

Roll call vote:	Commissioner:	Barrett	Aye
		Fieweger	Aye
		Mee	Aye
		Morrill	Aye
		Schobel	Aye
		Luetkehans	Aye

6 Aye, 0 Nay, 1 Absent. Motion carried.

2. U.S. Cellular Co-location License Agreement – Atten Park

Commissioner Morrill moved to approve the U.S. Cellular Co-location License Agreement. Seconded by Commissioner Fieweger.

This agreement has been reviewed and approved by the District’s attorney.

Roll call vote:	Commissioner:	Barrett	Aye
		Fieweger	Aye
		Mee	Aye
		Morrill	Aye
		Schobel	Aye
		Luetkehans	Aye

6 Aye, 0 Nay, 1 Absent. Motion carried.

3. Broadcasting of Park Board Meetings

Commissioner Mee moved to hold the regular park board meetings in the Wheaton City Council Chambers, Wheaton City Hall, 303 West Wesley Street. Seconded by Commissioner Barrett. Motion carried.

Commissioner Blankenship arrived at 7:08 pm.

4. Wheaton Grand Theatre

The updated reported from C. Johnson was reviewed.

The possibility of backstopping this project using a special services area was discussed. Commissioner Luetkehans explained that a special services area would assess a tax on a specific area of downtown Wheaton to provide security to the issued bonds. To establish the special services area the city would have to approve and 50 percent plus 1 of the property owners in the area would have to agree to the tax. The footprint of this area has not been determined. The amount of the tax has not been determined. This would put the onus on the downtown business owners to support the development.

Consensus of the board was to explore this possibility with the city and all downtown businesses and property owners.

5. Information Previously Requested from the Recreation Department

- Cost/Benefit Analysis on Recreation Department Fee Structure
Staff was commended for the thoroughness of this report. Commissioner Mee and Commissioner Morrill will meet with Director of Recreation Cleary and Executive Director Benard to discuss the report as part of the short-

range planning and report back to the board. The board would like to see fees raised between \$150,000 and \$200,000.

The manner in which fees are calculated was discussed. If fees are raised to help cover costs, increased scholarship funds will be necessary.

NEW BUSINESS

1. Youth Athletic Equipment Bid

Commissioner Blankenship moved to approve the Youth Athletic Equipment bid as recommended by staff. Seconded by Commissioner Fieweger.

Roll call vote:	Commissioner:	Barrett	Aye
		Blankenship	Aye
		Fieweger	Aye
		Mee	Aye
		Morrill	Aye
		Schobel	Aye
		Luetkehans	Aye

7 Aye, 0 Nay. Motion carried.

2. Wheaton Park District Environmental Policy

Executive Director Benard commended the staff team that put together the policy. The board asked staff to provide the payback times and costs of the ideas presented. The board will be supplied with a report on the proposed waste handling consortium for Chamber of Commerce members. This item will appear on the January 21 agenda.

EXECUTIVE DIRECTOR REPORT

As part of the Sesquicentennial celebration, the district is considering combining the Chamber of Commerce's Autumnfest with Cream of Wheaton with the event occurring in June. The event would become multi-day, the Run for the Animals would still be on Saturday with an event after to keep participants in town. The possibility of selling beer and wine in Memorial Park was suggested. Consensus of the board was to have the beer and wine sales on the city streets as has been done for Autumnfest. Executive Director Benard will continue discussions with the city.

The Board and Executive Director will meet together during the morning of the February 7 retreat. The leadership team and other staff will join in the afternoon for short-term, long-range planning, strategic planning and master plan discussions and brainstorming.

FINANCE DIRECTOR REPORT

The Finance Director will provide the board with a report comparing cash and investments for all funds on one page. The Arrowhead P/L statement was discussed. Discussion of profits for the Arrowhead operation emphasized that the goal was to make money in all areas of the operation.

CLOSED SESSION

Commissioner Blankenship moved to convene to Closed Session pursuant to the provisions of the Open Meetings Act, 5ILCS 120/2(c)(1) for the employment or compensation of an employee. Seconded by Commissioner Fieweger.

Roll call vote: Commissioner: Barrett Aye
Blankenship Aye
Fieweger Aye
Mee Aye
Morrill Aye
Schobel Aye
Luetkehans Aye

7 Aye, 0 Nay. Motion carried.

The Wheaton Park District Board of Commissioners convened to Closed Session at 840 p.m.

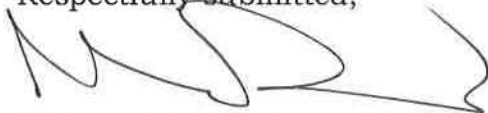
The regular meeting of the Wheaton Park District Board of Commissioners reconvened at 10:50 p.m.

President Luetkehans stated that no action would be taken on matters discussed in closed session at this time.

ADJOURNMENT

Commissioner Blankenship moved to adjourn the meeting of the Board of Commissioners of the Wheaton Park District. Seconded by Commissioner Barrett. Meeting adjourned at 10:51 p.m.

Respectfully submitted,



Michael J. Benard
Secretary

**WHEATON PARK DISTRICT
MINUTES OF THE
LONG-RANGE PLANNING MEETING
WHEATON PARK DISTRICT ADMINISTRATION OFFICE
at the
DUPAGE COUNTY HISTORICAL MUSEUM
102 EAST WESLEY STREET
WHEATON, ILLINOIS
December 10, 2008**

CALL TO ORDER

Vice President Morrill called the long-range planning committee workshop meeting of the Wheaton Park District Board of Commissioners to order at 6:35 p.m. The following Commissioners were present:

Commissioner: Barrett
Blankenship
Fieweger
Mee
Morrill

Absent: Luetkehans
Schobel

REVIEW OF COMMUNITY-WIDE SURVEY

Robin Hall, Director of the University of Illinois Office of Recreation and Park Resources, presented the community-wide survey final report to the Wheaton Park District Board of Park Commissioners. Mr. Hall began his presentation by reading several of the very positive comments about the district made by survey respondents. The theme of the report is "Taking Care of What We Have". He stated that people like the Wheaton Park District, but there are a few rough spots that can be smoothed.

Customer Service Training Program

He believes that the first priority is a customer service training program for all staff, both full and part-time staff. The groups should be mixed together with representatives from all departments and all classes of employees in each training session. If the District cannot mix groups, the training should begin with the Recreation Department and Arrowhead Golf Course.

Finances

The survey results state the district should hold the line on the tax rate, especially in the current economic times. Eliminating the cost of producing the cable broadcasts of board meetings was favored in the survey. Mr. Hall questioned if this would be a wise marketing move. The nonresident fee for programs should be evaluated. The District should consider a nonresident fee for users of Cosley Zoo. Exploration of joint efforts and partnerships should be continued.

Commissioner Luetkehans arrived at 7:30 pm. Commissioner Morrill continued to chair this meeting.

SHORT -TERM ITEMS AND LONG-RANGE PLANNING ITEMS

Mr. Benard was asked to supply the dates of completion for certain projects for the long-range/master planning process. The current status of each project will be included in the December 17 board packet. As the master plan is developed, an overlay will be developed to show the current status and projected status of each park.

Short-term items that need to be addressed include customer service; evaluation of offered programs including but not limited to adult wellness and fitness programs, senior programs, adult education programs, programs for working parents and programs for an aging population; and marketing issues. Commissioners Mee and Morrill will work with staff and keep the board informed of staff's progress with these items. Mr. Benard will work with staff to determine what issues they feel are important and report back to the board.

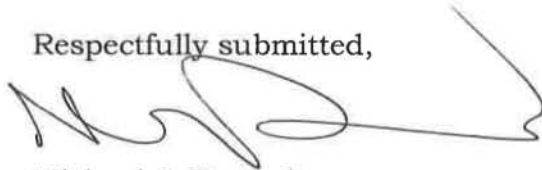
Intermediate or long-term items include nonresident fees for Cosley Zoo, bikeways, indoor pool, Wheaton Grand Theatre, capital needs at the Community Center and pools, indoor multi-use facility, artificial turf fields, and wildlife and natural areas. The bikeway plan will involve many different entities. The planning area has developed a plan that was recently given to the board.

The board discussed if the strategic plan will be included in the master plan or will be a separate document. The strategic plan should include departmental goals and objectives, what the district wants to accomplish, how is the District going to be able to accomplish the goals. These are items that could be discussed at the board retreat in February.

ADJOURNMENT

Commissioner Blankenship moved to adjourn the meeting. Seconded by Commissioner Luetkehans. The meeting adjourned at 7:55 pm.

Respectfully submitted,



Michael J. Benard
Secretary

**WHEATON PARK DISTRICT
BOARD OF COMMISSIONERS
MINUTES OF THE WORKSHOP MEETING
WHEATON PARK DISTRICT ADMINISTRATION OFFICE
at the
DUPAGE COUNTY HISTORICAL MUSEUM
102 EAST WESLEY STREET
WHEATON, ILLINOIS
December 3, 2008**

CALL TO ORDER

President Luetkehans called the workshop meeting of the Wheaton Park District Board of Commissioners to order at 7 p.m. The following Commissioners were present:

Commissioner: Barrett
Blankenship
Luetkehans
Mee
Morrill

Absent: Fieweger
Schobel

COMMUNITY INPUT

None.

OLD BUSINESS

1. Update and Discussion AGC Restaurant and Banquet Operations

Joe Carlucci updated the board on the success of the Thanksgiving dinner. Staff worked very well together. 248 guests were served dinner which was a little under the expected attendance. Approximately 48 reservations did not show up.

The financial reports presented to the board were discussed. A decrease in inventory, labor costs and food costs were noted after the new executive chef arrived. The goal is to produce a weekly profit/loss statement separating the upstairs operation from the downstairs operation. The board asked staff to produce this report by the December 17 board meeting. The report should be accurate within a few thousand dollars.

Joe Carlucci and Jerome Eastman, consultants for Arrowhead restaurant and banquet operations, presented recommendations to the board for ways to complete and improve the decorating at Arrowhead.

Dining Room

Centering the reception position on the bar	\$ 1,500
Regroup and add more art to fill walls in the dining room	8,000

Bar	
Replace low tables with high tops	2,800
New bar height chairs (28)	6,300
Paint brown drywall to look like wood beams	2,500
Repaint walls with faux finish/more energy	3,000

Bar Extension Room	
Large flat-screen television	3,000
Art in great frames (at least four)	6,000
Picture lights (4)	800
New table tops (4 with flips)	2,500
Repaint walls with faux finish	2,500

Changes in the bar extension room will make it less sterile. This room should take the overflow from the restaurant and also be used as a private room in its own right.

Board Room (Conference Room)	
Add large flat-screen television	2,500
Repaint with faux finish	2,000

Better artwork will give room better ambience. Mr. Eastman will look for bargains and negotiate on prices.

Mr. Carlucci, Mr. Eastman and staff were asked to bring the board conceptual plans for the bar extension room and the board room. The current use of these areas should be included. The board questioned the need for artwork. Mr. Eastman explained that artwork and finishes set the ambience and help with the experience of the patrons as well as help to establish ownership of the users. Mr. Carlucci pointed out that he feels this is the only way to get more revenue out of these rooms. The board suggested that it was important to make better use of the patio. Consensus of the board was to move forward with work on the dining room and the bar. Further information on the other areas is to be provided.

2. Northside Park/City of Wheaton Intergovernmental Agreement

Executive Director Benard was directed to write a letter to the City of Wheaton requesting a meeting to discuss the Northside Park intergovernmental agreement. The letter will suggest that the participants include Executive Director Benard, Commissioners Barrett and Luetkehans, Director of Planning Sperl, representatives from Burke Engineering, City Manager Don Rose, two members of the City Council, Director of Engineering Paul Redman, and other appropriate staff. The letter should also identify areas that the Park District disagrees with the City..

3. Cosley Zoo Butterfly Exhibit

Cosley Zoo Director Sue Wahlgren presented information on the proposed butterfly exhibit at Cosley Zoo. (Presentation attached to the minutes in file.)

The butterfly exhibit was not identified as a primary possibility in the zoo's long-range plan, but it was identified as a possible exhibit. The northern area of the

zoo that has been identified as the best area for the butterfly exhibit was identified in the long-range plan as the area for the potential bobcat and river otter exhibits.

Commissioners Mee and Morrill expressed concern over the financial sustainability of the butterfly exhibit, and Commissioner Luetkehans asked for clarification on the projected number of visitors who would pay to use the exhibit.

The board also expressed concern about the donation clause in the agreement. Executive Director Benard was asked to provide the board with more information on the sustainability of the butterfly exhibit, the monies donated to the Cosley Foundation for the bobcat and river otter exhibits, on how the Cosley Foundation Board feels about this exhibit.

NEW BUSINESS

1. 2009 Tax Levy Review

The 2009 tax levy ordinance was presented to the board for its review. It will be presented to the board for passage at the December 17 regular board meeting.

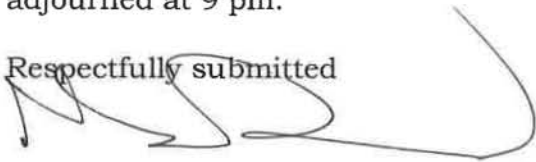
BOARD MEMBER INPUT/DISCUSSION

- Executive Director Benard was directed to write a congratulatory letter to St. Frances High School's football team on its recent football championship.
- The work done by Sherry Krajelis and Danielle Salerno on the Food for Friends event of Thanksgiving was noted by the board.
- Commissioner Barrett has met with City Manager Don Rose to discuss the Park District's use of City Council chambers for its regular board meetings. Executive Assistant Huber will follow up with the city.
- 2009 park board meeting dates were reviewed.

ADJOURNMENT

Commissioner Blankenship moved to adjourn the Wheaton Park District Board of Commissioners workshop meeting. Seconded by Commissioner Mee. The meeting adjourned at 9 pm.

Respectfully submitted



Michael J. Benard
Secretary

**WHEATON PARK DISTRICT
BOARD OF COMMISSIONERS
MINUTES OF THE MEETING
ARROWHEAD GOLF CLUB
26W151 BUTTERFIELD ROAD
WHEATON, ILLINOIS
November 19, 2008**

CALL TO ORDER

President Luetkehans called the regular meeting of the Wheaton Park District Board of Commissioners to order at 7:10 p.m. The following Commissioners were present:

Commissioner: Barrett
Blankenship
Fieweger
Luetkehans
Mee
Morrill
Schobel

COMMUNITY INPUT

None.

PRESENTATION OF AWARD

Sue Wahlgren, Director of Cosley Zoo, presented Eagle Scout Kurt Klinger a plaque in appreciation for his Eagle Scout project renovating the Cosley Zoo caboose. The board thanked Kurt for his work on the project.

Commissioner Blankenship moved to direct staff to have a plaque installed on the caboose in appreciation of the work done by Kurt Klinger. Seconded by Commissioner Fieweger. Motion carried unanimously.

PRESENTATION – PROJECT UPDATE – CARLUCCI HOSPITALITY GROUP

This presentation was moved to the workshop meeting.

PRESENTATION – PROJECT UPDATE – COMMUNITY SURVEY, ROBIN HALL OF UNIVERSITY OF ILLINOIS

Executive Director Benard introduced Robin Hall, Director of the University of Illinois Office of Recreation and Park Resources. The University of Illinois Office of Recreation and Park Resources conducted the community-wide survey. Mr. Hall presented the preliminary survey report to the board. The survey process was reviewed, information gathered and trends revealed were reviewed.

Mr. Hall presented the following recommendations:

1. Evaluate and take care of what the District currently has with facilities and parks.
2. Determine, evaluate and prioritize the capital renovation/addition needs at the Community Center.

3. Determine, evaluate and prioritize capital renovation/addition needs at the aquatic sites.
4. Do not move forward with any financial commitment on the Wheaton Grand Theatre or an indoor pool without first holding more public discussions and possibly advisory referenda.
5. Evaluate the possibility of using in a cooperative effort the special recreation 5-8 levy for facility needs.
6. Continue to evaluate and improve services at Arrowhead Golf Club, especially in the areas of customer service training.
7. Evaluate recreation programs concerning the following topics:
 - a. Customer service
 - b. Cost/benefit
 - c. Fee policy
 - d. Number, type and accessibility of programs for adults and seniors
 - e. Breadth and diversity – current programs are heavy on the sports side
 - f. Synchronize childcare and program times
 - g. Accommodate families with two working parents. The times for preschool programs and swim lessons are mostly during the day.
 - h. Evaluate the sports programs, especially the elite travel team program
8. Evaluate fitness facilities and programs. Evaluate competition and look at the park district's niche in this area.
9. Marketing and Customer Service
 - a. Based on survey results, discontinue spending the \$15,000 televising board meetings
 - b. Develop methods to better inform residents of non-program activities – cooperative agreements, board activities, gifts, grants, etc.
 - c. Evaluate the program brochure for its total effectiveness. Evaluate the entire program and avoid buggy whip marketing.
 - d. Develop a strong, detailed and on-going customer service training and evaluation program. While needed as a district-wide activity, special attention should be paid initially to program and facility areas.
10. Evaluate all joint agreements whether written or verbal.
11. Evaluate the playground replacement schedule

The board asked for the comments made about elite athletic teams to be clarified. The final report will contain the respondents' comments.

Mr. Hall will attend a workshop meeting on December 10 to discuss short-term items from the survey including the brochure, customer service training, adult wellness classes, senior programs, and any other items the board wishes to discuss. A long-range planning workshop will follow. The short-term item discussion will begin at 6:30 pm, and the long-term planning workshop session will begin at 7:30 pm. The board was asked to provide the Executive Director with items it wishes to discuss before the workshop meeting.

Commissioner Luetkehans has asked Commissioner Barrett to contact the City of Wheaton to determine the cost of using its chambers to tape park board meetings for broadcast.

Mr. Hall was asked to provide comparisons based on the census tracts that were used including minority and disadvantaged population information. He will also provide information on the average age as provided in the census information. The draft of the final report will be provided prior to the December 10 meeting.

The board thanked Mr. Hall for the report.

CONSENT AGENDA

Commissioner Schobel moved to approve the Consent Agenda. Seconded by Commissioner Morrill.

1. Approval of the Board Meeting Minutes of October 22, 2008
2. Approval of the Budget Workshop Meeting Minutes of November 1, 2008
3. Approval of the Special Board Meeting Minutes of November 5, 2008
4. Acceptance of the Disbursements

Motion passed unanimously.

OLD BUSINESS

1. Ordinance 2008-6, 2009 Budget and Appropriation Ordinance

Commissioner Blankenship moved to approve Ordinance 2008-6, the 2009 Budget and Appropriation Ordinance. Seconded by Commissioner Mee.

All changes requested by the board have been incorporated into the document.

Roll call vote:	Commissioner:	Barrett	Aye
		Blankenship	Aye
		Fieweger	Aye
		Mee	Aye
		Morrill	Aye
		Schobel	Aye
		Luetkehans	Aye

7 Aye, 0 Nay. Motion carried.

2. Northside Park/Main Street Culvert Project Intergovernmental Agreement with the City of Wheaton - draft

Executive Director Benard asked that this item be placed on the December 3 workshop meeting agenda.

NEW BUSINESS

1. Software License Maintenance and Support Agreement with Vermont Systems INC.

Commissioner Mee moved to accept the quote from Vermont Systems, Inc. for the purchase of registration software in the amount of \$31,642 and to authorize Executive Director Benard to execute the agreement. Seconded by Commissioner Morrill.

Roll call vote: Commissioner: Barrett Aye
 Blankenship Aye
 Fieweger Aye
 Mee Aye
 Morrill Aye
 Schobel Aye
 Luetkehans Aye

7 Aye, 0 Nay. Motion carried.

2. Approval of 2009 Golf Rates

Commissioner Morrill moved to accept the 2009 Arrowhead Golf rates as presented by staff. Seconded by Commissioner Blankenship.

After discussion the Board set the 2009 golf rates as follows

Regular Rates:

	9 Holes	18 Holes
Weekdays	\$25	\$50
Weekends	\$30	\$60
Seniors/Juniors	\$21	\$42

Resident Rates

	9 Holes	18 Holes
Weekdays	\$19	\$38
Weekends	\$21.50	\$43
Seniors/Juniors	\$16.50	\$30

The fee for riding cars will increase \$.50 per person per nine holes.

Commissioner Morrill and Commission Blankenship agreed to amend the motion. The motion carried unanimously.

EXECUTIVE DIRECTOR REPORT

Mr. Benard stated that an accomplishment update of the District's 2008-2009 Action Plan would be distributed later in the week.

FINANCE DIRECTOR REPORT

Ms. Trainor reviewed the growth in district assets emphasizing the work now required by the Parks Department to maintain the assets. She also discussed the asset ration which indicates the district's ability to meet its current obligations. The Wheaton Park District's ratio is 3.65. A ratio over 1 is a good thing. She also reviewed the status of the software purchases recently authorized by the board.

QUESTIONS OF STAFF

- The board will discuss the butterfly report at the December 3 workshop meeting.
- A date for closing the golf course has not been determined.

CLOSED SESSION

Commissioner Mee moved to convene to Closed Session pursuant to the provisions of the Open Meetings Act, 5ILCS 120/2(c)(1) for the employment or compensation of an employee and 5ILCS 120/2(c)(5) for the purchase or lease of real property. Seconded by Commissioner Morrill.

Roll call vote: Commissioner: Barrett Aye
Blankenship Aye
Fieweger Aye
Mee Aye
Morrill Aye
Schobel Aye
Luetkehans Aye

7 Aye, 0 Nay. Motion carried.

The Wheaton Park District Board of Commissioners convened to Closed Session at 8:35 p.m.

