



Wheaton Park District

Wheaton Park District Board of Commissioners Meeting Minutes

Wednesday June 15, 2022 5:00 p.m.

City of Wheaton Council Chambers 303 W. Wesley Street Wheaton, Illinois

CALL TO ORDER –Vice President Kelly called the meeting to order at 5:00 p.m. Barrett, Kelly, Mee, Morrill, Pecharich, and Vires were present.

President Frey was absent

PRESENTATIONS

COMMUNITY INPUT

None

CONSENT AGENDA

- A. Approval of the Disbursements totaling \$452, 776.57 for the period beginning May 11, 2022 and ending June 7, 2022
- B. Approval of the Disbursements totaling \$359,427.28 for the period beginning May 11, 2022 and ending June 7, 2022
- C. Approval of the Regular Meeting Minutes for May 18, 2022
- D. Approval of the Subcommittee Minutes for June 1, 2022
- E. Approval of the Amended 2022 Board Meeting Schedule
- F. Approval of Expenses over \$10,000 but Under Legal Bid Limit
 - a) Approval for payment not to exceed \$18,000.00 to Euclid Beverage for the 2022 Wheaton Brew & Seltzer.
 - b) Approval for the payment not to exceed \$17,000 to the Rotary Club of Wheaton AM.
 - c) Approval for payment of \$13,980.00 to Kirhofer's Sports for 1,200 in-house reversible soccer jerseys.

Commissioner Mee moved to approve the consent agenda as presented. Seconded by Commissioner Morrill. No discussion.

Motion passed by roll call vote.

Ayes: Barrett, Mee, Morrill, Pecharich, Vires, Kelly

Nays: None

Abstain: None

Absent: Frey

UNFINISHED BUSINESS

None

NEW BUSINESS

1. 2021 Wheaton Park District Annual Comprehensive Financial Report

Commissioner Vires moved to approve 2021 Wheaton Park District Annual Comprehensive Financial Report. Seconded by Commissioner Pecharich.

Executive Director Benard stated that the auditors gave a report and the commissioners reviewed the audit at the June 1 subcommittee meeting. Commissioner Vires stated that the auditors and staff did a great job, that a lot of work goes into the audit. Vires stated that the tax payers should be assured that the districts finances are in great shape, that the auditors gave us the highest opinion they could and there was no management letter. Benard stated that the public can find a copy of our audit on the website.

Motion passed by voice vote.

2. Wheaton Park District Finance Policy Amendments

Commissioner Pecharich moved to approve amendments to the Purchasing Policy of the Wheaton Park District:

- a. Increase the threshold amount to obtain at least three vendor price quotes from \$5,000 to \$10,000
- b. Increase the threshold amount requiring Park Board approval for budgeted expenditures under the legal bid limit from \$10,000 to \$20,000
- c. Increase the emergency approval authority amount of the Executive Director for budgeted expenditures from \$10,000 to \$20,000 or greater but less than the legal bid limit.

Seconded by Commissioner Morrill

Commissioner Morrill stated that the board will still get a listing of these purchases in their regular staff reports that they receive monthly.

Motion passed by roll call vote.

Ayes: Barrett, Mee, Morrill, Pecharich, Vires, Kelly

Nays: None

Abstain: None

Absent: Frey

3. Purchase and Lease of Multifunction Device Copiers

- a. Commissioner Mee moved to approve the purchase of 9 multifunction devices currently leased with a lease-end fair market value purchase option from Xerox Business Solutions Midwest at a net cost of \$7,150.28 after rebate. Seconded by Commissioner Vires. No discussion. Motion carried by voice vote
- b. Commissioner Mee moved to approve a lease contract with a \$1 lease-end purchase option for 2 Xerox C9070 multifunction devices from Xerox Business

Solutions Midwest at a cost of \$1,047 per month for 60 months. Seconded by Commissioner Pecharich No discussion

Motion passed by roll call vote.

Ayes: Barrett, Mee, Morrill, Pecharich, Vires, Kelly

Nays: None

Abstain: None

Absent: Frey

4. Disposal Ordinance 2022-03

Commissioner Pecharich moved to approve Ordinance 2022-03 Authorizing the Disposal and Sale of Personal Property Owned by the Wheaton Park District.

