

**WHEATON PARK DISTRICT
BOARD OF COMMISSIONERS
MINUTES OF THE MEETING
Wheaton City Hall
303 WEST WESLEY STREET
WHEATON, ILLINOIS
December 16, 2009**

President Luetkehans called to order the Continuation of Public Hearing on the 2010 Budget and Appropriation Ordinance Opened November 18, 2009 at 7:00 pm. There being no public comment or Board member comment, Commissioner Mee moved to close the 2009 Budget Appropriation Ordinance Public Hearing. Seconded by Commissioner Morrill. The 2009 Budget Appropriation Ordinance public hearing adjourned at 7:01 pm.

Commissioner: Barrett
Fieweger
Kelly
Luetkehans
Mee
Morrill
Schobel

Absent: None

CALL TO ORDER

President Luetkehans called the regular meeting of the Wheaton Park District Board of Commissioners to order at 7:01 p.m. The following Commissioners were present:

Commissioner: Barrett
Fieweger
Kelly
Luetkehans
Mee
Morrill
Schobel

Absent: None

COMMUNITY INPUT

None

CONSENT AGENDA

Commissioner Schobel moved and Commissioner Barrett seconded to approve the Consent Agenda.

1. Approval of the Regular Board Meeting Minutes of October 28, 2009
2. Approval of the Special Board Meeting Minutes of November 4, 2009
3. Approval of the Budget Workshop Meeting Minutes of November 14, 2009
4. Approval of the Regular Meeting Minutes of November 18, 2009

5. Approval of the Workshop Meeting Minutes of December 2, 2009
6. Acceptance of the Disbursements – November 2009
7. Acceptance of the Disbursements – December 2009

DISCUSSION:

1. Concerning the November 18, 2009 Minutes.

Commissioner Kelly wanted to reiterate that the original proposal for the 2010 Independence Day was voted down. The rectified proposal to hold fireworks on Saturday evening and parade on Sunday afternoon was then motioned by Commissioner Morrill and Kelly.

2. Concerning the December 2, 2009 Minutes

President Leutkehans requested that next year's budget process mirror The same booklet format that was presented "at this meeting" (not this year).

Commissioner Schobel and Commissioner Barrett amended their motion and seconded to reflect the corrections.

Roll call vote: Commissioner:	Barrett	Aye
	Fieweger	Aye
	Kelly	Aye
	Mee	Aye
	Morrill	Aye
	Schobel	Aye
	Luetkehans	Aye

7 Aye, 0 Nay. Motion carried.

OLD BUSINESS

1. Staff Report: Access to Recreation Program

Vicki Boras gave an updated summary of this initiative and shared the committee goals for 2010. Commissioner Morrill asked staff for quarterly updates on this charter and others that are being worked on.

2. 2009 Tax Levy Ordinance No. 2009-3

Commissioner Morrill moved to adopt Ordinance 2009-3, an Ordinance levying and assessing the taxes of the Wheaton Park District, DuPage County, Illinois for the Tax Year 2009. Seconded by Commissioner Mee.

Roll call vote: Commissioner:	Barrett	Aye
	Fieweger	Aye
	Kelly	Aye
	Mee	Aye
	Morrill	Aye
	Schobel	Aye
	Luetkehans	Aye

7 Aye, 0 Nay. Motion carried.

3. 2010 Budget and Appropriation Ordinance No 2009-4

Commissioner Mee moved to adopt Ordinance 2009-4, an Ordinance making a combined annual budget and appropriation of Funds for the Wheaton Park District, DuPage County, Illinois for the fiscal year beginning January 1, 2010 and ending December 31, 2010. Seconded by Commissioner Fieweger.

Roll call vote:	Commissioner:	Barrett	Aye
		Fieweger	Aye
		Kelly	Aye
		Mee	Aye
		Morrill	Aye
		Schobel	Aye
		Luetkehans	Aye

7 Aye, 0 Nay. Motion carried.

4. Limited Tax General Obligation Bonds, Series 2009A (to pay for capital improvements in and for the District and to provide the revenue source for the payment of alternate bonds) - Award of Low Bid

Commissioner Schobel moved to accept the low bid for Limited Tax General Obligation Bonds, Series 2009 A from Oppenheimer & Co of Pennsylvania at a rate of 1.78073 percent. The bond amount was stated at \$1,220,625. Seconded by Commissioner Barrett.

Roll call vote:	Commissioner:	Barrett	Aye
		Fieweger	Aye
		Kelly	Aye
		Mee	Aye
		Morrill	Aye
		Schobel	Aye
		Luetkehans	Aye

7 Aye, 0 Nay. Motion carried.

5. Limited Tax General Obligation Bonds, Series 2009A (to pay for capital improvements in and for the District and to provide the revenue source for the payment of alternate bonds) - Adoption of Bond Ordinance No. 2009-5

Commissioner Kelly moved to adopt Ordinance 2009-5, an ordinance providing for the issue of \$1,220,625 General Obligation Limited Tax Park Bonds, Series 2009 A, of the Wheaton Park District, DuPage County, Illinois and for the levy of a direct annual tax to pay the principal and interest on said bonds. Seconded by Commissioner Fieweger.

Roll call vote:	Commissioner:	Barrett	Aye
		Fieweger	Aye
		Kelly	Aye
		Mee	Aye
		Morrill	Aye
		Schobel	Aye
		Luetkehans	Aye

7 Aye, 0 Nay. Motion carried

6. Taxable General Obligation Park Bonds (Alternate Revenue Source), Series 2009B
(for improvements to Northside Park and the Community Center and other District facilities) - Award of Low Bid

President Leutkehans pulled this item from the agenda.

7. Taxable General Obligation Park Bonds (Alternate Revenue Source), Series 2009B
(for improvements to Northside Park and the Community Center and other District facilities) Adoption of Bond Ordinance No. 2009-6

President Leutkehans pulled this item from the agenda.

8. 2010-2015 Strategic Plan and Open Space and Facility Master Plan
Commissioner Morrill moved to approve the 2010 – 2015 Strategic Plan and the Open Space/Facility Master Plan for the Wheaton Park District and to direct staff to provide the Board of Park Commissioners with quarterly progress reports beginning in March 2010. Seconded by Commissioner Fieweger.

DISCUSSION:

Commissioner Morrill complimented staff on a premier master plan and the charter process. He stated it was one of the best he had seen. He recommended sending a copy to the city and school district.

Roll call vote:	Commissioner:	Barrett	Aye
		Fieweger	Aye
		Kelly	Aye
		Mee	Aye
		Morrill	Aye
		Schobel	Aye
		Luetkehans	Aye

7 Aye, 0 Nay. Motion carried.

9. Employee Health Insurance Alternate Funding Program
Commissioner Kelly moved to direct staff to enroll covered employees in the Alternate Funding Program for health insurance for 2010. Seconded by Commissioner Mee.

Roll call vote:	Commissioner:	Barrett	Aye
		Fieweger	Aye
		Kelly	Aye
		Mee	Aye
		Morrill	Aye
		Schobel	Aye
		Luetkehans	Aye

7 Aye, 0 Nay. Motion carried.

10. Selection of Golf Course Architect

Staff was given direction to seek to retain Greg Martin of Martin Design Partnership as Architect of Record for the Arrowhead Golf Club and that staff and legal counsel be directed to prepare a Professional Services Agreement with Mr. Martin for board consideration at its January 2010 regular meeting.

NEW BUSINESS

1. Staff Report: Northside Park Development Project Status / Change Orders

Rob Sperl reiterated that change order #'s 8,9 and 11 had already been approved. Kelly asked Rob to confirm if #8 would be removed from totals and Rob concurred.

2. Resolution Destruction of Closed Session Recordings older than 18 months

Commissioner Morrill moved to approve Resolution 2009-6, a resolution authorizing the destruction of certain verbatim recordings of closed sessions or closed meetings of the Wheaton Park District Board of Park Commissioners. Seconded by Commissioner Kelly.

Voice Vote: Motion Carried Unanimously

3. Professional Services Agreement with Government Navigators Group

Commissioner Schobel moved to approve the government relations services agreement with Government Navigators Group Inc. as presented. Seconded by Commissioner Kelly.

Roll call vote:	Commissioner:	Barrett	Aye
		Fieweger	Aye
		Kelly	Aye
		Mee	Aye
		Morrill	Aye
		Schobel	Aye
		Luetkehans	Aye

7 Aye, 0 Nay. Motion carried.

4. Agreement with School District 200 for the use of Hubble Middle School

Gymnasiums – President Leutkehans reiterated to the board that staff needed to have access to Hubble by January 1st. A final agreement will follow for Board action. Commissioner Morrill moved to approve the form, terms and provisions of the proposed letter of understanding between the Wheaton Park District and the Board of Education of Community Unit School District No. 200 with respect to the Park District's use of the old Hubble School, substantially as presented to the Park Board at this meeting, with such necessary modifications thereof as shall be approved by the Park Board President in consultation with legal counsel, and to authorize the President to execute the letter of understanding as may be so revised, in the name and on behalf of the Park District. Seconded by Commissioner Kelly.

Roll call vote:	Commissioner:	Barrett	Aye
		Fieweger	Aye
		Kelly	Aye
		Mee	Aye
		Morrill	Aye
		Schobel	Aye
		Luetkehans	Aye

7 Aye, 0 Nay. Motion carried.

Discussion – Commissioner Mee asked about any additional costs beyond utility costs. Director Benard responded that other than splitting the utility costs with Hubble, the District would incur our own custodial expenses.

Commissioner Morrill expressed the valuable relationship with school district and how this will benefit the park district.

Commissioner Schobel asked how accurate the revenue numbers were in the proposal. President Leutkehans added that we are looking at a loss with hopes of recouping with rentals. Mary Beth Cleary responded that they would recoup some of the expenses through rentals. The Board directed staff and legal counsel to prepare an Intergovernmental Agreement for facility usage for Board consideration.

5. Funding Vacant Full Time Positions

Commissioner Morrill moved to fund full-time employment expense in the 2010 budget for the Athletic Supervisor position and the Trim Crew Leader position as presented. Seconded by Commissioner Fieweger.

Roll call vote:	Commissioner:	Barrett	Aye
		Fieweger	Aye
		Kelly	Aye
		Mee	Aye
		Morrill	Aye
		Schobel	Aye
		Luetkehans	Aye

7 Aye, 0 Nay. Motion carried.

Discussion: Commissioner Mee asked that we keep the Animal Keeper position on the table for future review. Commissioner Schobel is concerned that if the zoo is already operating at a deficit, an added position would add to the deficit.

6. Baseball/Softball Uniforms and Athletic Equipment Bid Approval

Commissioner Mee moved to accept the lowest qualified bidders for baseball and softball supplies and apparel as presented by staff. Seconded by Commissioner Fieweger.

Roll call vote:	Commissioner:	Barrett	Aye
		Fieweger	Aye
		Kelly	Aye
		Mee	Aye
		Morrill	Aye

Schobel Aye
Luetkehans Aye

7 Aye, 0 Nay. Motion carried.

7. Lincoln Marsh Boardwalk Engineering Proposals

Commissioner Morrill moved to accept the proposal from Ridgeline Consulting for engineering services related to the Lincoln Marsh Boardwalk project to be funded by the Friends of Lincoln Marsh. Seconded by Commissioner Mee.

Commissioner Kelly excused himself from voting on this matter.

Roll call vote: Commissioner: Barrett Aye
 Fieweger Aye
 Kelly n/a
 Mee Aye
 Morrill Aye
 Schobel Aye
 Luetkehans Aye

6 Aye, 0 Nay. Motion carried.

Discussion: Commissioner Morrill reiterated that the Partners for the Lincoln Marsh is paying for the project through 10 years of golf outing fundraisers.

8. 2010 Wheaton Park District Meeting Schedule

Commissioner Mee moved to approve the 2010 meeting schedule of the Wheaton Park District Board of Commissioners as presented. Seconded by Commissioner Barrett. Motion carried unanimously via voice vote.

9. Parks Plus Fitness Personal Training Fees

Commissioner Fieweger moved to approve the Personal Training Rates for the Parks Plus Fitness Centers effective January 1, 2010 as presented by staff. Seconded by Commissioner Kelly. Motion carried unanimously via voice vote.

10. Pigs and Poultry Exhibit Bidding and Construction Schedule

Commissioner Morrill moved that staff proceed with the process of putting to bid the construction of new pig and poultry exhibits at Cosley Zoo to be funded by the Cosley Foundation. Seconded by Commissioner Schobel. Motion carried unanimously via voice vote

Discussion: Commissioner Morrill stated that the Cosley Foundation, 501c3 are funding the exhibit, not park district.

EXECUTIVE DIRECTOR REPORT

-Director Benard reviewed the status of the theft of beverage cart incident at Arrowhead. He felt confident that the guilty party would either turn themselves in or be brought in.

-Director Benard updated the board with the challenges on the Comcast cable project at Parks Plus Fitness. Director Benard advised the Board that the visibility at the Arrowhead entrance has been improved with reflectors and proposed moving the park

district sign currently at main and Roosevelt to Arrowhead. The Board asked Director Benard to provide costs to do so.

-President Leutkehans asked what changes had been made to current budget document from last version. Director Benard directed him to page 55 of the Budget Document where all revisions were listed.

-President Leutkehans asked about how we are heading-off the expected shortfall in recreation by 2012. Director Benard plans to provide a proposal to the Board in January

FINANCE DIRECTOR REPORT

There were no questions for the Finance Director.

QUESTIONS OF STAFF

None

President Leutkehans asked if any Board members desired to discuss anything in closed session concerning the Executive Directors Employment and Residence Agreements. Since no one desired to go into closed session, the President asked for motions concerning the items referenced above. Commissioner Mee moved to approve the Employment Agreement for the Executive Director. Commissioner Fieweger seconded.

Roll call vote:	Commissioner:	Barrett	Aye
		Fieweger	Aye
		Kelly	Aye
		Mee	Aye
		Morrill	Aye
		Schobel	Aye
		Luetkehans	Aye

7 Aye, 0 Nay. Motion carried.

Commissioner Kelly moved to approve the Residence Agreement for the Executive Director. Commissioner Barrett seconded.

Roll call vote:	Commissioner:	Barrett	Aye
		Fieweger	Aye
		Kelly	Aye
		Mee	Aye
		Morrill	Aye
		Schobel	Aye
		Luetkehans	Aye

7 Aye, 0 Nay. Motion carried.

BOARD COMMENTS

-Commissioner Morrill complimented Arrowhead on a job well-done at the Kiwanis event.

-Commissioner Morrill complimented the marketing team on a great technology report. He would like to see more reports like it.

