



Wheaton Park District

**Wheaton Park District Board of Commissioners Meeting
Wednesday December 9, 2015 7:00 p.m.
City of Wheaton Council Chambers
303 W. Wesley Street Wheaton, Illinois**

CALL TO ORDER – Vice President Morrill called the meeting to order at 7:00 p.m.
Commissioners Frey, Kelly, Mee, Schobel, Vires and were present.

President Hodgkinson was absent

PRESENTATIONS

None

COMMUNITY INPUT

None

CONSENT AGENDA

- A. Approval of the Disbursements totaling \$966,288.71 for the period beginning November 11, 2015 and ending December 1, 2015.
 - B. Approval of the November 18, 2015 Regular Meeting Minutes
 - C. Approval of the November 18, 2015 BAO Hearing Minutes
 - ~~D. Approval of the December 2, 2015 Buildings and Ground Subcommittee Minutes~~
 - E. Approval of the December 2, 2015 Finance Subcommittee Minutes
 - ~~F. Closed Session minutes November 18, 2015~~
- Commissioner Mee moved to approve the Consent Agenda striking items D, F.
Commissioner Vires seconded. Motion passed by roll call.

UNFINISHED BUSINESS

1. Ordinance no. 2015-08 An Ordinance Levying and Assessing the Taxes of Wheaton Park District, DuPage County, Illinois for the Tax Year 2015

Commissioner Mee moved to approve Ordinance no. 2015-08 An Ordinance Levying and Assessing the Taxes of Wheaton Park District, DuPage County, Illinois for the Tax Year 2015. Seconded by Commissioner Frey.

Motion passed by roll call vote.

Ayes: Vires, Schobel, Mee, Frey, Kelly, Vice President Morrill

Nays: None

Absent: Hodgkinson

2. Ordinance no. 2015-09 An Ordinance Abating the Tax Hereto Levied for the year 2015 to pay the Principal of and Interest on \$9,000,000.00 Taxable General Obligation Park Bonds (Alternate Revenue Source), Series 2010, of the Wheaton Park District, DuPage County, Illinois

Commissioner Mee moved to approve Ordinance no. 2015-09 An Ordinance Abating the Tax Hereto Levied for the year 2015 to pay the Principal of and Interest on \$9,000,000.00 Taxable General Obligation Park Bonds (Alternate Revenue Source), Series 2010, of the Wheaton Park District, DuPage County, Illinois Seconded by Commissioner Kelly.

Motion passed by roll call vote.

Ayes: Vires, Schobel, Mee, Frey, Kelly, Vice President Morrill
Nays: None
Absent: Hodgkinson

3. Ordinance no. 2015-10 An Ordinance making a combined annual Budget and Appropriation of funds for the Wheaton Park District for the fiscal year beginning January 1,2016 and ending December 31, 2016

Commissioner Kelly moved to approve Ordinance no. 2015-10 An Ordinance making a combined annual Budget and Appropriation of funds for the Wheaton Park District for the fiscal year beginning January 1,2016 and ending December 31, 2016. Seconded by Commissioner Frey.

Motion passed by roll call vote.

Ayes: Vires, Schobel, Mee, Frey, Kelly, Vice President Morrill
Nays: None
Absent: Hodgkinson

NEW BUSINESS

1. Bid Results and Recommendation for the Demolition of the Blanchard Road House

Commissioner Kelly moved to approve a contract with KLF Enterprises for the Blanchard House Demolition in the amount of \$22,400. Seconded by Commissioner Vires.

Motion passed by roll call vote.

Ayes: Vires, Schobel, Mee, Frey, Kelly, Vice President Morrill
Nays: None
Absent: Hodgkinson

2. Approval of Expenses over \$10,000 and under the Bid Limit of \$20,000

Distribution of Event Proceeds for Brewfest \$18,580.14 payable to the Court Appointed Special Advocates of DuPage County

Commissioner Mee moved to approve the Distribution of Event Proceeds for Brewfest - \$18,580.14 payable to the Court Appointed Special Advocates of DuPage County. Seconded by Commissioner Vires.

Motion passed by roll call vote.

Ayes: Vires, Schobel, Mee, Frey, Kelly, Vice President Morrill

Nays: None

Absent: Hodgkinson

Discussion: Commissioner Kelly asked what the Wheaton Park District share was for Wheaton Brew Fest. Mike Benard said the partnership was 50/50 and the districted profited the same.

3. Approval to Negotiate with ANPI for the purchase or lease of a cloud based phone system

Commissioner Kelly moved to approve the Selection of ANPI and authorization of commencing negotiation for price with same for a cloud Based Solution to the District's needs with the Final Agreement and Price will be presented to the Park Board at its January Meeting for Approval. Seconded by Commissioner Vires.

Motion passed by roll call vote.

Ayes: Vires, Schobel, Mee, Frey, Kelly, Vice President Morrill

Nays: None

Absent: Hodgkinson

Discussion: Commissioner Kelly confirmed we would still see the actual contract to approve and were just undoing what had been done at the last board meeting since the company did not want to work within our legal requirements.

