

**WHEATON PARK DISTRICT
BOARD OF COMMISSIONERS
MINUTES OF THE SPECIAL MEETING
ARROWHEAD GOLF CLUB
26W151 BUTTERFIELD RD
WHEATON, ILLINOIS
JANUARY 6 2010**

CALL TO ORDER

President Luetkehans called the regular meeting of the Wheaton Park District Board of Commissioners to order at 7 p.m. The following Commissioners were present:

Commissioner: Barrett
Fieweger
Kelly
Luetkehans
Mee
Morrill

Absent: Schobel

COMMUNITY INPUT

There was no community input.

OLD BUSINESS

1. Fund: Three-year Fee and Service Level Recommendations for deficit avoidance in 2012/2013.

Discussion: Executive Director Benard reviewed a preliminary report and sought direction from the Board concerning prioritizing the areas for staff to focus on related to expense reduction and revenue generation. These areas included: fee increases, staff attrition, use of fund balances, health insurance employee contributions, and suspension of wage increases.

After some discussion it was determined that fees and attrition would be focused upon primarily. With health insurance contributions and wage increases being secondary. Some Board members did not think it appropriate for one fund's reserve to be used to meet an anticipated operational deficit in another fund but could be used to fund its' own needs if necessary (general use funds only referenced here). A final report from the Director will be included in the January 20, 2010 Board meeting packet.

2. Golf Operations Financial Report.

Discussion: Executive Director Benard reviewed the operations report as well as two possible cost savings measures and sought direction from the Board. President Luetkehans appointed himself and Commissioner Schobel to a temporary committee with a two month life span to review golf staff expenses and report back to the rest of the Board.

Commissioner Mee stated that he wished to be a part of the committee discussions if possible. President Leutkehans suggested that the Board schedule a workshop specifically on this issue.

NEW BUSINESS

1. Commissioner Morrill moved to adopt Ordinance 2010 – 1, authorizing the issuance of \$9,000,000 General Obligation Park Bonds (Alternate Revenue Source) to provide for improvements to the Community Center and Northside Park, for the building, maintaining, improving and protecting of other land and facilities of the District and for the payment of the expenses incident thereto Seconded by Commissioner Mee.

Discussion: Commissioner Mee brought a scrivener's error in the Ordinance to the Board's attention. Commissioners Morrill and Mee agreed to move to amend and that motion carried unanimously.

A roll call vote was taken. The Ordinance was adopted 6-0-1.

2. WDSRA Executive Director Jane Hodgkinson provided a brief review of Resolution 2010-1, a Resolution to approve and authorize intergovernmental agreements between Western DuPage Special Recreation Association and the Glen Ellyn Park District. This item will appear on the January 20, 2010 agenda for action.
3. Commissioner Kelly moved to approve the Service Agreement for Development of Bidding Documents for Community Center Roof Replacement Project. Seconded by Commissioner Barrett.

Discussion: President Leutkehans recommended that when the specifications are developed, that a "Voluntary Alternates" option be included.

A roll call vote was taken. The agreement was approved 6-0-1.

FINANCE DIRECTOR REPORT

None

EXECUTIVE DIRECTOR REPORT

None

QUESTIONS OF STAFF/ BOARD COMMENTS

1. President Leutkehans verified with Staff that the District would be issuing an RFP for auditing services for the 2010 audit and directed staff to be sure that a comprehensive list of firms be invited to provide proposals.
2. President Leutkehans addressed a concern regarding a job announcement that was posted on the district's website.
3. President Leutkehans appointed Commissioners Mee and Morrill to review the Proposals for Legal services and provide a recommendation to the Board as part of the January 20, Board Meeting.

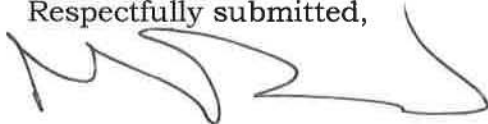
CLOSED SESSION

There was no reason to convene to Closed Session pursuant to the provisions of the Open Meetings Act, 5ILCS 120/2(c)(21) for the approval, review and release of closed session minutes, 5ILCS 120/2(c)(5) for the purchase or lease of real property and 5ILCS 120/2(c)(1) for the employment or compensation of an employee.

ADJOURNMENT

Commissioner Mee moved to adjourn the meeting of the Board of Commissioners of the Wheaton Park District. Seconded by Commissioner Barrett. Meeting adjourned at 7:55 p.m.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Michael J. Benard', written in a cursive style.

Michael J. Benard
Secretary

**WHEATON PARK DISTRICT
BOARD OF COMMISSIONERS
MINUTES OF THE REGULAR MEETING
Wheaton City Hall
303 WEST WESLEY STREET
WHEATON, ILLINOIS
January 20, 2010**

CALL TO ORDER

President Luetkehans called the regular meeting of the Wheaton Park District Board of Commissioners to order at 7:00 p.m. The following Commissioners were present:

Commissioner: Barrett
Kelly
Luetkehans
Mee
Morrill

Absent: Schobel
Fieweger

COMMUNITY INPUT None

CONSENT AGENDA

Consent Agenda items are considered by the Park District to be routine and will be enacted in one motion. There will be no separate discussion on these items. If a member of the Park Board or a member of the audience requests, a Consent Agenda item will be removed from the consent Agenda and considered as an individual item at the end of old or new business.

Commissioner Mee moved to approve the Consent Agenda which included the approval of the Special Meeting minutes dated January 6, 2010 and the acceptance of the disbursements and Commissioner Morrill seconded.

The motion passed by a roll call vote 5 aye, 0 nay 2 absent

Commissioner Schobel arrived.

PRESENTATION

- I. Wendy Flaherty, Senior V.P. Public Finance First Trust Portfolios
Ms. Flaherty focused her presentation on the volatility in the market, recommended a negotiated bond sale through First Trust and reiterated that the interest rates were still low. She introduced her associate Jeff Westergaard, Senior V.P. Capital Markets, who explained the services that First Trust offers.
- II. Dave Phillips Senior V.P. Speer Financial Inc. and the District's Financial Advisor reiterated his position that the District would be best served through the competitive bidding process.

Discussion: Commissioner Mee asked Mr. Phillips if there would be harm in delaying the decision until the February 3 workshop meeting. Mr. Phillips stated that there would be no harm. President Leutkehans asked about underwriting costs and asked if it is viable for the board to just go with one broker, First Trust Portfolio without seeking proposals from other firms.

President Leutkehans asked for a motion to put this item on the Agenda for February 3, 2010 and to call for a Special Meeting on that date so that formal action could be taken on this matter. Commissioner Mee moved, Commissioner Barrett seconded and the motion passed unanimously 6-0-1.

OLD BUSINESS

1. Resolution 2010 -1 Approving an Intergovernmental Agreement between the Western DuPage Special Recreation Association and the Glen Ellyn Park District.

Commissioner Schobel moved to approve, Commissioner Morrill seconded. No discussion.

Roll call vote:	Commissioner: Barrett	Aye
	Kelly	Aye
	Mee	Aye
	Morrill	Aye
	Schobel	Aye
	Luetkehans	Aye

6 Aye, 0 Nay 1 Absent. Motion carried.

2. Resolution 2010-2 Approving an Intergovernmental Agreement with School District 200 – Commissioner Morrill moved to approve, Commissioner Barrett seconded.

Discussion: Commissioner Kelly asked for historic electric utility figures. Mike Executive Director Benard provided figures based on Hubble fully occupied (13,000 from one meter/ 6,000 from second meter). Mike also added that we would be responsible for 100% of the outdoor lighting costs. President Leutkehans verified with Executive Director Benard that legal counsel had approved the agreement and requested a summary from legal counsel on issues like this in the future.

Roll call vote:	Commissioner: Barrett	Aye
	Kelly	Aye
	Mee	Aye
	Morrill	Aye
	Schobel	Aye
	Luetkehans	Aye

6 Aye, 0 Nay 1 Absent. Motion carried

3. Professional Services Agreement with Martin Design

President Leutkehans requested a motion to table. Commissioner Morrill motioned to table and Commissioner Barrett seconded.

Motion passed via voice vote 6 Aye, 0 Nay 1 absent.

4. Finance Policy 7c – Purchasing/Competitive Pricing

Commissioner Mee stated his support for Executive Director Benard's recommendation to maintain a stricter policy on competitive pricing. President Leutkehans stated that no Board action was needed if the Board wished to leave the policy as is.

5. 2012 Deficit Avoidance Report and Recommendation

Commissioner Mee moved and Commissioner Morrill seconded to Direct Staff to implement the following cost savings and revenue generation measures per Executive Director Benard's recommendation:

- 1) Increase recreation program and facility fees by 2% each year beginning in 2011
- 2) Secure board approval prior to filling full time position vacated through attrition beginning February 2010.
- 3) Increase employee contributions for health insurance premiums by .25% of gross salary in January 2010, 2011 and 2012

Discussion: Commissioner Kelly asked the board to reconsider increasing employee health contributions in 2010 as it would erode the 2010 raises awarded in December. He suggested including employee health insurance contributions as part of the overall 2011 and 2012 compensation discussions.

Commissioners Mee and Morrill agreed to amend their motion and second accordingly and the amendment carried unanimously.

Roll call vote on the amended motion:

Commissioner:	Barrett	Aye
	Kelly	Aye
	Mee	Aye
	Morrill	Aye
	Schobel	Aye
	Luetkehans	Aye

6 Aye, 0 Nay 1 Absent. Motion carried

NEW BUSINESS

1. 2010 Football Uniforms & Equipment Bid Results and Recommendation

Commissioner Morrill made a motion to approve bid awards as recommend by staff and Commissioner Kelly seconded.

Roll call vote:	Commissioner:	
	Barrett	Aye
	Kelly	Aye
	Mee	Aye
	Morrill	Aye

Schobel Aye
Luetkehans Aye

6 Aye, 0 Nay 1 Absent. Motion carried.

2. Demolition Bid Results and Recommendation

Commissioner Kelly moved to accept the bid from the E Company for the Demolition of Residential structure per plans in the amount of \$8,995. Commissioner Schobel seconded.

Roll call vote: Commissioner: Barrett Aye
 Kelly Aye
 Mee Aye
 Morrill Aye
 Schobel Aye
 Luetkehans Aye

6 Aye, 0 Nay 1 Absent. Motion carried.

3. Resolution 2010-3 Authorizing the Northern Illinois Municipal Electric

Cooperative to serve as the Broker for the Wheaton Park District in regard to obtaining bids from electricity providers and authorizing the Executive Director to approve a contract with the lowest cost provider.

Commissioner Morrill made a motion to approve and Commissioner Mee seconded.

Roll call vote: Commissioner: Barrett Aye
 Kelly Aye
 Mee Aye
 Morrill Aye
 Schobel Aye
 Luetkehans Aye

6 Aye, 0 Nay 1 Absent. Motion carried.

4. Appointment of Legal counsel for the Wheaton Park District

Commissioner Mee made a motion to appoint the Tressler Law Firm as Legal Counsel for the Wheaton Park District at a fee of \$195 per hour. Commissioner Morrill seconded.

Discussion:

President Leutkehans asked staff to provide documentation of the last two years legal invoices to determine if changing to a retainer might be more cost effective. Executive Director Benard stated that the requested material would be submitted by the end of the following week.

Commissioner Schobel suggested the Board not take action until the above referenced report was completed and submitted to Board.

Roll call vote: Commissioner:	Barrett	Aye
	Kelly	Aye
	Mee	Aye
	Morrill	Aye
	Schobel	Nay
	Luetkehans	Aye

5 Aye, 1 Nay, 1 Absent. Motion carried.

FINANCE DIRECTOR REPORT

No additions to written report

EXECUTIVE DIRECTOR REPORT

No additions to written report

BOARD MEMBER INPUT/DISCUSSION

Commissioner Morrill liked the report on the volunteer hours and asked that the Cosley Zoo and Lincoln Marsh be included as well.

Commissioner Mee requested an update on moving the electrical sign. Executive Director Benard responded that it would be on the February 3 agenda.

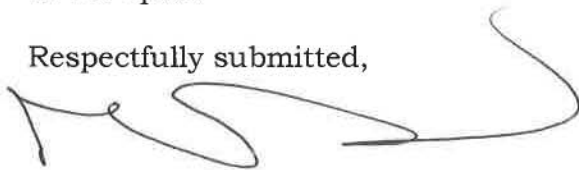
President Leutkehans complimented Larry and his staff for keeping the sidewalks and park areas clean from snow and ice. He has received several positive comments from his neighbors who jog through Seven Gables Park. He added to Commissioner Morrill's comment about the volunteer hours and mentioned an upcoming meeting that he will be having with Interim School Superintendent Chuck Baker concerning the school and park districts' partnering to provide volunteer experiences for the Key Clubs and honors society students. He requested that Mike appoint a volunteer coordinator who could attend that meeting and coordinate future key club projects.

President Leutkehans requested previous year information when monthly labor hour reports are submitted.

ADJOURNMENT

Commissioner Mee moved to adjourn the meeting of the Board of Commissioners of the Wheaton Park District. Seconded by Commissioner Barrett. Meeting adjourned at 7:54 p.m.

Respectfully submitted,



Michael J. Benard
Secretary

**WHEATON PARK DISTRICT
BOARD OF COMMISSIONERS
MINUTES OF THE SPECIAL MEETING
Arrowhead Golf Club
26W151 Butterfield Road
WHEATON, ILLINOIS
February 3, 2010**

CALL TO ORDER

President Luetkehans called the special meeting of the Wheaton Park District Board of Commissioners to order at 7:00 p.m. The following Commissioners were present:

Commissioner: Fieweger
Luetkehans
Kelly
Mee
Morrill
Schobel

Absent: Barrett

COMMUNITY INPUT None

CONSENT AGENDA

Commissioner Morrill moved to approve the Consent Agenda which included the approval of the Board Meeting minutes dated December 16, 2009 and January 20, 2010. Commissioner Fieweger seconded.

The motion passed by a roll call vote 6 ayes, 0 nays 1 absent

OLD BUSINESS

1. Commissioner Morrill moved to direct the District's Financial Advisor to competitively market the Wheaton Park District Bond Sale Series 2010. The motion was seconded by Commissioner Fieweger.

The motion passed by a roll call vote 6 ayes, 0 nays 1 absent

2. Possible re-location of sign at 600 S. Main Street
Discussion: Staff sought direction from the Park Board on this matter. After some dialogue it was determined that the sign would remain at 600 S. Main St. Commissioner Mee reiterated his concern over the lack of marketing and lighting at the Arrowhead entrance. Commissioners agreed that an electronic sign could be beneficial at the Community Center.

3. Labor hours report December 2008 compared to December 2009

Discussion: Report provided per Board request at previous meeting. Staff answered questions from the Board. Staff was directed to continue to provide labor hour reports including previous year's total on a monthly basis.

4. Golf subcommittee report

Discussion: Board Sub-committee report was reviewed. Staff answered questions from the Board. Staff was directed to provide a response to the Sub-committee's recommendations by the next meeting. Commissioner Mee recommended a reduction in Senior Resident greens fees for 2010. Staff stated that they do not recommended changes to the 2010 golf fees. No action was taken on this recommendation.

NEW BUSINESS

1. John Kelly moved to accept the Bid from Workmaster's INC. for \$331,615 for the construction of the Cosley Zoo Pigs and Poultry Exhibits. The motion was seconded by Terry Mee.

Discussion: The Cosley Foundation is funding this project.

The motion passed by a roll call vote 6 ayes, 0 nays 1 absent

2. Ray Morrill moved to adopt Ordinance 2010-3 Authorizing and Providing for the Sale of Surplus Personal Property of the Wheaton Park District DuPage County Illinois. The motion was seconded by Commissioner Schobel

Discussion: President Luetkehans and Commissioner Mee commented that using an on-line sale format is a good idea.

The motion passed by a roll call vote 6 ayes, 0 nays 1 absent

EXECUTIVE DIRECTOR REPORT

Director Benard referenced Staff's report on the Community Center roof replacement and updated the Board on efforts to seek alternative funding for photovoltaic solar heating technology.

FINANCE DIRECTOR REPORT No Report

BOARD MEMBER INPUT/DISCUSSION

President Luetkehans appointed Commissioner Mee to serve as a Board Liaison to the Cosley Foundation.

CLOSED SESSION

At 7:28 pm, Commissioner Mee moved to adjourn to closed session for the purpose of discussing the Appointment, Employment, Compensation, Discipline, Performance, or Dismissal of Specific Employees, 5ILCS 120/2 (c) (1). The motion was seconded by Commissioner Kelly.

The motion passed by a roll call vote 6 ayes, 0 nays 1 absent

ADJOURNMENT

Upon rising from Closed Session at 8:43 pm, Commissioner Mee moved to adjourn the meeting of the Board of Commissioners of the Wheaton Park District. The motion was seconded by Commissioner Kelly.

Respectfully submitted,

A handwritten signature in dark ink, appearing to read 'Michael J. Benard', written in a cursive style.

Michael J. Benard
Secretary

Wheaton Park District Board of Commissioners
Minutes of the Regular Meeting
February 17, 2010
City of Wheaton Council Chambers
303 W. Wesley Street
Wheaton, Illinois
7 p.m.

CALL TO ORDER

President Luetkehans called the regular meeting of the Wheaton Park District Board of Commissioners to order at 7:00 p.m. The following Commissioners were present:

Commissioner: Barrett
Fieweger
Luetkehans
Kelly
Mee
Morrill
Schobel

COMMUNITY INPUT

Resident Barb Wosner addressed the Board and asked the following questions:

1. What is the status of the possible field house project referenced in a recent program brochure survey?
2. Concerning today's agenda, what is the total of the bonds being sold and what are they for?
3. Considering the City and School Districts possible personnel cuts and budget concerns, is the park district cutting staff?
4. If the district did not issue the bonds today, would park district taxes go down?

President Luetkehans and staff provided Mrs. Wosner with the answers to her questions. They are as follows:

1. The field house survey was sent to obtain resident feedback about the indoor recreational space needs created by the potential loss of the old Hubble gymnasiums as program areas. Since that time, the school and the park district approved an agreement that allowed the park district full time use of the old Hubble school gymnasiums for programs until the commercial development of the sites occurs.
2. The 9 million in alternate revenue bond proceeds will fund the Northside Park Development project and the Community Center roof replacement project.
3. The Park Board recently adopted a five year strategic plan that focuses primarily on the district's financial sustainability. The Park Board has recently voted to increase program fees and directed Staff to suspend the replacement of full time positions vacated through attrition subject to Board approval.
4. The District's Bond and Interest tax levy would remain unchanged if this sale was cancelled.

CONSENT AGENDA

Commissioner Schobel moved to approve Consent Agenda item B, Acceptance of the disbursements for the period January 12, 2010 through February 9, 2010. The motion was seconded by Commissioner Fieweger.

The motion passed by voice vote unanimously.

OLD BUSINESS

1. Commissioner Mee moved to accept the Low Bid for Taxable General Obligation Bonds (Alternate Revenue Source), Series 2010 from Sterne, Agee & Leach, INC., Nashville TN, at a Rate of 5.5594%. The motion was seconded by Commissioner Barrett.

Discussion: Financial Advisor Dave Phillips recommended that the Board accept the bid at the Effective True Interest Rate (after rebate).

Commissioners Mee and Barrett amended their motion and second to reflect the True Effective Interest rate of 3.6588% after the Federal rebate due as part of the Build America Bond Program.

The Amended motion passed by a roll call vote 7 ayes, 0 nays.

2. Commissioner Kelly moved to adopt Ordinance 2010-2, an Ordinance providing for the Issue of \$8,920,154.04 Taxable General Obligation Park Bonds (Alternate Revenue Source), Series 2010, of the Wheaton Park District, DuPage County, Illinois. The motion was seconded by Commissioner Barrett.

The motion passed by a roll call vote 7 ayes, 0 nays.

NEW BUSINESS

1. Commissioner Mee moved to accept the bid for Cheerleading Uniforms from Varsity Brands Inc. for \$34,670. The motion was seconded by Commissioner Fieweger.

The motion passed by a roll call vote 7 ayes, 0 nays.

2. Commissioner Kelly moved to accept the bid for the 19" Brush Chipper from Vermeer IL for the net amount of \$26,449 (with trade in). The motion was seconded by Commissioner Fieweger.

The motion passed by a roll call vote 7 ayes, 0 nays.

EXECUTIVE DIRECTOR REPORT

1. Agency Accreditation Program report

After a brief dialogue about the merits of accreditation, or lack thereof, the Board deferred the matter to the next meeting and asked for additional program material.

2. 2011 Budget development calendar

This item was deferred to the next meeting. President Luetkehans suggested that the next President may wish to create a Finance and Budget Committee to oversee 2011 budget development.

3. Public Relations shared position with WDSRA

After dialogue about the merits of such a position, or lack thereof, the Board deferred the matter to the next meeting. Staff was asked to review a contractual versus employment relationship and to provide evidence that such a position would improve the District's fundraising capability.

Wheaton Park District Board of Commissioners
Minutes of the Workshop Meeting
March 3, 2010
Arrowhead Golf Club
26W151 Butterfield Road
Wheaton, Illinois

CALL TO ORDER

President Luetkehans called the workshop meeting of the Wheaton Park District Board of Commissioners to order at 7:00 p.m. The following Commissioners were present:

Commissioner: Barrett
Fieweger
Luetkehans
Kelly
Mee
Schobel

Absent: Morrill

COMMUNITY INPUT

There was no community input.

