



**Board of
Commissioners**

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John Kelly

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Executive Director

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630.510.4945

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630.690.4880

Administration

102 E. Wesley Street
Wheaton, IL 60187



Date: August 12, 2015

To: Wheaton Park District Board of Commissioners

CC: Michael Benard, Executive Director,
Margie Wilhelmi, Director of Marketing
Brad Keene, Athletic Director
Bob Frey, Park Board Commissioner

From: Central Athletic Center Renaming Committee
Joseph Kish, Dave Blankenship, Dorothy Chapin, Rich Armbrust, Keith Carlson

Re: Central Athletic Center Facility Renaming

MEMO

Early in 2015, a public campaign was launched to rename the Central Athletic Center facility. On June 29, the campaign ended. A committee was formed to review the suggested names and has chosen the following three for board consideration and final approval.

Below are those names.

1. Central Athletic Complex
2. Gateway Athletic Complex
3. Wheaton Central Athletic Complex

Per park district policy, the name must be public knowledge for 30 days. Therefore, a formal name will not be announced until on or after September 19, 2015.

For future consideration, the committee would like to see one of the parks dedicated to local Wheaton veterans who have served in the various branches of military. They would suggest either at Central Park or a more enhanced tribute at Memorial Park.

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wheatonparkdistrict.com





WHEATON PARK DISTRICT PARK & FACILITY NAMING POLICY *(as of 1/25/2015)*

PURPOSE

The naming or renaming of parks and recreational facilities is complex and sometimes emotionally evocative. Assigning a name is a powerful and permanent identity for a public place and/or facility and often requires significant resources in terms of changing names on signs, maps, and literature. In addition, excessive changing of park or facility names can be the source of confusion to the public. The purpose of this policy is to provide guidance to those that have an interest in the naming and or renaming of a Wheaton Park District park and/or recreation/special facility.

POLICY

It is the policy of Wheaton Park District to reserve the naming or renaming of parks, recreation/special facilities for circumstances that will best serve the interests of its residents, local businesses and municipalities, and visitors, as well as ensure a worthy and enduring legacy for the Wheaton Park District's parks and facilities. Wheaton Park District supports consideration of naming requests within the following categories:

Historic Events, People, and Places

The history of a major event, place, or person may play an important role in the naming or renaming of a park or facility as communities often wish to preserve and honor the history of a neighborhood, the Wheaton Park District, its founders, other historical figures, its Native American heritage, local landmarks, prominent geographical locations, as well as natural and geological features through the naming of parks or facilities.

Outstanding Individuals

The Wheaton Park District has benefited from the contributions made by many outstanding individuals. This category is designed to acknowledge the sustained contribution that has been made by such individuals to the Wheaton Park District and the development and management of the Wheaton Park District's parks and recreation/special facilities.

Major Gifts

Wheaton Park District has benefited from the generosity of some of its residents, businesses, and foundations. On occasion, the significance of such donations may warrant consideration of requests from either the donor or another party to acknowledge such a gift by naming.

DEFINITIONS

Naming: The permanent name assigned by Wheaton Park District Board of Commissioners via a Resolution to a given park or recreation/special facility.

Parks: all traditionally designed parks, gardens, natural open spaces, and specialized parks under the stewardship of the Wheaton Park District.

Recreation/Special Facilities: major structures such as community centers, aquatic facilities, pavilions, tennis courts, sports fields, fountains, zoo, golf, athletic facility, senior center, mini-golf/skate park, and exhibit spaces located within lands under the stewardship of Wheaton Park District.

Donations: a donation of property, goods, or funds generally with no expectation of return.

Naming Rights Advisory Board: Naming Rights Advisory Board established by the Wheaton Park District Board of Commissioners to review, advise, recommend, and promote naming rights initiatives within the Wheaton Park District.

PROCEDURE

General Principles

In considering proposals for the naming or renaming of a park or recreational facility, the following will be taken into account prior to approval by the Wheaton Park District Board of Commissioners. When naming a new park or recreational facility, the proposed name will:

- Engender a strong positive image;
- Be appropriate having regard to the park or recreational facility's location;
- Have historical, cultural or social significance for future generations;
- Commemorate places, people or events that are of continued importance to the Wheaton Park District, region, state, or nation;
- Have symbolic value that transcends ordinary meaning or use as well as enhances the character and identity of the park or recreational facility;
- Have broad public support; and
- Shall not result in the undue commercialization of the park or recreational facility if it accompanies a corporate gift.

Renaming a Park or Recreation/Special Facility

Names that have become widely accepted by the community will not be changed unless there are compelling reasons and strong public sentiment from the broader community for doing so. Historical or commonly used place names will be preserved wherever possible.

Naming/Renaming Parks or Recreation/Special Facilities for Outstanding Individuals

Naming or renaming a Wheaton Park District park or recreation/special facility for an outstanding individual is encouraged only for those who have made a positive impact for the community. At the discretion of the Wheaton Park District Board of Commissioners' this may include longtime or deceased residents, exceptional staff or board members, participants, or volunteers. That person's significance and good reputation must be recognized within the Wheaton Park District, State or Nation's history.

In considering the naming/renaming of a park or recreational facility after a deceased person, priority will be given to those who made a sustained and lasting contribution to:

- Wheaton Park District's parks, recreation/special facilities;
- The State of Illinois; or
- The United States of America.

Naming/Renaming for Historic Events, People, and Places

When a park or recreation/special facility is associated with or located near events, people, and places of historic, cultural or social significance, consideration will be given to naming that park or recreation/special facility after such. In considering proposals, the relationship of the event, person or place to the park or recreation/special facility must be demonstrated through research and documentation.

Naming for Major Donations

From time to time, a significant donation may be made to the Wheaton Park District that will add considerable value to Wheaton Park District. On such occasions, recognition of this donation by naming a new park or recreation/special facility in honor of or at the request of the donor will be considered. As a guideline, the threshold for considering the naming of a park or recreation/special facility will include one (1) or more of the following:

- Land for the majority of the park was deeded to the Wheaton Park District by the donor.
- Contribution by the donor of a minimum of 60% of the capital construction costs associated with developing the park or recreational facility.
- Provision of a minimum 20-year endowment by the donor for the continued maintenance and/or programming of the park or recreational facility.

Donors seeking naming rights for major donations with respect to an individual will be encouraged to follow the principles that apply to naming a park for an outstanding person. Exceptions to this will be considered on their own merits. The Wheaton Park District Board of Commissioners reserves the right to rename any park or recreation/special facility if the person for whom it is named turns out to be disreputable or subsequently acts in a disreputable way.

The use of corporate logos, insignias, brands, and/or direct advertising text shall be incorporated at the discretion of the Wheaton Park District Board of Commissioners in park or recreation/special facility naming text.

Other Considerations

To minimize confusion, parks will not be subdivided for the purpose of naming unless there are readily identifiable physical divisions such as roads and/or waterways. However, naming of specific recreation facilities within parks will be permitted (i.e. ball fields). Under these circumstances such names should be different from the park name to avoid user confusion.

All signs that indicate the name of a park or recreation/special facility shall comply with Wheaton Park District's graphic and design standards and any applicable sections of the Illinois

Park District Code, local, state, and federal laws. Specialized naming signage will not be permitted. All costs associated with purchasing and installation of the sign shall be the responsibility of the requestor.

Naming Text

As Wheaton Park District operates a large and diverse park and recreation/special facility system, it is important that the naming text assists in communicating the type of development and use. Therefore, the following terms will be applied as part of the naming process:

"Park" applies to all parks that have been or will be developed primarily for recreational purposes. Such parks usually involve a high degree of landscape and recreational facility development.

"Conservation Area," "Marsh," "Nature Park" applies to all parks where the primary purpose is the conservation of the natural environment. Such parks generally will have little or no development.

"Facility," "Aquatic Center/Waterpark," "Nature Center," "Senior/Active Adult/Leisure Center," "Zoo," "Community Center," "Golf Course," "Fitness Center," "Teen Center," "Banquet Facility," "Restaurant" applies to all recreation/special facilities that have been or will be developed primarily for recreation purposes. Such facilities usually involve a high degree of specialized and unique facility development.

Requests for naming or renaming of parks or recreational facilities

All requests for the naming or renaming of a park or recreational facility shall be made in writing to the Executive Director of Wheaton Park District. Requests should contain the following minimum information (no more than 5 pages, typed):

- The proposed name;
- Specific reasons for the proposed name and how it adheres to at least one of the three (3) categories (Historic Events, People, and Places; Outstanding Individuals; Major Gifts).
- Written documentation indicating broad based community support for the proposed name. (i.e. petition, newspaper articles); and
- Description/map showing location and boundaries of the park and/or recreation/special facility.
- If proposing to rename a park or facility, include justification for changing an established name.
 - Amount of funding available to offset costs of a renaming (if applicable). This could include signage or tangible media reprinting costs.
- If proposing to name a park or facility after an outstanding person, include documentation of that person's significance and good reputation as recognized by the Wheaton Park District, State of Illinois, or the United States of America.
 - Amount of funding available to offset costs of a renaming (if applicable). This could include signage or tangible media reprinting costs.

Assessing and Approving Naming/Renaming Requests

Upon receipt of a naming request by Wheaton Park District, the relevant neighborhood association(s) shall be advised and their comments on the proposal will be invited. The local

neighborhood association will be notified of all naming/renaming proposals. Each proposal will then be considered by the Naming Rights Advisory Board.

The Naming Rights Advisory Board shall:

- Review the proposed request for its adherence to the policies of the Wheaton Park District Board of Commissioners.
- Ensure that supporting information has been authenticated, particularly when an individual's name is proposed.
- Take into consideration the comments of the relevant neighborhood association(s).

The Naming Rights Advisory Board shall convene a public meeting to gain additional information as needed prior to making a decision to refer the matter to the Wheaton Park District Board of Commissioners for a final decision.

Communicating naming/renaming decisions

The Executive Director will be responsible for communicating the Park and Facility Naming Rights Advisory Board's decision in relation to naming/renaming requests to the Board of Wheaton Park District Board of Commissioners at the next most reasonably scheduled meeting.

Appeals

Any person whose proposal to name/rename a park and/or facility is denied by Naming Rights Advisory Board may appeal to the Wheaton Park District Board of Commissioners.



TO: Board of Commissioners

FROM: Mike Benard

THROUGH:

RE: Commissioner Attendance for the NRPA conference in September 2015

DATE: August 14, 2015

SUMMARY:

The Board of Commissioners recently adopted a formal travel policy which is attached for your convenience. Per Policy, the Park Board must approve attendance by, and related budgeted expenses for educational conference attendance by Commissioners. If you wish to attend, please advise Donna or me prior to the board meeting

PREVIOUS COMMITTEE/BOARD ACTION:

In prior years permission has been granted for commissioners to attend this conference

REVENUE OR FUNDING IMPLICATIONS:

Per Commissioner Expense

Lodging 4 nights	\$556
Conference Registration	\$635
Airfare	\$450
Meals and incidental expenses reimbursement maximum 5 days @ \$71	\$355
Total per person expense maximum	\$1,996

STAKEHOLDER PROCESS:

N/A

LEGAL REVIEW:

N/A

ATTACHMENTS:

Travel Policy

ALTERNATIVES:

N/A

RECOMMENDATION:

To allow commissioners who are interested to attend the conference.

PURPOSE

The purpose of this policy is to establish guidelines for employees and elected officials of the District to follow when incurring business travel expenses while on assignments such as attending educational programs, association conferences or conducting onsite visits of parks and facilities for fact finding purposes outside of the local area. For employees, the immediate supervisor and department head must approve all business travel in advance and include related expenses in the annual operating budget. For elected officials, the Board of Park Commissioners must approve attendance and budgeted travel expenses in advance on a case by case basis.

It is expected that employees and elected officials attend educational sessions when attending conferences.

The District's objectives are to permit travel arrangements that:

- Conserve travel expenses
- Provide uniform treatment for employees
- Allow for Board oversight
- Adhere to the plan adopted in the budget
- Result in prompt approval and recording of District expenses

Personal Travel/Travel Companions: A family member or friend may accompany employees and elected officials on business travel, at their expense, when the presence of a companion will not interfere with successful completion of business objectives. Generally, employees and elected officials are also permitted to combine personal travel with business travel, as long as time away from work is approved and vacation or personal time is used (employees only). Additional expenses arising from such non-business travel are the responsibility of the employee or the elected official.

Covered Expenses: When approved, the actual costs of conference or convention registrations, participation in professional organizations, technical meetings and the travel, meals, lodging and other expenses directly related to accomplishing business travel objectives can be either:

- charged to the District's procurement card (if one has been issued to employee or elected official travelling) or
- reimbursed by the District

In either case, original receipts or equivalent evidence must be provided to support the expenses incurred. It is expected that staff and elected officials will be cost-conscious when spending District funds, and make all reasonable efforts to minimize their expenses related to travel, lodging, and meals. The maximum daily limit for meals and incidental expenses is \$71. Further, it is expected that Supervisors and Department Heads will be looking over their staff's charges even when the individual charges do not exceed the employee's approval limit as the travel costs may be broken into multiple charges that individually do not exceed the employee's approval limit but in total for a given trip would exceed that limit.

Alcohol: Consistent with the District's personnel manual direction, no alcohol purchases will be paid for by the District. Receipts for dining establishments must be provided in sufficient detail to document that no alcoholic beverages are being paid for by the District.

Accidents: Employees or elected officials who are involved in an accident while traveling on business must promptly report the incident to their immediate supervisor or the executive director.

Mileage Reimbursement: Mileage reimbursement is made for the use of personal motor vehicles for District business at the current rate allowed by the Internal Revenue Service. Employees and elected officials should track their mileage and submit the mileage logs to the Finance Department with approval signatures as outlined in the District's purchasing policy.

Issues/Abuse: Employees should contact their supervisor or the Finance Department for guidance and assistance on procedures related to travel arrangements, expense reports, reimbursement for specific expenses or any other business travel issues. Abuse of this business travel expenses policy, including falsifying expense reports to reflect costs not incurred by the employee, can be grounds for disciplinary action, up to and including termination of employment.

Exceptions: Where this policy does not cover a specific situation, the Executive Director retains the sole right to authorize exceptions to the policy related to employees only. Exceptions related to elected officials shall be referred by the Executive Director to the entire Board for resolution.



TO: Board of Commissioners

FROM: Margie Wilhelmi, Director of Marketing, Valerie Lorimer, Graphic Arts Manager

THROUGH: Mike Benard, Executive Director

RE: **Program Guide Printing for 2016**

DATE: August 11, 2015

SUMMARY:

The Wheaton Park District prints and distributes 33,000 youth and family and adult program guides four times during the year along with 33,000 camps and aquatics guides in the Spring season. Printing bids were solicited on July 22, 2015 and they were opened on Monday, July 31, 2015. The bid requested pricing for two options. Option One was for printing two separate guides each season plus one camps and aquatics guide, and Option two for consolidating youth and family and adult into one guide plus one camps and aquatics guide.

The results were as follows:

Printer	Option 1 Total Bid*	Option 2 Total Bid*	Freight	Other Savings Option
The Strathmore Co.	\$89,870 / \$116,388	2Color: \$59,000 / \$85,329 4Color: \$87,291 / \$108,335	Included	SmartPrint
Hagg Press	\$115,516 / \$152,492	2Color: \$88,610 / \$104,610 4Color: \$107,622 / \$116,873	Included	None
RR Donnelley	\$89,522 / \$116,213	2Color: \$68,601 / \$82,413 4Color: \$73,059 / \$87,097	\$3,125/year	None

* Lowest price is for minimum page count; higher price is for maximum page count.

In summary, we received three qualified bids:

The Strathmore Company Option 1: \$116,388 / Option 2: \$85,329 (Smart Print option*)
Hagg Press Option 1: \$152,492 / Option 2: \$104,610 (No Other Savings Option)
RR Donnelly Option 1: \$116,213 / Option 2: \$85,538+ (No Other Savings Option)

*Smart Print: includes ad sales revenue which applies to print invoice.

+Include freight costs for the year.

PREVIOUS COMMITTEE/BOARD ACTION:

The board approved vendor, Strathmore Printing, for the printing for 2015 program guides in September 2014 in the amount of \$112,058.

REVENUE OR FUNDING IMPLICATIONS:

\$130,000 is allocated in the 2016 budget in account 20 000 415 52 5235 0000

STAKEHOLDER PROCESS:

Not applicable.

LEGAL REVIEW:

Legal counsel reviewed RFP in 2015.

ATTACHMENTS:

Not applicable.

ALTERNATIVES:

Not applicable.

RECOMMENDATION:

It is recommended that the Wheaton Park District Board of Commissioner's approve a contract for Option 2 (2 color interior) with The Strathmore Company for the printing services for the 2016 program guides in the amount \$85,329. This option would combine the two program guides we currently have (Youth & Family/Adult) into one combined guide. In 2014, Strathmore Printing saved the district \$2,140.74 with their smart print advertising. It is our hope that Strathmore will raise even more revenue with the Smart Print option in 2016. We have been very happy with Strathmore's excellent customer service and timeliness with delivery.

**PROPOSAL FOR THE PROVISION OF
2016 QUARTERLY YOUTH & FAMILY PROGRAM GUIDES,
2016 QUARTERLY ADULT PROGRAM GUIDES AND
2016 SUMMER CAMPS & AQUATICS PROGRAM GUIDE TO THE
WHEATON PARK DISTRICT BOARD OF PARK COMMISSIONERS**

The undersigned Bidder agrees that should this proposal be accepted by the Owner, he/she will enter into a contract with the Wheaton Park District Board of Park Commissioners to perform all work necessary to furnish and deliver the program guides in compliance with the written specifications for the amounts set forth as follows:

OPTION 1

BASE BID PROPOSAL FOR 2016 QUARTERLY YOUTH & FAMILY PROGRAM GUIDES

Cover: Four (4) colors ink on 70# gloss text (white) Quantity: 32,000
 Inside Pages: Two (2) colors ink (1 PMS & Black) on 60# matte text (white)
 Bleeds: Yes (all pages)
 Brochure trim size: Minimal size 8-3/8" x 10-7/8"; Maximum size 8-1/2" x 11". (Adobe InDesign document supplied will be in 8 1/2"x11" size. Printer will be responsible for reducing artwork to 8 3/8"x10 7/8" size.)

Season

	Up to 52 Pages	Up to 68 Pages
Y&F Winter 2016	\$ 11,472	\$ 14,610
Y&F Spring 2016	\$ 11,472	\$ 14,610
Y&F Summer 2016		
	\$ 11,472	\$ 14,610
Y&F Fall 2016	\$ 11,472	\$ 14,610

Cost per halftone (minimum 150-line screen): \$ N/A

Extra charge for bleeds? N/A

Extra charge for screens? N/A

Any other charges:

Are there any cost-saving benefits and/or partnership opportunities you can offer to the Park District if your company prints our guides? (Please explain.)

Smart Print - Average revenue per issue \$1,000 and growing.

BASE BID PROPOSAL FOR 2016 QUARTERLY ADULT PROGRAM GUIDES

Cover: Four (4) colors ink on 70# gloss text (white) Quantity: 32,000
Inside Pages: Two (2) colors ink (1 PMS & Black) on 60# matte text (white)
Bleeds: Yes (all pages)
Brochure trim size: Minimal size 8-3/8" x 10-7/8"; Maximum size 8-1/2" x 11" . (Adobe InDesign document supplied will be in 8 1/2"x11" size. Printer will be responsible for reducing artwork to 8 3/8"x10 7/8" size.)

Season

Up to 36 Pages

Up to 48 Pages

Adult Winter 2016
Adult Spring 2016
Adult Summer 2016

\$ 8,761
\$ 8,761

\$ 11,684
\$ 11,684

Adult Fall 2016

\$ 8,761
\$ 8,761

\$ 11,684
\$ 11,684

Cost per halftone (minimum 150-line screen): \$ N/A

Extra charge for bleeds? N/A Extra charge for screens?

Any other charges:

N/A

Or alternate/substitution proposal \$ with specifications/examples included.

See Smart Print contract

OPTION 1

BASE BID PROPOSAL FOR 2016 SUMMER CAMPS/AQUATICS PROGRAM GUIDE

Cover: Four (4) colors ink on 70# white gloss text Quantity: 33,000
Inside Pages: Two (2) colors ink (1 PMS & Black) on 60# white matte text
Bleeds: Yes (all pages)
Brochure trim size: 8 1/4" x 8 1/4" (16 1/2" x 8 1/4" spread)

Up to 48 pages plus cover \$ 8,938

Up to 56 pages plus cover \$ 11,212

Extra charge for bleeds? N/A

Extra charge for screens? N/A

Any other charges:

N/A

Are there any cost-saving benefits and/or partnership opportunities you can offer to the Park District if your company prints our guides? (Please explain.)

Smart Print - Average revenue to Park District \$1,000 and growing.

	Smallest # of pages	Largest # of pages
Base bid youth & family quarterly program guides	45,888	58,440
Base bid adult quarterly program guides	35,044	46,736
Base bid summer camps/aquatics program guide	8,938	11,212
Grand Total of three base bids	89,870	116,388

The Bidder further certifies that the official name or title and the business address of the Bidder to be considered as the maker of this proposal is as follows: (Please complete in ink, and print or type)

PLEASE SEE NEXT PAGE FOR OPTION 2.

OPTION 2

BASE BID PROPOSAL FOR 2016 QUARTERLY WPD PROGRAM GUIDES

Cover: Four (4) colors ink on 70# gloss text (white) Quantity: 32,000
Inside Pages: Please provide pricing for two options:
Two (2) colors ink (1 PMS & Black); Four (4) color ink (on 60# matte text white)
Bleeds: Yes (all pages)
Brochure trim size: Minimal size 8-3/8" x 10-7/8"; Maximum size 8-1/2" x 11" . (Adobe InDesign document supplied will be in 8 1/2"x11" size. Printer will be responsible for reducing artwork to 8 3/8"x10 7/8" size.)

Season

	Up to 64 Pages	Up to 64 Pages	Up to 84 Pages	Up to 84 Pages
	(2 color interior)	(4 color interior)	(2 color interior)	(4 color interior)
Y&F Winter 2016	\$ 12,064	\$ 18,403	\$ 18,235	\$ 23,146
Y&F Spring 2016	\$ 12,064	\$ 18,403	\$ 18,235	\$ 23,146
Y&F Summer 2016	\$ 12,064	\$ 18,403	\$ 18,235	\$ 23,146
Y&F Fall 2016	\$ 12,064	\$ 18,403	\$ 18,235	\$ 23,146

Cost per halftone (minimum 150-line screen): \$ N/A

Extra charge for bleeds? N/A

Extra charge for screens? N/A

Any other charges:

N/A

Are there any cost-saving benefits and/or partnership opportunities you can offer to the Park District if your company prints our guides? (Please explain.)

Smart Print - Average \$1,000 per issue and growing.

OPTION 2

BASE BID PROPOSAL FOR 2016 SUMMER CAMPS/AQUATICS PROGRAM GUIDE

Cover: Four (4) colors ink on 70# white gloss text Quantity: 33,000
Inside Pages: Two (2) colors ink (1 PMS & Black) on 60# white matte text
Bleeds: Yes (all pages)
Brochure trim size: Minimal size 8-3/8" x 10-7/8"; Maximum size 8-1/2" x 11". (Adobe InDesign document supplied will be in 8 1/2"x11" size. Printer will be responsible for reducing artwork to 8 3/8"x10 7/8" size.)

	2 Color Interior	4 Color Interior
Up to 40 pages plus cover	\$ 10,744	\$ 13,679
Up to 56 pages plus cover	\$ 12,389	\$ 15,751
Extra charge for bleeds?	N/A	
Extra charge for screens?	N/A	
Any other charges:	N/A	

Are there any cost-saving benefits and/or partnership opportunities you can offer to the Park District if your company prints our guides? (Please explain.)

Smart Print - \$1,000 per issue and growing.