**WHEATON PARK DISTRICT
BOARD OF COMMISSIONERS
MINUTES OF THE WORKSHOP MEETING
ARROWHEAD GOLF CLUB
26 W 151 BUTTERFIELD ROAD
WHEATON, ILLINOIS
December 2, 2009**

CALL TO ORDER

President Luetkehans called the workshop meeting of the Wheaton Park District Board of Commissioners to order at 7 pm. The following commissioners were present:

Commissioner: Barrett
Fieweger
Kelly
Luetkehans
Mee
Morrill

Absent: Schobel

COMMUNITY INPUT

None.

OLD BUSINESS

1. 2010 Operating Budget

Executive Director Benard reviewed the budget document with the board.

Commissioner Kelly asked for clarifications about the projected 2009 target fund balance worksheet. Mr. Benard stated that corporate recreation fund balances above the policy minimum fund retention figure could be redirected to capital purchases or projects. Commissioner Mee asked if this surplus could be used to fund the bunker repair project. Mr. Benard stated that the board could authorize to use the surplus in this way. President Luetkehans asked that Golf Superintendent Mumper provide a recommendation for engaging a golf course architect to be reviewed on December 16.

Commissioner Mee asked about the entrance lighting at Arrowhead. Director of Parks and Planning Bower responded that reflectors have been added to the center island, and more reflectors have been ordered for outside perimeter lanes.

President Luetkehans asked why the salary and wages and contractual items were up 10% in the golf operation as well as in food and beverage. Mr. Benard will provide an answer.

The decrease in 2010 expenses for the pools is a result of contractual services being higher in 2009 as we were still paying for 2008 natural gas bills in 2009 due to meter failure.

The Zone line item will be removed from the budget because that area is now accounted for in the Recreation budget.

The difference in the Special Facilities bottom line number is due to moving of the Leisure Center into the Recreation budget.

The Kelly Park project was not included on the capital projects list pending receipt of a grant.

The projected cash investments are approximately \$1.9 million.

Commissioner Luetkehans requested that next year's budget process mirror the same booklet format that was presented to the board at this meeting.

Pending issues requiring board input:

- *2010 wage increase* – Commissioner Mee recommended the 2% staff increase. The board concurred.
- *Playground replacement* – Board agreed to move to a 17 year replacement schedule
- *Budget ordinance* – to be done on 12/16
- *Capital expenditures and bond proceed items* – board approved all staff recommendations totaling \$400,000
- *Phased-in program fee increase* – Mike recommended a % increase over the next 3 years. Staff will provide a recommendation to the board.
- *2010 full-time positions reinstatement* - Executive Director Benard to provide recommendations to the board this week.

2. 2009-2014 Master and Strategic Plan

Mike thanked Commissioner Morrill for his review and comments on the document. A new document is being updated and will be on the December 16 agenda for review and approval.

3. Cosley Zoo Butterfly Exhibit Proposal

Executive Director Benard asked the board for a final disposition on this project. Commissioner Morrill and Commissioner Mee said they could not support the project. Commissioner Barrett agreed that Mrs. Phillips be approached with other project alternatives. The board asked Executive Director Benard and Commissioner Mee meet with Mrs. Phillips in the next two weeks.

NEW BUSINESS

None

CLOSED SESSION

Commissioner Mee moved to convene to Closed Session pursuant to the provisions of the Open Meetings Act, 5ILCS 120/2(c)(1) for the employment or compensation of an employee. Seconded by Commissioner Barrett.

Roll call vote: Commissioner:	Barrett	Aye
	Fieweger	Aye
	Kelly	Aye
	Mee	Aye
	Morrill	Aye
	Luetkehans	Aye

6 Aye, 0 Nay, 1 Absent. Motion carried.

The Wheaton Park District Board of Commissioners convened to Closed Session at 8:10 p.m.

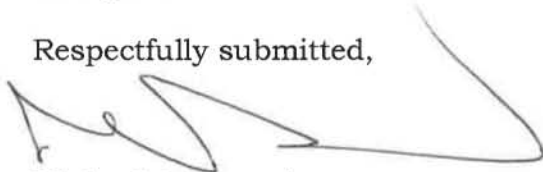
The regular meeting of the Wheaton Park District Board of Commissioners reconvened at 8:30p.m.

President Luetkehans stated that no action would be taken on matters discussed in closed session at this time.

ADJOURNMENT

Commissioner Mee moved to adjourn the meeting of the Board of Commissioners of the Wheaton Park District. Seconded by Commissioner Morrill. Meeting adjourned at 8:30 p.m.

Respectfully submitted,

A handwritten signature in dark ink, appearing to read 'Michael J. Benard', with a long horizontal flourish extending to the right.

Michael J. Benard
Secretary

**WHEATON PARK DISTRICT
BOARD OF COMMISSIONERS
MINUTES OF THE MEETING
CITY OF WHEATON COUNCIL CHAMBERS
303 WEST WESLEY STREET
WHEATON, ILLINOIS
NOVEMBER 18, 2009**

PUBLIC HEARING

President Luetkehans opened the Public Hearing for the 2010 budget and appropriation ordinance. The following Commissioners were present:

Commissioner: Fieweger
Kelly
Luetkehans
Mee
Morrill
Schobel

Absent: Barrett

There being no public comment, President Luetkehans sought a motion to recess The Public Hearing until a future date. Mee moved, Kelly seconded voice vote 6-0-1.

COMMUNITY INPUT

Tom Grimston of 815 N. Stoddard Avenue read a statement in regards to the Navistar relocation on the Lucent Property. The board asked Mr. Grimston to submit a written copy of his statement to Executive Director Benard.

CALL TO ORDER

President Luetkehans opened the regular meeting of the Wheaton Park District Board of Commissioners to order at 7:01 p.m. The following Commissioners were present:

Commissioner: Fieweger
Kelly
Luetkehans
Mee
Morrill
Schobel

Absent: Barrett

OLD BUSINESS

I. Full-Time Employee Health Insurance

Commissioner Kelly moved to table discussion until information requested from PDRMA is received. Seconded by Commissioner Fieweger. Motion carried.

II. Full-Time Employee Salary Increase

Commissioner Mee moved to approve a 2% salary increase for eligible full-time staff retroactive to July 2009. Seconded by Commissioner Morrill.

Roll Call vote: Commissioner:	Fieweger	Aye
	Kelly	Aye
	Mee	Aye
	Schobel	Aye
	Morrill	Aye
	Luetkehans	Aye

6 Aye, 0 Nay, 1 Absent. Motion carried.

III. Northside Park Change Order

President Luetkehans reviewed change orders both approved and pending.

IV. Cosley Zoo Butterfly Exhibit Report Update

Executive Director Benard will submit a final report to the board by Friday, November 20 including a five-year analysis from the Geneva Park District on its butterfly exhibit as well as other information. Commissioner Mee stated that he thought the project was already rejected. President Luetkehans stated that the board had not made a final decision and was still interested in reviewing the report.

V. 2010 Independence Day Activities Report

Commissioner Morrill moved to take over the City of Wheaton Independence Day parade and fireworks as recommended by Staff for the year 2010 only and to consider a commitment for 2011 and beyond after the 2010 event is evaluated. Seconded by Commissioner Kelly.

President Luetkehans suggested that the fireworks be held on July 3 since there would be a \$5,000 savings. Commissioner Kelly stated that he believed that the fireworks should take place on the 4th.

Roll Call vote: Commissioner:	Fieweger	Nay
	Kelly	Nay
	Mee	Nay
	Schobel	Nay
	Morrill	Aye
	Luetkehans	Aye

2 Ayes, 4 Nays, 1 Absent. Motion failed.

Commissioner Morrill made the same motion but specified that the fireworks would be held July 3 to save \$5,000. Seconded by Commissioner Mee.

Roll Call vote: Commissioner:	Fieweger	Aye
	Kelly	Nay
	Mee	Aye
	Schobel	Aye
	Morrill	Aye
	Luetkehans	Aye

5 Aye, 1 Nay, 1 Absent. Motion carried.

VI. 2009-2014 Master and Strategic Plan

Executive Director Benard will submit the 2009-2014 Master and Strategic Plan to all board members on Friday. Commissioner Morrill asked that it be added to the December 16 meeting agenda.

NEW BUSINESS

I. AGC Architect Candidates Presentations

David Esler from Esler Golf Designs and Greg Martin from Martin Design presented their credentials and proposals for Arrowhead.

BOARD MEMBER INPUT/DISCUSSION

Commissioner Morrill thanked Executive Director Benard for the presentation to the Kiwanis on the Northside Project.

Athletic Department Report – Commissioner Mee asked if the cash handling challenges were because these were new accounts payable procedures. Mr. Benard stated that to a certain degree this is true. The procedures do require more staff time, and these financial procedures are the means to provide the board with accurate and timely financial reports. President Luetkehans asked staff to produce a report on the number of bids that are required between \$0-\$5,000 / \$5,000 – \$10,000 / over \$10,000.

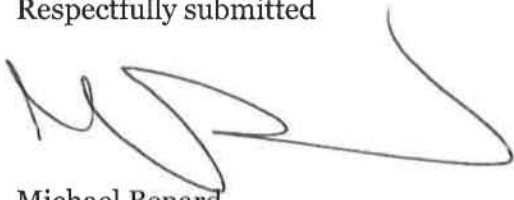
Comcast will be at the Community Center on Thursday to address the cable television box situation.

Bruce Stoller and Scott Mackay stated that there are between 40-50 people coming for the Food for Friends Thanksgiving dinner at Arrowhead and that the meal will be served in the upstairs banquet room.

ADJOURNMENT

President Luetkehans moved to adjourn the meeting of the Board of Commissioners of the Wheaton Park District. Seconded by Commissioner Fieweger. Meeting adjourned at 7:55 pm.

Respectfully submitted

A handwritten signature in black ink, appearing to be 'Michael Benard', written in a cursive style.

Michael Benard
Secretary

Wheaton Park District
Board of Commissioners
Minutes of the Budget Workshop Meeting
Park Services Center
1000 Manchester Road
November 14, 2009

CALL TO ORDER

President Luetkehans called the Budget Workshop Meeting of the Wheaton Park District Board of Commissioners to order at 9 am. The following commissioners were present:

Commissioner: Barrett
 Fieweger
 Kelly
 Luetkehans
 Mee
 Morrill
 Schobel

POWERPOINT

Executive Director Benard gave an overview of the power point presentation that was given to the board ahead of the workshop meeting. The board was asked for its questions and comments.

OPERATING BUDGET

Commissioner Morrill asked if the budget figures reflected the Cosley Foundation gift shop dollars. Mr. Benard stated that it did, and this change should reduce the deficit to \$80,000.

Commissioner Morrill asked if the Arrowhead Food and Beverage operation is only anticipating to make \$440,000 for the year. Mr. Benard added that the figure was conservative.

President Luetkehans was concerned that the principal and interest figures caused an unclear picture of the operating bottom line for Arrowhead. This adjustment will be made.

President Luetkehans asked that the 2010 budget reflect fiscal year end projections. Mr. Benard will submit an updated 2010 budget to the board by November 20.

Commissioner Morrill asked why the Hubble renovation figures changed from \$40,000 to \$10,000. Mr. Benard shared that the park district would need to only take care of the utilities and an on demand water heater system to provide hot water in the bathrooms. The school district is taking care of any other capital expenses.

President Luetkehans asked for a year end projection for Arrowhead for Fiscal Year 2009. Mr. Benard stated that the operation should net \$600,000 - \$700,000.

President Luetkehans inquired how the tax cap will affect the district. Mr. Benard provided a brief explanation of the "Limiting Rate". He will provide the board with a three-year plan in preparation for 2012.

CAPITAL PROJECTS

Kelly Park Project – Mr. Benard explained the planned renovations and explained that we had applied for an OSLAD grant. We will know in January if we are awarded the grant. If we do not receive the grant, we will not proceed with the project.

Commissioner Schobel asked why certain capital project items don't fall under specific departments. Capital projects now fall under the general parks fund. If the board would like a project or purchase to be paid for from either operating or bond proceeds, then the board would need to provide that direction.

Bunkers at Arrowhead – The board was concerned that the figure presented was a replacement number versus an actual renovation number. Golf Superintendent Mumper stated to renovate, improve and move existing bunkers you would be looking at \$500,000 for each 9-hole course. Mr. Mumper will provide the board with an updated cost estimate to repair the existing bunkers.

Seven Gables Shelter – Mr. Benard thanked Commissioner Morrill for pointing out that this project was not included in the capital projects list.

Rice Pool – Commissioner Morrill stressed the importance of having a plan in place for the future renovation of the Rice Pool and Water Park which will be necessary down the road.

General Funding – President Luetkehans asked if the district had the ability to issue an additional \$4 to \$5 million in bonds if the need arose. Mr. Benard verified that, using the remaining debt service extension base, the District could generate an additional 5 million in alternate revenue bonds.

Arrowhead Sign – The board chose not to fund this improvement at this time, but did ask that staff look into some type of lighting or reflectors near the entrance.

Butterfly Exhibit – The board chose not to fund this improvement at this time,, but requested a final report from the Executive Director.

Patio Enclosure -- \$50,000 – Director of Special Facilities Bendy will provide the board with two options. The board stated that a cost recover plan and a business plan would be required.

Public Seating – The board felt this was a staff decision.

Fleet \$280,000 – The board suggested that life spans of vehicles be reviewed and asked staff to make sure that replacements are necessary. Based on current financial situation, try to extend life where we can.

Playgrounds – Board asked if we could look at changing the schedule from 15 years to 17 years. Staff will provide a recommendation.

Hurley Tennis Courts – It was suggested that a visual survey be taken of the number of users. The need for this tennis court was questioned.

Lighting – Graf Park – There was discussion about the need for remote access to ball field lights.

Seven Gables Pond Pathway – A decision was not made at this time.

Community Center Indoor Playground – The board requested a business plan for this project. The Board did not fund this project in the 2010 budget.

Atten Park Ball Field Lights Field 15 – The Board agreed that the \$100,000 investment should be done because of the number of people that utilize the fields.

Community Center Roof Replacement – The Board budgeted to replace the roof at the Community Center at a cost of \$1,000,000.

Commissioner Barrett asked staff to provide the board with business plans for any projects that we would like to do in the future so they can make a decision based on accurate estimates, use, and revenues.

CLOSED SESSION

Commissioner Luetkehans moved to convene to Closed Session pursuant to the provisions of the Open Meetings Act, 5ILCS 120/2(c)(1) for the employment or compensation of an employee. Seconded by Commissioner Barrett.

Roll call vote: Commissioner:	Barrett	Aye
	Fieweger	Aye
	Kelly	Aye
	Mee	Aye
	Morrill	Aye
	Schobel	Aye
	Luetkehans	Aye

7 Aye, 0 Nay. Motion carried.

The Wheaton Park District Board of Commissioners convened to Closed Session at 10:40 am.

