

**WHEATON PARK DISTRICT
BOARD OF COMMISSIONERS
MINUTES OF THE MEETING
COMMUNITY CENTER
1777 S. BLANCHARD
WHEATON, ILLINOIS
DECEMBER 20, 2006**

CALL TO ORDER

President Fullerton called the regular meeting of the Wheaton Park District Board of Commissioners to order at 6 p.m. The following Commissioners were present:

Commissioner: Blankenship
Breese
Cook
Fieweger
Fullerton
Nichilo
Schobel

COMMUNITY INPUT

CONSENT AGENDA

Commissioner Blankenship asked to remove the Treasurer's Report from the Consent Agenda and discuss it at the January board meeting. The Treasurer's Report will appear under Old Business for consideration at the January 17, 2007 board meeting.

Commissioner Breese moved to approve the Consent Agenda excluding the Treasurer's Report. Seconded by Commissioner Schobel.

1. Approval of the Board Meeting Minutes of November 15, 2006.
2. Approval of the Board Meeting Minutes of December 6, 2006.
3. Approval of the Board Meeting Minutes of December 13, 2006.
4. Acceptance of the Disbursements.

Roll call vote:	Commissioner:	Blankenship	Aye
		Breese	Aye
		Cook	Aye
		Fieweger	Aye
		Nichilo	Aye
		Schobel	Aye
		Fullerton	Aye

7 Aye, 0 Nay. Motion carried.

OLD BUSINESS

None.

NEW BUSINESS

1. Appointment of Gloria Gibson as Wheaton Park District Treasurer

Commissioner Blankenship moved to appoint Gloria Gibson Treasurer of the Wheaton Park District. Seconded by Commissioner Fieweger. No discussion.

Roll call vote:	Commissioner	Blankenship	Aye
		Breese	Aye
		Cook	Aye
		Fieweger	Aye
		Nichilo	Aye
		Schobel	Aye
		Fullerton	Aye

7 Aye, 0 Nay. Motion carried.

2. Discussion of Issuance of Roll Over Bonds

Ray Morrill, Interim Executive Director, stated that funds from rollover bonds could be used to finance pending capital projects. Bill Hepworth, the Wheaton Park District's bond consultant, explained that the district could issue up to \$2,065,000 in rollover bonds which would keep the tax rate at its current \$.18 rate. He presented the board with information that showed the schedule of debt the district could issue. The board must have a public hearing at its January meeting in order to sell these bonds.

3. 2007 Golf Rates

Commissioner Schobel moved to accept staff recommendation for 2007 golf rates at Arrowhead Golf Club. Seconded by Commissioner Blankenship.

Regular Rates	<u>9 holes</u>	<u>18 holes</u>
Weekdays	\$22.50	\$45
Weekends	\$27.50	\$55
Seniors/Juniors	\$18.50	\$37
Resident Rates		
Weekdays	\$17.50	\$35
Weekends	\$20.50	\$40
Seniors/Juniors	\$16.50	\$28

Roll call vote:	Commissioner	Blankenship	Aye
		Breese	Aye
		Cook	Aye
		Fieweger	Aye
		Nichilo	Aye
		Schobel	Aye
		Fullerton	Aye

7 Aye, 0 Nay. Motion carried.

BOARD MEMBER INPUT/DISCUSSION

- The secret shoppers at Arrowhead have suggested that server sales techniques be improved to include more cross selling of items.
- Mary Perrotti, Bruce Stoller and Gloria Gibson are working on a marketing plan including a business plan for Arrowhead. Community focus groups will meet in January. They hope to have completed the plan by February.
- The amount of staff time and resources used to compile FOIA requests can be substantial.
- The board requested that staff use the term Christmas trees for the trees sold at Cosley Zoo by the Cosley Foundation.

CLOSED SESSION

Commissioner Blankenship moved to convene to Closed Session pursuant to the provisions of the Open Meetings Act, 5ILCS 120/2(c)(21) for the approval, review and release of closed session minutes, 5ILCS 120/2(c)(5) for the purchase or lease of real property and 5ILCS 120/2(c)(1) for the employment of compensation of an employee. Seconded by Commissioner Breese.

Roll call vote:	Commissioner:	Blankenship	Aye
		Breese	Aye
		Cook	Aye
		Fieweger	Aye
		Nichilo	Aye
		Schobel	No
		Fullerton	Aye

6 Aye, 1 Nay. Motion carried.

The Wheaton Park District Board of Commissioners convened to Closed Session at 6:32 p.m.

The regular meeting of the Wheaton Park District Board of Commissioners reconvened at 10:15 p.m.

President Fullerton stated that no action would be taken on matters discussed in closed session at this time.

**WHEATON PARK DISTRICT
BOARD OF COMMISSIONERS
MINUTES OF THE MEETING
ARROWHEAD GOLF CLUB
26W151 BUTTERFIELD ROAD
WHEATON, ILLINOIS
DECEMBER 13, 2006**

CALL TO ORDER

President Fullerton called the special meeting of the Wheaton Park District Board of Commissioners to order at 6 p.m. The following Commissioners were present:

Commissioner: Blankenship
Breese
Cook
Fieweger
Fullerton
Nichilo

Absent: Schobel

COMMUNITY INPUT

None.

CLOSED SESSION

Commissioner Nichilo moved to convene to Closed Session pursuant to the provisions of the Open Meetings Act, 5ILCS 120/2(c)(1) for the purpose of discussing the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the Board, including hearing testimony on a complaint lodged against an employee to determine its validity. Seconded by Commissioner Fieweger.

Roll call vote:	Commissioner:	Blankenship	Aye
		Breese	Aye
		Cook	Aye
		Fieweger	Aye
		Nichilo	Aye

6 Aye, 0 Nay, 1 Absent. Motion carried.

The Wheaton Park District Board of Commissioners convened to Closed Session at 6:01 p.m.

The regular meeting of the Wheaton Park District Board of Commissioners reconvened at 10:45 p.m.

**WHEATON PARK DISTRICT
BOARD OF COMMISSIONERS
MINUTES OF THE MEETING
ARROWHEAD GOLF CLUB
26W151 BUTTERFIELD ROAD
WHEATON, ILLINOIS
DECEMBER 6, 2006**

CALL TO ORDER

President Fullerton called the special meeting of the Wheaton Park District Board of Commissioners to order at 6 p.m. The following Commissioners were present:

Commissioner: Blankenship
Breese
Cook
Fieweger
Fullerton
Nichilo
Schobel

COMMUNITY INPUT

None.

CLOSED SESSION

Commissioner Cook moved to convene to Closed Session pursuant to the provisions of the Open Meetings Act, 5ILCS 120/2(c)(1) for the purpose of discussing the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the Board, including hearing testimony on a complaint lodged against an employee to determine its validity. Seconded by Commissioner Nichilo.

Roll call vote:	Commissioner:	Blankenship	Aye
		Breese	Aye
		Cook	Aye
		Fieweger	Aye
		Nichilo	Aye
		Schobel	Aye
		Fullerton	Aye

7 Aye, 0 Nay. Motion carried.

The Wheaton Park District Board of Commissioners convened to Closed Session at 6:01 p.m.

The regular meeting of the Wheaton Park District Board of Commissioners reconvened at 9:30 p.m.

**WHEATON PARK DISTRICT
BOARD OF COMMISSIONERS
MINUTES OF THE MEETING
COMMUNITY CENTER
1777 S. BLANCHARD
WHEATON, ILLINOIS
NOVEMBER 15, 2006**

CALL TO ORDER

President Fullerton called the regular meeting of the Wheaton Park District Board of Commissioners to order at 7 p.m. The following Commissioners were present:

Commissioner: Blankenship
Breese
Cook
Fieweger
Fullerton
Nichilo

Absent: Schobel

COMMUNITY INPUT

None.

CONSENT AGENDA

Commissioners Blankenship and Cook requested a revision in the Board Meeting Minutes of October 18, 2006 to reflect, under Old Business 5, Arrowhead Construction Project Closeout. Minutes should state that Commissioner Blankenship withdrew his second of the motion on the floor. Commissioner Cook withdrew his motion and discussion was tabled until the November 15 board meeting.

Commissioner Cook asked Jeremy Ramirez, Director of IS&T, to review certain AT&T data line charges on the disbursements to ascertain that they are appropriate.

Commissioner Blankenship moved to approve the Consent Agenda as amended. Seconded by Commissioner Fieweger.

1. Approval of the Board Meeting Minutes of October 18, 2006 as corrected at the November 15 board meeting.
2. Acceptance of the Treasurer's Report.
3. Acceptance of the Disbursements.

Roll call vote:	Commissioner:	Blankenship	Aye
		Breese	Aye
		Cook	Aye
		Fieweger	Aye
		Nichilo	Aye
		Fullerton	Aye

6 Aye, 0 Nay, 1 Absent. Motion carried.

OLD BUSINESS

1. Arrowhead Clubhouse Construction Project Closeout

Rob Sperl, Director of Planning, introduced Dick Buckman and Mike Gannon of Central Rug, the supplier of the carpet for the Arrowhead clubhouse. Mr. Buckman reviewed the timeline of the order process for the carpet at Arrowhead. W. B. Olson was notified that there would be a price increase last fall. On September 30 he was given the go ahead to order the carpet for the clubhouse. The order was placed on October 3. The carpet was custom ordered and required a 50 percent nonrefundable deposit to the mill. On November 22 a fax was received putting a stop on the order. At that time he made the mistake of stopping all of the carpet ordered including the carpet for the second floor. It was not until January that Central Rug was aware that there would be a change to the second floor carpeting. Central Rug asked the board to pay \$17,825 representing 50 percent of the deposit. The carpet was ordered and is in the company warehouse. Mr. Buckman believed he was told by PHN or W. B. Olson to order the carpet. Rob Sperl added that on October 11 a phone call was made in conjunction with a construction meeting informing Central Carpet to put the order on hold. He also stated that John Herrick had approved the strike samples. The payment being requested reflects the cost numbers from Central Carpet not the sale costs.

Commissioner Cook moved to pay Central Rug \$17,825 for the deposit on rug materials ordered for Arrowhead clubhouse. Seconded by Commissioner Fieweger.

Roll call vote:	Commissioner:	Blankenship	Aye
		Breese	Aye
		Cook	Aye
		Fieweger	Aye
		Nichilo	Aye
		Fullerton	Aye

6 Aye, 0 Nay, 1 Absent. Motion carried.

The Board of Commissioners directed staff to initiate discussions with John Herrick, PHN, and W. B. Olson to recoup some of the funds being paid to Central Rug due to the communication error.

Mr. Gannon stated that some of the ordered carpet was used on the lower level of the clubhouse and on the stairs, and he offered to hold some of the unused carpet for several

years and to deliver it if the district could use it. The board accepted this offer and thanked him for the offer.

Rob Sperl explained the additional charges for the change in the orientation of the soffit board. W. B. Olson was allowed to direct bid on the rough carpentry. Between the time of the bid and the time of installation, the manufacturer changed its recommendations on installation. The specification that was put out for bid was to install the soffit material in 16-foot sections. By the time the work began, the manufacturer changed the specifications to reflect smaller sections. Mr. Sperl has received documentation from W. B. Olson verifying the extra time this change caused. Mr. Sperl negotiated a reduction in the requested payment from \$45,000 to \$22,439.

Commissioner Blankenship moved to pay W. B. Olson \$22,439 for the additional cost of the reorientation of the soffit board. Seconded by Commissioner Cook.

Roll call vote:	Commissioner:	Blankenship	Aye
		Breese	Aye
		Cook	Aye
		Fieweger	No
		Nichilo	Aye
		Fullerton	Aye

5 Aye, 1 Nay, 1 Absent. Motion carried.

Rob Sperl explained that W. B. Olson was requesting additional general condition compensation because the project lasted substantially longer than the original contract. The park district, as the owner, made significant changes to the plans. W. B. Olson requested \$36,730 for June and \$20,642 for general conditions for July through now. W. B. Olson spent significant time on the project completing the punch list items. Documentation of time spent on the project has been received.

Commissioner Blankenship moved to pay W. B. Olson \$57,372 for additional general conditions. Seconded by Commissioner Breese.

Roll call vote:	Commissioner:	Blankenship	Aye
		Breese	Aye
		Cook	Aye
		Fieweger	No
		Nichilo	No
		Fullerton	Aye

4 Aye, 2 Nay, 1 Absent. Motion carried.

2. Wellness Program

Interim Executive Director Morrill stated that staff had been directed by the board to determine how much the wellness benefit checks would cost the district and where money might be found to continue this for one more year. Interim Chief Financial Officer Taira prepared a report showing the cost of the benefit and determined that funds were available in

the salary accounts. Mr. Morrill asked the board to approve this benefit for this year and to make a decision prior to December 31, 2006 if this benefit will be continued.

Commissioner Cook moved to fund the wellness program for 2006 in an amount not to exceed \$52,731 and that the program not be continued in the future. Seconded by Commissioner Blankenship.

Roll call vote:	Commissioner:	Blankenship	Aye
		Breese	Aye
		Cook	Aye
		Fieweger	Aye
		Nichilo	No
		Fullerton	Aye

5 Aye, 1 Nay, 1 Absent. Motion carried.

Mr. Morrill will send a memo to staff tomorrow.

3. Acceptance of Resignation Agreement

President Fullerton has received Rob Robinson's signed resignation agreement from our personnel attorney. The board must approve the agreement.

Commissioner Cook moved to approve the resignation agreement with Robert Robinson. Seconded by Commissioner Fieweger.

Roll call vote:	Commissioner:	Blankenship	Aye
		Breese	Aye
		Cook	Aye
		Fieweger	Aye
		Nichilo	Aye
		Fullerton	Aye

6 Aye, 0 Nay, 1 Absent. Motion carried.

4. Approval of Sunnyridge Developer Agreement

President Fullerton stated that the board had agreed to accept the cash donation from the developer of the Sunnyridge property as required by the city's land cash donation ordinance in the amount of \$103,500 and an additional amount of \$172,535 from the developer. Mr. Fullerton appeared in front of the City of Wheaton Council on November 6 and requested they postpone approving the final plat until the written agreement from the developer is received by the park district. The written agreement has now been received. The park district will receive payment within 90 days after the approval of the final plat by the City Council. Mr. Fullerton stated that the City Council was very supportive of the park district.

Commissioner Blankenship moved to approve the agreement with the Sunnyridge developer. Seconded by Commissioner Cook.

Roll call vote:	Commissioner:	Blankenship	Aye
		Breese	Aye
		Cook	Aye
		Fieweger	Aye
		Nichilo	Aye
		Fullerton	Aye

6 Aye, 0 Nay, 1 Absent. Motion carried.

NEW BUSINESS

1. Appointment of IMRF Authorized Agent

Commissioner Breese moved to appoint Amy Rivas the Wheaton Park District's authorized IMRF agent with the powers and duties delegated pursuant to Sec. 7-135 of the Illinois Pension Code and further stipulate that she is a participant in IMRF so that she may file a petition or cast a ballot. Seconded by Commissioner Nichilo.

Roll call vote:	Commissioner:	Blankenship	Aye
		Breese	Aye
		Cook	Aye
		Fieweger	Aye
		Nichilo	Aye
		Fullerton	Aye

6 Aye, 0 Nay, 1 Absent. Motion carried.

2. Appointment of Ethics Officer

Commissioner Nichilo asked if it would be more appropriate to appoint a staff member as ethics officer. Interim Executive Director Morrill explained that most districts appoint their attorney to facilitate the process if a complaint is lodged against the executive director or a board member.

Commissioner Blankenship moved to appoint Charlene Holtz, the park district attorney, as its ethics officer. Seconded by Commissioner Cook. Motion carried.

3. Naming of Overpass Bridge

Commissioner Cook moved to formally name the overpass over the Union Pacific Railroad tracks near Monroe Middle School the Lori Most Overpass. Seconded by Commissioner Fieweger.

Roll call vote:	Commissioner:	Blankenship	Aye
		Breese	Aye
		Cook	Aye
		Fieweger	Aye
		Nichilo	Aye
		Fullerton	Aye

6 Aye, 0 Nay, 1 Absent. Motion carried.

4. Broadcasting of Park Board Meetings

Interim Executive Director Morrill explained that Director of Marketing Mary Perrotti had done considerable investigation on the cost and logistics of broadcasting park board meetings on cable television. Commissioner Blankenship felt that not everyone has cable television in Wheaton, and broadcasting the board meetings might be discriminatory. Commissioner Breese felt broadcasting meetings would allow residents to receive unbiased and complete information.

Commissioner Nichilo moved to have park board meetings broadcast on cable television beginning sometime in 2007. Seconded by Commissioner Fieweger.

Roll call vote:	Commissioner:	Blankenship	No
		Breese	Aye
		Cook	Aye
		Fieweger	Aye
		Nichilo	Aye
		Fullerton	Aye

5 Aye, 1 Nay, 1 Absent. Motion carried.

5. Arrowhead Cell Tower Proposal

Jeremy Ramirez, Director of Information Systems and Telecommunications explained that staff was contacted by and gave permission to Verizon Wireless to survey an area near the maintenance facility at Arrowhead for the installation of a 125-foot cell tower. A zoning variance would have to be obtained from DuPage County for this tower to be installed. Negotiations are still being conducted for monetary reimbursement. Several commissioners commented that this tower would be in play at the golf course.

Commissioner Cook moved to cancel the Arrowhead cell tower proposal, to instruct Verizon to stop any action being taken on behalf of the park district, and, further, that the park district not consider any cell towers in the vicinity of active use at Arrowhead Golf Club. Seconded by Commissioner Breese. Motion carried.

INTERIM EXECUTIVE DIRECTOR REPORT

Interim Executive Director Morrill reported that Gloria Gibson has been hired as the Chief Financial Officer. She will begin on December 4. He thanked Henry Taira for his work during the interim period. The board expressed its thanks to Mr. Taira.

BOARD MEMBER INPUT/DISCUSSION

- Clocktower Commons parking is being explored. Unfortunately, there is very limited parking in the area.
- Commissioner Cook announced that there would be a special board meeting with Ted Flickinger, the executive director search consultant at 7 pm on November 30 at the Community Center. The meeting will be properly posted.
- The cost of buying into the wetland bank for the overpass and the situation with Wheaton Sanitary District was discussed. Staff will monitor the situation and may request reimbursement from the sanitary district again.

- The park district is sponsoring Food for Friends at Arrowhead at 11 am on Thanksgiving Day. Over 250 invitations have been distributed to agencies servicing people in need.

ADJOURNMENT

Commissioner Blankenship moved to adjourn the meeting of the Board of Commissioners of the Wheaton Park District. Seconded by Commissioner Breese. Meeting adjourned at 8:41 p.m.

Respectfully submitted,

A handwritten signature in cursive script that reads "Ellen W. Huber".

Ellen W. Huber
Secretary

**WHEATON PARK DISTRICT
BOARD OF COMMISSIONER
MINUTES OF THE MEETING
COMMUNITY CENTER
1777 S. BLANCHARD
WHEATON, ILLINOIS
OCTOBER 18, 2006**

Public Hearing 2006/2007 Tax Levy

President Fullerton called the public hearing to order at 7 p.m. He asked for any comments on the Tax Levy. There being no questions, Commissioner Blankenship moved to close the public hearing. Seconded by Commissioner Breese. Motion carried unanimously. The public hearing closed at 7:01 p.m.

CALL TO ORDER

President Fullerton called the regular meeting of the Wheaton Park District Board of Commissioners to order at 7:01 pm. The following commissioners were present.

Commissioner:	Blankenship
	Breese
	Cook
	Fieweger
	Fullerton
	Schobel

Absent	Nichilo
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COMMUNITY INPUT

None.

CONSENT AGENDA

Commissioner Blankenship moved to approve the Consent Agenda. Seconded by Commissioner Fieweger.

1. Approval of the Board Meeting Minutes of September 20, 2006.
2. Approval of the Board Meeting Minutes of October 5, 2006.
3. Acceptance of the Disbursements.

Commissioner Fullerton asked that the Treasurer's Report be removed from the Agenda. Commissioner Schobel questioned why the report was not included in the packet. In the future Henry Taira, Interim Chief Financial Officer, will E-mail the report to the Board.

Roll call vote as amended:	Commissioner:	Blankenship	Aye
		Breese	Aye
		Cook	Aye
		Fieweger	Aye
		Schobel	Aye
		Fullerton	Aye

6 Aye, 0 Nay, 1 Absent. Motion carried.

OLD BUSINESS

1. Approval of 2006/07 Tax Levy Ordinance R-2006-5

Henry Taira, Interim Chief Financial Officer, presented the 2006/07 Tax Levy Ordinance R-2006-5 and stated it was unchanged from previous amounts presented. The requested levy is \$9,666,097.68 (operating only), which is an 11% increase. Exact figures are not available for the debt service levy.

Commissioner Blankenship moved to accept the tax levy Ordinance R-2000-5 for \$9,666,097.60 or as much as permitted by the law. Seconded by Commissioner Cook.

Roll call vote:	Commissioner	Blankenship	Aye
		Breese	Aye
		Cook	Aye
		Fieweger	Aye
		Schobel	Aye
		Fullerton	Aye

6 Aye, 0 Nay, 1 Absent. Motion carried.

2. Northside Park Project

Jeff Schuh with Patrick Engineering presented a summary of recent activity on the project. A meeting was held with DuPage County regarding the on-line pond analysis and the DuPage River watershed plan amendment that Patrick Engineering and Burke Engineering have been working on. County staff stated the amendment might not be necessary. The park district's portion of the project may be permittable without a variance. The City will need an amendment in order to obtain \$400,000 that the County has available for improvements to the floodplain. The County may accept a buffer of eight feet with wider areas around the lagoon.