	Smallest # of pages		Largest # of pages	
	(2 color interior)	(4 color interior)	(2 color interior)	(4 color interior)
Base bid WPD quarterly program guides	48,256	73,612	72,940	92,584
Base bid summer camps/aquatics program guide	10,744	13,679	12,389	15,751
Grand Total of two base bids	59,000	87,291	85,329	108,335

The Bidder further certifies that the official name or title and the business address of the Bidder to be considered as the maker of this proposal is as follows: (Please complete in ink, and print or type)

**PROPOSAL FOR THE PROVISION OF
2016 QUARTERLY YOUTH & FAMILY PROGRAM GUIDES,
2016 QUARTERLY ADULT PROGRAM GUIDES AND
2016 SUMMER CAMPS & AQUATICS PROGRAM GUIDE TO THE
WHEATON PARK DISTRICT BOARD OF PARK COMMISSIONERS**

The undersigned Bidder agrees that should this proposal be accepted by the Owner, he/she will enter into a contract with the Wheaton Park District Board of Park Commissioners to perform all work necessary to furnish and deliver the program guides in compliance with the written specifications for the amounts set forth as follows:

Q 150 4047

OPTION 1

BASE BID PROPOSAL FOR 2016 QUARTERLY YOUTH & FAMILY PROGRAM GUIDES

Cover: Four (4) colors ink on 70# gloss text (white) Quantity: 32,000
Inside Pages: Two (2) colors ink (1 PMS & Black) on 60# matte text (white)
Bleeds: Yes (all pages)
Brochure trim size: Minimal size 8-3/8" x 10-7/8"; Maximum size 8-1/2" x 11". (Adobe InDesign document supplied will be in 8 1/2"x11" size. Printer will be responsible for reducing artwork to 8 3/8"x10 7/8" size.)

Season

Up to 52 Pages

Up to 68 Pages

Y&F Winter 2016
Y&F Spring 2016
Y&F Summer 2016

\$ 11,259
\$ 11,323

\$ 14,076
\$ 14,162

Y&F Fall 2016

\$ 11,353
\$ 11,387

\$ 14,205
\$ 14,248

Cost per halftone (minimum 150-line screen): \$ _____

Extra charge for bleeds? N/C

Extra charge for screens? _____

Any other charges:

Corrected PDF \$50/page.

Are there any cost-saving benefits and/or partnership opportunities you can offer to the Park District if your company prints our guides? (Please explain.)

NOTE: FREIGHT COSTS ARE INCLUDED TO WPD OFFICES BUT ARE NOT INCLUDED TO MAILER AS WE DO NOT HAVE THAT ADDRESS.

Cover stock - 70# gloss text grade 2. 10% PCW 90 brite
Body stock - 60# matte text grade 2. 10% PCW 90 brite

BASE BID PROPOSAL FOR 2016 QUARTERLY ADULT PROGRAM GUIDES

Cover: Four (4) colors ink on 70# gloss text (white) Quantity: 32,000
Inside Pages: Two (2) colors ink (1 PMS & Black) on 60# matte text (white)
Bleeds: Yes (all pages)
Brochure trim size: Minimal size 8-3/8" x 10-7/8"; Maximum size 8-1/2" x 11" . (Adobe InDesign document supplied will be in 8 1/2"x11" size. Printer will be responsible for reducing artwork to 8 3/8"x10 7/8" size.)

Season

Up to 36 Pages

Up to 48 Pages

Adult Winter 2016
Adult Spring 2016
Adult Summer 2016

\$ 8,026
\$ 8,071

\$ 11,305
\$ 11,367

Adult Fall 2016

\$ 8,094
\$ 8,117

\$ 11,399
\$ 11,429

Cost per halftone (minimum 150-line screen): \$ _____

Extra charge for bleeds? N/C Extra charge for screens? _____

Any other charges: _____

Corrected PDF \$ 5⁰⁰/page

Or alternate/substitution proposal \$ _____ with specifications/examples included.

Cover Stock-70# gloss text grade 2 10% PCW 90 Brite
Body stock -60# matte text grade 2 10% PCW 90 Brite

OPTION 1

Q15040147

BASE BID PROPOSAL FOR 2016 SUMMER CAMPS/AQUATICS PROGRAM GUIDE

Cover: Four (4) colors ink on 70# white gloss text Quantity: 33,000
Inside Pages: Two (2) colors ink (1 PMS & Black) on 60# white matte text
Bleeds: Yes (all pages)
Brochure trim size: 8 1/4" x 8 1/4" (16 1/2" x 8 1/4" spread)

Up to 48 pages plus cover \$ 11,892

Up to 56 pages plus cover \$ 14,022

Extra charge for bleeds? n/c

Extra charge for screens? _____

Any other charges:

Converted PDF \$500/page

Are there any cost-saving benefits and/or partnership opportunities you can offer to the Park District if your company prints our guides? (Please explain.)

NOTE: FREIGHT COSTS INCLUDED TO WPD OFFICES BUT NOT TO MAILER

_____ Cover Stock-70# gloss text grade 2 10% PCW 90 Brite _____
_____ Body stock -60# matte text grade 2 10% PCW 90 Brite _____

	Smallest # of pages	Largest # of pages
Base bid youth & family quarterly program guides	\$ <u>45,322</u>	\$ <u>56,691</u>
Base bid adult quarterly program guides	<u>32,308</u>	<u>45,500</u>
Base bid summer camps/aquatics program guide	<u>11,892</u>	<u>14,022</u>
Grand Total of three base bids	\$ <u>89,522</u>	\$ <u>116,213</u>

The Bidder further certifies that the official name or title and the business address of the Bidder to be considered as the maker of this proposal is as follows: (Please complete in ink, and print or type)

PLEASE SEE NEXT PAGE FOR OPTION 2.

RR DONNELLEY
4101 WINFIELD ROAD
WARRENVILLE, IL 60555

OPTION 2

BASE BID PROPOSAL FOR 2016 QUARTERLY WPD PROGRAM GUIDES

Cover: Four (4) colors ink on 70# gloss text (white) Quantity: 32,000
Inside Pages: Please provide pricing for two options:
Two (2) colors ink (1 PMS & Black); Four (4) color ink (on 60# matte text white)
Bleeds: Yes (all pages)
Brochure trim size: Minimal size 8-3/8" x 10-7/8"; Maximum size 8-1/2" x 11" . (Adobe InDesign document supplied will be in 8 1/2"x11" size. Printer will be responsible for reducing artwork to 8 3/8"x10 7/8" size.)

Season

	Up to 64 Pages	Up to 64 Pages	Up to 84 Pages	Up to 84 Pages
	(2 color interior)	(4 color interior)	(2 color interior)	(4 color interior)
Y&F Winter 2016	\$ 14,498	\$ 15,470	\$ 17,142	\$ 18,120
Y&F Spring 2016	\$ 14,581	\$ 15,554	\$ 17,246	\$ 18,224
Y&F Summer 2016	\$ 14,623	\$ 15,596	\$ 17,299	\$ 18,227
Y&F Fall 2016	\$ 14,665	\$ 15,637	\$ 17,351	\$ 18,329

Cost per halftone (minimum 150-line screen): \$ _____

Extra charge for bleeds? N/C

Extra charge for screens? _____

Any other charges:

FREIGHT COSTS INCLUDED TO WPD OFFICES BUT NOT TO MAILER

AS WE DO NOT HAVE THAT ADDRESS

Are there any cost-saving benefits and/or partnership opportunities you can offer to the Park District if your company prints our guides? (Please explain.)

Cover Stock-70# gloss text grade 2 10% PCW 90 Brite
Body stock -60# matte text grade 2 10% PCW 90 Brite

OPTION 2

BASE BID PROPOSAL FOR 2016 SUMMER CAMPS/AQUATICS PROGRAM GUIDE

Cover: Four (4) colors ink on 70# white gloss text Quantity: 33,000
Inside Pages: Two (2) colors ink (1 PMS & Black) on 60# white matte text
Bleeds: Yes (all pages)
Brochure trim size: Minimal size 8-3/8" x 10-7/8"; Maximum size 8-1/2" x 11". (Adobe InDesign document supplied will be in 8 1/2"x11" size. Printer will be responsible for reducing artwork to 8 3/8"x10 7/8" size.)

	2 Color Interior	4 Color Interior
Up to 40 pages plus cover	\$ <u>10,234</u>	\$ <u>10,802</u>
Up to 56 pages plus cover	\$ <u>13,375</u>	\$ <u>14,147</u>
Extra charge for bleeds?	<u>N/C</u>	
Extra charge for screens?	<u></u>	
Any other charges:	<u>Converted PDF \$ 500/page</u>	

Are there any cost-saving benefits and/or partnership opportunities you can offer to the Park District if your company prints our guides? (Please explain.)

	Smallest # of pages		Largest # of pages	
	(2 color interior)	(4 color interior)	(2 color interior)	(4 color interior)
Base bid WPD quarterly program guides	<u>58,367</u>	<u>62,857</u>	<u>69,038</u>	<u>72,950</u>
Base bid summer camps/aquatics program guide	<u>10,234</u>	<u>10,802</u>	<u>13,375</u>	<u>14,147</u>
Grand Total of two base bids	<u>\$ 68,601</u>	<u>\$ 73,659</u>	<u>\$ 82,413</u>	<u>\$ 87,097</u>

FREIGHT COSTS TO MAILER NOT INCLUDED

The Bidder further certifies that the official name or title and the business address of the Bidder to be considered as the maker of this proposal is as follows: (Please complete in ink, and print or type)

RR DOWNELLY
4101 WWFIELD ROAD
WARRENVILLE, IL 60555

**PROPOSAL FOR THE PROVISION OF
2016 QUARTERLY YOUTH & FAMILY PROGRAM GUIDES,
2016 QUARTERLY ADULT PROGRAM GUIDES AND
2016 SUMMER CAMPS & AQUATICS PROGRAM GUIDE TO THE
WHEATON PARK DISTRICT BOARD OF PARK COMMISSIONERS**

The undersigned Bidder agrees that should this proposal be accepted by the Owner, he/she will enter into a contract with the Wheaton Park District Board of Park Commissioners to perform all work necessary to furnish and deliver the program guides in compliance with the written specifications for the amounts set forth as follows:

OPTION 1

BASE BID PROPOSAL FOR 2016 QUARTERLY YOUTH & FAMILY PROGRAM GUIDES

Cover: Four (4) colors ink on 70# gloss text (white) Quantity: 32,000

Inside Pages: Two (2) colors ink (1 PMS & Black) on 60# matte text (white)

Bleeds: Yes (all pages)

Brochure trim size: Minimal size 8-3/8" x 10-7/8"; Maximum size 8-1/2" x 11". (Adobe InDesign document supplied will be in 8 1/2"x11" size. Printer will be responsible for reducing artwork to 8 3/8"x10 7/8" size.)

Season

Up to 52 Pages

Up to 68 Pages

Y&F Winter 2016

\$ 14,240.⁰⁰

\$ 18,695.⁰⁰

Y&F Spring 2016

\$ 14,240.⁰⁰

\$ 18,695.⁰⁰

Y&F Summer 2016

Y&F Fall 2016

\$ 14,240.⁰⁰
\$ 14,240.⁰⁰

\$ 18,695.⁰⁰
\$ 18,695.⁰⁰

Cost per halftone (minimum 150-line screen): \$ 81w/9.⁰⁰ea Color/35.⁰⁰ea

Extra charge for bleeds?

Extra charge for screens?

Any other charges:

Are there any cost-saving benefits and/or partnership opportunities you can offer to the Park District if your company prints our guides? (Please explain.)

BASE BID PROPOSAL FOR 2016 QUARTERLY ADULT PROGRAM GUIDES

Cover: Four (4) colors ink on 70# gloss text (white) Quantity: 32,000
Inside Pages: Two (2) colors ink (1 PMS & Black) on 60# matte text (white)
Bleeds: Yes (all pages)
Brochure trim size: Minimal size 8-3/8" x 10-7/8"; Maximum size 8-1/2" x 11" . (Adobe InDesign document supplied will be in 8 1/2"x11" size. Printer will be responsible for reducing artwork to 8 3/8"x10 7/8" size.)

Season

Up to 36 Pages

Up to 48 Pages

Adult Winter 2016
Adult Spring 2016
Adult Summer 2016

\$ 10,709.⁰⁰
\$ 10,709.⁰⁰

\$ 14,895.⁰⁰
\$ 14,895.⁰⁰

Adult Fall 2016

\$ 10,709.⁰⁰
\$ 10,709.⁰⁰

\$ 14,895.⁰⁰
\$ 14,895.⁰⁰

Cost per halftone (minimum 150-line screen): \$ _____

Extra charge for bleeds? Extra charge for screens? _____

Any other charges: _____

Or alternate/substitution proposal \$ _____ with specifications/examples included.

OPTION 2

BASE BID PROPOSAL FOR 2016 QUARTERLY WPD PROGRAM GUIDES

Cover: Four (4) colors ink on 70# gloss text (white) Quantity: 32,000
Inside Pages: Please provide pricing for two options:
Two (2) colors ink (1 PMS & Black); Four (4) color ink (on 60# matte text white)
Bleeds: Yes (all pages)
Brochure trim size: Minimal size 8-3/8" x 10-7/8"; Maximum size 8-1/2" x 11" . (Adobe InDesign document supplied will be in 8 1/2"x11" size. Printer will be responsible for reducing artwork to 8 3/8"x10 7/8" size.)

Season

	Up to 64 Pages	Up to 64 Pages	Up to 84 Pages	Up to 84 Pages
	(2 color interior)	(4 color interior)	(2 color interior)	(4 color interior)
Y&F Winter 2016	\$ <u>18,726.⁰⁰</u>	\$ <u>22,143.⁰⁰</u>	\$ <u>22,585.⁰⁰</u>	\$ <u>23,995.⁰⁰</u>
Y&F Spring 2016	\$ <u>18,726.⁰⁰</u>	\$ <u>22,143.⁰⁰</u>	\$ <u>22,585.⁰⁰</u>	\$ <u>23,995.⁰⁰</u>
Y&F Summer 2016	\$ <u>18,726.⁰⁰</u>	\$ <u>22,143.⁰⁰</u>	\$ <u>22,585.⁰⁰</u>	\$ <u>23,995.⁰⁰</u>
Y&F Fall 2016	\$ <u>18,726.⁰⁰</u>	\$ <u>22,143.⁰⁰</u>	\$ <u>22,585.⁰⁰</u>	\$ <u>23,995.⁰⁰</u>

Cost per halftone (minimum 150-line screen): \$ _____

Extra charge for bleeds? _____

Extra charge for screens? _____

Any other charges: _____

Are there any cost-saving benefits and/or partnership opportunities you can offer to the Park District if your company prints our guides? (Please explain.)

BASE BID PROPOSAL FOR 2016 SUMMER CAMPS/AQUATICS PROGRAM GUIDE

Brochure trim size: 8 1/4" x 8 1/4" (16 1/2" x 8 1/4" spread)

Any other charges:

	Smallest # of pages	Largest # of pages
Base bid youth & family quarterly program guides	\$ 14,240. ⁰⁰ x 4	\$ 18,695. ⁰⁰
Base bid adult quarterly program guides	\$ 10,709. ⁰⁰	\$ 14,895. ⁰⁰
Base bid summer camps/aquatics program guide	\$ 15,720. ⁰⁰	\$ 18,132. ⁰⁰
Grand Total of three base bids	\$ 40,669. ⁰⁰	\$ 51,722. ⁰⁰

PLEASE SEE NEXT PAGE FOR OPTION 2.

BASE BID PROPOSAL FOR 2016 SUMMER CAMPS/AQUATICS PROGRAM GUIDE

	2 Color Interior	4 Color Interior
Up to 40 pages plus cover	\$ <u>13,706.⁰⁰</u>	\$ <u>16,038.⁰⁰</u>
Up to 56 pages plus cover	\$ <u>17,282.⁰⁰</u>	\$ <u>20,891.⁰⁰</u>
Extra charge for bleeds?	<u> </u>	
Extra charge for screens?	<u> </u>	
Any other charges:		

Are there any cost-saving benefits and/or partnership opportunities you can offer to the Park District if your company prints our guides? (Please explain.)

	Smallest # of pages		Largest # of pages	
	(2 color interior)	(4 color interior)	(2 color interior)	(4 color interior)
Base bid WPD quarterly program guides	\$18,726 ⁰⁰	\$22,143 ⁰⁰	\$22,585 ⁰⁰	\$23,995 ⁰⁰
Base bid summer camps/ aquatics program guide	\$13,706 ⁰⁰	\$16,038 ⁰⁰	\$17,282 ⁰⁰	\$20,891 ⁰⁰
Grand Total of two base bids	\$32,432 ⁰⁰	\$38,181 ⁰⁰	\$39,867 ⁰⁰	\$44,886 ⁰⁰

The Bidder further certifies that the official name or title and the business address of the Bidder to be considered as the maker of this proposal is as follows: (Please complete in ink, and print or type)

TO: Board of Commissioners
FROM: Rob Sperl, Director of Planning
THROUGH: Michael Benard, Executive Director
RE: 2015 Asphalt Project
DATE: August 5, 2015



SUMMARY:

In 2011 staff inventoried all the pavement throughout the district (approx. 1.8 million sq. ft.) and developed a plan for replacement over a 20 year period. This formed the basis of the annual asphalt replacement that is included in each year's budget. As part of this program staff requested bids to replace the parking lots at Graf and Hoffman Parks as well as the majority of paths at Scottsdale Park.

Plans and specifications were prepared by staff. Bids were solicited on July 22, 2015 and they were opened on August 5, 2015. The results were as follows:

Contractor	Graf Parking	Hoffman Parking	Scottsdale Paths	Total	Undercuts Unit Cost (CY)
Allstar Asphalt	\$80,200.00	\$41,200.00	\$53,200.00	\$174,600.00	\$105.00
Chicagoland Paving	\$65,000.00	\$70,900.00	\$39,000.00	\$174,900.00	\$79.00
Meyer Paving	\$98,350.00	\$37,405.00	\$55,850.00	\$191,605.00	\$86.50
Pavement Systems	\$96,304.00	\$55,970.00	\$68,150.00	\$220,424.00 \$216,016.00*	\$125.00

*Discount if all projects are awarded

The low bidders Chicagoland Paving and Meyer Paving have worked for on past projects and staff has been satisfied with their work..

PREVIOUS COMMITTEE/BOARD ACTION:

NA

REVENUE OR FUNDING IMPLICATIONS:

\$500,000 is budgeted within the current fiscal year (40-000-000-57-5701-0000).

STAKEHOLDER PROCESS:

N/A

LEGAL REVIEW:

Contract documents were provided by our legal counsel.

ATTACHMENTS:

N/A

ALTERNATIVES:

N/A

RECOMMENDATION:

It is recommended that the Wheaton Park District Board of Commissioner's approve two contracts with the low bidders. One contract with Chicagoland Paving for Graf Parking and Scottsdale Paths in the amount of \$104,000. A second contract with Meyer Paving for Hoffman Parking and Scottsdale Paths in the amount of \$37,405. Additionally staff requests a \$30,000 contingency to perform undercuts as necessary.

TO: Board of Commissioners

FROM: Rob Sperl, Director of Planning

THROUGH: Michael Benard, Executive Director

RE: Central Athletic Center Chiller Design

DATE: August 14, 2015



SUMMARY:

Staff is seeking approval to hire a consulting engineer that will prepare plans and specifications to install a chiller that will provide air condition at the Central Athletic Center. This system would also have the capability of providing cooling during the winter for a sheet of ice and ensure a more suitable surface regardless of temperature fluctuations.

We are proposing to utilize the same engineer that provided the initial design for the mechanical systems at the Central Athletic Center. That design planned for the eventual installation of this chiller. We received the attached proposal from Elara with the following breakdown of cost:

ELARA Engineering Fee Breakdown	
Design and Permit/Bid/Construction Documents	\$24,800.00
Bidding	\$1,500.00
Construction Services & Functional Testing	\$5,600.00
TOTAL	\$31,900.00

Additionally they have requested reimburseable expenses not to exceed \$1,000.

While we typically like to have comparable quotes for work of this scale, it is felt that using another engineering firm would not be beneficial given Elara's initial design of the systems. Their proposal has been reviewed and we feel it is reasonable given the scope of work.

PREVIOUS COMMITTEE/BOARD ACTION:

A contract was approved in 2012 with Elara for the initial design with a fixed fee of \$87,600 and construction services with a fee of \$21,900.

REVENUE OR FUNDING IMPLICATIONS:

\$400,000 is budgeted within the current fiscal year (40-000-187-57-5701-0000) and has been requested in the 2016 budget considering that construction may span the budget years.

STAKEHOLDER PROCESS:

N/A

LEGAL REVIEW:

The proposal was reviewed and an AIA agreement provided by our legal counsel.

ATTACHMENTS:

Proposal from Elara dated August 11, 2015.

ALTERNATIVES:

N/A

RECOMMENDATION:

It is recommended that the Wheaton Park District Board of Commissioner's approve the agreement with Elara for engineering of the Central Athletic Center Chiller in the amount of \$31,900 plus a not to exceed amount of \$1,000 for reimbursable expenses.



#15233
August 11, 2015

Mr. Robert M. Sperl, CPRP, MPA
Director of Planning
Wheaton Park District
1000 Manchester Road
Wheaton, IL 60187

Re: Wheaton Park District Central Athletic Center New Chiller Engineering Proposal –
Revision 1

Dear Rob,

Thank you for the opportunity to prepare this revised proposal for the mechanical and electrical engineering necessary to install a new chiller system to serve Wheaton Park District's Central Athletic Center as well as a new outdoor ice rink.

Per our previous conversations, we understand the proposed project is intended to install a new grade mounted air cooled chiller on the athletic center grounds for the purpose of providing chilled water for space cooling within the athletic center during summer months and the production of ice for the outdoor ice rink in winter months. A new heat exchanger and glycol system would also be installed in order to decouple the ice rink and space cooling chilled water systems for independent chilled water temperature control and freeze protection. As you know, Elara's previous project for Wheaton Park District renovated a portion of the original Hubble School building to serve as the Park District's new athletic center in 2012. A conceptual design for the new chiller system was prepared at the time and chilled water pipe stubs and electrical infrastructure installed to connect a future chiller to support the building's cooling load.

We propose to provide the design, permit/bid/construction document, bidding, construction services and functional testing engineering services associated with the installation of a new chiller system intended to support space cooling for the existing athletic center and ice production for the new ice rink as summarized above and based upon our November 26, 2012 conceptual design. The following provides a detailed description of these services:

Design

1. We will review the information provided for our previous work at the site as it specifically pertains to this project
2. We will perform site inspections as necessary to verify primary as-built conditions as they exist today and to identify feasible locations for the new equipment.
3. We will perform calculations to confirm the appropriate capacity of the new chiller and supporting equipment. It is assumed the requirements of the ice rink chilled water will be provided to us by the ice rink vendor.
4. We will evaluate, select and specify the new chiller, heat exchanger and associated pumps based on numerous parameters including the cooling requirements, energy efficiency, ease of maintenance and the physical construction characteristics of the building/site.
5. We will then specify all hydronic modifications required to accommodate the new chiller, heat exchanger and pumping equipment.
6. We will evaluate the existing electrical system and specify all modifications required to

support the new equipment. Our previous design for the athletic center included additional electrical capacity for the future chiller and ice system specified under our conceptual design.

7. We will then prepare a preliminary estimate of cost for the mechanical and electrical basis of design identified above and submit it to the Park District for review.

Upon mutual agreement of the basis of design, we will complete the balance of the engineering for installation of the proposed new chiller system which includes the preparation of permit/bid/construction documents and the performance of bidding, construction services and functional testing. Additional details on these engineering services are as follows:

Permit/Bid/Construction Documents

Based on the mutually agreed upon mechanical and electrical basis of design, we will prepare all necessary mechanical and electrical drawings and specifications setting forth the details necessary to obtain the required permit(s), secure competitive bidding and to construct the project. We will participate in coordination of all final drawings and specifications.

Our goal for this phase is the complete coordination and integration of the mechanical and electrical systems into the landscape and architecture of the buildings and to clearly and concisely communicate the design intent through construction documents.

Bidding Services

Upon completion of the Permit/Bid/Construction Documents, we will assist Wheaton Park District in obtaining and evaluating bids from multiple General Contractors. We understand that this project requires a public bid process. Our bidding services include preparing a project manual, attendance at (1) pre-bid meeting, clarifying the project for the bidders and responding to any questions during the bidding periods. We will then assist in evaluating the bids to determine the lowest responsible bidder.

Our goal for this phase is to assist in securing multiple quality bids from contractors and to select the contractor that will provide the best value.

Construction Services

The purpose of these services is to endeavor to guard Ownership against defects and deficiencies in the work of the contractors.

After contracts are awarded, we will review all pertinent shop drawings and submitted equipment data. We will also respond to all requests for information and related correspondence. We shall make up to four (4) site visits (including punch-list) to observe the work in progress and determine if such work is proceeding in accordance with the Construction Documents. Based upon the on-site observations, we shall review the Contractor's applications for payment and recommend the amounts owed.

