



PUBLIC NOTICE
Wheaton Park District Board of Commissioners
Regular Meeting
Wednesday June 21, 2017 7:00 p.m.
City of Wheaton Council Chambers 303 W. Wesley Street
Wheaton, Illinois

June 16, 2017

Public notice is hereby given that the Board of Park Commissioners of the Wheaton Park District, DuPage County, Illinois (the “Park Board”) will hold a meeting at 7 pm on Wednesday, June 21, 2017. The meeting will take place at Wheaton City Hall, 303 W. Wesley, Wheaton, IL. Please contact Michael J. Benard, Board Secretary, for further information.

mbenard@wheatonparks.org

Michael J. Benard
Secretary

Persons with disabilities requiring reasonable accommodation to participate in this meeting should contact the park district’s ADA Compliance Officer, Michael Benard, at the park district’s Administrative Office, 102 E. Wesley Street, Wheaton, IL Monday through Friday from 8:30 am until 4:30 pm at least 48 hours prior to the meeting. Requests for a qualified ASL interpreter require five (5) working days advance notice. Telephone number 630.510-4944; fax number 630.665.5880; email dsiciliano@wheatonparks.org



The Agenda for the June 21, 2017 Meeting is as Follows:

CALL TO ORDER

PRESENTATIONS

- Summer Fun at the Pools, Skate Park and Mini Golf Course

COMMUNITY INPUT

Public comments are important to the Board. However, it is the Board's policy not to take action on items until time has been taken to gather information and discuss all options. Lack of action does not imply lack of interest in the issues. During the community input portion of the agenda the board typically will ask residents to provide input prior to accepting input from non-residents.

CONSENT AGENDA

Consent Agenda items are considered by the Park District to be routine and will be enacted in one motion. There will be no separate discussion on these items. If a member of the Park Board requests, a Consent Agenda item will be removed from the Consent Agenda and considered as an individual item at the end of old or new business.

- A. Approval of the Disbursements totaling \$1,323,778.69 (one million, three hundred twenty three thousand, seven hundred seventy eight dollars, and sixty nine cents) for the period beginning May 10, 2017 and ending June 13, 2017
- B. Approval of the May 17, 2017 Regular Meeting Minutes
- C. Approval of the May 24, 2017 Special Meeting Minutes
- D. Approval of the May 31, 2017 Special Meeting Minutes
- E. Approval of the Buildings and Grounds Subcommittee Meeting Minutes from June 7, 2017
- F. Approval of the Finance Subcommittee Meeting Minutes from June 7, 2017
- G. Approval of the 2017 Meetings Schedule for the Buildings and Grounds and Finance Subcommittees of the Board of Park Commissioners

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UNFINISHED BUSINESS

1. Comprehensive Annual Financial Report for the Fiscal Period Ended December 31, 2016 for the Wheaton Park District – Recommendation to Accept and Place on Public Display and Distribute as required.
2. Approval & Acceptance of the Master Planning Document for the Cosley Zoo Commissioned by the Cosley Foundation and Completed by Tory Design and Shultz and Williams

NEW BUSINESS

1. Ordinance 2017-02 Adopting Prevailing Wage Rates to be Paid to Laborers, Mechanics and Other Workers Performing Construction of Public Works for the Wheaton Park District
2. Ordinance 2017-03 Approving the Disposal and Sale of Personal Property Owned by the Wheaton Park District
3. Ordinance 2017-04 Approving and Authorizing Execution of Lease with Computer Systems Innovations, Inc
4. Recommendation for the Board of Park Commissioners to approve a Lease with the City of Wheaton for the Land Commonly Known as the Hillside Totlot
5. Recommendation for the Board of Park Commissioners to approve a three year contract with Paylocity for their Payroll and Human Resources Information Systems with the leasing of timekeeping devices for an estimated cost of \$110,081.30 for year one { includes start-up costs } and \$102,522.92 for years two and three. { Why an estimate? } *The final figure will be based on the number of active employees in the system calculated monthly and are not firm numbers at the time of this action.*
6. Recommendation for the Board of Park Commissioners to approve a Contract with the Strathmore Company for Printing Services for the 2018 Program Guides in an Amount Not to Exceed \$83,120 and to Include the Smart Print Advertising Discount Program
7. Recommendation for the Board of Park Commissioners to approve Board Member Attendance to the 2017 National Recreation and Park Association Educational Conference and Exposition September 26-28 in New Orleans at a Cost Not to Exceed \$2,200 per Person. To be Attended by:

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Wheaton Park District

- Commissioner Terry Mee
 - Commissioner Jane Hodgkinson
 - Commissioner Ray Morrill
8. Recommendation for the Board of Park Commissioners to approve the Purchase and Installation of two Air Conditioning Units and one Furnace for use in the Arrowhead Maintenance Facility from Armbrust Heating and Air Conditioning Inc. at a Cost Not to Exceed \$15,100
 9. Recommendation for the Board of Park Commissioners to approve Purchases from the Park Catalogue Company - twelve hexagonal park tables and three accessible hexagonal park tables at a cost not to exceed \$11,116.21 and twenty accessible picnic tables at a cost not to exceed \$12,600
 10. Recommendation for the Board of Park Commissioners to approve a Payment to the City of Wheaton of Police Services for Special Events at a cost not to exceed \$13,405
 11. Recommendation for the Board of Park Commissioners to approve Change Order No. 2 with V3 Infrastructures for the Central Athletic Center Paver Parking Lot Project at a cost not to exceed \$4,850
 12. Recommendation for the Board of Park Commissioners to approve Change Order No. 1 with Allstar Asphalt for the Atten Park Paving Project at a cost not to exceed \$2,100
 13. Recommendation for the Board of Park Commissioners to approve Change Order No. 2 with Marion Inc. for Northside Park WWI Monument Restoration Project at a cost not to exceed \$8,400
 14. Recommendation for the Board of Park Commissioners to approve the termination of the Park District's Contract for Janitorial Services with Perfect Cleaning Service Corp dated July 15, 2015 and authorizes the Executive Director or his designee to execute any documents necessary to effectuate the termination
 15. Recommendation for the Board of Park Commissioners to approve the renewal of the Park District's Program Delivery Services Agreement with Amco Zip Mailing Services, Inc. dated August 22, 2016 for an additional one year period based on the terms and conditions set forth therein and authorize the Executive Director or his designee to execute any documents necessary to effectuate the renewal – Cost Not to Exceed \$51,528

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REPORTS FROM STAFF

- Executive Director
 - Athletics – **2016 Athletic Department Annual Report**
 - Finance
 - Special Facilities & Events
 - Marketing, Development & Events
 - Recreation
 - Parks & Planning

BOARD SUBCOMMITTEE REPORTS / DISCUSSION

CLOSED SESSION

- a. Appointment, Employment, Compensation, Discipline, Performance, or Dismissal of Specific Employees, 5ILCS 120/2 (c) (1)
- b. Purchase or Lease of Real Property, 5ILCS 120/2 (c) (5)
- c. Setting of Price for Sale or Lease of Property Owned by the Public Body, 5ILCS 120/2 (c) (6)
- d. Pending, probable or imminent litigation, 5ILCS 120/ 2 (c) (11)
- e. Discussion of minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes, 5 ILCS 120/2(c) (21)

POSSIBLE ACTION ON ITEMS DISCUSSED IN CLOSED SESSION

ADJOURNMENT

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