

TO: Board of Commissioners

FROM: Rob Sperl, Director of Parks and Planning  
Joe Themel, Fleet Manager

THROUGH: Michael Benard, Executive Director

RE: 2024 Manager Truck Replacement

DATE: April 2, 2024



**SUMMARY:**

In November 2023, we requested approval to purchase three Ford Maverick trucks with pricing obtained from local dealers. Despite confirming this pricing the week of the board meeting, when we went to place the orders, we were informed that prices had increased that week and they could not honor the prices provided.

We have restructured our request in the form of a bid that has been sent to local dealers. An addendum was issued to allow for new 2023 to be included as an alternate since they are identical specifications. Bids were due April 2 and we stated that we will place an order with the successful bidder on April 4.

Budget	Existing Vehicle to be Replaced - Description	Haggerty Ford Inc. Base Bid - 2024	Haggerty Ford Inc. Alternate Bid - 2023
\$32,000.00	#1181 2008 Ford Ranger	\$0	\$28,816.00
\$32,000.00	#1182 2008 Ford Ranger	\$0	\$28,816.00
\$36,000.00	#1107 2010 Ford Ranger	\$0	\$28,816.00
Total		\$0	<b>\$86,448.00</b>

Of the six dealers who received the bid specifications, only Haggerty Ford submitted a bid and they only provided figures for the alternate bid. These are vehicles they currently have in their possession and have indicated they could be delivered within five days.

**PREVIOUS COMMITTEE/BOARD ACTION:**

The board has approved pricing provided in November 2023. For reference, below is the price summary provided at that time.

Budget	Description	Willowbrook Ford	Fair Oaks Ford	Haggerty Ford
\$32,000.00	#1181 2008 Ford Ranger	\$27,575.26	\$27,845.00	\$31,750.00
\$32,000.00	#1182 2008 Ford Ranger	\$27,575.26	\$27,845.00	\$31,750.00
\$36,000.00	#1107 2010 Ford Ranger	\$27,575.26	\$27,845.00	\$31,750.00

When we went to place the order with Willowbrook in November, they indicated the price had increased to \$28,958.26 per vehicle.

**REVENUE OR FUNDING IMPLICATIONS:**

\$100,000 was included in the 2024 Capital Budget 10-101-000-57-5706-0000 according to the line items identified above.

**STAKEHOLDER PROCESS:**

Not applicable.

**LEGAL REVIEW:**

Not applicable.

**ATTACHMENTS:**

Not applicable.

**ALTERNATIVES:**

Not applicable.

**RECOMMENDATION:**

Staff recommends the Board of Commissioners approve the purchase of three 2023 Ford Maverick Trucks through Haggerty Ford Inc. at a unit price of \$28,816.00 each, for a total price of \$86,448.00.