The regular meeting of the Wheaton Park District Board of Commissioners reconvened at 10:11 p.m.

President Luetkehans stated that no action would be taken on matters discussed in closed session at this time.

ADJOURNMENT

Commissioner Blankenship moved to adjourn the meeting of the Board of Commissioners of the Wheaton Park District. Seconded by Commissioner Mee. Meeting adjourned at 10:12 p.m.

Respectfully submitted,



Michael J. Benard
Secretary

**WHEATON PARK DISTRICT
BOARD OF COMMISSIONERS
MINUTES OF THE SPECIAL MEETING
ARROWHEAD GOLF CLUB
26W151 BUTTERFIELD ROAD
WHEATON, ILLINOIS
November 5, 2008**

PUBLIC HEARING - 2009 BUDGET APPROPRIATION ORDINANCE

President Luetkehans called the 2009 Budget Appropriation Ordinance public hearing to order at 7 p.m. The following Commissioners were present:

Commissioner: Blankenship
Fieweger
Luetkehans
Mee
Morrill
Schobel

Absent Barrett

President Luetkehans asked for public comments on the 2009 Budget Appropriation Ordinance. No comments were received. He then asked the Board for comments. There were no board comments.

Commissioner Blankenship moved to close the 2009 Budget Appropriation Ordinance public hearing. Seconded by Commissioner Fieweger. Motion carried. The 2009 Budget Appropriation Ordinance public hearing adjourned at 7:05 pm.

CALL TO ORDER SPECIAL MEETING

President Luetkehans called the special meeting of the Wheaton Park District Board of Commissioners to order at 7:06 p.m. The following Commissioners were present:

Commissioner: Barrett (arrived at 7:09 pm)
Blankenship
Fieweger
Luetkehans
Mee
Morrill
Schobel

COMMUNITY INPUT

None.

OLD BUSINESS

1. Report from Carlucci Hospitality

Joe Carlucci from Carlucci Hospitality presented the Board with a summary of his observations over the last six weeks. His observations centered on food, liquor and labor costs. Expenses in these areas are on the high side. He is figuring out why this is true and working with staff to put systems into place to change this

situation. The inventory of food and liquor is very high. Staff has already reduced the liquor inventory by 50 percent. The newly hired executive chef understands both the creative side and business side of the restaurant business. Mr. Carlucci is working with staff to increase sales. The restaurant will be open for Thanksgiving dinner for the first time this year. One hundred reservations have already been made. The goal is 300 reservations this year with revenue of \$25,000.

Commissioner Barrett arrived at 7:09 pm.

“Arrowhead” is being showcased on menus and advertising. Staff has been helpful in reimagining the operation. Servers will be reflecting the community image by wearing Ralph Lauren shirts and ties.

Staff is attempting to separate financial information for the restaurant, bar, private parties and banquets to help determine actual costs. In Mr. Carlucci’s opinion, the new executive chef will help to bring costs down. Visible changes should be seen by January 1. Changes to the menu will bring focus to it and fit the image of Arrowhead.

Commissioners expressed the opinion that the food and beverage operation needs to be run as a private business and staff needs to be more aware of what are the best selling items. Mr. Carlucci and the executive chef will collaborate on the restaurant’s direction.

The board liked the menu concepts that were previously presented. An experimentation process will happen to see how these concepts are accepted. The executive chef will conduct a tasting for the board. The goal is to price items properly. As the dining room begins to buzz, the bar and banquet business will be positively affected.

Mr. Carlucci will present an outline to the board of what it will take to make the necessary changes at the November 19 meeting. The board requested that this information be submitted to it in the board packet.

Mr. Carlucci commented that there seems to be an attitude that certain staff are not allowed to make decisions. Commissioner Luetkehans stated that this board has never told anyone how to hire or fire.

2. Repair of Community Center Voice Evacuation and Fire Alerting System
Commissioner Schobel recused himself and left the room.

Commissioner Mee moved to approve the proposal from Stanley Security Solutions in the amount of \$29,942 for the repair/replacement of the Community Center voice evacuation and fire alerting system and to further to approve a \$198 per month maintenance fee. Seconded by Commissioner Fieweger.

Three quotes were solicited for this work, and two were submitted. The scope of the work between the two proposals is essentially the same. The monthly maintenance fees are different.

Roll call vote: Commissioner: Barrett Aye
Blankenship Aye
Fieweger Aye
Mee Aye
Morrill Aye
Luetkehans Aye

6 Aye, 0 Nay, 1 Recused. Motion carried.

Commissioner Schobel returned to the room.

3. Playground Equipment Bids for Briar Knoll, Sunnyside and Atten Parks

Commissioner Mee moved to approve the purchase of playground equipment for Briar Knoll Park ages 2 through 12 and Sunnyside Park ages 2 through 5 in the amount of \$99,000 from Let's Go Play, the purchase of sand play area equipment at Sunnyside Park from Illinois at Play in the amount of \$10,000, and the purchase of playground equipment for Atten Park for ages 2 through 12 from NuToys Leisure Produces in the amount of \$55,000. Seconded by Commissioner Morrill.

The unique bidding method for these playgrounds was complimented by the board. It was suggested that an article be submitted to the IPRA magazine highlighting this bidding method.

The balance of the budgeted amount will be used for surfacing and site work. In the future the estimated costs of this work will be included in the statement of issue. The information on this project will be supplied to the board.

Roll call vote: Commissioner: Barrett Aye
Blankenship Aye
Fieweger Aye
Mee Aye
Morrill Aye
Schobel Aye
Luetkehans Aye

7 Aye, 0 Nay. Motion carried.

4. Budget Discussion

Executive Director Benard reviewed the budget information presented to the board. The board has received the information previously requested. The budget revisions requested at the November 1 budget workshop have been included. Alternate means of funding health insurance benefits will be presented to board as requested.

The completion of the decorating project at Arrowhead has been divided into a three-year program. \$90,000 is included in this year's budget. The additional bathroom facilities and the GPS system for golf carts are not included in the budget. How the \$90,000 is spent may be decided in the future. The board agreed to not undertake the bathroom project in 2009.

The weather siren for Arrowhead will be in the 2009 budget by consensus of the board. Commissioner Blankenship was not in agreement.

The board appreciated the concept of the Exergames equipment for the Zone. Consensus of the board was that the marketing plan was not sufficiently developed at this time. This project should be resubmitted in the 2010 budget with a complete marketing plan. The \$40,000 budgeted for this item will be put toward the Northside Park project.

The carpet replacement for the Zone will remain in the 2009 budget. Staff was asked to research the use of carpet squares installed by staff rather than using roll carpet.

Commissioner Morrill requested that more umbrellas be purchased for the Arrowhead patio area.

Staffing requests were reviewed. The Executive Director and his senior staff are recommending the hiring of a conservation specialist, an athletic manager, and a part-time marketing person. The board expressed its concerns in hiring additional staff in this economic time. The board requested that staff look at hiring part-time employees to help with the work load in these areas. A hiring freeze was discussed. Staff was instructed to submit a staffing plan increasing costs by \$70,000.

The Golf Fund financial report was discussed. The breakdown of financial figures between golf, food and beverage, and maintenance was analyzed. The board asked that the 2009 revenue for Arrowhead be \$1 million net goal. Goals are to be established to meet this goal. A report on this was asked for at the next meeting.

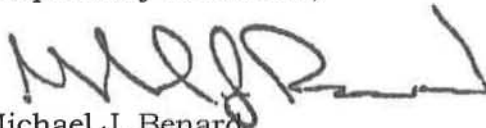
BOARD MEMBER INPUT/DISCUSSION

- The new informational signs at Lincoln Marsh are well done.
- The board has received compliments on the Arrowhead banquet operation.
- Commissioner Luetkehans received a thank you note from St. Frances High School for the work done in support of its fundraiser held at Arrowhead.
- The Cosley Barn party was a nice event.
- Staff was asked to provide additional information on part-time staff health insurance benefits and to provide comparisons to DuPage County park districts for full-time health benefits.

ADJOURNMENT

Commissioner Blankenship moved to adjourn the special meeting of the Board of Commissioners of the Wheaton Park District. Seconded by Commissioner Morrill. Meeting adjourned at 9 p.m.

Respectfully submitted,


Michael J. Benard
Secretary

**WHEATON PARK DISTRICT
BOARD OF COMMISSIONERS
MINUTES OF THE BUDGET WORKSHOP
ADMINISTRATION OFFICE
102 E. WESLEY STREET
WHEATON, ILLINOIS
November 1, 2008**

CALL TO ORDER

President Luetkehans called the budget workshop meeting of the Wheaton Park District Board of Commissioner to order at 8:10 am. The following Commissioners were present:

Commissioner: Blankenship
Fieweger
Luetkehans
Mee

Absent: Barrett
Morrill
Schobel

OLD BUSINESS

1. Review of 2009 Fiscal Year Budget

The meeting objectives were reviewed. A copy of the power point presentation is attached to minutes in file.

- Establish consensus on a \$1 million capital spending plan for 2009
- Establish consensus on a full-time wage and benefit plan for 2009
- Establish consensus on full-time vacancies and requests for new or reinstated full-time positions
- Establish consensus on the 2009 operating budget proposal
- Q & A – Determine any additional information needed by the Board
- Review 2009 Budget and Appropriation schedule

Capital Projects Proposals

Staff is proposing earmarking \$1 million for capital projects. (The staff recommendation sheet is attached to the minutes in file.) The staff recommendations were categorized as follows: spending based on partnership commitments, previous master plan items and previous board direction; spending based on revenue generation or operational cost savings; spending based on scheduled replacement or exhausted lifespan; spending based on emergency need; spending based on ADA compliance plan; and not urgent facility, park or service improvement. Alternative sources of revenue to fund the Northside Park Project include grants, intergovernmental fund sharing, member initiative grants, and the annual debt service extension. The money budgeted for Exergames at the Zone was questioned.

Health Benefits Options

The Wheaton Park District health benefits are within the top five percent of park districts. Staff recommends changing the deductible from \$250 to \$500 effective January 1, 2009. This change represents a savings of \$56,000. Staff also recommends raising the employee contribution by .5 percent generating an additional \$23,000 in savings.

The percent based employee contribution is somewhat unique. By doing it this way, lower compensated employees are not subsidizing higher paid employees. The industry standard for employee contribution is 15 to 20 percent of the premium.

It was suggested that staff look at providing different contribution amounts for employee only and employee plus family coverage. Salary increases in light of raised health insurance premiums were discussed. Commissioner Mee expressed the opinion that merit increases are not appropriate in the public sector. Staff recommended that salary increases be given effective July 1, 2009. Commissioner Fieweger stated that in his experience merit increases were based on reviews. Commissioner Blankenship likes both the percentage cost for health insurance and the use of merit increases. Commissioner Luetkehans would like to give across the board increases for this year only to offset the increased cost of health insurance.

Consensus of the group present was to place \$79,000 in the budget for raises effective July 1, 2009. This is the amount saved by the increase in deductible and increasing the employee premiums. Discussion on how to administer this amount will continue. The move to a \$500 deductible effective January 1, 2009 is agreed to. Staff will provide the board with an analysis of alternate ways to fund health insurance within the next 30 days. It was asked that staff evaluate raising the employee contribution for family coverage. It may be that the district underwrites too much of the family coverage. Director of Human Resources Rivas will provide the board with a chart comparing deductibles at the Wheaton Park District and other districts by the November 5 meeting.

Full-Time Vacancies and Requests for New or Reinstated Positions

The recommendations presented to the board are those of the Executive Director and his leadership team. These recommendations are budget neutral. Staff recommends the addition of a full-time athletic supervisor, a full-time conservation specialist, and a part-time marketing professional. The other positions are needed, but are not being requested at this time. Sustainable funding sources for these positions that are currently in the budget are \$40,000 sick time reimbursement allocation, \$38,000 full-time marketing position, \$24,000 reduction in supplies across funds, and \$17,000 allocation of Pepsi sponsorship. It is staff's opinion that the loss of the sick time reimbursement could be explained to all staff in a manner that it would be understood and supported.

QUESTIONS OF STAFF

- Rita Trainor will provide a breakdown of where we are making money at Arrowhead in Fiscal Year 07/08 and year-to-date by end of day on Monday to be

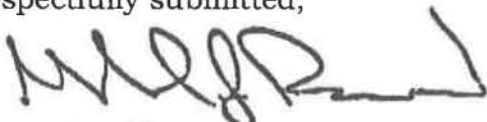
included in the board packet. If possible, a break out of banquets, restaurant and bar information was requested.

- The Recreation Department will produce a report on increasing program profit for the December board meeting including a comparison to other districts.
- Staff will provide the board with information about the district's scholarship program.

ADJOURNMENT

Commissioner Mee moved to adjourn the November 1 budget workshop meeting. Seconded by Commissioner Blankenship. The budget workshop meeting adjourned at 9:45 am.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Michael J. Benard", written over a horizontal line.

Michael. J. Benard
Secretary

**WHEATON PARK DISTRICT
BOARD OF COMMISSIONERS
MINUTES OF THE MEETING
ARROWHEAD GOLF CLUB
26W151 BUTTERFIELD ROAD
WHEATON, ILLINOIS
October 22, 2008**

CALL TO ORDER

President Luetkehans called the regular meeting of the Wheaton Park District Board of Commissioners to order at 7 p.m. The following Commissioners were present:

Commissioner: Blankenship
Fieweger
Luetkehans
Mee (arrived at 7:02 pm)
Morrill
Schobel

Absent: Barrett

COMMUNITY INPUT

None.

CONSENT AGENDA

Commissioner Fieweger moved to approve the Consent Agenda. Seconded by Commissioner Blankenship.

1. Approval of the Board Meeting Minutes of September 17, 2008
2. Approval of the Special Board Meeting Minutes of September 24, 2008
3. Approval of the Workshop Meeting Minutes of October 8, 2008
4. Acceptance of the Disbursements

Roll call vote: Commissioner: Blankenship Aye
Fieweger Aye
Morrill Aye
Schobel Aye
Luetkehans Aye

5 Aye, 0 Nay, 2 Absent. Motion carried.

OLD BUSINESS

1. Program Refund Policy Amendment

Commissioner Blankenship moved to accept the amendment to the program refund policy as presented by staff. Seconded by Commissioner Morrill.

There is no administrative fee charged if the Park District cancels a program or chooses to issue a refund.

Motion carried unanimously.

2. Government Relations Service Agreement

Commissioner Schobel moved to approve the agreement with Government Navigation Group. Seconded by Commissioner Fieweger. No discussion.

Roll call vote:	Commissioner:	Blankenship	Aye
		Fieweger	Aye
		Mee	Aye
		Morrill	Aye
		Schobel	Aye
		Luetkehans	Aye

6 Aye, 0 Nay, 1 Absent. Motion carried.

3. Illinois Association of Park Districts Annual Business Meeting Credentials

Commissioner Morrill moved to appoint Commissioner Barrett the delegate to the IAPD annual business meeting and Executive Director Benard the alternate delegate. Seconded by Commissioner Fieweger. Motion carried.

4. Northside Park/Main Street Culvert Development Project Intergovernmental Agreement with the City of Wheaton

Executive Director Benard asked for this item to be postponed until the November meeting.

NEW BUSINESS

1. Repair of Community Center Voice Evacuation and Fire Alerting System

Commissioner Morrill moved to accept the proposal from Alarm Detection Systems in the amount of \$30,000 for the repair/replacement of the voice evacuation system at the Community Center. Seconded by Commissioner Fieweger.

Commissioner Schobel asked to amend the motion to include the \$400 per month service fee. Seconded by Commissioner Fieweger.

Director of IS&T Ramirez explained that parts for the current system are no longer available. This is the original Community Center system. Commissioner Schobel noted that this was not bid. Mr. Ramirez explained that in his opinion this repair must be done immediately. The system has been inoperable for approximately two months.

Commissioner Blankenship moved to table the item until the November 5 meeting which will now be posted as a regular meeting. Motion carried.

2. Playgrounds Equipment Bids for Briar Knoll, Sunnyside and Atten Parks

Commissioner Mee moved to accept the bid from Let's Go Play in the amount of \$99,000 for Briar Knoll 2-5 and 5-12 and Sunnyside 2-5, the bid from Illinois at Play in the amount of \$10,000 for Sunnyside Sand Play, and the bid from NuToys Leisure Products in the amount of \$55,000 for Atten 2-5 and 5-12. Seconded by Commissioner Morrill.

The replacement of these playgrounds is on the capital replacement schedule for this year. The current policy is to replace playgrounds every 15 years. The board

asked for a recommendation from planning staff by the November 1 capital projects workshop if this replacement schedule should be continued or if playground replacement could be done on a different schedule. If this agenda item is postponed until the November 5 meeting, staff is concerned if delivery could be made in this fiscal year.

Commissioner Mee moved to table to the November 5 meeting. Seconded by Commissioner Fieweger. Motion carried.

3. Fair and Accurate Credit Transactions Law – Policy Approval

Commissioner Morrill moved to adopt the Identity Theft Protection Policy as presented by staff effective November 1, 2008, and instruct the Executive Director to appoint a program administrator and establish a committee to more thoroughly review the attached policy, suggest any appropriate revisions and facilitate the training of all impacted staff. Seconded by Commissioner Blankenship.

The program administrator would be a current park district employee. Motion carried.

4. Resolution 2008-7 Authorizing the Estimate of the Annual Aggregate Levy in Compliance with the Truth in Taxation Law

Commissioner Blankenship moved to approved Resolution 2008-7 authorizing the estimate of the annual aggregate levy in compliance with the Truth in Taxation Law. Seconded by Commissioner Mee.

The estimated levy is 4.8 percent, but the actual levy will be determined by the county. We levy this amount to assure that the district captures all of the revenue it should.

Roll call vote:	Commissioner:	Blankenship	Aye
		Fieweger	Aye
		Mee	Aye
		Morrill	Aye
		Schobel	Aye
		Luetkehans	Aye

6 Aye, 0 Nay, 1 Absent. Motion carried.

5. Proposal from US Cellular – Co-location on Existing Cell Tower at Atten Park

The district has been approached to co-locate additional cellular capability on the existing tower at Atten Park. The only cost to the District at this time would be legal fees. The current T-Mobile lease was signed in 2006. Consensus of the board was to continue negotiations.

6. 2009 Aquatic Fees

Commissioner Morrill moved to approve 2009 aquatic fees as presented by staff. Seconded by Commissioner Schobel.

Staff was asked to research a relationship with the Winfield and Warrenville Park Districts that would allow the residents of these districts to use our pools at a fee

lower than other nonresidents. The report on this request will be presented at the January 2009 board meeting. Motion carried.

EXECUTIVE DIRECTOR REPORT

- Recreation Department Annual Reports – Athletic Programs, Early Childhood and Aquatics
Power point presentations of the reports are attached.

Brad Keene presented the Athletic Program Report. The board thought it would be helpful to receive a report on the trends in the athletic area and where this will take us. Total revenue is down from 2006/2007 because at that time athletic leagues and athletic programs were separated into different financial areas.

Megan Raitt presented the Early Childhood Report. The board suggested that a cost analysis of programming in the Toohey Park building and the Rathje Park building be conducted.

Dan Novak presented the Aquatic Report. We had a very safe season. Attendance figures at Northside pool include park district camp participants and outreach groups. The board requested Northside attendance numbers without these groups. It was suggested that we promote the district's rankings in lifeguard safety evaluations. The board requested greater marketing efforts for swim lessons particularly through the schools and adding stuffers in Recreation Department mailings. Swim team experienced a particularly successful summer.

- Special Facilities Department Report – Arrowhead Restaurant Consultant
Mr. Carlucci will attend the November 5 meeting. The board was asked to give comments or questions from the information provided to Ellen Huber to forward to him.
- DuPage Historical Museum/Park District Administrative Office Update
All staff moves have been successfully completed. There will be a ribbon cutting party from 5 pm to 8 pm on November 12 at the Museum. The train exhibit was operated last Saturday afternoon with approximately 70 people visiting. Mr. Benard thanked the Parks and Planning Department for its hard work in making this occur.
- Comprehensive Attitude and Interest Survey/Long-Range Planning Update
Preliminary information from the community-wide survey on Cosley Zoo and the Wheaton Grand Theatre will be available in the near future and will be forwarded to the board.
- Executive Director/Agency Work Plan 2008-2009 Update
This information will be forwarded to the board with the Executive Director's weekly report.
- Wheaton Grand Theatre Opportunity – Research Update
Mr. Benard will forward the information to the board prior to the November 1 capital projects workshop.

QUESTIONS OF STAFF

The butterfly exhibit report written by Zoo Director Sue Wahlgren was discussed. The board requested that Sue come to a meeting to discuss the report in more detail. Staff will prepare and provide to the board an operating expense report.

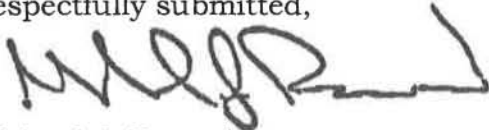
The board requested more information and a clearer explanation of the fitness center marketing report.

Mr. Benard will supply the board with a written narrative of the financial report now that the September 2008 to September 2007 comparison is available.

ADJOURNMENT

Commissioner Blankenship moved to adjourn the meeting of the Board of Commissioners of the Wheaton Park District. Seconded by Commissioner Morrill. Meeting adjourned at 8:15 p.m.

