



Wheaton Park District

**Wheaton Park District Board of Commissioners Meeting
Wednesday October 18 2017 7:00 p.m.
City of Wheaton Council Chambers
303 W. Wesley Street Wheaton, Illinois**

CALL TO ORDER –President Vires called the meeting to order at 7:00 p.m. Commissioners Fahey, Frey, Hodgkinson Kelly, Mee and Morrill were present.

PRESENTATIONS

Play For All Playground & Garden Foundation Project Update

Rick Napier Daytime Community Center Manager gave a presentation on The Play For All Playground and Garden Foundation Project. Rick stated that he is also an “autism parent”, which is how he became involved with the *Play for All* committee and why the Sensory Park Project is especially meaningful to him.

He stated to briefly recap our progress with the Sensory Park so far: Phase 1 of the park opened in 2015 and included a playground for 2-5 year olds, a central gathering area, a fragrance garden and a sound garden as well as the *Art Along the Way* installations of which two of four are completed to date. Completion and installation of the remaining artwork is projected for 2018. Swings are to be installed this fall or possibly early spring of next year.

Phase 2 of the park includes the accessible tree house. The *Play for All* Board approved the initial concepts from Hitchcock Design Group in August. Hitchcock Design Group is moving forward with the design. The tree house design includes expanded board walks that gradually elevate to the tree house structure at a height of 11 feet as well as various interactive elements and play features. Hitchcock has designed the tree house itself in phases, each with additions should funds become available. Fundraising for the project is ongoing. The Final Design Phase is scheduled for completion in January of 2018. The Permitting Phase will then begin and conclude in early April. Bidding will begin in mid-January with the award date anticipated for March 2018. Construction is projected to commence in mid-April with a targeted final completion date of October 3, 2018. This project schedule was presented by Hitchcock and was current as of October 5th.

A Tree House Mixer is planned for this October 19th at the playground. The event will start at 4:30pm and will be co-hosted by the Lisle and Wheaton Chambers of Commerce. The Chambers have invited their members and we have mailed invitations to our current and prospective partners. We will be presenting some information about the Treehouse, thanking those who’ve contributed thus far and reaching out to those who might be interested. We will also be announcing the Tree House Ground Breaking Ceremony which will take place May 19, 2018 which is the May 2018 Play Day.

He thanked the board for supporting this project. He believes that this park serves an important need and will greatly benefit the community and surrounding areas. He's grateful to be a part of it and he feels when all is said and done, this park will serve as a model for other communities, as well.

COMMUNITY INPUT

Chris Ewert 314 Westwood Drive, Wheaton IL

Mr. Ewert stated the residents are aware that the park district concluded their discussions on Graf Park with the school district. He wanted to say thank you to the park district for preserving the park. The residents have been fiercely opposed to using the park for this.

CONSENT AGENDA

- A. Approval of the Disbursements totaling \$1,731,196.25 for the period beginning September 13, 2017 and ending October 10, 2017
- B. Approval of the September 20, 2017 Public Hearing concerning the Wheaton Park District Americans with Disabilities Act Transition Plan Minutes
- C. Approval of the September 20, 2017 Regular Meeting Minutes
- D. Approval of the September 20, 2017 Closed Session Meeting Minutes
- E. Approval of the October 4, 2017 Buildings & Grounds Subcommittee Meeting Minutes
- F. Approval of the October 4, 2017 Finance Subcommittee Meeting Minutes
- G. Approval to Engage Strategic Hospitality Search for recruitment services for an amount not to exceed \$13,000
- H. Approval of Appointment of Michael Benard as a Delegate to the Illinois Association of Park Districts Annual Meeting January 20, 2017 at 3:30 pm in Chicago IL

Commissioner Mee moved to approve the consent agenda as presented. Seconded by Commissioner Frey.

Motion passed by roll call vote.

Ayes: Fahey, Frey, Hodgkinson Kelly, Mee, Morrill, Vires

Nays: None

Abstain: None

Absent: None

UNFINISHED BUSINESS

- 1. Arrowhead Residence – Review and Possible Action – Low bid for complete Demolition via a contract with KLF Enterprises in the amount of \$25,415.

