



Wheaton Park District

**Wheaton Park District Board of Commissioners Meeting
Wednesday November 18, 2015 7:00 p.m.
City of Wheaton Council Chambers
303 W. Wesley Street Wheaton, Illinois**

CALL TO ORDER –President Hodgkinson called the meeting to order at 7:04 p.m. Commissioners Frey, Kelly, Mee, Morrill, Schobel, Vires and were present.

PRESENTATIONS

None

COMMUNITY INPUT

None

CONSENT AGENDA

- A. Approval of the Disbursements
 - a. \$ 1,274,270.42 for the period beginning October 14, 2015 and ending November 10, 2015.
- B. Approval of Previous Meeting Minutes
 - a. October 28, 2015 Special Meeting Minutes
 - b. October 21, 2015 Regular Meeting
 - c. October 17, 2015 Capital Budget Workshop Meeting Minutes

Commissioner Morrill moved to approve the Consent Agenda as presented.
Commissioner Frey seconded. Motion passed by roll call vote.

Motion passed by roll call vote

Ayes: Frey, Kelly, Mee, Morrill, Schobel, Vires, Hodgkinson

Nays: None

Absent: None

UNFINISHED BUSINESS

- 1. The approval of the lowest responsible bid for the General Obligation Limited Tax Park Bonds, Series 2015E from Wheaton Bank and Trust at a final interest rate of 0.95%.

Commissioner Mee moved to approve the lowest responsible bid for the General Obligation Limited Tax Park Bonds, Series 2015E from Wheaton Bank and Trust at a final interest rate of 0.95% . Seconded by Commissioner Morrill.

Dave Phillips from Speer Financial stated that there were 2 bids received. The winning bid from Wheaton Bank and Trust and another from Park Ridge Bank at 0.97%. Phillips stated that this is the lowest rate they've seen in a long time and it is

a reflection of the good relationship that the park district has with Wheaton Bank and Trust.

No questions were asked by the board.

Motion passed by roll call vote

Ayes: Frey, Kelly, Mee, Morrill, Schobel, Vires, Hodgkinson

Nays: None

Absent: None

2. Ordinance 2015-06 AN ORDINANCE providing for the issue of \$1,600,705 General Obligation Limited Tax Park Bonds, Series 2015E, for the payment of land for parks, for the building, maintaining, improving and protecting of the same and the existing land and facilities of the District, for the payment of outstanding bonds of the District, providing for the levy of a direct annual tax to pay the principal and interest on said bonds and authorizing the sale of said bonds to the purchaser thereof.

Commissioner Morrill moved to approve Ordinance 2015-06 AN ORDINANCE providing for the issue of \$1,600,705 General Obligation Limited Tax Park Bonds, Series 2015E, for the payment of land for parks, for the building, maintaining, improving and protecting of the same and the existing land and facilities of the District, for the payment of outstanding bonds of the District, providing for the levy of a direct annual tax to pay the principal and interest on said bonds and authorizing the sale of said bonds to the purchaser thereof. Seconded by Commissioner Vires.

No discussion.

Motion passed by roll call vote

Ayes: Frey, Kelly, Mee, Morrill, Schobel, Vires, Hodgkinson

Nays: None

Absent: None

3. Request Approval for Executive Director to Execute a Five Year Professional Services Agreement and a Five Year Lease Agreement with Martin Whalen Office Solutions for the Acquisition of 10 Xerox Multi-Function Devices, the Buyout of Current Lease of 9 Canon Multi-Function Devices and a Service Plan at a cost of \$5,075.50 per month for 60 Months. Total Cost of Machine Lease, Buyout and Service Plan – \$304,530.00. Cost per copy over Meter Plan of 1.2 million black and white copies and 354,000 color copies is \$.0055 per black and white copy and \$.055 per color copy

Commissioner Mee moved to approve for the Executive Director to Execute a Five Year Professional Services Agreement and a Five Year Lease Agreement with Martin Whalen Office Solutions for the Acquisition of 10 Xerox Multi-Function Devices, the Buyout of Current Lease of 9 Canon Multi-Function Devices and a Service Plan at a cost of \$5,075.50 per month for 60 Months. Total Cost of Machine Lease, Buyout and Service Plan – \$304,530.00. Cost per copy over Meter Plan of 1.2 million black

and white copies and 354,000 color copies is \$.0055 per black and white copy and \$.055 per color copy. Seconded by Commissioner Schobel.

Commissioner Mee thanked staff for their comprehensive process on this agreement.

Motion passed by roll call vote

Ayes: Frey, Kelly, Mee, Morrill, Schobel, Vires, Hodgkinson

Nays: None

Absent: None

4. Request Approval for Executive Director to Execute a Five Year Professional Services Agreement with Martin Whalen Office Solutions for a full service meter, toner and service plan for 12 HP Laserjet Desktop Printers at a cost of \$261.08 per month for 60 months. Total cost \$15,664.80.

Commissioner Vires moved to approve for the Executive Director to Execute a Five Year Professional Services Agreement with Martin Whalen Office Solutions for a full service meter, toner and service plan for 12 HP Laserjet Desktop Printers at a cost of \$261.08 per month for 60 months. Total cost \$15,664.80.