Respectfully submitted,



Michael J. Benard
Secretary

**WHEATON PARK DISTRICT
BOARD OF COMMISSIONERS
MINUTES OF THE WORKSHOP MEETING
ARROWHEAD GOLF CLUB
26W151 BUTTERFIELD ROAD
WHEATON, ILLINOIS
October 8, 2008**

CALL TO ORDER

President Luetkehans called the workshop meeting of the Wheaton Park District Board of Commissioners to order at 7 p.m. The following Commissioners were present:

Commissioner: Barrett
Blankenship
Fieweger (arrived 7:05 pm)
Luetkehans
Mee
Morrill

Absent: Schobel

COMMUNITY INPUT

None.

OLD BUSINESS

1. Long-Range Planning Committee

The board has been provided with foundation documents including the number of classes and program space(indoor and outdoor). The community-wide survey was mailed Wednesday and Thursday of last week. The Chamber of Commerce version has been finalized and will be distributed in the near future. Executive Director Benard will ask the Finance Department, the Technology area, and the Human Resources Department for their top 10 wish list.

Commissioner Morrill distributed a master plan outline and timeline (attached). The blanks are to be filled in by the Executive Director and his staff. The Executive Director will get the required information to the board in his weekly reports. Commissioner Morrill asked the board to give him their list of the district's top ten needs by October 22 board meeting.

Commissioner Luetkehans requested that the board set a date for its retreat. February 7, 2009 was agreed to. Details to be determined.

2. Wheaton Grand Theatre

A proposal from C H Johnson was distributed. This proposal will gather information that the board requested. Commissioner Luetkehans suggested that the amount of reimbursable expenses be capped. Executive Director Benard asked the board to let him know if there any further questions the board has on this subject. The board asked for a list of the board of the Wheaton Grand Theatre Corporation.

The hypothetical relationship between the Wheaton Park District, Wheaton Grand Theatre, and Market Value Productions was reviewed.

NEW BUSINESS

1. Budget Introduction

Executive Director Benard presented the preliminary proposed Fiscal Year 2009 budget to the board. The goal tonight is to determine what additional information the board requires. He pointed out that in this version of the budget, as was the case last year, a pool raise increase is not included. The board asked for bullet point explanations by area explaining what has impacted the area and why. Any overages in the current budget at the end of the year will go to fund balances as previously directed by the board.

The General Fund is balanced with a transfer in from the Recreation Fund. The Recreation Fund is also balanced.

The Special Recreation Fund levy provides funding for WDSRA and for ADA accessibility improvements within the district. In order to follow a stricter interpretation of the Park District Code all levied funds will now be transferred to WDSRA whether for WDSRA operations or park district accessibility projects. When the district undertakes a capital project that relates to accessibility, the district will submit a request to the WDSRA board to approve the payment. The board requested that these funds show as a footnote on monthly statements.

Museum Fund. The community-wide survey results will give us an idea on the community's feelings about keeping Cosley a free zoo. The Cosley Foundation and Mr. Benard have had discussions concerning the Foundation providing operating support to the district's deficit in operating the zoo. The Foundation may give a percentage of its funds raised annually. In Mr. Benard's opinion, the butterfly exhibit can be operated with current staff utilizing a volunteer workforce. The staff report on the butterfly exhibit will be provided to the board.

Special Purpose Funds include liability, retirement and audit funds. The board requested that staff investigate the possible use of other liability sources other than PDRMA.

The Debt Service Fund levies the funds used to be pay for the bonds issued by the district.

The Paving and Lighting Fund will be the first casualty caused by the limiting rate. We will most likely stop levying this fund beginning levy year 2009. A large percentage of paving and lighting work is already budgeted in the General Fund and in Capital Projects.

The Health Fund is an internal service fund whose revenue sources are the operating funds that generate the expense. The district's health insurance premium will increase ten percent effective January 1. The district will look at health insurance program options to research alleviating cost increases.

ERF/CARF discussions will be based on priorities as decided by the board with input from staff. Once the long-range plan is complete, the priorities will be established for the future. Mr. Benard requested a separate meeting with the board to discuss the items for this budget area.

The Capital Projects Fund is work that the trade division primarily does. This budget is funded through bond proceeds and allocated fund balances.

The IS&T Fund is an internal service fund. The proposed disaster recovery plan and back-up power plan are included in this area.

The 2009 Arrowhead Golf Club budget includes revenue projections that are in the vicinity of what was budgeted for this year. Food/Beverage is not doing as well as last year due to the Norovirus closure, the economy, and the new facility excitement drop off. Golf is doing about the same as last year.

The budget calendar was reviewed. It was suggested to add a workshop session to discuss capital projects and closed session to discuss personnel. The workshop will be November 1 at 8 am at the Museum.

BOARD MEMBER INPUT/DISCUSSION

- Staff attending conferences, including NRPA, submit session summaries to the Executive Director that include how to apply information that was learned to their jobs.
- Executive Director Benard and Director of Recreation Cleary will meet with Joe Fuster, Chicago Fire Juniors, on Monday.
- Staff was congratulated on the value and quality of special events being held at Arrowhead.

CLOSED SESSION

Commissioner Morrill moved to convene to Closed Session pursuant to the provisions of the Open Meetings Act, 5ILCS 120/2(c)(5) for the purchase or lease of real property and 5ILCS 120/2(c)(1) for the employment or compensation of an employee. Seconded by Commissioner Mee.

Roll call vote:	Commissioner:	Barrett	Aye
		Blankenship	Aye
		Fieweger	Aye
		Mee	Aye
		Morrill	Aye
		Luetkehans	Aye

6 Aye, 0 Nay, 1 Absent. Motion carried.

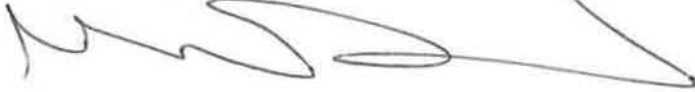
The Wheaton Park District Board of Commissioners convened to Closed Session at 8:30 p.m.

The regular meeting of the Wheaton Park District Board of Commissioners reconvened at 9:20 p.m.

President Luetkehans stated that no action would be taken on matters discussed in closed session at this time.

Commissioner Morrill moved to adjourn the workshop meeting of the Board of Commissioners of the Wheaton Park District. Seconded by Commissioner Mee. Meeting adjourned at 9:21 p.m.

Respectively submitted,

A handwritten signature in black ink, appearing to read "Michael J. Benard". The signature is fluid and cursive, with a long horizontal stroke at the end.

Michael J. Benard
Secretary

**WHEATON PARK DISTRICT
BOARD OF COMMISSIONERS
MINUTES OF THE SPECIAL MEETING
ADMINISTRATION OFFICE
600 S. Main Stret
WHEATON, ILLINOIS
September 24, 2008**

CALL TO ORDER

President Luetkehans called the special meeting of the Wheaton Park District Board of Commissioners to order at 7 p.m. The following Commissioners were present:

Commissioner: Blankenship
Fieweger
Luetkehans
Mee
Morrill
Schobel

Absent: Barrett

NEW BUSINESS

1. Engagements for Professional Services for the Arrowhead Golf Club with Carlucci Hospitality Group and Jerome Eastman Inc.

Proposals from Carlucci Hospitality and Jerome Eastman for consulting services at Arrowhead were presented. Joe Carlucci and Jerome Eastman from Carlucci Hospitality Group were present at the meeting.

The board expressed the opinion that it is not ready to deal with Mr. Eastman's proposal for finishing the décor at Arrowhead. This project must be budgeted. More proposal detail was requested. Commissioner Schobel explained that some of this work was planned for, but subsequently cut, before the restaurant opened. Executive Director Benard will arrange a tour of the building with Mr. Eastman and the board to show what is being proposed.

Mr. Benard explained that the Carlucci Hospitality proposal would provide management mentoring from a well respected private sector restaurant operator. This mentoring will take us to the next level in service, product quality and cost effectiveness.

Mr. Carlucci stated that there a lot of things working well at Arrowhead. Because some things were not done before the opening, it will be more expensive to do them now. In his opinion, it takes five or six years to shake a restaurant down and understand the market place, service, and staffing. A major problem at Arrowhead is inconsistency. The menu needs to generate enthusiasm. The menu, prices, décor, etc. need to generate energy and make the customer feel good. These things need to be established. The board expressed that it expects Mr.

Carlucci to give it reports that are measurable and understandable. At the end of the 90-day contract the board will see measurable and quantifiable reporting.

The marketing and business plan will be written by staff with recommendations from the work done by the Carlucci Hospitality Group. The business plan will show projections of what to expect in 3, 6, 9 and 12 months as well as 2 years out.

The board asked Mr. Carlucci for a progress report at its October 22 regular meeting.

Commissioner Blankenship moved to retain the Carlucci Hospitality Group for a consulting contract for ninety days for a fee of \$20,000 from this date with a written report provided to the board at the end of the contract. Seconded by Commissioner Mee.

Roll call vote:	Commissioner:	Blankenship	Aye
		Fieweger	Aye
		Mee	Aye
		Morrill	Aye
		Schobel	Aye
		Luetkehans	Aye

6 Aye, 0 Nay, 1 Absent. Motion carried.

ADJOURNMENT

Commissioner Blankenship moved to adjourn the special meeting of the Board of Commissioners of the Wheaton Park District. Seconded by Commissioner Morrill. Meeting adjourned at 8 p.m.

Respectfully submitted,



Michael J. Benard
Secretary

**WHEATON PARK DISTRICT
BOARD OF COMMISSIONERS
MINUTES OF THE MEETING
ARROWHEAD GOLF CLUB
26W151 BUTTERFIELD ROAD
WHEATON, ILLINOIS
September 17, 2008**

CALL TO ORDER

President Luetkehans called the regular meeting of the Wheaton Park District Board of Commissioners to order at 7 p.m. The following Commissioners were present:

Commissioner: Blankenship
Fieweger
Luetkehans
Mee
Morrill
Schobel

Absent: Barrett

COMMUNITY INPUT

Andrew Ayres, 612 Myrtlewood, Wheaton, read a letter to the board that he had written to the editors of the local newspapers that has not been printed. The letter expressed Mr. Ayres opposition to the park district's participation in the Wheaton Grand Theatre project. He has questions about the financial feasibility of the project, the parking, and the use of the Masonic building. In his opinion, there are, as of yet, too many unanswered questions.

Tom Loversky, 108 N. Erie Street, Wheaton, stated he had sent an email to Mr. Luetkehans. Mr. Luetkehans acknowledged receipt. He also opposes the park district's involvement in the Wheaton Grand Theatre project. He feels the development should be handled by the private sector. He feels this kind of project is outside of what the park district does well and that it is not the park district's job to revitalize downtown Wheaton.

Joe Jovaitis, P.O. Box 1585, Wheaton, complimented the park district on involving the community in exploring involvement in the Wheaton Grand Theatre project. He spoke to the board to suggest delaying the decision until more research is done including other theater operations in the area. He feels the board needs more information before a decision is made. Mr. Jovaitis urged taking time to make an informed decision.

CONSENT AGENDA

Commissioner Schobel moved to approve the Consent Agenda. Seconded by Commissioner Fieweger.

Commissioner Morrill asked that item 3, Approval of the Long-Range Planning Committee Meeting Minutes of August 27, 2008, be removed from the Consent Agenda.

1. Approval of the Long-Range Planning Committee Meeting Minutes of July 2, 2008
2. Approval of the Board Meeting Minutes of August 20, 2008
4. Acceptance of the Disbursements

Roll call vote: Commissioner: Blankenship Aye
 Fieweger Aye
 Mee Aye
 Morrill Aye
 Schobel Aye
 Luetkehans Aye

6 Aye, 0 Nay. Motion carried.

Commissioner Morrill move that the Long-Range Planning Committee Meeting Minutes of August 27, 2008 be revised to reflect that items 1, 2 and 6 be transmitted to the board with the September board packet and that the third sentence of item 3 be changed to read extenuating circumstances. Second by Commissioner Fieweger. Motion passed unanimously.

OLD BUSINESS

1. Arrowhead Golf Club Norovirus Review

Maureen McHugh, Executive Director, DuPage County Health Department gave an overview of the Norovirus outbreak at Arrowhead Golf Club. The overview and a copy of the power point presentation are attached to these minutes. Ms. McHugh emphasized that the cooperation of park district staff with the Health Department was exemplary. This cooperation was instrumental in allowing banquets to be held before the restaurant was reopened. The Health Department and park district management staff retrained all Arrowhead related staff in safe food handling procedures before the restaurant reopened. Monthly inservice training is ongoing.

The board thanked Ms. McHugh for attending the meeting and for the report.

Executive Director Benard stated that the financial loss to the district will be in excess of \$120,000. The business interruption claim filed with PDRMA has been denied. Commissioner Luetkehans suggested that the district's attorney review the denial. PDRMA is researching business interruption insurance for the district, and Mr. Benard is exploring other alternatives.

2. Acceptance of 2007/2008 Audit

Commissioner Schobel moved to accept the 2007/2008 Wheaton Park District Financial Audit. Seconded by Commissioner Morrill.

The audit committee has met and recommends approval of the 2007/2008 audit.

Motion passed unanimously

3. Wheaton Grand Theatre

The comprehensive survey contains questions about the Wheaton Grand Theatre. The Executive Director has documented all comments received since the public meeting. The October 8 workshop meeting can be used to further discuss this

project as well as the long-range planning committee items. It was suggested that more information on Metropolis Performing Arts Center, the new theater at North Central College, the performing arts center at College of DuPage, Drury Lane in Oak Brook be obtained for comparison purposes. Commissioner Schobel also has a contact that may be helpful in getting more information. The board requested an updated and more specific operating plan be submitted by the end of October.

4. Athletic Report

Commissioner Morrill thanked the board for postponing discussion of this report until he was in attendance. The board thanked staff for a well done report with a lot of statistics. It was noted that having athletic leagues under the park district is unusual. The volunteers who serve on boards to run the various leagues were recognized. The importance of looking at synthetic turf to allow more play in the future was noted.

NEW BUSINESS

1. 2009 Brochure Printing Bids

Commissioner Blankenship moved to approve the printing bid for 2009 brochures from Strathmore Printing in the amount of \$161,295 as presented by staff. Seconded by Commissioner Fieweger.

Roll call vote:	Commissioner:	Blankenship	Aye
		Fieweger	Aye
		Mee	Aye
		Morrill	Aye
		Schobel	Aye
		Luetkehans	Aye

6 Aye, 0 Nay. Motion carried.

2. Cash Management and Handling Report

The Cash Management and Handling report was accepted by the board and sent to the audit committee for review. Commissioner Luetkehans asked that a follow up report be given to the board reflecting what recommendations will be implemented and which will not be implemented. He also asked that the reasons be included. He also asked that a report be prepared listing the recommendations from the audit management letters and when the recommendations will be implemented.

DIRECTOR OF FINANCE REPORT

Finance Director Trainor spoke to the board on the effects of the property tax cap. The Recreation Fund will be in a deficit in two years at the current rate of revenue and expense. The residents of this district approved via referendum a \$.25 tax levy increase in the mid 1980s. The tax cap has reduced this increase to \$.06 and falling annually. Because we are aware of this, the board has the opportunity to make decisions in a measured manner. The infrastructure of the district was built counting on the \$.25 being there. The board agreed that it must review hard decisions and possibly service and staff cuts before it considers asking for a tax rate increase.

Staff was asked to analyze programs to make sure revenue is matching expenses. Nonresident fees should also be examined. Park maintenance activities and portions of the Cosley Zoo expenses are underwritten at this time.

EXECUTIVE DIRECTOR REPORT

A letter has been received from the city indicating its interest in the district's thoughts on the consultants interviewed for the Hubble project.

Staff suggests that the Chicago Fire Juniors be charged \$20,000 for the fall and spring seasons to use park district fields. This figure takes into account that approximately 102 resident children currently are part of this program.

Staff will provide the board with a report researching nine-hole play on weekend mornings after the golf season is over. The electronic sign for Arrowhead will be in the 2009 capital budget for the board's discussion. There will not be a weekend Octoberfest event at Arrowhead this year. It was not a cost effective event. Staff feels that the lobbyist's contract should be extended and will be an agenda item at the October regular meeting.

It was determined that a repeat request for a traffic study by IDOT at the entrance to Arrowhead be made.

QUESTIONS OF STAFF

- The return on investments in the marketing reports was complimented.
- Staff was asked to meet with the various high school athletic directors to discuss the use of Arrowhead for the high school teams.

CLOSED SESSION

Commissioner Blankenship moved to convene to Closed Session pursuant to the provisions of the Open Meetings Act, 5ILCS 120/2(c)(21) for the approval, review and release of closed session minutes and 5ILCS 120/2(c)(1) for the employment or compensation of an employee. Seconded by Commissioner Mee.

Roll call vote: Commissioner:	Blankenship	Aye
	Fieweger	Aye
	Mee	Aye
	Morrill	Aye
	Schobel	Aye
	Luetkehans	Aye

6 Aye, 0 Nay. Motion carried.

The Wheaton Park District Board of Commissioners convened to Closed Session at 9:05 p.m.

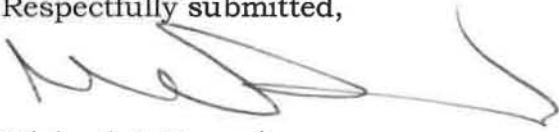
The regular meeting of the Wheaton Park District Board of Commissioners reconvened at 9:50 p.m.

President Luetkehans stated that no action would be taken on matters discussed in closed session at this time.

ADJOURNMENT

Commissioner Morrill moved to adjourn the meeting of the Board of Commissioners of the Wheaton Park District. Seconded by Commissioner Blankenship. Meeting adjourned at 9:51 p.m.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Michael J. Benard", written in a cursive style.

Michael J. Benard
Secretary

**Long-Range Planning Committee Meeting
Arrowhead Golf Club
26W151 Butterfield Road
Wheaton, IL
August 27, 2008
7 pm**

I. **Call to Order**

Commissioner: Barrett
Blankenship
Mee
Morrill

Absent: Fieweger
Luetkehans
Schobel

II. **Community Attitude and Interest Survey**

Benard distributed the survey instrument draft to the Board. The draft was edited by the group. The absent board members will have an opportunity to edit via email. The survey will be sent mid September. Preliminary results on the theatre questions will be expedited by the Project team.

III. **Discussion of Long Range Planning Process**

Vision 2012 binders were distributed to the Board. The timeline for completion of staff tasks was discussed. Benard stated that he needed to revisit the timeline with the Board due to mitigating circumstances and. Changes and status comments compared to the July Minutes indicated in *(italic)*

1. Outline Mission, Vision, Objectives by August 2008
(target date changed to September - after the Director /Department Head Leadership Retreat)
2. Inventory Current Facilities, Recreation Programs and Services by August 2008 *(target date changed to September)*
 - Ages served, numbers of participants by August 2008 *(target date changed to September)*
 - Address infrastructure challenges – identify what needs to be done to improve what we have by September 2008
3. Schedule Focus Groups and Other Research
 - Who, when, where, how many, group size, staff/board involvement, etc. by August 2008 – *(first round complete)*
 - Summary report by October 2008
 - Survey residents through brochure (Fall 2008) – Tabulate results by November 2008

- Community Survey – professionally done fall 2008 with results reported by late fall 2008 – (survey will be sent out two weeks later than originally planned)

4. Address Financial Challenges

- Taxes, fees and charges, grants, donations, budget projections, etc. (fall 2008 – winter 2009)

5. What New Initiatives Do Wheaton Park District Residents Desire by fall 2008

6. Identify Staff's top 10 wish list items by division by September 2008

7. Develop Master Plan Document – park by park, facility by facility, recreational services {trends, health/fitness/obesity issues, etc. (January 2009)}

IV. **Other**

Brief Discussion about the Theatre Public Meeting.

V. **Next Meeting**

Late September/Early October TBD

VI. **Adjournment**

Commissioner Blankenship moved to adjourn the August 27, 2008 Long-Range Planning Committee meeting. Seconded by Commissioner Morrill. Meeting adjourned at 8:19 pm.

Respectfully submitted,



Michael J. Benard
Secretary

**WHEATON PARK DISTRICT
BOARD OF COMMISSIONERS
MINUTES OF THE MEETING
ARROWHEAD GOLF CLUB
26W151 BUTTERFIELD ROAD
WHEATON, ILLINOIS
AUGUST 20, 2008**

CALL TO ORDER

President Luetkehans called the regular meeting of the Wheaton Park District Board of Commissioners to order at 7 p.m. The following Commissioners were present:

Commissioner: Barrett
Blankenship
Fieweger
Luetkehans
Mee
Schobel

Absent: Morrill

COMMUNITY INPUT

Margo Tomaras, 1414 E. Elm Street, Wheaton, requested that the park district provide tee times at Arrowhead for groups wishing to play 9 holes on Saturday morning. She expressed her appreciation for the course, the clubhouse and the restaurant as well as the quality of the staff. She felt that there was a way to make this play profitable. Director of Golf Bruce Stoller stated that 9-hole tee times are available from 5:30 am to between 6:30 and 7 am. President Luetkehans stated that this will be looked into in the next few months and staff will be asked to give the board an analysis. Ms. Tomaras requested that the minutes reflect that she has called repeatedly for 9-hole Saturday tee times and has been told that there are none. She has also asked for 18-hole tee times, been told that there are some, and then later told that there are not any. Commissioner Blankenship asked that it be noted that Ms. Tomaras stated that all of our staff has been helpful and agreeable. Ms. Tomaras expressed her hope that a solution will be found.

CONSENT AGENDA

President Luetkehans stated that item 1 approval of the Long-Range Planning Committee Minutes of July 2, 2008 will be removed from the Consent Agenda.

Commissioner Blankenship moved to approve the Consent Agenda as amended.
Seconded by Commissioner Fieweger.