Construction Engineering Services is not the same as construction management. The successful mechanical contractor will act as the prime contractor and be responsible for managing the project and coordinating all subcontractors. Elara will require the successful mechanical contractor to prepare a detailed schedule of the sequence and duration of each phase of work.

Additionally, any schedule modifications will be developed and communicated by the mechanical contractor directly with management.

Functional Testing

One of the most important aspects of any project is functional testing. Upon completion of the installation, we will be actively involved in the functional testing of this project. We will work with the installing contractors and building engineer to demonstrate the operation of all components and control logic. We will verify that the control changes are functioning as intended and to orchestrate changes as necessary to maintain a sustainable design.

Fee

We propose to provide the engineering detailed above for a fixed fee of \$31,900.00 exclusive of reimbursable expenses for printing, parking and expedited deliveries (these expenses are reimbursable at our cost not to exceed \$1,000.00). A fee breakdown is provided below for your reference:

ELARA Engineering Fee Breakdown	
Design and Permit/Bid/Construction Documents	\$24,800.00
Bidding	\$1,500.00
Construction Services & Functional Testing	\$5,600.00
TOTAL	\$31,900.00

Additional services requested outside the scope of this proposal will be invoiced at the Elara hourly rate schedule applicable at the time this proposal is accepted. A current hourly rate schedule is provided below for your reference:

ELARA 2015 Hourly Fee Schedule	
Principals	\$230.00
Associates and Project Engineers	\$175.00
Senior Engineers	\$150.00
Designers and Technicians	\$115.00
Administration	\$85.00

This fee schedule is in effect through December 31, 2015.

Our terms are monthly progress bills, based on the percentage of work completed, due within thirty days of the date of the invoice or the unpaid balance subject to a 1% monthly finance charge.


Clarifications

1. We have included the creation from scratch of existing architectural floor plans in AutoCAD as required by our design in our fee. We will field verify critical dimensions as required by our design.

2. It is assumed that site/underground utility surveys will be provided for our use as required.
3. We have based our proposal on integration of the new chilled water controls with the existing building automation system.
4. We have assumed ice rink refrigeration design will be by the ice rink vendor and is excluded from our fee. We will coordinate with this vendor to provide chilled water to the ice rink system(s).
5. We have based our proposal on using Autodesk AutoCAD 2014 software.
6. We have excluded structural engineering as the extent of these services, if required, is presently unknown.
7. We have excluded revisions to the construction documentation associated with "value engineering".
8. We have excluded electrical engineering associated with the addition of site lighting for the new ice rink as these services were not specifically requested.
9. We have based our proposal on implementation of the conceptual basis of design identified in our November 26, 2012 conceptual documentation prepared for Wheaton Park District. Major modifications to this design are subject to additional services and will be discussed with you as soon as practical.

Finally, we look forward to working with you on this project and to further discussing this proposal with you. Please do not hesitate to call if there are items in this proposal that need clarification, modification or deletion or items that we have missed that need inclusion.

Respectfully Submitted,



Robert N. St. Mary
Project Engineer
Elara Energy Services, Inc.

Design and Permit/Bid/Construction Documents (\$24,800)

Accepted By: _____ Date: _____

Bidding (\$1,500)

Accepted By: _____ Date: _____

Construction Services & Functional Testing (\$5,600)

Accepted By: _____ Date: _____

TO: Board of Commissioners

FROM: Rob Sperl, Director of Park & Planning

THROUGH: Michael Benard, Executive Director

RE: Atten Tennis Court Reconstruction

DATE: August 5, 2015



SUMMARY:

The net posts at Atten have begun leaning and are expected to worsen with time. With the new membrane surface expected to last up to 25 years, staff recommends removal and replacement of the net posts and footings prior to installation of the new surface. Staff requested a proposal to complete this work from the contractor.

Our consultant has reviewed the proposal and feels the price is fair.

PREVIOUS COMMITTEE/BOARD ACTION:

The board authorized a contract with MTJ Sports for this project on May 20, 2015 in the amount of \$82,695.

REVENUE OR FUNDING IMPLICATIONS:

\$125,000 is budgeted within the current fiscal year (40-800-805-57-5701-0000) for the tennis courts at Atten Park.

The contract costs are as follows:

Item	Contractor	Cost
Original Contract Amount	MTJ Sports	\$82,695
CO1: Remove & replace net posts and footings	MTJ Sports	\$7,260.00
Final Contract Amount		\$89,955.00
Other Contracts		
Tennis Court Consultant	Fred Kolkmann	\$9,000.00
Grand Total		\$98,955.00

STAKEHOLDER PROCESS:

N/A

LEGAL REVIEW:

Contract documents were provided by our legal counsel.

ATTACHMENTS:

Contractor proposal for additional scope of work

ALTERNATIVES:

N/A

RECOMMENDATION:

It is recommended that the Wheaton Park District Board of Commissioner's approve change order 1 with MTJ Sports in the amount of \$7,260.

WHEATON PARK DISTRICT CHANGE ORDER

Project: 2015 Atten Tennis Court Reconstruction

Change Order No.: [One (1)]

To: MTJ Sports
Attn: Mats Jonmarker
10 Edgewood Dr.
Kewanee, Illinois 61443

Change Order Date: 8/3/15

Contract Date: 6/25/15

Contract For: Reconstruction of tennis courts at Atten Park

You are directed to make the following changes in this Contract:

Remove & replace net posts and footings

Add

\$7,260.00

The original Contract Sum was	\$	82,695.00
Net Change by previous Change Orders	\$	0.00
The Contract Sum prior to this Change Order	\$	82,695.00
The Contract Sum will be increased by this Change Order.....	\$	7,260.00
The new Contract Sum including this Change Order will be	\$	89,955.00
The Contract Time will be no change		0
The Date of Completion as of the date of this Change Order therefore is		9/5/15

Wheaton Park District

Owner

102 East Wesley Street
Wheaton, IL 60187

Address

Jane Hodgkinson, President

MTJ Sports

Contractor

10 Edgewood Dr.
Kewanee, Illinois 61443

Address

Signature

Tennis Court Net Post Replacement

Contract Proposal

No. 150803.WHEATON

from



for

**Wheaton Park District
102 E. Wesley
Wheaton, IL 60187**

CONTRACT PROPOSAL DATE: August 3, 2015

This CLIENT CONTRACT PROPOSAL is prepared exclusively for Wheaton Park District by MTJ Sports; member of American Sports Builders Association (ASBA) and United States Tennis Assn. (USTA) for the purpose of:

Undertaking Replacement of Existing Tennis Net Posts and Footings at Atten Park Tennis Courts located at:

**1720 S. Wiesbrook Road
Wheaton, IL 60189**

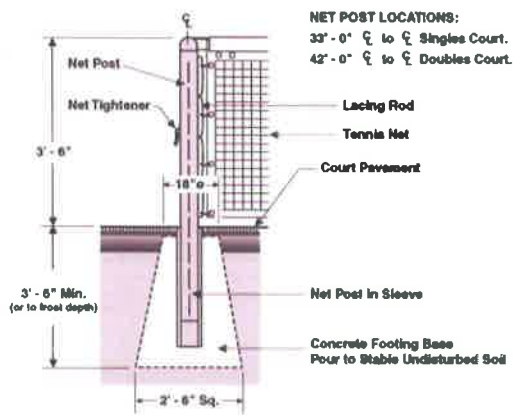
1. Removal of Eight (8) Existing Net Posts and Footings = \$3,600.00



- Saw Cut Perimeter of existing Footings to ensure minimal disturbance of Court Surface
- Dispose of old footings
- Salvage existing Posts for Reuse if possible

2. Install Eight (8) New Footings and Sleeves = \$2,400.00

- Install Per ASBA and USTA Regulations



3. Supply Eight (8) New Edwards Net Posts/Sleeves = \$1,260.00



New Sleeves for 3" Rd Posts

New Edwards Classic 3" Round Net Posts

Total Cost for Above = \$7,260.00

MTJ SPORTS Terms & Conditions:

- All Price Quotes Valid for 30 Days, unless otherwise agreed with client
- 50% down payment due on Contract/Order
- 50% due on completion and inspection
- Work Schedule: Immediate
- All Materials Delivered to Site by MTJ Sports
- Licensed, Bonded and Insured
- Authorized Contractor for ProXtreme®, ProCourt XP, ProBounce®, TitanTrax™, California Products and Laykold® Systems.

Client Advising:

MTJ Sports and MTJ Tennis is requesting client to advise acceptance of this Contract Proposal with authorized signatures and date below and deposit. Please contact Project Manager: Mats Jonmarker, MTJ Sports and MTJ Tennis at (800) 789-1319 or direct at (309) 853-7210 for any questions

Signature: _____ Date: _____

By: _____
Name / Title

**All Purchase Orders and Payments for MTJ SPORTS to be made out to:
MTJ SPORTS
10 Edgewood Drive
Kewanee, IL 61443**

TO: Board of Commissioners

FROM: Rob Sperl, Director of Park & Planning

THROUGH: Michael Benard, Executive Director

RE: Central Athletic Field Grading

DATE: July 27, 2015



SUMMARY:

The Central Athletic Field Grading project has reached substantial completion. A few changes have been recommended for this project. The poor weather conditions from early May through mid-July slowed progress. As a result staff recommends the completion date be extended to August 17th.

Additionally some minor field changes have been recommended by staff. These include:

- a) undercuts to replace some poor soil under the path
- b) remove & dispose of 2 concrete pads within the alignment of the path
- c) lower the top of a storm manhole that is located at the corner of a proposed soccer field

Staff has reviewed the pricing for these changes and compared them to work recently completed on other projects. Staff feels the pricing is fair.

PREVIOUS COMMITTEE/BOARD ACTION:

The board authorized contract with JEM Morris Construction for this project on April 15, 2015.

REVENUE OR FUNDING IMPLICATIONS:

\$720,000 is budgeted within the current fiscal year (40-000-187-57-5701-0000).

The contract costs are as follows:

Item	Contractor	Cost
Original Contract Amount	JEM Morris	\$143,650.00
CO1: Time extension due to weather	JEM Morris	\$0.00
CO2a: Undercut for poor soils	JEM Morris	\$1,400.00
CO2b: Remove & dispose of concrete pads	JEM Morris	\$650.00
CO2c: Lower storm manhole & re-grade	JEM Morris	\$1,600.00
Total Changes	JEM Morris	\$3,650.00
Final Contract Amount		\$147,300.00
Other Contracts		
Fencing & Equipment	Northern IL Fence	\$83,137.00

Engineering for lights	Berg Engineering	\$15,000.00
Sports Lighting	Jasco Electric	\$408,114.00
Grand Total		\$663,551.00

STAKEHOLDER PROCESS:

N/A

LEGAL REVIEW:

Contract documents were provided by our legal counsel.

ATTACHMENTS:

N/A

ALTERNATIVES:

N/A

RECOMMENDATION:

It is recommended that the Wheaton Park District Board of Commissioner's approve change orders 1 and 2.

WHEATON PARK DISTRICT CHANGE ORDER

Project: Central Park Grading

Change Order No.: [One (1)]

To: JEM Morris Construction, Inc.
Attn: Chuck Morris
49W102 US Highway 30
Big Rock, Illinois 60511

Change Order Date: 7/16/15

Contract Date: 4/28/15

Contract For: Grading work for Central athletic fields

You are directed to make the following changes in this Contract:

Extend completion date due to weather.

No Change

\$0.00

The original Contract Sum was	\$	143,650.00
Net Change by previous Change Orders	\$	0.00
The Contract Sum prior to this Change Order	\$	143,650.00
The Contract Sum will be increased by this Change Order.....	\$	0.00
The new Contract Sum including this Change Order will be	\$	143,650.00
The Contract Time will be extended by		66
The Date of Completion as of the date of this Change Order therefore is		8/17/15

Wheaton Park District

Owner

102 East Wesley Street
Wheaton, IL 60187

Address

JEM Morris Construction, Inc.

Contractor

49W102 US Highway 30
Big Rock, Illinois 60511

Address

Jane Hodgkinson, President

Signature
































13 Rain Days in May 2015

11 Wet Site Days in May 2015

Weather History for KDPA - May, 2015

Today Forecast

May Precip Stats: Actual Month Total: 4.42 in | Average Month Total: 4.58 in

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					1  Actual: 69° 32° Average: 66° 43° 0.00 in 0.15 in	2  Actual: 76° 44° Average: 67° 43° 0.00 in 0.15 in
3  Actual: 77° 51° Average: 67° 43° 0.44 in 0.15 in	4  Actual: 72° 53° Average: 68° 44° 0.02 in 0.14 in	5  Actual: 58° 49° Average: 68° 44° 0.67 in 0.15 in	6  Actual: 81° 49° Average: 68° 44° 0.00 in 0.15 in	7  Actual: 83° 55° Average: 68° 45° 0.09 in 0.16 in	8  Actual: 80° 63° Average: 69° 45° 1.17 in 0.15 in	9  Actual: 65° 50° Average: 69° 45° 0.10 in 0.14 in
10  Actual: 59° 49° Average: 69° 46° 0.05 in 0.15 in	11  Actual: 69° 49° Average: 70° 46° 0.17 in 0.14 in	12  Actual: 56° 41° Average: 70° 46° 0.00 in 0.16 in	13  Actual: 55° 36° Average: 70° 47° 0.00 in 0.15 in	14  Actual: 66° 42° Average: 71° 47° 0.26 in 0.16 in	15  Actual: 75° 57° Average: 71° 47° T in 0.14 in	16  Actual: 79° 62° Average: 71° 48° 0.10 in 0.14 in
17  Actual: 82° 66° Average: 72° 48° T in 0.15 in	18  Actual: 75° 47° Average: 72° 48° 0.00 in 0.15 in	19  Actual: 57° 41° Average: 72° 49° 0.00 in 0.15 in	20  Actual: 49° 37° Average: 72° 49° 0.01 in 0.15 in	21  Actual: 68° 44° Average: 73° 50° 0.00 in 0.16 in	22  Actual: 72° 43° Average: 73° 50° 0.00 in 0.17 in	23  Actual: 81° 41° Average: 73° 50° 0.00 in 0.17 in
24  Actual: 77° 58° Average: 74° 51° 0.18 in 0.16 in	25  Actual: 79° 65° Average: 74° 51° 0.29 in 0.15 in	26  Actual: 75° 65° Average: 74° 51° 0.53 in 0.13 in	27  Actual: 75° 56° Average: 75° 52° T in 0.13 in	28  Actual: 83° 52° Average: 75° 52° 0.00 in 0.13 in	29  Actual: 82° 63° Average: 75° 52° 0.03 in 0.14 in	30  Actual: 70° 45° Average: 76° 53° 0.31 in 0.13 in
31  Actual: 58° 44° Average: 76° 53° 0.00 in 0.13 in						

Calendar Legend



Sunny
Clear



Mostly Cloudy



Partly Cloudy



Cloudy



Rain



Snow



Hail Flurries



Thunderstorms



Hazy
Fog



Sleet



'?' denotes
'chance of'



Unknown































Weather History for KDPA - June, 2015

14 Rain Days in June 2015

13 Wet Site Days in June 2015

Today Forecast

June Precip Stats: Actual Month Total: 8.01 in | Average Month Total: 3.89 in

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	1  Actual: 63° 43° 0.00 in Average: 76° 54° 0.20 in	2  Actual: 72° 41° 0.00 in Average: 77° 54° 0.19 in	3  Actual: 76° 50° 0.00 in Average: 77° 54° 0.18 in	4  Actual: 84° 60° 0.00 in Average: 77° 55° 0.19 in	5  Actual: 72° 55° 0.00 in Average: 78° 55° 0.17 in	6  Actual: 73° 52° 0.00 in Average: 78° 56° 0.17 in
7  Actual: 82° 57° 0.41 in Average: 78° 56° 0.18 in	8  Actual: 83° 59° 0.09 in Average: 79° 56° 0.18 in	9  Actual: 85° 57° 0.00 in Average: 79° 57° 0.17 in	10  Actual: 93° 69° 0.00 in Average: 79° 57° 0.15 in	11  Actual: 75° 61° 0.30 in Average: 80° 57° 0.15 in	12  Actual: 68° 58° 0.55 in Average: 80° 58° 0.15 in	13  Actual: 84° 59° 0.52 in Average: 80° 58° 0.15 in
14  Actual: 83° 69° 0.42 in Average: 81° 58° 0.14 in	15  Actual: 81° 69° 3.09 in Average: 81° 59° 0.12 in	16  Actual: 76° 55° 0.00 in Average: 81° 59° 0.12 in	17  Actual: 70° 56° 0.23 in Average: 82° 59° 0.12 in	18  Actual: 79° 59° 0.54 in Average: 82° 60° 0.12 in	19  Actual: 70° 53° 0.00 in Average: 82° 60° 0.08 in	20  Actual: 79° 52° 0.27 in Average: 83° 60° 0.08 in
21  Actual: 84° 67° 0.00 in Average: 83° 60° 0.08 in	22  Actual: 83° 65° 0.10 in Average: 83° 61° 0.09 in	23  Actual: 80° 63° 0.00 in Average: 83° 61° 0.08 in	24  Actual: 77° 59° T in Average: 84° 61° 0.09 in	25  Actual: 79° 60° 0.37 in Average: 84° 61° 0.10 in	26  Actual: 68° 57° 0.10 in Average: 84° 62° 0.10 in	27  Actual: 76° 56° 0.01 in Average: 84° 62° 0.09 in
28  Actual: 78° 52° 0.07 in Average: 84° 62° 0.09 in	29  Actual: 75° 62° 0.94 in Average: 85° 62° 0.08 in	30  Actual: 77° 58° 0.00 in Average: 85° 62° 0.08 in				

Calendar Legend



Sunny
Clear



Mostly Cloudy



Partly Cloudy



Cloudy



Rain



Snow



Hail Flurries



Thunderstorms



Hazy
Fog



Sleet



'?' denotes
'chance of'



Unknown
































Weather History for KDPA - July, 2015

6 Rain Days in July 2015

9 Wet Site Days in July 2015

July Precip Stats: Actual Month to Date: 3.26 in | Average Month to Date: 1.95 in | Average Month Total: 4.12 in

Precipitation accumulation is shown as one of these two metrics -

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			 Actual: 73° 51° 0.00 in Average: 85° 62° 0.07 in	 Actual: 70° 48° 0.00 in Average: 85° 62° 0.07 in	 Actual: 78° 53° 0.00 in Average: 85° 62° 0.07 in	 Actual: 80° 55° 0.00 in Average: 85° 63° 0.08 in
 Actual: 82° 59° 0.00 in Average: 85° 63° 0.07 in	 Actual: 85° 63° 1.44 in Average: 85° 63° 0.08 in	 Actual: 71° 52° 0.23 in Average: 86° 63° 0.09 in	 Actual: 67° 51° 0.03 in Average: 86° 63° 0.10 in	 Actual: 76° 59° T in Average: 86° 63° 0.11 in	 Actual: 82° 58° 0.00 in Average: 86° 63° 0.14 in	 Actual: 77° 60° 0.15 in Average: 86° 63° 0.14 in
 Actual: 85° 69° 0.01 in Average: 86° 63° 0.14 in	 Actual: 86° 66° 0.46 in Average: 86° 63° 0.15 in	 Actual: 83° 60° 0.00 in Average: 86° 63° 0.15 in	 Actual: 76° 54° 0.00 in Average: 86° 63° 0.15 in	 Actual: 76° 58° 0.83 in Average: 85° 63° 0.15 in	 Actual: 91° 71° T in Average: 85° 63° 0.15 in	 Actual: 90° 73° 0.1 in Average: 85° 63° 0.16 in
 Actual: 84° 65° 0.00 in Average: 85° 63° 0.16 in	 Actual: 87° 61° 0.00 in Average: 85° 63° 0.16 in	 Actual: 80° 62° 0.00 in Average: 85° 63° 0.17 in	 Actual: 82° 61° 0.00 in Average: 85° 63° 0.18 in	 Actual: 84° 61° 0.00 in Average: 85° 63° 0.16 in	 Actual: 84° 63° 0.00 in Average: 85° 63° 0.15 in	 Actual: 90° 68° 0.00 in Average: 85° 63° 0.15 in
 Actual: 81° 63° T in Average: 85° 63° 0.14 in	 Forecast: 87° 65° 0.0 in Average: 80° 60° 0.08 in	 Forecast: 89° 72° 0.23 in Average: 84° 63° 0.14 in	 Forecast: 84° 60° 0.0 in Average: 84° 63° 0.15 in	 Forecast: 87° 63° 0.0 in Average: 84° 62° 0.17 in	 Forecast: 88° 62° 0.0 in Average: 84° 62° 0.17 in	

Calendar Legend



Sunny
Clear



Mostly Cloudy



Partly Cloudy



Cloudy



Rain



Snow



Hail Flurries



Thunderstorms



Hazy
Fog



Sleet



'?' denotes
'chance of'



Unknown

WHEATON PARK DISTRICT CHANGE ORDER

Project: Central Park Grading

Change Order No.: Two (2)

To: JEM Morris Construction, Inc.
Attn: Chuck Morris
49W102 US Highway 30
Big Rock, Illinois 60511

Change Order Date: 7/27/15

Contract Date: 4/28/15

Contract For: Grading work for Central athletic fields

You are directed to make the following changes in this Contract:

Additional grading work as described in attached exhibit.

Add

\$3,650.00

The original Contract Sum was	\$	143,650.00
Net Change by previous Change Orders	\$	0.00
The Contract Sum prior to this Change Order	\$	143,650.00
The Contract Sum will be increased by this Change Order.....	\$	3,650.00
The new Contract Sum including this Change Order will be	\$	147,300.00
The Contract Time will be no change by		0
The Date of Completion as of the date of this Change Order therefore is		8/17/15

Wheaton Park District

Owner

102 East Wesley Street
Wheaton, IL 60187

Address

JEM Morris Construction, Inc.

