



Wheaton Park District

PUBLIC NOTICE

**Wheaton Park District Board of Commissioners
SUBCOMMITTEE MEETING
Wednesday April 12, 2023, 5:00 p.m.
Arrowhead Golf Club
26W151 Butterfield Road
Wheaton, IL 60189**

Public Notice Date April 7, 2023

Public notice is hereby given that the Board of Park Commissioners of the Wheaton Park District, DuPage County, Illinois (the "Park Board") will hold a Subcommittee Meeting at 5:00 pm on Wednesday April 12, 2023, at the Arrowhead Golf Club 26W151 Butterfield Road Wheaton, IL 60189

**Please contact Michael J. Benard, Board Secretary, for further information.
mbenard@wheatonparks.org**

Michael J. Benard
Secretary

The Agenda for the April 12, 2023, Subcommittee Meeting is as Follows:

Persons with disabilities requiring reasonable accommodation to participate in this meeting should contact the park district's ADA Compliance Officer, Michael Benard, at the park district's Administrative Office, 102 E. Wesley Street, Wheaton, IL Monday through Friday from 8:30 am until 4:30 pm at least 48 hours prior to the meeting. Requests for a qualified ASL interpreter require five (5) working days advance notice. Telephone number 630.945-7726; fax number 630.665.5880; email dsiciliano@wheatonparks.org



Wheaton Park District

Subcommittee Meeting of the Wheaton Park District Board of Commissioners **April 12, 2023, 5:00 pm**

No Action Will Be Taken at This Meeting – Review & Discussion Only

DISCUSSION ITEMS

Finance and Administration

1. **Ordinance 2023-01** – Review Ordinance Approving the Disposal and Sale of Personal Property Owned by the Wheaton Park District
2. **July 3 Fireworks Display** – Review Proposal for a \$25,000 Display from Johnny Rockets Pyrotechnics
3. **Special Events Sound and Lighting** – Review of Proposals for 2023 Special Events
4. **Apparel Purchase** – Review of Bid Results for Race Shirts for the 2023 Run for the Animals and Reindeer Run
5. **Apparel Purchase** – Review of Bid Results for 2023-2024 Cheerleading Uniforms
6. **National Restaurant Association Show** – Review of Possible Commissioner Attendance
7. **Utility Procurement** – Review of Natural Gas Contract Options

Buildings and Grounds

1. **Resolution 2023-02** – Review of Resolution Ratifying and Approving the Emergency Expenditure of Funds Without Competitive Bidding for the Purchase of Certain Vehicles
2. **Resolution 2023-03** – Review of Resolution Ratifying and Approving the Emergency Expenditure of Funds Without Competitive Bidding for Alarm Maintenance and Monitoring Services
3. **Playground Safety Surface Purchase and Installation** – Review of Bid Results and Recommendation to Approve a Contract with Perfect Turf for the Purchase and Installation of Playground Safety Surfacing at Briar Patch Park Alternate 1 at a Cost of \$91,4810

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4. **Playground Equipment Purchase** – Review of Bid Results and Recommendation to Purchase NuToys Playground Equipment at a Cost of \$75,675 for Installation at Hoffman Park
5. **Pool Chemical Supply and Delivery** – Review of Bid Results and Recommendation for Purchase and Delivery of Pool Chemicals from Hawkins, Terrace Supply and Univar
6. **Community Center Interior Renovation Project Phase 1** – Review of Change Order No. 2 from Efraim Carlson for a Net Decrease in the Contract Amount of \$863.05
7. **Central Athletic Complex** – Review of Ballfield Lighting Improvement Project Estimate

CLOSED SESSION

- a. Appointment, Employment, Compensation, Discipline, Performance, or Dismissal of Specific Employees, 5ILCS 120/2 (c)(1)
- b. Purchase or Lease of Real Property, 5ILCS 120/2 (c)(5)
- c. Setting of Price for Sale or Lease of Property Owned by the Public Body, 5ILCS 120/2 (c) (6)
- d. Pending, Probable or Imminent Litigation, 5ILCS 120/2 (c)(11)
- e. Discussion of Minutes of Meetings Lawfully Closed Under this Act, Whether for Purposes of Approval by the Body of the Minutes or Semi-Annual Review of the Minutes, 5 ILCS 120/2(c)(21)

ADJOURN

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WHEATON PARK DISTRICT

AN ORDINANCE APPROVING THE DISPOSAL AND SALE OF PERSONAL PROPERTY OWNED BY THE WHEATON PARK DISTRICT

ORDINANCE 2023-01

WHEREAS, the Wheaton Park District, DuPage County, Illinois (the “District”), is a duly organized and existing Park District created under the provision of the laws of the State of Illinois and is now operating under the provisions of the Park District Code of the State of Illinois and all laws amendatory thereof and supplementary thereto (the “Park Code”); and,

WHEREAS, pursuant to Section 8-22 of the Park Code, three-fifths of the members of the Park Board may authorize the trade in, donation, or disposal of personal property that is no longer necessary, useful to, or in the best interests of the Park District; and,

