

**WHEATON PARK DISTRICT  
BOARD OF COMMISSIONERS  
MINUTES OF THE MEETING  
ARROWHEAD GOLF CLUB  
26W151 BUTTERFIELD ROAD  
WHEATON, ILLINOIS  
NOVEMBER 28, 2007**

**CALL TO ORDER**

President Blankenship called the regular meeting of the Wheaton Park District Board of Commissioners to order at 7 p.m. The following Commissioners were present:

Commissioner: Barrett  
Blankenship  
Fieweger  
Luetkehans  
Mee  
Morrill  
Schobel

**COMMUNITY INPUT**

None.

**CONSENT AGENDA**

Commissioner Barrett moved to approve the Consent Agenda. Seconded by Commissioner Morrill.

1. Approval of the Workshop Meeting Minutes of October 17, 2007
2. Approval of the Board Meeting Minutes of October 17, 2007
3. Acceptance of the Disbursements

Roll call vote: Commissioner: Barrett  
Fieweger  
Luetkehans  
Mee  
Morrill  
Schobel  
Blankenship

7 Aye, 0 Nay. Motion carried.

**OLD BUSINESS**

1. Ordinance 2007-7, Tax Levy

Commissioner Fieweger moved to adopt Ordinance R-2007-7, and Ordinance levying taxes for the Wheaton Park District of the County of DuPage and State of Illinois. Seconded by Commissioner Barrett.

The tax rate decreased 3.46 percent because of the debt service levy.

Roll call vote: Commissioner:	Barrett	Aye
	Fieweger	Aye
	Luetkehans	Aye
	Mee	Aye
	Morrill	Aye
	Schobel	Aye
	Blankenship	Aye

7 Aye, 0 Nay. Motion carried.

### **NEW BUSINESS**

1. Appointment of Rita Trainor as Treasure of the Wheaton Park District  
Commissioner Morrill moved to appoint Rita Trainor treasurer of the Wheaton Park District. Seconded by Commissioner Schobel. Motion passed unanimously.
2. Approval of Resolution 2007-7, Authorizing a Lease Agreement between the Union Pacific Railroad and the Wheaton Park District  
Commissioner Barrett moved to approve Resolution 2007-7 authorizing a lease agreement between the Union Pacific Railroad and the Wheaton Park District. Seconded by Commissioner Fieweger.

Commissioner Luetkehans requested a summary of the legal terms of this lease.

Roll call vote: Commissioner:	Barrett	Aye
	Fieweger	Aye
	Luetkehans	Aye
	Mee	Aye
	Morrill	Aye
	Schobel	Aye
	Blankenship	Aye

7 Aye, 0 Nay. Motion carried.

3. Approval of License Agreement with Springbrook Software Inc.  
Commissioner Mee moved to approve a license agreement with Springbrook Software Inc. not to exceed \$45,315. Seconded by Commissioner Morrill.

This agreement has been reviewed by the district's attorney.

Roll call vote: Commissioner:	Barrett	Aye
	Fieweger	Aye
	Luetkehans	Aye
	Mee	Aye
	Morrill	Aye
	Schobel	Aye
	Blankenship	Aye

7 Aye, 0 Nay. Motion carried.

4. Approval of Maintenance Agreement with Springbrook Software Inc.  
Commissioner Morrill moved to approve a maintenance agreement with Springbrook Software Inc. not to exceed \$5,450. Seconded by Commissioner Barrett.

No discussion.

Roll call vote:	Commissioner:	Barrett	Aye
		Fieweger	Aye
		Luetkehans	Aye
		Mee	Aye
		Morrill	Aye
		Schobel	Aye
		Blankenship	Aye

7 Aye, 0 Nay. Motion carried.

5. Amendment to the Finance Policy concerning the Sale of Bonds  
Commissioner Luetkehans moved to amend the Wheaton Park District Finance Policy to require a competitive sale on agency bond issues. Seconded by Commissioner Schobel.

Roll call vote:	Commissioner:	Barrett	Aye
		Fieweger	Aye
		Luetkehans	Aye
		Mee	Aye
		Morrill	Aye
		Schobel	Aye
		Blankenship	Aye

7 Aye, 0 Nay. Motion carried.

6. Approval of Professional Services Proposal from Burke Engineering for the Northside Park Renovation Project Design and Permitting Phase

Deferred to end of new business to allow Christopher Burke to attend.

7. Approval of Resolution 2007-8 Granting a Temporary Construction Easement to the City of Wheaton – Parcel 0001TE  
Commissioner Barrett moved to approve Resolution 2007-8, granting a temporary construction easement to the City of Wheaton – Parcel 0001TE. Seconded by Commissioner Mee.

Commissioner Luetkehans stated that the documents for this temporary construction easement had not yet been reviewed by the district's attorney or the city's attorney. Commissioner Luetkehans expressed an opinion that the documents were inadequate.

Commissioner Luetkehans moved to table this motion until the December meeting. Seconded by Commissioner Mee. Motion passed unanimously.

8. Approval of Fence Installation Costs not to Exceed \$20,000 at Licensed Property Commonly Known as "Lucent East"  
Commissioner Fieweger moved to approve fence installation costs not to exceed \$20,000 at licensed property commonly known as "Lucent East." Seconded by Commissioner Luetkehans.

The baseball/softball group has not been asked to pay for these costs. Mary Beth Cleary will follow up with them to inquire about their interest.

Roll call vote:	Commissioner:	Barrett	Aye
		Fieweger	Aye
		Luetkehans	Aye
		Mee	Aye
		Morrill	Aye
		Schobel	Aye
		Blankenship	Aye

7 Aye, 0 Nay. Motion carried.

9. Approval of 2008 Rice Pool and Northside Pool Fees

Commissioner Schobel moved to approve the 2008 Rice Pool and Northside Pool fees as presented. Seconded by Commissioner Morrill.

The aquatic report was well done. The commissioners requested similar reports for all revenue facilities.

Roll call vote:	Commissioner:	Barrett	Aye
		Fieweger	Aye
		Luetkehans	Aye
		Mee	Aye
		Morrill	Aye
		Schobel	Aye
		Blankenship	Aye

7 Aye, 0 Nay. Motion carried.

10. Approval of 2008 Arrowhead Golf Club Greens Fees

Commissioner Barrett moved to approve the 2008 Arrowhead Golf Club greens fees as presented. Seconded by Commissioner Mee.

The board asked that future fee comparisons only include golf courses of similar quality to Arrowhead.

Roll call vote:	Commissioner:	Barrett	Aye
		Fieweger	Aye
		Luetkehans	Aye
		Mee	Aye
		Morrill	Aye
		Schobel	Aye
		Blankenship	Aye

7 Aye, 0 Nay. Motion carried.

6. Approval of Professional Services Proposal from Burke Engineering for the Northside Park Renovation Project Design and Permitting Phase

Commissioner Morrill moved to approve a professional services proposal from Burke Engineering for the Northside Park Renovation Project design and permitting phase not to exceed \$370,000 subject to attorney review. Seconded by Commissioner Barrett.



Erik Gil and Jedd Anderson from Christopher Burke Engineering were present to discuss this proposal. They stated that an amendment to this proposal will be presented in December to include dredging. This was an oversight.

Mr. Gil explained that this proposal will take the Northside Park project from today through bidding and contract. The topographical survey will be done in the next several weeks. There are challenges presented in the dredging including what type of sediment there is and how it will be disposed of. The timeline is to have the package ready for submittal by March 21.

Mr. Benard will forward the attorney review from the previous Burke contract to the board.

Roll call vote:	Commissioner:	Barrett	Aye
		Fieweger	Aye
		Luetkehans	Aye
		Mee	Aye
		Morrill	Aye
		Schobel	Aye
		Blankenship	Aye

7 Aye, 0 Nay. Motion carried.

#### **EXECUTIVE DIRECTOR REPORT**

The powerpoint presentation to the League of Women Voters was presented.

#### **QUESTIONS OF STAFF**

- The Winter brochure was well done.
- Octoberfest was well done. The Food for Friends event was very good.
- The golf course will close in the near future.
- The board requested information on the following items:
  - Information of Bullet Proof Manager inservice attended by some employees
  - Comparison of Adult Education Program from when it was taken over by the park district to now
  - Fitness Center comparison of revenue, membership retention, new members previous year to current year on a monthly basis
  - Results of Fitness Center incentive programs
  - Completion of Arrowhead business plan
  - Continue to try to set up a meeting about district cable programming
  - Review of refund policy
  - Northside Park steering committee
  - Insurance limit policy
  - Revision of ethics ordinance to delete the ability of commissioners to remove a commissioner from office
  - One page summary of financial figures reflecting where we stand with budget

#### **CLOSED SESSION**

Commissioner Mee moved to convene to Closed Session pursuant to the provisions of the Open Meetings Act, 5ILCS 120/2(c)(21) for the approval, review and release of

closed session minutes, 5ILCS 120/2(c)(5) for the purchase or lease of real property and 5ILCS 120/2(c)(1) for the employment or compensation of an employee. Seconded by Commissioner Morrill.

Roll call vote: Commissioner:	Barrett	Aye
	Fieweger	Aye
	Luetkehans	Aye
	Mee	Aye
	Morrill	Aye
	Schobel	Aye
	Blankenship	Aye

7 Aye, 0 Nay. Motion carried.

The Wheaton Park District Board of Commissioners convened to Closed Session at 8:20 p.m.

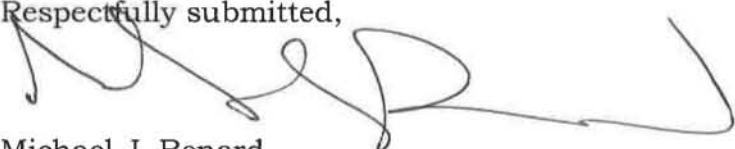
The regular meeting of the Wheaton Park District Board of Commissioners reconvened at 9:14 p.m.

President Blankenship stated that no action would be taken on matters discussed in closed session at this time.

#### **ADJOURNMENT**

Commissioner Schobel moved to adjourn the meeting of the Board of Commissioners of the Wheaton Park District. Seconded by Commissioner Luetkehans. Meeting adjourned at 9:15 p.m.

Respectfully submitted,

  
Michael J. Benard  
Secretary

**WHEATON PARK DISTRICT  
BOARD OF COMMISSIONERS  
MINUTES OF THE WORKSHOP MEETING  
ARROWHEAD GOLF CLUB  
26W151 BUTTERFIELD ROAD  
WHEATON, ILLINOIS  
November 28, 2007**

**CALL TO ORDER**

President Blankenship called the workshop meeting of the Wheaton Park District Board of Commissioners to order at 5:37 p.m. The following Commissioners were present:

Commissioner: Barrett arrived at 5:38 pm  
Blankenship  
Fieweger  
Luetkehans  
Mee  
Morrill  
Schobel arrived at 5:40 pm

**OVERVIEW OF NON-REFERENDUM DEBT ISSUANCE**

Lynda Given, Chapman & Cutler and the district's bond counsel, reviewed information on the issuance on non-referendum debt. Lynda distributed a packet of information (attached). She discussed Dillon's Rule. The overall debt limit for the district is 2.875 percent of the EAV, and non-referendum bond limit is 0.575 percent of the EAV. Because of its size, these limits do not affect the Wheaton Park District. There are four borrowing alternatives that the district may use.

- Referendum bonds are payable from an unlimited tax.
- Non-referendum bonds are payable from a limited tax and are not approved by the voters. The tax cap legislation limits how non-referendum bonds are paid for. This is a real source of money.
- Alternate bonds are payable from a revenue source and are subject to a backdoor referendum. You must demonstrate that the district pledged 1.25 times annual debt service. You must pass an ordinance, have a public hearing, and wait thirty days. Property tax is abated on these bonds. The intent is that the property tax is not to pay this type of bonds.
- Debt certificates are installment contract debt that is payable from general operating funds.

The role of the bond counsel was explained.

By issuing non referendum bonds annually and capturing the total debt service extension base, the tax rate will remain steady. If bonds are not issued annually, the tax rate will fluctuate which can cause confusion for taxpayers. Director Benard added that the intermittent use of the district's statutorily authorized debt service extension base would delay needed capital expenditures related to maintaining

infrastructure at a level the taxpayers expect. Lynda stated that most of her clients try to issue the debt to keep the rate as consistent as possible.

**CLOSED SESSION**

Commissioner Barrett moved to convene to Closed Session pursuant to the provisions of the Open Meetings Act for the Purpose of Self Evaluation, 5 ILCS 120/2 (c) 16. Seconded by Commissioner Mee.

Roll call vote:	Commissioner:	Barrett	Aye
		Fieweger	Aye
		Luetkehans	Aye
		Mee	Aye
		Morrill	Aye
		Schobel	Aye
		Blankenship	Aye

7 Aye, 0 Nay. Motion carried.

The Wheaton Park District Board of Commissioners convened to Closed Session at 5:57 p.m.

President Blankenship stated that no action would be taken on matters discussed in closed session at this time.

Commissioner Fieweger move to adjourn the workshop meeting. Seconded by Commissioner Mee.

The workshop meeting adjourned at 6:50 pm.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Michael J. Benard', written over a horizontal line.

Michael J. Benard  
Secretary

**WHEATON PARK DISTRICT  
BOARD OF COMMISSIONERS  
MINUTES OF THE MEETING  
ARROWHEAD GOLF CLUB  
26W151 BUTTERFIELD ROAD  
WHEATON, ILLINOIS  
OCTOBER 17, 2007**

**CALL TO ORDER**

President Blankenship called the regular meeting of the Wheaton Park District Board of Commissioners to order at 7 p.m. The following Commissioners were present:

Commissioner: Barrett  
Blankenship  
Fieweger  
Mee (attended via teleconference)  
Morrill  
Schobel

Absent: Luetkehans

**COMMUNITY INPUT**

None.