Contractor

49W102 US Highway 30
Big Rock, Illinois 60511

Address

Jane Hodgkinson, President

Signature

Central Athletic Field Grading

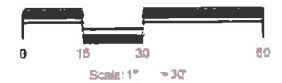
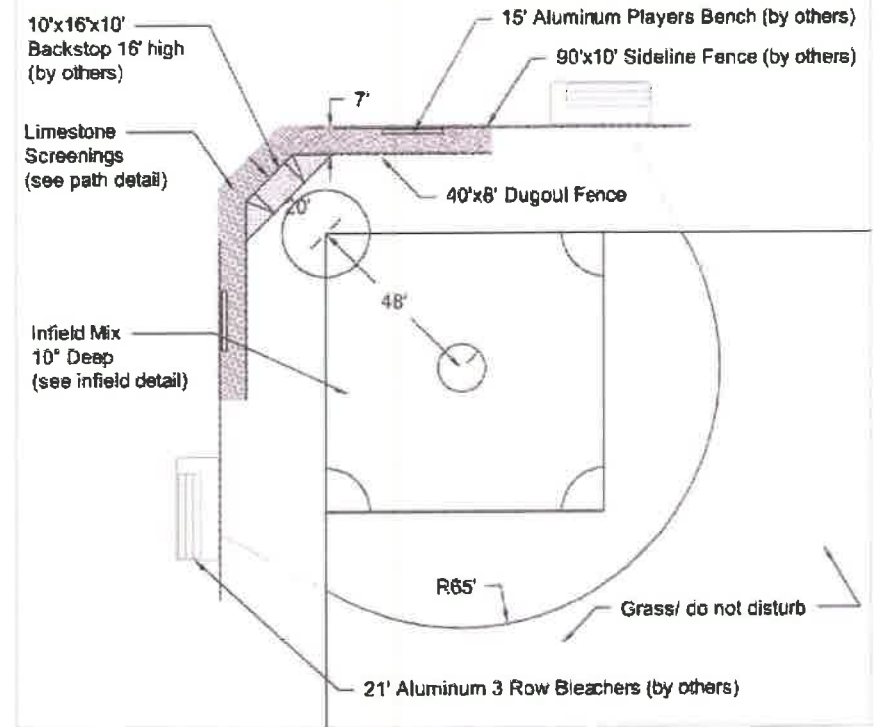
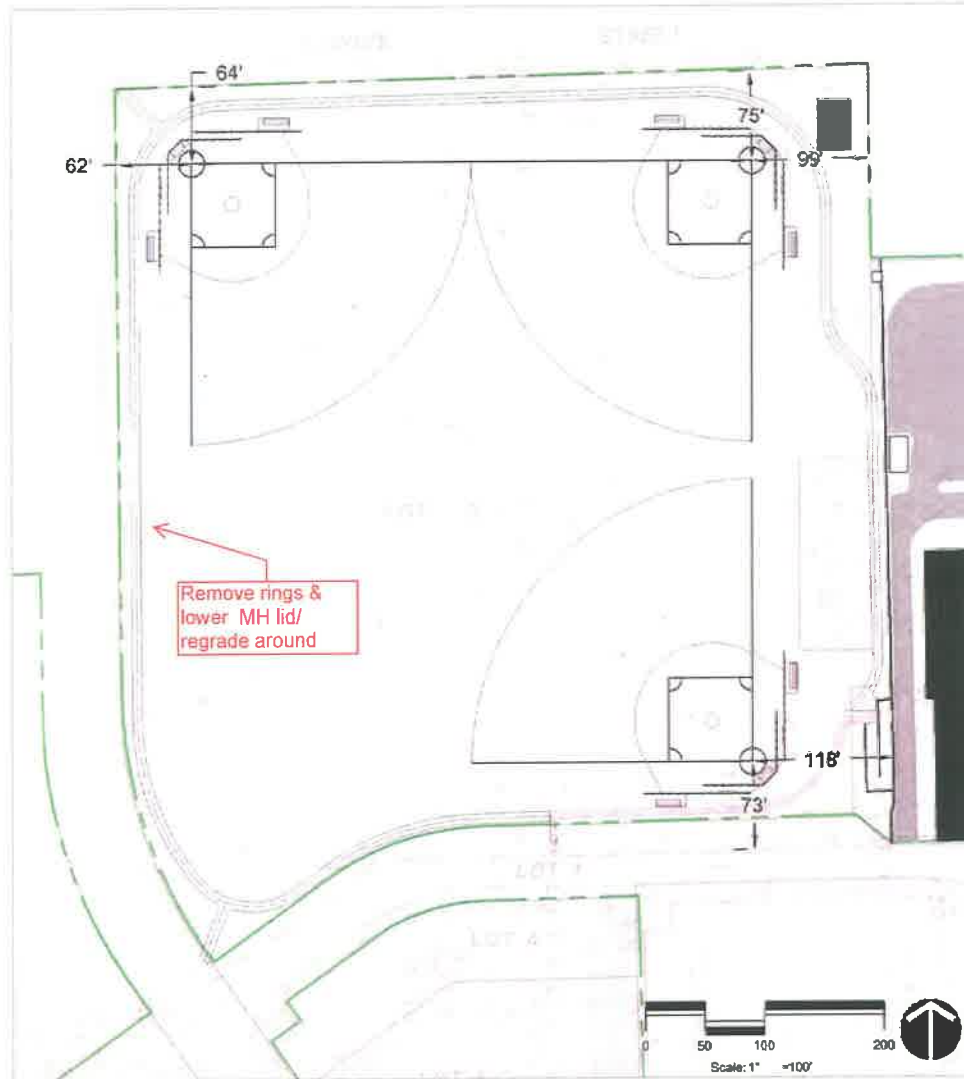


2C) \$1,600 Lower manhole lid approx. 2' & re-grade to remove hump at corner of propose soccer field. (see topographic plan)

2B) \$650 Remove & dispose of 2 concrete pads approx. 200 SF total

2A) \$1,400 Undercuts to remove poor soil under path app & replace with 3" stone approx. 18 CY





Two Infields	26,870 SF	0.61 AC
Jogging Path	16,152 SF	0.37 AC
Total	43,022 SF	0.98 AC



WHEATON PARK DISTRICT

102 E. WESLEY WHEATON IL 60187
630.605-4710

CENTRAL PARK ATHLETIC FIELD DEVELOPMENT GRADING & LAYOUT PLAN

drawn by: SMH	revised by: SMH
date: 3/23/15	date: 4/8/15
checked by:	revised by:
date:	date:
file name: central park athletic field development grading & layout plan.dwg	revised by:
	date:

2

Sheet of

1043 Paramount Pkwy
Batavia, IL 60510

Invoice Number: 55572
Invoice Date: May 28, 2015
Page: 1

Voice: 630-879-6600
Fax: 630-879-6690

Ship to:

**WHEATON JOB
TAX EXEMPT**

Quantity	Item	Description	Unit Price	Amount
43.00	CWS CA6	CA6 ROAD ROCK GRADE 8	12.94	556.42
43.40	CWS CA1	3"X1" BASE STONE	15.44	670.10

Subtotal			1,226.52
Sales Tax			
Total Invoice Amount			1,226.52
Payment/Credit Applied			
TOTAL			1,226.52

Check/Credit Memo No:

Overdue invoices are subject to late charges.

WHEATON PARK DISTRICT CHANGE ORDER

Project: Community Center Boiler Replacement

Change Order No.: [One (1)]

To: Voris Mechanical Inc.
Attn: Jerry Voris
370 Windy Point Drive
Glendale Heights, IL 60139

Change Order Date: 7/16/2015

Contract Date: April 2015

Contract For: Replacement of (2) boilers at 1777 S. Blanchard

You are directed to make the following changes in this Contract:

Extend substantial completion date to August 17, 2015.

No Change to the Contract Zero Dollars

[\$[000.00]]

The original Contract Sum was	\$	219,098.00
Net Change by previous Change Orders	\$	[0.00]
The Contract Sum prior to this Change Order	\$	[0.00]
The Contract Sum will be ((increased/decreased/no change)) by this Change Order	\$	[0.00]
The new Contract Sum including this Change Order will be	\$	[0.00]
The Contract Time will be (Increased) by		0
The Date of Completion as of the date of this Change Order therefore is		8/21/2015

Wheaton Park District

Owner

102 East Wesley Street
Wheaton, IL 60187

Address

Michael J. Benard

VORIS Mechanical, Inc.

Contractor

370 Windy Point Drive, Glendale Heights, IL 60007

Address

Signature

WHEATON PARK DISTRICT CHANGE ORDER

Project:	Community Center Boiler Replacement	Change Order No.: [Two (2)]
To:	Voris Mechanical Inc.	Change Order Date: 8/13/2015
Attn:	Jerry Voris 370 Windy Point Drive Glendale Heights, IL 60139	Contract Date: April 2015
Contract For:	Replacement of (2) boilers at 1777 S. Blanchard	

You are directed to make the following changes in this Contract:

Reroute 1" copper make-up water line.

Change to the Contract Nine Hundred and Eighty One Dollars

\$981.00

The original Contract Sum was	\$	219,096.00
Net Change by previous Change Orders	\$	[0.00]
The Contract Sum prior to this Change Order	\$	219,096.00
The Contract Sum will be (increased) by this Change Order.....	\$	981.00
The new Contract Sum including this Change Order will be	\$	220,077.00
The Contract Time will be (Increased) by		0
The Date of Completion as of the date of this Change Order therefore is		8/21/2015

Wheaton Park District

Owner

102 East Wesley Street
Wheaton, IL 60187

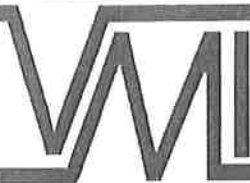
Address

Michael J. Benard

Contractor

Address

Signature



VORIS MECHANICAL, INC.

370 WINDY POINT DRIVE P.O. BOX 5488 GLENDALE HEIGHTS, IL 60139

(630)469-7800

FAX (630)469-7911

To: Berg Engineering Consultants
801 W. Wise Road
Schaumburg, IL. 60193

Attn: Mr. Daniel Brown

Date: 7/30/15
Doc No.: PCO-1
Job No.: 15-001

Job Name: Wheaton Community Center
Boiler Replacement
Job Address: 102 E. Wesley Street
Wheaton, IL. 60187

Proposed Change Order

With regard to the above referenced project, our cost for re-routing the make-up water line is as follows:

BREAKDOWN:

LABOR

8 Pipefitter hours @ \$99.87(2 pipefitters for 4 hours ea.)	\$ 798.96
LABOR TOTAL	\$ 798.96

MATERIAL

Pipe & Fittings	\$ 123.16
10% OH&P	\$ 12.32
MATERIAL TOTAL	\$ 135.48

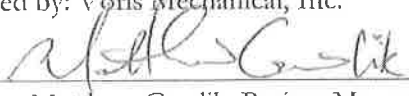
BOND & INSURANCE

5% of Totals	\$ 46.72
--------------	----------

GRAND TOTAL	\$ 981.00
--------------------	------------------

Total cost of allowance.....	\$981.00
Change to contract completion date.....	0 days

Originated by: Voris Mechanical, Inc.

Signed: 
By: Matthew Gawlik, Project Manager

Acknowledged by: Wheaton Park District

Signed: _____

(Print name)
Date: _____

TO: Board of Commissioners
FROM: Justin Kirtland, Golf Course Superintendent
THROUGH: Mike Benard, Executive Director
RE: Golf Course Equipment Purchases
DATE: August 4, 2015



SUMMARY: The 2015 budget includes \$135,000 for the purchase of two new pieces of golf course maintenance equipment. Both pieces of equipment are available through the use of joint purchasing agreements.

Equipment Description:

John Deere 4066R Compact Utility Tractor with Loader and 8ft Snow Box (1 unit). This is a multi-purpose piece of equipment that will be used for golf course maintenance including aerification of tees, greens and fairways; unloading materials; utilization of various implements. It will also be used to snow plow the parking lot during winter months. This will replace a Ford 445D Tractor purchased in 1987 that will be traded-in as part of this purchase. The trade-in value is \$3,500. This piece will be purchased through the National Joint Purchasing Alliance contract NJPA 070313-DAC. The snow box (plow attachment) is not covered under the purchasing agreement and represents an additional cost of \$2,700. Total price, including trade-in is \$46,976.14.

Toro MP5800 Sprayer (1 unit)

This piece of equipment is used to apply liquid chemicals and fertilizers to the golf course. It will augment the two sprayers we currently use and will allow for faster and more efficient applications while minimizing interference with golfers. Purchased through the National IPA, RFP120535, this purchase will total \$53,544.36.

PREVIOUS COMMITTEE/BOARD ACTION: The equipment was approved as part of the 2015 budget process.

REVENUE OR FUNDING IMPLICATIONS: Funds will come from the golf course operating budget.

STAKEHOLDER PROCESS: Staff has consulted with other professionals in the field and believes these are the best options at this time based on performance and price.

LEGAL REVIEW: Legal counsel was consulted in 2013 when a similar purchase was made and they were comfortable with the process of joint purchasing.

ATTACHMENTS: Attorney review.

ALTERNATIVES: It is our desire to replace equipment on a regular basis in order to maintain the course properly and in a timely schedule. Following a prepared replacement schedule accomplishes this goal. Delaying scheduled purchases may cause a much larger, unanticipated lump sum cost to replace several pieces of outdated equipment at one time as the equipment eventually becomes unserviceable.

RECOMMENDATION: Staff recommends the purchase of the following equipment per the two separate purchasing agreements listed next to each.

Equipment Type	Cost	Contract #
John Deere 4066R Compact Utility Tractor with Loader	\$47,776.14	NJPA 070313-DAC
Credit -Trade-in on Ford 445D	(\$3,500.00)	
Plus 8ft Snow Box Attachment	\$2,700.00	
TOTAL PRICE	\$46,976.14	
Toro MP5800 Sprayer	\$53,544.36	NIPA, RFP120535

TO: Board of Commissioners
FROM: Andy Bendy, Director of Special Facilities
Bruce Stoller, Director of Golf
THROUGH: Michael Benard, Executive Director
RE: Arrowhead Parking Lot Seal coating and Striping
DATE: August 4, 2015



SUMMARY:

The asphalt parking lot at Arrowhead Golf Club has not been seal coated in a number of years and needs attention. Earlier this year, companies were asked to submit quotes for the project and four replied. After review by staff, it was determined that there were too many variances in the quotes to make accurate comparisons.

A more detailed request was completed by staff and submitted to the same four companies with two of them submitting quotes. The requests asked companies to quote sealcoating and striping of the entire parking lot along with 3,000 linear feet of crack sealing. The work is to be completed in three phases to allow for the operation of all functions at the facility while the job is completed. All quotes were requested to be given using prevailing wage.

Contractor	Cost
Maul Paving	\$12,806
Sealcoat Masters*	\$11,800 (\$13,400)
Professional Paving and Concrete	\$16,600
Jacobs and Sons, Inc.**	\$23,080

*The quote from Sealcoat Masters was originally submitted with the first round of quotes and included 600 linear feet of crack sealing. Additional crack sealing was quoted at \$200 for 300 feet making the quote \$13,400 with 3,000 linear feet of crack sealing.

**The quote from Jacobs and Sons, Inc. was originally submitted with the first round of quotes and includes 4,500 linear feet of crack sealing. They did not submit a second quote so numbers are included here for comparison only.

PREVIOUS COMMITTEE/BOARD ACTION:

NA

REVENUE OR FUNDING IMPLICATIONS:

\$17,500 is budgeted in the 2015 golf fund for the project.

STAKEHOLDER PROCESS:

N/A

LEGAL REVIEW:

N/A

ATTACHMENTS:

Quote request information.

ALTERNATIVES:

N/A

RECOMMENDATION:

Staff seeks the board's approval to use Maul Paving for 3,000 linear feet of crack filling, sealcoating and striping of the Arrowhead parking lot at a cost of \$12,806. References for Maul Paving have been checked and they are positive.

The Wheaton Park District is requesting quotes for crack filling, sealcoating and restriping of the parking lot at Arrowhead Golf Club.

The project must be split into three separate zones that will allow two zones to remaining open while work is done on the third. All three zones must be completed within 21 days of each other.

Work to be performed includes:

Filling of cracks ¼" and larger with hot rubberized sealer.

Cracks to be cleaned before filling.

Please quote 3,000 linear feet of crack filling along with a linear foot cost if additional filling is needed.

Sealcoat of entire parking lot with a product meeting or exceeding federal specification R-P-355e or ASTM-D2939.

Sealcoating to include:

cleaning area to be sealed by sweeping and/or power blower,
treating oil spots as needed and
removing vegetation from cracks.

Application method will be two coats if sprayed or one coat if by squeegee.

Restriping to match current configuration to be completed with yellow water based material meeting or exceeding Illinois state specifications M-122-96.

The following items will be required:

1. A certificate of insurance naming the Wheaton Park District, 102 E. Wesley St., Wheaton, IL 60187 as additionally insured. Coverage must include at least \$2,000,000 of general liability, \$1,000,000 of auto liability, and \$1,000,000 in workers compensation.
2. The job must be quoted using prevailing wage and a copy of a certified payroll for the job may be required before payment is made.
3. Three references from customers completed in the last three years.

RESOLUTION NO. 2015-01

TERMINATION OF PARTICIPATION IN PDRMA HEALTH
AT THE END OF THE MEMBERSHIP TERM OF
THE WHEATON PARK DISTRICT, BEING 12/31/15

WHEREAS, the Wheaton Park District is a member in the PDRMA Health Program;
and

WHEREAS, the Wheaton Park District desires to terminate, in accordance with the PDRMA Agency Policies, its participation in the PDRMA Health Program at the end of its current Membership Term, which is December 31, 2015.

NOW, THEREFORE, BE IT RESOLVED BY THE WHEATON PARK DISTRICT BOARD OF PARK COMMISSIONERS, DU PAGE COUNTY, ILLINOIS, as follows:

1. Incorporation of Recitals. All recitals set forth in the preamble above are hereby fully incorporated in this Resolution as if set forth in their entirety in this Section 1.
2. Approval of Termination. In accordance with Section 4 of the PDRMA Agency Policies, the Wheaton Park District will terminate its participation in the PDRMA Health Program at the end of its current Membership Term on 12/31/15. The Wheaton Park District shall, however, remain a member of the PDRMA Property/Casualty Program.
3. Effective Date. This Resolution shall take full effect immediately upon its passage. All prior ordinances, resolutions, motions, and orders of the Wheaton Park District Board of Park Commissioners in conflict herewith are, and the same are, hereby repealed to the extent of such conflict.
4. Severability. If any portion of this Resolution shall be determined to be invalid by a court of competent jurisdiction in the State of Illinois, the remaining portions of this Resolution shall remain full force and affect.
5. Rescinding of Termination Option. The PDRMA board authorizes the Wheaton Park District to rescind this termination resolution up to October 30, 2015. The request to rescind must be completed by a resolution of the Park Board, and delivered to the Executive Director of PDRMA on or before October 30, 2015.

PASSES this 19th day of August, 2015.

AYES:

NAYS:

ABSENT:

Jane Hodgkinson, President

ATTEST:

Michael Benard, Secretary

August 13, 2015

Mr. Michael Benard, Executive Director
Wheaton Park District
102 East Wesley Street
Wheaton, IL 60187

Re: PDRMA Health Program

Dear Mike:

In confirmation of our conversation today, the PDRMA board has authorized me to allow the Wheaton Park District to rescind a termination resolution up to October 30, 2015. This letter will serve as written confirmation that that park district can rescind that termination resolution as long as the request to rescind is completed by a resolution of the park board, and delivered to my attention at PDRMA on or before October 30, 2015.

We value Wheaton Park District's participation in PDRMA. Please let me know what additional information we can provide to facilitate the park district's evaluation of health program options.

Sincerely,



Brett Davis
Chief Executive Officer

Mike Benard

From: Brett Davis <bdavis@pdrma.org>
Sent: Thursday, August 13, 2015 9:06 AM
To: Mike Benard
Subject: Health Program
Attachments: 2015 Rate Sheet.pdf; PDRMA Termination Resolution.doc

Mike,

Following up to our Tuesday conversation. First, and probably most important from a timing standpoint, the PDRMA board has authorized me to allow the park district to rescind a termination resolution up to October 30, 2015. I have attached a sample termination resolution for your board to pass at the August meeting. This email will serve as written confirmation that that park district can rescind that termination resolution as long as the request to rescind is completed by resolution of the park board on or before October 30, 2015.

Second, as we discussed, the 2016 rates are not yet finalized. I have attached the 2015 rate sheet for reference. There are a lot of changes in the PPO program with the introduction of the Health Reimbursement Account (HRA) for 2016. Offerings for 2016 will include the existing \$250 and \$500 plans. We are eliminating the \$1,000 and \$2,500 deductible plans and replacing them with \$1,500, \$2,000 and \$3,000 plans that can be paired with the HRA. These changes have made it little more challenging to pin down early rate expectations. I told you on the phone that we do expect an average PPO rate increase in the 7% range and an HMO increase in the 4% range. I'd want to use 7.5% and 4.5% in projecting the numbers to communicate to your board.

I will call you on your cell as scheduled at 11 today.

Brett

Brett Davis
Chief Executive Officer
Park District Risk Management Agency
work 630-435-8909 | fax 630-769-0449
bdavis@pdrma.org

2015 Rate Sheet

PPO Medical and Prescription Plan

	<u>Single</u>	<u>Employee + Spouse</u>	<u>Employee + 1 Child</u>	<u>Family</u>
<u>\$250 Deductible Option</u>	<u>\$958.64</u>	<u>\$1,739.26</u>	<u>\$1,188.24</u>	<u>\$2,236.72</u>
<u>\$500 Deductible Option</u>	<u>\$926.29</u>	<u>\$1,673.92</u>	<u>\$1,146.19</u>	<u>\$2,150.36</u>
<u>\$1,000 Deductible Option</u>	<u>\$885.81</u>	<u>\$1,592.15</u>	<u>\$1,093.57</u>	<u>\$2,042.28</u>
<u>\$2,500 Deductible Option</u>	<u>\$833.68</u>	<u>\$1,486.85</u>	<u>\$1,025.79</u>	<u>\$1,903.08</u>

Blue Cross Blue Shield HMO Illinois

	<u>Single</u>	<u>Employee + Spouse</u>	<u>Employee + 1 Child</u>	<u>Family</u>
All Ages	\$579.35	\$1,079.70	\$769.95	\$1,603.84

Required Coverage

Employee Assistance Plan - \$3.24 per employee per month

Group Term Life Coverage - \$0.11 per \$1,000 coverage

Additional Coverage Options

	<u>Single</u>	<u>Employee + Spouse</u>	<u>Employee + 1 Child</u>	<u>Family</u>
<u>Vision \$200 Benefit</u>	<u>\$8.38</u>	<u>\$14.35</u>	<u>\$14.35</u>	<u>\$21.72</u>
<u>Vision \$400 Benefit</u>	<u>\$13.71</u>	<u>\$24.28</u>	<u>\$24.28</u>	<u>\$37.36</u>
<u>Dental (Basic)</u>	<u>\$41.78</u>	<u>\$78.11</u>	<u>\$70.38</u>	<u>\$98.03</u>
<u>Dental (with Ortho)</u>	<u>\$41.78</u>	<u>\$78.11</u>	<u>\$73.23</u>	<u>\$106.92</u>

TO: Mike Benard, Executive Director
FROM: Rob Sperl, Director of Parks & Planning
DATE: August 3, 2015
SUBJECT: Board Report, July 2015

Park Services Center

- 2016 budgets were completed.
- Special Events held during July 2015: Events were prepared for, staffed, and cleaned up at the end of the event by the Parks Department.
 - Graf Park: 3rd of July Fireworks
 - Downtown: 4th of July Parade
- As a result of the previous bids approved, we have switched the recycling company that is used throughout the district.

Planning

- Site work at the Central Athletic fields is nearing completion after delays in June, one of the rainiest months in history. A small amount of asbestos containing flooring was removed from the press box in preparation for its demolition.
- Bids were accepted for the replacement of playground equipment at Brighton Park.
- We received a permit to install the new petanque court at Northside Park. This will be located next to the tennis courts.
- Bids have been solicited for our annual asphalt replacement.

Operations

- We are working with Community Center Janitorial Service on their level of service and transition into the next contract.
- General Cleaning was completed for all WPD facilities and shelters.
- Multiple work orders for set up and take down of Recreation athletic events were completed.
- Daily maintenance and safety checklists were completed for ball fields.
- Prepared for the Red, White & Blue Tournament that occurred the first two weekends of July.
- Our new Building Technician has completed an inventory of all heating, ventilation, and air conditioning equipment (HVAC) throughout the district.
- Improvements specified in our ADA transition plan are being completed at the Community Center.

Projects

- Various work order requests were completed throughout the district including: Electrical repairs, Lincoln Marsh, Community Center, Signs & Banners.

- The Central Athletic Center entrance was improved with LED lighting and a soffit ceiling utilizing a look similar to the basketball courts inside.
- Staff managed set-up and take-down for the Independence Day celebration including the parade and fireworks.
- Staff managed set-up and take-down for the Brewfest event.
- Playground surfacing repairs are being made to extend their useful life.

Horticulture

- Landscape restoration continues for phase 1 of the Play for All project at Danada South including weeding, grading, seeding, and erosion control.
- General Park Clean-up, including weeding, over-seeding, and mulching was completed.
- Sod repairs were made on various multi-use fields.
- Recent plantings and annual flowers are being watered throughout the district.

Conservation

- Removing invasive species in natural areas throughout the District.
- Lincoln Marsh Trail Inspections were completed throughout the month.
- Pruning for general health and structure on younger trees throughout District.
- Continued with ash tree removal throughout District.
- Continued with mulching, stump grinding, and general park cleanup.

Lincoln Marsh

- Lincoln Marsh hosted a total of 1398 participants in Adventure Education and Environmental Education in July.
 - Adventure Education staff presented 49 programs and camps to 614 participants.
 - Environmental Education staff presented 42 programs and camps to 784 participants.
- Experiential Systems Incorporated completed their annual inspection of the challenge course and installed a new team building activity.
- Staff worked on the 2016 budgets.
- Lincoln Marsh Environmental Education staff hosted Music Mondays in the Park with an interactive butterfly display, craft and activities.
- Lincoln Marsh Program Manager continues to host the “Nature Buddies” family nature club 2 times per month with the goal to inspire families to connect with the natural world and spend quality time with their children outdoors.

Green Team Report

- USA’s gain recycling efforts collected 1571 pounds of clothing in July. This saves 2,199,400 gallons of water, 9 cubic yards of landfill space and 10,997 pounds of CO2 prevented from emission.

Mechanic

- Truck and trailer inspections were all completed.
- Miscellaneous repair requests and work order tickets were completed.