WHEREAS, the Park District owns: One (1) #Z141 2014 Polaris Ranger Model: 570 EFI Serial 4XARH57A9EE235638 located at Cosley Zoo; One (1) Second Generation Apple iPad DMPG8MYADFHY / MC77OLL-A located at Park Services Center; One (1) Second Generation Apple iPad DLXFDN9NDFHY / MC77OLL-A located at Park Services Center; One (1) Second Generation Apple iPad DQTFF4KUDFHY / MC77OLL-A located at Park Services Center; One (1) Second Generation Apple iPad F5XKGCU7DFHW / MC769LL-A located at Park Services Center; One (1) DLXFFYX2DFYW / MC769LL-A located at Park Services Center; One (1) HP Elite Book – S/N: CNU12906HL located at the Community Center; One (1) Desktop Computer MAC Mini – S/N: C07T50E8G1J1 located at the Community Center; One (1) Desktop Computer MAC Pro A1289 – S/N: YM210078EUE located at the Community Center; One (1) Desktop Computer Lenovo ThinkCentre 003EUS - Asset Tag: WPD-01342 – S/N: MJ06BFVL Located at the Community Center; One (1) Desktop Computer Lenovo ThinkCentre 003EUS - Asset Tag: WPD-01266 – S/N: MJ04YKBM located at the Community Center; One (1) Desktop computer Lenovo ThinkCentre 0016US - Asset Tag: WPD-01209 – S/N: MJ02P2K1 located at the Community Center; One (1) Desktop Computer Lenovo ThinkCentre 003EUS - Asset Tag: WPD-01248 – S/N: MJ04YKBT located at the Community Center; One (1) Desktop Computer Lenovo ThinkCentre 0016US - Asset Tag: WPD-01213 – S/N: MJ02P2WF located at the Community Center; One (1) Desktop Computer Lenovo ThinkCentre 003EUS - Asset Tag: WPD-01246 – S/N: MJ04YKBR located at the Community Center; One (1) Desktop Computer Lenovo ThinkCentre 003EUS - Asset Tag: WPD-01249 – S/N: MJ04YJZA located at the Community Center; One (1) Desktop Computer Lenovo ThinkCentre 003EUS - Asset Tag: WPD-01242 – S/N: MJ04YK2D located at the Community Center; One (1) Desktop Computer Lenovo ThinkCentre 003EUS - Asset Tag: WPD-01247 – S/N: MJ04YK19 located at the Community Center; One (1) Desktop Computer Lenovo ThinkCentre 003EUS - Asset Tag: WPD-01250 – S/N: MJ04YK3E located at the Community Center; One (1) Desktop Computer Lenovo ThinkCentre 003EUS - Asset Tag: WPD-01262 – S/N: MJ04YK3L located at the Community Center; One (1) Desktop Computer Lenovo ThinkCentre 003EUS - Asset Tag: WPD-01243 – S/N: MJ04YKBN located at the Community Center; One (1) Desktop Computer Lenovo ThinkCentre 000SUS - Asset Tag: WPD-01302 – S/N: MJ06NWDH located at the Community Center; One (1) Desktop Computer Lenovo

