of community relations, marketing and publicity for Cosley Zoo.
18. Assist with development of the budget for assigned areas and maintain effective budgetary control.
19. Seek out, apply for, and manage grant funding for education programs.
20. Receive in-service training in animal handling and protocols.
21. Prepare and maintain accurate written and oral reports as requested by supervisor.
22. Purchase and maintains inventory of equipment and supplies for programs and special events.
23. Follow and implement Cosley Zoo and Wheaton Park District policies and guidelines.
24. Contribute to production of quarterly park district program brochures, explanatory signs, and publicity materials.
25. Assist with the development of new exhibits.
26. Assist with the development of annual goals and objectives.
27. Seek, interpret and act upon input from residents and the general public.

Other Duties and Responsibilities

1. Assist Zoo Director and Education & Guest Services Supervisor on special projects.
2. Attend park district in-service training and staff meetings as required.
3. Assist in the delivery of staff in-service training.
4. Assist as needed with natural resources management, upkeep of interpretive exhibits and displays, and facility maintenance.
5. Continue education and training on current trends in recreation and education.
6. Serve on interdepartmental committees.
7. Oversee Education and Guest Services activities during the absence of the Education & Guest Services Supervisor.

Psychological Considerations

Considerable stress related to multiple tasks, numerous programs, and deadlines. Able to provide effectively for persons with special needs. Able to establish rapport with persons from a wide variety of ages and backgrounds. Able to resolve issues effectively with program participants, part-time staff, summer camp counselors, interns, and volunteers.

Physical Demands

Moderate walking; frequent standing or climbing stairs. Able to lift and carry 30 pounds up to 30 yards. Comfortable working around and handling domestic animals and captive wildlife. Exposure to odors and items associated with a farm, including hay, animal hair and chemicals. Exposure to all types of weather conditions and biting or stinging insects.

Cognitive and Safety Considerations

Good problem solving abilities, flexibility, organization and creativity. Able to meet physical demands of the job with good judgment and safety awareness. Maintain CPR and first aid certification.

March 9, 2015

This is not necessarily an exhaustive list of all responsibilities, skills, duties, requirements and effects of working conditions associated with the job. While this is intended to be an accurate reflection of the current job, management reserves the right to revise the job when circumstances change; e.g., emergencies, rush jobs, changes in personnel, workload, technological development, etc.

I have read this Job Description, and certify that I can perform all essential job functions without a significant risk to my own health and the health and safety of others that cannot be eliminated by reasonable accommodations.” The Executive Director may amend this position’s description from time to time at his/her discretion. In addition, the Executive Director, and/or appointed authority, have and retain the rights to revise, eliminate, combine, and or establish positions and classifications. Amendments by the Executive Director shall be effective on such date as designated.

Employee Printed Name

Employee Signature

Date

Sample Compensation & Benefit Statement for Education Manager

Salary and Benefits	PPO Family	
	Park District's Annual Cost	Employee's Annual Cost
Annual Salary	\$38,000.00	
Benefits:		
Medical, Prescription, Dental, Life, AD & D Insurance and Employee Assistance Program	\$24,201.48	\$3,000.00
IMRF (ER - 9.70%; EE - 4.5%)	3,686.00	1,710.00
Social Security Tax (FICA cap \$118,500) (ER - 6.2%; EE 6.2%)	2,356.00	2,356.00
Medicare (ER - 1.45%; EE - 1.45%)	\$551.00	\$551.00
Total Benefits	\$30,794.48	\$7,617.00
Total Benefits and Salary	\$68,794.48	\$7,617.00
Projected Time Off Compensation <i>(included in above figures) :</i>		
Holidays - 12 1/2 days	\$1,826.92	
Personal - 2 days	292.31	
Vacation - 12 days	1,753.85	
Sick - 12 days	1,753.85	
Total Projected Time Off Compensation	\$5,626.92	
Total annual benefits equals an additional percent of your base annual salary:	81%	

Note: All amounts are estimates.

This Benefit Statement is a brief outline of the benefits received for the above position while working for the Wheaton Park District.

Zooriffic Memo



To: Wheaton Park District Board of Commissioners

CC: Mike Benard, Executive Director, Wheaton Park District

From: Andy Bendy, Director of Special Facilities
Susan Wahlgren, Cosley Zoo Director

Date: 3/9/2015

Re: Exempt Full Time Lead Keeper

Summary:

Zookeeping is complex and constantly changing, requiring unique knowledge and skills and the ability to work 365 days/year. PPACA has caused a reduction in PT staff hours, making it a challenge to complete necessary duties on a daily basis (*see Attachment C for work load*). A full time Lead Zookeeper position would help to fulfill the increasing requirements of exceptional animal care and welfare, allow for division of supervisor duties (Animal Collection Supervisor has 10 direct reports as well as interns and volunteers), increase weekend oversight and improve the ability to administer after-hours animal care. Every attempt would be made to classify this as a salaried position in order to accommodate the needs of the zoo and its animals. This position would be filled in-house by a current part-time zookeeper that has 7 years of full time experience at another AZA accredited zoo and holds a Master's Degree in Zoo Administration. She brings exceptional and unique knowledge and talents to Cosley Zoo.

Prior to PPACA, part-time zookeepers were scheduled to work 32 hours/week as well as additional hours when required to assist with late programs or events and complete animal care needs such as medical treatments. The reduction in hours to 28/week, required the zoo to switch from a two-shift start schedule (start times of 7am and 9am) to a four-shift schedule (start times 7am, 8am, 9am and 10am). This leaves a bare minimum of two keepers opening and closing (both time sensitive periods). If someone is sick or off for the day, another keeper must alter their schedule to accommodate the shortage at close/open, creating a deficiency elsewhere during the day and/or week. The hour reduction also means that keepers can no longer assist with events or late programs which the zoo has counted on in the past.

March 9, 2015

A truly unique facility, zookeeper staff works 365 days/year. It is immaterial if it is Christmas Day, the Fourth of July, 100 degrees or if there is 5' of snow...the keepers make it to work and complete the care that is essential to the animal's welfare. And unlike other jobs, if the keepers have an exceptionally busy day, they cannot decide to leave certain tasks for the next day as the care of the animals must never be compromised. Each day of the year whether the zoo is open or not, the animals must receive the same care. They must be fed multiple times, medicated, cleaned, and observed for safety and behavioral issues.

Also important to bear in mind are seasonal and after hours challenges such as Christmas tree sales and facility rentals. Having access to animals is one of the unique things that make zoo events so popular with visitors. Because of the special nature of animals, it is imperative that anytime the zoo is open that there is at minimum, two zookeepers on grounds. This is particularly challenging during December when zookeepers must be present from 8am-9pm for more than 30 consecutive days. Having zookeepers on-site until 9pm, means reducing the number of staff hours during the day with which to accomplish required animal care.

In an effort to assist zookeepers, the zoo utilizes 3-4 animal care interns every 3 months (12-16 per year) as well as numerous volunteers. While this enables the zoo to increase animal welfare efforts, their training and mentoring creates additional work.

The current zookeeper staff consists of the following employees:

<u>Full Time Salaried Staff</u>	<u>Full Time Hourly Staff</u>	<u>Part Time Hourly Staff</u>
Animal Collection Supervisor	Zookeeper	Zookeeper 1 28 hrs/wk
	Zookeeper	Zookeeper 2 28 hrs/wk
		Zookeeper 3 28 hrs/wk
		Zookeeper 4 28 hrs/wk
		Zookeeper 5 28 hrs/wk
		Zookeeper 6 28 hrs/wk
		Zookeeper 7 28 hrs/wk
		Zookeeper 8 28 hrs/wk

With the addition of a new full-time position, which would be filled internally, the new structure would be as follows:

<u>Full Time Salaried Staff</u>	<u>Part Time Hourly Staff</u>	<u>Part Time Hourly Staff</u>
Animal Collection Supervisor	Zookeeper	Zookeeper 1 28 hrs/wk
*Lead Zookeeper	Zookeeper	Zookeeper 2 28 hrs/wk
		Zookeeper 3 28 hrs/wk
		Zookeeper 4 28 hrs/wk
		Zookeeper 5 28 hrs/wk
		Zookeeper 6 28 hrs/wk
		Zookeeper 7 28 hrs/wk

*New full-time animal care position

Previous Committee/Board Action:

None. This is a new position.

Revenue or Funding Implications:

The addition of the full-time position would eliminate one 28 hour/week PT position at a savings of \$364/week or \$18,928/year. We would be adding one FT position at \$38,000 plus benefits ranging from \$6,992 on the low end to \$30,794 on the high end. Total financial implication would range from an increased cost of \$26,064 to \$49,866.

Beginning in 2012, the zoo moved from a facility which incurred annual debt to a sustainable operation. In the last two years the zoo has earned an average profit of \$66,446 (2014 amount of \$89,239 pending audit). It is anticipated that this revenue will continue in future years and will help to offset the cost of this position.

This salaried position will reduce the number of direct reports to the Animal Collection Supervisor, bring needed animal care supervision to Sundays and Mondays, and reduce the cost of training by adding a position that will not experience the turnover rate of a part time position (*see Attachment A for Zookeeper Staff Turnover and Attachment B for the Cost of Hiring and Training*).

Stakeholder Process:

None

Legal Review:

None

Attachments:

Attachment A – Zookeeper Staff Turnover
Attachment B – Cost of Zookeeper Hiring & Training
Attachment C – Zookeeper Work Load
Attachment D – Job Description
Attachment E – Benefits Statement

Alternatives:

While part time zookeeper staff fulfills vital roles and work incredibly hard, it is increasingly difficult to complete essential duties each day, creating potential compromises in our animal care and evident stress in staff. With ever-increasing scrutiny, governing agencies (USDA, USFWS, IDNR) as well as the public continually have higher expectations in regards to animal welfare.

March 9, 2015

Part-time staff does not have the longevity (see Attachment A) of full-time staff and should not be given the authority which is needed in the currently part-time heavy department. The zoo unquestionably needs additional leadership in the animal care division.

In addition, there is also a high cost to train staff that is lost each time a part-time employee leaves their position (*see Attachment B for training costs*). Due to the diversity of required training, it easily takes 12 months to train a new zookeeper at a cost of approximately \$22,962.

Recommendation:

In order for Cosley Zoo to maintain high quality animal welfare, and a better environment for staff, it is the respectful recommendation of staff that the Wheaton Park District Board of Commissioners approve the hire of one new Lead Keeper, a salaried full-time position at Cosley Zoo.

Attachment A

COSLEY ZOO
Part Time Zookeeper Turnover
2009-2014

Name	Longevity/Years	Position Acquired
Sara Peters	.25	Caring for disabled child
Jennifer Ramalie	.5	FT Little Rock Zoo
Drew Kotche	1	FT Blood Bank Manager
Alicia Atkins	1.5	FT Shedd Aquarium
Melissa Zablocki	1.5	FT Dallas Zoo
Jen Rudnick	2	FT Brookfield Zoo
Lauren Carlson	2.5	FT Lincoln Park Zoo
Melanie Kuse	3	FT Hogle Zoo
Michelle Rood	3	FT Vet Tech

Average tenure for part time zookeepers 2009-14 was 1.69 years. During this same time period, Cosley Zoo experienced zero turn over with full time staff. As illustrated in the table above, 78% of part-time zookeeper staff that left Cosley Zoo, departed to accept full-time employment in the animal care field.

Attachment B

COSLEY ZOO
Zookeeper Hiring & Training Cost

Zookeeping is a remarkably complex job requiring very talented, well educated, diverse staff. Even though Cosley Zoo hires highly qualified people, because of the unique aspects of our animal collection, seasonal changes, work with the public, interns and volunteers, and much more, training is no small feat and requires a great deal of time. The average cost of hiring and training one new keeper (full time or part time) is illustrated below.

Task	Staff	Cost
Internal job posting/Background check/review paperwork	HR	\$ 32.01
External job posting	Zoo	\$ 34.32
Applicant review	Zoo	\$ 643.50
Short list review	Zoo	\$ 463.00
Schedule interviews	Zoo	\$ 85.80
Interviews	Zoo	\$ 2,778.00
Review findings	Zoo	\$ 185.20
Reference checks	Zoo	\$ 34.32
Formulate and extend offer	Zoo	\$ 14.57
Hiring paperwork	Zoo	\$ 174.84
Enter employee into system	HR	\$ 6.18
Review new hire entry	HR	\$ 7.00
Total Hiring Cost		\$ 4,458.74
Training – Months 1 & 2 – 224 hours	Zoo	\$ 6,307.84
Training – Months 3-8 – 364 hours	Zoo	\$ 9,240.00
Training – Months 9-12 – 126 hours	Zoo	\$ 2,955.04
Total Training Cost		\$18,502.88
Total Hiring/Training Cost		\$22,961.62

Having hired nine replacement part time keepers in the last six years equates to a hiring and training cost of \$206,654.58 or approximately \$34,442.43/year.

Also to consider is the lost opportunity cost of hiring and training. All of the hours invested in hiring and training are hours that staff cannot perform other duties, creating a void in operations that can lead to other potential operational deficiencies.

Attachment C

COSLEY ZOO
Zookeeper Work Load
Versus Available Staff Hours

Available Staff Hours

Title	# Staff in This Position	Hours Worked/Week/Employee	Hours Worked/Week Total	Hours Worked/Month Total (30 days)
Animal Super.	1	45	45	180
FT Keeper	2	40	80	320
PT Keeper	8	28	224	982
Total Hours			349	1482

Work Load

*Task	Hours/Week	Hours/Month (30 days)	Hours/Year
Animal Training (21)	36.75	157.5	1911
Enrichment	14	60	728
Records	31.5	135	1638
Domestic Exhibits	42	180	2184
In-service/Meetings	8.75	37.5	455
Volunteer/Intern	10	42.75	520
Duck/Chicken Feeding	15.75	67.5	819
Winter Exhibit Maintenance	14.5	62	754
Raking/sweeping	12	51.5	624
Vet Rounds	4.5	19.25	234
Deworming/medical	11	47.25	572
Exhibit Cleaning	84	360	4368
Feeding	28	120	1456
Purchasing	4.5	19.5	234
Hay/Straw Deliveries	2	8.75	104
Records/Reports – Supervisory	21	90	1092
Mentoring Keepers – Animal Care Super.	14	60	728
**Other	53	227	2756
Total Hours Needed	407.25	1745.5	21,177

*This is NOT a complete list. The list does not include projects (exhibit changes, super cleaning, repairs, animal transport, public interactions, etc.).

**Conservatively, another 15% can be added for these other tasks.

Some of the items on the list are seasonal but the task was averaged for the year.

WHEATON PARK DISTRICT JOB DESCRIPTION

Title of Position: **Lead Zoo Keeper**

Division: Special Facilities

Reports To: Animal Collection Supervisor

Updated: 02/15

FLSA: Exempt

General Purpose

Responsible for the day to day management of the welfare of collection animals and maintenance of their enclosures. Promotes excellence in animal care by managing staff, interns and volunteers. A full-time position.

Qualifications

B.S. Degree in animal husbandry, biology, zoology or related field required. A minimum of 2 years of prior full-time experience in an AZA accredited institution required, preferably in a management position. Valid Illinois driver's license required.

Essential Duties

1. Attendance at work site required every day.
2. Work necessary hours to produce exceptional results.
3. Effectively uses and supervises all available human resources, materials, supplies and equipment.
4. Performs and oversees scheduled routine feeding, cleaning and general husbandry for domestic and wild animals.
5. Work effectively as a team leader in all animal areas.
6. Assists with hiring, evaluation and mentoring of full and part-time keeper staff.
7. Supervises training of full and part-time keeper staff.
8. Hire, supervise, evaluate and mentor interns and volunteers.
9. Maintain the highest level of safety in the work area through oversight and implementation of safety protocols and procedures.
10. Assist with education programs involving animals.
11. Manage inventory of animal-related supplies.
12. Oversee health and behavior of animal collection, making appropriate welfare-based decisions, communicating any changes to supervisor.
13. Oversee administration of medications, restraint or transport.
14. Works with the Animal Collection Supervisor to set and enforce standards for animal husbandry standard operating procedures.
15. Assists with the development of new exhibits and experiential animal programs.
16. Assists in the facilitation of staff education and in-service training for employees and volunteers.

17. Assists the Animal Collection Supervisor and Zoo Director with compliance of local, state, and federal regulations relating to animal care.
18. Monitors condition of exhibits, equipment and grounds, reporting repairs and maintenance needs or implementation of repairs as needed.
19. Manage behavioral husbandry programs for enrichment, training and behavioral analysis.
20. Assist with special events, fund-raisers and educational programs as assigned.
21. Operate all zoo equipment such as park skid-steer tractor, truck and horse trailer efficiently and safely.
22. Follow, administer and implement Cosley Zoo and Wheaton Park District policies and guidelines.
23. Interact courteously with public to provide education, information, assistance, and control to enforce the policies and procedures of the district and Cosley Zoo.
24. Interact in a friendly and professional manner with zoo staff and colleagues.
25. Submit and maintain accurate written records and reports including enrichment evaluations, training logs and daily reports.
26. Complete animal records in ZIMS.
27. Manage, monitor and control water quality in water features.
28. Display excellent written, verbal and non-verbal communication skills.
29. Oversee or assist with ex situ and in situ conservation projects as assigned.

Other Duties and Responsibilities

1. Attend zoo and park district staff meetings.
2. Assist with Zoo newsletter and other documents as assigned.
3. Work weekends, holidays and evenings as assigned.
4. Demonstrate proficiency in use of basic word processing skills.

Psychological Considerations

Possible stress while dealing with potentially dangerous animals and difficult public situations. Must be able to resolve issues which may arise with program participants, staff and general public. May feel stress dealing with large numbers of people in a busy environment.

Physical Demands

Able to lift and carry up to 50 pounds up to 50 yards, and stand, climb, bend and stoop for long periods of time. May handle and restrain potentially dangerous animals. Able to tolerate odors, dust and animal feces. Exposure to all weather conditions, muddy and uneven surfaces, possibly a few feet of water. May be exposed to biting or stinging insects. Will be exposed to chemicals and cleaning supplies.

Cognitive and Safety Considerations

Must exhibit excellent problem solving abilities, be flexible, organized, and meet physical demands of the job while showing good judgment and safety awareness. Must maintain CPR and first aid certification.

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This is not necessarily an exhaustive list of all responsibilities, skills, duties, requirements and effects of working conditions associated with the job. While this is intended to be an accurate reflection of the current job, management reserves the right to revise the job when circumstances change; e.g., emergencies, rush jobs, changes in personnel, workload, technological development, etc.

“I have read this Job Description, and certify that I can perform all essential job functions without a significant risk to my own health and the health and safety of others that cannot be eliminated by reasonable accommodations.” The Executive Director may amend this position’s description from time to time at his/her discretion. In addition, the Executive Director, and/or appointed authority, has and retains the rights to revise, eliminate, combine, and or establish positions and classifications. Amendments by the Executive Director shall be effective on such date as designated.

Employee Printed Name

Employee Signature

Date

Attachment E

Sample Compensation & Benefit Statement for Lead Keeper

Salary and Benefits	PPO Family	
	Park District's Annual Cost	Employee's Annual Cost
Annual Salary	\$38,000.00	
Benefits:		
Medical, Prescription, Dental, Life, AD & D Insurance and Employee Assistance Program	\$24,201.48	\$3,000.00
IMRF (ER - 9.70%; EE - 4.5%)	3,686.00	1,710.00
Social Security Tax (FICA cap \$118,500) (ER - 6.2%; EE 6.2%)	2,356.00	2,356.00
Medicare (ER - 1.45%; EE - 1.45%)	\$551.00	\$551.00
Total Benefits	\$30,794.48	\$7,617.00
Total Benefits and Salary	\$68,794.48	\$7,617.00
Projected Time Off Compensation <i>(included in above figures) :</i>		
Holidays - 12 1/2 days	\$1,826.92	
Personal - 2 days	292.31	
Vacation - 12 days	1,753.85	
Sick - 12 days	1,753.85	
Total Projected Time Off Compensation	\$5,626.92	
Total annual benefits equals an additional percent of your base annual salary:	81%	

Note: All amounts are estimates.

This Benefit Statement is a brief outline of the benefits received for the above position while working for the Wheaton Park District.

TO: Board of Commissioners
FROM: Margie Wilhelmi
THROUGH: Mike Benard
RE: Full Time Marketing & Special Event Coordinator Position

SUMMARY:

The Marketing Department is responsible for the marketing, public relations, special event planning, and fund development for the district as well as three not for profit foundations: Cosley Foundation, DuPage Museum Foundation, and Play for All, Sensory Garden & Playground. This includes the production of the youth and family and adult seasonal program guides produced five times per year (nine total), all digital marketing to include weekly/monthly e-blasts, the production of five e-newsletters, the management of nine websites, the coordination of nine social media sites, and the management for fifteen special events fall underneath the department. Currently, the marketing department includes five full time and four part-time staff members. Attachment #1 outlines the current organization chart and job responsibilities.

Full-Time Case:

The marketing department is seeking an additional full time position as the nature of our business (special events and, availability for 24/7 communication with public if necessary) often requires staff to work beyond the standard work week into evenings and weekends. In addition, there are several key areas of marketing we are not able to sufficiently cover with our current staffing such as digital marketing, social media, and other program areas we currently do not have enough staff to attend to efficiently.

The Marketing Department staff are often required to work evenings and weekends to facilitate special events, after hour meetings, event photography, and are required to be available 24/7 in case communication with the public is necessary. Many times over weekends with program cancellations or inclement weather require staff to be gathering information from staff, sending e-blasts, and updating the website and social media pages. We rely on a majority of our staff to be available well over the normal business day for situations when communications need to be distributed to our residents. Keeping the Marketing & Special Events Coordinator position to a 28 hour per week position restricts us as we continue to move forward and only allows us to maintain the current work load. Many special events take place over multiple days, well exceeding the work day hours, and require a lot of advance preparation. This position (part time special event staff member) is key in coordinating and executing special events. Their involvement in coordinating and managing event preparation and execution temporarily eliminates their ability to handle their other assigned responsibilities as all allotted hours are often used on special event execution alone.

For Example, the Taste of Wheaton is open for four days to the public (33 hours). With event set up, tear down, event staff can easily exceed 60+ hours within five days without any “desk” time. It is difficult to maintain marketing or special event responsibilities, therefore hindering the opportunity for proper event follow up, and other ongoing marketing duties as assigned. In Attachment #2 (part A), the 2014 revenue report for special events also outlines the estimated staff hours involved in the preparation, planning, execution, and wrap up of each event.

As you can see in Attachment #2 (part B), in the last few years our digital marketing efforts have increased over 45% as digital marketing has become increasingly popular with residents, saves money over other printed forms of communication, and has proven successful for driving registration. It is essential that we are presenting information to our residents in a timely fashion and through the communication channels that they are requesting it. These channels include a variety of mediums, ie., print, web, social media, and digital marketing. Digital marketing’s role is to drive our customers to our websites. In the past five years, we’ve seen a dramatic increase in traffic which accounts for increased online registration up above 65%. In addition, the district manages 9 social media pages (many for special events) which require constant monitoring, active posting and advertising.

Moving this position to a full-time position will afford us with the opportunity to focus more attention on our revenue generating special events and district-wide marketing efforts. The position will allow for better event coverage, the recruitment and cultivation of sponsorship (approximately \$130,000 is required annually), the need for consumer friendly registration ticketing components, and ultimately to provide better marketing support for Recreation Programming and other areas where a marketing staff member is not currently assigned.

Nicole Kapala currently holds this part-time position. Nicole holds a Park and Recreation B.S. degree and has been with the district for almost a year now. Nicole has brought a strong background in event planning from her previous position at Red Frog Events and Ivan Carlson, respected event planning companies in the Chicago area. Nicole has demonstrated a great work ethic, a close attention to detail and she understands the district mission and goes above and beyond to assist when and where she can. We highly recommend promoting Nicole to this full-time position, if approved. Nicole has been a strong representative of the district and has been key in forming and building relationships with our partners and leaders in the community. She has been successful in securing several sponsors in her current 28 hour per week position. We are excited at the possibilities of what Nicole will be able to bring to our department and the district in a full time capacity. Nicole is the third part-time coordinator in this position in the last three years. The two previous coordinators, left for full-time positions.

PREVIOUS COMMITTEE/BOARD ACTION

This is a new position

REVENUE OR FUNDING IMPLICATIONS

The part-time position is currently paying \$15.00 per hour (annual \$21,840). At a full-time position, the annual salary would be \$31,200.

	<u>Impact to current 2015 budget proposal</u>	
Part time Salary Reduction	(\$17,615.50)	Amount in current budget proposal
Full time salary	\$31,200.00	
Insurance Expense		Low HMO single \$6,992.00 High PPO family \$24,126.00
Net Estimated Impact Range (increase cost)	Low \$20,576.50	High \$37,710.50
Expected Impact (low or high)	Low	

STAKEHOLDER PROCESS:

N/A

LEGAL REVIEW

N/A

ATTACHMENTS

- #1 – Marketing, Events & Development Organization Chart & Job Descriptions
- #2 - 2014 Event Revenue, Reach & Staff Hours
- #3 – Digital Marketing
- #4 – Benefit Statement
- #5 – Job Description

ALTERNATIVES

The staffing limitations in the marketing department are often evident in the increased work load taken on by the five full-time staff members. The trend in the marketing industry is the need for a strong digital and social media presence. These needs are requiring more time on our part to seek out and manage these opportunities. Ultimately, the current event offerings and marketing efforts will remain as is as seeking new opportunities will be extremely challenging.

RECOMMENDATION

Staff respectfully requests Board approval to make the Part-time Marketing & Events Coordinator position a full-time position.

Sample Compensation & Benefit Statement for Marketing and Special Events Coordinator

Salary and Benefits	PPO Family	
	Park District's Annual Cost	Employee's Annual Cost
Annual Salary	\$31,200.00	
Benefits:		
Medical, Prescription, Dental, Life, AD & D Insurance and Employee Assistance Program	\$24,188.02	\$3,000.00
IMRF (ER - 9.70%; EE - 4.5%)	3,026.40	1,404.00
Social Security Tax (FICA cap \$118,500) (ER - 6.2%; EE 6.2%)	1,934.40	1,934.40
Medicare (ER - 1.45%; EE - 1.45%)	\$452.40	\$452.40
Total Benefits	\$29,601.22	\$6,790.80
Total Benefits and Salary	\$60,801.22	\$6,790.80
Projected Time Off Compensation <i>(included in above figures) :</i>		
Holidays - 12 1/2 days	\$1,500.00	
Personal - 2 days	240.00	
Vacation - 12 days	1,440.00	
Sick - 12 days	1,440.00	
Total Projected Time Off Compensation	\$4,620.00	
Total annual benefits equals an additional percent of your base annual salary:	95%	

Note: All amounts are estimates.

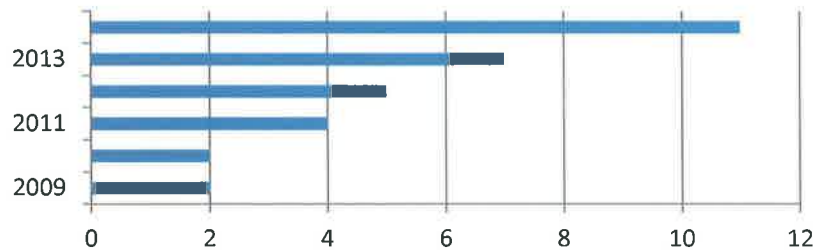
This Benefit Statement is a brief outline of the benefits received for the above position while working for the Wheaton Park District.

Attachment #2

2014 Event Revenue, Reach, and Staff Hour Summary

In 2011, just four years prior, only four large special events fell underneath the marketing department umbrella. Those events include Go Fly A Kite, Taste of Wheaton, July 3 & 4, and Wheaton Brew Fest. In 2014, the number of events almost tripled to 11.