The county staff recommended meeting with the Army Corps of Engineers was held on October 5. Their comments included:

- Avoiding hardened shoreline, although access points are okay.
- The type of dredging will determine the permit we receive.
- Both the County and the Corps prefer hydraulic dredging.
- Both the County and the Corps need final plans for approval.

Commissioner Cook questioned the difference between the amendment and the permit. Either way modeling the changes to the watershed must be done. Commissioner Schobel asked why the modeling had not already been done. Jeff Schuh responded that they were waiting for the County's response on the alternatives analysis.

The city's widening of the culvert at Main Street and the park district's improvements to the lagoon both require a mitigation plan. The City will have to create wetlands. Jeff Schuh recommended that Burke complete the whole mitigation plan. It was suggested that the City might pay for the plan as a part of our taking on the additional stormwater.

Commissioner Cook recommended a subcommittee comprised of himself and Jack Breese. Ray Morrill requested Larry Bower and Rob Sperl to be part of any subcommittee meetings.

Jeff Schuh stated work on the weir is critical for the City work to proceed. Final plans could be completed in 3-4 months with construction to begin late next year. Some details remained to be worked out.

Commissioner Blankenship commented that the County appears to be more responsive.

3. Health Insurance

Amy Rivas stated that changes for January 2007 were discussed with Elden Brauer and Martha Rademacher from PDRMA. A summary of the two plans under consideration was distributed.

Feedback from staff received earlier in the year suggested a need for part-time health insurance. Budget cutbacks led to looking at PDRMA Health Insurance. Conventional insurance is needed to sustain potential losses. The PDRMA plan was compared with the United Health Care program.

Commissioner Schobel stated coverage's are not mirrored and asked for a clearer comparison.

Commissioner Blankenship questioned how the plans that are being compared work with doctors in the current plan. Amy Rivas stated that the PDRMA plan utilizes the same PHCS network as our current carrier, BSSI, while the United Health Care plan has fewer doctors in the program. There would be a change from 100% coverage to 90 percent with a deductible and an out-of-pocket percentage.

Commissioner Cook asked if it is the Board's consensus to have coverage available for part-time employees, knowing that the part-time employees would pay 100 percent.

Commissioner Schobel asked who is the reinsurer for PDRMA's plan. Ms. Rademacher responded that it is KMG with a \$5 million cap for all employees.

Commissioner Cook questioned the annual costs of \$956,000 now. The cost for previous years is shown in the information.

Commissioner Blankenship moved to accepted the PDRMA Health Insurance Plan for January 2007. Seconded by Commissioner Breese.

Roll call vote:	Commissioner	Blankenship	Aye
		Breese	Aye
		Cook	Aye
		Fieweger	Aye
		Schobel	Abstain
		Fullerton	Aye

5 Aye, 1 Abstained, 0 Nay, 1 Absent. Motion carried.

4. Arrowhead Sign Policy

Bruce Stoller, Director of Golf, outlined a specific policy for sign use at Arrowhead as requested at the last board meeting. Commissioner Schobel requested unlimited "in room" be changed to "inside space". This amended ch. 6 (1) B and will be part of the contract.

Commissioner Blankenship moved to approve the amendment. Commissioner Fieweger seconded. The motion was approved unanimously.

5. Arrowhead Construction Project Closeout

Rob Sperl, Director of Planning, asked the Wheaton Park District Board of Commissioners approve the following staff recommendation for payment of expenses for the Arrowhead Clubhouse Project: \$22,439 for reorientation of the soffit boards, \$17,825 for the original carpet, and \$57,372 for additional W.B. Olson general conditions.

Commissioner Schobel questioned the \$57,372 for W.B. Olson general conditions. Commissioner Blankenship questioned the carpet sign-off order.

Commissioner Cook moved to approve the payment of \$22,439 for the Arrowhead Project with W. B. Olson for reorientation of the soffit board. Seconded by Commissioner Blankenship.

Discussion followed. Commissioner Fullerton suggested the Board hold off on this issue to allow Rob Sperl to try and negotiate with W. B. Olson for a lower figure.

Commissioner Blankenship withdrew his motion.

6. Wellness Program

The Board's direction to the former Executive Director was to eliminate this program. Bruce Stoller, Director of Golf, stated this program is a benefit to employees. Rob Robinson told Larry Bower that he would find a way to retain the benefit. Rob Robinson also told Amy Rivas that he would find a way to bring back the benefit. Bruce surveyed random staff for their opinion. They felt the money could be found considering other district expenditures.

Commissioner Schobel asked Terry Mee if the City of Wheaton had similar benefits. Mr. Mee responded that the city did. Commissioner Schobel stated that the direction was given, and he did not know why staff was not informed. Commissioner Fullerton suggested the program rewards people for not calling in sick when they are actually sick. Larry Bower questioned the impact on hourly employees.

Commissioner Cook moved to continue the program this year, but not reinstate it. He suggested paying an amount not to exceed \$50,000. Seconded by Commissioner Fieweger. It is okay to pay a benefit and not to reinstate the wellness program until the budget review.

Commissioner Fullerton asked where the \$50,000 would come from.

Commissioner Blankenship moved to table the motion. Commissioner Schobel seconded the motion. The motion was tabled until the November board meeting.

NEW BUSINESS

1. Approval of Prevailing Wage Ordinance R-2006-6.

Ray Morrill, Interim Executive Director, explained that the Park District is required to pass the Prevailing Wage Ordinance annually.

Commissioner Breese moved to approve the Prevailing Wage Ordinance, R-2006-6. Seconded by Commissioner Fieweger. No discussion.

Roll call vote:	Commissioner:	Blankenship	Aye
		Breese	Aye
		Cook	Aye
		Fieweger	Aye
		Schobel	Aye
		Fullerton	Aye

6 Aye, 0 Nay, 1 Absent. Motion carried.

2. Acceptance of Comprehensive Annual Financial Report for Year Ended March 31, 2006

Mike Moyski, Mathieson, Moyski & Celer, presented the Comprehensive Annual Financial Report (CAFR) for Year Ended March 31, 2006.

The CAFR is comprised of three sections. The introductory section contains the transmittal letter, the GFOA Certificate of Achievement for Excellence, and the park district organizational chart. The financial section contains the auditor's letter to the board, the management discussion and analysis and financial statements with accompanying notes. The statistical section contains a ten-year financial summary. This is a standard format used by all governments. The government-wide statements are used for a quick overview. Since GASB34 there is a move towards full accrual, a private industry standard.

Mr. Moyski highlighted that the General Fund overcame an \$80,789 deficit at the beginning of the year to end the year with a \$35,943 balance and that the Recreation Fund reduced its prior deficit by approximately \$3,000.

Commissioner Cook emphasized the savings recognized from refinancing our debt and noted the financial stability of the district.

Commissioner Blankenship moved to accept the Comprehensive Annual Financial Report for the Year Ended March 30, 2006. Seconded by Commissioner Fieweger.

Roll call vote:	Commissioner:	Blankenship	Aye
		Breese	Aye
		Cook	Aye
		Fieweger	Aye
		Schobel	Aye
		Fullerton	Aye

6 Aye, 0 Nay, 1 Absent. Motion carried.

3. Approval of 2007 Pool Rate

Dan Novak, Athletic Director, reviewed staff recommendations contained in the Aquatics Report. The daily fee will remain the same. The pre-season pool pass will increase \$3. Staff has added a senior pass for the first time this year. Staff recommended the addition of an individual senior pool pass and a couple's senior pool pass this year. The recommended cost is \$52 and \$85 respectively.

Commissioner Schobel asked if there was a reason for the decrease in season pass sales. It was down 251 from last year. Dan responded that the five-year average is steady. Due to the elimination of the sale of water slide wristbands this year, there was a \$25,000 reduction in revenue. No other pool facilities in the area charge for use of water slides. Ray Morrill stated they eliminated the wristbands when he left in June.

Commissioner Blankenship moved to approve the 2007 pool pass rates. Seconded by Commissioner Fieweger.

Roll call vote: Commissioner: Blankenship Aye
Breese Aye
Cook Aye
Fieweger Aye
Schobel Aye
Fullerton Aye

6 Aye, 0 Nay, 1 Absent. Motion Carried.

INTERIM EXECUTIVE DIRECTOR REPORT

No report.

BOARD MEMBER QUESTIONS FOR STAFF

- Commissioner Schobel felt the soap and towel dispensers at Arrowhead Golf Club are poorly designed.
- Commissioner Breese asked if there was any flooding at Arrowhead. Bruce Stoller stated it was minimal.
- Commissioner Breese asked if the Athletic Coordinator was a new position. Mary Beth Cleary, Superintendent of Recreation, stated it was. It was approved by Rob Robinson in an e-mail, and Carrie Hauptert's position was not being filled.
- Commissioner Breese thanked Mike Toohey for opening the skate park when some schools were closed due to flooding and no electricity.
- Commissioner Fieweger requested a layout of the floor plan for the fitness centers at the high schools to assist in fitness equipment selection. Mary Beth Cleary stated that the School District is in the process of preparing the bid.
- Commissioner Fieweger expressed concerns about the service at Arrowhead. Secret Shoppers will start on November 1 at Arrowhead Golf Club.
- President Fullerton thanked Rob Sperl for his work on the overpass coordinating the installation of the bridge over the railroad tracks.

CLOSED SESSION

Commissioner Blankenship moved to convene to Closed Session pursuant to the provisions of the Open Meetings Act, 5ILCS 120/2(c)(5) for the purchase or lease of real property and 5ILCS 120/2(c)(1) for the employment of compensation of an employee. Seconded by Commissioner Fieweger.

**WHEATON PARK DISTRICT
BOARD OF COMMISSIONERS
MINUTES OF THE SPECIAL MEETING
ADMINISTRATION OFFICE
600 S. MAIN STREET
WHEATON, ILLINOIS
OCTOBER 5, 2006**

CALL TO ORDER

President Fullerton called the special meeting of the Wheaton Park District Board of Commissioners to order at 7 p.m. The following Commissioners were present:

Commissioner: Blankenship
Breese
Cook
Fullerton
Schobel

Absent: Fieweger
Nichilo

Park District attorney Charlene Holtz attended the meeting using speaker phone.

PARK DISTRICT ATTORNEY REPORT

Ms. Holtz briefed the Board on the status of the agreement with the developer of the Sunny Ridge property. She has received a copy of the annexation agreement with the City from the City's attorney. The agreement does reference the monies to be collected by the City on behalf of the park district as part of the land/cash donation ordinance as well as a separate agreement reached between the developer and the park district. Ms. Holtz said it would be very difficult for the developer to renege upon this agreement.

Commissioner Fieweger arrived at 7:08 pm.

Ms. Holtz had emailed the proposed agreement to Rob Robinson in late May as well as to the developer's attorney. Mr. Robinson told her he would take care of securing the signatures of the developer. After Mr. Robinson's resignation, Ms. Holtz communicated to Commissioner Fullerton that this agreement had not been completed. After many attempts, she has spoken with the developer's attorney. He assures her that the agreement will be signed. He also stated that it is possible that some or all of the property may be sold to another developer. Commissioners expressed concern that the potential sale might effect the agreement. Ms. Holtz feels that documentation is sufficient to hold a subsequent developer to the original developer's agreement. She will be in contact with developer's attorney on Friday.

The status of financial reports has been reviewed. The Budget and Appropriation Ordinance was filed with the county. After the treasurer is appointed this evening, other financial reports will be signed and forward as appropriate. Ms. Holtz and Lynda Given, the park district bond counsel have been in touch about possible issuance of bonds. This matter will be brought to the board in December for consideration.

NEW BUSINESS

1. Appointment of Secretary of Wheaton Park District Board of Park Commissioners
Commissioner Schobel moved to appoint Ellen Huber secretary of the Wheaton Park District Board of Park Commissioners. Seconded by Commissioner Blankenship. No discussion.

Roll call vote:	Commissioner:	Blankenship	Aye
		Breese	Aye
		Cook	Aye
		Fieweger	Aye
		Schobel	Aye
		Fullerton	Aye

6 Aye, 0 Nay, 1 Absent. Motion carried.

2. Appointment of Treasurer of Wheaton Park District Board of Park Commissioners
Commissioner Schobel moved to appoint Henry Taira treasurer of the Wheaton Park District Board of Park Commissioners. Seconded by Commissioner Breese.

Concern was expressed about separation of the duties of treasurer with Mr. Taira's previous position with the park district. Ms. Holtz stated she had asked the district's auditor, Mike Moyski, about this, and Mr. Moyski stated that a separation of duties had occurred. The board asked for a letter from Mr. Moyski to this effect. The board asked for Interim Executive Director Morrill to send a letter to Mr. Taira outlining his duties and responsibilities. PMA handles investments of the district's bond proceeds.

Roll call vote:	Commissioner:	Blankenship	Aye
		Breese	Aye
		Cook	Aye
		Fieweger	Aye
		Schobel	Aye
		Fullerton	Aye

6 Aye, 0 Nay, 1 Absent. Motion carried.

ADJOURNMENT

Commissioner Blankenship moved to adjourn the meeting of the Board of Commissioners of the Wheaton Park District. Seconded by Commissioner Cook. Meeting adjourned at 7:30 p.m.

Respectfully submitted,



Ellen Huber
Secretary

**WHEATON PARK DISTRICT
BOARD OF COMMISSIONERS
MINUTES OF THE SPECIAL MEETING
COMMUNITY CENTER
1777 S. BLANCHARD
WHEATON, ILLINOIS
SEPTEMBER 23, 2006**

CALL TO ORDER

President Fullerton called the special meeting of the Wheaton Park District Board of Commissioners to order at 2 p.m. The following Commissioners were present:

Commissioner: Blankenship
Breese – on speaker phone
Cook
Fieweger
Fullerton
Nichilo
Schobel

COMMUNITY INPUT

None.

CLOSED SESSION

Commissioner Blankenship moved to convene to Closed Session for the purpose of discussing the appointment, employment, compensation, discipline, performance or dismissal of specific employees of the Board, including testimony on a complaint lodged against an employee to determine its validity, 5 ILCS 120/2(c)(1). Seconded by Commissioner Cook.

Roll call vote:	Commissioner:	Blankenship	Aye
		Breese	Aye
		Cook	Aye
		Fieweger	Aye
		Nichilo	Aye
		Schobel	Aye
		Fullerton	Aye

7 Aye, 0 Nay. Motion carried.

The Wheaton Park District Board of Park Commissioners convened to Closed Session at 2:02 pm.

The Wheaton Park District Board of Park Commissioners reconvened to Open Session at 3:31 pm.

Commissioner Breese had disconnected on the speaker phone during closed session at 2:56 pm.

NEW BUSINESS

1. The Executive Director's Resignation And Any Actions Necessary To Address Operational And/Or Transitional Issues Related Thereto.

President Fullerton stated that, as a matter of record, Robert Robinson tendered his resignation to the Board on September 20, 2006, and has presented written confirmation of same today, which is signed and dated by Mr. Robinson.

Commissioner Blankenship moved to accept Robert Robinson's September 20, 2006 resignation pending finalization of agreement between Mr. Robinson and the Wheaton Park District Board on acceptable terms of a resignation agreement. Seconded by Commissioner Fieweger.

Roll call vote:	Commissioner:	Blankenship	Aye
		Cook	Aye
		Fieweger	Aye
		Nichilo	Aye
		Schobel	Aye
		Fullerton	Aye

6 Aye, 0 Nay, 1 Absent. Motion carried.

Commissioner Blankenship moved to have the Wheaton Park District Board of Commissioners solicit the services of Raymond Morrill as interim Executive Director of the Wheaton Park District on a voluntary basis. Seconded by Commissioner Schobel.

Roll call vote:	Commissioner:	Blankenship	Aye
		Cook	Aye
		Fieweger	Aye
		Nichilo	No
		Schobel	Aye
		Fullerton	Aye

5 Aye, 1 Nay, 1 Absent. Motion carried.

Commissioner Nichilo moved to hire the Illinois Association of Park Districts in an amount not to exceed \$8,500 to perform the search for the new Executive Director of the Wheaton Park District. Seconded by Commissioner Blankenship.

Roll call vote:	Commissioner:	Blankenship	Aye
		Cook	No
		Fieweger	Aye
		Nichilo	Aye
		Schobel	No
		Fullerton	Aye

4 Aye, 2 Nay, 1 Absent. Motion carried.

**WHEATON PARK DISTRICT
BOARD OF COMMISSIONERS
MINUTES OF THE MEETING
COMMUNITY CENTER
1777 S. BLANCHARD
WHEATON, ILLINOIS
SEPTEMBER 20, 2006**

CALL TO ORDER

President Fullerton called the regular meeting of the Wheaton Park District Board of Commissioners to order at 7 p.m. The following Commissioners were present:

Commissioner: Blankenship
Breese
Cook
Fieweger
Fullerton
Nichilo
Schobel

STATEMENT BY PRESIDENT FULLERTON

President Fullerton read the following statement.

It is with much regret that I announce that Rob Robinson has exercised his option under the contract to resign as Executive Director of the Wheaton Park District. He has made this decision for personal reasons. He has determined that it is in the best interest of his family to return to Colorado at the end of this year. Rob is putting his family first, and we respect that. During his short tenure, he has made significant improvements to the infrastructure of the park district. His reorganization of the budgeting and financial reporting systems has helped present a clearer picture of the fiscal health of the district. He recognized the need for updated technology and committed resources at all levels that would give staff the tools necessary to better serve our community. Rob's tenacity of purpose contributed to the completion of the Arrowhead Clubhouse as well as the long awaited pedestrian overpass. The Board of Commissioners is extremely grateful to Rob and his family and wishes them well. We know he will be successful wherever he goes.

The details of the timing of Rob's departure have not been finalized.

COMMUNITY INPUT

Brad Bell, 28 Muirfield, Wheaton, IL. Mr. Bell and his family have been residents for approximately three years. Mr. Bell expressed concern over the figures reported in the press on the price of the rehab of the Arrowhead home. He stated his disappointment in the board in its silence on this issue. He complimented the district on the parks and particularly Arrowhead. He commended Executive Director Robinson on this. He is disappointed that he will be leaving. Mr. Bell was unsure what problem has been solved by the resignation of the Executive Director.

He asked the board if this was a break down of the board. President Fullerton stated that the board would not be making a public comment on the Executive Director's resignation. President Fullerton further stated that this board had not been silent. The board had made comments at board meetings, and the press does not always report what is said.

Michelle Senatore, 2112 Stonebridge Court, Wheaton, IL. Ms. Senatore said she felt Mr. Robinson has been a great asset to the park district. She was proud of how the park district and school district were working well together. She was holding the board accountable for not releasing the correct figures on the Arrowhead home. Overall she felt the district was doing a good job. The purpose of her appearing before the board this evening was to reach out to the park district to ask them to work to find innovative ideas on a solution to the Hubble Middle School situation if portions of the existing location were still available for recreation usage. She would like round table discussions on this subject.

Ailee Haslett, 1534 Buena Vista, Wheaton, IL. Ms. Haslett stated her disappointment in the amount of money spent to update the Arrowhead residence. She felt spending taxpayer money to maintain residences was not a good use of the money. She was pleased that the board appeared to be moving away from providing homes to staff. President Fullerton responded that the district had not updated the residences in many years. Board meetings are open to the public.

Bernard McGuan, 587 Devonshire, Wheaton, IL. Mr. McGuan has been a resident for 14 years and is a contractor specializing in playground installation. He felt that the district parks and playgrounds are within the upper five to ten percent of those in the area. As a contractor, he feels the money spent to renovate the Arrowhead residence was excessive. By his extrapolation, materials and man-hour costs exceed \$400,000. He asked what staff did not complete because of the time spent on this project. Mr. McGuan asked if competitive bidding was done and why the district was in the property management business. President Fullerton stated that the \$400,000 figure was incorrect. The district did spend \$179,000 in materials and the man hours were correct. The salary of the staff is a fixed cost that would have been paid. The Arrowhead house is an asset, and as an asset it needed repair. No facilities were neglected in order to complete this project.

Don Immekus, 815 James Court, Wheaton, IL. Mr. Immekus stated that he felt that the board had been dishonest with Mr. Robinson from the beginning. He criticized the board for not having visited the Arrowhead house before offering it as housing. He was also critical of the money spent on renovating the golf course and building the clubhouse over the last 22 years. Mr. Immekus stated that he believed that this park board had violated its fiduciary responsibility. He was critical of the board's management, and by this management has put the district in financial jeopardy. He stated he was in disagreement with the policy of allowing board members to play golf at Arrowhead at no charge. He stated he would be sending a Freedom of Information Act request with the district. He called for the board to resign. Mr. Immekus felt Mr. Robinson had done a good job. Commissioner Nichilo responded that he felt that Mr. Immekus did not have correct information. He stated more residents should get involved in the community and the park district.

Ballard Holmes, 121 Brighton Drive, Wheaton, IL. Mr. Holmes thanked Mr. Robinson for everything he has done. He stated that he felt his leaving would be a great loss to the park district. In his opinion, Mr. Robinson was put in a bad situation. He stated that he agreed with Mr. Immekus that this board is the problem. Severance packages were approved without public input and without adequate funding behind them. He also stated that in his opinion there were over expenditures in building the clubhouse.

Robert Lyon, Wheaton. Mr. Lyon stated this was his first board meeting and hoped it would not be his last. He was pleased when the board chose to hire someone who was from another area who came with new ideas. Mr. Lyon was shocked with Mr. Robinson's resignation.

