Arts DuPage
A DuPage Foundation Initiative

DuPage Foundation

Arts DuPage Grant Agreement

Date authorized: November 20, 2025

The grant to DuPage County Historical Museum Foundation from The DuPage Community Foundation, d/b/a DuPage Foundation, is for the explicit purpose(s) described below and is subject to your acceptance of the following conditions. To acknowledge this agreement, accept the terms of this grant and receive the funds, please sign and upload this grant agreement to your account.

Amount of Grant: $4,000

Grant Purpose: To support exhibits that explore how DuPage residents express and identify themselves with military service, clothing, Muslim American culture, Black American heritage, and broader cultural imagery.

Grant Period Begins: December 1, 2025

Ends: November 1, 2026

Payment/Reporting Schedule:

- ☐ Signed Grant Agreement uploaded to online account by December 3, 2025.
- ☐ Payment distributed December 10, 2025.
- ☐ Final Report due November 1, 2026.

A final report must be completed and submitted through your online account by the due dates in order for your organization to be considered for future grants from DuPage Foundation.

Use of Funds
As outlined in the grant application, these funds must be used as follows:

- Exhibit installation supplies, photograph reproductions, and labels
- Programming for exhibits

The funds provided pursuant to this grant and any income earned thereon may be spent only in accordance with the provisions of your funding request and budget as submitted to the Foundation and as outlined in the grant award letter. The program is subject to modification only with the Foundation's prior written approval.
No funds provided by the Foundation may be used for any political campaign or to support attempts to influence legislation of any governmental body other than through making available the results of non-partisan analysis, study and research.

Any grant funds or income earned thereon not expended for purposes of the grant must be returned.

Fiscal Responsibility
DuPage County Historical Museum Foundation is responsible for the expenditure of funds and for maintaining adequate supporting records consistent with generally accepted accounting principles.

Reporting Requirements
Upon completion of the program/project, or November 1, 2026, whichever comes first, DuPage County Historical Museum Foundation will upload a final report to its account. The final report will include a description of the program progress, the results achieved, future plans and a complete financial statement. Such report shall supply sufficient information as necessary for the Foundation to determine that the grant is being used for the purposes intended and for the Foundation to fulfill its own public reporting responsibilities. The final report must be

completed and filed with the Foundation by the due date in order for DuPage County Historical Museum Foundation to receive future grants.

Publicity
DuPage County Historical Museum Foundation will allow the Foundation to include information about this grant in the Foundation's periodic public reports, newsletter, news releases, social media postings, and on the Foundation's website. This includes the amount and purpose of the grant, any photographs you have provided, your logo or trademark, and other information and materials about your organization and its activities.

DuPage County Historical Museum Foundation is responsible for acknowledging this grant in as many ways as possible. A summary of publicity will be required in the final report. Ideas include:

- **Logo, website, "*Support provided by Arts DuPage, a DuPage Foundation initiative*"** – Acknowledge support using the Foundation's name, logo, or a link to artsdupage.org in all signage, print, and online material for programs funded by the grant.
- **Social media** – Tag DuPage Foundation on Facebook, Instagram, and LinkedIn.
- **Media release** – A template press release will be provided for your organization to send to local media outlets.
- **Photos** – High-resolution photos of your organization should be sent to the Foundation. Photos should depict your organization in a visual, impactful way and should include people, when possible. DuPage County Historical Museum Foundation is responsible for obtaining permission/photo releases from people in the photos so they may be used by the Foundation for all publicity purposes listed above.

Acceptance of the Agreement
Payment of this grant will be made after receipt by the Foundation of the executed copy of this form acknowledging and agreeing to the terms of this grant and the grant conditions as set forth above in this agreement and in the award letter.

DuPage County Historical Museum Foundation will notify DuPage Foundation immediately should there be any change in or challenge to (a) the organization's tax status, (b) Grantee's executive or key staff responsible for achieving the grant purposes, and (c) Grantee's ability to expend the grant for the intended purpose.

The Foundation reserves the right to discontinue, modify or withhold any payments under this grant award or to require a total or partial refund of any grant funds if, in the Foundation's sole discretion, such action is necessary: (a) because you have not fully complied with the terms and conditions of this grant; (b) to protect the purpose and objectives of the grant or any other charitable activities of the Foundation; or (c) to comply with the requirements of any law or regulation applicable to you, the Foundation, or this grant.

For DuPage County Historical Museum Foundation

Michael T. Reed — Print or Type Name

Executive Director — Title (Executive Director or Board President)

Signature

11/21/25 — Date