Special Events



	NET TO DISTRICT	ESTIMATED ATTENDANCE	STAFF HOURS*
Fun Run in Color	\$11,799.82	2,500	276
Go Fly A Kite	\$ 2,572.50	1,000	84
Taste of Wheaton	\$33,950.18	25,000	598
Wheaton Smooth Jazz Fest 3 rd & 4 th of July	\$ 843.00	500	322
Music Mondays	\$ -990.37	20,000	320
Wheaton Brew Fest	\$-2,493.00	1,000	114
Shakespeare in the Park	\$19,090.42	2,000	409
Wheaton's Wine & Cultural Arts Festival	\$ -334.00	2,250	247
FT Cares Light the Torch Night Run	\$ 427.23	500	336
Lions Club Reindeer Run	\$10,482.24	1,000	323
	\$ 13,139.46	1,000	407
TOTAL REVENUE TO DISTRICT	TOTAL ESTIMATED ATTENDANCE	TOTAL STAFF HOURS	
\$88,487.48	56,750	3,436	

**Staff hours reflect the number of hours worked by the special event team and does not include intern hours or any Parks Services Department hours required for special event execution.*

Attachment #3

2014 Digital E-Marketing Growth & Management

The Wheaton Park District Marketing Department is responsible for maintaining our e-marketing distribution list (approximately 40,000) which is comprised of various specific target market lists from our various special event, facilities, and program registration. The district began using e-marketing in 2009, but over the last few years the number of e-blasts sent over the year continues to grow on average 11% a year. Each e-blast must be written, designed, proofed and distributed to specifically target the market intended for the blast. In addition, social media posts are scheduled to boost the awareness for the specific blast event and/or program. Often times, blasts are repeated on multiple social media sites or platforms.

These tasks can be time consuming. This is a joint effort between our graphics department and the rest of the department. With the proven success of e-blasts this will continue to grow into 2015 and beyond.

Annual Eblast Execution

Year	Number of E-blasts that were sent
2011	131
2012	137
2013	169
2014	191
2015	33 thus far (2/20/2015)

Social Media pages managed: Wheaton Park District, Arrowhead Golf Club, DuPage County Historical Museum, Cosley Zoo, Parks Plus Fitness Center, Lincoln Marsh Natural Area, Lions Club Reindeer Run, Fun Run In Color, Wheaton Brew Fest.

WHEATON PARK DISTRICT JOB DESCRIPTION

Title of Position: **Marketing & Special Events Coordinator**

Division: Marketing

Reports To: Superintendent of Marketing & Special Events Updated: 4/14

FLSA: Non-Exempt

General Purpose

This full-time position is responsible for support of the marketing-team as it relates to special events, sponsorship, fund-raising, partnerships and coordination of event details and follow-up for various Wheaton Park District facilities and departments, ie., Cosley Zoo, Arrowhead Golf Club, Parks Plus Fitness Center, Aquatic Centers, and the DuPage County Historical Museum.

Qualifications

The Marketing & Special Events Coordinator must possess a college degree plus have experience in special event, fundraising or marketing field (minimum 2 years). Experience in social networking and media a plus. Must have experience with Microsoft Office and desktop publishing software. He or she must be able to make independent decisions and manage multiple tasks simultaneously. He or she must have excellent verbal and written communication skills. A valid Illinois driver's license and acceptable driving record required. Must have reliable transportation.

Essential Duties

1. Plan, coordinate, attend and follow through on park district programs and special events.
2. Assist with various fund-raising events.
3. Assist with the planning and preparations for district-wide special events, including sponsorship solicitation, event promotions, purchasing materials and equipment, and physical set up of the event.
4. Assist with staff to develop promotional marketing and sponsorship materials, seasonal brochure, and website information as needed.
5. Assist with seasonal program guide proofing and editing.
6. Follows, administers, and implements Wheaton Park District policies and guidelines.
7. Distribute marketing materials to park district facilities and community businesses, ie. posters, signage, etc.
8. Post event and program updates on various online calendars and social media sites.
9. Coordinate digital marketing aspects to include e-blasts, e-newsletters, and social media sites.
10. Coordinate mailings, maintain guest/invite lists and prepare registration materials and other duties as assigned for special events.
11. Provide exceptional customer service to the internal and external customer.

Other Duties and Responsibilities

1. Attends marketing and staff meetings.
2. Follows, administers, and implements Wheaton Park District policies
3. Keeps up with current marketing trends to include digital marketing, and social media platforms.
4. Attends seminars and trainings when applicable.

Psychological Considerations

Must be able to work in a fast-paced, possibly stressful environment with a positive attitude while dealing with many interruptions. Possible stress from deadline pressure and holding others to deadlines, long and extra hours during peak production periods.

Physiological Considerations

Long periods of sitting and long hours of computer work.

Cognitive and Safety Considerations

Good communication, problem-solving and organizational skills and ability to follow directions using good safety awareness and sound judgment.

This is not necessarily an exhaustive list of all responsibilities, skills, duties, requirements and effects of working conditions associated with the job. While this is intended to be an accurate reflection of the current job, management reserves the right to revise the job when circumstances change; e.g., emergencies, rush jobs, changes in personnel, workload, technological development, etc.

“I have read this Job Description, and certify that I can perform all essential job functions without a significant risk to my own health and the health and safety of others that cannot be eliminated by reasonable accommodations.” The Executive Director may amend this position’s description from time to time at his/her discretion. In addition, the Executive Director, and/or appointed authority, has and retains the rights to revise, eliminate, combine, and or establish positions and classifications. Amendments by the Executive Director shall be effective on such date as designated.

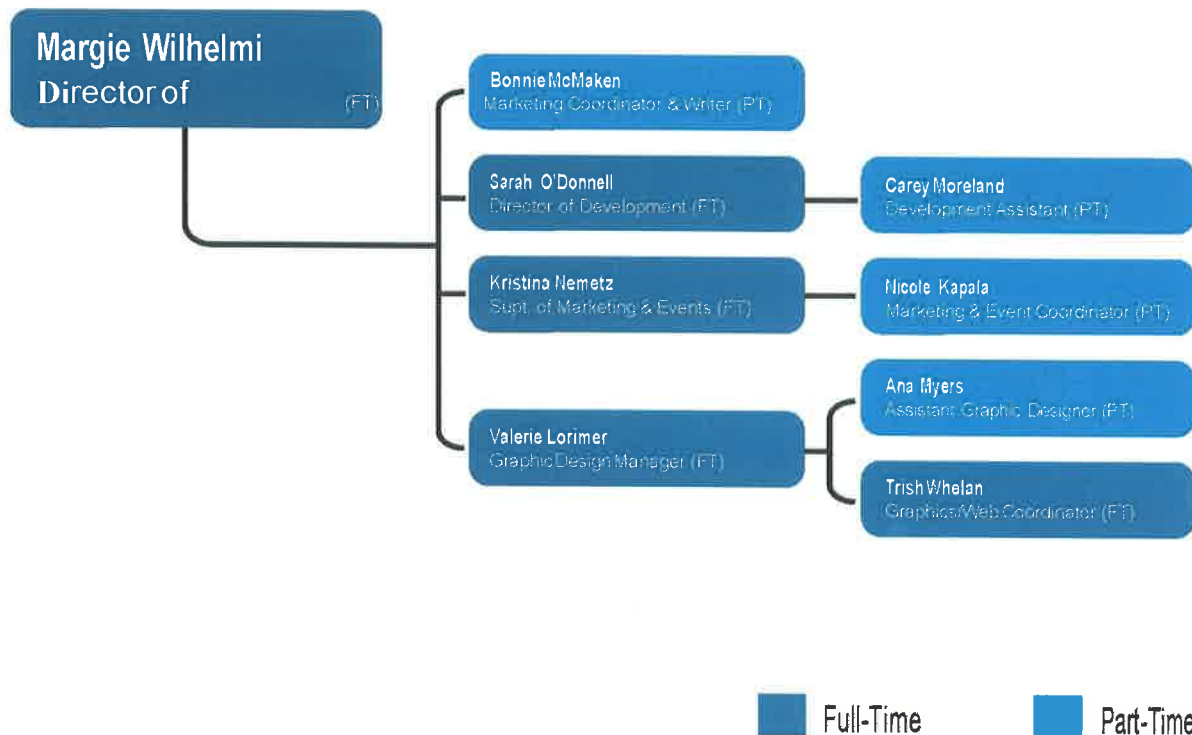
Employee Printed Name

Employee Signature

Date

Attachment #1

Marketing, Special Events, & Development Organization Chart



Full-time staff:

Director of Marketing: Oversees four full-time and four part-time staff members, responsible for department and special event budgets, district-wide marketing and branding efforts, management of special events, district-wide partnerships and memberships, and development in addition to marketing for assigned facilities to include Arrowhead Golf, Arrowhead Food & Beverage, Arrowhead Events, Cosley Zoo, and the DuPage County Historical Museum.

Director of Development: Responsible for securing funding and sponsorship for Wheaton Park District, Cosley Zoo Foundation, DuPage County Historical Museum Foundation, and Play For All Foundation. This position includes the planning and execution for multiple foundation events throughout the year along with annual appeals and membership programs.

Superintendent of Marketing & Events: Responsible for marketing for special facilities such as Parks Plus Fitness, Rice Pool & Northside Pools, Clocktower Commons and marketing, sponsorship, planning and execution for the following special events: Fun Run In Color, Kite Event, Taste of Wheaton, July 3&4, Music Monday's, Wheaton Brew Fest, Shakespeare in the Park, FT Cares Night Run, Wheaton Wine & Cultural Arts

Fest, and Lions Club Reindeer Run. These events netted \$88,000 in revenue to the district in 2014. In order to achieve event profits, over \$130,000 in sponsorships are secured annually.

Graphic Design Manager: Responsible for the design and development for all promotional materials, logo design, signage and eblast design, photography, management of Flickr photo storage account, special event materials as well as the design, production, and distribution of the youth and family and adult seasonal program guides.

Graphic/Web Coordinator: Responsible for assisting the graphic design manager with promotional materials as well as the development and management of nine district websites. This includes wheatonparkdistrict.com, parksplusfitness.com, cosleyzoo.org, arrowheadgolfclub.org, lincolnmarch.org, dupagesensoryplay.org, dupagemuseum.org, wheatonwings.com, and wpdathletics.org.

Part-time staff:

Marketing Coordinator & Staff Writer: This position reports directly to the Director of Marketing and is responsible for the editing and proofing of the seasonal program guides, writing and distributing all press releases and articles, in addition to general marketing support for the facilities that fall under the Director of Marketing's realm, ie., Cosley Zoo, Arrowhead and DuPage County Historical Museum. This is currently a 24 hour a week position.

Development Assistant: This position was recently re-filled and reports to the Director of Development. They are responsible for support for any and all aspects of fund development to include all three not for profit foundations, special events, and annual appeals. This is currently a 20 hour a week position.

Marketing & Special Events Coordinator: This position reports to the Superintendent of Marketing & Special Events. This position is responsible for the support for marketing special facilities, marketing, planning and execution for more than 10 special events, following up on all sponsorship benefits, updating social media sites, ongoing coordination and management of the district's email marketing and registration ticketing processes. This position is tasked with maintaining the digital marketing aspects for the district. This digital marketing includes updating social media sites, website advertising, eblast development and distribution, and email subscriber data base management. Currently, the marketing and special event coordinator position is a 28 hour a week position.

Assistant Graphic Designer: This position reports to the Graphic Design Manager. This person is responsible for the design and development of all promotional materials and special event collateral as assigned by Graphic Design Manager. Currently this is a 25 hour a week position.



TO: Board of Commissioners

FROM: Diane Hirshberg, Human Resource Manager

THROUGH: Michael Benard, Executive Director

RE: Full Time Human Resource Assistant

DATE: March 2015

SUMMARY:

The Human Resource Department is responsible for processing hiring packets, posting job openings, counseling managers on employment practices, training for supervisors, employee benefits, legal compliance and risk management, compliance reporting, coordinating leaves of absence, processing background checks on employees and volunteers, and maintaining personnel files. Human resource services are provided to approximately 96 full-time, 447 part-time, and 637 seasonal employees. The Human Resource Department currently consists of one full-time Human Resource Manager and one part-time Human Resource Assistant who works an average of 30 hours a week (see Attachment 1 for job responsibilities).

The department is looking to move the current part-time position to a full-time position due to an increase in the work load.

Workload Increases

In the last few years, the number of full-time staff increased from 86 as of January 1, 2011 to 96 as of March 10, 2015 with the possibility of additional full-time staff to be added in 2015. Also, changes in the laws and additional projects have been added which takes additional staff time.

Job postings/repostings have increased significantly over the past few years due to some positions which are hard to fill and/or due to high turnover which has required us to post to a higher number of sources than in previous years to reach a larger audience. These additional postings require additional staff time. See charts below.

Year	# of Job Openings	# of Sources Posted/Reposted
2013	56	437
2014	115	905
% of Increase	105%	107%

Number of Postings/Repostings				
Jan-Feb 2013	Jan-Feb 2014	2013–2014 % of Increase	Jan-Feb 2015	2014–2015 % of Increase
65	92	41%	141	51%

Additionally, the 2014 PDRMA review placed more emphasis on human resources increasing their hands-on approach to coordinating light duty for employees with workers compensation claims which used to reside solely with the managers. More time will be spent by human resource staff communicating with managers across the district, the injured employees, and follow up.

In the last few years, the number of full-time staff increased from 86 as of January 1, 2011 to 96 as of March 10, 2015 with the possibility of additional full-time staff to be added in 2015. The increase in full-time staff requires additional human resource staff time for interviewing, orientation, and the added paperwork associated with hiring, benefits, and follow up.

Pending Project

All job descriptions are currently in process of being updated. Once completed, the job descriptions will be used for a compensation study which is needed to determine if our wages are competitive with the market. Next, as recommended as a plan of action from the 2014 PDRMA review, the revised job descriptions will be used for a job task analysis assessment which will be beneficial in determining which jobs require pre-employment physicals and back evaluations, assist our occupational health provider with determining restrictions for workers compensation injuries, and ADA requests. This project is very time consuming.

Additionally, we have a membership with Management Association, an HR resource for employers. Hiring Management Association to complete the first part of the project of updating the job descriptions would cost about \$175/hr and they indicated it is difficult to do based on not having the specifics of each position that is typically known by managers and human resource staff. We have approximately 224 job descriptions.

Future Projects

In addition, the future holds projects such as research for a possible new health/dental insurance provider for 2016, assisting in the analysis of RFP's for an HR/payroll provider and deferred compensation provider, impending changes to the definition of exempt under the Fair Labor Standards Act laws; research and possible implementation of alternatives for background checks; creation of electronic new hire forms; and preparation of IRS filings under the Affordable Care Act; as well as continuing to keep up with the changes in employment laws.

By increasing the hours of the Assistant to full-time, the person in this position will assume some administrative tasks currently performed by the manager such as: FMLA and leave requests; employment verifications; benefit renewal, enrollment and disenrollment; point person for applicant tracking software; assist with coordination of modified duty program; preparation of workers compensation loss report; oversee the employee recognition program; assist with preparation of employee benefit statements; assist with research of background check alternatives; and other assorted tasks as they arise.

Deb Hulseley is currently in the part-time position and I would like to recommend her for the full-time position. She has been with the District for 13 years and has been the Human Resource Assistant for the last 5 ½ years. She understands the District and how it works and has built a good rapport with staff. Deb has worked with payroll to develop a very efficient system of processing hiring packets and they work very well together. She works with little supervision, is very organized, meets deadlines, and has a very good handle on her tasks. I believe Deb is up to the challenge of taking on additional work.

PREVIOUS COMMITTEE/BOARD ACTION:

This is a new full-time position.

REVENUE OR FUNDING IMPLICATIONS:

The net cost of moving this position from 30 hours per week to 40 hours per week is:
Low \$20,329; High \$34,799 (see Attachment #2).

STAKEHOLDER PROCESS:

N/A

LEGAL REVIEW:

N/A

ATTACHMENTS:

- Attachment #1 – Job Responsibilities
- Attachment #2 – Compensation & Benefit Comparison
- Attachment #3 & 4 – Benefit Statements for PPO Family and HMO Single
- Attachment #5 – Job Description for Human Resource Assistant – Part-time

ALTERNATIVES:

Alt #1: Move the current part-time assistant to a full-time position. This position will assume the additional responsibilities listed above allowing for time to focus on the pending and future projects.

Alt #2: Hire a second part-time assistant, however, as indicated by other departments that have part-time employees, they leave for full-time employment elsewhere resulting in frequently reposting the position as well as the cost of the time spent on training and the loss of productivity while the new person gets up to speed. In addition, there is no available space for another assistant. If there were, there would be the added cost of a desk, computer, phone, etc.

Alt #3: Another alternative is to outsource some of these projects. They would be costly as indicated with the job description update above. Or there is also the purchase of software which can be quite costly to purchase and maintain.

Alt #4: Make no changes to the current human resource staff. Without the additional staff time, projects will be delayed or extra hours will need to be worked in order to complete them. Currently, the Manager works approximately nine hours a day.

RECOMMENDATION:

It is respectfully recommended that the Board of Commissioners approve to move the current Human Resource Assistant position to a full-time position with standard full-time benefits.

Attachment #1

Job Responsibilities

Human Resource Manager

The Human Resource Manager is responsible for providing advice and counsel to supervisors and managers on discipline, termination, and performance improvement; full-time hiring process including pre-screening interviews, hiring paperwork, and orientation; oversee one part-time Human Resource Assistant; open enrollment, benefit fair, and benefit meetings; training on harassment and employment practices for supervisors; review payroll data; review full-time performance evaluations and make recommendations; OSHA reporting; EEO-4 reporting; keep up-to-date on changes to employment laws and their impact on the district; assist with recognition program; manage and coordinate employee leaves including FMLA and ADA requests; employee benefit statements; unemployment compensation; and serve on the Safety Committee, Health and Wellness Committee, and Co-Wellness Ambassador for health programs.

Human Resource Assistant

The Human Resource Assistant is responsible for the review and handling of all hiring and rehire packets; process criminal background checks for all employees and volunteers and driver's license checks for employees as needed; maintains the full-time personnel files; posts job openings for all part-time and volunteer positions on various sites; assists with open enrollment and the benefit fair; maintain up-to-date compliance posters for the entire district; process invoices for payment; maintain a record of staff trainings; and prepare various correspondence and reports as needed.

Attachment #2**Compensation & Benefit Comparison**

	Current	Proposed	
	Part-Time	Full-Time - Low	Full-Time - High
Salary	\$27,066	\$36,100	\$36,100
Insurance - PPO	0	9,727	24,197
IMRF	2,625	3,502	3,502
Social Security Tax	1,678	2,238	2,238
Medicare	392	523	523
Total Salary & Benefits	\$31,761	\$52,090	\$66,560
<i>Net Increase</i>		\$20,329	\$34,799

Attachment #3

Sample Compensation & Benefit Statement for Human Resource Assistant

Salary and Benefits	PPO Single	
	Park District's Annual Cost	Employee's Annual Cost
Annual Salary	\$36,100.00	
Benefits:		
Medical, Prescription, Dental, Life, AD & D Insurance and Employee Assistance Program	\$9,727.20	\$2,000.00
IMRF (ER - 9.70%; EE - 4.5%)	3,501.70	1,624.50
Social Security Tax (FICA cap \$118,500) (ER - 6.2%; EE 6.2%)	2,238.20	2,238.20
Medicare (ER - 1.45%; EE - 1.45%)	\$523.45	\$523.45
Total Benefits	\$15,990.55	\$6,386.15
Total Benefits and Salary	\$52,090.55	\$6,386.15
Projected Time Off Compensation <i>(included in above figures):</i>		
Holidays - 12 1/2 days	\$1,735.58	
Personal - 2 days	277.69	
Vacation - 12 days	1,666.15	
Sick - 12 days	1,666.15	
Total Projected Time Off Compensation	\$5,345.58	
Total annual benefits equals an additional percent of your base annual salary:	44%	

Note: All amounts are estimates.

This Benefit Statement is a brief outline of the benefits received for the above position while working for the Wheaton Park District.

Attachment #4

Sample Compensation & Benefit Statement for Human Resource Assistant

Salary and Benefits	PPO Family	
	Park District's Annual Cost	Employee's Annual Cost
Annual Salary	\$36,100.00	
Benefits:		
Medical, Prescription, Dental, Life, AD & D Insurance and Employee Assistance Program	\$24,197.72	\$3,000.00
IMRF (ER - 9.70%; EE - 4.5%)	3,501.70	1,624.50
Social Security Tax (FICA cap \$118,500) (ER - 6.2%; EE 6.2%)	2,238.20	2,238.20
Medicare (ER - 1.45%; EE - 1.45%)	\$523.45	\$523.45
Total Benefits	\$30,461.07	\$7,386.15
Total Benefits and Salary	\$66,561.07	\$7,386.15
Projected Time Off Compensation (included in above figures):		
Holidays - 12 1/2 days	\$1,735.58	
Personal - 2 days	277.69	
Vacation - 12 days	1,666.15	
Sick - 12 days	1,666.15	
Total Projected Time Off Compensation	\$5,345.58	
Total annual benefits equals an additional percent of your base annual salary:	84%	

Note: All amounts are estimates.

This Benefit Statement is a brief outline of the benefits received for the above position while working for the Wheaton Park District.

Attachment #5

WHEATON PARK DISTRICT JOB DESCRIPTION

Title of Position: Human Resource Assistant – Part Time

Division: Human Resources

Reports To: Human Resource Manager

Updated: 12/13

FLSA: Non-Exempt

General Purpose

Responsible for providing assistance to the Human Resources Generalist in day-to-day operations, utilizing clerical and organizational skills. A part-time year-round position.

Qualifications

Minimum of high school graduate with three years' experience in general office duties. Good written and verbal communications skills. Proficient in Microsoft Word, Excel, Outlook, and knowledge of PowerPoint required. Valid driver's license required.

Essential Duties

- Handles all aspects of new hire packets including review, follow-up, processing criminal background checks and driver's license checks for part-time and assist with full-time new hires.
- Handle processing of volunteer background checks and follow-up.
- Maintains accurate and organized files for full-time employees, job postings, worker's compensation and accident/incident logs and reports.
- Assist in the administration of the district's benefit programs including open enrollment and annual benefit fair.
- Maintain up-to-date compliance posters across the district and assist with OSHA compliance and reporting requirements.
- Prepare and post job postings as requested.
- Prepare letters, reports, and spreadsheets, etc. as requested.
- Process invoices for payment in a timely manner.
- Maintain an up-to-date record of staff training, performance evaluations, certificates of insurance, etc.
- Follow, administer and implement the Wheaton Park District policies and guidelines.
- Maintain discretion with regard to confidential matters and/or information received either verbally or written.
- Proactively support the V.A.L.U.E.S. (integrity, fun, commitment, adaptability & growth, kindness, and service) on a daily basis.

Other Duties and Responsibilities

1. Attend in-service training, and continuing education and training.
2. Support IT as needed with purchase orders.
3. Conduct all work in a safe manner.
4. Conduct research as requested.

Psychological Considerations

Ability to work in a fast paced, stressful environment while remaining flexible, maintaining a positive attitude, dealing with many interruptions, and meet deadlines. Remain patient, courteous and considerate while dealing with residents, contractors, vendors, and staff demands. Show initiative and is a self-starter able to work with minimum direct supervision while providing quality work.

Physical Demands

Able to lift and move up to 20 pounds. Exposure to all types of weather conditions while performing errands.

Cognitive and Safety Considerations

Able to problem solve; communicate well, both verbally and in writing; use good safety awareness; and demonstrate sound judgment.

This is not necessarily an exhaustive list of all responsibilities, skills, duties, requirements and effects of working conditions associated with the job. While this is intended to be an accurate reflection of the current job, management reserves the right to revise the job when circumstances change; e.g., emergencies, rush jobs, changes in personnel, workload, technological development, etc.

“I have read this Job Description, and certify that I can perform all essential job functions without a significant risk to my own health and the health and safety of others that cannot be eliminated by reasonable accommodations.” The Executive Director may amend this position’s description from time to time at his/her discretion. In addition, the Executive Director, and/or appointed authority, have and retain the rights to revise, eliminate, combine, and or establish positions and classifications. Amendments by the Executive Director shall be effective on such date as designated.

Employee Printed Name

Employee Signature

Date

Revised 12/13
O:/Current Job Descp P-T/Admin Asst HR

TO: Board of Commissioners

FROM: Mary Beth Cleary, Director of Recreation
Vicki Beyer, Superintendent of Recreation
Linda Dolan, Leisure Center Manager

THROUGH: Michael Benard, Executive Director

RE: Leisure Center Administrative Assistant

DATE: February 27, 2015

SUMMARY:

Statement of Issue

The Wheaton Park District has a part-time position, Leisure Center Computer Specialist, which is currently filled. We are requesting that this position be elevated to a full- time Administrative Assistant position.

Discussion of the Issue

The Recreation Department is requesting the modification from part-time Leisure Center Computer Specialist to full-time Leisure Center Administrative Assistant. This position is vital to the operation of the Leisure Center. Currently many of these duties are handled on a part- time basis by the Leisure Center Computer Specialist, who based on ACA regulations works approximately 26 hours per week.

Impact Statement

It is becoming increasingly apparent that the Leisure Center needs a full- time front line staff person to deliver the necessary level of customer fulfillment, as well as assisting with the day-to-day operations of a facility whose usages and administrative needs have dramatically increased over the last five years. As the district implemented new software systems, much of the workload shifted. Converting from AEK to Rec Trac brought many changes, challenges, and additional responsibilities. In 2009 the Leisure Center staff assumed responsibility for processing activity registration, cash handling, and serving as a point of sale site for the district. In 2011, staff began scheduling the Leisure Center rooms in Rec Trac Facility Scheduling Module and took over their own building rentals. Countless hours were spent developing procedures and marketing materials, as well as designing a manageable system. When Springbrook was implemented the Leisure Center began processing purchase orders and inputting their annual budget figures. Our number one priority, at all times is to serve the patrons, and all of these new tasks necessitate great customer care, both internally and externally.

When preparing this justification, we elected to quantify the business and opportunities lost, as well as the value the position would add to the Leisure Center business unit.

- At the present, when the part-time Leisure Center Computer Specialist is not working (Thursday/Friday) the Leisure Center Manager is performing many of these

administrative job tasks, preventing her from accomplishing her core essential functions without distraction. It has been determined that approximately 30% of the Leisure Center Manager's time is dedicated to performing routine administrative tasks. This results in nearly a \$20,000 administrative activity cost to the district.

\$65,507(Leisure Center Manager Salary) X 30 (% of time handling administrative functions) = \$19, 552 (administrative activity cost to the district).

- Provides the opportunity to solicit and increase sponsorship revenue by \$1000. This is a relationship oriented initiative and requires the Leisure Center Manager to arrange meetings to visit potential supporters.
- Affords the prospect of increasing building rental revenue by \$3300. Our goal is to book an additional 10 rentals per year (\$1500), as well as the commitment from Special Events/Marketing to reimburse the Leisure Center \$1800, which is the value of potential lost rental revenue due to the 2015 Special Event schedule. In 2015, it is realistic that Leisure Center rental revenue could exceed \$9300. The proposed Leisure Center Administrative Assistant would assume sole responsibility for building rental activity. Renters prefer to work with the same staff member from start to finish. Relationships are developed and many clients return to the Leisure Center for numerous rentals. For example, over the past few years the Leisure Center hosted one family's wedding shower, baby shower, and that baby's first and second birthday parties.
- Increase Leisure Center Special Event revenue by \$1600. This will be accomplished by creating at least three new, innovative, trend conscious events.
- Currently there is only one full-time staff dedicated to the Leisure Center business unit. This facility is open to the public for active adult programming Monday- Friday from 8:30 am-3:00pm and on evenings and weekends for adult programming, building rentals, and special events. An additional full-time staff member would assure that the Leisure Center could maintain its outstanding customer service standards and culture.
- Work with Marketing Department to strategize how to best optimize technology and the use of social media to promote programs, ultimately increasing revenue.

Major Areas of Responsibility

- Serves as Manager on Duty when the Leisure Center Manager is out of the office.
- Responsible for Leisure Center rental reservations including; inquiries, tours, invoices, receipt of fees collected and refund of security deposits.
- Prepares program master and marketing materials including quarterly program guides and Time of Your Life Newsletter.
- Maintains database of current Leisure Center membership.
- Responsible for training Leisure Center staff in Rec Trac functionality.

- Creates rosters for activity groups.
- Assists with financial software of purchase orders and reports.
- Logs and prepares financial reports to assist with annual proposed budget and projections.
- Collects and processes Leisure Center nonresident fees.
- Manages payroll in the absence of the Leisure Center Manager.
- Assists with the planning and execution of programs, events, and trips.

PREVIOUS COMMITTEE/BOARD ACTION:

N/A

REVENUE OR FUNDING IMPLICATIONS:

Currently, the district spends approximately \$85,500 on one full-time Leisure Manager and one part-time Leisure Center Computer Specialist. We estimate that elevating the part-time position to full-time will cost the district an additional \$18,000.