President Fullerton stated that in our form of government we have open forums where people may come and express opinions. The board appreciates the residents who came this evening to express their opinion.

CONSENT AGENDA

Commissioner Blankenship moved to approve the Consent Agenda. Seconded by Commissioner Schobel.

1. Approval of the Board Meeting Minutes of August 16, 2006.
2. Approval of the Board Meeting Minutes of August 25, 2006.
2. Acceptance of the Treasurer's Reports of July and August.
3. Acceptance of the Disbursements.

Commissioner Nichilo asked that the minutes of the August 16, 2006 meeting be amended. He asked that the following sentence on page 5 be deleted: "In Commissioner Fullerton's opinion, the previous Executive Director did not want to spend district dollars for substantial repairs because those funds could be spent in other ways." He also asked that the first sentence in the next large paragraph, "Commissioner Cook felt that the previous Executive Director was watching the park district funds by not expending them on the residence," be deleted. The board agreed to these amendments.

Roll call vote as amended:	Commissioner:	Blankenship	Aye
		Breese	Aye
		Cook	Aye
		Fieweger	Aye
		Nichilo	Aye
		Schobel	Aye
		Fullerton	Aye

7 Aye, 0 Nay. Motion carried.

OLD BUSINESS

President Fullerton asked to move Old Business 2 to New Business 4.

1. Fitness Equipment Presentation and Intergovernmental Agreement

Mary Beth Cleary, Superintendent of Recreation, updated the board on the status of the Intergovernmental Agreement with School District 200 for the purchase of fitness equipment for the field houses at Wheaton North High School and Wheaton Warrenville South High School and the use of the fitness centers and field houses. By cooperating on this project with the school district, the park district will gain a venue on the northside of Wheaton, be able to use the center at Wheaton Warrenville South, and compliment Parks Plus Fitness Center. This project will be bid by the school district. Therefore, the actual cost is not known. The intergovernmental agreement is still being looked at by the school district. The intergovernmental agreement will be brought to the board for approval in October. Superintendent of Recreation Cleary stated it is a win/win situation for both the park district and school district to purchase this equipment for the use of our residents.

The issues still under discussion include the language concerning how to express the cost split, the hours of use including Saturday, who will be responsible when the school district does not have a custodian on duty in the building, and use of the fitness center by school district staff at no charge.

Some of the benefits the park district will gain from this joint use include possibly offering circuit training, senior walking, fitness camps, and performance training specific to a sport.

Bill Farley, Assistant Superintendent for Business Operations, of Community Unit School District 200, stated that he will meet with Superintendent Cleary to finalize the agreement within the next week. The language in the intergovernmental agreement will be addressed. Lifetime Fitness was chosen to do the layout because the district considers them very good equipment and are a local company.

NEW BUSINESS

1. 2007 Brochure Bids

Commissioner Blankenship moved to accept the bid of The Strathmore Company in the amount of \$135,179 to print four program brochures, one adult education and recreation brochure and the 2007 camps and aquatics brochure. Seconded by Commissioner Breese.

Mary Perrotti, Director of Marketing summarized the bid process for the board. Four bids were received. By combining the adult education recreation brochure with the quarterly program brochures, approximately \$16,000 in postage costs will be saved.

Roll call vote: Commissioner: Blankenship Aye
Breese Aye
Cook Aye
Fieweger Aye
Nichilo Aye
Schobel Aye
Fullerton Aye

7 Aye, 0 Nay. Motion carried.

Commissioner Blankenship respectfully requested that in the spirit of cooperation between the park district and the city that the city delete the phrase referring to Memorial Park from its ordinance.

Roll call vote:	Commissioner:	Blankenship	No
		Breese	Aye
		Cook	Aye
		Fieweger	Aye
		Nichilo	Aye
		Schobel	Aye
		Fullerton	Aye

6 Aye, 1 Nay. Motion carried.

EXECUTIVE DIRECTOR REPORT

Executive Director Robinson asked Rob Sperl, Director of Planning, to give an update on the construction of the overpass. Mr. Sperl stated that the project is right on schedule. Steel will be delivered starting next week. He has been made aware of discrepancy in the supervision agreement with the engineering firm. He is working on this problem.

BOARD MEMBER INPUT/DISCUSSION

- It was suggested that the designer of the alarm system at Arrowhead be contacted to determine if there is a design flaw in the system.

CLOSED SESSION

Commissioner Blankenship moved to convene to Closed Session pursuant to the provisions of the Open Meetings Act 5ILCS 120/2(c)(1) for the employment of compensation of an employee. Seconded by Commissioner Nichilo.

Roll call vote:	Commissioner:	Blankenship	Aye
		Breese	Aye
		Cook	Aye
		Fieweger	Aye
		Nichilo	Aye
		Schobel	Aye
		Fullerton	Aye

7 Aye, 0 Nay. Motion carried.

The Wheaton Park District Board of Commissioners convened to Closed Session at 8:50 p.m.

The regular meeting of the Wheaton Park District Board of Commissioners reconvened at 10:30 p.m.

President Fullerton stated that no action would be taken on matters discussed in closed session at this time.

**WHEATON PARK DISTRICT
BOARD OF COMMISSIONERS
MINUTES OF THE MEETING
COMMUNITY CENTER
1777 S. BLANCHARD
WHEATON, ILLINOIS
AUGUST 25, 2006**

CALL TO ORDER

President Fullerton called the regular meeting of the Wheaton Park District Board of Commissioners to order at 6:06 p.m. The following Commissioners were present:

Commissioner: Blankenship
Breese
Cook
Fieweger
Fullerton
Nichilo
Schobel

CLOSED SESSION

Commissioner Nichilo moved to convene to Closed Session pursuant to the provisions of the Open Meetings Act, 5ILCS 120/2(c)(1) for the employment or compensation of an employee. Seconded by Commissioner Fieweger.

Roll call vote:	Commissioner:	Blankenship	Aye
		Breese	Aye
		Cook	Aye
		Fieweger	Aye
		Nichilo	Aye
		Schobel	Aye
		Fullerton	Aye

7 Aye, 0 Nay. Motion carried.

The Wheaton Park District Board of Commissioners convened to Closed Session at 6:07 p.m.

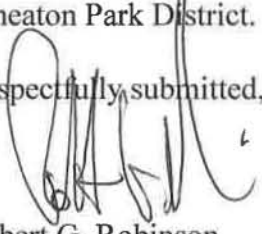
The regular meeting of the Wheaton Park District Board of Commissioners reconvened at 7:19 p.m.

President Fullerton stated that no action would be taken on matters discussed in closed session at this time.

ADJOURNMENT

Commissioner Blankenship moved to adjourn the meeting of the Board of Commissioners of the Wheaton Park District. Seconded by Commissioner Breese. Meeting adjourned at 7:30 p.m.

Respectfully submitted,



Robert G. Robinson
Secretary

**WHEATON PARK DISTRICT
BOARD OF COMMISSIONERS
MINUTES OF THE MEETING
COMMUNITY CENTER
1777 S. BLANCHARD
WHEATON, ILLINOIS
AUGUST 16, 2006**

CALL TO ORDER

President Fullerton called the regular meeting of the Wheaton Park District Board of Commissioners to order at 7 p.m. The following Commissioners were present:

Commissioner: Blankenship
Breese
Cook
Fieweger
Fullerton
Nichilo

Absent: Schobel

COMMUNITY INPUT

Kathy Wessel, 1430 Stonebridge Tr., Wheaton, addressed the board as co-chair of DuPage United. She thanked the Wheaton Park District for its tenacity to bring the overpass project to a conclusion. She stated that DuPage United had played a roll in encouraging some of the agencies to continue to work toward the completion of this project. She expressed concern over the short notice her group was given for the ground breaking ceremony, and asked for the Park District for a commitment to have DuPage United help plan the overpass dedication. President Fullerton responded that the district will give appropriate notice for the dedication.

Commissioner Blankenship thanked DuPage United and clarified that the organization was not one of the major funders for the project and that in fact the Wheaton Park District had clearly been the leader in getting this project completed.

CONSENT AGENDA

Commissioner Breese moved to approve the Consent Agenda. Seconded by Commissioner Blankenship.

1. Approval of the Board Meeting Minutes of July 19, 2006.
2. Acceptance of the Treasurer's Report.
3. Acceptance of the Disbursements.

Roll call vote: Commissioner: Blankenship Aye
Breese Aye
Cook Aye
Fieweger Aye
Nichilo Aye
Fullerton Aye

6 Aye, 0 Nay, 1 Absent. Motion carried.

OLD BUSINESS

1. Overpass Project Report

Rob Sperl, Director of Planning, discussed the contingency charges that have occurred on this project. To date \$57,805 has been spent from the contingency fund. The contract is a "not to exceed" amount. At this time there are no other anticipated extra costs.

As of today the project is on schedule with an anticipated completion date sometime in December. No additional excavation needed to be done after the results of the soil borings showed twice the bearing capacity necessary. Having the steel delivered on time is key to keeping the project on schedule. Anticipated delivery for steel is early October.

NEW BUSINESS

1. Asphalt Parking Lot and Paths, Resurfacing, Removal and Replacement Bid

Commissioner Blankenship moved to accept the bid from Evans and Son's for resurfacing the Community Center parking lot with deductions for excluding striping and catch basin replacement in the amount of \$190,309 and the bid from Meyer Paving for replacement of the Kelly Park – park paths in the amount of \$73,589.82 as part of the asphalt parking lot and paths – resurfacing, removal and replacement. Seconded by Commissioner Cook.

These are different contractors than used at Arrowhead.

Roll call vote: Commissioner: Blankenship Aye
Breese Aye
Cook Aye
Fieweger Aye
Nichilo Aye
Fullerton Aye

6 Aye, 0 Nay, 1 Absent. Motion carried.

2. Payroll Software Upgrades

Jeremy Ramirez, Director of Information Systems and Telecommunications, and Amy Rivas, Director of Human Resources, discussed that the park district's current payroll system is at the end of its useful life and that it will not be supported as of January 2008. Over the last several years, vendors of payroll software have been investigated. The current system is very specific to the Wheaton Park District, only one staff member is able to produce paychecks, and there are concerns over confidentiality. Director of Human

Resources Rivas and Director of Information Systems and Telecommunications Ramirez are recommending the purchase of the system available from Paychex (Stromburg). At the end of the lease, the district will be able to purchase the hardware for the cost of \$1. If the board agrees to this purchase, there will be one more payment to a consultant to prepare the upload of current information to the new system. The new system will produce the paychecks as well as all tax reports and documentation required.

Commissioner Breese moved to allow the Human Resources Department to move forward to bring the Paychex system on board and to outsource payroll for a cost not to exceed an additional \$9,000 per year for the next three years. Seconded by Commissioner Nichilo.

Staff stated that it plans to go live with the new system in November. There is a 90-day implementation period. There is a \$14,000 implementation fee plus hardware costs that will be charged to the previously approved information system technology budget.

Roll call vote: Commissioner:	Blankenship	No
	Breese	Aye
	Cook	Aye
	Fieweger	No
	Nichilo	Aye
	Fullerton	Aye

4 Aye, 2 Nay, 1 Absent. Motion carried.

3. Park/Facility Naming Policy

Robert Robinson, Executive Director, stated that it had come to his attention that the district did not have a park/facility naming policy. This came to light during discussions concerning naming the overpass and rooms at Arrowhead. This document is a good example of an appropriate process.

Commissioner Blankenship moved to adopt the park/facility naming process as submitted by staff. Seconded by Commissioner Breese.

A policy concerning tree and bench memorials will be submitted to the board at a later date.

Roll call vote: Commissioner:	Blankenship	Aye
	Breese	Aye
	Cook	Aye
	Fieweger	Aye
	Nichilo	Aye
	Fullerton	Aye

6 Aye, 0 Nay, 1 Absent. Motion carried.

4. Arrowhead Fiscal Operating Report

Shawn Mason, Director of Food and Beverage, reviewed the Arrowhead food and beverage revenue figures. There has been \$741,000 in sales through the end of July. He is very pleased with the results so far. He has made some adjustments to reduce future costs.

Roll call on motion as amended: Commissioner: Blankenship Aye
Breese Aye
Cook Aye
Fieweger Aye
Nichilo Aye
Fullerton Aye

6 Aye, 0 Nay, 1 Absent. Motion as amended carried.

President Fullerton opened discussion on the Arrowhead Golf Club residence by commenting on the article that recently appeared in the Daily Herald. He clarified that the reported amount of \$80,000 spent on renovation of the Arrowhead residence was for this fiscal year. Additional monies were expended in the previous fiscal year. The total amount invested in renovations at the house from February 2006 to date is approximately \$183,000, \$103,000 having been incurred in the last fiscal year. This board was not aware of the condition of the house when the current Executive Director was hired. This board led him to believe the residence was in move in condition, and it was not. The board made the decision to maintain the building as an asset whether the Executive Director decided to live there or if it was used for other district needs. In Commissioner Fullerton's opinion, the previous Executive Director did not want to spend district dollars for substantial repairs because those funds could be spent in other ways.

Commissioner Blankenship stated that this residence is a community asset.

Commissioner Cook felt that the previous Executive Director was watching the park district funds by not expending them on the residence. Significant structural damage was caused by gutters that did not drain properly. The board discussed the issue of providing housing to the new Executive Director many times, and providing housing was an option that would have been offered to any potential person offered the position. Commissioner Cook offered Executive Director Robinson and his family an apology for the inconvenience that they have gone through personally and on behalf of the board. In Commissioner Cook's opinion the board was not informed properly about the condition of the house.

Commissioner Nichilo stated that housing was an issue discussed with the consultant hired to help recruit the Executive Director. In the consultant's opinion it is common place to offer housing in communities where it is expensive to live. The house did become part of the Executive Director's compensation package.

President Fullerton stated that the repairs that were done were necessary. Commissioner Cook felt that this was not a perk, but part of an employment offer and compensation. The issue of providing housing was discussed by the board long before this board began interviewing candidates. Housing would have been offered to any candidate as an option. Compensation would have been higher if the house had not been included. The compensation package is closely matched with what other park districts offer. President Fullerton commented that by having the work done by Park District crews substantial money was saved.

There is still landscaping and hardscaping to be completed. The cost of a standard two-car garage is approximately \$15,000. The garage would be built in-house, and it will be attempt to complete this project this year will be made. The landscaping would be done with plant materials currently not in use elsewhere in the district. There currently are no more funds in this line item of the budget for these projects.

The residence across from Cosley Zoo is structurally sound, and the maintenance is performed by park district staff.

EXECUTIVE DIRECTOR REPORT

In previous discussions, the board had decided to eliminate the top range on the salary schedule. Amy Rivas, Director of Human Resources, and Executive Director Robinson have met with Bob Beezat, the consultant hired to recruit the Chief Financial Officer. Because of the market, Mr. Beezat feels that recruiting for this position may be difficult. He feels that to hire a qualified person the top range with salary between \$83,000 and \$110,000 will be necessary. Executive Director Robinson asked the board to create a level 10 on the salary schedule.

Commissioner Nichilo moved to adopt staff's recommendation to implement level 10 on the salary schedule to use in recruiting the Chief Financial Officer. Seconded by Commissioner Blankenship.

Roll call vote:	Commissioner:	Blankenship	Aye
		Breese	Aye
		Cook	Aye
		Fieweger	Aye
		Nichilo	Aye
		Fullerton	Aye

6 Aye, 0 Nay, 1 Absent. Motion carried.

BOARD MEMBER INPUT/DISCUSSION

- The Parks Department was complimented on the beautiful condition of the parks.
- The board appreciates the number of staff members who have been coming to board meetings.

CLOSED SESSION

Commissioner Blankenship moved to convene to Closed Session pursuant to the provisions of the Open Meetings Act, 5ILCS 120/2(c)(21) for the approval of closed session minutes and 5ILCS 120/2(c)(1) for the employment of compensation of an employee. Seconded by Commissioner Cook.

**WHEATON PARK DISTRICT
BOARD OF COMMISSIONERS
MINUTES OF THE MEETING
COMMUNITY CENTER
1777 S. BLANCHARD
WHEATON, ILLINOIS
JULY 19, 2006**

CALL TO ORDER

President Fullerton called the regular meeting of the Wheaton Park District Board of Commissioners to order at 7 p.m. The following Commissioners were present:

Commissioner: Blankenship
Cook
Fieweger
Fullerton
Nichilo
Schobel

Absent: Breese

COMMUNITY INPUT

President Fullerton presented certificates recognizing participation in Special Olympics to Rob Novicki who received a silver medal for bocce and to Gwynne Roberts who received three gold and two bronze medals in all around artistic gymnastics. Jane Hodgkinson, Executive Director of WDSRA stated that there were approximately eight athletes from Wheaton who participated in Special Olympics and 40 athletes total from WDSRA.

CONSENT AGENDA

Commissioner Blankenship moved to approve the Consent Agenda. Seconded by Commissioner Fieweger.

1. Approval of the Board Meeting Minutes of June 21, 2006.
2. Approval of the Minutes of Joint Meeting with CUSD 200 of June 28, 2006
3. Acceptance of the Treasurer's Report – May 2006.
4. Acceptance of the Disbursements.

Roll call vote:	Commissioner:	Blankenship	Aye
		Cook	Aye
		Fieweger	Aye
		Nichilo	Aye
		Schobel	Aye
		Fullerton	Aye

6 Aye, 0 Nay, 1 Absent. Motion carried.

EXECUTIVE DIRECTOR REPORT

Executive Director Robinson asked Bruce Stoller, Director of Golf, to summarize the USGA report on the golf course. The gentlemen who visited the course has done the inspections for the

last four or five years. He was pleased with the direction of the course especially the greens. He is concerned about the bunkers and suggested a piece of equipment that will help remove standing water quickly. He would like to see the fairways become firmer and also suggested equipment that would help. He had some good ideas for the driving range area including a dedicated youth area. Mr. Stoller mentioned that Arrowhead hosted a seeding tournament this week. He would like to host the Illinois State Amateur tournament in the future and the Public Links tournament also.

Larry Bower, Superintendent of Parks, reported that the paving project is nearing completion. The follow up work including striping will be finished next week.

OLD BUSINESS

1. Change in Meeting Time

Commissioner Cook moved to officially and permanently change the regularly scheduled meeting times from 7:30 pm to 7 pm and to have the Board Secretary make the appropriate notifications. Seconded by Commissioner Nichilo. No discussion

Roll call vote:	Commissioner:	Blankenship	Aye
		Cook	Aye
		Fieweger	Aye
		Nichilo	Aye
		Schobel	Aye
		Fullerton	Aye

6 Aye, 0 Nay, 1 Absent. Motion carried.

2. General Discussion of the Illinois Open Meetings Act and the Freedom of Information Act

James Wascher, an attorney with the district's attorney Friedman & Holtz, gave a refresher on the Open Meetings Act. The Open Meetings Act and Freedom of Information Act are designed so that public boards conduct meetings in a transparent manner. Exceptions to the Open Meetings Act include personnel matters, pending real estate transactions, legal actions, etc. Friedman & Holtz advises its clients to err on the side of openness.

Commissioner Breese arrived at 7:25 pm.

Commissioner Schobel asked how email correspondence is viewed under the Open Meetings Act. Mr. Wascher responded that the act does not define meetings. Email exchanged among commissioners could be foiable. As of this time, there have not been any court decisions on email. Commissioner Fullerton asked if information may be disseminated via email. Mr. Wascher said that it could be, but there cannot be discussion conducted via email. Any items conveyed by email should be informational in nature. The General Assembly has passed a bill that is awaiting the Governor's signature. This bill says that any communication including video, conference calling or other means of contemporaneous interactive communication would fall under the Open Meetings Act.

Commissioner Cook asked if board created subcommittees require postings, agendas and press notification. Mr. Wascher said they do. The law requires that all subsidiary bodies of the board must comply with the act. It does not matter how many commissioners are part of the committee.

Executive Director Robinson asked Mr. Wascher to supply the board with specific language on committees and the requirements from the act. Executive Director Robinson will follow up.

NEW BUSINESS

1. Community Center Janitorial Bids

Commissioner Schobel asked about the insurance requirements that eliminated a bidder. He explained that the reinsurer may have the qualifications necessary to meet the bid requirements. Carrie Hauptert, Superintendent of Special Facilities, explained that some of the references for this particular company did not give them stellar grades. Commissioner Cook asked if the Community Center was considered a large building. Ms. Hauptert said yes.

Commissioner Breese moved to approve the bid of Crystal Maintenance Service Corp. for the cleaning contract for the Community Center at a three year total base bid of \$356,000 and to authorize the park district attorney and the Executive Director to draft the necessary contract documents. Seconded by Commissioner Blankenship.

Roll call vote:	Commissioner:	Blankenship	Aye
		Breese	Aye
		Cook	Aye
		Fieweger	Aye
		Nichilo	Aye
		Schobel	Aye
		Fullerton	Aye

7 Aye, 0 Nay. Motion carried.

2. Purchase of Aloha Point of Sale System for Arrowhead Restaurant and Purchase of Catermate for the Sales Staff

Director of Golf Bruce Stoller explained that staff has met with MICROS and Aloha representatives to discuss the POS systems offered. MICROS and Aloha are the two largest systems in the market place. Staff is recommending the approval of the Aloha quote because it is less expensive when maintenance is included. The new POS system is important for the efficiency of the restaurant operation. The current system does not allow staff to work efficiently, and therefore, our guests do not receive the level of service that we wish to provide. This is a particular problem with credit cards and overall interfacing with prompt printing in the kitchen. If the board approves the purchase of this system, the pro shop will continue to use the IBS system. The cost of the replacement system will come out of golf course revenue. This system does not have to be bid because it is a technology item which is exempt.