2. Approval of the Board Meeting Minutes of July 16, 2008
3. Acceptance of the Disbursements

Roll call vote: Commissioner:	Barrett	Aye
	Blankenship	Aye
	Fieweger	Aye
	Mee	Aye
	Schobel	Aye
	Luetkehans	Aye

6 Aye, 0 Nay, 1 Absent. Motion carried.

OLD BUSINESS

1. Chicago Fire Juniors Request for Field Use

The Recreation Department has responded to the Chicago Fire Juniors request to use fields. Mr. Benard met with members of the soccer club the weekend after the last board meeting. We were able to accommodate a high percentage of the fields requested. Executive Director Benard and the Parks Department will determine an appropriate cost figure for the use. The board instructed staff to move forward with this in an expedited timeline.

2. Finance Policy - Debt

Commissioner Blankenship moved to adopt the Financial Practices Debt Policy as recommended by the Director of Finance/Treasurer. Seconded by Commissioner Barrett.

Finance Director/Treasurer Rita Trainor explained to the board that a five-year capital plan is standard for local governments. Rob Sperl, Director of Planning, has identified most of the district's capital assets and their useful life. Under this policy debt will be issued for capital assets, not for daily expenses. The capital improvement plan clearly lays out what can be done and what is the cost. This policy will also make sure that we can pay the upkeep expense of new projects. Mr. Benard does not want this district to stagnate, and having this type of policy will contribute to growth.

Ms. Trainor stated that debt refinancing usually does not occur unless 3 percent can be saved. Commissioner Luetkehans suggested that the policy include a provision to review the outstanding debt issue every year to determine if refinancing should take place. Commissioners Blankenship and Barrett agreed to the amendment.

Roll call vote: Commissioner:	Barrett	Aye
	Blankenship	Aye
	Fieweger	Aye
	Mee	Aye
	Schobel	Aye
	Luetkehans	Aye

6 Aye, 0 Nay, 1 Absent. Motion carried.

3. Arrowhead Golf Club Electronic Sign

Mr. Benard will check if funds were budgeted for the sign in this fiscal year. Consensus of the board was to include this item in the Fiscal Year 2009 budget for consideration.

4. Arrowhead Golf Club Norovirus Review
The presentations will be delayed until the September board meeting pending Health Department report completion.
5. Wheaton Grand Theater Inc.
The public hearing is scheduled for Monday, August 25, at the Theater beginning at 7 pm. The Chamber of Commerce has been helpful in promoting the public hearing.

NEW BUSINESS

7. Williams Architects Architectural Services Proposals
Commissioner Blankenship moved to approve the architectural services proposals from Williams per staff recommendations. Seconded by Commissioner Fieweger.

Staff recommends studying the construction of bathroom facilities at the Lucent fields and not proceeding at this time. The Leisure Center renovations, Historical Museum interior design assistance, Arrowhead restroom facilities, and Seven Gables barn conversion projects are the priorities set by staff.

Roll call vote:	Commissioner:	Barrett	Aye
		Blankenship	Aye
		Fieweger	Aye
		Mee	Aye
		Schobel	Aye
		Luetkehans	Aye

6 Aye, 0 Nay, 1 Absent. Motion carried.

1. Fiscal Year 2007/2008 Audit
The fiscal year 2007/2008 audit must be approved and filed by September 30, 2008. Dan Berg, Sikich, was present to answer questions. The audit committee of Commissioner Barrett and Commissioner Schobel will meet with Mr. Berg, Executive Director Benard, and Treasurer Trainor. Approval of the audit will appear on the September agenda.
2. Athletic Report
President Luetkehans asked to postpone discussion until the September meeting so that Commissioner Morrill can be present. The board appreciated the thoroughness of this report.
3. ATM Agreement with Chicago ATM, Inc.
The district's attorney is reviewing the agreement. This item will be on the September agenda.
4. Resolution No. 2008-5, Authorizing the Release and Declassification of Closed Session Meeting Minutes
Commissioner Mee moved to approve Resolution 2008-5 Authorizing the Release and Declassification of Closed Session Meeting Minutes. Seconded by Commissioner Fieweger.

Roll call vote: Commissioner: Barrett Aye
 Blankenship Aye
 Fieweger Aye
 Mee Aye
 Schobel Aye
 Luetkehans Aye

6 Aye, 0 Nay, 1 Absent. Motion carried.

5. First Amendment to the Intergovernmental Agreement between the County of DuPage and the Wheaton Park District for Improvements to the Illinois Prairie Path-National Louis Site and Lease of Such Property to the Wheaton Park District
 Commissioner Schobel moved to approve the first amendment to the Intergovernmental Agreement between the County of DuPage and the Wheaton Park District for improvements to the Illinois Prairie Path-National Louis site and lease of such property to the Wheaton Park District. Seconded by Commissioner Fieweger.

Roll call vote: Commissioner: Barrett Aye
 Blankenship Aye
 Fieweger Aye
 Mee Aye
 Schobel Aye
 Luetkehans Aye

6 Aye, 0 Nay, 1 Absent. Motion carried.

6. Resolution No. 2008-6, Authorizing the Wheaton Park District to Enter into an Amendment to Lease Agreement with the Union Pacific Railroad Company
 Commissioner Blankenship moved to approve Resolution 2008-6, authorizing the Wheaton Park District to enter into an amendment to lease agreement with the Union Pacific Railroad Company. Seconded by Commissioner Fieweger.

The extension of the time to complete the project will allow for discussion with a neighboring property owner with a slight encroachment.

Roll call vote: Commissioner: Barrett Aye
 Blankenship Aye
 Fieweger Aye
 Mee Aye
 Schobel Aye
 Luetkehans Aye

6 Aye, 0 Nay, 1 Absent. Motion carried.

8. Playground Purchasing Procedures
 Commissioner Barrett moved to direct staff to submit the proposed purchasing procedures for attorney review. Seconded by Commissioner Mee.

Staff would like to make the purchase of playground equipment more competitive. The Wheaton Park District staff is unique in its ability to install the equipment in house.

The motion passed unanimously.

DIRECTOR OF FINANCE REPORT

Finance Director Trainor stated that the District has traditionally used bond proceeds to finance capital projects. The district will not issue debt in 2009. The debt issued in 2008 was issued to cover 2009 also because of the advantageous interest rates at that time. In 2010 the District can issue approximate \$3 million. She emphasized that maintaining the current infrastructure will require funding. The District has budgeted approximately \$3.4 million in capital projects. In 2009, there is \$1.1 million available. The board agreed that it must look at this situation. Executive Director Benard will continue a dialogue with the Board and the community about how the \$.25 tax increase that was passed in the early 1980s has decreased to less than \$.10 because of the tax cap.

The District is doing fairly well against budget this year. The Norovirus event at Arrowhead will affect the budget. The board will be provided with percentage comparisons against expectations in the next board packet. The change in the fiscal year dates will present a challenge in reporting comparisons, but month-to-month comparisons will be available.

EXECUTIVE DIRECTOR REPORT

Mrs. Tomaras' concerns have been referred to staff for review.

Commissioner Luetkehans will ask speakers to move to the microphone in response to comments received from Ms. Gillis. The meeting is aired on local access cable at 10 am, 2 pm, and 6 pm on Thursdays. If the board wishes, the District can request for the program to be broadcast more often. There are 12,500 cable subscribers in Wheaton.

A general email address of commissioners@wheatonparks.org will be established for the board to receive comments from residents.

Laura Marquardt has resigned to accept a position in Fairfax County, Virginia. Mr. Benard will be reevaluating staffing the fitness areas and will share this information with board. The board requested further information on the return on investment portion of the report.

Mr. Benard has met with representatives from DuPage County, Milton Township, and concerned citizens to begin development of a bikeway plan for an unincorporated area of the Park District in response to the death of bicyclist earlier this summer.

QUESTIONS OF STAFF

None.

CLOSED SESSION

Commissioner Blankenship moved to convene to Closed Session pursuant to the provisions of the Open Meetings Act, 5ILCS 120/2(c)(5) for the purchase or lease of real property and 5ILCS 120/2(c)(1) for the employment or compensation of an employee. Seconded by Commissioner Barrett.

Roll call vote: Commissioner: Barrett Aye
Blankenship Aye
Fieweger Aye
Mee Aye
Schobel Aye
Luetkehans Aye

6 Aye, 0 Nay, 1 Absent. Motion carried.

The Wheaton Park District Board of Commissioners convened to Closed Session at 8:40 p.m.

The regular meeting of the Wheaton Park District Board of Commissioners reconvened at 9:36 p.m.

President Luetkehans stated that no action would be taken on matters discussed in closed session at this time.

ADJOURNMENT

Commissioner Schobel moved to adjourn the meeting of the Board of Commissioners of the Wheaton Park District. Seconded by Commissioner Fieweger. Meeting adjourned at 9:37 p.m.

Respectfully submitted,



Michael J. Benard
Secretary

**Long-Range Planning Committee
Wheaton Park District Board of Commissioners
July 2, 2008 – 7:00 pm
Arrowhead Golf Club
26W151 Butterfield Road
Wheaton, IL**

I. ROLL CALL

Commissioner: Barrett
Mee
Morrill
Luetkehans

Absent: Blankenship
Fieweger
Schobel

II. DISCUSSION OF LONG-RANGE PLANNING PROCESS

Commissioner Morrill provided the history of the Vision 2012 project completed in March 2006. Executive Director Benard will provide copies of the report to the board.

The community survey and focus group process to be conducted by the University of Illinois, Office of Recreation and Park Resources was discussed. The schedule for board interviews was distributed.

The timeline for completion of staff tasks was discussed.

1. Outline Mission, Vision, Objectives by August 2008
2. Inventory Current Facilities, Recreation Programs and Services by August 2008
 - Ages served, numbers of participants by August 2008
 - Address infrastructure challenges – identify what needs to be done to improve what we have by September 2008
3. Schedule Focus Groups and Other Research
 - Who, when, where, how many, group size, staff/board involvement, etc. by August 2008
 - Summary report by October 2008
 - Survey residents through brochure (Fall 2008) – Tabulate results by November 2008
 - Community Survey – professionally done fall 2008 (Results by late fall 2008)
4. Address Financial Challenges

- Taxes, fees and charges, grants, donations, budget projections, etc. (fall 2008 – winter 2009)
5. What New Initiatives Do Wheaton Park District Residents Desire by fall 2008
 6. Identify Staff's top 10 wish list items by division
 7. Develop Master Plan Document – park by park, facility by facility, recreational services {trends, health/fitness/obesity issues, etc. (January 2009)}

The ability to acquire land via referendum as done by the Forest Preserve District of DuPage County is possible. The legal requirements and phrasing of the referendum question will require research. The district acquiring the right of first refusal on property will also be researched. An advisory referendum for large projects could be held.


III. NEXT MEETING

The next long-range planning committee meeting will be August 27, 2008 at Arrowhead Golf Club, 26W151 Butterfield Road, Wheaton, at 7 pm.

III. ADJOURNMENT

Commissioner Barrett moved to adjourn the Long-Range Planning Committee meeting. Seconded by Commissioner Mee. The meeting adjourned at 7:56 pm.

Respectfully submitted,



Michael J. Benard
Board Secretary

**WHEATON PARK DISTRICT
BOARD OF COMMISSIONERS
MINUTES OF THE MEETING
PARK SERVICES CENTER
1000 MANCHESTER ROAD
WHEATON, ILLINOIS
June 18, 2008**

CALL TO ORDER

President Luetkehans called the regular meeting of the Wheaton Park District Board of Commissioners to order at 7 p.m. The following Commissioners were present:

Commissioner: Barrett
Blankenship
Luetkehans
Mee
Morrill
Schobel

Absent: Fieweger

COMMUNITY INPUT

Harold Wonzer, a member of the Wheaton Kiwanis Club, presented the park district with checks for reimbursement for the Safety City project. The board thanked Kiwanis for spearheading the project.

CONSENT AGENDA

Commissioner Blankenship moved to approve the Consent Agenda. Seconded by Commissioner Barrett.

1. Approval of the Board Meeting Minutes of May 21, 2008
2. Approval of the Special Meeting Minutes of June 4, 2008
3. Acceptance of the Disbursements

Roll call vote: Commissioner: Barrett Aye
 Blankenship Aye
 Mee Aye
 Morrill Aye
 Schobel Aye
 Luetkehans Aye

6 Aye, 0 Nay, 1 Absent. Motion carried.

OLD BUSINESS

1. Wheaton Grand Theater Update
Executive Director Benard stated that there was no further information to be presented.
2. DuPage Historical Museum Update
No new information was available at this time.

3. Arrowhead Golf Club Entrance Electronic Sign Update

The board discussed the logistics of placing an electronic sign at the entrance of Arrowhead Golf Club. If the board chooses to go forward with this project, staff felt the cost could be between \$60,000 and \$80,000. Staff has discussed zoning and set back issues with the county. This project is not budgeted in the fiscal year 2008/2009 budget. The board could decide to put this in the next budget. If the board chooses to do it this year, unobligated bond proceeds could be designated. Staff will gather information to present to the board.

Staff was asked to research the possibility of adding a right turn lane to the exit driveway at Arrowhead. Staff is aggressively pursuing a traffic light at that location.

4. Chicago Fire Juniors

Representatives of the Chicago Fire Junior soccer program will be invited to the July board meeting to discuss its use of park district fields. The Wheaton Wings travel soccer program will field 1 boys' team and 3 girls' teams in the fall.

5. Lightning Siren at Arrowhead Golf Club

The addition of a siren system to alert golfers of severe weather was discussed. The park district has a policy for athletic programs and pools. The board directed staff to solicit an opinion from legal counsel on additional liability if such a manually operated siren was installed. Staff will report to the board at the July meeting.

6. Golf Bag Drop at Arrowhead Golf Club

Staff will provide the board with a schematic plan of the suggested areas for a bag drop and will flag the area prior to the July board meeting.

NEW BUSINESS

1. Ordinance 2008-5, An Ordinance Adopting Prevailing Wage Rates to Be Paid to Laborers, Mechanics and Other Workers Performing Construction of Public Works for the Wheaton Park District

Commissioner Morrill moved to adopt Ordinance 2008-5, An Ordinance adopting prevailing wage rates to be paid to laborers, mechanics and other workers performing construction of public works for the Wheaton Park District. Seconded by Commissioner Mee.

No discussion.

Roll call vote:	Commissioner:	Barrett	Aye
		Blankenship	Aye
		Mee	Aye
		Morrill	Aye
		Schobel	Aye
		Luetkehans	Aye

6 Aye, 0 Nay, 1 Absent. Motion carried.

2. Ordinance 2008-6, Authorizing the Annexation of 1 S 555 Lorraine Road, Glen Ellyn, IL 60137

Commissioner Blankenship moved to adopt Ordinance 2008-6, authorizing the annexation of 1 S 555 Lorraine Road, Glen Ellyn, IL 60137. Seconded by Commissioner Morrill.

No discussion.

Roll call vote:	Commissioner:	Barrett	Aye
		Blankenship	Aye
		Mee	Aye
		Morrill	Aye
		Schobel	Aye
		Luetkehans	Aye

6 Aye, 0 Nay, 1 Absent. Motion carried.

3. Resolution 2008-3, Resolution of Authorization for OSLAD Grant Application – Northside Park Renovation

Commissioner Barrett moved to approved Resolution 2008-3, a resolution of authorization for OSLAD grant application – Northside Park Renovation. Seconded by Commissioner Blankenship.

No discussion.

Roll call vote:	Commissioner:	Barrett	Aye
		Blankenship	Aye
		Mee	Aye
		Morrill	Aye
		Schobel	Aye
		Luetkehans	Aye

6 Aye, 0 Nay, 1 Absent. Motion carried.

4. Proposal for Professional Services – Office of Recreation and Park Resources, University of Illinois

Commissioner Morrill moved to direct staff to accept the proposal for professional services – Office of Recreation and Park Resources, University of Illinois. Seconded by Commissioner Mee.

This survey will include 3,000 households and will provide statistically valid results.

Roll call vote:	Commissioner:	Barrett	Aye
		Blankenship	Aye
		Mee	Aye
		Morrill	Aye
		Schobel	Aye
		Luetkehans	Aye

6 Aye, 0 Nay, 1 Absent. Motion carried.

5. Proposal for Architectural Services – Williams Architects

Commissioner Morrill moved to direct staff to accept the proposal for architectural services from Williams Architects and authorizing the Executive Director to approve up to \$5,000 in architectural fees without specific board approval. Seconded by Commissioner Blankenship.

There are several small projects that will require architectural services moving forward in the near future including but not limited to the shelter at Northside Park and the butterfly exhibit. By approving this contract, Williams Architects will become the board's architect of record.

Roll call vote:	Commissioner:	Barrett	Aye
		Blankenship	Aye
		Mee	Aye
		Morrill	Aye
		Schobel	Aye
		Luetkehans	Aye

6 Aye, 0 Nay, 1 Absent. Motion carried.

EXECUTIVE DIRECTOR REPORT

Parks Plus Fitness Center report and marketing goals will be included in the July board packets. The board asked that specific goals and objectives be included and return on investment information specifically on the spinning classes.

DIRECTOR OF FINANCE REPORT

923 staff will be paid in this week's payroll. The majority of the first installment of the property tax payment was received in June. This financial report reflects figures as of May 31, and therefore, does not include the first installment of the property tax. It appears that we are on track to make the budget for Arrowhead. Finance Director Trainor felt that she will be able to supply the board reports showing comparison to last year in September. The board requested that this report be included in the board packet.

QUESTIONS OF STAFF

The baseball/softball all-star day was well run.
The bandshell dedication went well.
Father's Day brunch at Arrowhead was well attended.

CLOSED SESSION

Commissioner Blankenship moved to convene to Closed Session pursuant to the provisions of the Open Meetings Act, 5ILCS 120/2(c)(5) for the purchase or lease of real property and 5ILCS 120/2(c)(1) for the employment or compensation of an employee. Seconded by Commissioner Barrett.

Roll call vote:	Commissioner:	Barrett	Aye
		Blankenship	Aye
		Mee	Aye
		Morrill	Aye
		Schobel	Aye
		Luetkehans	Aye

6 Aye, 0 Nay, 1 Absent. Motion carried.

The Wheaton Park District Board of Commissioners convened to Closed Session at 8:15 p.m.

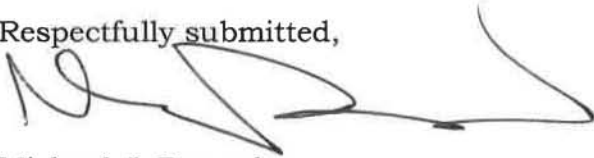
The regular meeting of the Wheaton Park District Board of Commissioners reconvened at 8:55 p.m.

President Luetkehans stated that no action would be taken on matters discussed in closed session at this time.

ADJOURNMENT

Commissioner Blankenship moved to adjourn the meeting of the Board of Commissioners of the Wheaton Park District. Seconded by Commissioner Barrett. Meeting adjourned at 8:56 p.m.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Michael J. Benard", written over a horizontal line.

Michael J. Benard
Secretary

**WHEATON PARK DISTRICT
BOARD OF COMMISSIONERS
MINUTES OF THE SPECIAL MEETING
ARROWHEAD GOLF CLUB
26W151 BUTTERFIELD ROAD
WHEATON, ILLINOIS
JUNE 4, 2008**

CALL TO ORDER

President Luetkehans called the special meeting of the Wheaton Park District Board of Commissioners to order at 7 p.m. The following Commissioners were present:

Commissioner: Barrett
Blankenship
Fieweger
Luetkehans
Mee
Morrill
Schobel

COMMUNITY INPUT

None.

NEW BUSINESS

1. Acceptance of Donations

Commissioner Blankenship moved to accept the \$50,000 donation from Merle Phillips for a butterfly exhibit and \$70,000 for remodeling the Leisure Center per the agreements. Seconded by Commissioner Barrett.

The unbudgeted funds to provide the match will come from bond proceeds. The donation is an example of a resident being willing to entrust the district to memorialize her husband and herself and to challenge us to match the donation.

Roll call vote: Commissioner: Barrett Aye
Blankenship Aye
Fieweger Aye
Mee Aye
Morrill Aye
Schobel Aye
Luetkehans Aye

7 Aye, 0 Nay. Motion carried.

2. Review and Discussion of Possible Future Action Items

- A recommendation will be presented to engage a division of the University of Illinois to facilitate the district's long-range plan survey. The proposed work will include the focus groups and the survey. The focus groups will be held in August, and the survey will be mailed out in September.
- The annual prevailing wage act will be presented for passage.

- A proposal from an architectural firm will be presented. The proposed work will help the planning division with several smaller projects including the Northside warming house plan, the Leisure Center renovation, and the restrooms at Arrowhead.
- The facility report will be presented.
- The comprehensive workbook on the Wheaton Grand Theater opportunity will be presented to the board as soon as it is received. A public hearing will be scheduled after the board has the opportunity to review the document. It is Executive Director Benard's understanding that the update from Johnson has not been received.
- The update of the action plan will be submitted to the board with the Executive Director's weekly report.

3. Executive Director's Report

The board thanked Executive Director Benard for the last report.

BOARD MEMBER INPUT/DISCUSSION

President Luetkehans discussed the board's committee structure. The Policy Review Committee will be Commissioner Mee and Commissioner Fieweger. The Audit Review Committee will be Commissioner Schobel and Commissioner Barrett. President Luetkehans would like Commissioner Blankenship to take his place on the Northside Park Committee to serve with Commissioner Barrett. Commissioner Blankenship asked for the opportunity to reply at a later time.

The Long-Range Planning Committee will now have three members – Commissioner Blankenship, Commissioner Mee and Commissioner Morrill. With three members on this committee, the meetings will be posted. He asked that this committee schedule regular meetings.