STAKEHOLDER PROCESS:

N/A

LEGAL REVIEW:

N/A

ATTACHMENTS:

Proposed job description for Leisure Center Administrative Assistant
Proposed Benefit Statement based on an annual salary of \$38,000 for the Leisure Center Administrative Assistant

ALTERNATIVES:

Staff has explored the possibility of utilizing other part-time employees to perform the necessary job functions; however the skill set and ability to deliver the exceptional customer service this position requires makes that option impractical. This is a highly skilled position requiring knowledge of all Rec Trac software functions including; Facility Scheduling, Pass Membership, Point of Sale, and Activity/Refund Registration.

RECOMMENDATION:

Based on the information provided above, it is our recommendation to hire a full-time Leisure Center Administrative Assistant. This position is important to the success of the Leisure Center as it continues to serve over 3000 members, and the thousands of people who attend special events and adult programs.

Sample Compensation & Benefit Statement for Administrative Assistant - Leisure Center

Salary and Benefits	PPO Family	
	Park District's Annual Cost	Employee's Annual Cost
Annual Salary	\$38,000.00	
Benefits:		
Medical, Prescription, Dental, Life, AD & D Insurance and Employee Assistance Program	\$24,201.48	\$3,000.00
IMRF (ER - 9.70%; EE - 4.5%)	3,686.00	1,710.00
Social Security Tax (FICA cap \$118,500) (ER - 6.2%; EE 6.2%)	2,356.00	2,356.00
Medicare (ER - 1.45%; EE - 1.45%)	\$551.00	\$551.00
Total Benefits	\$30,794.48	\$7,617.00
Total Benefits and Salary	\$68,794.48	\$7,617.00
Projected Time Off Compensation <i>(included in above figures) :</i>		
Holidays - 12 1/2 days	\$1,826.92	
Personal - 2 days	292.31	
Vacation - 12 days	1,753.85	
Sick - 12 days	1,753.85	
Total Projected Time Off Compensation	\$5,626.92	
Total annual benefits equals an additional percent of your base annual salary:	81%	

Note: All amounts are estimates.

This Benefit Statement is a brief outline of the benefits received for the above position while working for the Wheaton Park District.

Narrative

Responsible for providing assistance to the Leisure Center in day-to-day operations, utilizing organizational and clerical skills. Facilitates the administrative and clerical requirements of the Leisure Center. This is a full-time position.

Qualifications

Minimum high school graduate. Required vocational training with related work experience in customer service and event planning desired. Good written and verbal communication skills. Proficient knowledge and skills in intermediate word processing and database management required (Rec Trac, Word, Excel, Access, Publisher, Outlook, Print Shop 11.0, and Photo Pro 2.0). Valid Illinois driver's license. CPR/AED certification required.

Immediate Supervisor: Leisure Center Manager

Essential Functions:

- Attendance at worksite required every day. Normal work hours for this position are 7:30 am to 3:30 pm, Monday through Friday. For non-exempt employees, daily work hours can change with little or no notice to accommodate the necessary work load the district requires.
- Assume responsibility for Leisure Center when the Manager is out of the office.
- Create and maintain budgeting information in Excel, to track current year budget and projections for future years. Use compiled data in reports and charts as required.
- Assist with special events.
- Assists residents and non-residents with inquiries, tours and permits for renting the Leisure Center. Maintains all building permits, keys and records.
- Use the Facility SuperGrid Module in RecTrac to process Leisure Center rental requests, including receipting of fees received for rentals, and refunds of security deposits.
- Receives calls, answers inquiries, channels messages to appropriate staff.
- Acts as a receptionist to visitors.
- Responsible for managing multiple office projects.
- Create and update tools to track programs/activities and trips, use information to create Program Masters and make sure events get into the correct publication.
- Prepare and/or proof marketing materials including Adult district brochure and Leisure Center brochure copy.
- Create flyers and other marketing materials for events and promotional letters.
- Maintain database of current Leisure Center membership.
- Design Power Point presentations as directed.
- Submit and maintain accurate rental records and reports.
- Point person for learning, using and training other staff in using RecTrac Software.

- Advanced knowledge of RecTrac Software
 - Submit Program Masters for input into RecTrac, verify correct information – such as budget and bill codes.
 - Input program descriptions and comment codes.
 - Maintains and updates registrant household information and class status.
 - Process registration refunds, waiting list refunds, and program transfers.
 - Maintains registration files and records.
 - Assist with the registration process, including the handling of fees received.
 - Sell gift cards
 - Create and maintain the RecTrac training manual
- Aids staff with computer software problems.
- Prepare travel waivers, nametags and organizational materials for day and extended travel programs.
- Keep systematic file of reports and records.
- Design bulletin boards and maintain display case.
- Operates and maintains all business machines including Cannon copier and fax, as well as phone system programming. .
- Assists in compiling information for annual reports.
- Assists in organizing information for the yearly budget.
- Distributes incoming and outgoing mail.
- Maintains positive public relations.
- Produces reports and word processing requirements of Leisure Center Manager and staff, as directed.
- Coordinate purchase orders.
- Produce rosters for each group that meets at the Leisure Center. Update yearly, collect Nonresident fees.
- Updates and publishes all department employee lists.
- Maintains all department marketing forms, monitor usage by staff and distribute copies as needed.
- Prepare marketing mailings.
- Maintains and orders office supplies and keeps the office clean, organized, and fully stocked.
- Spearheads first aid kit replenishment cycle and follows up accordingly.
- Log all pertinent data into calendars, including Manager and Tour Coordinator calendars.
- Follows, administers, implements and enforces Wheaton Park District policies, procedures and guidelines.
- Communicates professionally with co-workers and the public.
- Maintains effective two-way communication with all department staff, district staff and the community.
- Proof seasonal program guides and flyers pertaining to registration.
- Assist in handling problems and questions from staff and the public relating to program registrations, refunds and transaction history.

- Establishes and maintains good public relations on the telephone and in person.
- Continues education on new issues, trends, procedures and techniques.
- Demonstrates appropriate knowledge of all Wheaton Park District facilities, parks and programs.
- Promote upcoming trips, programs and events to patrons.

Marginal Functions

- Attends staff meetings.
- Assist in printing all cash daily reports through RecTrac, Plug N Pay and creating Cash Balancing Worksheet for finance.
- Update workbooks for tracking interest and RSVP's for trips and programs.
- Update AARP Income Tax appointment workbook.
- Create forms for extended trip registrations.
- Update monthly calendar board.
- Inventory and order paper.
- Keep storage spaces organized and inventoried.
- Work with Marketing and Registration departments to establish a time line for publishing of *The Time of Your Life* newsletter.
- Perform Tour Escort duties when assigned.
- Perform Leisure Center Office Assistant duties when assigned.
- Assists with special events.
- Assist with emergency procedures and evacuations.

Psychological Considerations

Possible stress working with time restraints, working with minimum supervision and dealing with different personalities. Must be able to work in a fast paced, crowded, possibly stressful environment while remaining flexible, maintaining a positive attitude and dealing with many interruptions. Remain patient, courteous and considerate while dealing with residents and staff. Shows initiative and is a self-starter able to work with minimum direct supervision.

Physiological Considerations

Extensive periods of sitting and using a computer. Able to lift and carry boxes of supplies weighing up to 30 pounds up to 25 yards and climb steps to second floor office. Able to climb stairs to access files in the basement which may contain dust and/or mold.

Environmental Considerations

Possible exposure to all types of weather conditions and wet and uneven ground.

Cognitive and Safety Considerations

Strong verbal and written communication skills, problem solving and organizational skills, diplomacy, responsible, able to follow directions and show good safety awareness and sound judgment.

INTERGOVERNMENTAL COOPERATIVE AGREEMENT

TO ESTABLISH THE ILLINOIS GAS COOPERATIVE (IGC)

This Agreement made by and among units of local governments, school districts, school district cooperatives and college districts listed on Appendix A hereto, each of which may be referred to hereinafter as a "District" and which, collectively, may be referred to hereinafter as the "Districts."

WITNESSETH:

Whereas, Article VII, Section 10, of the 1970 Constitution of the State of Illinois and the Illinois Intergovernmental Cooperative Act (Ill. Rev. Stat., ch. 127, par. 741, et seq.) provide that units of local government and school district may contract with one another to perform any activity authorized by law; and

Whereas, Section 745 of the Illinois Intergovernmental Cooperative Act (Ill. Rev. Stat., ch. 127, par. 745) specifically provides that one or more public agencies may contract with one or more public agencies to perform any governmental service, activity or undertaking which any of the public agencies is authorized by law to perform; and

Whereas, the Public Community College Act, in part, provides that a Board of Trustees may contract for utility services such as water, light, heat, telephone and telegraph (Ill. Rev. Stat., ch. 122, Sec. 103.27.1); and

Whereas, the Illinois School Code, in part, provides that a Board of Education may contract for utility services, such as water, light, heat, telephone and telegraph (Ill. Rev. State., ch. 122, Sec. 10-20.21); and

Whereas, the Illinois School Code, in part, provides that special education districts and vocational education districts through administrative districts or governing boards created by joint agreement provide educational services which necessarily requires utility services, such as water, light, heat, telephone and telegraph (Ill. Rev. Stat., ch. 122, Sections 10-22.31; 10-22.31a); and

Whereas, the Illinois Municipal code, in part, provides that a municipality may contract for utility services, such as water, light, heat, telephone and telegraph. (Ill. Rev. Stat., ch. 24, Sec. 8-10-4); and

Whereas, the Public Library District Act, in part, provides that, for the purpose of providing library service which necessarily requires utility services, Library Districts may contract with public or private corporations or entities". (735 ILCS 16/30-55.40); and

Whereas, the Park District Code, in part, provides that park districts may contract for utility services such as water, light, heat, telephone and telegraph. (Ill. Rev. Stat., ch. 105, par. 8-1.)

Now, therefore, each of the Districts agrees with the other as follows:

ARTICLE I

ESTABLISHMENT AND PURPOSE OF INTERGOVERNMENTAL COOPERATIVE

1.1 Name

The Districts hereby establish an intergovernmental cooperative, as contemplated by the Illinois Intergovernmental Cooperation Act, which shall be known as the Illinois Gas Cooperative (hereinafter referred to as the "IGC").

1.2 Purpose

The purpose of IGC is to cooperatively purchase natural gas and electricity from suppliers as a means of reducing operating costs for local governments and schools and administer the acquisition of natural gas and electricity for each participant in IGC. IGC shall also carry out such educational programs as may be authorized by its Executive Committee.

ARTICLE II

DEFINITIONS

In addition to the terms defined elsewhere in this Agreement, each of the following terms shall have the meaning set forth below:

2.1 Administrator

That person selected by the Executive Committee to administer IGC.

2.2 Account

An account of monies established by the Illinois Gas Cooperative to pay the joint administrative expenses of Illinois Gas Cooperative and fund the acquisition of natural gas and electricity ordered on behalf of participants. Each District shall be obligated to reimburse the Account in accordance with the provisions of this Agreement. The Administrator shall administer the Account, maintaining separate records of administrative costs and gas and electricity purchase costs in accordance with generally accepted accounting principles for cash-basis accounting.

2.3 Direct Deposit

A check deposited to designated interest bearing account of IGC.

2.4 Effective Date

For the purchase of gas, the first day of the calendar month next following the month in which the participating District has duly approved and executed this Agreement and submitted the appropriate LDC rider, and LDC rider contract for transportation of customer-owned gas. For the purchase of electricity the first day of the calendar month next following the month in which the participating District has duly approved and executed this Agreement and submitted any related documents which may be required.

2.5 Fiscal Year

The twelve month period commencing on July 1, 1987 or as may be amended.

2.6 Steering Committee

The Steering Committee established pursuant to Article V of this Agreement shall perform organizational and management functions of IGC until the first Executive Committee is elected by the Representative Board.

2.7 Representative Board

The Representative Board established pursuant to Article VI of this Agreement shall be comprised of one representative from each participating district and shall provide for implementation of the purposes and policies of IGC.

2.8 Executive Committee

The Executive Committee established pursuant to Article VII of this Agreement shall manage and conduct the affairs of IGC at the direction of the Representative Board.

2.9 Representative

The Representative member from each district participating in IGC.

2.10 Officers

The officers of the Representative Board and the Executive Committee of IGC as delineated in Article VIII.

ARTICLE III

AUTHORITY AND DUTIES OF IGC

IGC shall have the authority and duty to accomplish the purposes set forth in Article I above and, in furtherance of such authority and duty, shall:

- (a) Select agents, employees, independent contractors, consultants, attorneys, auditors and such other persons as may be necessary to administer and accomplish the purposes of IGC; provided, however, that IGC shall not have the authority to enter into any collective bargaining agreement.
- (b) Carry out educational and other programs relating to the acquisition of utility services and other supplies.

- (c) Direct the collect and payment of funds to be used for the administration of IGC and for the acquisition and distribution of natural gas and electricity.
 - (d) Prepare and submit to the Executive Board for review monthly financial reports.
 - (e) Prepare and submit to the Representative Board for approval an annual budget for IGC and an annual report of the financial affairs of IGC.
 - (f) Submit to each participating District a monthly report of natural gas and electricity purchased and paid for pursuant to this Agreement.
 - (g) Mail to each District annually an audited report of the financial affairs of the IGC, including separate reports on the administrative costs and gas and/or electricity purchase costs; said report to be made by a certified public accountant at the end of each Fiscal Year in accordance with generally accepted accounting principles for cash-basis accounting.
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- (h) Establish policies or procedures consistent with the provisions of this Agreement.
 - (i) Carry out such other activities as are necessarily implied or required to carry out the purpose of the IGC specified in Article I or the specific activities enumerated in this Article III.

ARTICLE IV

COMMENCEMENT OF IGC

The operation of IGC shall commence on July 1, 1987.

ARTICLE V

STEERING COMMITTEE

5.1 Function

During the course of organization and until the first Executive Committee is elected by the Representative Board, a Steering Committee shall exercise full management rights. Those rights include the right to receive money for IGC, contract and temporarily employ professionals, independent contractors, employees and agents on behalf of IGC for administrative, legal, accounting, fidelity, insurance and other necessary expenses to establish and accomplish the purposes of IGC. All such contracts shall be subject to termination or ratification by the Executive Committee.

5.2 Membership

The Steering Committee shall consist of Marjorie B. Smith, Business Manager of Villa Park School District No. 45, DuPage County, Illinois; Lawrence J. Golden, Superintendent, Marquardt School District No. 15, DuPage County, Illinois; Charles Wertschnig, Business Manager, Wilmette School District No. 39, Cook County, Illinois; Ronald D. Chilcote, Business Manager, Fenton Community School District No. 100, DuPage County, Illinois; Wolfgang Meister, Business

Manager, Salt Creek School District No. 48, DuPage County and Mr. Frank S. Strle, currently an employee of the DuPage County Superintendent of Schools.

5.3 Report

The Steering Committee shall at the first representative membership meeting account for all expenses incurred during the organizational period.

5.4 Compensation

No one serving on the Steering Committee shall receive any salary or other payment from IGC. Any salary, compensation, payment or expenses for such individual shall be paid by each District in the discretion of the District, and separate from this Agreement.

ARTICLE VI

REPRESENTATIVE BOARD

6.1 Members

The Representative Board shall be comprised of a member representative or alternate selected by and from each district participating in IGC.

6.2 Duties

The Representative Board shall carry out the purpose and duties of IGC as set forth in Articles I and III of this Agreement, including, but not limited to: (a) recommend and review changes in the purchasing policies or procedures implemented by the Executive Committee; (b) review the employment of agents, employees, and independent contractors selected by the Executive Committee to

act for IGC; (c) review the compensation for all such agents, employees and independent contractors selected by the Executive Committee to act for IGC; (d) review the procurement of fidelity bonds and insurance for employees or other persons, as required by the Agreement, as recommended by the Executive Committee or as required by law; (e) establish and amend procedures followed by the Executive Committee; and (f) such other activities as are necessary, implied or required to carry out the purposes of IGC, including, if feasible, the purchase of electricity.

6.3 Matters Requiring Board Approval

The following matters shall require approval of a majority of the Board members in attendance at the meeting when voting occurs.

- (a) Amendments to this Agreement.
- (b) Annual IGC budget.
- (c) Termination of IGC.
- (d) The expulsion of a participating District shall require the approval of two-thirds of the Board members in attendance at the meeting when voting occurs.

6.4 Compensation

No one serving on the Representative Board shall receive any salary or other payment from IGC. Any salary, compensation, payment or expenses for such Representative, shall be paid by each District in the discretion of the District, and separate from this Agreement.

ARTICLE VII

EXECUTIVE COMMITTEE

7.1 Management by Executive Committee

The Executive Committee shall manage IGC in accordance with the provisions of this Agreement and at the direction of the Representative Board.

7.2 Election of Executive Committee

The Executive Committee shall consist of seven (7) members. The seven Executive Committee members shall be elected by the Representative Board from amongst the members of the Representative Board. At the initial meeting, three (3) Executive Committee members shall be elected for one (1) year; and four (4) Executive Committee members shall be elected for two (2) years. The individuals elected to serve one (1) year terms on the Executive Committee at the initial meeting shall be the Vice Chairperson, Secretary and one other member. The individuals elected at the initial meeting of the Representative Board to serve two year terms on the Executive Committee shall be the Chairperson, Treasurer and two other members. At all subsequent annual meetings of the Representative Board, each individual elected to serve on the Executive Committee shall be elected for a two year term. Elections shall occur at the annual meeting of the Representative Board. Vacancies shall be filled by the Executive Committee for the remainder of the unexpired term of office. If any vacancy should occur in the Executive Committee of the specified position of the

Vice-Chairperson, Secretary, or Treasurer, the Executive Committee shall fill that vacancy by appointment for the remainder of the unexpired term. If a vacancy shall occur in position of Chairperson, the Vice-Chairperson shall assume the position of Chairperson. If both the position of Chairperson and Vice-Chairperson are vacant, the Executive Committee shall fill those positions by election and the persons selected shall fill out the unexpired terms of the persons they were elected to replace.

7.3 Duties

The Executive Committee shall carry out the purpose and duties of IGC, as set forth in Articles I and III of this Agreement, including, but not limited to, the following: (a) entering into and terminating contracts for the purchase of natural gas and electricity; (b) implementing policies and procedures of IGC; (c) selecting agents, employees and independent contractors to act for IGC; (d) establishing the compensation for all such agents, employees and independent contractors; (e) procuring fidelity bonds for employees or other persons, as required by this Agreement or by law; (f) reviewing the annual IGC budget and any amendments to that budget to submit for approval by the Representative Board; (g) approving educational and other programs relating to the acquisition of natural gas and electricity; (h) establishing monthly and supplementary payments to the Account which include administrative costs and gas and electricity purchase costs; and (i) obtaining and submitting to the Districts the financial reports such other activities as are necessarily implied or required to carry out the purposes of IGC.

7.4 Compensation

No one serving on the Representative Board or Executive Committee shall receive any salary or other payment from IGC. Any salary, compensation, payment or expenses for such Executive Committee, shall be paid by each District in the discretion of the District, and separate from this Agreement.

ARTICLE VIII

OFFICERS

8.1 Offices

Officers of IGC shall consist of the Chairperson, Vice Chairperson, Secretary, Treasurer and such other offices as may be established from time to time. Officers shall serve in the capacity to which they are elected on both the Representative Board and the Executive Committee.

8.2 Terms

At the initial meeting of the Representative Board, the Vice Chairperson and Secretary shall be elected to serve for terms of one year. At the initial meeting of the Representative Board, the Chairperson and Treasurer shall be elected to serve terms of two years. At all subsequent annual meetings of the Representative Board, all officers to be elected for that year shall serve two year terms.

ARTICLE IX
ADMINISTRATOR

9.1 Authority

An employee, agent or independent contractor shall be the principal operating officer IGC (hereinafter referred to as "Administrator") and shall supervise and control the day-to-day operations of IGC and carry out the purpose of IGC as directed by the Executive Committee.

9.2 Duties

Among the duties of the Administrator shall be the following:

- (a) To sign on behalf of IGC instruments which the Executive Committee has authorized to be executed and, in general, to perform all duties incident to the office of Administrator and such other duties as may be prescribed by the Executive Committee consistent with this Agreement.
- (b) To prepare a proposed annual budget to be submitted to the Executive Committee and approved by the Representative Board.
- (c) To make recommendations to the Executive Committee regarding purchasing policy and procedure decisions, the creation of other IGC offices and the employment of other agents, employees and independent contractors.
- (d) At each regular meeting of the Executive Committee and Representative Board, and at such other times as requested to do

so, to present a full report of his/her activities and the fiscal condition of IGC.

- (e) To report monthly to each District the natural gas and electricity purchased in the previous month and expenditures made for that District.
- (f) Verify and reconcile statements concerning direct deposits and disbursements of funds held in the IGC account;
- (g) Disburse account funds for administrative costs and gas and electricity purchase costs.

9.3 Compensation

The Executive Committee shall provide for compensating the Administrator for service as such.

9.4 Acting Administrator

In the absence of the Administrator, or in the event of the inability or refusal of the Administrator to act, the Chairperson may perform the duties of the Administrator and, when so acting, shall have all of the powers of and be subject to all of the restrictions upon the Administrator.

9.5 Fidelity Bond

The Administrator or Acting Administrator shall, before commencing his duties, execute a fidelity bond with a surety company authorized to do business in the State of Illinois, as surety, payable to the Illinois Gas Cooperative and the bond shall be conditional upon the faithful discharge of his duties. The penalty of

the bond shall be in an amount equal to the expected total funds on deposit in the Account and shall be increased or decreased from time to time as the total funds increase or decrease, whenever, in the judgment of the Executive Committee, such increase or decrease is deemed necessary, The form of bond shall be that commonly used for school treasurers and shall be paid for as an administrative expense of IGC and as determined and approved by the Executive Committee.

ARTICLE X

ACCOUNT

10.1 Records

The Administrator shall develop and maintain for the Account separate records of receipts and disbursements for administrative costs and gas and electricity purchase costs.

10.2 Funding Administrative Costs

The cost of administering IGC shall be borne by each District in direct proportion to the pro rata amount of gas and electricity purchased and shall be raised by a surcharge on the kilowatts of electricity and the therms of gas purchased by participating districts combined with any interest earned on the Account. Whenever payments to the Account for administrative expenses shall be based upon an estimate, each District making such payments shall receive a refund or pay a deficiency when actual costs are determined. It is contemplated

that the Account will contain a sufficient amount at all times to pay the administrative expenses of the Cooperative. At the close of the Fiscal year on June 30, an accounting will take place to determine the amount of natural gas and electricity a particular District has purchased, the amount paid to IGC and the pro rata share of administrative expenses based on total gas and electricity purchases incurred for each District. If, during any Fiscal Year, the funds on hand in the Account are not sufficient to pay expenses of administration, the Executive Committee shall require supplementary payment from all Districts. Such payment shall be made in the same proportion as therms purchased during that year to the IGC.

10.3 Gas Purchase Payments

Payments into the Account will be developed and administered in the following manner:

- (a) Upon receipt of a duly approved and executed intergovernmental cooperative agreement, LDC rider and LDC rider contract for transportation of customer-owned gas by the IGC, a District may nominate the amounts of natural gas for monthly heating needs. A written acknowledgment of the nominations and invoices will be sent to the district by the Administrator. Within ten (10) days of invoice payment shall be made by District.
- (b) All taxes and distribution fees, if any, shall be the sole and exclusive responsibility of the District.

- (c) Failure to make prompt payment, as defined in Section (b) above, for the gas nominated, shall be cause for rejection of future nominations. The Illinois Gas Cooperative takes no responsibility for the additional expense incurred by the District in securing natural gas should payment not be promptly paid. If, in the event payment is not promptly paid, interest shall accrue from date of receipt of the invoice in accordance with the Local Government Prompt Payment Act (Ill. Rev. Stat., ch. 85, Sec. 5601 et seq.).
- (d) An Account will be administered during the Fiscal Year as a single fund without regard to the level of expense for a particular District.

10.4 Electricity Purchase Payments

Each District participating in the cooperative purchase of electricity shall submit such payments, documents or reports as may be required.

ARTICLE XI

MEETINGS OF IGC

11.1 Organizational Meeting of Representative Board

The first organizational meeting of IGC shall take place within the month of September and, thereafter, during the first quarter of the Fiscal Year beginning July 1.

11.2 Annual Meeting of Representative Board

At the annual meeting in each subsequent Fiscal Year, the Board shall elect from amongst its Representatives members of the Executive Committee to fill positions of those whose terms have expired. At the initial meeting of the Executive Committee following the annual meeting each year, the Executive Committee shall elect officers to fill positions of officers whose terms have expired. The Executive Committee may fill any vacancies which may occur in such offices until the end of the unexpired term.

11.3 Meeting Schedule for Representative Board, Executive Committee and Steering Committee

Meetings of the Representative Board and Executive Committee shall be held as often as necessary to carry out the purpose of the IGC, but no less than one (1) time in each Fiscal Year. The Steering Committee shall meet prior to the first organizational meeting of the Representative Board. The Executive Committee shall meet prior to the Representative Board's annual meeting, and as otherwise required.

11.4 Special Meetings

Special meetings of the Executive Committee or Representative Board may be called by its Chairperson, or by twenty-five percent (25%) of the Representatives. Three (3) days written notice of regular or special meetings of the Board shall be given to each Representative, and an agenda specifying the subject of any special meeting accompany such notice. Business conducted at special meetings shall be limited to those items specified in the agenda.

11.5 Regular Meetings

The time, date and location of regular meetings of the Representative Board or Executive Committee shall be determined by the Executive Committee for a fiscal year. Notice of such meetings and an agenda shall be provided two (2) weeks prior to each meeting.

11.6 Voting

Each District shall be entitled to one vote on the Representative Board through its Representative. No proxy votes or absentee votes shall be permitted. A quorum shall consist of a majority of the participating District representatives who are present at the meeting. Except as provided in this Agreement, a simple majority of a quorum shall be sufficient to pass upon all matters. Voting shall be conducted by voice unless one (1) or more Members of the Representative or Executive Committee shall request a roll call vote; provided, however, that any vote which requires a greater than majority vote for passage shall be by roll call vote, and in the event that there are any negative votes or abstentions relating to the authorization of the expenditure of funds, the names of the Representatives so voting shall be specifically noted. All other Representatives present and not voting in the negative or abstaining shall be listed as having joined the affirmative voice vote on the proposition. A Representative seeking to abstain or vote in the negative regarding the authorization of the expenditure of funds shall indicate such vote to the presiding officer.

11.7 Minutes

Minutes of all regular and special meetings of the Executive and Representative Boards shall be sent to all Representatives and to each District.

11.8 Open Meetings Act

All meetings shall be conducted in the manner required by law, including, but not limited to, "An Act in Relation to Meetings," Ill. Rev. Stat., ch. 102, par. 41, et seq. In the event of any conflict between any provision of this Agreement shall be deemed modified to the extent necessary to comply with such law. In addition to any notices of meetings he may be required to serve under this Agreement, the Chairperson shall cause to be published any schedule or notice of meetings required by law.

ARTICLE XII

OBLIGATIONS OF DISTRICTS

The obligations of each participating District shall be as follows:

- (a) To pay _____ all obligations to the Account of IGC at such times and in such amounts as are established within the scope of this Agreement and to pay within the time restraints established by the Executive Committee.
- (b) To select promptly a Representative and an alternate to serve on the Board and any successors to such Representative.

- (c) To cooperate fully with the administrator, consultant, the IGC attorneys and auditors and any agent, employee, officer or independent contractor of IGC in any matter relating to the purpose and powers of the IGC.
- (d) To act promptly on all matters requiring approval by the Districts and to not withhold such approval unreasonably or arbitrarily.

ARTICLE XIII

LIABILITY OF REPRESENTATIVES AND OFFICERS

The Representatives and the officers of the Executive Committee and Steering committee shall use ordinary care and reasonable diligence in the exercise of their authority and in the performance of their duties. They shall not be liable for any error of judgment or other action made, taken or omitted by them in good faith; nor for any action made, taken or omitted by any agent, employee or independent contractor selected with reasonable care. No Representative or officer shall be liable for any action taken or omitted by any other Representative or officer. No Representative shall be required to give a bond or other security to guarantee the faithful performance of his duties hereunder except as required by this Agreement or by law. IGC shall defend and hold harmless any Representative, officer, agent or employee of the IGC for actions taken by the Board or performed by the Representative or office within the scope of his authority to the extent of insurance coverage. IGC shall make every reasonable

effort to provide liability coverage for Representatives, officers, administrators, agents and employees.