Commissioner Schobel moved to approve the purchase of the Aloha Point of Sale System for Arrowhead Restaurant at a cost of \$65,247.25. Seconded by Commissioner Fieweger.

Roll call vote:	Commissioner:	Blankenship	Aye
		Breese	Aye
		Cook	Aye
		Fieweger	Aye
		Nichilo	Aye
		Schobel	Aye
		Fullerton	Aye

7 Aye, 0 Nay. Motion carried.

Director of Golf Stoller stated that the sales department does not have software to make it function more efficiently. The Catermate software that staff is recommending allows staff to professionally develop seating plans, track payments, and communicate with the chef.

Commissioner Blankenship moved to expend \$8,300 to purchase Catermate software. Seconded by Commissioner Breese.

Roll call vote:	Commissioner:	Blankenship	Aye
		Breese	Aye
		Cook	Aye
		Fieweger	Aye
		Nichilo	Aye
		Schobel	Aye
		Fullerton	Aye

7 Aye, 0 Nay. Motion carried.

3. Reimbursement/Per Diem Policy

Interim Chief Financial Officer Henry Taira explained that the park district currently advances cash to staff who are traveling on park district business. He proposed to change to a system where staff would pay for expenses incurred while on park district business and submit these expenses to the Accounts Payable Department for reimbursement. Executive Director Robinson stated that the new recommended policy would make us GAAP compliant, and it would streamline the process for Accounts Payable. The board directed staff to remove paragraph 2 under meals relating to alcohol.

Commissioner Cook moved to approve the new expense policy. Seconded by Commissioner Breese. Motion carried.

4. Distribution of Bond Proceeds

Interim Chief Financial Officer Henry Taira provided the board with an update of the bond proceeds funds. There was \$8,068,034 available to fund projects. \$4,008,930 has been approved to fund the Arrowhead Golf Clubhouse. \$191,000 was used to fulfill the park district commitment to the Monroe overpass project. Additionally the board has approved \$330,000 as a contingency fund for this project. \$50,000 has been allocated for MIS/automation to fulfill unanticipated software licensing agreements. The board also voted to use bond proceeds to fund the matching portion of an OSLAD grant. The park district will not know if the grant has been approved before the end of 2006. After funding these projects, there is approximately \$3,093,104 remaining in bond proceeds.

Staff's priorities are to jointly purchase with CUSD 200 fitness equipment to be housed at the two high schools at a cost of \$192,760, to irrigate four fields on the east side of Seven Gables Park at an estimated cost of \$65,000, and to continue to upgrade MIS functions and replacements at a cost of \$100,000. There has been discussion at the staff level of matching Cosley Foundation funds in the amount of \$150,000 to complete the bobcat exhibit.

The consensus opinion of the board was to have the Intergovernmental Agreement with CUSD 200 tightened up before agreeing to fund the fitness equipment. Executive Director Robinson will work with the school superintendent to accomplish this.

Commissioner Cook moved to allocate \$65,000 for field irrigation at Seven Gables Park and funds for additional MIS needs not to exceed \$100,000 from bond proceeds. Seconded by Commissioner Blankenship.

Roll call vote:	Commissioner:	Blankenship	Aye
		Breese	Aye
		Cook	Aye
		Fieweger	Aye
		Nichilo	Aye
		Schobel	Aye
		Fullerton	Aye

7 Aye, 0 Nay. Motion carried.

5. Chief Financial Officer Recruitment Process

Executive Director Robinson recommended hiring the PAR Group of Lake Bluff, Illinois to serve as the recruiter for the Chief Financial Officer position. Mr. Robinson is familiar with this firm, and they specialize in hiring public officers. The fee for this recruitment is \$14,500 with up to \$3,000 in reimbursable expenses. If the board does not wish to hire an outside firm, the recruitment could be handled by the Executive Director and the Director of Human Resources. The advantage to using an outside firm is their expertise in screening the candidates' expertise. Executive Director Robinson stated that this is critical position that he wants to insure that we do an exhaustive search. The funding will come from the funds saved by having the position open for several months. In house candidates will be encouraged to apply.

Commissioner Cook moved to hire the PAR Group to recruit the open Chief Financial Officer position at a cost not to exceed \$14,500 plus up to \$3,000 in reimbursable expenses. Seconded by Commissioner Blankenship.

Roll call vote:	Commissioner:	Blankenship	Aye
		Breese	Aye
		Cook	Aye
		Fieweger	No
		Nichilo	Aye
		Schobel	Aye
		Fullerton	No

5 Aye, 2 Nay. Motion carried.

BOARD MEMBER INPUT/DISCUSSION

- Carts driven into the parking lot at Arrowhead is a very large problem. Commissioners suggested that signs be posted and pro shop staff tell patrons renting carts that carts may not be driven in the parking lot.
- The park district representation in the Fourth of July parade was well done.
- Staff did an excellent job at the Red, White and Blue Tournament.

CLOSED SESSION

Commissioner Blankenship moved to convene to Closed Session pursuant to the provisions of the Open Meetings Act, 5ILCS 120/2(c)(1) for deliberations concerning salary schedules for one or more classes of employees. Seconded by Commissioner Fieweger.

Roll call vote:	Commissioner:	Blankenship	Aye
		Breese	Aye
		Cook	Aye
		Fieweger	Aye
		Nichilo	Aye
		Schobel	Aye
		Fullerton	Aye

7 Aye, 0 Nay. Motion carried.

The Wheaton Park District Board of Commissioners convened to Closed Session at 9:30 p.m.

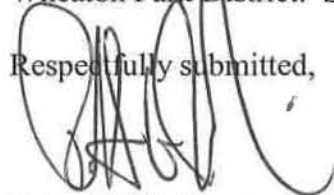
The regular meeting of the Wheaton Park District Board of Commissioners reconvened at 10:15 p.m.

President Fullerton stated that no action would be taken on matters discussed in closed session at this time.

ADJOURNMENT

Commissioner Blankenship moved to adjourn the meeting of the Board of Commissioners of the Wheaton Park District. Seconded by Commissioner Fieweger. Meeting adjourned at 10:15 p.m.

Respectfully submitted,



Robert G. Robinson
Secretary

**WHEATON PARK DISTRICT
BOARD OF COMMISSIONERS
MINUTES OF THE JOINT MEETING
WHEATON PARK DISTRICT
COMMUNITY UNIT SCHOOL DISTRICT 200
ARROWHEAD GOLF CLUB
26W151 BUTTERFIELD ROAD
WHEATON, ILLINOIS
JUNE 28, 2006**

CALL TO ORDER

President Fullerton called the joint meeting of the Wheaton Park District Board of Commissioners and the Community Unit School District 200 Board of Education to order at 7:05 p.m. The following Commissioners were present:

Commissioner: Blankenship
Breese
Fullerton
Nichilo

Absent: Cook
Fieweger
Schobel

School Board Members: Andrew Johnson
John Bomher
Rosemary Swanson
Marie C. Slater
Joann Coghill
Barbara Intihar
Ken Knicker

President Fullerton welcomed the Wheaton Park District commissioners and the Community School District 200 board members to the joint meeting. Mr. Fullerton stated that the park district and school district serve the same constituents and that we can do more for our residents by working together cooperatively. One of the priorities set by our new Executive Director and by the board is improving intergovernmental cooperation. The board is pleased to host this meeting in that spirit of cooperation.

School Board President Andy Johnson agreed with Mr. Fullerton that together we can accomplish much more. Mr. Johnson mentioned that the overpass is an example of various groups working together cooperatively.

Commissioner Cook arrived at 7:15 pm.

Park District Executive Director Robinson discussed the park district's vision plan. The Board of Commissioners has appointed a long-range master plan committee. With the completion of the Arrowhead clubhouse and the beginning of the overpass project, the previous master plan has been completed with the exception of the Northside Park project. At the last board meeting the commissioners approved the application for an OSLAD grant to purchase synthetic turf for the lighted field at Graf Park. The park district is also looking at the possibility of irrigating some fields at Seven Gables Park. Communication with our residents will be an important component in developing the new master plan. The district will be asking our residents what we do well and what we don't do quite as well. We will listen to what our constituents are asking us to do. President Fullerton noted that the board is proud of the park district staff, and that the park board welcomes any comments or suggestions on how the Board of Education and the Park Board can work together. He applauded the spirit of cooperation that has formed between the two entities. The sharing of facilities will be a critical aspect of both entities growth. Board of Education member Swanson mentioned a wellness policy for District 200 staff and students that will be approved in the near future as an area where the school district and park district could cooperate.

Superintendent of Schools, Dr. Gary Catalani, explained that the Board of Education had spent the last year examining what type of school district the community wants. In 24 focus groups approximately 1,200 community members participated in this process. The district then hired a firm to do a telephone survey of 500 individuals. The Board of Education then compiled the information received into a vision and mission statement. The Board of Education now must find out how to deliver what the community wants. In the new school year the Board of Education will put together a finance committee with the charge of discovering how much the services requested by the community will cost and how the district might provide the funds to accomplish this. Each building principal has been asked to prepare a report documenting how their building is fulfilling the vision and mission statement. The Board of Education has begun to explore the possibility of purchasing property in the southwest portion of the district to build a middle school to replace Hubble. The school district is performing due diligence on the financial and environmental side of this site. The district has begun the second curriculum cycle. Dr. Catalani commented that the park district's exploration of a synthetic field at Graf Park/Monroe Middle School is an example of how creative thinking will be helpful in solving both entities space needs in the future. The partnership idea for the fitness centers associated with the field houses at the high schools is another example of cooperation. Dr. Catalani expressed his excitement over the possibilities of the community being able to use the sites after the schools are through for the day. It is also good policy that the taxpayers would only pay once.

Commissioner Blankenship commented that the Park Board needs to provide fun to its participants. If the park district is awarded the OSLAD grant, it will provide a field that is useable 24/7. Superintendent of Recreation Mary Beth Cleary commented that because of the number of participants in athletic programs, we are unable to rest turf fields to keep them in top condition. She stated that if we irrigate fields, it would be the Naperville Road fields at Seven Gables Park.

The School Board and Park Board members discussed the possibility of cooperation on high school intramural programs.

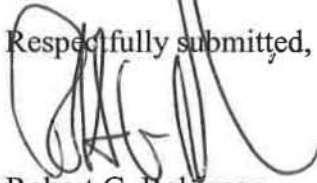
It was hoped that meetings like this would convey to the taxpayers that both districts are working together where applicable in their best interest and that the districts should not be offering programming in competition with each other.

Commissioner Breese stated that he hopes that the Park District and School District will work together to encourage the Forest Preserve District of DuPage County to provide some space for fields that could be used for field space.

School Board Member Knicker suggested that joint meetings between the School Board and Park Board could be held semi-annually.

Commissioner Blankenship moved to adjourn the meeting at 8:31 pm. Seconded by School Board member Slater.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'R. G. Robinson', written over the text 'Respectfully submitted,'.

Robert G. Robinson
Executive Director

**WHEATON PARK DISTRICT
BOARD OF COMMISSIONERS
MINUTES OF THE MEETING
COMMUNITY CENTER
1777 S. BLANCHARD
WHEATON, ILLINOIS
JUNE 21, 2006**

CALL TO ORDER

President Fullerton called the regular meeting of the Wheaton Park District Board of Commissioners to order at 7 p.m. The following Commissioners were present:

Commissioner: Blankenship
Cook
Fieweger
Fullerton
Nichilo
Schobel

Absent: Breese

COMMUNITY INPUT

None.

CONSENT AGENDA

Commissioner Schobel moved to approve the Consent Agenda. Seconded by Commissioner Blankenship.

1. Approval of the Board Meeting Minutes of May 17, 2006.
2. Approval of the Board Meeting Minutes of June 1, 2006.
2. Acceptance of the Treasurer's Report – April 2006.
3. Acceptance of the Disbursements.

Roll call vote:	Commissioner:	Blankenship	Aye
		Cook	Aye
		Fieweger	Aye
		Nichilo	Aye
		Schobel	Aye
		Fullerton	Aye

6 Aye, 0 Nay, 1 Absent. Motion carried.

EXECUTIVE DIRECTOR REPORT

Executive Director Robinson updated the board on the employee health insurance program. As the board is aware, the current fund is self insured. When he arrived in November the health insurance fund had a zero balance. Director of Human Resources Rivas and Mr. Robinson have met with the district's health insurance consultant, Eldon Brauer. Mr. Brauer has been instructed to solicit quotes for a defined plan. Mr. Brauer feels we will receive quotes by mid August. The

PDRMA health insurance plan has also been reviewed. An attractive part of that plan is that part-time associates could be included.

Executive Director Robinson stated that the district must be more prudent with finances and fund balances. He and Board President Fullerton met with the park district's auditor, Mike Moyski. At the meeting Mr. Moyski explained that there are two kinds of audits – financial statement audits and performance audits. Mathieson, Moyski & Celer are contracted by the Board of Commissioners to perform a financial statement audit to confirm that what is being reported is accurate. This type of audit would not necessarily look at the budget. Looking at what funds are in operating, what funds in capital funds, cash handling procedures, and inventory control would be part of a performance audit. An auditor doing a performance audit would report to the Executive Director or to the Chief Financial Officer. Mr. Moyski was present at the board meeting. He was asked if the performance auditor could be the same firm as the financial auditor. GASB 34 does not permit this. Mr. Moyski stated that the job of the external auditor is to look at the historical information provided by management. He stated that the financial audit looks at where money is spent, not how the money was spent. Its ultimate goal is to present a financial statement that shows the state of the district at the end of the fiscal year. Commissioner Blankenship asked Mr. Moyski, if his firm was acting as an internal auditor, how often would his firm report to the board. He reiterated that internal auditors traditionally work for the CEO, but stated that if a problem with checks and balances was found, that would be brought to the attention of the board. The board asked if the audit found that there was no balance in the self-insured health insurance fund. Mr. Moyski stated that a separate fund had not been set up. Executive Director Robinson will submit a policy to the board recommending establishing healthier fund balances. The board will determine what balance each fund should have. If the board chooses to adopt such a policy, the independent auditor will be able to tell you if you are where you wish to be.

Executive Director Robinson explained that, with Ray Morrill's retirement, there are seven associates reporting directly to him. He hopes to make a decision on who will replace Mr. Morrill around Labor Day. Henry Taira has been appointed the Interim Chief Financial Officer. The organizational chart reflects a Finance Department headed by a Chief Financial Officer, with a payables department, receivables department, and possibly registration. Mr. Robinson may ask the board for funding to recruit a Chief Financial Officer through the use of a head hunting firm.

OLD BUSINESS

1. Approval of the Board Meeting Minutes of April 19, 2006
Commissioner Schobel moved to approve the board meeting minutes of April 19, 2006.
Seconded by Commissioner Fieweger. No discussion.

Roll call vote: Commissioner: Blankenship Aye
Cook Aye
Fieweger Aye
Nichilo Aye
Schobel Aye
Fullerton Aye

6 Aye, 0 Nay, 1 Absent. Motion carried.

2. Arrowhead Golf Club Update

Director of Golf Stoller presented the board with an update on the Arrowhead Golf Club. The clubhouse opened on May 25. The point of sale system has had some hardware and software issues. The current system was selected because it allows both the golf side and the restaurant side of the business to use the same system. Staff is trying very hard to make this system work. If the blips cannot be fixed, a new food and beverage system may be considered. If a new system is necessary, the transition would be seamless and appropriate training would be provided. Some hiring procedures have been streamlined to help hire restaurant staff in a more timely fashion. The food is great, the atmosphere is great, and the timing issues are getting better every day. The golf side of the operation is learning about the restaurant business, and the restaurant side is learning about the golf business.

The golf numbers are better than projected. Cart revenue is up and merchandise sales are up. Year-to-date gross merchandise sales have been \$27,917 compared to \$7,586 during the same period two years ago.

Compared to the last full year of operation, food and beverage operations are doing very well. To date the food and beverage operation has done approximately \$250,000 in 27 days. For the same period two years ago food and beverage operations were \$69,000. Total golf operation revenue between May 25 and June 15 were \$261,000 compared to \$172,000 two years ago.

Executive Director Robinson noted that in streamlining the human resources function for Arrowhead hiring, Social Security numbers are still being checked before an employee can begin. Criminal background checks are being done as required by law but not before the employee begins.

NEW BUSINESS

1. Discussion of Closed Session Process

Park District attorney Charlene Holtz was unable to attend the meeting. The closed session process discussion will be held at a later date.

2. Golf Car Bids

Commissioner Blankenship moved to accept the bid of Harris Motor Sports of Sugar Grove, IL for the purchase of 17 new Yamaha G22A G-Max golf cars with sunroofs and windshields in the amount of \$67,031 with trade-in credit of \$21,000 for a net cost of \$46,031. Seconded by Commissioner Nichilo.

The golf staff was asked to investigate phasing in electric golf cars because they are quieter and create less emissions. Director of Golf Stoller commented that it would require changes to the car barn to do this. He will look into it.

Roll call vote:	Commissioner:	Blankenship	Aye
		Cook	Aye
		Fieweger	Aye
		Nichilo	Aye
		Schobel	Aye
		Fullerton	Aye

6 Aye, 0 Nay, 1 Absent. Motion carried.

3. Cosley Zoo Vision Plan

Cosley Zoo Director Sue Wahlgren presented the Cosley Zoo Vision 2016 plan to the board. She pointed out that the bobcat, aviary and river otter exhibits have been discussed with zoo supporters since 1993. Ms. Wahlgren asked the board to consider matching Cosley Foundation funds to build the bobcat exhibit in the near future. Executive Director Robinson stated that staff would make recommendations to the board.

4. Ethics Committee Report

The ad hoc Ethics Committee met on May 26 and is submitting a restaurant and golf policy for the board's approval. The board suggested adding the phrase immediate family to item 1B.

Section 1F, alcohol policy, was discussed. It was the consensus of the board to remove this section at this time for further review by the Ethics Committee.

Commissioner Schobel moved to approve the Golf Course Operations and Restaurant District Policy as revised. Seconded by Commissioner Cook.

Roll call vote:	Commissioner:	Blankenship	Aye
		Cook	Aye
		Fieweger	Aye
		Nichilo	Aye
		Schobel	Aye
		Fullerton	Aye

6 Aye, 0 Nay, 1 Absent. Motion carried.

5. MIS Report

Director of Human Resources Amy Rivas introduced Jeremy Ramirez, MIS Manager. Mr. Ramirez reviewed the conditions he found when he began working for the park district. He is attempting to standardize equipment used by the district. As new equipment is purchased, a policy of using GSA pricing has been instituted. This will save the district substantial money. He also has begun to purchase institutional grade equipment. He has done an audit of the district's bills with AT&T. He is seeking credits for unused circuits and telephone

lines. He is developing a policy on who will be issued park district cell phones and is changing mobile providers. A new, secure data center is being installed at the Community Center. He is implementing new procedures to safe guard the district's information technology systems.

Mr. Ramirez reported that in order to bring the operating systems into compliance and to meet licensing requirements there will be a cost of approximately \$50,000. This amount is in addition to the already passed budget.

Commissioner Blankenship moved to spend an additional \$50,000 to continue upgrading MIS. The money to be taken from bond proceeds. Seconded by Commissioner Cook.

Roll call vote:	Commissioner:	Blankenship	Aye
		Cook	Aye
		Fieweger	Aye
		Nichilo	Aye
		Schobel	Aye
		Fullerton	Aye

6 Aye, 0 Nay, 1 Absent. Motion carried.

6. OSLAD Resolution

Director of Planning Rob Sperl explained that there is \$31,000,000 funding for OSLAD grants in the current State of Illinois budget. The park district is applying for an OSLAD grant to provide half the funding for synthetic turf for the lighted football field at Graf Park. This would allow the district to use the field 24/7 without maintenance costs. If the grant is approved, the park district must initiate the project within three months and complete the project within two years.

Commissioner Cook moved to approve the resolution authorizing the OSLAD grant application in a matching amount not to exceed \$400,000.

Roll call vote:	Commissioner:	Blankenship	Aye
		Cook	Aye
		Fieweger	Aye
		Nichilo	Aye
		Schobel	Aye
		Fullerton	Aye

6 Aye, 0 Nay, 1 Absent. Motion carried.

BOARD MEMBER INPUT/DISCUSSION

None.

CLOSED SESSION

Commissioner Cook moved to convene to Closed Session pursuant to the provisions of the Open Meetings Act, 5ILCS 120/2(c)(1) for hearing testimony on a complaint lodged against an employee to determine its validity. Seconded by Commissioner Blankenship.

Roll call vote:	Commissioner:	Blankenship	Aye
		Cook	Aye
		Fieweger	Aye
		Nichilo	Aye
		Schobel	Aye
		Fullerton	Aye

6 Aye, 0 Nay, 1 Absent. Motion carried.

The Wheaton Park District Board of Commissioners convened to Closed Session at 10:25 p.m.

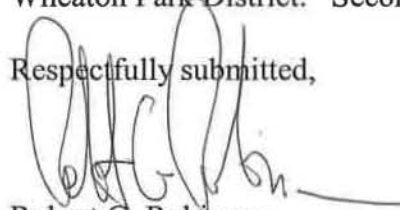
The regular meeting of the Wheaton Park District Board of Commissioners reconvened at 11:59 p.m.

President Fullerton stated that no action would be taken on matters discussed in closed session at this time.

