



Wheaton Park District

**Wheaton Park District Board of Commissioners Meeting
Wednesday December 13, 2017 7:00 p.m.
City of Wheaton Council Chambers
303 W. Wesley Street Wheaton, Illinois**

CALL TO ORDER –President Vires called the meeting to order at 7:00 p.m. Commissioners Fahey, Hodgkinson Kelly, Mee were present.

Commissioners Frey, and Morrill were absent

PRESENTATIONS

Kristina Nemetz, Superintendent of Marketing & Special Events shared a few things about our 2017 special events and preview our 2018.

- In 2017, more than 200 runners registered for Race Wheaton and committed to running in all four of our races. This was an increase of 46% over 2016. This package will be offered again in 2018 and registration will be open around the 1st of the year on the Wheaton Park District website.
- The Museum Foundation held its annual Casino Night in March and the 2nd annual Night at the Museum Children's Party to sellout crowds.
- The 2017 Taste of Wheaton was our largest event. We paid tribute to the fest formerly known as Cream of Wheaton on Thursday night. It rekindled memories of residents and it was a great way to share the history of Wheaton with our newer residents who did not know the fest had a previous name. Advance carnival wristband sales increased 14% over the previous year, beverage sales increased 27%, and sponsorship increased 19%.
- 93 entries marched in our 4th of July Parade. This year we added new awards for Best Youth Group under 16, Best non-for profit, Go Green (best use of recycled materials), and Best Neighborhood entry.
- Cosley Zoo Uncorked drew its largest crowd of 450 and in its 37th year the Mike Williams Cosley Classic saw an increase in both golfers (17%) and sponsors (13%).
- Wheaton Brew Fest celebrated its 7th year.
- Shakespeare in the Park saw record numbers in the park each night and estimated guest counts exceed 2,500 over the two night event.
- The Sensory Garden Playground hosted Play Days throughout the summer months with attendance exceeding 450 and drawing visitors from as far as Germany.
- The Light the Torch Night Run raised over \$53,000 in sponsorship.
- The Lions Club Reindeer Run increased runner participation by 17% percent with 1,346 runners on December 2.

2018 will come with a repeat of our great event schedule adding in a new event tentatively planned for February 3 which will be an outdoor family event at the Central Athletic Complex Ice Rinks. Casino Night on March 10 will feature a new ticketing format and inclusive pricing option. The Fun Run in Color we do in partnership with the Rotary Club of Wheaton AM will kick off our run series on April 14. Go Fly a Kite will be back for its 8th year.

Each year special events require assistance from over 650 volunteers, the events service more than 80,000 residents and beyond. More information will be available to the board and public next month when we present our Special Event Annual Report.

Our events support our internal foundations (Play for All Playground & Garden Foundation, DuPage County Historical Museum, Cosley Zoo Foundation), but also charities close to the hearts of our partnering organizations such as: Rotary of Wheaton AM's scholarship program, CASA of DuPage County, FT Cares Foundations charitable partners for this year which included: Voice of September 11, Pediatric Brain Tumor Foundation, and the sight and hearing organizations supported by the Wheaton Lions Charities.

She stated that for residents, businesses, or community members looking to get involved in our events as participants, sponsors, or volunteers please visit our website wheatonparkdistrict.com for more information.

COMMUNITY INPUT

None

CONSENT AGENDA

- A. Approval of the Disbursements totaling \$1,367,123.41 for the period beginning November 8, 2017 and ending December 5, 2017
- B. Approval of the November 15, 2017 Regular Meeting Minutes
- C. 2018 Board of Commissioners Meetings Schedule

Commissioner Mee moved to approve the consent agenda as presented. Seconded by Commissioner Fahey. No discussion.

Motion passed by roll call vote.

Ayes: Fahey, Hodgkinson Kelly, Mee, Vires

Nays: None

Abstain: None

Absent: Frey, Morrill

UNFINISHED BUSINESS

1. Ordinance 2017-09 – An Ordinance Making a Combined Annual Budget and Appropriation of Funds for the Wheaton Park District for the Fiscal Year Beginning January 1, 2018 and Ending December 31, 2018

Commissioner Mee moved to Approve Ordinance 2017-09 – An Ordinance Making a Combined Annual Budget and Appropriation of Funds for the Wheaton Park District for the Fiscal Year Beginning January 1, 2018 and Ending December 31, 2018
Seconded by Commissioner Fahey. No discussion.

