



DuPage County Historical Museum Foundation
Board Meeting Minutes
April 10, 2019

I. Call to Order- 4:00 By President Thiel

Directors Present:

David Thiel
Samantha Bauman
Marty Keller
Troy Rodman
Melody Coleman

Directors Absent:

Mike Benard
Don Puchalski
Amy Grant

Staff Present

Michelle Podkova, Museum Manager
Carey Moreland, M & D Coordinator
Dan Novak, Special Facilities Supt
Donna Siciliano, Executive Assistant

Park Board Liaison

John Vires

Staff Absent

II. Consent Items

Approval of Minutes from February 13, 2019

President Thiel moved to approve the consent items as presented. Seconded by Marty Keller. Motion carried by voice vote.

Approval of Payables and Acceptance of Finance Reports for January & February 2019

Marty Keller moved to approve the consent items as presented. Seconded by President Thiel. Motion carried by voice vote.



III. Staff Reports

a. Museum Staff Report

Introduction of new board member Melody Coleman

Michelle introduced Melody to everyone. Melody is an appointment to the board by the County.

Michelle stated that they are having an architectural event tonight. (Herbert Brand) Bob Goldsborough will speak in May. There will be a walking tour April 27th.

There will be a children's event this weekend that will allow the kids to use blocks and playdough to design things.

Michelle stated that all of the museum staff passed the Giant Steps test; the museum has seen an increase in people on the spectrum. She also informed everyone that 2 of the museum front desk staff are leaving so if they see new faces at the desk that is why.

b. Development Report

Carey stated that there were 128 people at Casino Night. We netted approximately \$14,000 which is down a little from last year. President Thiel said that he would like to meet soon to go over the budget for next year. He would like this on the next agenda.

Octoberfest will be either on Wesley or at the Central Athletic Complex. Staff is working on the sound and electric on Wesley already.

Night at the Museum has sold 64 tickets out of 100. The movie will be An American Tail.

Shakespeare will not be held this year due to the construction of Memorial Park. We will lose approximately \$2,000 by not having this event. President Thiel stated that we will need to make this money up some other way.

Carey told Melody that the Case for Support will be updated to add Melody's information to it.



IV. Subcommittee Reports

A. Casino Night (Staff/Committee)

This was discussed under the Development Report.

B. Fall Event: Octoberfest October 13 (Possible location change due to Memorial Park Construction)

This was discussed under the Development Report.

C. Communication & Membership (Keller/Rodman)

Bob Jacobsen there needs to be more public relations done on the golf exhibit at Arrowhead. He would like to see it advertised on the digital sign outside. The books need to be better displayed there too. He thought that we should be thinking about putting more cabinets there and advertising that we are adding more to the exhibit. Dan Novak thought it might be helpful to put the exhibit brochures in all of the check stuffers that patrons receive with their food bill. He will have a conversation with Arrowhead staff about all of this by the end of the week. President Thiel suggested we ask Cantigny if they will advertise the exhibit.

D. Board Recruitment

Michelle has been working with Jonathan at the County. She is meeting with him again soon. Carey has been working with Donald A. Ortale from the National Association of Park Foundations on a packet that we will hand out to board members. Michelle is going to check the IGA on how many appointments the county and park district each have.

V. Unfinished Business

None

VI. New business

None

VII. Wheaton Park Board/DuPage County Partnership

A. General Building and Utilities

Michelle said that she will be meeting with Tim Harbaugh next month on the capital plan.

VIII. Next Board Meeting: May 8, 2019 at 3:00 p.m. at Arrowhead



IX. Adjournment

President Thiel moved to adjourn the meeting at 4:35 p.m. Seconded by Marty Keller.
Motion carried by voice vote.