ARTICLE XIV

OBLIGATIONS OF DISTRICTS

The Obligations and responsibilities of the Districts set forth in this Agreement, including the obligation to take no action inconsistent with this Agreement as originally written or validly amended, shall remain a continuing obligation and responsibility of each District. This Agreement may be enforced in law or equity either by IGC itself or by any District. The consideration for the duties imposed upon the Districts by the Agreement is based upon the mutual promises and agreements of the Districts set forth herein and the advantages gained by the Districts through reduced costs arising from the direct procurement of natural gas and electricity. Except to the extent of the limited financial contributions to IGC each District has agreed to make, no District agrees by this Agreement to be responsible for claims of any kind against any other District.

During such period of time as a District is a participating member of IGC, for purchase of natural gas, said District may not order for natural gas except via the IGC Agreement; nor shall any District that is a participating member for the purchase of electricity order electricity except via the IGC Agreement during the term of their electricity purchase agreement.

ARTICLE XV

MEMBERSHIP

15.1 Eligibility

Membership shall be open to public entities empowered to enter into agreements under the Illinois Intergovernmental Cooperation Act, including municipalities, school districts, special education and vocational cooperative districts, community college districts, library districts and park districts.

15.2 Conditions of Membership

Membership shall commence at such times as an eligible public entity's application for membership in IGC is accepted and the applicant has duly approved and executed the Agreement and has supplied the necessary documents for the purchase of gas and/or electricity.

15.3 Expulsion of Member Districts

By the vote of two-thirds of the membership of the Representative Board in attendance at the meeting except the Member representing the District whose expulsion is being voted upon, the Executive Committee may recommend expulsion of any District from IGC. Such expulsion, which shall take effect in the manner set out below, may be recommended whenever a District fails to perform any obligation under this Agreement.

No District may be expelled except after notice from IGC of the alleged failure to perform and after reasonable opportunity of not less than fifteen (15) days to cure the alleged failure. Within such fifteen (15) day period, the District

may request a hearing before the Executive Committee before any decision is made as to whether to recommend expulsion. The Executive Committee shall set the date for such hearing, which shall not be less than fifteen (15) days after expiration of the time to cure the alleged failure. The Executive Committee may appoint a hearing officer to conduct such hearing who shall make a recommendation to the Executive Committee based upon findings of fact. The Executive Committee may make a decision at the close of the hearing or upon receipt of the recommendation of the hearing officer to recommend expulsion of the District. Expulsion of a District after notice and hearing as set forth in this Section shall be final when approved by the Representative Board as set forth herein and shall become effective thirty (30) days following such approval.

After expulsion, the former member District shall continue to be fully liable for any payment due to the Account and any other unfulfilled obligation as if it was still a member of IGC.

Within sixty (60) days after an expulsion, a final accounting of funds owed by or owing to said District shall take place and any amount found to be owed by such District shall be immediately paid into the Account by such District and any amount found to be owed to such District shall be immediately paid from the Account to such District.

15.4 Withdrawal of Member District

No District shall have the right to withdraw from IGC during the twelve (12) month period immediately following the Effective Date. Thereafter, a District may

withdraw upon sixty (60) days prior written notice to the administrator. The rights and duties of IGC with respect to a withdrawing District and the rights and duties of a withdrawing District to IGC shall be the same as those with respect to an expelled District.

Thereafter a Member District may only withdraw from IGC after providing the administrator with written notice of the Member District's intent to withdraw from IGC at least 120 days prior to the expiration of the then current initial or renewed natural gas and/or electricity supply contract. Member Districts agree that this restricted withdrawal provision is necessary to prevent the potential negative economic impact on IGC and its Members resulting from a Member District withdrawing prior to the expiration of a natural gas and/or electricity supply contract.

ARTICLE XVI

TERMINATION OF THE COOPERATIVE

The Illinois Gas Cooperative shall terminate upon the occurrence of any one of the following events:

- (a) A final determination by a Court of competent jurisdiction, after all appeals have been exhausted or time for appeal has expired, that IGC is invalid or contrary to law.
- (b) The member Districts approve termination when the economic benefits of IGC no longer warrant the existence of IGC.

Upon termination of IGC, the rights and duties of IGC to each District and the rights and duties of each District to IGC shall be the same as those with respect to an expelled District. It is understood that when the purchase of natural gas or electricity for the Cooperative becomes uneconomical for the member Districts, the Cooperative shall be terminated by the Representative Board at the recommendation of the Executive Committee.

Within sixty (60) days after the termination, a final accounting of funds owed by or owing to each member District shall take place, and any amount found to be owned by each member District shall be immediately paid into the Account by each member District, and any amount found to be owed to each member District shall be immediately paid from the Account to each member District.

ARTICLE XVII

MISCELLANEOUS

17.1 Notice

Any notice required by this Agreement shall be in writing and shall be deemed to have been given when deposited in a United States Post Office, registered or certified mail, postage prepaid, return receipt requested, and addressed as follows:

If to IGC: (at such place as may be determined by the Board at its first meeting),

If to the Districts: To the address set forth on Appendix A, or to such other address as any party to this Agreement may from time to time specify in writing to the other parties and to IGC.

17.2 Section Headings

The section headings inserted in this Agreement are for convenience only and are not intended to, and shall not be construed to limit, enlarge or affect the scope or intent of this Agreement or the meaning of any provision hereof.

17.3 Validity and Savings Clause

In the event any provision of this Agreement shall be declared by a final judgment of a court of competent jurisdiction to be unlawful or unconstitutional or invalid as applied to any District, the lawfulness, constitutionality or validity of the remainder of this Agreement shall not be deemed affected thereby.

17.4 Counterparts

This Agreement, and any amendments thereto, may be executed in any number of separate counterparts which taken together shall constitute a single instrument.

IN WITNESS WHEREOF, the Governing Board of each District has caused this Agreement to be executed by its duly authorized officers on page through ___ hereof as of the date first above written.

ILLINOIS GAS COOPERATIVE

SIGNATURE PAGE OF AN
INTERGOVERNMENTAL COOPERATIVE AGREEMENT
FOR THE DIRECT PURCHASE OF NATURAL GAS

This page incorporates by reference pages 1 through 27 of the Illinois Gas Cooperative which constitutes an Intergovernmental Cooperative Agreement. Executive of same by a District shall constitute a binding and enforceable commitment to the rights and duties arising therefrom.

PARK DISTRICT BOARD

*
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_____, Illinois

By:

President

Secretary

Dated:

*Address for Notice

ILLINOIS GAS COOPERATIVE

SIGNATURE PAGE OF AN
INTERGOVERNMENTAL COOPERATIVE AGREEMENT
FOR THE DIRECT PURCHASE OF ELECTRICITY

This page incorporates by reference pages 1 through ___ of the Illinois Gas Cooperative which constitutes an Intergovernmental Cooperative Agreement. Executive of same by a District shall constitute a binding and enforceable commitment to the rights and duties arising therefrom.

PARK DISTRICT BOARD

*
—

_____, Illinois

By: President

Secretary

Dated:

*Address for Notice

Illinois Gas Cooperative (IGC)

Illinois Gas Cooperative

1860 Glen Ellyn Rd

Glendale Heights, IL 60139

Armand Gasbarro

Phone 630-469-7615

Fax 630-790-1650

Vanguard Energy Services

850 East Diehl Road

Suite 142

Naperville, IL 60563

Paul Kalas, Scott Pellock or Kristen Spevak

Phone 630-955-1500

Fax 630-955-0989

www.vanguardenergy.net

IGC History and Board Meeting Update

Wheaton Park District

IGC - History



- The IGC was established in 1988, and is Illinois' first and longest running school-based energy buying cooperative.
 - The purpose of the IGC is to assist Members in managing their overall natural gas costs.
- Membership is open to all public schools, park districts, colleges and junior colleges that are served by Nicor Gas, Peoples Gas, and North Shore Gas.
- Decisions are made through the Executive Board.
 - Board Members volunteer their time.
 - Meetings are held monthly (normally the 2nd Thursday of the month).
 - Seven member board.
 - Members are welcome to attend meetings.
- Board Officers
 - Colin Wilkie – Chairman, Wheaton Warrenville SD #200
 - Greg Leyden – Vice Chairman, Bloomingdale SD #13
 - Maureen Jones – Secretary, Glen Ellyn SD #89
 - Armand Gasbarro – Administrator, Marquardt SD #15

IGC – Natural Gas Program



- Vanguard Energy Services is the approved natural gas supplier and offers electric consulting for a majority of the members.
 - Contact Paul Kalas at 630-955-1500 #133, or pkalas@vanguardenergy.net
 - Contact Kristen Spevak 630-955-1500 #118, or kspevak@vanguardenergy.net
 - Contact Scott Pellock at 630-955-1500 #102, or spellock@vanguardenergy.net
 - www.vanguardenergy.net
- Agreement expires July 31, 2017, and can be extended at anytime
- Natural gas purchasing program:
 - Full requirements (one price for all members usage).
 - Gas storage credit applied to each member invoice in May of each year.
 - Diversified pricing includes: fixed, daily index, and monthly index.
 - All supplier fees are included in the monthly price to members.
 - Illinois Prompt payment terms.
 - No first-time fees.
 - No monthly meter fees.
- IGC utilizes an independent auditing firm that verifies all supplier charges meet the terms of the agreement.

IGC - Electricity Program



- By joining the IGC each member receives customized electricity consulting services. This is an additional benefit of being a member.
- Consulting Methodology:
 - Discovery
 - Gather relevant information to formulate long and short-term strategies and tactical measures
 - Procurement
 - Pre-qualify Marketers
 - Prepare Request for Proposal (RFP)
 - Provide rigorous review process
 - Tariff Optimization and Regulatory
 - Perform thorough analysis of utility service tariffs
 - Reports
 - Assist in budgeting, cost analysis, and billing audits

Board Meeting

November 13, 2014



- The Board has secured 80% of the average annual consumption for July 2014 through June 2015 at \$.4305 per therm.
- The Board has secured 60% of the average annual consumption for July 2015 through June 2016 at \$.4555 per therm.
- The Board has secured 60% of the average annual consumption for July 2016 through June 2017 at \$.4542 per therm.

Energy Market Discussion



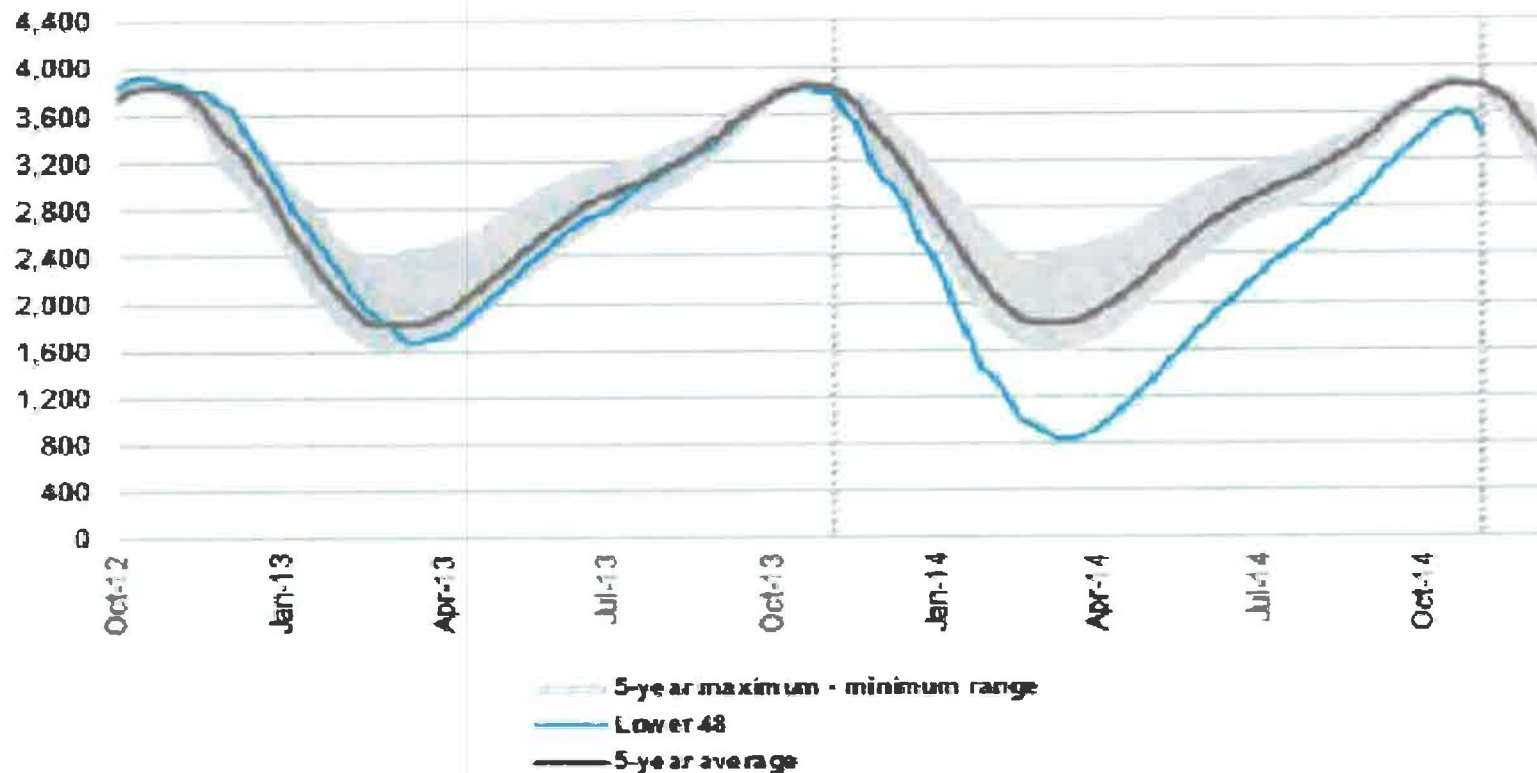
- **What factors are bullish (upward pressure) on pricing?**
 - Natural gas storage capacity ended the withdrawal season at 10 year lows
 - Increased natural gas demand for electric generation due to EPA war on coal
- **What factors are bearish (downward pressure) on pricing?**
 - Production in shale/fracking gas wells will continue to increase
 - Cooler than normal weather this past summer
- **Natural gas storage was at a 10 year low as of April 1, 2014.**
 - EPA Regulations have decommissioned 52 coal fired power plants in 2014 and 2015
 - Total of 175 coal plants scheduled to go offline in the next three years (34 gigawatts) representing 10% of all U.S. coal generating capacity
 - Electricity and natural gas pricing has already increased from ten year lows set in April 2012, and August 2013
 - Pricing is expected to increase another 15-20% over the next 18-24 months due mainly to increased demand from electric generation

Natural Gas Chart



Working gas in underground storage compared with the 5-year maximum and minimum

billion cubic feet

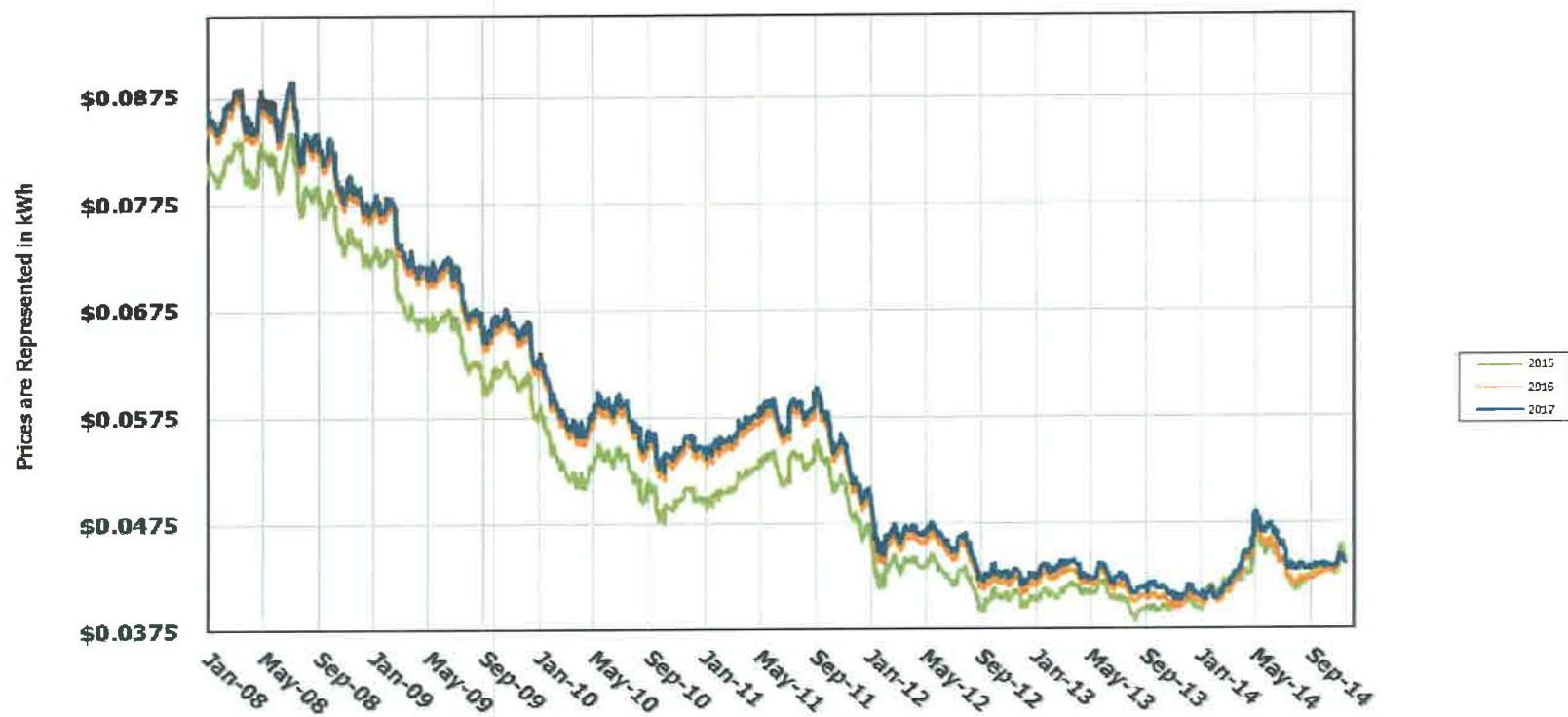


Source: U.S. Energy Information Administration

Electricity Chart



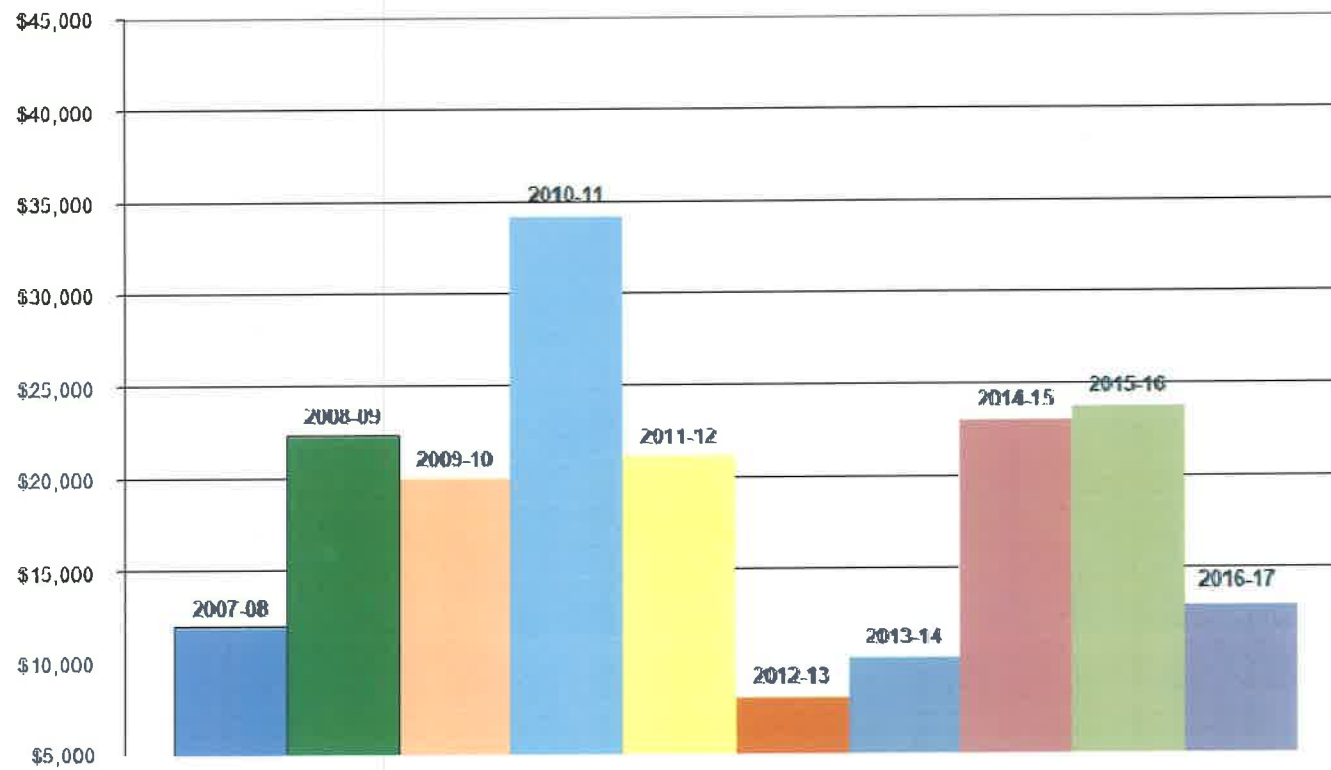
2015/2016/2017 Electric Strip Pricing



Capacity Rates



Average Estimated Capacity Rates



Illinois Energy Efficiency Program (Public Sector Electric Efficiency)



- **Illinois Dept. of Commerce and Economic Opportunity (DCEO) is a Public Sector Energy Efficiency Program – includes:**
 - K-12 School Districts.
 - Universities.
 - Government Agencies – federal, state and local.
 - Public Safety, Water and Park Districts.
- **DCEO Program:**
 - Limited \$'s are available.
 - Must complete a pre-application form.
 - Submit Final Application.
 - ComEd and Ameren Territory Only.
- **What type of projects qualify?**
 - Standard Incentive Program: lighting, HVAC, Motors and Refrigeration.
 - Custom Incentive Program: Anything not listed in the Standard Incentive Program.
 - New Construction Program.
 - Retro-Commissioning Program: focus on building controls and HVAC systems, and
 - Illinois Lights for Learning Fundraiser.
- **For more information:**
 - Visit DCEO's website at illinoisenergy.org – go to Energy then to Energy Efficiency Programs.
 - Select specific program for more detailed information, and application forms.
 - If more detailed information is required call **1-217-785-0164**.

Load Curtailment Program



- Pennsylvania, New Jersey and Maryland (PJM) has created an Emergency Load Curtailment Program
 - Only ComEd customers qualify.
 - Deadline of February 15th for June 1st program start.
- PJM will pay customers that can reduce electric consumption during peak demand time periods.
 - Curtailment time period is June 1st through September 30th.
- How can you curtail?
 - Utilize on-site generation (Emergency/backup or Co-Generation).
 - Turn off lights, chillers, air handlers, shifting production.
- Must use a qualified Load Response Provider
 - Vanguard Energy has teamed up with **EnerNoc**.
 - Payments have ranged from \$5,000 to \$65,000 per year.



About Us

Tradition Energy is one of the world's largest and most experienced full-service energy management and procurement advisors serving commercial, industrial and governmental organizations. We are an independent, unbiased and transparent client advocate. We assist our clients in managing their energy price risk exposure and in developing and implementing risk management strategies to control and reduce their electricity and natural gas expenditures.

Full-Service Energy Management Solutions

Energy Procurement & Supply Management

- Electricity, natural gas, and fuels.
- Supplier vetting and management
- Customized reverse-auction RFPs

Strategic Risk Management

- Exposure analysis
- Hedging recommendations

Market Research & Intelligence

- Wholesale energy market access and pricing
- Primary research reports
- Regulatory and legislative tracking

Post-Contractual Client Service

- Rate verification, and account switching.
- Account and billing issue resolution

Data Management & Reporting

- Usage and cost tracking
- Budgeting and forecasting
- Performance monitoring

Tariff Rate & Tax Analysis

- Utility bill audits and cost recovery

Bill Processing & Payment

- Process, validate, and pay utility invoices.

Sustainability

- Renewable energy procurement

Demand-Side Management

- Demand Response programs
- Energy efficiency audits

What Sets Tradition Energy Apart

Experience

- Advising clients in energy commodities markets since 1986
- Trusted advisor to more than 3,000 clients ranging from Fortune 500 companies to medium-sized businesses
- Over 38 billion kWh in energy usage and more than \$10.5 billion in annualized energy spend managed
- "Best practices" originating from our experience with clients nationwide result in the best customized solutions

Wholesale Market Knowledge & Expertise

- Retail (C&I) advisory business evolved from our 25 years' experience as a global wholesale energy broker
- Recognized as a leading energy market research expert and primary source for market intelligence
- Unparalleled access to wholesale energy markets, prices and information that translates into better informed decisions and additional savings.
- The scale and nature of our business result in more energy suppliers competing for our clients' business and offering better prices

Independent, Unbiased & Transparent

- Complete price transparency
- Our advisors work solely for our clients. Supplier pricing and contract negotiation are separated from the advisory team.
- Independent. Not part of a company that markets electrical, metering, HVAC or related equipment, or supplies energy.

Part of the Tradition Group, a leading institutional broker of financial products and commodities with over 2,400 employees in 28 countries.

We don't ask others where the price of energy is or where it's going — they ask us.

For more information visit www.TraditionEnergy.com
or call: USA: 1-877-51-POWER EU: +44 207-198-1500

 **Tradition** Energy



Tradition Energy – U.S. Communities Program **MAXIMIZE SAVINGS ON ENERGY EXPENDITURES** While Improving Procurement Efficiency!

Tradition Energy-U.S. Communities Contract **Energy Consulting & Management Services – #2013-069**

Tradition Energy is the awarded supplier of a full suite of energy-related services through the U.S. Communities Program, a national purchasing cooperative developed by government agencies utilizing the pooled power of public agencies nationwide.

With the Energy Consulting & Management Services Contract public agencies will be provided comprehensive advice in managing their energy expenditures and the most competitive pricing available in the public sector.

How to contact us:

WEB: www.TraditionEnergy.com/USCommunities

TOLL-FREE: 1-877-832-7022

EMAIL: USCommunities@TraditionEnergy.com

www.USCommunities.org



3 Ways Tradition Energy & U.S. Communities Work To Your Advantage

1 – Maximize Savings On Energy Expenditures

Tradition Energy's full suite of services is specifically designed to help public agencies reduce, control and manage all energy related costs impacting their bottom line. On average, Tradition Energy saves public agencies 15-20% more versus their internal procurement activities.

2 – Save You Time & Money

The Energy Consulting and Management Services Contract (#2013-069), competitively solicited by the City of Mesquite, Texas, fulfills the bidding requirements via the Joint Powers or Inter-local Contracting Authority and reduces the time and money participating agencies invest in the procurement process.

3 – Contract Value: Even If Your Agency Is NOT Required To Publicly Bid Utilities

Regardless of whether your agency is required to conduct a competitive solicitation for utilities or not, the U.S. Communities program ensures the maximum amount of competition to drive prices lower, producing savings and better control over your energy budget.

Tradition Energy-U.S. Communities Manager

Bob Wooten: 713-609-9929

bob.wooten@traditionenergy.com

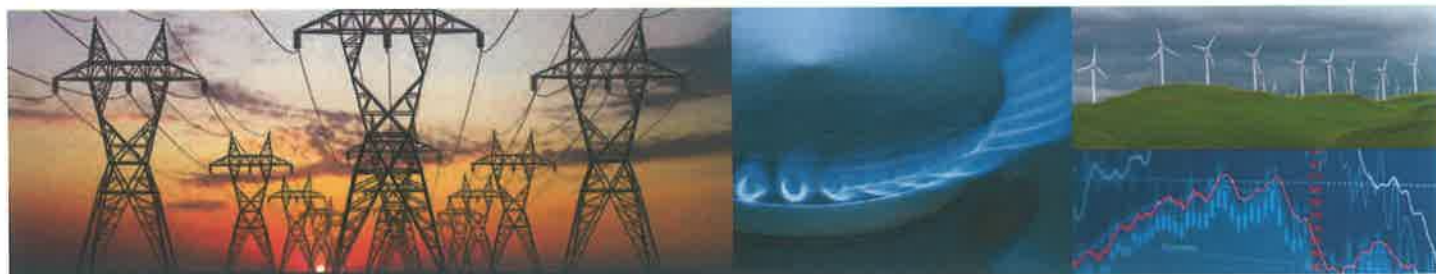




Tradition Energy – U.S. Communities Program

MAXIMIZE SAVINGS ON ENERGY EXPENDITURES

While Improving Procurement Efficiency!