President Blankenship added New Business 6 Appointment of Audit Subcommittee and Appointment of Executive Director Evaluation Subcommittee.

**CONSENT AGENDA**

Commissioner Schobel moved to approve the Consent Agenda. Seconded by Commissioner Fieweger.

1. Approval of the Workshop Meeting Minutes of September 19, 2007
2. Approval of the Board Meeting Minutes of September 19, 2007
3. Acceptance of the Disbursements

Roll call vote: Commissioner: Barrett  
Fieweger  
Mee  
Morrill  
Schobel  
Blankenship

6 Aye, 0 Nay, 1 Absent. Motion carried.

## **OLD BUSINESS**

### **1. Amendment to the Wheaton Park District Naming Policy**

Commissioner Mee moved to approve an amendment to the Wheaton Park District naming policy as presented. Seconded by Commissioner Fieweger. No discussion.

Roll call vote:	Commissioner:	Barrett	Aye
		Fieweger	Aye
		Mee	Aye
		Morrill	Aye
		Schobel	Aye
		Blankenship	Aye

6 Aye, 0 Nay, 1 Absent. Motion carried.

## **NEW BUSINESS**

### **1. Approval of Seven Gables Park Playground Bid**

Commissioner Fieweger moved to approve the bid from Let's Go Play in the amount of \$90,000 for the Seven Gables Park playground equipment as presented. Seconded by Commissioner Barrett. No discussion.

Roll call vote:	Commissioner:	Barrett	Aye
		Fieweger	Aye
		Mee	Aye
		Morrill	Aye
		Schobel	Aye
		Blankenship	Aye

6 Aye, 0 Nay, 1 Absent. Motion carried.

### **2. Approval of Rice Pool Paint Removal Project**

Commissioner Barrett moved to approve the quote from Pecover in an amount not to exceed \$19,500. Seconded by Commissioner Morrill.

This proposal only includes sandblasting Rice Pool. Park District staff will caulk and repaint. If weather permits, the sandblasting, caulking and painting will be completed this fall to allow as much time as possible for the paint to cure.

Roll call vote:	Commissioner:	Barrett	Aye
		Fieweger	Aye
		Mee	Aye
		Morrill	Aye
		Schobel	Aye
		Blankenship	Aye

6 Aye, 0 Nay, 1 Absent. Motion carried.

3. Approval of Proposal for Professional Surveying Services for Northside Park  
Commissioner Barrett moved to approve the quote from Christopher B. Burke Engineering, Ltd. for professional surveying services for Northside Park not to exceed \$15,000.  
Seconded by Commissioner Fieweger.

The aerial survey will be done as soon as the trees have lost their leaves. The second step will only be done if the aerial survey is determined to be insufficient.

Roll call vote:	Commissioner:	Barrett	Aye
		Fieweger	Aye
		Mee	Aye
		Morrill	Aye
		Schobel	Aye
		Blankenship	Aye

6 Aye, 0 Nay, 1 Absent. Motion carried.

4. Appointment of Delegates for IAPD Annual Meeting  
Commissioner Schobel moved to appointment of Commissioner Luetkehans as first delegate and Commissioner Mee as second delegate to the IAPD annual meeting. Motion carried unanimously.

5. Resolution Authorizing the Estimate of Annual Aggregate Levy in Compliance with the Truth in Taxation Law  
Commissioner Schobel moved to approve the resolution authorizing the estimate of the annual aggregate levy in compliance with the Truth in Taxation Law as presented.  
Seconded by Commissioner Fieweger.

Interim Director of Finance Rita Trainor presented information on the preparation of the annual aggregate levy.

Roll call vote:	Commissioner:	Barrett	Aye
		Fieweger	Aye
		Mee	Aye
		Morrill	Aye
		Schobel	Aye
		Blankenship	Aye

6 Aye, 0 Nay, 1 Absent. Motion carried.

6. Appointment of Audit Subcommittee and Appointment of Executive Director Evaluation Subcommittee  
President Blankenship appointed Commissioner Schobel and Commissioner Barrett to the Audit Subcommittee, and he appointed Commissioner Fieweger and himself to the Executive Director Evaluation subcommittee.

### **EXECUTIVE DIRECTOR REPORT**

Executive Director Benard announced that a Northside Park renovation public input meeting would be held on Saturday, October 20, at 10 am in Northside Park. The Haunted Halloween Happening will take place on the evening of October 19 and October 20, and Octoberfest will be held at Arrowhead Golf Club from noon to midnight on October 20.

### **QUESTIONS OF STAFF**

The park district refund policy will be reviewed.

The Toohey Golf Outing was well done.

Executive Director Benard and staff were thanked for all the work done to organize the Northside Park renovation meeting.

### **CLOSED SESSION**

Commissioner Barrett moved to convene to Closed Session pursuant to the provisions of the Open Meetings Act, 5ILCS 120/2(c)(21) for the approval, review and release of closed session minutes and 5ILCS 120/2(c)(1) for the employment or compensation of an employee. Seconded by Commissioner Fieweger.

Roll call vote:	Commissioner:	Barrett	Aye
		Fieweger	Aye
		Mee	Abstain, due to teleconference
		Morrill	Aye
		Schobel	Aye
		Blankenship	Aye

5 Aye, 0 Nay, 1 Abstain, 1 Absent. Motion carried.

The Wheaton Park District Board of Commissioners convened to Closed Session at 7:50 p.m.

The regular meeting of the Wheaton Park District Board of Commissioners reconvened at 8:31 p.m.

President Blankenship stated that no action would be taken on matters discussed in closed session at this time.

### **ADJOURNMENT**

Commissioner Barrett moved to adjourn the meeting of the Board of Commissioners of the Wheaton Park District. Seconded by Commissioner Schobel. Meeting adjourned at 8:32 p.m.

Respectfully submitted,



Michael J. Benard  
Secretary



**WHEATON PARK DISTRICT  
BOARD OF COMMISSIONERS  
MINUTES OF THE WORKSHOP MEETING  
ARROWHEAD GOLF CLUB  
26W151 BUTTERFIELD ROAD  
WHEATON, ILLINOIS  
OCTOBER 17, 2007**

**CALL TO ORDER**

President Blankenship called the workshop meeting of the Wheaton Park District Board of Commissioners to order at 6:30 p.m. The following Commissioners were present:

Commissioner: Barrett  
Blankenship  
Fieweger  
Mee - attended via teleconference  
Morrill  
Schobel

Absent: Luetkehans

**LONG-RANGE PLANNING SUBCOMMITTEE**

The long-range planning process will take between one and one and a half years. The subcommittee will seek input from as many constituent groups as possible as well as look at what other park districts locally and nationally have done. The cost of this process will be spread over the next two fiscal years.

Staff direction will be overseen and monitored by the board to assure that progress is made. The board will establish the park district's goals and objectives from the information that is gathered by the staff. The plan that is developed will be approved by the board.

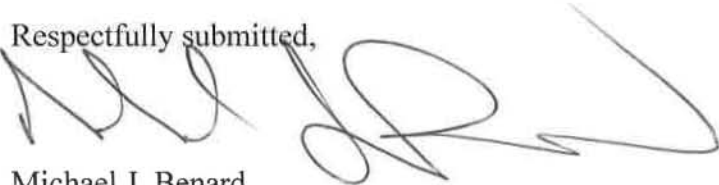
The long-range plan will be a five-year, rolling plan looking five to ten years out.

It was suggested that the long-range plan is an appropriate time to receive corporate input and to develop partnerships.

**ADJOURNMENT**

Commissioner Barrett moved to adjourn the workshop meeting. Seconded by Commissioner Fieweger. The workshop meeting adjourned at 6:46 pm.

Respectfully submitted,



Michael J. Benard  
Secretary

**WHEATON PARK DISTRICT  
BOARD OF COMMISSIONERS  
MINUTES OF THE MEETING  
ARROWHEAD GOLF CLUB  
26W151 BUTTERFIELD ROAD  
WHEATON, ILLINOIS  
SEPTEMBER 19, 2007**

**CALL TO ORDER**

President Blankenship called the regular meeting of the Wheaton Park District Board of Commissioners to order at 7:10 p.m. The following Commissioners were present

Commissioner: Barrett  
Blankenship  
Fieweger  
Luetkehans  
Mee  
Morrill  
Schobel

**COMMUNITY INPUT**

None.

**CONSENT AGENDA**

Commissioner Fieweger moved to approve the Consent Agenda. Seconded by Commissioner Barrett.

1. Approval of the Workshop Meeting Minutes of August 15, 2007
2. Approval of the Board Meeting Minutes of August 15, 2007
3. Acceptance of the Disbursements.

Roll call vote: Commissioner: Barrett  
Fieweger  
Luetkehans  
Mee  
Morrill  
Schobel  
Blankenship

7 Aye, 0 Nay. Motion carried.

**OLD BUSINESS**

None.

**WHEATON PARK DISTRICT  
BOARD OF COMMISSIONERS  
MINUTES OF THE MEETING  
PARK SERVICES CENTER  
1000 MANCHESTER ROAD  
WHEATON, ILLINOIS  
AUGUST 15, 2007**

**CALL TO ORDER**

President Blankenship called the regular meeting of the Wheaton Park District Board of Commissioners to order at 7 p.m. The following Commissioners were present:

Commissioner: Barrett  
Blankenship  
Fieweger  
Luetkehans  
Mee  
Morrill  
Schobel

Dave Pugsley presented a \$5,000 check from Kiwanis Club of Wheaton. This check represents a partial payment of the balance owed for the Safety City project.

Mayor Michael Gresk presented the Mayor's Trophy to the Wheaton Park District recognizing our float in the Fourth of July parade.

**COMMUNITY INPUT**

None.

**CONSENT AGENDA**

Commissioner Barrett moved to approve the Consent Agenda. Seconded by Fieweger.

1. Approval of the Board Meeting Minutes of July 18, 2007 as amended.
2. Acceptance of the Disbursements.

Roll call vote:	Commissioner:	Barrett	Aye
		Fieweger	Aye
		Luetkehans	Aye
		Mee	Aye
		Morrill	Aye
		Schobel	Aye
		Blankenship	Aye

7 Aye, 0 Nay. Motion carried.

**OLD BUSINESS**

None.

4. 2007 Sealcoating Project Bid

Commissioner Barrett moved to accept the bid from Professional Paving & Concrete in an amount not to exceed \$19,757.50 for the 2007 sealcoating projects. Seconded by Commissioner Morrill.

This project is funded in the capital projects budget.

Roll call vote:	Commissioner:	Barrett	Aye
		Fieweger	Aye
		Luetkehans	Aye
		Mee	Aye
		Morrill	Aye
		Schobel	Aye
		Blankenship	Aye

7 Aye, 0 Nay. Motion carried.

5. Arrowhead Security Equipment Expenses

Commissioner Schobel recused himself from the discussion and vote. He left the room.

Commissioner Fieweger moved to accept the proposal from HSM Electronic Protection Services in an amount not to exceed \$24,535 for the Arrowhead Golf Course security surveillance system and the alternate proposal for security cameras at the gate in an amount not to exceed \$3,510. Seconded by Commissioner Morrill.

This project is budgeted within the computer expense portion of the capital projects budget. Both interior and exterior cameras will be installed covering both public and staff areas. The project will be completed no later than 30 days after cabling is completed.

Roll call vote:	Commissioner:	Barrett	Aye
		Fieweger	Aye
		Luetkehans	Aye
		Mee	Aye
		Morrill	Aye
		Schobel	Recused
		Blankenship	Aye

6 Aye, 0 Nay, 1 Recused. Motion carried.

6. Amendment to Personnel Policy Manual

Commissioner Luetkehans moved to approve changes to Section 5.4 of the Wheaton Park District Personnel Policy Manual including the discussion and recommendations made during the workshop meeting. Seconded by Commissioner Morrill.

Roll call vote:	Commissioner:	Barrett	Aye
		Fieweger	Aye
		Luetkehans	Aye
		Mee	Aye
		Morrill	Aye
		Schobel	Aye
		Blankenship	Aye

7 Aye, 0 Nay. Motion carried.

### **EXECUTIVE DIRECTOR REPORT**

First Quarter Operating Results – At the request of the board, more detail will be added to this report.

Arrowhead Business/Marketing Plan – Executive Director Benard agreed that the submitted plan was not complete. A complete plan will be submitted at the September meeting.

### **QUESTIONS OF THE STAFF**

- Staff will examine the possibility of adding an additional beverage cart on busy weekends.
- The addition of a traffic signal at the Arrowhead entrance has been examined in the past. Staff will contact the Illinois Department of Transportation to ask for an updated traffic study.
- The Cosley Foundation and Park District staff were commended for a job well done at the Cosley Classic. Commissioner Mee suggested that moving the dinner to the banquet facility would improve the event.
- It was suggested that a dialogue begin with all athletic groups and leagues to talk about facility needs, field usage and philosophy. With the possibility of the Hubble property being redeveloped, it will be helpful to begin discussions now.
- A joint board meeting with the Cosley Foundation will be set up in the future.

### **CLOSED SESSION**

Commissioner Barrett moved to convene to Closed Session pursuant to the provisions of the Open Meetings Act, 5ILCS 120/2(c)(21) for the approval, review and release of closed session minutes, 5ILCS 120/2(c)(5) for the purchase or lease of real property and 5ILCS 120/2(c)(1) for the employment or compensation of an employee. Seconded by Commissioner Luetkehans.