Instead of appointing a Finance Committee, President Luetkehans has asked Executive Director Benard and Finance Director Trainor to give a five to ten minute report to the board monthly updating the board on where the district is financially and where the district is going. They will also include what is good and what is bad.

The status of the electronic entrance sign for Arrowhead will be reviewed.

The board requested that the Executive Director include a synopsis of emails and questions received from the board and his response in his weekly report.

The ability to post check registers on our website will be investigated.

CLOSED SESSION

Commissioner Barrett moved to convene to Closed Session pursuant to the provisions of the Open Meetings Act, 5ILCS 120/2(c)(1) for the employment or compensation of an employee. Seconded by Commissioner Blankenship.

Roll call vote: Commissioner: Barrett Aye
Blankenship Aye
Fieweger Aye
Mee Aye
Morrill Aye
Schobel Aye
Luetkehans Aye

7 Aye, 0 Nay. Motion carried.

The Wheaton Park District Board of Commissioners convened to Closed Session at 7:30 p.m.

The regular meeting of the Wheaton Park District Board of Commissioners reconvened at 7:40 p.m.

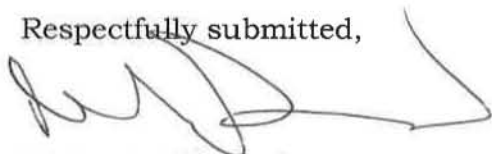
President Luetkehans stated that no action would be taken on matters discussed in closed session at this time.

Commissioner Blankenship stated that he will serve on the Northside Park Committee.

ADJOURNMENT

Commissioner Barrett moved to adjourn the meeting of the Board of Commissioners of the Wheaton Park District. Seconded by Commissioner Fieweger. Meeting adjourned at 7:42 p.m.

Respectfully submitted,



Michael J. Benard
Secretary

**WHEATON PARK DISTRICT
BOARD OF COMMISSIONERS
MINUTES OF THE MEETING
PARK SERVICES CENTER
1000 MANCHESTER ROAD
WHEATON, ILLINOIS
MAY 21, 2008**

CALL TO ORDER

President Blankenship called the regular meeting of the Wheaton Park District Board of Commissioners to order at 7:10 p.m. The following Commissioners were present:

Commissioner: Barrett
Blankenship
Fieweger
Luetkehans
Mee
Morrill
Schobel

COMMUNITY INPUT

None.

CONSENT AGENDA

Commissioner Morrill moved to approve the Consent Agenda. Seconded by Commissioner Fieweger.

1. Approval of the Board Meeting Minutes of April 9, 2008
2. Approval of the Workshop Meeting Minutes of May 7, 2008
3. Acceptance of the Disbursements

Roll call vote: Commissioner: Barrett Aye
Fieweger Aye
Luetkehans Aye
Mee Aye
Morrill Aye
Schobel Aye
Blankenship Aye

7 Aye, 0 Nay. Motion carried.

President Blankenship amended the agenda to move Old Business 1. Election of Officers to New Business 1 and to make Old Business 1 the continuation of discussion on the Wheaton Grand Theater.

OLD BUSINESS

1. Wheaton Grand Theater Discussion

The updated Johnson report will be complete in two weeks. The board asked for a consolidated report containing all information on the Wheaton Grand Theater project. A public hearing will be scheduled to allow park district residents an opportunity to comment.

2. Golf Course Operations and Restaurant District Policy

Commissioner Mee moved to approve the revised golf course operations and restaurant district policy as presented by staff. Seconded by Commissioner Fieweger.

Roll call vote: Commissioner: Barrett Aye
Fieweger Aye
Luetkehans Aye
Mee Aye
Morrill Aye
Schobel Aye
Blankenship Aye

7 Aye, 0 Nay. Motion carried.

3. Broadcasting of Park Board Meetings

Commissioner Mee moved to continue the videotaping and broadcasting of park board meetings and to direct staff to research and present a less costly and more impactful way to share policy, operating and marketing updates with the taxpayers through cable media by the October or November 2008 regular meeting. Seconded by Commissioner Fieweger.

The attitude/interest survey will include question(s) about broadcasting board meetings.

Roll call vote: Commissioner: Barrett Aye
Fieweger Aye
Luetkehans Aye
Mee Aye
Morrill Aye
Schobel Aye
Blankenship Aye

7 Aye, 0 Nay. Motion carried.

NEW BUSINESS

1. Election of Officers

Commissioner Barrett moved to approve the following slate of officers.

President Commissioner Phillip Luetkehans
Vice President Commissioner Ray Morrill
Secretary Executive Director Michael Benard
Treasurer Finance Director Rita Trainor

Seconded by Commissioner Fieweger.

Roll call vote: Commissioner: Barrett Aye
Fieweger Aye
Luetkehans Aye
Mee Aye
Morrill Aye
Schobel Aye
Blankenship Aye

7 Aye, 0 Nay. Motion carried.

President Luetkehans was presented the gavel by Commissioner Blankenship.

President Luetkehans recessed the meeting at 7:35 pm and called the meeting to order at 7:40 pm.

2. Purchase of Golf Cars

Commissioner Blankenship moved to reject the golf car bids opened on April 11, 2008. Seconded by Commissioner Schobel.

Roll call vote:	Commissioner:	Barrett	Aye
		Blankenship	Aye
		Fieweger	Aye
		Mee	Aye
		Morrill	Aye
		Schobel	Aye
		Luetkehans	Aye

7 Aye, 0 Nay. Motion carried.

Commissioner Barrett moved to accept the bid from Harris Golf Cars for 100 white golf cars in the amount of \$118,400. Seconded by Commissioner Schobel.

Roll call vote:	Commissioner:	Barrett	Aye
		Blankenship	Aye
		Fieweger	Aye
		Mee	Aye
		Morrill	Aye
		Schobel	Aye
		Luetkehans	Aye

7 Aye, 0 Nay. Motion carried.

3. Cash and Investments/Fund Balance Targets Policy

Commissioner Blankenship moved to approve the cash and investments/fund balance targets policy as presented. Seconded by Commissioner Morrill.

Roll call vote:	Commissioner:	Barrett	Aye
		Blankenship	Aye
		Fieweger	Aye
		Mee	Aye
		Morrill	Aye
		Schobel	Aye
		Luetkehans	Aye

7 Aye, 0 Nay. Motion carried.

4. Cash Handling and Inventory Control Review

Commissioner Morrill moved to approve the cash handling and inventory control review as presented not to exceed \$8,820. Seconded by Commissioner Barrett.

Roll call vote: Commissioner: Barrett Aye
 Blankenship Aye
 Fieweger Aye
 Mee Aye
 Morrill Aye
 Schobel Aye
 Luetkehans Aye

7 Aye, 0 Nay. Motion carried.

5. Annual Audit Proposals

Commissioner Schobel moved to accept the three year audit proposal from Sikich, LLP as presented by staff. Seconded by Commissioner Blankenship.

Roll call vote: Commissioner: Barrett Aye
 Blankenship Aye
 Fieweger Aye
 Mee Aye
 Morrill Aye
 Schobel Aye
 Luetkehans Aye

7 Aye, 0 Nay. Motion carried.

6. Arrowhead Golf Club Restrooms

Director of Planning Rob Sperl presented information about two proposed permanent restroom facilities at Arrowhead Golf Club replacing port-a-potties. The board directed staff to send out a request for proposal on this project.

7. Acceptance of Donation

Merle Phillips, a long-time resident of the park district, would like to donate funds to build a butterfly exhibit at Cosley Zoo and to remodel the Leisure Center. The park district will match her donation.

Commissioner Blankenship moved to accept the donation from Merle Phillips. Seconded by Commissioner Morrill.

The butterfly exhibit would be placed in the picnic area or near Gary Avenue. The Cosley Foundation has been presented the idea and was pleased with it. The work at the Leisure Center would be done by the trades division. The board asked for cost figures on these projects.

Commissioner Mee moved to table. Seconded by Commissioner Barrett. Motion carried unanimously.

EXECUTIVE DIRECTOR REPORT

No further report was given.

QUESTIONS OF STAFF

- The helpfulness of staff across the district was noted.
- Staff is in the process of putting together a summer camp program with ESP Sports utilizing the fitness centers at the high schools targeting high school

athletes. Further information will be presented at the June 4 workshop meeting. The changes in the flex pass are being addressed by staff.

- First priority for soccer fields will be park district programs. The district will continue to work with other community soccer groups to provide fields.
- The Lucent baseball fields will be ready on or before June 1.
- The board asked for information about having an emergency weather siren at Arrowhead.
- Information on a “bag drop” area at Arrowhead will be provided.
- Expectations for the Parks Plus Fitness Centers marketing plan will be provided to the board.
- The board asked that Finance Director Trainor present a monthly oral report to the board on the status of the district’s finances and comparisons to the previous year.

CLOSED SESSION

Commissioner Mee moved to convene to Closed Session pursuant to the provisions of the Open Meetings Act, 5ILCS 120/2(c)(5) for the purchase or lease of real property and 5ILCS 120/2(c)(1) for the employment or compensation of an employee. Seconded by Commissioner Barrett.

Roll call vote: Commissioner:	Barrett	Aye
	Blankenship	Aye
	Fieweger	Aye
	Mee	Aye
	Morrill	Aye
	Schobel	Aye
	Luetkehans	Aye

7 Aye, 0 Nay. Motion carried.

The Wheaton Park District Board of Commissioners convened to Closed Session at 8:32 p.m.

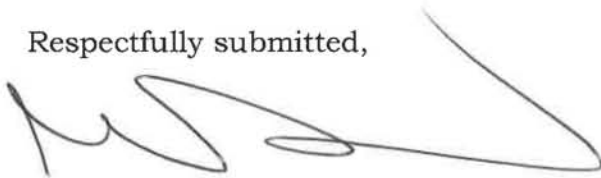
The regular meeting of the Wheaton Park District Board of Commissioners reconvened at 9:30 p.m.

President Luetkehans stated that no action would be taken on matters discussed in closed session at this time.

ADJOURNMENT

Commissioner Barrett moved to adjourn the meeting of the Board of Commissioners of the Wheaton Park District. Seconded by Commissioner Mee. Meeting adjourned at 9:31 p.m.

Respectfully submitted,



Michael J. Benard
Secretary

**WHEATON PARK DISTRICT
BOARD OF COMMISSIONERS
MINUTES OF THE WORKSHOP MEETING
ARROWHEAD GOLF CLUB
26W151 BUTTERFIELD ROAD
WHEATON, ILLINOIS
May 7, 2008**

CALL TO ORDER

President Blankenship called the workshop meeting of the Wheaton Park District Board of Commissioners to order at 7 p.m. The following Commissioners were present:

Commissioner: Barrett
Blankenship
Fieweger
Mee
Morrill
Schobel

Absent: Luetkehans

BOARD SUBCOMMITTEES - Policy Committee

Commissioner Mee presented the revised Golf Operations and Restaurant District Policy to the board. Comments were solicited. The revised policy will be on the agenda for the May 21, 2008 board meeting.

NOMINATING COMMITTEE REPORT

Commissioner Barrett reported for the nominating committee that the following slate of officers will be presented for election at the May 21 board meeting.

President	Phillip Luetkehans
Vice President	Ray Morrill
Secretary	Michael Benard
Treasurer	Rita Trainor

Installation of officers will take place at that meeting.

UPDATE ON ITEMS FOR POSSIBLE ACTION AT MAY 21, 2008, REGULAR MEETING

Broadcasting of Park Board Meetings

Executive Director Benard explained to the board that the cost of broadcasting board meetings in fiscal year 2007/2008 was \$10,000. He asked the board if it was their wish to continue this practice. The board discussed if there was any way we know if the program is being watched, to include this question on the attitude and interest survey being conducted later in the year, if this is a form of marketing, and if the funds would be better used to produce a program about park district programs and services.

Fund Retention Policy

The proposed policy was presented to the board for its information before action at the May 21 meeting. Having a policy authorizing retaining funds for brick and mortar repairs will allow us to be able to maintain our facilities.

Cash Handling and Inventory Control Review

The proposal and staff recommendation for this project were submitted to the board for its review before taking action. Staff solicited proposals from three firms, and two firms returned proposals.

Audit 07/08

Three firms submitted proposals for the fiscal year 2007/2008 audit. The board will be asked to approve staff's recommendation at the May board meeting. Professional services contracts do not require a formal bid.

Golf Car Purchase

The bid package sent out to vendors was for 20 cars. There will be another bid package sent out for 50 cars.

QUESTIONS OF STAFF

- Northside Pool is being filled. We hope to begin filling Rice Pool on May 15.
- Staff was complimented for the events at Arrowhead on May 2.

CLOSED SESSION

Commissioner Morrill moved to convene to Closed Session pursuant to the provisions of the Open Meetings Act, 5ILCS 120/2(c)(5) for the purchase or lease of real property and 5ILCS 120/2(c)(1) for the employment or compensation of an employee. Seconded by Commissioner Mee.

Roll call vote:	Commissioner:	Barrett	Aye
		Fieweger	Aye
		Mee	Aye
		Morrill	Aye
		Schobel	Aye
		Blankenship	Aye

6 Aye, 0 Nay, 1 Absent. Motion carried.

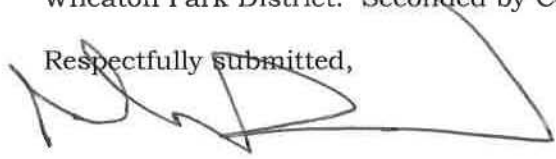
The Wheaton Park District Board of Commissioners convened to Closed Session at 7:42 p.m.

The regular meeting of the Wheaton Park District Board of Commissioners reconvened at 10:27 p.m.

ADJOURNMENT

Commissioner Morrill moved to adjourn the meeting of the Board of Commissioners of the Wheaton Park District. Seconded by Commissioner Barrett. Meeting adjourned at 10:28 p.m.

Respectfully submitted,



Michael J. Benard
Secretary

**WHEATON PARK DISTRICT
BOARD OF COMMISSIONERS
MINUTES OF THE MEETING
ARROWHEAD GOLF CLUB
26W151 BUTTERFIELD ROAD
WHEATON, ILLINOIS
APRIL 9, 2008**

CALL TO ORDER

President Blankenship called the regular meeting of the Wheaton Park District Board of Commissioners to order at 7 p.m. The following Commissioners were present:

Commissioner: Barrett
Blankenship
Fieweger
Luetkehans
Mee
Morrill

Absent: Schobel

COMMUNITY INPUT

Weldon Johnson, 325 Lorraine Road, Glen Ellyn, spoke regarding his concerns about the information he read in the Daily Herald about the ownership of the DuPage History Museum. He and his wife are interested in the preservation of DuPage County history. He asked that the museum be retained. If the museum is not going to be maintained, the artifacts being held should be returned to the towns or owners that donated them so that they can be preserved.

Nancy Ristau, 1623 Sawyer Avenue, Glen Ellyn, stated she is a resident of the Wheaton Park District. She expressed concern about the proposed development along Hoffman Park. At the March 19 park board meeting, many of the neighbors expressed their opposition to the development for various reasons. She asked that Hoffman Park be kept as it is. She also asked that the park district ask the city to vacate the Lowell Avenue right of way.

Gail Mrozak, 1301 Dawes, Wheaton, is a park district resident and a volunteer at the DuPage Historical Museum. She attended the Museum Association board meeting on February 27, 2008. She read a statement to the board, which is included with these minutes, and asked for the questions to be answered clearly, reliably, and in a timely fashion.

CONSENT AGENDA

Commissioner Morrill moved to approve the Consent Agenda. Seconded by Commissioner Barrett.

1. Approval of the Board Meeting Minutes of March 19, 2008
2. Acceptance of the Disbursements

Roll call vote: Commissioner:	Barrett	Aye
	Fieweger	Aye
	Luetkehans	Aye
	Mee	Aye
	Morrill	Aye
	Blankenship	Aye

6 Aye, 0 Nay, 1 Absent. Motion carried.

OLD BUSINESS

1. Ordinance 2008-4, Adoption of Budget and Appropriation Ordinance

Commissioner Barrett moved to adopt Ordinance 2008-4, 2008, the Combined Annual Budget and Appropriation Ordinance, an ordinance adopting a combined budget and appropriating such sums of money as may be deemed necessary to defray all necessary expenses and liabilities of the Wheaton Park District, DuPage County, Illinois for the Fiscal Year beginning April 1, 2008 and ending March 31, 2009 and specifying the objects and purposes for which such appropriations are made, and the amount appropriated for each object and purpose. Seconded by Commissioner Morrill.

Commissioner Morrill has asked the Executive Director for the clarification on variances. This information will be provided soon. Commissioner Luetkehans asked that the issue of broadcasting park board meetings be put on an upcoming agenda for discussion. Commissioner Luetkehans asked if it would be possible to put \$1 million into fund retention for future capital projects as was done this year. Mr. Benard responded that he feels that this goal is attainable between April 1, 2008 and March 31, 2009. Commissioner Luetkehans asked staff to present a fund retention policy to the board at the May meeting. Commissioner Morrill asked if the upgraded golf course bathrooms and improved lighting at the Butterfield Road entrance to Arrowhead are included in this budget. Mr. Benard responded that staff is researching these issues, and the results will be presented to board when complete. Executive Director Benard stated that there are no staff cuts in this budget and that the merit raise amount included is 4 percent.

Roll call vote: Commissioner:	Barrett	Aye
	Fieweger	Aye
	Luetkehans	Aye
	Mee	Aye
	Morrill	Aye
	Blankenship	Aye

6 Aye, 0 Nay, 1 Absent. Motion carried.

2. Intergovernmental Agreement with the City of Wheaton regarding Northside Park Development

The Northside Park Subcommittee will work with Executive Director Benard on the letter to be sent to the City of Wheaton beginning the process of negotiating an intergovernmental agreement regarding the costs of the Northside Park project.

Commissioner Luetkehans left the room at 7:27 pm.

3. Ordinance 2008-5, Lease Agreement between the Forest Preserve District of DuPage County and the Wheaton Park District for the Lease of a Portion of the Lucent East Parcel

Commissioner Mee moved to adopt Ordinance 2008-5, a Lease Agreement between the Forest Preserve District of DuPage County and the Wheaton Park District for the Lease of a Portion of the Lucent East Parcel. Seconded by Commissioner Fieweger.

Roll call vote:	Commissioner:	Barrett	Aye
		Fieweger	Aye
		Mee	Aye
		Morrill	Aye
		Blankenship	Aye

5 Aye, 0 Nay, 2 Absent. Motion carried.

Commissioner Luetkehans returned to the room at 7:30 pm.

4. Golf Course Operations and Restaurant District Policy

Commissioner Mee moved to table this item until the May 21 regular board meeting. Seconded by Commissioner Barrett. Motion carried by voice vote.

NEW BUSINESS

3. Ordinance 2008-6, Intergovernmental Agreement between the Wheaton Park District and the County of DuPage for the Occupancy and Maintenance of the DuPage County Historical Museum

Executive Director Benard announced that the DuPage County Development Committee will meet on April 15 to discuss this matter. A copy of the draft intergovernmental agreement with the county is available for viewing by the public. He introduced Phil Smith, DuPage County Facility Director. Mr. Benard stated that DuPage County and the Wheaton Park District are committed to a partnership that maintains the museum preserves the site for the entire county and its residents.

Commissioner Luetkehans moved to table this item until the May 21 regular board meeting. Seconded by Commissioner Barrett. Motion carried by voice vote.

Commissioner Luetkehans stated that at the March 19 board meeting the Board of Commissioners expressed to the developer that it was not interested in granting an easement for a sewer line. He asked the board for a consensus to direct staff to petition the City of Wheaton to vacate the Lowell Avenue right of way. Mr. Luetkehans stated that the Park District is not attempting to stop development, but the Park District would like to continue the use of the land as it has been.

1. Facility Report – Cosley Zoo

The Cosley Zoo facility report was presented to the board. The board complimented the Cosley Zoo staff on the report.

2. Annual Camp Report

Megan Raitt, Preschool and Camp Manager, presented the annual camp report. The advantages of becoming recognized by the American Camp Association include parents having confidence that the program meets recognized standards and working toward a standard of excellence. Camps begin the Monday after school lets out for the summer and run until the end of July or early August depending on the camp. Because it is imperative to have a safe place for campers to go if the weather gets bad, the number of registrants must be limited. Ms. Raitt stated if there were more sheltered areas, more campers could be accommodated. Staff was asked to determine the cost of providing more shelters.

4. Appointment of Nominating Committee for Election of Officers

Board President Blankenship appointed Commissioners Barrett and Morrill to serve on the nominating committee for election of board officers for 2008/2009. The nominating committee was asked to report its slate of officers to the board at the May 7 workshop meeting. Election and installation of officers will occur at the May 21 regular meeting.

QUESTIONS OF STAFF

Board members were encouraged to become members of Cosley Zoo.

It was suggested that Arrowhead consider a fireworks display during the Independence Day holiday season. It would be a great way to bring people to the facility.

Staff was asked to provide the board with a list of current adult education programs and a list of those being added.

Approximately 180 rounds of golf were played on April 5 and 230 on April 6.

Commissioner Mee was thanked for conducting an inservice with Director of Human Resources Rivas for staff on mandatory reporter training.

CLOSED SESSION

Commissioner Luetkehans moved to convene to Closed Session pursuant to the provisions of the Open Meetings Act, 5ILCS 120/2(c)(5) for the purchase or lease of real property and 5ILCS 120/2(c)(1) for the employment or compensation of an employee. Seconded by Commissioner Fieweger.

