



PUBLIC NOTICE

**Wheaton Park District Board of Commissioners
Regular Meeting
Wednesday December 11, 2019 7:00 p.m.
City of Wheaton Council Chambers 303 W. Wesley Street
Wheaton, Illinois**

December 6, 2019

Public notice is hereby given that the Board of Park Commissioners of the Wheaton Park District, DuPage County, Illinois (the “Park Board”) will hold a meeting at 7 on Wednesday December 11, 2019.

The meeting will take place at Wheaton City Hall, 303 W. Wesley, Wheaton, IL. Please contact Michael J. Benard, Board Secretary, for further information.

mbernard@wheatonparks.org

Michael J. Benard
Secretary

The Agenda for the December 11, 2019 Meeting is as Follows:

Persons with disabilities requiring reasonable accommodation to participate in this meeting should contact the park district’s ADA Compliance Officer, Michael Benard, at the park district’s Administrative Office, 102 E. Wesley Street, Wheaton, IL Monday through Friday from 8:30 am until 4:30 pm at least 48 hours prior to the meeting. Requests for a qualified ASL interpreter require five (5) working days advance notice. Telephone number 630.510-4944; fax number 630.665.5880; email dsiciliano@wheatonparks.org



Wheaton Park District

Meeting of the Wheaton Park District Board of Commissioners December 11, 2019 7:00 pm

CALL TO ORDER

PRESENTATIONS

COMMUNITY INPUT

Public comments are important to the Board. However, it is the Board's policy not to take action on items until time has been taken to gather information and discuss all options. Lack of action does not imply lack of interest in the issues. During the community input portion of the agenda the board typically will ask residents to provide input prior to accepting input from non-residents.

CONSENT AGENDA

Consent Agenda items are considered by the Park District to be routine and will be enacted in one motion. There will be no separate discussion on these items. If a member of the Park Board requests, a Consent Agenda item will be removed from the Consent Agenda and considered as an individual item at the end of old or new business.

- A. Approval of the Disbursements totaling \$1,486,594.43 for the period beginning November 13, 2019 and ending December 3, 2019
- B. Approval of the November 20, 2019 Regular Meeting Minutes
- C. Approval of December 4, 2019 Buildings Grounds and Finance Subcommittee Meeting Minutes
- D. Approval of Expenses over \$10,000 but Under Legal Bid Limit
 - a. Payment to CASA of DuPage County not to exceed \$13,000 for 50% profit share for Brewfest 2019

UNFINISHED BUSINESS - None

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NEW BUSINESS

1. Memorial Park Renovation Project – Recommendation to approve change order No. 1 from Frederick Quinn Corporation
 - a. Change from clay pavers to concrete pavers at parking lot. Reduce attic stock. Establish an allowance amount for the sum of \$22,975
 - b. Establish a \$10,000 allowance for expenses that may arise as a result of permit delays. Amount to be deducted from \$22,975 allowance from change order #001
2. Memorial Park Renovation Project – Recommendation to approve change order No. 3 from Frederick Quinn Corporation
 - a. Fees related to the closure of the sidewalk on Wheaton Ave for the sum of \$2,835.
 - b. Masonry changes at stage bumpout (necessary because NICHIHA panel is limited to 72 inches), addition of slip joint due to material change from concrete to clay based brick, additional dowels at stage wall cap for the sum of \$4,926.
 - c. Power for ADA operators for the sum of \$1,469.
 - d. Provide duplex receptacles for electronic lavatories. Two additional vacancy sensors for the sum of \$2,812.
 - e. Change location of com-ed pedestal. Additional 70 feet of run, two 3.5 inch pvc conduits, four wires each conduit for the sum of \$13,815
3. Community Center Interior Improvements – Recommendation to approve a Professional Services Agreement with Williams Architects in the amount of \$132,500.
4. Community Center – Recommendation to approve a Quote for Additional Security Cameras, Wiring and Installation from Imperial Surveillance for an amount not to exceed \$20,374.
5. Arrowhead Golf Club 2020 Fees Recommendation – Recommend approval of a \$1 dollar increase for a small bucket of range balls, a \$2 dollar increase for a large bucket of range balls a \$1 increase in cart rental per 9 holes and a \$1 increase in greens fees per 9 holes for the 2020 Golf Season.

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6. Management of Information Technology Services – Recommend approval of a second addendum to the September 2015 Agreement sections 1a, 1b, 1c and 2 with Advanced Intelligence Engineering LLC for the management of information technology services for the period beginning January 1, 2020 and ending December 31, 2020. The 2019 fee structure will be carried through 2020 with no increase.
7. Government Relations Services – Recommend approval of an Agreement with Government Navigation Group for government relations services for \$3,000 per month for the period beginning June 1, 2019 and ending December 31, 2019 and \$4,000 per month for the period beginning January 1, 2020 and ending December 31, 2020.
8. Wheaton Park District Personnel Polices and Employee Manual – Recommend approval of the updated Wheaton Park District Personnel Polices Employee Manual.
9. Semi-Annual Review of Closed Session Minutes – Recommend approval of Resolution No. 2019-06.
10. Recommend approval of 2020 Board Meeting and Subcommittee Meeting Schedule.
11. Recommend approval to sell Beer and Wine during Special Event Rental at Central Athletic Complex Ice Rinks on February 1, 2020.
12. Recommend approval for President Terry Mee to attend the IPRA – IAPD Educational Conference and Exposition January 23-25, 2020 at a cost not to exceed \$1,000.

REPORTS FROM STAFF

- Executive Director
- Finance, Special Facilities, Marketing, Development, Events, Recreation, Athletics, Parks and Planning

BOARD SUBCOMMITTEE REPORTS / DISCUSSION

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CLOSED SESSION

- a. Appointment, Employment, Compensation, Discipline, Performance, or Dismissal of Specific Employees, 5ILCS 120/2 (c) (1)
- b. Purchase or Lease of Real Property, 5ILCS 120/2 (c) (5)
- c. Setting of Price for Sale or Lease of Property Owned by the Public Body, 5ILCS 120/2 (c) (6)
- d. Pending, probable or imminent litigation, 5ILCS 120/ 2 (c) (11)
- e. Discussion of minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes, 5 ILCS 120/2(c) (21)

POSSIBLE ACTION ON ITEMS DISCUSSED IN CLOSED SESSION

ADJOURNMENT

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