



Wheaton Park District

Wheaton Park District Board of Commissioners Meeting Minutes

Wednesday April 20, 2022 5:00 p.m.

City of Wheaton Council Chambers 303 W. Wesley Street Wheaton, Illinois

CALL TO ORDER –President Frey called the meeting to order at 5:00 p.m. Barrett, Morrill, Pecharich, and Vires were present.

Commissioner Mee arrived at 5:05 p.m.
Commissioner Kelly was absent

PRESENTATIONS

Summer Special Events

Marketing and Special Events Coordinator Joe Viso spoke about the amazing line up of events that we have planned for this summer. Viso stated that We're going to kick things off at the Go Fly A Kite Event in Graf Park on May 7. On June 2nd, we are bringing back Cream of Wheaton to Memorial Park. Along with the Wheaton Chamber of Commerce, the community can look forward to the business expo, arts and crafts fair, food vendors, carnival and a packed line up of bands for the four-day event. On June 4th, The Cosley Zoo Run for the Animals 5k/10k and kids' half-mile will take to the streets of Wheaton. He stated that we are looking forward to hosting 2,000 runners. Registration is available at cosleyzoo.org.

The Summer Entertainment Series will return for its second year in Memorial Park. The tickets are available at memorialparkwheaton.com for only \$10 each. The first of 10 concerts will start on Friday, June 24 with Mulberry Street and Gold Dust Dreams. Plus, we added 3 free concert nights on July 11, August 8 and September 17 featuring the DuPage Symphony Orchestra. We will host our Independence Day celebrations with fireworks on July 3 and parade on July 4. On August 6, the community can look forward to a new twist on the Wheaton Brew Fest, with the addition of Seltzer varieties and a headliner band. Tickets will be on sale May 2nd. Last, but not least, Shakespeare in the Park, in conjunction with the Wheaton College Arena Theater, will bring a performance of a Mid-Summer Nights Dream to Memorial Park on August 25 through August 27. Viso stated that information on all of these events can be found at wheatonparkdistrict.com.

COMMUNITY INPUT

None

CONSENT AGENDA

- A. Approval of the Disbursements totaling \$676,794.26 for the period beginning March 9, 2022 and ending April 12, 2022
- B. Approval of the Disbursements totaling \$327,603.00 for the period beginning March 9, 2022 and ending April 12, 2022
- C. Approval of the Regular Meeting Minutes for March 16, 2022
- D. Approval of the Subcommittee Minutes for April 13, 2022
- E. Approval of Amended Board Meeting Schedules for Wheaton Park District Board of Commissioners

Commissioner Vires moved to approve the consent agenda as presented. Seconded by Commissioner Morrill

Motion passed by roll call vote.

Ayes: Barrett, Morrill, Pecharich, Vires Frey,

Nays: None

Abstain: None

Absent: Kelly, Mee

UNFINISHED BUSINESS

None

NEW BUSINESS

1. Compensation Study

Commissioner Vires moved to approve a compensation study with Pontifex Consulting Group in the amount of \$19,250. Seconded by Commissioner Morrill. No discussion.

Motion passed by roll call vote.

Ayes: Barrett, Morrill, Pecharich, Vires Frey,

Nays: None

Abstain: None

Absent: Kelly, Mee

2. Arrowhead Shoreline Stabilization Project West Course

Commissioner Barrett moved to approve change order #1 in the amount of \$6,041.42 from V3 Construction. Seconded by Commissioner Pecharich. No discussion. Motion passed by voice vote.

3. Arrowhead Equipment Purchase

Commissioner Pecharich moved to approve the purchase of a John Deere 325G Compact Track Loader with 78-inch bucket at a cost of \$58,028, a John Deere PR84B Angle Power Rake at a cost of \$10,331 and a Blue Diamond 314011-AHW pallet fork at a cost of \$999 through SOURCEWELL Contract #032119-JDC. Total cost is \$69,358. Seconded by Commissioner Morrill. No discussion.