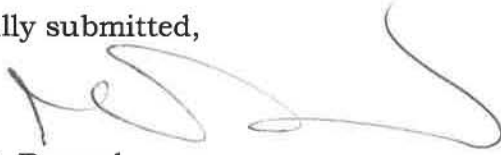
The budget workshop meeting of the Wheaton Park District Board of Commissioners reconvened at 12:00 p.m.

President Luetkehans stated that no action would be taken on matters discussed in closed session at this time.

ADJOURNMENT

Commissioner Barrett moved to adjourn the meeting of the Board of Commissioners of the Wheaton Park District. Seconded by Commissioner Morrill. Meeting adjourned at 12:00 p.m.

Respectfully submitted,

A handwritten signature in dark ink, appearing to read 'Michael J. Benard', written in a cursive style.

Michael J. Benard
Secretary

**WHEATON PARK DISTRICT
BOARD OF COMMISSIONERS
MINUTES OF THE SPECIAL MEETING
ARROWHEAD GOLF CLUB
26 W 151 BUTTERFIELD ROAD
WHEATON, ILLINOIS
November 4, 2009**

CALL TO ORDER

President Luetkehans called the regular meeting of the Wheaton Park District Board of Commissioners to order at 7:02 p.m. The following Commissioners were present:

Commissioner: Barrett
Kelly
Luetkehans
Mee
Morrill
Schobel

Absent: Fieweger

OLD BUSINESS

The board took the old business items in the following order.

3. Employee Health Insurance

The board had various questions concerning the information provided and requested follow up from a PDRMA representative at a future meeting.

4. Northside Park Change Orders

Director of Planning Rob Sperl reviewed the extra work proposals and change orders that have been approved as well as pending items. There were no questions.

1. 2010 Operating Budget

2. 2010 Capital Budget

Director of Finance Rita Trainor gave brief overview of the 2010 budget proposal. The board asked questions concerning debt service and reduction in the recreation levy. The projected deficit in the recreation fund in FY 2012 was discussed. Staff was directed to provide a plan to keep this from happening by making changes to the 2010 and 2011 budgets. Staff was given further input regarding budget amendments and was directed to resubmit in anticipation of the November 14 budget workshop meeting.

5. Wheaton Grand Theatre

Commissioner Morrill stated that given the results of the Hirsch report and the District's prior community survey showing a lack of support for the Wheaton Grand Theatre Project, He moved that the Wheaton Park District Board reject the concept of spending public funds through the issuance of alternate revenue bonds for the Wheaton Grand Theatre Project and direct staff to cease spending time and resources researching the project until a viable alternate plan can be considered and/or further direction is given by the board. Seconded by Commissioner Mee.

Roll call vote:	Commissioner:	Barrett	Aye
		Kelly	Aye
		Mee	Aye
		Morrill	Aye
		Schobel	Aye
		Luetkehans	Aye

6 Aye, 0 Nay, 1 Absent. Motion carried.

NEW BUSINESS

None.

BOARD MEMBER INPUT/DISCUSSION

None.

CLOSED SESSION

Commissioner Barrett moved to convene to Closed Session pursuant to the provisions of the Open Meetings Act, 5ILCS 120/2(c)(1) for the employment or compensation of an employee, and 5ILCS 120/2 (c) (5), for the purchase or lease of real property.

Seconded by Commissioner Mee.

Roll call vote:	Commissioner:	Barrett	Aye
		Kelly	Aye
		Mee	Aye
		Morrill	Aye
		Schobel	Aye
		Luetkehans	Aye

6 Aye, 0 Nay, 1 Absent. Motion carried.

The Wheaton Park District Board of Commissioners convened to Closed Session at 8:17 p.m.

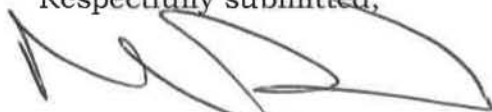
The regular meeting of the Wheaton Park District Board of Commissioners reconvened at 9:20 p.m.

President Luetkehans stated that no action would be taken on matters discussed in closed session at this time.

ADJOURNMENT

Commissioner Schobel moved to adjourn the meeting of the Board of Commissioners of the Wheaton Park District. Seconded by Commissioner Barrett. Meeting adjourned at 9:22 p.m.

Respectfully submitted,



Michael J. Benard
Secretary

**WHEATON PARK DISTRICT
BOARD OF COMMISSIONERS
MINUTES OF THE MEETING
Wheaton City Hall
303 WEST WESLEY STREET
WHEATON, ILLINOIS
October 28, 2009**

CALL TO ORDER

President Luetkehans called the regular meeting of the Wheaton Park District Board of Commissioners to order at 7 p.m. The following Commissioners were present:

Commissioner: Barrett
Kelly
Luetkehans
Mee
Morrill
Schobel

Absent: Fieweger

**PRESENTATION OF CERTIFICATE OF APPRECIATION TO JASON SCHUBERT,
EAGLE SCOUT CANDIDATE**

Executive Director Benard presented Eagle Scout candidate Jason Schubert from Troop 23 with a certificate of appreciation for his project at the fire ring at Northside Park. The board expressed its appreciation.

COMMUNITY INPUT

None.

CONSENT AGENDA

Commissioner Barrett moved to approve the Consent Agenda. Seconded by Commissioner Mee.

1. Approval of the Board Meeting Minutes of September 16, 2009
2. Acceptance of the Disbursements

Roll call vote: Commissioner:	Barrett	Aye
	Kelly	Aye
	Mee	Aye
	Morrill	Aye
	Schobel	Aye
	Luetkehans	Aye

6 Aye, 0 Nay, 1 Absent. Motion carried.

OLD BUSINESS

1. 2010 Tax Levy Presentation
No questions were asked on the material presented.

2. Wheaton Grand Theatre Discussion

Mr. Hirsh's final report will be given to the board at the end of the week. The planned meeting with the City of Wheaton and the Downtown Wheaton Association will be scheduled after the Hirsh report has been reviewed.

NEW BUSINESS

1. Resolution R-2009-6, 2010 Tax Levy Resolution

Commissioner Mee moved to approve Resolution R-2009-6, 2010 Tax Levy Resolution. Seconded by Commissioner Barrett. No discussion.

Roll call vote: Barrett Aye
Kelly Aye
Mee Aye
Morrill Aye
Schobel Aye
Luetkehans Aye

6 Aye, 0 Nay, 1 Absent. Motion carried.

2. Resolution R-2009-7, Authorizing the Acquisition of Certain Real Property

Commissioner Mee moved to approve Resolution R-2009-7, a resolution authorizing the acquisition of certain real property for the benefit of the Wheaton Park District and ratifying, confirming and approving the execution of documents and taking of actions necessary or advisable in connection therewith with a change to read DuPage County from Cook County. Seconded by Commissioner Barrett.

Commissioner Morrill and Schobel reminded the board that previous boards had committed to not having animals on the east side of Gary Avenue. There are no plans at present for the district to use this property for animals.

Roll call vote: Barrett Aye
Kelly Aye
Mee Aye
Morrill Aye
Schobel Aye
Luetkehans Aye

6 Aye, 0 Nay, 1 Absent. Motion carried.

3. 2010 Aquatic Facility Fees

Commissioner Mee moved to approve the 2010 aquatic fee schedule as recommended by staff. Seconded by Commissioner Barrett.

Our new software system will allow renewal of pool passes on line. This adjustment in rates is to adjust the fees for the new system. It is not a fee increase. Motion carried.

4. 2010 Independence Day Activities

Commissioner Mee moved to table this topic and to ask staff for additional information. Seconded by Commissioner Barrett. Motion carried.

Staff was asked to provide a detailed report on the expenses and income for the last five years for the Independence Day parade and fireworks. A letter from the City of Wheaton committing to funding and the arrangements from city staff was also requested. The administrative staff costs should be included in the report. Executive Director Benard explained that the Jaycees have run the parade in recent years and that the City of Wheaton has committed to funding \$30,000 for the event.

5. Sale and Consumption of Alcoholic Beverage in Memorial Park During the 2010 Taste of Wheaton, June 2-5, 2010

Commissioner Mee moved to permit the sale and consumption of alcoholic beverages in Memorial Park during the 2010 Taste of Wheaton Event June 2 – 5, 2010. Seconded by Commissioner Morrill.

Commissioner Schobel expressed his opinion that alcohol sales should remain outside of the park during this event.

The area for the sale and consumption of alcohol will be a restricted area and all servers will be BASSET trained and certified. Moving the alcohol area within the park will save the cost of renting the outside stage.

Roll call vote:	Barrett	Aye
	Kelly	Aye
	Mee	Aye
	Morrill	Aye
	Schobel	Nay
	Luetkehans	Aye

5 Aye, 1 Nay, 1 Absent. Motion carried.

6. Illinois Association of Park Districts – Annual Meeting Credentials

Commissioner Schobel moved to designate Commissioner Fieweger as the delegate to the Illinois Association of Park District's annual business meeting to be held January 30, 2010, and to have Executive Director Benard serve as the alternate. Seconded by Commissioner Kelly. Motion carried unanimously.

EXECUTIVE DIRECTOR REPORT

The public hearing for the Budget and Appropriation Ordinance will be opened at a special meeting on November 11. The deficit reflected in the preliminary 2010 budget is because the bonds are being issued in 2009 and spent in later years. The board requested that budget workshops/hearings be held in September and October in future years.

FINANCE DIRECTOR REPORT

A financial overview of September 2009 was presented to the board.

BOARD/STAFF INPUT

- The Wheaton Park District day camp programs were recently “accredited” by the American Camping Association.
- A more detailed report on how staff is using technology to keep residents informed of events within the district was requested.

**WHEATON PARK DISTRICT
BOARD OF COMMISSIONERS
MINUTES OF THE MEETING
CITY OF WHEATON Council Chambers
303 WEST WESLEY STREET
WHEATON, ILLINOIS
SEPTEMBER 16, 2009**

CALL TO ORDER

Vice-President Morrill called the regular meeting of the Wheaton Park District Board of Commissioners to order at 7 p.m. The following Commissioners were present:

Commissioner: Barrett
Fieweger
Kelly
Mee
Morrill
Schobel

Absent: Luetkehans

COMMUNITY INPUT

None.

CONSENT AGENDA

Commissioner Fieweger moved to approve the Consent Agenda. Seconded by Commissioner Mee.

- A. Approval of the Board Meeting Minutes from August 19, 2009
- B. Approval of the Special Meeting Minutes from September 2, 2009
- C. Acceptance of the Disbursements

Roll call vote:	Commissioner:	Barrett	Aye
		Fieweger	Aye
		Kelly	Aye
		Mee	Aye
		Schobel	Aye
		Morrill	Aye

6 Aye, 0 Nay, 1 Absent. Motion carried.

OLD BUSINESS

1. Arrowhead Golf Club Outdoor Ceremony Site Construction

Commissioner Mee moved to authorize staff to begin construction of an outdoor wedding site at Arrowhead Golf Club not to exceed \$24,000. Seconded by Commissioner Barrett.

The location for the ceremony site was discussed. Eight weddings tentatively booked outdoor weddings without seeing the site.

The possible disruption of golfers during weddings was discussed. Superintendent of Special Facilities Bendi explained that golf staff has developed a plan to minimize the impact on golfers. An indoor site is available in the building if weather is uncooperative.

Roll call vote:	Commissioner:	Barrett	Aye
		Fieweger	Aye
		Kelly	Aye
		Mee	Aye
		Morrill	Aye
		Schobel	Nay

5 Aye, 1 Nay, 1 Absent. Motion carried.

2. Discussion - 2010 Capital Projects List

Consensus of the board was that the redevelopment of Northside Park and the roof of the Community Center were the highest priority. No final action on the list of capital projects was made.

NEW BUSINESS

1. Cosley Zoo Parking Lot Expansion Project Bids

Commissioner Mee moved to accept the bid from Fuerte Systems in the amount of \$250,716 for the Cosley parking lot expansion. Seconded by Commissioner Kelly.

Roll call vote:	Commissioner:	Barrett	Aye
		Fieweger	Aye
		Kelly	Aye
		Mee	Aye
		Morrill	Aye
		Schobel	Aye

6 Aye, 0 Nay, 1 Absent. Motion carried.

2. 2010 Printing Bids

Commissioner Schobel moved to accept the bid from The Strathmore Company for the printing of the 2010 program guides and Camps & Aquatics program guide at a cost not to exceed \$138,420. Seconded by Commissioner Fieweger.

This bid is not to exceed the largest number of pages in the specification. Staff continues to try to reduce the page count in each brochure.

Roll call vote:	Commissioner:	Barrett	Aye
		Fieweger	Aye
		Kelly	Aye
		Mee	Aye
		Morrill	Aye
		Schobel	Aye

6 Aye, 0 Nay, 1 Absent. Motion carried.

3. Change Order Authorization Northside Park Renovation

Commissioner Mee moved to authorize the Executive Director to approve change orders in an amount not to exceed a net increase of \$50,000 on the Northside Park Renovation project. Seconded by Commissioner Barrett.

Roll call vote:	Commissioner:	Barrett	Aye
		Fieweger	Aye
		Kelly	Aye
		Mee	Aye
		Morrill	Aye
		Schobel	Aye

6 Aye, 0 Nay, 1 Absent. Motion carried.

EXECUTIVE DIRECTOR REPORT

As requested, an Arrowhead financial comparison for 2007 through 2009 was presented. A significant turnaround is shown in these figures. An event budget will be presented to the board in the near future.

The board requested staff to research the cost of patio heaters to extend the patio's use and present the information to the board.

A Hubble project update was provided to the board.

October 23 is the Cosley Barn Party.

FINANCE DIRECTOR REPORT

No report due to excused absence of the Finance Director.

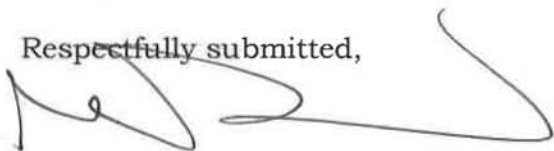
BOARD MEMBER INPUT/DISCUSSION

- Department heads were requested to highlight any important information in the monthly reports.

ADJOURNMENT

Commissioner Fieweger moved to adjourn the meeting of the Board of Commissioners of the Wheaton Park District. Seconded by Commissioner Mee. Meeting adjourned at 7:50 p.m.

Respectfully submitted,



Michael J. Benard
Secretary

**WHEATON PARK DISTRICT
BOARD OF COMMISSIONERS
MINUTES OF THE SPECIAL MEETING
ARROWHEAD GOLF CLUB
26 W 151 BUTTERFIELD ROAD
WHEATON, ILLINOIS
September 2, 2009**

BOND ISSUE NOTIFICATION ACT PUBLIC HEARING

President Luetkehans called the public hearing for the possible issuance of \$10 million in general obligation park bonds (alternate revenue source) and \$3.9 million in general obligation limited park bonds to order at 7 pm. The following Commissioners were present:

Commissioner: Barrett
Fieweger
Kelly
Luetkehans
Mee
Morrill
Schobel

President Luetkehans asked for comments from the board on the issuance of these bonds. There being no comment, he then asked for comments from the public.