4. Discussion for Consensus on the Capital Expenses related to Providing Ice Surfaces supported by the Central Athletic Center Chiller as Part of the 2016 Capital budget –

Discussion: Commissioner Kelly said that the district found out the chiller we were building was large enough to accommodate up to 2 sheets of Ice at the new Central Athletic Complex. Since this was something that had been discussed before with the previous board the Buildings & Grounds wanted to confirm that the board was still interested in eventually looking to put ice at this location. They had 14 companies bid the project, all were about \$100,000 over budget, due to the increased layout of where the ice would be located, plus increased costs also were due to the escalation of costs over the past few years and we decided to do an outdoor chiller and enclose it. It will be approximately \$500,000 additional for the 2 sheets of ice, but that will be for future board discussion. Phases of ice can go in overtime. Commissioner Kelly recommends to go over budget on the chiller now since it can accommodate ice if we decided to do it in the future. Not doing it now and getting a less expensive chiller would hinder the ability to do ice in the future without going even farther over budget.

Commissioner Vires asked if we could need to lower our costs in other ways to cover the increased expense. Commissioner Kelly said as of right now we were enough under budget to cover this increased expense, but that does not allow for any additional

contingencies. We could potentially have to delay a year if additional expenses arose in other places.

Commissioner Vires asked if we had enough parking to accommodate these two ice rinks. Mike Benard said we have enough parking, but it is not located right on top of the building. There is street parking and a large parking garage that is open on nights and weekends located 1-2 blocks South near DuPage Medical Group and First Trust.

5. Bid Results and Recommendation Central Athletic Center Chiller – Recommend Award to Voris Mechanical, for the base bid, alternates 2 and 5 in the amount of \$503,806.00 and to immediately bid out the duct insulation project

Commissioner Kelly moved to approve awarding the bid to Voris Mechanical, for the base bid, alternates 2 and 5 in the amount of \$503,806.00 and to immediately bid out the duct insulation project. Seconded by Commissioner Schobel.

Commissioner Kelly asked for board to authorize Building & Grounds up to a 5% overage. Commissioner Mee verbally agreed.

Motion passed by roll call vote.

Ayes: Vires, Schobel, Mee, Frey, Kelly, Vice President Morrill

Nays: None

Absent: Hodgkinson

6. Lease of Property for Recreational Purposes at a cost of \$7,500 for January 1 through December 31, 2016

Commissioner Mee moved to approve the Lease of Property for Recreational Purposes at a cost of \$7,500 for January 1 through December 31, 2016. Seconded by Commissioner Vires.

Motion passed by roll call vote.

Ayes: Vires, Schobel, Mee, Frey, Kelly, Vice President Morrill

Nays: None

Absent: Hodgkinson

Discussion: Commissioner Kelly asked Executive Director Mike Benard what the reasoning was behind this partnership at the property on Tomahawk and where the balance of cost would come from.

Benard said the balance will come out of labor. Mike talked to the owner of the property about a potential sale of the pond. The pond is spring fed/natural and one of the only ones left in the area. Purpose of the lease is ultimately to save the pond, plus there is good

access from the Prairie Path and opportunity to expand our services to provide winter sports and fishing. The low cost of the lease is to test out the maintenance and use of the pond so that we can find out in the long run if a purchase would be good to add to our services.

Commissioner Vires asked how long or hard it would be to access it from the Prairie Path.

Benard said that the owner is not ready to give access, but we can work with DuPage County to add signage directing users down one block to access pond from another side.

Commissioner Schobel asked about plans for parking. Benard said right now it is just street parking and eventually we could discuss making some parking at Arrowhead Park which is adjacent.

Commissioner Morrill asked if we will monitor usage. Benard answered yes.

7. Approval of 2016 Board Meeting schedule

Commissioner Mee moved to approve the 2016 Board Meeting Schedule confirming two errors that May's meeting will be held on the 18th and June's meeting on the 15th of the month. Seconded by Commissioner Kelly. Motion passed by voice vote.

Ayes: Vires, Schobel, Mee, Frey, Kelly, Vice President Morrill

Nays: None

Absent: Hodgkinson

REPORTS FROM STAFF

- Executive Director's Report
- Adult Education Annual Report
- Special Events Annual Report
- Department Reports

Vires: None

Schobel: Would like to know why we are still doing Shakespeare since we are not making money yet. Director of Marketing, Margie Wilhelmi, responded that we are providing a service to the community by offering the event for free.

He also wanted to know what we are going to do about Adult Education which is still losing money. Adult Education Coordinator, Matt Wrobel, responded that we are in the right direction for not having to underwrite the program in the future, but at this time we are still operating in the red.

Mee: Also noted that Shakespeare is losing money and wondering if we are going to continue to do the event. He commended staff on ending the Wheaton Wine & Cultural Arts Festival event in 2016 and reviewing events each year for what is working and what is no longer profitable.

Frey: None

Kelly: None

Morrill: Commended staff on the all staff meeting in November that he attended and felt it was very well done. He also wanted to wish the staff and their families a Happy Holidays. He felt the Special Event Annual Report was well done and wanted to make note that in 2015 over \$125,000 was given to our local partners and 501(c)3 organizations. He also noted the economic impact of our events is over 7 million dollars. He feels whenever we can partner it is a good thing. Morrill likes that we are working with other districts in the Adult Education department.

ADJOURNMENT

At 7:30 p.m., Commissioner Schobel moved to adjourn the meeting. Commissioner Kelly seconded. Motion passed by voice vote.