



Wheaton Park District

Wheaton Park District Board of Commissioners Meeting Minutes

Wednesday June 19, 2024 5:00 p.m.

City of Wheaton Council Chambers 303 W. Wesley Street Wheaton, Illinois

CALL TO ORDER –President Kelly called the meeting to order at 5:00 p.m. Barrett, Frey, Mee, Pecharich, and Vires were present.

Commissioner Welker was absent

PRESENTATIONS

None

COMMUNITY INPUT

None

CONSENT AGENDA

- A. Approval of the Disbursements totaling \$1,573,655.13 for the period beginning May 8, 2024, and ending, June 11, 2024
- B. Approval of the Disbursements totaling \$562,298.37 for the period beginning May 8, 2024, and ending, June 11, 2024
- C. Approval of Subcommittee Meeting Minutes May 1, 2024
- D. Approval of Board Meeting Minutes May 15, 2024
- E. Approval of Subcommittee Meeting Minutes June 5, 2024

Commissioner Mee moved to approve the consent agenda as presented. Seconded by Commissioner Frey. No discussion.

Motion passed by roll call vote.

Ayes: Barrett, Frey, Mee, Pecharich, Vires, Kelly

Nays: None

Abstain: None

Absent: Welker

UNFINISHED BUSINESS

None

NEW BUSINESS

1. **2023 Annual Comprehensive Financial Report**

Commissioner Vires moved to accept the 2023 Wheaton Park District Annual Comprehensive Financial Report. Seconded by Commissioner Barrett.

Executive Director Benard stated that an overview of the 2023 report is in the June 5, 2024, Subcommittee minutes which will be posted on our website. Motion passed by voice vote.

2. **National Recreation and Parks Association Educational Conference and Exposition**

Commissioner Mee moved to approve attendance for one Commissioner at the National Recreation and Parks Association Educational Conference and Exposition October 8-10, 2024 in Atlanta, GA at a cost not to exceed \$3,000. Seconded by Commissioner Frey. No discussion. Motion passed by voice vote.

3. **Memorial Park Alcohol Sales**

Commissioner Frey moved to approve alcohol sales in Memorial Park on August 25, 2024, during the Summer Entertainment Series concert. Seconded by Commissioner Pecharich. No discussion. Motion passed by voice vote.

4. **Northside Park Pickleball and Basketball Court Improvement Project**

Commissioner Vires moved to accept the base bid, alternate #1 and a poor soils remediation contingency amount from Chicagoland Paving at a cost not to exceed \$202,815 for the Northside Park Pickleball and Basketball Court Improvement Project. Seconded by Commissioner Barrett. President Kelly stated that once this bid is awarded, we will meet with the contractor to discuss options for poor soil remediation.

Motion passed by roll call vote.

Ayes: Barrett, Frey, Mee, Pecharich, Vires, Kelly

Nays: None

Abstain: None

Absent: Welker

5. **Northside Park Girl Scout Cabin Renovation Assessment and Design**

Commissioner Frey moved to accept the proposal from AltusWorks for \$28,250 for the Northside Park Girl Scout Cabin Renovation Assessment and Design Project. Seconded by Commissioner Barrett. No discussion.

Motion passed by roll call vote.

Ayes: Barrett, Frey, Mee, Pecharich, Vires, Kelly

Nays: None

Abstain: None

Absent: Welker

6. **Briar Patch Park Renovation Project**

Commissioner Mee moved to approve a contract with Forever Lawn for the provision and installation of artificial turf surfacing at a cost of \$23,273.22 as part of the Briar Patch Park Adult Fitness Area Installation Project. Seconded by Commissioner Frey.

Commissioner Mee asked when construction will begin. Director of Parks & Planning Sperl said they are putting the equipment in now so possibly in July or August.
Motion passed by voice vote.

7. **Sensory Garden Playground Improvement Project**

Commissioner Pecharich moved to approve a contract with Perfect Turf LLC for the provision and installation of poured in place surfacing with a 10-year warranty at a cost of \$124,889.79 as part of the Sensory Garden Playground 5-12 Year Play Area Installation Project. Seconded by Commissioner Barrett. Executive Director Benard stated that he will approach the Play For All Foundation board about amending our donation and reimbursement agreement to include the swing area alternate and then seek a change order to have that aspect of the project added.

Motion passed by roll call vote.

Ayes: Barrett, Frey, Mee, Pecharich, Vires, Kelly

Nays: None

Abstain: None

Absent: Welker

8. **Arrowhead Golf Club – Bid Results for Linen Supply**

Commissioner Barrett moved to approve the bid from Vestis Uniform and Workplace Supplies for a three-year agreement starting on August 24, 2024, and ending August 23, 2027. Seconded by Commissioner Pecharich. Executive Director Benard stated that we do not have a specific dollar amount to contract for because it is a moving target based on event scheduling, however last year we were under \$30,000 last year for this expense.

Motion passed by roll call vote.

Ayes: Barrett, Frey, Mee, Pecharich, Vires, Kelly

Nays: None

Abstain: None

Absent: Welker

REPORTS FROM STAFF

Executive Director Benard stated that summer programs are in full swing. He commended his staff on working hard to make the lives of residents and visitors better. The summer entertainment series kicks off this Friday.

Benard thanked Director of Finance Simpson and Assistant Finance Director Meger for their excellent work on the 2023 financial audits.

Commissioner Pecharich was impressed that every program number had increased from last year.

Commissioner Mee commended Director of Recreation Beyer for the excellent work on their annual report. The 2023 year end reviews are extremely helpful. He is impressed with the number of staff that have earned their CPRP certifications. He recognized that the Parks Plus Fitness Center numbers and the sports program and camp numbers have increased as well. He thanked Director of Marketing Wilhelmi for all her hard work

promoting all our programs and events as well as a job well done at the Cream of Wheaton. He stated that Cosley Zoo revenue increased over last year at this time. He thanked donors for the money that has been raised this year.

President Kelly hosted a small golf outing at Arrowhead recently and thought the Arrowhead staff did an excellent job.

CLOSED SESSION

At 5:15 p.m., Commissioner Mee moved to recess to closed session for the purpose of Discussion of minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes, 5 ILCS 120/2 (c) (21) Commissioner Pecharich seconded.

Motion passed by roll call vote.

Ayes: Barrett, Frey, Mee, Pecharich, Vires, Kelly

Nays: None

Abstain: None

Absent: Welker

At 5:28 p.m. the board reconvened to open session.

POSSIBLE ACTION ON ITEMS DISCUSSED IN CLOSED SESSION

1. **Resolution 2024-03** – Resolution Concerning the Release of Certain Closed Session Minutes

Commissioner Mee moved to approve Resolution 2024-03 the release of certain closed session minutes. Seconded by Commissioner Barrett. No discussion.

Motion passed by roll call vote.

Ayes: Barrett, Frey, Mee, Pecharich, Vires, Kelly

Nays: None

Abstain: None

Absent: Welker

At 5:29 p.m., Commissioner Mee moved to adjourn the meeting. Commissioner Vires seconded. Motion passed by voice vote.

