

**WHEATON PARK DISTRICT
BOARD OF COMMISSIONERS
MINUTES OF THE MEETING
DECEMBER 15, 2004**

I. CALL TO ORDER

President Cook called the regular meeting of the Wheaton Park District Board of Commissioners to order at 7:30 p.m. The following Commissioners were present:

Commissioner: Blankenship
Breese
Cook
Fieweger
Nichilo
Schobel

Absent: Fullerton

II. ADDITIONS TO THE AGENDA

None.

Commissioner Fullerton arrived at 7:35 p.m.

III. CITIZENS TO BE HEARD

Tom Mouhelis, representing the VFW, and Michelle Senatore, Chair of the Community Relations Committee of the City of Wheaton, presented information concerning Sgt. Joel Gomez. Sgt. Gomez, a resident of Wheaton, was severely injured in Iraq and is a paraplegic. The VFW and the city are working to help Sgt. Gomez who is currently living with his parents. A fund-raiser is being planned for March to help raise funds for a handicapped-accessible vehicle and home for him. Ray Morrill, Director of Recreation and Special Facilities, volunteered to serve on the committee. He will make contact with WDSRA for its input. The Board of Park Commissioners expressed its support for Sgt. Gomez and this project.

IV. CONSENT AGENDA

Commissioner Schobel moved to approve the Consent Agenda. Seconded by Commissioner Fieweger.

- A. Approval of the Board Meeting Minutes of November 17, 2004.
- B. Acceptance of the Treasurer's Report.
- C. Acceptance of the Disbursements.

Roll call vote:	Commissioner:	Blankenship	Aye
		Breese	Aye
		Fieweger	Aye
		Fullerton	Aye
		Nichilo	Aye
		Schobel	Aye
		Cook	Aye

7 Aye, 0 Nay. Motion carried.

V. OLD BUSINESS

A. Referendum

Commissioner Blankenship moved to table the referendum discussion. Seconded by Commissioner Schobel. The motion passed unanimously.

B. Retiree Insurance Benefits

The insurance subcommittee recommended a change in the retiree health insurance benefits. Currently there is no difference between the benefits received by retirees and those received by full-time employees. Under the recommendation this will change for all retirees. Elden Brauer, the park district insurance consultant, stated that by making this change, the district will save approximately 20 percent over time. By modifying retiree benefits, the financial load will be reduced. Routine preventive care is still provided in the wellness benefit of the plan. The deductible will be \$300 per individual. The plan covers the retiree and the family of the retiree. Each individual must meet the deductible.

Commissioner Fullerton moved to pass the retiree health insurance plan effective April 1, 2005. Seconded by Commissioner Fieweger.

Roll call vote:	Commissioner	Blankenship	Aye
		Breese	Aye
		Fieweger	Aye
		Fullerton	Aye
		Nichilo	Aye
		Schobel	Aye
		Cook	Aye

7 Aye, 0 Nay. Motion carried.

For 30 years the group life insurance policy has provided that full-time employees at their retirement be provided with life insurance. Very few employees have taken advantage of this. The district pays one lump sum at the time of retirement or pays as it goes for as long as the employee lives. The employee will be covered regardless of health. Elden Brauer stated that providing life insurance for retirees is falling out of favor with many companies. Currently full-time employees receive 1-1/2 times current pay, capped at \$200,000.

Commissioner Schobel moved to eliminate the provision of the benefit equal to 25 percent of life insurance from the retiree benefit package. Seconded by Commissioner Fullerton. Commissioner Blankenship moved to table the motion. Motion failed due to lack of a second.

Roll call vote:	Commissioner	Blankenship	No
		Breese	Aye
		Fieweger	Aye
		Fullerton	Aye
		Nichilo	Aye
		Schobel	Aye
		Cook	Aye

6 Aye, 1 Nay. Motion carried.

VI. NEW BUSINESS

A. Refunding Park Bonds, Series 2004 -- R-2004-14

Commissioner Blankenship moved to approve Ordinance R-2004-14 providing for the issue of \$2,445,000 Refunding Park Bonds, Series 2004, of the Wheaton Park District, DuPage County, Illinois, and for the levy of a direct annual tax sufficient to pay the principal and interest on said bonds. Seconded by Commissioner Breese.

Lynda Given, the park district bond counsel, spoke on behalf of Bill Hepworth, the district's bond consultant. The average interest rate for the refunding, as well as the capital appreciation bonds, is 3.8 percent. There will be no increase in the tax rate.

Roll call vote:	Commissioner	Blankenship	Aye
		Breese	Aye
		Fieweger	Aye
		Fullerton	Aye
		Nichilo	Aye
		Schobel	Aye
		Cook	Aye

7 Aye, 0 Nay. Motion carried.

B. Capital Appreciation Limited Park Bonds, Series 2004 – R-2004-15

Commissioner Blankenship moved to approve Ordinance R-2004-15 providing for the issue of \$3,557,126 Capital Appreciation Limited Refunding Park Bonds, Series 2004, of the Wheaton Park District, DuPage County, Illinois, and for the levy of a direct annual tax to pay the principal and interest on said bonds. Seconded by Commissioner Fullerton. No discussion.

Roll call vote:	Commissioner	Blankenship	Aye
		Breese	Aye
		Fieweger	Aye
		Fullerton	Aye
		Nichilo	Aye
		Schobel	Aye
		Cook	Aye

7 Aye, 0 Nay. Motion carried.

C. The Purchase and Exchange of Land – R-2004-16

Commissioner Breese moved to approve Resolution R-2004-16 authorizing the exchange of certain real estate and cash for other real estate. Seconded by Commissioner Fullerton. This exchange of property will allow the park district to access Gables Blvd. from the new Parks Service Center as requested by the City of Wheaton for safety reasons. There will be a public hearing in January.

Roll call vote:	Commissioner	Blankenship	Aye
		Breese	Aye
		Fieweger	Aye
		Fullerton	Aye
		Nichilo	Aye
		Schobel	No
		Cook	Aye

6 Aye, 1 Nay. Motion carried.

D. 2005/2006 Arrowhead Golf Club Rates

Commissioner Schobel moved to accept staff recommendations for 2005 golf rates at Arrowhead Golf Club. Seconded by Commissioner Blankenship. Commissioner Blankenship attended a workshop on marketing golf clubs at the NRPA Congress. All of the items discussed at this workshop are being done at Arrowhead. Motion carried unanimously.

E. Community Center Chiller Bids

Commissioner Breese moved to accept the bid of Atomatic Mechanical Services in the amount of \$27,598 for the Community Center chiller overhaul project. Seconded by Commissioner Fieweger. This bid covers periodic maintenance and replacement of worn parts.

Commissioners Fieweger and Nichilo left the room.

Roll call vote:	Commissioner	Blankenship	Aye
		Breese	Aye
		Fieweger	Absent
		Fullerton	Aye
		Nichilo	Absent
		Schobel	Aye
		Cook	Aye

5 Aye, 0 Nay 2 Absent. Motion carried.

F. Pool Heater Bids

Commissioner Fullerton moved to accept the bid of GT Mechanical in the amount of \$45,900 for the Rice Pool heater project. Seconded by Commissioner Blankenship. The heaters are breaking down, and parts are no longer available.

Roll call vote:	Commissioner	Blankenship	Aye
		Breese	Aye
		Fieweger	Absent
		Fullerton	Aye
		Nichilo	Absent
		Schobel	Aye
		Cook	Aye

5 Aye, 0 Nay, 2 Absent. Motion carried.

G. Baseball/Softball Uniforms and Athletic Equipment Bids

Commissioner Blankenship moved to accept staff's recommendation for the 2005 baseball/softball uniforms and athletic equipment as stated in the memo dated December 7, 2004. All expenses are covered by fees and fund-raising. Seconded by Commissioner Schobel. No discussion.

Roll call vote:	Commissioner	Blankenship	Aye
		Breese	Aye
		Fieweger	Absent
		Fullerton	Aye
		Nichilo	Absent
		Schobel	Aye
		Cook	Aye

5 Aye, 0 Nay, 2 Absent. Motion carried.

Commissioners Fieweger and Nichilo returned.

H. Arrowhead Clubhouse Bids

Commissioner Schobel moved to approve the bids as stated in W.B. Olson's cover letter dated December 8, 2004 in the amount of \$6,969,975 for the Arrowhead Clubhouse project. Seconded by Commissioner Nichilo. Because of change in consultants, some of the finishes may be changed. A change order will be issued if necessary. Soft costs are estimated at approximately \$2 million. Soft

costs include, architect fees, FFE, construction manager, permit fees, city water, etc.

Roll call vote:	Commissioner	Blankenship	Aye
		Breese	Aye
		Fieweger	No
		Fullerton	No
		Nichilo	Aye
		Schobel	Aye
		Cook	Aye

5 Aye, 2 Nay. Motion carried.

I. Budget – 2005/2006

President Cook stated that staff has completed approximately 75 percent of the FY2005/2006 budget. Staff has discussed cutting the budget 10 to 15 percent. Executive Director Dunsmuir feels that the fund balances should be higher than they are. The park district auditors recommend fund balances of 25 percent. This would be approximately three months operating balance. We do not want to risk the quality or the safety of our programs. It would take several years to reach the goal of a three-month balance.

Employees are reimbursed for 50 percent of sick days above the 30-day pool that is allowed to be carried over. This check is issued in January. Employees are given 12 sick days a year. The board would like a report on what is the norm for other districts on sick time.

J. Consultant Proposal – Arrowhead

The golf subcommittee recommends hiring a consultant for the bar/grill operation at Arrowhead Golf Club to help plan and provide renderings for the operation. The subcommittee interviewed three possible consultants. This consultant is from the Chicago area and runs many successful restaurants.

Commissioner Nichilo moved to hire Jerome Eastman, Inc. at the cost of \$10,000 to do preliminary drawings for first floor bar and grill at Arrowhead Golf Club clubhouse. Seconded by Commissioner Schobel. It would be possible to hire the consultant for other aspects of the operation of the bar, grill and restaurant at the choice of the board.

Roll call vote:	Commissioner	Blankenship	No
		Breese	Aye
		Fieweger	No
		Fullerton	No
		Nichilo	Aye
		Schobel	Aye
		Cook	Aye

4 Aye, 3 Nay. Motion carried.

VII. QUESTIONS OF THE STAFF

- The Chicago Fire has expressed an interest in doing some fund-raising for the overpass.
- The surveillance cameras have been installed and are operating at Clocktower Commons. There is a 14-day loop.
- The city committed \$50,000 to the overpass at its planning session. We have received a commitment in writing from DuPage County and the school district.
- It was suggested a contest for a new logo at Arrowhead. It was suggested that area high school and college art departments should be contacted.

VIII. QUESTIONS FROM THE FLOOR

Art Pape asked why the press packets and the board packets were different.

John O'Donnell asked if copies of the budget were available at the administration office. He may come in at any time to get a copy.

IX. CLOSED SESSION

Commissioner Blankenship moved to convene to Closed Session pursuant to the provisions of the Open Meetings Act, 5 ILCS 120/2(c)(21) for review and release of Closed Session Minutes. Seconded by Commissioner Breese.

Roll call vote:	Commissioner:	Blankenship	Aye
		Breese	Aye
		Fieweger	Aye
		Fullerton	Aye
		Nichilo	Aye
		Schobel	No
		Cook	Aye

6 Aye, 1 Nay. Motion carried.

The Wheaton Park District Board of Commissioners convened to Closed Session at 10:01 p.m.