Many organizations that buy energy don't realize that rates can be competitively bid or how the volatility of electricity prices can impact their overall energy costs. Depending on market conditions, using an energy advisor can often reduce overall energy costs or stabilize rates, so budgeting is easier and energy programs are more manageable. Even in states where energy is not deregulated, services such as analyzing tariff rates and auditing energy bills can identify opportunities for savings or improved efficiencies.

Our Full Service Energy Solutions Include:

Market Research & Intelligence

- Wholesale energy market access & pricing
- Primary research reporting
- Regulatory & legislative tracking

We are an industry-recognized expert in energy market research, and we are the only consultant contracted by CNBC to report on the energy markets.

Strategic Risk Management

- Energy price exposure analysis
- Assessment of market dynamics affecting prices
- Evaluation of strategic options & energy product alternatives
- Procurement recommendations

We identify the factors and risks that impact financial results and energy procurement decisions, and recommend pricing options and implementation strategies specific to public agency objectives.

Energy Procurement & Supply Management

- Electricity, natural gas, oil, transportation fuels, renewable energy
- Supplier vetting & management
- Customized reverse auction RFP's
- Tariff rate & tax analysis
- Contract & credit negotiation
- Contract management
- Demand Response (DR)/Curtailment

We advise public agencies on the assessment, procurement, and management of energy supply and related value-added services. Our advisors develop and implement energy purchasing strategies that create the best fit solution for minimizing energy costs and reducing risk for our clients.

Data Management & Reporting

- Performance monitoring
- Historical usage & cost tracking
- Budgeting/forecasting
- Benchmarking
- Bill auditing & rate analysis
- Bill processing & payment

We are an independent, unbiased energy advisor functioning as an extension of our clients' procurement departments to negotiate on their behalf with suppliers. Tradition Energy currently works with more than 90 suppliers nationwide.

Sustainability

- Renewable energy procurement
- GHG/Carbon management & reporting

We work with public agencies to understand their "green" procurement objectives and then develop strategies for both the procurement activity and for supporting any agency marketing efforts to bring attention to the strategy.

Proprietary Energy Management Tools

- Energy Data Management System (EDMS)
- Energy Information Center (EIC)

We provide the proprietary software tools necessary to manage energy and sustainability programs effectively.

Tradition Energy-U.S. Communities Manager

Bob Wooten: 713-609-9929

bob.wooten@traditionenergy.com

Name	National	Global	Wholesale market presence	Independent
Siemens (Pace)	Yes	Yes	No	No
Schneider (Summit)	Yes	Yes	No	No
Tradition Energy	Yes	Yes	Yes	Yes

Experience
Began in 1998, later acquired by Siemens in 2012, still operates under Pace name.
Began in 1991, aquired by Schneider Electric in 2011 and now operate under the Schneider name.
Began in 1986 providing wholesale energy services, continues today as Tradition Energy.



ENERGY PROCUREMENT ADVISORY AGREEMENT

This Energy Procurement Advisory Agreement ("Agreement") is entered into as of _____, between _____, with a principal place of business at _____ ("Client"), and TFS Energy Solutions, LLC d/b/a Tradition Energy, with its principal place of business at 680 Washington Boulevard, Stamford, CT 06901 ("Tradition"), and shall continue until either party tenders written or electronic notice to the authorized signatory below of cancellation.

Client hereby agrees to retain Tradition as its exclusive energy management and procurement advisor and authorizes Tradition to request billing history, invoices and contracts on its behalf from applicable third party energy suppliers.

Tradition agrees to perform energy management and/or procurement advisory services for Client, which shall include the following services:

- Data collection analysis and dissemination to third party energy management and/or commodity suppliers (which may include, but are not limited to, suppliers for electricity, natural gas, transportation fuel, RECs, and demand response services).
- Pricing and contractual review and assistance with negotiation of contract terms and conditions.
- Delivery of price discovery results of the sourcing effort and analysis and recommendations for energy contracts.
- Assistance with contract execution with third party energy suppliers.

Tradition's services are being provided through the U.S. Communities Government Purchasing Alliance, Contract No. 2013-069 for "Comprehensive Energy Consulting and Management Services." If Client enters into a third party energy supply agreement based on Tradition's engagement, Client shall also receive the following services:

- Ongoing market monitoring and intelligence throughout the life of the supply agreement.
- Access to Tradition's proprietary Energy Information Center (EIC) web portal.

Client understands that nothing contained in this Agreement obligates Client to pay Tradition for these services unless Client chooses to enter into an agreement directly with a third party energy supplier. In that event, Client understands that Tradition's fee will be included in the price the Client pays for energy on the bill received from the energy supplier or utility, as applicable.

TFS ENERGY SOLUTIONS, LLC:

By: _____
Name: _____
Title: _____
Contact: _____
680 Washington Blvd
Stamford, CT 06901
Fax#: 203-967-0426
Email: bmdcdermott@traditionenergy.com

CLIENT:

By: _____
Name: _____
Title: _____
Contact: _____

TO: Michael Benard, Executive Director
FROM: Mary Beth Cleary, Director of Recreation
RE: Recreation Program Report
DATE: March 6, 2015



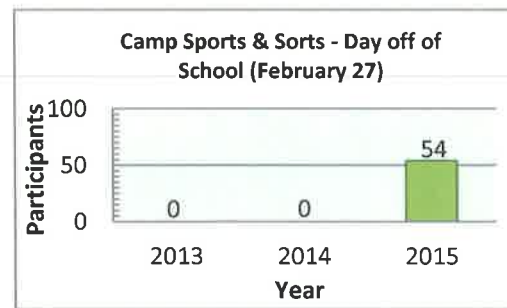
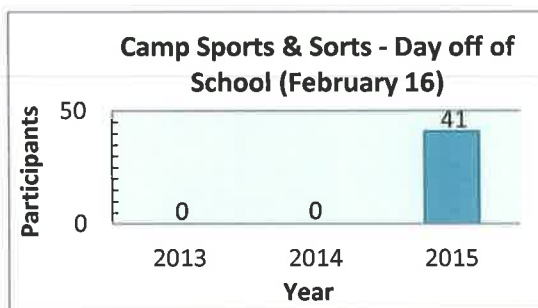
Congratulations to Katrina Lochridge Gree - Dance Instructor, Joe Gandolfi - Gymnastics and Athletic Instructor, Nikki Simpson- Athletic Site Supervisor Central Athletic Center, Matthew Wrobel -Adult Education Coordinator, and Darrell Houston- Athletic Supervisor for being nominated for the Wheaton Chamber's Best of the Best under 30 Awards.

Community Center Rentals and Revenue Comparison February 2014/February 2015

	# of Reservations			Total Rental Hours			Rental Revenue		
	2014	2015	change %	2014	2015	change %	2014	2015	change %
Renters	67	69	3.0%	175.5	176.25	0.4%	\$4,964.92	\$ 4,476.02	-9.8%
WDSRA	37	26	-29.7%	79	54.5	-31.0%		0	
District 200	20	8	-60.0%	71.25	31	-56.5%	0	0	
External (Other)	9	5	-44.4%	19.5	12.5	-35.9%	0	0	
Total	133	108	-18.8%	345.25	274.25	-20.6%	\$4,964.92	\$ 4,476.02	-9.8%

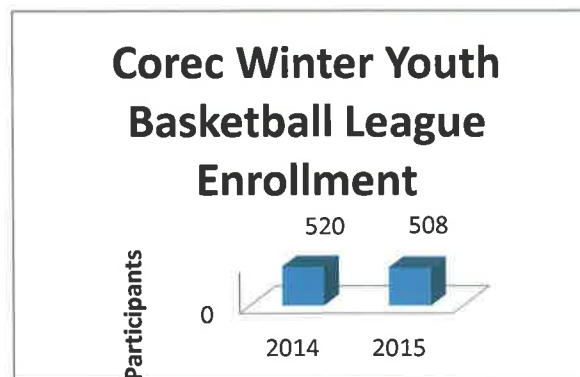
Athletics

- The Wheaton Park District Youth Baseball/ Softball In-House Player Evaluation Day were held Sunday, February 22. Baseball and Softball drafts took place the week of March 2. The annual Wheaton Park District Youth Baseball/ Softball Coaches Meeting and Equipment distribution is Tuesday, March 24 at the Wheaton Park District Community Center. Practices will begin the week of April 1, weather permitting.
- The popular Camp Sports & Sorts Camp was offered for kids to enjoy a wonderful array of games and sports on days when school is not in session. These camps were offered on Monday, February 16 and Friday, February 27.



- Athletic Division hosted the 6th Grade Gold and Silver and 7th Grade Gold and Silver West Suburban Girls Basketball League (WSGBL) End of the Season Tournament on February 21-22 at the Central Athletic Center. The tournament had 26 teams and played 42 games. The 6th grade Wheaton Thunder White team was crowned the Consolation Champions for the Gold Division.

- Athletic Division hosted the 5th Grade Gold and Silver and 8th Grade Gold West Suburban Girls Basketball League (WSGBL) and the 5th Grade Gold DuPage Youth Travel Basketball League (DYTBL) End of the Season Tournaments on February 28-March 1 at the Central Athletic Center. The tournament had 27 teams that played 43 games.
- Athletic Division hosted the 5th Grade Silver-1 and Silver-2 DuPage Youth Travel Basketball League (DYTBL) End of the Season Tournament on March 7-8 at the Central Athletic Center, Hubble Middle School and Community Center. The tournament had 28 teams that played 44 games.
- There were five Sports Stars Birthday parties in February at the Central Athletic Center. These parties continue to be fan favorites for birthday celebrations.
- Joe Gandolfi a respected and popular gymnastics and athletic instructor resigned to accept a full-time job. With his departure, the gymnastics and tumbling class's staff hired two new instructors; Lillian Fox and Kalie Bestwina. Both were lead instructors at the Carol Stream Park District and combined have 4 years of experience teaching gymnastics.
- Soccer Referee Clinic was on February 21 and 28. We had 18 enrolled for the class. They will start refereeing this spring.
- Winter Co-Rec and Girls Basketball Leagues games will conclude season March 14. The intergovernmental agreement with School District 200 continues to provide valuable practice and game space for our programs.



- Fall/Winter K-5 Grade Little Falcon Wrestling Club's 46 participants completed their regular season on February 26. Our Falcon Elite Middle School (11-14 year olds) program completed their season March 5. The Middle School program had 17 participants.
- The W.W.S.H.S Boys Baseball program and the Wheaton Park District offered a Baseball Skills Clinic on Sunday February 8-22. The program had a total of 51 participants. The Head Varsity Baseball Coach and his players instructed the program.
- Spring Lacrosse registration has begun, with coach and schedule planning underway. The Lacrosse program is excited to have access to a turf field this season. Spring weather has been a challenge in the past to keep games on schedule. The turf field will provide a great benefit to our Lacrosse program.
- Our Travel Baseball and Softball teams continue to use the Central Athletic Center batting cages on Saturdays and the high school field houses and the Central Athletic Center Gyms on Sundays. Teams will conclude usage on Sunday, March 22.

Early Childhood and Camps

- The Wide Horizons Preschool program celebrated Valentine's Day with classroom parties on February 12 & 13.
- The 3rd Annual Daddy Daughter Princess Ball took place on Friday, February 27 from 6 – 7:30 pm at the Community Center. There were 87 girls; 163 participants which is up 7% from 2014. There was an ice cream sundae bar, visit from Elsa and Ana from Frozen and dancing with dad with a professional DJ from Sounds a Bound in Naperville. Two volunteer photographers from Wheaton North High School took pictures throughout the night.
- One pottery party was held this month with 17 participants attending.

Varied Interest

- The Babysitter's Series Second Session: Behaving Badly class was held on February 24 with seven participants.
- Summer Enrichment options will be updated this summer to include Spanish and Sign Language.
- Taste of Wheaton Art on Hale letters to secure booths for the event will be mailed in early March. The letter and application are also available on the website.
- Children's Playhouse production of Wizard of Oz is scheduled for March 20 at 7pm and March 21 at 2pm. There are 81 participants cast this year, which is a 51% increase from the winter 2014 cast.

Leisure Center

- A new member coffee was held on February 3. Eight seniors attended.
- Seventeen people went to see *Tommy and* enjoyed lunch at the Paramount with the tour group on February 11.
- The annual Valentines' Day Dance was held at Arrowhead on February 12. The food, service, and ambiance were outstanding. Thirty-nine couples enjoyed a wonderful dinner and two hours of dancing.
- A new session of Bridge began on February 12. The class is full with 32 participants.
- On February 18 Collette Gateway did a preview for two upcoming trips, Tuscany and the Italian Rivera and Canyon Country. Although the temperatures were below zero, twelve people came to the preview.
- A Pizza and Trivia Game Day was held at the Leisure Center on February 25. Suburban Bank brought 15 of their members to join 25 Leisure Center participants for a fun afternoon of friendly competition.

Community Center, Registration, and Customer Service

1. RecTrac
 - a. Created tickets for Silvertones Tribute to Stage and Screen.
 - b. Created tickets for Beyond Glee Heartland Concert.
 - c. Updated all the Pool Guest Coupon settings in RecTrac for the 2015 season.
 - d. Camp No Name and Camp I Don't Know – Courtesy monthly invoices sent to households.
 - e. Wide Horizons – 79 invoices prepared with a total balance due of \$11,480. Final payment was due March 1.

February Leisureship update

- a) 24 families have been assisted in current fiscal year
- b) 27 families had been assisted in previous fiscal year
- c) 11.11% decrease in 2015 vs. 2014
- d) Fundraising efforts –

Elgin Light Recycling	\$147.36
Web/Walk – in donations	\$0.00
Studio Movie Grill ticket sales	\$22.50
Lanyard sales	\$3.35
Total	\$173.21

February Refund Summary

- a) 243 refunds processed.
 - b) 375 refunds processed same month previous fiscal year.
 - c) 35.20% decrease in refunds processed. The decrease is due to not having to provide prorated refunds from cancellation of classes from severe weather conditions as was the case in 2014. In the month of February 2014, 225 prorated refunds were processed.
- Total refunds: \$13,781.96
Check refunds: \$457
Household credits: \$5,948.96
Credit cards: \$7,376
Administrative/service fees: \$120

Activity Registration Summary for February

- a) Total registrations: 2,466
- b) Fees processed: \$199,293.90
- c) Web registration: 1,688
- d) Web percent: 68.45%
- e) Walk-in registration: 778
- f) Walk-in percent: 31.55%

Figures below represent the first 24 hours of spring resident registration -

2015	vs.	2014
a) Total registrations: 485 (62.75% increase)		a) Total registrations: 298
b) Fees processed: \$31,157.67 (45.60% increase)		b) Fees processed: \$21,400
c) Web registration: 423		c) Web registration: 259
d) Web percent: 87.22%		d) Web percent: 86.87%
e) Walk-in registration: 62		e) Walk-in registration: 39
f) Walk-in percent: 12.78%		f) Walk-in percent: 13.13%

TO: Mike Benard, Executive Director
FROM: Andy Bendy, Director of Special Facilities
RE: March 18, 2015 Board Report

Cosley Zoo - Susan Wahlgren, Zoo Director

Fundraising/Revenue Activities

Admissions:

- The zoo offered the remaining required five free admission days in February thus fulfilling 100% of the state mandated free days until June.

Month	2015 Revenue	2015 Avg./Day	2014 Revenue	2014 Avg./Day
January	\$ 1,856	\$61.87	\$ 469	\$15.63
February	\$ 629	\$22.46	\$ 636	\$22.71
Total	\$2,485		\$ 1,105	

- Pleasant Hill Elementary School worked on a project they called "Pennies for Pigs. Over a period of two months, the students raised \$821 to support the care of the Guinea Hogs at Cosley Zoo.

Significant Activities/Accomplishments

Education Programs and Activities:

- Staff presented an outreach program to a group of 120 fifth graders at Highlands Elementary School in Naperville. The students' assignment was to write a persuasive essay on pros or cons of zoos. Zoo staff was asked to provide their expert opinion on why zoos are important.
- Seven Junior Zookeepers completed the rigorous training and testing process necessary to become certified animal handlers.
- Discovery Boxes are now available for checkout to local educators. The five themed boxes contain animal artifacts, games, puppets, books and other activities designed to supplement classroom curriculum. The first Discovery Box was checked out Feb. 20th.
- Programs are off to a good start with Zoo-to-You outreach programs significantly ahead of 2014 numbers. Data for February and year-to-date is below:

Total Programs - February

Type of Program	2015 Number of programs	2015 Number of participants	2014 Number of programs	2014 Number of participants
Outreach	7	198	0	0
Casual Interpretation	0	0	0	0
Birthdays	2	25	1	11
Camps	0	0	0	0
Jr Zookeepers Club	4	30	1	22
School programs	1	12	0	0
Scout Programs	0	0	0	0
Park District programs	4	29	5	37
Special/Members Events	0	0	0	0
Rentals	0	0	3	130
Total	18	294	10	200

Total Programs – Year-to Date

Type of Program	2015 Number of programs	2015 Number of participants	2014 Number of programs	2014 Number of participants
Outreach	17	468	3	84
Casual Interpretation	0	0	0	0
Birthdays	3	35	3	31
Camps	0	0	0	0
Jr Zookeepers Club	9	118	2	44
School programs	0	0	0	0
Scout Programs	0	0	0	0
Park District programs	7	50	10	81
Special/Members Events	0	0	0	0
Rentals	0	0	5	213
Total	36	671	23	453

General Activities:

- Staff completed and submitted the AZA accreditation application materials. Assuming the application passes the initial review, in the next few weeks the zoo will receive information regarding a two-day on-site inspection.
- Cosley Zoo is partnering with Loyola University and the Forest Preserve District of DuPage County on a project to use blood drawn from Blanding's Turtles to gauge the physiological and hematological health of the captive-reared turtles. When compared to wild-hatched turtles, these blood values will help to determine if we are successfully rearing and releasing turtles in good health. Cosley Zoo is also supporting Loyola's efforts to pursue a Conservation Endowment Fund Grant from AZA to help fund this important research.
- Key zoo and park district staff along with two Cosley Foundation board members participated in the first 2-day zoo master planning workshop facilitated by Ace Torre of Torre Design Consortium, LTD. The second of three workshops will be held at the zoo in March.

Parks Plus Fitness – Ryan Miller, Manager

- Staff met February 3rd with Rotary Club to discuss the upcoming Fun Run in Color Saturday, April 11. There are currently 354 runners registered.
- The Health and Wellness Committee held their monthly meeting February 3rd. The committee discussed heart awareness month (February) and upcoming summer events.
- February 4, staff met with Cosley Run for the Animals Committee to discuss the race and tasks as hand.
- Staff met February 19 with the Risk Management Committee. Discussion entailed Rice Pool slides and parking lot safety at the Community Center.
- The Health and Wellness Committee hosted the PDRMA Health Risk Assessment February 20 at the Community Center. Forty four staff members participated in this program.
- Health and Wellness Committee hosted a February 25th Lunch and Learn with Dr Bruscard's office. It was held at the Prairie facility where 16 staff members attended. The topic was "5essentials of healthy living." This program received great reviews and staff will line up more events with their office.

PPFC Membership Breakdown	Annual	3-Month	1-Month	Fit-N-Swim	Total
February 2015	1,999	22	13	0	2,034
February 2014	1,980	15	10	0	2,005
January 2015	1,978	36	19	0	2,033
January 2014	1,935	26	21	0	1,982
December 2014	1,960	19	92	0	2,071
December 2013	1,931	23	95	0	2,049
Monthly Total Attendance/ Usage	9,305				

PPFC February 2015 New and Renew Memberships:

Membership Type	New	Renew	Total Amount
Annual	58	49	\$24,426.10
3 Month	15	7	\$1,991.00
Total for all Types	97	90	\$26,417.10

Arrowhead – Restaurant and Banquets- Steve Glass, Director F & B

Banquets

- Held 39 events for 2,115 guests in February
- Hosted 2 weddings
- Six-panel facility brochure is now display and distribution.
- Staff prepares for 2015 wedding showcase.
- Staff hosted WPD Mixer.
- Easter Brunch reservations going well

Restaurant

- Extraordinarily cold weather tamed restaurant sales.
- Whiskey Dinner sold out with rave reviews.
- Promotions for St Paddy's Day (week) include Blackhawks Commit to the India Pale Ale and March Madness Road to the Final Pour.
- Draft of spring menu changes begins.
- Valentine's reservations were very strong

Arrowhead Golf Club-Bruce Stoller, Director

- The average temperature in February was recorded as 14.6 degrees at O'Hare. This tied a record set in 1875 for the coldest February on record. Thanks to the record setting snowstorm on Super Bowl Sunday, the month also registered as the third snowiest February on record.
- Grounds and building maintenance staff were on hand during the big storm to plow the parking lot, shovel walks and keep the building operational. The work was completed Monday morning and the facility was open for business as usual.
- We lost one phase of our three phase power for a time during the storm due to a downed power line across the street. Staff was in the building and able to shut systems down before any serious damage occurred.
- Outing worksheets were sent early in the month to all groups currently on the books. The return of these, along with forms from leagues and permanent tee time holders by the middle of March will allow staff to have the majority of the season calendar set before the start of the season.
- Registration is underway for our second year of involvement in the PGA Junior League. The organization aims to expose children ages 8-13 to golf in a less stressful way while still involving some competitiveness that many kids want. This unique format has been very successful around the nation and we hope to at least triple our number of participants from last year.
- Building maintenance staff has reconfigured space on the lower level of the building and has installed a new walk-in cooler/freezer. A contractor was brought in to complete work on the sprinkler system. Electrical work will be next, followed by installation of the compressors. The unit will be available for the busy wedding and golf season.
- A relatively significant thaw just a week after the big snowstorm forced us to close the ski trails for most of the month. However, a small system at the very end of the month allowed us to open again in early March.

Cross Country Ski Rental	2014-15	2013-14	2012-13	2011-12	2010-11
February Rentals	446	1,496	21	0	1,080
December – February Rentals	458	1,778	21	345	1,962
February Revenue	\$6,310	\$20,663	\$310	\$0	\$15,251
December – February Revenue	\$6,481	\$24,461	\$310	\$5,340	\$27,006

Historical Museum- Michelle Podkova, Educator

Collections and Exhibits

- Newly hired Curator Ashley Downing started her orientation with Museum Manager and Educator Michelle Podkova February 24. Ashley worked on organizing collection spaces her first week at DCHM.
- EIU student Brian Failing continues work on the postcard digitization project
- Staff continued coordinating with the County and the Parks Department regarding the roofing project. Potential contractors were shown around the building February 24. Museum Staff is preparing for the roof replacement by taking precautions to protect artifacts. This is expected to be a large project that will continue through much of this summer until the roof construction and structural reinforcement is complete.

Educational Programs

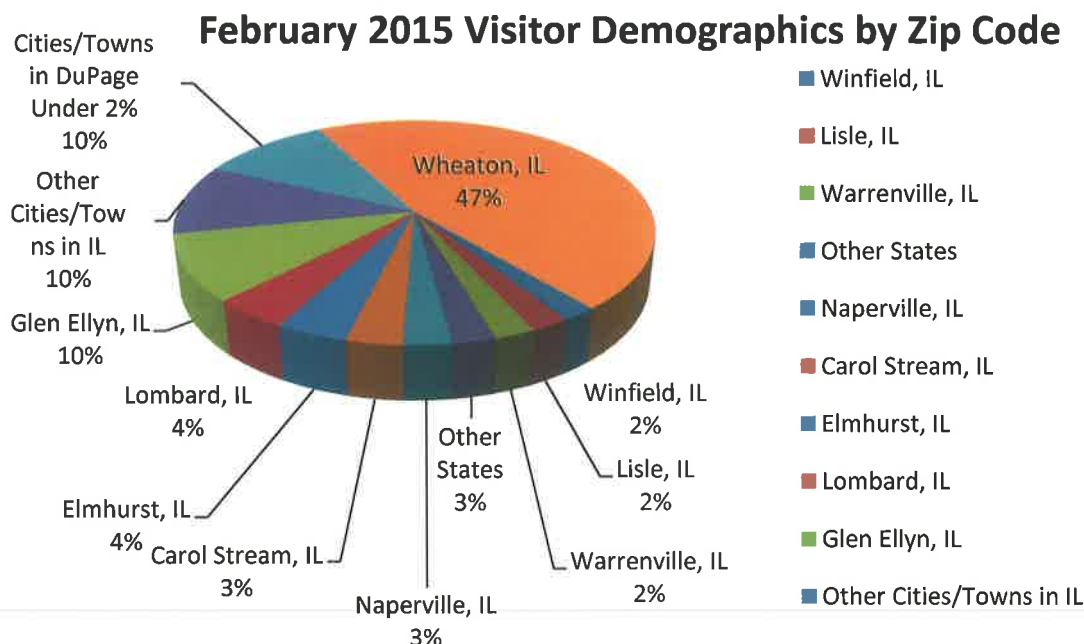
- Museum staff facilitated two Victorian Valentine's programs Saturday and Sunday, February 7-8. There were forty participants for the programs.
- Museum Staff hosted 10 Girl Scouts for a Daisy Tea Party February 13, a birthday party for 21 girls February 28 and a magic-themed birthday party February 6 where 19 children attended.
- Staff met with area museums to discuss a county-wide collaboration on an oral history project.
- The *Inheriting DuPage* event series continued February 21 with an Underground Railroad presentation at College of DuPage. Twenty people attended.
- Michelle Podkowa met with the Museum Guild to discuss plans for 2015 where the Museum Guild voted to continue hosting the Museum Guild Bazaar.

Marketing and Events

- Marketing is working on materials for the Lincoln Exhibit to include posters and signage.
- Marketing staff is designing a tri-fold brochure featuring current news and events for distribution to membership.
- Staff is creating a postcard for direct mail to Smithsonian list to include the Lincoln Exhibit and the fall opening of the Courtship & Wedding Exhibit.

Miscellaneous

- Intern Colleen Filipek completed her orientation and begins her internship March 3.
- DCHM received an award to host a Roads Scholar through Illinois Humanities Council. Brian "Fox" Ellis will present Walt Whitman's Lincoln May 28. This is offered in conjunction with the ALA traveling exhibit *Lincoln: The Constitution and The Civil War* this spring. The estimated monetary value of this award is \$700-\$1,000.



Total Visitors for February 2015: 440 (compared to 345 last February)

Total Visitors for 2015: 1,005 (compared to 671 last year)

Aquatics/Safety – Wendy Russell, Manager

- Risk Management Safety Committee held their February Meeting, Thursday, February 19 at the Community Center. On the agenda was the Community Center parking lot, the PDRMA Plan of Action and getting ready for the lockdown video to be filmed March 19 at the Community Center.
- Aquatic rehire payroll packets are steadily returning and processed for the season. Interviews to fill positions are now being conducted.
- Employee CPR classes continue to run and now include the first class for soccer coaches held in February. Staff looks to begin classes to certify coaches from Soccer, Baseball, and Football.
- Pool Pass sales continue to climb. The overall total currently stands at \$184,082/4,016 in passes. For February, the total was \$8,379/165 and March is currently at \$2,242/39. The 10% discount continues through April 30.

TO: Mike Benard, Executive Director
FROM: Margie Wilhelmi, Director of Marketing / Fund Development
RE: February 18, 2015 Board Report

Marketing

Arrowhead Restaurant

St. Patrick's Day special menu and Easter Sunday are the focus currently. Marketing will work with Chef and Director within the next month or so to update menus for spring offerings.

Arrowhead Golf & Cross Country Skiing

Arrowhead Golf Course was named the Best Public Golf Course in the Area by West Suburban Living Magazine's Best of the Best. Arrowhead came in ahead of Cantigny and Cog Hill. Collateral material will be developed for Golf Clinics, PGA Jr. Golf and Golf Lessons. Eblasts will be prepared for execution in March to promote free clinic and PGA Jr. Golf and Driving Range & Course Opening in April

Arrowhead Events

Arrowhead just received the Best of My Wedding 2015 certification from mywedding.com. The marketing focus is on weddings, rehearsal dinners and showers for the remaining open 2015 and 2016 dates.

Cosley Zoo

New signage is being created and installed this spring. This includes large prints on the perimeter fencing along Gary Avenue, new admission booth banners and individual a-frames to promote spring & summer events. Marketing continues for the Cosley Run for the Animals to include new signage displayed at the Community Center, post card direct mailing and inclusion in the upcoming Wiesbrook Tiger Trot runner bags.

DuPage County Historical Museum

The focus for the museum is centered on the upcoming Lincoln Exhibit opening May 13 and the roof restoration project. Press releases and signage are in the works to announce the construction that will take place.