Mark Stern, Wheaton, commented that the tax rate increased when previous bonds were issued. He asked if other options had been investigated and what the impact would be on taxpayers.

Joe Jozaitis, stated he had read the Speer Financial report.

Commissioner Kelly moved to close the public hearing. Seconded by Commissioner Schobel. Motion carried unanimously.

CALL TO ORDER

President Luetkehans called the regular meeting of the Wheaton Park District Board of Commissioners to order at 7:10 p.m. The following Commissioners were present:

Commissioner: Barrett
Fieweger
Kelly
Luetkehans
Mee
Morrill
Schobel

OLD BUSINESS

1. DuPage Children's Museum Discussion

The DuPage Children's Museum has accepted an offer from the City of Naperville and are no longer interested in exploring the use of park district space.

2. Kensington School Discussion

Kensington School has reached a resolution of the parking and ingress/egress questions with DuPage County, and, therefore, no longer needs to share parking with the park district.

3. Wheaton Grand Theatre Consultant

Jim Hirsch presented his proposal for further study of the Wheaton Grand Theatre proposals. Commissioner Mee asked if the City of Wheaton was willing to share the cost of the study. Commissioner Morrill asked that the study attempt to answer the questions he previously submitted.

Commissioner Schobel moved to accept the proposal from Hirsch in the amount of the \$5000. Seconded by Commissioner Mee.

Roll call vote:	Commissioner:	Barrett	Aye
		Fieweger	Aye
		Kelly	Aye
		Mee	Aye
		Morrill	Aye
		Schobel	Aye
		Luetkehans	Aye

7 Aye, 0 Nay. Motion carried.

4. Master/Strategic Plan 2009-2014

A final electronic version of the Master/Strategic Plan 2009-2014 version of the Master/Strategic Plan 2009-2014 will be submitted to the board at the end of the week and will be on the September 16 agenda.

NEW BUSINESS

1. Arrowhead Food Vending Bid

Commissioner Schobel recused himself from the discussion and vote on this item.

Commissioner Mee moved to approve the bids from Highland Baking, Sysco, Testa, and Fortune Fish in the total amount of \$755,312.04. Seconded by Commissioner Fieweger.

Roll call vote:	Commissioner:	Barrett	Aye
		Fieweger	Aye
		Kelly	Aye
		Mee	Aye
		Morrill	Aye
		Luetkehans	Aye

6 Aye, 0 Nay. Motion carried.

2. Carlucci Hospitality Report

Joe Carlucci presented his report to the board. The board asked when the concept plan would be available. The plan will be submitted to the board in the

near future. The board expected that an operational manual would have been developed. The board feels its emphasis is on revenue generation.

Scott McKay was asked to develop a mission statement.

EXECUTIVE DIRECTOR REPORT

The third and final aquatic audit rated the district as exceeding standards.

The Parks Plus Fitness annual report was discussed. The board was pleased that the satellite fitness centers are showing a profit. It was suggested that marketing of these facilities be increased. The charge for personal training was discussed. President Luetkehans asked Commissioner Fieweger to meet with the Parks Plus staff.

BOARD MEMBER INPUT/DISCUSSION

- The Wheaton Prayer Breakfast is September 11 at the Abbington in Glen Ellyn.

ADJOURNMENT

Commissioner Mee moved to adjourn the meeting of the Board of Commissioners of the Wheaton Park District. Seconded by Commissioner Barrett. Meeting adjourned at 8:35 p.m.

Respectfully submitted,



Michael J. Benard
Secretary

**WHEATON PARK DISTRICT
BOARD OF COMMISSIONERS
MINUTES OF THE MEETING
Wheaton City Hall
303 WEST WESLEY STREET
WHEATON, ILLINOIS
August 19, 2009**

CALL TO ORDER

President Luetkehans called the regular meeting of the Wheaton Park District Board of Commissioners to order at 7 p.m. The following Commissioners were present:

Commissioner: Barrett
Fieweger
Kelly
Luetkehans
Mee
Morrill
Schobel (arrived at 7:50 pm)

PRESENTATION OF GIFT CERTIFICATES TO NORTHSIDE STAFF

The Park District presented Tom Grace, Taylor Patterson and Jack Blanchard with plaques in recognition of the life saving effort made on a child at Northside Pool. President Luetkehans complimented staff on the work they did and on the training that staff receives.

COMMUNITY INPUT

None.

CONSENT AGENDA

Commissioner Morrill moved to approve the consent agenda. Seconded by Commissioner Fieweger.

1. Approval of the Board Meeting Minutes of July 1, 2009
2. Approval of the Special Board Meeting Minutes of August 5, 2009
3. Acceptance of the Disbursements

Roll call vote:	Commissioner:	Barrett	Aye
		Fieweger	Aye
		Kelly	Aye
		Mee	Aye
		Morrill	Aye
		Luetkehans	Aye

6 Aye, 0 Nay, 1 Absent. Motion carried.

NEW BUSINESS

1. Northside Park Renovation Bids

Commissioner Fieweger moved to accept the bid for E. P. Doyle and Son for the Northside Park renovation project in the amount of \$2,483,703. Seconded by Commissioner Barrett.

Roll call vote:	Commissioner:	Barrett	Aye
		Fieweger	Aye
		Kelly	Aye
		Mee	Aye
		Morrill	Aye
		Luetkehans	Aye

6 Aye, 0 Nay, 1 Absent. Motion carried.

2. Discussion of Issuance of Bonds

Dave Phillips of Speer Financial, the District's bond consultant, presented various options for bonds. The board will hold a special meeting on September 2 to discuss further.

3. Arrowhead Annual Report

Staff was complimented on the report. It was asked that this report be presented in April 2010. Staff will provide a 2008 year-end profit/loss report to the board.

4. Intergovernmental Agreement between the City Lisle and the DuPage County Forest Preserve District

Commissioner Morrill moved approval of the Forest Preserve District's intention to enter into an intergovernmental agreement with the Village of Lisle and the County of DuPage that will result in the termination of the joint Parking Easement Agreement with Lucent and the relocation and construction of a 80 - 100 space parking lot onto the Danada acquisition property (formerly Lucent) that is leased by the Wheaton Park District. Seconded by Commissioner Fieweger. Motion carried unanimously.

Executive Director Benard will communicate the board's action to the DuPage County Forest Preserve District.

5. Children's Museum & Kensington School

These items were moved to the September 2 special meeting.

OLD BUSINESS

1. Wheaton Grand Theater

The proposals received were discussed by the board. The board asked staff to request costs on the first bullet point from each of firms submitting proposals for possible action at the September 2 special meeting.

EXECUTIVE DIRECTOR REPORT

The Arrowhead food bid will be presented to the board at the September 2 meeting.

FINANCE DIRECTOR REPORT

Finance Director Rita Trainor reviewed the financial report.

A clarification of revenue and expenses for the proshop will be presented to the board.

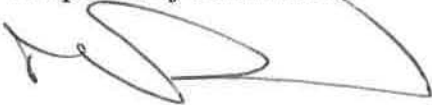
BOARD MEMBER INPUT/DISCUSSION

- Scott Mackay was congratulated on his WDSRA award.
- The Park District will not be able to utilize the gym space at the "old" Hubble because of the cost of heating/cooling the entire building. The Warrenville Park District will be able to use the "new" building before the Wheaton Park District. The Wheaton Park District continues to have discussions with the school district about the availability of space.
- A report of the spinning program will be provided to the board.
- Arrowhead August expenses will be higher because of the increase in liquor taxes and Direct TV costs.
- A recommendation for a golf course architect will be presented to the board at the September 16 meeting.

ADJOURNMENT

Commissioner Mee moved to adjourn the meeting of the Board of Commissioners of the Wheaton Park District. Seconded by Commissioner Barrett. Meeting adjourned at 8:15 p.m.

Respectfully submitted,



Michael J. Benard
Secretary

**WHEATON PARK DISTRICT
BOARD OF COMMISSIONERS
MINUTES OF THE SPECIAL MEETING
ARROWHEAD GOLF CLUB
26 W 101 BUTTERFIELD ROAD
WHEATON, ILLINOIS
August 5, 2009**

CALL TO ORDER

President Luetkehans called the special meeting of the Wheaton Park District Board of Commissioners to order at 7:05 p.m. The following Commissioners were present:

Commissioner: Kelly
Luetkehans
Mee
Morrill
Schobel

Absent: Barrett
Fieweger

COMMUNITY INPUT

John Vilagys, 703 Parkside Drive, Wheaton, who owns a shoe repair store in Wheaton, spoke against the Wheaton Grand Theater. He stated that his lease and taxes and have doubled, and it will be difficult to stay in business if his taxes continue to rise.

NEW BUSINESS

1. Lease with CUSD 200 for Kelly Park Improvements

Commissioner Mee moved to approve the lease with Community School District 200 for Kelly Park improvements. Seconded by Commissioner Morrill. No discussion.

Roll call vote:	Commissioner:	Kelly	Aye
		Mee	Aye
		Morrill	Aye
		Schobel	Aye
		Luetkehans	Aye

5 Aye, 0 Nay, 2 Absent. Motion carried.

2. Resolution 2009-5 – Change in PMA Correspondent Bank Resolution

Commissioner Morrill moved to approve Resolution 2009-5, authorizing a change in the PMA correspondent bank. Seconded by Commissioner Kelly. No discussion.

Roll call vote:	Commissioner:	Kelly	Aye
		Mee	Aye
		Morrill	Aye
		Schobel	Aye
		Luetkehans	Aye

5 Aye, 0 Nay, 2 Absent. Motion carried.

OLD BUSINESS

1. DuPage County Children's Museum Discussion

Executive Director Benard distributed a written report outlining the proposed relationship between the DuPage Children's Museum and the Park District. The DuPage Children's Museum is continuing its talks with Naperville. Mr. Benard's discussions with the museum have centered on providing it with a permanent home in the Community Center which would be an economic stimulus to the area and provide the district with revenue. Because the Museum is still in negotiations, it has asked that additional details be discussed at the September 2 workshop meeting.

Commissioner Morrill stated he is against this proposal and was offended by being given the material at the meeting. He further stated it would take a lot to convince him that this would be an appropriate thing for the Park District to do.

Further information will be provided prior to the September 2 workshop meeting.

2. Kensington School Discussion

Executive Director Benard and attorney Hank Stillwell have discussed the possibility of the Park District exchanging 1/3 of acre of Seven Gables Park for the improvements to the parking lot. Executive Director Benard asked the board if it wished for him to him discussions.

Commissioner Morrill stated that he is no longer a member of the Center for History's board. Consensus of the Park Board was that Commissioner Morrill's participation in this discussion does not represent a conflict of interest.

Mr. Stillwell stated that the final application for zoning has been submitted to the City of Wheaton. In the public hearings with City he will include the possibility of a joint access with the Park District. He also asked for discussion of a possible easement for a sanitary sewer connection.

Commissioners asked for a specific proposal on these issues before discussion continues.

In order to consolidate both discussion items that involved Mr. Stillwell, New Business 3 was moved to the next order of business.

NEW BUSINESS

3. License Agreement with Wheaton Sports Center

Mr. Stillwell stated that the City of Wheaton has requested the Wheaton Sports Center to remove it sign at Prairie and Gary from the City's right-of-way. The expeditious way to accomplish this would be to move it to Park District property. Mr. Benard stated we would like to be a good neighbor and discussion has begun on how the intersection could be improved. The Cosley Foundation and the Park District have contracted for a traffic study. The preliminary results indicate that a light would be warranted. Accident information is being gathered at the City's request. Consensus of the Board was for the Executive Director to continue discussion with Mr. Stillwell on this issue.

OLD BUSINESS

3. Wheaton Grand Theater

Mr. Benard presented information to the board on a possible independent consultant that the Park Board could hire to evaluate the Wheaton Grand Theater project. He has requested a proposal and should receive it within the next few days. The scope of this proposal will be discussed with both the Park Board and City Council. The consultant did disclose that one member of the marketing department had previously worked for C. H. Johnson. This individual will not be part of the team that works on this project. Commissioner Schobel has attempted to make contact with another consultant. Mr. Benard and Commissioner Schobel will make sure that the same proposal information will be solicited from both firms. Consensus of the board would be that the consultant have no previous relationship with C. H. Johnson. Mr. Benard will follow up with Mr. Hunden on this issue.

NEW BUSINESS

4. Cosley Zoo Annual Report

Cosley staff was congratulated on the quality of this report. Staff was asked to provide further information on the slight decline in fundraising, totals be added to the report, to continue research into either charging nonresident visitors or to charge for parking, and to conduct more accurate visitor attendance counts.

5. Discussion Item – Intergovernmental Agreement DuPage County Forest Preserve District

Commissioner Luetkehans has been in discussion with the Forest Preserve District concerning an intergovernmental agreement between the Forest Preserve District and the Village of Lisle. He is attempting to negotiate an intergovernmental agreement that will assure the Park District 100 parking spaces at the Lucent buildings. He will keep the board advised on this matter.

BOARD MEMBER INPUT/DISCUSSION

- The Cosley Classic was well organized and the cooperation with the Chef was outstanding.
- Two recent banquet customers have commended staff on the events that were held at Arrowhead.
- The board will be provided information on the annual roll over bond issue within the next thirty days.

CLOSED SESSION

Commissioner Mee moved to convene to Closed Session pursuant to the provisions of the Open Meetings Act, 5ILCS 120/2(c)(1) for the employment, dismissal or compensation of an employee. Seconded by Commissioner Schobel.

Roll call vote: Commissioner:	Kelly	Aye
	Mee	Aye
	Morrill	Aye
	Schobel	Aye
	Luetkehans	Aye

5 Aye, 0 Nay, 2 Absent. Motion carried.

The Wheaton Park District Board of Commissioners convened to Closed Session at 7:52 p.m.

The regular meeting of the Wheaton Park District Board of Commissioners reconvened at 8:22 p.m.

President Luetkehans stated that no action would be taken on matters discussed in closed session.

ADJOURNMENT

Commissioner Morrill moved to adjourn the special meeting of the Board of Commissioners of the Wheaton Park District. Seconded by Commissioner Schobel. Meeting adjourned at 823 p.m.

Respectfully submitted,

A handwritten signature in dark ink, appearing to read 'M. Benard', with a long horizontal flourish extending to the right.