OLD BUSINESS

1. Proposal from Golf Course Architect Greg Martin

After some dialogue, President Luetkehans directed Legal Counsel (via the Executive Director) to draft a contractual agreement for the Board's review. It was determined that a bunker repair project could begin in the fall of 2010 if the Board so chose.

2. Park Dept. costs reduction proposal follow up

Staff was commended on the thoroughness of the report. President Luetkehans stressed that the goal of any decision made was to achieve long term savings for the Residents. Commissioner Kelly suggested that cutting 14 of 29 seasonal employees may create too much stress on the Parks Department's ability to get the job done. He suggested a cut of only 7 seasonal staff members for 2010. Commissioner Mee agreed and suggested a periodic report from staff on the department's ability to keep up. Larry Bower stated that if the Board chose to cut 7 of 29 seasonal staff members for 2010, he could get the job done but he would need to reinstate some or all of those positions in 2011. President Luetkehans stated that if positions were cut, the Department would not get them back in 2011 or 2012. President Luetkehans asked Staff to report back to the Board a number of seasonal staff cuts that they could live with for the long term.

3. Golf Pro Shop costs reduction sub-committee direction follow up

Staff provided a staff schedule for the Board to review based on previous direction to cut \$30,000 from seasonal wages. Commissioner Mee asked Staff for a periodic report concerning their ability to keep up with customer service issues and lesson instruction as a result of this cut. Commissioner Mee inquired if the recently vacated Part Time Assistant Golf Pro position would be filled. Staff stated that the position could be replaced with an Intern which would yield another \$5,500 in savings.

President Luetkehans asked Staff to let the Board know how they will proceed with the Asst Golf Professional Position.

4. Agency Accreditation follow up

The consensus of the Board was to allow staff to pursue Statewide Park District Accreditation. President Luetkehans asked staff to monitor time and expenses related to the effort.

5. Budget Calendar 2011 follow up

No changes were suggested for the 2011 schedule.

6. Monthly Finance report format follow up

There was discussion concerning a formula error discovered on the report. The error will be corrected.

7. Public Relations shared position with WDSRA follow up

The Board stated that they would require and out provision to a shared staff contractual agreement signed with WDSRA. Staff was asked to explore the cost related to the use of independent PR firms.

NEW BUSINESS

There was no new business.

EXECUTIVE DIRECTOR REPORT

Director Benard reported on his recent meeting with Kelly – Edison Park Neighbors concerning the Open Space Land Acquisition and Development (OSLAD) grant funded park improvement project. Board members indicated that they would attend the next neighbor meeting.

FINANCE DIRECTOR REPORT

There was no report.

BOARD MEMBER INPUT/DISCUSSION

None.

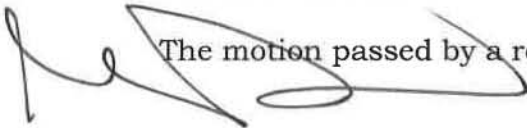
CLOSED SESSION

At 7:42 pm, Commissioner Barrett moved to adjourn to closed session for the purpose of discussing the Appointment, Employment, Compensation, Discipline, Performance, or Dismissal of Specific Employees, 5ILCS 120/2 (c) (1). The motion was seconded by Commissioner Fieweger.

The motion passed by a roll call vote 6 ayes, 0 nays 1 absent

ADJOURNMENT

Upon rising from Closed Session at 8:03 pm, Commissioner Barrett moved to adjourn the meeting of the Board of Commissioners of the Wheaton Park District. The motion was seconded by Commissioner Schobel.

The motion passed by a roll call vote 6 ayes, 0 nays 1 absent

Respectfully submitted
Michael J. Benard
Secretary

**WHEATON PARK DISTRICT
MEETING MINUTES
MARCH 17, 2010
ARROWHEAD GOLF CLUB
26W151 BUTTERFIELD RD
WHEATON, ILLINOIS**

CALL TO ORDER

President Luetkehans called the meeting to order at 7:00pm.

Commissioners present: President Luetkehans
Commissioner Mee
Commissioner Morrill
Commissioner Fieweger
Commissioner Kelly
Commissioner Schobel

Commissioners absent: Commissioner Barrett

COMMUNITY INPUT

1. Sue Kerby, 1204 Gamon Road regarding Kelly Park renovations
 - Asked the Board to reconsider the splash pad
 - Would prefer a half basketball court and not a full court
 - Expressed displeasure about communication from park district
 - A written version of her statement was submitted
2. Kim Vanderschaf 1555 W. Elm Street regarding Kelly Park renovations
 - Was not in favor of an ice rink, or splash pad
 - Expressed displeasure about communication from park district
3. Cheryl Weber 1115 S. Main Street regarding Kelly Park renovations
 - Was not in favor of the splash pad
 - Was not in favor of a permanent bathroom, shelter, or fireplace
 - She was in favor of an ice rink located on the Edison side of the park
 - Expressed displeasure with an existing playground item that makes a constant very loud sound.
 - Expressed displeasure about communication from park district
 - A written version of her statement was submitted
4. Randy King, 109 Fairway regarding Kelly Park renovations
 - Encouraged the Park Board to endorse a park speed zone on main street and elm street due to traffic concerns

CONSENT AGENDA – the consent agenda was removed from the March 17 agenda by President Luetkehans and will be acted on at the April meeting. The items pulled from the agenda included:

- A. Approval of the Special Meeting Minutes dated February 3, 2010
- B. Approval of the Regular Meeting Minutes dated February 17, 2010
- C. Approval of the Workshop Meeting Minutes dated March 3, 2010
- D. Acceptance of the Disbursements for the period February 10, 2010 through March 9, 2010

OLD BUSINESS

1. Public Relations shared position with WDSRA
President Luetkehans removed this item from the agenda pending further information from staff.

2. 2010 Expense reduction Report and Recommendation – Park Services
Executive Director Benard recommended to the board that staffing as budgeted be left intact for 2010. Of particular concern to Benard was the planting program as part of the Northside Park Development.
Commissioner Morrill, Schobel and Kelly felt that the district should make some minor reductions.
President Luetkehans suggested a \$20,000 reduction with reduced mowing schedule and the cutting of two seasonal staff. All agreed.

Staff was directed to eliminate \$8,000 in mowing expenses and two seasonal staff members for a total expense reduction of approximately \$20,000.

NEW BUSINESS

1. Commissioner Kelly moved to approve Resolution 2010-05 designating freedom of information officers of and for the Wheaton Park District. Commissioner Mee seconded.

The motion passed by unanimous voice vote.

2. Commissioner Mee moved to approve Resolution 2010-04 designating persons to receive training on compliance with the Open Meetings Act. Commissioner Morrill seconded.

The motion passed by unanimous voice vote.

3. Commissioner Mee moved to approve Resolution 2010-03 appointing members of the DuPage Historical Museum Association Board. Commissioner Schobel seconded.

The motion passed by a roll call vote of 5 aye 0 nay 1 absent 1 abstention

4. Resolution authorizing a professional services agreement with Martin Design –

President Luetkehans removed this item from the agenda pending further review by legal counsel.

5. Rice Pool drain Improvements bid results and award

Commissioner Mee moved, upon issuance of the necessary permitting, to accept the bid from Bullseye Construction in the amount of \$32,400 for the Rice Pool drain Improvements, Commissioner Fieweger seconded the motion.

Discussion involved concerns expressed by the lowest bidder, Bullseye, that they would not be able to complete the project in the specified time due to delays in permitting. The next lowest bidder would be Schaeffges Brothers Inc if Bullseye were to officially withdraw their bid. Schaeffges Brothers has committed to a two week project completion schedule regardless of start date. Staff stated that a written notification of bid withdrawal had not yet been received from Bullseye.

President Luetkehans recommended that the Board accept the low bid from Bullseye pending receiving a written withdrawal notice and within the same motion, accepting Schaeffges Brothers as the next lowest bidder.

Commissioner Kelly suggested that we amend the contract with the successful bidder since the start date of the project will be altered as a result of delays in permitting.

Commissioners Mee and Fieweger amended their motion and second accordingly with unanimous consent.

Amended Motion carried via roll call vote 6 ayes 0 nay 1 absent.

6. Northside Park Playground bid results and award

Commissioner Kelly moved to accept the bids from Nutoys, Parkreation and Howard White per staff's written recommendation for the Northside Park Playground equipment. Commissioner Schobel seconded.

Motion carried via roll call vote 6 ayes 0 nay 1 absent.

7. Graf Park Backstop Replacement

Commissioner Schobel moved to accept the bid from peerless fence in the amount \$13,490 for the Graf Park Backstop and 3rd baseline fence Replacement payable from the fund balance of baseball softball program. Commissioner Morrill seconded.

Motion carried via roll call vote 6 ayes 0 nay 1 absent.

8. Policy Ordinance – Cell phone use

President Luetkehans removed this item from the agenda pending further information from staff.

9. Finance Policy Amendment Ordinance – Purchasing

Commissioner Mee made a motion to table for discussion and Commissioner Morrill seconded.

Discussion: President Leutkehans recommended some changes to the wording in the document. Staff directed to bring the item back at a future meeting.

Motion carried via roll call vote 6 ayes 0 nay 1 absent

10. Northside Park construction updates – nothing additional to add

11. Parks Plus Fitness Annual Report

President Luetkehans asked that the discussion concerning this annual report take place at the next meeting.

12. Arrowhead Restaurant Entertainment report

The Board asked Staff to report back with a comparison of revenue on non-entertainment/band evenings. Staff will provide for May meeting.

EXECUTIVE DIRECTOR REPORT

Executive Director Benard summarized the work that staff is doing on the Strategic and master plan and introduced a staff representative from each of the charters to update the board. These updates included: Agency Financial Sustainability, Agency Business Plans, Software Sizzle, Access to Recreation, Hubble/Field House, Values Training, and the strategic/capital projects plan with parks and facilities.

Discussion: Commissioner Morrill asked for a copy of the Hubble survey results. Staff will provide.

Commissioner Morrill asked staff if part of the Toohey Golf Outing money was going towards the Lincoln Marsh Boardwalk project and staff confirmed that it was.

FINANCE DIRECTOR REPORT

Rita Trainor provided February month end report to the board. President Luetkehans asked for a change in the reporting format.

BOARD MEMBER INPUT/DISCUSSION

- Commissioner Mee asked for clarification on the Arrowhead Mobil turn stand.
- Commissioner Mee expressed his thoughts on the Blandings Turtle Project at Cosley Zoo and his feelings that we should make sure that the community is aware of the work that is done and compliment staff.
- President Luetkehans asked athletic staff to be sure to include middle school coaches in future discussions about taking over district 200 B teams. He was concerned that boys and girls teams need to be dealt with in a different manner.

CLOSED SESSION

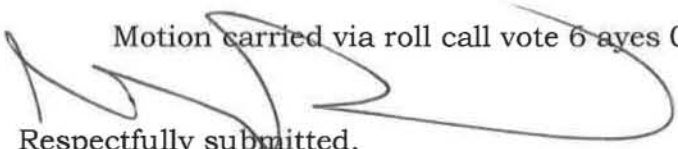
At 8:20 pm, Commissioner Mee moved to adjourn to closed session for the purpose of discussing the Appointment, Employment, Compensation, Discipline, Performance, or Dismissal of Specific Employees, 5ILCS 120/2 (c) (1). The motion was seconded by Commissioner Fieweger.

Motion carried via roll call vote 6 ayes 0 nay 1 absent.

ADJOURNMENT

Upon rising from Closed Session at 8:50 pm, Commissioner Mee moved to adjourn the meeting of the Board of Commissioners of the Wheaton Park District. The motion was seconded by Commissioner Morrill.

Motion carried via roll call vote 6 ayes 0 nay 1 absent.



Respectfully submitted,
Michael J. Benard
Secretary

**WHEATON PARK DISTRICT
WORKSHOP MEETING MINUTES
APRIL 7, 2010
ARROWHEAD GOLF CLUB
26W151 BUTTERFIELD RD
WHEATON, ILLINOIS**

CALL TO ORDER

President Leutkehans called the meeting to order at 7:03 pm.

Commissioners present: President Leutkehans
Commissioner Mee
Commissioner Morrill
Commissioner Fieweger
Commissioner Kelly
Commissioner Barrett

Commissioner absent: Commissioner Schobel

COMMUNITY INPUT

No community input at 7:05 pm. An individual arrived after community input was called for. President Luetkehans returned to community input later in the meeting to give the individual an opportunity but he had left.

DISCUSSION ITEMS

1. Parks Plus fitness 2009 Annual Report
Commissioner Fieweger requested follow up from staff on the following:
 - Annual membership sales, requested information regarding new vs. renewing memberships
 - Attendance figures down 8%, requested more accurate figures
 - Community sponsored events, requested staff to elaborate on the results of these events
 - Training coordinator, requested information regarding measurement for this position. Requested information on salary vs. what this position is bringing in
 - Group flex pass, requested information on what was the growth a result of?
 - Satellite Fitness locations losing money, asked staff to come back with recommendations on how we should move forward

Commissioner Morrill had questions and comments for staff:

- health and wellness committee, would like to know who is on the committee and if we have approached any community members to participate?
- Wheaton Fun Run, asked if we receive any monetary compensation for coordinating this event for District 200. Dan Novak responded that they repay our direct maintenance costs.

President Luetkehans asked staff to provide the requested information for the May 5th workshop.

2. DuPage County Historical Museum Strategic Plan
Board commended Sara Arnas and Sara Buttita on a well-done plan. No questions.

3. Adult Education 2009 Annual Report

Board had questions regarding staff's recommendation to charge a per person price vs. a resident and non-resident (upcharge) for classes.
Kati Vaughn responded.

President Luetkehans stressed that the distinction be made between the life skills taught by Adult Education and traditional recreation programs.

The Board agreed that a non resident up charge should be assessed but agreed that 50% may be high and that it warranted investigation.

Mike Benard added that WDSRA is currently working to establish an active ageing program with the nine member park districts. The issue of resident and non-resident rates will be relevant.

4. Clocktower Commons 2009 Annual Report

Board discussed vandalism issues and questioned if leaving the fence open vs. locking it. Board decided this would be something to discuss at a later time when it was time to replace wood equipment with concrete as concrete equipment would withstand heavy, unsupervised use.

5. Agreement with Martin Design.

Mike Benard reported that the professional services agreement with Martin will be an agenda item for April 21.

6. Rice Pool VGB Act Compliance project.

Mark Bushouse with Williams Architects brought the board up to date on where they were at with the permit process in Springfield. Board agreed that if the permit was not received within the next two weeks, they would need to make a decision on how to move forward in order to insure that the pool will open by Memorial Day. President Luetkehans asked staff to work on options and recommendations.

7. Fireworks Vendor Proposal

President Luetkehans recommended that this be on the next meeting agenda for Board action.

BOARD MEMBER INPUT/DISCUSSION

None

CLOSED SESSION

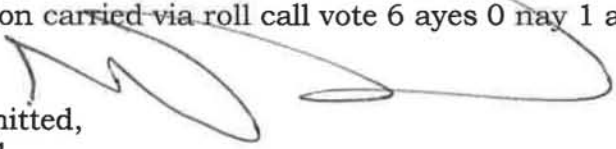
At 7:57 pm, Commissioner Mee moved to adjourn to closed session for the purpose of discussing the Appointment, Employment, Compensation, Discipline, Performance, or Dismissal of Specific Employees, 5ILCS 120/2 (c) (1). The motion was seconded by Commissioner Barrett.

Motion carried via roll call vote 6 ayes 0 nay 1 absent.

ADJOURNMENT

Upon rising from Closed Session at 8:22 pm, Commissioner Mee moved to adjourn the meeting of the Board of Commissioners of the Wheaton Park District. The motion was seconded by Commissioner Morrill.

Motion carried via roll call vote 6 ayes 0 nay 1 absent.



Respectfully submitted,
Michael J. Benard
Secretary

**Minutes of the Regular Meeting of the
Wheaton Park District Board of Commissioners
April 21, 2010 at 7 p.m.
City of Wheaton Council Chambers
303 W. Wesley Street
Wheaton, Illinois**

CALL TO ORDER

President Luetkehans called the meeting to order at 7:00 p.m. The following Commissioners were present: Barrett, Fieweger, Kelly, Luetkehans, Mee, Morrill and Schobel.

COMMUNITY INPUT

Resident Don Immekus requested that items D and E in the consent agenda be voted on as individual action items.

CONSENT AGENDA

Commissioner Morrill moved to approve consent agenda items A, B and C. Commissioner Mee seconded. Motion carried by voice vote 7-0

- A. Approval of the Special Board Meeting Minutes of February 3, 2010.
- B. Approval of the Regular Board Meeting Minutes of February 17, 2010.
- C. Approval of the Workshop Board Meeting Minutes of March 3, 2010.

Commissioner Mee moved to approve consent agenda item D. Commissioner Morrill seconded. Motion carried by voice vote 7-0.

- D. Acceptance of the Disbursements for the period February 10, 2010 through March 9, 2010.

Commissioner Barrett moved to approve consent agenda item E. Commissioner Kelly seconded. Motion carried by voice vote 7-0.

- E. Acceptance of the Disbursements for the period March 10, 2010 through April 13, 2010.

OLD BUSINESS

1. Commissioner Mee moved to approve Melrose Pyrotechnics as Fireworks Vendor for July 3, 2010 for a price not to exceed \$13,500. Commissioner Fieweger seconded. The motion carried by roll call vote 7-0.
2. Commissioner Kelly moved to approve Resolution No. 2010-07 Approving the Terms of and Authorizing the Execution of a Consulting Agreement for Golf Course Design Services for the Arrowhead Golf Club with Martin Design Inc. for Analysis and Planning for an amount not to exceed \$23,000 for the Analysis and Planning Phase. Commissioner Fieweger seconded.

Discussion: President Luetkehans asked for a motion to table the resolution pending further information from staff. Commissioner Mee moved to table Resolution 2010-07. Commissioner Fieweger seconded. Motion carried by voice vote 7-0.

3. Rice Pool VGB Act Compliance project

Discussion: Executive Director Benard reported that he spoke with staff at Illinois Department of Public Health who reported that the district was two to three weeks from being reviewed. On that schedule, the pool would not open until July.

As a result of this delay and supported by the information in correspondence from the districts architects and engineers, Benard recommended that staff be directed to move forward with the Bee Safe drain cover installation immediately in both the plunge pool and the deep well and delay the larger construction project in the deep well until the fall. The total expense for this temporary solution option is estimated at \$15-20,000.

While the deep well will fall short of compliance with the Illinois version of VGB, we will have made that area of the pool safer while we wait for the state to do its job and allow us to begin construction legally. The Plunge pool will be compliant with the Illinois version of the VGB Law this year. The deep well and the plunge pool will be compliant this year with the Federal version of the VGB Law. The Illinois Department of Public Health and the DuPage County Department of Public Health have stated that they will not seek to fine or close the Pool down this summer as the district is in the process of compliance.

Mark Bushhouse from Williams Architects was present to report to the Board on this matter. President Luetkehans asked if this plan adequately protected the public given the circumstances. Mr. Bushhouse stated that as a licensed professional he could not recommend opening a facility not in full compliance with governing authority requirements.

There was discussion about the possibility of lowering the flow rates on the filtration and water features. Staff was directed to investigate and report back. Staff also received direction to install the drain covers as previously recommended.

NEW BUSINESS

1. Commissioner Barrett moved to approve Resolution 2010-08 Authorizing the Adoption of Procurement Card Program, the Issuance of Individual Procurement Cards, Approving the Terms of an Agreement for Procurement Card Services with UMB and Authorizing the Execution Thereof. Commissioner Fieweger seconded. Motion carried by voice vote 7-0.
2. Commissioner Morrill moved to approve Resolution 2010-09 Approving a Bond Record- Keeping Policy for the Wheaton Park District, DuPage County, Illinois. Commissioner Fieweger seconded. Motion carried by voice vote 7-0.

3. Commissioner Schobel moved to approve the bid from Chicagoland Turf of Addison, Illinois for Golf Course Chemicals as recommended by Staff. Commissioner Barrett seconded. Motion carried by voice vote 7-0.

4. Vacant Full Time Positions

Discussion: Per recent Board action, vacated full time position cannot be filled without the consent of the Board. Executive Director Benard provided recommendations along with written staff reports on the following vacancies:

a) Executive Director Benard recommended that the Adventure Education Supervisor position at Lincoln Marsh be filled immediately due to the volume of team's course bookings as well as camps and program enrollment. The position is included in the 2010 budget plan. The Board agreed.

Direct Supervisor: Lincoln Marsh Manager
Department: Parks and Planning
Hiring Range: \$35,000-40,000 plus benefits

b) Executive Director Benard recommended that the hiring of a Night Custodial Supervisor position at the Community Center be delayed pending a six month review of the vacancy's impact on operations and overtime after 6 months of vacancy or July 2010. The position is included in the 2010 budget plan. Buildings and Grounds Superintendent Stanczak answered questions from the Board concerning the need for a mature and responsible team member in this position from 2-10 pm. The Board directed staff to provide a report on the vacancy's impact on operations and overtime at the May 5 workshop meeting rather than waiting until July.

Direct Supervisor: Head Custodian Community Center
Department: Parks and Planning
Hiring range: \$30,000-\$35,000 plus benefits

c) Executive Director Benard recommended that the Full Time Keeper position at Cosley Zoo be filled now with a concurrent elimination of two part time keeper positions at \$18,000 each. The position is not included in the 2010 budget plan.

