



Wheaton Park District

**Wheaton Park District Board of Commissioners Meeting
Wednesday July 20, 2016 7:00 p.m.
City of Wheaton Council Chambers
303 W. Wesley Street Wheaton, Illinois**

CALL TO ORDER –President Hodgkinson called the meeting to order at 7:00 p.m. Commissioners Kelly, Mee, Morrill, Schobel, Vires and were present.

Commissioner Frey absent

PRESENTATIONS

Rams Football & Cheerleading:

Athletic Manager Rob Sheridan gave a brief presentation. He stated that we are still taking registration for flag and tackle football. The opening season kickoff will be at Graf Park on August 19.

The Cheerleading program added Kindergarten and First Grade squads. There are approximately 40 girls in both these programs.

COMMUNITY INPUT

None

CONSENT AGENDA

- A. Approval of the Disbursements totaling \$1,937,792.36 for the period beginning June 8, 2016 and ending July 12, 2016.
- B. Approval of Meeting Minutes from June 15, 2016
- C. Approval of Closed Session Meeting Minutes from June 15, 2016

Commissioner Mee moved to approve the consent agenda as presented. Seconded by Commissioner Morrill.

Motion passed by roll call vote.

Ayes: Vires, Schobel Morrill, Mee, Kelly, Hodgkinson

Nays: None

Abstain: None

Absent: Frey

UNFINISHED BUSINESS

1. Periodic Review and Approval of the Personnel Policies of the Wheaton Park District

Commissioner Mee moved to approve the revised Personnel Policies of the Wheaton Park District as presented. Seconded by Commissioner Morrill. No discussion.

Motion passed by roll call vote.

Ayes: Vires, Schobel Morrill, Mee, Hodgkinson

Nays: None

Abstain: Kelly

Absent: Frey

NEW BUSINESS

1. Approval of Reimbursement Agreement for CPA Preparation Program for Assistant Finance Director

Commissioner Vires moved to approve the Reimbursement Agreement for CPA Preparation Program for Assistant Finance Director. Seconded by Commissioner Schobel.

Commissioner Kelly stated that this isn't in accordance with our policy and isn't comfortable paying for a review class before the employee passes the CPA class. Executive Director stated that he consulted with legal counsel on this and that was the understanding with the employee. Both Commissioner Vires and Schobel agreed to amend the motion to reflect that she must pass the CPA before she is reimbursed.

Commissioner Vires moved to approve the Reimbursement Agreement for CPA Preparation Program for Assistant Finance Director upon completion of passing the CPA test. Seconded by Commissioner Schobel.

Motion passed by voice vote.

2. Approval to Issue Check for \$11,270 for Wheaton Police Department for service at Taste of Wheaton

Commissioner Mee moved to table issuing a Check for \$11,270 for Wheaton Police Department for service at Taste of Wheaton. Seconded by Commissioner Kelly.

Commissioner Mee stated this needs to be reviewed at the Finance Subcommittee meeting before going to the full board for approval.

Motion passed by voice vote.

3. Approval to Issue Check for \$19,222.29 to Rotary Club of Wheaton A.M. for Fun Run in Color 50 percent of net proceeds

Commissioner Morrill moved to approve to Issue a Check for \$19,222.29 to Rotary Club of Wheaton A.M. for Fun Run in Color 50 percent of net proceeds Seconded by Commissioner Schobel.

Motion passed by roll call vote.

Ayes: Vires, Schobel Morrill, Mee, Kelly, Hodgkinson

Nays: None

Abstain: None

Absent: Frey

4. Approval of an Agreement for a Professional Services with Erik Christiansen Design Group for an amount not to exceed \$13,500 for the design, specification and bidding support and construction administration and observation for the Seven Gables Park Irrigation project

Commissioner Kelly moved to table the Agreement for a Professional Services with Erik Christiansen Design Group for an amount not to exceed \$13,500 for the design, specification and bidding support and construction administration and observation for the Seven Gables Park Irrigation project. Seconded by Commissioner Morrill

Commissioner Kelly would like this discussed at the next Buildings and Grounds Subcommittee meeting.

Motion passed voice vote.

5. Recommendation to Purchase from Shorewood Home and Auto a 2016 John Deere XUV 560 Gator for \$9,100.24 and two (2) John Deere TS Gator for \$11,707.92. Shorewood Home and Auto was the successful Bidder for this John Deere equipment through the National Joint Purchasing Alliance.

Commissioner Mee moved to approve the Purchase from Shorewood Home and Auto a 2016 John Deere XUV 560 Gator for \$9,100.24 and two (2) John Deere TS Gator for \$11,707.92. Shorewood Home and Auto was the successful Bidder for this John Deere equipment through the National Joint Purchasing Alliance. Seconded by Commissioner Morrill

Commissioner Kelly asked why the Recreation Department is purchasing this type of equipment instead of two golf carts that are being replaced. Director of Recreation Mary Beth Cleary stated that they were going to this equipment based on a recommendation from the Fleet Service Manager Owen O'Reilly. Commissioner Kelly asked how this is equal in price to the two golf carts that are in the capital budget. Executive Director Benard stated that they weren't equal in price, but this equipment was being considered because this is what staff requested based on need. Benard stated that the report should not have said that we were saving money since the number that is in the capital budget is a figure that is worked on very early in the budget process.

Commissioner Mee asked if staff intended on buying golf carts when the budget was made but later changed their mind on what they needed. Executive Director Benard

stated yes. Commissioner Mee stated that was all he needed to know and that he was fine with this purchase.

Commissioner Kelly stated that he was not opposed to us buying this equipment he just wanted to clarify what was going on with this.

Motion passed by roll call vote.

Ayes: Vires, Schobel Morrill, Mee, Kelly, Hodgkinson

Nays: None

Abstain: None

Absent: Frey

REPORTS FROM STAFF

- Executive Director Benard stated that we will have the University of Illinois survey presentation at the August board meeting. A presentation on the survey can be performed if the board wishes. When staff receives the completed survey they will forward it to the board.

Benard stated that staff is working on the 2017 budget. Staff will send out a few dates for a capital budget meeting.

President Hodgkinson asked for a status on the Arrowhead house. Benard stated that the board will need to take a formal vote on what they want to do with the house.

Commissioner Kelly stated he would like to see a report on the different options and discuss it at the Buildings and Grounds meeting.

Commissioner Vires was impressed with how many events Arrowhead has hosted in June.

Commissioner Schobel asked what the reason was for increased restaurant sales. Director of Special Facilities Andy Bendy stated that the weather was good last month so patio dining helped with that increase.

Commissioner Morrill complimented the district on the August IPRA article on marketing.

Commissioner Mee congratulated staff on a great Fourth of July weekend, including the fireworks. Commissioner Morrill agreed.

President Hodgkinson commented on the article on Sensory Garden and the IPRA article. She thought both were excellent. She was looking forward to the wine event at Cosley Zoo tomorrow and congratulated Director of Recreation Mary Beth Cleary on a great Red White and Blue tournament.

ADJOURNMENT

At 7:36 p.m., Commissioner Morrill moved to adjourn the meeting. Commissioner Schobel seconded. Motion passed by voice vote.