Parks Plus Fitness Center

Manager's Birthday Special, 20% Renew and 25% off New Membership Special was well received. This promotion resulted in 36 new memberships and 33 renewals.

Aquatic Centers

Eblasts continue to be distributed promoting the last month of 10% off pool pass sales. The most recent blast resulted in 86 additional pool passes.

Clocktower Commons

Clocktower Mini Golf is scheduled to open March 29, weather permitting. This opening will be announced and promoted in an upcoming spring eblast.

Lincoln Marsh Natural Area

Letters have been mailed to potential exhibit sites for the Landscape, the Knowable Mystery exhibit. Logistics are underway for the April 22 preview event. To date, 12 people have registered.

Special Events

Fun Run in Color / April 11

Registration has doubled to total 334 since the last board report. Currently \$19,250 in sponsorship has been secured.

Go Fly A Kite Event / May 2

Plans are underway for the Kite Event. Sponsorship and vendors are being secured.

Taste of Wheaton / June 4-7

Currently \$14,500 in sponsorship has been secured. The website landing page, posters, print and web ads are being developed at this time.

Development

Cosley Foundation

The Cosley Run Committee has been consistently working on the logistics for the 2015 Cosley Run for the Animals & Zippity Zoo Run. Presently, \$20,000 in sponsorships has been secured (comparison to committed sponsorship by 3/2014: \$17,500). There are a 165 registrants signed up, including 62 from the Run Wheaton campaign.

DuPage County Historical Museum Foundation

The 2015 Gatsby Casino Night event sold out the week leading up to the event with more than 150 guests. To date, \$3,000 in sponsorships has been secured and \$350 was made in donations for the event.

The Museum submitted two applications to the West Suburban Philanthropic Network's Annual program. Both applications were approved and the following individuals will be recognized at a luncheon being held Tuesday, May 19, 2015 at Bobak's Signature Events:

-Mr. & Mrs. Daniel L. Goodwin – Philanthropists of the Year

-Rebecca McFarland & Krystal Kleinschmidt, FORWARD DuPage—Grant maker of the Year

Play For All Playground & Garden Foundation

The Play For All Foundation recently participated in Whole Foods Market Wheaton 5% Days. In total, \$3,831.15 was donated to the project by Whole Foods. In addition, Rotary of Carol Stream selected the Sensory Garden Playground as one of the benefactors from funds raised during their Chili Open event.

TO: Mike Benard, Executive Director
FROM: Rob Sperl, Director of Parks & Planning
DATE: March 2, 2014
SUBJECT: Board Report, February 2014

Park Services Center

- Bob Haake, who has been with the department since 2001, has announced his retirement effective March 31. A statement of issue regarding his requested replacement position is included on the board agenda.
- Over 609 man-hours were used for snow removal throughout the District. All parking lots, paths, roads, and sidewalks throughout the District were cleared to keep facilities safe and open. Over 26" inches of snow fell in February.
- Over 825 man-hours were used to create and observe ice rinks (man-made & natural ponds) carefully throughout the month of January. All man-made ice rinks (Kelly, Briar Patch, and Hull) and natural ponds (7 gables, Rathje, Herrick, and Northside Park) were cleared of all snow, scrape down, filled, and then resurfaced.

Planning

- A request for proposals was sent to a number of civil engineers the district has worked with in the past. Each of the projects requires the services of an engineer in order to design and obtain the necessary permits. Recommendation included in board packet.
- Staff has requested a proposal from Planning Resources to assist design, bidding and construction oversight for the athletic field improvements at Central Park (see attached)
- Museum Roof – Staff attended a meeting with DuPage County and contractors concerning the design solution that was developed to improve the structural capacity for the new slate tiles.
- Winfield Silverwood Glen Playground – Based on feedback from the neighborhood survey staff requested playground design concepts. 3 options have been provided and are being reviewed.
- Staff participated in the master planning meeting for Cosley Zoo.
- Staff attended the DuPage Environmental Summit hosted by the Conservation Foundation.

Operations

- Monthly Building Inspections and repairs were completed for February.
- Concrete base pegs, pitching rubbers, and home plates were fabricated to be used early this spring for baseball field set-up.
- Staff assembled and placed shelving units for the Museum Staff as per Work Order.
- Staff cleaned and organized shop, tool room, playground room. Damaged tools were sorted through and disposed of or repaired.
- The Memorial Park bench repair and repainting has been completed.

Projects

- Created, sandblasted, and painted Lincoln Marsh park sign that is along Gary Ave. Sign will be installed once the weather breaks.
- Electrical repairs at Community Center, Arrowhead, Museum, and CAC. Changed out bulbs and ballast, made new electrical cords for the scoreboards, replaced light fixtures, and installed new ceiling fans.
- Installed new Amplifier to the Community Center sound system to help with static and reception.
- Work orders for signs and banners: Cosley Zoo, Arrowhead, Recreation, Lincoln Marsh, and Park Services.
- Removed sand from a section of one of our filters at Rice Pool. Once the defected lateral is discovered, we will repair and refill the sand.

Horticulture

- Staff assisted with snow removal and ice maintenance. Ice maintenance requires removal of any snowfall, sweeping skate marks and resurfacing. As of this writing we still have all three manmade rinks open as well as Rathje and Herrick. This is a great feat this late in the season.
- Staff continues to prune small trees and shrubs in our parks. This winter began concentrating on Northside pool area to get a jump on the season so it will be ready for spring opening. Upcoming we will work at Rice pool and Clock tower commons so they too will be ready for early spring use.
- Staff worked at finalizing all annual flower orders for both parks and Arrowhead Golf Course. These plants are selected based on site conditions and color pallet.
- Two staff have been prepping and studying to take the tests required for pesticide licensing. A pesticide license allows an individual to spray pesticides legally on public property. They will attend training and testing the first week of March and will be certified for three years.
- Staff has begun the process of seeking candidates for summer seasonal employment. The park district employs between 15 and 20 college age students to help during the busy growing season. Postings are out on the WPD website, area colleges and high schools. The only criteria are they must be 18 at their start date and willingness to give their summer to maintain parks for the Wheaton Park District.
- Staff assisted conservation crew with the removal of several large ash trees at Orchard Park.

Conservation

- Pruning for general health and structure on younger trees throughout District.
- Continued with ash tree removal throughout District including completion of Orchard Park and significant progress at Lincoln Ave.
- Assisting in day to day operations of Parks Services.
- Assisted in ice rink creation and maintenance/ snow removal.
- Job postings for seasonal staff/ preparation for seasonal staff.
- Attended monthly Lincoln Marsh Staff meeting.

Lincoln Marsh

- Lincoln Marsh hosted a total of 463 participants in Adventure Education and Nature Interpretation/Environmental Education in February.
 - Adventure Education staff presented 2 programs to 27 participants.
 - Environmental Education staff presented 28 environmental education programs to 436 participants.
- Lincoln Marsh participated in the annual Great Backyard Bird Count program.
- Environmental Education Staff presented for the first time the Insect Investigations program to eight of the preschool classes at Jefferson Preschool in Wheaton.
- Environmental Education Supervisor took Winter Fauna and Conservation Biology classes through the Morton Arboretum as part of their Naturalist Certificate program.
- Adventure Education Supervisor attended the Association for Challenge Course Technology Conference.
- Northside Park Shelter House was open for 7 days with a total of 495 visitors, averaging 71 patrons daily. The sled hill was open for 7 days with 1337 patrons, averaging 191 sledders daily and the ice skating pond was closed due to the ice not being thick enough to skate on. Winter outdoor recreation numbers may be higher than reported as the above numbers only reflect tally's taken during shelter house operating hours and patrons use of the sled hill and skating rink beyond those times.

Green Team Report

- Paper recycling statistics are still not available for our review.
- USA's gain recycling efforts collected 499 pounds of textiles in February. This saves 696,600 gallons of water, 3 cubic yards of landfill space and 3,493 pounds of CO2 prevented from emission.
- The park district was sent a certificate of sustainability from usagain for our textile recycling efforts in 2014. We saved 17,776 pounds of textiles from the landfill (see attached certificate).

Mechanic

- Consistent repairs on brooms, blowers and plows from all the snow and ice this month.
- Truck/trailer safety inspections and equipment inspections were completed for the month.



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CERTIFICATE OF SUSTAINABILITY

awarded to

WHEATON PARK DISTRICT

WHEATON, IL

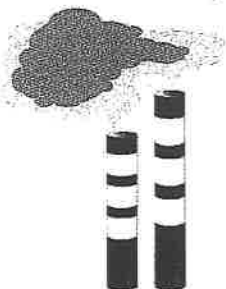
FOR RECYCLING 17,776 POUNDS OF TEXTILES IN 2014 WITH THE FOLLOWING ENVIRONMENTAL IMPACTS:

Water



**SAVED ENOUGH WATER
TO SUPPLY 170 HOMES
FOR A YEAR**

Carbon Emissions



**PREVENTED CARBON EMISSIONS
EQUIVALENT TO A CAR DRIVING
151,558 MILES**

Landfill Waste



**AVOIDED 102 CUBIC
YARDS OF LANDFILL
WASTE**

Mattias Wallander, CEO

Printed on 100% recycled paper.



WHEATON PARK DISTRICT



Financial Overview

February, 2015

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AGC Month & YTD Summary

Row Labels	Sum of Full Year Budget	Sum of Current Month	Sum of LY Month	Month Variance	% Month Variance	Sum of Current YTD	Sum of LY YTD	YTD Variance	% YTD Variance
60-Golf Fund									
000-Administration									
4-Revenues	1,489,869	241	605	(364)	-60.17%	1,445	1,216	229	18.82%
5-Expenses	(2,490,447)	(71,943)	(69,911)	(2,032)	-2.91%	(115,324)	(113,004)	(2,320)	-2.05%
000-Administration Total	(1,000,578)	(71,702)	(69,306)	(2,396)	-3.46%	(113,879)	(111,788)	(2,091)	-1.87%
101-Parks Maintenance									
5-Expenses	(23,940)	(1,076)	(1,057)	(18)	-1.73%	(2,362)	(2,316)	(46)	-1.97%
101-Parks Maintenance Total	(23,940)	(1,076)	(1,057)	(18)	-1.73%	(2,362)	(2,316)	(46)	-1.97%
601-Golf Maintenance									
4-Revenues	0	0	0	0	0.00%	0	0	0	0.00%
5-Expenses	(1,246,381)	(47,970)	(30,875)	(17,096)	-55.37%	(79,649)	(62,004)	(17,646)	-28.46%
601-Golf Maintenance Total	(1,246,381)	(47,970)	(30,875)	(17,096)	-55.37%	(79,649)	(62,004)	(17,646)	-28.46%
611-Pro Shop/Golf Fees									
4-Revenues	2,493,675	42,011	38,989	3,021	7.75%	49,473	44,250	5,223	11.80%
5-Expenses	(825,529)	(17,320)	(25,235)	7,915	31.36%	(37,955)	(48,510)	10,555	21.76%
611-Pro Shop/Golf Fees Total	1,668,146	24,691	13,755	10,936	79.51%	11,518	(4,260)	15,778	370.38%
612-Food and Beverage									
4-Revenues	5,471,021	205,890	219,118	(13,227)	-6.04%	497,724	458,781	38,944	8.49%
5-Expenses	(4,683,138)	(259,266)	(232,861)	(26,405)	-11.34%	(449,772)	(387,640)	(62,132)	-16.03%
612-Food and Beverage Total	787,883	(53,375)	(13,744)	(39,632)	-288.36%	47,952	71,141	(23,188)	-32.60%
613-Cross Country Skiing									
4-Revenues	15,000	6,180	20,678	(14,498)	-70.11%	6,351	24,354	(18,003)	-73.92%
5-Expenses	(10,256)	(1,170)	(2,032)	862	42.42%	(1,180)	(3,539)	2,359	66.67%
613-Cross Country Skiing Total	4,744	5,010	18,646	(13,636)	-73.13%	5,171	20,815	(15,644)	-75.16%
60-Golf Fund Total	189,874	(144,423)	(82,581)	(61,842)	-74.89%	(131,249)	(88,412)	(42,836)	-48.45%

Cash & Investments

Description	Current		
	Current Month	Prior Month	Month, Prior Year
<i>Operating Funds</i>			
10-General	2,264,666	2,430,673	1,997,281
20-Recreation	5,188,530	5,255,313	5,696,288
21-Special Recreation	29,676	29,676	26,517
22-Cosley Zoo	19,560	88,023	(72,764)
23-Liability	265,372	317,742	293,996
24-Audit	62,182	62,182	77,053
25-FICA	261,814	289,207	217,497
26-IMRF	384,822	436,625	306,362
30-Debt Service	844,527	844,520	789,652
60-Golf Fund	2,965,797	3,072,387	2,726,448
70-Information Systems ISF	(6,009)	4,256	(21,277)
75-Health Insurance	631,367	745,181	176,226
Total Operating Funds	12,912,306	13,575,783	12,213,280
<i>Capital Funds</i>			
40-Capital Projects	4,547,925	4,595,061	3,460,469
Total Capital Funds	4,547,925	4,595,061	3,460,469
Total District Funds	17,460,230	18,170,844	15,673,749

Fund Balance Target Analysis
February, 2015

	General 10	Recreation 20	Cosley 22	Insurance Liability 23	Audit 24	FICA 25	IMRF 26	Debt Service 30	Golf 60
Basis of Measurement:									
Budgeted expenditures less budget capital expenditures	3 to 4 months	> 2 months	3 to 6 month	3 to 6 month	3 to 6 month	3 to 6 month	3 to 6 month	\$5,000	2 - 4 months
FY 2015 Budget Basis:									
Budgeted expenditures less budgeted capital expenditures	3,783,791	7,912,429	1,317,109	592,111	30,364	533,056	783,839	4,093,072	8,718,376
FY 2015 Targets									
Target Minimum	945,950	1,318,740	329,280	148,030	7,590	133,260	195,960	5,000	1,453,060
Target Maximum	1,261,260	None	658,550	296,060	15,180	266,530	391,920	None	2,906,130
Fund Balance as of February, 2015									
Fund Balance as of 12/31/2014	2,436,936	3,823,371	136,900	310,244	62,181	311,732	417,154	844,513	
Net Profit (Loss) YTD thru February, 2015	(250,477)	(42,054)	(136,858)	(44,745)	1	(61,311)	(105,584)	14	
Fund Balance as of February, 2015	2,186,460	3,781,316	42	265,499	62,182	250,421	311,571	844,527	
Cash & Investments 12/31/2014									1,688,579
Cash & Investments February, 2015									2,965,797
Analysis Results									
	Over Maximum Target by	Over Target by	Under Minimum Target by	Meets Target	Over Maximum Target by	Meets Target	Meets Target	Over Target Minimum by	Over Maximum Target by
Variances									
Amount over maximum or (under minimum)	925,200		(329,238)		47,002	-	-		59,667
Amount over target or (under target)		2,462,576						839,527	

General Fund
Balance Sheet

Description	Current Balance	Prior Month Balance	Prior Year Balance
Assets			
10-Cash & Cash Equivalents	1,254,896	1,422,752	989,559
11-Investments	1,009,770	1,007,921	1,007,721
12-Receivables	3,882,566	3,884,118	3,758,454
13-Interfund Receivables	0	0	0
14-Inventory	2,729	1,961	3,047
16-Prepaid/Deposits/Escrows	4,011	9,474	4,651
Total Assets	6,153,971	6,326,225	5,763,433
Liabilities			
20-ST Payables	(7,329)	(16,358)	(10,176)
21-Payroll Payables	(39,563)	(44,386)	(41,610)
22-Accruals	(49,169)	(49,169)	(47,772)
23-Interfund Payables	0	0	0
24-Deferred Revenues	(3,866,798)	(3,878,693)	(3,749,820)
25-Deposits/Uncashed/Stale Dated	(4,653)	(5,083)	(3,545)
Total Liabilities	(3,967,511)	(3,993,689)	(3,852,923)
30-Fund Balance	(2,186,460)	(2,332,536)	(1,910,510)
Liabilities and Fund Balance	(6,153,971)	(6,326,225)	(5,763,433)

Recreation BS

Recreation Fund
Balance Sheet

Description	Current Balance	Prior Month Balance	Prior Year Balance
Assets			
10-Cash & Cash Equivalents	2,049,585	2,116,677	2,305,138
11-Investments	3,138,946	3,138,635	3,391,149
12-Receivables	3,989,897	3,948,461	3,842,772
13-Interfund Receivables	0	0	0
14-Inventory	0	0	0
16-Prepaid/Deposits/Escrows	0	29,968	(4,200)
Total Assets	9,178,427	9,233,741	9,534,860
Liabilities			
20-ST Payables	(286,862)	(296,792)	(278,062)
22-Accruals	(74,674)	(74,674)	(63,883)
24-Deferred Revenues	(5,016,493)	(4,986,435)	(4,910,333)
25-Deposits/Uncashed/Stale Dated	(19,082)	(14,750)	(11,550)
Total Liabilities	(5,397,111)	(5,372,652)	(5,263,828)
30-Fund Balance	(3,781,316)	(3,861,089)	(4,271,032)
Liabilities and Fund Balance	(9,178,427)	(9,233,741)	(9,534,860)

Zoo BS

Zoo Fund
Balance Sheet

Description	Current Balance	Prior Month Balance	Prior Year Balance
Assets			
10-Cash & Cash Equivalents	19,560	88,023	(72,764)
11-Investments	0	0	0
12-Receivables	859,231	859,593	820,079
13-Interfund Receivables	0	0	0
14-Inventory	0	0	0
16-Prepaid/Deposits/Escrows	0	7,798	0
Total Assets	878,791	955,413	747,315
Liabilities			
20-ST Payables	0	(235)	0
22-Accruals	(20,529)	(20,529)	(17,616)
24-Deferred Revenues	(858,220)	(858,486)	(818,723)
Total Liabilities	(878,749)	(879,250)	(836,339)
30-Fund Balance	(42)	(76,163)	89,024
Liabilities and Fund Balance	(878,791)	(955,413)	(747,315)

Debt BS

Debt Service Fund
Balance Sheet

Description	Current Balance	Prior Month Balance	Prior Year Balance
Assets			
10-Cash & Cash Equivalents	844,527	844,520	789,652
11-Investments	0	0	0
12-Receivables	4,336,358	4,336,358	2,786,695
13-Interfund Receivables	0	0	0
14-Inventory	0	0	0
15-Other Receivables	0	0	0
16-Prepaid/Deposits/Escrows	0	0	0
17-Other Assets	0	0	0
19-Capital Assets	0	0	0
Total Assets	5,180,885	5,180,878	3,576,347
Liabilities			
20-ST Payables	0	0	0
21-Payroll Payables	0	0	0
22-Accruals	0	0	0
23-Interfund Payables	0	0	0
24-Deferred Revenues	(4,336,358)	(4,336,358)	(2,786,695)
25-Deposits/Uncashed/Stale Dated	0	0	0
26-Long Term-Debt	0	0	0
27-LT Vacation Accruals	0	0	0
Total Liabilities	(4,336,358)	(4,336,358)	(2,786,695)
30-Fund Balance	(844,527)	(844,520)	(789,652)
Liabilities and Fund Balance	(5,180,885)	(5,180,878)	(3,576,347)

Cap BS

Capital Projects Fund
Balance Sheet

Description	Current Balance	Prior Month Balance	Prior Year Balance
Assets			
10-Cash & Cash Equivalents	1,824,541	1,871,278	737,828
11-Investments	2,723,384	2,723,784	2,722,641
12-Receivables	48,225	50,952	970,910
13-Interfund Receivables	0	0	0
14-Inventory	0	0	0
15-Other Receivables	0	0	0
16-Prepaid/Deposits/Escrows	0	845	0
17-Other Assets	0	0	0
19-Capital Assets	0	0	0
Total Assets	4,596,150	4,646,859	4,431,379
Liabilities			
20-ST Payables	(51,202)	(80,954)	(135,267)
21-Payroll Payables	0	0	0
22-Accruals	(4,819)	(4,819)	(3,897)
23-Interfund Payables	0	0	0
24-Deferred Revenues	0	0	(755,000)
25-Deposits/Uncashed/Stale Dated	0	0	0
26-Long Term-Debt	0	0	0
27-LT Vacation Accruals	0	0	0
Total Liabilities	(56,021)	(85,773)	(894,165)
30-Fund Balance	(4,540,129)	(4,561,086)	(3,537,214)
Liabilities and Fund Balance	(4,596,150)	(4,646,859)	(4,431,379)

AGC BS

Arrowhead Golf Club Fund

Balance Sheet

Description	Current Balance	Prior Month Balance	Prior Year Balance
Assets			
10-Cash & Cash Equivalents	1,225,452	1,332,042	1,234,056
11-Investments	1,740,345	1,740,345	1,492,392
12-Receivables	1,497,192	1,490,405	1,311,862
13-Interfund Receivables	0	0	0
14-Inventory	104,328	93,033	105,343
15-Other Receivables	25,000	25,000	26,000
16-Prepaid/Deposits/Escrows	11,864	25,620	13,806
17-Other Assets	0	0	0
19-Capital Assets	18,507,890	18,507,890	18,529,625
Total Assets	23,112,071	23,214,335	22,713,085
Liabilities			
20-ST Payables	(893,182)	(910,734)	(667,782)
21-Payroll Payables	(6,095)	(6,095)	(5,529)
22-Accruals	(138,333)	(138,333)	(137,280)
23-Interfund Payables	0	0	0
24-Deferred Revenues	0	(505)	(57,100)
25-Deposits/Uncashed/Stale Dated	(424,180)	(363,964)	(508,833)
26-Long Term-Debt	(8,514,755)	(8,514,755)	(9,125,694)
27-LT Vacation Accruals	(62,383)	(62,383)	(64,671)
Total Liabilities	(10,038,927)	(9,996,769)	(10,566,888)
30-Fund Balance	(13,073,143)	(13,217,566)	(12,146,196)
Liabilities and Fund Balance	(23,112,071)	(23,214,335)	(22,713,085)

IST BS

Information Systems
Balance Sheet

Description	Current Balance	Prior Month Balance	Prior Year Balance
Assets			
10-Cash & Cash Equivalents	(6,009)	4,256	(21,277)
11-Investments	0	0	0
12-Receivables	0	0	7
13-Interfund Receivables	0	0	0
14-Inventory	0	0	0
15-Other Receivables	0	0	0
16-Prepaid/Deposits/Escrows	63	17,689	2,777
17-Other Assets	0	0	0
19-Capital Assets	73,693	73,693	104,734
Total Assets	67,747	95,638	86,241
Liabilities			
20-ST Payables	(0)	0	(0)
21-Payroll Payables	0	0	0
22-Accruals	0	0	0
23-Interfund Payables	0	0	0
24-Deferred Revenues	0	0	0
25-Deposits/Uncashed/Stale Dated	0	0	0
26-Long Term-Debt	0	0	0
27-LT Vacation Accruals	0	0	0
Total Liabilities	(0)	0	(0)
30-Fund Balance	(67,747)	(95,638)	(86,241)
Liabilities and Fund Balance	(67,747)	(95,638)	(86,241)

Health BS

Health Insurance Fund
Balance Sheet

Description	Current Balance	Prior Month Balance	Prior Year Balance
Assets			
10-Cash & Cash Equivalents	631,367	745,181	176,226
11-Investments	0	0	0
12-Receivables	2,276	1,821	455
13-Interfund Receivables	0	0	0
14-Inventory	0	0	0
15-Other Receivables	0	0	0
16-Prepaid/Deposits/Escrows	0	0	0
17-Other Assets	0	0	0
19-Capital Assets	0	0	0
Total Assets	633,643	747,001	176,681
Liabilities			
20-ST Payables	0	0	0
21-Payroll Payables	0	0	0
22-Accruals	0	0	0
23-Interfund Payables	0	0	0
24-Deferred Revenues	0	0	0
25-Deposits/Uncashed/Stale Dated	0	0	0
26-Long Term-Debt	0	0	0
27-LT Vacation Accruals	0	0	0
Total Liabilities	0	0	0
30-Fund Balance	(633,643)	(747,001)	(176,681)
Liabilities and Fund Balance	(633,643)	(747,001)	(176,681)

Major & Internal Service Funds

Row Labels	Sum of Full Year Budget	Sum of Current Month	Sum of LY Month	Month Variance	% Month Variance	Sum of Current YTD	Sum of LY YTD	YTD Variance	% YTD Variance
10-General									
4-Revenues									
41-Taxes	3,845,110	0	228	(228)	-100.02%	0	(9,974)	9,974	100.00%
42-Charges for Services	293,700	31,965	15,668	16,297	104.01%	42,326	22,153	20,173	91.06%
43-Debt Proceeds	0								
44-Rentals	89,000	6,750	20,250	(13,500)	-66.67%	13,500	20,370	(6,870)	-33.73%
45-Product Sales	15,000	488	121	366	302.71%	547	181	365	201.81%
46-Grants & Donations	181,023	961	57,765	(56,804)	-98.34%	33,967	57,899	(23,932)	-41.33%
47-Misc. Income	600	0	(21,617)	21,617	100.00%	3	170	(167)	-98.41%
48-Interest Income	4,500	1,887	296	1,592	537.69%	2,151	1,121	1,030	91.93%
49-Transfers In	10,000	0	0	0	0.00%	0	0	0	0.00%
4-Revenues Total	4,438,933	42,051	72,711	(30,661)	-42.17%	92,493	91,920	573	0.62%
5-Expenses									
51-Salaries & Wages	(2,070,776)	(123,178)	(132,863)	9,685	7.29%	(257,148)	(277,672)	20,525	7.39%
52-Contractual Services	(1,084,017)	(24,087)	(33,799)	9,713	28.74%	(37,074)	(49,241)	12,167	24.71%
53-Supplies	(493,130)	(20,873)	(18,288)	(2,584)	-14.13%	(23,333)	(22,400)	(933)	-4.17%
54-Other Charges	(135,867)	(19,990)	(19,489)	(500)	-2.57%	(25,415)	(29,091)	3,676	12.64%
57-Capital	(174,230)	0	0	0	0.00%	0	0	0	0.00%
59-Transfers Out	(500,000)	0	0	0	0.00%	0	0	0	0.00%
5-Expenses Total	(4,458,021)	(188,127)	(204,440)	16,314	7.98%	(342,970)	(378,404)	35,434	9.36%
10-General Total	(19,088)	(146,076)	(131,729)	(14,347)	-10.89%	(250,477)	(286,484)	36,008	12.57%
20-Recreation									
4-Revenues									
41-Taxes	3,798,452	0	225	(225)	-99.97%	0	(9,977)	9,977	100.00%
42-Charges for Services	4,793,913	328,650	327,444	1,206	0.37%	620,064	582,923	37,140	6.37%
44-Rentals	203,452	12,187	8,977	3,210	35.76%	27,886	21,144	6,742	31.89%
45-Product Sales	206,557	2,327	3,109	(782)	-25.14%	3,583	5,267	(1,684)	-31.98%
46-Grants & Donations	26,600	233	287	(53)	-18.59%	261	301	(40)	-13.34%
47-Misc. Income	26,500	250	153	97	63.54%	659	363	296	81.65%
48-Interest Income	15,000	1,243	2,515	(1,272)	-50.59%	1,979	3,852	(1,873)	-48.63%
49-Transfers In	85,000								
4-Revenues Total	9,155,474	344,890	342,709	2,181	0.64%	654,432	603,874	50,558	8.37%
5-Expenses									
51-Salaries & Wages	(3,902,439)	(238,975)	(232,287)	(6,688)	-2.88%	(470,299)	(454,011)	(16,288)	-3.59%
52-Contractual Services	(2,791,532)	(126,507)	(149,549)	23,042	15.41%	(153,330)	(177,759)	24,429	13.74%
53-Supplies	(988,157)	(39,698)	(43,782)	4,084	9.33%	(42,297)	(68,111)	25,814	37.90%
54-Other Charges	(230,301)	(19,482)	(39,853)	20,371	51.11%	(30,561)	(47,935)	17,375	36.25%
57-Capital	0	0	(2,340)	2,340	100.00%	0	(2,340)	2,340	100.00%
59-Transfers Out	(2,010,000)	0	0	0	0.00%	0	0	0	0.00%
5-Expenses Total	(9,922,429)	(424,663)	(467,812)	43,149	9.22%	(696,486)	(750,156)	53,670	7.15%
20-Recreation Total	(766,955)	(79,773)	(125,103)	45,330	36.23%	(42,054)	(146,282)	104,228	71.25%
22-Cosley Zoo									
4-Revenues									
41-Taxes	850,472	0	50	(50)	-99.40%	0	50	(50)	-99.40%
42-Charges for Services	318,490	3,136	2,656	481	18.10%	7,149	5,280	1,869	35.40%
44-Rentals	38,300	1,766	1,282	485	37.79%	1,937	2,368	(431)	-18.21%
45-Product Sales	913	60	0	60	0.00%	120	0	120	0.00%
46-Grants & Donations	105,500	992	422	570	135.17%	2,493	651	1,841	282.87%
47-Misc. Income	0	0	0	0	0.00%	0	0	0	0.00%
48-Interest Income	0	0	0	(0)	0.00%	1	0	1	0.00%
49-Transfers In	0								
4-Revenues Total	1,313,675	5,955	4,409	1,546	35.06%	11,699	8,348	3,351	40.14%
5-Expenses									
51-Salaries & Wages	(819,281)	(54,238)	(54,375)	136	0.25%	(113,133)	(112,373)	(759)	-0.68%
52-Contractual Services	(305,828)	(10,719)	(13,229)	2,510	18.97%	(13,472)	(17,016)	3,545	20.83%
53-Supplies	(142,619)	(7,353)	(6,471)	(882)	-13.63%	(8,491)	(7,545)	(946)	-12.53%
54-Other Charges	(49,380)	(9,765)	(7,952)	(1,813)	-22.80%	(13,461)	(8,098)	(5,363)	-66.23%
57-Capital	0	0	0	0	0.00%	0	0	0	0.00%
59-Transfers Out	0								
5-Expenses Total	(1,317,109)	(82,075)	(82,026)	(49)	-0.06%	(148,556)	(145,033)	(3,523)	-2.43%
22-Cosley Zoo Total	(3,434)	(76,121)	(77,618)	1,497	1.93%	(136,858)	(136,685)	(173)	-0.13%