Direct Supervisor: Senior Keeper (Animal Collection Supv)
Department: Special Facilities
Hiring Range: \$30,000-\$35,000 plus benefits

d) Executive Director Benard recommended holding off on filling the Guest Services Supervisor position at Cosley Zoo pending the discussion outcome of the zoo deficit reduction programs and a thorough review of annual zoo part time staff expenditures. The position is included in the 2010 budget plan.

Direct Supervisor: Zoo Director
Department: Special Facilities
Hiring Range: \$40,000-\$45,000 plus benefits

Commissioner Mee requested that both of the zoo positions be discussed at the same time. After providing a brief verbal summary of the positions being discussed and their

Impact on the zoo operation, the animals and the public, Zoo Director Sue Wahlgren answered questions from the Board.

When asked her preference and opinion on the matters by Commissioner Mee, Director Wahlgren stated that she would prefer to cut only one part time keeper if a full time keeper were hired and also that she preferred that the Guest Services Supervisor be hired immediately for various reasons.

Commissioner Mee stated that he was opposed to Executive Director Benard's recommendations. Commissioners Schobel and Morrill stated that they agreed with Benard's recommendation due to the zoo's annual operating deficit. Commissioner Morrill recommended that the district engage an expert to audit the zoo operational and wage expenses. President Luetkehans did not support such an expenditure and stated that the district already has a zoo expert referring to Zoo Director Wahlgren. President Luetkehans stated that he had no objection to subsidizing the zoo operational deficit just not to the level the district has been in recent years.

Further dialogue was held over to the May meeting.

EXECUTIVE DIRECTOR REPORT

1. Volunteer Coordination report – Staff provided a written and verbal report on this topic. The Board agreed that volunteer coordination and recruitment was very important to the community.
2. Cosley Zoo deficit reduction proposal – Options for charging parking or entrance fees were reviewed and discussed.

Commissioner Morrill moved to approve option 3 in the Cosley deficit reduction proposal. Commissioner Fieweger seconded. Motion carried by voice vote 7-0.

This option calls for charging a \$5 admission fee for Cosley Zoo for Non Resident adults. All visitors 17 and under remain free. Wheaton Park District residents and Cosley Zoo Members remain free.

FINANCE DIRECTOR REPORT

- Month end report for March 2010 was provided. There were no questions for the Finance Director

STAFF REPORTS

- There were no additional questions for the staff.

BOARD MEMBER INPUT/DISCUSSION

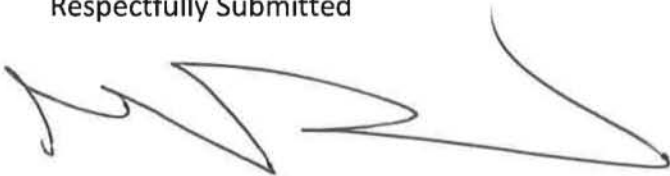
- Commissioner Morrill congratulated Special Facilities Superintendent Dan Novak for being named the 2010 Southern Illinois University Outstanding Young Alumni of the year.

- Commissioner Morrill requested that staff provide a report on expected summer use of the old Hubble gyms.
- Commissioner Morrill requested a report on the costs and benefits of AZA accreditation.
- Commissioner Morrill and Mee commented on the recent Kelly Park Neighbors meeting and requested that Staff follow up.
- President Luetkehans thanked and congratulated staff on the successful deficit reduction efforts in the first quarter 2010 for Food and Beverage Operations as compared to the first quarter 2009.

ADJOURNMENT

At 8:20 pm, Commissioner Schobel moved to adjourn the meeting. Commissioner Barrett seconded. Motion carried by voice vote 7-0.

Respectfully Submitted

A handwritten signature in black ink, appearing to read 'Michael Benard', written in a cursive style.

Michael Benard, Secretary

Minutes of the Workshop Meeting of the
Wheaton Park District Board of Commissioners
May 5, 2010 at 7 p.m.
Arrowhead Golf Club 26W151 Butterfield Road
Wheaton, Illinois

CALL TO ORDER

President Luetkehans called the meeting to order at 7:00 p.m. The following Commissioners were present: Barrett, Fieweger, Kelly, Luetkehans, Mee, Morrill and Schobel.

COMMUNITY INPUT

1. Bruce Almeroth – 1S270 Buttercup Lane OakBrook Terrace
Mr. Almeroth is a Wheaton Mail Carrier and asked the Park Board to reconsider using the US postal service for brochure delivery as opposed to a hand delivery service. Mr. Almeroth believes the district receives poor service from the company it uses and is concerned that local mail carriers will lose jobs.
2. Don Immekus – 815 James Court regarding Kelly Park
Supports the improvements proposed for Kelly Park.
3. Kim Vanderschaaf – 155 W. Elm St. regarding Kelly Park
Opposes the improvements proposed for Kelly Park.
4. Sue Kerby – 1204 Gamon regarding Kelly Park
Believes the district communicated poorly concerning the proposed development and concerning and concerning the use of the park in general. Is in support of some improvements if they are not too costly or grandiose.
5. Russ Weber – 1115 S. Main regarding Kelly Park
Commended the district on park maintenance. Wants the charm of the park maintained. Does not wish to see added parking or alterations to existing street parking. Has great concerns about speeding on Main St. In general is in favor of the proposed upgrades and hopes a first class shelter will be put in.
6. Mary Rittler – 104 E. Elm regarding Kelly Park
Wants the park to stay the way it is now. Choose another park to improve.
7. Janet Kid – 115 Elm St. regarding Kelly Park
Complimented the district on park maintenance. Wants the park to remain unchanged. Concerns expressed about traffic safety.
8. Anthony Giordono – 1344 S. Main St. regarding Kelly Park
Complimented the district on being responsible with the budget but believes that due to the financial problems that the library, schools and private sector are facing, it is not appropriate to spend money at this time.
9. Ralph Lesh – 1209 Main St. regarding Kelly Park
Does not want parking altered or added. Prefers the neighborhood park atmosphere. Concerned about additional costs for storm water management.
10. Cathy Gottlieb – 1315 S. Main St., regarding Kelly Park
Wants the park kept as it is. Concerned that trees will die if parking is altered.

11. Ellen Nick – 137 Fairway Lane regarding Kelly Park
Wants the park kept as it is except bathrooms should be put in by the baseball fields. Suggested that the project be postponed until the economy improves.
12. Russ Marton – 163 W. Elm St. regarding Kelly Park
Complimented the district on park maintenance. Concerned about additional maintenance costs and the potential loss of green space and creation of additional impervious surface.
13. Jeff Hochmuth – 1205 S. Main St regarding Kelly Park
Stated that Kelly Park is unique and complimented maintenance efforts. Believed the district communicated poorly concerning this issue. Believes that if a state grant was awarded, then the district should move on it.
14. Bill Hauke – 182 S. Elm St regarding Kelly Park
Questioned the sense of spending money on the ice skating component of the project. Shared his knowledge concerning ice resurfacing machines.
15. Doug Slager – 1400 S. Elm St. regarding Kelly Park
Stated that the parks in Wheaton are what make the city great. Concerned about spending money on park amenities and the potential loss of green space.
16. John Thompson – 117 Fairway Lane regarding Kelly Park
Shared his concerns about the economy. Believes the plan is a good one but believes that Kelly Park is the wrong place for the project.

DISCUSSION ITEMS

1. Kelly Edison Park Development

Commissioner Mee – asked about the maintenance cost after we added new amenities. Executive Director Benard responded that expenses would be approximately \$29,000 annually vs. the \$20,500 spent currently.

Commissioner Morrill – Asked Executive Director Benard to check with IDNR if removing the cooling system under the basketball court will affect the grant.

President Luetkehans – Asked about a Zamboni for ice area. Executive Director Benard responded that we would not purchase a zamboni and we would use the same process that we currently use for the other ice skating areas.

Commissioner Kelly – Added that he prefers option B or C and wants to preserve green space and doesn't feel that we need to change parking. He agreed that a bathroom and shelter structure should be constructed near the baseball fields.

Commissioner Mee agreed with Commissioner Kelly.

Commissioner Morrill prefers option C.

Board Consensus – No alterations will be made to parking. Staff to explore directing saved dollars towards a second shelter and bathroom structure. Staff to meet with city staff on speed reduction issue in the Kelly park area.

2. Review of Vacant Full Time custodial Position

Based on the analysis provided by Staff, the Board supported reinstating this vacant position.

3. Public Relations Coordinator – Review of Job Sharing Proposal with WDSRA

Executive Director Benard asked board for direction to review information further or put on next agenda for voting.

Commissioner Morrill stated that he wants to make sure that fund development is a large part of the position but would like to see feature articles, press releases and a cable t.v. series for the park district.

Commissioner Barrett had a concern that if this person was spending most time on foundation and museum association fundraising – how would that help the park district?

President Luetkehans responded that by aiding in fund development for those entities it would require less expenditure on behalf of the park district.

President Luetkehans asked that the job description be more fundraising driven vs. PR driven.

Executive Director Benard is to discuss job description with Jane Hodgkinson and provide a revised description to the board

4. Pratapas and Associates

Executive Director Benard reviewed the goal of hiring Pratapas or this type of consulting firm for the strategic direction of the Cosley foundation and Museum association boards. President Luetkehans stated that if those boards agreed to move forward, it would not be paid for out of park district dollars.

5. & 6. Review of Proposal from Clearwire for co-location on Atten Park Light Pole

Review of Proposal from US Cellular for co-location on Atten Park light pole

Discussion: President Luetkehans asked Staff to insure that the termination dates on all light poll tower agreements were in sync.

7. Cosley Zoo – Nonresident Admission Fee

Board consensus was to take official action at the next regular meeting on the following recommendation:

Non-resident adult fee \$3.00

Non Resident Senior fee \$2.00

Members and District Residents = free admission

8. Review of Agreement for Golf Course Architectural Services with Martin Design
President Luetkehans asked for staff to make an adjustment to language within the agreement and bring it to the board for action at the next regular meeting.
9. Rice Pool VVB Act Compliance – Update
No discussion took place on this issue.
10. Review of Illinois Department of Natural Resources PARC Grant Program
Staff reviewed some of the details on this grant opportunity and was directed to follow up on potential projects.
11. Review of Illinois Public Museum Grant Program
Staff explained that two applications would be sent in for this grant. One grant application will be sent under the County's signature for the Museum roof replacement project and the other for one of two zoo projects, either an animal quarantine facility or a bobcat exhibit.

There was discussion concerning which Cosley project should be pursued. President Luetkehans directed staff to ask the foundation board to state their position on the matter and report back in two weeks.

12. Parks Plus fitness Centers 2009 Annual Report
There was discussion about the 2007, 2007 and 2009 deficits reported for the High School Fitness Center operations and the possibility of closing one or both centers.

Commissioner Morrill was not in favor of closing one of the high school fitness center locations rather than both and Commissioner Mee agreed.

Commissioner Barrett asked if it would be worth it to offer special deals/cut rates to keep the locations open.

Commissioner Fieweger suggested closing both and offering those members a 90 day notice with a 90 day membership at PPF. He also added that he did not understand the attendance numbers in the report and hoped greater clarification would be provided in the future.

BOARD MEMBER INPUT/DISCUSSION

None

CLOSED SESSION

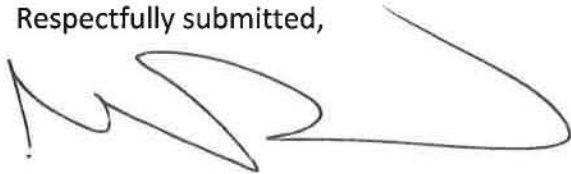
At 8:55 pm, Commissioner Barrett moved to adjourn to closed session for the purpose of discussing the Appointment, Employment, Compensation, Discipline, Performance, or Dismissal of Specific Employees, 5ILCS 120/2 (c) (1) and for the purpose of discussing Pending, probable or imminent litigation Section 2 (c)(11) of the Open Meetings Act. The motion was seconded by Commissioner Morrill.

The motion passed by a roll call vote 7 ayes, 0 nays.

ADJOURNMENT

Upon rising from Closed Session at 9:08 pm, Commissioner Fieweger moved to adjourn the workshop meeting. Commissioner Barrett seconded. Motion passed 7-0 by voice vote.

Respectfully submitted,

A handwritten signature in dark ink, appearing to read 'M. Benard', with a long horizontal flourish extending to the right.

Michael J. Benard
Secretary

Minutes of the Regular Meeting of the
Wheaton Park District Board of Commissioners
May 19, 2010 at 7 p.m.
City of Wheaton Council Chambers
303 W. Wesley Street
Wheaton, Illinois

CALL TO ORDER

President Luetkehans called the meeting to order at 7:00 p.m. The following Commissioners were present: Barrett, Fieweger, Kelly, Luetkehans, Mee, Morrill and Schobel.

PRESENTATIONS

1. The Board Recognized the Windy City Warriors Wheelchair Basketball Team
The WDSRA sponsored Windy City Warriors won an unprecedented 5th Illinois High School Association (IHSA) Wheelchair Basketball State title as they swept the tournament with a 5-0 record. They also won the title in 03/04, 05/06, 06/07 and 08/09 seasons. The tournament was held Friday and Saturday, March 12th and 13th in Peoria. Fresh off the IHSA tournament, the Warriors went on to compete at Nationals. After placing 2nd in the JV bracket last year, they moved up to the Varsity A division. Facing some of the best teams in the country, they were 2 and 2 placing 13th overall.

Three team members, coaches and parents were present including Wheaton's own Douglass Davidson.

2. The Board Recognized Ryan Senatore – Karate Gold Medalist
Ryan competed in the Jr. Olympics, 17yr old division of the USA Open International Karate Championships (any style Karate) in Las Vegas at Caesars Palace on April 3 and 4, 2010. There were 15 countries competing and Ryan defeated France, Mexico, Venezuela, Denmark and Germany to WIN the GOLD MEDAL. Ryan started his Karate Career with the Wheaton Park District Shotokan Karate Program.

Ryan and his parents were present.

COMMUNITY INPUT

There was no input.

CONSENT AGENDA

Commissioner Fieweger moved to approve consent agenda item E. Commissioner Morrill Seconded. Motion passed 7-0 by voice vote.

- A. Approval of the Regular Meeting Minutes of March 17, 2010
- B. Approval of the Workshop Meeting Minutes of April 7, 2010
- C. Approval of the Regular Meeting Minutes of April 21, 2010
- D. Approval of the Workshop Meeting Minutes of May 5, 2010
- E. **Acceptance of the Disbursements for the period April 14, 2010 through May 11, 2010**

OLD BUSINESS

1. Cosley Zoo - Vacant Guest Services Supervisor Full Time Position

Commissioner Schobel moved to approve Director Benard's recommendation to allocate 30,000 of the \$60,000 Budgeted salary and benefits for the full time guest services supervisor position to a 30 hour per week part time administrative support position for Zoo Director Wahlgren and her management team. Commissioner Morrill seconded.

Discussion: There was general Board discussion about the \$80,000 structural deficit in the Cosley Zoo Operation. Some Board members felt the zoo should be a break even operation while others felt it was acceptable for the operation to be underwritten to a certain extent.

Executive Director Benard stated that he remained unconvinced that the position remaining unfilled will adversely affect revenue generation and customer service if proper and sufficient clerical support can be provided to the Zoo Director and her team. Staff has reported to him that relief is needed from the data entry projects and clerical duties related to AZA accreditation, animal care documentation and general administration that keep them from working on the front lines of the operation and providing excellent customer service. He stated that this option reduces the zoo deficit by \$30,000 and provides needed support to the Zoo Management team.

Commissioner Mee asked Zoo Director Wahlgren to provide her thoughts on the matter and she stated that the full time position was critical to the success of the zoo and that already staff has experienced great stress due to the position being vacant since January. She reported further that certain popular zoo events have been cancelled, volunteerism would likely drop off, that retail operations would suffer and that the new admission program would create additional duties for this position.

Commissioner Kelly stated that he would prefer to have the Executive Director and his Staff on the same page when recommendations are made. He stated that he had a problem with the Executive Director's staff being given the opportunity to come to board meetings and seek a direction contrary to that of the Executive Director's recommendation or to have him over ruled.

Commissioner Mee stated that he did not have a problem with the process.

President Luetkehans called for a vote and motion failed by a roll call vote of 3 ayes (Schobel, Morrill & Barrett) 3 nays (Mee, Kelly & Fieweger) and 1 abstention (Luetkehans).

President Luetkehans asked that the matter be placed on the June agenda and that Staff revisit their recommendation.

2. Cosley Zoo - Non Resident Admission Fee

Commissioner Mee moved that the District adopt the following fee admission fee structure for Cosley Zoo:

Park District Residents	Free
Cosley Zoo Members	Free
All Children up to age 17	Free
Non Park District Resident Adults 18-54	\$3
Non Park District Resident Senior Citizens 55 & up	\$2

Commissioner Fieweger seconded.

Discussion: Commissioner Morrill verified that the district would still charge groups for admission.

The motion passed 7-0 by voice vote.

3. Pratapas and Associates - Review of Proposal for Consulting Services for Cosley and Museum Foundations

Commissioner Mee moved to table the matter of the Cosley Foundation's and the Museum Association's desire to jointly engage Pratapas and Associates. Commissioner Morrill seconded.

Discussion: It was determined that since the effort would incur no expense to the District, that no action was needed.

4. Job Sharing Proposal with Western DuPage Special Recreation Association – Development and Community Relations

The matter was pulled from the agenda pending additional attorney review.

5. Proposal from Clearwire for Co-location on Atten Park Light Pole

Commissioner Kelly moved to approve the communications site co location license agreement between the Wheaton Park District and Clear Wireless LLC. Commissioner Schobel seconded. The motion passed 7-0 by voice vote.

6. Proposal from US Cellular for Co-location on Atten Park Light Pole

Commissioner Mee moved to approve the communications site co location license agreement between the Wheaton Park District and US Cellular. Commissioner Fieweger seconded. The motion passed 7-0 by voice vote.

7. Resolution 2010-07 Authorizing an Agreement for Golf Course Architectural Services with Martin Design Inc.

Commissioner Mee moved to approve resolution 2010-07 approving the execution of a consulting agreement for golf course design services for the

arrowhead golf club at an expense not to exceed \$23,000. Commissioner Kelly seconded. The motion passed 6 ayes -1 nay (Fieweger) by roll call vote.

NEW BUSINESS

1. Election of Officers for the Wheaton Park District

President Luetkehans announced that he was stepping down as President of the Wheaton Park District and asked Vice President Morrill to run this portion of the meeting. Commissioner Luetkehans then moved to appoint Vice President Ray Morrill as President and Commissioner Terry Mee as Vice President of the Wheaton Park District as of this date. Commissioner Mee seconded the motion.

Discussion: Commissioner Schobel made a point of order concerning the appointment of a nominating committee as had been done in the past. Commissioner Luetkehans reminded him that there was no obligation by the President to form such a committee. After more dialogue, Commissioner Luetkehans and Commissioner Mee amended their motion and second to include the appointment of Executive Director Michael Benard as Park District Secretary and Director of Finance Rita Trainor as Park District Treasurer.

The amended motion passed 5 ayes (Luetkehans, Kelly, Fieweger, Mee & Morrill) 1 nay (Schobel) and 1 abstention (Barrett)

2. Annual Review and Adoption of Finance Policies

This item was pulled from the agenda due to a copying error. The Board did not receive the entire set of policies prior to the meeting. The policies will be put before the Board in June.

Commissioner Luetkehans reminded staff that the finance policy concerning the appointment of an auditor should reflect a three year rather than a five year appointment. The rest of the Board concurred.

3. Community Center Roof Bids

Commissioner Luetkehans moved to table the Bids for the Community Center Roof Replacement. Commissioner Mee seconded. The motion passed 7-0 by voice vote.

4. Mobil Food and Beverage Trailer Purchase

Commissioner Luetkehans moved to approve expenditure not to exceed \$36,000 for the purchase, delivery and customization of a mobile concession trailer. Commissioner Mee seconded.

Discussion: When asked staff reported a delivery and operational target of 6-8 weeks.

The motion passed 6 ayes -1 nay (Fieweger) by roll call vote.

5. Intergovernmental Agreement with the County of DuPage for Trail and Signage development at Lincoln Marsh
Commissioner Luetkehans moved to authorize the execution of an intergovernmental agreement between the Wheaton park district and the county of dupage for improvements at CH48 / Illinois prairie path - Elgin branch at Lincoln marsh section 10-00316-02-BT. Commissioner Schobel seconded.
Discussion: It was reported that the district is being asked to spend \$5,400 on materials and that the County will complete the labor.
The motion passed 7 - 0 by roll call vote.

STAFF REPORTS

1. 2009 Cosley Zoo Annual Report
The Board complimented staff on a job well done.
2. Report on AZA Accreditation
The Board thanked staff for this report.
3. Illinois Department of Natural Resources PARC Grant Program (park and recreational facility construction grant)
Prioritization of Capital Asset Replacement List provided per request at may 5 meeting.

There was dialogue concerning the merits of seeking funding for either the replacement of the warming shelter at Northside Park or the renovation of the barn as Seven Gables Park. Staff was asked to provide a report on revenue generation potential and likelihood of success in the grant process.