Michael J. Benard
Secretary

**WHEATON PARK DISTRICT
BOARD OF COMMISSIONERS
MINUTES OF THE MEETING
Wheaton City Hall
303 WEST WESLEY STREET
WHEATON, ILLINOIS
July 15, 2009**

CALL TO ORDER

President Luetkehans called the regular meeting of the Wheaton Park District Board of Commissioners to order at 7:03 p.m. The following Commissioners were present:

Commissioner: Barrett
Fieweger
Kelly
Luetkehans
Mee
Morrill
Schobel (arrived at 7:30 pm)

COMMUNITY INPUT

Attorney Henry Stillwell, Rathje Woodward, presented information about the potential development of the property next to Seven Gables Park currently owned by the Center for History. His clients wish to purchase the property to build a Kensington preschool. He proposed a joint development of ingress/egress to the property and parking with the park district. He also proposed purchasing a small portion of the park for a play yard for the school. A discussion of this proposal will be added to the August 5 agenda.

Clif Kniffin, 25 W 677 Towpath Ct., Wheaton, addressed the board on the Wheaton Grand Theater project. Mr. Kniffin has been in the municipal bond business for 34 years. He stated his concern of issuing alternate revenue bonds for this project. His opinion is that the debt service is not structured properly. He does not feel that the taxpayers should bear this burden.

Mark Stern, 1115 S. Gables Blvd., Wheaton, stated that he feels that the Park District is moving forward in good faith on the Wheaton Grand Theater project and is trying to do something to benefit the city. He feels that this project is highly speculative in light of the failure of the Sears Center and the Glen Center and is not within the purview of the Wheaton Park District.

Ron Beran, 1322 Carlton Avenue, Wheaton, stated he has over 30 years of commercial banking experience. He would like to see the theater restored but feels it is necessary to minimize the risk to the taxpayer. In his opinion no commercial bank would lend on this project, and this is not the economic time to ask taxpayers to support this project. He asked for the Park District to hire engineers to examine the acoustics of the building and to release what performers will perform. He also asked for clarification of the number of seats to be built – 800 or 1,100. The percentage of seats sold per performance was questioned. His research shows that theaters in

surrounding areas have performance rates of less than 60 percent. He asked for staff to determine the attendance rate at 75 percent, 60 percent and 50 percent. He questioned the ability to fundraise to the amounts projected in the studies.

Georgia Hamilton, 982 Dartmouth Drive, Wheaton, stated that she was vehemently opposed to the Park District's involvement with the Wheaton Grand Theater development. She read a letter to the board that was emailed to them. She would like to see private funds used, not taxpayer funds.

Gerry Engdahl, 1925 Oxford Lane, Wheaton, agreed with the previous speakers who have opposed the Park District's involvement in the development of the theater. He does not feel appropriate for the Park District to be involved in economic development. He does not feel that this type of activity is part of the Park District's mission statement.

Elizabeth Albers, 1894 Cambridge Lane, Wheaton, questioned if the board would vote on the Wheaton Grand Theater this evening. She also asked why there was not more information on the website. President Luetkehans responded that there would not be a vote this evening and the board is still in the discussion stage. She stated her opinion that this project is not part of the Park District's mission. She would like the financial information to be posted on the district's website. She asked if \$19 million in bonds were issued if they would only be used on the theater project or could the funds be used for other things. She suggested that the possible development of the theater be submitted to the public as a referendum item.

President Luetkehans thanked the public for attending the meeting and giving input to the board.

CONSENT AGENDA

Commissioner Mee moved to approve the Consent Agenda. Seconded by Commissioner Fieweger.

1. Approval of the Board Meeting Minutes of June 17, 2009
2. Approval of the Special Meeting Minutes of July 1, 2009
3. Acceptance of the Disbursements

Roll call vote: Commissioner:	Barrett	Aye
	Fieweger	Aye
	Kelly	Aye
	Mee	Aye
	Morrill	Aye
	Schobel	Aye
	Luetkehans	Aye

7 Aye, 0 Nay. Motion carried.

OLD BUSINESS

1. Approval of Amendments to the Wheaton Park District Finance Policy

Commissioner Morrill moved to approve the amendments to the Wheaton Park District Finance Policy as presented by staff. Seconded by Commissioner Fieweger.

Commissioner Luetkehans requested the word competitive be changed to equal. Mr. Morrill and Mr. Fieweger accepted the change in wording and it be added to the motion.

Roll call vote:	Commissioner:	Barrett	Aye
		Fieweger	Aye
		Kelly	Aye
		Mee	Aye
		Morrill	Aye
		Schobel	Aye
		Luetkehans	Aye

7 Aye, 0 Nay. Motion carried.

2. Ordinance 2009 -2 – Ethics Ordinance

Commissioner Mee moved to adopt Ordinance 2009-2, Wheaton Park District Ethics Ordinance. Seconded by Commissioner Barrett.

Commissioner Luetkehans asked that Section 4 on page 6 be amended to state that the paid amount for required use add the word “regularly.” Mr. Mee and Mr. Barrett accepted the amendment to the motion.

Roll call vote:	Commissioner:	Barrett	Aye
		Fieweger	Aye
		Kelly	Aye
		Mee	Aye
		Morrill	Aye
		Schobel	Aye
		Luetkehans	Aye

7 Aye, 0 Nay. Motion carried.

3. Wheaton Grand Theater

Commissioner Morrill stated that he feels that examining the Wheaton Grand Theater is within the mission of the District. He expressed concerns about the only feasibility study being done by C. H. Johnson, and it being paid for by the Wheaton Grand Theater group; the amount of money being budgeted for naming rights and sponsorships; and in the recent community survey 24 percent of the respondents were in favor of the District’s involvement with this project. He suggested that the District might seek the advice of an independent consultant, hold more public hearings, and possibly seek a non-binding advisory referendum.

Mr. Morrill also stated that this board had been examining the project for over two years and is working diligently to investigate all aspects. He is concerned about the effect of issuing alternate revenue bonds on the rest of the District’s operations. He feels if this project could be done with a minimized risk, it would have a different attitude.

Commissioner Mee felt there were three ways to move forward – full speed ahead, hold an advisory referendum, or initiate an independent study. He asked if the board wished to spend additional funds on an independent study.

Commissioner Schobel felt it would be worthwhile to examine the cost of an independent study.

Commissioner Barrett agreed that the board had done a careful study of this issue. He thanked Wheaton City Council members Scalzo and Prendiville for attending the Park Board meeting.

Commissioner Luetkehans asked staff to present the board with the costs on an independent study of this project at the August 5 board meeting.

4. 2009-2014 Strategic and Master Plan Review

The second draft of the 2009-2014 Strategic and Master Plan incorporating the boards' comments will be presented to the board at its September workshop meeting in an electronic version.

5. Resolution 2009-4, OSLAD Resolution of Authorization for Kelly Park

Commissioner Morrill moved to adopt Resolution 2009-4, OSLAD resolution of authorization for Kelly Park. Seconded by Commissioner Schobel. Motion passed unanimously by voice vote.

NEW BUSINESS

1. Community Center Janitorial Service Bid

Commissioner Mee moved approve Crystal Maintenance Services, Corp.'s proposal for janitorial services in the amount of \$280,800 over three years. Seconded by Commissioner Schobel.

Roll call vote:	Commissioner:	Barrett	Aye
		Fieweger	Aye
		Kelly	Aye
		Mee	Aye
		Morrill	Aye
		Schobel	Aye
		Luetkehans	Aye

7 Aye, 0 Nay. Motion carried.

2. Waste Removal Bid

Commissioner Morrill moved to approve Waste Management's proposal for waste removal from Park District facilities in the amount of \$93,087.26 per year with the option to renew for two one year periods. Seconded by Commissioner Barrett.

Staff was commended for working cooperatively with the Chamber on this proposal.

Roll call vote:	Commissioner:	Barrett	Aye
		Fieweger	Aye
		Kelly	Aye
		Mee	Aye
		Morrill	Aye
		Schobel	Aye
		Luetkehans	Aye

7 Aye, 0 Nay. Motion carried.

EXECUTIVE DIRECTOR REPORT

Two lifeguards and the Northside Pool manager performed CPR on a three-year old on July 10. The child is fine. This staff is to be commended. The Park District was awarded Glance magazines readership awards for the Cosley Run, Northside Park and Arrowhead Golf Club. The global food service supply bid will be submitted to the bid at its August regular meeting. Dialogue continues with the DuPage Children's Museum.

The board held a preliminary discussion of the Kensington School proposal. Staff will present a recommendation at the August 5 meeting.

FINANCE DIRECTOR REPORT

There have been changes to the lay out of the cash and investment page of the finance report. Operating and capital funds have been segregated.

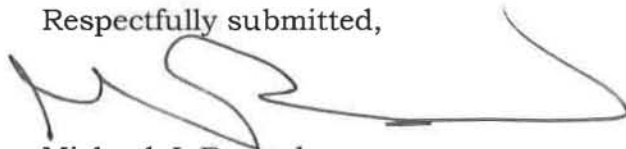
QUESTIONS OF STAFF

- Staff was commended for its work on the Red, White, and Blue tournament.
- The commitment of staff and volunteers for the Fourth of July parade was noted.
- The number of Wings travel soccer teams has increased for the next year.
- Staff is looking into the half-way house ordering situation on the ProLink GPS system.

ADJOURNMENT

Commissioner Barrett moved to adjourn the meeting of the Board of Commissioners of the Wheaton Park District. Seconded by Commissioner Morrill. Meeting adjourned at 8:42 p.m.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Michael J. Benard', written over a horizontal line.

Michael J. Benard
Secretary

**WHEATON PARK DISTRICT
BOARD OF COMMISSIONERS
MINUTES OF THE MEETING
Wheaton City Hall
303 WEST WESLEY STREET
WHEATON, ILLINOIS
June 17, 2009**

CALL TO ORDER

Vice President Morrill called the regular meeting of the Wheaton Park District Board of Commissioners to order at 7 p.m. The following Commissioners were present:

Commissioner: Barrett
Fieweger
Kelly
Mee
Morrill
Schobel

Absent: Luetkehans

COMMUNITY INPUT

Bonnie McLaren, 425 N. Ellis Avenue, Wheaton, IL, President of the Downtown Wheaton Association, expressed support for the Wheaton Grand Theater project. She hopes that the groups in the community will work together to make this project move forward.

Ray Shepardson, 314 W. Illinois Street, Wheaton, IL, stated that he is happy with how things are falling into place for the Wheaton Grand Theater project. He appreciated the support of the Downtown Wheaton Association.

Mark Stern, 1115 S. Gables Blvd., Wheaton, IL, was concerned if the Park District's involvement in this project is an appropriate one for the district to operate. He stated there is a risk to operate the theater through a third party and is concerned about the funding structure. He urged the board to investigate further.

Mark Kmeicik, 607 S. Hazelton, Wheaton, IL, a 24-year resident, felt the Wheaton Grand Theater project is outside of the scope of the Park District's mission. He questioned that if this is a good deal, why aren't private groups willing to take on the risk. He would prefer the District to use its bonding authority for more traditional park district activities.

CONSENT AGENDA

Commissioner Fieweger moved to approve the Consent Agenda. Seconded by Commissioner Barrett.

1. Approval of the Workshop Meeting Minutes of May 6, 2009
2. Approval of the Board Meeting Minutes of May 19, 2009
3. Approval of the Workshop Meeting Minutes of June 3, 2009
4. Acceptance of the Disbursements

Motion carried unanimously.

OLD BUSINESS

1. Master/Strategic Plan Review – Section 4: Project Charters

The catering charters goal is to produce more revenue by providing offsite catering at the DuPage County Historical Museum, Cosley Zoo, the possibly renovated barn at Seven Gables Park, and other appropriate District locations. Staff will provide an outline of the planning process and what a small, medium, and large version of this project will look like.

As staff and the board move through the charter process, it is possible that some of the proposed charters will be deemed not appropriate to proceed. This is part of the process.

Part of the purpose of the V.A.L.U.E. charter is to provide uniform customer service across all areas of the agency. The board will be invited to attend staff V.A.L.U.E training and portions of the program will be available to the board and other Park District volunteers.

2. Northside Park Intergovernmental Agreement

Commissioner Barrett moved to adopt the Northside Park Development Intergovernmental Agreement with the City of Wheaton and the Wheaton Park District. Seconded by Commissioner Mee.

The agreement includes payment provisions agreeable to both the City and the Park District. Executive Director Benard congratulated the Park Board members who participated in the negotiation process and members of the City Council, particularly Councilman Seuss, and City staff, particularly Don Rose, for the work done to move this long awaited project forward.

Roll call vote:	Commissioner:	Barrett	Aye
		Fieweger	Aye
		Kelly	Aye
		Mee	Aye
		Schobel	Aye
		Morrill	Aye

6 Aye, 0 Nay, 1 Absent. Motion carried.

3. Christopher B. Burke Engineering Contract Preparation and Construction Observation Agreement

Commissioner Kelly moved to approve the Professional Services Proposal dated June 10 and revised June 11, 2009 from Christopher B. Burke Engineering for the Northside Park Renovation Project which includes development of an RFQ, Bid Documents and Part Time Construction Observation for a fee not to exceed \$184,782 and including the contract terms and conditions previously approved by Wheaton Park District Corporate Counsel and Board of Commissioners. Seconded by Commissioner Schobel.

It was requested that the engineer as well as the contractor be held accountable for timelines and delivery of reports. Penalties should be included in the bid

documents. Christopher B. Burke Engineering and Park District staff were thanked for their efforts on this project.

Roll call vote: Commissioner: Barrett Aye
Fieweger Aye
Kelly Aye
Mee Aye
Schobel Aye
Morrill Aye

6 Aye, 0 Nay, 1 Absent. Motion carried.

4. Change Order for Christopher B. Burke Engineering – Additional Services for Boy Scout Island Bridge

Commissioner Barrett moved to approve the change order proposal dated June 11, 2009 from Christopher B. Burke Engineering for the Northside Park Renovation Project which includes additional design and permitting services for the Boy Scout Island Bridge (Bridge no. 6) not to exceed \$27,500. Seconded by Commissioner Fieweger.

The replacement of this bridge was not included in the original contract because it originally was thought to not need repair. Due to crumbling supports, it has been determined replacement is necessary.

Roll call vote: Commissioner: Barrett Aye
Fieweger Aye
Kelly Aye
Mee Aye
Schobel Aye
Morrill Aye

6 Aye, 0 Nay, 1 Absent. Motion carried.

NEW BUSINESS

1. Fiscal Year 2008 Audit

Commissioner Mee moved to accept the Audit Report for the nine months ending December 31, 2008 and to make it a part of the public record. Seconded by Commissioner Kelly.

Commissioner Schobel stated that the audit committee had met with Dan Berg of Sikich and Park District staff to review the audit. The auditors commented that this audit was more easily performed because of the work that staff had done to improve standards. The audit committee recommended acceptance of the audit.

The motion passed unanimously.