Motion passed by roll call vote.

Ayes: Fahey, Hodgkinson Kelly, Mee, Vires

Nays: None

Abstain: None

Absent: Frey, Morrill

2. Ordinance 2017-10 – An Ordinance Levying and Assessing the Taxes of the Wheaton Park District, DuPage County, Illinois for the Tax Year 2017

Commissioner Hodgkinson moved to approve Ordinance 2017-10 – An Ordinance Levying and Assessing the Taxes of the Wheaton Park District, DuPage County, Illinois for the Tax Year 2017. Seconded by Commissioner Kelly. No discussion.

Motion passed by roll call vote.

Ayes: Fahey, Hodgkinson Kelly, Mee, Vires

Nays: None

Abstain: None

Absent: Frey, Morrill

NEW BUSINESS

1. Ordinance 2017-11 – An Ordinance Abating the Tax Hereto Levied for the Year 2017 to Pay the Principal of and Interest on \$9,000,000.00 Taxable General Obligation Park Bonds (Alternate Revenue Source) Series 2010 of the Wheaton Park District, DuPage County, Illinois

Commissioner Fahey moved to approve Ordinance 2017-10 – An Ordinance Levying and Assessing the Taxes of the Wheaton Park District, DuPage County, Illinois for the Tax Year 2017. Seconded by Commissioner Kelly. No discussion.

Motion passed by roll call vote.

Ayes: Fahey, Hodgkinson Kelly, Mee, Vires

Nays: None

Abstain: None

Absent: Frey, Morrill

2. Ordinance 2017-12 – An Ordinance Adopting a Policy Prohibiting Sexual Harassment for the Wheaton Park District

Commissioner Hodgkinson moved to approve Ordinance 2017-12 – An Ordinance Adopting a Policy Prohibiting Sexual Harassment for the Wheaton Park District seconded by Commissioner Fahey.

Commissioner Hodgkinson stated that this was to stay compliant with the new state law that was passed. Commissioner Mee stated that we have had a sexual harassment policy for a long time; we are just updating it per state law.

Motion passed by roll call vote.

Ayes: Fahey, Hodgkinson Kelly, Mee, Vires

Nays: None

Abstain: None

Absent: Frey, Morrill

3. 2018 Golf Cart Rates – Recommendation to Increase the Fee for Riding Carts by \$1 for 9 Holes and \$2 for 18 holes

Commissioner Mee moved to approve increasing the fee for riding carts by \$1 for 9-holes and \$2 for 18-holes. Seconded by Commissioner Hodgkinson.

Commissioner Mee stated that we will have new carts in the 2018 season. They will have an upgraded GPS system.
Motion passed by voice vote.

4. Beverage Agreement – Recommendation for the Wheaton Park District to Enter into an Exclusive Beverage Agreement with the Pepsi Beverages Company Effective February 1, 2018 through January 31, 2021

Commissioner Fahey moved to approve for the Wheaton Park District to Enter into an Exclusive Beverage Agreement with the Pepsi Beverages Company Effective February 1, 2018 through January 31, 2021. Seconded by Commissioner Hodgkinson.

President Vires stated that the Pepsi deal was far better than the others the district received.

Motion passed by roll call vote.
Ayes: Fahey, Hodgkinson Kelly, Mee, Vires
Nays: None
Abstain: None
Absent: Frey, Morrill

5. Community Center Exterior Improvements Project – Recommendation for the Wheaton Park District to Approve Change Order #1 with RC Wegman for the Utilization of the Remaining Contract Allowance Plus \$24,758

Commissioner Kelly moved to approve Change Order #1 with RC Wegman for the Utilization of the Remaining Contract Allowance Plus \$24,758. Seconded by Commissioner Hodgkinson.

Commissioner Kelly stated that this is for new ceiling tile on the second floor. We are using the remaining contingency amounts. The whole project is going to be around \$1,000,000. Commissioner Fahey stated that we are still under the budgeted amount on this project.
Motion passed by voice vote.