Roll call vote:	Commissioner:	Barrett	Aye
		Fieweger	Aye
		Luetkehans	Aye
		Mee	Aye
		Morrill	Aye
		Schobel	Aye
		Blankenship	Aye

7 Aye, 0 Nay. Motion carried.

The Wheaton Park District Board of Commissioners convened to Closed Session at 7:50 p.m.

The regular meeting of the Wheaton Park District Board of Commissioners reconvened at 8:31 p.m.

President Blankenship stated that no action would be taken on matters discussed in closed session at this time.

**ADJOURNMENT**

Commissioner Luetkehans moved to adjourn the meeting of the Board of Commissioners of the Wheaton Park District. Seconded by Commissioner Barrett. Meeting adjourned at 8:31 p.m.

Respectfully submitted,

A handwritten signature in dark ink, appearing to read 'Michael J. Benard', written over a horizontal line.

Michael J. Benard  
Secretary

**WHEATON PARK DISTRICT  
BOARD OF COMMISSIONERS  
MINUTES OF THE WORKSHOP MEETING  
PARK SERVICES CENTER  
1000 MANCHESTER ROAD  
WHEATON, ILLINOIS  
AUGUST 15, 2007**

**CALL TO ORDER**

President Blankenship called the workshop meeting of the Wheaton Park District Board of Commissioners to order at 5:30 p.m. The following Commissioners were present:

Commissioner: Barrett (arrived at 5:55 pm)  
Blankenship  
Fieweger  
Luetkehans  
Mee  
Morrill  
Schobel (arrived at 5:54 pm)

**POLICY REVIEW SUBCOMMITTEE**

Executive Director Benard reviewed the history of the change in the vacation accrual policy. Allowing staff to have large vacation carryovers is a substantial financial liability to the District. Consensus of the board was to change the amount of vacation carryover to 15 days from 30 days. Vacation time will be accrued from date of full-time hire. It was recommended that employees be allowed to take vacation after six months of employment using earned vacation time. A change will be made allowing the Executive Director or his designee to approve vacation of more than ten days. Staff carrying vacation banks in excess of 15 days will have until December 31, 2010 to become compliant with this policy. Approval of these changes will be approved during the regularly scheduled board meeting.

**NORTHSIDE PARK SUBCOMMITTEE**

The Northside Park Subcommittee and staff met with Christopher Burke Engineering. Commissioners Luetkehans and Barrett have met with representatives from Christopher Burke and staff to review the project. A project timeline was to be provided by Burke. Executive Director Benard will contact Burke to find out when the timeline will be received. The timeline is a critical piece for the residents' meeting. Executive Director Benard will present an RFP draft for an engineer/architect/land planning firm at the September 19 board meeting. When the timeline is received from Burke, a subcommittee meeting will be arranged.

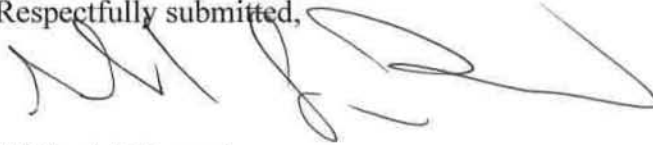
**HUBBLE MIDDLE SCHOOL REDEVELOPMENT SUBCOMMITTEE**

Executive Director Benard introduced Paul Colgan, a member of the Charrette committee, to explain the purpose of the Charrette. The Chamber of Commerce is convening this meeting to give stakeholders the opportunity to have a brainstorming exercise on possible uses for the Hubble Middle School site. This Charrette will take place on September 8 beginning at 9 am. The American Institute of Architects is facilitating the meeting and providing it free of charge.

The attendees will be divided into small groups. Each group will develop goals and objectives for the site and will develop a concept plan. After lunch each group will make a presentation and receive feedback from the other groups as well as the public. Commissioner Morrill suggested that members of the different athletic boards be included as Park District representatives.

Commissioner Mee moved to adjourn the workshop meeting. Seconded by Commissioner Fieweger. Meeting adjourned at 6:35 pm.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Michael J. Benard', written over a horizontal line.

Michael J. Benard  
Secretary



**WHEATON PARK DISTRICT  
BOARD OF COMMISSIONERS  
MINUTES OF THE MEETING  
ARROWHEAD GOLF CLUB  
26W151 BUTTERFIELD ROAD  
WHEATON, ILLINOIS  
JULY 18, 2007**

**CALL TO ORDER**

President Blankenship called the regular meeting of the Wheaton Park District Board of Commissioners to order at 7 p.m. The following Commissioners were present:

Commissioner: Blankenship  
Fieweger  
Luetkehans  
Mee  
Morrill  
Schobel

Absent: Barrett

**COMMUNITY INPUT**

Ralph Varland, 26W210 Arrow Glen Court, Wheaton, a resident of the Park District, expressed his opposition to the proposed cell tower in the front yard of Arrowhead Golf Club. The location under discussion is not the highest point of the property.

Brian Westwood, 26W231 Arrow Glen Court, Wheaton, a resident of the Park District, stated he was also against the proposed cell tower and agrees with the members of the homeowner's association.

Donna Varland, 26W210 Arrow Glen Court, Wheaton, a resident of the Park District, was very excited about the building of the new clubhouse. In her opinion, the cell tower would be an eyesore and unattractive.

Sue Dodson, 26W220 Arrow Glen Court, Wheaton, a resident of the Park District, spoke in opposition to the location of the proposed cell tower. She felt it would negatively impact the property values in the area.

John Dodson, 26W220 Arrow Glen Court, Wheaton, a resident of the Park District, felt the proposed location was a good location for Verizon but not for the residents in the area.

Patty Luessenhop, 26W221 Arrow Glen Court, Wheaton, a resident of the Park District, thanked the Board for the opportunity to express her opinion. She is opposed to the cell tower in this location.

Jim Zay, 1205 Brookstone Drive, Carol Stream, a member of the DuPage County Board representing this area, stated that the proposed height of the cell tower would not meet DuPage County zoning requirements and would require a zoning variance from the County. Last year a 190 foot tower was erected further west on Butterfield Road. The lighted flag pole would also require action by the County Zoning Board.

Dan Luessenhop, 26W221 Arrow Glen Court, Wheaton, a resident of the Park District, felt locating the cell tower would disturb the visual beauty of the clubhouse. Mr. Luessenhop stated he has been a very active participant in Park District programs. In his opinion, the location of the proposed cell tower is wrong. He asked for the Park District to be good neighbors and to work with the neighbors.

Jean Watt, 26W230 Arrow Glen Court, Wheaton, a resident of the Wheaton Park District, opposes the proposed cell tower because of the location and design. The idea that this area needs more coverage is understood. She asked if a different design would be possible. She felt it would not be an attractive sight driving down Butterfield Road.

President Blankenship asked that three e-mails received on the proposed cell tower be made part of the record. (Copies attached to the minutes.)

President Blankenship added New Business 1 Appointment of Subcommittees to the agenda.

### **CONSENT AGENDA**

Commissioner Fieweger moved to approve the Consent Agenda. Seconded by Commissioner Schobel.

1. Approval of the Board Meeting Minutes of June 27, 2007
2. Acceptance of the Disbursements.

Roll call vote: Commissioner: Fieweger  
Luetkehans  
Mee  
Morrill  
Schobel  
Blankenship

6 Aye, 0 Nay, 1 Absent. Motion carried.

### **OLD BUSINESS**

1. Verizon Wireless Cell Tower

Commissioner Mee moved to accept the Verizon Wireless proposal to place a cell tower on Wheaton Park District property as outlined in the latest proposal. Seconded by Commissioner Schobel.

Executive Director Benard stated that the latest proposal received by the district increased the level of insurance coverage and revised the language allowing the Park District to sell the licensing agreement with Verizon holding a 30-day right of first refusal. The upfront money being offered is \$50,000. Mr. Benard feels that the upfront money should be at least

\$300,000. His recommended not to accept this agreement. As Mr. Zay stated, the tower would require approval by DuPage County.

Roll call vote: Commissioner:	Fieweger	No
	Luetkehans	No
	Mee	No
	Morrill	No
	Schobel	No
	Blankenship	No

0 Aye, 6 No, 1 Absent. Motion failed.

### **NEW BUSINESS**

#### **1. Appointment of Subcommittees**

President Blankenship appointed Commissioner Schobel and Commissioner Morrill and Executive Director Benard to serve on a Long-Range Planning Subcommittee to form a plan for the Park District over the next 15 years. President Blankenship appointed Commissioner Morrill and himself along with Executive Director Benard to serve on a Hubble Middle School relocation committee. Mr. Blankenship thanked the subcommittees for the work being done to move the district forward.

### **EXECUTIVE DIRECTOR REPORT**

Executive Director Benard summarized the ways the Park District impacted the life of its residents during the first quarter of the fiscal year.

### **BOARD MEMBER INPUT/DISCUSSION**

- Information on revenue and expense by department compared to previous year will be included in next board report.
- The draft of the Arrowhead business and marketing plan is being reviewed by the Executive Director. It will be submitted to the board in advance of the next board meeting.
- Staff complimented the Park District's entry in the July 4 parade. It was noted that Commissioner Mee was part of the group, and it was suggested that other commissioners participate in the future.
- Lincoln Marsh staff was congratulated on participating in the Chicago Wilderness leave no child inside program. Collaborating with the school district on this project should be considered.
- Showcasing Park District facilities on local cable access is a good way of marketing our facilities, services and staff.
- The Red, White & Blue baseball/softball tournament was highlighted. Staff and volunteers work extremely hard on this event.

### **CLOSED SESSION**

Commissioner Morrill moved to convene to Closed Session pursuant to the provisions of the Open Meetings Act, 5ILCS 120/2(c)(21) for the approval, review and release of closed session minutes, 5ILCS 120/2(c)(5) for the purchase or lease of real property and 5ILCS 120/2(c)(1) for the employment or compensation of an employee. Seconded by Commissioner Fieweger.

Roll call vote:	Commissioner:	Fieweger	Aye
		Luetkehans	Aye
		Mee	Aye
		Morrill	Aye
		Schobel	Aye
		Blankenship	Aye

6 Aye, 0 Nay, 1 Absent. Motion carried.

The Wheaton Park District Board of Commissioners convened to Closed Session at 8 p.m.

The regular meeting of the Wheaton Park District Board of Commissioners reconvened at 8:55 p.m.

### **ACTION ON ITEMS DISCUSSED IN CLOSED SESSION**

1. Resolution Supporting the Forest Preserve District of DuPage County's Land Acquisition Plans

Commissioner Fieweger moved to approve Resolution, R-2207-4, supporting the acquisition of 58 acres of woodland and open space south of the Danada Forest Preserve by the Forest Preserve District of DuPage County for the purposes of preservation, education and recreation. Seconded by Commissioner Schobel.

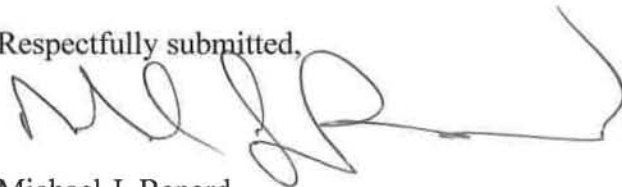
Roll call vote:	Commissioner:	Fieweger	Aye
		Luetkehans	Aye
		Mee	Aye
		Morrill	Aye
		Schobel	Aye
		Blankenship	Aye

6 Aye, 0 No, 1 Absent. Motion carried.

### **ADJOURNMENT**

Commissioner Morrill moved to adjourn the meeting of the Board of Commissioners of the Wheaton Park District. Seconded by Commissioner Luetkehans. Meeting adjourned at 9 p.m.

Respectfully submitted,



Michael J. Benard  
Secretary

**WHEATON PARK DISTRICT  
BOARD OF COMMISSIONERS  
MINUTES OF THE MEETING  
PARK SERVICES CENTER  
1000 MANCHESTER ROAD  
WHEATON, ILLINOIS  
JUNE 27, 2007**

**PUBLIC HEARING – 2007/2008 BUDGET APPROPRIATION ORDINANCE**

President Blankenship opened the public hearing on the 2006/07 Budget Appropriation Ordinance at 7 p.m. The following Commissioners were present:

Commissioner: Barrett  
Blankenship  
Luetkehans  
Mee  
Morrill  
Schobel

Absent: Fieweger

After two calls for questions and/or comments and there being none, Commissioner Barrett moved to close the public hearing. Seconded by Commissioner Mee. Motion carried.

**CALL TO ORDER**

President Blankenship called the regular meeting of the Wheaton Park District Board of Commissioners to order at 7:01 p.m. The following Commissioners were present:

Commissioner: Barrett  
Blankenship  
Luetkehans  
Mee  
Morrill  
Schobel

Absent: Fieweger

**COMMUNITY INPUT**

Dan Luessenhop, 26W221 Arrow Glen Court, Wheaton, IL spoke on the issue of the cell tower at Arrowhead Golf Club. Mr. Luessenhop is president of the Arrow Glen Estates Homeowners Association. He expressed his opposition to an eight-story cell tower across the street from his home. He feels it would be a mistake to allow the installation of a large structure that would have to be lit for 24-hours a day. He asked the board to protect the beauty and tranquility of Arrowhead by not permitting this structure.

Doug Sewart, 319 Redwood Court, Wheaton, IL spoke in favor of the cell tower. He stated that he is an employee of Verizon, but he was at the meeting to speak as a resident. He felt the installation of the cell tower would allow him to bring more clients to the golf course and clubhouse because of the improved reception. This would be a financial advantage to the district.