ThinkCentre 000VUS - Asset Tag: WPD-01166 – S/N: MJ03HG1S located at the Community Center; One (1) Desktop Computer Lenovo ThinkCentre 000QUS - Asset Tag: WPD-01330 – S/N: MJ0832TQ located at the Community Center; One (1) Desktop Computer Lenovo ThinkCentre 003EUS - Asset Tag: WPD-01265 – S/N: MJ04YJX7 located at the Community Center; One (1) Desktop Computer Lenovo ThinkCentre 003UUS - Asset Tag: WPD-01276 – S/N: MJ0639X5 located at the Community Center; One (1) Desktop Computer Lenovo ThinkCentre 000CUS - Asset Tag: WPD-01353 – S/N: MJ09PPGE located at the Community Center; One (1) HP Laser Jet Printer 1320N – S/N: CNFC54901H located at the Community Center; One (1) Canon PIXMA Printer IP6220D located at the Community Center; One (1) EPSON Stylus Photo Printer R300 – S/N: FK9K158798 located at the Community Center; One (1) Ithaca MOD 610-P Receipt Printer – S/N: DB003730746 located at the Community Center; One (1) Ithaca iTherm 280 Receipt Printer – S/N: WA004212724 located at the Community Center; One (1) Ithaca iTherm 280 Receipt Printer – S/N: WA004212722 located at the Community Center; One (1) Ithaca iTherm 280 – S/N: WA003424350 located at the Community Center; One (1) NEC MultiSync Monitor EA192M – S/N: 37321969TA located at the Community Center; One (1) NEC MultiSync Monitor EA192M – S/N: 11115691TA located at the Community Center; One (1) Dell Monitor – S/N: CN0Y98337161884IACW6 located at the Community Center; One (1) NEC MultiSync LCD 175VX Plus Monitor– S/N: 81M06599NA located at the Community Center; One (1) NEC MultiSync LCD Monitor 1770VX Asset WPD-01034 -S/N: 76117338TA located at the Community Center; One (1) PLANAR PT15 Monitor – S/N: TK261536CH113C02679 located at the Community Center; One (1) NEC MultiSync LCD 2070 NX Monitor– S/N: 68B17335GA located at the Community Center; One (1) Dell Monitor – S/N: CN0FP81646633763941UT located at the Community Center; One (1) Dell Monitor – S/N: CN0PM3727287278R4P0I located at the Community Center; One (1) Apple A1082 Monitor – S/N: 2A7182YSXMN located at the Community Center; One (1) Dell Monitor – S/N: CN0PM3727287277J1P3I located at the Community Center; One (1) Dell Monitor– S/N: CN0PM3727287277A13LI located at the Community Center; One (1) HP L1925 Monitor – S/N: CNB418050C located at the Community Center; One (1) ELO Monitor– S/N: J08C004609 located at the Community Center; One (1) Samsung S22E450 Monitor– S/N: 04GYHCHJ501694V located at the Community Center; One (1) Dell Monitor – S/N: CN0MC0406418062F7AYS located at the Community Center; One (1) HP L1750 Monitor – S/N: CNC833RFCW located at the Community Center; One (1) NEC MultiSync LCD 175VX Plus Monitor – S/N: 81M06787NA located at the Community Center; One (1) HP L1750 Monitor – S/N: CNC833RFD0 located at the Community Center; One (1) Pioneer POS TOM-XV Monitor – S/N: 1701600 located at the Community Center; One (1) Dell PR01X Docking Station – S/N: CN0HD0624864382J7181 located at the Community Center; One (1) Cisco SD2005 Switch– S/N: DNI1538033Q located at the Community Center; One (1) Cisco Catalyst Express 500 Switch– S/N: FOC0948X4QB located at the Community Center; One (1) LINKSYS EG005W Switch – S/N: RDU30HA00782 located at the Community Center; One (1) Cisco Catalyst 2960 Plus Switch – S/N: FOC2001Z0XH located at the Community Center; One (1) Cisco AIR-AP1242G Access Point – S/N: FTX1504B63H located at the Community Center; One (1) Cisco ASA5506-X Firewall – S/N: JMX2008Z0CA located at the Community Center; One (1) Cisco ASA5506-X Firewall – S/N: JMX2222G42Z located at the Community Center; One (1) Heritage Cash Drawer – S/N: 423688 located at the Community Center; One (1) Heritage Cash Drawer – S/N: 619728 located at the Community Center; One (1) Heritage Cash Drawer – S/N: 603199 located at the Community Center; One (1) Advantage Cash Drawer –

S/N: ADV-121322 located at the Community Center; One (1) Heritage Cash Drawer – S/N: 603197 located at the Community Center; One (1) Cisco DPC3008 Cable Modem – S/N: 245891414 located at the Community Center; One (1) Thin Client WYSE RX0L – S/N: 2SUDK200227 located at the Community Center; One (1) Thin Client WYSE SX0 – S/N: 6DSDGA11224 located at the Community Center; One (1) Thin Client WYSE SX0– S/N: 6DTDGB02532 located at the Community Center; One (1) Thin Client WYSE SX0 – S/N: 6DTDGB02304 located at the Community Center; One (1) Thin Client WYSE SX0 – S/N: 6DTDGB02494 located at the Community Center; One (1) Thin Client WYSE SX0– S/N: 6DSDGA11450 located at the Community Center; One (1) APC BACKUPS 550 – S/N: 4B1349P33479 located at the Community Center; One (1) APC BACKUPS 650 – S/N: 4B1948P04004 located at the Community Center; One (1) APC BACKUPS 550 – S/N: 4B1448P22696 located at the Community Center; One (1) APC BN650 – S/N: 4B1831P30325 located at the Community Center; One (1) APC BACKUPS 550 – S/N: 4B1349P33466 located at the Community Center; One (1) APC BACKUPS ES 550 – S/N: 4B1135P28768 located at the Community Center; One (1) APC BACKUPS 550 – S/N: 4B1325P16951 located at the Community Center; One (1) APC BACKUPS 550 – S/N: 4B1232P18409 located at the Community Center; One (1) APC BACKUPS 550 – S/N: 4B1420P31267 located at the Community Center; One (1) APC BACKUPS 550 – S/N: 4B1202P30163 located at the Community Center; One (1) CYBERPOWER 425VA – S/N: CQXBX2003633 located at the Community Center; One (1) APC BACKUPS ES 550 – S/N: 3B1038X40436 located at the Community Center; One (1) POWERCOM BNT-1500A – S/N: 40240161612 located at the Community Center; One (1) TRIPPLITE S/N:9605AY00M603100166 located at the Community Center; One (1) APC SYBT2 – S/N: 5D1506T00391 located at the Community Center; One (1) Battery APC RBC7 – S/N: 7A2106L07649 located at the Community Center; One (1) Phone POLYCOM VVX300 – S/N: 0004F270E611 located at the Community Center; One Phone POLYCOM VVX301 – S/N: 64167F4281AD located at the Community Center; One (1) Blodgett Oven DFG- 100 Serial Number: 071205RA014T located at Arrowhead Golf Club; One (1) Blodgett Oven DFG-100 Serial Number: 051206RA00TT located at Arrowhead Golf Club; One (1) Minuteman E20 walk behind floor scrubber Model: 747692 located at Arrowhead Golf Club; One (1) Ridgid Kollmann k-750 Motor model number: C55kxhsc4221 located at Arrowhead Golf Club; One (1) Apexa G POS Terminal PCJA181201548-J19/FC/S128 located at Arrowhead Golf Club; One (1) Apexa G POS Terminal PCSE180404063-J19/FC/S128G located at Arrowhead Golf Club; One (1) Apexa G POS Terminal PCDE160701328-J19/FC/S64 located at Arrowhead Golf Club; One (1) Apexa G POS Terminal PCSE180405909-J19/FC/S128G located at Arrowhead Golf Club; One (1) Apexa G POS Terminal PCSE180403820-J19/FC/S128G located at Arrowhead Golf Club; One (1) Apexa G POS Terminal PCSE180406036-J19/FC/S128G located at Arrowhead Golf Club; One (1) Apexa G POS Terminal PCSE180401062-J19/FC/S128G located at Arrowhead Golf Club; One (1) Apexa G POS Terminal S/N: PCJN180403592-J19/FC/S128 located at Arrowhead Golf Club; One (1) Apexa G POS Terminal S/N: PCJL180900978-J19/FC/S128G located at Arrowhead Golf Club; One (1) SNBC BTP-R880NP Printer 1308E62718 located at Arrowhead Golf Club; One (1) SNBC BTP-R880NP Printer located at Arrowhead Golf Club; One (1) SNBC BTP-R880NP Printer 1308E62525 located at Arrowhead Golf Club; One (1) SNBC BTP-R880NP Printer 1308E60090 located at Arrowhead Golf Club; One (1) SNBC BTP-R880NP Printer 100341100926 located at Arrowhead Golf Club; One (1) EPSON M188B