The regular meeting of the Wheaton Park District Board of Commissioners reconvened at 10:03 p.m.

X. ADJOURNMENT

Commissioner Nichilo moved to adjourn the meeting of the Board of Commissioners of the Wheaton Park District. Seconded by Commissioner Fullerton. Meeting adjourned at 10:04 p.m.

Respectfully submitted,



Robert Dunsin
Secretary

**WHEATON PARK DISTRICT
BOARD OF COMMISSIONERS
MINUTES OF THE MEETING
NOVEMBER 17, 2004**

I. CALL TO ORDER

President Cook called the regular meeting of the Wheaton Park District Board of Commissioners to order at 7:30 p.m. The following Commissioners were present:

Commissioner: Blankenship
Breese
Cook
Fieweger
Fullerton
Nichilo
Schobel

II. ADDITIONS TO THE AGENDA

None.

III. CITIZENS TO BE HEARD

None.

IV. CONSENT AGENDA

Commissioner Blankenship moved to approve the Consent Agenda. Seconded by Commissioner Breese.

- A. Approval of the Board Meeting Minutes of October 20, 2004.
- B. Acceptance of the Treasurer's Report.
- C. Acceptance of the Disbursements.

Roll call vote:	Commissioner: Blankenship	Aye
	Breese	Aye
	Fieweger	Aye
	Fullerton	Aye
	Nichilo	Aye
	Schobel	Aye
	Cook	Aye

7 Aye, 0 Nay. Motion carried.

V. OLD BUSINESS

A. Overpass Contribution

A letter signed by President Cook, Executive Director Dunsmuir, Board of Education President Johnson and Superintendent Catalani was sent to all the agencies involved in the overpass project requesting an additional contribution of

\$90,000. The school district and the county have agreed to contribute the requested amount. The city has declined but is reconsidering the decision. The park district has secured a grant for \$240,000.

Commissioner Schobel moved that the Wheaton Park District contribute an additional \$90,000 to the overpass project fund. Seconded by Commissioner Blankenship.

Roll call vote:	Commissioner:	Blankenship	Aye
		Breese	Aye
		Fieweger	Aye
		Fullerton	Aye
		Nichilo	Aye
		Schobel	Aye
		Cook	Aye

7 Aye, 0 Nay. Motion carried.

Council member Liz Corry has requested that the park district send a representative to a forum on the overpass project that the League of Women Voters is sponsoring at Monroe Middle School.

VI. NEW BUSINESS

A. Carpentry Bids – Arrowhead

Commissioner Fullerton moved to approve the bid of W. B. Olson for the carpentry on the Arrowhead Golf Club clubhouse in the amount of \$1,439,000. Seconded by Commissioner Schobel.

One of the bidders asked to be released from his bid.

Roll call vote:	Commissioner:	Blankenship	Aye
		Breese	Aye
		Fieweger	Aye
		Fullerton	Aye
		Nichilo	Aye
		Schobel	Aye
		Cook	Aye

7 Aye, 0 Nay. Motion carried.

B. Arrowhead – Secondary Entrance

Commissioner Nichilo explained that the potential restaurant consultant with whom the subcommittee has been working has advised that we should have a separate entrance to the bar and grill. The subcommittee asked for this originally, and the architect had advised against this entrance. The restaurant consultant stated that without this entrance, there would be a substantial impact on the

restaurant and bar revenues. The money to pay for this change will come from funds saved from the value engineering.

Commissioner Nichilo moved to approve the second entrance for the new clubhouse at Arrowhead Golf Club not to exceed \$210,000. Seconded by Commissioner Schobel.

Roll call vote: Commissioner:	Blankenship	Aye
	Breese	Aye
	Fieweger	No
	Fullerton	Aye
	Nichilo	Aye
	Schobel	Aye
	Cook	Aye

6 Aye, 1 Nay. Motion carried.

C. Referendum Discussion

President Cook stated that the park district is considering a referendum in February or April 2005. If the district is to have a referendum, a decision must be made in December. The discussion this evening is to establish a sense of the Board's feeling on the issue. The language for the ballot was drawn up by Lynda Given, our bond attorney. Some suggestions were made to make the language clearer. Bob will discuss the suggested language with Lynda Given. The \$29.5 million in bonds would retire the current bonds. By paying off the existing bonds and reissuing the new ones, the district would save substantial interest costs. Lynda Given will prepare the necessary ordinances for either a February or April referendum. She will attend the December board meeting and will be available to answer questions. The interest rate is more advantageous now than when the bonds were originally issued.

VII. QUESTIONS OF THE STAFF

- The article in the employee newsletter showing the results of the Character Counts program was applauded. The Chicago Fire Juniors program collects shoes that no longer fit to be given to other programs.
- Congratulations to Megan Raitt on her election as treasurer of SPRA, to Carrie Hauptert on being elected to the IPRA board, and to Cosley Zoo for the grant it received.
- The trend in the golf industry nationwide is a reduction in total play of approximately 7 percent. Arrowhead is doing better than the trend.

VIII. QUESTIONS FROM THE FLOOR

None.

IX. CLOSED SESSION

Commissioner Blankenship moved to convene to Closed Session pursuant to the provisions of the Open Meetings Act, 5 ILCS 120/2(c)(5) for the purchase or lease of real property. Seconded by Commissioner Breese.

Roll call vote:	Commissioner:	Blankenship	Aye
		Breese	Aye
		Fieweger	Aye
		Fullerton	Aye
		Nichilo	Aye
		Schobel	No
		Cook	Aye

6 Aye, 1 Nay. Motion carried.

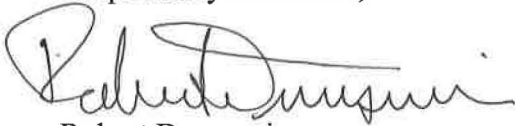
The Wheaton Park District Board of Commissioners convened to Closed Session at 8:25 p.m.

The regular meeting of the Wheaton Park District Board of Commissioners reconvened at 8:30 p.m.

X. ADJOURNMENT

Commissioner Schobel moved to adjourn the meeting of the Board of Commissioners of the Wheaton Park District. Seconded by Commissioner Blankenship. Meeting adjourned at 8:31 p.m.

Respectfully submitted,



Robert Dunsmuir
Secretary

**WHEATON PARK DISTRICT
BOARD OF COMMISSIONERS
MINUTES OF THE MEETING
OCTOBER 20, 2004**

I. PUBLIC HEARING – General Obligation Park Bonds

President Cook called the public hearing to order at 7:30 p.m. He asked for any comments on the issue of general obligation park bonds. There being no questions, Commissioner Blankenship moved to close the public hearing. Seconded by Commissioner Breese. Motion carried unanimously. The public hearing closed at 7:31 p.m.

II. CALL TO ORDER

President Cook called the regular meeting of the Wheaton Park District Board of Commissioners to order at 7:31 p.m. The following Commissioners were present:

Commissioner: Blankenship
Breese
Cook
Nichilo
Schobel

Absent: Fieweger
Fullerton

III. ADDITIONS TO THE AGENDA

None.

IV. CITIZENS TO BE HEARD

None.

V. CONSENT AGENDA

Commissioner Schobel moved to approve the Consent Agenda. Seconded by Commissioner Blankenship.

- A. Approval of the Board Meeting Minutes of September 8, 2004.
- B. Acceptance of the Treasurer's Report.
- C. Acceptance of the Disbursements.
- D. DOC-3 Resolution – R-2004-14

Roll call vote: Commissioner: Blankenship Aye
Breese Aye
Nichilo Aye
Schobel Aye
Cook Aye

5 Aye, 0 Nay, 2 Absent. Motion carried.

Commissioner Fieweger arrived at 7:34 p.m.

VI. OLD BUSINESS

A. Northside Park Renovation – Patrick Engineering

Jeff Schuh from Patrick Engineering presented an update on the Northside Park detention storage options. The watershed plan and the likelihood of its passing through the county board were discussed.

Commissioner Blankenship moved to approve Patrick Engineering to prepare detention storage options and present the information to the county for an amount not to exceed \$50,000. Seconded by Commissioner Breese.

Roll call vote:	Commissioner:	Blankenship	Aye
		Breese	Aye
		Fieweger	No
		Nichilo	Aye
		Schobel	No
		Cook	Aye

4 Aye, 2 Nay, 1 Absent. Motion carried.

VII. NEW BUSINESS

A. IAPD Credentials Certificate

Executive Director Dunsmuir explained that the board must choose a member and an alternate to represent it at the annual IAPD meeting in January. Commissioner Breese nominated Commissioner Fullerton to be the delegate and Commissioner Nichilo to be the alternate. Seconded by Commissioner Schobel. Motion carried.

B. Golf Clubhouse Bids

A summary of the Arrowhead Golf Club clubhouse bids was distributed. The original cost estimate was \$10,728,967. Dan Nicholas from PHN discussed changes and additions to adjustments to reach \$11,283,367. PHN discussed proposed adjustments that could bring costs closer to budget. Questions about changes to square footage were discussed. Value Engineering reductions were discussed. The pavilion documents and plans were discussed.

Commissioner Schobel moved to approve bids from Lenzini Excavating Co. in the amount of \$476,000, Martin Cement Company in the amount of \$823,960, Mid-States Concrete Products, Co. in the amount of \$684,000, and Western Architectural Iron, Co. in the amount of \$319,980 for a total amount of \$2,303,940. Seconded by Commissioner Nichilo.

Roll call vote:	Commissioner:	Blankenship	Aye
		Breese	Aye
		Fieweger	Aye
		Nichilo	Aye
		Schobel	Aye
		Cook	Aye

6 Aye, 0 Nay, 1 Absent. Motion carried.

C. Wheaton Trenching Change Order

John Emser of W. B. Olson discussed the change order from Wheaton Trenching for the Arrowhead Golf Club clubhouse product. The scope of the project has changed significantly.

Commissioner Blankenship moved to approve the change order from Wheaton Trenching in the amount of \$180,793. Seconded by Commissioner Fieweger.

Roll call vote:	Commissioner:	Blankenship	Aye
		Breese	Aye
		Fieweger	Aye
		Nichilo	Aye
		Schobel	Aye
		Cook	Aye

6 Aye, 0 Nay, 1 Absent. Motion carried.

D. Aquatic Rates 2005

Commissioner Blankenship moved to accept staff recommendation for 2005 pool rates of

Preseason individual	\$ 50
Preseason Family	\$ 84
1st two family members plus \$15 for each additional family member	
Season Individual	\$ 75
Season Family	\$109
1st two family members plus \$15 for each additional family member	

Nonresident rates would be one and one-half times the resident rate.

Seconded by Commissioner Schobel.

Discussion ensued regarding attendance over the past several years and how that related to revenue and expense. Questions regarding over-time exemption removal and the status were discussed. Director of Recreation and Special Facilities Morrill explained that the budget will reflect those costs for next year.

Roll call vote:	Commissioner:	Blankenship	Aye
		Breese	Aye
		Fieweger	Aye
		Nichilo	Aye
		Schobel	Aye
		Cook	Aye

6 Aye, 0 Nay, 1 Absent. Motion carried.

E. Food Service Consultant – Update

Commissioner Nichilo updated the board on the status and plan for hiring a restaurant consultant for Arrowhead Golf Club. Three companies were interviewed with proposals ranging from \$40,000 to \$80,000. We need to look at utilization and what is the mission or goal of the Food and Beverage operation. The subcommittee will meet with a fourth company that is local. The board directed the subcommittee to continue interviews and bring a proposal to the board when ready.