Chris Conroy, 25W731 Embden Lane, Wheaton, IL spoke in favor of the cell tower. She expressed concerns over bringing customers to Arrowhead because of the lack of cell coverage. She also felt it would be a safer environment with improved cell coverage. She agreed with Mr. Sewart's comments.

Shelly Ruiz, 1011 N. Main Street, Wheaton, IL also supported the cell tower proposal. She felt any increased cell coverage in Wheaton was a good thing. The cell tower in the form of a flag pole was aesthetically pleasing.

Executive Director Benard introduced Tom Bower, secretary of the IAPD professional certification board. Mr. Bower recognized Laura Marquardt, Community Center Manager, as a Certified Park and Recreation Professional and presented her with a plaque recognizing this accomplishment.

President Blankenship added New Business 4 Subcommittee Appointments to the agenda.

### **CONSENT AGENDA**

Commissioner Barrett moved to approve the Consent Agenda. Seconded by Commissioner Luetkehans.

- A. Approval of the Workshop Minutes of May 9, 2007
- B. Approval of the Board Meeting Minutes of May 16, 2007
- C. Approval of the Budget Workshop Minutes of May 23, 2007
- D. Approval of the Commissioner's Workshop of June 16, 2007
- E. Acceptance of the Disbursements
- F. Appointment of Michael J. Benard as Interim Treasurer of the Wheaton Park District

Roll call vote:	Commissioner:	Barrett	Aye
		Luetkehans	Aye
		Mee	Aye
		Morrill	Aye
		Schobel	Aye
		Blankenship	Aye

6 Aye, 0 Nay, 1 Absent. Motion carried.

### **OLD BUSINESS**

#### **1. Ordinance 2007-6, Adoption of Budget and Appropriation Ordinance**

Commissioner Morrill moved to adopt Ordinance 2007-6, an ordinance adopting a combined budget and appropriating such sums of money as may be deemed necessary to defray all necessary expenses and liabilities of the Wheaton Park District, DuPage County, Illinois for the fiscal year beginning April 1, 2007 and ending March 31, 2008 and

specifying the objects and purposes for which such appropriations are made, and the amount appropriated for each object and purpose. Seconded by Commissioner Schobel.

Commissioner Luetkehans stated that he does not want the district to spend down its cash reserves. Executive Director Benard will provide the board with a monthly P/L statement. Mr. Benard reviewed the difference between operating and capital budgets.

Commissioners Barrett and Mee complimented the Executive Director and park district staff on the preparation of the budget and the manner in which new commissioners were oriented on this issue.

Roll call vote:	Commissioner:	Barrett	Aye
		Luetkehans	Aye
		Mee	Aye
		Morrill	Aye
		Schobel	Aye
		Blankenship	Aye

6 Aye, 0 Nay, 1 Absent. Motion carried.

2. Verizon Cell Tower

Commissioner Mee moved to open discussion on the proposal for a flag pole cell tower at Arrowhead Golf Club. Seconded by Commissioner Barrett. Executive Director Benard has been in negotiation with representatives of Verizon Wireless for the installation of a flag pole cell tower near the Arrowhead maintenance building. The current offer is \$50,000 upfront with total payment over 25 years of \$1 million. Executive Director Benard feels that this is not a sufficient offer because the license agreement can be terminated by Verizon every five years. Verizon also does not normally grant its lease holders the ability to sell the license agreement. Discussion has occurred about locating the tower in two alternative locations at the golf course. The alternate sites are not acceptable to Verizon. It is Executive Director Benard's wish to have either a guarantee of the proposed revenue or the ability to sell the license agreement. Jim Kaysing, representing Verizon, stated that the \$36,000 lease payment is the current market value. He stated that he could return to Verizon with the requests for the ability to sell the license agreement and more upfront money. Mr. Kaysing believes that the network is set in this area and that the possibility of deactivating this tower is not large. The consensus of the board was to ask Mr. Kaysing to ask Verizon for its position on the possible sale of the license agreement. Concern on the liability insurance limit was also expressed.

Commissioner Barrett moved to close discussion. Seconded by Commissioner Morrill. Motion carried.

Mr. Kaysing stated he does not believe the insurance is an issue. He will ask Verizon for its opinion on the sale of the license agreement. He believes the upfront payment offer of \$50,000 is firm.



Commissioner Mee moved to table this issue and to revisit it at the July 18 meeting. Seconded by Commissioner Luetkehans. Motion carried five aye, 1 nay.

### **NEW BUSINESS**

1. Ordinance 2007-7, Adopting Prevailing Wage Rates to Be Paid to Laborers, Mechanics and Other Workers Performing Construction of Public Works for the Wheaton Park District

Commissioner Luetkehans moved to adopt Ordinance No. 2007-6, an ordinance adopting prevailing wage rates to be paid to laborers, mechanics and other workers performing construction of public works for the Wheaton Park District. Seconded by Commissioner Barrett.

Roll call vote:	Commissioner:	Barrett	Aye
		Luetkehans	Aye
		Mee	Aye
		Morrill	Aye
		Schobel	Aye
		Blankenship	Aye

6 Aye, 0 Nay, 1 Absent. Motion carried.

2. Resolution 2007-3, Authorizing Purchase of Maintenance Equipment for Arrowhead Golf Club from TPEC as a Sole Source Provider

Commissioner Luetkehans moved as follows: The Director and Board of Park Commissioners have conducted a good faith review of available sources for maintenance equipment for Arrowhead Golf Club incorporating the functional and design features desired by the Park Board in new maintenance equipment. Based on such review the Board of Park Commissioners has determined that there is only one source for the maintenance equipment incorporating the functional and design features desired by the Park District.

Accordingly, Commissioner Luetkehans made a motion that this Board of Park Commissioners (1) declare that TPEC is the sole source for the following maintenance equipment; (2) waive the public bidding requirements with respect to same; and (3) authorize and direct the Director to conduct negotiations for the purchase of said equipment, with respect to price, delivery and terms, as appropriate, and to purchase said equipment for the Park District at a price not to exceed \$214,323.74.

2 Toro Fairway Mowers	\$63,546.61
2 Toro Bank Mowers	52,018.45
1 Toro Rough Mower	34,875.11
1 Toro 300 Gallon Sprayer	29,167.73
1 Toro Topdresser	19,994.81
1 Toro Verti Quake	14,721.03

Seconded by Commissioner Barrett.



In Executive Director Benard's professional knowledge there are only two distributors that supply the type of specific equipment. Commissioner Barrett noted that the district saves money by doing all of its own equipment maintenance.

Roll call vote:	Commissioner:	Barrett	Aye
		Luetkehans	Aye
		Mee	Aye
		Morrill	Aye
		Schobel	Aye
		Blankenship	Aye

6 Aye, 0 Nay, 1 Absent. Motion carried.

3. Resolution 2007-4, Authorizing a Professional Services Contract for Auditing Services with Sikich LLP

Commissioner Luetkehans moved to approve Resolution 2007-4, authorizing a professional services contract for auditing services for Fiscal Year 2006/2007 with Sikich LLP not to exceed \$20,000. Seconded by Commissioner Mee.

Executive Director Benard explained that he received two auditing proposals. He would prefer Sikich do the Fiscal Year 2006/2007 audit because the other firm had been the district's auditor for more than ten years, and it is good practice to change firms from time to time. Sikich is a large firm, and staff other than those involved with the reconciliation of the 2006/2007 bookkeeping would be assigned to the audit.

Consensus of the board was to change auditors on a regular basis. It was suggested that the district hire an outside firm to help us determine what best financial practices might be for us including the best way to insure adequate cash controls at each facility. The board expressed its need to receive the best financial information available.

Roll call vote:	Commissioner:	Barrett	Aye
		Luetkehans	Abstain
		Mee	Aye
		Morrill	Aye
		Schobel	Aye
		Blankenship	Aye

5 Aye, 0 Nay, 1 Abstention, 1 Absent. Motion carried.

4. Subcommittee Appointments

President Blankenship appointed Commissioner Fieweger and Commissioner Mee to serve on the Policy Review Subcommittee which will be working with the Executive Director and report back to the board by April 2008. He appointed Commissioner Barrett and Luetkehans to serve on the Northside Park Subcommittee which will work with the Executive Director and coordinate with the City of Wheaton and DuPage County on this project. This committee will report to the board on a regular basis.

## **EXECUTIVE DIRECTOR REPORT**

Due to the late hour, Executive Director Benard deferred the planned program and facility report until the July meeting.

## **BOARD MEMBER INPUT/DISCUSSION**

- The excellent quality of the Leisure Center brochure was noted.
- Staff was congratulated on the Run for the Animals and the Cream of Wheaton as well as the interdepartmental cooperation.
- Meetings with other governmental entities and the Cosley Foundation board to discuss common issues were suggested.
- The board asked to receive program revenue and participation reports for facilities.
- President Blankenship commented that he has initiated regular meetings with the mayor and school board president.

## **CLOSED SESSION**

Commissioner Barrett moved to convene to Closed Session pursuant to the provisions of the Open Meetings Act, 5ILCS 120/2(c)(21) for the approval, review and release of closed session minutes, 5ILCS 120/2(c)(5) for the purchase or lease of real property and 5ILCS 120/2(c)(1) for the employment or compensation of an employee. Seconded by Commissioner Luetkehans.

Roll call vote:	Commissioner:	Barrett	Aye
		Luetkehans	Aye
		Mee	Aye
		Morrill	Aye
		Schobel	Aye
		Blankenship	Aye

6 Aye, 0 Nay, 1 Absent. Motion carried.

The Wheaton Park District Board of Commissioners convened to Closed Session at 8:35 p.m.

The regular meeting of the Wheaton Park District Board of Commissioners reconvened at 9:56 p.m.

President Blankenship stated that no action would be taken on matters discussed in closed session at this time.

## **ADJOURNMENT**

Commissioner Schobel moved to adjourn the meeting of the Board of Commissioners of the Wheaton Park District. Seconded by Commissioner Barrett. Meeting adjourned at 9:57 p.m.

Respectfully submitted,



Michael J. Benard  
Secretary

**WHEATON PARK DISTRICT  
BOARD OF COMMISSIONERS  
MINUTES OF THE COMMISSIONERS' WORKSHOP  
WHEATON, ILLINOIS  
JUNE 16, 2007**

**CALL TO ORDER**

Commissioner Blankenship called the workshop to order at 9 am. The following commissioners were present.

Commissioner:   Barrett  
                     Blankenship  
                     Mee  
                     Morrill

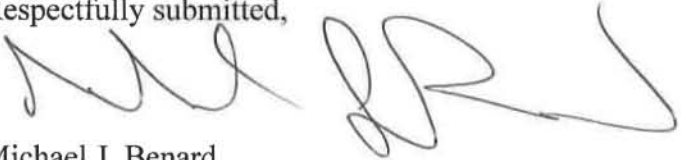
Absent:           Fieweger  
                     Luetkehans  
                     Schobel

The commissioners boarded a trolley at Arrowhead Golf Club and toured many park district locations during the first phase of the board orientation. Executive Director Michael Benard and staff provided commentary on park district resources and programs.

**ADJOURNMENT**

The tour ended at 12:30 pm.

Respectfully submitted,

  
Michael J. Benard  
Secretary

**WHEATON PARK DISTRICT  
BOARD OF COMMISSIONERS  
MINUTES OF THE BUDGET WORKSHOP  
ARROWHEAD GOLF CLUB  
26W151 BUTTERFIELD ROAD  
WHEATON, ILLINOIS  
MAY 23, 2007**

**CALL TO ORDER**

President Blankenship called the budget workshop meeting of the Wheaton Park District Board of Commissioners to order at 6:30 p.m. The following Commissioners were present:

Commissioner: Barrett (arrived 6:40 pm)  
Blankenship  
Luetkehans  
Mee  
Morrill  
Schobel

Absent: Fieweger

The Budget and Appropriation Ordinance will be put on display for public comment after this meeting.

**BUDGET WORKSHOP**

Executive Director Michael Benard began his presentation with thanks to his staff that worked so hard to produce the budget.

Mr. Benard apologized for the lateness of the budget figures explaining that the bookkeeping for Fiscal Year 2006/2007 had to be recreated. The summary of the projected operating funds for Fiscal Year 2007/2008 was reviewed as well as the district's cash position on March 31, 2007.

The corporate fund reflects global administrative costs and is essentially a balanced budget. The recreation fund projects a \$440,927 balance after tax levy transfer out to support other programs. This is a conservative estimate.

Commissioner Barrett arrived at 6:40 pm.

Arrowhead Golf Club net revenue is projected to be a negative \$480,339. This is a preaudit figure. The golf club operating budget would be balanced if there had not been a deficit carried forward from fiscal year 2006-2007. Projected net revenue for Cosley Zoo for Fiscal Year 2007/2008 is \$58,129. There is a fund transfer to achieve a positive balance. The Special Recreation Fund, Insurance Liability Fund, Audit Fund, Retirement Fund, Paving and Lighting Fund, and Health Insurance Fund are special purpose funds. The Special Recreation Fund provides the park district's contribution to WDSRA and can be used to fund district costs to

accommodate persons with disabilities. The Retirement Fund monies are received from the retirement levy. The remaining \$300,000 due to IMRF for the early retirement incentive program will be covered by the reserves in this fund. The Health Insurance Fund is funded through proceeds transferred from operating funds.