Roll call vote: Commissioner:	Barrett	Aye
	Fieweger	Aye
	Luetkehans	Aye
	Mee	Aye
	Morrill	Aye
	Blankenship	Aye

6 Aye, 0 Nay, 1 Absent. Motion carried.

The Wheaton Park District Board of Commissioners convened to Closed Session at 8 p.m.

The regular meeting of the Wheaton Park District Board of Commissioners reconvened at 10:01 p.m.

President Blankenship stated that no action would be taken on matters discussed in closed session at this time.

ADJOURNMENT

Commissioner Morrill moved to adjourn the meeting of the Board of Commissioners of the Wheaton Park District. Seconded by Commissioner Barrett. Meeting adjourned at 10:02 p.m.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Michael J. Benard", written in a cursive style.

Michael J. Benard
Secretary

**WHEATON PARK DISTRICT
BOARD OF COMMISSIONERS
MINUTES OF THE MEETING
ARROWHEAD GOLF CLUB
26W151 BUTTERFIELD ROAD
WHEATON, ILLINOIS
MARCH 19, 2008**

**CALL TO ORDER RECESSED PUBLIC HEARING 2008/2009 BUDGET
APPROPRIATION ORDINANCE**

President Blankenship reconvened the recessed 2008/2009 budget appropriation ordinance public hearing. The following Commissioners were present:

Commissioner: Barrett
Blankenship
Fieweger
Mee
Morrill

Absent: Luetkehans
Schobel

President Blankenship called for comment or testimony concerning the tentative budget. There being no comments, Commissioner Mee moved to close the Public Hearing on the 2008/2009 tentative budget and appropriation ordinance. Seconded by Commissioner Barrett.

Roll call vote: Commissioner: Barrett Aye
Fieweger Aye
Mee Aye
Morrill Aye
Blankenship Aye

5 Aye, 0 Nay, 2 Absent. Motion carried.

The hearing adjourned at 7:02 p.m.

CALL TO ORDER

President Blankenship called the regular meeting of the Wheaton Park District Board of Commissioners to order at 7:02 p.m. The following Commissioners were present:

Commissioner: Barrett
Blankenship
Fieweger
Luetkehans (arrived at 7:10 p.m.)
Mee
Morrill
Schobel (arrived at 7:03 p.m.)

COMMUNITY INPUT

Robert Peterson, 552 Glendale Avenue, Wheaton, IL, opposed the park district granting an easement to the builder for development of the property near Hoffman Park because of the flood plain.

Gary Taylor, Rathje & Woodward, the attorney representing the owners of the property, recapped the history of the request for an easement through Hoffman Park. In response to the residents' concerns over the flooding and drainage issues in the area, the potential developer researched a solution to this problem. In the opinion of the developer, the solution is to hook up to the storm sewer in the park. An easement does not currently exist.

Glennette Turner, 1541 Hill Avenue, Wheaton, IL, expressed the opinion that the storm sewer issue was only one of the issues concerning the neighbors about this development. She would like Hoffman Park to remain as it is.

Earl Steinke, 578 Glendale Avenue, Glen Ellyn, IL, spoke of the development history of Hoffman Park and how the park was developed through cooperation with several governmental bodies. He adamantly opposes any change to the park.

Eleanor King-Starkey, 572 Glendale Avenue, Glen Ellyn, IL, asked the board not to change the integrity of the park for development.

Susan Funk, 524 Glendale Avenue, Glen Ellyn, IL, stated that people move into this neighborhood because of the park. In her opinion, no one in the neighborhood is in favor of this development. She gave the board petitions signed by the park neighbors.

Donald Peterson, 506 Glendale Avenue, Glen Ellyn, IL, expressed the opinion that the storm sewer improvements would not solve the flooding issues except in the newly developed area. Not disturbing the trees is very important.

Nancy Schefer, 1620 Sawyer Avenue, Glen Ellyn, IL, opposed any development near the park and the storm sewer improvements. She also opposed any through streets in the area.

Mary Strock, 565 Glendale Avenue, Glen Ellyn, IL, stated she opposed the development.

Darcy Histed, 26W225 Harrison Avenue, Wheaton, IL, lives west of Lincoln Marsh, and there is a lot for sale in her neighborhood that might be suitable for use as a park. It is a 25 to 30 minute walk to the closest park to her home.

CONSENT AGENDA

Commissioner Mee moved to approve the Consent Agenda. Seconded by Commissioner Schobel.

1. Approval of the Workshop Meeting Minutes of February 13, 2008
2. Approval of the Board Meeting Minutes of February 20, 2008
3. Approval of the Budget Workshop Meeting Minutes of February 23, 2008
4. Approval of the Workshop Meeting Minutes of March 5, 2008
5. Acceptance of the Disbursements

Roll call vote: Commissioner: Barrett Aye
 Fieweger Aye
 Luetkehans Aye
 Mee Aye
 Morrill Aye
 Schobel Aye
 Blankenship Aye

7 Aye, 0 Nay. Motion carried.

OLD BUSINESS

1. Facility Report – Arrowhead Golf Club 2007

Commissioner Luetkehans asked that this item be moved to New Business 8.

2. The Zone Report

Commissioner Luetkehans asked that this item be moved to New Business 9.

3. Adoption of Policy Concerning Minimum Insurance Requirements by Contractors

Commissioner Luetkehans moved to accept the policy as presented with the addition of the term “to the fullest extent of the law.” Seconded by Commissioner Fieweger.

Roll call vote: Commissioner: Barrett Aye
 Fieweger Aye
 Luetkehans Aye
 Mee Aye
 Morrill Aye
 Schobel Aye
 Blankenship Aye

7 Aye, 0 Nay. Motion carried.

4. Ethics Policy

Commissioner Luetkehans moved to amend the Ethics Policy, R-2004-5, to delete Section 20-3. Seconded by Commissioner Barrett.

Commissioner Luetkehans does not feel the board has the legal ability to remove a commissioner that has been elected.

Commissioner Mee moved to table the issue until an opinion is received from the district’s legal counsel. Commissioner Schobel seconded.

Roll call vote: Commissioner: Barrett No
 Fieweger No
 Luetkehans No
 Mee Aye
 Morrill No

1 Aye, 4 Nay. Motion failed. (Vote did not continue when it was obvious that the motion to table failed.)

Roll call vote on motion: Commissioner: Barrett Aye
 Fieweger Aye
 Luetkehans Aye
 Mee Aye
 Morrill Aye
 Schobel Aye
 Blankenship Aye

7 Aye, 0 Nay. Motion carried.

5. Participation by Board Members by Electronic Means

Executive Director Benard explained that the previous board chose to adopt an electronic participation policy that was stronger than provided for by state law and prohibited members from participating electronically during Closed Session.

Commissioner Schobel moved to amend the existing policy to allow for electronic participation during closed session and to change bullet point four to read by a majority vote of all sitting board members.

Roll call vote: Commissioner: Barrett Aye
 Fieweger Aye
 Luetkehans Aye
 Mee Aye
 Morrill Aye
 Schobel Aye
 Blankenship Aye

7 Aye, 0 Nay. Motion carried.

6. Golf Course Operations and Restaurant District Policy

Commissioner Luetkehans moved to table this item waiting review of the policy subcommittee. Seconded by Commissioner Barrett. Motion carried by voice vote.

NEW BUSINESS

1. Cheerleading Uniform Purchases

Commissioner Fieweger moved to accept the bid of Salkeld Sports, Inc. for cheerleading uniforms including shells, skirts, briefs, bodyliners, socks, pants and poms in the amount of \$43,953.30. Seconded by Commissioner Luetkehans.

Roll call vote: Commissioner: Barrett Aye
 Fieweger Aye
 Luetkehans Aye
 Mee Aye
 Morrill Aye
 Schobel Aye
 Blankenship Aye

7 Aye, 0 Nay. Motion carried.

2. Demolition of Vacant Residences on Park Property

Commissioner Morrill moved to accept the bid from ACES Demolition for the demolition of residential buildings per plans and specifications dated February 15, 2008, in the amount of \$48,000. Seconded by Commissioner Fieweger.

The buildings have been used for training purposes by the Wheaton Fire Department.

Roll call vote: Commissioner: Barrett Aye
Fieweger Aye
Luetkehans Aye
Mee Aye
Morrill Aye
Schobel Aye
Blankenship Aye

7 Aye, 0 Nay. Motion carried.

3. Hoffman Park Utility Easement Proposal

Executive Director Benard stated that the Park District had given testimony at the city's zoning board hearing in late November. The district has since been approached by the attorney for the potential developer on our receptiveness to granting an easement for the storm sewer. The district has sent a letter to the neighbors soliciting input into this possibility.

Gary Taylor, Rathje & Woodward, representing the developer, stated that the proposal does not develop the park, but they wish to develop a dedicated right-of-way that already exists. The developers are proposing for the park district to give an easement allowing a connection to an existing storm sewer.

Commissioner Luetkehans stated that the issue is does the district want to have pipes through our property.

Commissioner Luetkehans moved to advise the owners that the Park District is not interested in granting an easement across its property. Seconded by Commissioner Fieweger.

Roll call vote: Commissioner: Barrett Aye
Fieweger Aye
Luetkehans Aye
Mee Aye
Morrill Aye
Schobel Aye
Blankenship Aye

7 Aye, 0 Nay. Motion carried.

4. Rathje Park Temporary Access License Agreement Proposal

Executive Director Benard asked that this item be postponed until further information is received from the organization asking for the temporary access license agreement.

5. Fiscal Year 2007/2008 Budget Amendment

Commissioner Morrill moved to approve Ordinance 2008-3, an Ordinance Transferring Certain Anticipated Unexpended Funds between Certain Items of Appropriation of the Wheaton Park District, DuPage County, Illinois for the Fiscal

Year Beginning April 1, 2007 and Ending March 31, 2008. Seconded by Commissioner Barrett.

Roll call vote:	Commissioner:	Barrett	Aye
		Fieweger	Aye
		Luetkehans	Aye
		Mee	Aye
		Morrill	Aye
		Schobel	Aye
		Blankenship	Aye

7 Aye, 0 Nay. Motion carried.

6. Intergovernmental Agreement with the City of Wheaton regarding Northside Park Development

Executive Director Benard distributed a draft of a letter to the City of Wheaton outlining aspects of an intergovernmental agreement concerning the costs related to developing Northside Park for the purpose of alleviating storm water management problems on North Main Street. He hopes to present a draft of the agreement at the April regular meeting.

Commissioner Luetkehans moved to table this issue. Seconded by Commissioner Mee. Motion carried by voice vote.

Commissioner Luetkehans left the room at 8:05 p.m.

7. Lease Agreement between the Forest Preserve District of DuPage County and the Wheaton Park District for the Lease of a Portion of the Lucent East Parcel

A draft of the lease agreement was included in the board packet that has been reviewed by attorneys for both entities. This agreement allows the park district to have the ability to make grading changes. Executive Director Benard will check on who is responsible for law enforcement in this area. The potential plans for the site were complimented by Commissioner Morrill. The Board of Commissioners has approved the baseball fields for spring. The parking agreement between Lucent and the Forest Preserve District of DuPage County allows us to use that parking.

Commissioner Luetkehans returned to the room at 8:09 p.m.

8. Facility Report – Arrowhead Golf Club 2007

Director of Golf Bruce Stoller presented the 2007 Arrowhead Golf Club report. Commissioner Mee complimented staff on the comprehensive report.

9. The Zone Report

Jen Kupferer, Cultural Arts and Teen Supervisor, presented her plans to revitalize The Zone since her arrival in November. She is trying to recreate the area in a manner that will draw more teens to the center. The commissioners thanked her for a comprehensive report.

EXECUTIVE DIRECTOR REPORT

A draft of a letter to IDOT to be signed by the board president was distributed for review.

QUESTIONS OF STAFF

The Community Center staff will begin wearing photo identification beginning in mid-April. It was suggested that all staff do so.

Commissioners were pleased to see a user increase at the high school fitness facilities. Commissioner Mee has heard compliments on our service at Arrowhead.

Commissioner Morrill suggested making announcements at Cream of Wheaton about the bandshell dedication.

Staff's working with Wheaton Warrenville and Wheaton North for the Friday night event at Cream of Wheaton is great.

Working with District 200 to promote the satellite fitness centers is a positive step.

CLOSED SESSION

Commissioner Luetkehans moved to convene to Closed Session pursuant to the provisions of the Open Meetings Act 5ILCS 120/2(c)(5) for the purchase or lease of real property and 5ILCS 120/2(c)(1) for the employment or compensation of an employee. Seconded by Commissioner Fieweger.

Roll call vote:	Commissioner:	Barrett	Aye
		Fieweger	Aye
		Luetkehans	Aye
		Mee	Aye
		Morrill	Aye
		Schobel	No
		Blankenship	Aye

7 Aye, 0 Nay. Motion carried.

The Wheaton Park District Board of Commissioners convened to Closed Session at 8:30 p.m.

The regular meeting of the Wheaton Park District Board of Commissioners reconvened at 8:35 p.m.

President Blankenship stated that no action would be taken on matters discussed in closed session at this time.

ADJOURNMENT

Commissioner Luetkehans moved to adjourn the meeting of the Board of Commissioners of the Wheaton Park District. Seconded by Commissioner Barrett. Meeting adjourned at 8:36 p.m.

Respectfully submitted,



Michael J. Benard
Secretary

**WHEATON PARK DISTRICT
BOARD OF COMMISSIONERS
MINUTES OF THE WORKSHOP MEETING
ARROWHEAD GOLF CLUB
26W151 BUTTERFIELD ROAD
WHEATON, ILLINOIS
March 5, 2008**

CALL TO ORDER

President Blankenship called the workshop meeting of the Wheaton Park District Board of Commissioners to order at 7 p.m. The following Commissioners were present:

Commissioner: Barrett
Blankenship
Fieweger
Luetkehans
Mee
Morrill

Absent: Schobel

BOARD SUBCOMMITTEES – LONG-RANGE PLANNING

President Blankenship reiterated that Commissioners Morrill and Schobel serve on the Long-Range Planning Subcommittee. Executive Director Benard presented the board with a proposed Work Plan for fiscal year 2008/2009. He felt that this was part of the long-range planning process. This workshop is an opportunity for the board to give input into the proposed goals he and the department heads have set for fiscal year 2008/2009. Commissioner Morrill questioned if the goals are measurable. He would also like to see goals assigned to specific employees. He also would like there to be a specific timeline for each goal as well as a monetary amount assigned to each. Commissioner Fieweger would like to wait to approve this information until after the board has met to discuss the Executive Director's review and establish its goals for him. Mr. Benard reiterated that this was an opportunity for the board to review what he and staff are proposing and that is not in final format. It was suggested that a chart of park district activities and projects be developed to keep the board informed of the status of such. The board emphasized that it would also add its own goals after the evaluation process is complete.

- *Park, Buildings and Trade Services* – The board was supportive of the development of a green team
- *Recreation & Athletic Programs* – Each major area of the district will prepare and present a report to the board. The day off of school program is to provide recreational opportunities to children on days when District 200 is not in session. The board suggested that the focus groups should include working moms and others that may experience barriers to participation in our programs. Reaching out to the diverse population of our community to better understand the needs and

alleviate barriers to participation and to remove them will be added. It was suggested to add a goal of interface between athletic boards and the park board to communicate the park board's goals annually. This might be able to be addressed in the focus groups.

- *Northside Pool and Rice Water Park* – A masters swimming program is a dedicated program for adults looking for an organized swimming program. Looking at what we are going to do with Rice Water Park as it reaches towards the end of its useful life should be part of the long-range plan.
- *Community Center* – The space and use study has begun. It will also show us what it costs to operate every area of the center. The development of the plan to reorient the customer service area is the first phase. It was suggested that customer service training should be emphasized in all areas of the district with the possibility of secret shoppers being added.
- *Arrowhead Golf Club* – The board requested a date for the development, implementation and tracking of a comprehensive marketing and promotions plan per area of service and for the development of a golf outing plan. The first item should be complete by April 30, 2008 and the second will be part of the golf report being presented at the March 19 regular board meeting. Customer service should be stressed. It was suggested that a marketing plan for August, September and October be completed in the near future. A long-range facility plan should be developed as well as an operating plan showing where we are going and how we are going to get there. It was suggested that staff communicate the marketing that is being done more effectively.
- *Cosley Operations, Cosley Foundation* – No comments on these goals were made.
- *Lincoln Marsh and Teams Course* – Adding a climbing wall at a district site was suggested.
- *Clocktower Commons* -- No comments on these goals were made.
- *The Art Sweet Memorial Bandshell* – The dedication will be Thursday, June 5, with a reception preceding the concert.
- *Parks Plus Fitness Centers* – It was suggested that this may be too much to accomplish in one year and that three or four goals would be more realistic. Increasing membership should be added to the goals.
- *Northside Park Development* – The most pressing goal is to finalize the IGA with the City of Wheaton. Alternative funding refers to grants.
- *Overpass Project, Central Park – Main Street Administration Building, IAPD/IPRA Accreditation* -- No comments on these goals were made.

- *Capital Planning* – This set of goals will become part of the master plan. It was suggested that a chart similar to the ERF chart be created on the life expectancy of buildings.
- *Equipment Replacement Fund, Long-Range Planning* - No comments on these goals were made.
- *Policy Review* – The remote participation at board meetings policy, the ethics policy, and the insurance policy will be submitted to the board for review at the March 19, 2008 regular board meeting. The part-time staff salary policy should be updated.
- *Information Systems and Telecommunications, Financial and Accounting Services* -- No comments on these goals were made.

Commissioner Luetkehans asked for an adult education plan emphasizing an increase in participation, information on the district park naming policy with clarification on donations to name parks, ways to involve high school students as volunteers in the district including the Key Clubs and National Honor Societies, increase the participation in the Toohey Golf outing. He also requested more information on The Zone. The Teen Supervisor, Jen Kupferer, will attend the March 19 board meeting to present a status report on this service area.

Commissioner Morrill emphasized that continued customer service training for staff is vital. He also feels that team-building exercises would be helpful. He asked for information on the Bullet Proof Manager seminars to be shared with the board and staff.

Commissioner Fieweger requested information on when staff is expected to attend in-service training. A list of required training should be developed and process put into place to make sure training occurs.

UPDATE ON ITEMS FOR POSSIBLE ACTION AT THE MARCH 19, 2008, REGULAR MEETING

Executive Director Benard reviewed the action items for the March 19, 2008 regular board meeting including the Fiscal Year 2007/2008 budget amendment, cheerleading uniform purchase, demolition of vacant residences on park district property, the annual service report for Arrowhead Golf Club, and a request for a storm water sewer line easement at Hoffman Park by a developer.

Executive Director Benard and Director of Planning Rob Sperl attended a City of Wheaton Zoning hearing in late fall on the potential development bordering Hoffman Park. Many of the neighbors were not in favor of this development. The developer has approached the district to grant a storm water easement in hopes of mitigating one of the neighbors' concerns. Some of the area adjacent to the park is within the City of Wheaton's boundaries, but are in the Glen Ellyn Park District. A letter will be sent to the neighbors asking for their input. Commissioner Luetkehans asked for staff to find out why the easement was drawn in this manner.

The board agreed to move its April 16, 2008 regular meeting to April 9, 2008. The appropriate notifications and postings will be made.

ADJOURNMENT

Commissioner Morrill moved to adjourn the March 5, 2008 workshop meeting. Seconded by Commissioner Mee. Meeting adjourned at 8:45 pm.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Michael J. Benard", written in a cursive style.

Michael J. Benard
Secretary

**WHEATON PARK DISTRICT
BOARD OF COMMISSIONERS
MINUTES OF THE BUDGET WORKSHOP
ARROWHEAD GOLF CLUB
26W151 BUTTERFIELD ROAD
WHEATON, ILLINOIS
FEBRUARY 23, 2008**

CALL TO ORDER

President Blankenship called the budget workshop meeting of the Wheaton Park District Board of Commissioner to order at 8:08 am. The following Commissioners were present:

Commissioner: Barrett
Blankenship
Luetkehans
Mee
Morrill
Schobel (arrived at 8:45 a.m.)

Absent: Fieweger

CLOSED SESSION

Commissioner Morrill moved to convene to Closed Session pursuant to the provisions of the Open Meetings Act, 5ILCS 120/2(c)(5) for the purchase or lease of real property and 5ILCS 120/2(c)(1) for the employment or compensation of an employee. Seconded by Commissioner Mee.

Roll call vote:	Commissioner:	Barrett	Aye
		Luetkehans	Aye
		Mee	Aye
		Morrill	Aye
		Blankenship	Aye

5 Aye, 0 Nay, 2 Absent. Motion carried.

The Wheaton Park District Board of Commissioners convened to Closed Session at 8:10 a.m.

The regular meeting of the Wheaton Park District Board of Commissioners reconvened at 10:05 a.m.

President Blankenship stated that Executive Director Benard was asked to provide the board with a report showing the effect of reducing the staff wages budget by \$291,000.

OLD BUSINESS

1. Discussion: Proposed Fiscal Year 2008/2009 Operating Budget
The cash and investment balances on April 1, 2007 were \$8,986,518. Discussion centered on the funds that monies could be moved in and out of. The board asked for a projection of two months carry over to Fiscal Year 2008/2009 in these funds. In an ideal world 60 days of operating funds in each fund would be

carried over. That would be a goal. The board would like to establish a capital reserve fund. How much of the anticipated fund balances on March 31, 2008 can be transferred to this fund? In the budget being presented, none of the anticipated overage is included with the exception of approximately \$150,000 in athletic league revenue.

Staff will present a policy to the board recommending how much money should be kept in a rainy day fund for each taxing fund. The Long-Range Planning Subcommittee will look at how to spread any excess funds.