Printer F6WG217793 located at Arrowhead Golf Club; Four (4) Battery Backups located at Arrowhead Golf Club

WHEREAS, the Board of Park Commissioners has determined that it would be in the best interest of the Park District to dispose: One (1) #Z141 2014 Polaris Ranger Model: 570 EFI Serial 4XARH57A9EE235638 located at Cosley Zoo; One (1) Second Generation Apple iPad DMPG8MYADFHY / MC77OLL-A located at Park Services Center; One (1) Second Generation Apple iPad DLXFDN9NDFHY / MC77OLL-A located at Park Services Center; One (1) Second Generation Apple iPad DQTFF4KUDFHY / MC77OLL-A located at Park Services Center; One (1) Second Generation Apple iPad F5XKGCU7DFHW / MC769LL-A located at Park Services Center; One (1) DLXFFYX2DFYW / MC769LL-A located at Park Services Center; One (1) HP Elite Book – S/N: CNU12906HL located at the Community Center; One (1) Desktop Computer MAC Mini – S/N: C07T50E8G1J1 located at the Community Center; One (1) Desktop Computer MAC Pro A1289 – S/N: YM210078EUE located at the Community Center; One (1) Desktop Computer Lenovo ThinkCentre 003EUS - Asset Tag: WPD-01342 – S/N: MJ06BFVL Located at the Community Center; One (1) Desktop Computer Lenovo ThinkCentre 003EUS - Asset Tag: WPD-01266 – S/N: MJ04YKBM located at the Community Center; One (1) Desktop computer Lenovo ThinkCentre 0016US - Asset Tag: WPD-01209 – S/N: MJ02P2K1 located at the Community Center; One (1) Desktop Computer Lenovo ThinkCentre 003EUS - Asset Tag: WPD-01248 – S/N: MJ04YKBT located at the Community Center; One (1) Desktop Computer Lenovo ThinkCentre 0016US - Asset Tag: WPD-01213 – S/N: MJ02P2WF located at the Community Center; One (1) Desktop Computer Lenovo ThinkCentre 003EUS - Asset Tag: WPD-01246 – S/N: MJ04YKBR located at the Community Center; One (1) Desktop Computer Lenovo ThinkCentre 003EUS - Asset Tag: WPD-01249 – S/N: MJ04YJZA located at the Community Center; One (1) Desktop Computer Lenovo ThinkCentre 003EUS - Asset Tag: WPD-01242 – S/N: MJ04YK2D located at the Community Center; One (1) Desktop Computer Lenovo ThinkCentre 003EUS - Asset Tag: WPD-01247 – S/N: MJ04YK19 located at the Community Center; One (1) Desktop Computer Lenovo ThinkCentre 003EUS - Asset Tag: WPD-01250 – S/N: MJ04YK3E located at the Community Center; One (1) Desktop Computer Lenovo ThinkCentre 003EUS - Asset Tag: WPD-01262 – S/N: MJ04YK3L located at the Community Center; One (1) Desktop Computer Lenovo ThinkCentre 003EUS - Asset Tag: WPD-01243 – S/N: MJ04YKBN located at the Community Center; One (1) Desktop Computer Lenovo ThinkCentre 000SUS - Asset Tag: WPD-01302 – S/N: MJ06NWDH located at the Community Center; One (1) Desktop Computer Lenovo ThinkCentre 000VUS - Asset Tag: WPD-01166 – S/N: MJ03HG1S located at the Community Center; One (1) Desktop Computer Lenovo ThinkCentre 000QUS - Asset Tag: WPD-01330 – S/N: MJ0832TQ located at the Community Center; One (1) Desktop Computer Lenovo ThinkCentre 003EUS - Asset Tag: WPD-01265 – S/N: MJ04YJX7 located at the Community Center; One (1) Desktop Computer Lenovo ThinkCentre 003UUS - Asset Tag: WPD-01276 – S/N: MJ0639X5 located at the Community Center; One (1) Desktop Computer Lenovo ThinkCentre 000CUS - Asset Tag: WPD-01353 – S/N: MJ09PPGE located at the Community Center; One (1) HP Laser Jet Printer 1320N – S/N: CNFC54901H located at the Community Center; One (1) Canon PIXMA Printer IP6220D located at the Community Center; One (1) EPSON Stylus Photo Printer R300 – S/N: FK9K158798 located at the Community Center; One (1) Ithaca MOD 610-P Receipt Printer – S/N: DB003730746 located at the Community Center One (1) Ithaca iTherm 280 Receipt Printer – S/N: WA004212724 located at the Community

