



Wheaton Park District

Wheaton Park District Board of Commissioners Meeting

Wednesday December 12, 2018 7:00 p.m.

City of Wheaton Council Chambers

303 W. Wesley Street Wheaton, Illinois

CALL TO ORDER –President Vires called the meeting to order at 7:00 p.m. Frey, Kelly, Mee and Morrill were present.

Commissioner Fahey and Hodgkinson were absent.

PRESENTATIONS

Wheaton Park District Statistics & Awards from 2018

Amy Seklecki Marketing and Special Events Coordinator gave the following statistics on accomplishments for the district in 2018:

Recreation Department

- Maintained a district-wide cancellation rate of 21%; 4% decrease
- Implemented a new Wide Horizons preschool \$50 enrollment fee; generating approximately \$6500 in additional revenue.

Athletic Department

- Expanded Red, White and Blue Tournaments by 31 teams resulting in an extra \$9,000 collected in team registrations
- The Wheaton Wings Spring Classic tournament hosted 234 teams with approximately 3,750 players. It was the largest tournament ever hosted in the history of the Wheaton Park District and the Wheaton Wings Soccer Club.

Finance Department

- Reorganized the Recreation Department budget entries to make the budget process more manageable for them.
- Completed the first full year of Paylocity, implementing all processes on the payroll side.

Human Resources

- Research and implementation of new health insurance carrier, saving the park district \$400,000

Special Facilities

- Cosley Zoo duck and chicken feeding saw a 27% increase from 2017, up to \$31,500.
- The Museum installed 6 exhibits (four at museum, one at library, one at Arrowhead).
- The Museum was voted Daily Herald's Readers' Choice
- Exercising with Parkinson's class has increased participation by 40% compared to 2017; this is collaboration with Northwestern Medicine
- Silver Sneaker Revenue is on track to increase by over \$6,000 compared to 2017
- Redesigned and built new Rail Skate Park, this led to more usage and highly satisfied skaters from up to an hour away with rave reviews.
- All three Lifeguard Safety Audits through Ellis & Associates scored "Exceeds".
- Arrowhead Golf Course named "Best of the West" in West Suburban Living reader's poll.
- Installed new trolley and terrace with enhanced menu options
- First Movie Night on the golf course was a big success over 400 people registered

Marketing Department

- Rebranding/design of the seasonal program guide (magazine format)
- Reindeer Run listed by Chicago Athlete Magazine as the Top 100 Races in the State of Illinois
- Received Best Friend of Illinois Parks, Large Business Award for IAPD's Best of the Best for our partnership with First Trust Portfolios.
- Sponsorship revenue totaled \$285,000 for 2018. Up \$11,000 from 2017
- WPD received award for Philanthropic Support of Parks and Programs presented by the National Association of Park Foundations.

COMMUNITY INPUT

None

CONSENT AGENDA

- A. Approval of the Disbursements totaling \$1,145,584.03 for the period beginning November 7, 2018 and ending December 4, 2018
- B. Approval of the November 14, 2018 Regular Meeting Minutes
- C. Approval of the December 5, 2018 Subcommittee Meeting Minutes
- D. Approval of 2019 Wheaton Park District Board of Commissioners Subcommittee and Regular Meeting Dates
- E. Approval of Arrowhead Restaurant Point of Sale Software Upgrades at a cost of \$14,500 with Transform Inc./Digital Dining
- F. Approval of Payment to CASA of DuPage for Brewfest Partnership Proceeds at cost not to exceed \$20,000
- G. Approval of Payment to JBR Fundways for Cosley Zoo Kiddie Carnival Partnership Proceeds at cost not to exceed \$17,000

Commissioner Mee moved to approve the consent agenda as presented. Seconded by Commissioner Frey

Motion passed by roll call vote.