VIII. QUESTIONS OF THE STAFF

- It was asked if the windscreens in the dugouts at Atten Park could be removed. Staff will look into it.
- The Parks Plus Fitness annual report was well done. The follow-up phone calls to members are a good idea. There will be a corporate rate offered as part of the next fee schedule. It was suggested that spinning classes be offered.
- The home school program at Lincoln Marsh was discussed.
- The number of golf rounds this season and how the weather affected it was discussed.

IX. QUESTIONS FROM THE FLOOR

None.

X. ADJOURNMENT

Commissioner Blankenship moved to adjourn the meeting of the Board of Commissioners of the Wheaton Park District. Seconded by Commissioner Breese. Meeting adjourned at 9:06 p.m.

Respectfully submitted,



Robert Dunsmuir
Secretary

**WHEATON PARK DISTRICT
BOARD OF COMMISSIONERS
MINUTES OF THE MEETING
SEPTEMBER 8, 2004**

I. CALL TO ORDER

President Cook called the regular meeting of the Wheaton Park District Board of Commissioners to order at 7:30 p.m. The following Commissioners were present:

Commissioner: Blankenship
Breese
Cook
Fullerton
Nichilo
Schobel

Absent: Fieweger

II. ADDITIONS TO THE AGENDA

None.

III. CITIZENS TO BE HEARD

Tom Shaughnessy, a park district resident, asked the park board to sell the property at Hazelton and Roosevelt Roads. He feels that the district should not maintain property it does not use. Commissioner Blankenship stated that part of the district's mission is to preserve open space. It was explained to Mr. Shaughnessy that for the district to sell land it owns, we would have to go to referendum.

IV. CONSENT AGENDA

Commissioner Blankenship moved to approve the Consent Agenda. Seconded by Commissioner Schobel.

- A. Approval of the Board Meeting Minutes of August 18, 2004.
- B. Acceptance of the Treasurer's Report.
- C. Acceptance of the Disbursements.

Commissioner Schobel asked to remove item A from the consent agenda. Item A was moved to Old Business B.

Roll call vote:	Commissioner: Blankenship	Aye
	Breese	Aye
	Fullerton	Aye
	Nichilo	Aye
	Schobel	Aye
	Cook	Aye

6 Aye, 0 Nay, 1 Absent. Motion carried.

V. OLD BUSINESS

A. Court House Square Development

The developers of Court House Square were not available to make a presentation.

Commissioner Fieweger arrived at 7:55 p.m.

B. Approval of Board Meeting Minutes of August 18, 2004

Commissioner Blankenship moved to approve the Board Minutes of the August 18, 2004 meeting as written. Seconded by Commissioner Fullerton. Motion carried 6 – 1.

VI. NEW BUSINESS

A. Brochure Printing Bids

Commissioner Blankenship moved to accept the bid of The Strathmore Company in the amount of \$135,088 to print four 2005 program brochures, three 2005 adult education/recreation brochures, and the 2005 aquatics/camps brochure. Seconded by Commissioner Breese.

Roll call vote:	Commissioner:	Blankenship	Aye
		Breese	Aye
		Fieweger	Aye
		Fullerton	Aye
		Nichilo	Aye
		Schobel	Aye
		Cook	Aye

7 Aye, 0 Nay. Motion carried.

B. Electrical Bids - Arrowhead

Commissioner Nichilo moved to accept the bid of Amp-Rite Electric Co., Inc. in the amount of \$115,050 for site electrical for the Arrowhead Golf Clubhouse. Seconded by Commissioner Schobel.

This bid includes site electrical work, but not work inside the building.

Roll call vote:	Commissioner:	Blankenship	Aye
		Breese	Aye
		Fieweger	Aye
		Fullerton	Aye
		Nichilo	Aye
		Schobel	Aye
		Cook	Aye

7 Aye, 0 Nay. Motion carried.

C. Demolition Bids – Arrowhead

Commissioner Nichilo moved to accept the bid of Site Recovery Services, Inc. in the amount of \$116,000 for demolition at Arrowhead Golf Clubhouse. Seconded by Commissioner Fullerton. No discussion.

Roll call vote:	Commissioner:	Blankenship	Aye
		Breese	Aye
		Fieweger	Aye
		Fullerton	Aye
		Nichilo	Aye
		Schobel	Aye
		Cook	Aye

7 Aye, 0 Nay. Motion carried.

VII. QUESTIONS OF THE STAFF

- Golf course staff is waiting for permits and the trailers to arrive. The staff would like to be in the trailers before the demolition of the building.
- Congratulations to Bill Klemz for finishing fifth in the match play tournament.
- Pool revenue has been affected by the cool summer. Director of Recreation and Special Facilities Morrill stated that he will have a more accurate picture after he receives the September financial report. Every pool in the area has experienced the same weather-related challenges this summer.
- The cooperation of the athletic directors at Wheaton North High School and Wheaton-Warrenville South High School that allowed the Rams football program to play Sunday tournament games on the varsity fields was appreciated by the board.
- The estimated completion date of the Park Services Center is January 2005.

VIII. QUESTIONS FROM THE FLOOR

None.

IX. CLOSED SESSION

Commissioner Blankenship moved to convene to Closed Session pursuant to the provisions of the Open Meetings Act, 5 ILCS 120/2(c)(5) for the purchase or lease of real property, 5 ILCS 120/2(c)(21) for review and release of Closed Session Minutes, and 5ILCS 120/2(c)(1) for the appointment, employment or compensation of an employee. Seconded by Commissioner Breese.

Roll call vote:	Commissioner:	Blankenship	Aye
		Breese	Aye
		Fieweger	Aye
		Fullerton	Aye
		Nichilo	Aye
		Schobel	Aye
		Cook	Aye

7 Aye, 0 Nay. Motion carried.

The Wheaton Park District Board of Commissioners convened to Closed Session at 8:17 p.m.

The regular meeting of the Wheaton Park District Board of Commissioners reconvened at 9:25 p.m.

X. ADJOURNMENT

Commissioner Blankenship moved to adjourn the meeting of the Board of Commissioners of the Wheaton Park District. Seconded by Commissioner Fieweger. Meeting adjourned at 9:26 p.m.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Robert Dunsmuir".

Robert Dunsmuir
Secretary

**WHEATON PARK DISTRICT
BOARD OF COMMISSIONERS
MINUTES OF THE MEETING
AUGUST 18, 2004**

I. PUBLIC HEARING – 2004/2005 TAX LEVY

President Cook called the public hearing to order at 7:30 p.m. He asked for any comments on the Tax Levy. There being no questions, Commissioner Nichilo moved to close the public hearing. Seconded by Commissioner Schobel. Motion carried unanimously. The public hearing closed at 7:31 p.m.

II. CALL TO ORDER

President Cook called the regular meeting of the Wheaton Park District Board of Commissioners to order at 7:31 p.m. The following Commissioners were present:

Commissioner: Blankenship
Breese
Cook
Fullerton
Nichilo
Schobel

Absent: Fieweger

III. ADDITIONS TO THE AGENDA

New Business F. Restaurant Consultant for Arrowhead Clubhouse

IV. CITIZENS TO BE HEARD

Tom Shaughnessy, a park district resident, asked why the park district owns property that it is not being used at the area of Hazelton and Roosevelt Road. The property was donated to the district more than 30 years ago. In order to sell the property, the district would have to hold a referendum. Part of the district's mandate is to maintain open space. A possible use for this property would be as part of a trail system. He also asked if the park district has any interest in the property on Gary Avenue commonly known as the Gables. The board explained that it could not comment on the subject because the discussion of any acquisition of land is held in closed session. Mr. Shaughnessy also stated that he sold a product that he felt was superior to the product that the clubhouse committee had selected for siding the new building. Mr. Shaughnessy was invited to bid his product as an alternate when the project is put out to bid.

V. CONSENT AGENDA

Commissioner Blankenship moved to approve the Consent Agenda. Seconded by Commissioner Fullerton.

- A. Approval of the Board Meeting Minutes of July 21, 2004.
- B. Acceptance of the Treasurer's Report.
- C. Acceptance of the Disbursements.

Roll call vote:	Commissioner:	Blankenship	Aye
		Breese	Aye
		Fullerton	Aye
		Nichilo	Aye
		Schobel	Aye
		Cook	Aye

6 Aye, 0 Nay, 1 Absent. Motion carried.

VI. OLD BUSINESS

- A. Approval of 2004/2005 Tax Levy Ordinance – R-2004-11

Commissioner Fullerton moved to approve the 2004/2005 Levy Ordinance, R-2004-11 in the amount of \$8,990,000 for 2004 taxes collected in 2005. Seconded by Commissioner Blankenship. No discussion.

Roll call vote:	Commissioner:	Blankenship	Aye
		Breese	Aye
		Fullerton	Aye
		Nichilo	Aye
		Schobel	Aye
		Cook	Aye

6 Aye, 0 Nay, 1 Absent. Motion carried.

VII. NEW BUSINESS

- A. Surplus Property Ordinance – R – 2004-12

Commissioner Blankenship moved to adopt Ordinance R-2004-12, an ordinance allowing for the disposal of surplus property at Arrowhead Golf Club. Seconded by Commissioner Breese. No discussion.

Roll call vote:	Commissioner:	Blankenship	Aye
		Breese	Aye
		Fullerton	Aye
		Nichilo	Aye
		Schobel	Aye
		Cook	Aye

6 Aye, 0 Nay, 1 Absent. Motion carried.

B. Annexation Ordinance – R – 2004-13

Commissioner Fullerton moved to approve Ordinance R-2004-13 annexing certain property along Wiesbrook Road as described in the ordinance. Seconded by Commissioner Nichilo.

Roll call vote:	Commissioner:	Blankenship	Aye
		Breese	Aye
		Fullerton	Aye
		Nichilo	Aye
		Schobel	Aye
		Cook	Aye

6 Aye, 0 Nay, 1 Absent. Motion carried.

C. Lease Agreement – Temporary Trailers, Arrowhead

Commissioner Blankenship moved to approve the agreement with Williams Scotsman for the lease of three trailers for temporary facilities during the Arrowhead Club House construction in the amount of \$29,738. Seconded by Commissioner Schobel.

The total cost for temporary facilities is estimated at \$49,838. These are the same trailers that were at Cress Creek. The double-wide trailer will be used for golf operations and the single-wide trailer will be the food and beverage office. The trailers will be used until the new clubhouse is finished. The lease is for a year. Staff feels the quality of these trailers is good.

Roll call vote:	Commissioner:	Blankenship	Aye
		Breese	Aye
		Fullerton	Aye
		Nichilo	Aye
		Schobel	Aye
		Cook	Aye

6 Aye, 0 Nay 1 Absent. Motion carried.

D. Fencing Bids – Service Center

Commissioner Blankenship moved to accept the bid from Peerless Enterprises in the amount of \$70,834.04 for the fencing for the Park Services Center at Manchester as outlined in August 18 bid memo. Seconded by Commissioner Schobel.