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APC BACKUPS 550 – S/N: 4B1448P22696 located at the Community Center; One (1) APC BN650 – S/N: 4B1831P30325 located at the Community Center; One (1) APC BACKUPS 550 – S/N: 4B1349P33466 located at the Community Center; One (1) APC BACKUPS ES 550 – S/N: 4B1135P28768 located at the Community Center; One (1) APC BACKUPS 550 – S/N: 4B1325P16951 located at the Community Center; One (1) APC BACKUPS 550 – S/N: 4B1232P18409 located at the Community Center; One (1) APC BACKUPS 550 – S/N: 4B1420P31267 located at the Community Center; One (1) APC BACKUPS 550 – S/N: 4B1202P30163 located at the Community Center; One (1) CYBERPOWER 425VA – S/N: CQXBX2003633 located at the Community Center; One (1) APC BACKUPS ES 550 – S/N: 3B1038X40436 located at the Community Center; One (1) POWERCOM BNT-1500A – S/N: 40240161612 located at the Community Center; One (1) TRIPPLITE S/N:9605AY00M603100166 located at the Community Center; One (1) APC SYBT2 – S/N: 5D1506T00391 located at the Community Center; One (1) Battery APC RBC7 – S/N: 7A2106L07649 located at the Community Center; One (1) Phone POLYCOM VVX300 – S/N: 0004F270E611 located at the Community Center; One Phone POLYCOM VVX301 – S/N: 64167F4281AD located at the Community Center; One (1) Blodgett Oven DFG- 100 Serial Number: 071205RA014T located at Arrowhead Golf Club; One (1) Blodgett Oven DFG-100 Serial Number: 051206RA00TT located at Arrowhead Golf Club; One (1) Minuteman E20 walk behind floor scrubber Model: 747692 located at Arrowhead Golf Club; One (1) Ridgid Kollmann k-750 Motor model number: C55kxhsc4221 located at Arrowhead Golf Club; One (1) Apexa G POS Terminal PCJA181201548-J19/FC/S128 located at Arrowhead Golf Club; One (1) Apexa G POS Terminal PCSE180404063-J19/FC/S128G located at Arrowhead Golf Club; One (1) Apexa G POS Terminal PCDE160701328-J19/FC/S64 located at Arrowhead Golf Club; One (1) Apexa G POS Terminal PCSE180405909-J19/FC/S128G located at Arrowhead Golf Club; One (1) Apexa G POS Terminal PCSE180403820-J19/FC/S128G located at Arrowhead Golf Club; One (1) Apexa G POS Terminal PCSE180406036-J19/FC/S128G located at Arrowhead Golf Club; One (1) Apexa G POS Terminal PCSE180401062-J19/FC/S128G located at Arrowhead Golf Club; One (1) Apexa G POS Terminal S/N: PCJN180403592-J19/FC/S128 located at Arrowhead Golf Club; One (1) Apexa G POS Terminal S/N: PCJL180900978-J19/FC/S128G located at Arrowhead Golf Club; One (1) SNBC BTP-R880NP Printer 1308E62718 located at Arrowhead Golf Club; One (1) SNBC BTP-R880NP Printer located at Arrowhead Golf Club; One (1) SNBC BTP-R880NP Printer 1308E62525 located at Arrowhead Golf Club; One (1) SNBC BTP-R880NP Printer 1308E60090 located at Arrowhead Golf Club; One (1) SNBC BTP-R880NP Printer 100341100926 located at Arrowhead Golf Club; One (1) EPSON M188B Printer F6WG217793 located at Arrowhead Golf Club; Four (4) Battery Backups located at Arrowhead Golf Club;

NOW, THEREFORE, IT IS HEREBY ORDAINED BY THE BOARD OF PARK COMMISSIONERS OF THE WHEATON PARK DISTRICT, DuPage County, Illinois, as follows:

Section 1: The foregoing preamble of the Ordinance is hereby incorporated in its entirety in **Ordinance 2023-01**

Section 2: The Park District will dispose: One (1) #Z141 2014 Polaris Ranger Model: 570 EFI Serial 4XARH57A9EE235638 located at Cosley Zoo One (1) Second Generation

Apple iPad DMPG8MYADFHY / MC77OLL-A located at Park Services Center; One (1) Second Generation Apple iPad DLXFDN9NDFHY / MC77OLL-A located at Park Services Center; One (1) Second Generation Apple iPad DQTFF4KUDFHY /MC77OLL-A located at Park Services Center; One (1) Second Generation Apple iPad F5XKGCU7DFHW / MC769LL-A located at Park Services Center; One (1) DLXFFYX2DFYW / MC769LL-A located at Park Services Center; One (1) HP Elite Book – S/N: CNU12906HL located at the Community Center; One (1) Desktop Computer MAC Mini – S/N: C07T50E8G1J1 located at the Community Center; One (1) Desktop Computer MAC Pro A1289 – S/N: YM210078EUE located at the Community Center; One (1) Desktop Computer Lenovo ThinkCentre 003EUS - Asset Tag: WPD-01342 – S/N: MJ06BFVL Located at the Community Center; One (1) Desktop Computer Lenovo ThinkCentre 003EUS - Asset Tag: WPD-01266 – S/N: MJ04YKBM located at the Community Center; One (1) Desktop computer Lenovo ThinkCentre 0016US - Asset Tag: WPD-01209 – S/N: MJ02P2K1 located at the Community Center; One (1) Desktop Computer Lenovo ThinkCentre 003EUS - Asset Tag: WPD-01248 – S/N: MJ04YKBT located at the Community Center; One (1) Desktop Computer Lenovo ThinkCentre 0016US - Asset Tag: WPD-01213 – S/N: MJ02P2WF located at the Community Center; One (1) Desktop Computer Lenovo ThinkCentre 003EUS - Asset Tag: WPD-01246 – S/N: MJ04YKBR located at the Community Center; One (1) Desktop Computer Lenovo ThinkCentre 003EUS - Asset Tag: WPD-01249 – S/N: MJ04YJZA located at the Community Center; One (1) Desktop Computer Lenovo ThinkCentre 003EUS - Asset Tag: WPD-01242 – S/N: MJ04YK2D located at the Community Center; One (1) Desktop Computer Lenovo ThinkCentre 003EUS - Asset Tag: WPD-01247 – S/N: MJ04YK19 located at the Community Center; One (1) Desktop Computer Lenovo ThinkCentre 003EUS - Asset Tag: WPD-01250 – S/N: MJ04YK3E located at the Community Center; One (1) Desktop Computer Lenovo ThinkCentre 003EUS - Asset Tag: WPD-01262 – S/N: MJ04YK3L located at the Community Center; One (1) Desktop Computer Lenovo ThinkCentre 003EUS - Asset Tag: WPD-01243 – S/N: MJ04YKBN located at the Community Center; One (1) Desktop Computer Lenovo ThinkCentre 000SUS - Asset Tag: WPD-01302 – S/N: MJ06NWDH located at the Community Center; One (1) Desktop Computer Lenovo ThinkCentre 000VUS - Asset Tag: WPD-01166 – S/N: MJ03HG1S located at the Community Center; One (1) Desktop Computer Lenovo ThinkCentre 000QUS - Asset Tag: WPD-01330 – S/N: MJ0832TQ located at the Community Center; One (1) Desktop Computer Lenovo ThinkCentre 003EUS - Asset Tag: WPD-01265 – S/N: MJ04YJX7 located at the Community Center; One (1) Desktop Computer Lenovo ThinkCentre 003UUS - Asset Tag: WPD-01276 – S/N: MJ0639X5 located at the Community Center; One (1) Desktop Computer Lenovo ThinkCentre 000CUS - Asset Tag: WPD-01353 – S/N: MJ09PPGE located at the Community Center; One (1) HP Laser Jet Printer 1320N – S/N: CNFC54901H located at the Community Center; One (1) Canon PIXMA Printer IP6220D located at the Community Center; One (1) EPSON Stylus Photo Printer R300 – S/N: FK9K158798 located at the Community Center; One (1) Ithaca MOD 610-P Receipt Printer – S/N: DB003730746 located at the Community Center One (1) Ithaca iTherm 280 Receipt Printer – S/N: WA004212724 located at the Community Center; One (1) Ithaca iTherm 280 Receipt Printer – S/N: WA004212722 located at the Community Center; One (1) Ithaca iTherm 280 – S/N: WA003424350 located at the Community Center; One (1) NEC MultiSync Monitor EA192M – S/N: 37321969TA located at the Community Center; One (1) NEC MultiSync Monitor EA192M – S/N: 11115691TA located at the Community Center; One (1) Dell Monitor – S/N: CN0Y98337161884IACW6 located at the Community Center; One (1) NEC MultiSync LCD 175VX Plus Monitor– S/N:

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Section 3: Except, as otherwise provided herein, this **Ordinance 2023-01** Shall be in full force and effective forthwith upon its adoption and approval as provided by law.