WHEATON PARK DISTRICT



Financial Overview

July, 2015

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AGC Month & YTD Summary

Row Labels	Sum of Full Year Budget	Sum of Current Month	Sum of LY Month	Month Variance	% Month Variance	Sum of Current YTD	Sum of LY YTD	YTD Variance	% YTD Variance
60-Golf Fund									
000-Administration									
4-Revenues	1,489,869	559	1,232	(672)	-54.57%	745,608	828,476	(82,868)	-10.00%
5-Expenses	(2,490,447)	(100,648)	(64,036)	(36,612)	-57.17%	(831,662)	(796,786)	(34,875)	-4.38%
000-Administration Total	(1,000,578)	(100,089)	(62,804)	(37,285)	-59.37%	(86,054)	31,689	(117,743)	-371.56%
101-Parks Maintenance									
5-Expenses	(23,940)	(1,076)	(1,057)	(18)	-1.75%	(14,900)	(15,671)	772	4.92%
101-Parks Maintenance Total	(23,940)	(1,076)	(1,057)	(18)	-1.75%	(14,900)	(15,671)	772	4.92%
601-Golf Maintenance									
4-Revenues	0	0	0	0	0.00%	0	0	0	0.00%
5-Expenses	(1,246,381)	(141,343)	(177,440)	36,097	20.34%	(583,239)	(806,005)	222,766	27.64%
601-Golf Maintenance Total	(1,246,381)	(141,343)	(177,440)	36,097	20.34%	(583,239)	(806,005)	222,766	27.64%
611-Pro Shop/Golf Fees									
4-Revenues	2,493,675	336,930	347,781	(10,851)	-3.12%	1,351,207	1,352,863	(1,656)	-0.12%
5-Expenses	(825,529)	(82,569)	(90,071)	7,503	8.33%	(368,420)	(361,353)	(7,066)	-1.96%
611-Pro Shop/Golf Fees Total	1,668,146	254,362	257,710	(3,348)	-1.30%	982,788	991,510	(8,722)	-0.88%
612-Food and Beverage									
4-Revenues	5,471,021	581,518	560,270	21,248	3.79%	2,888,768	2,914,872	(26,104)	-0.90%
5-Expenses	(4,683,138)	(353,485)	(429,607)	76,122	17.72%	(2,253,645)	(2,269,163)	15,517	0.68%
612-Food and Beverage Total	787,883	228,033	130,663	97,370	74.52%	635,122	645,709	(10,587)	-1.64%
613-Cross Country Skiing									
4-Revenues	15,000	0	0	0	0.00%	7,543	26,314	(18,771)	-71.33%
5-Expenses	(10,256)	(15)	(12)	(3)	-28.75%	(1,930)	(4,266)	2,336	54.75%
613-Cross Country Skiing Total	4,744	(15)	(12)	(3)	-28.75%	5,613	22,048	(16,435)	-74.54%
60-Golf Fund Total	189,874	239,872	147,061	92,811	63.11%	939,331	869,280	70,051	8.06%

Cosley Zoo Analysis

Row Labels	Sum of Full Year Budget	Sum of Current Month	Sum of LY Month	Month Variance	% Month Variance	Sum of Current YTD	Sum of LY YTD	YTD Variance	% YTD Variance
Cosley Zoo									
4-Revenues									
41-Taxes	850,472	19,274	14,121	5,153	36.49%	436,694	415,148	21,545	5.19%
42-Charges for Services	318,490	64,157	68,511	(4,354)	-6.36%	228,258	215,395	12,863	5.97%
44-Rentals	38,300	7,148	4,911	2,236	45.54%	28,508	27,479	1,029	3.75%
45-Product Sales	913	0	0	0	0.00%	720	505	215	42.57%
46-Grants & Donations	105,500	628	1,115	(487)	-43.64%	42,150	45,537	(3,387)	-7.44%
47-Misc. Income	0	0	0	0	0.00%	226	0	226	0.00%
48-Interest Income	0	13	27	(14)	-51.93%	24	134	(110)	-82.14%
49-Transfers In	0								
4-Revenues Total	1,313,675	91,220	88,686	2,534	2.86%	736,579	704,198	32,382	4.60%
5-Expenses									
51-Salaries & Wages	(819,281)	(58,927)	(59,909)	982	1.64%	(441,163)	(434,100)	(7,063)	-1.63%
52-Contractual Services	(305,828)	(11,288)	(13,504)	2,216	16.41%	(146,149)	(146,583)	434	0.30%
53-Supplies	(142,619)	(10,466)	(11,105)	639	5.75%	(60,531)	(48,667)	(11,864)	-24.38%
54-Other Charges	(49,380)	(4,235)	(3,476)	(758)	-21.82%	(28,610)	(20,611)	(8,000)	-38.81%
57-Capital	0	0	0	0	0.00%	0	(744)	744	100.04%
59-Transfers Out	0								
5-Expenses Total	(1,317,109)	(84,916)	(87,995)	3,079	3.50%	(676,453)	(650,704)	(25,748)	-3.96%
Cosley Zoo Total	(3,434)	6,304	692	5,613	811.09%	60,127	53,493	6,633	12.40%
Foundation									
Concessions									
1-Concession Sales	63,000	14,764	15,033	(268)	-1.79%	43,944	40,427	3,517	8.70%
2-Concession COGS	(18,500)	(3,775)	(4,107)	332	8.09%	(11,208)	(10,498)	(709)	-6.76%
3-Concession Supplies	(1,500)	(225)	(126)	(99)	-78.35%	(1,256)	(430)	(826)	-192.02%
Concessions Total	43,000	10,765	10,800	(35)	-0.32%	31,481	29,499	1,982	6.72%
Gift Shop									
1-Gift Shop Sales	85,000	14,337	15,309	(972)	-6.35%	53,017	49,455	3,562	7.20%
2-Gift Shop COGS	(31,500)	(837)	(8,177)	7,339	89.75%	(20,223)	(15,265)	(4,958)	-32.48%
Gift Shop Total	53,500	13,500	7,132	6,368	89.28%	32,794	34,190	(1,396)	-4.08%
Foundation Total	96,500	24,265	17,932	6,333	35.32%	64,275	63,689	586	0.92%
Grand Total	93,066	30,569	18,624	11,946	64.14%	124,401	117,182	7,220	6.16%

Cash & Investments

Description	Current Month	Prior Month	Current Month, Prior Year
<i>Operating Funds</i>			
10-General	2,874,244	3,074,337	2,309,970
20-Recreation	5,248,198	5,576,354	5,616,744
21-Special Recreation	23,189	417,885	20,350
22-Cosley Zoo	192,898	203,335	56,310
23-Liability	323,341	352,226	309,181
24-Audit	47,077	47,031	64,614
25-FICA	298,582	336,920	275,000
26-IMRF	476,055	509,539	422,101
30-Debt Service	2,354,956	2,354,916	2,240,151
60-Golf Fund	4,140,614	3,919,164	3,459,857
70-Information Systems ISF	57,079	70,356	37,482
75-Health Insurance	378,111	497,089	455,373
Total Operating Funds	16,414,343	17,359,151	15,267,134
<i>Capital Funds</i>			
40-Capital Projects	5,727,770	5,826,405	4,423,058
Total Capital Funds	5,727,770	5,826,405	4,423,058
Total District Funds	22,142,113	23,185,555	19,690,192

Fund Balance Target Analysis
July, 2015

	General 10	Recreation 20	Cosley 22	Insurance Liability 23	Audit 24	FICA 25	IMRF 26	Debt Service 30	Golf 60
Basis of Measurement:									
Budgeted expenditures less budget capital expenditures	3 to 4 months	> 2 months	3 to 6 month	3 to 6 month	3 to 6 month	3 to 6 month	3 to 6 month	\$5,000	2 - 4 months
FY 2015 Budget Basis:									
Budgeted expenditures less budgeted capital expenditures	3,783,791	7,912,429	1,317,109	592,111	30,364	533,056	783,839	4,093,072	8,718,376
FY 2015 Targets									
Target Minimum	945,950	1,318,740	329,280	148,030	7,590	133,260	195,960	5,000	1,453,060
Target Maximum	1,261,260	None	658,550	296,060	15,180	266,530	391,920	None	2,906,130
Fund Balance as of July, 2015									
Fund Balance as of 12/31/2014	2,555,214	3,920,400	176,490	307,299	61,120	307,272	409,059	796,730	
Net Profit (Loss) YTD thru July, 2015	237,644	55,092	60,127	16,168	(14,043)	(19,938)	(11,098)	1,558,227	
Fund Balance as of July, 2015	2,792,858	3,975,492	236,616	323,467	47,077	287,334	397,961	2,354,956	
Cash & Investments 12/31/2014									1,688,579
Cash & Investments July, 2015									4,140,614
Analysis Results									
	Over Maximum Target by	Over Target by	Under Minimum Target by	Over Maximum Target by	Over Maximum Target by	Over Maximum Target by	Over Maximum Target by	Over Target Minimum by	Over Maximum Target by
Variances									
Amount over maximum or (under minimum)	1,531,598		(92,664)	27,407	31,897	20,804	6,041		1,234,484
Amount over target or (under target)		2,656,752						2,349,956	

General Fund

Balance Sheet

Description	Current Balance	Prior Month Balance	Prior Year Balance
Assets			
10-Cash & Cash Equivalents	1,864,474	2,064,567	1,302,248
11-Investments	1,009,770	1,009,770	1,007,721
12-Receivables	3,884,573	3,885,696	3,763,865
13-Interfund Receivables	0	0	0
14-Inventory	2,301	2,353	2,679
16-Prepaid/Deposits/Escrows	3,818	3,818	4,651
Total Assets	6,764,936	6,966,203	6,081,164
Liabilities			
20-ST Payables	(1,424)	(9,816)	(2,773)
21-Payroll Payables	(46,915)	(47,621)	(46,167)
22-Accruals	(49,169)	(49,169)	(47,772)
23-Interfund Payables	0	0	0
24-Deferred Revenues	(3,864,468)	(3,876,558)	(3,753,528)
25-Deposits/Uncashed/Stale Dated	(10,102)	(11,412)	(8,692)
Total Liabilities	(3,972,078)	(3,994,577)	(3,858,932)
30-Fund Balance	(2,792,858)	(2,971,627)	(2,222,232)
Liabilities and Fund Balance	(6,764,936)	(6,966,203)	(6,081,164)

Recreation BS

Recreation Fund Balance Sheet

Description	Current Balance	Prior Month Balance	Prior Year Balance
Assets			
10-Cash & Cash Equivalents	2,108,287	2,436,443	2,475,754
11-Investments	3,139,911	3,139,911	3,140,989
12-Receivables	4,227,037	4,295,785	4,001,439
13-Interfund Receivables	0	0	0
14-Inventory	0	0	0
16-Prepaid/Deposits/Escrows	400	400	375
Total Assets	9,475,635	9,872,539	9,618,558
Liabilities			
20-ST Payables	(310,478)	(314,462)	(291,512)
22-Accruals	(74,674)	(74,674)	(63,883)
24-Deferred Revenues	(5,086,819)	(5,369,684)	(4,792,649)
25-Deposits/Uncashed/Stale Dated	(28,172)	(28,922)	(12,425)
Total Liabilities	(5,500,143)	(5,787,742)	(5,160,469)
30-Fund Balance	(3,975,492)	(4,084,797)	(4,458,089)
Liabilities and Fund Balance	(9,475,635)	(9,872,539)	(9,618,558)

Zoo BS

Zoo Fund
Balance Sheet

Description	Current Balance	Prior Month Balance	Prior Year Balance
Assets			
10-Cash & Cash Equivalents	192,898	203,335	56,310
11-Investments	0	0	0
12-Receivables	921,198	909,711	881,227
13-Interfund Receivables	0	0	0
14-Inventory	0	0	0
16-Prepaid/Deposits/Escrows	0	0	0
Total Assets	1,114,096	1,113,045	937,536
Liabilities			
20-ST Payables	0	0	0
22-Accruals	(20,529)	(20,529)	(17,616)
24-Deferred Revenues	(856,951)	(862,204)	(818,766)
Total Liabilities	(877,480)	(882,733)	(836,382)
30-Fund Balance	(236,616)	(230,312)	(101,154)
Liabilities and Fund Balance	(1,114,096)	(1,113,045)	(937,536)

Debt BS

Debt Service Fund
Balance Sheet

Description	Current Balance	Prior Month Balance	Prior Year Balance
Assets			
10-Cash & Cash Equivalents	2,354,956	2,354,916	2,240,151
11-Investments	0	0	0
12-Receivables	4,336,358	4,336,358	2,786,695
13-Interfund Receivables	0	0	0
14-Inventory	0	0	0
15-Other Receivables	0	0	0
16-Prepaid/Deposits/Escrows	0	0	0
17-Other Assets	0	0	0
19-Capital Assets	0	0	0
Total Assets	6,691,314	6,691,274	5,026,846
Liabilities			
20-ST Payables	0	0	0
21-Payroll Payables	0	0	0
22-Accruals	0	0	0
23-Interfund Payables	0	0	0
24-Deferred Revenues	(4,336,358)	(4,336,358)	(2,786,695)
25-Deposits/Uncashed/Stale Dated	0	0	0
26-Long Term-Debt	0	0	0
27-LT Vacation Accruals	0	0	0
Total Liabilities	(4,336,358)	(4,336,358)	(2,786,695)
30-Fund Balance	(2,354,956)	(2,354,916)	(2,240,151)
Liabilities and Fund Balance	(6,691,314)	(6,691,274)	(5,026,846)

Cap BS

Capital Projects Fund
Balance Sheet

Description	Current Balance	Prior Month Balance	Prior Year Balance
Assets			
10-Cash & Cash Equivalents	3,052,313	3,103,021	1,698,674
11-Investments	2,675,458	2,723,384	2,724,384
12-Receivables	25,007	12,099	7,413
13-Interfund Receivables	0	0	0
14-Inventory	0	0	0
15-Other Receivables	0	0	0
16-Prepaid/Deposits/Escrows	0	0	0
17-Other Assets	0	0	0
19-Capital Assets	0	0	0
Total Assets	5,752,777	5,838,503	4,430,471
Liabilities			
20-ST Payables	(51,202)	(51,202)	(135,267)
21-Payroll Payables	0	0	0
22-Accruals	(4,819)	(4,819)	(3,897)
23-Interfund Payables	0	0	0
24-Deferred Revenues	0	0	(5,000)
25-Deposits/Uncashed/Stale Dated	0	0	0
26-Long Term-Debt	0	0	0
27-LT Vacation Accruals	0	0	0
Total Liabilities	(56,021)	(56,021)	(144,165)
30-Fund Balance	(5,696,756)	(5,782,482)	(4,286,306)
Liabilities and Fund Balance	(5,752,777)	(5,838,503)	(4,430,471)

AGC BS

Arrowhead Golf Club Fund **Balance Sheet**

Description	Current Balance	Prior Month Balance	Prior Year Balance
Assets			
10-Cash & Cash Equivalents	2,400,214	2,178,764	1,967,465
11-Investments	1,740,400	1,740,400	1,492,392
12-Receivables	1,498,810	1,503,010	1,434,780
13-Interfund Receivables	0	0	0
14-Inventory	176,301	136,100	164,825
15-Other Receivables	25,000	25,000	25,000
16-Prepaid/Deposits/Escrows	36,154	38,814	39,677
17-Other Assets	0	0	0
19-Capital Assets	18,507,890	18,507,890	18,529,625
Total Assets	24,384,769	24,129,978	23,653,763
Liabilities			
20-ST Payables	(944,339)	(931,647)	(720,185)
21-Payroll Payables	(6,095)	(6,095)	(5,529)
22-Accruals	(138,333)	(138,333)	(137,280)
23-Interfund Payables	0	0	0
24-Deferred Revenues	(750)	(750)	(505)
25-Deposits/Uncashed/Stale Dated	(462,347)	(460,119)	(496,011)
26-Long Term-Debt	(8,500,612)	(8,500,612)	(9,125,694)
27-LT Vacation Accruals	(62,383)	(62,383)	(64,671)
Total Liabilities	(10,114,857)	(10,099,938)	(10,549,875)
30-Fund Balance	(14,269,911)	(14,030,039)	(13,103,889)
Liabilities and Fund Balance	(24,384,769)	(24,129,978)	(23,653,763)

IST BS

Information Systems

Balance Sheet

Description	Current Balance	Prior Month Balance	Prior Year Balance
Assets			
10-Cash & Cash Equivalents	57,079	70,356	37,482
11-Investments	0	0	0
12-Receivables	0	0	0
13-Interfund Receivables	0	0	0
14-Inventory	0	0	0
15-Other Receivables	0	0	0
16-Prepaid/Deposits/Escrows	63	63	2,792
17-Other Assets	0	0	0
19-Capital Assets	73,693	73,693	104,734
Total Assets	130,836	144,112	145,008
Liabilities			
20-ST Payables	0	0	0
21-Payroll Payables	0	0	0
22-Accruals	0	0	0
23-Interfund Payables	0	0	0
24-Deferred Revenues	0	0	0
25-Deposits/Uncashed/Stale Dated	0	0	0
26-Long Term-Debt	0	0	0
27-LT Vacation Accruals	0	0	0
Total Liabilities	0	0	0
30-Fund Balance	(130,836)	(144,112)	(145,008)
Liabilities and Fund Balance	(130,836)	(144,112)	(145,008)

Health BS

Health Insurance Fund

Balance Sheet

Description	Current Balance	Prior Month Balance	Prior Year Balance
Assets			
10-Cash & Cash Equivalents	378,111	497,089	455,373
11-Investments	0	0	0
12-Receivables	2,750	2,309	455
13-Interfund Receivables	0	0	0
14-Inventory	0	0	0
15-Other Receivables	0	0	0
16-Prepaid/Deposits/Escrows	0	0	0
17-Other Assets	0	0	0
19-Capital Assets	0	0	0
Total Assets	380,861	499,398	455,828
Liabilities			
20-ST Payables	0	0	0
21-Payroll Payables	0	0	0
22-Accruals	0	0	0
23-Interfund Payables	0	0	0
24-Deferred Revenues	0	0	0
25-Deposits/Uncashed/Stale Dated	0	0	0
26-Long Term-Debt	0	0	0
27-LT Vacation Accruals	0	0	0
Total Liabilities	0	0	0
30-Fund Balance	(380,861)	(499,398)	(455,828)
Liabilities and Fund Balance	(380,861)	(499,398)	(455,828)

Major & Internal Service Funds

Row Labels	Sum of Full Year Budget	Sum of Current Month	Sum of LY Month	Month Variance	% Month Variance	Sum of Current YTD	Sum of LY YTD	YTD Variance	% YTD Variance
10-General									
4-Revenues									
41-Taxes	3,845,110	87,212	64,584	22,628	35.04%	1,975,961	1,888,507	87,454	4.63%
42-Charges for Services	293,700	34,860	10,586	24,275	229.31%	172,183	146,925	25,258	17.19%
43-Debt Proceeds	0								
44-Rentals	89,000	6,750	6,750	0	0.00%	47,250	54,170	(6,920)	-12.77%
45-Product Sales	15,000	153	(110)	263	238.95%	2,448	6,345	(3,897)	-61.42%
46-Grants & Donations	181,023	945	529	415	78.53%	91,107	93,323	(2,216)	-2.37%
47-Misc. Income	600	4,361	115	4,246	3692.04%	9,374	21,560	(12,186)	-56.52%
48-Interest Income	4,500	60	481	(421)	-87.59%	2,531	3,255	(725)	-22.26%
49-Transfers In	10,000	0	0	0	0.00%	10,000	10,000	0	0.00%
4-Revenues Total	4,438,933	134,340	82,935	51,405	61.98%	2,310,854	2,224,086	86,768	3.90%
5-Expenses									
51-Salaries & Wages	(2,075,002)	(180,116)	(188,489)	8,373	4.44%	(1,031,764)	(1,056,900)	25,137	2.38%
52-Contractual Services	(1,080,415)	(68,512)	(91,815)	23,303	25.38%	(521,599)	(565,647)	44,047	7.79%
53-Supplies	(492,508)	(53,275)	(54,213)	938	1.73%	(193,248)	(227,490)	34,241	15.05%
54-Other Charges	(135,867)	(11,207)	(13,426)	2,219	16.53%	(76,599)	(73,537)	(3,062)	-4.16%
57-Capital	(174,230)	0	(14,507)	14,507	100.00%	0	(25,275)	25,275	100.00%
59-Transfers Out	(500,000)	0	0	0	0.00%	(250,000)	(250,000)	0	0.00%
5-Expenses Total	(4,458,021)	(313,109)	(362,450)	49,341	13.61%	(2,073,210)	(2,198,848)	125,638	5.71%
10-General Total	(19,088)	(178,769)	(279,515)	100,746	36.04%	237,644	25,238	212,406	841.61%
20-Recreation									
4-Revenues									
41-Taxes	3,798,452	86,118	63,774	22,344	35.04%	1,951,185	1,864,695	86,489	4.64%
42-Charges for Services	4,793,913	641,672	597,810	43,862	7.34%	3,112,801	3,038,413	74,389	2.45%
44-Rentals	203,452	31,558	29,759	1,799	6.05%	147,369	130,001	17,368	13.36%
45-Product Sales	206,557	42,034	38,620	3,414	8.84%	125,362	135,003	(9,641)	-7.14%
46-Grants & Donations	26,600	67	1,033	(967)	-93.60%	16,874	24,587	(7,714)	-31.37%
47-Misc. Income	26,500	(5,861)	851	(6,712)	-788.70%	27,490	19,081	8,409	44.07%
48-Interest Income	15,000	994	1,455	(461)	-31.65%	8,339	13,723	(5,384)	-39.23%
49-Transfers In	85,000								
4-Revenues Total	9,155,474	796,583	733,303	63,280	8.63%	5,389,420	5,225,503	163,917	3.14%
5-Expenses									
51-Salaries & Wages	(3,902,439)	(464,814)	(456,588)	(8,227)	-1.80%	(2,241,917)	(2,203,099)	(38,817)	-1.76%
52-Contractual Services	(2,798,464)	(341,639)	(287,052)	(54,588)	-19.02%	(1,481,633)	(1,390,538)	(91,095)	-6.55%
53-Supplies	(980,280)	(82,122)	(93,558)	11,436	12.22%	(481,327)	(433,796)	(47,531)	-10.96%
54-Other Charges	(231,246)	(17,312)	(16,315)	(998)	-6.12%	(119,452)	(125,362)	5,910	4.71%
57-Capital	0	0	(14,945)	14,945	100.00%	0	(21,934)	21,934	100.00%
59-Transfers Out	(2,010,000)	0	(7,500)	7,500	100.00%	(1,010,000)	(1,010,000)	0	0.00%
5-Expenses Total	(9,922,429)	(905,888)	(875,957)	(29,931)	-3.42%	(5,334,329)	(5,184,729)	(149,600)	-2.89%
20-Recreation Total	(766,955)	(109,305)	(142,654)	33,349	23.38%	55,092	40,774	14,317	35.11%
22-Cosley Zoo									
4-Revenues									
41-Taxes	850,472	19,274	14,121	5,153	36.49%	436,694	415,148	21,545	5.19%
42-Charges for Services	318,490	64,157	68,511	(4,354)	-6.36%	228,258	215,395	12,863	5.97%
44-Rentals	38,300	7,148	4,911	2,236	45.54%	28,508	27,479	1,029	3.75%
45-Product Sales	913	0	0	0	0.00%	720	505	215	42.57%
46-Grants & Donations	105,500	628	1,115	(487)	-43.64%	42,150	45,537	(3,387)	-7.44%
47-Misc. Income	0	0	0	0	0.00%	226	0	226	0.00%
48-Interest Income	0	13	27	(14)	-51.93%	24	134	(110)	-82.14%
49-Transfers In	0								
4-Revenues Total	1,313,675	91,220	88,686	2,534	2.86%	736,579	704,198	32,382	4.60%
5-Expenses									
51-Salaries & Wages	(819,281)	(58,927)	(59,909)	982	1.64%	(441,163)	(434,100)	(7,063)	-1.63%
52-Contractual Services	(305,828)	(11,288)	(13,504)	2,216	16.41%	(146,149)	(146,583)	434	0.30%
53-Supplies	(142,619)	(10,466)	(11,105)	639	5.75%	(60,531)	(48,667)	(11,864)	-24.38%
54-Other Charges	(49,380)	(4,235)	(3,476)	(758)	-21.82%	(28,610)	(20,611)	(8,000)	-38.81%
57-Capital	0	0	0	0	0.00%	0	(744)	744	100.04%
59-Transfers Out	0								
5-Expenses Total	(1,317,109)	(84,916)	(87,995)	3,079	3.50%	(676,453)	(650,704)	(25,748)	-3.96%
22-Cosley Zoo Total	(3,434)	6,304	692	5,613	811.09%	60,127	53,493	6,633	12.40%