Major & Internal Service Funds

Row Labels	Sum of Full Year Budget	Sum of Current Month	Sum of LY Month	Month Variance	% Month Variance	Sum of Current YTD	Sum of LY YTD	YTD Variance	% YTD Variance
30-Debt Service									
4-Revenues									
41-Taxes	4,336,358	0	0	0	0.00%	0	0	0	0.00%
43-Debt Proceeds	572,328	0	0	0	0.00%	0	0	0	0.00%
46-Grants & Donations	144,455	0	0	0	0.00%	0	0	0	0.00%
47-Misc. Income	0								
48-Interest Income	3,750	7	229	(222)	-96.84%	14	485	(471)	-97.04%
49-Transfers In	0								
4-Revenues Total	5,056,892	7	229	(222)	-96.84%	14	485	(471)	-97.04%
5-Expenses									
52-Contractual Services	(5,061,146)	0	0	0	0.00%	0	0	0	0.00%
54-Other Charges	0								
59-Transfers Out	0								
5-Expenses Total	(5,061,146)	0	0	0	0.00%	0	0	0	0.00%
30-Debt Service Total	(4,254)	7	229	(222)	-96.84%	14	485	(471)	-97.04%
40-Capital Projects									
4-Revenues									
41-Taxes	0								
42-Charges for Services	0								
43-Debt Proceeds	912,088	0	0	0	0.00%	0	0	0	0.00%
44-Rentals	42,885	1,365	2,001	(636)	-31.78%	3,419	3,379	39	1.16%
45-Product Sales	7,200	800	2,400	(1,600)	-66.67%	800	2,400	(1,600)	-66.67%
46-Grants & Donations	550,370	3,359	0	3,359	0.00%	3,359	7,000	(3,641)	-52.01%
47-Misc. Income	0	0	0	0	0.00%	0	0	0	0.00%
48-Interest Income	13,000	2,135	1,671	464	27.78%	2,424	2,800	(376)	-13.42%
49-Transfers In	2,500,000	0	0	0	0.00%	0	0	0	0.00%
4-Revenues Total	4,025,543	7,658	6,071	1,587	26.15%	10,002	15,579	(5,577)	-35.80%
5-Expenses									
51-Salaries & Wages	(174,593)	(12,824)	(11,447)	(1,377)	-12.03%	(28,185)	(25,955)	(2,230)	-8.59%
52-Contractual Services	(117,948)	(2,944)	(303)	(2,640)	-871.40%	(3,039)	(392)	(2,647)	-675.21%
53-Supplies	(350,086)	(1,692)	2,155	(3,848)	-178.56%	(1,692)	2,051	(3,744)	-182.54%
54-Other Charges	(10,200)	(1,508)	(1,766)	258	14.59%	(1,508)	(1,766)	258	14.59%
57-Capital	(4,682,805)	(9,647)	(13,548)	3,901	28.79%	(9,647)	(13,848)	4,201	30.33%
59-Transfers Out	0								
5-Expenses Total	(5,335,632)	(28,616)	(24,908)	(3,707)	-14.88%	(44,072)	(39,909)	(4,162)	-10.43%
40-Capital Projects Total	(1,310,089)	(20,957)	(18,837)	(2,120)	-11.25%	(34,070)	(24,331)	(9,740)	-40.03%
60-Golf Fund									
4-Revenues									
41-Taxes	1,480,469	0	0	0	0.00%	0	0	0	0.00%
42-Charges for Services	1,998,925	47,795	58,177	(10,383)	-17.85%	52,636	66,087	(13,452)	-20.35%
44-Rentals	366,750	0	223	(223)	-100.00%	1,380	223	1,157	518.83%
45-Product Sales	5,580,521	204,327	216,527	(12,200)	-5.63%	496,765	452,357	44,409	9.82%
46-Grants & Donations	0	0	0	0	0.00%	0	0	0	0.00%
47-Misc. Income	37,900	2,071	4,011	(1,940)	-48.36%	3,016	8,976	(5,960)	-66.40%
48-Interest Income	5,000	130	452	(322)	-71.24%	1,196	958	238	24.82%
49-Transfers In	0								
4-Revenues Total	9,469,565	254,322	279,390	(25,068)	-8.97%	554,993	528,601	26,392	4.99%
5-Expenses									
51-Salaries & Wages	(3,041,423)	(181,216)	(170,611)	(10,605)	-6.22%	(373,686)	(359,779)	(13,907)	-3.87%
52-Contractual Services	(3,183,748)	(79,498)	(63,441)	(16,057)	-25.31%	(114,940)	(103,919)	(11,021)	-10.61%
53-Supplies	(2,228,575)	(95,633)	(103,486)	7,853	7.59%	(143,636)	(114,762)	(28,874)	-25.16%
54-Other Charges	(264,630)	(35,998)	(24,433)	(11,565)	-47.33%	(47,580)	(38,553)	(9,027)	-23.41%
57-Capital	(561,315)	(6,400)	0	(6,400)	0.00%	(6,400)	0	(6,400)	0.00%
59-Transfers Out	0								
5-Expenses Total	(9,279,691)	(398,745)	(361,971)	(36,774)	-10.16%	(686,242)	(617,013)	(69,229)	-11.22%
60-Golf Fund Total	189,874	(144,423)	(82,581)	(61,842)	-74.89%	(131,249)	(88,412)	(42,836)	-48.45%
70-Information Systems ISF									
4-Revenues									
42-Charges for Services	300,001	0	0	0	0.00%	0	0	0	0.00%
43-Debt Proceeds	0								
47-Misc. Income	0								

Major & Internal Service Funds

Row Labels	Sum of Full Year Budget	Sum of Current Month	Sum of LY Month	Month Variance	% Month Variance	Sum of Current YTD	Sum of LY YTD	YTD Variance	% YTD Variance
48-Interest Income	0	0	12	(12)	-97.00%	0	25	(25)	-98.56%
49-Transfers In	0								
4-Revenues Total	300,001	0	12	(12)	-97.00%	0	25	(25)	-98.56%
5-Expenses									
52-Contractual Services	(220,502)	(27,657)	(29,946)	2,289	7.64%	(47,343)	(49,274)	1,931	3.92%
53-Supplies	(79,499)	(234)	(10,172)	9,938	97.70%	(3,144)	(13,783)	10,640	77.19%
57-Capital	0	0	0	0	0.00%	0	0	0	0.00%
5-Expenses Total	(300,001)	(27,891)	(40,118)	12,227	30.48%	(50,486)	(63,057)	12,571	19.94%
70-Information Systems ISF Total	0	(27,891)	(40,107)	12,216	30.46%	(50,486)	(63,033)	12,546	19.90%
75-Health Insurance									
4-Revenues									
42-Charges for Services	1,582,215	0	0	0	0.00%	0	0	0	0.00%
47-Misc. Income	124,750	8,654	8,173	481	5.88%	16,750	16,317	433	2.65%
48-Interest Income	650	6	68	(62)	-91.63%	11	144	(133)	-92.23%
49-Transfers In	0								
4-Revenues Total	1,707,615	8,659	8,241	418	5.08%	16,761	16,461	300	1.82%
5-Expenses									
52-Contractual Services	(1,709,465)	(122,017)	(110,851)	(11,166)	-10.07%	(122,017)	(110,851)	(11,166)	-10.07%
5-Expenses Total	(1,709,465)	(122,017)	(110,851)	(11,166)	-10.07%	(122,017)	(110,851)	(11,166)	-10.07%
75-Health Insurance Total	(1,850)	(113,358)	(102,610)	(10,748)	-10.47%	(105,257)	(94,390)	(10,866)	-11.51%
Grand Total	(1,915,795)	(608,591)	(578,355)	(30,236)	-5.23%	(750,436)	(839,132)	88,696	10.57%

Major Op Fund by Dept

Row Labels	Sum of Full Year Budget	Sum of Current Month	Sum of LY Month	Month Variance	% Month Variance	Sum of Current YTD	Sum of LY YTD	YTD Variance	% YTD Variance
10-General									
000-Administration									
4-Revenues									
41-Taxes	1,922,555	0	228	(228)	-100.02%	0	(9,974)	9,974	100.00%
42-Charges for Services	258,750	29,915	14,395	15,520	107.82%	39,675	20,645	19,030	92.18%
43-Debt Proceeds	0								
44-Rentals	81,000	6,750	20,250	(13,500)	-66.67%	13,500	20,250	(6,750)	-33.33%
45-Product Sales	12,650	43	0	43	0.00%	43	0	43	0.00%
46-Grants & Donations	0	0	2,195	(2,195)	-100.00%	0	2,195	(2,195)	-100.00%
47-Misc. Income	600	0	0	0	0.00%	3	15	(12)	-82.00%
48-Interest Income	4,500	1,887	296	1,592	537.69%	2,151	1,121	1,030	91.93%
49-Transfers In	0								
4-Revenues Total	2,280,055	38,596	37,364	1,232	3.30%	55,372	34,252	21,120	61.66%
5-Expenses									
51-Salaries & Wages	(457,943)	(30,942)	(31,463)	521	1.66%	(64,938)	(66,696)	1,759	2.64%
52-Contractual Services	(476,582)	(12,821)	(10,737)	(2,084)	-19.41%	(21,608)	(21,060)	(549)	-2.60%
53-Supplies	(115,197)	(10,178)	(2,033)	(8,145)	-400.63%	(11,112)	(3,076)	(8,037)	-261.28%
54-Other Charges	(119,890)	(16,323)	(17,661)	1,338	7.57%	(21,524)	(27,091)	5,567	20.55%
57-Capital	0	0	0	0	0.00%	0	0	0	0.00%
59-Transfers Out	(500,000)	0	0	0	0.00%	0	0	0	0.00%
5-Expenses Total	(1,669,612)	(70,264)	(61,893)	(8,370)	-13.52%	(119,182)	(117,923)	(1,260)	-1.07%
000-Administration Total	610,443	(31,668)	(24,530)	(7,139)	-29.10%	(63,810)	(83,671)	19,861	23.74%
101-Parks Maintenance									
4-Revenues									
41-Taxes	1,922,555	0	0	0	0.00%	0	0	0	0.00%
42-Charges for Services	5,000	0	0	0	0.00%	0	0	0	0.00%
46-Grants & Donations	0	0	0	0	0.00%	0	0	0	0.00%
47-Misc. Income	0	0	50	(50)	-100.00%	0	155	(155)	-100.00%
49-Transfers In	10,000	0	0	0	0.00%	0	0	0	0.00%
4-Revenues Total	1,937,555	0	50	(50)	-100.00%	0	155	(155)	-100.00%
5-Expenses									
51-Salaries & Wages	(1,470,464)	(87,755)	(93,065)	5,310	5.71%	(183,477)	(194,421)	10,945	5.63%
52-Contractual Services	(540,980)	(9,741)	(21,771)	12,030	55.26%	(13,330)	(26,827)	13,496	50.31%
53-Supplies	(356,751)	(10,996)	(15,276)	4,280	28.02%	(12,462)	(18,283)	5,820	31.84%
54-Other Charges	(8,355)	(3,136)	(1,699)	(1,437)	-84.59%	(3,136)	(1,699)	(1,437)	-84.59%
57-Capital	(174,230)	0	0	0	0.00%	0	0	0	0.00%
59-Transfers Out	0								
5-Expenses Total	(2,550,780)	(111,628)	(131,811)	20,183	15.31%	(212,405)	(241,229)	28,824	11.95%
101-Parks Maintenance Total	(613,225)	(111,628)	(131,761)	20,133	15.28%	(212,405)	(241,074)	28,669	11.89%
430-Historical Museum									
4-Revenues									
42-Charges for Services	29,950	2,050	1,273	777	61.04%	2,651	1,508	1,143	75.81%
44-Rentals	8,000	0	0	0	0.00%	0	120	(120)	-100.00%
45-Product Sales	2,350	444	121	323	267.03%	503	181	322	177.96%
46-Grants & Donations	181,023	961	55,570	(54,609)	-98.27%	33,967	55,704	(21,737)	-39.02%
47-Misc. Income	0	0	(21,667)	21,667	100.00%	0	0	0	0.00%
4-Revenues Total	221,323	3,455	35,298	(31,843)	-90.21%	37,121	57,513	(20,392)	-35.46%
5-Expenses									
51-Salaries & Wages	(142,369)	(4,481)	(8,335)	3,854	46.24%	(8,733)	(16,555)	7,821	47.24%
52-Contractual Services	(66,455)	(1,525)	(1,292)	(233)	-18.03%	(2,136)	(1,355)	(781)	-57.63%
53-Supplies	(21,183)	301	(980)	1,281	130.68%	242	(1,041)	1,283	123.29%
54-Other Charges	(7,622)	(531)	(130)	(401)	-308.40%	(755)	(301)	(454)	-150.89%
57-Capital	0	0	0	0	0.00%	0	0	0	0.00%
5-Expenses Total	(237,629)	(6,235)	(10,736)	4,501	41.92%	(11,382)	(19,252)	7,870	40.88%
430-Historical Museum Total	(16,306)	(2,780)	24,562	(27,342)	-111.32%	25,739	38,261	(12,522)	-32.73%
10-General Total	(19,088)	(146,076)	(131,729)	(14,347)	-10.89%	(250,477)	(286,484)	36,008	12.57%
20-Recreation									
000-Administration									
4-Revenues									
41-Taxes	3,798,452	0	225	(225)	-99.97%	0	(9,977)	9,977	100.00%
42-Charges for Services	143,020	12,000	0	12,000	0.00%	12,600	0	12,600	0.00%
44-Rentals	29,702	0	0	0	0.00%	37	1,200	(1,163)	-96.92%
45-Product Sales	42,530	358	654	(296)	-45.33%	1,068	1,477	(409)	-27.70%
46-Grants & Donations	26,600	173	287	(113)	-39.50%	201	301	(100)	-33.28%

Major Op Fund by Dept

Row Labels	Sum of Full Year Budget	Sum of Current Month	Sum of LY Month	Month Variance	% Month Variance	Sum of Current YTD	Sum of LY YTD	YTD Variance	% YTD Variance
47-Misc. Income	0	28	153	(125)	-81.70%	308	363	(55)	-15.15%
48-Interest Income	15,000	1,243	2,515	(1,272)	-50.59%	1,979	3,852	(1,873)	-48.63%
49-Transfers In	30,000								
4-Revenues Total	4,085,304	13,802	3,834	9,968	259.99%	16,193	(2,783)	18,976	681.87%
5-Expenses									
51-Salaries & Wages	(1,166,929)	(86,704)	(85,320)	(1,384)	-1.62%	(179,679)	(174,430)	(5,248)	-3.01%
52-Contractual Services	(799,605)	(25,332)	(21,683)	(3,649)	-16.83%	(39,121)	(37,702)	(1,420)	-3.77%
53-Supplies	(147,295)	(11,907)	(16,699)	4,792	28.69%	(12,702)	(29,137)	16,435	56.41%
54-Other Charges	(116,092)	(15,782)	(19,725)	3,944	19.99%	(24,440)	(25,363)	923	3.64%
57-Capital	0	0	0	0	0.00%	0	0	0	0.00%
59-Transfers Out	(2,000,000)	0	0	0	0.00%	0	0	0	0.00%
5-Expenses Total	(4,229,921)	(139,725)	(143,427)	3,702	2.58%	(255,942)	(266,632)	10,690	4.01%
000-Administration Total	(144,617)	(125,923)	(139,593)	13,670	9.79%	(239,749)	(269,415)	29,666	11.01%
101-Parks Maintenance									
4-Revenues									
42-Charges for Services	0	0	0	0	0.00%	0	0	0	0.00%
44-Rentals	12,261	60	0	60	0.00%	1,560	0	1,560	0.00%
45-Product Sales	0								
47-Misc. Income	0	0	0	0	0.00%	0	0	0	0.00%
4-Revenues Total	12,261	60	0	60	0.00%	1,560	0	1,560	0.00%
5-Expenses									
51-Salaries & Wages	(567,092)	(30,718)	(31,436)	718	2.28%	(66,732)	(65,774)	(957)	-1.46%
52-Contractual Services	(302,415)	(20,108)	(17,585)	(2,523)	-14.34%	(22,228)	(19,053)	(3,175)	-16.67%
53-Supplies	(205,250)	(5,613)	(2,813)	(2,800)	-99.53%	(6,064)	(2,878)	(3,186)	-110.69%
57-Capital	0	0	0	0	0.00%	0	0	0	0.00%
5-Expenses Total	(1,074,757)	(56,439)	(51,834)	(4,604)	-8.88%	(95,023)	(87,705)	(7,318)	-8.34%
101-Parks Maintenance Total	(1,062,496)	(56,379)	(51,834)	(4,544)	-8.77%	(93,463)	(87,705)	(5,758)	-6.57%
220-Recreation Programs									
4-Revenues									
42-Charges for Services	2,546,900	214,351	202,235	12,116	5.99%	398,208	345,035	53,174	15.41%
44-Rentals	84,264	6,580	4,112	2,469	60.04%	16,083	10,676	5,406	50.64%
45-Product Sales	26,005	1,953	2,472	(519)	-21.00%	3,678	3,813	(134)	-3.53%
46-Grants & Donations	0	60	0	60	0.00%	60	0	60	0.00%
47-Misc. Income	0								
4-Revenues Total	2,657,169	222,944	208,819	14,126	6.76%	418,029	359,523	58,506	16.27%
5-Expenses									
51-Salaries & Wages	(940,975)	(64,050)	(59,098)	(4,952)	-8.38%	(108,658)	(101,606)	(7,051)	-6.94%
52-Contractual Services	(882,107)	(48,537)	(64,457)	15,920	24.70%	(53,862)	(70,444)	16,582	23.54%
53-Supplies	(179,939)	(12,063)	(12,296)	233	1.90%	(12,969)	(23,470)	10,501	44.74%
54-Other Charges	0								
57-Capital	0	0	0	0	0.00%	0	0	0	0.00%
5-Expenses Total	(2,003,021)	(124,649)	(135,851)	11,202	8.25%	(175,489)	(195,520)	20,031	10.25%
220-Recreation Programs Total	654,148	98,295	72,968	25,328	34.71%	242,540	164,003	78,537	47.89%
221-Athletics									
4-Revenues									
42-Charges for Services	452,283	22,894	42,039	(19,145)	-45.54%	43,668	65,259	(21,591)	-33.09%
45-Product Sales	39,222	0	0	0	0.00%	0	0	0	0.00%
47-Misc. Income	0								
49-Transfers In	55,000								
4-Revenues Total	546,505	22,894	42,039	(19,145)	-45.54%	43,668	65,259	(21,591)	-33.09%
5-Expenses									
51-Salaries & Wages	(74,457)	(2,684)	(2,874)	190	6.60%	(5,350)	(5,161)	(189)	-3.66%
52-Contractual Services	(142,480)	(825)	(1,795)	970	54.04%	(825)	(1,795)	970	54.04%
53-Supplies	(267,679)	(4,677)	(1,987)	(2,690)	-135.36%	(5,125)	(2,023)	(3,102)	-153.31%
54-Other Charges	(51,480)	(2,390)	(16,187)	13,796	85.23%	(4,735)	(18,631)	13,896	74.58%
57-Capital	0	0	0	0	0.00%	0	0	0	0.00%
59-Transfers Out	(10,000)	0	0	0	0.00%	0	0	0	0.00%
5-Expenses Total	(546,096)	(10,576)	(22,843)	12,266	53.70%	(16,035)	(27,611)	11,575	41.92%
221-Athletics Total	410	12,318	19,196	(6,878)	-35.83%	27,633	37,649	(10,016)	-26.60%
222-Pools									
4-Revenues									
42-Charges for Services	816,500	22,782	24,308	(1,527)	-6.28%	46,452	48,314	(1,862)	-3.85%
44-Rentals	20,000	0	0	0	0.00%	0	0	0	0.00%

Major Op Fund by Dept

Row Labels	Sum of Full Year Budget	Sum of Current Month	Sum of LY Month	Month Variance	% Month Variance	Sum of Current YTD	Sum of LY YTD	YTD Variance	% YTD Variance
45-Product Sales	88,500	0	0	0	0.00%	0	0	0	0.00%
46-Grants & Donations	0								
47-Misc. Income	16,500	120	0	120	0.00%	120	0	120	0.00%
4-Revenues Total	941,500	22,902	24,308	(1,407)	-5.79%	46,572	48,314	(1,742)	-3.61%
5-Expenses									
51-Salaries & Wages	(477,005)	(6,276)	(6,091)	(185)	-3.04%	(13,771)	(13,482)	(290)	-2.15%
52-Contractual Services	(220,568)	(9,596)	(11,665)	2,069	17.74%	(10,132)	(12,182)	2,050	16.83%
53-Supplies	(64,249)	(800)	0	(800)	0.00%	(800)	0	(800)	0.00%
54-Other Charges	(17,200)	(224)	(1,219)	996	81.69%	(224)	(1,219)	996	81.69%
57-Capital	0	0	0	0	0.00%	0	0	0	0.00%
59-Transfers Out	0								
5-Expenses Total	(779,022)	(16,895)	(18,976)	2,080	10.96%	(24,927)	(26,883)	1,957	7.28%
222-Pools Total	162,478	6,006	5,333	673	12.63%	21,645	21,430	215	1.00%
224-Recreation Facilities									
4-Revenues									
42-Charges for Services	3,710	250	370	(120)	-32.43%	626	1,020	(394)	-38.62%
44-Rentals	55,500	5,512	4,814	698	14.49%	10,126	9,160	966	10.55%
45-Product Sales	2,000	18	(18)	36	200.00%	(1,186)	(23)	(1,164)	-5059.04%
47-Misc. Income	0								
4-Revenues Total	61,210	5,780	5,167	614	11.88%	9,566	10,157	(591)	-5.82%
5-Expenses									
51-Salaries & Wages	(173,278)	(13,370)	(12,825)	(545)	-4.25%	(26,921)	(25,593)	(1,328)	-5.19%
52-Contractual Services	(329,146)	(19,644)	(28,288)	8,644	30.56%	(23,373)	(31,950)	8,577	26.85%
53-Supplies	(49,303)	(2,010)	(919)	(1,091)	-118.67%	(2,010)	(1,376)	(634)	-46.10%
54-Other Charges	(4,674)	(931)	(1,123)	192	17.09%	(931)	(1,123)	192	17.09%
57-Capital	0	0	(2,340)	2,340	100.00%	0	(2,340)	2,340	100.00%
59-Transfers Out	0								
5-Expenses Total	(556,401)	(35,956)	(45,496)	9,540	20.97%	(53,235)	(62,382)	9,147	14.66%
224-Recreation Facilities Total	(495,191)	(30,176)	(40,329)	10,154	25.18%	(43,669)	(52,224)	8,556	16.38%
350-Special Facilities									
4-Revenues									
42-Charges for Services	831,500	56,373	58,492	(2,119)	-3.62%	118,509	123,295	(4,786)	-3.88%
44-Rentals	1,725	34	51	(16)	-31.86%	81	108	(28)	-25.49%
45-Product Sales	8,300	(2)	0	(2)	0.00%	23	0	23	0.00%
46-Grants & Donations	0								
47-Misc. Income	10,000	102	0	102	0.00%	231	0	231	0.00%
4-Revenues Total	851,525	56,508	58,543	(2,035)	-3.48%	118,844	123,404	(4,560)	-3.69%
5-Expenses									
51-Salaries & Wages	(502,702)	(35,173)	(34,643)	(529)	-1.53%	(69,189)	(67,964)	(1,224)	-1.80%
52-Contractual Services	(115,211)	(2,466)	(4,076)	1,610	39.49%	(3,788)	(4,633)	845	18.24%
53-Supplies	(74,443)	(2,629)	(9,068)	6,439	71.01%	(2,629)	(9,228)	6,599	71.51%
54-Other Charges	(40,855)	(155)	(1,598)	1,443	90.31%	(230)	(1,598)	1,368	85.61%
57-Capital	0	0	0	0	0.00%	0	0	0	0.00%
59-Transfers Out	0								
5-Expenses Total	(733,211)	(40,423)	(49,386)	8,963	18.15%	(75,836)	(83,424)	7,588	9.10%
350-Special Facilities Total	118,314	16,085	9,157	6,928	75.66%	43,008	39,980	3,028	7.57%
20-Recreation Total	(766,955)	(79,773)	(125,103)	45,330	36.23%	(42,054)	(146,282)	104,228	71.25%
22-Cosley Zoo									
000-Administration									
4-Revenues									
41-Taxes	850,472	0	50	(50)	-99.40%	0	50	(50)	-99.40%
42-Charges for Services	0	0	0	0	0.00%	0	0	0	0.00%
44-Rentals	0								
45-Product Sales	0								
46-Grants & Donations	0								
47-Misc. Income	0	0	0	0	0.00%	0	0	0	0.00%
48-Interest Income	0	0	0	(0)	0.00%	1	0	1	0.00%
49-Transfers In	0								
4-Revenues Total	850,472	0	50	(50)	-99.42%	1	50	(49)	-97.92%
5-Expenses									
51-Salaries & Wages	(47,110)	(3,494)	(3,860)	366	9.48%	(7,313)	(7,730)	417	5.39%
52-Contractual Services	(12,438)	(321)	(300)	(21)	-7.05%	(898)	(870)	(28)	-3.23%
53-Supplies	0								