Commissioner Fahey moved to Approve of the Arrowhead Residence Low bid for complete Demolition via a contract with KLF Enterprises in the amount of \$25,415. Seconded by Commissioner Hodgkinson.

Motion passed by roll call vote.

Ayes: Fahey, Frey, Hodgkinson, Morrill, Vires

Nays: Mee, Kelly

Abstain: None

Absent: None

Commissioner Kelly asked Executive Director Benard what his recommendation was. Benard stated that he would recommend spending the \$50,000 to repair the house and wait for the appropriate Arrowhead employee to live there and take a paycheck deduction to pay for the house. He thinks it would be good to have a caregiver on site. Benard doesn't believe that this asset should be lost; he thinks the park district and Arrowhead could benefit from this house. Commissioner Mee stated he was in opposition of this motion. The district paid \$385,000 to renovate this house. He stated it is irresponsible to throw this money away. He thinks we should spend the \$50,000 to make it a habitable piece of property. He believes the district can make this money up in two to three years by making it a special event venue. Commissioner Kelly stated that he is also not in support of demolishing the house. He wasn't sure that he would want to rent the house out though if it doesn't get demolished. Commissioner Morrill is in favor of tearing the house down. He believes we've made up some of the money that we put into the house years ago. He thinks the park district should get out of the house business, and he is against selling it to someone else. Commissioner Hodgkinson stated that she is in favor of demolishing the house. She stated that we've talked about uses for the house and she doesn't believe they are viable ideas. She doesn't think that the public is in favor of making housing available to staff or the public. Commissioner Frey is in favor of demolishing it. He thinks we can use the property it sits on for something else.

2. Request Approval of an Easement Agreement with the Wheaton Sanitary District and the Forest Preserve District of DuPage County for the Construction and Maintenance of a Sanitary Interceptor Sewer in the Lincoln Marsh Forest Preserve

Commissioner Frey moved to approve the Easement Agreement with the Wheaton Sanitary District and the Forest Preserve District of DuPage County for the Construction and Maintenance of a Sanitary Interceptor Sewer in the Lincoln Marsh Forest Preserve. Seconded by Commissioner Fahey.

Benard stated this is for securing 100 easements for public and private use.

Motion passed by roll call vote.

Ayes: Fahey, Frey, Hodgkinson Kelly, Mee, Morrill, Vires

Nays: None

Abstain: None

Absent: None

3. Periodic Review and Update of the job description for the Executive Director of the Wheaton Park District – *Required for Statewide Agency Accreditation Program*

Commissioner Morrill moved to approve the job description for the Executive Director of the Wheaton Park District Seconded by Commissioner Fahey.

Motion passed by voice vote.

4. Periodic Review and Update of the General Practices Manual of the Board of Park Commissioners – *Required for Statewide Agency Accreditation Program*

Commissioner Mee moved to approve the Periodic Review and Update of the General Practices Manual of the Board of Park Commissioners seconded by Commissioner Hodgkinson.

Motion passed by voice vote.

5. Approval of an Orientation Program Outline for newly elected Commissioners of the Wheaton Park District – *Required for Statewide Agency Accreditation Program*

Commissioner Fahey moved to approve the Orientation Program Outline for newly elected Commissioners of the Wheaton Park District. Seconded by Commissioner Frey.

Commissioner Fahey thanked Benard for all of the time he has spent with him teaching him about the district.

Motion passed by voice vote.

6. Review and Approval of the Long Range Capital Expenses Schedule for the Wheaton Park District 2019-2032 – *Required for Statewide Agency Accreditation Program*

Commissioner Frey moved to approve the Long Range Capital Expenses Schedule for the Wheaton Park District 2019-2032. Seconded by Commissioner Hodgkinson.

Commissioner Morrill stated that he though we should add subject to change during the Capital Projects process, since sometimes project prices change.

