

Contract Agreement--In-Person Presentation

Please sign and return this document within 10 business days of booking

Reservation Date: March 31, 2022

Program Coordinator: Michelle Podkova

Venue: DuPage County Historical Museum

Address: 102 E. Wesley St / Wheaton, IL 60187

Phone: 630-665-5880

Day of Program Contact Number: Same

Title of Program: Between Two Comets: The Life of Mark Twain

Date of Program: Saturday, October 8, 2022

Time of Program: 1:00p.m.

Length of Program: 45 mins

Total Fee: \$300.00

Preshow Requirements:

- Please provide the actor a private space to change into costume.
- To allow for setup, it would be appreciated if the performance space could be made available 30 minutes in advance of the performance.
- The day of program contact number is 708-218-7514. Please do not call the office!

Important Payment and Cancellation Information:

- In the event a cancellation is required on the part of the client OR the performer for unforeseen circumstances (emergency of client OR performer, an act of God, illness of the performer, weather emergency, etc.) any paid deposit OR payment in full will ONLY be transferred to future bookings at a time convenient to both parties. A refund will NOT be given.
- All fee balances ^{will} be rendered ^{following} on the date of the performance ^{via paymerang.} BEFORE a program is presented. ~~Programs will NOT be presented until the fee balance in the form of a check has been handed directly to the presenter on the day of the program. Payments may not be mailed after the presentation.~~ ^{ACH may be set up with paymerang.}
- All documents and payment due dates are clearly communicated at booking and in the contract. Histories for Kids / HFK Presents reserves the right to refuse the business of clients whose documents/payments are excessively or chronically late.
- Please make checks payable to Terrence Lynch

Michelle Podkova 4/8/22

Signature

Date

I have read the above contract and
Understand the conditions and payment information

Laura E. Lynch

Laura & Terrence Lynch

P.O. Box 2337

Orland Park, IL 60462

708-218-7001

hfktales@gmail.com