Major & Internal Service Funds

Row Labels	Sum of Full Year Budget	Sum of Current Month	Sum of LY Month	Month Variance	% Month Variance	Sum of Current YTD	Sum of LY YTD	YTD Variance	% YTD Variance
30-Debt Service									
4-Revenues									
41-Taxes	4,336,358	0	0	0	0.00%	2,199,046	2,134,565	64,481	3.02%
43-Debt Proceeds	572,328	0	0	0	0.00%	0	0	0	0.00%
46-Grants & Donations	144,455	0	0	0	0.00%	66,955	68,381	(1,426)	-2.09%
47-Misc. Income	0	0	0	0	0.00%	0	0	0	0.00%
48-Interest Income	3,750	40	749	(709)	-94.65%	124	2,466	(2,342)	-94.97%
49-Transfers In	0								
4-Revenues Total	5,056,892	40	749	(709)	-94.65%	2,266,125	2,205,412	60,713	2.75%
5-Expenses									
52-Contractual Services	(5,061,146)	0	0	0	0.00%	(707,898)	(754,428)	46,530	6.17%
54-Other Charges	0								
59-Transfers Out	0								
5-Expenses Total	(5,061,146)	0	0	0	0.00%	(707,898)	(754,428)	46,530	6.17%
30-Debt Service Total	(4,254)	40	749	(709)	-94.65%	1,558,227	1,450,984	107,243	7.39%
40-Capital Projects									
4-Revenues									
41-Taxes	0								
42-Charges for Services	0								
43-Debt Proceeds	912,088	0	0	0	0.00%	0	0	0	0.00%
44-Rentals	42,885	2,110	1,345	765	56.91%	38,600	37,262	1,338	3.59%
45-Product Sales	7,200	0	0	0	0.00%	2,900	3,200	(300)	-9.38%
46-Grants & Donations	550,370	50,000	50,000	0	0.00%	53,359	55,350	(1,991)	-3.60%
47-Misc. Income	0	0	0	0	0.00%	266	17,806	(17,540)	-98.50%
48-Interest Income	13,000	1,316	684	632	92.44%	7,771	9,260	(1,490)	-16.09%
49-Transfers In	2,500,000	0	0	0	0.00%	1,250,000	1,250,000	0	0.00%
4-Revenues Total	4,025,543	53,426	52,029	1,398	2.69%	1,352,896	1,372,878	(19,982)	-1.46%
5-Expenses									
51-Salaries & Wages	(174,593)	(12,702)	(13,238)	535	4.04%	(100,352)	(94,007)	(6,346)	-6.75%
52-Contractual Services	(117,948)	(938)	(4,745)	3,807	80.24%	(57,751)	(49,132)	(8,619)	-17.54%
53-Supplies	(350,086)	(4,076)	(7,557)	3,481	46.06%	(33,530)	(14,590)	(18,940)	-129.82%
54-Other Charges	(10,200)	(71)	0	(71)	0.00%	(3,014)	(3,009)	(5)	-0.16%
57-Capital	(4,682,805)	(121,365)	(111,401)	(9,964)	-8.94%	(205,973)	(487,379)	281,406	57.74%
59-Transfers Out	0								
5-Expenses Total	(5,335,632)	(139,152)	(136,941)	(2,211)	-1.61%	(400,620)	(648,117)	247,497	38.19%
40-Capital Projects Total	(1,310,089)	(85,726)	(84,913)	(813)	-0.96%	952,277	724,761	227,515	31.39%
60-Golf Fund									
4-Revenues									
41-Taxes	1,480,469	0	0	0	0.00%	740,234	647,332	92,902	14.35%
42-Charges for Services	2,175,925	258,844	259,829	(984)	-0.38%	1,147,217	1,116,590	30,627	2.74%
44-Rentals	366,750	63,074	61,753	1,321	2.14%	172,269	176,230	(3,961)	-2.25%
45-Product Sales	5,403,521	595,100	583,691	11,409	1.95%	2,913,141	2,986,296	(73,155)	-2.45%
46-Grants & Donations	0	0	0	0	0.00%	0	175,000	(175,000)	-100.00%
47-Misc. Income	37,900	1,853	3,298	(1,445)	-43.82%	17,561	17,027	535	3.14%
48-Interest Income	5,000	136	713	(576)	-80.84%	2,703	4,050	(1,346)	-33.25%
49-Transfers In	0								
4-Revenues Total	9,469,565	919,008	909,283	9,725	1.07%	4,993,126	5,122,524	(129,398)	-2.53%
5-Expenses									
51-Salaries & Wages	(3,041,423)	(265,594)	(261,111)	(4,483)	-1.72%	(1,597,696)	(1,590,856)	(6,839)	-0.43%
52-Contractual Services	(3,183,748)	(118,557)	(118,694)	136	0.11%	(1,111,215)	(1,123,919)	12,704	1.13%
53-Supplies	(2,228,575)	(223,665)	(288,608)	64,942	22.50%	(1,093,245)	(1,094,614)	1,369	0.13%
54-Other Charges	(264,630)	(25,778)	(28,722)	2,944	10.25%	(167,638)	(153,282)	(14,356)	-9.37%
57-Capital	(561,315)	(45,541)	(65,088)	19,547	30.03%	(84,003)	(290,573)	206,570	71.09%
59-Transfers Out	0								
5-Expenses Total	(9,279,691)	(679,136)	(762,223)	83,087	10.90%	(4,053,795)	(4,253,244)	199,449	4.69%
60-Golf Fund Total	189,874	239,872	147,061	92,811	63.11%	939,331	869,280	70,051	8.06%
70-Information Systems ISF									
4-Revenues									
42-Charges for Services	300,001	0	0	0	0.00%	150,001	151,848	(1,847)	-1.22%
43-Debt Proceeds	0								
47-Misc. Income	0	0	0	0	0.00%	16	0	16	0.00%

Major & Internal Service Funds

Row Labels	Sum of Full Year Budget	Sum of Current Month	Sum of LY Month	Month Variance	% Month Variance	Sum of Current YTD	Sum of LY YTD	YTD Variance	% YTD Variance
48-Interest Income	0	0	0	0	0.00%	0	25	(25)	-98.56%
49-Transfers In	0								
4-Revenues Total	300,001	0	0	0	0.00%	150,016	151,872	(1,856)	-1.22%
5-Expenses									
52-Contractual Services	(220,502)	(9,360)	(16,719)	7,359	44.01%	(123,913)	(138,038)	14,126	10.23%
53-Supplies	(79,499)	(3,916)	(248)	(3,667)	-1478.81%	(13,502)	(18,100)	4,598	25.40%
57-Capital	0	0	0	0	0.00%	0	0	0	0.00%
5-Expenses Total	(300,001)	(13,276)	(16,967)	3,691	21.76%	(137,414)	(156,138)	18,724	11.99%
70-Information Systems ISF Total	0	(13,276)	(16,967)	3,691	21.76%	12,602	(4,266)	16,868	395.40%
75-Health Insurance									
4-Revenues									
42-Charges for Services	1,582,215	0	0	0	0.00%	792,506	781,416	11,090	1.42%
47-Misc. Income	124,750	8,586	8,250	337	4.08%	63,345	60,903	2,442	4.01%
48-Interest Income	650	0	82	(82)	-99.62%	40	266	(226)	-84.80%
49-Transfers In	0								
4-Revenues Total	1,707,615	8,586	8,332	255	3.06%	855,892	842,585	13,307	1.58%
5-Expenses									
52-Contractual Services	(1,709,465)	(127,124)	(108,533)	(18,591)	-17.13%	(746,103)	(657,828)	(88,274)	-13.42%
5-Expenses Total	(1,709,465)	(127,124)	(108,533)	(18,591)	-17.13%	(746,103)	(657,828)	(88,274)	-13.42%
75-Health Insurance Total	(1,850)	(118,538)	(100,201)	(18,337)	-18.30%	109,789	184,757	(74,968)	-40.58%
Grand Total	(1,915,795)	(259,397)	(475,749)	216,352	45.48%	3,925,087	3,345,022	580,066	17.34%

Major Op Fund by Dept

Row Labels	Sum of Full Year Budget	Sum of Current Month	Sum of LY Month	Month Variance	% Month Variance	Sum of Current YTD	Sum of LY YTD	YTD Variance	% YTD Variance
10-General									
000-Administration									
4-Revenues									
41-Taxes	1,922,555	43,623	32,292	11,331	35.09%	988,016	939,267	48,750	5.19%
42-Charges for Services	258,750	21,908	5,129	16,780	327.15%	152,790	130,908	21,882	16.72%
43-Debt Proceeds	0								
44-Rentals	81,000	6,750	6,750	0	0.00%	47,250	54,000	(6,750)	-12.50%
45-Product Sales	12,650	58	(287)	345	120.08%	918	5,342	(4,424)	-82.82%
46-Grants & Donations	0	0	0	0	0.00%	0	2,925	(2,925)	-100.00%
47-Misc. Income	600	606	115	491	427.16%	4,066	243	3,823	1573.15%
48-Interest Income	4,500	60	481	(421)	-87.59%	2,531	3,255	(725)	-22.26%
49-Transfers In	0								
4-Revenues Total	2,280,055	73,006	44,480	28,525	64.13%	1,195,570	1,135,940	59,631	5.25%
5-Expenses									
51-Salaries & Wages	(462,169)	(33,358)	(41,579)	8,221	19.77%	(249,969)	(253,632)	3,663	1.44%
52-Contractual Services	(473,190)	(56,688)	(64,446)	7,758	12.04%	(248,290)	(253,142)	4,852	1.92%
53-Supplies	(114,363)	(22,742)	(26,235)	3,493	13.31%	(62,589)	(70,100)	7,511	10.71%
54-Other Charges	(119,890)	(11,105)	(12,320)	1,215	9.86%	(67,778)	(67,597)	(181)	-0.27%
57-Capital	0	0	0	0	0.00%	0	(1,202)	1,202	100.02%
59-Transfers Out	(500,000)	0	0	0	0.00%	(250,000)	(250,000)	0	0.00%
5-Expenses Total	(1,669,612)	(123,892)	(144,579)	20,687	14.31%	(878,625)	(895,673)	17,048	1.90%
000-Administration Total	610,443	(50,887)	(100,099)	49,212	49.16%	316,946	240,267	76,678	31.91%
101-Parks Maintenance									
4-Revenues									
41-Taxes	1,922,555	43,589	32,292	11,297	34.98%	987,945	949,240	38,705	4.08%
42-Charges for Services	5,000	0	1,091	(1,091)	-99.95%	0	1,091	(1,091)	-99.95%
46-Grants & Donations	0	0	0	0	0.00%	0	0	0	0.00%
47-Misc. Income	0	3,755	0	3,755	0.00%	5,308	21,318	(16,009)	-75.10%
49-Transfers In	10,000	0	0	0	0.00%	10,000	10,000	0	0.00%
4-Revenues Total	1,937,555	47,343	33,383	13,961	41.82%	1,003,253	981,648	21,605	2.20%
5-Expenses									
51-Salaries & Wages	(1,470,464)	(138,666)	(136,516)	(2,150)	-1.57%	(732,727)	(738,780)	6,054	0.82%
52-Contractual Services	(540,770)	(10,972)	(19,772)	8,800	44.51%	(243,295)	(276,852)	33,557	12.12%
53-Supplies	(356,961)	(29,661)	(26,411)	(3,251)	-12.31%	(125,897)	(147,583)	21,686	14.69%
54-Other Charges	(8,355)	0	0	0	0.00%	(6,681)	(2,672)	(4,009)	-150.03%
57-Capital	(174,230)	0	(14,507)	14,507	100.00%	0	(23,786)	23,786	100.00%
59-Transfers Out	0								
5-Expenses Total	(2,550,780)	(179,300)	(197,207)	17,907	9.08%	(1,108,600)	(1,189,674)	81,074	6.81%
101-Parks Maintenance Total	(613,225)	(131,957)	(163,824)	31,867	19.45%	(105,347)	(208,025)	102,679	49.36%
430-Historical Museum									
4-Revenues									
42-Charges for Services	29,950	12,952	4,367	8,586	196.60%	19,393	14,927	4,467	29.92%
44-Rentals	8,000	0	0	0	0.00%	0	170	(170)	-100.00%
45-Product Sales	2,350	95	176	(82)	-46.47%	1,530	1,003	527	52.58%
46-Grants & Donations	181,023	945	529	415	78.53%	91,107	90,398	709	0.78%
47-Misc. Income	0	0	0	0	0.00%	0	0	0	0.00%
4-Revenues Total	221,323	13,991	5,072	8,919	175.85%	112,031	106,498	5,533	5.20%
5-Expenses									
51-Salaries & Wages	(142,369)	(8,092)	(10,394)	2,302	22.15%	(49,068)	(64,487)	15,420	23.91%
52-Contractual Services	(66,455)	(852)	(7,597)	6,745	88.79%	(30,014)	(35,653)	5,638	15.81%
53-Supplies	(21,183)	(871)	(1,567)	696	44.43%	(4,763)	(9,807)	5,044	51.43%
54-Other Charges	(7,622)	(102)	(1,106)	1,004	90.79%	(2,141)	(3,268)	1,128	34.51%
57-Capital	0	0	0	0	0.00%	0	(286)	286	100.09%
5-Expenses Total	(237,629)	(9,917)	(20,665)	10,748	52.01%	(85,986)	(113,502)	27,516	24.24%
430-Historical Museum Total	(16,306)	4,075	(15,592)	19,667	126.13%	26,045	(7,004)	33,049	471.86%
10-General Total	(19,088)	(178,769)	(279,515)	100,746	36.04%	237,644	25,238	212,406	841.61%
20-Recreation									
000-Administration									
4-Revenues									
41-Taxes	3,798,452	86,118	63,774	22,344	35.04%	1,951,185	1,864,695	86,489	4.64%
42-Charges for Services	143,020	1,000	0	1,000	0.00%	105,543	97,662	7,881	8.07%
44-Rentals	29,702	5,950	5,538	413	7.45%	9,145	19,263	(10,118)	-52.53%
45-Product Sales	42,530	(2,775)	(3,534)	760	21.50%	40,184	44,350	(4,166)	-9.39%
46-Grants & Donations	26,600	67	1,033	(967)	-93.60%	16,814	24,587	(7,774)	-31.62%

Major Op Fund by Dept

Row Labels	Sum of Full Year Budget	Sum of Current Month	Sum of LY Month	Month Variance	% Month Variance	Sum of Current YTD	Sum of LY YTD	YTD Variance	% YTD Variance
47-Misc. Income	0	478	671	(193)	-28.76%	2,924	1,973	951	48.19%
48-Interest Income	15,000	994	1,455	(461)	-31.65%	8,339	13,723	(5,384)	-39.23%
49-Transfers In	30,000								
4-Revenues Total	4,085,304	91,833	68,936	22,896	33.21%	2,134,134	2,066,254	67,880	3.29%
5-Expenses									
51-Salaries & Wages	(1,166,929)	(86,582)	(84,566)	(2,017)	-2.38%	(670,812)	(657,840)	(12,972)	-1.97%
52-Contractual Services	(797,660)	(43,824)	(36,575)	(7,249)	-19.82%	(420,773)	(398,846)	(21,927)	-5.50%
53-Supplies	(148,295)	(6,645)	(5,965)	(680)	-11.39%	(52,324)	(64,189)	11,864	18.48%
54-Other Charges	(117,037)	(5,165)	(11,477)	6,312	55.00%	(62,914)	(65,981)	3,067	4.65%
57-Capital	0	0	0	0	0.00%	0	(1,489)	1,489	99.97%
59-Transfers Out	(2,000,000)	0	0	0	0.00%	(1,000,000)	(1,000,000)	0	0.00%
5-Expenses Total	(4,229,921)	(142,216)	(138,583)	(3,633)	-2.62%	(2,206,823)	(2,188,345)	(18,478)	-0.84%
000-Administration Total	(144,617)	(50,383)	(69,646)	19,263	27.66%	(72,689)	(122,091)	49,402	40.46%
101-Parks Maintenance									
4-Revenues									
42-Charges for Services	0	5,714	0	5,714	0.00%	10,472	0	10,472	0.00%
44-Rentals	12,261	2,295	2,990	(695)	-23.24%	10,585	9,345	1,240	13.27%
45-Product Sales	0								
47-Misc. Income	0	0	0	0	0.00%	0	0	0	0.00%
4-Revenues Total	12,261	8,009	2,990	5,019	167.85%	21,057	9,345	11,712	125.32%
5-Expenses									
51-Salaries & Wages	(567,092)	(35,116)	(37,906)	2,790	7.36%	(289,559)	(306,419)	16,860	5.50%
52-Contractual Services	(302,415)	(13,476)	(11,011)	(2,466)	-22.39%	(151,331)	(142,001)	(9,331)	-6.57%
53-Supplies	(205,250)	(21,657)	(23,871)	2,214	9.28%	(100,460)	(78,092)	(22,367)	-28.64%
57-Capital	0	0	0	0	0.00%	0	0	0	0.00%
5-Expenses Total	(1,074,757)	(70,250)	(72,788)	2,538	3.49%	(541,350)	(526,511)	(14,838)	-2.82%
101-Parks Maintenance Total	(1,062,496)	(62,241)	(69,798)	7,557	10.83%	(520,293)	(517,166)	(3,127)	-0.60%
220-Recreation Programs									
4-Revenues									
42-Charges for Services	2,546,900	337,633	319,596	18,037	5.64%	1,714,316	1,587,313	127,003	8.00%
44-Rentals	84,264	3,711	12,340	(8,630)	-69.93%	51,439	51,258	181	0.35%
45-Product Sales	26,005	342	5,790	(5,448)	-94.09%	10,988	17,492	(6,504)	-37.18%
46-Grants & Donations	0	0	0	0	0.00%	60	0	60	0.00%
47-Misc. Income	0								
4-Revenues Total	2,657,169	341,686	337,726	3,960	1.17%	1,776,804	1,656,064	120,740	7.29%
5-Expenses									
51-Salaries & Wages	(941,972)	(130,379)	(118,911)	(11,467)	-9.64%	(587,831)	(531,165)	(56,665)	-10.67%
52-Contractual Services	(889,584)	(135,541)	(111,781)	(23,761)	-21.26%	(473,537)	(433,375)	(40,162)	-9.27%
53-Supplies	(179,939)	(19,991)	(19,057)	(934)	-4.90%	(106,905)	(108,833)	1,928	1.77%
54-Other Charges	0								
57-Capital	0	0	0	0	0.00%	0	(115)	115	99.57%
5-Expenses Total	(2,011,496)	(285,911)	(249,749)	(36,162)	-14.48%	(1,168,273)	(1,073,487)	(94,785)	-8.83%
220-Recreation Programs Total	645,673	55,775	87,977	(32,202)	-36.60%	608,531	582,576	25,955	4.46%
221-Athletics									
4-Revenues									
42-Charges for Services	452,283	28,723	30,816	(2,093)	-6.79%	271,753	286,820	(15,067)	-5.25%
45-Product Sales	39,222	9,188	8,723	465	5.33%	15,936	13,422	2,513	18.73%
47-Misc. Income	0								
49-Transfers In	55,000								
4-Revenues Total	546,505	37,911	39,539	(1,628)	-4.12%	287,688	300,242	(12,553)	-4.18%
5-Expenses									
51-Salaries & Wages	(74,457)	(9,322)	(9,227)	(95)	-1.03%	(30,658)	(29,813)	(845)	-2.83%
52-Contractual Services	(143,880)	(36,934)	(31,209)	(5,725)	-18.34%	(60,740)	(74,178)	13,437	18.12%
53-Supplies	(258,801)	(18,264)	(22,779)	4,515	19.82%	(124,118)	(87,495)	(36,622)	-41.86%
54-Other Charges	(51,480)	(11,485)	(4,005)	(7,480)	-186.76%	(37,570)	(35,115)	(2,454)	-6.99%
57-Capital	0	0	(14,945)	14,945	100.00%	0	(16,445)	16,445	100.00%
59-Transfers Out	(10,000)	0	(7,500)	7,500	100.00%	(10,000)	(10,000)	0	0.00%
5-Expenses Total	(538,618)	(76,004)	(89,665)	13,661	15.24%	(263,086)	(253,047)	(10,039)	-3.97%
221-Athletics Total	7,887	(38,093)	(50,126)	12,033	24.01%	24,602	47,195	(22,593)	-47.87%
222-Pools									
4-Revenues									
42-Charges for Services	816,500	187,733	176,702	11,032	6.24%	554,740	605,579	(50,839)	-8.40%
44-Rentals	20,000	7,028	5,433	1,596	29.37%	21,197	18,372	2,825	15.38%

Major Op Fund by Dept

Row Labels	Sum of Full Year Budget	Sum of Current Month	Sum of LY Month	Month Variance	% Month Variance	Sum of Current YTD	Sum of LY YTD	YTD Variance	% YTD Variance
45-Product Sales	88,500	34,703	27,422	7,281	26.55%	57,283	57,576	(293)	-0.51%
46-Grants & Donations	0								
47-Misc. Income	16,500	128	0	128	0.00%	13,903	14,965	(1,062)	-7.10%
4-Revenues Total	941,500	229,593	209,556	20,036	9.56%	647,122	696,492	(49,369)	-7.09%
5-Expenses									
51-Salaries & Wages	(477,005)	(151,413)	(156,166)	4,752	3.04%	(294,083)	(308,654)	14,571	4.72%
52-Contractual Services	(220,568)	(51,163)	(46,652)	(4,511)	-9.67%	(141,114)	(128,764)	(12,351)	-9.59%
53-Supplies	(64,249)	(12,868)	(18,013)	5,145	28.57%	(45,041)	(50,846)	5,805	11.42%
54-Other Charges	(17,200)	(50)	(385)	335	87.01%	(11,067)	(12,963)	1,897	14.63%
57-Capital	0	0	0	0	0.00%	0	(401)	401	99.94%
59-Transfers Out	0								
5-Expenses Total	(779,022)	(215,495)	(221,217)	5,722	2.59%	(491,306)	(501,628)	10,322	2.06%
222-Pools Total	162,478	14,098	(11,660)	25,758	220.91%	155,817	194,864	(39,047)	-20.04%
224-Recreation Facilities									
4-Revenues									
42-Charges for Services	3,710	344	203	142	69.72%	2,090	3,054	(964)	-31.57%
44-Rentals	55,500	12,449	3,314	9,135	275.64%	54,331	31,218	23,113	74.04%
45-Product Sales	2,000	(87)	(298)	211	70.82%	(760)	495	(1,255)	-253.52%
47-Misc. Income	0								
4-Revenues Total	61,210	12,706	3,219	9,487	294.73%	55,661	34,766	20,894	60.10%
5-Expenses									
51-Salaries & Wages	(172,281)	(12,601)	(12,765)	163	1.28%	(97,938)	(96,826)	(1,112)	-1.15%
52-Contractual Services	(329,146)	(57,546)	(47,542)	(10,004)	-21.04%	(184,539)	(171,650)	(12,889)	-7.51%
53-Supplies	(49,303)	(1,206)	(264)	(943)	-357.10%	(19,632)	(10,498)	(9,133)	-87.00%
54-Other Charges	(4,674)	(101)	(177)	76	42.80%	(1,449)	(1,984)	536	27.00%
57-Capital	0	0	0	0	0.00%	0	(3,027)	3,027	100.00%
59-Transfers Out	0								
5-Expenses Total	(555,404)	(71,455)	(60,747)	(10,708)	-17.63%	(303,558)	(283,987)	(19,571)	-6.89%
224-Recreation Facilities Total	(494,194)	(58,749)	(57,528)	(1,221)	-2.12%	(247,897)	(249,220)	1,323	0.53%
350-Special Facilities									
4-Revenues									
42-Charges for Services	831,500	80,525	70,494	10,031	14.23%	453,887	457,984	(4,097)	-0.89%
44-Rentals	1,725	125	145	(19)	-13.32%	673	546	128	23.35%
45-Product Sales	8,300	663	519	145	27.84%	1,732	1,669	63	3.77%
46-Grants & Donations	0								
47-Misc. Income	10,000	(6,467)	180	(6,647)	-3692.67%	10,663	2,143	8,521	397.60%
4-Revenues Total	851,525	74,847	71,337	3,510	4.92%	466,955	462,341	4,614	1.00%
5-Expenses									
51-Salaries & Wages	(502,702)	(39,400)	(37,047)	(2,353)	-6.35%	(271,036)	(272,382)	1,346	0.49%
52-Contractual Services	(115,211)	(3,155)	(2,282)	(873)	-38.26%	(49,599)	(41,725)	(7,873)	-18.87%
53-Supplies	(74,443)	(1,492)	(3,610)	2,118	58.66%	(32,847)	(33,842)	995	2.94%
54-Other Charges	(40,855)	(512)	(271)	(241)	-88.88%	(6,453)	(9,317)	2,864	30.74%
57-Capital	0	0	0	0	0.00%	0	(458)	458	100.00%
59-Transfers Out	0								
5-Expenses Total	(733,211)	(44,558)	(43,209)	(1,349)	-3.12%	(359,934)	(357,724)	(2,210)	-0.62%
350-Special Facilities Total	118,314	30,289	28,128	2,160	7.68%	107,021	104,617	2,404	2.30%
20-Recreation Total	(766,955)	(109,305)	(142,654)	33,349	23.38%	55,092	40,774	14,317	35.11%
22-Cosley Zoo									
000-Administration									
4-Revenues									
41-Taxes	850,472	19,274	14,121	5,153	36.49%	436,694	415,148	21,545	5.19%
42-Charges for Services	0	0	0	0	0.00%	1,000	1,750	(750)	-42.86%
44-Rentals	0								
45-Product Sales	0								
46-Grants & Donations	0								
47-Misc. Income	0	0	0	0	0.00%	0	0	0	0.00%
48-Interest Income	0	13	27	(14)	-51.93%	24	134	(110)	-82.14%
49-Transfers In	0								
4-Revenues Total	850,472	19,287	14,148	5,139	36.32%	437,717	417,032	20,685	4.96%
5-Expenses									
51-Salaries & Wages	(47,110)	(3,534)	(3,426)	(109)	-3.17%	(26,542)	(27,515)	973	3.54%
52-Contractual Services	(12,438)	(452)	(604)	152	25.10%	(6,769)	(6,969)	200	2.87%
53-Supplies	0								