ADJOURNMENT

Commissioner Blankenship moved to adjourn the meeting of the Board of Commissioners of the Wheaton Park District. Seconded by Commissioner Nichilo. Meeting adjourned at 12 a.m.

Respectfully submitted,



Robert G. Robinson
Secretary

**WHEATON PARK DISTRICT
BOARD OF COMMISSIONERS
MINUTES OF THE MEETING
COMMUNITY CENTER
1777 S. BLANCHARD
WHEATON, ILLINOIS
JUNE 1, 2006**

CALL TO ORDER

President Fullerton called the regular meeting of the Wheaton Park District Board of Commissioners to order at 7 p.m. The following Commissioners were present:

Commissioner: Blankenship
Breese
Cook
Fieweger
Fullerton
Schobel

Absent: Nichilo

Staff: Executive Director Robinson
Superintendent of Parks, Planning and Grounds Bower
Superintendent of Planning Sperl

Guest: Carol Gloor, Park District Attorney, Friedman & Holtz

CLOSED SESSION

Commissioner Cook moved to convene to Closed Session pursuant to the provisions of the Open Meetings Act, 5ILCS 120/2(c)(21) for the approval of closed session minutes, 5ILCS 120/2(c)(5) for the purchase or lease of real property and 5ILCS 120/2(c)(11) for possible or imminent litigation. Seconded by Commissioner Breese.

President Fullerton stated that no decisions will be made in closed session and the board will reconvene to open session following the closed session

Roll call vote:	Commissioner:	Blankenship	Aye
		Breese	Aye
		Cook	Aye
		Fieweger	Aye
		Schobel	Aye
		Fullerton	Aye

6 Aye, 0 Nay, 1 Absent. Motion carried.

The Wheaton Park District Board of Commissioners convened to Closed Session at 7:03 p.m.

The regular meeting of the Wheaton Park District Board of Commissioners reconvened at 8:21 p.m. after a 10-minute break.

President Fullerton stated that in closed session the board discussed of the possible acquisition of Sunny Ridge by purchase or by condemnation. No action will be taken on purchasing or condemning the property commonly known as Sunny Ridge. He further stated that the board will now act on its recommendation to the City of Wheaton concerning the land/cash donation ordinance.

President Fullerton discussed a letter sent by Wheaton Development Group, Inc.'s attorney, John Zemenak, to the park district. He asked John Abel, representing the developer and serving as its land-planning consultant, if he was aware of the letter that offered several options in regard to the land/cash donation. Mr. Abel stated he was aware of the offer. The letter offers the district two options to be considered by the Wheaton Park District Board of Commissioners. Option 1 offers payment of cash in lieu of land based upon the park district's calculations of fair market value per the district's appraisal resulting in a cash contribution of \$276,035.00 (subject to confirmation of calculations). Option 2 provides for a 10' strip and triangle of land along the northern border of the property along with a triangular piece of land in the northwest corner and payment of the difference in cash based upon the park district's calculation of fair market value based on the district's appraisal. Mr. Abel acknowledged these offers and stated that the developer was cognizant that the offer was in excess of the requirements of the City of Wheaton's land/cash donation ordinance. He acknowledged that Wheaton Development Group, Inc. is willing to enter into a binding contractual agreement with the Wheaton Park District on either of these options. Commissioner Blankenship asked Mr. Abel if the park district would consider accepting the full-cash amount, would there be any restrictions from the developer where within the park district the funds could be used. Mr. Abel said that as far as the developer was concerned the park district could use the donation anywhere within the district it deemed appropriate. Commissioner Blankenship asked if the developer would restrict the spending of the \$276,035 in the area of the Sunny Ridge development. The developer stated that the developer agreed that the funds could be spent anywhere within the park district unless the city disagreed. President Fullerton asked if the plan that had been presented to the neighbors was the same as the current plan. Mr. Abel stated that the current plat has three fewer homes and that the final plan has been submitted to the city.

President Fullerton noted that Patrick Engineering at no charge to the park district evaluated the water flow engineering studies done for the developer. It is Patrick Engineering's opinion that any impact from the development will be within the limits set by the easement agreement.

Commissioner Blankenship moved to accept the land/cash donation offer from Wheaton Development, Inc. in the amount of \$276,035 to be spent by the Wheaton Park District for the benefit of the entirety of the Wheaton Park District and not be limited to the Wheaton Development, Inc. subdivision and to accept this in lieu of land even though it exceeds the City of Wheaton ordinance amount of \$150,000 per acre and conditionally upon a binding agreement being executed between Wheaton Development, Inc. and the Wheaton Park District. Seconded by Commissioner Schobel.

President Fullerton asked if any residents wished to ask questions or make comments.

Tim Donoghue, 2S585 White Birch Lane, Wheaton asked how the developer could make an offer with the number of contingencies still involved. Commissioner Schobel explained that nothing is final until the City of Wheaton acts on the annexation petition. Commissioner Blankenship stated that this board has done its due diligence concerning taking land or cash for this development and has looked at many options. Executive Director Robinson reviewed the land/cash ordinance and the steps the park district has taken to during this process.

Judy Hambel, 25W731 Embden Lane, Wheaton asked if the district takes the \$276,035 would that exclude the district from taking a ten-foot strip of land. The board responded that the motion on the floor is to accept only cash. The triangle of land that has been discussed does not include the old growth trees.

Larry Conway, 25W731 Embden Lane, Wheaton thanked the board and staff for the due diligence it performed on this issue.

Bob Hoover, 2S503 White Birch Lane, Wheaton stated that it would take the park district 10 years to collect the same amount of money in taxes it would receive from the developer. He believes that the issue the board must consider is land. Commissioner Cook responded that staff has done a lot of work researching this. He is not sure what the district would do with such a small strip of land.

Commissioner Blankenship stated that this has been personally a very difficult situation for him. He had hoped that this land would become a part of Toohey Park when it became available. In his opinion the land was just too expensive. He feels that the board has agonized over this decision, and taking cash is the right thing to do.

President Fullerton stated that the board and staff have done a lot of due diligence. He feels taking the cash is acting in the best interest of the park district.

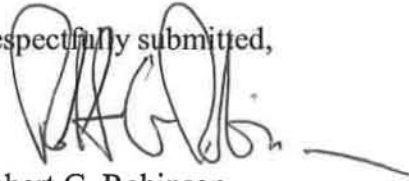
Roll call vote:	Commissioner:	Blankenship	Aye
		Breese	Aye
		Cook	Aye
		Fieweger	Aye
		Schobel	Aye
		Fullerton	Aye

6 Aye, 0 Nay, 1 Absent. Motion carried.

ADJOURNMENT

Commissioner Schobel moved to adjourn the meeting of the Board of Commissioners of the Wheaton Park District. Seconded by Commissioner Blankenship. Meeting adjourned at 8:55 p.m.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'RGR', with a long horizontal line extending to the right.

Robert G. Robinson
Secretary

**WHEATON PARK DISTRICT
BOARD OF COMMISSIONERS
MINUTES OF THE MEETING
COMMUNITY CENTER
1777 S. BLANCHARD
WHEATON, ILLINOIS
MAY 17, 2006**

PUBLIC HEARING 2006/2007 BUDGET APPROPRIATION ORDINANCE

President Cook opened the public hearing on the 2006/07 Budget Appropriation Ordinance at 7:30 p.m. There being no question or comments, Commissioner Blankenship moved to close the public hearing. Seconded by Commissioner Fullerton. Motion carried.

CALL TO ORDER

President Cook called the regular meeting of the Wheaton Park District Board of Commissioners to order at 7:31 p.m. The following Commissioners were present:

Commissioner: Blankenship
Breese
Cook
Fieweger
Fullerton
Nichilo
Schobel

COMMUNITY INPUT

Bob Hoover, 2S503 White Birch Lane, Wheaton, IL, addressed the board to request the board accept land from the Sunny Ridge developer rather than cash. In his opinion, the district would not receive the same value if it accepted the cash.

Bob Harkins, Wheaton, IL, stated that he would like the board to request land from the Sunny Ridge developer. Mr. Harkins is concerned about the safety of residents of the new development crossing Orchard Road to use Brighton Park. He stated he agreed with Mr. Hoover.

CONSENT AGENDA

Commissioner Schobel moved to approve the Consent Agenda. Seconded by Commissioner Blankenship.

1. Approval of the Board Meeting Minutes of April 19, 2006.
2. Approval of the Budget Workshop Minutes of April 22, 2006.
3. Acceptance of the Treasurer's Reports – February 2006, March 2006.
4. Acceptance of the Disbursements.

Commissioner Nichilo requested that item 1, Approval of the Board Meeting Minutes of April 19, 2006, be removed from the consent agenda. This item will appear on the June 21 board

meeting agenda for approval. A correction will be made to the Budget Workshop minutes to reflect that the Arrowhead budget amount is \$16.2 million.

Roll call vote:	Commissioner:	Blankenship	Aye
		Breese	Aye
		Fieweger	Aye
		Fullerton	Aye
		Nichilo	Aye
		Schobel	Aye
		Cook	Aye

7 Aye, 0 Nay. Motion carried.

INSTALLATION OF OFFICERS

President Cook commented that in his seven years on the board the board and staff have been through a lot of change and have accomplished many things. The primary function of a board is to hire a chief executive, and in the last year the board has done so. Other major accomplishments include the culmination of the overpass project, building of the Park Services Center, Clocktower Commons, and the Arrowhead clubhouse. He thanked Commissioners Schobel and Nichilo for shepherding the clubhouse project. The transition to new leadership ushers in a new era for the district. Mr. Cook thanked Commissioner Fullerton for the work he has done behind the scenes. He also thanked the board and staff for the hard work performed to benefit the citizens of the Wheaton Park District.

President Cook presented President-elect Fullerton with the gavel. President Fullerton presented Commissioner Cook with a picture of Northside Park in appreciation for his service as President of the park board.

President Fullerton thanked Commissioner Cook for his work over the past two years and during the leadership transition. He stated that this is an exciting time for the Wheaton Park District. He looks forward to the opening of the Arrowhead clubhouse and the completion of the overpass project. A goal will be to work on the Northside Park project.

EXECUTIVE DIRECTOR REPORT

Executive Director Robinson reported that the district should receive the temporary occupancy certificate for the Arrowhead clubhouse on Thursday or Friday.

OLD BUSINESS

1. Approval of Budget and Appropriation Ordinance, R-2006-2

Commissioner Blankenship moved to approve the 2006/07 Budget Appropriation Ordinance R-2006-2. Seconded by Commissioner Fieweger.

Executive Director Robinson noted that the total budget is \$19,239,780. Included is a \$385,000 contingency from bond proceeds for the overpass project. He complimented staff on the \$3,401,655 local agency and grant funds received for the overpass. The construction fence will be installed in June to begin construction. A major challenge for the district will

be to strengthen fund balances. The district needs to live within its means. Commissioner Cook stated that when costs of the Arrowhead clubhouse project are removed from the budget, the budget has increase approximately 4.5 percent. Director of Finance Van Bogget stated that the ERI liability is separate from the 10.5 percent the district pays for IMRF. She reminded the board that there is currently no funding in the budget to fund the ERI whose total cost calculation is attached.

Roll call vote: Commissioner:	Blankenship	Aye
	Breese	Aye
	Cook	Aye
	Fieweger	Aye
	Nichilo	Aye
	Schobel	Aye
	Fullerton	Aye

7 Aye, 0 Nay. Motion carried.

2. Sunny Ridge Land Cash Donation

The park district's options for a land or cash donation from the Sunny Ridge developers was presented by Superintendent of Planning Sperl. The cash donation per the ordinance may be as much as \$103,455. If the district chooses a land donation, there are three options. The first would be to accept approximately two interior lots for a pocket park. Staff does not recommend this option. The second option would be to accept a strip of property along the west side of the development. At the public meeting some neighbors suggested that this would be an option that would link Toohey Park with the neighborhood. Staff does not recommend this option because the majority of Toohey Park use is for internal park district programming, and it would not link into a regional trail system. The third option is to accept land on the north side of the development. Accepting this land option would allow the park district to create a vegetative buffer and possibly a bioswale for water mitigation if needed. The developer has stated that it would be willing to plant a buffer on ten feet of the park. Staff has a concern about the stormwater run off from the development. The engineering staff at the City of Wheaton has agreed to confirm the developer's stormwater run-off calculations. To verify if the stormwater run off is a problem, the district would need to hire a hydrologist. The cost of retaining a hydrologist would be approximately \$3,000, and the district is unsure how long the study would take. The City of Wheaton has the final decision if the district will take land or cash. The park district is strictly an advisory body. Recently a neighbor of the proposed development has approached the district about the acquisition of his two-acre property, but staff has not had time to review this option.

Commissioner Blankenship moved to retain the services of a hydrologist in an amount not exceed \$3,000 to evaluate the effect of stormwater run off on the pond at Toohey Park. Seconded by Commissioner Cook.

Roll call vote: Commissioner:	Blankenship	Aye
	Breese	Aye
	Cook	Aye
	Fieweger	Aye
	Nichilo	Aye
	Schobel	Aye
	Fullerton	Aye

7 Aye, 0 Nay. Motion carried.

John Zemenak, the attorney for the developer, stated he understands that the board's concern on the effect of run off on the pond. He stressed that the developer hopes to have its annexation hearing with the city on June 26. He discussed the state statutes that effect land/cash donations. Commissioner Nichilo felt that the land/cash issue was separate from the stormwater run off issue. Executive Director Robinson stated that he believes staff could reduce the number of options to two if staff had a few more weeks.

Commissioner Nichilo moved for the Wheaton Park District to accept a land donation from the Sunny Ridge developer. There being no second to the motion, the motion failed.

Mr. Zemenak stated that the developer has done some studies on where, if the district chooses a land donation, the land donation might be located. Executive Director Robinson stated that the board could call a special meeting to consider this before the next regularly scheduled board meeting. The board indicated that Executive Director Robinson should continue to meet with Mr. Zemenak, explore all options, and do everything he can to post a meeting prior to the June 21 regularly scheduled board meeting.

NEW BUSINESS

1. Arrowhead Golf Club Clubhouse Smoking Policy

Commissioner Blankenship moved to not allow smoking in the Arrowhead clubhouse, on the porches, verandas or decks. Seconded by Commissioner Fieweger.

Director of Golf Stoller stated that this issue is coming before the board to make a decision whether to allow smoking on the veranda. The board had previously decided to make the clubhouse smoke free, but staff is unclear as to the board's desire as to the outside verandas and porch areas. In other areas of the district such as Rice Pool, there is no smoking allowed within the fences of the pool area. Director of Golf Stoller strongly recommended that the entire building including the verandas be smoke free. Commissioner Cook wondered if by banning smoking we were eliminating a significant part of the market. Commissioner Blankenship stated that having the interior smoke free is what the public expects. He is concerned if outdoor smoking is not allowed, the policy will be difficult to enforce. Commissioner Schobel suggested areas of the veranda could be designated smoking and other areas non-smoking. President Fullerton feels the complete clubhouse including the outside areas should be smoke free. Commissioner Nichilo feels there should be a place for smokers outside the building. Commissioner Breese also enquired if it would be worth designating an outdoor smoking area.

Roll call vote:	Commissioner:	Blankenship	No
		Breese	Aye
		Cook	No
		Fieweger	No
		Nichilo	No
		Schobel	No
		Fullerton	Aye

2 Aye, 5 Nay. Motion failed.

2. Vision 2012 Plan

Director of Recreation Morrill introduced the Vision 2012 committee and gave a brief explanation of the development of the plan. Staff members described areas in which the district could increase or improve service to district residents.

3. Dissolution of Standing Committees and Formation of Ad Hoc Board Committees

Commissioner Cook moved to dissolve the Finance Standing Committee and the Insurance Standing Committee. Seconded by Commissioner Nichilo. No discussion. Motion carried.

President Fullerton appointed a Northside Park Ad Hoc Committee, a Master Plan Ad Hoc Committee and an Ethics Ad Hoc Committee. Each committee will have two commissioners and staff as members. He appointed Commissioners Cook and Breese to serve on the Northside Park Ad Hoc Committee, Commissioners Blankenship and Fieweger to serve on the Master Plan Ad Hoc Committee, and himself and Commissioner Cook to serve on the Ethics Ad Hoc Committee.

BOARD MEMBER INPUT/DISCUSSION

None.

CLOSED SESSION

Commissioner Fieweger moved to convene to Closed Session pursuant to the provisions of the Open Meetings Act, 5ILCS 120/2(c)(21) for the approval of closed session minutes, 5ILCS 120/2(c)(11) for the discussion of litigation. Seconded by Commissioner Blankenship.

Roll call vote:	Commissioner:	Blankenship	Aye
		Breese	Aye
		Cook	Aye
		Fieweger	Aye
		Nichilo	Aye
		Schobel	Aye
		Fullerton	Aye

7 Aye, 0 Nay. Motion carried.

The Wheaton Park District Board of Commissioners convened to Closed Session at 10:03 p.m.

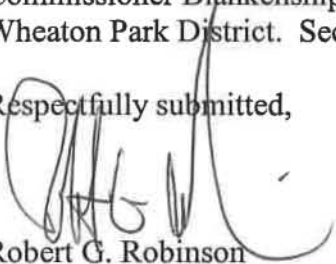
The regular meeting of the Wheaton Park District Board of Commissioners reconvened at 10:21 p.m.

President Fullerton stated that no final action would be taken on matters discussed in closed session at this time.

ADJOURNMENT

Commissioner Blankenship moved to adjourn the meeting of the Board of Commissioners of the Wheaton Park District. Seconded by Commissioner Schobel. Meeting adjourned at 10:22 p.m.

Respectfully submitted,



Robert G. Robinson
Secretary

**WHEATON PARK DISTRICT
BOARD OF COMMISSIONERS
BUDGET WORKSHOP
PARK SERVICES CENTER
1000 MANCHESTER ROAD
WHEATON, ILLINOIS
MINUTES OF THE MEETING
APRIL 22, 2006**

President Cook called the budget workshop meeting to order at 8 am.

The following Commissioners were present: Commissioner: Cook
Blankenship
Breese
Nichilo
Schobel

Absent: Commissioner: Fieweger
Fullerton

The following staff were present: Executive Director Robinson
Director of Finance & Administrative Service Van Bogget
Director of Recreation & Special Facilities Morrill
Director of Human Resources Rivas
Director of Golf Stoller
Superintendent of Parks, Planning & Grounds Bower
Superintendent of Recreation Cleary
Superintendent of Special Facilities Hauptert
Food and Beverage Manager Mason
Golf Superintendent Mumper
Athletic Director Novak
Fleet Manager O'Reilly
Landscape Horticulture Manager Seymour
Superintendent of Planning Sperl
Parks Service Manager Stanczak
Trade Services Manager Waterson
Finance Manager Revenue Facilities Tucker
Office Manager Huber

Executive Director Robinson explained that expenses and reasonable revenues are now accounted for in the specific department or division in which they occur in most instances. The Director of Marketing and the Graphic Arts Manager salaries are spread across several departments because it is obvious that their work supports many departments. Administration, finance, human resources and MIS expenses are now accounted for in the corporate fund. Making these adjustments allows the park district to

benchmark with other districts. When the board approves the budget, it has authorized the district to go ahead for the fiscal year with all expenditures in the budget. Executive Director Robinson stated that the budget is the single most important policy that the board sets all year.

Director of Finance and Administrative Services Van Bogget gave an overview of the fiscal year 2006/2007 budget.

Overall interest income for 2006-2007 is budgeted at \$245,500, and increase of 19.3 percent over the 2005-2006 budget of \$205,600. Although interest rates continue to rise, we will have less bond proceeds money invested throughout this year.

There is an overall decrease in expenses of \$4,598,740 (11.2 percent). Operating expenses increased \$2,628,470 (15.8 percent). Capital expenses decreased by \$7,227,210 (29.4 percent) mostly due to completion of the Arrowhead construction project.

Executive Director Robison discussed the budget development process. Staff presented numbers to the Director of Finance. She reduced the numbers using general guidelines provided by the Executive Director. Each direct report then met with the Executive Director and the Director of Finance and defended each line item. This was a lengthy process with staff having a great deal of involvement. Significant cuts were made. The direct reports then met as a group with the Executive Director to move toward a balanced budget. Discussions centered on what departments must have in order to not effect services.

Full-time and part-time salaries were reallocated into more appropriate departments or divisions. Significant expense reductions occurred in the areas of in-service training and dues and subscriptions.

The TIF adjusted assessed valuation increased by 8.59 percent to \$2,009,738,313. The tax rate increased from .6127 to .6131. Tax revenue increased by 12.48 percent to \$12,321,706.

Director of Finance Van Bogget explained how each fund is levied and how the levy amount was determined. The ceiling rate for the recreation fund and the corporate fund can only be changed by referendum. The county sets the overall tax rate. Executive Director Robinson mentioned that there is proposed legislation to change the current tax cap.

Commissioner Fullerton arrived at 8:45 am.

The number of interfund transfers has been significantly reduced from prior years. CARF and ERF have been combined into one fund. There is no money budgeted for the golf course payback to the Capital Projects Fund. There is no transfer from the Recreation Fund to Cosley, Retirement or Capital Projects Fund. There is no transfer

from the Capital Projects Fund to CARF. This is a significant change from previous budgets.