Ayes: Frey, Kelly, Mee and Morrill, Vires

Nays: None

Abstain: None

Absent: Fahey, Hodgkinson

UNFINISHED BUSINESS

None

NEW BUSINESS

1. Adoption of 2019 Budget and Appropriation Ordinance 2018-05
Commissioner Frey moved to approve the Adoption of 2019 Budget and Appropriation Ordinance 2018-05. Seconded by Commissioner Morrill.
Commissioner Mee commended staff on a job well done.
Motion passed by roll call vote.
Ayes: Frey, Kelly, Mee and Morrill, Vires
Nays: None
Abstain: None
Absent: Fahey, Hodgkinson

2. Adoption of Tax Levy Ordinance 2018-06
Commissioner Morrill moved to approve the Adoption of Tax Levy Ordinance 2018-06. Seconded by Commissioner Frey. No discussion.
Motion passed by roll call vote.
Ayes: Frey, Kelly, Mee and Morrill, Vires
Nays: None
Abstain: None
Absent: Fahey, Hodgkinson

3. Adoption of Tax Abatement Ordinance 2018-07
Commissioner Kelly moved to approve the Adoption of Tax Abatement Ordinance 2018-07. Seconded by Commissioner Mee. No discussion.
Motion passed by roll call vote.
Ayes: Frey, Kelly, Mee and Morrill, Vires
Nays: None
Abstain: None
Absent: Fahey, Hodgkinson

4. Approval of Arrowhead Golf Club Membership Program
Commissioner Mee moved to approve of the Arrowhead Golf Club Membership Program at a cost per year of \$2,499 for residents and \$2,999 for non-residents. Seconded by Commissioner Frey.
Commissioner Kelly stated that this is just an annual fee to golf and the use of a locker.
Motion passed by roll call vote.
Ayes: Frey, Kelly, Mee and Morrill, Vires
Nays: None
Abstain: None
Absent: Fahey, Hodgkinson

5. Approval of Costs related to Document Scanning and Online Archive Program with BHFx not to exceed \$19,400
Commissioner Frey moved to approve of Costs related to Document Scanning and Online Archive Program with BHFx not to exceed \$19,400. Seconded by Commissioner Kelly.
Motion passed by voice vote.

6. Approval of Rice Pool Fence Construction Project Change Order for a Net Increase in costs to the Classic Fence Contract of \$2,930
Commissioner Kelly moved to approve of Rice Pool Fence Construction Project Change Order for a Net Increase in costs to the Classic Fence Contract of \$2,930. Seconded by Commissioner Mee.
Motion passed by voice vote.

7. Community Center Track Replacement Project – Approval of Base Bid and Alternate No. 1 with RC Wegman for \$145,000

Commissioner Mee moved to approve Community Center Track Replacement Project – Approval of Base Bid and Alternate No. 1 with RC Wegman for \$145,000

Seconded by Commissioner Kelly. No discussion.

Motion passed by roll call vote.

Ayes: Frey, Kelly, Mee and Morrill, Vires

Nays: None

Abstain: None

Absent: Fahey, Hodgkinson

8. Pond Maintenance – Approval of a Contract with Integrated Lakes Management for \$58,809.38

Commissioner Frey moved to approve of a Contract with Integrated Lakes Management for \$58,809.38. Seconded by Commissioner Morrill. No discussion.

Motion passed by roll call vote.

Ayes: Frey, Kelly, Mee and Morrill, Vires

Nays: None

Abstain: None

Absent: Fahey, Hodgkinson

REPORTS FROM STAFF

Commissioner Morrill stated that he had an opportunity to go to the All Staff Meeting and Awards luncheon. He thinks that staff does a great job recognizing everyone and the brochure for the meeting is well done. He wished everyone a Happy Holiday.

Commissioner Mee stated that the holiday party, Reindeer Run and the All Staff Meeting were all well done. He commended the entire Wheaton Park District staff on a very progressive and successful 2018. He wished everyone Happy Holidays.

President Vires stated that he too attended the Reindeer Run and it was well done. He also asked all of the board members to have Executive Director Benard's evaluation in to him by December 31.

ADJOURNMENT

At 7:14 p.m., Commissioner Mee moved to adjourn the meeting. Commissioner Kelly seconded. Motion passed by voice vote.

