

Finance Committee Meeting Minutes

September 7, 2016 – DuPage County Museum

Meeting was called to order at 5:45 pm. Present were:

Chair John Vires, President Hodgkinson, Commissioner Kelly, Commissioner Mee, Commissioner Morrill, Executive Director Mike Benard, Executive Assistant Siciliano, Finance Director Rita Trainor, Director of Special Facilities Bendy

A. Previous Minutes

The August 4, 2016 were previously approved at the August 17th Regular board meeting

Discussion Items:

1. Amendments to Finance Policies – Travel & Education Policy amendments due to recent legislative action

Commissioner Kelly stated he didn't think that the district should be spending money for Commissioners to attend out of state conferences.

Commissioner Vires agreed with Commissioner Kelly.

Commissioner Mee disagreed with him and stated that it is the responsibility of elected officials to improve their knowledge about the operations they set policy and adopt budgets for. Commissioner Morrill stated that he agreed with Commissioner Mee.

The policy amendment draft was deferred to the October Subcommittee meeting for further discussion.

2. Amendment to Personnel Policy – Sick Leave Recent Action by the Governor

There were no questions from the board.

3. 2016 Tax Levy Resolution

Commissioner Kelly asked why the bonds that are issued every year are in the 2015 column but not in the 2016 and forward columns. Staff reported that the levy related to the annual debt extension is handled separately with the county. It was decided to add the estimated amount with a clarifying footnote to avoid confusion.

4. 2017 Budget Proposal – 30 Day Public Review- Budget Calendar Review

Executive Director Benard stated that staff will amend the Capital Budget based on the building envelope study that was completed for the Community Center.

The board will put the budget on 30 day review at the September meeting. The following dates were decided on for the budget meetings.

Saturday October 22 @ 9:00 a.m.: Capital Budget – at Community Center

Wednesday October 26 at 6:30 p.m.: Operating Budget – at Community Center (subsequently changed to be held at the Museum)

Executive Director Benard asked the board if they would like to discuss new full time position recommendations at the Operating Budget meeting. The board said that they would prefer them at Finance Subcommittee meetings.

The October Buildings and Grounds (5:00 p.m) and Finance (6:00 p.m.) Meetings will be moved to October 12 due to staff being at NRPA the first week of October.

Donna will set a schedule of subcommittee meetings for the rest of the year and send to the board.

5. MCDC Initiative

Benard stated that we haven't received a Cease and Desist order yet, but staff is already aware of this.

6. Government Relations Service Agreement

Benard gave a brief summary of our relationship with GNG. We didn't renew our contract with them since there wasn't a state budget. There is now a 6 month budget as of July. It appears that there is going to be a series of 6 month budgets. Benard thinks we should have representation to make sure our projects are being looked after. Benard believes that in order to get specific help you need to be represented as an individual entity and recommended we reinstate our representation through the Spring Lane Duck Session. He recommended a \$3,000 a month retainer

instead of \$4,000. Mike will send the board the list of grants that were secured with assistance from GNG. After some discussion it was decided to have a representative of GNG come to the October 12 Finance Subcommittee meeting to speak to the Board directly.

7. Zoo Fees

The board was in favor of a \$2.00 increase for non-resident adults and seniors.

8. Golf Fees

Benard stated that staff provided a \$3.00 and a \$5.00 increase proposal for the Board's consideration. Greens fees have not been increased in 4 years. After some discussion it was decided to increase fees in the following way.

Residents: \$1.00 for 9 holes and \$2.00 for 18 holes

Non Residents: \$1.50 for 9 holes and \$3.00 for 18 holes

Follow Up – Updates or Pending

Health Insurance Review

Benard included the letter from Tressler again in the Finance Subcommittee packet as a refresher. Benard stated that PDRMA is holding their rates for 2017. After some discussion it was decided that we will stay with PDRMA until the contract is expired but Benard will shop other government pools during this time.

General Administrative Items

Tree Donation

Benard was contacted by a resident to make a tree and plaque donation for Baby Hope. The Board wants to avoid setting the precedent of donating memorials, as the cost could become problematic. Benard will handle the matter.

IMET

Benard will contact Marshall Seeder about the state of the pool.

The meeting was adjourned at 6:49 p.m. without objection.