Seconded by Commissioner Schobel.

Executive Director Benard stated that Martin Whelan did a wonderful job of working with staff , and congratulated them on our partnership with them. In 2009 we were paying \$125,000 for our multi function devices. The last four years with Martin Whelan the district has been paying an annual cost of \$60,000.

Motion passed by roll call vote

Ayes: Frey, Kelly, Mee, Morrill, Schobel, Vires, Hodgkinson

Nays: None

Absent: None

NEW BUSINESS

1. Change Order for Scottdale Park Path Project - Staff and Buildings and Grounds Subcommittee Recommends approval of Change Order No. 2 with Chicagoland Paving Company in the Amount of \$12,685.82.

Commissioner Schobel moved to approve the Change Order for Scottdale Park Path Project - Change Order No. 2 with Chicagoland Paving Company in the Amount of \$12,685.82. Seconded by Commissioner Frey.

No discussion.

Motion passed by roll call vote

Ayes: Frey, Kelly, Mee, Morrill, Schobel, Vires, Hodgkinson

Nays: None

Absent: None

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2. Approval of Expenditures in Excess of \$10,000 and under the Bid Limit of \$20,000 – Staff Recommends Board Approval to pay 75% of Gross ticket Sales or \$19,681 to JBR Fundways INC. for Carnival Rides at Cosley Zoo.

Commissioner Morrill moved to approve the Expenditures in Excess of \$10,000 and under the Bid Limit of \$20,000 to pay 75% of Gross ticket Sales or \$19,681 to JBR Fundways INC. for Carnival Rides at Cosley Zoo. Seconded by Commissioner Mee.

Motion passed by voice vote.

3. Baseball & Softball Equipment Bid Awards

Commissioner Kelly moved to approve the 2016 Baseball/Softball uniforms and athletic equipment bid results as outlined by staff in a memo dated October 30, 2015. Seconded by Commissioner Mee.

Motion passed by roll call vote

Ayes: Frey, Kelly, Mee, Morrill, Schobel, Vires, Hodgkinson

Nays: None

Absent: None

4. Arrowhead Turf Chemical Bid Awards

Commissioner Schobel moved to approve the Arrowhead Turf Chemical bids as outlined by staff in a memo dated November 12, 2015. Seconded by Commissioner Frey.

President Hodgkinson asked Superintendent of Grounds Justin Kirtland how much of the chemicals we use are environmentally safe. Kirtland stated all of them are environmentally safe. Commissioner Frey stated that he receives lots of compliments on Arrowhead's greens. He commended staff for this.

Motion passed by roll call vote

Ayes: Frey, Kelly, Mee, Morrill, Schobel, Vires, Hodgkinson

Nays: None

Absent: None

REPORTS FROM STAFF

Executive Director Benard has conducted talks with the city as he was directed to do by the board regarding TIF 1 and TIF 2.

Commissioner Schobel asked Preschool and Camps Director Megan Raitt what kind of communication parents are looking for. Raitt stated that some would like daily emails, so to be as transparent as possible with the parents we created a website that is updated daily. Commissioner Morrill congratulated Raitt and her staff on getting reaccredited.

Commissioner Vires commended Cosley Zoo on the Bobcats Backstage program. He thought it was something everyone should try to do. He also congratulated Director of

Special Facilities on his idea for having patrons feed the chickens and ducks. This program earned \$24,000 last year.

President Hodgkinson gave her condolences to Mary Lubko's family.

CLOSED SESSION

At 7:30 p.m. Commissioner Mee moved to enter closed session for the purpose of discussing the:

- a. Appointment, Employment, Compensation, Discipline, Performance, or Dismissal of Specific Employees, 5ILCS 120/2 (c) (1)
- b. Purchase or Lease of Real Property, 5ILCS 120/2 (c) (5)
- c. Pending, probable or imminent litigation, 5ILCS 120/ 2 (c) (11)

Commissioner Morrill seconded.

Motion passed by roll call vote

Ayes: Frey, Kelly, Mee, Morrill, Schobel, Vires, Hodgkinson

Nays: None

Absent: None

RECONVENE TO OPEN SESSION

1. Ordinance 2015-07 An Ordinance authorizing the negotiation for the acquisition of a certain property commonly known as the Williams Property for park district purposes by the Wheaton Park District – Approximately 1.525 acres located at 1313 Gary Avenue in Wheaton Illinois.

Commissioner Vires moved to approve Ordinance 2015-07 An Ordinance authorizing the negotiation for the acquisition of a certain property commonly known as the Williams Property for park district purposes by the Wheaton Park District – Approximately 1.525 acres located at 1313 Gary Avenue in Wheaton Illinois. Seconded by Commissioner Frey.

Motion passed by roll call vote

Ayes: Frey, Kelly, Mee, Morrill, Schobel, Vires, Hodgkinson

Nays: None

Absent: None

2. 2016 Merit Salary Pool Increase
Commissioner Mee moved to approve a 3% 2016 merit salary pool increase. Seconded by Commissioner Kelly. Motion passed by voice vote.

ADJOURNMENT

At 8:13 p.m., Commissioner Mee moved to adjourn the meeting. Commissioner Morrill seconded. Motion passed by voice vote.