Major Op Fund by Dept

Row Labels	Sum of Full Year Budget	Sum of Current Month	Sum of LY Month	Month Variance	% Month Variance	Sum of Current YTD	Sum of LY YTD	YTD Variance	% YTD Variance
54-Other Charges	(500)	(20)	0	(20)	0.00%	(20)	(25)	5	20.20%
57-Capital	0								
59-Transfers Out	0								
5-Expenses Total	(60,047)	(4,006)	(4,030)	23	0.57%	(33,332)	(34,510)	1,178	3.41%
000-Administration Total	790,425	15,281	10,119	5,162	51.01%	404,385	382,522	21,863	5.72%
101-Parks Maintenance									
4-Revenues									
47-Misc. Income	0	0	0	0	0.00%	0	0	0	0.00%
4-Revenues Total	0	0	0	0	0.00%	0	0	0	0.00%
5-Expenses									
51-Salaries & Wages	(148,076)	(7,288)	(9,896)	2,608	26.36%	(64,403)	(83,157)	18,754	22.55%
52-Contractual Services	(51,220)	(1,344)	(1,819)	475	26.11%	(20,634)	(24,100)	3,465	14.38%
53-Supplies	(27,188)	(2,599)	(2,100)	(499)	-23.76%	(13,537)	(8,817)	(4,719)	-53.53%
57-Capital	0	0	0	0	0.00%	0	(57)	57	100.46%
5-Expenses Total	(226,485)	(11,231)	(13,815)	2,584	18.71%	(98,574)	(116,131)	17,557	15.12%
101-Parks Maintenance Total	(226,485)	(11,231)	(13,815)	2,584	18.71%	(98,574)	(116,131)	17,557	15.12%
220-Recreation Programs									
4-Revenues									
42-Charges for Services	98,490	22,588	22,595	(7)	-0.03%	73,987	70,079	3,908	5.58%
45-Product Sales	913	0	0	0	0.00%	720	505	215	42.57%
46-Grants & Donations	0	0	0	0	0.00%	83	0	83	0.00%
4-Revenues Total	99,403	22,588	22,595	(7)	-0.03%	74,790	70,584	4,206	5.96%
5-Expenses									
51-Salaries & Wages	(42,919)	(3,591)	(3,700)	109	2.95%	(26,552)	(22,415)	(4,137)	-18.46%
52-Contractual Services	(2,506)	(400)	(200)	(200)	-100.00%	(1,103)	(1,105)	2	0.16%
53-Supplies	(9,653)	(1,773)	(2,788)	1,015	36.41%	(3,809)	(4,951)	1,142	23.07%
57-Capital	0	0	0	0	0.00%	0	(57)	57	100.46%
5-Expenses Total	(55,078)	(5,764)	(6,688)	924	13.82%	(31,464)	(28,528)	(2,936)	-10.29%
220-Recreation Programs Total	44,325	16,824	15,908	917	5.76%	43,326	42,056	1,270	3.02%
350-Special Facilities									
5-Expenses									
51-Salaries & Wages	(51,159)	(3,885)	(3,792)	(93)	-2.44%	(29,825)	(29,283)	(543)	-1.85%
52-Contractual Services	(11,422)	0	0	0	0.00%	(5,711)	(5,474)	(236)	-4.32%
53-Supplies	0								
54-Other Charges	(11,000)	(1,064)	(2,637)	1,572	59.63%	(7,514)	(5,134)	(2,380)	-46.35%
57-Capital	0								
5-Expenses Total	(73,581)	(4,949)	(6,429)	1,480	23.02%	(43,050)	(39,892)	(3,159)	-7.92%
350-Special Facilities Total	(73,581)	(4,949)	(6,429)	1,480	23.02%	(43,050)	(39,892)	(3,159)	-7.92%
501-Cosley Zoo									
4-Revenues									
42-Charges for Services	220,000	41,569	45,916	(4,347)	-9.47%	153,271	143,566	9,705	6.76%
44-Rentals	38,300	7,148	4,911	2,236	45.54%	28,508	27,479	1,029	3.75%
45-Product Sales	0	0	0	0	0.00%	0	0	0	0.00%
46-Grants & Donations	105,500	628	1,115	(487)	-43.64%	42,067	45,537	(3,470)	-7.62%
47-Misc. Income	0	0	0	0	0.00%	226	0	226	0.00%
4-Revenues Total	363,800	49,345	51,942	(2,597)	-5.00%	224,073	216,582	7,491	3.46%
5-Expenses									
51-Salaries & Wages	(530,017)	(40,629)	(39,095)	(1,534)	-3.92%	(293,840)	(271,730)	(22,110)	-8.14%
52-Contractual Services	(228,243)	(9,092)	(10,882)	1,789	16.44%	(111,931)	(108,934)	(2,997)	-2.75%
53-Supplies	(105,778)	(6,094)	(6,216)	123	1.97%	(43,185)	(34,899)	(8,286)	-23.74%
54-Other Charges	(37,880)	(3,150)	(840)	(2,311)	-275.09%	(21,076)	(15,451)	(5,625)	-36.40%
57-Capital	0	0	0	0	0.00%	0	(630)	630	99.97%
5-Expenses Total	(901,918)	(58,966)	(57,033)	(1,933)	-3.39%	(470,032)	(431,644)	(38,388)	-8.89%
501-Cosley Zoo Total	(538,118)	(9,621)	(5,091)	(4,530)	-88.98%	(245,960)	(215,062)	(30,897)	-14.37%
22-Cosley Zoo Total	(3,434)	6,304	692	5,613	811.09%	60,127	53,493	6,633	12.40%
60-Golf Fund									
000-Administration									
4-Revenues									
41-Taxes	1,480,469	0	0	0	0.00%	740,234	647,332	92,902	14.35%
42-Charges for Services	0								
46-Grants & Donations	0	0	0	0	0.00%	0	175,000	(175,000)	-100.00%
47-Misc. Income	4,400	423	519	(96)	-18.50%	2,670	2,094	576	27.52%

Major Op Fund by Dept

Row Labels	Sum of Full Year Budget	Sum of Current Month	Sum of LY Month	Month Variance	% Month Variance	Sum of Current YTD	Sum of LY YTD	YTD Variance	% YTD Variance
48-Interest Income	5,000	136	713	(576)	-80.84%	2,703	4,050	(1,346)	-33.25%
49-Transfers In	0								
4-Revenues Total	1,489,869	559	1,232	(672)	-54.57%	745,608	828,476	(82,868)	-10.00%
5-Expenses									
51-Salaries & Wages	(300,909)	(20,711)	(20,381)	(330)	-1.62%	(161,301)	(160,050)	(1,251)	-0.78%
52-Contractual Services	(1,977,821)	(42,305)	(26,937)	(15,368)	-57.05%	(531,883)	(535,744)	3,861	0.72%
53-Supplies	(100,087)	(24,201)	(6,338)	(17,863)	-281.84%	(72,689)	(40,123)	(32,566)	-81.17%
54-Other Charges	(111,630)	(13,431)	(10,380)	(3,051)	-29.39%	(65,788)	(60,755)	(5,033)	-8.28%
57-Capital	0	0	0	0	0.00%	0	(115)	115	99.57%
59-Transfers Out	0								
5-Expenses Total	(2,490,447)	(100,648)	(64,036)	(36,612)	-57.17%	(831,662)	(796,786)	(34,875)	-4.38%
000-Administration Total	(1,000,578)	(100,089)	(62,804)	(37,285)	-59.37%	(86,054)	31,689	(117,743)	-371.56%
101-Parks Maintenance									
5-Expenses									
51-Salaries & Wages	(13,254)	(1,001)	(984)	(17)	-1.72%	(7,699)	(9,154)	1,455	15.89%
52-Contractual Services	(3,687)	(75)	(74)	(2)	-2.05%	(1,916)	(2,065)	149	7.23%
53-Supplies	(7,000)	0	0	0	0.00%	(5,285)	(4,453)	(832)	-18.69%
54-Other Charges	0								
57-Capital	0								
5-Expenses Total	(23,940)	(1,076)	(1,057)	(18)	-1.75%	(14,900)	(15,671)	772	4.92%
101-Parks Maintenance Total	(23,940)	(1,076)	(1,057)	(18)	-1.75%	(14,900)	(15,671)	772	4.92%
601-Golf Maintenance									
4-Revenues									
46-Grants & Donations	0	0	0	0	0.00%	0	0	0	0.00%
4-Revenues Total	0	0	0	0	0.00%	0	0	0	0.00%
5-Expenses									
51-Salaries & Wages	(517,175)	(46,230)	(46,736)	506	1.08%	(255,262)	(256,501)	1,239	0.48%
52-Contractual Services	(148,191)	(7,818)	(4,283)	(3,535)	-82.54%	(68,742)	(75,181)	6,440	8.57%
53-Supplies	(356,015)	(46,417)	(63,162)	16,745	26.51%	(197,070)	(196,570)	(499)	-0.25%
54-Other Charges	(20,000)	(245)	0	(245)	0.00%	(16,640)	(4,110)	(12,530)	-304.87%
57-Capital	(205,000)	(40,633)	(63,258)	22,626	35.77%	(45,525)	(273,642)	228,117	83.36%
5-Expenses Total	(1,246,381)	(141,343)	(177,440)	36,097	20.34%	(583,239)	(806,005)	222,766	27.64%
601-Golf Maintenance Total	(1,246,381)	(141,343)	(177,440)	36,097	20.34%	(583,239)	(806,005)	222,766	27.64%
611-Pro Shop/Golf Fees									
4-Revenues									
42-Charges for Services	1,983,925	248,742	259,829	(11,087)	-4.27%	1,095,068	1,090,276	4,793	0.44%
44-Rentals	366,750	63,166	61,703	1,463	2.37%	172,241	175,110	(2,868)	-1.64%
45-Product Sales	143,000	24,997	26,217	(1,219)	-4.65%	83,823	87,399	(3,576)	-4.09%
46-Grants & Donations	0								
47-Misc. Income	0	25	33	(8)	-24.24%	75	79	(4)	-5.06%
4-Revenues Total	2,493,675	336,930	347,781	(10,851)	-3.12%	1,351,207	1,352,863	(1,656)	-0.12%
5-Expenses									
51-Salaries & Wages	(388,043)	(38,718)	(41,028)	2,310	5.63%	(185,595)	(196,091)	10,495	5.35%
52-Contractual Services	(188,430)	(11,490)	(12,016)	526	4.37%	(81,366)	(83,788)	2,422	2.89%
53-Supplies	(149,056)	(31,394)	(27,103)	(4,291)	-15.83%	(78,845)	(61,960)	(16,885)	-27.25%
54-Other Charges	(30,000)	(164)	(8,095)	7,931	97.98%	(17,651)	(17,399)	(253)	-1.45%
57-Capital	(70,000)	(803)	(1,829)	1,027	56.14%	(4,961)	(2,116)	(2,846)	-134.49%
5-Expenses Total	(825,529)	(82,569)	(90,071)	7,503	8.33%	(368,420)	(361,353)	(7,066)	-1.96%
611-Pro Shop/Golf Fees Total	1,668,146	254,362	257,710	(3,348)	-1.30%	982,788	991,510	(8,722)	-0.88%
612-Food and Beverage									
4-Revenues									
42-Charges for Services	177,000	10,103	0	10,103	0.00%	44,606	0	44,606	0.00%
44-Rentals	0	(92)	50	(142)	-284.40%	28	1,121	(1,093)	-97.50%
45-Product Sales	5,260,521	570,103	557,474	12,629	2.27%	2,829,318	2,898,897	(69,579)	-2.40%
46-Grants & Donations	0								
47-Misc. Income	33,500	1,405	2,746	(1,341)	-48.84%	14,816	14,854	(38)	-0.25%
4-Revenues Total	5,471,021	581,518	560,270	21,248	3.79%	2,888,768	2,914,872	(26,104)	-0.90%
5-Expenses									
51-Salaries & Wages	(1,818,042)	(158,934)	(151,983)	(6,951)	-4.57%	(986,778)	(965,172)	(21,605)	-2.24%
52-Contractual Services	(865,114)	(56,853)	(75,373)	18,519	24.57%	(427,138)	(426,763)	(375)	-0.09%
53-Supplies	(1,610,667)	(121,654)	(192,004)	70,351	36.64%	(738,655)	(791,508)	52,852	6.68%
54-Other Charges	(103,000)	(11,938)	(10,247)	(1,692)	-16.51%	(67,558)	(71,018)	3,460	4.87%
57-Capital	(286,315)	(4,106)	0	(4,106)	0.00%	(33,516)	(14,701)	(18,815)	-127.99%

Major Op Fund by Dept

Row Labels	Sum of Full Year Budget	Sum of Current Month	Sum of LY Month	Month Variance	% Month Variance	Sum of Current YTD	Sum of LY YTD	YTD Variance	% YTD Variance
59-Transfers Out	0								
5-Expenses Total	(4,683,138)	(353,485)	(429,607)	76,122	17.72%	(2,253,645)	(2,269,163)	15,517	0.68%
612-Food and Beverage Total	787,883	228,033	130,663	97,370	74.52%	635,122	645,709	(10,587)	-1.64%
613-Cross Country Skiing									
4-Revenues									
42-Charges for Services	15,000	0	0	0	0.00%	7,543	26,314	(18,771)	-71.33%
45-Product Sales	0								
4-Revenues Total	15,000	0	0	0	0.00%	7,543	26,314	(18,771)	-71.33%
5-Expenses									
51-Salaries & Wages	(4,000)	0	0	0	0.00%	(1,060)	(3,888)	2,828	72.74%
52-Contractual Services	(506)	(15)	(12)	(3)	-28.75%	(170)	(378)	208	54.93%
53-Supplies	(5,750)	0	0	0	0.00%	(700)	0	(700)	0.00%
57-Capital	0								
5-Expenses Total	(10,256)	(15)	(12)	(3)	-28.75%	(1,930)	(4,266)	2,336	54.75%
613-Cross Country Skiing Total	4,744	(15)	(12)	(3)	-28.75%	5,613	22,048	(16,435)	-74.54%
60-Golf Fund Total	189,874	239,872	147,061	92,811	63.11%	939,331	869,280	70,051	8.06%
Grand Total	(599,602)	(41,898)	(274,418)	232,520	84.73%	1,292,193	988,785	303,408	30.68%

PPF

Row Labels	Sum of Full Year Budget	Sum of Current Month	Sum of LY Month	Month Variance	% Month Variance	Sum of Current YTD	Sum of LY YTD	YTD Variance	% YTD Variance
4-Revenues									
42-Charges for Services	812,200	73,769	63,460	10,310	16.25%	439,519	443,718	(4,199)	-0.95%
44-Rentals	725	30	53	(22)	-42.09%	253	366	(112)	-30.73%
45-Product Sales	4,000	0	0	0	0.00%	23	0	23	0.00%
47-Misc. Income	10,000	(6,467)	180	(6,647)	-3692.67%	10,663	2,143	8,521	397.60%
4-Revenues Total	826,925	67,333	63,692	3,641	5.72%	450,458	446,226	4,232	0.95%
5-Expenses									
51-Salaries & Wages	(438,694)	(32,248)	(30,255)	(1,992)	-6.58%	(236,653)	(239,097)	2,444	1.02%
52-Contractual Services	(84,033)	(1,502)	(1,239)	(263)	-21.23%	(37,319)	(30,927)	(6,391)	-20.67%
53-Supplies	(64,811)	(994)	(3,610)	2,616	72.46%	(28,098)	(28,246)	147	0.52%
54-Other Charges	(15,500)	(192)	(221)	28	12.88%	(5,539)	(4,785)	(754)	-15.76%
57-Capital	0	0	0	0	0.00%	0	(344)	344	99.86%
5-Expenses Total	(603,039)	(34,936)	(35,325)	389	1.10%	(307,609)	(303,398)	(4,211)	-1.39%
Grand Total	223,886	32,397	28,368	4,030	14.20%	142,849	142,828	21	0.01%

Central Athletic Center

Row Labels	Sum of Full Year Budget	Sum of Current Month	Sum of LY Month	Month Variance	% Month Variance	Sum of Current YTD	Sum of LY YTD	YTD Variance	% YTD Variance
4-Revenues									
42-Charges for Services	29,500	4,313	255	4,058	1591.45%	29,544	23,880	5,664	23.72%
44-Rentals	84,264	3,711	2,419	1,292	53.39%	51,439	41,337	10,102	24.44%
45-Product Sales	7,500	130	175	(45)	-25.71%	4,789	5,857	(1,068)	-18.24%
4-Revenues Total	121,264	8,154	2,849	5,305	186.20%	85,772	71,075	14,697	20.68%
5-Expenses									
51-Salaries & Wages	(27,000)	(943)	(924)	(19)	-2.02%	(23,326)	(19,511)	(3,816)	-19.56%
52-Contractual Services	(79,964)	(3,032)	(2,783)	(250)	-8.97%	(32,079)	(28,109)	(3,970)	-14.12%
53-Supplies	(14,300)	(384)	(278)	(106)	-38.24%	(6,643)	(6,058)	(585)	-9.66%
54-Other Charges	0								
57-Capital	0								
5-Expenses Total	(121,264)	(4,359)	(3,985)	(375)	-9.40%	(62,049)	(53,678)	(8,371)	-15.59%
Grand Total	(0)	3,794	(1,136)	4,930	433.98%	23,723	17,397	6,327	36.37%

TO: Michael Benard, Executive Director
FROM: Mary Beth Cleary, Director of Recreation
RE: Recreation Program Report
DATE: August 5, 2015



Community Center Rentals and Revenue Comparison

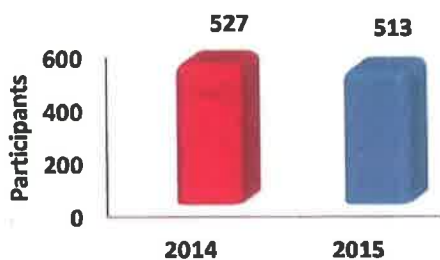
July 2014/July 2015

	# of Reservations			Total Rental Hours			Rental Revenue		
	2014	2015	Change %	2014	2015	Change %	2014	2015	Change %
Paying Renters	42	44	4.8%	111.25	129.5	16.4%	\$2,889.27	\$3,289.02	13.8%
WDSRA	53	55	3.8%	120.5	202.5	68.0%		0	
District 200	1	1	0.0%	11.25	2	-82.2%	0	0	
External (Other)	4	6	50.0%	8	11.5	43.8%	0	0	
Total	100	106	6.0%	251	345.5	37.6%	\$2,889.27	\$3,289.02	13.8%

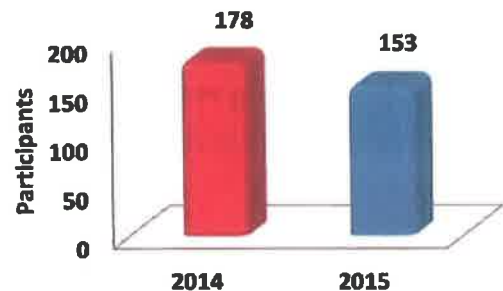
Athletics

- Rams football equipment handouts were completed this weekend, with 260 players fitted for the tackle season. Additional dates were scheduled in July to support those unable to attend the first three dates. Enrollment continues to increase as the season starts on August 3 for evaluation week. The cheerleading coaches have begun their practices at the Central Athletic Center. Over 30 coaches received certification in CPR and First Aid.

Wheaton Rams Football (Flag / Tackle) Enrollment (As of 7/30)

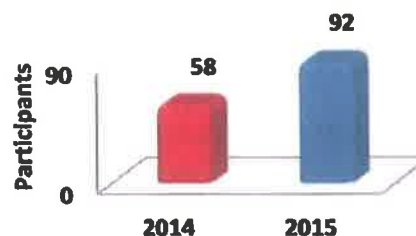


Wheaton Cheerleading Enrollment



- The Wheaton Bowl will be held on August 21-23 at Graf Park. The Wheaton Bowl is a chance for all Wheaton Rams Football Teams to play a pre-season game before Bill George League play begins. Over 80 teams have committed to participate in the Wheaton Bowl this year.
- Cheer and Pom Camp enrollment is up over last year. Four class sessions have record number of participants for the camp this summer. Classes are held at the Community Center main gym with a great team of instructors.

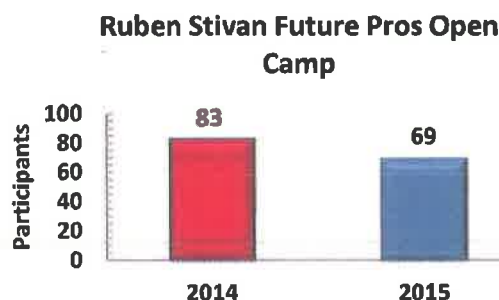
Cheer and Pom Camp Enrollment



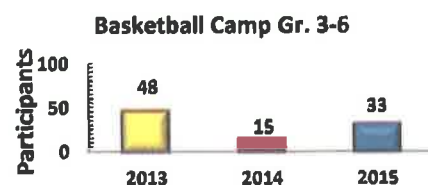
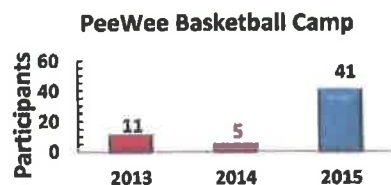
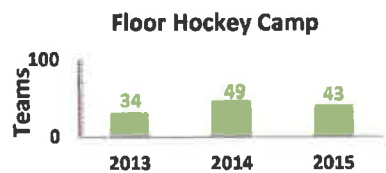
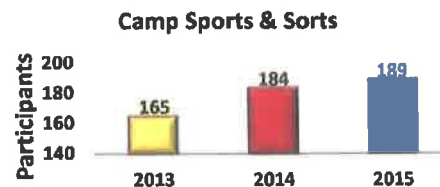
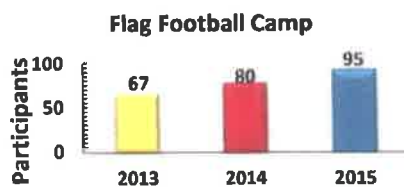
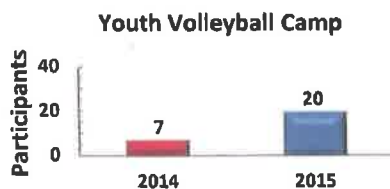
- The Summer Tennis (Youth & Adult) is midway thru the summer lessons. This summer 168 participants participated in lessons which are consistent with last summer.
- The Wheaton Wings Soccer Club held a Parent Manger meeting on Thursday, July 23. At the meeting we talked about rescheduling games, using the league websites, communication, field and referee scheduling and tournament paperwork. The Wheaton Wings also decided to go to a new on-line communication tool called Team Snap. This will make Parent Managers roles easier and put more information at the fingertips of the parents of players on each team. This year we have 26 Wings teams up by six teams from last fall.
- The Wheaton Wings Summer Soccer camps have increased in participation this summer. We had 251 participants in 2014 and we have 268 participants in 2015.
- We expanded the Monroe Volleyball Camp to serve grades 3-5 this year after many younger kids inquired about the class last year. John Hellman was the lead instructor who is a teacher at Monroe Middle School.



