



# Wheaton Park District

**Wheaton Park District Board of Commissioners Meeting**  
**Wednesday June 15, 2016 7:00 p.m.**  
**City of Wheaton Council Chambers**  
**303 W. Wesley Street Wheaton, Illinois**

**CALL TO ORDER** –President Hodgkinson called the meeting to order at 7:00 p.m.  
Commissioners Frey, Kelly, Mee, Morrill, Vires and were present.

Commissioner Schobel was absent.

## **PRESENTATIONS**

- Summer Family Fun Opportunities at Rice Pool, Northside Pool and Clocktower Commons Mini Golf / Skate Park

## **COMMUNITY INPUT**

None

## **CONSENT AGENDA**

- A. Approval of the Disbursements totaling \$1,251,851.03 for the period beginning May 11, 2016 and ending June 7, 2016.
- B. Approval of Meeting Minutes from May 18, 2016
- C. Approval of Meeting Minutes from June 1, 2016 Buildings and Grounds Subcommittee
- D. Approval of Meeting Minutes from June 1, 2016 Finance Subcommittee

Commissioner Mee moved to approve the consent agenda as presented. Seconded by Commissioner Morrill. No discussion

Motion passed by roll call vote.

Ayes: Vires, Morrill, Mee, Kelly, Frey, Hodgkinson

Nays: None

Abstain: None

Absent: Schobel

## **UNFINISHED BUSINESS**

1. Presentation of the Comprehensive Annual Financial Report for the Wheaton Park District for the Year Ended December 31, 2015

Commissioner Morrill moved to approve the Comprehensive Annual Financial Report for the Wheaton Park District for the Year Ended December 31, 2015 as presented.

Seconded by Commissioner Frey.

Executive Director Benard commended Finance Director Trainor and Assistant Finance Director Chiappetta on a job well done.

Motion passed by roll call vote.

Ayes: Vires, Morrill, Mee, Kelly, Frey, Hodgkinson

Nays: None

Abstain: None

Absent: Schobel

2. Review and Acceptance of the Wheaton Park District Strategic Plan and Open Space Master Plan for the years 2016 – 2020

Commissioner Morrill moved to approve the Wheaton Park District Strategic Plan and Open Space Master Plan for the years 2016 – 2020. Seconded by Commissioner Vires.

No discussion

Motion passed by roll call vote.

Ayes: Vires, Morrill, Mee, Kelly, Frey, Hodgkinson

Nays: None

Abstain: None

Absent: Schobel

3. Recommendation to Approve a Retirement Plan Services Agreement with Sikich Capital Management LLC dba Sikich Financial at an annual expense not to exceed \$6,000

Commissioner Vires moved to approve a Retirement Plan Services Agreement with Sikich Capital Management LLC dba Sikich Financial at an annual expense not to exceed \$6,000. Seconded by Commissioner Morrill.

Commissioner Vires stated that the current provider was not acting in a fiduciary capacity and that Sikich will. He thought this was a reasonable cost for this service.

Motion passed by roll call vote.

Ayes: Vires, Morrill, Mee, Kelly, Frey, Hodgkinson

Nays: None

Abstain: None

Absent: Schobel

## **NEW BUSINESS**

1. Ordinance 2016-03 An Ordinance Adopting Prevailing Wage Rates to be Paid to Laborers, Mechanics and other Workers Performing Construction of Public Works for the Wheaton Park District

Commissioner Mee moved to approve Ordinance 2016-03 An Ordinance Adopting Prevailing Wage Rates to be paid to Laborers, Mechanics and other Workers Performing Construction of Public Works for the Wheaton Park District. Seconded by Commissioner Frey. No discussion.

Motion passed by roll call vote.

Ayes: Vires, Morrill, Mee, Kelly, Frey, Hodgkinson

Nays: None

Abstain: None

Absent: Schobel

2. Ordinance 2016-04 Approving the Disposal and Sale of Personal Property owned by the Wheaton Park District

Commissioner Frey moved to approve Ordinance 2016-04 Approving the Disposal and Sale of Personal Property owned by the Wheaton Park District  
Seconded by Commissioner Mee. No discussion.