Roll call vote:	Commissioner:	Blankenship	Aye
		Breese	Aye
		Fullerton	Aye
		Nichilo	Aye
		Schobel	Aye
		Cook	Aye

6 Aye, 0 Nay, 1 Absent. Motion carried.

E. Generator Bids – Service Center

Commissioner Breese moved to accept the bid of Bright Electric for the diesel powered electric generator for the Parks Services Center in the amount of \$22,752. Seconded by Commissioner Schobel.

Roll call vote:	Commissioner:	Blankenship	Aye
		Breese	Aye
		Fullerton	Aye
		Nichilo	Aye
		Schobel	Aye
		Cook	Aye

6 Aye, 0 Nay, 1 Absent. Motion carried.

F. Restaurant Consultant for Arrowhead Clubhouse

Commissioners Schobel and Nichilo feel that a restaurant consultant should be hired to help with demographics, training, menus, marketing etc. They suggest asking DRI and PHN to suggest possible consultants to the subcommittee. The board concurred with the subcommittee recommendation to explore the hiring of a restaurant consultant. Staff will coordinate with DRI and PHN.

VIII. QUESTIONS OF THE STAFF

Patrick Engineering is trying to find the path of least resistance at Northside Park.

The over 12 travel softball team played in a tournament in Mankato, MN.

Scholarship assistance is up 40 percent this year due to the economy and working with the Milton Township Committee on Youth.

The Business Department is working on upgrading the website.

The Red, White and Blue Tournament was well run.

The football program has purchased another scoreboard for the second field at Graf Park.

It was suggested that Japanese Beetle traps be hung in the trees at Arrowhead.

IX. QUESTIONS FROM THE FLOOR

None.

X. CLOSED SESSION

Commissioner Blankenship moved to convene to Closed Session pursuant to the provisions of the Open Meetings Act, 5 ILCS 120/2(c)(5) for the purchase or lease of real property, 5 ILCS 120/2(c)(21) for review and release of Closed Session Minutes, and 5ILCS 120/2(c)(1) for the appointment, employment or compensation of an employee. Seconded by Commissioner Breese.

Roll call vote: Commissioner:	Blankenship	Aye
	Breese	Aye
	Fullerton	Aye
	Nichilo	Aye
	Schobel	Aye
	Cook	Aye

6 Aye, 0 Nay, a Absent. Motion carried.

The Wheaton Park District Board of Commissioners convened to Closed Session at 8:48 p.m.

The regular meeting of the Wheaton Park District Board of Commissioners reconvened at 9:27 p.m.

XI. ADJOURNMENT

Commissioner Blankenship moved to adjourn the meeting of the Board of Commissioners of the Wheaton Park District. Seconded by Commissioner Schobel. Meeting adjourned at 9:27 p.m.

Respectfully submitted,



Robert Dunsmuir
Secretary

**WHEATON PARK DISTRICT
BOARD OF COMMISSIONERS
MINUTES OF THE MEETING
JULY 21, 2004**

I. CALL TO ORDER

President Cook called the regular meeting of the Wheaton Park District Board of Commissioners to order at 7:30 p.m. The following Commissioners were present:

Commissioner: Blankenship
Cook
Fieweger
Fullerton
Nichilo
Schobel

Absent: Breese

II. ADDITIONS TO THE AGENDA

None.

III. CITIZENS TO BE HEARD

None.

IV. CONSENT AGENDA

Commissioner Schobel moved to approve the Consent Agenda. Seconded by Commissioner Blankenship.

- A. Approval of the Board Meeting Minutes of June 16, 2004.
- B. Acceptance of the Treasurer's Report.
- C. Acceptance of the Disbursements.

Roll call vote:	Commissioner: Blankenship	Aye
	Fieweger	Aye
	Fullerton	Aye
	Nichilo	Aye
	Schobel	Aye
	Cook	Aye

6 Aye, 0 Nay, 1 Absent. Motion carried.

VI. NEW BUSINESS

- A. Abatement Ordinance R-2004-8
Commissioner Blankenship moved to approve the Abatement Ordinance, R-2004-8. Seconded by Commissioner Schobel. Every year the park district

must abate alternate revenue source bonds. The abatement must be paid using another alternate source. The park district uses roll over bonds.

Roll call vote:	Commissioner	Blankenship	Aye
		Fieweger	Aye
		Fullerton	Aye
		Nichilo	Aye
		Schobel	Aye
		Cook	Aye

6 Aye, 0 Nay, 1 Absent. Motion carried.

B. Resolution – Estimate of Annual Levy R-2004-9

Commissioner Blankenship moved to approve the Estimate of the Annual Tax Levy Ordinance, R-2004-9. Seconded by Commissioner Fieweger. The park district must pass this resolution prior to the passage of the Levy Ordinance at the August meeting.

Roll call vote:	Commissioner	Blankenship	Aye
		Fieweger	Aye
		Fullerton	Aye
		Nichilo	Aye
		Schobel	Aye
		Cook	Aye

6 Aye, 0 Nay, 1 Absent. Motion carried.

C. Playground Equipment Bids

Commissioner Fullerton moved to accept the bid from Illinois at Play in the amount of \$34,300 for the Community Center Playground Equipment. Seconded by Commissioner Schobel. The bid submitted by Recreation Concepts was an alternate bid that was too large for the area and some of the equipment was not for preschool children.

Roll call vote:	Commissioner	Blankenship	Aye
		Fieweger	Aye
		Fullerton	Aye
		Nichilo	Aye
		Schobel	Aye
		Cook	Aye

6 Aye, 0 Nay, 1 Absent. Motion carried.

D. Service Center Vehicle Lift Bids

Commissioner Fullerton moved to accept the bid from Rack'm Up Distributors, Inc. in the amount of \$18,425 for the mechanic's equipment lifts to be installed in the new maintenance facility. Seconded by Commissioner Nichilo. The current mechanics area does not have a lift, and staff must work on the concrete floor under

the equipment. The turf package allows the mowers to be supported properly while on the lift.

Roll call vote:	Commissioner	Blankenship	Aye
		Fieweger	Aye
		Fullerton	Aye
		Nichilo	Aye
		Schobel	Aye
		Cook	Aye

6 Aye, 0 Nay, 1 Absent. Motion carried.

E. Community Center Gym Floor Refinisher Bids

Commissioner Steve Fieweger moved to accept the bid from Lenco Flooring in the amount of \$14,765 to repair and refinish the Community Center gym floor. Second by Commissioner Nichilo. Director of Recreation and Special Facilities Morrill stated that there were not many bidders because many of these companies are busy with work at schools.

Roll call vote:	Commissioner	Blankenship	Aye
		Fieweger	Aye
		Fullerton	Aye
		Nichilo	Aye
		Schobel	Aye
		Cook	Aye

6 Aye, 0 Nay, 1 Absent. Motion carried.

F. Arrowhead Irrigation Controllers Bids

Commissioner Schobel moved to accept the bid of Halloran & Yauch in the amount of \$24,700 for 9 irrigation controllers. Seconded by Commissioner Blankenship. The anticipated lifespan of the controllers is approximately 10 years. The controllers being replaced were the first installed at the course, some are older than 10 year.

Roll call vote:	Commissioner	Blankenship	Aye
		Fieweger	Aye
		Fullerton	Aye
		Nichilo	Aye
		Schobel	Aye
		Cook	Aye

6 Aye, 0 Nay, 1 Absent. Motion carried.

G. Resolution – City Water – Intergovernmental Agreement R-2004-10

Commissioner Fullerton moved to approve Resolution R-2004-10, approving the terms of an intergovernmental agreement with the City of Wheaton for the provision of water service to the Arrowhead Golf Club. Seconded by

Commissioner Fieweger. The district will pay the city a recapture fee of \$56,700, but there will be no other fees charged to the district.

Roll call vote:	Commissioner	Blankenship	Aye
		Fieweger	Aye
		Fullerton	Aye
		Nichilo	Aye
		Schobel	Aye
		Cook	Aye

6 Aye, 0 Nay, 1 Absent. Motion carried.

VII. QUESTIONS OF THE STAFF

- The statues at Clocktower Commons were broken off their base. Parks Maintenance is reinstalling them.
- The Parks Plus Fitness personal trainers are paid through salary. They are paid a little more than a floor supervisor.
- The loss of the overtime exemption has caused a scheduling problem. Staff is working it out. IAPD believes this issue will be reviewed again by the legislature.
- Hoping to hear from the state in the next week on the overpass. The next step will be sign the contract for construction to prepare to go to bid.
- The insurance subcommittee will discuss life insurance for retirees and bring the issue to the board for approval.

VIII. QUESTIONS FROM THE FLOOR

None.

IX. CLOSED SESSION

Commissioner Blankenship moved to convene to Closed Session pursuant to the provisions of the Open Meetings Act, 5 ILCS 120/2(c)(21) for review and release of Closed Session Minutes, 5 ILCS 120/2(c)(5) for the purchase or lease of real property, and 5ILCS 120/2(c)(1) for the appointment, employment or compensation of an employee. Seconded by Commissioner Fieweger.

Roll call vote:	Commissioner:	Blankenship	Aye
		Fieweger	Aye
		Fullerton	Aye
		Nichilo	Aye
		Schobel	Aye
		Cook	Aye

6 Aye, 0 Nay, 1 Absent. Motion carried.

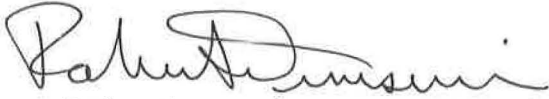
The Wheaton Park District Board of Commissioners convened to Closed Session at 8:15 p.m.

The regular meeting of the Wheaton Park District Board of Commissioners reconvened at 9:52 p.m.

X. **ADJOURNMENT**

Commissioner Schobel moved to adjourn the meeting of the Board of Commissioners of the Wheaton Park District. Seconded by Commissioner Nichilo. Meeting adjourned at 9:52 p.m.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Robert Dunsmuir".

Robert Dunsmuir
Secretary

**WHEATON PARK DISTRICT
BOARD OF COMMISSIONERS
MINUTES OF THE MEETING
JUNE 16, 2004**

I. CALL TO ORDER

President Cook called the regular meeting of the Wheaton Park District Board of Commissioners to order at 7:30 p.m. The following Commissioners were present:

Commissioner: Blankenship
Breese
Cook
Fieweger
Fullerton
Nichilo
Schobel

II. ADDITIONS TO THE AGENDA

Consent Agenda B. Add to minutes that the Arrowhead Golf Clubhouse committee reduced the size of the building, and therefore reduced the cost of the building.
Add New Business C. State of Park District Report from the Treasurer

III. CITIZENS TO BE HEARD

Dave Pugsley, treasurer of the Wheaton Kiwanis Club, presented a check to the Wheaton Park District representing partial payment of its contribution to Safety City. Kiwanis proposed paying the remaining portion of its contribution in five installments of \$5,000. Commissioner Schobel moved to accept the proposal from Kiwanis Club of Wheaton and to make sure that, if state funds are released, Kiwanis and the district distribute the funds appropriately. Seconded by Commissioner Fullerton. Motion carried unanimously. Commissioner Blankenship thanked the Kiwanis for its work on Safety City.

IV. CONSENT AGENDA

Commissioner Schobel moved to approve the Consent Agenda as amended. Seconded by Commissioner Breese.

- A. Approval of the Board Meeting Minutes of May 19, 2004.
- B. Approval of the Board Meeting Minutes of June 9, 2004.
- C. Acceptance of the Treasurer's Report.
- D. Acceptance of the Disbursements.