2. Project Pitch – Arrowhead Golf Course Renovation Project Presentation

Mike Mumper, Arrowhead Golf Club Grounds Superintendent, presented a proposal to renovate golf course bunkers and to improve the practice facility. Many of the ideas incorporated in the plan were suggested by patrons through the National Golf Association survey being conducted at the club. The total projected cost is \$2 million. The board requested staff to provide an overlay of the proposed

new practice area and to supply information on additional operating costs of the proposed practice facility.

Bruce Stoller, Director of Golf, spoke about construction costs and cost of lost revenue if this project is approved. When the golf course was rebuilt, pro shop staff gained expertise in scheduling around construction. He stated increasing play by one foursome per day would increase revenue \$50,000.

3. Ordinance 2009-1, An Ordinance Adopting Prevailing Wage Rates to Be Paid to Laborers, Mechanics and Other Workers Performing Construction of Public Works for the Wheaton Park District

Commissioner Mee moved to adopt Ordinance 2009-1, an ordinance adopting prevailing wage rates to be paid to laborers, mechanics and other workers performing construction of public works for the Wheaton Park District. Seconded by Commissioner Schobel.

Roll call vote:	Commissioner:	Barrett	Aye
		Fieweger	Aye
		Kelly	Aye
		Mee	Aye
		Schobel	Aye
		Morrill	Aye

6 Aye, 0 Nay, 1 Absent. Motion carried.

EXECUTIVE DIRECTOR REPORT

There was a successful poetry in the park event on June 13 as part of Wheaton's sesquicentennial. Due to the weather, the event was moved to the Museum auditorium. The final event of the Sesquicentennial celebration will be the July 4 parade. The District has eight programs represented in its parade entry.

Taste of Wheaton went very well. The cooperative effort with the Wheaton Chamber of Commerce was well received by the community. Mr. Benard acknowledged the Wheaton Police Department's assistance with the event. There were approximately 2,500 runners in the Cosley Classic and the Zippity Zoo run.

FINANCE DIRECTOR REPORT

Finance Director Trainor explained that there will be a discrepancy in the year-to-date comparisons between 2008 and 2009 because of the change in beginning dates of the fiscal years.

QUESTIONS OF STAFF

- Staff will provide costs of vandalism to the district including materials and man hours.
- Executive Director Benard expects a response from CUSD 200 on the air conditioning at the satellite fitness centers by the end of the week.
- Year-to Date comparisons of Fitness Center memberships will be provided as well as a cost/benefit analysis of the moneys being spent on Fitness Center advertising.
- A report on the Lucent field use will be prepared.

CLOSED SESSION

Commissioner Barrett moved to convene to Closed Session pursuant to the provisions of the Open Meetings Act, 5ILCS 120/2(c)(1) for the employment or compensation of an employee. Seconded by Commissioner Mee.

Roll call vote: Commissioner:	Barrett	Aye
	Fieweger	Aye
	Kelly	Aye
	Mee	Aye
	Schobel	Aye
	Morrill	Aye

6 Aye, 0 Nay, 1 Absent. Motion carried.

The Wheaton Park District Board of Commissioners convened to Closed Session at 8:48 p.m.

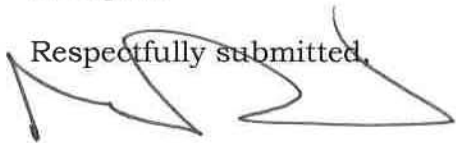
The regular meeting of the Wheaton Park District Board of Commissioners reconvened at 9:12 p.m.

Vice President Morrill stated that no action would be taken on matters discussed in closed session at this time.

ADJOURNMENT

Commissioner Schobel moved to adjourn the meeting of the Board of Commissioners of the Wheaton Park District. Seconded by Commissioner Kelly. Meeting adjourned at 9:13 p.m.

Respectfully submitted,



Michael J. Benard
Secretary

**WHEATON PARK DISTRICT
BOARD OF COMMISSIONERS
MINUTES OF THE WORKSHOP MEETING
ARROWHEAD GOLF CLUB
26 W 151 BUTTERFIELD ROAD
WHEATON, ILLINOIS
JUNE 3, 2009**

CALL TO ORDER

President Luetkehans called the workshop meeting of the Wheaton Park District Board of Commissioners to order at 7 pm. The following commissioners were present:

Commissioner: Barrett
Fieweger
Kelly
Luetkehans
Mee
Morrill
Schobel

DISCUSSION WITH STATE SENATOR CAROL PANKAU

Senator Pankau presented an update on the legislative session. The three main items from this session were a capital bill, ethics reform, and budget. The capital bill passed in late April contained only a roads program. Federal stimulus moneys will be funneled through existing programs like OSLAD. The ethics legislation presented by the governor did not meet the requirements of the Republicans. Negotiations will continue between the governor and the Senate and House leadership. A maintenance budget was passed before the legislators left Springfield. The majority and minority leadership are now negotiating with the Governor to complete the budget bill. The board thanked Senator Pankau for her interest in the Park District and for coming to update them on the legislative session.

OLD BUSINESS

1. Northside Park Development Agreement

Commissioner Luetkehans updated the board on the bidding procedures that have been discussed with Christopher B. Burke Engineering. Burke Engineering is recommending a guaranteed maximum bid. A general contractor would be selected by a bid process. The general contractor would then bid out the subcontracts and share the savings with the district. A contract would be negotiated with Burke Engineering to check on work, process payout requests, and make recommendations on change orders for approval by the park board. The current timeline calls for bids to be sent out on July 2 with a July 29 bid opening date. Commissioner Kelly feels an absolute bid process would guarantee the district the lowest price. Mr. Luetkehans has asked Mr. Kelly to serve on the Northside Park committee, and he has agreed. A meeting/conference call will be set up for Mr. Kelly, Mr. Barrett, Mr. Luetkehans, the district's attorney, appropriate district staff, and representatives of Christopher B. Burke Engineering to discuss this issue.

The intergovernmental agreement with the City has been revised back to the original format and will be sent to the board as soon as it is received and will be on the June 17 agenda.

2. Wheaton Grand Theatre

Executive Director Benard and the Downtown Wheaton Association will present the Wheaton Grand Theatre plan including the SSA at the City Council planning session on June 8. The Downtown Wheaton Association is in favor of the SSA to provide \$250,000 back stop financing. The City will be asked to provide a secondary \$250,000 back stop. The theater would open in October 2011, and the first principal and interest payment would be due in December 2012.

The President and Board of Park Commissioners of the Wheaton Park District directed staff to publish a notice of public hearing on July 1, 2009, at 7 pm. The hearing will be held at the Arrowhead Golf Club, 26 W 151 Butterfield Road, Wheaton, Illinois. The purpose of the hearing will be to receive public comments on the proposal to sell bonds in an aggregate principal amount of not to exceed \$19,995,000 for the purpose of funding the (i) acquisition of the Wheaton Grand Theater and land adjacent to the Theater; (ii) the renovation and construction of the Theater; (iii) certain costs of issuing the Bonds, including underwriters' discount; (iv) a portion of the interest payments on the Bonds, if any; and (v) obtain credit enhancement, if any, for the Bonds.

Director Benard explained that scheduling the hearing does not obligate the District to proceed with the sale of the bonds.

The board requested the Executive Director to provide it with a summary of the meeting with the City Council.

3. Master/Strategic Plan Review – Section 7.0 Americans with Disabilities Act Transition Plan

The Americans with Disabilities Act requires the Park District to develop a transition plan to mitigate identified deficiencies. Funds to prepare the transition plan may be taken from the Special Recreation tax levy.

NEW BUSINESS

1. Recreation Accessibility Consultants, LLC Proposal

The proposal from Recreation Accessibility Consultants would provide the Park District with the ADA required transition plan. The district's attorney has offered an opinion that this contract can be sole sourced. The board requested that the District issue a request for proposal for these services.

BOARD MEMBER INPUT/DISCUSSION

- Executive Director Benard and Assistant Superintendent Bill Farley (CUSD 200) will discuss the summer air conditioning of the satellite fitness centers. The board will be kept informed.
- Taste of Wheaton is this weekend. The board asked to be kept informed of the details of these events.
- President Luetkehans appointed the following committees:
Grounds and Buildings – Commissioner Kelly and Commissioner Morrill

Northside Park – Commissioner Kelly and Commissioner Barrett
All other committees will remain the same.

- It was suggested that the District bid out the Arrowhead food and beverage contracts

CLOSED SESSION

Commissioner Barrett moved to convene to Closed Session pursuant to the provisions of the Open Meetings Act, 5ILCS 120/2(c)(1) for the employment or compensation of an employee. Seconded by Commissioner Fieweger.

Roll call vote: Commissioner:	Barrett	Aye
	Fieweger	Aye
	Kelly	Aye
	Mee	Aye
	Morrill	Aye
	Schobel	Aye
	Luetkehans	Aye

7 Aye, 0 Nay. Motion carried.

The Wheaton Park District Board of Commissioners convened to Closed Session at 8:17 p.m.

The regular meeting of the Wheaton Park District Board of Commissioners reconvened at 8:24 p.m.

President Luetkehans stated that no action would be taken on matters discussed in closed session at this time.

ADJOURNMENT

Commissioner Morrill moved to adjourn the Workshop Meeting. Seconded by Commissioner Mee. Meeting adjourned at 8:25 pm.

Respectfully submitted,



Michael J. Benard
Secretary

**WHEATON PARK DISTRICT
BOARD OF COMMISSIONERS
MINUTES OF THE MEETING
Wheaton City Hall
303 WEST WESLEY STREET
WHEATON, ILLINOIS
May 19, 2009**

CALL TO ORDER

President Luetkehans called the regular meeting of the Wheaton Park District Board of Commissioners to order at 7 p.m. The following Commissioners were present:

Commissioner: Barrett
Blankenship
Fieweger
Luetkehans
Mee
Morrill

Absent: Schobel (arrived at a later time)

COMMUNITY INPUT

None

PRESENTATION OF CERTIFICATES OF RECOGNITION TO STAFF

President Luetkehans and Executive Director Benard presented Kristina Emma, Michelle Glover, and Lauren La Capra certificates of recognition for their assistance to Tom Williamson when he suffered a heart attack while walking on the track at the Community Center on April 13, 2009.

CONSENT AGENDA

Commissioner Blankenship moved to approve the Consent Agenda. Seconded by Commissioner Fieweger.

1. Approval of the Workshop Meeting Minutes of April 15, 2009
2. Approval of the Board Meeting Minutes of April 22, 2009
3. Acceptance of the Disbursements

Roll call vote: Commissioner:	Barrett	Aye
	Blankenship	Aye
	Fieweger	Aye
	Mee	Aye
	Morrill	Aye
	Luetkehans	Aye

6 Aye, 0 Nay, 1 Absent. Motion carried.

OLD BUSINESS

1. Lease with ProLink for Golf Car GPS System

Commissioner Blankenship moved to approve the lease with ProLink for a golf car GPS system at Arrowhead Golf Club. Seconded by Commissioner Mee.

Executive Director Benard explained the advertising agreement was not included in the lease. The advertising component's cost is \$36,500. Staff will research and bring a recommendation on prepaying the rent payments to the June board meeting saving the district interest payments.

Roll call vote:	Commissioner:	Barrett	Aye
		Blankenship	Aye
		Fieweger	Aye
		Mee	Aye
		Morrill	Aye
		Luetkehans	Aye

6 Aye, 0 Nay, 1 Absent. Motion carried.

2. Resolution R-2009-3, A Resolution Finding that a Certain Parcel of Land Not Exceeding Three Acres in Area Is No Longer Needed or Deemed Necessary or Useful for Park Purposes and Authorizing Its Sale

Commissioner Morrill moved to approve Resolution R-2009-3. Seconded by Commissioner Blankenship.

Roll call vote:	Commissioner:	Barrett	Aye
		Blankenship	Aye
		Fieweger	Aye
		Mee	Aye
		Morrill	Aye
		Luetkehans	Aye

6 Aye, 0 Nay, 1 Absent. Motion carried.

3. Master Plan/Strategic Plan Review – Section 5

It was noted that staff has made recommendations for park plans, but that these recommendations have not as yet been approved by the board. Board comments were noted by staff and will be included in the final document.

Commissioner Schobel arrived.

NEW BUSINESS

1. Review and Certification of Ballot and Swearing In of New Commissioners

Commissioner Barrett moved to accept the certification of the ballot from the April 7, 2009 election as conducted by the DuPage County Election Commission. Seconded by Commissioner Mee. Motion carried unanimously.

- Executive Director Benard administered the oath of office to John Kelly, Steve Fieweger and Mark Schobel.
- Executive Director Benard presented retiring Commissioner Blankenship with a plaque and framed picture in appreciation of his service to the Wheaton Park District. Mr. Blankenship thanked staff, board, volunteers and his wife, Katie.

2. Election of Board Officers

Commissioner Mee moved to nominate Commissioner Luetkehans as President, Commissioner Morrill as Vice President, Michael Benard as Secretary, and Rita

Trainor as Treasurer of the Wheaton Park District Board of Park Commissioners.
Seconded by Commissioner Fieweger. Motion carried unanimously.

EXECUTIVE DIRECTOR REPORT

Executive Director Benard had nothing to add to his written report.

FINANCE DIRECTOR REPORT

Finance Director Trainor presented the financial report.

QUESTIONS OF STAFF

- The Parks Department staff was commended for the condition of ball playing fields, and the Zone staff was commended for the work done on birthday parties.
- Staff will present an ethics ordinance at the June regular meeting.

CLOSED SESSION

Commissioner Fieweger moved to convene to Closed Session pursuant to the provisions of the Open Meetings Act, 5ILCS 120/2(c)(21) for the approval, review and release of closed session minutes, 5ILCS 120/2(c)(5) for the purchase or lease of real property and 5ILCS 120/2(c)(1) for the employment or compensation of an employee. Seconded by Commissioner Barrett.

Roll call vote: Commissioner:	Barrett	Aye
	Fieweger	Aye
	Kelly	Aye
	Mee	Aye
	Morrill	Aye
	Schobel	Aye
	Luetkehans	Aye

7 Aye, 0 Nay. Motion carried.

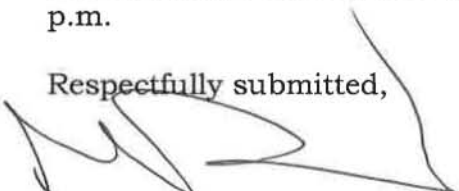
The Wheaton Park District Board of Commissioners convened to Closed Session at 8 p.m.

The regular meeting of the Wheaton Park District Board of Commissioners reconvened at 8:59 p.m.

ADJOURNMENT

Commissioner Morrill moved to adjourn the meeting of the Board of Commissioners of the Wheaton Park District. Seconded by Commissioner Mee. Meeting adjourned at 9 p.m.