Adopted this 19th day of April 2023.

AYES: _____

NAYS: _____

ABSENT: _____

President Board of Park Commissioners
Wheaton Park District

ATTEST:

Secretary, Board of Park Commissioners
Wheaton Park District

(S E A L)

TO: Wheaton Park District Board of Commissioners

FROM: Dan Novak, Director of Athletics & Facilities
Carolyn Wilkin, Special Events Manager

THROUGH: Michael Benard, Executive Director

RE: July 3rd Fireworks Display | Payment Over \$20,000

DATE: April 19, 2023



SUMMARY

Wheaton Park District requested a proposal for the annual July 3rd pyrotechnic display from Johnny Rockets Pyrotechnics for 2023.

Parameters for this proposal included a budget not to exceed \$25,000 and a minimum display length of 22 minutes. The proposal specifically noted that the vendor is not allowed to use subcontractors in the set up or firing of the fireworks display and the vendor must ultimately be responsible for the thorough cleanup of all shells in the surrounding area immediately following the show. The proposal required that the display comply with the National Fire Protection Association Code (NFPA) 1123.

The building of a firework display is an art and as such becomes the “canvas” the individual artist prepares. Vendors have their own artistry and their own level of professionalism in arranging a show or canvas. Johnny Rockets Pyrotechnics has produced the Wheaton July 3rd Firework Show since 2016 with rave reviews.

Johnny Rockets has exceptional references from the: Arrowhead Golf Club. Village on Montgomery Village of Lincolnshire, Elk Grove Village, and Village of Morton Grove. Feedback from Johnny Rockets’ references is that of attention to safety in every detail and success in obtaining appropriate licensing through the State of Illinois and respective fire departments all of which was observed by Wheaton Park District Staff when working with them over the last seven years as well.

PREVIOUS COMMITTEE/BOARD ACTION

March 2016 the board approved Johnny Rockets to produce the 2016 show. April 2017 the board meeting brought approval for Johnny Rockets to produce the 2017 & 2018 July 3rd firework displays with a two-year agreement. In January of 2019 the board again approved Johnny Rockets as our vendor base artistry and level of professionalism in arranging a show for all to enjoy.

ATTACHMENTS

Johnny Rockets Proposal
Attorney opinion

RECOMMENDATION

Staff seeks board approval for Johnny Rockets Pyrotechnics to serve as the firework vendor for the 2023 July 3rd Firework Display at a cost of \$25,000. There is also a multi-year agreement option for our consideration.

FIREWORKS DISPLAY PERFORMANCE AGREEMENT

This FIREWORKS DISPLAY PERFORMANCE AGREEMENT ("Agreement") is entered this 04 March 2023 by and between Johnny Rockets Fireworks Display Company ("Johnny Rockets") and The Wheaton Park District ("Customer").

In consideration of the terms and conditions contained herein and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties hereto, intending to be legally bound, agree as follows:

1. Johnny Rocket Services. Johnny Rockets hereby agrees to provide the fireworks display performance of services (the "Display Services") at the time and location and in the manner set forth in the attached Exhibit A, which is incorporated herein by reference and made a part hereof. In the event of a conflict of any of the terms of this Agreement and the terms of the attached Exhibit A, the terms of this Agreement shall govern. Subject to the additional terms and conditions set forth elsewhere herein, Johnny Rockets shall perform its duties and obligations hereunder in accordance with the following terms:

(a) Materials and Personnel. Johnny Rockets shall supply, at its sole cost and expense, all fireworks and related launch materials and all personnel required in connection with the performance of its duties hereunder.

(b) Licenses and Permits. Johnny Rockets shall obtain and maintain all necessary licenses, permits and approvals which are required for the performance of its obligations hereunder;

(c) Cooperation with Customer. Johnny Rockets shall provide all necessary personnel and assistance required to reasonably assist Customer with the performance of its obligations set forth herein.

2. Customer's Duties and Responsibilities. Subject to the additional terms and conditions set forth elsewhere herein, Customer shall perform its duties and responsibilities hereunder in accordance with the following terms:

(a) Fireworks Personnel. Customer acknowledges and agrees that Johnny Rockets and its authorized personnel shall be solely responsible for the handling of any and all fireworks materials to be utilized in connection with the Services, and that Customer, its agents, affiliates, employees and personnel are strictly prohibited from handling any such materials.

(b) Designation of Launch Site, Fallout Area, Viewing and Parking Areas. Customer agrees to provide all necessary personnel and assistance and to fully cooperate with Johnny Rockets to designate and determine which areas will serve as: (I) the launch site at which the Display Services will be performed (the "Launch Site"); (ii) the areas surrounding the Launch Site that will be designated as fallout areas (the "Fallout Areas"); and (iii) the appropriate viewing and parking areas (the "Public Areas") at which spectators may be present during the performance of the Display Services, and which Public Areas must at all times be at a safe distance, as determined by Johnny Rockets in consultation with any applicable fire protection agency or governmental representatives, from the Launch Site and Fallout Areas. Johnny Rockets shall not bear any responsibility for any damage to persons or property located in and around the Launch Site, Fallout Areas, or Public Areas arising from or in connection with Johnny Rockets' performance of the Display Services hereunder, unless such damage is the result of the negligence or willful misconduct of Johnny Rockets or its personnel.