Roll call vote: Commissioner: Blankenship Aye
Breese Aye
Fieweger Aye
Fullerton Aye
Nichilo Aye
Schobel Aye
Cook Aye

7 Aye, 0 Nay. Motion carried.

V. OLD BUSINESS

A. Health Insurance

Director of Human Resources Amy Rivas presented a power point presentation summarizing the claims history of the district's self-insured health insurance program. Elden Brauer, the district's health insurance consultant, was present to answer questions.

- After approximately 30 years with Aetna Health Insurance, the district changed to CNA in 1998. In 1999 the district received a 33 percent increase from AMS who had purchased the CNA group insurance business. The subcommittee began to meet on a regular basis to discuss other options.
- The benefits subcommittee proposed the option of a self-funded health insurance plan. The board approved the self-insured plan to begin May 2000. The plan benefits remained the same. The plan is funded on a fiscal year basis. The individual stop loss levels have increased each year by \$5,000. This year the stop loss begins at \$45,000. Individual stop loss is when reinsurance begins if an employee or family member's claims reach that level in claims in a plan year. The subcommittee reviews the plan every year.
- Changes have been made to co pays for prescription drugs, COBRA and retiree rates, deductibles, and employee contributions since the plans inception.
- Pie charts and line graphs were presented showing the claim payouts since the self-insured plan began.

It was the opinion of Elden Brauer that premiums for conventional insurance would be substantially more than the claims paid have been. The maximum exposure that the district has for fiscal year 2004/05 is \$899,000. After that amount of claims, the stop loss would begin paying the claims. There is \$800,000 budgeted for insurance costs this fiscal year. This figure includes TPA costs and other set premiums. Commissioner Schobel stated that the goal is to reduce the reinsurance premium by maintaining the bank. This would reduce the exposure.

The benefits subcommittee is examining a separate retiree health insurance plan. Commissioner Blankenship asked for a legal opinion if the district can offer a different plan to retirees than to full-time employees. Executive Director Dunsmuir will seek an opinion from the park district attorney and include it in the July board packet.

The board asked for a summary of retiree benefits in the next board packet.

VI. NEW BUSINESS

A. Fertilizer Bids

Commissioner Nichilo moved to accept the bid of Lesco in the amount of \$10,500 for 350 50-pound bags of 0-0-7 fertilizer with mach 2 insecticide. Seconded by Commissioner Schobel. No discussion.

Roll call vote:	Commissioner:	Blankenship	Aye
		Breese	Aye
		Fieweger	Aye
		Fullerton	Aye
		Nichilo	Aye
		Schobel	Aye
		Cook	Aye

7 Aye, 0 Nay. Motion carried.

B. Atten Park Storm Sewer Easement R-2004-7

Commissioner Blankenship moved to approve the Atten Park storm sewer easement, R-2004-7, between the Wheaton Park District and Ten Talents Builders in consideration of a \$25,000 fee.. Seconded by Commissioner Fullerton.

The easement is near the Shaffner Road entrance to Seven Gables. The contractor has an agreement with the city. The contractor will improve the road with curb and gutter.

Roll call vote:	Commissioner:	Blankenship	Aye
		Breese	Aye
		Fieweger	Aye
		Fullerton	Aye
		Nichilo	Aye
		Schobel	Aye
		Cook	Aye

7 Aye, 0 Nay. Motion carried.

C. State of Park District Report from the Treasurer

Commissioner Schobel moved to direct the Park District Treasurer to produce a report semi-annually expressing the treasurer's opinion of the state of the district's finances. This report should not be subject to the executive director's editing. Seconded by Commissioner Fullerton. The report should include the thoughts and concerns of the treasurer and how the park district is doing. Lisa Van Bogget stated she could not produce this report before August. The board asked to see a format in the July board packet. The motion carried 6 – 1.

VII. QUESTIONS OF THE STAFF

- The golf course is in good condition after all the rain received.
- Arrowhead Golf Club has been named one of the best places to play golf in a Fodors guide. This evaluation is done by players.
- The Hubble Middle School committee has formed subcommittees. The committee has toured Monroe Middle School as a comparison to Hubble. Ray chose subcommittees that might effect the park district. The goal of the school district is to maximize the buildable space.
- Staff did an excellent job at Cream of Wheaton.
- The Clocktower Commons grand opening went very well.
- The birds at Cosley are being vaccinated against West Nile Virus.
- The Run for the Animals netted approximately \$50,000.

VIII. QUESTIONS FROM THE FLOOR

None.

IX. ADJOURNMENT

Commissioner Blankenship moved to adjourn the meeting of the Board of Commissioners of the Wheaton Park District. Seconded by Commissioner Schobel. Meeting adjourned at 8:55 p.m.

Respectfully submitted,



Robert Dunsmuir
Secretary

**WHEATON PARK DISTRICT
BOARD OF COMMISSIONERS
MINUTES OF THE SPECIAL MEETING
JUNE 9, 2004**

I. CALL TO ORDER

President Cook called the special meeting of the Wheaton Park District Board of Commissioners to order at 6:37 p.m. The following Commissioners were present:

Commissioner: Blankenship
Breese
Cook
Fieweger
Nichilo
Schobel

Absent: Fullerton

II. ARROWHEAD GOLF CLUB CLUBHOUSE

The Arrowhead Golf Club board survey compiled in February 2002 was discussed. A memo from the Executive Director concerning the square footage of the proposed clubhouse, bar and grill, and the food and beverage revenues over the last 10 years was discussed. The food and beverage operation will not be starting from scratch.

Commissioner Fullerton arrived at 6:55 p.m.

A general discussion of the timing of construction drawings and the bidding process for the clubhouse project took place.

Commissioner Blankenship moved to have the architects proceed with construction drawings for the Arrowhead Golf Club clubhouse project. Seconded by Commissioner Schobel.

Roll call vote:	Commissioner:	Blankenship	Aye
		Breese	Aye
		Fieweger	Aye
		Fullerton	Aye
		Nichilo	Aye
		Schobel	Aye
		Cook	Aye

7 Aye, 0 Nay. Motion carried.

III. OPEN DISCUSSION

None.

IV. ADJOURNMENT

Commissioner Nichilo moved to adjourn the special meeting of the Board of Commissioners of the Wheaton Park District. Seconded by Commissioner Blankenship. Meeting adjourned at 7:29 p.m.

Respectfully submitted,

A handwritten signature in dark ink, appearing to read "Robert Dunsmuir", written in a cursive style.

Robert Dunsmuir
Secretary

**WHEATON PARK DISTRICT
BOARD OF COMMISSIONERS
MINUTES OF THE MEETING
MAY 19, 2004**

I. CALL TO ORDER

President Blankenship called the regular meeting of the Wheaton Park District Board of Commissioners to order at 7:30 p.m. The following Commissioners were present:

Commissioner: Blankenship
Breese
Cook
Fieweger
Fullerton
Nichilo
Schobel

II. ADDITIONS TO THE AGENDA

Move New Business C to new business E
Add New Business C. Arrowhead Subcommittee Report
Add New Business D. Subcommittee Appointment

III. CITIZENS TO BE HEARD

Director of Finance and Administrative Services Van Bogget introduced the administration intern, Jeanette Huber. Jeanette is finishing a masters degree in parks, recreation and leisure services at Western Illinois University.

IV. CONSENT AGENDA

Commissioner Fieweger moved to approve the Consent Agenda. Seconded by Commissioner Schobel.

- A. Approval of the Board Meeting Minutes of April 21, 2004.
- B. Acceptance of the Treasurer's Report.
- C. Acceptance of the Disbursements.

Roll call vote:	Commissioner:	Breese	Aye
		Cook	Aye
		Fieweger	Aye
		Fullerton	Aye
		Nichilo	Aye
		Schobel	Aye
		Blankenship	Aye

7 Aye, 0 Nay. Motion carried.

V. **OLD BUSINESS**

None.

VI. **NEW BUSINESS**

A. **Roofing Bids – Rice**

Commissioner Cook moved to accept the base bid of \$98,209 from L. Marshall Roofing, Inc for the Cold Process Built Up Roofing project at the Rice Pool & Water Part filter building. Seconded by Commissioner Fullerton.

Two park district references were checked, and the park district roofing consultant has worked with L. Marshall Roofing before. The district roofing consultant did a study last year to prioritize the roof replacement needs. The consultant will monitor the project to assure it is completed properly.

Roll call vote:	Commissioner:	Breese	Aye
		Cook	Aye
		Fieweger	Aye
		Fullerton	Aye
		Nichilo	Aye
		Schobel	Aye
		Blankenship	Aye

7 Aye, 0 Nay. Motion carried.

B. **Pavilion and Site Work Bids – Arrowhead**

Commissioner Schobel moved to reject all bids for the pavilion with the exception of the bid from Wheaton Trenching, Inc. for site plumbing in the amount of \$154,243. Seconded by Commissioner Fieweger.

The clubhouse subcommittee recommends that the pavilion bid be rejected. The Wheaton Trenching bid is for site work for the clubhouse project.

Roll call vote:	Commissioner:	Breese	Aye
		Cook	Aye
		Fieweger	Aye
		Fullerton	Aye
		Nichilo	Aye
		Schobel	Aye
		Blankenship	Aye

7 Aye, 0 Nay. Motion carried.

C. **Subcommittee Report on Arrowhead Clubhouse**

The estimated cost of the new clubhouse is higher than the original estimate. Dan Nicholas, PHN, stated that bids for the pavilion gave the architect a good basis for estimating the total cost. The subcommittee is asking the board for guidance as to the board's feeling on spending more than the estimated budget. The construction

manager, W. B. Olsen, stated to the subcommittee that there are three ways to reduce cost. First, cut the square footage of the project. Second, phase in the design elements. Third, cut the finishes. The subcommittee recommends not looking at the second or third option. After discussion, the consensus of the board agreed with the subcommittee's recommendation. The board directed the subcommittee to look at ways to save money on the project.

D. Appointment of Subcommittee

President Blankenship appointed a subcommittee of Commissioner Nichilo and himself to meet with the district's financial consultant regarding future funding and long-term debt.

E. Election of Officers

Commissioner Breese moved to accept the slate of officers as presented by the nominating committee at the April board meeting.

President	Jeff Cook
Vice President	Paul Fullerton
Secretary	Robert Dunsmuir
Treasurer	Lisa Van Bogget

Seconded by Commissioner Fullerton. Motion carried unanimously.

President Cook presented former president Blankenship with an engraved gavel in appreciation for his service to the board as president.

VII. QUESTIONS OF THE STAFF

- The post prom celebrations are very well done. Charlie Daniels, Kevin Serio, Mike Toohey and the Community Center maintenance staff were recognized for their hard work.
- Residents have been chosen to be secret shoppers to evaluate park district programs. The instructors are unaware that the secret shopper is attending a class.
- The recent finding of a crow with West Nile virus should not affect the district's Lincoln Marsh classes. Director of Recreation and Special Facilities Morrill feels the effect of the West Nile virus on programming occurred for in previous years.
- The overpass project will be bid by State of Illinois.

VIII. QUESTIONS FROM THE FLOOR

Dan Nicholas, 0N498 Darling Street, on behalf of Rotary thanked the board for its support of Clocktower Commons. The board thanked Mr. Nicholas for his donation of architectural services for portions of the project.

