

CANDIDATE FILING CHECKLIST

- ☐ **Receipt from County Clerk evidencing the filing of the Statement of Economic Interests (must be filed by the last day of filing)***

** Original Statements of Economic Interests are obtained from and filed with the County Clerk.*

- ☐ **Statement of Candidacy**

Complete:

- Proper Designation of:
 - Candidate Information (Ballot Name and Address)
 - Office Sought
 - Term Sought (Full is sought, unless an unexpired term is stated)
 - Unit of Government/District
 - Party (for New Political Party)
- Attestation
- Candidate's Signature (witnessed by Notary Public)
- Notarization of Candidates signature with Notary Seal

- ☐ **Nomination Petition(s):**

Complete:

- Proper Designation of:
 - Candidate Information (Ballot Name and Address)
 - Office Sought
 - Term Sought (Full is sought, unless an unexpired term is stated)
 - Unit of Government/District
 - Party (for New Political Party)
- Signator's affixed name and address
- Attestation
- Circulator completed the Circulator's Statement
- Circulator's Signature (witnessed by Notary Public)
- Notarization of Circulator's Signature with Notary Seal

- ☐ **Original petition sheets must be consecutively numbered**

- ☐ **Nominating papers must be securely bound together before filing**

preferred order:

- Receipt of Statement of Economic Interests
- Statement of Candidacy
- Loyalty Oath *(optional)*
- Nomination Petitions
- Certification of Attached List of Deletions *(if applicable)*
- Certification of Deletions *(if applicable, must be filed if a Certification of Attached List is filed)*

This checklist is intended for informational purposes only; candidates are encouraged to seek the advice of legal counsel before filing any nomination papers.