Respectfully submitted,



Michael J. Benard
Secretary

**WHEATON PARK DISTRICT
BOARD OF COMMISSIONERS
MINUTES OF THE WORKSHOP MEETING
ARROWHEAD GOLF CLUB
26 W 151 BUTTERFIELD ROAD
WHEATON, ILLINOIS
MAY 6, 2009**

CALL TO ORDER

President Luetkehans called the workshop meeting of the Wheaton Park District Board of Commissioners to order at 7 p.m. The following Commissioners were present:

Commissioner: Blankenship
Fieweger
Luetkehans
Mee
Morrill
Schobel

Absent: Barrett

PUBLIC INPUT/CITIZENS TO BE HEARD

None.

OLD BUSINESS

1. Prolink Golf Cart GPS Agreement

Staff would like to have the agreement approved at the May regular meeting. Staff's goal is to have sponsors for 20 holes. The remaining 7 holes will promote Arrowhead and Park District services.

2. Master/Strategic Plan

The Master/Strategic Plan was delivered to the board for its review on May 1. The Leadership Team worked hard to complete this document. This document is a draft for the board to give input on and to make its own. Members of the Board of Commissioners commended staff for its hard work and the quality of the document. This document is a work in progress and will evolve. Commissioner Luetkehans suggested that his goal of approving the document at the May regular meeting might be aggressive and unrealistic.

The charters are goals and objectives for projects that staff is recommending. It was suggested that the finance section contain more detail. More detail will be included as the board determines its prioritization. The board requested that the executive summary include an explanation of each section and subsection. Staff will complete a more detailed timeline for the year one goals. The acquisition section will describe how potential acquisitions will be ranked and a list of potential referenda items. The appendices will be organized to include page numbers and dividers for each section.

Individual sections of the Master/Strategic Plan will be included on the agenda of board workshops and regular meetings for the board to discuss in more detail.

NEW BUSINESS

None.

EXECUTIVE DIRECTOR REPORT

Executive Director Benard announced that the Park District has received a \$400,000 OSLAD grant for the Northside Park Development Project

BOARD MEMBER INPUT/DISCUSSION

- Commissioner Luetkehans has met with Mayor Gresk to discuss the city's contribution to the Northside Park project.
- Commissioner Luetkehans asked the board if they were in agreement to move the May 20 meeting to May 19. The board agreed.
- The Park District and Downtown Wheaton Association will present the Wheaton Grand Theater plans to the Wheaton City Council on June 8.

CLOSED SESSION

Commissioner Blankenship moved to convene to Closed Session pursuant to the provisions of the Open Meetings Act, 5ILCS 120/2(c)(1) for the employment or compensation of an employee. Seconded by Commissioner Fieweger.

Roll call vote:	Commissioner:	Blankenship	Aye
		Fieweger	Aye
		Mee	Aye
		Morrill	Aye
		Schobel	Aye
		Luetkehans	Aye

6 Aye, 0 Nay, 1 Absent. Motion carried.

The Wheaton Park District Board of Commissioners convened to Closed Session at 8:15 p.m.

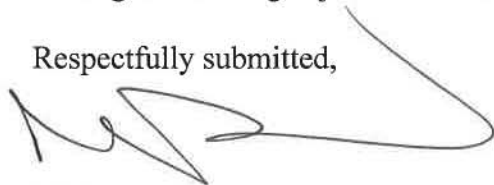
The regular meeting of the Wheaton Park District Board of Commissioners reconvened at 8:35 p.m.

President Luetkehans stated that no action would be taken on matters discussed in closed session at this time.

ADJOURNMENT

Commissioner Mee moved to adjourn the Workshop Meeting. Seconded by Commissioner Fieweger. Meeting adjourned at 8:36 pm.

Respectfully submitted,



Michael J. Benard
Secretary

**WHEATON PARK DISTRICT
BOARD OF COMMISSIONERS
MINUTES OF THE MEETING
Wheaton City Hall
303 WEST WESLEY STREET
WHEATON, ILLINOIS
April 22, 2009**

CALL TO ORDER

President Luetkehans called the regular meeting of the Wheaton Park District Board of Commissioners to order at 7 p.m. The following Commissioners were present:

Commissioner: Barrett
Blankenship arrived at 7:04 pm
Fieweger
Luetkehans
Mee
Morrill
Schobel

COMMUNITY INPUT

None.

SOLHEIM CUP PRESENTATION

Three students from Northern Illinois University who are enrolled in a sports marketing class gave a presentation on the Solheim Cup, a women's golf tournament to be held in Sugar Grove in August 2009.

CONSENT AGENDA

Commissioner Morrill moved to approve the Consent Agenda. Seconded by Commissioner Fieweger.

1. Approval of the Board Meeting Minutes of March 25, 2009
2. Acceptance of the Disbursements

Roll call vote: Commissioner: Barrett Aye
Blankenship Aye
Fieweger Aye
Mee Aye
Morrill Aye
Schobel Aye
Luetkehans Aye

7 Aye, 0 Nay. Motion carried.

OLD BUSINESS

1. Northside Park Intergovernmental Agreement with City of Wheaton
President Luetkehans pulled this agenda item.

2. Information Technology Contract with John Drake & Associates

Commissioner Blankenship moved to approve the agreement with John Drake & Associates to provide information technology services to the Wheaton Park District. Seconded by Commissioner Barrett.

Roll call vote:	Commissioner:	Barrett	Aye
		Blankenship	Aye
		Fieweger	Aye
		Mee	Aye
		Morrill	Aye
		Schobel	Aye
		Luetkehans	Aye

7 Aye, 0 Nay. Motion carried.

3. Board Practices Manual

Commissioner Barrett moved to adopt Resolution No. R-2009-2, a Resolution Amending and Restating the Wheaton park District Board of Park Commissioners General Practices Manual. Seconded by Commissioner Fieweger.

Commissioner Blankenship suggested the following changes or explanations. The decision on each point is listed in brackets.

- That him/her be defined {The change was not felt to be necessary.}
- On page 2, Obligations – bullet point 4: remove phrase “in some cases” {The phrase was left in.}
- On page 2, Obligations – bullet point 6: add a statement about public interviewing process {The language will be left as originally presented.}
- On page 3, Officers of the Board – Duties: why voting defined for odd number of years {The language will be left as originally presented.}
- On page 4, Executive Director: add after to administer on “day-to-day basis” {Change accepted by the majority of the board.}
- On page 5, Auditors: add every three years open bidding be initiated {The board agreed to change the phrasing to annually appoint.}
- On page 5, Board Meeting Procedures – bullet point 3: add needed for consideration {Change accepted by majority of the board.}
- On page 6, Board Meeting Procedures – bullet point 6: add provided no decision is to be made {The language will be left as originally presented.}
- On page 6, Board Meeting Procedures – bullet point 7: in second sentence, add work resident before audience {The language will be left as originally presented.}
- On page 6, Annual Meeting, point (2): add secretary and treasurer {The change will be made.}
- On page 7, Quorum: add attendance by speaker phone {Research will be done to determine legal requirements.}

Commissioner Barrett agreed to include the above changes in his motion, and Commissioner Fieweger agreed to changes for the second to the motion.

Roll call vote:	Commissioner:	Barrett	Aye
		Blankenship	No

Fieweger	Aye
Mee	Aye
Morrill	Aye
Schobel	Aye
Luetkehans	Aye

6 Aye, 1 Nay. Motion carried.

NEW BUSINESS

1. Fees and Charges Policy

Commissioner Morrill moved to approve the fees and charges policy as presented by staff in the memo dated April 16, 2009. Seconded by Commissioner Fieweger.

Roll call vote:	Commissioner:	Barrett	Aye
		Blankenship	Aye
		Fieweger	Aye
		Mee	Aye
		Morrill	Aye
		Schobel	Aye
		Luetkehans	Aye

7 Aye, 0 Nay. Motion carried.

2. Project Pitch – The Zone

Vicki Boras, Superintendent of Recreation, and Jen Kupferer, Cultural Arts and Teen Supervisor presented a plan for the use of The Zone space in the Community Center. The plan would use this space for dance classes, spinning classes, and other events. The flooring would be changed to a laminate and the raised areas would be demolished for a larger space. This space is currently very underutilized. The board thanked staff for its presentation.

3. Project Pitch – Arrowhead Ceremony Site

Danielle Salerno, Director of Banquets, and Kristina Nemetz, Wedding and Sales Coordinator, presented plans for an outside wedding ceremony site at Arrowhead. Outdoor wedding ceremonies are frequently asked for by brides. The board asked for an analysis of the potential additional revenue and costs of the different plans. The board thanked staff for its presentation.

4. Project Pitch – Arrowhead Half-Way House

Andy Bendy, Director of Special Facilities, presented plans for moving the half-way house to a location where it is visible to more golfers at the course. Signs have been ordered to call attention the current half-way house location. The board thanked staff for its presentation.

EXECUTIVE DIRECTOR REPORT

No report at this time.

FINANCE DIRECTOR REPORT

Director of Finance Trainor explained that because of the change in the fiscal year, the year-to-date comparisons may be slightly skewed. A meeting will be scheduled for the audit committee to meet with the auditors in late May or early June.

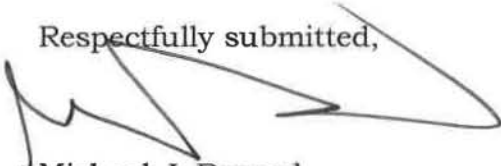
QUESTIONS OF STAFF

- The board noted the increase in pool pass sales.
- Programs offered at the DuPage County Historical Museum will be fee based.
- The board will be kept informed on the meetings held with Community Partners group.

ADJOURNMENT

Commissioner Blankenship moved to adjourn the meeting of the Board of Commissioners of the Wheaton Park District. Seconded by Commissioner Barrett. Meeting adjourned at 9:10 p.m.

Respectfully submitted,



Michael J. Benard
Secretary

**WHEATON PARK DISTRICT
BOARD OF COMMISSIONERS
MINUTES OF THE SPECIAL MEETING
ARROWHEAD GOLF CLUB
26 W 101 BUTTERFIELD ROAD
WHEATON, ILLINOIS
February 4, 2009**

CALL TO ORDER

President Luetkehans called the regular meeting of the Wheaton Park District Board of Commissioners to order at 7:03 p.m. The following Commissioners were present:

Commissioner:	Fieweger
	Luetkehans
	Mee
	Morrill
	Schobel
Absent:	Barrett
	Blankenship

COMMUNITY INPUT

Executive Director Benard asked Executive Assistant Huber to read a letter that was received from resident Ronnie Gillis. The letter has been placed in file.

Commission Blankenship arrived at 7:04 pm.

OLD BUSINESS

1. Carlucci Hospitality Agreement

Commissioner Mee moved to approve the agreement with Carlucci Hospitality Group to provide consulting services for the Food and Beverage Division of Arrowhead Golf Club. Seconded by Commissioner Fieweger.

Roll call vote:	Commissioner:	Blankenship	Aye
		Fieweger	Aye
		Mee	Aye
		Morrill	Aye
		Schobel	Aye
		Luetkehans	Aye

6 Aye, 0 Nay, 1 Absent. Motion carried.

2. Long-Range Planning Meeting Discussion

The workshop on February 7 will be the beginning of a strategic plan and master plan. The workshop will be at the Hilton Lisle/Naperville. The strategic plan and master plan will be presented to the board before the new board is seated.

BOARD MEMBER INPUT AND DISCUSSION

President Luetkehans asked the Policy Committee to present to the board its recommendations as to the authority of the board president and the date of the annual meeting.

Northside Park Update – The city has agreed to contribute \$1 million to the cost of the renovation of Northside Park. An intergovernmental agreement will be prepared. The board expressed its appreciation to the Executive Director and staff for the work done to get to this point.

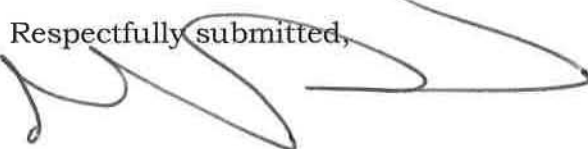
Response to Commissioner Mee's Questions – (Memo attached to these minutes.)

1. *Bunker sand.* Consensus of the board was to budget to replace four to five bunkers per year.
2. *Membership Plan.* Staff will research different membership plan options and present them to the board.
- 3 & 4. *Hamburgers at the Halfway House and Sandwiches on the Beverage Cart.* Commissioner Mee gave information about a hamburger product he saw at the state conference. Staff is exploring the possibility for golfers to call to the Halfway House from the eighth and seventeenth holes to order a hamburger. Sandwiches will be available on the beverage cart.
5. *Nine-Hole Weekend Tee Times.* This item will be discussed at the February 18 board meeting.
6. *Locker Room Usage.* A special offer will be made to permanent tee time holders to attempt to increase use.
7. *Indoor Training Room.* Consensus was that this space must be utilized. Staff will continue to research and will report its findings to the board.

ADJOURNMENT

Commissioner Blankenship moved to adjourn the special meeting of the Board of Commissioners of the Wheaton Park District. Seconded by Commissioner Fieweger. Meeting adjourned at 7:32 p.m.

Respectfully submitted,



Michael J. Benard
Secretary

MEMORANDUM

TO: Mike Benard
cc: Board of Park Commissioners

FROM: Ronnie Gillis

DATE: February 4, 2009

RE: Your Workshop and Special Meeting – February 4, 2009

After your last Workshop and Board Meeting, I had a chance to review the information about the Wheaton Park District entering into a consulting contract with a Carlucci enterprise as well as the Invoices for approximately \$90,000 worth of suggested purchases including wall sconces, framed sports pictures, new hostess podium, and taller bar tables with stools to replace the existing tables.

I understand the Board's and staff's interest in maximizing Arrowhead Grill and Banquet productivity and profitability, and I believe that the Board should wait for 6 months and see if this consulting and marketing plan indeed brings about an increase in profitability and justifies a capital improvements to this 4 year old, \$16 million Club House.

Just because this line item was allocated by the Board when it approved the budget some 6 months ago, does not mean that an expenditure of \$90,000 of capital improvements at this time in economic strife needs to go forward.

This is a time in economic history where each Board member should be thinking about cutting back and finding ways to hold down or possibly reduce the Park District's tax on its residents.

**WHEATON PARK DISTRICT
BOARD OF COMMISSIONERS
MINUTES OF THE WORKSHOP MEETING
ARROWHEAD GOLF CLUB
26 W 101 BUTTERFIELD ROAD
WHEATON, ILLINOIS
February 4, 2009**

CALL TO ORDER

President Luetkehans called the workshop meeting of the Wheaton Park District Board of Commissioners to order at 6:05 p.m. The following Commissioners were present:

Commissioner: Blankenship
 Fieweger
 Luetkehans
 Mee
 Morrill
 Schobel

Absent: Barrett

ARROWHEAD GOLF CLUB – FOOD AND BEVERAGE OPERATIONS PROJECTIONS

Joe Carlucci, Carlucci Hospitality stated that he is comfortable with the projections that were presented to the board. These projections were developed by Mr. Carlucci, Executive Director Benard and Director of Special Facilities Bandy. There will be extensive staff training conducted to help achieve these goals. The new marketing plan will help with meeting the projections.