- EVP Sand Volleyball Camps ran for the first time this summer with 21 total participants.
- Ruben Stivan's Future Pro classes were offered throughout the summer (Mid June-Late July). These camps are run by the same Future Pros staff of the Wheaton Wings camps. These camps give participants of any skill level the opportunity to be trained by the best trainers in the area.



- 5 Star Soccer Camps was another soccer program offered for the first time this summer. The class is hosted by Mike Wiggins who trains our in-house soccer coaches.
- Athletic Summer Camps run by athletic staff concluded in early August. Overall, the summer was very successful and the new and returning staff for summer 2015 was terrific.



- The Wheaton Park District Youth Baseball/ Softball program hosted the Annual Red, White and Blue Travel Tournaments on July 2-5 and July 9-12 at Atten Park. On July 2-5, we had 18 baseball teams, ages 11 and 13. The second weekend, July 9-12, we had 24 baseball teams, ages 12 and 14 plus 24 softball teams, ages 12-16. In these two weekends, we had 66 teams participating at five Atten fields and three Graf fields. This was an increase of 6 teams from last summer. The weather cooperated for the most part on both weekends. We got all games in. A special thank you to Sally Oppenheim for coordinating the concession stand and the volunteers.
- A special thanks to the Parks Department for all of their hard work over the last month in getting Atten Park and Graf Park fields in great shape for All-Star Day, Championship Day, and Red, White and Blue tournaments. Also, thanks for the use of your equipment and vehicles to make the fields the best they can be.
- The Wheaton Park District Athletic Division is entering into its sixth year of offering a Fall In-house Baseball and Softball League. Evaluation days were held on July 28, 29 and 30. Managers drafted players the week of August 3. The Park District is also planning for its fifth year of running a fall travel baseball league on Sundays. We currently have 10 teams planning to play in the league.
- The Athletic Division will be hosting a Coaching Youth Sports (ASEP) Class on Wednesday, September 23 at the Wheaton Park District Community Center. Soccer, Baseball, Softball, Cheerleading and other coaches will be in attendance.

Early Childhood and Camps

- The Super Tot Olympics took place at the Community Center on July 20 & 21. One hundred-forty campers took part in the festivities and over 240 parents, siblings and grandparents came to cheer them on. The campers marched into the gym and competed in "Olympic Events".
- Camp No Name parent night took place on July 17 with over 250 parents, siblings and grandparents in attendance. There were skits, songs and a great slide presentation put together by Camp No Name staff. Afterwards there was cake and juice for all and the Camp No Name art gallery was open in Briar Patch room to showcase the camper's art talents.
- Megan Raitt met with Patty McGrath, Preschool Coordinator, to prepare for the 2014-2015 school year which begins on August 31.
- As of July 29, Summer Camp enrollment numbers are at 1,989. Last year's final enrollment was 2,137 campers.

Varied Interest

- Camp I Don't Know held a fundraiser car wash and raised \$153. They voted to donate the money y to West Suburban Humane Society.
- This year's Missoula Children's Theatre performance is *Blackbeard the Pirate*. Thirty-one children are currently enrolled for auditions to be held Monday, August 3 at 10am. Missoula performances are scheduled for August 8 at 3pm and 5:30pm at the Community Center. Hampton Inn-Naperville has donated two hotel rooms for the staff that comes in from Missoula Children's Theatre. The value of this sponsorship is \$1,700.00.

Leisure Center

- The annual picnic in Memorial Park was held on Wednesday July 22. Due to the beautiful weather we were able to hold the event outdoors and accommodate the five people who were on the wait list. The party featured lunch from Portillos, and a great show by keyboard artist Edizon Dayao.
- Day Travel included:

July 9	Lake Geneva Mail Boat Cruise	47 participants
July 13	Three Tenors at Starved Rock	56 participants
July 29	All Shook Up, Theatre at the Center	24 participants

- A preview for Collette's Southern Charm trip was held on 7/23. Five people attended.
- A cooperative program with Windsor Park Manor was held on July 30. Fourteen participants viewed their annual garden displays and enjoyed lunch in their dining room.

Community Center, Registration, and Customer ServiceWebTrac

July Leisureship update

- a) 98 families have been assisted in current fiscal year
- b) 105 families had been assisted in previous fiscal year
- c) 7.4% decrease in families requesting assistance from 2015 vs. 2014
- d) Fundraising efforts:

Web/Walk – in donations	\$0
Studio Movie Grill ticket sales	\$33.00
Lanyard sales	\$33.50
Total	\$66.50

July Refund Summary

- a) 473 refunds processed
 - b) 418 refunds processed same month previous fiscal year
 - c) 13.16% increase in refunds processed. The increase was due to an unavoidable Leisure Center day trip cancellation, Donny & Marie. A total of \$6,519 in refunds were provided back to the customers.
- Total refunds: \$36,869.54
Check refunds: \$478
Household credits: \$13,823.30
Credit cards: \$22,568.24
Administrative/service fees: \$265

Activity Registration Summary for July

- a) Total registrations: 3,043
- b) Fees processed: \$213,231.60
- c) Web registration: 2,206
- d) Web percent: 72.49%
- e) Walk-in registration: 837
- f) Walk-in percent: 27.5%

TO: Mike Benard, Executive Director
 FROM: Andy Bendy, Director of Special Facilities
 RE: August 19, 2015 Board Report

Cosley Zoo - Susan Wahlgren, Zoo Director

Fundraising/Revenue Activities

Admissions:

Month	2015 Revenue	2015 Avg./Day	2014 Revenue	2014 Avg./Day
January	\$ 1,856	\$ 62	\$ 469	\$ 16
February	\$ 629	\$ 22	\$ 636	\$ 23
March	\$ 14,673	\$ 473	\$ 10,165	\$ 328
April	\$ 26,998	\$ 900	\$ 21,146	\$ 705
May	\$ 31,264	\$1,009	\$ 32,581	\$1,051
June	\$ 35,267	\$1,176	\$ 31,440	\$1,048
July	\$ 41,846	\$1,350	\$ 46,616	\$1,504
Total	\$152,533		\$143,053	

Miscellaneous Revenue Activities:

- Duck and chicken feeding continue to do well, earning \$14,425 in revenue through the end of July. This is up \$3,603 from 2014, due to the addition of the chicken feeding component.
- The concessions operation is also performing well with year-to-date gross proceeds of \$46,300, compared to \$33,975 during the same time period in 2014.

Significant Activities/Accomplishments

Education Programs and Activities:

- Several Jr Zookeepers and Summer Teens participated in the July 4th parade along with Educator, Jackie Boquist.
- Program data for July and year-to-date are below:

Total Programs – June

Type of Program	2015 Number of programs	2015 Number of participants	2014 Number of programs	2014 Number of participants
Outreach	17	670	20	693
Casual Interpretation	262	14,324	200	16,615
Birthdays	1	30	2	34
Camps	4	45	2	24
Jr Zookeepers Club	1	22	1	15
School programs	13	279	12	277
Scout Programs	1	13	1	15
Park District programs	6	77	9	54
Special/Members Events	1	354	2	1,294
Rentals	12	1,010	7	460
Total	318	16,824	256	19,481

Total Programs – Year-to Date

Type of Program	2015 Number of programs	2015 Number of participants	2014 Number of programs	2014 Number of participants
Outreach	94	3,209	77	2622
Casual Interpretation	766	36,561	516	33,786
Birthdays	11	184	14	162
Camps	5	62	3	39
Jr Zookeepers Club	7	187	7	138
School programs	127	3,041	126	3,069
Scout Programs	21	318	24	342
Park District programs	30	498	54	543
Special/Members Events	4	1,519	5	2,576
Rentals	44	2,683	57	3,033
Total	1,109	48,262	883	46,310

General Activities:

- The zoo held its popular “Cosley Uncorked” wine tasting July 16. Despite terrible weather, the event had record attendance with 354 guests. Last minute efforts from parks, marketing and zoo staff made for a great evening.
- The zoo posted an opening for fall animal care internships, receiving 87 applicants for 3-5 intern positions. Applicants will be interviewed, selected, and on-boarded by late August.
- Cosley Zoo hosted its largest after-hours rental on July 18, with Chase Bank. This employee picnic was enjoyed by 1,000 participants, many of which were first-time zoo visitors.
- During July the zoo celebrated National Zookeeper Week with a banner posted at the zoo entrance and daily posts on our Facebook page highlighting our extremely dedicated staff.
- The zoo's Emergency Preparedness Team participated in the 3-day, on-line, Zoo Ready emergency response exercise organized jointly by USDA, AZA ZAAHP Fusion Center (Zoo & Aquarium All Hazards Preparedness), and University of Illinois. This unique opportunity was implemented for Illinois AZA accredited institutions. Zoo staff did a great job of responding to the severe weather scenario that played out over five modules presented during the exercise.
- Zoo Director, Sue Wahlgren and Education Manager, Natasha Fischer represented Cosley Zoo as animal science and small animal judges for this year's 4-H fair that took place in conjunction with the DuPage County Fair.
- Staff hosted a recreation intern for a day of job shadowing at the zoo. The intern worked alongside both zookeepers and educators to learn firsthand what the zoo is all about.

Parks Plus Fitness – Ryan Miller, Manager

- Health and Wellness Committee met July 7 to discuss the upcoming Lunch and Learn Events. The first event was held at Arrowhead and was a driving range instruction and lunch event; 17 employees attended this event.
- July 8, Parks Plus Fitness cross- promoted at Rice pool. The fitness center, group fitness, Kids Kingdom and Clocktower Commons were promoted.
- Create Discover Play Event Group met July 9 to discuss logistics and assign duties for the day-of event.
- Staff met July 15 with Active.Com to discuss upcoming runs and new software that could help future races.
- Staff met July 22 with our partner, First Trust, to discuss the upcoming Light the Torch Run September 25.
- Clocktower Commons launched their Groupon campaign in May. Through July, Clocktower's Groupon campaign had sold 834 rounds; 318 have been redeemed. \$4,516.00 has been redeemed from this promotion.

PPFC Membership Breakdown	Annual	3-Month	1-Month	Fit-N-Swim	Total
July 2015	2,034	17	42	0	2,093
July 2014	1,999	9	19	2	2,029
June 2015	2,004	13	38	3	2,058
June 2014	1,993	15	27	3	2,038
May 2015	2,014	17	31	4	2,066
May 2014	1,999	20	12	1	2,032
Monthly Total Attendance/ Usage	9,810				

PPFC July 2015 New and Renew Memberships:

Membership Type	New	Renew	Total Amount
Annual	23	115	\$31,157
Silver Sneakers	19	0	\$1,950
3 Month	6	11	\$2,169
Total for all Types	48	126	\$35,276

Arrowhead – Restaurant and Banquets

Brian Whitkanack- Director, Restaurant and Banquet Operations

Banquets

- Held 75 events for 4,205 guests in July including 3 of our largest golf outings of the year.
- Hosted 9 weddings. 5 outdoor ceremonies.
- New Catering Manager, Brittney Gibson, started July 17th.

Restaurant

- Fourth of July weekend is typically slower than average for dinner; that trend continued this year.
- Restaurant sales increased 4% over last July sales.
- British Open was enjoyed by many in the bar area. Directv had 5 different channels covering the tournament, with the coverage beginning at 4a.m. each day.

Brian Whitkanack has been promoted to Director of Restaurant and Banquets Operation. He and Executive Chef Alan Pirhofer will team up to handle all food and beverage responsibilities for the facility.

Arrowhead Golf Club-Bruce Stoller, Director

- July 2015 started cool and wet but ended with the longest stretch of 80+ degree days in two years. Official precipitation readings at O'Hare were below normal for the month but a few storms in our area pushed the totals in the western suburbs well above average.
- Park District staff members were invited to Arrowhead on July 23rd for a short golf lesson and lunch as part of the Health and Wellness Committee's summer activity program.
- Staff met with representatives from the new Topgolf in Naperville as we continue to explore partnership opportunities for Arrowhead and the rest of the Wheaton Park District.
- The permit has been obtained from the county for electrical service to the new restroom and the inspection has been passed. We are now waiting for ComEd to install the power so the final stages of work can be completed.
- The last of our summer junior classes took place in July with two full classes. The PGA Junior League regular season also came to an end. Over 100 juniors took part in the two programs this year.
- Staff conducted a program for a group of 23 women from Nicor that provided a clinic followed by social time and three holes of golf. The main focus was on making the game less intimidating for people who had never played before.
- We have been in contact with coaches and athletic directors from both high schools to finalize schedules for the upcoming golf season.

	2015	2014	2013	2012	2011	5 Yr. Avg.
July Paid Rounds	7,324	8,117	7,039	6,697	7,218	7,279
YTD Paid Rounds	30,664	31,032	29,789	33,749	28,014	30,650

Historical Museum- Michelle Podkova, Educator

Collections and Exhibits

- Museum Curator continues planning *Wedding Traditions Unveiled* and *Fun Unplugged*.
- Curator Ashley Downing uploaded 12,413 artifacts into PastPerfect in 2015. She has arranged to work with the DuPage Photography Club to photograph all 3-D objects in 2016.
- Manager and Educator Michelle Podkova met with Reference Services at Wheaton Public Library to gather information about the resources the Library has in their collection. This information will help both organizations to better serve mutual patrons with their research.

Educational Programs

- Museum staff hosted a tour of 11 attendees July 1 for Brookdale Senior Living.
- The Museum hosted 51 children and 10 adults from the Islamic Center of Wheaton summer camps for a field trip on July 2.
- The Museum hosted a summer camp for Wheaton Ways on Wednesday, July 8; 24 attended the architectural walking tour and the model train presentation.
- The Victorian Craft workshop on July 11 allowed 10 participants to learn about crafts from over a hundred years ago.
- DCHM had a table at McHenry County Genealogical Society Conference July 11.
- Staff attended Music Monday July 20 to provide activities for children.
- The Museum's last Inheriting DuPage event co-sponsored by College of DuPage was the archival workshop July 23. Eight attended.
- Staff provided a tour for the Fox Valley Park District Friday, July 24, to 11 people.
- July 28, the Museum Curator presented at Lisle Library on 1960's fashion.

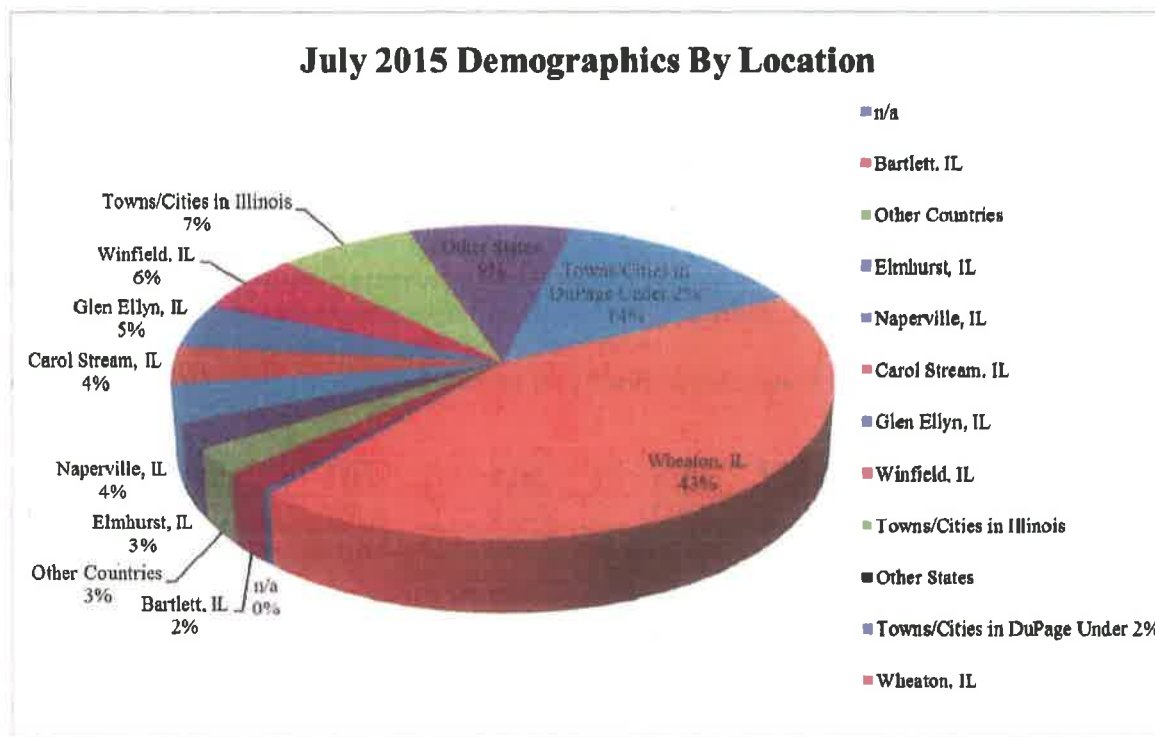
- The Museum partnered with the City of Wheaton's Community Relations Commission to help with their tent at the Cultural Diversity event in September. The Museum prepared items/research for the commission.
- DCHM hosted Jedi LEGO and Mine Craft LEGO camps in July with 65 children attending.
- Museum Staff facilitated Dinosaur Detective Camp; 10 children participated.
- Eight participants from Tabor Hills Supported Living toured the Museum.

Marketing and Events

- Marketing finalized new rack card and sent to printer.
- Graphic Designers worked with Museum to finalize *Wedding Traditions Unveiled* labels.
- Graphic Designer and Museum Staff have been finalizing *Fun Unplugged* logo.
- Eventective website updated with Museum rental information.

Miscellaneous

- Museum Manager met with the WPD Strategic Planning Measurement Survey and Analysis team to discuss the best format of the survey results from WPD team member survey last January. UIC is currently working on the report.
- Museum staff and volunteers helped at Brew Fest Saturday, August 1; proceeds benefit the Foundation.



Aquatics/Safety – Wendy Russell, Manager

- Season Pool Pass sales currently total \$394,356/7,726. As of August 7, 2014 we totaled \$447,349/8,537. Discount Pool Passes are now on sale through the end of season. The discount pass sale total is currently \$1,604/57.
- Swim lessons will end Saturday, August 8. Lesson registration totaled \$112,327/2,849. In 2014, we were at \$121,562/2,966.
- Swim Team ended their season with the 'B' Conference Championship Meet Saturday, July 11. The 'A' Conference Championship Meet was held Saturday, July 18. The 'A' Meet is scored and teams ranked. The Wheaton Park District Barracudas placed fourth out of eight teams.
- Teen night was held at Rice Pool Saturday, July 18 from 7-9pm. Approximately 55 kids attended and enjoyed concessions, swimming, a D.J., music contest, and raffle.
- Wendy taught three CPR classes to Rams Football coaches this summer. The classes were successful and enlightening to the approximately 30 coaches for football and cheer attending.
- The July Lifeguard Safety Audit was conducted by Jeff Ellis & Associates Wednesday, July 15. Lifeguards from both facilities were videotaped on scanning abilities and challenged on individual and team scenarios. All guards and supervisors did an awesome job. The end result was an "exceeds overall".

TO: Mike Benard, Executive Director
FROM: Margie Wilhelmi, Director of Marketing / Fund Development
RE: August 19, 2015 Board Report

Marketing

Arrowhead Restaurant

Fall restaurant promotions will include Restaurant Directory, West Suburban Living Dining Guide, and Val-Pak direct mail. Val-Pak will offer a \$5.00 off purchase of \$25.00 or more during the months of September, October, and November.

Arrowhead Golf Course & Driving Range

An article by Arrowhead golf professional Matthew Nations was recently issued to Golf Chicago Magazine. This article titled "The Intimidation Game" will be printed in their September Issue. Additional golf marketing includes upcoming eblasts through golfcourseonline.com and golfventures.com.

Arrowhead Events

We continue to promote remaining inventory of available 2015 wedding dates. Eblast to engaged couples will be distributed through bridalexpo-chicago.com and weddingguide.com.

Cosley Zoo

Wrapping up Cosley Uncorked Wine Event. A total of 354 attended despite the rainy weather. The zoo invited local neighbors to attend as guests; more than 80 took advantage of the invitation. Net revenue was \$4,169. This is down \$2,800 from 2014 event and down \$1,450 from 2013. Famous Liquors took in over \$4,000 in wine orders which will result in 10%, or \$400, back to the zoo. Coming up August 13 is Llama lama Day at the zoo featuring a mascot character.

DuPage County Historical Museum

Continue work on marketing materials in preparation for Wedding Traditions Unveiled Exhibit opening in the fall. In addition, a dedicated exhibit postcard is being developed highlighting the wedding exhibit as well as 2016/2017 exhibits.

Parks Plus Fitness Center

124 renewal letters were sent out in the past month and resulted in 37 renewals. 32 new annual memberships and 126 renewals have been received. From those, 97 took advantage of the Beat the Heat Promotion and 18 took advantage of the "we miss you post card".

Aquatic Centers

Staff launched the Dog Days of Summer Sale (annual pass for \$99) July 30th via email as well as via Suburban Life print ad and postcard mailing to 5,000 homes. With this purchase, the annual pass pricing is decreased for the remainder of the summer. To date, a total of 57 passes (\$1,604) have been sold.

Clocktower Commons

Prairie Path Mini Golf is cross-promoting with Beat the Heat & Dog Days of Summer Sale to promote the awareness of the facility. Anyone pool patron bringing in the Suburban Life print ad will receive 2 passes for free mini golf and anyone bringing in the postcard mailing will receive 4 passes for free mini golf.

Recreation

Utilizing e-marketing to better target-promote their various programs as follows:

- Rec Facility & Programming: Toohey Park & Safety City | sent 7/7 | open rate of 27% | 123 clicks
- Adult Summer Adventures: sent 7/10 | open rate of 28.5% | 70 clicks
- Birthday party tri-fold flyers were updated and 1,000 were printed and are now out in distribution.

Central Athletic Center

The renaming advisory committee has narrowed down the search to 5 possible names. We will meet one last time on August 11 to put together a formal recommendation for the August board meeting.

Special Events

Wheaton Brew Fest / August 1

Event Recap/Highlights;

1,605 participants attended

\$7,450 in sponsorship secured

33 breweries and more than 80 craft beers were on tap

More than 100 volunteers helped make the event possible

Pre-event and post event coverage received by Suburban Life and Daily Herald.

FT Cares Night Run / Friday September 25

To date, there are 128 registered for the 5k run/walk event. A total of \$28,250 has been secured in sponsorship.

Development

Cosley Foundation

Mike Williams Cosley Classic Golf Outing & Steak Dinner / Monday, August 3

164 golfers participated in the outing and close to 200 attended the dinner.

DuPage County Historical Museum

Shakespeare in the Park / Friday, August 28 & Saturday, August 29 (Rain Date: Sun., August 30)

The gofundme.com site has resulted in almost \$300 in donations towards the event. In addition, anyone that makes a donation at the event of \$20 or more will receive a gift certificate from a Downtown Wheaton Association business.

On Par for DuPage Golf Outing & Dinner / Tuesday, October 6

Registration brochures have been mailed to golfers and sponsors. To date, two foursomes have been confirmed and a total of \$4,250 in sponsorship has been secured. An eblast will be distributed mid-August and signage will be displayed at Central Athletic Center/Mariano's to help promote awareness for the event.

Play For All Playground & Garden Foundation

Play Day event for the Sensory Garden Playground has been rescheduled to Saturday, August 29. The event will be held from 10:30am to 12:30pm. Giant Steps is holding an event from 1 to 4pm that afternoon so both organizations are cross-promoting.