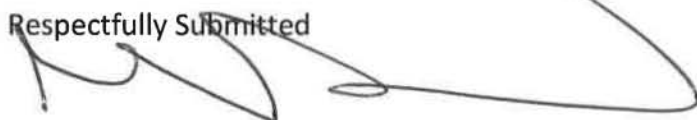
4. Illinois Public Museum Grant Program

Staff reported that a Grant application had been submitted for partial funding of two Cosley Zoo projects.
5. Northside Park Development Update – Staff had nothing additional to report
6. VGB Pool Drain Compliance Update – Staff had nothing additional to report
7. Finance Director's Report – Staff had nothing additional to report
8. Executive Director's Report – Staff had nothing additional to report

BOARD MEMBER INPUT/DISCUSSION - None

ADJOURNMENT – At 8:00 pm Commissioner Luetkehans moved to adjourn the meeting. Commissioner Schobel seconded. The motion passed 7-0 by voice vote.

Respectfully Submitted



Michael Benard, Secretary

Wheaton Park District Board of Commissioners
MINUTES – WORKSHOP MEETING
Wednesday, June 2 7:00 p.m.
Arrowhead Golf Club 26W151 Butterfield Road Wheaton, Illinois

CALL TO ORDER President Morrill, called the workshop meeting to order at 7:00 p.m. Commissioners present were Barrett, Fieweger, Kelly, Mee, Schobel and Luetkehans.

COMMUNITY INPUT - None

DISCUSSION ITEMS

1. Review of Illinois Clean Energy Grant Award

Executive Director Benard reported a deadline of June 3 to accept the \$420,500 grant which would cover approximately 60% of the expenses on the installation of the solar photovoltaic technology with the new community center roof. A summary follows:

- 1 – The total cost estimate for the project is \$745,016
- 2 – The District's total local match expense estimate is \$324,516
- 3 – Average annual savings estimate on Community Center Electric Bills is 7%
- 4 – The Payback matrix has the investment paid back in 14 to 15 years.
- 5 – Assuming a 20 year life on the installation, the District will have 5 to 6 years of savings after recouping the capital match at an estimated 40 to 55,000 per year or and additional \$238,000 in energy cost savings from year 16 to 20.

Benard sought Authorization via consensus to sign the Illinois Clean Energy Grant Agreement and commit the approximate \$324,514 in capital expenses to this project. We have this amount set aside as part of the overall roof replacement project.

Results of Board Discussion:

- Luetkehans stated concern about the long payback on the investment based on the payback matrix.
- Kelly stated concerns about design coordination with the new roof project that would require follow up and was concerned about the initial cost. Morrill, Luetkehans, and Schobel stated that they were not supportive of the project at this time.
- Mee stated that he supports moving forward with the project and accepting the grant.
- Benard stated that he would follow up with the clean energy foundation concerning flexibility in the program and award guidelines.

2. Review of Proposal to use the City of Wheaton Communications Annex

Executive Director Benard reported that the District currently pays \$100 per meeting to the videographer to videotape and provide copy to the city for cable airing and to

Wheaton Park District Board of Commissioners
MINUTES – WORKSHOP MEETING
Wednesday, June 2 7:00 p.m.
Arrowhead Golf Club 26W151 Butterfield Road Wheaton, Illinois

the District for its records. Annual expense \$1,200 plus special meeting documentation at \$100 per.

Eliminating the videographer and using the technology that the city owns to record and air our meetings will increase expenses but will also increase the quality. A summary follows:

- 1 - \$250 per meeting to record edit etc. for cable airing of max 90 minute meeting
- 2 - \$50 per meeting to prepare meeting for website video access to meetings by the public
- 3 - \$102.17 per month for server hosting and additional storage for website access to meetings by public – this storage can also be used for website access by the public to our Wheaton Park News program if you choose to fund it. I will check with IT if we can eliminate this expense and host it on our set up.
- 4 - \$600 one time set up fee for website video access to meetings by public

Total is \$400 per month for cable and website access to board meetings or \$4,800 plus the 600 set up fee. Long meetings will cost an extra \$20 per hour.

Benard suggested that the higher quality cable production and website access is worth the extra \$3600 per year. He stated that the change could take place in June or July or January with the new fiscal year.

Results of Board Discussion:

- Barrett, Mee and Morrill supported the idea.
- Luetkehans, Schobel and Fieweger did not support the idea.
- Morrill asked for the item to be on the agenda for the next regular meeting and asked for follow up on :
 - Can the webcasting be done without the cable?
 - Can the District host the webcast on our own server?

3. Review of Wheaton Park News Cable TV Show concept

Executive Director Benard reported: At the request of President Morrill, he researched costs associated with producing a monthly cable show hosted by one or two commissioners using the City of Wheaton's Communication Annex. Based on meetings with Gary White at the City, Benard stated that he believed that the District could produce 12 monthly shows for an estimated \$1,000 per show not including park district staff time estimated an additional five to ten hours per month for concept development, copy writing and participation in show production. A draft schedule of show topics was given to the Board. Benard stated that he

Wheaton Park District Board of Commissioners
MINUTES – WORKSHOP MEETING
Wednesday, June 2 7:00 p.m.
Arrowhead Golf Club 26W151 Butterfield Road Wheaton, Illinois

believed the most the district would need to budget for 2011 is \$12,000 to produce 12 shows

Commissioner Barrett has reported that he has a local contact who may be interested in contracting his services with us most likely at rates lower than that charged by the city.

Benard summarized the benefits of the project:

- 1- Additional promotional venue = increased sales and registration
- 2- Increasing visibility of the message concerning the essential positive nature of our services = image improvement and increased sponsorship

Benard suggested that Staff be directed to Budget \$12,000 for cable program production within the 2011 budget proposal and see if it survives the budget development process.

Results of Board Discussion:

- Luetkehans stated that he did not believe that self promoting (commissioners) was not what they were there for and was concerned about the expense.
- Fieweger suggested that a quarterly program could be considered to save money. He also stated that if the project is undertaken he would expect it to be of high quality and that staff be appropriately trained in the media equipment.
- Barrett stated that he liked the idea of spending \$12,000 promoting the district's facilities and programs.
- Mee like the idea of putting the \$12,000 in the 2011 budget proposal for further review.
- Schobel asked Staff if viewer stats were available for the City's programs. Benard stated that web viewership was measurable but not cable viewership.

4. Review of Intergovernmental Agreement with School District 200 High School Fitness Centers

Executive Director Benard reviewed the exit plan draft that the Board had previously requested for the High School Fitness Centers due to the district's inability to operate the centers in a financially sustainable manner. The exit plan included reference to a possible reimbursement for fitness equipment to the Park District of \$85,000 based on the life of the fitness equipment. The Intergovernmental Agreement with the School District was also reviewed.

Wheaton Park District Board of Commissioners
MINUTES – WORKSHOP MEETING
Wednesday, June 2 7:00 p.m.
Arrowhead Golf Club 26W151 Butterfield Road Wheaton, Illinois

Benard suggested that the Board provide Formal direction at the June regular meeting to terminate the IGA with SD 200 and close the two satellite centers. Benard reported that the School District is aware that we are discussing this matter.

Results of Board Discussion:

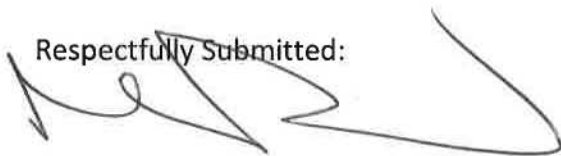
- Luetkehans stated that based on his reading of the IGA, he does not believe that the Park District would be entitled to any reimbursement from the School District and admonished Staff to be more careful about what they put in writing in the future.
- Fieweger made recommendations for additions and clarifications to the exit plan regarding communications with patrons and asked staff to follow up.

BOARD MEMBER INPUT / DISCUSSION

- President Morrill confirmed subcommittee and liaison appointments:
 - Cosley Foundation liaison – Mee
 - Buildings and Grounds Committee – Kelly and Morrill
 - Northside Park Development Committee – Kelly and Barrett
 - Finance Committee – Kelly and Luetkehans
 - Policy Review Committee – Mee and Fieweger
 - Golf – Schobel and tbd
- Kelly complimented all staff involved in getting Rice pool open on time considering the challenges related to VGB act compliance.
- Luetkehans advised staff that kids have been jumping the fence at Rice pool.

ADJOURNMENT – At 7:42 p.m. Luetkehans moved and Mee seconded to adjourn the workshop meeting. Motion carried unanimously by voice vote.

Respectfully Submitted:



Michael Benard, Secretary

Minutes of the Regular Meeting of the
Wheaton Park District Board of Commissioners
June 16, 2010 at 7 p.m.
City of Wheaton Council Chambers
303 W. Wesley Street
Wheaton, Illinois

CALL TO ORDER

President Morrill called the meeting to order at 7:00 p.m. The following Commissioners were present: Barrett, Fieweger, Kelly, Luetkehans (arrived 7:10 pm), Mee, Morrill and Schobel. Commissioner Fieweger was absent.

PRESENTATIONS

Parks Department Team Member Daniel David was recognized for assisting in saving the life of a choking baby at Cosley Zoo.

Pool Lifeguards and Managers Joe Berg, Carolyn Newman, Joseph Myszkowski, and Nedim Pudilovic were recognized for saving the life of a drowning girl at Rice Pool.

COMMUNITY INPUT

Robert Krzyzewski of 213 W. Willow provided comments about his experiences serving on the Taste of Wheaton Committee. Robert was complimentary of the efforts of park district staff and provided his opinions on how the event could be improved.

Commissioner Luetkehans arrived at this point in the meeting.

Don Immekus of 815 James Court requested that the acceptance of disbursements be acted on as a separate item under the consent agenda.

Kim Vandershaaf of Elm Street requested an update on the Kelly Park improvement project.

CONSENT AGENDA

Consent Agenda items are considered by the Park District to be routine and will be enacted in one motion. There will be no separate discussion on these items. If a member of the Park Board requests, a Consent Agenda item will be removed from the Consent Agenda and considered as an individual item at the end of old or new business.

Commissioner Barrett move to approve consent agenda Items A-E. Commissioner Mee seconded.

Discussion: Commissioner Luetkehans asked why the disbursements were not included in the motion.

Motion passed by voice vote 6-0-1

- A. Approval of the Regular Meeting Minutes of March 17, 2010
- B. Approval of the Workshop Meeting Minutes of April 7, 2010
- C. Approval of the Regular Meeting Minutes of April 21, 2010
- D. Approval of the Workshop Meeting Minutes of May 5, 2010
- E. Approval of the Regular Meeting Minutes of May 19, 2010
- F. *Approval of the Workshop Meeting Minutes of June 2, 2010 (minutes not available at time of meeting)*

Commissioner Schobel moved to approve consent agenda item G. Commissioner Mee seconded. Motion passed by voice vote 5-1-1 (Luetkehans - Nay)

- G. Acceptance of the Disbursements for the period May 12, 2010 through June 18, 2010

OLD BUSINESS

- 1. Cosley Zoo - Vacant Guest Services Supervisor Full Time Position reinstatement
Commissioner Luetkehans moved to table. Commissioner Barrett seconded.

Discussion: Commissioner Kelly stated that due to the operational deficit in the Zoo budget, the reinstatement should be addressed as part of the 2011 budget plan.

Motion to table passed by voice vote 6-0-1

- 2. Community Center Roof Replacement Bids
Commissioner Luetkehans moved to reject all bids. Commissioner Kelly seconded.
Motion passed by voice vote 6-0-1.

- 3. Access to Park Board Meetings via the Internet – Update and discussion only

Discussion: Executive Director Benard recommended that the district continue to use a videographer at \$100 per meeting. He stated that he would work with the district's IT consultant to find the best price for use and set up of a host streaming server with memory storage for our meetings and post our meetings on the web via our website without indexing.

Commissioner Mee stated that the district should take advantage of the equipment at the City of Wheaton's communication annex. Commissioner Barrett agreed.

Commissioner Luetkehans stated that the use of the annex was too expensive. Commissioner Schobel agreed.

President Morrill referred the matter back to staff for follow up on the least expensive option.

NEW BUSINESS

1. Commissioner Luetkehans moved to adopt Ordinance 2010-04 An Ordinance adopting the prevailing wage rates to be paid to laborers, mechanics and other workers performing construction of public works for the Wheaton Park District. Commissioner Mee seconded. Motion passed by roll call vote 6-0-1.
2. Commissioner Mee moved to table the Proposal from Christopher Burke Engineering for Engineering services for Phase II of the Northside Park Development Project. Commissioner Kelly seconded.

Discussion: President Morrill stated that the matter would be discussed at the Next Northside Park Development Subcommittee meeting and then be brought back to the entire board.

3. Commissioner Luetkehans moved to adopt the Finance Policies of and for the Wheaton Park District as presented. Commissioner Kelly seconded.

Discussion: President Morrill stated that the Board Finance Sub-committee has reviewed and approved the policies in their current form.

Motion passed by voice vote 6-0-1.

4. Commissioner Kelly moved to Accept the Wheaton Park District's Comprehensive Annual Financial Report for the Fiscal Period Ended December, 31 2009 as presented. Commissioner Luetkehans seconded.

Discussion: President Morrill stated that the Board Finance Sub-committee has reviewed the CAFR with Staff and Sikich.

Commissioner Luetkehans stated that as a member of the Finance Subcommittee, he was very pleased with the management letter and the efforts of staff to reduce expenditures over fiscal year 2009.

Motion passed by roll call vote 6-0-1

5. President Morrill asked for a motion to table the matter of the Audit Services proposals for fiscal years 2010 – 2012 pending further investigation and review. Commissioners Mee and Barrett moved and seconded accordingly. Motion to table passed 5-1-1 (Schobel - Nay).

STAFF REPORTS

- A. 2009 Day Camps Report – Commissioner Luetkehans noted that the parent surveys came back very positive. President Morrill congratulated staff on achieving American Camping Association Accreditation.
- B. Taste of Wheaton – Commissioner Luetkehans asked for follow up on a figure provided in the report. Commissioner Mee stated that Staff did a great job.
- C. Northside Park Development Update - there were no comments or questions from the Board.
- D. Finance Director's Report - there were no comments or questions from the Board.
- E. Executive Director's Report - there were no comments or questions from the Board.

BOARD MEMBER INPUT/DISCUSSION

Commissioner Mee stated that he would like to attend the Taste of Wheaton evaluation meeting. President Morrill asked about the number of 4th of July parade entries. 98 entries have been recorded as of June 16.

CLOSED SESSION


At 7:39 p.m. Commissioner Luetkehans moved to recess to Executive Session for discussion related to the:

- Appointment, Employment, Compensation, Discipline, Performance, or Dismissal of Specific Employees, 5ILCS 120/2 (c) (1)
- Purchase or Lease of Real Property, 5ILCS 120/2 (c) (5)

Commissioner Mee seconded. Motion passed by roll call vote 6-0-1

ADJOURNMENT

Upon rising from Executive session at 8:07 p.m., Commissioner Luetkehans moved to adjourn the meeting. Commissioner Schobel seconded. Motion passed 6-0-1.



Respectfully submitted:

Michael J. Benard, Secretary

Wheaton Park District Board of Commissioners
MINUTES – SPECIAL MEETING
Thursday, July 8 7:00 p.m.
Arrowhead Golf Club 26W151 Butterfield Road Wheaton, Illinois

CALL TO ORDER - President Morrill called the Special Meeting to order at 7:00 p.m.

Commissioners present: Luetkehans, Fieweger, Schobel and Mee.

Commissioners absent: Barrett and Kelly.

COMMUNITY INPUT - None

PRESENTATION - Wheaton Park District Leadership Team – Second Quarter 2010 Strategic Plan Update.

Discussion: The Board complimented the Leadership Team on their progress. Schobel suggested that the name of program fee assistance program should not have been changed as people may be confused. Schobel suggested that staff keep the neighbors in mind when planning weddings at Hurley Gardens. Luetkehans verified with staff the results of outreach efforts concerning the fee assistance program. There was discussion about the future of Community Park Commission partnership with the Glen Ellyn and Carol Stream Park Districts.

OLD BUSINESS

1. Christopher B. Burke Engineering, Ltd. - Engineering Services Proposal for Phase 2 Northside Park Development Project

Luetkehans moved to table. Fieweger seconded.

Motion carried unanimously by voice vote.

NEW BUSINESS

1. Martin Design Partnership, Ltd. - Phase 1 Golf Course Analysis and Planning Report & Recommendation

Mee moved to authorize the commencement of the design development, construction document development and construction supervision phases of the professional services agreement with Martin Design Partnership Ltd. for an amount not to exceed 6% of the consultants \$1,400,000 project estimate or \$84,000. Commissioner Schobel seconded.

Discussion: Luetkehans stated that he will not vote to spend any money on the golf course until the Board decides to cut the administrative overhead in that operation. He went further to say the he has twice brought this matter to the Board and believes the Board is not doing its job related to cutting Arrowhead Golf operating expenses.

Morrill asked consultant Martin why he believed the district should undertake the larger expense of the additional master plan items as opposed to just repairing the bunkers where they are.

Wheaton Park District Board of Commissioners
MINUTES – SPECIAL MEETING
Thursday, July 8 7:00 p.m.
Arrowhead Golf Club 26W151 Butterfield Road Wheaton, Illinois

Martin explained that while fixing the bunkers where they are will address the significant labor expenses currently needed to drain them after rain events, that level of work will not address the pace of play related issues that are costing the district money. He went further to say that he believed that the bids could come in low due to the economy which would deepen the districts value on pursuing the larger project.

Schobel asked how long until the bunkers would need to be renovated again.

Martin replied 15 years with good maintenance practices.

There being no further discussion, the roll was called and the Motion carried

Ayes: Mee, Schobel and Morrill

Nays: Fieweger and Luetkehans

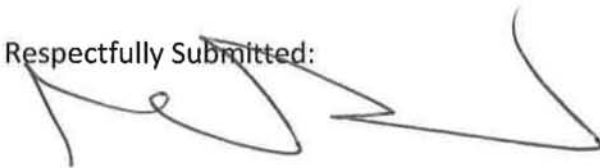
Absent: Barrett and Kelly

BOARD MEMBER INPUT/DISCUSSION - None

CLOSED SESSION At 7:35 p.m. Luetkehans moved and Schobel seconded to recess to closed session for the purpose of discussing Purchase or Lease of Real Property, 5ILCS 120/2 (c) (5). Motion carried by roll call vote 5-0-2 Barrett and Kelly Absent.

ADJOURNMENT – At 8:28 p.m. Luetkehans moved and Fieweger seconded to adjourn the Special Meeting. Motion carried unanimously by voice vote.

Respectfully Submitted:



Michael Benard, Secretary

Wheaton Park District Board of Commissioners

MINUTES – REGULAR MEETING

Wednesday July 21, 2010 7:00 p.m.

City of Wheaton Council Chambers 303 W. Wesley Street Wheaton, Illinois

CALL TO ORDER

President Morrill called the Regular meeting of the Wheaton Park District Board of Commissioners to order at 7:00 p.m. Park Commissioners present were Barrett, Luetkehans, Mee, Schobel and Morrill. Commissioners Fieweger and Kelly were absent.

COMMUNITY INPUT

Resident Don Immekus requested that items A and B in the Consent Agenda be handled as separate votes by the Board.

CONSENT AGENDA

- A. Approval of the Regular Meeting Minutes of June 16, 2010
- B. Acceptance of the Disbursements for the period June 9, 2010
Through July 13, 2010

Consent Agenda items are considered by the Park District to be routine and will be enacted in one motion. There will be no separate discussion on these items. If a member of the Park Board requests, a Consent Agenda item will be removed from the Consent Agenda and considered as an individual item at the end of old or new business.

President Morrill asked if any Commissioners wished to request to separate the Consent Agenda into two separate votes. No Commissioners requested.

Commissioner Luetkehans made a motion and Commissioner Schobel seconded to approve the Consent Agenda as presented. The motion carried by voice vote 5-0-2.

UNFINISHED BUSINESS

1. Proposal for Professional Engineering Services for Phase 2 Northside Park Development Project - Christopher B. Burke Engineering, Ltd.

Commissioner Luetkehans made a motion to authorize the Executive Director to execute the Professional Engineering Services Agreement and General Terms and Conditions from Christopher B. Burke Engineering, Ltd. including all recommended amendments to the agreement provided for by Tressler LLP in a memo dated July 16, 2010 for Northside Park Additional Improvements – Surveying, Design, and Permitting for an amount not to exceed \$185,600 without FEQ modeling and not to exceed \$210,000 with FEQ modeling. Commissioner Mee Seconded. The motion carried by roll call vote 5-0-2.

2. Selection of Firm for Accounting & Audit Services 2010-2012

Commissioner Mee made a motion to accept the proposal from Lauterbach and Amen for a three year audit agreement in the amount of \$50,700. Commissioner Luetkehans seconded.

Wheaton Park District Board of Commissioners

MINUTES – REGULAR MEETING

Wednesday July 21, 2010 7:00 p.m.

City of Wheaton Council Chambers 303 W. Wesley Street Wheaton, Illinois

Discussion: Commissioner Luetkehans asked that the agreement allow the agency to terminate the appointment at any time without cause. Executive Director Benard stated that he would see to it.

The motion carried by roll call vote 5-0-2.

NEW BUSINESS

1. Selection of firm for the Completion of an American with Disabilities Act transition Plan
Commissioner Luetkehans made a motion to approve the proposal from Recreation Accessibility Consultants to complete an Americans with Disabilities Act Transition Plan for \$23,862 and alternates one and two for an additional \$6,507. Commissioner Mee seconded.

Discussion: Commissioner Luetkehans asked for an explanation of the alternates. Director of Planning Rob Sperl stated that the alternates provide for a mapping component and public meetings with the consultant component to the project. Commissioner Schobel suggested that those components could be completed by district staff.

Commissioners Luetkehans and Mee then amended their motion and second to exclude the alternates and approve the proposal at a not to exceed \$23, 862. The motion carried by roll call vote 5-0-2.