Commissioner Frey moved to amend his motion to add subject to change. Seconded by Commissioner Hodgkinson.

Motion passed by voice vote.

7. Periodic Review and Update of the Salary Ranges for Full Time Employees of the Wheaton Park District – *Required for Statewide Agency Accreditation Program*

Commissioner Frey moved to accept the Periodic Review and Update of the Salary Ranges for Full Time Employees of the Wheaton Park District Seconded by Commissioner Hodgkinson. No discussion.

Motion passed by voice vote.

NEW BUSINESS

1. Resolution 2017-10 Authorizing the Estimate of the Annual Aggregate Levy in Compliance with the Truth in Taxation Law

Commissioner Mee moved to approve Resolution 2017-10 Authorizing the Estimate of the Annual Aggregate Levy in Compliance with the Truth in Taxation Law. Seconded by Commissioner Morrill. No discussion.

Motion passed by voice vote.

2. Request Approval of Change Order #4 for Rathje Park Pond Shoreline Restoration and Dredging Project with V3 Infrastructures for an amount not to exceed \$4,725.

Commissioner Kelly moved to approve Change Order #4 for Rathje Park Pond Shoreline Restoration and Dredging Project with V3 Infrastructures for an amount not to exceed \$4,725. Seconded by Commissioner Fahey. No discussion.

Motion passed by voice vote.

3. Request Approval of Change Order #1 for 2017 Fall Asphalt Projects at Atten Park with Chadwick Contracting for an amount not to exceed \$1,683.

Commissioner Kelly moved to approve Change Order #1 for 2017 Fall Asphalt Projects at Atten Park with Chadwick Contracting for an amount not to exceed \$1,683. Seconded by Commissioner Fahey. No discussion.

Motion passed by voice vote.

4. Bid Results and Recommendation - Fuel Delivery for 2018 to 2020 with Feece Oil in the amount of \$0.148 per gallon.

Commissioner Mee moved to approve Fuel Delivery for 2018 to 2020 with Feece Oil in the amount of \$0.148 per gallon. Seconded by Commissioner Morrill. Motion passed by roll call vote.

Ayes: Fahey, Frey, Hodgkinson Kelly, Mee, Morrill, Vires

Nays: None

Abstain: None

Absent: None

5. Bid Results and Recommendation - Taylor Barn Roof Replacement with Filotto Construction in the amount of \$29,500 plus and \$5,000 contingency.

Commissioner Fahey moved to approve Taylor Barn Roof Replacement with Filotto Construction in the amount of \$29,500 plus and \$5,000 contingency. Seconded by Commissioner Morrill.

Commissioner Frey asked if it was normal to add the \$5,000 contingency. Commissioner Kelly stated it was because if we foresee added expenses the Buildings and Grounds Subcommittee could give staff permission to use the contingency money.

Motion passed by roll call vote.

Ayes: Fahey, Frey, Hodgkinson Kelly, Mee, Morrill, Vires

Nays: None

Abstain: None

Absent: None

6. Clocktower Skate Park Equipment Replacement – Approval of Price secured through National Joint Purchasing Program from Spohn Ranch in the Amount of \$120,500.

Commissioner Mee moved to approve the Clocktower Skate Park Equipment Replacement – Approval of Price secured through National Joint Purchasing Program from Spohn Ranch in the Amount of \$120,500. Seconded by Commissioner Fahey. No discussion.

Motion passed by roll call vote.

Ayes: Fahey, Frey, Hodgkinson Kelly, Mee, Morrill, Vires

Nays: None

Abstain: None

Absent: None

7. Recommendation to Approve a Contract with Draper/Hufcor Company for Netting / Batting Cages at the Central Athletic Complex in the Amount of \$24,375.

Commissioner Kelly moved to approve a Contract with Draper/Hufcor Company for Netting / Batting Cages at the Central Athletic Complex in the Amount of \$24,375. Seconded by Commissioner Frey. No discussion.

Motion passed by voice vote.