Motion passed by roll call vote.
Ayes: Barrett, Morrill, Pecharich, Vires Frey,
Nays: None
Abstain: None
Absent: Kelly, Mee

4. Community Center Interior Rehab Project

Commissioner Morrill moved to approve a design proposal from Architects in the amount of \$19,800 and \$2,500 for reimbursable costs for the Community Center Interiors project. Seconded by Commissioner Barrett. No discussion

Motion passed by roll call vote.
Ayes: Barrett, Mee, Morrill, Pecharich, Vires Frey,
Nays: None
Abstain: None
Absent: Kelly

5. Special Events Sound and Lighting Services

Commissioner Pecharich moved to approve the 2022 Special Event Sound & Lighting Bid from Hi-Fi Events in the amount \$33,750. Seconded by Commissioner Barrett. No discussion.

Motion passed by roll call vote.
Ayes: Barrett, Mee, Morrill, Pecharich, Vires Frey,
Nays: None
Abstain: None
Absent: Kelly

6. Alarm Services Agreement

Commissioner Vires moved to approve change order 2 with Reliable Fire and Security in the amount of \$1,800 for installing a fire radio and antenna. Seconded by Commissioner Barrett. President Frey asked where the antenna is being installed. Director of Parks & Planning Sperl stated it was on the interior of Arrowhead. Motion passed by voice vote.

7. Resolution 2022-01

Commissioner Mee moved to approve Resolution 2022-01 Promoting Sustainable Outdoor Lighting Practices. Seconded by Commissioner Morrill. No discussion. Motion passed by voice vote.

8. Resolution 2022-02

Commissioner Vires moved to approve Resolution 2022- 02 Waiving Portions of the Local Government Professional Services Selection Act, 50 ILCS 510/1 Seconded by Commissioner Barrett. No discussion. Motion passed by voice vote.

9. Facility Analysis

Commissioner Mee moved to approve the contract with AltusWorks Inc. in the amount of \$20,934 to perform the consulting services of structural engineering and building condition assessment at Cosley Zoo and Northside Park. Seconded by Commissioner Barrett. No discussion.

Motion passed by roll call vote.

Ayes: Barrett, Mee, Morrill, Pecharich, Vires Frey,

Nays: None

Abstain: None

Absent: Kelly

10. Arrowhead Asphalt Replacement

Commissioner Pecharich moved to approve a quote for asphalt replacement not to exceed \$11,260. Seconded by Commissioner Vires. No discussion. Motion passed by voice vote.

REPORTS FROM STAFF

Commissioner Mee thanked Museum Manager Michelle Podkowa and the Museum Foundation Board for a successful year, and great annual report. Podkowa stated that she was pleased that she and her staff were able to keep a balanced budget through two COVID years. Podkowa introduced Emily O'Brien as the Museum's new Curator. Commissioner Morrill also congratulated Podkowa on a great annual report.

Commissioner Vires congratulated staff on the \$750,000 IDNR grant that we received for the Museum. He stated these types of grants are crucial to running the Museum. President Frey asked Podkowa when the model train exhibit was installed. Podkowa stated in 1965, and that there is still one original member that we work with in that partnership.

Commissioner Mee thought the Special Events annual report was great, he loved that it was a short snapshot of what we do. He asked Director of Marketing Wilhelmi why we lose money on Shakespeare in the Park. Wilhelmi stated that we didn't get as much sponsorship this year and the cost of sound and lights increased this year. Commissioner Morrill thought the Special Events report was fantastic, he requested that staff share this report with City Council, the Chamber of Commerce and the Downtown Wheaton Association. President Frey also thought it was a great report and stated that other park districts don't do special events like we do.

Commissioner Mee was impressed with the Cosley donations in March, he was also pleased with the \$525,000 pledge for the parking lot. Mee congratulated staff on the Volunteer Mixer.

President Frey asked Sperl when the Starter House at Arrowhead would be finished. Sperl stated that if the weather cooperates in the next week or two it should be finished. Frey asked if there was internet in the shed, Sperl stated there will be.

Commissioner Pecharich asked how hiring was going for Camp Counselors. Director of Recreation Beyer stated they are making small strides but continue to look for help. Benard stated that this is a problem amongst all park districts this year. He also informed the board that we will be releasing a referral bonus program for eight positions we have the most need to hire for. It will include gift cards for residents who refer and money for employees who refer candidates.

ADJOURNMENT

At 5:25 p.m., Commissioner Morrill moved to adjourn the meeting. Commissioner Mee seconded. Motion passed by voice vote.

A handwritten signature in black ink, appearing to be 'Morrill', written over the text of the adjournment.