Mr. Benard reviewed the March 31, 2007 treasurer's report reflecting the preaudited fund status at the end of Fiscal Year 2006/2007. There was a \$93,601.41 deficit in the Corporate Fund. There was also a deficit at the end of Fiscal Year 2005/2006. The individual deficits have been carried forward into this fiscal year. The Fiscal Year 2007/2008 Corporate Fund budget is balanced. The Recreation Fund balance is \$2,274,207.71. The Special Recreation Fund balance is \$1,021,885.17 and is used to fund WDSRA and ADA compliance requirements within the district. The \$19,039.63 balance in the Museum Fund will be applied to operating Cosley Zoo this fiscal year. The Insurance Liability Fund levy covers the annual premium for our liability insurance from PDRMA. The Long-Term Debt Fund had a deficit of \$523,491. The agency's total preaudit cash position in is \$6,407,396.53.

The Lori Most Overpass project will come in at the budgeted amount and planning has begun for the improvements to Northside Park. An important responsibility for the Board of Commissioners is to approve a long-range plan over the next six months.

The Community Center is viewed as a tax supported operation and, therefore , shows an operating deficit. Recreation programming as well as Parks Plus Fitness Center generate revenue.

#### Corporate Fund

Mr. Benard explained that taxes assigned to the Corporate Fund cover approximately 50 percent of the costs. There is an interfund transfer of \$100,000 to cover additional expenses, and an annual \$10,000 transfer from baseball/softball as repayment for the light project at Atten Park. The health insurance line item reflects the calculation of premiums for administrative staff. There is a 4 percent recommended increase in the salary pool. This increase will be a pool of money for raises based only on merit. The final decision on raises is made by the executive director within the total pool. Commissioner Luetkehans asked for information by job title on amount of raises. Last year the Corporate Fund was budgeted to lose \$250,000. The budget is balanced this year.

#### Recreation Fund

Recreation programs cover their cost and provide a profit for the cash reserves. The Recreation Fund is budgeted to transfer \$750,000 to corporate expenses this year. This funding pays for services that the Parks Department provides to the Recreation Department. The Museum Fund will receive \$300,000 from the Recreation Fund tax levy to support operations of the free zoo. A \$223,000 transfer is proposed from the Recreation Fund to cover health insurance costs. The possibility of transferring money from the Recreation Fund to support Arrowhead was discussed. The consensus of the board was not to take this action and to let Arrowhead stand on its own. Mr. Benard noted that the professional development line item was increased this fiscal year because he feels it is important for staff to attend and the benefits are ten fold to the community. The \$85,000 technology request represents payments for licensing agreements, service

agreements, etc. Included in the capital other line item are \$67,000 for minor capital improvements plus the lease agreement for the payroll system and the finger scan timeclocks.

The Leisure Center budget includes the retired citizens program and the adult education program. Without tax support there would be an approximate \$140,000 loss in this area. There is \$150,000 in full-time salaries in this area. The retired citizens' area has approximate \$52,000 deficit. Mr. Benard's philosophy is to budget conservatively and perform better.

#### Museum Fund

The tax levy for the Museum Fund will yield approximately \$761,000. Cosley operations are supported by this levy.

#### Golf Fund

The projected golf pro shop operations net is \$1.5 million. Cross country skiing has a zero net effect on the budget. The projected net for food and beverage operations of \$278,000 is conservative.

Global administrative employees have not been charged to Arrowhead at this time with the exception of \$10,000 for part of the district's horticulturist and fleet services. Arrowhead's direct cost for health insurance cost for full-time people is \$245,000. The budget reflects a charge for health insurance of \$165,000. Mr. Benard has budgeted approximately \$280,000 in support for Arrowhead for the first full year of operation. The consensus of the board was not to provide support for health insurance premiums and to allocate the total \$245,000 this year. The large increase in supplies reflects the higher cost of petroleum which effects the cost of chemicals.

#### Capital Asset Replacement Fund/Equipment Replacement Fund

The transfer to these funds is minimal this year because Mr. Benard is reexamining the funding of these areas. The district has investments totaling \$4.25 million. The proposed capital projects for this year are the beginning of the Northside Park project and the closing out of the overpass. The projected total cost of the Northside Park project is \$6 million over 2 to 4 years. Mr. Benard asked the board to be aggressive with long-range planning this year. Many agencies will require an up-to-date long-range plan for grant consideration.

The board directed Mr. Benard to place the budget on display and to have a public hearing on the budget at the June 27 board meeting.

#### **CLOSED SESSION**

Commissioner Luetkehans moved to convene to Closed Session pursuant to the provisions of the Open Meetings Act, 5ILCS 120/2(c)(1), for the purpose of discussing the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the Board. Seconded by Commissioner Mee.

Roll call vote:   Commissioner: Barrett       Aye  
  Luetkehans    Aye  
  Mee            Aye  
  Morrill       Aye  
  Schobel       Aye  
  Blankenship   Aye

6 Aye, 0 Nay, 1 Absent. Motion carried.

The Wheaton Park District Board of Commissioners convened to Closed Session at 8:20 p.m.

The budget workshop meeting of the Wheaton Park District Board of Commissioners reconvened at 9:40 p.m.

President Blankenship stated that no action would be taken on matters discussed in closed session at this time.

Adjournment

Commissioner Mee moved to adjourn the meeting of the Board of Commissioners of the Wheaton Park District. Seconded by Commissioner Barrett. Meeting adjourned at 9:41 p.m.

Respectfully submitted,

A handwritten signature in dark ink, appearing to read 'Michael J. Benard', written over a horizontal line.

Michael J. Benard  
Secretary



**WHEATON PARK DISTRICT  
BOARD OF COMMISSIONERS  
MINUTES OF THE WORKSHOP MEETING  
ARROWHEAD GOLF CLUB  
WEST BANQUET ROOM, SECOND FLOOR  
26W151 BUTTERFIELD ROAD  
WHEATON, ILLINOIS  
May 9, 2007**

**CALL TO ORDER**

In the absence of President Fullerton and Vice President Fieweger, Executive Director Michael Benard called the workshop meeting to order. The following Commissioners were present:

Commissioner: Breese  
Schobel

Absent: Blankenship  
Cook  
Fieweger  
Fullerton  
Nichilo

The posted purpose of this workshop was to listen to a presentation on a possible flag pole-style cell tower near the maintenance facility at Arrowhead Golf Club and to receive public comment. Therefore, a majority of the board need not be present. Mr. Benard commented that more than 250 letters were mailed to homeowners surrounding the golf club inviting people to this meeting and explaining what was proposed.

**PRESENTATION BY VERIZON WIRELESS REPRESENTATIVE**

James Kaysing, Site Acquisition Consultants, representing Verizon Wireless, presented plans for a proposed flag pole-style cellular antenna next to the maintenance facility at Arrowhead Golf Club. Mr. Kaysing displayed maps that showed the area that currently does not have cell coverage and how the proposed tower would improve coverage. The proposed flag pole would be 100-feet tall. The cellular antenna would be housed within the flag pole. The flag pole has the capacity for three antennas. Verizon would use two positions allowing another carrier to use the third which could generate additional revenue for the Park District. The proposal includes lighting the flag pole so that the flag could be flown at all times. The fenced lease area would be 20 feet by 50 feet with a shelter of approximately 12 feet by 30 feet. The generator is quiet. There are several options for the outside design of the shelter and the type of fencing to be used. In response to previous questions from the board, the flag would be provided by Verizon.

A financial proposal has been submitted to Executive Director Benard in the vicinity of \$900,000 over 25 years. Mr. Benard feels this is a starting point for negotiation. The contract is for five years with automatic five-year renewal for a total of 25 years.



Mr. Benard received approximately six calls from homeowners in response to his letter. Two people were opposed to the cell tower, one was neutral, and three thought it was a good idea.

Mike Mumper, Golf Course Superintendent, commented that he has worked at other golf courses with cell towers, and the towers did not interfere with the maintenance operation.

Charles Byers, 2S710 Wendelin Court, Wheaton, asked how much emergency fuel would be stored at the site. There would be approximately 72 hours of fuel (250 gallons of diesel) stored at the site. The generator would have the ability to be fully powered down, and it will be fully alarmed to the fire department and to Verizon's central station. Once the tower is up and running, it will receive service visits approximately every 30 days. Verizon has approximately six flag pole type antennas in the Chicago area and several dozen in the Wisconsin area.

Mr. Byers commented that he would be in favor of the installation of this type of cell tower. As a long-time Verizon customer, it will improve his service. He lives within view of the proposed site. The revenue is not as important to him as it is to the district. He requested that the board act favorably on the proposal.

Meeting adjourned at 7:31 pm.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Michael J. Benard', written over a horizontal line.

Michael J. Benard  
Secretary

**WHEATON PARK DISTRICT  
BOARD OF COMMISSIONERS  
MINUTES OF THE MEETING  
ARROWHEAD GOLF CLUB  
26W151 BUTTERFIELD ROAD  
WHEATON, ILLINOIS  
MAY 16, 2007**

**CALL TO ORDER**

President Fullerton called the regular meeting of the Wheaton Park District Board of Commissioners to order at 7 p.m. The following Commissioners were present:

Commissioner: Blankenship  
Breese  
Cook  
Fieweger  
Fullerton  
Schobel

Absent: Nichilo

**COMMUNITY INPUT**

Daniel Luessenhop, 26W221 Arrow Glen Ct., Wheaton, IL, has lived within the park district for 20 years and is president of the Arrow Glen Estates homeowners association. Arrow Glen Estates is located directly across Butterfield Road from the Arrowhead maintenance facility. Mr. Luessenhop met with Mike Benard last weekend to discuss the possibility of the flag pole style cellular antenna. He thanked the board for the opportunity to express his concerns. He stated this was a not in my front yard issue. He complimented the park district on Arrowhead and the green space that is maintained along Butterfield Road. He asked the park district to not destroy the "jewel" by placing this antenna on this "jewel". In his opinion the amount of money proposed would not justify the placement of the tower. He suggested that the tower be placed at the back of the course out of direct view or at Wheaton Warrenville South High School. Board President Fullerton stated that no action would be taken this evening on the Verizon Wireless flag pole facility lease. The item would be postponed until the June board meeting.

Chris Conroy, 25W73 Embden Lane, Wheaton, IL, and her family have been active park district residents for 14 years. She expressed her appreciation to the board and particularly to retiring Commissioners Breese, Cook, Fullerton and Nichilo for their service to the community and all that has been accomplished during their time on the board. She reviewed some of the major accomplishments for the park district during this period.

Commissioner Blankenship moved to amend the agenda reflecting  
New Business 1. Review of Certification of Ballot  
New Business 2. Swearing in of New Commissioners.  
Seconded by Commissioner Breese.

### **CONSENT AGENDA**

Commissioner Blankenship moved to approve the Consent Agenda. Seconded by Commissioner Fieweger.

- A. Approval of the Board Meeting Minutes of April 18, 2007.
- B. Acceptance of the Treasurer's Report for Period Ending March 31, 2007.
- C. Acceptance of the Disbursements.

Roll call vote:	Commissioner:	Blankenship	Aye
		Breese	Aye
		Cook	Aye
		Fieweger	Aye
		Schobel	Aye
		Fullerton	Aye

6 Aye, 0 Nay, 1 Absent. Motion carried.

### **OLD BUSINESS**

- 1. Review and Possible Action: Verizon Wireless Flag Pole Facility License Agreement  
Removed from agenda. This item will be added to the June 27, 2007 agenda.
- 2. Approval of Payment to Sikich Professional Services & Support in the Amount of \$25,719  
Commissioner Cook moved to approve the payment of Sikich Professional Services & Support in the amount of \$25,719. Seconded by Commissioner Fieweger.

Sikich Professional Services & Support was initially hired to do the bank reconciliation of accounts. During this process it was evident that because of staff attrition during the last fiscal year large amounts of internal bookkeeping was not done. In order for Executive Director Benard to complete the Fiscal Year 2007/2008 budget, he had to know what had happened during Fiscal Year 2006/2007. In discussion with the park district legal counsel, she stated that this expense is within statutory guidelines. Executive Director Benard stated that this is a one-time event.

Roll call vote:	Commissioner:	Blankenship	Aye
		Breese	Aye
		Cook	Aye
		Fieweger	Aye
		Schobel	Aye
		Fullerton	Aye

6 Aye, 0 Nay, 1 Absent. Motion carried.

- 3. Installation of New Officers  
Commissioner Fullerton commented on the items that were accomplished during his tenure on the board including the acquisition of Toohey Park and the building of Safety City, the building of the Park Services Center, the building of the golf course maintenance facility, redesigning of all 27 holes at Arrowhead, the rebuilding of the Arrowhead Golf Club Clubhouse, the completion of the Lori Most Overpass, the stronger ties with the school

district, the city, and the county, and the winning of the fourth gold medal. He stated he was very proud to have had a small part of these accomplishments. The great recreation programs and the leisure services brought to the community by the park district are something of which to be proud. He thanked the other board members, the community, and the park district staff for its support.

Commissioner Breese spoke about the park district's relationship with WDSRA. He stated that the park district staff is the real asset of the district. He thanked staff, the community and his fellow board members over the last 12 years for the effort shown to provide leisure services.

Commissioner Cook added that four new commissioners will begin serving. He complimented the board on its ability to work closely as team members. He commented on how well staff and commissioners reacted to the change which happened with so many senior staff members taking early retirement.

Judge William I. Ferguson administered the oath of office to Commissioner Blankenship as President of the Board and Commissioner Fieweger as Vice President of the Board.

#### **NEW BUSINESS**

1. **Review of Certification of Ballot**

Commissioner Fullerton moved to accept the certification of the ballot from the April 17, 2007 election as conducted by the DuPage County Election Commission. Seconded by Commissioner Fieweger. Motion carried unanimously.

