



# Wheaton Park District

## Wheaton Park District Board of Commissioners Meeting Minutes

Wednesday May 18, 2022 5:00 p.m.

City of Wheaton Council Chambers 303 W. Wesley Street Wheaton, Illinois

**CALL TO ORDER** –President Frey called the meeting to order at 5:00 p.m. Barrett, Frey, Kelly, Mee, Morrill, Pecharich, and Vires were present.

### PRESENTATIONS

Superintendent of Recreation Programs Jamie Martinson stated 2022 is looking to be a great camp season. With over 2,500 campers enrolled. Our full-day camps are at 100% capacity She was excited to say that we are currently fully staffed. This is a tremendous achievement for us, as we have struggled to secure adequate staff to accommodate almost 1,300 waitlisted campers. To date, we have cleared approximately 90% of our waitlists for campers and added them into the camps of their choice. She stated that a good comparison to show where our enrollment numbers stand is compared to 2019, as that is a true pre-pandemic summer season. We are currently up 8% in registration enrollment for summer camps and we are up 33% in gross registration revenue for summer camps.

Martinson stated that the past two camp seasons have been challenging on both staff and campers, with certain activities being unavailable due to Covid restrictions. She was excited to share that this year will resemble the most normal camp season since 2019. We are bringing back field trips with chartered busing services, canoeing, cooking classes and more.

### COMMUNITY INPUT

None

### CONSENT AGENDA

- A. Approval of the Disbursements totaling \$735,178.37 for the period beginning April 13, 2022 and ending May 10, 2022
- B. Approval of the Disbursements totaling \$338,788.07 for the period beginning April 13, 2022 and ending May 10, 2022
- C. Approval of the Regular Meeting Minutes for April 20, 2022
- D. Approval of the Subcommittee Minutes for May 4, 2022
- E. Approval of the November 17, 2021 Closed Session Minutes
- G. Approval of Amended 2022 Regular Meeting Schedule

Commissioner Mee moved to approve the consent agenda as presented. Seconded by Commissioner Morrill.

Motion passed by roll call vote.

Ayes: Barrett, Kelly, Mee, Morrill, Pecharich, Vires, Frey

Nays: None

Abstain: None

Absent: None

## UNFINISHED BUSINESS

None

## NEW BUSINESS

### 1. **Ordinance 2022-02**

Commissioner Vires moved to approve Ordinance 2022-02 Disposal and Sale of Personal Property Owned by the Wheaton Park District. Seconded by Commissioner Pecharich. No discussion.

Motion passed by roll call vote.

Ayes: Barrett, Kelly, Mee, Morrill, Pecharich, Vires, Frey

Nays: None

Abstain: None

Absent: None

### 2. **Proposed Amendments to the Financial Policies of the Wheaton Park District**

Commissioner Morrill moved to approve the policy amendments as presented. Seconded by Commissioner Kelly.

Commissioner Vires stated that the original staff recommendation included extending the consecutive auditor engagement period from six to ten years. The board discussed this at the committee meeting and decided that after six consecutive years, a change in firms is preferred.

Motion passed by roll call vote.

Ayes: Barrett, Kelly, Mee, Morrill, Pecharich, Vires, Frey

Nays: None

Abstain: None

Absent: None

### 3. **National Recreation and Parks Association Educational Conference and Exposition September 20-22, 2022 in Phoenix, Arizona**

Commissioner Morrill moved to approve the attendance of two Commissioners for the National Recreation and Parks Association Educational Conference and Exposition September 20-22, 2022 in Phoenix, AZ at a cost not to exceed \$3,000 per commissioner

Seconded by Commissioner Barrett. No discussion.

Motion passed by roll call vote.

Ayes: Barrett, Kelly, Mee, Morrill, Pecharich, Vires, Frey

Nays: None

Abstain: None

Absent: None

**4. Arrowhead Golf Club Asphalt Path Replacement Project**

Commissioner Pecharich moved to approve change order 1 in the amount of \$2,764 with Evans and Son. Seconded by Commissioner Mee. No discussion. Motion passed by voice vote.

**5. Professional Services Proposal from Wight Engineering for Concept Planning and Design for Arrowhead Golf Club Parking Lot**

Commissioner Mee moved to approve the proposal from Wight Engineering for Concept Planning and Design for Arrowhead Golf Club Parking Lot at a cost \$11,500 Seconded by Commissioner Kelly.

Commissioner Morrill asked if staff gave any thought to adding electric car charging stations in the lot. Executive Director Benard replied that this proposal does not include that aspect. Commissioner Kelly stated that there would be an additional design fee involved and that this is something that we should discuss further at a subcommittee meeting.

Motion passed by voice vote.

**6. Bid Results – Cosley Zoo Entrance Paver Repair & Replace**

Commissioner Pecharich moved to approve the low bid from Innovation Landscape, Inc. Base bid of \$58,600.00-unit costs for remove & reinstall \$135 per square yard and unit cost for remove & haul off \$850 per truckload  
Commissioner Kelly. No discussion.

Motion passed by roll call vote.

Ayes: Barrett, Kelly, Mee, Morrill, Pecharich, Vires, Frey

Nays: None

Abstain: None

Absent: None

**7. Quotes for the Installation of Two Furnace/Air Conditioning Units – 855 Prairie Office Building**

Commissioner Mee moved to approve the quote from MG Mechanical Service for the Installation of Two Furnace/Air Conditioning Units at the 855 Prairie Office Building at a cost of \$15,400. Seconded by Commissioner Barrett. No discussion.

Motion passed by roll call vote.

Ayes: Barrett, Kelly, Mee, Morrill, Pecharich, Vires, Frey

Nays: None

Abstain: None

Absent: None

**REPORTS FROM STAFF**

- 2021 Annual Report – Cosley Zoo

Zoo Director Sue Wahlgren stated that despite challenges the zoo had a great year. The zoo continues to be a high interest facility. Commissioner Morrill asked when she thought the bird flu would be over. She said that migration slows down in May, but it will be a while still. Commissioner Mee liked the graphics and the photos in her annual

report. He thinks the Blandings Turtle project is significant. He was impressed that in 2021 over half the counties in Illinois and all but two states visited the zoo. Commissioner Pecharich asked Wahlgren what she would like to see at the zoo in the next 3-5 years. Wahlgren said the completion of the new parking lot on the east side of Gary Avenue is the priority.

Executive Director Benard stated that the Government Directory that was provided in the board packet is a high-level overview of park district finances and organizational Structure. This document is posted on the website and available at all facilities. Benard thanked the athletics staff for successfully hosting a 200 team soccer tournament last weekend.

Commissioner Vires noticed that golf fees were down 20% from last year due to the weather, and that food and beverage was up. He asked Director of Special Facilities Bendy if this was attributed to banquets. Bendy stated it was.

Commissioner Morrill congratulated athletics on their registration being up. Morrill asked if we received the \$750,000 IDNR grant yet. Director of Parks & Planning Sperl said that we have received notice and are waiting for the final grant agreement to arrive.

#### **ADJOURNMENT**

At 5:27 p.m. Commissioner Vires moved to adjourn to closed session for the purpose of discussing the: Purchase or Lease of Real Property, 5ILCS 120/2 (c) (5) & Setting of Price for Sale or Lease of Property Owned by the Public Body, 5ILCS 120/2 (c) (6)

Commissioner Kelly seconded.

Motion passed by roll call vote.

Ayes: Barrett, Kelly, Mee, Morrill, Pecharich, Vires, Frey

Nays: None

Abstain: None

Absent: None

A handwritten signature in black ink, appearing to be a stylized name, possibly 'Morrill' or similar, written in a cursive style.