Seconded by Commissioner Morrill. No discussion.

Motion passed by roll call vote.

Ayes: Barrett, Mee, Morrill, Pecharich, Vires, Kelly

Nays: None

Abstain: None

Absent: Frey

5. Cosley Zoo Visitor Center Roof Rehabilitation Project

Commissioner Barrett moved to approve the base bid of \$75,000 from Red Feather Group plus a 10% contingency of \$7,500. Seconded by Commissioner Morrill. No discussion.

Motion passed by roll call vote.

Ayes: Barrett, Mee, Morrill, Pecharich, Vires, Kelly

Nays: None

Abstain: None

Absent: Frey

6. Fire Alarm System Monitoring Contract

Commissioner Pecharich moved to approve a contact amendment for additional work totaling \$5,334.59. with Reliable Fire and Security for fire alarm repairs. Seconded by Commissioner Barrett.

Commissioner Kelly asked Director of Parks & Planning Sperl if this extra money was for the devices that didn't work during inspection. Sperl replied it was.

Motion passed by voice vote.

7. Park Service Center Exterior Painting Project

Commissioner Barrett moved to approve the base bid of \$47,300 from Allied Painting along plus a 10% contingency of \$4,730. Seconded by Commissioner Mee. No discussion.

Motion passed by roll call vote.

Ayes: Barrett, Mee, Morrill, Pecharich, Vires, Kelly

Nays: None

Abstain: None

Absent: Frey

8. Renovation Projects - Hurley Gardens Tennis Courts and Seven Gables Basketball Courts

Commissioner Mee moved to approve the bid from Evans & Son Blacktop for \$101,764 plus a 10% contingency \$10,176.40. Seconded by Commissioner Barrett.

Commissioner Morrill asked how much these courts are used. Executive Director said they are used a lot.

Motion passed by roll call vote.

Ayes: Barrett, Mee, Morrill, Pecharich, Vires, Kelly

Nays: None

Abstain: None

Absent: Frey

REPORTS FROM STAFF

Commissioner Mee stated that the 2021 Recreation Annual Report was a well-prepared report, and he enjoyed the positive testimonials. He appreciated how each department was broken down.

Commissioner Morrill thought it was an excellent report. he liked the preschool trends and asked if we are developing programs based on what parents say. Superintendent of Recreation Martinson stated that they try to schedule in conjunction with other local activities.

Executive Director Benard complimented the Recreation Staff on a great report and all their hard work all year.

Commissioner Mee was impressed with the increase in the Leasureship Program and Cosley Zoo donations. He thanked everyone who volunteered at Cream of Wheaton and commended staff on a great job on the Cream of Wheaton.

Commissioner Morrill was happy to see that registrations are up, and that the Wings had a successful tournament with 100 teams. He was happy to see that the Wings, Kopion merger is going well.

Commissioner Vires stated that it was nice to see Cream of Wheaton so well attended after challenges with the pandemic and the downtown Wheaton construction. Executive

Director Benard was pleased with the results and thanked the volunteers from the Wheaton Chamber of Commerce and the park district.

Commissioner Barrett stated that he has lived and worked in Wheaton for 50 years and it is the first time he had ever seen the park so busy and everyone smiling and having a good time.

Motion passed by roll call vote.

Ayes: Barrett, Mee, Morrill, Pecharich, Vires, Kelly

Nays: None

Abstain: None

Absent: Frey

CLOSED SESSION

At 5:23 p.m., Commissioner Mee moved to recess to closed session for the purpose of Discussion of minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes, 5 ILCS 120/2(c) (21) Commissioner Morrill seconded.

Motion passed by roll call vote.

Ayes: Barrett, Mee, Morrill, Pecharich, Vires, Kelly

Nays: None

Abstain: None

Absent: Frey

At 5:34 p.m. the board reconvened to open session to adjourn the regular meeting.

ADJOURNMENT

At 5:34 p.m., Commissioner Mee moved to adjourn the meeting. Commissioner Morrill seconded. Motion passed by voice vote.

A handwritten signature in black ink, appearing to be 'M. Mee', written in a cursive style.