New full-time positions in the proposed budget include carpenter (Parks Department), electrician (Parks Department), MIS manager, food and beverage manager (Arrowhead), assistant food and beverage manager (Arrowhead), catering and sales manager (Arrowhead), two restaurant managers (Arrowhead), head chef (Arrowhead), and two sous chefs (Arrowhead). Vacant positions not currently in the proposed budget include project specialist I (Parks Department), conservation specialist (Parks Department), assistant fitness supervisor (Parks Plus Fitness), and director of development. The budgeted salary figures include a 4.5 percent increase. Rob may wish to revisit some of these in the next few weeks. The overall projected increase in staffing to support Arrowhead at a high customer service level is approximately 8 full-time staff and approximately 40 part-time staff.

There are no additional funds for FY2006/2007. The Recreation Department has been divided into the following divisions.

- General Recreation Programs
 - Clocktower Commons/The Rail
 - Outdoor Education Programs
 - Special Event/Holiday Programs
 - Art and Craft Programs
 - Camps and Preschool Programs
- Community Center Division
 - Community Center Operations
 - The Zone
 - Parks Plus Fitness
- Leisure Center Division
 - Leisure Center Operations
 - Community Adult Education
 - Senior Programs
- Aquatics Division
 - Northside Family Aquatic Center
 - Rice Pool and Water Park
- Athletics Division
 - Athletic/League Programs
 - Rams Football
 - Cheerleading

Director of Finance Van Bogget explained that the fund summary is broken down by division. The operating and capital funds are different funds.

In the Corporate Fund overall projected revenue is budgeted to increase 40 percent. Overall budgeted expenses increase 49 percent. This increase includes reassignment of Administrative, Finance, Parks and salaries to the Corporate Fund from the Recreation

Fund, Capital Projects Fund, Cosley and Liability Insurance. The projected deficit balance is \$198,100.

Superintendent of Parks, Planning and Grounds Maintenance Bower thanked the board for its support and giving him the go ahead to hire an electrician and a carpenter at the spring workshop. The electrician began two weeks ago. After interviewing candidates, he decided that the most qualified person was already on staff. Steve Lehman was promoted to the carpenter position. Mr. Bower thanked the board for the confidence showed in his department in the reorganization of the parks and planning department. A piece of equipment included in this budget is a tree spade that will provide the Parks Department with the flexibility and convenience needed to follow through on commitments without depending on outside resources. A small ball field groomer will benefit the district during heavy field use and on wet fields. Previously, we have had to use a large number of staff to hand rake the fields because in wet weather the large tractor is too heavy. Two utility trailers will help us more safely move pieces of equipment. The field striping machine will assist us in completing our workload expectations. Also included is the replacement of the large tent used for special events. This budget includes the purchase of a sweeper to do a significantly better job of removing goose droppings from the parks. The sweeper is a more versatile piece of equipment. It can also be used for dethatching, leaf clean up and sweeping of parking lots. Commissioners asked if we should consider two sweepers. Larry stated that it would be great but would also require an additional operator.

Parks department projects include, through a generous donation, the repaving of the Northside Park tennis courts, the next phase of the Hurley Garden's renovation including the replacement of brick pavers, landscaping, a new arch, and added benches.

Consulting costs to date for the Northside Park lagoon project are \$435,000 with another \$150,000 budgeted in fiscal year 2006/2007. Currently, the park district's engineer and the city engineer are working together on the plans. Staff is in the process of finalizing the amendment to the DuPage River watershed plan. By incorporating our plan into the watershed plan, the county should allow a permit for the project.

The local shares for the Union Pacific Overpass project will be billed immediately. The grant funds will primarily be reimbursed to the district. The preconstruction meeting is May 5.

There is an increase in the annual flower and sod budget. The flower increase will enhance several of the more frequently visited parks. The pools will also receive a makeover because of the number of visitors at each and the impact of the color is appreciated by users. The golf course also has a significant increase in annual plantings to enhance our new clubhouse but to also upgrade the entire golfing experience. The increase in sod replacement is due to the heavy use of district athletic fields and the 2005 drought. Generally 26 games in one calendar year degrade a native turf field. We will see 26 games within one month on the main fields at Seven Gables and Graf football fields. Superintendent of Parks, Planning and Grounds Bower recommended the district

consider irrigating these fields and consider synthetic turf. Costs will be available in the near future.

Superintendent of Recreation Mary Beth Cleary presented the Recreation Department organization chart. She also proposed using bond proceeds to fund field irrigation and 24/7 synthetic turf fields. She also proposed for consideration fiscal support of CUSD 200 for new equipment for the fitness centers at Wheaton North and Wheaton Warrenville South and a tumbling and cheer center. The athletic division projects an increase in revenue, salaries and supplies due to higher enrollment in Gymkids and new programs and a decrease in contractual cost due to increase in percent of Shotokan Karate program to the district. The cheerleading program projects an increase in revenue due to increase in program revenue and fundraising. The increase in salaries is due to part-time staff at the recreation house. There is an increase in fundraising supplies and program supplies and contractual cost due to the end of the season volunteer appreciation dinner. The football programs increase in revenue reflects an increase in program revenue and sale of "Rams Wear." Salary increases reflect the part-time staff at the Blanchard House, officials for flag football, the cost of field set-up and take-down as well as scoreboard operators and concession staff. The increase in supply costs reflects the cost of new football equipment, offering better training and more clinics to coaches, and purchasing clothing for resale. There are no new or special projects slated. A decrease in revenue in the Chicago Fire Juniors program is due to lower enrollment and fundraising. Only game fields are lined resulting in a decrease in salaries. Tryout supplies, equipment and resale clothing are now contractual. The decrease in revenue in the baseball/softball program reflects not having a fundraiser and the lower enrollment in the winter warm-up camps. Salaries have increased due to hiring of concession staff. Fewer supplies will be purchased because of the decision to eliminate fundraising. Because of the lower enrollment in the winter warm-up camps, contractual cost has been reduced. Services increased due to travel team fees and dues. The future of The Zone was discussed. Due to low attendance and parents offering the same amenities in homes, it is staff's recommendation to change the direction of teen programming. Staff is exploring options now. A small tumbling center is under review. Because of the loss of parking, the condominium construction and the elimination of the main entrance, the projected revenue at Clocktower Commons has been decreased. Salary reduction will be achieved by reducing staff during less busy times. Staff anticipates an increase in enrollment in the performing arts programs resulting in increased revenue. This enrollment results in increased salaries and supply costs.

The Leisure/Adult/Senior Center operation is a new budget area. Two full-time staff salaries, the facility costs and the adult education brochure are included in this area. The adult education program projects an increase in revenue due to increased enrollment in some classes which also results increased salary costs. The revenues and expenses related to the photo i.d. operation have been moved from the Community Adult Education budget to the Community Center operation budget.

Commissioner Nichilo excused himself at 11:30 am.

Director of Human Resources Rivas and Executive Director Robinson met with Hubbart and Associates to define the phase I of the human resources audit. This phase will result in recommendations for full-time salary ranges and a wage advise for part-time staff. Mr. Hubbart will compare the Wheaton Park District to other park districts nationally and locally. Ms. Rivas announced that the full-time MIS director has been hired. He will begin on May 8. The requested \$149,000 technology budget will begin the process of updating the equipment and replacement plan as well as a thorough needs assessment. A new phone system for the Main Street office and Community Center is included. The MIS director will be exploring cost savings in the district's phone expenses. Any cost savings on phones and elimination of consultant fees can go back into MIS needs. The upgrading of technology will be a multi-year program. Director of Human Resources Rivas proposed that these expenses come from bond proceeds.

Superintendent of Special Facilities Haupt presented information on the Special Facilities budget. The naturalist and the teams and ropes course supervisor are based at the Lincoln Marsh office. Ms. Haupt will also fill the role of the facility manager at the Community Center. The front desk staff now reports to her, and she is creating a manager on duty program to assure that there is a manager in the building during the majority of its hours of operation. The membership services supervisor position is currently vacant and will be frozen. Parks Plus Fitness Center operations have been moved under the Community Center. Parks Plus is the Community Center's best source of revenue. Water Technology, a leading consultant in aquatics, has agreed to study our facilities at no cost to the district. In the fall, the board will be presented with recommendations for improvements to Rice Pool. When Rice Pool and Community Center were built, they were state of the art facilities. The goal is to create more interactive facilities possibly encompassing wave pools, lazy rivers, splash pads or interactive water features. There are no fund transfers to Cosley Zoo this year. Parking at the zoo continues to be an issue. The budget contains funds to open Parks Plus Fitness Center at 5 am beginning in the fall. The pools will close at 8 pm this year.

Director of Golf Stoller explained that staff has spent significant amounts of time looking at the budget percentages. The Arrowhead budget continues to evolve as the opening date approaches. The budget shows \$200,000 profit. The gross revenues appear to be between \$1.7 million and \$1.9 million in the fiscal year. \$750,000 per quarter is the benchmark being used. Some of the unknown factors are the cost of heat, water, and running the building. If food and beverage operations gross \$3,000,000 and everything else is good, Arrowhead operations should show a \$250,000 profit. The goal of building the new clubhouse is to have this operation become an enterprise fund. To achieve this goal may take as much as three years.

The proposed restaurant menu was distributed to the board and discussed.

There have been many changes and new accounts added to the golf budget. Golf course maintenance will be accounted for separately. Director of Golf Stoller is comfortable with the numbers in the golf operations budget, but he added that with a new building the cost of supplies is based on assumptions not on history. The golf maintenance budget

now includes tree care and tree maintenance. Commissioner Schobel asked about the pricing philosophy for the golf course. Mr. Stoller responded that we look at this every year and attempt to be the best value in the area.

Executive Director Robinson stated that Director of Finance Van Bogget will bring a fund balance policy recommendation to the board in the near future. Good fund balances will be helped by a successful golf course.

In the Liability Fund the projected overall increase in revenues of 5 percent stems from an increase in interest income and an increase in the cash carried forward. There is an overall decrease in budgeted expenses of 3 percent due to reallocation of salaries to other funds and the unemployment budget remaining unchanged. There is an expected net fund balance of \$37,765.

The 2005/2006 fiscal year audit marks the third year of the three-year audit services agreement with Mathieson, Moyski & Celer. The district will need to do an RFP for auditing services for fiscal year 2006/07.

The Retirement Fund reflects an anticipated cash carry forward of \$36,500. There is no interfund transfer from the Recreation Fund. The IMRF employer contribution rate increased from 10.17 percent in 2005 to 10.57 percent for 2006. No budgeted payment toward employer ERI contributions has been budgeted.

The Long-Term Debt Fund includes \$17,000 in interest income.

There are no significant changes in the Paving and Lighting Fund.

The Health Insurance Fund reflects a projected deficit carry forward of \$95,000. The budget reflects an increase in employee contributions. Insurance claims are budgeted at \$891,000, a 25 percent increase. Overall budgeted expenses have increased 25 percent from \$852,800 to \$1,061,850. Staff is recommending exploring possible increases in employee contributions. Executive Director Robinson stated that staff will present options to the board. It is his opinion that the district cannot remain self funded.

The Capital Asset Replacement Fund includes the former Equipment Replacement Fund. Revenues in this fund include a budgeted cash carryover of \$406,000, a transfer from Recreation of \$375,000, a transfer from the Golf Course Fund of \$275,000, and a transfer from bond proceeds of \$275,000 for resurfacing of the Community Center parking lot (\$155,350) and resurfacing the path at Kelly Park (\$120,000). Expenses reflect a budget of \$1,081,200 in new replacement items for 2006/2007.

Revenues in the Capital Projects Fund include budgeted grant revenue from the T-Mobile lease (\$24,000), Central Park sign contribution (\$7,500), and the donation to resurface the tennis courts at Northside Park (\$56,700). No interfund transfer from the Recreation Fund was budgeted. There is an interfund transfer from the Bond Proceeds Fund in the amount of \$565,000. Due to construction and loss of revenues for Arrowhead during

2006/2007, no installment of the four-year pay back schedule from the Golf Course Fund is budgeted this fiscal year. Expenses include \$149,000 for MIS related upgrades, \$40,400 for maintenance equipment, replacing the brick pavers at Hurley Gardens, and work at Cosley Zoo, Northside Park and Arrowhead.

The Bond Proceeds Fund reflects interfund transfers for capital and construction projects of \$275,000 for CARF, \$565,500 for capital projects, \$214,750 for the Park Services Center, \$4,008,930 for golf renovation, and \$385,000 for overpass construction. If it is the board's wish to fund field irrigation or synthetic turf, those funds could come from this fund. Funds for the Northside Park renovation could also be allocated from this fund. Director of Finance Van Bogget stated that long-term CARF projects need to be reviewed.

The golf course renovation expenses include architectural and construction costs for the completion of the new clubhouse not to exceed \$162 million.

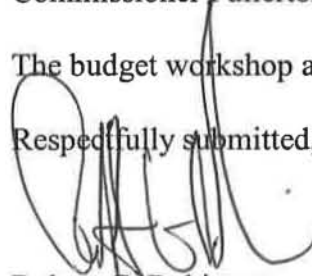
Executive Director Robinson will present the budget to the Wheaton Park District Board of Park Commissioners for approval at the May 17, 2006 board meeting.

President Cook complimented district staff on the clarity of the budget presentation. It will take a little time to get the budget exactly where we want it, but all commissioners agreed that we were off to a great start. He noted that this is a process, and the district must stay on plan.

Commissioner Blankenship moved to adjourn the budget workshop. Seconded by Commissioner Fullerton.

The budget workshop adjourned at 1:20 pm.

Respectfully submitted,



Robert G. Robinson
Secretary

**WHEATON PARK DISTRICT
BOARD OF COMMISSIONERS
MINUTES OF THE MEETING
COMMUNITY CENTER
1777 S. BLANCHARD
WHEATON, ILLINOIS
APRIL 19, 2006**

CALL TO ORDER

President Cook called the regular meeting of the Wheaton Park District Board of Commissioners to order at 7:30 p.m. The following Commissioners were present:

Commissioner: Blankenship
Breese
Cook
Fieweger
Fullerton
Nichilo
Schobel

COMMUNITY INPUT

Rosemary Swanson, 724 East Elm Street, Wheaton, IL, a member of the Community School District 200 Board of Education, thanked President Cook and Executive Director Robinson for coming to a school board meeting to reaffirm the cooperation between the park district and the school district. She thanked the park district for taking the lead on the overpass project. The beginning of the construction phase of the overpass is a good example of this. The community and students will benefit from increased safety.

Robert Jansson, 1222 Westhaven, Wheaton, IL spoke to the board about an incident at the Community Center on April 2. He locked his clothes, wallet and keys in his locker. His wife came to the Community Center approximately half an hour later and noticed that his car was not in the parking lot. When he returned to the locker room after working out, he noticed a different lock on his locker. When that lock was opened, his wallet and car keys were missing from the locker. The police were called. His stolen car was used in an armed robbery and was later recovered. Mr. Jansson said the police noted that the security camera outside the locker room was not working. He wanted to make the board aware that there may be some security issues at the Community Center. He would like a security system installed at the Community Center to make the building safer and to help the police.

Carl Jost, 2S513 White Birch, Wheaton, IL, inquired if the park district was interested in building a path along the west edge of the proposed Sunny Ridge development. He also would like to know what the amount of the impact fees the park district might receive. He also asked if the park district would be interested in purchasing this property if the current offer is not completed.

CONSENT AGENDA

Commissioner Breese moved to approve the Consent Agenda. Seconded by Commissioner Fullerton.

1. Approval of the Board Meeting Minutes of March 15, 2006.
2. Acceptance of the Disbursements.

Roll call vote: Commissioner: Blankenship Aye
Breese Aye
Fieweger Aye
Fullerton Aye
Nichilo Aye
Schobel Aye
Cook Aye

7 Aye, 0 Nay. Motion carried.

EXECUTIVE DIRECTOR REPORT

Executive Director Robinson introduced Shawn Mason, Food and Beverage Manager, Lisa Shiner, Assistant Food and Beverage Manager, Brandon Harness, Executive Chef, Jamie Hancock, Catering Sales Manager, and Mike Mumper, Golf Course Superintendent. Mr. Mumper stated that his first impressions of Arrowhead are of a wonderful facility with good people to work with. He is beginning to put together a capital plan for the next three to five years. Executive Director Robinson introduced Mary Perrotti, Director of Marketing. He reminded the board of the budget workshop at the Park Services Center from 8 am to 11:30 am on April 22.

OLD BUSINESS

1. Illinois Commerce Commission Administrative Law Judge Cole Bench Report and Pedestrian Overpass Update

The park district received confirmation on April 5 that the Illinois Commerce Commission had approved the additional funding. A preconstruction meeting will take place on May. The construction fence will be installed in May with construction beginning soon after. The projected completion date is Thanksgiving. Executive Director Robinson thanked all staff for the work done on this project and noted the state and federal support received. President Cook has spoken to Lori Most's mother. The district hopes this brings closure to Lori's family and a safer situation to the neighborhood. The overpass will also provide a critical trail connection for the community.

2. Acknowledgement of Arrowhead Construction Change Orders
Moved to after New Business.

NEW BUSINESS

President Cook moved the Sunny Ridge development presentation to the first item of New Business.

1. Sunny Ridge Development Presentation

John Zemenak, attorney for the Sunny Ridge developer, thanked the board for the opportunity to present the plans for development to the Wheaton Park District Board of Park Commissioners. He introduced Mark Richards, civil engineer of Webster, McGrath, and Joe Abel, the developer's land planner. The Sunny Ridge developer and planners presented the proposed Sunny Ridge development plan and discussed the details of the 33-lot development. Mr. Abel stated that the formula used to determine the land/cash donation was based on 35 lots. His assumption was that there would be 25 four-bedroom homes and 10 three-bedroom homes generating 107 people. The formula provides for 240 square feet per person in land which would be 26,000 total square feet or approximately .59 acres of park land. This formula would generate approximate \$100,000 in cash donation. The calculations for water run off were presented. Commissioner Blankenship stated he was very concerned about the water run off situation. Commissioner Cook asked if the developer was open to adding more trail access to Toohey Park. Mr. Zemenak stated that if the board felt strongly, the developer would consider this. Mr. Zemenak asked when the board would take action. Executive Director Robinson stated that, once the plan is received, staff would begin its review and would make a recommendation to the board within 30 days.

Bob Hoover, 2S503 White Birch, Wheaton, IL, thanked the board for taking the time to review this development. He stated that water is a big issue.

Steve Kightlinger, 2S461 White Birch, Wheaton, IL, stated that when the agreement was originally put together he thought there was more impervious surface than there is now.

Carl Jost, 2S513 White Birch, Wheaton, IL, asked the board if they work in a vacuum or in conjunction with the City of Wheaton on this. It was stated that the district will work with the city at the staff level, but approvals will be made individually from each governmental body.

Chris Conroy, 25W731 Embden Lane, Wheaton, IL, asked the developer questions about the plan.

2. Nominating Committee Report and Election of Officers

Commissioner Fieweger and Commissioner Schobel served as the nominating committee. The nominating committee recommends the following slate of officers:

President	Paul Fullerton
Vice President	Steve Fieweger
Secretary	Robert Robinson
Treasurer	Lisa Van Bogget

Executive Director Robinson's suggestion of two-year terms was discussed. The consensus of the board was to leave terms at one year.

Commissioner Nichilo moved to approve the slate of officers. Seconded by Commissioner Blankenship. Motion carried.

3. Arrowhead Golf Club

A. Arrowhead Clubhouse Roll Out and Marketing Update

Executive Director Robinson stated that Avocet Communications is working with Mary Perrotti to facilitate the roll out. On May 17 there will be an internal golf course staff event, on May 18 a park district testing, on May 19 and 20 a friends and family event including ordering off the menu. Trouble shooting will be done on May 22 and 23. The in house grand opening will be May 24 which will include invitations to the board, the architects, and the contractors. June 13 will be the VIP ribbon cutting featuring an invitation sit down dinner. The public grand opening will be June 22.

B. Arrowhead Clubhouse Construction Budget

It appears that the Arrowhead Clubhouse project budget will come in at a little over \$16 million. Charlene Holtz, the park district's attorney, recommended the park board pass a resolution appointing Robert Robinson as the owner's representative to be able to authorize change orders, budget and costs for the Arrowhead clubhouse project not to exceed \$16.2 million. Executive Director Robinson will communicate to the board within 30 days where the money is coming from. This would allow Lisa Van Bogget to determine what we anticipate spending and what may come from bond proceeds.

Commissioner Nichilo moved to allow the park district owner's representative, Robert Robinson, to spend at his discretion up to \$16.2 million to complete the Arrowhead Golf Club clubhouse project. Seconded by Commissioner Fieweger.

Commissioner Fullerton asked if the \$16.2 million includes the \$150,000 for artwork and other accessories as it appears in the budget.

Roll call vote:	Commissioner:	Blankenship	Aye
		Breese	Aye
		Fieweger	Aye
		Fullerton	Aye
		Nichilo	Aye
		Schobel	Aye
		Cook	Aye

7 Aye, 0 Nay. Motion carried.

C. FF&E Budget

Theming for the clubhouse will focus on American sports, Wheaton history and golf history. We are working with George Burns to help purchase and obtain the artwork and accessories for the building. We are working with both high school athletic directors to obtain memorabilia from state championship teams.

4. Arrowhead Golf Club Booths and Draperies Bid

Commissioner Nichilo moved to approve design-build contracts through Henricksen's in the amount of \$36,082.40 for booths and \$67,903.11 for drapery at Arrowhead Golf Club. Seconded by Commissioner Fieweger. No discussion.