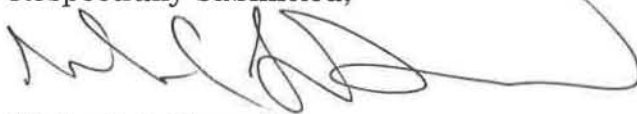
Staff was asked to provide the following:

1. Provide the board with a report on the impact of reducing the wages by approximately \$300,000.
2. Determine the number that can be transferred to a capital reserve fund at the end of Fiscal Year 2007/2008.
3. Provide a spreadsheet showing the relationship between salary and revenue source.

ADJOURNMENT

Commissioner Schobel moved to adjourn the budget workshop of the Board of Commissioners of the Wheaton Park District. Seconded by Commissioner Morrill. Meeting adjourned at 10:40 a.m.

Respectfully submitted,



Michael J. Benard
Secretary

**WHEATON PARK DISTRICT
BOARD OF COMISSIONERS
MINUTES OF THE MEETING
ARROWHEAD GOLD CLUB
26W151 BUTTERFIELD ROAD
WHEATON, IL
FEBRUARY 20, 2008**

CALL TO ORDER (Public Hearing)

President Blankenship called the Public Hearing on the 2008/2009 tentative budget and appropriation ordinance of the Wheaton Park District to order at 7 p.m. The following Commissioners were present:

Commissioner: Barrett
Blankenship
Fieweger
Luetkehans
Mee
Morrill
Schobel

President Blankenship called for comment or testimony concerning the tentative budget. There being no comments, Commissioner Barrett moved to recess the Public Hearing on the 2008/2009 tentative budget and appropriation ordinance until the March 19, 2008 regular meeting at 7 p.m. at Arrowhead Golf Club, 26W151 Butterfield Road, Wheaton, IL. Seconded by Commissioner Luetkehans. Motion carried by unanimous voice vote.

CALL TO ORDER (Regular Meeting)

President Blankenship called the regular meeting of the Wheaton Park District Board of Commissioners to order at 7:02 p.m. The following Commissioners were present:

Commissioner: Barrett
Blankenship
Fieweger
Luetkehans
Mee
Morrill
Schobel

COMMUNITY INPUT

None.

CONSENT AGENDA

Commissioner Barrett moved to approve the Consent Agenda. Seconded by Commissioner Mee.

Schobel Aye
Blankenship Aye

7 Aye, 0 Nay. Motion carried.

2. Graf Park Sports Lighting

Commissioner Morrill moved to accept the Graf Park sports lighting proposal from Barton Electric in an amount not to exceed \$167,691. Seconded by Commissioner Fieweger.

Musco lights were specified in the bid package. The City of Wheaton has stated that the lights must be turned off by 11 p.m. There will be 50 foot candles of illumination in the infield and 30 foot candles in the outfield.

Roll call vote: Commissioner: Barrett Aye
Fieweger Aye
Luetkehans Aye
Mee Aye
Morrill Aye
Schobel Aye
Blankenship Aye

7 Aye, 0 Nay. Motion carried.

3. Northside Park Development Project – Bridge

Either a wooden or steel bridge can be installed as part of the Northside Park project. The advantages of the steel bridge include that it meets ADA accessibility standards, requires less compensatory storage, and would be approximately \$130,000 less than a wooden bridge. A wooden bridge would require a substantially larger beam driving up the cost. The existing bridge at Northside Park which is part of the district logo will remain in the park. The Northside Park subcommittee recommends the steel bridge. The consensus of the board was to proceed with the steel bridge.

4. Ordinance No. 2008-2, an Ordinance Changing the Wheaton Park District's Fiscal Year from April 1 through March 31 to January 1 through December 31

Commissioner Mee moved to adopt Ordinance No. 2008-2 changing the Wheaton Park District's Fiscal Year from April 1 through March 31 to January 1 through December 31. Seconded by Commissioner Morrill.

Concern was expressed that changing the Fiscal Year at this time would hinder the ability of staff to provide accurate comparison data. Executive Director Benard and Director of Finance Trainor explained that with the new G/L software this is an appropriate time to make the change and that the data the board has asked for will be provided even if it has to be calculated by hand. If the change is not made during the new software set up, there will be an additional fee of at \$5,000 to change the Fiscal Year. The previous board discussed the change in dates of the Fiscal Year during the interview process. The timing of this change concerned several commissioners. Director of Finance Trainor stated it would be more work for staff to change the Fiscal Year at a later date. One of the advantages to changing to a calendar year Fiscal Year is the board will see the budget before adopting the levy.

Commissioner Luetkehans stated he would expect that the budget process will be completed before December and that financial comparisons to previous fiscal years will be completed no matter how they have to be done.

Executive Director Benard stated that the budget process for Fiscal Year 2009 will begin in July, and the board will pass the budget in November. The budget the board will approve for Fiscal Year 2008/2009 will be a twelve month budget, and only be used until December 31.

Roll call vote:	Commissioner:	Barrett	Aye
		Fieweger	Aye
		Luetkehans	Aye
		Mee	Aye
		Morrill	Aye
		Schobel	Aye
		Blankenship	No

6 Aye, 1 Nay. Motion carried.

QUESTIONS OF STAFF

- Commissioner Fieweger asked that Department Heads attend board meetings when at all possible to answer questions from the board. Executive Director Benard stated that all departments and divisions are working on annual reports to be presented to the board.
- A Wheaton Park District travel soccer program is being investigated.
- Commissioner Morrill announced that Executive Director Benard had agreed to chair the City of Wheaton sesquicentennial special events committee.
- The improvements to the Community Center men's locker room look good.
- There will be a joint closed session meeting with City Council in early March.

EXECUTIVE DIRECTOR REPORT

Mr. Benard announced that the Lowe's Foundation has granted the District a \$15,000 development grant. The proposal that was presented was distributed to the board. A report on our development activities will be forthcoming. The Lincoln Marsh self-directed tour signs were also distributed. Similar signs will also be developed for Northside Park after the renovation.

CLOSED SESSION

Commissioner Luetkehans moved to convene to Closed Session pursuant to the provisions of the Open Meetings Act, 5ILCS 10/2(c)(1) for the employment or compensation of an employee. Seconded by Commissioner Fieweger.

Roll call vote:	Commissioner	Barrett	Aye
		Fieweger	Aye
		Luetkehans	Aye
		Mee	Aye
		Morrill	Aye
		Schobel	Aye
		Blankenship	Aye

7 Aye, 0 Nay. Motion carried

The Wheaton Park District Board of Commissioners convened to Closed Session at 7:50 p.m.

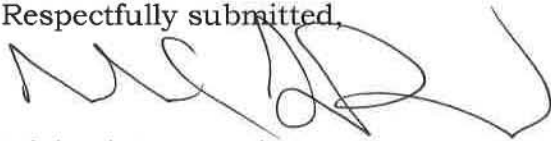
The regular meeting of the Wheaton Park District Board of Commissioners reconvened at 7:57 p.m.

President Blankenship stated that no action would be taken on matters discussed in closed session at this time.

ADJOURNMENT

Commissioner Schobel moved to adjourn the meeting of the Board of Commissioners of the Wheaton Park District. Seconded by Commissioner Barrett. Meeting adjourned at 7:58 p.m.

Respectfully submitted,



Michael J. Benard
Secretary

**WHEATON PARK DISTRICT
BOARD OF COMMISSIONERS
MINUTES OF THE SPECIAL MEETING
ARROWHEAD GOLF CLUB
26W151 BUTTERFIELD ROAD
WHEATON, ILLINOIS
FEBRUARY 13, 2008**

CALL TO ORDER

President Blankenship called the special meeting of the Wheaton Park District Board of Commissioners to order at 7 p.m. The following Commissioners were present:

Commissioner: Barrett
Blankenship
Luetkehans
Mee
Morrill
Schobel

Absent: Fieweger

COMMUNITY INPUT

None.

NEW BUSINESS

1. Presentation of Proposed Fiscal Year 2008/2009 Operating Budget
Executive Director Michael Benard presented the proposed Fiscal Year 2008/2009 operating budget to the board. The four primary operating funds were reviewed.

General Fund Revenues

The cost of broadcasting board meetings is approximately \$12,000 per year. The board asked to have a question about broadcasting meetings included in the community survey. Staff was asked to find out if the public feels this is useful. Mr. Benard suggested putting the question on the website if the board would like a quicker answer. Commissioner Morrill suggested that this money might be used to promote the district.

Staff will provide the board with explanations for large variances in accounts compared to fiscal year 2007/2008. A list of inservice events and costs for this fiscal year and those proposed for next fiscal year will be provided to the board.

Utility costs are included in the contractual services line items for fiscal year 2008/2009. In previous years, some these costs were budgeted in different line items. There is an additional \$48,000 budgeted to cover the cost of Government Navigation Group as contracted by the board. The long-range planning survey is also included in the budget proposal.

The cost of health insurance increased approximately 6 percent and has been allocated across all funds in the same way staff is allocated. Health insurance is allocated in a different line item this year than last year.

Recreation Fund

Traditionally, Rams Football, cheerleading, and baseball/softball programs have been allowed to carry over revenue to use in following fiscal years. The transfer this year is \$157,443 which is \$35,000 less than last.

The Recreation Fund did not spend all moneys budgeted in the salaries and wages line item. The budget reflects transferring \$765,000 from the Recreation Fund to the Corporate Fund.

Museum Fund

Executive Director Benard has not included a transfer from the Recreation Fund to the Museum Fund. It is important to know that there is \$220,000 more in expense than in revenue in this fund. Staff will present ideas to the board on how this operating deficit can be removed or reduced.

Spreading health insurance costs across all funds has contributed to significant variances in this fund. More information on the variances was requested. The current G/L system does not provide this information. The new system will provide it. Staff will try to provide this information by hand.

The AZA does not like to see deficit budgets. Executive Director Benard is working with the Cosley Foundation to find ways to cover this gap. It is important to determine how much the free zoo is valued by the community. Consensus of the board was that programs should pay for themselves. Zoo Manager Sue Wahlgren was asked to find out if other small zoos run at a deficit.

Golf Fund

The board requested that restaurant and banquet revenues and expenses be separated out from golf. The major revenue areas of the district will be presenting reports to the board soon.

Special Fund

The Park District levies funds for the use by the Western DuPage Special Recreation Association (WDSRA).

Liability Fund

Insurance programs and risk management are funded out of this fund.

Audit Fund

There is \$38,000 deficit in this fund reflecting the contractual expenses to repair the bookkeeping problems. This area will be charged for the internal controls services requested by the board.

Retirement Fund

This fund pays districts the IMRF and FICA/Social Security contributions.

Paving and Lighting Fund

This will be the first fund to disappear because of the tax cap.

Health Fund

This is a new internal service fund. It is funded completely by transfers. Per PDRMA our annual average employee cost is approximately \$12,000.

Debt Service, Capital Projects, CARF, ERF

ERF and CARF projects will be funded from bond proceeds.

Commissioner Morrill asked the district to evaluate the purchase of hybrid technology cars/trucks in the future.

Replacement of the Community Center roof will cost in excess of \$1 million and is not included in this budget. Staff is investigating grants for a green roof or other alternate revenue sources to fund this project. Removal of the east exterior beam at the Community Center is being investigated and replacing it with some other treatment. Staff is in dialogue with the architect about sharing costs.

\$32,000 has been included for potential engineering costs associated with a partnership with the Forest Preserve District of DuPage County for a trail head at Cromwell. \$10,000 is budgeted for the next phase of work to complete Hurley Gardens. Executive Director Benard continues to discuss Clocktower Commons with DuPage County.

Buckthorn removal continues as it takes many years to eradicate. The remodeling of the Leisure Center is contingent on receiving a resident's donation.

The long-term lease for the Lucent fields should be presented to the board in March. Commissioner Luetkehans asked that language be included to allow us to reduce the berms and to allow topographical changes.

The Park District is in line to receive a member initiative grant to demolish the three houses in Seven Gables Park. The Wheaton Fire Department will do some training in the houses before they are demolished.

The Stromberg time clocks lease will be paid off so that the district will no longer pay interest on the lease.

The board asked Mr. Benard to contact our lobbyist to see if they can help with negotiating lights at the entrance to Arrowhead. Staff will prepare a report on how long it will take to get this done.

Staff is researching modular washrooms for the golf course. This type of washroom would be dropped on a pad, and they would have to be pumped out. If water was available, then flushing might be possible.

Currently golf cars are replaced every seven years. We have a fleet of 100 cars. Commissioner Luetkehans suggested a five year replacement schedule of 20 cars per year. Staff is investigating adding GPS to the cars. A walk-in cooler and

walk-in freezer will provide needed additional storage space. The freezer will be placed in the back of the half-way house, and the cooler will be placed near the beer cooler. The beverage cart is a replacement. There will be one beverage cart on each nine during busy times.

Bond proceed balance is significant to long-range planning. The Northside Park project and its effect on bond proceeds was discussed. A strategy for projects and funding should be developed.

Discussion on building fund reserves was held. Staff will be presenting the board with a fund retention target policy. The 2008 master plan process should help determine the fund reserves necessary to make sure that there is money to pay for repairs, etc. as necessary. Commissioner Schobel asked that in the planning process areas that can be cut back be identified and the saved money be placed in the reserves. Commissioner Luetkehans asked that the fiscal year 2008/2009 budget show excess to be placed in the reserve funds. He also asked that the board be given cash balances on hand at all times on a monthly basis. Director of Finance Rita Trainor stated that the new G/L software will make it easier for staff to provide this information.

\$1 million is budgeted for the Northside Park project in the fiscal year 2008/2009 budget. Bonds against the 2009 levy may also be used.

The board would like to have a workshop meeting on February 23 beginning at 8 am at Arrowhead to discuss personnel issues and to have further discussion on the budget.

2. Acceptance of Proposed Operating Budget for the Fiscal Year Beginning April 1, 2008 and Ending March 31, 2009

The proposed operating budget for the fiscal year beginning April 1, 2008 will be put on public review.

ADJOURNMENT

Commissioner Mee moved to adjourn the meeting of the Board of Commissioners of the Wheaton Park District. Seconded by Commissioner Barrett. Meeting adjourned at 8:55 p.m.

Respectfully submitted,



Michael J. Benard
Secretary

**WHEATON PARK DISTRICT
BOARD OF COMMISSIONERS
MINUTES OF THE MEETING
ARROWHEAD GOLF CLUB
26W151 BUTTERFIELD ROAD
WHEATON, ILLINOIS
January 30, 2008**

CALL TO ORDER

President Blankenship called the regular meeting of the Wheaton Park District Board of Commissioners to order at 7 p.m. The following Commissioners were present:

Commissioner: Barrett
Blankenship
Luetkehans
Mee
Morrill
Schobel

Absent: Fieweger

COMMUNITY INPUT

None.

CONSENT AGENDA

Commissioner Morrill moved to approve the Consent Agenda. Seconded by Commissioner Barrett.

1. Approval of the Board Meeting Minutes of December 19, 2007
2. Approval of the Board Workshop Meeting Minutes of January 16, 2008
3. Approval of the Board Meeting Minutes of January 16, 2008
4. Acceptance of the Disbursements

Roll call vote: Commissioner: Barrett Aye
 Luetkehans Aye
 Mee Aye
 Morrill Aye
 Schobel Aye
 Blankenship Aye

6 Aye, 0 Nay, 1 Absent. Motion carried.

OLD BUSINESS

1. Amendment to Policy Concerning Conduct in Parks and Facilities (Smoking Policy)
Commissioner Morrill moved to approve the amendment to the Wheaton Park District Policy Concerning Conduct in Parks and Facilities related to the Smoke Free Illinois Law as presented. Seconded by Commissioner Mee. No discussion. Motion carried unanimously.

2. Adoption of Policy Concerning Active Duty Military Use of Facilities
 Commissioner Mee moved to adopt the Wheaton Park District policy concerning active duty military use of facilities as presented. Seconded by Commissioner Luetkehans. No discussion. Motion carried unanimously.

3. Ordinance 2008- 1, Providing for the Issue of \$1,460,165 Limited Park Bonds, Series 2008, and for the Levy of a Direct Annual Tax to Pay for the Principal and Interest of Said Bonds
 Commissioner Morrill moved to approve Ordinance 2008-1, providing for the issue of \$1,460,165 Limited Park Bonds, Series 2008, and for the levy of a direct annual tax to pay for the principal and interest of said bonds. Seconded by Commissioner Barrett.

Dave Phillips of Speer Financial, the Park District's bond advisor, presented the competitive bid results on the bond issuance. There were seven bidders. The interest rate is 2.528 percent. Because of this favorable rate the amount of the bond issuance is \$1,472,025.

Commissioner Morrill moved to amend his motion to provide for the issue of \$1,472,025 Limited Park Bonds, Series 2008 and for the levy of a direct annual tax to pay for the principal and interest of said bonds. Seconded by Commissioner Barrett.

Roll call vote on amendment:	Commissioner:	Barrett	Aye
		Luetkehans	Aye
		Mee	Aye
		Morrill	Aye
		Schobel	Aye
		Blankenship	Aye

6 Aye, 0 Nay, 1 Absent. Motion carried.

Roll call vote on amended motion:	Commissioner:	Barrett	Aye
		Luetkehans	Aye
		Mee	Aye
		Morrill	Aye
		Schobel	Aye
		Blankenship	Aye

6 Aye, 0 Nay, 1 Absent. Motion carried.

NEW BUSINESS

1. Resolution No. 2008-1, Authorizing Participation in Northern Illinois Municipal Electric Cooperative
 Executive Director Benard asked for this item to be tabled until the February 20, 2008 board meeting because the Commonwealth Edison rates have not been released as yet. He noted that the district has saved over \$80,000 in six months of using this program

2. Amendment to Policy Concerning Park and Facility Rental Fees

Commissioner Morrill moved to approve the amendment to the Wheaton Park District policy concerning park and facility rental fees as presented. Seconded by Commissioner Barrett.

The ability of Wheaton clubs and organizations to use the Community Center in exchange for volunteer service to the park district will continue. It is understood by the board that the Executive Director may choose to waive fees if circumstances warrant. Fees were determined by staff experience as well as comparisons with other park districts. The revised categories will be used for rentals throughout the district. Staff will evaluate the effect of revised fees on usage.

Roll call vote: Commissioner: Barrett Aye
Luetkehans Aye
Mee Aye
Morrill Aye
Schobel Aye
Blankenship Aye

6 Aye, 0 Nay, 1 Absent. Motion carried.

3. Amendment to Policy Concerning Athletic Area Rental Fees

Commissioner Barrett moved to approve the amendment to the Wheaton Park District policy concerning athletic areas rental fees as presented. Seconded by Commissioner Mee.

The changes in athletic area rental fees will be implemented in two stages allowing leagues and organizations the opportunity to plan appropriately. The first stage will be effective April 1, 2008, and the second stage will be effective April 1, 2009. When the rate information is communicated to the leagues and organizations, the costs of providing quality athletic fields will be included.

Roll call vote: Commissioner: Barrett Aye
Luetkehans Aye
Mee Aye
Morrill Aye
Schobel Aye
Blankenship Aye

6 Aye, 0 Nay, 1 Absent. Motion carried.

4. Amendment to Program Refund Policy

Commissioner Schobel moved to approve the amendment to the Wheaton Park District policy concerning program refunds as presented. Seconded by Commissioner Barrett.

The changes in the program refund policy will be published in the summer brochure and begin with programs that appear for the first time in that brochure. Refunds from the waiting list are not included in this policy.

Roll call vote: Commissioner: Barrett Aye
Luetkehans Aye
Mee Aye
Morrill Aye
Schobel Aye
Blankenship Aye

6 Aye, 0 Nay, 1 Absent. Motion carried.

5. Ordinance 2007-7A, an Ordinance Amending Ordinance 2007-7, an Ordinance Levying and Assessing the Taxes of the Wheaton Park District, DuPage County, Illinois for the Tax Year 2007

Commissioner Schobel moved to adopt Ordinance 2007-7A, an Ordinance Amending Ordinance 2007-7, an Ordinance Levying and Assessing the Taxes of the Wheaton Park District, DuPage County, Illinois for the Tax Year 2007. Seconded by Commissioner Barrett. No discussion.

Roll call vote: Commissioner: Barrett Aye
Luetkehans Aye
Mee Aye
Morrill Aye
Schobel Aye
Blankenship Aye

6 Aye, 0 Nay, 1 Absent. Motion carried.

6. Resolution No. 2008-2, Authorizing the Release and Declassification of Closed Session Meeting Minutes

Commissioner Morrill moved to adopt Resolution No. 2008-2, Authorizing the Release and Declassification of Closed Session Meeting Minutes. Seconded by Commissioner Barrett.

Roll call vote: Commissioner: Barrett Aye
Luetkehans Aye
Mee Aye
Morrill Aye
Schobel Aye
Blankenship Aye

6 Aye, 0 Nay, 1 Absent. Motion carried.

7. Adoption of Policy Concerning Minimum Insurance Requirements by Contractors

Commissioner Schobel asked for this item to be tabled until the February 20 board meeting.

8. Construction of a New Hubble Middle School by CUSD #200

Executive Director Benard distributed information prepared by staff regarding use of Hubble Middle School and the surrounding athletic fields. In his discussions with the school district, commitment has been made to accommodate these programs at other district sites if a new Hubble Middle School is built in Warrenville.

EXECUTIVE DIRECTOR REPORT

The organizational chart was distributed to the board. Positions that are marked vacant are not currently filled. Positions that are projected to be filled in the next fiscal year will be included in the budget discussion.