Motion passed by roll call vote.

Ayes: Vires, Morrill, Mee, Kelly, Frey, Hodgkinson

Nays: None

Abstain: None

Absent: Schobel

3. Annual Review and Approval of the Financial Policies of the Wheaton Park District

Commissioner Mee moved to approve the Financial Policies of the Wheaton Park District as presented. Seconded by Commissioner Vires. No discussion.

Motion passed by voice vote.

4. Periodic Review and Approval of the Personnel Policies of the Wheaton Park District

Commissioner Mee moved to table the Personnel Policies of the Wheaton Park District, for further review. Seconded by Commissioner Kelly.

Motion passed by voice vote.

5. Central Athletic Complex Chiller Project – Change Order #2 for additional excavation due to unforeseen conditions at an additional expense not to exceed \$20,166.25

Commissioner Kelly moved to approve change order 2 with Voris Mechanical for additional excavation in an amount not to exceed \$20,166.25. Seconded by Commissioner Frey.

Commissioner Kelly asked staff to not sign the change order until they receive the letter from Elara stating they believe the pricing is fair and that it meets the requirement.

Commissioner Kelly moved to amend his motion to state approval of change order 2 with Voris Mechanical for additional excavation in an amount not to exceed \$20,166.25 once staff receives the letter from Elara stating they believe the pricing is fair and that it meets the requirement. Seconded by Commissioner Frey.

Motion passed by roll call vote.

Ayes: Vires, Morrill, Mee, Kelly, Frey, Hodgkinson

Nays: None

Abstain: None

Absent: Schobel

6. Central Athletic Complex Gym Floor & Bleacher Replacement Project – Change Order #1 to replace brass floor plates for volleyball standards at an additional expense not to exceed \$1,250

Commissioner Kelly moved to approve change order (2) with Kiefer Specialty Flooring to increase the contract amount by \$1,250. Seconded by Commissioner Morrill. No discussion.

Motion passed by voice vote.

7. Northside Tennis Court Surfaces Replacement Project – Change Order #1 to add pickle ball striping to two courts at an additional expense not to exceed \$500

Commissioner Kelly moved to approve change order 1 with MTJ Sports in the amount of \$500. Seconded by Commissioner Morrill. No discussion.

Motion passed by voice vote.

8. Central Athletic Complex Repaving Project – Change Order #1 to replace a small section of sidewalk at an additional expense not to exceed \$1,620

Commissioner Kelly moved to approve change order #1 with Chicagoland Paving to increase the contract amount by \$1,620. Seconded by Commissioner Frey. No discussion

Motion passed by voice vote.

9. Carpet Replacement in various rooms and offices at the Community Center at an expense not to exceed \$15,991.79

Commissioner Kelly moved to table Desitter Flooring, Inc. to be chosen to replace the carpeting at the Community Center in the amount of \$15,991.79. Seconded by Commissioner Frey.

Commissioner Kelly stated that the Buildings and Grounds Subcommittee didn't see this recommendation yet. He stated that he doesn't want to do one room at a time. He would like to see a report on doing the whole Community Center. Director of Parks and Planning Sperl thought it was a good idea and thought it was ok to postpone this a month.

Motion passed by voice vote.

10. Recommendation to add a full time position to the Parks Department beginning fiscal year 2017- Special Events and Signs Specialist at \$20 per hour (\$41,600 annual pay / \$26,241 annual maximum health insurance cost for PPO family / \$3,823.04 retirement / \$2,579.20 social security / \$603.20 Medicare) total benefits and salary \$74,846.73

Commissioner Mee moved to table a full time position to the Parks Department beginning fiscal year 2017- Special Events and Signs Specialist at \$20 per hour (\$41,600 annual pay / \$26,241 annual maximum health insurance cost for PPO family / \$3,823.04 retirement / \$2,579.20 social security / \$603.20 Medicare) total benefits and salary \$74,846.73. Seconded by Commissioner Kelly.