Roll call vote: Commissioner: Blankenship Aye
Breese Aye
Fieweger Aye
Fullerton Abstain
Nichilo Aye
Schobel Aye
Cook Aye

6 Aye, 0 Nay, 1 Abstention. Motion carried.

OLD BUSINESS

2. Acknowledgement of Arrowhead Construction Change Orders

Superintendent of Planning Rob Sperl presented the change orders from the Arrowhead clubhouse project to be acknowledged by the board. The condensate and exhaust system were not included in the original specifications because it was unclear if DuPage County would require it.

The board acknowledges receipt of these change orders. Commissioner Blankenship stated he does not acknowledge.

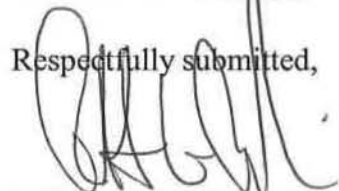
BOARD MEMBER INPUT/DISCUSSION

None.

ADJOURNMENT

Commissioner Breese moved to adjourn the meeting of the Board of Commissioners of the Wheaton Park District. Seconded by Commissioner Fieweger. Meeting adjourned at 10:12 p.m.

Respectfully submitted,



Robert G. Robinson
Secretary

**WHEATON PARK DISTRICT
BOARD OF COMMISSIONERS
MINUTES OF THE MEETING
PARK SERVICES CENTER
1000 MANCHESTER ROAD
WHEATON, ILLINOIS
MARCH 15, 2006**

CALL TO ORDER

President Cook called the regular meeting of the Wheaton Park District Board of Commissioners to order at 7:30 p.m. The following Commissioners were present:

Commissioner: Blankenship
Breese
Cook
Fieweger
Fullerton
Schobel

Absent: Nichilo

COMMUNITY INPUT

None.

CONSENT AGENDA

Commissioner Blankenship moved to approve the Consent Agenda. Seconded by Commissioner Breese.

1. Approval of the Board Meeting Minutes of February 15, 2006.
2. Approval of the Board Meeting Minutes of March 3, 2006.
2. Acceptance of the Treasurer's Report.
3. Acceptance of the Disbursements.

Roll call vote:	Commissioner:	Blankenship	Aye
		Breese	Aye
		Fieweger	Aye
		Fullerton	Aye
		Schobel	Aye
		Cook	Aye

6 Aye, 0 Nay, 1 Absent. Motion carried.

EXECUTIVE DIRECTOR REPORT

Executive Director Robinson announced the hiring of three key staff. Mary Perrotti will begin as Director of Marketing on April 10. She is currently Director of Development for Catholic Charities of the Archdiocese of Chicago. She is a 12-year resident of Wheaton and was involved with park district's successful referendum in 2005. The Superintendent of Golf position has

been filled by Mike Mumper. Mike comes to the Wheaton Park District from Lake Shore Country Club, Glencoe, IL. Previously he was the course superintendent at the Park Ridge Country Club, and he served his internship at Butler National. Brandon Harness has begun his position as Executive Chef. He comes to us from the Kishwaukee Country Club and previously was the executive chef at Eagle Brook Country Club. The district is pleased to have had many excellent candidates for these positions.

Previously, the board approved the hiring of a human resources consultant. Amy Rivas, Director of Human Resources, has interviewed and solicited proposals from three firms. The responding firms were The Management Association of Illinois, Downers Grove, Watson and Wyatt, and Bill Hubbartt and Associates. Director of Human Resources Rivas recommended hiring Bill Hubbartt and Associates. In her opinion this firm will serve the district's needs the best. He will look at compensation and will help establish benchmarks for the park district using corporations, private sector and public sector. The quote from Hubbard and Associates is \$11,400, and they estimate completion by August. Executive Director Robinson and Director of Human Resources Rivas asked the board for direction. The consensus of the board was to go ahead with the best practices audit.

Executive Director Robinson and President of the Board Cook presented Neil DalCerro, Building Engineer at Arrowhead, a Certificate of Appreciation for his devotion and dedication to the Wheaton Park District during a small fire at the Arrowhead Golf Clubhouse.

OLD BUSINESS

None.

NEW BUSINESS

1. **Arrowhead Golf Club Parking Lot and Landscape Lighting Bid**

Commissioner Schobel moved to approve the bid of Crosstown Electric, Inc. in the amount of \$89,850 for the Arrowhead Golf Club parking lot lighting. Seconded by Commissioner Fieweger.

Landscape Planner Michele Springer stated that the parking lots would be similar to the lights at the Parks Service Center. Other options for the landscape lights are being investigated including a plan that could be phased in over several years. The building architect assisted in preparation of the specifications.

Roll call vote:	Commissioner:	Blankenship	Aye
		Breese	Aye
		Fieweger	Aye
		Fullerton	Aye
		Schobel	Aye
		Cook	Aye

6 Aye, 0 Nay, 1 Absent. Motion carried.

2. Arrowhead Golf Club Parking Lot Resurfacing Bid

Commissioner Blankenship moved to award the bid to Parking Lot Services, Inc. in the amount of \$81,398 for the Arrowhead Golf Club parking lot resurfacing. Seconded by Commissioner Fieweger.

The entire Arrowhead parking lot will have a uniform new surface and will be striped uniformly. Commissioner Schobel asked if there is a warranty. The only warranty is the one required in the performance bond. Maintenance, weather and seal coating will effect how long the surface will last. The district's experience is that parking lots last on average 15 to 20 years.

Roll call vote: Commissioner:	Blankenship	Aye
	Breese	Aye
	Fieweger	Aye
	Fullerton	Aye
	Schobel	Aye
	Cook	Aye

6 Aye, 0 Nay, 1 Absent. Motion carried.

3. Arrowhead Golf Club China, Flatware, Glassware, Kitchen Small Wares Bid

Commissioner Fullerton moved to accept the bids and revised pricing from Gordon Food Service for china in the amount of \$64,554 and for glassware in the amount of \$8,149.24 and the bids and revised pricing from Edward Don for flatware in the amount of \$7,087.42 and for kitchen small wares in the amount of \$39,937.64. Seconded by Commissioner Schobel.

Director of Golf Stoller explained that the items he was given for the specification were supplied by the consultant. After the bid was sent out, the consultant told him these were only budget items, not necessarily what was needed. Staff was not aware of this. Therefore, when the bids came in things were filtered out so that the bids could be compared. The number of extra place settings is approximately 50. The suppliers believe that the chosen pattern will not be discontinued.

Roll call vote: Commissioner:	Blankenship	Aye
	Breese	Aye
	Fieweger	Aye
	Fullerton	Aye
	Schobel	Aye
	Cook	Aye

6 Aye, 0 Nay, 1 Absent. Motion carried.

4. Northside Park Tennis Court Resurfacing Bid

Commissioner Fullerton moved to accept the bid of M-C Sport Systems, Inc. in the amount of \$38,640 for the Northside Park tennis court resurfacing. Seconded by Commissioner Blankenship.

The park district received a very generous gift of \$56,700 from Axel Eliason on behalf of the senior tennis group to resurface the courts at Northside Park. Mr. Eliason played tennis with the senior group when he lived in Wheaton. He now resides in Tahoe. The bids came in substantially less than the estimate Mr. Eliason was given. A plaque will be placed at the tennis courts to acknowledge his generous contribution. Because the bids were substantially lower than anticipated, the additional funds will be used to resurface the remaining tennis courts at Northside Park.

Roll call vote: Commissioner:	Blankenship	Aye
	Breese	Aye
	Fieweger	Aye
	Fullerton	Aye
	Schobel	Aye
	Cook	Aye

6 Aye, 0 Nay, 1 Absent. Motion carried.

5. Total Quality Input Committee

Director of Human Resources Rivas met with seven employee groups consisting of full and part-time staff. Each group discussed what the district does well, what we may not do well, and what we could do differently. She received excellent feedback from all the groups. She will meet with each group's spokesperson to review the summary from each meeting. Amy will prepare a "state of the district" report for the board summarizing the common themes from the district's employees. Executive Director Robinson stated that staff has expressed an appreciation for being involved in this process and that is important to show staff that we are listening.

6. Envisioning 2012 Committee

Executive Director Robinson has asked Director of Recreation and Special Facilities Morrill to chair a vision committee, the initial step in developing a new master plan. The current master plan will be completed with the overpass project and the Northside Park lagoon project. This committee will look at exciting things that the district might wish to do in the future. Executive Director Robinson wants to capture Ray's institutional knowledge before his retirement. The report that this committee prepares will be presented to the board for its input and then will be presented to the community for its input. After all input is received then the master plan process will begin. This plan will shape the future of the park district. Executive Director Robinson feels a large challenge for the district is to improve the fund balances and creating a land acquisition fund.

BOARD MEMBER INPUT/DISCUSSION

President Cook acknowledged and thanked Director of Golf Drogos for his many years of service to the Wheaton Park District. Pete Drogos will be retiring the end of March. Director Drogos thanked the board, the previous boards and the district staff for the respect shown him over the years.

CLOSED SESSION

Commissioner Breese moved to convene to Closed Session pursuant to the provisions of the Open Meetings Act, 5ILCS 120/2(c)(5) for the purchase or lease of real property. Seconded by Commissioner Fullerton.

Roll call vote:	Commissioner:	Blankenship	Aye
		Breese	Aye
		Fieweger	Aye
		Fullerton	Aye
		Schobel	Aye
		Cook	Aye

6 Aye, 0 Nay, 1 Absent. Motion carried.

The Wheaton Park District Board of Commissioners convened to Closed Session at 8:50 p.m.

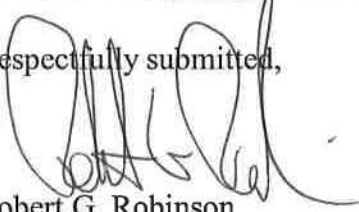
The regular meeting of the Wheaton Park District Board of Commissioners reconvened at 9:22 p.m.

President Cook stated that no final action would be taken on matters discussed in closed session at this time.

ADJOURNMENT

Commissioner Blankenship moved to adjourn the meeting of the Board of Commissioners of the Wheaton Park District. Seconded by Commissioner Breese. Meeting adjourned at 9:23 p.m.

Respectfully submitted,


Robert G. Robinson
Secretary

**WHEATON PARK DISTRICT
BOARD OF COMMISSIONERS
MINUTES OF THE BOARD RETREAT
HILTON HOTEL
3003 CORPORATE WEST DRIVE
LISLE, ILLINOIS
MARCH 3, 2006**

CALL TO ORDER

President Cook called the regular meeting of the Wheaton Park District Board of Commissioners to order at 2 p.m. The following Commissioners were present:

Commissioner: Blankenship
Breese
Cook
Fullerton
Nichilo

Absent: Fieweger
Schobel

Staff: Rob Robinson

Guest: Ted Flickinger

**ROLE OF THE PARK BOARD AND EXECUTIVE DIRECTOR AND
COMMUNICATION PROTOCOL RETREAT**

Executive Director Rob Robinson and special consultant Ted Flickinger, Executive Director of IAPD, met with the board members to discuss commissioner/executive director governance.

Commissioners Fieweger and Schobel arrived at 2:25 p.m.

Topics discussed included:

- NRPA accreditation 1975, role of IAPD, IPRA, and NRPA
- Ground rules, purpose and commissioners discussion of what retreat should accomplish
- Illinois park districts versus department and review of board service including number of commissioners, appointed versus elected, term limits and the Illinois park code
- Review of commissioners' priorities in executive director recruitment and hiring
- Role of executive director and role of board including what are day-to-day operations and who does what
- Open discussion on governance
- Executive director and board communication, expectations and code

The board of commissioners agreed to sign a Code of Ethics. Executive Director Robinson agreed to review the code of ethics presented at the retreat and to present the revised code at the April 19 board of park commissioners meeting.

- Park board meeting code of behavior
- Executive director priorities

The board members discussed Executive Director Robinson's performance to date. The commissioners unanimously felt the Executive Director was doing an exceptional job. He was commended for his energy level and his attention to project. The board suggested he strike a balance between work and home.

Executive Director Robinson outlined the topics and culture that he has discussed with his direct reports.

Executive Director Robinson reviewed his priorities for the last several months. (See attached.) He hopes to put time frames with each priority in the next few weeks.

The board directed Mr. Robinson to look into funding for the Community Center Manager sooner rather than later.

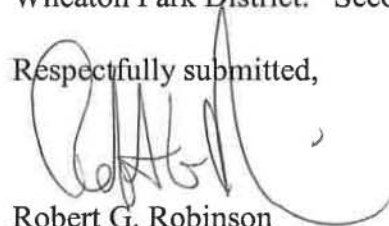
In view of the significant budget changes being made with a new executive director in the fund balances and the business oriented cost accounting, the board agreed to hold a budget workshop in mid April and to adopt the budget at the May 17 board of park commissioners meeting.

No other action occurred.

ADJOURNMENT

Commissioner Breese moved to adjourn the meeting of the Board of Commissioners of the Wheaton Park District. Seconded by Commissioner Fieweger. Meeting adjourned at 7:20 p.m.

Respectfully submitted,



Robert G. Robinson
Secretary

Executive Director Priorities

- a. Motivate staff by expressing appreciation for work done well – Rob Robinson, direct report staff.
- b. **Employ communication process up and down chain of command and between executive director and commissioners and commissioners and staff.**
- c. **Continue to ensure enforcement of commissioners/executive director approved policies and ensure adherence throughout the district.**
- d. Determine district strengths, weaknesses, threats and opportunities in a total staff input matrix and prepare a report for the board/executive director retreat.
- e. Identify standard customer service delivery system and train staff accordingly.
- f. **Establish cross department communication procedures.**
- g. Review all district-wide policies beginning with human resources, and through staff input modify if necessary.
- h. **Work with staff to fund and open Arrowhead Clubhouse and banquet facility.**
- i. **Become knowledgeable of all issues effecting Northside Park, and begin developing appropriate course of action.**
- j. **Determine appropriate resource allocation for all departments with staff input, and prepare staff presentations to the board for inclusion in the fiscal year 2006/07 budget.**
- k. **Network** with civic, community and business leaders throughout the Wheaton Park District.
- l. **Director of Human Resources Rivas and I will present the board with information on job description revisions, benchmark evaluations, and equitable pay rates.**
- m. **Fund and complete pedestrian overpass project (December 05 to December 06).**
- n. **Complete Cosley Zoo vision plan.**
- o. Initiate 2006 – 2012 Master Plan.
- p. Work with City of Wheaton and CUSD200 on new Hubble site as a potential school district/park district joint use facility.

**WHEATON PARK DISTRICT
BOARD OF COMMISSIONERS
MINUTES OF THE MEETING
COMMUNITY CENTER
1777 S. BLANCHARD
WHEATON, ILLINOIS
FEBRUARY 15, 2006**

CALL TO ORDER

President Cook called the regular meeting of the Wheaton Park District Board of Commissioners to order at 7:30 p.m. The following Commissioners were present:

Commissioner: Blankenship
Breese
Cook
Fieweger
Fullerton
Nichilo
Schobel

President Cook made the following statement. According to our financial records, this elected body approved by vote a budget for Arrowhead Golf Club in the amount of \$15,112,557. Specifically in the 2003/04 budget we approved funding in the amount of \$828,769, in the 2004/05 budget \$2,881,988, and in 2005/06 budget voted to approve \$11,401,800. These approvals were contemplated and debated in great depth. This body chose to deliberately instruct staff and the Arrowhead committee to increase the size and scope of the banquet facility, and we directed and approved literally flipping the restaurant with the banquet facility to maximize banquet profits. Based upon current banquet bookings, without even being open, and without a food and beverage manager, we have prebooked \$600,000 in banquet revenue. This is a facility that will bring much needed revenue to the district. This board also discussed the fact that we wanted a recreation facility that was "first class." A venue that this community can be proud of for years to come. I was not on this board when the Community Center was built, nor when Rice Pool was built. But, I can tell you 15 or 16 years later, I am proud to be able to say "I am a resident of Wheaton," and I'm proud of these two community assets. I see the Arrowhead Clubhouse in the exact same light. I applaud the local papers for their attempt to discuss this issue, but I question the "benchmark" by which they are measuring the budget overages on this project. Our new Executive Director and Finance Director have informed us of a most likely final design and construction costs not to exceed \$16 million. This represents at 6 percent budget overrun on a project whose scope and scale has grown considerably over a 3-year period. As the papers correctly pointed out, this project will open later than we had planned, but I think the key date that this board has focused on for "sometime" is we wanted it opened for the early part of the 2006 golf season. And again, according to our new Executive Director, we will make that mark.

COMMUNITY INPUT

President Cook asked those wishing to speak to keep their statements brief, that the policy of the board was to hear from residents first and then nonresidents, and that the board's policy is to listen to comments but not take any action tonight.

Chris Conroy, 25W731 Embden Lane, Wheaton. Their home abuts the Sunny Ridge property. The Sunny Ridge property is under contract to a developer. What are the plans for water retention in Toohey Park when the land is developed? Would the park district be willing to accept land the developer deemed unbuildable? Would the park district consider a partnership with the school district to acquire this property? President Cook acknowledged that the district did make a bid for the property based on a third party appraisal, but we were out bid .

Terry Mee, 835 North Summit, Wheaton. Mr. Mee is a 25-year resident who has participated with his family in many park district programs. Mr. Mee is very proud of the new facility at Arrowhead Golf Club. He feels that revenue from the clubhouse will benefit the district for a long time.

Tess DeBlander, 546 Brighton Drive, Wheaton. Ms. DeBlander is concerned about traffic that the development of Sunny Ridge may bring to Brighton Drive. Commissioner Schobel explained that the park district is not in control of the design approval of the Sunny Ridge property. The City of Wheaton or DuPage County would be. The property is currently in unincorporated DuPage County.

Tom Mouhelis, 1009 South Campbell, Wheaton. Mr. Mouhelis has lived in Wheaton for 35 years. He has toured the new Arrowhead Golf Club clubhouse and strongly believes that it will be a destination facility for Wheaton. As a member of the Wheaton City Council, he is pleased to see this facility which will benefit the residents and the city. He applauded the board for expanding the banquet facility.

Dan Spiegel, 2007 Dorset Drive, Wheaton. Mr. Spiegel asked if the Sunny Ridge home would be considered an historical landmark and if that would affect the purchase. Can the park district pursue a cash payment from the developer? Superintendent of Planning Sperl explained that the City of Wheaton administers a land/cash donation ordinance that contains a formula based on the number of residents a development brings to the city.

Robert Estler, 1091 Brighton Drive, Wheaton. Mr. Estler asked the district to look for ways to maintain the character of Wheaton. He stated that cost of acquisition for the Sunny Ridge property should be a factor in acquiring property. He congratulated the board on Arrowhead.

Mark and Cheryl Lobsinger, 2S543 White Birch, Wheaton. Mr. and Mrs. Lobsinger asked if the district had looked for other funding sources. Mrs. Lobsinger stated that there are many groups that will help communities purchase open space.

Larry Conroy, 25W731 Embden Lane, Wheaton. Mr. Conroy asked the park district to keep this land as open space. He also asked if the district would consider condemnation. He suggested keeping the southwest corner of the property where the children plan open space and linking it to

Toohy Park with a nature trail. He later reminded the board that there are many funding sources available. Mr. Conroy was assured that the district looks at all sources.

Mike McPherson, 1307 Brighton Drive, Wheaton. Mr. McPherson suggested bringing culinary students to work in the restaurant at Arrowhead. He stated he would dislike seeing the history of Wheaton disappear with the development of Sunny Ridge. He felt there would be community support for a bond issue to purchase Sunny Ridge.

Trish Janosy, 2S533 White Birch, Wheaton. Ms. Janosy stated that as Arrowhead was a priority to some people, keeping open space was as much a priority to others.

Jennifer Taylor, 2S088 Orchard Road, Wheaton. Ms. Taylor asked the board its philosophy on land acquisition. Where does acquiring open space stand on the district's priority list? Commissioner Cook stated that open space is and has been a key strategic goal of the district. Commissioner Schobel stated that land acquisition is part of the district's long-range planning. There are a number of other projects going on including the Arrowhead clubhouse, the Overpass and Northside Park. Commissioner Blankenship stated that the district always considers property that becomes available. Commissioner Fullerton stated that the district submitted a serious bid, and the developer submitted a higher bid.

David Bein, 559 Tennyson Drive, Wheaton. Mr. Bein summarized the discussion on Sunny Ridge stating that the board was interested in Sunny Ridge, was outbid, and is trying to be financially responsible. He also stated that he was impressed with park district staff that took the time to call his family to make sure that his daughter was correctly registered for a recreation program.

John Carlson, 1806 Challenger Court, Wheaton. Mr. Carlson took a tour of the new clubhouse and was very impressed. He stated he was excited about being able to bring clients to play golf and have the experience of the clubhouse, a top-notch facility.

Pete Hmelyar, 118 Triple Crown, Wheaton. Mr. Hmelyar is a permanent tee time holder. When he and his family moved back to the area, one of the reasons they chose Wheaton was the park district. He feels the new clubhouse is an additional asset to the community that will bring more families here.

Executive Director Robinson introduced Shawn Mason, the new Food and Beverage Manager. He comes from Redstone Restaurant and previously worked in Minneapolis.

CONSENT AGENDA

Commissioner Schobel moved to approve the Consent Agenda. Seconded by Commissioner Breese.

1. Approval of the Board Meeting Minutes of January 18, 2006 and February 6, 2006.
2. Acceptance of the Treasurer's Report – December 31, 2005.
3. Acceptance of the Disbursements.