Commissioner Blankenship thanked Commissioner Breese, Commissioner Cook, and Commissioner Fullerton for their service and presented them with tokens of appreciation. Commissioner Nichilo will be recognized at a later date.

Commissioner Blankenship asked the new board members to take their seats on the board.

2. **Swearing in of New Commissioners**

Judge William I. Ferguson administered the oath of office to Commissioners Barrett, Luetkehans, Mee, and Morrill. The signed oaths have been placed in file.

#### **EXECUTIVE DIRECTOR'S REPORT**

Michael Toohey, Community Event Supervisor, presented information on the post prom parties planned by members of the community and the park district. St. Frances high school hosts a senior celebration and Wheaton North and Wheaton Warrenville South have post prom events. During the three weekends over 1,000 students took part. Bruce Stoller, Director of Golf, reported that approximately 860 people had Mother's Day brunch at Arrowhead. Rob Sperl, Director of Planning recapped the playground building project at W. W. Stevens Park.

Executive Director Benard congratulated the new board members.

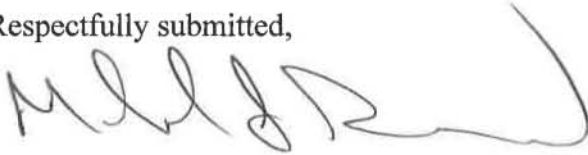
**BOARD MEMBER INPUT/DISCUSSION**

None.

**ADJOURNMENT**

Commissioner Morrill moved to adjourn the meeting of the Board of Commissioners of the Wheaton Park District. Seconded by Commissioner Fieweger. Meeting adjourned at 7:45 p.m.

Respectfully submitted,

A handwritten signature in dark ink, appearing to read 'Michael J. Benard', with a large, sweeping flourish at the end.

Michael J. Benard  
Secretary

**WHEATON PARK DISTRICT  
BOARD OF COMMISSIONERS  
MINUTES OF THE MEETING  
ARROWHEAD GOLF CLUB  
WEST BANQUET ROOM, SECOND FLOOR  
26W151 BUTTERFIELD ROAD  
WHEATON, ILLINOIS  
APRIL 18, 2007**

**CALL TO ORDER**

President Fullerton called the regular meeting of the Wheaton Park District Board of Commissioners to order at 7 p.m. The following Commissioners were present:

Commissioner: Blankenship  
Breese  
Cook  
Fieweger  
Fullerton  
Schobel

Absent: Nichilo

**COMMUNITY INPUT**

None.

**CONSENT AGENDA**

Commissioner Blankenship moved to approve the Consent Agenda. Seconded by Commissioner Breese.

1. Approval of the Board Meeting Minutes of March 21, 2007
2. Acceptance of the Treasurer's Report
3. Acceptance of the Disbursements

Roll call vote:	Commissioner:	Blankenship	Aye
		Breese	Aye
		Cook	Aye
		Fieweger	Aye
		Schobel	Aye
		Fullerton	Aye

6 Aye, 0 Nay, 1 Absent. Motion carried.

**OLD BUSINESS**

1. Ordinance No. 2007-5, Authorizing a Professional Services Contract for Engineering Services for Northside Park and Associated Projects – Step 1  
Commissioner Cook moved to approve Ordinance No. 2007-5, authorizing a Professional Services Contract for Engineering Services for Northside Park and Associated Projects –

Step 1 with Christopher B. Burke Engineering, Ltd in an amount not to exceed \$63,000 subject to attorney review. Seconded by Commissioner Breese.

Mr. Benard does not feel it is necessary to seek an RFQ for this work, but that question will be part of the attorney review. The scope of this work is a reduced version of previous drafts to move forward with the North Main Street flooding solution and to establish the guidelines for the wetland shelf and vegetative buffer surrounding the lagoon. In the former proposal from Patrick Engineering these items were to be subcontracted to Burke Engineering who is the City of Wheaton engineering firm for the North Main Street project. In the interest of saving the taxpayer's money, Patrick Engineering has withdrawn its proposal. Mr. Benard will recommend preparing a new RFQ for the rest of the project when this portion of the work is completed. A letter has been received from Clayton Heffter, Stormwater Permitting Manager, DuPage County, confirming that the buffer averaging concept is acceptable to the DuPage County.

The next step in this project is to hold a public meeting to collect input from the community. The county will be asked to flag its proposed buffer after the park district has gathered information from the community. Burke's time frame is 60 days. Burke Engineering will provide the design of the buffer shelf and the vegetative buffer as well as the appropriate calculations.

Roll call vote:	Commissioner:	Blankenship	Aye
		Breese	Aye
		Cook	Aye
		Fieweger	Aye
		Schobel	Aye
		Fullerton	Aye

6 Aye, 0 Nay, 1 Absent. Motion carried.

### **NEW BUSINESS**

1. **Presentation: James Kaysing, Site Acquisition Consultants, Regarding Verizon Wireless Flag Pole Facility Proposal**

James Kaysing, representing Verizon Wireless, presented information concerning a flagpole style wireless communication tower near the maintenance building at Arrowhead Golf Club. Arrowhead is located in the middle of an area without service. Mr. Kaysing stated that his goal is to install a device that would fit into the area.

The consensus of the commissioners was to have more information presented to them. A workshop/public meeting will be scheduled before the May 16 board meeting. The board was asked to provide Mr. Fullerton or Executive Director Benard with questions and comments prior to the public meeting.

Mr. Kaysing is willing to discuss ways that the Park District will benefit from an agreement.

2. W. W. Stevens Park Playground Poured in Place Surfacing Bid

Commissioner Breese moved to accept the bid of Recreation Concepts in the amount of \$21,544 for the W. W. Stevens Park playground poured in place surfacing. Seconded by Commissioner Blankenship. No discussion.

Roll call vote:	Commissioner:	Blankenship	Aye
		Breese	Aye
		Cook	Aye
		Fieweger	Aye
		Schobel	Aye
		Fullerton	Aye

6 Aye, 0 Nay, 1 Absent. Motion carried.

3. River Sweep Proclamation

Commissioner Blankenship moved to read into the record the proclamation in support of the River Sweep. Seconded by Commissioner Fieweger. Motion carried unanimously. Executive Director Benard read the proclamation into the record. (Copy attached.)

4. Election of Officers

In accordance with the Illinois Park Code, President Fullerton called for nominations and opened the nominations for the office of President of the Wheaton Park District Board of Park Commissioners.

Commissioner Cook moved that the name of Commissioner Dave Blankenship be placed in nomination for the office of President of the Wheaton Park District Board of Park Commissioners. Seconded by Commissioner Breese. There being no further nominations, President Fullerton asked for a roll call vote in favor of the nomination.

Roll call vote:	Commissioner:	Blankenship	Aye
		Breese	Aye
		Cook	Aye
		Fieweger	Aye
		Schobel	Abstain
		Fullerton	Aye

5 Aye, 0 Nay, 1 Abstention, 1 Absent. Motion carried.

Commissioner Cook moved that the name of Commissioner Steve Fieweger be placed in nomination for the office of Vice President of the Wheaton Park District Board of Park Commissioners. Seconded by Commissioner Schobel. There being no further nominations, President Fullerton asked for a roll call vote in favor of the nomination.



Roll call vote:	Commissioner:	Blankenship	Aye
		Breese	Aye
		Cook	Aye
		Fieweger	Aye
		Schobel	Aye
		Fullerton	Aye

6 Aye, 0 Nay, 1 Absent. Motion carried.

Commissioner Cook moved to close the nominations for President and Vice President of the Wheaton Park District Board of Park Commissioners and a ballot be cast for Commissioner Dave Blankenship for President and Commissioner Steve Fieweger for Vice President. Seconded by Commissioner Breese. President Fullerton asked for a roll call vote in favor of the slate of officers.

Roll call vote:	Commissioner:	Blankenship	Aye
		Breese	Aye
		Cook	Aye
		Fieweger	Aye
		Schobel	Aye
		Fullerton	Aye

6 Aye, 0 Nay, 1 Absent. Motion carried.

Commissioner Blankenship and Commissioner Fieweger will be installed at the May board meeting.

### **EXECUTIVE DIRECTOR REPORT**

No verbal report.

### **BOARD MEMBER INPUT/DISCUSSION**

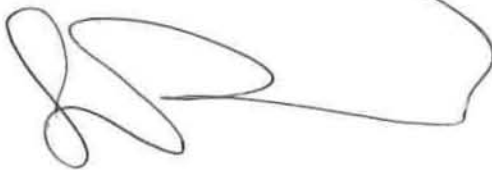
- There were 873 tee offs in March.
- The expansion of the JorDan building parking lot will not affect the Park District in the near term but may have an affect with a proposed trail in the future.
- The Park District has received a letter authorizing an additional \$75,000 payment for construction costs on the overpass. Rob Sperl is working with IDOT on this. Work began this week on the items to be completed. Hopefully, the overpass will be open the end of next or the following week.
- The school district is the lead agency on the Safe Route to School grant. When appropriate locations are determined, each entity will apply for its own grant. It is a reimbursement grant.
- Commissioner Cook noted that four commissioners would be leaving the board in May. He thanked the commissioners, staff, other governmental agencies and community for the commitment they show to the district. He welcomed the four new members.
- President Fullerton congratulated Bill Barrett, Phil Luetkehans, Terry Mee and Ray Morrill on their election as park commissioners. He also expressed his appreciation to the other community members who ran for park commissioner.

**ADJOURNMENT**

Commissioner Blankenship moved to adjourn the meeting of the Board of Commissioners of the Wheaton Park District. Seconded by Commissioner Breese. Meeting adjourned at 7:51 p.m.

Respectfully submitted,

Michael J. Benard  
Secretary

A handwritten signature in dark ink, consisting of a large, stylized 'M' followed by a long horizontal stroke that curves upwards at the end.

**WHEATON PARK DISTRICT  
BOARD OF COMMISSIONERS  
MINUTES OF THE MEETING  
COMMUNITY CENTER  
1777 S. BLANCHARD  
WHEATON, ILLINOIS  
MARCH 21, 2007**

**CALL TO ORDER**

President Fullerton called the regular meeting of the Wheaton Park District Board of Commissioners to order at 7 p.m. The following Commissioners were present:

Commissioner: Blankenship  
Breese  
Fieweger  
Fullerton  
Schobel

Absent: Cook  
Nichilo

**COMMUNITY INPUT**

None.

**CONSENT AGENDA**

Commissioner Blankenship moved to approve the Consent Agenda. Seconded by Commissioner Fieweger.

1. Approval of the Board Meeting Minutes of February 21, 2007
2. Acceptance of the Treasurer's Report.
3. Acceptance of the Disbursements.

Roll call vote:	Commissioner:	Blankenship	Aye
		Breese	Aye
		Fieweger	Aye
		Schobel	Aye
		Fullerton	Aye

5 Aye, 0 Nay, 2 Absent. Motion carried.

**OLD BUSINESS**

1. Overpass Project – Change Order with Cemcon, Ltd., for Additional Construction Supervision Not to Exceed \$74,692

Commissioner Blankenship moved to pay current invoices in the amount of \$25,365.02 to Cemcon, Ltd. as outlined in Rob Sperl's report (attached) and to continue negotiations on other issues. Seconded by Commissioner Fieweger.

Executive Director Benard stated that additional funding has been requested from CMAQ for the additional supervision which is still under consideration. The schedule for this project was determined by IDOT's contractor. The construction supervisor, Cemcon, is the park district's contractor. The \$1,500 additional cost for rebar is a separate issue. Mr. Benard does not feel it is effective to dispute this amount with IDOT.

Roll call vote:	Commissioner	Blankenship	Aye
		Breese	Aye
		Fieweger	Aye
		Schobel	No
		Fullerton	Aye

4 Aye, 1 Nay, 2 Absent. Motion carried.

2. Ordinance 2007-5, Authorizing Engineering Services Contract with Patrick Engineering  
Commissioner Breese moved to approve Ordinance 2007-5 authorizing an engineering services contract with Patrick Engineering. Seconded by Commissioner Blankenship.

Jeff Schuh, Patrick Engineering, was in attendance to discuss the status of the Northside Park project.

A letter was received from DuPage County Environment Concerns as requested by the board discussing the buffer requirements. The letter was less specific than the park district had hoped. Mr. Schuh stated that the recommended 10 foot to 20 foot buffer mentioned in the letter is what the county would like to see. He feels that the 5 foot to 10 foot that the park district has requested is still a discussion item. Executive Director Benard stated that the drawing that was recently presented to the county included buffer averaging which allows areas not used for active recreation to have a deeper buffer than areas used for active recreation. The engineering services contract with Patrick Engineering would create this type of plan.

After discussion, it was asked that either Patrick Engineering or park district staff stake out the buffer we are proposing, and the county stake out the buffer it is proposing. A comparison can then be observed.

The second of the motion was withdrawn by Commissioner Blankenship. The motion, therefore, died for lack of a second.

This proposal will be reconsidered after further discussion with the county.

#### **NEW BUSINESS**

1. Ordinance 2007-6, Authorizing the Transfer of Funds  
President Fullerton withdrew this item from the agenda.

2. Resolution 2007-2, Authorizing the Release and Declassification of Closed Session Meeting Minutes

Commissioner Blankenship moved to approve Resolution 2007-2 authorizing the release and declassification of closed session meeting minutes. Seconded by Commissioner Schobel.