Executive Director Benard stated that this was put in the packet to begin dialogue during the budget process at the subcommittee level. Commissioner Morrill agreed that these positions should be discussed as part of the 2017 budget.

Motion passed by voice vote.

11. Recommendation to add a full time position to the Parks Department beginning fiscal year 2017 - Athletic Field Specialist Position at \$20 per hour (\$41,600 annual pay / \$26,241 annual maximum health insurance cost for PPO family / \$3,823.04 retirement / \$2,579.20 social security / \$603.20 medicare) total benefits and salary \$74,846.73

Commissioner Mee moved to table a full time position to the Parks Department beginning fiscal year 2017 - Athletic Field Specialist Position at \$20 per hour (\$41,600 annual pay / \$26,241 annual maximum health insurance cost for PPO family / \$3,823.04 retirement / \$2,579.20 social security / \$603.20 Medicare) total benefits and salary \$74,846.73. Seconded by Commissioner Morrill. No discussion.

Motion passed by voice vote.

12. Approval of Expenditures Related to Commissioner Attendance for the Association of Zoos and Aquariums Educational Conference and Exposition at a Maximum Cost of \$2,500 per Attendee.

Commissioner Mee moved to approve Expenditures Related to Commissioner Attendance for the Association of Zoos and Aquariums Educational Conference and Exposition at a Maximum Cost of \$2,500 per Attendee. Seconded by Commissioner Morrill.

Commissioner Vires stated that he objects to sending elected officials to out of state conferences. He thought that staff could go and report back to the commissioners. Commissioner Morrill stated that he thought education doesn't cost, it saves. He stated that with the zoo master plan coming up he thinks it would be beneficial for commissioners to go to the classes there.

Commissioner Mee thought conferences are good for the education and the inter action with staff. Commissioners have not attended AZA in the past and he thought it was timely with the master plan coming up. It is also a budgeted expense and there is no legality or policy that prevents commissioners from going.

Motion passed by roll call vote.

Ayes: Morrill, Mee, Kelly Frey, Hodgkinson

Nays: Vires

Abstain: None

Absent: Schobel

## **REPORTS FROM STAFF**

Commissioner Morrill commended the Athletics staff on a good report. He thought the statistics were wonderful. It seems we are falling in the adult area though and he thought we need to encourage more adult activities.

Commissioner Frey congratulated staff on their awards and kudos to the volunteers.

Commissioner Mee requested that in future reports staff prioritize their future recommendations.

Executive Director Benard thanked Director of Parks and Planning Sperl, Superintendent of Horticulture Seymour, and Parks and Buildings Superintendent Stanczak for all of their behind the scenes work on athletics.

President Hodgkinson asked Athletic Manager Keene what staff does about more practice times. Keene stated that we format programs for in house basketball. Staff fits in so many sports into our facilities but we fulfill what the description says.

Commissioner Morrill congratulated staff on 199 teams for the soccer tournament. He thought the signage was impressive and the police presence directing traffic and crossing people safely.

Executive Director Benard stated the master plan focus group meeting will be on Wednesday June 22. The results of this meeting will be available on the website.

## **CLOSED SESSION**

At 7:45 p.m. Commissioner Mee moved to enter closed session for the purpose of discussing the:

- a. Purchase or Lease of Real Property, 5ILCS 120/2 (c) (5)

Commissioner Morrill seconded.

Motion passed by roll call vote.

Ayes: Morrill, Mee, Kelly Frey, Hodgkinson

Nays: Vires

Abstain: None

Absent: Schobel

## **ADJOURNMENT**

At 8:40 p.m., Commissioner Mee moved to adjourn the meeting. Commissioner Vires seconded.  
Motion passed by voice vote.