6. Play For All Foundation Treehouse Project – Recommendation for the Wheaton Park District to Accept the Construction Documentation, Permitting and Bidding Portions of a Proposal from Hitchcock Design Group for an Amount not to exceed \$58,000

Commissioner Hodgkinson moved to accept the Construction Documentation, Permitting and Bidding Portions of a Proposal from Hitchcock Design Group for an Amount not to exceed \$58,000. Seconded by Commissioner Fahey.

Commissioner Hodgkinson stated that with is at the south end of Wheaton/Lisle. The park district will be reimbursed for this by the Play For All Foundation.

Motion passed by roll call vote.

Ayes: Fahey, Hodgkinson Kelly, Mee, Vires

Nays: None

Abstain: None

Absent: Frey, Morrill

7. Northside Park Outdoor Exercise Equipment – Recommendation for the Wheaton Park District to Approve the Purchase of Outdoor Fitness Equipment from Exofit for Northside Park in the Amount of \$14,322

Commissioner Kelly moved to approve the Purchase of Outdoor Fitness Equipment from Exofit for Northside Park in the Amount of \$14,322. Seconded by Commissioner Fahey.

Commissioner Kelly stated that we are replacing 20 year old equipment that is out there now. Half of this is being paid for by a grant. We will be trying a different layout this time. Commissioner Hodgkinson stated that this is fitness center grade equipment but outside.

Motion passed by voice vote

8. Small Cell Pole Proposal from Sprint Spectrum L.P. – Recommendation for the Wheaton Park District to Approve a Utilization Rights Agreement with Sprint Spectrum L.P. for the Installation of Small Cell Technology at the Park Services Center, Central Athletic Center, Memorial Park, Northside Park and Rathje Park Subject to the Written Approval of the Terms of Said Agreement by the Corporate Counsel of the Wheaton Park District

Commissioner Mee moved to approve a Utilization Rights Agreement with Sprint Spectrum L.P. for the Installation of Small Cell Technology at the Park Services Center, Central Athletic Center, Memorial Park, Northside Park and Rathje Park Subject to the Written Approval of the Terms of Said Agreement by the Corporate Counsel of the Wheaton Park District. Seconded by Commissioner Kelly.

Executive Director Benard stated that legal counsel provided an opinion and but a few terms remain to be agreed upon. Commissioner Kelly stated that these are not new towers they are going on existing poles. Rathje Park is the only one that a new pole is going up and it will be close to Roosevelt Road.

Motion passed by roll call vote.

Ayes: Fahey, Hodgkinson Kelly, Mee, Vires

Nays: None

Abstain: None

Absent: Frey, Morrill

9. Atten Park Cell Tower – Recommendation for the Wheaton Park District Board of Commissioners to Approve the Renegotiated Lease Terms with Crown Castle for the Atten Park Cell Tower Subject to the Written Approval of the Terms of the Referenced Renegotiated Agreement by the Corporate Counsel of the Wheaton Park District.

Commissioner Kelly moved to approve the Renegotiated Lease Terms with Crown Castle for the Atten Park Cell Tower Subject to the Written Approval of the Terms of the Referenced Renegotiated Agreement by the Corporate Counsel of the Wheaton Park District. Seconded by Commissioner Hodgkinson.

Executive Director Benard stated that there are a few loose ends that our attorney is working on with Crown Castle. The extended lease with them will fill the vacancy on this pole. In December 2016 we lost T-Mobile (Co-locator).

Motion passed by roll call vote.

Ayes: Fahey, Hodgkinson Kelly, Mee, Vires

Nays: None

Abstain: None

Absent: Frey, Morrill

REPORTS FROM STAFF

Executive Director Benard stated that he is pleased with the success the district achieved this year.

Commissioner Mee commended staff on fantastic tree sales at the zoo. Mee asked Benard if the ice rinks are well attended. Benard stated that they are.

Commissioner Fahey commended staff on the Reindeer Run, and was pleased with the 200 extra runners that attended. He commended the Athletic Department on the 2 super bowls.

President Vires recapped many of the projects that the park district completed this year.

Commissioner Hodgkinson was impressed with the residents who showed support for Graf Park. She stated that it shows how much people value our parks.

ADJOURNMENT

At 7:27 p.m., Commissioner Mee moved to adjourn the meeting. Commissioner Hodgkinson seconded. Motion passed by voice vote.

A handwritten signature in black ink, appearing to be 'M. M.', written in a cursive style.