2. Unitary Playground Safety Surface Bids for Northside Park
Commissioner Mee made a motion to reject all bids for the Northside Unitary Playground Surfacing and immediately re bid as a contractor installed bid. Commissioner Barrett seconded.

Discussion: Commissioner Luetkehans asked Staff to explain the rationale for the rejection. Director of Planning Rob Sperl stated that our having specified installation as an alternate has limited the pool of respondents and that he is confident that re bidding as contractor installed in this case will yield a better price for the district.

The motion carried by voice vote 5-0-2.

STAFF REPORTS

1. 2010 Run for the Animals – There were no Board comments
2. Northside Park Development Update – There were no Board Comments
3. June 2010 Financial Report – Commissioner Schobel asked the Finance Director for a clarification on an expense item to JP Morgan Chase Bank. Finance Director Trainor stated that those payments were for the district's purchasing card use for program and facility needs.
4. Executive Director's Report – There were no questions for the Executive Director.

Wheaton Park District Board of Commissioners

MINUTES – REGULAR MEETING

Wednesday July 21, 2010 7:00 p.m.

City of Wheaton Council Chambers 303 W. Wesley Street Wheaton, Illinois

BOARD MEMBER INPUT/DISCUSSION

- Commissioner Schobel stated that he had received a complaint from an employee about a memo that was distributed by management to golf staff that sternly addressed negative comments by staff to the public about the golf cart GPS units which have been malfunctioning. He stated that he did not approve of such memos. He also stated that the units have not worked consistently this entire season and wanted an explanation. Staff expressed their displeasure with the lack of response from the company that holds the service agreement for the units and agreed that there have been problems with incorrect yardage and the units causing the golf cart batteries to die causing frustration for clients and staff. The Board asked the Executive Director to investigate and report back quickly.
- Commissioner Mee congratulated Staff and the Baseball-Softball board on a well run Red White and Blue Tournament.
- Commissioner Luetkehans stated that he was very frustrated with the School Board's handling of the cancellation of the Middle School B Team Athletic Programs. Of particular concern to him were School Board Meetings and Newspaper articles at and within which the School District falsely stated that the Wheaton Park District would be running a replacement program that would replicate the cancelled program. He stated that this was not possible because the program takes place right after school and the park district uses volunteer parent coaches and parents will still be at work at that time. Luetkehans stated that he felt strongly that the School District misled the public and attempted to shift their PR problem to the Park District. Executive Director Benard was asked to communicate these frustrations to the new Superintendent and clarify the district's position on the matter.

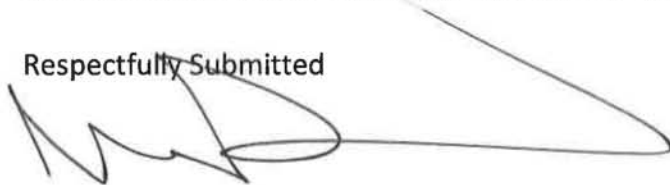
CLOSED SESSION

At 7:45 p.m. Commissioner Luetkehans made a motion to move into close session for discussion concerning the Appointment, Employment, Compensation, Discipline, Performance, or Dismissal of Specific Employees, 5ILCS 120/2 (c) (1). Commissioner Schobel seconded. The motion carried by roll call vote 5-0-2.

ADJOURNMENT

Upon rising from closed session, Commission Barrett moved to adjourn the meeting. Commissioner Schobel seconded. The motion carried by voice vote 5-0-2.

Respectfully Submitted

A handwritten signature in dark ink, appearing to read 'Michael Benard', written over a horizontal line.

Michael Benard, Secretary

Wheaton Park District Board of Commissioners
MINUTES – WORKSHOP MEETING
Wednesday August 4, 2010 7:00 p.m.
Arrowhead Golf Club 26W151 Butterfield Road Wheaton, Illinois

CALL TO ORDER

President Morrill called the Workshop Meeting to order at 7:00 p.m. Park Commissioners in attendance were Barrett, Fieweger, Kelly, Luetkehans, Mee and Morrill. Commissioner Schobel was absent.

COMMUNITY INPUT

There was no community input.

WORKSHOP ITEMS

1. Community Center - Roof Replacement Update
Discussion: The Board thanked staff for the written update. The bid opening is scheduled for September 1.
2. Kelly Edison Park - Selection process for design and engineering firms
Discussion: President Morrill reported that the Buildings and Grounds Sub-committee (Morrill & Kelly) and Staff interviewed the finalists and while both did a very good job, PHN would be advanced as the sub-committees recommendation based on issues related to storm water management and ice rink construction. The matter will be brought to entire board for possible action on August 18.
3. Cosley Zoo - Review of Professional Services Proposal from Engineering Resources Associates for storm water management & detention master plan
Discussion: The Board thanked staff for the written update. The District must complete this master plan in advance of any further exhibit renovation or construction per the City of Wheaton. The Cosley Foundation has agreed to fund this project. This item will be brought to the entire board for possible action in August or September.
4. Northside Park – Development Update
Discussion: closed session item

STAFF REPORTS

1. Leisure Center - 2009 Annual Report
Discussion: Commissioner Fieweger thanked staff for a well done report. Commissioner Luetkehans asked for follow up on the matter of requesting that the City allow Leisure Center Users be given free street parking (currently metered). Luetkehans asked for follow up on the Center's plan for donor programs and fundraising.

BOARD MEMBER INPUT/DISCUSSION

- Commissioner Luetkehans asked Food and Beverage Director to comment on the bottom line comparisons between 2010 and 2009 for the Restaurant and Banquet Division. MacKay stated that while currently, non Wedding events are down compared to 2009; he expects the balance of the year to show a come-back.

Wheaton Park District Board of Commissioners
MINUTES – WORKSHOP MEETING
Wednesday August 4, 2010 7:00 p.m.
Arrowhead Golf Club 26W151 Butterfield Road Wheaton, Illinois

- Commissioner Mee complimented staff on bottom line revenues being up over 2009 including Food and Beverage, Parks Plus Fitness, Pools and Pool Concessions. He also stated that he was pleased the revenue being generated at Cosley Zoo via the non-resident adult charge.
- President Morrill complimented staff on the Cosley Classic Fundraiser.

CLOSED SESSION

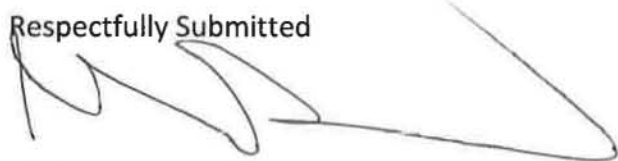
At 7:16 p.m. Commissioner Barrett made a motion to move into Closed Session for Pending, probable or imminent litigation, 5ILCS 120/ 2 (c) (11). Commissioner Luetkehans seconded. The motion carried by roll call vote 6-0-1

ADJOURNMENT

Upon rising from Closed session at 7:44 p.m., Commissioner Kelly moved and Commissioner Barrett seconded to adjourn the meeting. Motion carried by voice vote 6-0-1.

No final action was taken at this workshop meeting

Respectfully Submitted

A handwritten signature in dark ink, appearing to read 'Michael Benard', written over a horizontal line.

Michael Benard, Secretary

Wheaton Park District Board of Commissioners
MINUTES – REGULAR MEETING
Wednesday August 18, 2010 7:00 p.m.
City of Wheaton Council Chambers 303 W. Wesley Street Wheaton, Illinois

CALL TO ORDER

President Ray Morrill called the Regular Meeting of the Wheaton Park District to Order at 7:00 p.m. Park Board Commissioners present were Barrett, Kelly, Fieweger, Mee, Schobel, Luetkehans and Morrill.

COMMUNITY INPUT

Resident Kim Vanderschaaf 155 W. Elm Street spoke about her concerns about recent flooding in her neighborhood. She is concerned that the District's plans for Kelly Park will make the flooding problem worse. A copy Mrs. Vanderschaaf's comments are attached as part of the meeting minutes.

CONSENT AGENDA

Commissioner Mee made a motion and Commissioner Barrett seconded to approve the Consent Agenda / Acceptance of the Disbursements for the Period July 14 2010 through August 10, 2010. Motion carried by roll call vote 7-0

UNFINISHED BUSINESS

1. Northside Park Unitary Surface Bids

Commissioner Mee made a motion to accept the bids from Howard L/ White for bonded rubber with leaf pattern in the amount of \$81,986 to perform the installation of the unitary playground safety surfacing material at Northside Playground. Commissioner Fieweger seconded.

Discussion: President Morrill asked staff to explain with the apparent low bidder was not recommended. Staff (R. Sperl) explained that the apparent lowest bidder was not recommended because they failed to provide required fall height test data or warranty information for their alternated bid and insufficient fall height test results and warranty information for their base bid.

The motion carried by roll call vote 7-0

2. Professional Services Agreement with PHN Architects for design specifications and engineering for Kelly Park development

Commissioner Schobel made a motion to approve the professional services agreement with PHN Architects in the amount of not to exceed \$39,425 for work at Kelly Park. Commissioner Kelly seconded. The motion carried by roll call vote 7-0.

NEW BUSINESS

1. Ordinance 2010-05 An Ordinance Approving the Disposal Of Personal Property Owned By The Wheaton Park District

Commissioner Luetkehans made a motion to adopt Ordinance 2010-05 An Ordinance Approving the Disposal of Personal Property Owned By the Wheaton Park District. Commissioner Kelly seconded.

Wheaton Park District Board of Commissioners
MINUTES – REGULAR MEETING
Wednesday August 18, 2010 7:00 p.m.
City of Wheaton Council Chambers 303 W. Wesley Street Wheaton, Illinois

Discussion: Commissioners asked staff to report back to them on the matters of using on line auctioning and donations to charity for the future disposal of property as well as leasing computer equipment rather than purchasing.

Motion carried by roll call vote 7-0.

2. Northside Park Basketball Court redevelopment bids

Commissioner Mee made a motion to accept the bid from Pavement systems for the Northside Park Basketball Court Resurfacing project with a base bid of \$26,650 and alternate 2 for \$5,520 for a total not to exceed \$32,170. Commissioner Schobel seconded.

Discussion: Commissioner Kelly stated that the district should spend the extra \$3,950 for alternate 1 which calls for removing and replacing the existing asphalt and color coat. After some dialogue with staff about the expected life of the surface, Commissioners Luetkehans and Schobel stated that they agreed with Kelly.

Commissioner Mee then moved to amend his motion to include alternate one or an additional \$3,950, and a not to exceed total of \$36,120 for the project. Commissioner Schobel agreed to amend his second. The amended motion carried by roll call vote 7-0.

3. Professional services agreement with Engineering Resources Associates for storm water/detention master plan Cosley Zoo

Commissioner Barrett made a motion to approve the professional services contract with Engineering Resources Associates in the amount of \$15,450 to be paid by the Cosley Foundation Inc. for a storm water detention master plan. Commissioner Fieweger seconded. The motion carried by roll call vote 7-0.

4. Northside Park Construction Change Order

Commissioner Luetkehans made a motion to approve the Change Order for E.P Doyle and Son LLC related to the dewatering of the South end of the lagoon not to exceed \$39,590 plus 49 calendar days for completion. Commissioner Kelly seconded.

Discussion: Luetkehans informed that Board that he and Commissioner Kelly had reviewed this matter with Staff and the Contractor at the request of President Morrill. They believe that this change order is warranted and added that EP Doyle was not charging the district their standard mark up on change orders in this case. He added that the work delays related to the recent flooding and the labor strike were out of the contractors control and led to the recommendation for additional work time.

The motion carried by roll call vote 7-0.

Wheaton Park District Board of Commissioners
MINUTES – REGULAR MEETING
Wednesday August 18, 2010 7:00 p.m.
City of Wheaton Council Chambers 303 W. Wesley Street Wheaton, Illinois

5. Change Order for E.P. Doyle and Son LLC related the pathway washouts not to exceed \$46,267

Discussion Item Only: It was reported to the Board that the recent storms and flooding have washed out several areas within the Northside Park project. Engineering, Contractor, and Staff are working on the details concerning a re-design of the impacted areas so that future washouts will not occur. This item will be before the board in September for possible action.

Commissioner Luetkehans asked staff and consultants to check into the financial ramifications and permit issues related to possibly beginning a mechanical (rather than hydrological) dredging project this season rather than next as the lagoon levels are low. Staff will report back.

EXECUTIVE DIRECTOR REPORT – The Executive Director had nothing to add to his written report.

FINANCE DIRECTOR REPORT – There were no questions for the Finance Director.

BOARD MEMBER INPUT/DISCUSSION

- Commissioner Mee – Referenced the 4th of July wrap up report and thanked staff for their hard work.
- Commissioner Mee – Asked Deb. Seymour how she felt the 2010 budgeted reduction in park labor hours was working. Seymour replied that the department is doing its best within its resources.
- Commissioner Luetkehans – Asked Rob Sperl if Wheaton North High School Cross County realized that Northside Park will not be available to them this fall. Sperl stated that they would double up on communication in this case to avoid confusion.
- Commissioner Fieweger – Asked Marybeth Cleary to provide a comparison of recreation program refunds processed this year vs. last year.
- Commissioner Fieweger – Asked Andy Bendy how the community was responding to the decision to close the high school fitness centers in October. Bendy responded that the district has had complaints but in most cases, the clients are successfully moved to a Community Center fitness membership plan.
- Commissioner Fieweger – Asked Andy Bendy for follow up on memberships trends for Parks Plus Fitness Center. Bendy stated that he would do so in the next Friday Board update.
- Commissioner Luetkehans requested that the monthly bottom line report for the golf course pro-shop and greens maintenance include the same information from the previous two years. Staff stated that they would attempt to collect the previous year's data.

Wheaton Park District Board of Commissioners

MINUTES – REGULAR MEETING

Wednesday August 18, 2010 7:00 p.m.

City of Wheaton Council Chambers 303 W. Wesley Street Wheaton, Illinois

- President Morrill – Thanked Commissioners Luetkehans and Kelly for their work on the Northside Park and Finance Sub-committees.
- President Morrill – Recognized Recreation Department team member Sally Oppenheim for going above and beyond the call of duty during the baseball and softball tournament season by organizing (as a volunteer) the activities of the concessions operations.
- President Morrill – Stated that he was pleased that day camp numbers were only down 180 from last year in spite of losing the popular Northside park locations during 2010.
- Commissioner Mee – Asked Marybeth Cleary if Safety City was still a popular activity. She stated that it was.

ADJOURNMENT

At 7:46 p.m. Commissioner Luetkehans made a motion to adjourn the meeting. Commissioner Barrett seconded. Motion carried by voice vote.

Respectfully Submitted

A handwritten signature in black ink, appearing to read 'Michael Benard', written over a horizontal line.

Michael Benard, Secretary

AUG 18, 2010 Regular Meeting

Kim VanderSchaaf

Comments delivered to Wheaton Park board 8/18

After the flooding on July 24, it should be even clearer to the park district that the proposed changes to Kelly park are inappropriate. Even if we ignore the lack of community support and lack of neighborhood support, the fact that the plan calls for paving over significant portions of a flood plain should make it obvious that it is time to stop moving forward with this plan.

The flooding at Kelly park is not a new phenomena. It has been ongoing for the more than 11 years that I have lived on Elm St. It has progressively worsened and for the last 4 years it has occurred yearly. The pictures from Randy King that were forwarded to the board following the July flooding are more the rule than the exception when we have a heavy rain. The standing water consistently reaches higher than 3 feet in the areas where the proposed changes are to be made.

There is no place for the water to go if the flood plain at Kelly park is paved over. The storm and sanitary sewers cannot handle it and the creek already fills to capacity. The only place left is in the basements and crawl spaces of the neighborhood, as we experienced last month. This is unacceptable. I cannot understand why the park district is working so hard to alleviate flooding on the North side of Wheaton, but at Kelly park, it is working to worsen it. The park district needs to be a good neighbor. Paving over a flood plain will exacerbate the existing flooding and create the potential for more problems. The neighborhood and I should not have to suffer the damages from flooded basemenst because the park district is pushing to build a hockey rink in the flood plain across the street.

As I continue to state, there are other parks in the Wheaton park district that are more appropriate for these proposed changes. Not only would they provide easier and more accessibility for people wishing to use the facilities, but they are also not located in flood plains. That those options exist and yet the park district continues to push forward with Kelly park is baffling and inexplicable.

Wheaton Park District Board of Commissioners
MINUTES - SPECIAL MEETING
Wednesday September 8, 2010 7:00 p.m.
Arrowhead Golf Club 26W151 Butterfield Rd. Wheaton, Illinois

CALL TO ORDER President Ray Morrill called the Special Meeting to order at 7:05 p.m. The following Park Commissioners were present:
Barrett, Mee, Kelly, Schobel, and Morrill. Commissioners Fieweger and Luetkehans were absent.

COMMUNITY INPUT

Ann Kitchen 2060 Dorset Drive

Bob Mueller 2036 Dorset Drive

Gary Dirksen 2030 Dorset Drive

John Runne 2024 Dorset Drive

Cathy Perkowitz 2054 Dorset Drive

All Residents listed above expressed displeasure with the tree removal undertaken recently by IDOT and the Park District and the lack of communication regarding the same. The Board directed requested that Staff meet with the Dorset neighbors to review a tree replacement plan. Three Residents provided a typewritten copy of their comments and they are attached and included as part of the minutes.

OLD BUSINESS

1. Golf Cart GPS update – Executive Director Benard reported that the District's Legal Counsel has been in contact with GPSI regarding the service and equipment problems that are being experienced at Arrowhead. Commissioner Schobel suggested that Staff waste no time in finding a new company to service the equipment.

NEW BUSINESS

1. Northside Park Development Extra Work Proposal – Paths
Commissioner Barrett moved and Commissioner Mee seconded to authorize the Executive Director to approve the extra work proposal for additional path work not to exceed \$46,267.
Discussion: Commissioner Kelly verified with Staff that unit costs were used to arrive at the not to exceed figure. Staff reported that they expected the actual cost to come in 20% less than the estimate. However, since the project phase was in its final month, they were seeking approval of the not to exceed figure prior to having final drawings from the engineer to keep the project moving. The motion passed by roll call vote 3-2 with Schobel and Kelly voting against.
2. Full Time Vacancy – Parks and Planning Department
Commissioner Mee moved and Commissioner Kelly seconded to authorize Staff to fill the full time vacancy within the parks and planning department. Commissioner Schobel verified with staff the salary and benefit level for the position. The motion passed via voice vote 5-0.

Wheaton Park District Board of Commissioners
MINUTES - SPECIAL MEETING
Wednesday September 8, 2010 7:00 p.m.
Arrowhead Golf Club 26W151 Butterfield Rd. Wheaton, Illinois

3. Presentation of 2011 Budget Proposal - Setting of Public Hearing Date
Finance Director Trainor provided a brief overview of the 2011 budget and tax levy proposals. Executive Director Benard requested direction to open the Public Hearing for the 2011 budget and appropriation ordinance on the 22 of September. The Park Board agreed.

BOARD MEMBER INPUT/DISCUSSION

Board members complimented Staff on the quality and thoroughness of the 2011 budget proposal as well as revenue figures to date for the current fiscal year.

Commissioner Schobel reported that the golf subcommittee had reviewed the final plans for the bunker renovation project prior to releasing specifications for competitive bid.

Commissioner Kelly asked staff how the slope rating of the golf course will affected by the project. Staff reported that the goal of the project is to make the course harder from the blue tees and easier from the white tees.

ADJOURNMENT

At 7:50 p.m., Commissioner Barrett moved and Commissioner Schobel seconded to adjourn the meeting. The motion carried by voice vote 5-0.

Respectfully Submitted



Michael J. Benard, Secretary

Sept. 8, 2010 Special Meeting

9/8/10 Comments to the Board of Park Commissioners of the Wheaton Park District

Ann Kitchen
2060 Dorset Drive
630-752-0956
annpat123@comcast.net

I just wanted to share a few thoughts on the removal of the trees on Butterfield and Orchard Roads on the south and east borders of Dorset Park.

Dorset Park is a retention area that has been made beautiful by the Wheaton Park District in recent years. The "swamp" in the middle of the park was removed several years ago, and approx two years ago, the retention area's drainage problem was worked on, so that the park drains faster underneath Butterfield Road. Both of these projects have improved the park immeasurably. It is used by at LEAST the following citizens: children, families, sports teams, teens playing football, baseball or frisbee, kite flyers, rocket launchers, bike riders, boat racers, dog walkers, snow shoe-ers, and children and teens who like to sled in the park *in their backyard*. Every day people are back there at some point, utilizing this beautiful area in the safety of the green surroundings. The greenery that surrounded the park was a HUGE factor in our decision to buy our house 12 years ago, as it was for several of our neighbors, as well.

When IDOT came in a few weeks ago and began tearing down the trees, those of us who live just off of Butterfield were surprised. Apparently some of the residents of our street got a letter warning that this was going to happen and I'm happy they did, because their homes are directly affected by this construction. We, however, did not. Then those trucks moved out, and we breathed a sigh of relief that there were some trees and bushes left, and were hopeful that those would provide a backdrop for the south end of this park, keeping somewhat of a buffer between the park, the proposed noise abatement wall and Butterfield with all of its fast-moving traffic.

Then the park trucks came in and suddenly ALL of the vegetation, except for a few smaller trees and a couple of large ones, were completely removed. This troubled me, but I was still okay with it, knowing that the noise wall would still provide safety and privacy and act as a noise buffer between the park and the traffic.