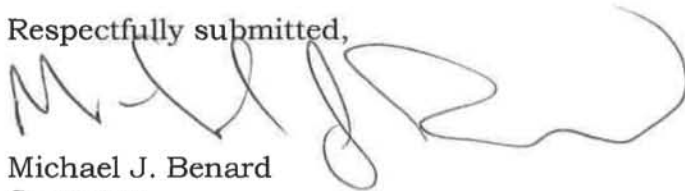
QUESTIONS OF THE STAFF

Commissioner Morrill noted that Executive Director Benard has been selected as the Southern Illinois University Park and Recreation Alumnus of the Year. The award will be presented in April.

ADJOURNMENT

Commissioner Barrett moved to adjourn the meeting of the Board of Commissioners of the Wheaton Park District. Seconded by Commissioner Luetkehans. Meeting adjourned at 7:40 p.m.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Michael J. Benard", written over a horizontal line.

Michael J. Benard
Secretary

**WHEATON PARK DISTRICT
BOARD OF COMMISSIONERS
MINUTES OF THE WORKSHOP MEETING
ARROWHEAD GOLF CLUB
26W151 BUTTERFIELD ROAD
WHEATON, ILLINOIS
January 30, 2008**

CALL TO ORDER

President Blankenship called the workshop meeting of the Wheaton Park District Board of Commissioners to order at 6 p.m. The following Commissioners were present:

Commissioner: Barrett
Blankenship
Luetkehans
Mee
Morrill
Schobel

Absent: Fieweger

CLOSED SESSION

Commissioner Luetkehans moved to convene to Closed Session pursuant to the provisions of the Open Meetings Act, 5 ILCS 120/(c)(5), for the purchase or lease of real property. Seconded by Commissioner Barrett.

Roll call vote: Commissioner: Barrett Aye
 Luetkehans Aye
 Mee Aye
 Morrill Aye
 Schobel Aye
 Blankenship Aye

6 Aye, 0 Nay, 1 Absent. Motion carried.


The Wheaton Park District Board of Commissioners convened to Closed Session at 6:02 pm.

The workshop meeting of the Wheaton Park District Board of Commissioners reconvened at 6:57 pm.

ADJOURNMENT

Commissioner Mee moved to adjourn the workshop meeting of the Board of Commissioners of the Wheaton Park District. Seconded by Commissioner Morrill. Meeting adjourned at 6:58 pm.

Respectfully submitted,


Michael J. Benard
Secretary

**WHEATON PARK DISTRICT
BOARD OF COMMISSIONERS
MINUTES OF THE MEETING
ARROWHEAD GOLF CLUB
26W151 BUTTERFIELD ROAD
WHEATON, ILLINOIS
JANUARY 16, 2008**

CALL TO ORDER (Public Hearing)

President Blankenship called the public hearing concerning the intent of the Board of Park Commissioners of the Wheaton Park District, DuPage County, Illinois to sell \$1,500,000 Limited Park Bonds to order at 7:02 p.m. The following Commissioners were present:

Commissioner: Blankenship
Fieweger
Luetkehans
Mee
Morrill

Absent: Barrett
Schobel

At 7:02 pm, the President announced that the next agenda item for the Board of Park Commissioners was a public hearing (the "*Hearing*") to receive public comments on the proposal to sell \$1,500,000 Limited Park Bonds (the "*Bonds*") for the payment of land condemned or purchased for parks, for the building, maintaining, improving and protecting of the same and the existing land and facilities of the District and for the payment of the expenses incident thereto, and explained that all persons desiring to be heard would have an opportunity to present written or oral testimony with respect thereto. Executive Director Benard reviewed the types of capital projects that could be funded via the bond proceeds subject to board approval.

ADJOURNMENT OF PUBLIC HEARING

There being no written or oral testimony, Commissioner Morrill moved to adjourn the public hearing. Seconded by Commissioner Luetkehans.

Roll call vote: Commissioner: Fieweger Aye
 Luetkehans Aye
 Mee Aye
 Morrill Aye
 Blankenship Aye

5 Aye, 0 Nay, 2 Absent. Motion carried.

The public hearing adjourned at 7:06 pm.

CALL TO ORDER (Regular Meeting)

President Blankenship called the regular meeting of the Wheaton Park District Board of Commissioners to order at 7:07 p.m. The following Commissioners were present:

Commissioner: Blankenship
Fieweger
Luetkehans
Mee
Morrill

Absent: Barrett
Schobel

COMMUNITY INPUT

None.

NEW BUSINESS

1. Unitary Playground Safety Surface Material

Commissioner Fieweger moved to accept the bid from Parity, Inc. in the amount of \$116,815 for the unitary playground safety surfacing material. Seconded by Commissioner Morrill.

The installation of the safety surfacing material should not interfere with the use of fields and bathrooms. The playground at Seven Gables is currently closed for the installation of previously approved equipment. Depending on weather the whole project will take approximately six weeks to complete. Some of the funds for the surface will come from Western DuPage Special Recreation Association. The total project is under budget.

Roll call vote: Commissioner: Fieweger Aye
Luetkehans Aye
Mee Aye
Morrill Aye
Blankenship Aye

5 Aye, 0 Nay, 2 Absent. Motion carried.

2. Football Uniforms and Athletic Equipment

Commissioner Morrill moved to accept the 2008 football bid results as recommended by staff. Seconded by Commissioner Fieweger.

No discussion.

Roll call vote: Commissioner: Fieweger Aye
Luetkehans Aye
Mee Aye
Morrill Aye
Blankenship Aye

5 Aye, 0 Nay, 2 Absent. Motion carried.

EXECUTIVE DIRECTOR REPORT

The status report and the time line on audit recommendations was distributed. If the board has questions, Commissioner Blankenship asked them to call Executive Director Benard or Director of Finance Trainor. The December 2007 financial report was also distributed. Fiscal Year 2006/2007 has been closed.

QUESTIONS OF STAFF

- Parks Department staff was complimented on the work being done at Lincoln Marsh. It looks phenomenal.
- Parks Plus Fitness Center report was discussed in detail.
 - Decline in holiday fitness passes
 - Increase marketing and promotion
 - Gift certificates are not credited to a revenue area until they are redeemed. Staff can try to estimate where the revenue will be credited.
 - The district is planning to improve marketing efforts in the next fiscal year.
 - Definitions of terms used in the report will be included in the future.
 - A presentation by Laura Marquardt and fitness staff on plans for fitness center and satellite facilities including marketing and development will be scheduled. Executive Director Benard stated facility use and financial goals should be established before we decide if we are unhappy with the results.
 - Several board members stated that fitness satellite facility use is not satisfactory. Would like staff's ideas on how we can increase use. According to Commissioner Morrill, the purpose of the intergovernmental agreement was to assure use of the fieldhouses at both high schools. The profitability of the satellite facilities was not a primary consideration.
 - Address the marketing to increase members and retain existing members.
 - Requested comparison between Parks Plus Fitness and other park district fitness centers in dollars and members.
 - Requested dollar per square foot costs and return on investment figures.
 - Requested information on where salaries are budgeted.
 - Staff is developing a program which includes partnering with athletic coaches to promote sport specific personal training programs.
 - Executive Director Benard would like to give staff time to increase use of high school satellite facilities. The parks/school agreement needs to be reviewed and updated.
- The recognition mixer is February 21 at Arrowhead.
- The addition of a children's race as part of Cream of Wheaton was recognized.
- Support of CUSD 200 referendum was discussed.

Traditionally the district has not taken positions on other taxing bodies referendums. It was suggested that Executive Director Benard meet with the Superintendent of Schools to discuss commitments of space in the proposed new building. The board will discuss the possibility of supporting the school district's referendum at the January 30 meeting.
- Executive Director Benard was recognized for his statements at a recent school board meeting working on consensus building.

CLOSED SESSION

Commissioner Mee moved to convene to Closed Session pursuant to the provisions of the Open Meetings Act, 5ILCS 120/2(c)(1) for the employment or compensation of an employee. Seconded by Commissioner Fieweger.

Roll call vote:	Commissioner:	Fieweger	Aye
		Luethekans	Aye
		Mee	Aye
		Morrill	Aye
		Blankenship	Aye

5 Aye, 0 Nay, 2 Absent. Motion carried.

The Wheaton Park District Board of Commissioners convened to Closed Session at 8:06 p.m.

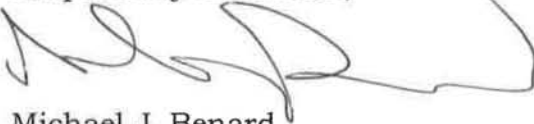
The regular meeting of the Wheaton Park District Board of Commissioners reconvened at 8:15 p.m.

President Blankenship stated that no action would be taken on matters discussed in closed session at this time.

ADJOURNMENT

Commissioner Fieweger moved to adjourn the meeting of the Board of Commissioners of the Wheaton Park District. Seconded by Commissioner Mee. Meeting adjourned at 8:16 p.m.

Respectfully submitted,



Michael J. Benard
Secretary

**WHEATON PARK DISTRICT
BOARD OF COMMISSIONERS
MINUTES OF THE WORKSHOP MEETING
ARROWHEAD GOLF CLUB
26W151 BUTTERFIELD ROAD
WHEATON, ILLINOIS
January 16, 2008**

CALL TO ORDER

President Blankenship called the workshop meeting of the Wheaton Park District Board of Commissioners to order at 6:30 p.m. The following Commissioners were present:

Commissioner: Blankenship
Fieweger
Luetkehans arrived at 6:38 pm
Mee
Morrill

Absent: Barrett
Schobel

CLOSED SESSION

Commissioner Mee moved to convene to Closed Session pursuant to the provisions of the Open Meetings Act, 5ILCS 120/2(c)(5) for the purchase or lease of real property. Seconded by Commissioner Fieweger.

Roll call vote: Commissioner: Fieweger Aye
 Mee Aye
 Morrill Aye
 Blankenship Aye

4 Aye, 0 Nay, 3 Absent. Motion carried.

The Wheaton Park District Board of Commissioners convened to Closed Session at 6:33 p.m.

The workshop meeting of the Wheaton Park District Board of Commissioners reconvened at 7 p.m.

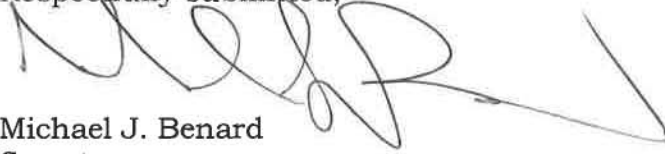
President Blankenship stated that no action would be taken on matters discussed in closed session at this time.

ADJOURNMENT

Commissioner Morrill moved to adjourn the workshop meeting. Seconded by Commissioner Mee. The workshop meeting adjourned at 7:01 pm.

Respectfully submitted,

Michael J. Benard
Secretary

A handwritten signature in black ink, appearing to read "Michael J. Benard", written over the typed name and title.

**WHEATON PARK DISTRICT
BOARD OF COMMISSIONERS
MINUTES OF THE MEETING
WHEATON PARK DISTRICT LEISURE CENTER
208 W. UNION AVENUE
WHEATON, ILLINOIS
DECEMBER 19, 2007**

CALL TO ORDER

President Blankenship called the regular meeting of the Wheaton Park District Board of Commissioners to order at 7 p.m. The following Commissioners were present:

Commissioner: Barrett
Blankenship
Fieweger
Luetkehans
Mee
Morrill
Schobel (en route at 7 pm)

COMMUNITY INPUT

None.

CONSENT AGENDA

Commissioner Fieweger moved to approve the Consent Agenda. Seconded by Commissioner Morrill.

1. Approval of the Board Workshop Meeting Minutes of November 28, 2007
2. Approval of the Board Meeting Minutes of November 28, 2007
3. Acceptance of the Disbursements

Roll call vote:	Commissioner:	Barrett	Aye
		Fieweger	Aye
		Luetkehans	Aye
		Mee	Aye
		Morrill	Aye
		Blankenship	Aye

6 Aye, 0 Nay, 1 Absent. Motion carried.

OLD BUSINESS

1. Granting a Temporary Access License Agreement to the City of Wheaton – Parcel 0001TE
Commissioner Luetkehans moved to grant a temporary access license agreement to the City of Wheaton for parcel 0001TE. Seconded by Commissioner Fieweger.

Roll call vote: Commissioner: Barrett Aye
Fieweger Aye
Luetkehans Aye
Mee Aye
Morrill Aye
Blankenship Aye

6 Aye, 0 Nay, 1 Absent. Motion carried.

2. Fiscal Year 2006/2007 Financial Audit

Commissioner Mee moved to approve the Fiscal Year 2006/2007 financial audit. Seconded by Commissioner Morrill.

Roll call vote: Commissioner: Barrett Aye
Fieweger Aye
Luetkehans Aye
Mee Aye
Morrill Aye
Blankenship Aye

6 Aye, 0 Nay, 1 Absent. Motion carried.

Commissioner Schobel arrives.

3. Amendment to Northside Park Renovation Project Design and Permitting Professional Services Contract with CBBEL

Commissioner Barrett moved to accept the amendment to the Northside Park renovation project design and permitting professional services contract with CBBEL. Seconded by Commissioner Fieweger.

Commissioner Luetkehans suggested responses to Burke's request for two changes to the agreement as communicated by Executive Director Benard. His recommendations were to deny the requested change in paragraph 2 and to allow the change in paragraph 28.

Commissioner Mee moved to amend the motion to include the changes outlined by Commissioner Luetkehans. Seconded by Commissioner Luetkehans.

Roll call vote: Commissioner: Barrett Aye
Fieweger Aye
Luetkehans Aye
Mee Aye
Morrill Aye
Schobel Aye
Blankenship Aye

7 Aye, 0 Nay. Motion carried.

Roll call vote on amended motion: Commissioner: Barrett Aye
 Fieweger Aye
 Luetkehans Aye
 Mee Aye
 Morrill Aye
 Schobel Aye
 Blankenship Aye

7 Aye, 0 Nay. Motion carried.

NEW BUSINESS

1. 2008 Baseball/Softball Apparel and Equipment Purchase

Commissioner Fieweger moved to approve the 2008 baseball/softball apparel and equipment purchase as presented by staff. Seconded by Commissioner Morrill.

Roll call vote: Commissioner: Barrett Aye
 Fieweger Aye
 Luetkehans Aye
 Mee Aye
 Morrill Aye
 Schobel Aye
 Blankenship Aye

7 Aye, 0 Nay. Motion carried.

2. Triangle Park Playground Replacement

Commissioner Mee moved to accept the bid from Illinois at Play in the amount of \$16,446 for the two to five year old composite structure and the Kid Spinner and to accept the bid from NuToys in the amount of \$40,892 for the five to twelve year old composite structure, the three-bay swing, and the two-seat seesaw. Seconded by Commissioner Barrett.

Roll call vote: Commissioner: Barrett Aye
 Fieweger Aye
 Luetkehans Aye
 Mee Aye
 Morrill Aye
 Schobel Aye
 Blankenship Aye

7 Aye, 0 Nay. Motion carried.

3. Tractor Purchase

Commissioner Morrill moved to accept the bid from Payline West for the 5000 pound capacity front end loader with trade-in for the net amount of \$44,320. Seconded by Commissioner Fieweger.

Commissioner Luetkehans asked why there was only one bid. Staff responded that the New Holland was specified, and there is only one firm in our territory. Commissioner Schobel

asked Executive Director Benard to investigate with IAPD the possibility of their serving as a clearinghouse similar to the state bid purchasing program.

Roll call vote: Commissioner: Barrett Aye
Fieweger Aye
Luetkehans Aye
Mee Aye
Morrill Aye
Schobel Aye
Blankenship Aye

7 Aye, 0 Nay. Motion carried.

4. Quit Claim Deed and Easement Agreement/CUSD 200 – Lori Most Memorial Pedestrian and Bicycle Overpass

Commissioner Morrill moved to approve the Quit Claim Deed and Easement Agreement/CUSD 200 – Lori Most Memorial Pedestrian and Bicycle Overpass as presented by CUSD 200 and as directed through intergovernmental agreement. Seconded by Commissioner Fieweger.

Commissioner Luetkehans asked staff to provide new board members with additional history.

Roll call vote: Commissioner: Barrett Aye
Fieweger Aye
Luetkehans Aye
Mee Aye
Morrill Aye
Schobel Aye
Blankenship Aye

7 Aye, 0 Nay. Motion carried.

5. Proposal for Professional Services – Financial Consulting

Commissioner Morrill moved to approve the engagement of Speer Financial for professional services/financial advisement. Seconded by Commissioner Barrett.

Roll call vote: Commissioner: Barrett Aye
Fieweger Aye
Luetkehans Aye
Mee Aye
Morrill Aye
Schobel Aye
Blankenship Aye

7 Aye, 0 Nay. Motion carried.

6. Proposal for Naming Band Shell in Memorial Park

Commissioner Morrill moved to name the band shell in Memorial Park the Art Sweet Memorial Band Shell. Seconded by Commissioner Barrett.

The board welcomed Mrs. Jean Sweet to the meeting. The board and staff are looking forward to a spring reception and ceremony in honor of Mr. Sweet and his family.

Mr. Sweet moved to Wheaton in 1944. He was the director of the Wheaton Municipal Band from 1945 until 1964. He was instrumental in the building and fund raising for the current band shell. It took three years to build it. In the first year the floor was constructed; in the second year, the walls were put up; and in the third year the roof was completed. The city did not have enough funds to construct the structure at one time. In the beginning, the Municipal Band rehearsed on Wednesday evenings in the old city hall and performed on Thursday evenings. Mr. Sweet began the Thursday evening performances in the park.

Roll call vote: Commissioner:	Barrett	Aye
	Fieweger	Aye
	Luetkehans	Aye
	Mee	Aye
	Morrill	Aye
	Schobel	Aye
	Blankenship	Aye

7 Aye, 0 Nay. Motion carried.

7. Amendment to Policy Regarding Conduct in Parks and Facilities

Commissioner Morrill moved to amend the policy regarding conduct in parks and facilities as follows:

Chapter VI, Section 15 (as amended) – In compliance with the Smoke-Free Illinois Act, effective January 1, 2008, smoking is prohibited

- In all Park District buildings and within 15 feet of doors, windows that open, or ventilation intakes.
- In all Park District vehicles.
- At all swimming pools, athletic fields, and Cosley Zoo.

Signs (at least 5" x 7") with all required information will be posted at every entrance to every building and in all vehicles. The Wheaton Police Department will be responsible for enforcement of this ordinance in accordance with current intergovernmental agreement. Seconded by Commissioner Barrett.

Commissioner Luetkehans moved to amend the policy as presented to prohibit smoking on the outdoor patio dining area at the Arrowhead Golf Club. Seconded by Commissioner Mee.

Roll call vote on amendment: Commissioner: Barrett Aye
 Fieweger Aye
 Luetkehans Aye
 Mee Aye
 Morrill Aye
 Schobel Aye
 Blankenship No

6 Aye, 1 Nay. Motion carried.

Roll call vote on amended motion: Commissioner: Barrett Aye
 Fieweger Aye
 Luetkehans Aye
 Mee Aye
 Morrill Aye
 Schobel Aye
 Blankenship No

6 Aye, 1 Nay. Motion carried.

Staff was directed to provide a definition of athletic fields and bring an amended policy to the board in January 2008.

8. Adoption of Policy Regarding Active Duty Military Use of Facilities

Commissioner Morrill moved to establish the following policy
 Wheaton Park District residents on active military duty be permitted to use the following
 Park District facilities while on leave at no charge:

- All Parks Plus Fitness Centers
- Rice Pool and Water Park
- Northside Pool
- Open Gym
- Arrowhead Golf Club Driving Range
- Clocktower Commons

Nonresident active duty personnel on leave may be granted the same privileges subject to approval of the Executive Director. Additional services may be offered to active duty military personnel subject to the Executive Director's approval.

Appropriate identification will be required.

Seconded by Commissioner Schobel.

After much dialogue, Commissioner Morrill moved to table the motion until January 2008.
 Seconded by Commissioner Schobel.

Roll call vote on the table: Commissioner: Barrett Aye
Fieweger Aye
Luetkehans Aye
Mee Aye
Morrill Aye
Schobel Aye
Blankenship Aye

7 Aye, 0 Nay. Motion carried.

CLOSED SESSION

Commissioner Luetkehans moved to convene to Closed Session pursuant to the provisions of the Open Meetings Act, 5ILCS 120/2(c)(21) for the approval, review and semi-annual release of closed session minutes, 5ILCS 120/2(c)(5) for the purchase or lease of real property and 5ILCS 120/2(c)(1) for the employment or compensation of an employee. Seconded by Commissioner Barrett.

Roll call vote: Commissioner: Barrett Aye
Fieweger Aye
Luetkehans Aye
Mee Aye
Morrill Aye
Schobel Aye
Blankenship Aye

7 Aye, 0 Nay. Motion carried.

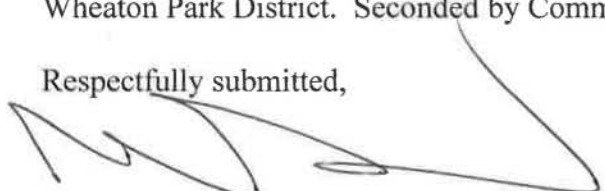
The Wheaton Park District Board of Commissioners convened to Closed Session at 8:28 p.m.

The regular meeting of the Wheaton Park District Board of Commissioners reconvened at 8:48 p.m.

ADJOURNMENT

Commissioner Mee moved to adjourn the meeting of the Board of Commissioners of the Wheaton Park District. Seconded by Commissioner Barrett. Meeting adjourned at 8:49 p.m.

Respectfully submitted,



Michael J. Benard
Secretary