ARROWHEAD GOLF CLUB – REVIEW OF CARLUCCI HOSPITALITY EXECUTIVE SUMMARY

The proposed agreement with Carlucci Hospitality has been revised to reflect a six-month term of engagement.

ARROWHEAD GOLF CLUB – REVIEW OF MARKETING PLAN

Staff was complimented on the marketing plan. Marketing results will be quantified and reported to the board around the fifteenth of each month for the previous month. Staff will be flexible and will modify marketing plans to take advantage of new opportunities. Representatives from Blast Marketing, the consulting firm that has been advising the team, were present and commented that the Arrowhead facility is gorgeous.

CLOSED SESSION

Commissioner Morrill moved to convene to Closed Session pursuant to the provisions of the Open Meetings Act 5ILCS 120/2(c)(1) for the employment or compensation of an employee. Seconded by Commissioner Mee.

Roll call vote: Commissioner: Blankenship Aye
Fieweger Aye
Mee Aye
Morrill Aye
Schobel Aye
Luetkehans Aye

6 Aye, 0 Nay, 1 Absent. Motion carried.

The Wheaton Park District Board of Commissioners convened to Closed Session at 6:31 p.m.

The workshop meeting of the Wheaton Park District Board of Commissioners reconvened at 6:54 p.m.

President Luetkehans stated that no action would be taken on matters discussed in closed session at this time.

ADJOURNMENT

Commissioner Blankenship moved to adjourn the meeting of the Board of Commissioners of the Wheaton Park District. Seconded by Commissioner Fieweger. Meeting adjourned at 6:55 p.m.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Michael J. Benard', written over a horizontal line.

Michael J. Benard, Secretary

**WHEATON PARK DISTRICT
BOARD OF COMMISSIONERS
MINUTES OF THE MEETING
Wheaton City Hall
303 WEST WESLEY STREET
WHEATON, ILLINOIS
January 21, 2009**

CALL TO ORDER

Vice President Morrill called the regular meeting of the Wheaton Park District Board of Commissioners to order at 7 p.m. The following Commissioners were present:

Commissioner: Barrett
Blankenship
Fieweger
Mee
Morrill
Schobel

Absent: Luetkehans

Mr. Morrill thanked the City of Wheaton for allowing the Park District to use the City Council Chambers to record for broadcast its regular meeting.

COMMUNITY INPUT

Ronnie Gillis, 2057 Wexford Circle, Wheaton, thanked the board for continuing to broadcast its meetings on cable television. She also commented on the intergovernmental cooperation between the city and the park district.

CONSENT AGENDA

Commissioner Mee moved to approve the Consent Agenda. Seconded by Commissioner Blankenship.

1. Approval of the Board Meeting Minutes of December 17, 2008
2. Approval of the Workshop Meeting Minutes of January 7, 2009
3. Acceptance of the Disbursements

Roll call vote: Commissioner:	Barrett	Aye
	Blankenship	Aye
	Fieweger	Aye
	Mee	Aye
	Schobel	Aye
	Morrill	Aye

6 Aye, 0 Nay, 1 Absent. Motion carried.

OLD BUSINESS

1. Wheaton Park District Environmental Policy
Commissioner Barrett moved to approve the Environmental Policy as presented by staff. Seconded by Commissioner Mee.

Financing of this effort will be within this year's approved budget. Beginning with fiscal year 2010, staff will propose initiatives to further the policy. Cost/benefit analysis will be part of these recommendations. The environmental policy will be put on the website.

The motion passed unanimously by voice vote.

NEW BUSINESS

1. Youth Football Equipment Bid

Commissioner Schobel moved to approve the youth football equipment bid as presented by staff. Seconded by Commissioner Blankenship.

Roll call vote:	Commissioner:	Barrett	Aye
		Blankenship	Aye
		Fieweger	Aye
		Mee	Aye
		Schobel	Aye
		Morrill	Aye

6 Aye, 0 Nay, 1 Absent. Motion carried.

2. Resolution No. 2009-1, Authorizing Participation in Northern Illinois Municipal Electric Cooperative

Commissioner Blankenship moved to approve Resolution No. 2009-1, a resolution waiving the bidding requirements for electricity purchase, authorizing the participation in the Northern Illinois Municipal Electric Cooperative (NIMEC) and authorizing the executive director to execute a contract with the lowest responsible electricity provider. Seconded by Commissioner Fieweger.

Roll call vote:	Commissioner:	Barrett	Aye
		Blankenship	Aye
		Fieweger	Aye
		Mee	Aye
		Schobel	Aye
		Morrill	Aye

6 Aye, 0 Nay, 1 Absent. Motion carried.

3. Professional Services Agreements with Carlucci Hospitality Group

Commissioner Mee moved to postpone this agenda item until the February 4, 2009 meeting. Seconded by Commissioner Blankenship. Motion carried.

Vice President Morrill announced that the February 4 workshop meeting would be held at 6 pm and that the board would notice a special meeting for 7 pm on February 4, 2009.

EXECUTIVE DIRECTOR REPORT

Executive Director Benard reported that he has received many positive comments on Cross Country skiing at Arrowhead. Many residents and nonresidents have discovered the restaurant after skiing.

Commissioner Morrill reminded the board about the board/staff retreat on February 7.

Commissioner Barrett thanked President Luetkehans and Executive Director Benard for the work done with the City of Wheaton on the Northside Park renovation project.

Executive Director Benard stated that there was good interest and attendance at the Community Access meeting on January 15. Notes from the meeting will be forwarded to the board later this week.

FINANCE DIRECTOR REPORT

Finance Director Trainor commented that gift certificate sales were strong over the holiday season. There was a 56 percent increase on the recreation side and a 6 percent increase at Arrowhead. The district is offering a gift card that is useable at all district sites. In the first six days of January, registration was even with last year. Considering the current economic situation, this is considered very good news.

QUESTIONS OF STAFF

- Staff reports were well done this month.
- The board was pleased to see that Community Unit School District 200 is working with the District to promote programs.

CLOSED SESSION

Commissioner Blankenship moved to convene to Closed Session pursuant to the provisions of the Open Meetings Act, 5ILCS 120/2(c)(21) for the approval, review and release of closed session minutes, 5ILCS 120/2(c)(5) for the purchase or lease of real property and 5ILCS 120/2(c)(1) for the employment or compensation of an employee. Seconded by Commissioner Fieweger.

Roll call vote: Commissioner:	Barrett	Aye
	Blankenship	Aye
	Fieweger	Aye
	Mee	Aye
	Schobel	Aye
	Morrill	Aye

6 Aye, 0 Nay, 1 Absent. Motion carried.

The Wheaton Park District Board of Commissioners convened to Closed Session at 7:26 p.m.

The regular meeting of the Wheaton Park District Board of Commissioners reconvened at 8:02 p.m.

Vice President Morrill stated that no action would be taken on matters discussed in closed session at this time.

ADJOURNMENT

Commissioner Blankenship moved to adjourn the meeting of the Board of Commissioners of the Wheaton Park District. Seconded by Commissioner Barrett. Meeting adjourned at 8:03 p.m.

Respectfully submitted,


Michael J. Benard, Secretary

**WHEATON PARK DISTRICT
BOARD OF COMMISSIONERS
MINUTES OF THE WORKSHOP MEETING
Wheaton City Hall
303 WEST WESLEY STREET
WHEATON, ILLINOIS
January 21, 2009**

CALL TO ORDER

Vice President Morrill called the workshop meeting of the Wheaton Park District Board of Commissioners to order at 6:09 p.m. The following Commissioners were present:

Commissioner: Blankenship
Mee
Morrill

Absent: Barrett
Fieweger
Luetkehans
Schobel

**ARROWHEAD GOLF CLUB - REVIEW OF ENGAGEMENTS WITH CARLUCCI
HOSPITALITY GROUP**

Joe Carlucci and Charlie Carlucci were present. Joe Carlucci presented the board with a document outlining the work done by Carlucci Hospitality evaluating the Arrowhead Golf Club food and beverage operation overview over the previous 100 days. An executive summary of the document will be prepared for the board.

A new contract is being proposed for fiscal year 2009. The cost of this year-long contract would be \$100,000 (\$1,923 per week). During the first 12 weeks an additional charge of \$1,500 per week would be added for the services of an interim food and beverage director. The interim food and beverage director's responsibilities / job description are the same as the job description for a new permanent food and beverage director that would supervise both the Banquets and Restaurant Divisions. The interim food and beverage director will assist in the hiring of the permanent food and beverage director and will orient and train that individual. The team that will interview for the permanent person will consist of Andy Bendy, a member of the Human Resources staff, the interim food and beverage director, and other staff designated by the executive director.

It was noted that there was an error in Exhibit C. The job description should read at least 40 hours per week. The interim food and beverage director will be responsible for training all staff.

The executive summary of the Carlucci Hospitality report, the Arrowhead marketing plan, and 2009 pro forma report will be presented to the board for review at the February 4 meeting. Executive Director Benard will provide this information to the board no later than Wednesday, January 28. Consensus of those present was to have

a workshop meeting at 6 pm and to post the previously scheduled 7 pm workshop meeting as a special meeting.

Joe Carlucci outlined some of the items from his written report including on recommendations for controlling labor costs, lowering the costs of food, liquor and labor, introducing staff to the concepts of prime costs, menu development, and changing the image of the restaurant.

Commission Barrett arrived at 6:35 pm. A quorum was then present.

Other items Mr. Carlucci has addressed include improving sales, controlling kitchen costs, establishing goals for staff on hospitality, and better control of supply ordering. Utility costs cannot be controlled in the same manner. Staff must be aggressive about generating business.

ARROWHEAD GOLF CLUB – REVIEW OF DÉCOR PROJECT WITH JEROME EASTMAN

Mr. Eastman presented the board with details of his plan to address branding the restaurant and bar area at Arrowhead. The Parks Department's trades division will be doing a lot of the proposed work saving the district substantial costs. The budgets were reviewed.

Commission Schobel arrived at 6:45 pm.

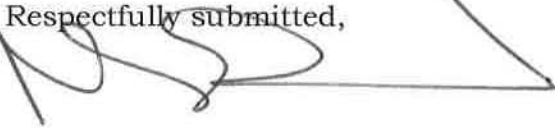
Changes to the room to the west of the bar were discussed. A wall of champions was discussed.

Consensus of the board was to go forward with the concepts presented by Mr. Eastman.

ADJOURNMENT

Commissioner Mee moved to adjourn the meeting of the Board of Commissioners of the Wheaton Park District. Seconded by Commissioner Blankenship. Meeting adjourned at 6:56 p.m.

Respectfully submitted,



Michael J. Benard
Secretary

**WHEATON PARK DISTRICT
BOARD OF COMMISSIONERS
MINUTES OF THE WORKSHOP MEETING
ARROWHEAD GOLF CLUB
26 W 151 BUTTERFIELD ROAD
WHEATON, ILLINOIS
JANUARY 7, 2009**

CALL TO ORDER

President Luetkehans called the workshop meeting of the Wheaton Park District Board of Commissioners to order at 7 p.m. The following Commissioners were present:

Commissioner: Barrett
Blankenship
Fieweger
Luetkehans
Mee
Morrill
Schobel

COMMUNITY INPUT

None.

OLD BUSINESS

1. Long-Range Planning
Consolidated top ten wish list, Wheaton Chamber of Commerce survey, and program strengths and weaknesses reports will be delivered to the board with the long-range planning meeting packet. Seventy-seven responses were received from Chamber members of the over 400 surveys that were distributed.
2. Arrowhead Golf Club
The consolidated Arrowhead food and beverage financial reports were presented to the board. Staff is finalizing the \$1 million Arrowhead profit projection report.
3. Parks Plus Fitness
The 2009 Parks Plus Fitness marketing plan will be presented to the Board at the January 21 meeting.
4. Northside Park Development
The joint meeting with the City, the Park District, and Burke Engineering has been confirmed for 7 pm on January 15 at City Hall. The Friends of Northside Park group continues to meet. Commissioner Luetkehans announced that a \$128,000 grant from DuPage County for this project was approved at the committee level.
5. Recreation Program Fee and Scholarship Policy
The board will receive the program fee and scholarship recommendation from staff for the January 21 regular meeting. Commissioner Luetkehans asked that

action on this item be postponed until February if he is unable to attend the January 21 meeting.

6. Adult Education

A meeting with churches and social service agencies will be held at 1:30 pm on January 15 at the Museum. The meeting will begin a networking relationship to explore how the Park District can assist residents who may need financial help to register for and benefit from recreation programs. The board will discuss how additional scholarship funds will be allocated in the future.

7. Debt Service Extension

The Board was provided a report explaining the use of this tool.

8. Butterfly Exhibit

Revised plans and indication of Cosley Foundation support will be provided to the board in the January regular meeting packet.

9. Organizational Chart

A recommendation on the use of part-time staff instead of full-time staff for the proposed marketing, athletic, and conservation specialist positions will be submitted at the end of the week.

10. Health Insurance

Reports on part-time options and alternate employee premium payments will be completed for board review by month's end.

11. Board Member Retreat

The afternoon session of the February 7 retreat will include the board, the leadership team and other staff as determined by the Executive Director to discuss short-term and long-range goals as well as the master and strategic plans.

The board discussed its goals for the morning session with the Executive Director. It was determined that a facilitator would be used. The board agreed that the topics for the morning session would include board communication with the Executive Director, the Executive Director's communication with staff, and what the Board would like to see on agendas. These goals will be communicated with the facilitator.

BOARD MEMBER INPUT/DISCUSSION

Staff was congratulated on winning the IPRA program award for the Day at the Races promotion.

CLOSED SESSION

Commissioner Fieweger moved to convene to Closed Session pursuant to the provisions of the Open Meetings Act, 5ILCS 120/2(c)(1) for the employment or compensation of an employee. Seconded by Commissioner Blankenship.

Roll call vote: Commissioner: Barrett Aye
Blankenship Aye
Fieweger Aye
Mee Aye
Morrill Aye
Schobel Aye
Luetkehans Aye

7 Aye, 0 Nay. Motion carried.

The Wheaton Park District Board of Commissioners convened to Closed Session at 7:35 p.m.

The regular meeting of the Wheaton Park District Board of Commissioners reconvened at 9:10 p.m.

President Luetkehans announced that no action would be taken on items discussed in Closed Session.

ADJOURNMENT

Commissioner Mee moved to adjourn the workshop meeting. Seconded by Commissioner Morrill. The meeting adjourned at 9:11 pm.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Michael J. Benard', written over a horizontal line.

Michael J. Benard
Secretary