Roll call vote: Commissioner: Blankenship Out of Room
Breese Aye
Fieweger Aye
Fullerton Out of Room
Nichilo Aye
Schobel Aye
Cook Aye

5 Aye, 0 Nay 2 Absent. Motion carried.

EXECUTIVE DIRECTOR REPORT

Executive Director Robinson asked the board to select a date for the board/director workshop. Several board members are unavailable on March 1. The board selected March 3 from 2 pm to 7 pm.

The budget meeting is tentatively scheduled for March 18 at 8 am at the Park Services Center. The budget meeting will help the board and staff to develop a philosophy based on GAAP cost accounting and an outcome based budget. Staff feels this will give them a better picture of the district's financial status.

OLD BUSINESS

1. **Amendment to WDSRA Articles of Agreement to Allow Employees of WDSRA to Participate in IMRF**

Executive Director Robinson introduced WDSRA Executive Director Jane Hodgkinson. Ms. Hodgkinson explained that WDSRA was a participant in IMRF from 1977 to 1990 through the Wheaton Park District, serving as its administrative district. IMRF asked special situation agencies to make a decision to stay in IMRF or to leave. At that time, WDSRA felt that it would be recruiting new employees from hospital and other related fields and chose to leave IMRF. WDSRA has found that it is recruiting employees from the park and recreation or special recreation agencies. Many prospective employees do not want to leave IMRF. IMRF advised WDSRA that it must amend its articles of agreement to rejoin. Amending its articles of agreements requires two-thirds approval of member districts.

Commissioner Breese asked what control member districts would have over retirement decisions. Ms. Hodgkinson said she does not anticipate an early retirement program being offered in the next two or three years. Commissioner Schobel asked if the existing program would roll into IMRF. WDSRA employees will be able to roll the existing plan into IMRF. Some employees will need to contribute more money than in they have in the current program. Ms. Hodgkinson said the agency rate for WDSRA will be 11 percent which is comparable to its current rate.

Commissioner Blankenship moved to approve the amendment to the WDSRA Articles of Agreement to allow employees of WDSRA to participate in IMRF. Seconded by Commissioner Fullerton.

Roll call vote:	Commissioner	Blankenship	Aye
		Breese	Aye
		Fieweger	Aye
		Fullerton	Aye
		Nichilo	Aye
		Schobel	Aye
		Cook	Aye

7 Aye, 0 Nay. Motion carried.

Ms. Hodgkinson thanked the Wheaton Park District for its support of WDSRA, and Ray Morrill for all of his support over the last 25 years.

2. Acknowledgement of Arrowhead Construction Change Orders

Superintendent of Planning Rob Sperl presented the change orders from the Arrowhead clubhouse project to be acknowledged by the board.

Commissioner Nichilo asked if PHN or the contractor would be receiving the \$8,700 fee for the ductwork routing in the proshop. This is a payment to the contractor.

Commissioner Fieweger asked why additional smoke detectors were required. Some areas were reworked and the fire department required more in other areas.

It was noted that there was a \$20,000 credit from the contractor.

Change orders are submitted to the park district from the construction manager. The contractors give their requests to the construction manager. The construction manager negotiates the cost with the contractor. The architect also reviews the requests.

The board acknowledges receipt of these change orders. Commissioner Blankenship stated he does not acknowledge.

3. Update on AGC Bookings to Date

Director of Golf Bruce Stoller presented a summary of the bookings for events at the new clubhouse. He recognized Ellen O'Keefe, Carrie Haupt, Elena Ruane and the committee for all the work that had been done. He stated things are going very well. There are only five or six weekends that are not booked. He also stated that the search for the Golf Course Superintendent is going well. The district has received over 160 applications.

NEW BUSINESS

1. Acceptance of Fiscal Year 2004/2005 Audit

Director of Finance and Administrative Services Lisa Van Bogget introduced Mike Moyski, Mathison, Moyski, and Celer, the park district's auditor. This is the ninth year Mathison, Moyski and Celer have performed the audit. Mr. Moyski stated that this year he is establishing the practice of reporting directly to the board. He gave a brief overview of how the audit report is structured. An audit is a comprehensive report on the district's finances

and trends. There are three sections to the report including the introduction, the financial section, and the statistical section. The report is done to conform to GFOA standards. The report is submitted to the GFOA for its annual award which the park district has received for 19 years.

Commissioner Breese noted how close staff came to budgeting revenue. Commissioner Schobel asked about decline in investment income. Mr. Moyski stated that some of the decline is due to the district using funds to pay for large projects. The philosophy of maintaining fund balances will be discussed as part of the budget workshop.

Commissioner Nichilo moved to accept the audit. Seconded by Commissioner Fieweger.

Roll call vote:	Commissioner	Blankenship	Aye
		Breese	Aye
		Fieweger	Aye
		Fullerton	Aye
		Nichilo	Aye
		Schobel	Aye
		Cook	Aye

7 Aye, 0 Nay. Motion carried.

2. Approval of RFP for Hiring Best Practice Human Resources Consultant

Executive Director Robinson and Director of Human Resources Rivas recommended the board approve an RFP to retain the services of an external human resources organization professional to conduct a thorough review of all district personnel benefit policies. This will be incorporated into the fiscal year 2006/2007 budget.

Commissioner Schobel moved to approve the RFP for an external practices review of all district personnel benefit policies to include but not be limited to sick leave policy and wellness benefit payout policy, vacation/holiday/ P.T.O. policy, compensation analysis, vehicle usage procedures, position description review, wage and salary increase policy, F.L.S.A. review, and IMRF policy review. The total fee for these serves should not exceed \$13,000. Seconded by Commissioner Nichilo.

Roll call vote:	Commissioner	Blankenship	Aye
		Breese	Aye
		Fieweger	Aye
		Fullerton	Aye
		Nichilo	Aye
		Schobel	Aye
		Cook	Aye

7 Aye, 0 Nay. Motion carried.

3. Cheerleading Uniform Bids

Commissioner Nichilo moved to accept the 2006 cheerleading bid results as recommended by staff. Seconded by Commissioner Fieweger. No discussion.

Roll call vote:	Commissioner	Blankenship	Aye
		Breese	Aye
		Fieweger	Aye
		Fullerton	Aye
		Nichilo	Aye
		Schobel	Aye
		Cook	Aye

7 Aye, 0 Nay. Motion carried.

4. Presentation of 10-year Service Award to Commissioner Breese

President Cook presented Commissioner Breese with a plaque and pin from IAPD in recognition of ten years of service as a Wheaton Park District Commissioner.

BOARD MEMBER INPUT/DISCUSSION

- President Cook asked the park district to consider a long-term commitment to taking the lead in a community-wide effort to fight obesity.
- The Communications Department has moved to the Park Services Center to allow the Main Street office to provide better space for the Human Resources Department and to allow the Executive Director's assistant to move into an office. Executive Director Robinson noted that even with these changes we still have staff sitting in our conference room area.

CLOSED SESSION

Commissioner Blankenship moved to convene to Closed Session pursuant to the provisions of the Open Meetings Act, 5ILCS 120/2(c)(5) for the purchase or lease of real property and 5ILCS 120/2(c)(1) for the employment of compensation of an employee. Seconded by Commissioner Nichilo.

Roll call vote:	Commissioner:	Blankenship	Aye
		Breese	Aye
		Fieweger	Aye
		Fullerton	Aye
		Nichilo	Aye
		Schobel	Aye
		Cook	Aye

7 Aye, 0 Nay. Motion carried.

The Wheaton Park District Board of Commissioners convened to Closed Session at 9:50 p.m.

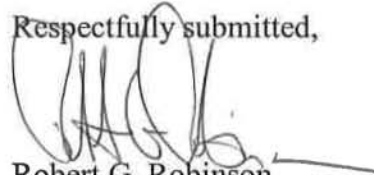
The regular meeting of the Wheaton Park District Board of Commissioners reconvened at 10:55 p.m.

President Cook stated that no action would be taken on matters discussed in closed session at this time.

ADJOURNMENT

Commissioner Blankenship moved to adjourn the meeting of the Board of Commissioners of the Wheaton Park District. Seconded by Commissioner Fieweger. Meeting adjourned at 10:56 p.m.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'R. G. Robinson', with a horizontal line extending to the right.

Robert G. Robinson
Secretary

**WHEATON PARK DISTRICT
BOARD OF COMMISSIONERS
MINUTES OF THE MEETING
COMMUNITY CENTER
1777 S. BLANCHARD
WHEATON, ILLINOIS
FEBRUARY 6, 2006**

I. CALL TO ORDER

President Cook called the special meeting of the Wheaton Park District Board of Commissioners to order at 7:30 p.m. The following Commissioners were present:

Commissioner: Blankenship
Breese
Cook
Fieweger
Fullerton
Nichilo

Absent: Schobel

Staff: Executive Director Robinson
Director of Finance and Administrative Services Van Bogget
Superintendent of Planning Sperl
Office Manager Huber

**II. PETITION TO ILLINOIS COMMERCE COMMISSION REQUESTING
EXTENSION OF TIME ON OVERPASS AGREEMENT**

President Cook stated that the purpose of the meeting was to approve a petition to the Illinois Commerce Commission for an extension of time to complete the overpass project.

Commissioner Blankenship moved to approve Resolution R-2006-1, approving the terms authorizing the execution and submission to the Illinois Commerce Commission of a petition requesting an extension of time concerning a proposed overpass over the right of way of the Union Pacific Railroad. Seconded by Commissioner Fieweger.

Executive Director Robinson recognized the team that spent many hours working to bring this project to this point including Rob Sperl, Charlene Holtz, the district's attorney, and all the local agencies. On January 20, 2006, the low bid for the overpass over the Union Pacific Railroad came in at \$3,342,282. The IDOT bid has a 60-day window to award the bid. Since that time, staff has been looking for additional funding sources. There is no additional funding available from the other local agency partners. However, Executive Director Robinson stated he was pleased to announce that the ICC staff has indicated a willingness to recommend to the Commission an increase of \$490,000

through the Grade Crossing Protection Grant program. The ICC previously approved \$240,000. This additional funding will complete the project. When this funding is approved, the district can direct IDOT that funds are available and sufficient in order to award the bid. The additional ICC funding will require staff to testify again before an administrative court judge. This petition gives us the time to have the ICC vote on the additional funding. The ICC process will take longer than the 60-day window. Charlene Holtz has contacted IDOT to ask for a bid extension. She has not heard back from them. If IDOT agrees, this extension gives us the time to get the rest of the funding in place. President Cook and Executive Director Robinson will be presenting this information to the school district board at its meeting on February 8.

Commissioner Cook asked if receiving an extension from IDOT could be a problem. The low bid contractor has been contacted, and stated he did not have a problem with an extension to cover the additional time. Commissioner Blankenship asked if we can get the contractor's statement in writing. Because this is an IDOT bid, they must get any statements from the contractor which they are currently working on.

The current bid expires March 6. The district will not have a hearing with the administrative law judge before the end of March. She will rule within two to three weeks. After she rules and the ICC votes, IDOT will notify the low bidder. It will take 30 to 45 days for the contractor to mobilize, and 80 to 90 days for construction. The goal is to complete the project by mid November.

Roll call vote:	Commissioner	Blankenship	Aye
		Breese	Aye
		Fieweger	Aye
		Fullerton	Aye
		Nichilo	Aye
		Cook	Aye

6 Aye, 0 Nay, 1 Absent. Motion carried.

Executive Director Robinson recommended a contingency fund be established to fund any unforeseen items during the construction of the overpass. If the contingency is required, the funding is 100 percent from park district sources. The ICC and IDOT do not feel a contingency is necessary. Mr. Robinson feels it is a safety net. The park district has been told that overruns are not typically seen on this type of project.

Commissioner Blankenship moved to establish a contingency fund in the amount of \$334,228.25 to be used only if necessary. Seconded by Commissioner Fieweger.

Commissioner Nichilo asked who would identify if there was a problem requiring using the contingency. The contractor would contact IDOT, and IDOT would come to us.

Roll call vote: Commissioner Blankenship Aye
Breese Aye
Fieweger Aye
Fullerton Aye
Nichilo Aye
Cook Aye

6 Aye, 0 Nay, 1 Absent. Motion carried.

President Cook expressed thanks to the board, current and former staff, and the school district for support in moving this along. He stated that over 85 percent of the funding for this project comes from other than local sources.

III. CLOSED SESSION

Commissioner Fullerton moved to convene to Closed Session pursuant to the provisions of the Open Meetings Act, 5ILCS 120/2(c)(5) for the purchase or lease of real property. Seconded by Commissioner Blankenship.

Roll call vote: Commissioner: Blankenship Aye
Breese Aye
Fieweger Aye
Fullerton Aye
Nichilo Aye
Cook Aye

6 Aye, 0 Nay, 1 Absent. Motion carried.

The Wheaton Park District Board of Commissioners convened to Closed Session at 6:20 p.m.

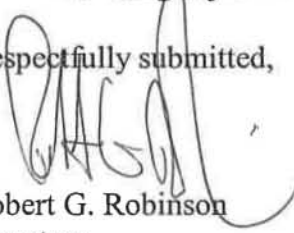
The regular meeting of the Wheaton Park District Board of Commissioners reconvened at 6:45 p.m.

President Cook stated that no final action would be taken on matters discussed in closed session at this time.

IV. ADJOURNMENT

Commissioner Blankenship moved to adjourn the meeting of the Board of Park Commissioners of the Wheaton Park District. Seconded by Commissioner Nichilo. Meeting adjourned at 6:46 p.m.

Respectfully submitted,


Robert G. Robinson
Secretary

**WHEATON PARK DISTRICT
BOARD OF COMMISSIONERS
MINUTES OF THE MEETING
COMMUNITY CENTER
1777 S. BLANCHARD
WHEATON, ILLINOIS
JANUARY 18, 2006**

I. CALL TO ORDER

President Cook called the regular meeting of the Wheaton Park District Board of Commissioners to order at 7:30 p.m. The following Commissioners were present:

Commissioner: Breese
Cook
Fieweger
Fullerton
Nichilo
Schobel

Absent: Blankenship

II. COMMUNITY INPUT

None.

III. CONSENT AGENDA

Commissioner Fullerton moved to approve the Consent Agenda. Seconded by Commissioner Fieweger.

- A. Approval of the Board Meeting Minutes of January 11, 2006.
- B. Acceptance of the Disbursements.

Roll call vote:	Commissioner: Breese	Aye
	Fieweger	Aye
	Fullerton	Aye
	Nichilo	Aye
	Schobel	Aye
	Cook	Aye

6 Aye, 0 Nay, 1 Absent. Motion carried.

IV. OLD BUSINESS

A. Arrowhead Golf Club Clubhouse Budget and FFE Budget

Executive Director Robinson introduced the budget summary document explaining that change orders, change in general conditions and value engineering were reflected. Landscaping cost and lighting cost may change. This document

shows the worst-case scenario. Superintendent of Planning Sperl state he is very comfortable with these figures. He has not received final numbers for custom pieces from Jerome Eastman, interior design consultant. Mr. Sperl stated that Mr. Eastman is very aware of the FFE budget number of \$415,000. Charlene Holtz, the park district's attorney, recommended that, if the board chooses, it may sole source procure these items.

Commissioner Nichilo moved to waive public bidding requirements for the procurement of the specific furnishings for the Arrowhead Clubhouse as presented by the Superintendent of Planning, in consultation with the district's interior design consultant and the district's Executive Director, to conduct negotiations, as appropriate, as to price, delivery and terms, for procurement of these furnishings, and to maintain as a public record in the file for the project a copy of the minutes of this meeting, wherein this motion has been approved, and all other information pertaining to this procurement including the cost of the furnishings and the procurement source. Seconded by Commissioner Breese

The commissioners concurred that this was a motion outlining a process, not approving an amount.

Roll call vote:	Commissioner:	Breese	Aye
		Fieweger	Aye
		Fullerton	Aye
		Nichilo	Aye
		Schobel	Aye
		Cook	Aye

6 Aye, 0 Nay, 1 Absent. Motion carried.

VII. NEW BUSINESS

A. Arrowhead Sound System Bids

Commissioner Breese moved to accept the bid from Sound and Lighting Designs in an amount not to exceed \$52,014.50 for the Arrowhead sound system equipment. Seconded by Commissioner Nichilo.

Superintendent of Planning Sperl was disappointed that there was only one bidder for this project. This bid covers the sound system for the building, banquet area and bar area, the televisions, paging system, etc. It does not include an exterior sound system. Mr. Sperl researched the numbers in the bid and feels they are realistic. This bid is for equipment only. The wiring and labor are being handled separately.

Roll call vote: Commissioner: Breese	Aye
Fieweger	Aye
Fullerton	Aye
Nichilo	Aye
Schobel	Aye
Cook	Aye

6 Aye, 0 Nay, 1 Absent. Motion carried.

B. Football Uniform and Athletic Equipment Bids

Commissioner Nichilo moved to accept the 2006 football bid results as recommended by staff. Seconded by Commissioner Fieweger.

Director of Recreation and Special Facilities Morrill stated that this equipment is bid because the total bid was estimated to be close to \$20,000.

Roll call vote: Commissioner: Breese	Aye
Fieweger	Aye
Fullerton	Aye
Nichilo	Aye
Schobel	Aye
Cook	Aye

6 Aye, 0 Nay, 1 Absent. Motion carried.

C. Amendment to WDSRA Articles of Agreement to Allow Employees of WDSRA to Participate in IMRF

Executive Director Robinson stated that this amendment would allow WDSRA employees to participate in IMRF. WDSRA Executive Director Jane Hodgkinson explained to Mr. Robinson that the ability to recruit new employees is hampered by not being members of IMRF. WDSRA was a member of IMRF in the past, withdrew, and now wishes to become members again. All member districts must approve the amendment. There will be no fiscal increase in the district's current contribution. Commissioner Schobel asked if WDSRA anticipated offering an early retirement program if it joined IMRF. Executive Robinson stated that the only reason he was given was the difficulty in recruiting. No ERI was discussed, but it is a very good question. Commissioner Schobel expressed a need for further explanation of this change. Commissioner Breese asked if an early retirement was offered, how would that effect member districts.

Executive Director Robinson will ask Jane Hodgkinson to attend the next board meeting to discuss this further.

VI. BOARD MEMBER INPUT/DISCUSSION

Dave Olson, W. B. Olson, updated the board on clubhouse project. He stated that he is pleased with the team that is now in place. He expressed concern about getting direction on the final finishes from the interior designer. Once that information is received, he hopes to move quickly. With the Executive Director as owner's representative decisions are now being made quickly. Neil Pollock, PHN Architects, expressed his enthusiasm for

the way the project is coming together. The team is positive and proud of the work being done.

X. CLOSED SESSION

Commissioner Fieweger moved to convene to Closed Session pursuant to the provisions of the Open Meetings Act, 5ILCS 120/2(c)(21) for the approval of closed session minutes and 5ILCS 120/2(c)(1) for the employment or compensation of an employee. Seconded by Commissioner Breese.

Roll call vote: Commissioner:	Breese	Aye
	Fieweger	Aye
	Fullerton	Aye
	Nichilo	Aye
	Schobel	Aye
	Cook	Aye

6 Aye, 0 Nay, 1 Absent. Motion carried.

The Wheaton Park District Board of Commissioners convened to Closed Session at 8:26 p.m.

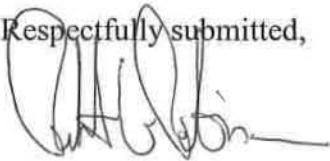
The regular meeting of the Wheaton Park District Board of Commissioners reconvened at 8:45 p.m.

President Cook stated that no final action would be taken on matters discussed in closed session at this time.

XI. ADJOURNMENT

Commissioner Blankenship moved to adjourn the meeting of the Board of Commissioners of the Wheaton Park District. Seconded by Commissioner Fullerton. Meeting adjourned at 8:46 p.m.

Respectfully submitted,



Robert G. Robinson
Secretary

**WHEATON PARK DISTRICT
BOARD OF COMMISSIONERS
MINUTES OF THE MEETING
PARK SERVICES CENTER
1000 MANCHESTER ROAD
WHEATON, ILLINOIS
JANUARY 11, 2006**

I. CALL TO ORDER

President Cook called the regular meeting of the Wheaton Park District Board of Commissioners to order at 7:30 p.m. The following Commissioners were present:

Commissioner: Blankenship
Breese
Cook
Fieweger
Fullerton
Nichilo

Absent: Schobel

Staff: Executive Director Robinson
Director of Recreation and Special Facilities Morrill
Director of Golf Drogos
Director of Golf Stoller
Director of Finance and Administrative Services Van Bogget
Office Manager Huber
Superintendent of Parks Bower
Superintendent of Planning Sperl
Superintendent of Special Facilities Hauptert

II. ADDITIONS TO THE AGENDA

None.

III. COMMUNITY INPUT

None.

IV. EXECUTIVE DIRECTOR COMMENTS

None.

V. CONSENT AGENDA

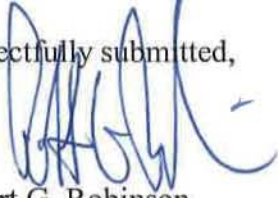
Commissioner Blankenship moved to approve the Consent Agenda as modified to read minutes of December 7, 2005. Seconded by Commissioner Fullerton.

- A. Approval of the Board Meeting Minutes of November 16, 2005 and December 7, 2005.

XI. ADJOURNMENT

Commissioner Blankenship moved to adjourn the meeting of the Board of Commissioners of the Wheaton Park District. Seconded by Commissioner Fieweger. Meeting adjourned at 9:38 p.m.

Respectfully submitted,



Robert G. Robinson
Secretary