IX. CLOSED SESSION

Commissioner Blankenship moved to convene to Closed Session pursuant to the provisions of the Open Meetings Act, 5 ILCS 120/2(c)(21) for review and release of

Closed Session Minutes and 5ILCS 120/2(c)(1) for the appointment, employment or compensation of an employee. Seconded by Commissioner Nichilo.

Roll call vote: Commissioner:	Blankenship	Aye
	Breese	Aye
	Fieweger	Aye
	Fullerton	Aye
	Nichilo	Aye
	Schobel	Aye
	Cook	Aye

7 Aye, 0 Nay. Motion carried.

The Wheaton Park District Board of Commissioners convened to Closed Session at 8:46 p.m.

The regular meeting of the Wheaton Park District Board of Commissioners reconvened at 9:10 p.m.

President Cook stated that the review and release of Closed Session minutes and the Executive Director's evaluation were discussed in Closed Session. He asked if any commissioner would like to make a motion regarding matters discussed in Closed Session.

Commissioner Blankenship moved to release the Closed Session minutes of May 19, 1999; April 18, 2001; August 15, 2001; October 17, 2001; December 19, 2001; January 16, 2002; September 18, 2002; and December 17, 2003. Seconded by Commissioner Fieweger. Motion carried unanimously.

Commissioner Blankenship moved to increase the Executive Director's salary by 3.5 percent and to contribute \$7,000 to a qualified 401A deferred compensation plan. Seconded by Commissioner Fullerton.


Roll call vote: Commissioner:	Blankenship	Aye
	Breese	Aye
	Fieweger	Aye
	Fullerton	Aye
	Nichilo	Aye
	Schobel	No
	Cook	Aye

6 Aye, 1 Nay. Motion carried.

X. ADJOURNMENT

Commissioner Blankenship moved to adjourn the meeting of the Board of Commissioners of the Wheaton Park District. Seconded by Commissioner Fieweger. Meeting adjourned at 9:11 p.m.

Respectfully submitted,

A handwritten signature in dark ink, appearing to read "Robert Dunsmuir", written in a cursive style.

Robert Dunsmuir
Secretary

**WHEATON PARK DISTRICT
BOARD OF COMMISSIONERS
MINUTES OF THE MEETING
APRIL 21, 2004**

I. PUBLIC HEARING – 2004/2005 BUDGET APPROPRIATION ORDINANCE

President Blankenship opened the public hearing on the 2003/04 Budget Appropriation Ordinance at 7:30 p.m. There being no question or comments, Commissioner Fieweger moved to close the public hearing. Seconded by Commissioner Breese. Motion carried.

II. CALL TO ORDER

President Blankenship called the regular meeting of the Wheaton Park District Board of Commissioners to order at 7:31 p.m. The following Commissioners were present:

Commissioner: Blankenship
Breese
Cook
Fieweger
Fullerton
Nichilo
Schobel

III. ADDITIONS TO THE AGENDA

None.

IV. CITIZENS TO BE HEARD

None.

V. CONSENT AGENDA

Commissioner Fieweger moved to approve the Consent Agenda. Seconded by Commissioner Fullerton.

- A. Approval of the Board Meeting Minutes of March 17, 2004.
- B. Approval of the Budget Workshop Minutes of March 20, 2004.
- C. Acceptance of the Treasurer's Report.
- D. Acceptance of the Disbursements.
- E. Annexation Ordinance – 2S449 White Birch Lane – R-2004-2
- F. Proclamation – "River Sweep 2004"

Roll call vote: Commissioner: Breese Aye
Cook Aye
Fieweger Aye
Fullerton Aye
Nichilo Aye
Schobel Aye
Blankenship Aye

7 Aye, 0 Nay. Motion carried.

VI. OLD BUSINESS

A. Clubhouse Update – PHN

Dan Nicholas of PHN introduced a power-point presentation reviewing the design/development phase of the AGC Clubhouse project. There will not be changes to the holes or greens near the new facility. The banquet facility will be on the upper level. This level will include a small meeting room area. The lower level will include the supporting cart storage area, locker rooms, and an indoor golf-learning center. The main level will have the pro shop. The pavilion will be approximately 6,000 sq. ft. and hold up to 200 people. There will be an open covered area. The center section will have a fireplace and restrooms. Partitions will give the center section the ability to become a four-season operation. The elevations were reviewed. President Blankenship thanked PHN for its work.

B. Northside Park Update – Patrick Engineering

Jeff Schuh and John Fellberg from Patrick Engineering presented the results of the modeling for the online and offline options for Northside Park. The online pond option will work hydraulically. The largest cost in the project is dredging. The less dredging done, the lower the cost. The offline option would cost \$9.6 million, and the online option \$6.5 million. Working with forest preserve district to store the dredged material. The next step is to get the county to agree to the option the park district chooses. After the county agrees, the permitting process can begin. Commissioner Breese suggested that the elected officials meet to see how we can get this done. The three District 4 County Board members feel this is a good project. The County has changed to water quality priority. John Noel spoke on his outlook as a member of the county board. Consensus is to concentrate efforts on the online project. Patrick will explore the online option with the county.

C. Approval of the Budget Appropriation Ordinance – R-2004-3

Commissioner Cook moved to approve the 2004/05 Budget and Appropriation Ordinance R-2004-3. Seconded by Commissioner Fullerton.

Roll call vote: Commissioner:	Breese	Aye
	Cook	Aye
	Fieweger	Aye
	Fullerton	Aye
	Nichilo	Aye
	Schobel	Aye
	Blankenship	Aye

7 Aye, 0 Nay. Motion carried.

VII. NEW BUSINESS

A. Approval of Disposable Property Ordinance – R-2004-4

Commissioner Breese moved to approve Ordinance – R-2004-4, the disposable property ordinance for 2004. Seconded by Commissioner Cook. No discussion.

Roll call vote:	Commissioner:	Breese	Aye
		Cook	Aye
		Fieweger	Aye
		Fullerton	Aye
		Nichilo	Aye
		Schobel	Aye
		Blankenship	Aye

7 Aye, 0 Nay. Motion carried.

B. Approval of Ethics Ordinance – R-2004-5

Commissioner Schobel moved to approve Ordinance R-2004-5, an ethics ordinance. Seconded by Commissioner Fullerton. Charlene Holtz will be the ethics officer.

Roll call vote:	Commissioner:	Breese	Aye
		Cook	Aye
		Fieweger	Aye
		Fullerton	Aye
		Nichilo	Aye
		Schobel	Aye
		Blankenship	Aye

7 Aye, 0 Nay. Motion carried.

C. Approval of Golf Car Bids

Commissioner Schobel moved to accept the bid of Harris Motor Sports of Sugar Grove, IL for the purchase of 19 Yamaha G22A G-max golf cars with sun roofs at a cost of \$73,530 with trade-in of \$21,750 for a net cost of \$51,780. Seconded by Commissioner Fullerton.

PDRMA reimbursed replacement costs for the damaged cars.

Roll call vote:	Commissioner:	Breese	Aye
		Cook	Aye
		Fieweger	Aye
		Fullerton	Aye
		Nichilo	Aye
		Schobel	Aye
		Blankenship	Aye

7 Aye, 0 Nay. Motion carried.

D. Report of the Nominating Committee

Commissioner Breese and Commissioner Fieweger served as the nominating committee. The nominating committee recommends the following slate of officers:

President	Jeff Cook
Vice President	Paul Fullerton
Secretary	Robert Dunsmuir
Treasurer	Lisa Van Bogget

VIII. QUESTIONS OF THE STAFF

- The Safety City traffic lights and gates were repaired by Kiwanis.
- The information for the overpass has been submitted to IDOT in Springfield.
- The meetings with the school district on using the athletic fields have been productive.
- The reopening of Village Links will not have much effect on golf course revenue.
- The greens are in best shape of any spring.

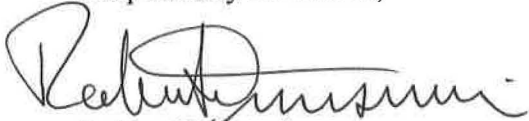
IX. QUESTIONS FROM THE FLOOR

None.

X. ADJOURNMENT

Commissioner Breese moved to adjourn the meeting of the Board of Commissioners of the Wheaton Park District. Seconded by Commissioner Fullerton. Meeting adjourned at 9:42 p.m.

Respectfully submitted,



Robert Dunsmuir
Secretary

**WHEATON PARK DISTRICT
BOARD OF COMMISSIONERS
BUDGET WORKSHOP
MINUTES OF THE MEETING
MARCH 20, 2004**

President Blankenship called the budget meeting to order at 8 a.m.

The following Commissioners were present: Commissioner: Blankenship
Breese
Fieweger
Fullerton
Nichilo
Schobel

Absent: Cook

The following staff were present: Executive Director Dunsmuir
Director of Finance & Administrative Services Van Bogget
Director of Recreation & Special Facilities Morrill
Director of Parks & Planning Kutska
Director of Golf Drogos
Director of Marketing & Development Ruane
Superintendent of Parks Bower
Superintendent of Planning Sperl
Superintendent of Recreation Cleary
Superintendent of Special Facilities Haupert
Office Manager Huber

Executive Director Dunsmuir welcomed the board to the budget meeting. He introduced Director of Finance and Administrative Services Lisa Van Bogget who made a power point presentation.

Increase in the tax revenue is due to change in Special Recreation levy. Interest income is budgeted to increase over the last fiscal year by about \$25,000.

- ❖ Taxes and Assessed Valuation: Projected growth in the assessed valuation is currently budgeted at 5.17 percent. Actual assessed figures will be received from the county in early April. Projected tax rate is budgeted to increase from .6255 to .6538 due to the change in Special Recreation levy. Projected tax revenue expected to increase by 9.93 percent to \$11,009,900 due to change in Special Recreation levy.
- ❖ Interfund Transfers: \$18,506,350 in interfund transfers budgeted including \$15,806,770 for completion of capital projects that will only be transferred to capital construction funds as they are expensed and \$514,580 transferred to the CARF and ERF including \$50,000 new

golf course transfer. \$300,000 budgeted for the golf course payback to the capital projects fund.

