

TO: Board of Commissioners
FROM: Rob Sperl, Director of Parks and Planning
THROUGH: Michael Benard, Executive Director
RE: Alarms and Security
DATE: December 1, 2021



SUMMARY:

The Wheaton Park District has several facilities and parks equipped with alarm systems for fire and burglar, as well as security cameras. Three years ago, we bid to improve these systems and consolidate them into a single contract. The maintenance and monitoring portion of this contract is set to expire at the end of 2021.

Staff prepared specifications and contractors were asked to provide base bid amounts for:

1. Burglar alarms and security for all facilities other than Arrowhead
2. Fire alarms and security for all facilities other than Arrowhead
3. Burglar alarms and security for Arrowhead
4. Fire alarms for Arrowhead

We provided the ability to separate fire alarms from the burglar and camera systems because they are more of a specialty system that not all contractors are capable of servicing adequately. Arrowhead was separated as well because of some unique aspects of their systems including that they are not a part of DuComm and require monitoring that is not automated.

Additionally there were three alternates to alter and add to the current systems.

- Alt. 1. Move from two online monitoring systems to one
- Alt. 2. Additional sensors (3 humidity and 1 motion) and 1 keypad
- Alt. 3. Additional security cameras at various locations for better coverage

Bids were solicited on October 21, 2021, and ten contractors received bid documents. Bids were opened on November 18, 2021. The results are attached. We are recommending splitting the bid between two contractors to obtain the best value.

S&S Security would be awarded monitoring of burglar alarms and camera systems throughout the district. They would also be awarded alternate 2. Alternate 1 would not be necessary as it is included in the pricing from S&S. Reliable Fire and Security would be awarded all fire alarm monitoring as well as burglar and camera monitoring at Arrowhead. Even though Reliable's bid for district burglar and camera monitoring appears to be close to S&S', their bid would require selecting Alternate 1 for an additional \$27,588.00. We are not recommending accepting alternate 3 currently. Since only two companies provided bids and the variability on those bids, we are concerned that the scope was not well defined.

The bid was structured for services provided in 2022 with the option to renew annually through 2024. The first-year amounts are higher as contractors have added costs to transition from our current provider including replacing transmitters. After this, we will see a substantial savings in years two and three with a total savings of nearly \$49,000.

References were checked for each of the bidders, and all references had positive reviews. No reference had any negative feedback regarding their experience with low bidders. We did not receive bids from current providers.

PREVIOUS COMMITTEE/BOARD ACTION:

N/A

REVENUE OR FUNDING IMPLICATIONS:

The following amounts were budgeted for alarms and security services for 2022. XXX denotes that various accounts are used for individual facilities.

ACCOUNT	BUDGETED AMOUNT
10-101-XXX-52-5211-0000	\$22,080.88
20-101-XXX-52-5211-0000	\$20,106.00
60-000-000-52-5211-0000	\$7,095.24
Total Annual	\$49,282.12

STAKEHOLDER PROCESS:

Staff from facilities with systems were consulted about their needs.

LEGAL REVIEW:

Our legal counsel provided the front-end bid documents and sample legal agreement that will be used with the selected bidder.

ATTACHMENTS:

N/A

ALTERNATIVES:

N/A

RECOMMENDATION:

It is recommended that the Wheaton Park District Board of Commissioner's approve a contract with S&S Systems of America for Burglar Alarms and Security plus Alternate 2 in the amount of \$25,203.70 for the first year and the option to renew at \$7,560.00 per year in years two and three.

It is recommended that the Wheaton Park District Board of Commissioner's approve a contract with Reliable Fire and Security for fire alarms throughout the district and Arrowhead as well as burglar alarms and security at Arrowhead in the amount of \$24,064.00 for the first year and the option to renew at \$17,376.00 in years two and three.

Bid Results

Burglar Alarms

Contractor	Year 1	Year 2	Year 3	3 Year Total
S&S Security	\$22,252.14	\$7,560.00	\$7,560.00	\$37,372.14
Reliable Fire & Security	\$21,078.00	\$8,232.00	\$8,232.00	\$37,542.00*
ADT Commercial	\$31,536.96	\$8,214.44	\$8,214.44	\$47,965.84
Current (Imperial)	\$23,509.88	\$23,509.88	\$23,509.88	\$70,529.64

*Requires Alternate 1 to move to one online monitoring system (see Alternates below)

Fire Alarms

Contractor	Year 1	Year 2	Year 3	3 Year Total
S&S Security	No Bid	No Bid	No Bid	\$0.00
Reliable Fire & Security	\$16,400.00	\$13,100.00	\$13,100.00	\$42,600.00
ADT Commercial	\$38,892.06	\$14,447.64	\$14,447.64	\$67,787.34
Current (Imperial)	\$18,677.00	\$18,677.00	\$18,677.00	\$56,031.00

Arrowhead Burglar Alarms

Contractor	Year 1	Year 2	Year 3	3 Year Total
S&S Security	\$3,555.42	\$1,080.00	\$1,080.00	\$5,715.42
Reliable Fire & Security	\$3,164.00	\$1,176.00	\$1,176.00	\$5,516.00
ADT Commercial	\$5,797.72	\$1,356.76	\$1,356.76	\$8,511.24
Current (Imperial)	\$2,471.76	\$2,471.76	\$2,471.76	\$7,415.28

Arrowhead Fire Alarms

Contractor	Year 1	Year 2	Year 3	3 Year Total
S&S Security	No Bid	No Bid	No Bid	\$0.00
Reliable Fire & Security	\$4,500.00	\$3,100.00	\$3,100.00	\$10,700.00
ADT Commercial	\$10,957.33	\$3,624.00	\$3,624.00	\$18,205.33
Current (ADS)	\$4,623.48	\$4,623.48	\$4,623.48	\$13,870.44

Alternates

Contractor	Alternate 1	Alternate 2	Alternate 3	Alt. 1 + 2
S&S Security	Included in 1st year	\$2,951.56	No Bid	\$2,951.56
*Reliable Fire & Security	\$27,588.00	\$8,897.00	\$97,557.00	\$36,485.00
ADT Commercial	Included in 1st year	\$1,721.17	\$53,812.26	\$1,721.17

Recommended

Contractors	Year 1	Year 2	Year 3	3 Year Total
S&S Security	\$25,203.70	\$7,560.00	\$7,560.00	\$40,323.70
Reliable Fire & Security	\$24,064.00	\$17,376.00	\$17,376.00	\$58,816.00
Total	\$46,316.14	\$24,936.00	\$24,936.00	\$99,139.70