Yesterday, we learned from another set of neighbors that the noise wall isn't even going to extend across the southern end of the park. We are totally disappointed about this. I know this wall isn't the Park District's project, so I will take that up with IDOT. However, because the Park District has removed the vegetation to make the park look nicer than IDOT had left it, the end result is that our beautiful park area is now fully exposed to the traffic along Butterfield Road. And with the construction doubling this traffic in a few years, this is very worrisome to my family and our neighbors. I also understand after talking to Larry Bauer, that eventually there will be replantings, but there will never be a full green wall that the buckthorn provided in the warm months, or that their thick branches provided throughout the winter months.

MINUTES – PUBLIC HEARING & SPECIAL MEETING
Wheaton Park District Board of Commissioners
Wednesday September 22, 2010 7:00 p.m.
City of Wheaton Council Chambers
303 W. Wesley Street Wheaton, Illinois

CALL TO ORDER – At 7:00 p.m. President Morrill called the Public Hearing on the 2011 budget and appropriation ordinance for the Wheaton Park District to order.

Commissioners present were Barrett, Fieweger, Kelly, Mee, Luetkehans, Schobel, and Morrill.

1. COMMUNITY INPUT

President Morrill called for comments on the 2011 budget and appropriation ordinance for the Wheaton Park District two times. As there were no comments from the public, President Morrill concluded the community input portion of the Hearing.

2. BOARD MEMBER INPUT

President Morrill then called for comments or questions from Commissioners on the 2011 budget and appropriation ordinance.

- Commissioner Mee inquired if part time wage increases were included in the budget. Executive Director Benard stated that a 2-3% increase was budgeted for part time and seasonal staff across all departments and divisions.
- President Morrill reminded the Board that Benard had requested a full time staff merit pool increase of 2% within his budget transmittal. Benard explained that the full time budget The Board determined to give Benard direction to include the 2% merit pool in the budget for 2011 effective January 1. Benard explained that the financial impact of the increase would be approximately \$100,000.
- President Morrill stated that The Executive Director and the Finance Director had responded to a series of questions he asked. He distributed the responses to the rest of the Board for their information.
- President Morrill extended his thanks to John Kelly and Phil Luetkehans who comprised the Park Board Finance Sub-committee. The Sub-committee spent many hours with Staff reviewing the proposal and providing general oversight.

3. ADJOURNMENT / RECESS

President Morrill stated that since there were no further comments or questions to be heard, a motion to recess the public hearing would be appropriate.

Commissioner Luetkehans moved to recess the public hearing to October 6, 2011 7 pm at the arrowhead golf club. Commissioner Barrett seconded.

Barrett, Fieweger, Kelly, Mee, Luetkehans, Schobel, Pres Morrill

Motion carried by roll call vote 7-0

MINUTES – PUBLIC HEARING & SPECIAL MEETING

Wheaton Park District Board of Commissioners

Wednesday September 22, 2010 7:00 p.m.

City of Wheaton Council Chambers

303 W. Wesley Street Wheaton, Illinois

CALL TO ORDER

At 7:10 p.m. President Morrill called the Special Meeting of the Wheaton Park District Board of Commissioners to order.

Commissioners present were Barrett, Fieweger, Kelly, Mee, Luetkehans, Schobel, and Morrill.

PRESENTATIONS

Executive Director Benard provided a brief recap of Mr. Recognition of Chris Ludwig 2010 Boccia National Team Championship Silver Medalist.

COMMUNITY INPUT - None

CONSENT AGENDA

- A. Approval of the Board Meeting Minutes September 8, 2010
- B. Approval of the Board Meeting Minutes August 18, 2010
- C. Approval of the Board Meeting Minutes August 4, 2010
- D. Approval of the Board Meeting Minutes July 21, 2010
- ~~E. Approval of the Board Meeting Minutes July 8, 2010~~
- ~~F. Approval of the Board Meeting Minutes June 2, 2010~~
- G. Acceptance of the Disbursements for the period August 11, 2010 through September 10, 2010

Commissioner Schobel moved to approve Consent Agenda items ABCD and G. Commissioner Luetkehans seconded.

Motion carried by roll call vote 7-0

UNFINISHED BUSINESS

- 1. Golf Cart GPS Update – Commissioner Mee inquired about the success of the battery chargers. Benard reported that it was too early to tell and that he would report back next week.

NEW BUSINESS

- 1. President Morrill called for a motion on Wheaton Park District \$957,815 General Obligation Limited Tax Park Bonds, Series 2010A for Capital Park Improvement Projects – Award of Low Bid (*size subject to change based on bid results*)

Commissioner Mee moved to approve and accept the low bid from Wheaton Bank and Trust Co., Wheaton Illinois with a net interest rate of 0.97000%. Commissioner Fieweger seconded.

Discussion: Commissioner Schobel commented about the great interest rate.

Motion carried by roll call vote 7-0

MINUTES – PUBLIC HEARING & SPECIAL MEETING

Wheaton Park District Board of Commissioners

Wednesday September 22, 2010 7:00 p.m.

City of Wheaton Council Chambers

303 W. Wesley Street Wheaton, Illinois

2. President Morrill called for a motion on Wheaton Park District \$285,385 Taxable General Obligation Limited Tax Park Bonds, Series 2010B Current Refunding on 2010 Alternate GO Bonds for Capital Park Improvement Projects – Award of Low Bid (size subject to change based on bid results)

Commissioner Barrett moved to approve and accept the low bid from Wheaton Bank and Trust Co., Wheaton Illinois with a net taxable interest rate of 1.23%. Commissioner Kelly seconded.

Motion carried by roll call vote 7-0

3. President Morrill called for a motion on Ordinance No. 2010-06 Authorizing the Issuance of \$1,243,200 General Obligation Limited Tax Park Bonds, Series 2010, for Capital Park Improvement Projects and Current Refunding on 2010 Alternate GO Bonds for Capital Park Improvement Projects. (size subject to change based on bid results)

Commissioner Luetkehans moved to adopt Ordinance No. 2010-06 Providing for the Issuance of \$976,730 General Obligation Limited Tax Park Bonds, Series 2010A, and \$284,505 Taxable General Obligation Limited Tax Park Bonds, Series 2010B for Capital Park Improvement Projects and Current Refunding on 2010 Alternate GO Bonds for Capital Park Improvement Projects of the Wheaton Park District, DuPage County, Illinois, and for the levy of a direct annual tax to pay the principal and interest on said bonds. Commissioner Fieweger seconded.

Motion carried by roll call vote 7-0

4. President Morrill called for a motion on Ordinance No. 2010-07 Disposal of Pool Drain Covers no Longer Useful to the Wheaton Park District

Commissioner Kelly moved to adopt Ordinance No 2010-07 authorizing the disposal of Pool Drain Covers no longer useful to the Wheaton Park District. Commissioner Barrett seconded.

Motion carried by roll call vote 7-0

5. President Morrill called for a motion on 2011 Brochure Printing Bid Results and Award –

Commissioner Mee moved to accept the bid from the Strathmore Company in the amount of \$100,843. Commissioner Kelly seconded.

Discussion: At maximum page count the same bid came in \$38,000 higher last year according to Executive Director Benard

Motion carried by roll call vote 7-0

MINUTES – PUBLIC HEARING & SPECIAL MEETING
Wheaton Park District Board of Commissioners
Wednesday September 22, 2010 7:00 p.m.
City of Wheaton Council Chambers
303 W. Wesley Street Wheaton, Illinois

6. President Morrill called for a motion Community Center Roof Replacement Project Bid Results and Award

Commissioner Kelly recused himself from this action

Commissioner Luetkehans moved to accept the bid from Waukegan Roofing in the amount of \$317,500. Commissioner Schobel seconded.

Motion carried by roll call vote 6-0

7. President Morrill called for a motion Atten Park Field #15 Lighting Project Bid Results and Award

Commissioner Kelly moved to accept the bid from Barton Electric in the amount of \$122,475.

Commissioner Fieweger seconded.

Motion carried y roll call vote 7-0

8. President Morrill called for a motion Arrowhead Golf Club Food Bid Results and Award

Commissioner Schobel recused himself from this action

Commissioner Mee moved to accept the bids from Fortune Fish, Alpha Baking, Sysco Foods, and Consumer, Packing for the categories noted in the amount of \$859,973.34. Commissioner Kelly seconded.

Motion carried by roll call vote 6-0

9. President Morrill called for a motions on Arrowhead Golf Course Bunker Improvements Bid Results and Awards

- A. Commissioner Schobel moved to accept the request for withdrawal of Mid America Golf and Landscape's Bid on the Arrowhead Bunker Renovation Project due to bid errors and to the release of their bid bond per their written request dated September 21, 2010. Commissioner Mee seconded.

Discussion: Commissioner Luetkehans asked for an explanation of the request for withdrawal. Commissioner Kelly explained that as part of the buildings and grounds committee, he and staff spoke with the representative from Mid America and they requested the withdrawal due to errors they made in labor and time estimates in their

MINUTES – PUBLIC HEARING & SPECIAL MEETING
Wheaton Park District Board of Commissioners
Wednesday September 22, 2010 7:00 p.m.
City of Wheaton Council Chambers
303 W. Wesley Street Wheaton, Illinois

bid. They said if the district chose to accept their bid, they would honor it but the sub-committee and staff believed that the contractor would prefer to not be awarded the job and that the project would be adversely affected in the long run due to delays and recommends accepting the withdrawal.

Motion carried by roll call vote 7-0

- B. Commissioner Schobel moved to accept the bid from Wadsworth Golf Construction in the amount not to exceed \$895,340 for the Arrowhead Golf Club Bunker Improvement project. Commissioner Barrett seconded.

Discussion: Phil asked if a contract had been prepared. Consultant Martin stated that the specifications provided for a standard AIA contract.

Phil stated that he would not be voting to spend any money on the golf course until the Board addressed the issue of cutting administrative overhead within the operation.

Commissioner Kelly moved to amend to motion to allow the Executive Director to execute a contract approved by the District's attorney.

Commissioners Schobel and Barrett agreed to the amendment to their motion and second.

President Morrill clarified that the direction to staff and the consultant was that the project was to take place over three Falls in 2010, 2011 and 2012.

Amended Motion carried by roll call vote 5-2

Ayes: Barrett, Kelly, Mee, Schobel, Pres Morrill

Nays: Fieweger, Luetkehans

10. Arrowhead Golf Course Bunker Sod Supply and Delivery Bid Results and Award

Commissioner Mee moved to accept the bid from H&E Sod for supply of Bluegrass and Bent grass sod. Commissioner Barrett seconded

Motion carried by roll call vote 5-2

Ayes: Barrett, Kelly, Mee, Schobel, Pres Morrill

Nays: Fieweger, Luetkehans

MINUTES – PUBLIC HEARING & SPECIAL MEETING
Wheaton Park District Board of Commissioners
Wednesday September 22, 2010 7:00 p.m.
City of Wheaton Council Chambers
303 W. Wesley Street Wheaton, Illinois

11. Arrowhead Golf Course Bunker Sand Supply and Delivery Bid Results and Award

Commissioner Kelly moved to accept the bid from from Waupaca Sand and Solutions for \$87.10/ton. Commissioner Barrett seconded.

Motion carried by roll call vote 5-2

Ayes: Barrett, Kelly, Mee, Schobel, Pres Morrill

Nays: Fieweger, Luetkehans

12. Tax Levy Resolution 2010-10

Commissioner Luetkehans moved to approve Resolution 2010-10 Authorizing the Estimate of the Annual Aggregate Levy for the Wheaton Park District in Compliance with the Truth in Taxation Law. Commissioner Barrett seconded.

Motion carried by roll call vote 7-0

STAFF REPORTS

Executive Director Benard congratulated the Cosley Zoo Staff on achieving AZA accreditation.

BOARD MEMBER INPUT/DISCUSSION - None

CLOSED SESSION

- At 7:30 pm, Commissioner Luetkehans moved to recess to Closes Session for discussion about the Appointment, Employment, Compensation, Discipline, Performance, or Dismissal of Specific Employees, 5ILCS 120/2 (c) (1). Commissioner Barrett seconded.

Motion carried by roll call vote 7-0

ADJOURNMENT

At 8:22 pm, Luetkehans moved to Adjourn the Special meeting of the Wheaton Park District. Commissioner Schobel seconded.

Motion carried unanimously by voice vote.

Respectfully Submitted



Michael Benard, Secretary

MINUTES – PUBLIC HEARING & WORKSHOP MEETING
Wheaton Park District Board of Commissioners
Wednesday October 6, 2010 7:00 p.m. Arrowhead Golf Club
26W151 Butterfield Road, Wheaton Illinois

CALL TO ORDER – At 7:00 p.m., President Morrill called the Public Hearing (reconvened from September 22, 2010) on the 2011 budget and appropriation ordinance for the Wheaton Park District to order.

Roll call was taken and following Commissioners were present: Fieweger, Kelly, Mee, Schobel, and President Morrill

Commissioners Barrett and Luetkehans were absent

1. COMMUNITY INPUT -

President Morrill asked if anyone from the community wished to address the Board on this topic. The request was repeated. There was no community input and President Morrill concluded the community input portion of the Hearing.

2. BOARD MEMBER INPUT

President Morrill then gave Commissioners the opportunity to comment or ask questions of staff on the 2011 budget and appropriation ordinance.

- All commissioners present thanked the Staff and the Finance Sub Committee (Kelly and Luetkehans) for their hard work throughout the budget development process.

3. ADJOURNMENT

There being no further comments or questions to be heard, President Morrill asked for a motion to close the Public Hearing.

Commissioner Schobel moved to close the public hearing. Commissioner Mee seconded.

Motion carried by roll call vote 5-0-2

MINUTES – PUBLIC HEARING & WORKSHOP MEETING
Wheaton Park District Board of Commissioners
Wednesday October 6, 2010 7:00 p.m. Arrowhead Golf Club
26W151 Butterfield Road, Wheaton Illinois

CALL TO ORDER – At 7:05 p.m., President Morrill called the Workshop Meeting for the Wheaton Park District to order.

Roll call was taken and following Commissioners were present: Fieweger, Kelly, Mee, Schobel, and President Morrill

Commissioners Barrett and Luetkehans were absent

COMMUNITY INPUT – NONE

DISCUSSION ITEMS

1. 2010 Pools Report – The Board complimented the Special Facilities team on a great report, a safe season and also made special note of the significant profit increase for the concession operations. Staff reported that the Northside numbers were down due to the day camps being relocated this year due to the construction at the park. President Morrill requested that staff review Non Resident Pool Fees and consider reducing them from 150% of the resident rate to 125% of resident rate to attempt to attract more non residents and increase revenue. Staff reported that the 2011 pool fees would be presented to the board for possible action on October 20.
2. Dorset Park Planting Plan – Staff reported that a very positive meeting was held with the Dorset Park Neighbors and some alterations to the planting plan were made at their request. The Board was pleased with the revised planting plan and the response to neighbor concerns.

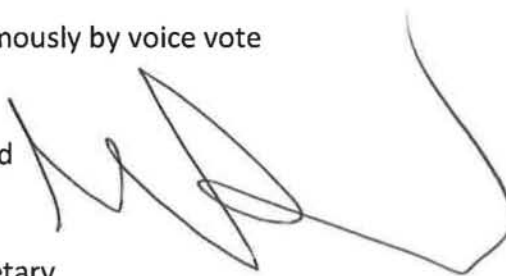
ADJOURNMENT

At 7:25 pm, Commissioner Fieweger moved to adjourn the Workshop Meeting of the Wheaton Park District. Commissioner Schobel seconded.

Motion carried unanimously by voice vote

Respectfully Submitted

Michael Benard, Secretary

A handwritten signature in black ink, appearing to be 'Michael Benard', written over a horizontal line.

MINUTES – REGULAR MEETING
Wheaton Park District Board of Commissioners
Wednesday October 20, 2010 7:00 p.m.
City of Wheaton Council Chambers
303 W. Wesley Street Wheaton, Illinois

CALL TO ORDER – At 7:00 p.m., President Morrill called the October 20, 2010 Meeting of the Wheaton Park District Board of Commissioners to order.

Roll was taken and the following Commissioners were present: Barrett, Kelly, Mee, Luetkehans, Schobel, President Morrill

Commissioner Fieweger was absent

PRESENTATIONS

Wheaton Park District Strategic Plan 2010-2015 – Board Update for Third Quarter 2010

Staff provided a verbal report as a supplement to the complete written report previously submitted.

Discussion: Commissioner Luetkehans stated that the Board was especially pleased with the proposed creation of the Employee Relief Foundation. The Foundation will be funded voluntarily by staff through a payroll deduction to support lower income part time employees who do not have health insurance benefits during times of financial crises. Luetkehans stated that the Park District should assist in the initial funding of the program and suggested a \$5,000 start up contribution. The rest of the Board concurred.

The Board also suggested that the Leadership Team work to create greater staff awareness of the District's Strategic Plan Charters and also to put more energy into on print and web advertising of services.

COMMUNITY INPUT - None

CONSENT AGENDA

- A. Approval of the Board Special Meeting Minutes September 22, 2010
- B. Approval of the Board Special Meeting Minutes July 8, 2010
- C. Approval of the Board Workshop Meeting Minutes June 2, 2010
- D. Acceptance of the Disbursements for the period September 11, 2010 through October 12, 2010

Commissioner Schobel moved to approve Consent the Agenda as presented.
Commissioner Mee seconded. There was no discussion.

Motion carried unanimously by voice vote

MINUTES – REGULAR MEETING
Wheaton Park District Board of Commissioners
Wednesday October 20, 2010 7:00 p.m.
City of Wheaton Council Chambers
303 W. Wesley Street Wheaton, Illinois

UNFINISHED BUSINESS

1. 2011 Budget and Appropriation Ordinance – Discussion Only

Summary of Commissioner Comments:

- Commissioner Luetkehans asked several questions about the necessity of funding of a part time assistant golf professional and what the bottom line change in expenses will be in other staff areas as a result of doing so. There was dialogue about the number of staff required to attend to customer service needs in the pro shop as well as to the peripheral responsibilities such as golf outings and retail inventory. Staff was directed to provide a written follow up as part of the Executive Directors weekly report to the Board.

President Morrill called for a Special Meeting for November 3, 2010. The 2011 budget and appropriation ordinance was scheduled to be on the agenda for formal adoption at that Special meeting.

2. Bunker Renovation Project Alternate Proposal

Commissioner Schobel moved to reject the alternate proposal for the construction of a new green on 6 east for a net additional cost of not to exceed \$18,900. Commissioner Barrett seconded.

Discussion: Commissioner Schobel reported to the rest of the Board that he reviewed this matter with staff and does not believe that there is anything wrong with the existing green and that the alternate proposal should not be executed.

Motion carried unanimously by voice vote

3. Board of Commissioners General Practices Manual

President Morrill reported that Executive Director Benard had updated this document at his request. Benard reported that Legal counsel is reviewing and editing the document and will have it back in time to place it on the agenda for possible action on Wednesday November 3.

NEW BUSINESS

1. Employee Relief Fund

Commissioner Schobel moved to approve the creation of the Wheaton Park District Employee Relief Foundation and to provide a \$5,000 contribution to the Fund as part of 2011 budget. Commissioner Luetkehans seconded.

MINUTES – REGULAR MEETING
Wheaton Park District Board of Commissioners
Wednesday October 20, 2010 7:00 p.m.
City of Wheaton Council Chambers
303 W. Wesley Street Wheaton, Illinois

Discussion: Outside of very limited staff time in finance setting up a voluntary payroll deduction for this program and the time those that will serve on the foundation board, this program will be self funded.

Commissioner Luetkehans stated that the Park Board should have control over the appointment of Employee Relief Foundation Board Members.

Motion carried unanimously by voice vote

2. 2011 Pool Fees Recommendation

Commissioner Mee moved to approve the 2011 Pool Pass Rates and Daily Admission Fees including amended Non Resident Senior Rates. Commissioner Barrett seconded.

Motion carried by Roll Call Vote 6-0-1

3. Non Resident Program Fee Recommendation

Commissioner Mee moved to establish Non-Resident fees for Recreation Department Programs at 125% of the Resident Rate for fiscal year 2011. Commissioner Barrett seconded.

Discussion: The Board requested an annual analysis of NR participation for all programs. Adult Education programs specifically were mentioned.

Motion carried via voice vote 5-1-1 (Schobel Opposed)

4. Briar Knoll Park Path Resurfacing Bids

Commissioner Luetkehans moved to accept the base bid from Allstar Asphalt not to exceed \$20,000 for Briar Knoll Park path replacement. Commissioner Kelly seconded. There was no discussion.

Motion carried by Roll Call Vote 6-0-1

5. IAPD Credentials Certificate

Commissioner Luetkehans moved to designate Michael Benard as delegate to the 2011 Annual Business Meeting of the Illinois Association of Park Districts. Commissioner Barrett seconded.

MINUTES – REGULAR MEETING
Wheaton Park District Board of Commissioners
Wednesday October 20, 2010 7:00 p.m.
City of Wheaton Council Chambers
303 W. Wesley Street Wheaton, Illinois

Discussion: The meeting takes place on Saturday, January 29, 2011 at 3:30 p.m.

Motion carried unanimously by voice vote

6. Park and Recreation Facility Construction Grant Program

Commissioner Luetkehans moved to direct staff to complete and submit a grant proposal for the re building of the lake house shelter at Northside Park as first priority for the Park and Recreation Facility Construction Grant Program. Commissioner Barrett seconded.