8. Recommendation to Approve a Contract with Davis Athletic Company for wall padding in the Batting Cages area at the Central Athletic Complex in the Amount of \$15,381.60.

Commissioner Morrill moved to approve a Contract with Davis Athletic Company for wall padding in the Batting Cages area at the Central Athletic Complex in the Amount of \$15,381.60. Seconded by Commissioner Mee. No discussion.

Motion passed by voice vote.

9. Community Center Floor Repair via Insurance Settlement – Approval of an Proposal from Haldeman Homme, Inc for Floor Repairs totaling \$9,204.

Commissioner Kelly moved to approve Community Center Floor Repair via Insurance Settlement – Approval of an Proposal from Haldeman Homme, Inc for Floor Repairs totaling \$9,204. Seconded by Commissioner Fahey.

Commissioner Kelly asked if we solicited quotes for this. Benard stated we did and that the insurance money we received from the DJ at Post Prom who damaged the floor was in excess of \$13,000.

Motion passed by voice vote.

10. Ordinance 2017-06 An Ordinance Approving the Disposal and Sale of Personal Property Owned by the Wheaton Park District.

Commissioner Frey moved to approve Ordinance 2017-06. An Ordinance Approving the Disposal and Sale of Personal Property Owned by the Wheaton Park District. Seconded by Commissioner Morrill.

Commissioner Fahey asked Benard what we do with the items on the list. Benard stated we auction it, dispose of it, and donate some to different charities.

Motion passed by roll call vote.

Ayes: Fahey, Frey, Hodgkinson Kelly, Mee, Morrill, Vires

Nays: None

Abstain: None

Absent: None

11. Ordinance 2017-07 General Use Ordinance for the Regulation of Park District Property. Commissioner Mee moved to approve Ordinance 2017-07 General Use Ordinance for the Regulation of Park District Property. Seconded by Commissioner Fahey.

Benard thanked Director of Parks and Planning Sperl and Commissioner Mee on their help with this, and also to Commissioner Hodgkinson and former Commissioner VanderSchaaf for their help on it years ago.

Motion passed by roll call vote.

Ayes: Fahey, Frey, Hodgkinson Kelly, Mee, Morrill, Vires

Nays: None

Abstain: None

Absent: None

REPORTS FROM STAFF

Commissioner Morrill congratulated the Museum staff on winning three awards this year. He also welcomed Max Yoshikawa to the district. He was impressed that 92% of the aquatics staff is Wheaton residents. He stated that we are a great employer for the community. Morrill stated that we need to look at where we have decreased. In the community survey residents said that the fees are too high. Morrill stated that the park district subsidizes \$146,000 a year to the pools. He stated that if this was a business fees should be higher. He thought that we need a new sign that the one that we have now near the pool is not visible. He stated that the school district is reporting 600 new kids to the district. 27% of the families in the school district are on the free

lunch program. This tells him that there are people out there who need our services. We need to figure out how to make this happen.

Commissioner Mee commended Director of Special Facilities Bendi on the increase in golf rounds. He also commended staff on the baseball softball signs at all of the parks. Mee commended Aquatics and Safety Manager Wendy Russell on a great career. He attributes Russell for the increase in revenue and attendance. Commissioner Hodgkinson congratulated Russell on her retirement. It was wonderful having her at the district this long. Everyone benefitted from Russell's career with the district. Hodgkinson stated that she thinks the park district should be involved in swim lessons. She recently heard a statistic that 51% of people cannot swim. Russell thanked the board for their support over the years.

Commissioner Fahey congratulated Russell on her retirement and the annual report. It was very detailed. He congratulated her on exceeding in 3 categories in the audit. Fahey asked Russell why we give a 60% discount on Black Friday. Russell stated that it gives us a jump start on the season. People like to give them as Christmas presents.

Commissioner Mee congratulated staff on the Light the Torch Run for 907 runners and an increase in spectators from last year.

ADJOURNMENT

At 7:59 p.m., Commissioner Morrill moved to adjourn the meeting. Commissioner Fahey seconded. Motion passed by voice vote.