Major Op Fund by Dept

Row Labels	Sum of Full Year Budget	Sum of Current Month	Sum of LY Month	Month Variance	% Month Variance	Sum of Current YTD	Sum of LY YTD	YTD Variance	% YTD Variance
54-Other Charges	(500)	0	0	0	0.00%	0	0	0	0.00%
57-Capital	0								
59-Transfers Out	0								
5-Expenses Total	(60,047)	(3,815)	(4,160)	345	8.28%	(8,211)	(8,600)	389	4.52%
000-Administration Total	790,425	(3,815)	(4,110)	295	7.18%	(8,211)	(8,550)	340	3.97%
101-Parks Maintenance									
4-Revenues									
47-Misc. Income	0	0	0	0	0.00%	0	0	0	0.00%
4-Revenues Total	0	0	0	0	0.00%	0	0	0	0.00%
5-Expenses									
51-Salaries & Wages	(148,076)	(8,126)	(10,834)	2,707	24.99%	(16,674)	(21,411)	4,736	22.12%
52-Contractual Services	(51,220)	(1,198)	(4,483)	3,286	73.29%	(1,313)	(4,598)	3,285	71.45%
53-Supplies	(27,188)	(1,083)	(2,082)	999	48.00%	(1,083)	(2,082)	999	48.00%
57-Capital	0	0	0	0	0.00%	0	0	0	0.00%
5-Expenses Total	(226,485)	(10,407)	(17,399)	6,992	40.19%	(19,070)	(28,091)	9,021	32.11%
101-Parks Maintenance Total	(226,485)	(10,407)	(17,399)	6,992	40.19%	(19,070)	(28,091)	9,021	32.11%
220-Recreation Programs									
4-Revenues									
42-Charges for Services	98,490	2,507	2,020	488	24.15%	4,664	3,675	989	26.92%
45-Product Sales	913	60	0	60	0.00%	120	0	120	0.00%
46-Grants & Donations	0	0	0	0	0.00%	0	0	0	0.00%
4-Revenues Total	99,403	2,567	2,020	548	27.12%	4,784	3,675	1,109	30.18%
5-Expenses									
51-Salaries & Wages	(42,919)	(3,837)	(2,556)	(1,280)	-50.09%	(6,420)	(4,402)	(2,018)	-45.84%
52-Contractual Services	(2,506)	0	0	0	0.00%	0	0	0	0.00%
53-Supplies	(9,653)	(13)	0	(13)	0.00%	(13)	0	(13)	0.00%
57-Capital	0	0	0	0	0.00%	0	0	0	0.00%
5-Expenses Total	(55,078)	(3,849)	(2,556)	(1,293)	-50.59%	(6,433)	(4,402)	(2,031)	-46.13%
220-Recreation Programs Total	44,325	(1,282)	(537)	(745)	-138.76%	(1,649)	(727)	(921)	-126.72%
350-Special Facilities									
5-Expenses									
51-Salaries & Wages	(51,159)	(3,885)	(3,792)	(93)	-2.44%	(8,458)	(8,425)	(33)	-0.40%
52-Contractual Services	(11,422)	0	0	0	0.00%	0	0	0	0.00%
53-Supplies	0								
54-Other Charges	(11,000)	(1,358)	(405)	(953)	-235.42%	(1,804)	(532)	(1,273)	-239.25%
57-Capital	0								
5-Expenses Total	(73,581)	(5,243)	(4,197)	(1,046)	-24.92%	(10,263)	(8,956)	(1,306)	-14.58%
350-Special Facilities Total	(73,581)	(5,243)	(4,197)	(1,046)	-24.92%	(10,263)	(8,956)	(1,306)	-14.58%
501-Cosley Zoo									
4-Revenues									
42-Charges for Services	220,000	629	636	(7)	-1.10%	2,485	1,605	880	54.83%
44-Rentals	38,300	1,766	1,282	485	37.79%	1,937	2,368	(431)	-18.21%
45-Product Sales	0								
46-Grants & Donations	105,500	992	422	570	135.17%	2,493	651	1,841	282.87%
47-Misc. Income	0								
4-Revenues Total	363,800	3,387	2,339	1,048	44.80%	6,914	4,624	2,290	49.53%
5-Expenses									
51-Salaries & Wages	(530,017)	(34,896)	(33,332)	(1,564)	-4.69%	(74,267)	(70,406)	(3,861)	-5.48%
52-Contractual Services	(228,243)	(9,200)	(8,445)	(755)	-8.93%	(11,260)	(11,548)	287	2.49%
53-Supplies	(105,778)	(6,257)	(4,388)	(1,868)	-42.58%	(7,395)	(5,463)	(1,932)	-35.37%
54-Other Charges	(37,880)	(8,407)	(7,547)	(860)	-11.39%	(11,657)	(7,567)	(4,090)	-54.05%
57-Capital	0	0	0	0	0.00%	0	0	0	0.00%
5-Expenses Total	(901,918)	(58,760)	(53,713)	(5,047)	-9.40%	(104,580)	(94,983)	(9,596)	-10.10%
501-Cosley Zoo Total	(538,118)	(55,373)	(51,374)	(3,999)	-7.78%	(97,665)	(90,359)	(7,306)	-8.09%
22-Cosley Zoo Total	(3,434)	(76,121)	(77,618)	1,497	1.93%	(136,858)	(136,685)	(173)	-0.13%
60-Golf Fund									
000-Administration									
4-Revenues									
41-Taxes	1,480,469	0	0	0	0.00%	0	0	0	0.00%
42-Charges for Services	0								
46-Grants & Donations	0	0	0	0	0.00%	0	0	0	0.00%
47-Misc. Income	4,400	111	153	(42)	-27.45%	249	258	(9)	-3.49%

Major Op Fund by Dept

Row Labels	Sum of Full Year Budget	Sum of Current Month	Sum of LY Month	Month Variance	% Month Variance	Sum of Current YTD	Sum of LY YTD	YTD Variance	% YTD Variance
48-Interest Income	5,000	130	452	(322)	-71.24%	1,196	958	238	24.82%
49-Transfers In	0								
4-Revenues Total	1,489,869	241	605	(364)	-60.17%	1,445	1,216	229	18.82%
5-Expenses									
51-Salaries & Wages	(300,909)	(21,217)	(21,152)	(65)	-0.31%	(45,984)	(45,938)	(46)	-0.10%
52-Contractual Services	(1,977,821)	(34,597)	(27,560)	(7,036)	-25.53%	(46,723)	(41,410)	(5,313)	-12.83%
53-Supplies	(100,087)	(4,123)	(8,289)	4,166	50.26%	(4,601)	(8,786)	4,185	47.63%
54-Other Charges	(111,630)	(12,006)	(12,910)	904	7.00%	(18,017)	(16,870)	(1,146)	-6.80%
57-Capital	0	0	0	0	0.00%	0	0	0	0.00%
59-Transfers Out	0								
5-Expenses Total	(2,490,447)	(71,943)	(69,911)	(2,032)	-2.91%	(115,324)	(113,004)	(2,320)	-2.05%
000-Administration Total	(1,000,578)	(71,702)	(69,306)	(2,396)	-3.46%	(113,879)	(111,788)	(2,091)	-1.87%
101-Parks Maintenance									
5-Expenses									
51-Salaries & Wages	(13,254)	(1,001)	(984)	(17)	-1.72%	(2,196)	(2,154)	(42)	-1.97%
52-Contractual Services	(3,687)	(75)	(74)	(1)	-1.76%	(165)	(162)	(3)	-2.01%
53-Supplies	(7,000)	0	0	0	0.00%	0	0	0	0.00%
54-Other Charges	0								
57-Capital	0								
5-Expenses Total	(23,940)	(1,076)	(1,057)	(18)	-1.73%	(2,362)	(2,316)	(46)	-1.97%
101-Parks Maintenance Total	(23,940)	(1,076)	(1,057)	(18)	-1.73%	(2,362)	(2,316)	(46)	-1.97%
601-Golf Maintenance									
4-Revenues									
46-Grants & Donations	0	0	0	0	0.00%	0	0	0	0.00%
4-Revenues Total	0	0	0	0	0.00%	0	0	0	0.00%
5-Expenses									
51-Salaries & Wages	(517,175)	(24,893)	(24,857)	(36)	-0.14%	(54,238)	(53,784)	(454)	-0.84%
52-Contractual Services	(148,191)	(6,656)	(3,408)	(3,248)	-95.31%	(8,867)	(5,610)	(3,256)	-58.05%
53-Supplies	(356,015)	(13,581)	(2,609)	(10,972)	-420.54%	(13,705)	(2,609)	(11,095)	-425.27%
54-Other Charges	(20,000)	(2,840)	0	(2,840)	0.00%	(2,840)	0	(2,840)	0.00%
57-Capital	(205,000)	0	0	0	0.00%	0	0	0	0.00%
5-Expenses Total	(1,246,381)	(47,970)	(30,875)	(17,096)	-55.37%	(79,649)	(62,004)	(17,646)	-28.46%
601-Golf Maintenance Total	(1,246,381)	(47,970)	(30,875)	(17,096)	-55.37%	(79,649)	(62,004)	(17,646)	-28.46%
611-Pro Shop/Golf Fees									
4-Revenues									
42-Charges for Services	1,983,925	41,615	37,499	4,116	10.97%	46,285	41,733	4,552	10.91%
44-Rentals	366,750	0	223	(223)	-100.00%	1,380	223	1,157	518.83%
45-Product Sales	143,000	394	1,266	(872)	-68.89%	1,806	2,293	(487)	-21.23%
46-Grants & Donations	0								
47-Misc. Income	0	2	1	1	100.00%	2	1	1	100.00%
4-Revenues Total	2,493,675	42,011	38,989	3,021	7.75%	49,473	44,250	5,223	11.80%
5-Expenses									
51-Salaries & Wages	(388,043)	(14,948)	(14,624)	(324)	-2.22%	(28,813)	(32,202)	3,389	10.52%
52-Contractual Services	(188,430)	(2,464)	(6,525)	4,061	62.24%	(4,166)	(11,445)	7,278	63.59%
53-Supplies	(149,056)	3,664	(1,661)	5,325	320.58%	(1,403)	(2,438)	1,036	42.47%
54-Other Charges	(30,000)	(3,572)	(2,425)	(1,147)	-47.31%	(3,572)	(2,425)	(1,147)	-47.31%
57-Capital	(70,000)	0	0	0	0.00%	0	0	0	0.00%
5-Expenses Total	(825,529)	(17,320)	(25,235)	7,915	31.36%	(37,955)	(48,510)	10,555	21.76%
611-Pro Shop/Golf Fees Total	1,668,146	24,691	13,755	10,936	79.51%	11,518	(4,260)	15,778	370.38%
612-Food and Beverage									
4-Revenues									
42-Charges for Services	0								
44-Rentals	0	0	0	0	0.00%	0	0	0	0.00%
45-Product Sales	5,437,521	203,932	215,261	(11,328)	-5.26%	494,959	450,064	44,896	9.98%
46-Grants & Donations	0								
47-Misc. Income	33,500	1,958	3,857	(1,899)	-49.23%	2,765	8,717	(5,952)	-68.28%
4-Revenues Total	5,471,021	205,890	219,118	(13,227)	-6.04%	497,724	458,781	38,944	8.49%
5-Expenses									
51-Salaries & Wages	(1,818,042)	(118,733)	(107,120)	(11,613)	-10.84%	(242,029)	(222,434)	(19,595)	-8.81%
52-Contractual Services	(865,114)	(35,661)	(25,716)	(9,944)	-38.67%	(54,964)	(45,020)	(9,944)	-22.09%
53-Supplies	(1,610,667)	(80,893)	(90,927)	10,034	11.04%	(123,228)	(100,929)	(22,300)	-22.09%
54-Other Charges	(103,000)	(17,580)	(9,098)	(8,482)	-93.22%	(23,151)	(19,257)	(3,893)	-20.22%
57-Capital	(286,315)	(6,400)	0	(6,400)	0.00%	(6,400)	0	(6,400)	0.00%

Major Op Fund by Dept

Row Labels	Sum of Full Year Budget	Sum of Current Month	Sum of LY Month	Month Variance	% Month Variance	Sum of Current YTD	Sum of LY YTD	YTD Variance	% YTD Variance
59-Transfers Out	0								
5-Expenses Total	(4,683,138)	(259,266)	(232,861)	(26,405)	-11.34%	(449,772)	(387,640)	(62,132)	-16.03%
612-Food and Beverage Total	787,883	(53,375)	(13,744)	(39,632)	-288.36%	47,952	71,141	(23,188)	-32.60%
613-Cross Country Skiing									
4-Revenues									
42-Charges for Services	15,000	6,180	20,678	(14,498)	-70.11%	6,351	24,354	(18,003)	-73.92%
45-Product Sales	0								
4-Revenues Total	15,000	6,180	20,678	(14,498)	-70.11%	6,351	24,354	(18,003)	-73.92%
5-Expenses									
51-Salaries & Wages	(4,000)	(425)	(1,875)	1,450	77.34%	(425)	(3,267)	2,842	86.99%
52-Contractual Services	(506)	(45)	(157)	112	71.15%	(55)	(272)	218	79.97%
53-Supplies	(5,750)	(700)	0	(700)	0.00%	(700)	0	(700)	0.00%
57-Capital	0								
5-Expenses Total	(10,256)	(1,170)	(2,032)	862	42.42%	(1,180)	(3,539)	2,359	66.67%
613-Cross Country Skiing Total	4,744	5,010	18,646	(13,636)	-73.13%	5,171	20,815	(15,644)	-75.16%
60-Golf Fund Total	189,874	(144,423)	(82,581)	(61,842)	-74.89%	(131,249)	(88,412)	(42,836)	-48.45%
Grand Total	(599,602)	(446,392)	(417,030)	(29,362)	-7.04%	(560,637)	(657,864)	97,226	14.78%

PPF

		Sum of				Sum of			
	Sum of Full	Current	Sum of LY	Month	% Month	Current	Sum of LY	YTD	% YTD
Row Labels	Year Budget	Month	Month	Variance	Variance	YTD	YTD	Variance	Variance
4-Revenues									
42-Charges for Services	812,200	56,373	58,492	(2,119)	-3.62%	118,509	123,295	(4,786)	-3.88%
44-Rentals	725	34	51	(16)	-31.86%	81	108	(28)	-25.49%
45-Product Sales	4,000	(2)	0	(2)	0.00%	23	0	23	0.00%
47-Misc. Income	10,000	102	0	102	0.00%	231	0	231	0.00%
4-Revenues Total	826,925	56,508	58,543	(2,035)	-3.48%	118,844	123,404	(4,560)	-3.69%
5-Expenses									
51-Salaries & Wages	(438,694)	(31,786)	(31,578)	(208)	-0.66%	(62,216)	(61,267)	(949)	-1.55%
52-Contractual Services	(84,033)	(1,476)	(2,157)	680	31.54%	(2,626)	(2,323)	(303)	-13.06%
53-Supplies	(64,811)	(2,115)	(8,886)	6,771	76.20%	(2,115)	(9,046)	6,931	76.62%
54-Other Charges	(15,500)	(1,066)	(448)	(618)	-137.88%	(1,141)	(448)	(693)	-154.62%
57-Capital	0	0	0	0	0.00%	0	0	0	0.00%
5-Expenses Total	(603,039)	(36,443)	(43,069)	6,626	15.38%	(68,098)	(73,084)	4,986	6.82%
Grand Total	223,886	20,065	15,474	4,591	29.67%	50,746	50,319	427	0.85%

Central Athletic Center

Row Labels	Sum of Full Year Budget	Sum of Current Month	Sum of LY Month	Month Variance	% Month Variance	Sum of Current YTD	Sum of LY YTD	YTD Variance	% YTD Variance
4-Revenues									
42-Charges for Services	29,500	5,558	5,182	376	7.26%	6,702	8,300	(1,598)	-19.25%
44-Rentals	84,264	6,580	4,112	2,469	60.04%	16,083	10,676	5,406	50.64%
45-Product Sales	7,500	1,493	2,029	(536)	-26.43%	1,938	2,618	(679)	-25.95%
4-Revenues Total	121,264	13,631	11,323	2,309	20.39%	24,723	21,594	3,129	14.49%
5-Expenses									
51-Salaries & Wages	(27,000)	(2,071)	(2,949)	878	29.78%	(4,668)	(6,040)	1,372	22.71%
52-Contractual Services	(79,964)	(9,274)	(8,293)	(981)	-11.83%	(9,757)	(11,495)	1,738	15.12%
53-Supplies	(14,300)	(1,154)	(782)	(373)	-47.66%	(1,412)	(2,195)	783	35.66%
54-Other Charges	0								
57-Capital	0								
5-Expenses Total	(121,264)	(12,499)	(12,024)	(475)	-3.95%	(15,837)	(19,730)	3,893	19.73%
Grand Total	(0)	1,132	(701)	1,833	261.52%	8,885	1,864	7,022	376.70%

Wheaton Park District Early Childhood Report



2014

Megan Raitt

March 11, 2015

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Introduction

The Wheaton Park District Wide Horizons Preschool located at the Community Center and Rathje Park House and Early Childhood programming at both Toohey Park and the Community Center provide numerous educational and recreational opportunities for this age group in our community. Early Childhood programs are fortunate to have a staff of dedicated and caring teachers who strive to meet the needs of our participants. More than 85 % of Wide Horizons teaching staff has degrees in Early Childhood Education, Elementary Education, and/or Special Education and many have current Illinois teaching certificates. This allows us to stay competitive within the Wheaton area, which is home to more than twenty different preschools.

I. Participant Numbers

Wide Horizons Preschool

Location	2012-2013	2013-2014
Rathje	34	31
Community Center	102	103
Total	136	134

Participation Summary

2012 - 2013: 136 participants

2013 – 2014: 134 participants

Variance: 2 participants; 1% decrease

Community Center Early Childhood Classes & Holiday Events

Class	Winter 2013	Winter 2014	Spring 2013	Spring 2014	Fall 2013	Fall 2014
Lil Chefs	20	17	19	18	9	12
Kindergarten Cookery	20	10	14	15	12	12
Terrific Two's	10	10	--	10	9	--
Me & My Daddy	0	0	8	9	0	0
Theme cooking classes	35	0	28	15	8	11
Kid Rock	23	49	25	24	45	25
Music Together	108	87	85	64	87	78
December Sing-A-Long	--	--	--	--	78	86
Santa Claus Home Visits	--	--	--	--	21	19
Princess Ball	124	157	--	--	--	--
Super Hero Bowling	15	--	--	--	--	--
Mom/Son Bingo	--	--	--	--	--	74
Total	355	330	179	155	269	317

-- Seasonal programs.

Participation Summary

2013: 803 participants

2014: 802 participants

Variance: 1 participant

Toohey Park Building Early Childhood Participation

Name	Winter 2013	Winter 2014	Spring 2013	Spring 2014	Fall 2013	Fall 2014
Two's Go To School	11	14	14	9	14	8
Simply 3's	15	9	14	13	0	0
Tiny Tots 1	9	10	9	10	10	10
Tiny Tots 2	12	11	13	12	12	8
Afternoon Adventures	28	27	30	29	10	14
Friends and Fun at Toohey	13	16	14	16	12	0
Totin Two's	16	14	16	11		14
Explore More Mondays	NA	16	NA	17	16	14
Outdoor Fridays at Safety City	NA	NA	11	16	12	9
Safety City Class	15	8	0	7	0	0
Safety City Back to School Event	--	--	--	--	45	--
Santa's Workshop for Tykes	--	--	--	--	56	48
Total	119	125	121	140	187	125

--Seasonal programs.

Participation Summary

2013: 427 participants

2014: 390 participants

Variance: 37 participants; 8 % decrease

Justification:

The decrease in participants is due to the elimination of the Back to School Safety City Event which was proven not to be sustainable.

Safety City Birthday Parties by # of Groups

Type	Winter 2013	Winter 2014	Spring 2013	Spring 2014	Summer 2013	Summer 2014	Fall 2013	Fall 2014
Birthday Party	5	3	6	5	7	5	11	7

Party and Field Trip Summary

2013: 29

2014: 20

Variance: 9 Birthday Party; 31% decrease

Safety City Birthday Parties by # of Participants

Type	Winter 2013	Winter 2014	Spring 2013	Spring 2014	Summer 2013	Summer 2014	Fall 2013	Fall 2014
Birthday Party	72	56	95	79	113	62	179	110

Party and Field Trip Participation Summary

2013: 459 participants

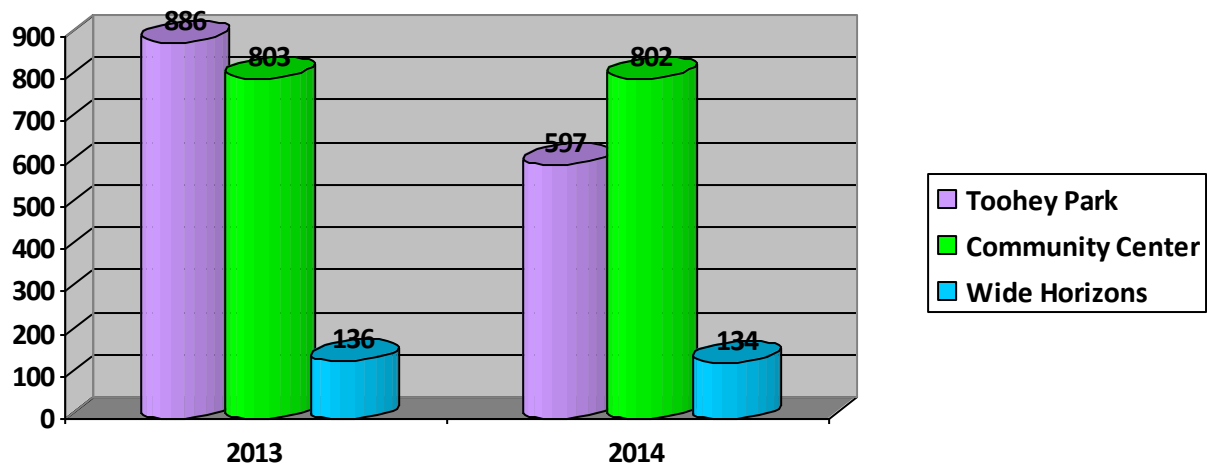
2014: 207 participants

Variance: 252 participants; 54% decrease

Justification:

The drastic change in participation numbers is due to the lack of interest in the safety badges program from the Cub Scouts and Girl Scouts in 2014.

Total Wide Horizons/Early Childhood Program Participation



II. Data – Budget Summary

Program Group	Salaries (5000)	Supplies (7000)	Contractual (8000)	Revenues (4000)	Total Expenses	Net Revenue
Wide Horizons 2009-2010	61,326.22	1,804.75	292.82	97,907.60	63,423.79	34,483.81
Wide Horizons 2010-2011	57,446.09	1,200.00	250.00	98,432.00	58,896.09	39,535.91
Wide Horizons 2011-2012	66,495.00	2,303.35	449.99	125,598.00	69,248.34	56,349.66
Wide Horizons 2012-2013	69,574.65	2,261.46	884.97	129,667.75	72,721.08	56,946.67
Wide Horizons 2013-2014	60,400.37	2,674.73	1,348.43	140,792.27	64,423.53	76,368.74
Toohey Park 2010	21,501.73	665.77	0	31,672.80	22,167.50	9,505.30
Toohey Park 2011	21,471.57	672.12	0	33,202.50	22,143.69	11,058.81
Toohey Park 2012	23,922.11	773.32	0	37,433.00	24,695.43	12,737.57
Toohey Park 2013	23,318.86	871.84	0	37,350.00	24,190.70	13,159.30
Toohey Park 2014	21,902.58	957.63	0	40,919.10	22,860.21	18,058.89
Community Center 2010	11,299.31	326.27	47,603.31	87,055.75	59,228.89	27,826.86
Community Center 2011	15,859.90	735.77	47,714.96	90,652.80	64,310.63	26,342.17
Community Center 2012	17,130.64	1,952.74	42,109.32	79,332.40	61,192.70	18,139.70
Community Center 2013	17,208.55	1,039.59	40,003.27	74,374.00	58,251.41	16,122.59
Community Center 2014	2,117.47	1,548.56	35,717.28	58,657.82	39,383.31	19,274.51
Total 2010	94,127.26	2,796.79	47,896.13	216,636.15	144,820.18	71,815.97
Total 2011	94,777.56	2,607.89	47,964.96	222,287.30	145,350.41	76,936.89
Total 2012	107,547.75	5,029.41	42,559.31	242,363.40	155,136.47	87,226.93
Total 2013	110,102.06	4,172.89	40,888.24	241,391.75	155,163.19	86,228.56
Total 2014	84,420.42	5,180.92	37,065.71	240,369.19	126,667.05	113,702.14

*The Wide Horizons revenue increased \$19,422.07 due to increased program fees and the addition of a 4 day a week program.

*Total net overall revenue increased \$27,473.58 due to the Wide Horizons program increases and the addition of Explore More Mondays, Outdoor Fridays at Toohey Park, and Totin Two's at Toohey Park.

*Community Center revenue decreased \$15,716.18 due to a reduction of one or two day early childhood programs and the decrease in revenue from Music Together.

III. Summary of Programming

The Wheaton Park District provides affordable, educational and recreational preschool and early childhood programming to the residents of Wheaton. Classes are designed primarily on the philosophy of play-based learning. The atmosphere in the classrooms, whether it is Wide Horizons or one of the early childhood classes, emphasizes socialization, school readiness, motor skill development, arts and crafts, music, and indoor and outdoor play.

Teachers are required to develop their own lesson plans and fashion a classroom atmosphere that will change with each different unit themes. All teachers must send children home with newsletters to keep parents informed of classroom happenings.

IV. Highlights for Wide Horizons Preschool

- Wide Horizons held an Open House for potential new students on January 15 with 25 families attending.
- A Dental Practice game to our classrooms to discuss with students the importance of dental care.
- In April, Wide Horizons preschoolers took a field trip to Cosley Zoo.
- Wide Horizons classes participated in the "Take Five for Your Child" event during class time. Parents and/or guardians were invited to come and enjoy five or more minutes of their child's preschool day: reading, making a craft or playing games and activities. This activity took place during the "Week of the Young Child".
- Wide Horizons took participated in a school fundraiser from "Art to Remember" and raised \$350.00. This fundraiser allowed the students to create a special work of art in class and then it can be made into a number of different items such as coffee mugs, book bags and calendars.
- In October the Wheaton Fire Department made a visit to the classrooms to talk about fire safety.
- Staff attended Autism and Kindergarten Readiness workshops conducted by the Wheaton Warrenville Early Childhood Collaboration.
- The Lincoln Marsh conducted workshops entitled "What is a Marsh?" in all of the classrooms.

- Staff attended the DuPage NAEYC (National Association for the Education of Young Children) conference and explored a range of topics.
- The Preschool and Camp Manager has joined the Wheaton Warrenville Early Childhood Collaboration.
- Wide Horizons staff attended a workshop conducted by the Lincoln Marsh entitled PLT (Project Learning Tree) Early Childhood.

V. Highlights for Early Childhood programs and Holiday Events

- The 3rd Annual Daddy Daughter Princess Ball took place this year with 75 couples; 150 participants. They enjoyed an ice cream sundae bar, a princess visit, crafts, photos and dancing.
- Fourteen early childhood and Wide Horizons Preschool staff were recertified in CPR/First Aid.
- Nineteen families took advantage of the Santa Claus Home Visits.
- Explore More Mondays at Toohey Park – this class has a theme that involves teaching outreach and giving back to the community.
 - Class made a fleece blanket for Lurie Children’s Hospital
 - Class made snowman ornaments and tied them to treat bags that the children assembled to be distributed to the patrons at the People’s Resource Center.
 - Students decorated a single sheet wall calendar as requested for the food pantry participants of the People’s Resource Center.
 - Day of Giving project – student’s decorated two notepads, one to keep and the other to give to someone they thought could benefit from an unexpected surprise.
- Toohey Park families can move through the cycles of classes from mom and tot classes for 1 year olds through kindergarten enrichment at age six. We have many families that have done this with multiple children and assist us with advertising our programs through word of mouth and social media.
- As a facility Toohey Park is collecting pop tabs for Ronald McDonald House.
- TerraCycle Project – Collection continues of empty juice boxers, sauce pouches and glue sticks.
- Safety City hosted a birthday party for a special needs child. Modifications to the event were made with the use of wheel chairs and modified bikes. Party parent was brought to tears at the end of the party when she explained how this was a dream come true for her child and family.
- The 1st Inaugural Mother Son Bingo night was held at the Community Center in November with 74 people participating.

VII. Highlights from the Week of the Young Child

The Wheaton Park District held its annual “Week of the Young Child” events the week of April 25 – May 3, 2014. The purpose of the Week of the Young Child™ is to focus public attention on the needs of young children and their families and to recognize the early childhood programs and services that meet those needs.

- Events sponsors were Prairie Path Books, Kid Rock, Soccer Shots and the Wheaton Newcomers Association.
- Over 200 people attended the Ice Cream Social at the Community Center to inquire about community and park district programs.
- Throughout the week, 217 children took part in free classes were available at all park district facilities to promote our programs.
- The Scholastic Book Fair was a giant success with patron’s purchasing approximately \$950 in merchandise. In return, Wide Horizons Preschool and Early Childhood Education classes received scholastic dollars’ worth 55% of the sales to purchase new books or supplies for their classrooms.

VIII. Recommendations and Action Plan for 2015

- To continue to work with Kidz Kingdom to promote programs and events.
- To work with the Marketing Department to secure more donations and sponsorships for the Safety City Mom and Son Bingo Night and the Daddy Daughter Princess Ball.
- Continue to secure Key Club volunteer from WWSHS and WNHS for various special events.
- Create more marketing opportunities for Toohey Park and Safety City field trips and birthday parties.
- Investigate ways to advertise our programs in communities outside of Wheaton.
- Continue to create activities for Toohey Park classes that are age appropriate, educational, fun and innovative.
- Increase awareness of Safety City’s field trip option for preschools and school groups in the area.
- To continue to encourage staff members to attend workshops and further their education.
- Targeted eblast to promote early childhood programs, specifically weekend and evening options for working parents.
- Develop relationships with online social networking communities to promote programs.