- ❖ **Personnel:** There are no new full-time positions included in this budget. The budget reflects a 5 percent increase in salary over the previous year. The salary pool was 3 percent last year. The board agreed that the pool should be 4 percent for fiscal year 2004/05.
- ❖ **Fund Types:** The Health Insurance Fund (Fund 10) was established during the 2003/04 fiscal year to account for the activities of the park district's self insurance program. Expenses were previously expensed directly to Funds 01, 02, 04, 80, 90. This fund is an internal service fund receiving the majority of its revenue from interfund transfers and employee health insurance contribution deductions. \$1,025,000 in transfers to new health insurance fund.
- ❖ **Corporate Fund:** Overall projected revenue increase of 8 percent, and an overall budgeted expense increase of 8 percent. Full-time maintenance-grounds salaries were redistributed between Funds 01, 02 and 80. Increases in Fund 01 and Fund 80 are offset by a large decrease in Fund 02.
- ❖ **Recreation Administration:** There is an overall decrease in budgeted revenues of 2 percent. There will be no transfer to Capital Projects (Fund 80), and an overall budgeted decrease in expenses of 7 percent.
- ❖ **Recreation Programs:** Overall budgeted increase in program revenues of 24.5 percent. Overall budgeted increase in program expenses of 27.8 percent. The large increases in budgeted revenues and expenses are due primarily to the change in the Chicago Junior Fire soccer program. There is an anticipated increase in program net.
- ❖ **Northside Aquatic Center and Rice Pool and Water Park:** There is a budgeted decrease in revenue for both pools of 1 percent and a budgeted increase in expenses of 1 percent. Wages for a part-time maintenance person and a part-time aquatics coordinator are included in the both pool budgets.
- ❖ **Community Center and Parks Plus Fitness:** The Community Center has a projected decrease in overall revenues of 9 percent, and increase in overall expenses of 2 percent. Parks Plus Fitness Center projects an increase in overall revenues of 5 percent and increase in expenses of 5 percent.
- ❖ **Zone Teen Center and Clocktower Commons:** The Zone projects an increase in overall revenues of 30 percent, and a budgeted increase in overall expenses of 23 percent. This fiscal year will be the first year of operations for Clocktower Commons.
- ❖ **Special Recreation Association:** Legislative changes removed the special recreation levy from under the tax cap, allowing districts to levy to the full 4 cents to cover any costs associated with accessibility. WDSRA has requested \$280,025 for fiscal year 2004/05 compared to \$185,750 in fiscal year 2003/04. Program inclusion costs of \$5,000 moved

from the Recreation Fund. The budget includes \$167,030 in accessibility related capital and contractual costs.

- ❖ Cosley Zoo: To more accurately reflect the overall operations of the facility recreation programs coordinated at the zoo were moved from the Recreation Department to the Cosley Fund. Cosley Zoo programs are budgeted to generate \$49,965 in revenue and \$61,995 in expenses for a net loss of \$12,230. This loss is attributed completely to wages for the program planning staff. The transfer from the Recreation Fund increased from \$225,000 to \$240,000.
- ❖ Liability Insurance Fund: Budget deficit cash carryover of \$30,750 due to increased unemployment costs incurred in fiscal years 2002/03 and 2003/04. Overall increase in property, liability and workers compensation insurance is 12 percent. Unemployment budget increased by \$55,000 to cover possible claims related to tentative shortening of golf course food and beverage operating season. Budgeted interfund transfer from Golf Course Fund of \$70,000 to offset possible claims incurred.
- ❖ Audit Fund: The fiscal year 2004/05 audit represents the first year of the three-year audit services agreement with Mathieson, Moyski & Celer as approved by the board. The contracted amount is \$15,200 for each year of the agreement.
- ❖ Retirement Fund: The anticipated deficit cash carry forward is \$138,000. The interfund transfer from the Recreation Fund remains unchanged at \$75,000. An interfund transfer from the Golf Course Fund of \$100,000 is included. The IMRF employer contribution rate increased from 8.49 percent in 2003 to 9.41 percent for 2004. This fund will have a projected \$42,350 positive balance at the end of fiscal year 2004/05.
- ❖ Long-Term Debt Fund: The budget projects \$280,000 cash carryover. It includes a one-time \$250,000 transfer to the Health Insurance Fund.
- ❖ Paving and Lighting Fund: The increase in general supply account is due to a switch to environmentally safe ice melt product which is more costly than the city salt. The budget includes paving project at the Community Center.
- ❖ Health Insurance Fund: There is a projected deficit cash carry forward of \$118,000. Budgeted employee contributions increased due to changes in the contribution calculation formula. Overall health insurance premiums are budgeted to increase 32 percent.
- ❖ Equipment Replacement Fund: The budget reflects a transfer Capital Projects of \$138,760 and a transfer from Golf of \$125,820. The fund continues to maintain a stable cash carryover and remains adequately funded.

President Blankenship left at 9:30 a.m. and turned the chairmanship to Vice President Fullerton.

- ❖ Capital Asset Replacement Fund: Budgeted cash carryover if \$550,000. The transfer from Recreation is unchanged at \$200,000, and the transfer of \$50,000 from the Golf Course Fund

is new. The decrease in budgeted new expenses and elimination of several carryover expenses is attributed to the new Arrowhead Facility and the Parks Service Center. Replacement costs of \$66,900 associated with accessibility at two playgrounds were moved to the Special Recreation Fund.

- ❖ Capital Projects Fund: Large decrease in revenues and expenses is a result of all projected contributions and costs for the completion of the overpass project being moved to the new Overpass Construction Fund (Fund 86). There will be no interfund transfer from Recreation. An installment of the four-year pay back scheduled from the Golf Course Fund is budgeted this year for \$300,000.
- ❖ Bond Proceeds Fund: Includes interfund transfers for capital and construction projects for Parks Service Center (Fund 82) of \$4,622,805, Northside Lagoon (Fund 84) of \$1,500,000, Capital Projects (Fund 80) of \$500,000, and Golf Renovation (Fund 85) of \$9,183,965.
- ❖ Northside Service Center: Expenses for remainder of architectural and construction services for the Parks Service Center are budgeted in this area.
- ❖ Northside Lagoon Renovation: Anticipated revenue includes Illinois First Grant of \$600,000, Bikeway Grant of \$200,000, OSLAD Grant of \$400,000, C2000 Grant of \$400,000, DuPage County of \$1,500,000 and a City of Wheaton Water Storage Donation of \$600,000. Expenses in the amount of \$5,200,000 are budgeted. The actual project costs are still unknown.
- ❖ Golf Course Renovation: Expenses include the architectural and construction costs for the new clubhouse and pavilion as well as course land development supplies.
- ❖ Overpass Construction Project: This is a new construction fund established to account for the activities associated with the ongoing overpass construction project. Previously, overpass revenues and anticipated expenses were included in the Capital Projects Fund (Fund 80). Revenues/contributions include ISTEAGrant of \$1,880,000, IDNR Bikeway Grant of \$200,000, and local agency reimbursements of \$20,110. All estimated expenses for the completion of the overpass project are included.
- ❖ Clocktower Commons Construction: Budgeted revenues include Illinois First Grant of \$1,000,000 and a Rotary Contribution of \$30,000. Budget includes remaining expenses for the completion of the skate park, mini golf course, fencing, prairie path relocation, site work and landscaping, and concession/bathroom facilities.
- ❖ Golf Course: Overall increase in budgeted revenues is 9 percent. The budgeted decrease in food and beverage revenues is 21 percent due to the possibility of a shortened operating season. Overall increase in budgeted expenses is 6 percent. Decrease in budgeted food and beverage expenses is 18 percent. Expenses include transfer to Capital Projects (Fund 80) of \$300,000, transfer to CARF (Fund 65) of \$50,000 (new), Transfer to Liability Insurance (Fund 05) of \$70,000 (new), and transfer to Retirement Fund (Fund 07) of \$100,000 (new).

Commissioner Schobel moved to adjourn the budget workshop. Seconded by Commissioner Fieweger. Meeting adjourned at 9:58 am.

Respectfully submitted,

A handwritten signature in dark ink, appearing to read "Robert Dunsmuir". The signature is fluid and cursive, with a large initial "R" and a long, sweeping underline.

Robert Dunsmuir
Secretary

**WHEATON PARK DISTRICT
BOARD OF COMMISSIONERS
MINUTES OF THE MEETING
MARCH 17, 2004**

I. CALL TO ORDER

President Blankenship called the regular meeting of the Wheaton Park District Board of Commissioners to order at 7:30 p.m. The following Commissioners were present:

Commissioner: Blankenship
Cook
Fieweger
Fullerton

Absent: Breese
Nichilo
Schobel

II. ADDITIONS TO THE AGENDA

None.

III. CITIZENS TO BE HEARD

Lillian Danielson, 1480 N. Morse St., Wheaton, IL spoke about the goose problem at Northside Park. She is concerned about the children playing in the park and the people who use the park. Pictures were presented to the board. She stated that she realizes that this is a national problem. President Blankenship stated that the board and staff are also concerned about the goose problem. He told Ms. Danielson that the park district has an egg degradation permit allowing us to disturb up to 30 nests each year. We have used dogs to run in the park. The district has purchased a machine to vacuum up the droppings, but the machine works best in dry weather. There is a statement in the quarterly brochure asking residents to contact legislators about the problem. The district works to educate the legislators about the problem. President Blankenship thanked Ms. Danielson for her concern.

IV. CONSENT AGENDA

Commissioner Cook moved to approve the Consent Agenda. Seconded by Commissioner Fieweger.

- A. Approval of the Board Meeting Minutes of February 18, 2004.
- B. Acceptance of the Treasurer's Report.
- C. Acceptance of the Disbursements.

Roll call vote: Commissioner:	Cook	Aye
	Fieweger	Aye
	Fullerton	Aye
	Blankenship	Aye

4 Aye, 0 Nay, 3 Absent. Motion carried.

V. **OLD BUSINESS**

None.

VI. **NEW BUSINESS**

A. Construction Manager Approval

Commissioner Cook moved to authorize Executive Director Dunsmuir and the park district's attorney to formalize an agreement with W. B. Olson Inc. to serve as construction manager for the Arrowhead clubhouse and pavilion. Seconded by Commissioner Fullerton.

Four firms were interviewed. W. B. Olson, Inc. was ranked first by all in attendance.

Roll call vote:	Commissioner:	Cook	Aye
		Fieweger	Aye
		Fullerton	Aye
		Blankenship	Aye

4 Aye, 0 Nay, 3 Absent. Motion carried.

B. T-Mobile Agreement

Commissioner Fullerton moved to authorize staff and our attorney to finalize an agreement with T-Mobile for installation of a cellular antenna at Atten Park. Seconded by Commissioner Fieweger.

There will not be any significant visual impact to the neighborhood. If there are any dark spots on the field, the agreement will require T-Mobile to adjust the lights. T-Mobile will pay \$24,000 per year with an escalation clause of three to five percent each year. The contract will be for five years with three five-year extensions. The park district attorney will write the contract so both parties can cancel the agreement with appropriate notice and the district can limit access to the park if an event is taking place.

Roll call vote:	Commissioner:	Cook	Aye
		Fieweger	Aye
		Fullerton	Aye
		Blankenship	Aye

4 Aye, 0 Nay, 3 Absent. Motion carried.

C. Union Pacific Easement

Commissioner Fieweger moved to authorize the Executive Director and the park district's attorney to execute an easement with UPRR for the construction and fencing of a section of the Illinois Prairie Path. Seconded by Commissioner Fullerton.

The park district may pay up to \$6,000 for additional insurance.

Roll call vote: Commissioner: Cook Aye
Fieweger Aye
Fullerton Aye
Blankenship Aye

4 Aye, 0 Nay, 3 Absent. Motion carried.

D. Cheerleading Uniform Bids

Commissioner Fieweger moved to accept the bid of Dehn in the amount of \$38,828 for youth cheerleading uniforms. Seconded by Commissioner Fullerton. No discussion.

Roll call vote: Commissioner: Cook Aye
Fieweger Aye
Fullerton Aye
Blankenship Aye

4 Aye, 0 Nay, 3 Absent. Motion carried.

E. Fairway Mower Bids

Commissioner Fullerton moved to accept the bid of J. W. Turf in the net amount of \$27,080. Seconded by Commissioner Cook.

The trade-in is low due to the age of the mower.

Roll call vote: Commissioner: Cook Aye
Fieweger Aye
Fullerton Aye
Blankenship Aye

4 Aye, 0 Nay, 3 Absent. Motion carried.

F. Concrete Paver Bids

Commissioner Cook moved to accept the base bid from Fuerte Systems, Inc. for the concrete paver plaza/sidewalks/seawall installation bid in the amount of \$126,825.75. Seconded by Commissioner Fieweger. No discussion.