Roll call vote:	Commissioner	Blankenship	Aye
		Breese	Aye
		Fieweger	Aye
		Schobel	Aye
		Fullerton	Aye

5 Aye, 0 Nay, 2 Absent. Motion carried.

**EXECUTIVE DIRECTOR REPORT**

An internal financial audit has been an administrative priority. By statute the Fiscal Year 2007/2008 budget must be approved by the end of the first quarter.

**BOARD MEMBER INPUT/DISCUSSION**

- Security measures are being tightened at Arrowhead. It was recommended that security issues be consolidated under one vendor.
- Mary Perrotti and Bruce Stoller are facilitating focus groups with various park district user groups to evaluate the product being provided at Arrowhead. The groups are being asked what we do well as well as what we can do better. The information gathered will be part of the Arrowhead business plan.
- The board was pleased with the formation of the Cosley Classic Golf Committee.

**CLOSED SESSION**

Commissioner Blankenship moved to convene to Closed Session pursuant to the provisions of the Open Meetings Act 5ILCS 120/2(c)(21) for the approval, review and release of closed session minutes. Seconded by Commissioner Fieweger.

Roll call vote:	Commissioner:	Blankenship	Aye
		Breese	Aye
		Fieweger	Aye
		Schobel	Aye
		Fullerton	Aye

5 Aye, 0 Nay, 2 Absent. Motion carried.

The Wheaton Park District Board of Commissioners convened to Closed Session at 7:50 p.m.

The regular meeting of the Wheaton Park District Board of Commissioners reconvened at 7:55 p.m.

President Fullerton stated that no action would be taken on matters discussed in closed session at this time.

**ADJOURNMENT**

Commissioner Blankenship moved to adjourn the meeting of the Board of Commissioners of the Wheaton Park District. Seconded by Commissioner Breese. Meeting adjourned at 7:56 p.m.

Respectfully submitted,

Michael J. Benard  
Secretary

**WHEATON PARK DISTRICT  
BOARD OF COMMISSIONERS  
MINUTES OF THE MEETING  
COMMUNITY CENTER  
1777 S. BLANCHARD  
WHEATON, ILLINOIS  
FEBRUARY 21, 2007**

**CALL TO ORDER**

President Fullerton called the regular meeting of the Wheaton Park District Board of Commissioners to order at 7 p.m. The following Commissioners were present:

Commissioner: Breese  
Cook  
Fieweger  
Fullerton  
Schobel

Absent: Blankenship  
Nichilo

**COMMUNITY INPUT**

None.

**CONSENT AGENDA**

Commissioner Schobel moved to approve the Consent Agenda. Seconded by Commissioner Fieweger.

1. Approval of the Board Meeting Minutes of January 17, 2007.
2. Acceptance of the Treasurer's Report.
3. Acceptance of the Disbursements.

Roll call vote:	Commissioner:	Breese	Aye
		Cook	Aye
		Fieweger	Aye
		Schobel	Aye
		Fullerton	Aye

5 Aye, 0 Nay, 2 Absent. Motion carried.

**OLD BUSINESS**

1. Ordinance 2007- 2, Providing for the Issue of \$2,065,000 Limited Park Bonds, Series 2007, and for the Levy of a Direct Annual Tax to Pay for the Principal and Interest of Said Bonds  
Commissioner Breese moved to adopt Ordinance 2007-2 providing for the issue of \$2,065,000 Limited Park Bonds Series 2007, of the Wheaton Park District, DuPage County, Illinois, and for the levy of a direct annual tax to pay the principal and interest on said bonds. Seconded by Commissioner Fieweger. No discussion.

Roll call vote:	Commissioner:	Breese	Aye
		Cook	Aye
		Fieweger	Aye
		Schobel	Aye
		Fullerton	Aye

5 Aye, 0 Nay, 2 Absent. Motion carried.

2. Overpass Project – Change Order with Cemcon, Ltd., for Additional Construction Supervision Not to Exceed \$74,692

Commissioner Fullerton requested that this item be tabled until the March board meeting to allow Executive Director Benard to have the opportunity to do further investigation into the matter. Commissioner Breese asked what the supervision entailed. Director of Planning Rob Sperl responded that the engineer is responsible for making sure that the work is being done correctly and according to specification. This is an IDOT requirement.

Commissioner Blankenship arrived at 7:09 pm.

**NEW BUSINESS**

1. Appointment of Michael J. Benard as Secretary of the Wheaton Park District Board of Park Commissioners

Commissioner Schobel moved to accept the resignation of Ellen W. Huber as Secretary of the Wheaton Park District and to appoint Michael J. Benard as Secretary of the Wheaton Park District. Seconded by Commissioner Cook. No discussion.

Roll call vote:	Commissioner:	Blankenship	Aye
		Breese	Aye
		Cook	Aye
		Fieweger	Aye
		Schobel	Aye
		Fullerton	Aye

6 Aye, 0 Nay, 1 Absent. Motion carried.

2. Resolution 2007-1, Authorizing an Amendment to an Intergovernmental Agreement with the Forest Preserve District Dated December 20, 2005

Commissioner Breese moved to adopt Resolution 2007-1 authorizing an amendment to an Intergovernmental Agreement with the Forest Preserve District of DuPage County dated December 20, 2005. Seconded by Commissioner Fieweger. No discussion.

Roll call vote:	Commissioner:	Blankenship	Aye
		Breese	Aye
		Cook	Aye
		Fieweger	Aye
		Schobel	Aye
		Fullerton	Aye

6 Aye, 0 Nay, 1 Absent. Motion carried.



3. Cheerleading Uniform Bids

Commissioner Cook moved to accept the bid from Salkeld Sports Inc. for cheerleading uniforms including shells, skirts, briefs, body liners, socks, pants and poms in the amount of \$45,078. Seconded by Commissioner Fieweger. No discussion.

Roll call vote:	Commissioner:	Blankenship	Aye
		Breese	Aye
		Cook	Aye
		Fieweger	Aye
		Schobel	Aye
		Fullerton	Aye

6 Aye, 0 Nay, 1 Absent. Motion carried.

4. Ordinance 2007-3, Establishing an Investment Policy for the Wheaton Park District

Commissioner Cook moved to adopt Ordinance 2007-3 providing for the Amendment of the Investment Policy for the Wheaton Park District. Seconded by Commissioner Breese.

Commissioner Cook asked about the risk levels of the approved investments. Director of Finance Gloria Gibson stated that the park district will have control over the type of investment risk that is authorized. Executive Director Benard added that this policy was provided to us by our bankers, and the allowed investments are within the law. The type investment being discussed are short term ranging from one day to three months. The organizations that will be selected for investment will be screened.

Roll call vote:	Commissioner:	Blankenship	Aye
		Breese	Aye
		Cook	Aye
		Fieweger	Aye
		Schobel	Aye
		Fullerton	Aye

6 Aye, 0 Nay, 1 Absent. Motion carried.

5. Ordinance 2007-4, Authorizing Professional Services Contract for Electricity Supply Services

Commissioner Blankenship moved to adopt Ordinance 2007-4 authorizing a Professional Services Contract for electricity supply services. Seconded by Commissioner Schobel.

Pooling our electrical service will save the district substantial money with the large electrical increases. IAPD has recommended Constellation NewEnergy as an approved organization. It is estimated that we will save approximately \$100,000 during the 14-month term of the contract.

Roll call vote:	Commissioner:	Blankenship	Aye
		Breese	Aye
		Cook	Aye
		Fieweger	Aye
		Schobel	Aye
		Fullerton	Aye

6 Aye, 0 Nay, 1 Absent. Motion carried.

6. Ordinance 2007-5, Authorizing Engineering Services Contract with Patrick Engineering  
Commissioner Cook moved to adopt Ordinance 2007-5 authorizing a Professional Services Contract for Engineering Services for Northside Park and associated projects not to exceed \$93,800 subject to attorney review. Seconded by Commissioner Blankenship.

Director of Planning Rob Sperl introduced Matthew Breitenbach of Patrick Engineering. The current plan for the work at Northside Park was reviewed. The proposal from Patrick includes finishing the design of the weir that will allow the City of Wheaton to provide more flow to help with the North Main Street flooding issue. The hydrology will be finished. The hydrology is a requirement for permitting. The county has indicated that a 5 foot to 8 foot buffer for bank stabilization is acceptable. We do not have this in writing.

The current plan uses hydraulic dredging allowing the dredged material to be stored on the Thompson property while water drains from it. This means that the material being trucked out is lighter in weight. Hydraulic dredging allows us to dredge as funding is available. This plan also allows us to take care of the stormwater storage that the district owes from previous projects. The city is planning to hire Burke Engineering at its March 5 City Council meeting. Burke will be responsible for the hydrology model. Patrick Engineering will prepare an estimate of the cost of hydraulic dredging versus mechanical dredging.

Executive Director Benard has scheduled a meeting with the County on February 26. He will discuss the buffer zone and attempt to get the county's opinion in writing. He will also communicate with the City of Wheaton requesting a commitment when Burke Engineering will complete its work.

Commissioner Blankenship withdrew his second of the motion. The motion failed for lack of a second.

This item will appear on the March 21, 2007 agenda for further action.

#### **EXECUTIVE DIRECTOR REPORT**

Executive Director Benard had nothing to add to his written report.

#### **BOARD MEMBER INPUT/DISCUSSION**

- The format of the Executive Director's report was positively commented upon.
- WDSRA is currently providing more inclusion services than any other Special Recreation Association in Illinois.
- The sewer back-up in the locker room is being worked on.
- Interviews for the Food and Beverage Manager will begin next week.

#### **CLOSED SESSION**

Commissioner Blankenship moved to convene to Closed Session pursuant to the provisions of the Open Meetings Act, 5ILCS 120/2(c)(21) for the approval, review and release of closed session minutes and 5ILCS 120/2(c)(1) for the employment or compensation of an employee. Seconded by Commissioner Fieweger.

Roll call vote:	Commissioner:	Blankenship	Aye
		Breese	Aye
		Cook	Aye
		Fieweger	Aye
		Schobel	Aye
		Fullerton	Aye

6 Aye, 0 Nay, 1 Absent. Motion carried.

The Wheaton Park District Board of Commissioners convened to Closed Session at 8:05 p.m.

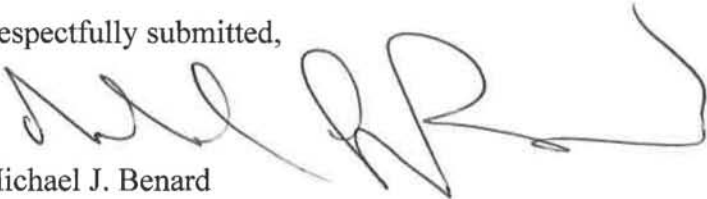
The regular meeting of the Wheaton Park District Board of Commissioners reconvened at 8:35 p.m.

President Fullerton stated that no action would be taken on matters discussed in closed session at this time.

### **ADJOURNMENT**

Commissioner Blankenship moved to adjourn the meeting of the Board of Commissioners of the Wheaton Park District. Seconded by Commissioner Breese. Meeting adjourned at 8:36 p.m.

Respectfully submitted,

  
Michael J. Benard  
Secretary

**WHEATON PARK DISTRICT  
BOARD OF COMMISSIONERS  
MINUTES OF THE MEETING  
COMMUNITY CENTER  
1777 S. BLANCHARD  
WHEATON, ILLINOIS  
JANUARY 17, 2007**

**PUBLIC HEARING**

President Fullerton called the public hearing to order at 7 pm and announced that the next agenda item for the Board of Park Commissioners was a public hearing (the "*Hearing*") to receive public comments on the proposal to sell \$2,065,000 General Obligation Limited Park Bonds (the "*Bonds*") for the payment of land condemned or purchased for parks, for the building, maintaining, improving and protecting of the same and the existing land and facilities of the District and for the payment of expenses incident thereto, and explained that all persons desiring to be heard would have an opportunity to present written or oral testimony with respect thereto. The President asked for additional comments from the Park Commissioners. No commissioners had comments. No written testimony was received. No additional statements were made. The President then announced that all persons desiring to be heard had been given an opportunity present oral and written testimony with respect to the proposed issuance of the Bonds.

Commissioner Blankenship moved that the public hearing adjourn. Seconded by Commissioner Fieweger.

Roll call vote:	Commissioner:	Blankenship	Aye
		Breese	Aye
		Cook	Aye
		Fieweger	Aye
		Nichilo	Aye
		Fullerton	Aye

6 Aye, 0 Nay 1 Absent. Motion carried.

The Hearing adjourned at 7:05 pm.

**CALL TO ORDER**

President Fullerton called the regular meeting of the Wheaton Park District Board of Commissioners to order at 7:06 p.m. The following Commissioners were present:

Commissioner:	Blankenship
	Breese
	Cook
	Fieweger
	Fullerton
	Nichilo

Absent:	Schobel
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On behalf of the Wheaton Park District Board of Park Commissioners, President Fullerton thanked Ray Morrill for the time and effort given to the district serving as the interim executive director on a voluntary basis. He presented Mr. Morrill with a token of appreciation on behalf of the board. Mr. Morrill stated he served as a way to give back to the community and the park district.

### **COMMUNITY INPUT**

None.

### **CONSENT AGENDA**

Commissioner Breese moved to approve the Consent Agenda. Seconded by Commissioner Fieweger.

1. Approval of the Board Meeting Minutes of December 20, 2006.
2. Approval of the Board Meeting Minutes of January 8, 2007.
3. Acceptance of the Disbursements.