Motion carried unanimously by voice vote

7. Partnership with Downtown Wheaton Association – Fine Art Fair

Commissioner Mee moved to authorize the Director to enter into an agreement with Amdur Productions in Partnership with the Downtown Wheaton Association for an amount not to exceed \$9,000 for the direction and production of a high quality juried and judged outdoor fine arts festival in downtown Wheaton on June 18 and 19 2011. Commissioner Kelly seconded.

Discussion - Executive Director Benard reported: This event has taken place at Cantigny for many years and has regularly attracted crowds of 15,000 – 20,000. We would be moving a proven event with a proven consultant to the downtown area (hale avenue from front to seminary. The City of Wheaton Fine Arts Commission has reached out to the DWA and the District for assistance in making this happen. I have verified with City Manager Rose that the City would support such an event taking place and that we will not be charged for any city services related to hosting this event.

The DWA will be paying the other \$9,000 but they will not be splitting our revenue generation proceeds with us. They are spending the money as part of their mission to market the downtown area. They need our help to pull it off. I am confident we will make our cash and labor investment back.

Motion carried by Roll Call Vote 6-0-1

President Morrill commended Staff for taking a leadership role in the community.

MINUTES – REGULAR MEETING
Wheaton Park District Board of Commissioners
Wednesday October 20, 2010 7:00 p.m.
City of Wheaton Council Chambers
303 W. Wesley Street Wheaton, Illinois

STAFF REPORTS –

1. Northside Park Development Status – Staff reported substantial completion of phase I
2. Bunker Renovation Status – There were no questions from the Board
3. Kelly Park Development Status – Staff reported that according to the district's consulting engineer, storm water management will be improved at the park as a result of this project.
4. IL Route 56 Expansion Project - There were no questions from the Board
5. Finance Director's Report - There were no questions from the Board
6. Executive Director's Report - There were no questions from the Board

BOARD MEMBER INPUT/DISCUSSION - None

CLOSED SESSION CLOSED SESSION

- At 8:15 pm, Commissioner Luetkehans moved to recess to Closes Session for discussion concerning the Purchase or Lease of Real Property, 5ILCS 120/2 (c) (5). Commissioner Mee seconded.

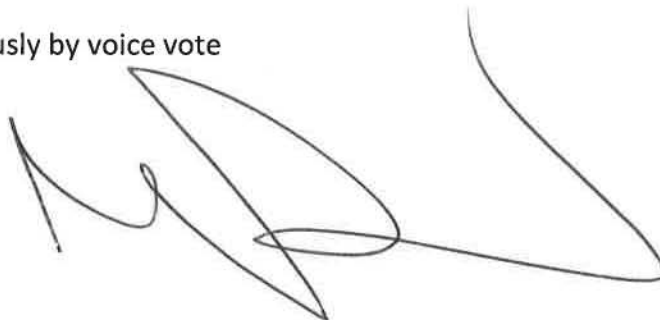
Motion carried by Roll Call Vote 6-0-1

ADJOURNMENT

At 8:58 pm, Commissioner Luetkehans moved to adjourn the Special meeting of the Wheaton Park District. Commissioner Kelly seconded.

Motion carried unanimously by voice vote

Respectfully Submitted

A large, stylized handwritten signature in black ink, likely belonging to Michael Benard, the Secretary.

Michael Benard, Secretary

Wheaton Park District Board of Commissioners
MINUTES - SPECIAL MEETING
Wednesday November 3, 2010 7:00 p.m.
Arrowhead Golf Club 26W151 Butterfield Rd. Wheaton, Illinois

CALL TO ORDER President Ray Morrill called the Special Meeting to order at 7:00 p.m. Commissioners Luetkehans, Mee, Fieweger and Morrill were present. Commissioners Barrett, Kelly and Schobel were absent.

COMMUNITY INPUT

Jason Christiansen – 160 W. Elm Street

Topic – Kelly Park improvements

Comments – Stated concerns related to the possible increases in park usage due to the improvement plans including: sewer and storm water flooding, speeding cars, noise pollution, and more cars using his driveway as a turnaround.

Kim VanderSchaaf – 155 W. Elm Street

Topic – Kelly Park improvements

Comments – Stated that she felt that appropriate public notice was not given concerning the presentation by the Architects and the Engineers to the Park Board.

Bill Hauke – 182 W. Elm Street

Topic – Kelly Park improvements

Comments – Stated that he was disappointed in the lack of communication about the presentation by the Architects and the Engineers to the Park Board. Stated that the Park District has not responded to the public on this issue. Stated that the Park District never had any dialogue on this issue. Stated that the conversation has only been one way. Stated concerns about the improvement plans including: sewer and storm water flooding, traffic, the ice sheet as part of the project, noise and the economy. Stated that the grant money should be given back.

Russ Weber – 1115 S. Main Street

Topic – Kelly Park improvements

Comments – Stated that he was not against the whole plan. Stated concerns about where improvements are located related to the flood plain.

Commissioner Comments: Commissioner Luetkehans stated that he was the one that asked Executive Director Benard to arrange on short notice for an advance planning, engineering and storm water management update on Kelly Park during tonight's meeting with President Morrill's concurrence. He stated further that he specifically asked Benard to notify Mrs. VanderSchaaf.

President Morrill notified those in attendance that a complete presentation for the Kelly Park neighbors by the Architects and Engineers would take place on November 9 at 6 pm at the Park District Administrative Offices and that the same presentation would be given at the November 17 Park Board meeting at City Hall. President Morrill stated that both meetings are open to the public.

Commissioner Mee stated that he did not agree with the Resident who stated that there had been no communication and dialogue on the issue.

Wheaton Park District Board of Commissioners
MINUTES - SPECIAL MEETING
Wednesday November 3, 2010 7:00 p.m.
Arrowhead Golf Club 26W151 Butterfield Rd. Wheaton, Illinois

UNFINISHED BUSINESS

1. Commissioner Mee moved to adopt Ordinance 2010-08 Making a Combined Annual Budget and Appropriation of Funds for the Wheaton Park District, DuPage County, Illinois for the Fiscal Year Beginning January 1, 2011 and Ending December 31, 2011. Commissioner Fieweger seconded. There was no discussion.

Motion carried by roll call vote 4-0-3

2. Commissioner Luetkehans moved to adopt Ordinance 2010-09 Levying and Assessing the Taxes of the Wheaton Park District, DuPage County, Illinois for the Tax Year 2010. Commissioner Mee seconded. There was no discussion.

Motion carried by roll call vote 4-0-3

3. Commissioner Luetkehans moved to adopt Ordinance 2010-10 abating the tax hereto levied for the year 2010 to pay the principal and interest on \$9,000,000 Taxable General Obligation Park Bonds (Alternate Revenue Source), Series 2010, of the Wheaton Park District, DuPage County, Illinois. Commissioner Fieweger seconded. There was no discussion.

Motion carried by roll call vote 4-0-3

4. Commissioner Luetkehans moved to adopt the Wheaton Park District Board General Practices as presented. Commissioner Fieweger seconded. There was no discussion.

Motion carried by voice vote

NEW BUSINESS

1. Bid results for Old Hubble / Central Athletic Center gym floor repairs

Commissioner Luetkehans moved to accept the alternate bid from Baseman Floors Inc., in the amount of \$18,750 and a contingency amount of no more than \$11,250. Commissioner Fieweger seconded.

Discussion: Staff was asked to follow up with the School District on a possible insurance claim as property owners.

Motion carried by roll call vote 4-0-3

Wheaton Park District Board of Commissioners
MINUTES - SPECIAL MEETING
Wednesday November 3, 2010 7:00 p.m.
Arrowhead Golf Club 26W151 Butterfield Rd. Wheaton, Illinois

BOARD MEMBER INPUT/DISCUSSION

At the request of the Board, Marty Michalisco from Engineering Resources Associates provided a brief presentation on the status of Kelly Park storm water management plans.

Commissioner Luetkehans asked if the Sewer backup problems can be addressed through the park development. Mr. Michalisco answered that those problems were under investigation by the City and Sanitary District and that the Park is the recipient of the problem, not the cause.

Commissioner Luetkehans asked if the proposed rain garden would improve water quality as it moves to the Creek. Mr. Michalisco answered yes.

Commissioner Luetkehans asked if the park district could legally increase the water's flow rate to the creek or in other words, make matters worse. Mr. Michalisco answered that the County and City Storm water ordinances would prohibit such an outcome. He went further to say that doing anything but improving the situation would be illegal.

President Morrill asked if the storm water engineering component will have an adverse effect on the project staying in budget. Mr. Michalisco answered that currently, all plans indicate that the project will stay within budget.

President Morrill asked if the, after the project was complete, would the storm water management conditions be improved. Mr. Michalisco answered yes.

Mr. Michalisco was asked to stay after the meeting to address any questions members of the audience may have for him.

ADJOURNMENT

At 7:45 p.m., Commissioner Luetkehans moved and Commissioner Mee seconded to adjourn the meeting. The motion carried by voice vote

Respectfully Submitted



Michael J. Benard, Secretary

MINUTES – REGULAR MEETING
Wheaton Park District Board of Commissioners
Wednesday November 17, 2010 7:00 p.m.
City of Wheaton Council Chambers
303 W. Wesley Street Wheaton, Illinois

CALL TO ORDER At 7:00 p.m., President Morrill called the November 17, 2010 Meeting of the Wheaton Park District Board of Commissioners to order.

Roll was taken: Commissioners Kelly, Mee, Fieweger and Morrill were present. Commissioners Luetkehans, Schobel and Barrett were absent

PRESENTATIONS

There was a presentation by the District's Engineer from ERA and Architect from PHN regarding the design and storm water management aspects of the Kelly Park Improvement Project.

After the presentation, President Morrill made the following comments:

After reviewing previous information provided to me by staff as well as recent input from the Neighbors of Kelly Park, I would like to ask the Executive Director to revisit the issue of Park Speed Zones around all community neighborhood parks and report back to the Board in December.

Specifically, I would like Staff to survey Residents who live adjacent to all Neighborhood Parks in the community and get some feedback that the Board can use to make an informed decision about whether or not to petition the City Council to support and create a comprehensive Park Speed Zone program as allowed by State Statute. I think this issue is bigger than Kelly Park alone and we need more information from Staff.

President Morrill asked if any of the Board Members present were opposed to this request for information from Staff. There was no stated opposition.

COMMUNITY INPUT

President Morrill then called for Public Comment. The following community input was received.

1. Bill Fowee 804 Gamon – Bill provided written copy of his comments which are attached as part of the minutes.
2. Jason Chirstensen 160 W. Elm – Stated that he appreciated Mike Benard's timely responses to his requests for information. Stated that he appreciated Ray Morrill's suggestion that staff follow up on the park speed zone issue. Stated concern that his neighbor might be impacted negatively by the sound from the ice chiller. Stated that he believed that the plan for parking should be included in the project as originally intended.

MINUTES – REGULAR MEETING
Wheaton Park District Board of Commissioners
Wednesday November 17, 2010 7:00 p.m.
City of Wheaton Council Chambers
303 W. Wesley Street Wheaton, Illinois

3. Russ Marton 163 W. Elm – Stated that he was concerned that the grading plan might adversely impact the use of the open play area in the park. Suggested putting the ice skating behind Edison School.
4. Vada Armbrust 218 W. Elm – Stated concerns over vandalism behind Edison School. Stated concern over the lack of off street parking for the park users.
5. Evelyn and Catherine Sterk 1211 S. Underwood – Stated that improving the Park would be a waste of money.
6. Don Immekus 815 James Ct. – Don provided written copy of his comments which are attached as part of the minutes.
7. Bill Boeka 210 W. Elm – Thanked Mike Benard for his communication on this issue and that he appreciated the open dialogue with the neighbors. Stressed that the Park District should coordinate efforts with the City and the Sanitary District on the issues. Stated that he believed additional parking should be provided.
8. Janet Kidd 115 W. Elm – Stated that the new bathrooms are needed. Stated that spending money at this time seems unconscionable. Stated that the Park Board did not think this project through.
9. Sue Kerby 1204 Gamon – Stated that she has been involved in this dialogue for 9 months. Stated that she is concerned that the re-grading of the open play areas will negatively impact the park and its users. Asked the board to reconsider the plans to move forward on the project.
10. Roberta Stewart 109 E. Park – Roberta provided written copy of her comments which are attached as part of the minutes.
11. Kim VanderSchaaf 155 W. Elm – Kim provided written copy of her comments which are attached as part of the minutes.
12. Bill Hauke 182 W. Elm – Stated that he didn't think the ice made any sense. Urged the Park Board to slow down the process.
13. Bill Mackey 903 S. Main – Stated that the park is an oasis that he objects to it being made a destination. Stated that the Park District was going to make the situation at Kelly Park worse. Stated that the Park Board should return the grant money to the State.
14. Robert Denny ____ George St. – Spoke against the project.

MINUTES – REGULAR MEETING
Wheaton Park District Board of Commissioners
Wednesday November 17, 2010 7:00 p.m.
City of Wheaton Council Chambers
303 W. Wesley Street Wheaton, Illinois

15. Maryann Thompson ___ Fairway Lane – Spoke against the project.
16. Margaret Irvington ___ Elm Street – Stated she has always been concerned about the level of the creek as she lives next to it. Stated concern about the possible noise from the ice chiller as she would be the closest neighbor to it.

President Morrill thanked all of those in attendance for their time and also thanked those that provided comment. The Executive Director was given direction to provide written responses to the questions and statements voiced by the residents during the community input portion of the agenda. The responses are attached to these minutes as part of the record.

CONSENT AGENDA – Commissioner Mee moved to approve the consent agenda as presented. Commissioner Fieweger seconded. There was no discussion.

- A. Approval of the Board Regular Meeting Minutes October 20 , 2010
- B. Approval of the Board Workshop Meeting Minutes October 6, 2010
- C. Acceptance of the Disbursements for the period October 13 through November 9, 2010

Motion carried by Voice Vote.

NEW BUSINESS

1. Commissioner Mee moved to approve Resolution 2010-11 authorizing application for the Park and Recreation Facility Construction Grant Program. Commissioner Fieweger seconded. There was no discussion.

Motion carried by Roll Call Vote 4-0-3

2. Commissioner Mee moved to approve Resolution 2010-12 authorizing application for the Park and Recreation Facility Construction Grant Program. Commissioner Kelly seconded. There was no discussion.

Motion carried by Roll Call Vote 4-0-3

3. Commissioner Fieweger moved to approve the Baseball and Softball Uniforms and Equipment bid awards according to Staffs written recommendation. Commissioner Mee seconded. There was no discussion.

Motion carried by Roll Call Vote 4-0-3

MINUTES – REGULAR MEETING
Wheaton Park District Board of Commissioners
Wednesday November 17, 2010 7:00 p.m.
City of Wheaton Council Chambers
303 W. Wesley Street Wheaton, Illinois

4. Review of 2011 Proposed Park Rental Rates – No formal action was requested. The Executive Director asked the Board to review and provide input. He reported that the rate recommendation would come before the Board for possible action in December.

STAFF REPORTS

1. Northside Park Development Status – Benard reported that phase one was nearly completed save a few punch list items.
2. Bunker Renovation Status – Benard reported that pending favorable weather, the east 9 holes would be completed by Thanksgiving.
3. Community Center Roof Replacement Status – Benard reported that the second floor was re opened to the public after inspections were conducted on the insulation. Replacement of the failed insulation would take place in the near future and would require another short term closure of the second floor.
4. Finance Director's Report – Staff responded to a question from a Board Member concerning the financial report.
5. Executive Director's Report – Had nothing additional to report.

BOARD MEMBER INPUT/DISCUSSION

President Morrill:

- Requested that the proposal from the Recreation Department concerning synthetic turf be placed on a December Agenda for discussion.
- Complimented Sherry Krajelis and the Special Facilities team for their efforts to provide food for the needy during the Thanksgiving holiday. Executive Director Benard added that the entire park district Staff team was to be commended for contributing presents, financial donations and volunteer time to the Christmas Sharing Program organized by the Humanitarian Service Project.
- Directed Benard to provide park district email addresses to any Commissioner that wanted one. The Board was asked to let Mike know their wishes.
- Notified the Board that Benard would be providing an agency business plan update to the Board in December and that the final plans would be presented to the Board in January.

Commissioner Mee:

- Asked Benard if he was looking for Board feedback on the plan for Arrowhead to be open for lunch on weekdays this January and February. Benard stated that absent any opposition from the Board, he would direct Staff accordingly. Commissioner Mee stated that he was in support of the plan.

MINUTES – REGULAR MEETING
Wheaton Park District Board of Commissioners
Wednesday November 17, 2010 7:00 p.m.
City of Wheaton Council Chambers
303 W. Wesley Street Wheaton, Illinois

ADJOURNMENT - At 8:30 p.m., Commissioner Mee moved to adjourn the Meeting. Commissioner Fieweger seconded. There was no discussion.

Motion carried by Voice Vote.

Respectfully Submitted



Michael Benard, Secretary

11/17/10 Comments read into record
by Bill Fawcett & 4 others

Who are the proposed Kelly Park changes being made for ?

- Is it the 92 homeowners in Fairway Subdivision that ~~donated~~ the '5 acre park for benefit and pleasures of the citizens'?
-
- Is it the senior citizens, like myself, wanting their grand children and neighbor's children to be safe from flooded playground's health?
- Is it the 15 vans circling the park during the day with pre-school children that remain playing in the flood plain?
- Is it the pickup game of soccer, football in the flood plain?
- Is it the West Chicago basketball players being elevated 4-5 feet above the flood plain?
- Is it the extended ice skating users being elevated 4-5 feet above the flood plain?
- Is it the occasional toilet user being elevated 4-5 feet above the flood plain?
- Is it the neighbors hearing noise from ice-skating chiller within 100 feet of their walls?
-

I have prepared a list of questions I believe all of use should try and answer before we make any decisions or statements.

Was the park there before I moved across the street or around the corner. Do I pay a tax premium for the privilege of living adjacent to the park. Will additional use of the park effect the value of my property, Would or would have any of my family ever use any of the improvements.

What is best for the Wheaton park district residents and users (not me personally)

Should the park district add and improve programs and facilities

Why is it ok to put improvements in other parks and not mine.

Have you identified any other parks where the proposed improvements would be better suited and have no effect on the adjacent property owners

Are there any improvements or additional uses of Kelly park you could accept, for instance tee ball fields, soccer/lacrosse fields, maybe sand volley ball courts

Should the pd base decisions on what is best for 10 to 20 residents or the other 35,000 residents

It took 48 hours to organize resistance to the proposed improvements. Can u come up with a park improvement plan in 30 days which u could support

Have u ever attended a pd meeting, made a recommendation or suggestion to the pd district for improvements, other then to complain about the Kelly park improvement plan

Our arguments about traffic and safety are a bit shallow when we approve t-ball within 30 foot of Roosevelt road, sports practice at brighten park with no parking, blind curve and much heavier traffic then on Kelly park roads - just 2 examples

Who should be responsible for storm and sanitary sewers. Who caused the flooding or sewer back up **not the park district**. Why should the park district be responsible for storm water management especially since they are one of the few property owners who do not contribute to the flooding.

Its ok to put a 20' by 20' addition on your house without having to worry about what this will add to flooding problems. The 10 to 15 additions and mega houses built in the last 3 years in the neighbor hood cover 4 times the surface area that the proposed improvements would. Did any of you question these improvements maybe some were yours.

It's a pleasure to be around such optimists. The flooding we are all referring to has been classified anywhere from a 100 year to 500 year storm. I'm assuming by your concerns in a hundred years when we have the next 100 year storm you will be there to tell us I told u so

If you are really concerned about Wheaton park district and its future for all residents **run for the board**. Maybe together we can make sure all residents are treated equally. Lets make sure the park district establish policies that insure Transparency, accountability, creditability and fiduciary responsibility.

Do I have a problem with the Kelly park improvements yes if it means loss of athletic fields as the preliminary engineering indicated. Would I like to see Kelly park and several other parks improved for additional uses Yes.

Don Immekus
815 James Ct
Wheaton Illinois

dimmekus@sbcglobal.net

630-300-4412

November 17, 2010

Open letter to the Wheaton Park District regarding Kelly Park:

I write this letter as an original homeowner in the neighborhood called Fairway and, more to the point, as the widow of Mr. Graeme Stewart who developed the neighborhood. The land upon which Kelly Park lies was at one time a part of Green Valley Golf Course. The new owners of the golf course envisioned a new residential development that would keep the open park-like feel of the golf course for Wheaton residents. Accordingly, Graeme hired a landscape architect who created curving streets and large lots for open lawns. The streets were curb- and sidewalk-free with underground utilities to eliminate unsightly poles. For this park-like neighborhood, the name "Fairway" was chosen from local contest entries to reflect its history. Finally, Green Valley investors donated five acres of the land at the southwest corner of Elm Street and Main Street, east of the open drainage creek, to the Wheaton Park District to provide for continued open public space.

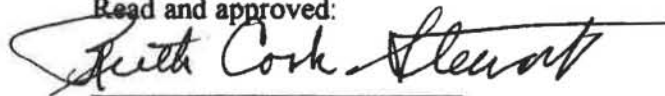
That space is a portion of the current Kelly Park, graced with open grassy land at the south end, huge old trees to the north, play equipment for young children and a few picnic and park benches under the trees. It is simple and peaceful, befitting the fairway that inspired it.

I would very much like it to stay this way.

As a final note and as a member of the former Elementary School District for 9 years, it is important that the informal cooperation between the Park District and the Unit School District be maintained in any actions taken.