Roll call vote: Commissioner: Cook Aye
Fieweger Aye
Fullerton Aye
Blankenship Aye

4 Aye, 0 Nay, 3 Absent. Motion carried.

G. Health Insurance – Recommendations

Commissioner Fullerton moved to accept staff recommendations for health insurance. Seconded by Commissioner Fieweger. Director of Human Resources Rivas explained that the prescription drug plan copayment will be increased \$5 per tier. Plan 1 will close effective April 1, 2004. The park district will work with PHCS contracted physicians and hospitals only. Employee contributions

will now be based on individual's gross earnings. A single employee will pay 0.75 percent, an employee plus one will pay 1 percent, and family coverage will pay 1.25 percent. Employee contributions have been a flat fee. This allows for the lower paid employee to pay less than the higher paid employees. This will increase contributions approximately \$36,000 per year. The park district will offer a separate retiree health insurance plan. Employee contributions will allow us to recoup the administrative fees. Will switch stop loss carriers to Marlton from Majestic.

The consensus of the board was to determine if self insurance is beneficial to the district. The district needs to investigate other options. The board feels it is important to know the fees the broker is being paid.

The board directed staff to investigate other options during fiscal year 2004/05 and to present a timeline to the board at the April meeting

Roll call vote: Commissioner: Cook Aye
Fieweger Aye
Fullerton Aye
Blankenship Aye

4 Aye, 0 Nay, 3 Absent. Motion carried.

VII. QUESTIONS OF THE STAFF

- A model of a potential sculpture for the skate park was presented. The board did not feel it was the concept the district was looking for.
- The horticulture plan is being done for the major parks.
- The board has agreed that the online option is a better direction for the Northside Park project. Jeff Schuh has had the opportunity to talk to Tony Charlton on building an online plan.
- The Character Counts program is outstanding. Congratulations to staff on this program.
- The fiscal year 2004/05 budget will be available for inspection beginning March 19.

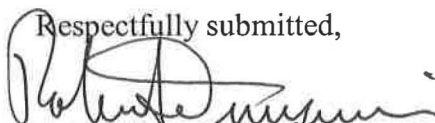
VIII. QUESTIONS FROM THE FLOOR

None.

X. ADJOURNMENT

Commissioner Fieweger moved to adjourn the meeting of the Board of Commissioners of the Wheaton Park District. Seconded by Commissioner Cook. Meeting adjourned at 8:54 p.m.

Respectfully submitted,


Robert Dunsmuir
Secretary

**WHEATON PARK DISTRICT
BOARD OF COMMISSIONERS
MINUTES OF THE MEETING
FEBRUARY 18, 2004**

I. CALL TO ORDER

President Blankenship called the regular meeting of the Wheaton Park District Board of Commissioners to order at 7:30 p.m. The following Commissioners were present:

Commissioner: Blankenship
Breese
Cook
Fieweger
Nichilo
Schobel

Absent: Fullerton
Schobel

II. ADDITIONS TO THE AGENDA

None.

III. CITIZENS TO BE HEARD

President Blankenship presented the IPRA Outstanding Facility and Parks award to the Wheaton Kiwanis Club, represented by Dan Fapp, Howard Wonser, and Dave Pugsley, for its work on Safety City at Toohey Park. President Blankenship thanked the Kiwanis for its support in building Safety City. Mr. Wonser thanked the park district for its work on this project.

IV. CONSENT AGENDA

Commissioner Breese moved to approve the Consent Agenda. Seconded by Commissioner Fieweger.

- A. Approval of the Board Meeting Minutes of January 20, 2004.
- B. Acceptance of the Treasurer's Report.
- C. Acceptance of the Disbursements.

Roll call vote:	Commissioner: Breese	Aye
	Cook	Aye
	Fieweger	Aye
	Nichilo	Aye
	Blankenship	Aye

5 Aye, 0 Nay, 2 Absent. Motion carried.

V. OLD BUSINESS

A. Northside Park Update

Commissioner Cook stated that some of the commissioners walked Northside Park with Jeff Schuh and John Fehlberg to look over the off-line channel. Patrick will be at the March park board meeting to present its evaluation of the data it has received from Burke. Patrick will have an accurate picture of water flow. The county has said that Patrick, the city and the park district should look at lowering the height of the weir. Patrick thinks that there are alternatives to save some money. Patrick has discovered that underground water partially feeds the pond which might increase the risk of the off-line method.

VI. NEW BUSINESS

A. Cheerleading Uniform Bids

Commissioner Nichilo moved to reject the bids for the purchase of youth cheerleading equipment. Seconded by Commissioner Fieweger. Motion carried.

B. Service Center Elevator Bids

Commissioner Cook moved to approve the base bid from Schindler Elevator Corp. for the elevator work at the Manchester Park Service Facility in the amount of \$58,700 with a potential scope adjustment for a total not to exceed \$61,200. Seconded by Commissioner Breese.

An elevator is required because there is a second level to the facility.

Roll call vote:	Commissioner:	Breese	Aye
		Cook	Aye
		Fieweger	Aye
		Nichilo	Aye
		Blankenship	Aye

5 Aye, 0 Nay, 2 Absent. Motion carried.

VII. QUESTIONS OF THE STAFF

- The USGA recommendations may make it necessary for a nine to be closed for a longer period. Staff anticipates that the additional work will take all day Monday and possibly half day on Tuesday.
- The school district was presented with the addendum for use of the football fields and field houses at the meeting in January. Park district staff wanted school district staff to have the opportunity to evaluate the addendum.
- Congratulations to both aquatic centers for the Health Department ranking of first and second in DuPage County.
- Congratulations to Cosley staff on its training program to get animals to come to the fence for keepers to examine them with the use food as enticement and enrichment.
- Congratulations to Parks Plus Fitness on the increase of renewed memberships.

- The district has completed the Army Corps of Engineers monitoring period at Arrowhead Golf Club.

VIII. QUESTIONS FROM THE FLOOR

None.

IX. ADJOURNMENT

Commissioner Nichilo moved to adjourn the meeting of the Board of Commissioners of the Wheaton Park District. Seconded by Commissioner Fieweger. Meeting adjourned at 7:56 p.m.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Robert Dunsmuir".

Robert Dunsmuir
Secretary

**WHEATON PARK DISTRICT
BOARD OF COMMISSIONERS
MINUTES OF THE MEETING
JANUARY 20, 2004**

I. CALL TO ORDER

President Blankenship called the regular meeting of the Wheaton Park District Board of Commissioners to order at 7:30 p.m. The following Commissioners were present:

Commissioner: Blankenship
Cook
Fieweger
Fullerton
Nichilo
Schobel

Absent: Breese

II. ADDITIONS TO THE AGENDA

None.

III. CITIZENS TO BE HEARD

Director of Recreation and Special Facilities Morrill introduced the winter interns Emily Orsini and Dave Zdunek. Both are students at Western Illinois University.

IV. CONSENT AGENDA

Commissioner Cook moved to approve the Consent Agenda. Seconded by Commissioner Fieweger. Commissioner Schobel asked to remove item D and move it to New Business C.

- A. Approval of the Board Meeting Minutes of December 17, 2003.
- B. Acceptance of the Treasurer's Report.
- C. Acceptance of the Disbursements.
- D. Amendment to Ordinance-Regulating Conduct in Public Parks

Roll call vote: Commissioner: Cook Aye
 Fieweger Aye
 Fullerton Aye
 Nichilo Aye
 Schobel Aye
 Blankenship Aye

6 Aye, 0 Nay, 1 Absent. Motion carried.

V. OLD BUSINESS

A. PHN Arrowhead Clubhouse Update

Neil Pollock and Dan Nicholas of PHN gave an update on the plans for the Arrowhead clubhouse. The committee has looked at prairie, craftsman and shingle style buildings. The committee concluded a combination of gables of the craftsman style and the window shapes of the shingle style are desirable. Site organization has

also been decided. A permanent pavilion will be built west of the clubhouse. The committee would like to complete the pavilion this fall so that it could be used as the pro shop during construction. The committee recommends the use of durable materials for the building. The clubhouse will be approximately 40,000 square feet. PHN will come to another board meeting with the schematic design. President Blankenship thanked the committee and PHN for its work.

B. Northside Park Update – Patrick Engineering

Jeff Schuh and John Fehlberg of Patrick Engineering presented the board with an update of the Northside Park project. The board asked them to come to the February meeting when the information from Burke is analyzed.

VI. NEW BUSINESS

A. Alternate Bond Ordinance R-2004-1

Commissioner Cook moved to approve Ordinance R-2004-1 for the issue of \$4,500,000 General Obligation Park Bonds, Series 2004A (Alternate Revenue Source), of the Wheaton Park District, DuPage County, Illinois. Seconded by Commissioner Fullerton.

Bill Hepworth, the park district bond consultant, discussed the issuance. In March of 2003 the park board authorized the issuance of \$12 million. \$7.5 million has already been issued. This ordinance authorizes the remainder of the approved bonds. The bond proceeds will be used for various capital projects. The bonds are rated “Aaa” by Moody’s Investors Service. The bonds will be retired over a 20-year period and have a true interest cost of 4.35 percent. There will be no tax increase as a result of the financing program. The district will receive \$4.5 million, plus accrued interest, on February 11.

Money will be invested immediately.

Roll call vote:	Commissioner Cook	Aye
	Fieweger	Aye
	Fullerton	Aye
	Nichilo	Aye
	Schobel	Aye
	Blankenship	Aye

6 Aye, 0 Nay, 1 Absent. Motion carried.

B. Football Equipment Bids

Commissioner Schobel moved to accept the 2004 football bid results as recommended by staff. Seconded by Commissioner Fieweger.

Roll call vote:	Commissioner:	Cook	Aye
		Fieweger	Aye
		Fullerton	Aye
		Nichilo	Aye
		Schobel	Aye
		Blankenship	Aye

6 Aye, 0 Nay. Motion carried.

- C. Amendment to Ordinance – Regulating Conduct in Public Parks
Commissioner Schobel moved to approve the revision of the fine structure of the Wheaton Park District Ordinance Regulating Conduct in Public Parks. Seconded by Commissioner Fieweger. The city asked the park district to revise the fine structure to be consistent. The motion passed unanimously.

VII. QUESTIONS OF THE STAFF

- The Chicago Fire Juniors represents a model that professional soccer clubs would like to develop with youth programs. It develops tiers for travel and recreational soccer. The key to forming this association was the merger of the Wheaton Wings and Falcons to create one club.
- Director of Finance and Administrative Services Van Bogget will check on any Arrowhead receivables delinquent over 60 days.

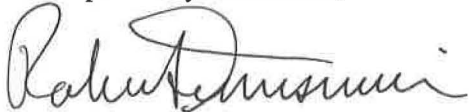
VIII. QUESTIONS FROM THE FLOOR

None.

IX. ADJOURNMENT

Commissioner Cook moved to adjourn the meeting of the Board of Commissioners of the Wheaton Park District. Seconded by Commissioner Schobel. Meeting adjourned at 9:35 p.m.

Respectfully submitted,

A handwritten signature in dark ink, appearing to read 'Robert Dunsmuir', written in a cursive style.

Robert Dunsmuir
Secretary