Roll call vote:	Commissioner:	Blankenship	Aye
		Breese	Aye
		Cook	Aye
		Fieweger	Aye
		Nichilo	Aye
		Fullerton	Aye

6 Aye, 0 Nay, 1 Absent. Motion carried.

### **OLD BUSINESS**

#### **1. October, November Treasurer's Report**

Commissioner Cook asked if Executive Director Mike Benard and Director of Finance Gloria Gibson would like to discuss fund balance philosophy with the board. Ms. Gibson stated that the board's policy was to have a 17 percent of expenditures carry over. Mr. Benard suggested that a workshop on board policy could be conducted in the future.

Commissioner Blankenship moved to accept the October 2006 and November 2006 Treasurer's Reports. Seconded by Commissioner Cook.

Roll call vote:	Commissioner:	Blankenship	Aye
		Breese	Aye
		Cook	Aye
		Fieweger	Aye
		Nichilo	Aye
		Fullerton	Aye

6 Aye, 0 Nay, 1 Absent. Motion carried.

#### **2. Joint Purchase of Fitness Equipment with CUSD 200**

Commissioner Fieweger moved to accept the fitness equipment bid as presented by staff in the amount of \$193,630. Seconded by Commissioner Cook.

The only cost to the park district to use the fitness areas and the field houses at Wheaton North High School and Wheaton Warrenville South High School will be to pay the school district for a custodian if one is not in the building. This is a good example of park district school district cooperation to benefit the taxpayers. The proposed hours of operation are Monday through Friday from 5:30 am to 7 am and 6:30 pm to 10 pm, Saturday 10 am to 7 pm, Sunday 8 am to 1 pm, and summer hours 4 pm to 10 pm or 6 pm to 10 pm. A marketing strategy is ready to be implemented. In order to use the fitness areas at the high schools, residents must be members of Parks Plus Fitness Center.

Roll call vote:	Commissioner:	Blankenship	Aye
		Breese	Aye
		Cook	Aye
		Fieweger	Aye
		Nichilo	Aye
		Fullerton	Aye

6 Aye, 0 Nay, 1 Absent. Motion carried.

3. Intergovernmental Agreement with CUSD 200 for Joint use of Fitness Equipment  
Commissioner Blankenship moved to approve the Intergovernmental Cooperation Agreement between Community Unit School District No. 200 and the Wheaton Park District for use of the fitness areas at Wheaton Warrenville South High School and Wheaton North High School. Seconded by Commissioner Fieweger.

Roll call vote:	Commissioner:	Blankenship	Aye
		Breese	Aye
		Cook	Aye
		Fieweger	Aye
		Nichilo	Aye
		Fullerton	Aye

6 Aye, 0 Nay, 1 Absent. Motion carried.

Mary Beth Cleary, Superintendent of Recreation, thanked the park board, school board, park district staff, school district staff, and attorneys for the work done on this agreement.

4. Broadcasting of Park Board Meetings  
Commissioner Nichilo moved to accept Option 3 of the staff which includes the use of Park District equipment and supplemented by leased equipment and contract with WCTV for the video production of park board meetings commencing in April 2007 in an amount not to exceed \$8,460 annually. Seconded by Commissioner Fieweger.

Director of Marketing Mary Perrotti explained that the park district will be working with WCTV to assure that the video and sound quality of the park board meetings is at an acceptable level. WCTV will provide the videotaping, editing and production of the meetings. Copies of the broadcast will be available for check out at the administration office at no charge. Ms. Perrotti hopes that in the future the park district will be able to

stream the video of the meetings on the website. The option that is recommended allows the district to use its available equipment if possible or to lease equipment as necessary.

Commissioner Blankenship moved to amend the motion on the floor to accept Option 2 in which all equipment would be leased. Seconded by Commissioner Breese.

Roll call vote on the amendment:	Commissioner	Blankenship	Aye
		Breese	No
		Cook	No
		Fieweger	No
		Nichilo	No
		Fullerton	No

1 Aye, 5 No, 1 Absent. Motion failed.

Roll call vote on original motion:	Commissioner	Blankenship	No
		Breese	Aye
		Cook	Aye
		Fieweger	Aye
		Nichilo	Aye
		Fullerton	Aye

5 Aye, 1 No, 1 Absent. Motion carried.

## **NEW BUSINESS**

### **1. Football Equipment Bid**

Commissioner Blankenship moved to accept the 2007 football bid results as recommended by staff. Seconded by Commissioner Fieweger. No discussion.

Roll call vote:	Commissioner:	Blankenship	Aye
		Breese	Aye
		Cook	Aye
		Fieweger	Aye
		Nichilo	Aye
		Fullerton	Aye

6 Aye, 0 Nay, 1 Absent. Motion carried.

### **2. Monroe Middle School Detention Area Payment to CUSD 200**

Commissioner Nichilo moved to approve payment to CUSD 200 in the amount of \$48,871 for detention created at Monroe Middle School/Graf Park. Seconded by Commissioner Fieweger.

The school district has agreed to accept payment in the park district's next fiscal year.

Commissioner Blankenship moved to amend the motion to include that payment be made during fiscal year 2007/2008. Seconded by Commissioner Cook.



Roll call vote on the amendment:	Commissioner	Blankenship	Aye
		Breese	Aye
		Cook	Aye
		Fieweger	Aye
		Nichilo	No
		Fullerton	Aye

5 Aye, 1 No, 1 Absent. Motion carried.

Roll call vote on original motion as amended:	Commissioner	Blankenship	Aye
		Breese	Aye
		Cook	Aye
		Fieweger	Aye
		Nichilo	Aye
		Fullerton	Aye

6 Aye, 0 No, 1 Absent. Motion carried.

3. E-Mail, Internet and Voice Mail Policy Approval

Commissioner Cook moved to approve the revision of the E-Mail, internet and voice mail policy as presented by staff. Seconded by Commissioner Nichilo.

Commissioner Cook asked how this policy would affect temporary employees. Director of Human Resources Amy Rivas stated that the park district does not provide access to temporary staff.

Roll call vote:	Commissioner:	Blankenship	Aye
		Breese	Aye
		Cook	Aye
		Fieweger	Aye
		Nichilo	Aye
		Fullerton	Aye

6 Aye, 0 Nay, 1 Absent. Motion carried.

4. Approval of Salary Structure

Commissioner Cook moved to accept the 2007 salary structure as developed and presented by the Director of Human Resources. Seconded by Commissioner Blankenship.

Commissioner Nichilo stated that at the budget meeting staff expressed concern that some positions were paid more than the salary structure at that time allowed. Ms. Rivas said that the situation had been rectified in this salary structure. Executive Director Benard said he is comfortable with the salary structure, and it is his, Ms. Rivas and the department heads' responsibility to assign the jobs to the salary structure. Any necessary salary adjustments will be made as part of the budget process. If staff is not meeting expectations, the process of counseling and remediation will be handled by staff.



Roll call vote:	Commissioner:	Blankenship	Aye
		Breese	Aye
		Cook	Aye
		Fieweger	Aye
		Nichilo	Aye
		Fullerton	Aye

6 Aye, 0 Nay, 1 Absent. Motion carried.

5. Vacation Time Carry Over Banks

Executive Director Benard will determine if the board had authorized a change in the amount of vacation time carry over. He will report to the board in February if board action is required.

6. Food and Beverage Department Bonus Program

Executive Director Benard asked for this item to be tabled to a later meeting.

7. Approval of Policy Relating to Board of Park Commissioners Members Participating in Meetings by Telephone

Commissioner Blankenship moved to approve the Rules for Allowing Commissioners to Attend Board Meetings by Means of Video or Audio Conference as prepared by district counsel providing that the maximum number of times a Commissioner may participate by video or audio conference at Board meetings is once in any consecutive 12-month period. Seconded by Commissioner Fieweger.

Commissioner Fieweger moved to delete the reference in the rules to the number of times a commissioner may participate in meetings by means of video or audio conference. Seconded by Commissioner Nichilo.

Roll call vote on the amendment:	Commissioner	Blankenship	Aye
		Breese	Aye
		Cook	Aye
		Fieweger	Aye
		Nichilo	Aye
		Fullerton	Aye

6 Aye, 0 No, 1 Absent. Motion carried.

Roll call vote on original motion as amended:	Commissioner	Blankenship	Aye
		Breese	Aye
		Cook	Aye
		Fieweger	Aye
		Nichilo	Aye
		Fullerton	Aye

6 Aye, 0 No, 1 Absent. Motion carried.

### **BOARD MEMBER INPUT/DISCUSSION**

- The board welcomed Mike Benard as the Wheaton Park District Executive Director.
- Compliments were given to Jeremy Ramirez, Director of IS&T, on the work he has done.
- In response to a question, Mr. Benard stated he would like the board to contact him if there are questions on material in the packet.
- The Community Center facility report was well done.
- The dedication of the Lori Most Overpass will take place at 11 am on January 20. Please enter Monroe Middle School through the main doors.
- The intergovernmental agreement between the park district and school district is an excellent example of what the park district does with other governmental entities.
- The board again thanked Ray Morrill for his help.

### **ADJOURNMENT**

Commissioner Blankenship moved to adjourn the meeting of the Board of Commissioners of the Wheaton Park District. Seconded by Commissioner Fieweger. Meeting adjourned at 8:03 p.m.

Respectfully submitted,



Ellen W. Huber  
Secretary

**WHEATON PARK DISTRICT  
BOARD OF COMMISSIONERS  
MINUTES OF THE SPECIAL MEETING  
COMMUNITY CENTER  
1777 S. BLANCHARD  
WHEATON, ILLINOIS  
JANUARY 8, 2007**

**CALL TO ORDER**

President Fullerton called the special meeting of the Wheaton Park District Board of Commissioners to order at 7 p.m. The following Commissioners were present:

Commissioner: Blankenship  
Breese  
Cook  
Fullerton  
Nichilo  
Schobel

Absent: Fieweger

**COMMUNITY INPUT**

John Wassinger, 255 Church, Bensenville, IL, stated that Michael Benard had done a fantastic job as Executive Director for the Bensenville Park District and that Wheaton was hiring a good person.

Tom Early, 4N400 Church, Bensenville, IL, distributed a letter to the board addressing the strengths of Mr. Benard. He felt this move was a good one for Mr. Benard.

Allan Devitt, 16W603 3rd Avenue, Bensenville, IL, stated that the Bensenville Park District's loss is the Wheaton Park District's gain. He stated that Mr. Benard is a strong leader who has greatly benefited the Bensenville Park District.

Henry Wessler, 342 Briar, Bensenville, IL, stated he is the Vice President of the Bensenville Park District Board of Park Commissioners. In his opinion Mr. Benard is very hard working and does not pull any punches.

**CLOSED SESSION**

Commissioner Blankenship moved to convene to Closed Session pursuant to the provisions of the Open Meetings Act 5ILCS 120/2(c)(1) for the employment or compensation of an employee. Seconded by Commissioner Nichilo.

Roll call vote: Commissioner: Blankenship Aye  
Breese Aye  
Cook Aye  
Nichilo Aye  
Schobel Aye  
Fullerton Aye

6 Aye, 0 Nay, 1 Absent. Motion carried.

The Wheaton Park District Board of Commissioners convened to Closed Session at 7:10 p.m.

The regular meeting of the Wheaton Park District Board of Commissioners reconvened at 7:34 p.m.

### **NEW BUSINESS**

1. Employment Agreement between Michael J. Benard and the Wheaton Park District  
Commissioner Blankenship moved to approve the employment agreement subject to revisions to be made by park district counsel between Michael J. Benard and the Wheaton Park District and further to welcome him. Seconded by Commissioner Schobel.

Roll call vote: Commissioner: Blankenship Aye  
Breese Aye  
Cook Aye  
Nichilo Aye  
Schobel Aye  
Fullerton Aye

6 Aye, 0 Nay, 1 Absent. Motion carried.

2. License Agreement for Use and Occupancy between Michael J. Benard and the Wheaton Park District

Commissioner Nichilo moved to accept the license agreement for use and occupancy between Michael J. Benard and the Wheaton Park District as amended by counsel and dated today. Seconded by Commissioner Schobel.

Roll call vote: Commissioner: Blankenship Aye  
Breese Aye  
Cook Aye  
Nichilo Aye  
Schobel Aye  
Fullerton Aye

6 Aye, 0 Nay, 1 Absent. Motion carried.

Mr. Benard thanked the Wheaton Park District Board of Park Commissioners for its confidence in him and said he was ready to get to work.

3. An Ordinance Transferring Certain Anticipated Unexpended Funds between Certain Items of Appropriation of the Wheaton Park District, DuPage County, Illinois for the Fiscal Year Beginning April 1, 2006 and Ending March 31, 2007

Commissioner Blankenship moved to approved Ordinance R-2007-1, an ordinance transferring certain anticipated unexpended funds in the amount of \$650,000 between certain items of appropriation of the Wheaton Park District, DuPage County, Illinois for the fiscal year beginning April 1, 2006 and ending March 31, 2007. Seconded by Commissioner Nichilo.

Commissioner Cook asked that these funds not be paid to IMRF before the end of March so that the district would continue to accrue interest upon them. The board thanked Gloria Gibson, Director of Finance, for her hard work.

Roll call vote:	Commissioner:	Blankenship	Aye
		Breese	Aye
		Cook	Aye
		Nichilo	Aye
		Schobel	Aye
		Fullerton	Aye

6 Aye, 0 Nay, 1 Absent. Motion carried.

**ADJOURNMENT**

Commissioner Blankenship moved to adjourn the meeting of the Board of Commissioners of the Wheaton Park District. Seconded by Commissioner Schobel. Meeting adjourned at 7:43 p.m.

Respectfully submitted,



Ellen W. Huber  
Secretary