As told to Roberta C. Stewart

Read and approved:



Ruth Cook Stewart
252 E. Park Ave.
Wheaton, IL 60189



Wheaton Park Board Mtg
11/17/2010

The park district's plans to drain Kelly park directly into Springbrook creek is alarming. Springbrook creek is already overtaxed during heavy rain- it has limited capacity and cannot handle the additional water that had previously been held in the floodplain at Kelly park. When water in the creek exceeds the height of the underground conduit of the creek, the resulting pressure forces water out into the surrounding area. This raises the water table and causes flooding in neighborhood basements. Additionally, this prevents water upstream from flowing freely, exacerbating the flooding at Hubble. More water from Kelly park, entering the creek more quickly will worsen the flooding problems.

This issue of draining the park directly into the creek has not been addressed. The following questions remain outstanding and require answers:

1. How much additional water will be added to the creek?
2. At what rate will it drain into the creek?
3. What is the maximum flow rate of the subterranean creek and how much water can it transmit?
4. What is the capacity of the existing creek structure?
5. Under what circumstances will the additional water exceed the maximum capacity of the subterranean creek?
6. What regulatory permits are required to drain Kelly park into Springbrook creek?

Additionally, I would like more information regarding the storm water management:

1. What permits are required from all local, state and federal agencies when building in a 100 year flood plain?
2. What is the timeline for applying for all of the required permits?
3. How does the current design meet regulatory requirements for compensatory storage if there are drains located in all three retention areas?

Please provide written responses to my questions.

Thank you.

Kim VanderSchaaf
155 W Elm St
kvanderschaaf@comcast.net

11/24/10

Wheaton Park District

Responses to Resident Questions - November 17, 2010 Wheaton Park District Board Meeting.

Topic - Kelly Park

Who is the park for?

Kelly Park is designated as a neighborhood park that indicates it is believed that the majority of users will come from within a ¼ to ½ mile radius. However, the park is owned by all of the Residents of the Wheaton Park District. All residents are encouraged to, and have the right to, use any WPD park regardless of where they live.

Is the park safe from the flood waters from the sanitary sewers?

According the Director of the Sanitary District, Sanitary Sewer Overflows (SSO's) do occur during heavy rain events. The sanitary manhole adjacent to Kelly Park was one of 10 SSO's that occurred in 2010. The other nine occurred further north (upstream) from the park. The sanitary district reports these occurrences to the Illinois Environmental Protection Agency each time it occurs.

Flood water is easily contaminated by overflow from sanitary sewers as a result of homeowners who have tied their sump pumps into the system or pump contaminated flood water into areas that enter the storm sewer system. As a result, it is never recommended to enter this water.

Any contamination that occurs from floodwaters is biologically broken down by the soil and sunlight. This process takes between a week and three weeks depending on the weather conditions. Any testing of the ground surfaces after this will likely result in "background levels" of contamination resulting from wildlife (geese, etc.) and pets.

What can be done to reduce speeding along the park?

At the direction of the Park Board, Staff is exploring the potential (through a survey to be distributed in the near future) to petition the City of Wheaton (a separate unit of government from the Park District) to create a park speed zones that could reduce the speed limit to 20mph adjacent to all WPD neighborhood Parks. State law allows for such a petition to be made by a Park District to a Municipality. The Municipality is under no obligation to respond positively to such a petition.

What can be done about parking?

Angle off street Parking was originally proposed along Main Street as part of the park improvement plan. Previous resident feedback discouraged this improvement as it was thought that this would encourage speeding and increase the likelihood of accidents. The experts say that on street parking has a calming effect on speeding.

Why are we spending state and local funds?

We are currently facing tough economic conditions. However, turning down this type of grant funding will not help the state nor is the revenue source for these grants state income taxes or even your local property tax. The source for OSLAD grant funding is a small portion of every dollar of the Real Estate Transfer Tax. Unless you have sold property in Illinois recently, this tax (and the grant dollars allocated towards this project) has not come out of your pocket. This is dedicated funding by law and will not be used to offset other state deficits if turned down. The funds must be used for the OSLAD program and turning this funding down would only result in it being reallocated to a park project in another community.

The local match for this project comes from annual non referendum bond funds that are specifically allocated for capital projects and park improvements. Grant awards allow the WPD to extend the benefit of these expenditures. In addition, the current economic conditions are resulting in a very competitive bidding environment that deepens our local dollar.

Undertaking capital improvement projects means that the WPD is providing work for local companies. Twelve local firms competed for the opportunity to assist with design and engineering. The WPD is already receiving calls from companies interested in constructing the improvements.

How loud will the chiller be?

A location for the chiller has been selected to minimize both acoustic and aesthetic impact to the surrounding neighbors and park patrons. One chiller - approximately 6 feet in width by 9 feet in length by 4 feet tall - is proposed to provide the refrigeration for the ice rink. The chiller will be surrounded on three sides by a 7-1/2 foot tall acoustically engineered enclosure and on one side by the wall of the shelter.

Independent test results indicate the decibel level of the proposed chiller to be 45 dB from a distance of 50 feet without any attenuation (means of reducing the sound) whatsoever. For comparison, 45 dB is approximately the level of noise generated by a refrigerator or a home air conditioner. The design selected for the acoustically engineered enclosure has a minimum independent Sound Transmission Class (STC) rating of 54, attenuating the sound from the chiller by at least 50 percent.

Will the improvements increase runoff or affect on existing stormwater storage?

Any proposed changes to Kelly Park - regardless of size or scope - must bring the park into compliance with current federal, state, and local stormwater management ordinances. These stormwater ordinances require that the flow of stormwater from the site be released off site in a controlled fashion by use of devices such as detention areas, restrictor inlets, and rain gardens. Compensatory storage that is required by law is a 1 ½ to 1 ratio. This means that we will store 1 ½ as much storm water as we displace with the improvements.

A comprehensive storm water management strategy is being employed in the design of the project. Stormwater flows from existing and planned amenities will be diverted to detention areas with restrictor inlets and/or rain gardens. In addition to being places for stormwater to go before leaving the site, these devices control and limit the flow of stormwater from the park. While limiting stormwater flow, the stormwater management features are also designed such that the detention areas are only wet during and immediately after a storm - so that the detention areas remain as dry, open space for the vast majority of the year.

How high is the shelter above the existing ground?

The current elevation of the ground where the east shelter is proposed is approximately 729' (above sea level). The approximate elevation of the floodplain is 731'. The building is required to have a floor elevation 2' above this at 733'. The overall height of the structure will be approximate 12' for a total height of 16' above the existing grade or about the height of a single story home.

Can the ice skating be relocated behind the school?

Creating the ice skating area behind the school would prevent the area from being used by the students during a significant portion of their school year. In addition, the location would limit the ability for the area to be maintained and accessible for safety reasons.

Why didn't the park district communicate intentions for the plan better?

The amenities were selected from previous neighborhood input (gathered in 2003) and community wide responses (from 2008). The proposed plan was advertised at the park in June 2009 during morning and afternoon hours to the people who were using the park at those times. Sixteen surveys were completed with positive responses to the amenities proposed. We understand the some believe we could and should have done more to solicit community feedback prior to applying for the grant.

Will the park improvements draw more people?

The limited on street parking and lack of off street parking (on the east side) will continue to limit the number of visitors who drive to the park. The water play feature added to the playground equipment is not an amenity that will be a destination for crowds of people seeking a "pool" or "splash park" experience. It will not be something that people need to put on a swim suit to enjoy. The WPD has a few other small water play features and we have not noticed such a phenomenon.

Will the additional features require additional maintenance after flooding?

If another significant rain event occurs similar the one in July 2010, the WPD will send crews out to sanitize the equipment and surfaces as is standard practice and as we did in July 2010 at Kelly Park.

Will the grading of the park affect the open space?

Since the November 17 meeting, we have directed the architects and engineers to revisit the grading and detention design plans on the East and West sides of the park respectively. We will do everything we can to not adversely impact open play spaces.

What was the original intent of park?

The dedicatory deed from the Green Valley Country Club, Inc. dated September 16, 1948 indicates the park is "to be used and dedicated to the purposes of a public park". There are no further references in any of the park district legal files to indicate limitations for green space or prevent development.

What permitting is required for these improvements?

The park district is required to follow all city and county permitting requirements for this development. This includes city building permits for the shelters and a county stormwater submittal (through the city). The requirements for these permits are available on the city and county websites.

Questions Not Yet Answered (taken verbatim from comments read into the record on 11/17/10)

1. How much additional water will be added to the creek?
2. At what rate will it drain into the creek?
3. What is the maximum flow rate of the subterranean creek and how much water can it transmit?
4. What is the capacity of the existing creek structure?
5. Under what circumstances will the additional water exceed the maximum capacity of the subterranean creek?

I am not qualified to answer these questions. I have forwarded them to our engineers for response or an explanation if a response is not possible. Again, I am not a hydrology or storm water expert, but I believe that some of the answers are dependent on how much rain falls on a given day. I will forward their response when I receive it.

Respectfully Submitted:

Michael Benard
Executive Director
Wheaton Park District

mbenard@wheatonparks.org
Phone no. 630-510-4945

**Wheaton Park District
Board of Commissioners
Minutes – Special Meeting
Wednesday December 1, 2010 7:00 p.m.
Arrowhead Golf Club
26W151 Butterfield Road Wheaton Illinois**

CALL TO ORDER President Ray Morrill called the Special Meeting to order at 7:00 p.m. Commissioners Luetkehans, Mee, Fieweger, Barrett, Kelly, Schobel and Morrill were present.

COMMUNITY INPUT

None

APPROVAL OF PREVIOUS MINUTES

1. Commissioner Mee moved to approve the Special Meeting Minutes November 3, 2010. Commissioner Fieweger seconded.
Motion carried unanimously by voice vote.
2. Commissioner Mee moved to approve Regular Meeting Minutes November 17, 2010. Commissioner Kelly seconded.
Motion carried unanimously by voice vote.

UNFINISHED BUSINESS

1. **2011 Proposed Park Rental Rates**
Discussion: The Board suggested a few minor changes to the proposal and requested that the matter be placed on the December 15 agenda for action.
2. **Arrowhead Restaurant Hours of Operation for January – March 2011.**
Discussion: There was general consensus that the Executive Director should authorize staff to schedule the Restaurant at Arrowhead to be open for lunch in January and February 2011. Commissioner Luetkehans stated that he expected a report in May 2011 showing the lunch net revenue for January, February, and March 2011. Commissioner Fieweger stated that he would like a report on marketing expenses related to this matter. Commissioner Mee is in favor of being open. There was also a request for follow up information concerning weekday lunch revenue and expense for November, 2010.

NEW BUSINESS

1. **Discussion Item:** Professional Engineering Services Northside Park Phase II Surveying, Design and Permitting – Christopher B. Burke Engineering, LTD

Discussion: Executive Director Benard reported that the Northside Park Development Committee met concerning phase two addenda for the additional parking lot (Armbrust Street lot) from Burke and the parking lot specifications. Staff recommends permeable pavers for the base bid for all lots and asphalt as an alternate. .

**Wheaton Park District
Board of Commissioners
Minutes – Special Meeting
Wednesday December 1, 2010 7:00 p.m.
Arrowhead Golf Club
26W151 Butterfield Road Wheaton Illinois**

The Professional services agreement with Burke was Board approved in July for phase 2. We will be providing an overall budget recap for the entire project for your review for the December 15th meeting to facilitate the discussion on the permeable pavers cost / benefit analysis.

Commissioner Kelly stated that Burke's bid documents will provide quotes on the permeable pavers and also quotes on alternate surfacing. They will also break out each lot and provide for a combined bid for all lots.

Commissioner Schobel stated that permeable pavers are not a viable option for our climate. He stated that asphalt will be a better choice for longevity and maintenance.

Commissioner Mee reminded staff to place the contract amendment or extra work proposal for the design of the additional parking lot at Armbrust Street on a future agenda.

BOARD MEMBER INPUT/DISCUSSION

Commissioner Mee

Topic: East Golf Course bunker renovation status

Summary: All but two holes were completed prior the weather halting progress. The work will be completed in the Spring with minimal impact on play.

Commissioner Luetkehans

Topic: Arrowhead Golf Club Financial Performance

Summary: Commissioner Luetkehans stated that he was very pleased with the efforts of all involved in the financial performance of the Arrowhead Operations. He reminded the Board that two years ago, he had stated the he expected the net revenue from both golf and food and beverage operations to be \$1,000,000. He stated that he was very proud of staff as it seems that the 2010 operating net will be very close to that goal. The rest of the Board agreed and congratulated staff on this significant achievement.

REPORTS FROM STAFF – nothing additional was reported

CLOSED SESSION

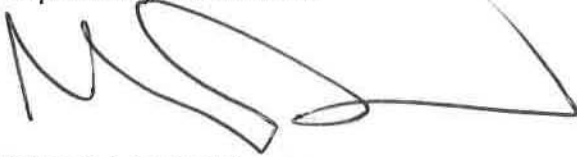
- At 7:29 p.m., Commissioner Luetkehans moved to recess to Executive Session for the purpose of discussing the Appointment, Employment, Compensation, Discipline, Performance, or Dismissal of Specific Employees, 5ILCS 120/2 (c) (1) Commissioner Fieweger seconded. Motion carried unanimously by roll call vote.

**Wheaton Park District
Board of Commissioners
Minutes – Special Meeting
Wednesday December 1, 2010 7:00 p.m.
Arrowhead Golf Club
26W151 Butterfield Road Wheaton Illinois**

ADJOURNMENT

At 7:45 p.m., Commissioner Kelly moved to adjourn the meeting of the Board of Commissioners of the Wheaton Park District. Seconded by Commissioner Mee. Motion carried unanimously by voice vote.

Respectfully Submitted:

A handwritten signature in black ink, appearing to read 'M. Benard', with a long horizontal stroke extending to the right.

Michael J. Benard
Secretary

MINUTES – REGULAR MEETING
Wheaton Park District Board of Commissioners
Wednesday December 15, 2010 7:00 p.m.
City of Wheaton Council Chambers
303 W. Wesley Street Wheaton, Illinois

CALL TO ORDER

President Morrill called the December 15, 2010 meeting of the Wheaton Park District Board of Commissioners to order at 7:00 pm.

Roll call was taken and the following Commissioners were Present: Barrett, Fieweger, Kelly, Luetkehans, Mee, Schobel and Morrill.

COMMUNITY INPUT

None

CONSENT AGENDA Commissioner Mee moved to approve the consent agenda as presented. Commissioner Fieweger seconded. Motion carried unanimously by voice vote.

Consent Agenda items are considered by the Park District to be routine and will be enacted in one motion. There will be no separate discussion on these items. If a member of the Park Board requests, a Consent Agenda item will be removed from the Consent Agenda and considered as an individual item at the end of old or new business.

- A. Approval of the Special Meeting Minutes December 1 , 2010
- B. Acceptance of the Disbursements for the period November 10, through December 7 2010

UNFINISHED BUSINESS

1. Wheaton Park District Full Time Personnel Policies

Discussion: A summary of policy document changes was distributed. President Morrill thanked the Policy Subcommittee (Commissioners Mee and Fieweger) and Staff for their work on this policy update. He then directed staff to complete the part time policies update and bring both policy updates to the Board for action in January so that both policy updates can be acted on at the same time. Commissioner Luetkehans reported a typo on page 42 and also recommended an addition to section 10-7-2.

2. Recommendation concerning Vacant Full Time Recreation (Adult Education) Program Supervisor Position

Commissioner Luetkehans moved to approve Staff's recommendation to fill the now vacant Full Time Adult Education Supervisor Position within the Recreation Department. Commissioner Fieweger seconded. Discussion: Commissioner Luetkehans stated that he supports filling this position and that the program was financially sustainable. He

MINUTES – REGULAR MEETING
Wheaton Park District Board of Commissioners
Wednesday December 15, 2010 7:00 p.m.
City of Wheaton Council Chambers
303 W. Wesley Street Wheaton, Illinois

was proud that the Adult Education programs are offered at reasonable rates for both residents and non residents for the good of the community. Motion carried unanimously by voice vote.

3. 2011 Park Rental Rates

Commissioner Luetkehans moved to approve the 2011 Park Rental Rates as presented. Commissioner Fieweger seconded.
Motion carried unanimously by voice vote.

NEW BUSINESS

1. Parks Plus Fitness 2011 Fees

Commissioner Fieweger moved to approve the Premier Package Upgrade program and to reduce the non park district resident rates from 150% to 125% of the park district resident rates. Commissioner Luetkehans seconded. Discussion: Commissioner Mee stated that he appreciated the staff being creative with program discounts. President Morrill stated for the record that this package did not represent a fee increase in Parks Plus Fitness Center rather it creates a new membership type. Motion carried by roll call vote. 7-0

2. Merchant Credit/Debit Card Processing Proposals

Commissioner Kelly moved to accept the proposal from Transnational for a three year merchant credit-debit card processing agreement and to authorize the Executive Director to execute the contract for the agreement. Commissioner Mee seconded. Discussion: The District's legal counsel reviewed all related documents and drafted the managing contract. President Morrill commended staff on finding a creative way to save the district money. Motion carried by roll call vote. 7-0.

MINUTES – REGULAR MEETING
Wheaton Park District Board of Commissioners
Wednesday December 15, 2010 7:00 p.m.
City of Wheaton Council Chambers
303 W. Wesley Street Wheaton, Illinois

3. Wheaton Park District 2011 Meeting Calendar

Commissioner Luetkehans moved to approve the Wheaton Park District Board of Park Commissioners 2011 meeting calendar one meeting per month option. Commissioner Fieweger seconded. Discussion: President Morrill stressed it may be necessary to have more than one meeting on some months, at which time he will call a Special Meeting. Motion carried unanimously by voice vote.

4. Executive Director - Housing and Vehicle Agreement

Discussion: the housing agreement between Michael Benard and the Wheaton Park District executed December 16, 2009 will remain in effect until Mr. Benard's separation from the agency or he chooses to re locate to a different home within the district boundaries. There is no need to sign a new agreement each year. District legal counsel has suggested a simple letter of agreement to govern the vehicle use issue. Commissioner Luetkehans moved to table. Commissioner Fieweger seconded. Motion carried unanimously by voice vote.

5. Executive Director - 2011 Salary

Commissioner Luetkehans moved to award Executive Director Benard a 3% raise on January 1, 2011.

Commissioner Kelly seconded.

Discussion : Commissioner Luetkehans state that Executive Director Benard has performed admirably in the last year. President Morrill stated that he agreed that Executive Director Benard has done a very good job. Motion carried by roll call vote. 7-0.

6. Semi Annual Review of Closed Session Minutes

Discussion: This item will be addressed at the January Board Meeting.

REPORTS FROM STAFF

1. Finance Report – November 2010

There was no discussion or request for follow up on this matter.

MINUTES – REGULAR MEETING
Wheaton Park District Board of Commissioners
Wednesday December 15, 2010 7:00 p.m.
City of Wheaton Council Chambers
303 W. Wesley Street Wheaton, Illinois

2. Executive Director

- Special Facilities, Recreation and Parks Monthly Reports

Discussion: Commissioner Schobel expressed concerns over reductions in golf rounds posted over the last few years.

- Park Speed Zone Survey Update

Results to date were reviewed. Staff will provide a follow up report. There were 486 survey's sent out and approximately 90 were returned to date. 70 were supportive and 20 were not supportive.

- Strategic Plan 2010-2015 – Review of Business Plan Charter

President Morrill asked the Board to review the business plan summary. He also reminded them that a complete business plan update will be provided in January or February.

- Northside Park Renovation Budget to Actual

Commissioner Luetkehans asked staff to follow up on budget estimates for dredging the lagoon.

- 2010 Agency Accomplishments Report –

President Morrill reported that Executive Director Mike Benard is completing this report. A preliminary report has been provided with President Morrill reading the following.

- The Wheaton Park District received the Illinois Association of Park District's "Best Green Practices" Award
- The Wheaton Park District received the Illinois Park and Recreation Association's "No Employee Left Behind" Award for its outstanding internal service programs
- The Illinois Park and Recreation Association's "Citizen Volunteer of the Year" Award was presented to two DuPage County Historical Museum volunteers Jean and Jerry Gieraltowski.
- The Illinois Association of Museums "Citizen Volunteer of the Year" Award was presented to DuPage County Historical Museum Guild Chairperson Mary Udelhofen.

MINUTES – REGULAR MEETING
Wheaton Park District Board of Commissioners
Wednesday December 15, 2010 7:00 p.m.
City of Wheaton Council Chambers
303 W. Wesley Street Wheaton, Illinois

- Cosley Zoo Staff achieved American Zoological Association Accreditation
- Recreation Department Summer Camps Staff achieved American Camping Association Accreditation
- Northside Family Aquatic Center and Rice Pool & Water Park Staff earned the "Gold Award" from Ellis and Associates (an international aquatic facility safety association) for their excellent safety record and training program
- Arrowhead was named "Best Restaurant" by the Wheaton Chamber of Commerce Membership
- The Finance Team earned the Government Finance Officers Association's "Excellence in Financial Reporting" Award

The entire Board congratulated staff on an outstanding year.

BOARD MEMBER INPUT/DISCUSSION

None

ADJOURNMENT

At 7:36 p.m., Commissioner Luetkehans moved to adjourn the meeting. Commissioner Mee seconded. Motion carried unanimously by voice vote.

Respectfully Submitted

A handwritten signature in blue ink, appearing to read 'Michael Benard', is written over the 'Respectfully Submitted' text.

Michael Benard, Secretary