(c) No Unauthorized Personnel in Launch Site and Fallout Area. Customer acknowledges and agrees that nobody besides Johnny Rockets and its authorized personnel and other authorized personnel from any fire protection agency or governmental authority shall be present at any time in either the Launch Site or Fallout Area during the performance of the Display Services.

(d) Customer's Responsibility to Provide Security. Customer acknowledges and agrees that it is solely responsible for providing a sufficient number of police and/or other security personnel and all appropriate security fences, barricades or other security apparatus necessary to ensure the appropriate level of protection and security of the Launch Site, Fallout Area and Public Areas as well as proper crowd control during the performance of the Display Services. Johnny Rockets reserves the right to refuse to perform or to cease performing the Display Services if at any time it determines, in its sole reasonable discretion that Customer has failed to properly secure the Launch Site, Fallout Area and/or Public Areas, which such failure shall be treated as a breach of this Agreement by the Customer and for which breach Customer shall bear sole liability.

(e) Disruption of Services Due to Environmental Factors. Customer, in consultation with Johnny Rockets, shall determine if it is necessary to interrupt, cancel or postpone the performance of the Display Services as a result of any unacceptable and/or unsafe environmental condition, including, without limitation, wind, rain, drought, lightning or other such condition which might endanger the safety of persons or property. In the event of any such interruption, cancellation or postponement of the Display Services, the terms set forth in Exhibit A with respect to any such occurrence shall govern. However, if Exhibit A is silent regarding payment in the event of such interruption, cancellation or postponement of the Display Services, Customer shall pay to Johnny Rockets an amount equal to twenty percent (20%) of the total fee due in consideration of the Display Services, provided, however, that if more than half of the fireworks display portion of the Display Services are actually performed at the time of an interruption of the Display Services, then such performance shall be deemed a full performance of the Display Services and Customer shall pay Johnny Rockets the full amount due hereunder.

(f) Fire Protection Agency and Local Government Involvement. Customer shall assist Johnny Rockets in facilitating the cooperation of local fire protection or other appropriate government agencies whose participation and involvement is required in connection with the performance of the Display Services hereunder.

3. Fees for Services. In consideration of the Services to be provided by Johnny Rockets hereunder, Customer shall pay Johnny Rockets compensation at such times and in such amounts as set forth in Exhibit A or B (Bid Proposal).

4. Insurance. Each party shall procure and maintain, at its sole cost and expense, policies of comprehensive liability insurance coverage for itself in such amounts as set forth in Exhibit B or, if no amount is specified, in such amounts as are necessary to meet or exceed industry standards and all applicable requirements of local, state and federal law. Each party shall furnish to the other evidence of such insurance coverage upon request. Customer, its officers, officials, employees and volunteers are to be covered as additional insured as respects: liability arising out of activities performed by or on behalf of Johnny Rockets. Johnny Rockets' liability insurance shall be primary insurance as respects the Customer. Any insurance or self-insurance maintained by the Customer shall be excess of Johnny Rockets' insurance and shall not contribute with it.

5. Relationship of Parties. Customer shall retain Johnny Rockets only for the purposes and to the extent set forth in this Agreement. Johnny Rockets, its personnel and staff shall be retained as independent contractors and shall not be considered under the provisions of this Agreement or otherwise as having employee status. Johnny Rockets shall be responsible for the payment of all taxes and withholdings with respect to payments it receives in connection with this Agreement.

6. Term and Termination. (a) The term of this Agreement shall commence upon the execution hereof and shall continue in full force and effect until such time as both parties hereto have satisfied their respective obligations hereunder.

(b) Notwithstanding the immediately preceding subsection, either party shall have the right to terminate this Agreement in the event the other party commits a material breach of any provision of this Agreement and fails to promptly cure such breach following receipt of notice from the other party that such breach has occurred.

(c) Termination of this Agreement for any reason shall discharge only those obligations that have not accrued as of the effective date of termination. Any right or duty of the parties based on either the performance or breach of this Agreement prior to the effective date of termination shall survive the term of this Agreement.

7. Assignment. This Agreement shall not be assigned by one party without the prior written consent of the other party hereto.

8. Waiver. No waiver by a party of a right or breach under this Agreement shall be effective unless in writing and any such waiver shall not be deemed a waiver of any subsequent right or breach whether of a similar nature or otherwise.

9. Governing Law and Venue. This Agreement shall be governed by and construed in accordance with the internal laws of the State of Illinois, without regard to conflict of law provisions. The parties agree that any action or proceeding to enforce or arising out of this Agreement shall be commenced in the United States District Court, in Chicago, Illinois. The parties consent to such jurisdiction, expressly agree that venue will be proper in such courts and waive any objections based upon Forum Non Conveniens. The choice of forum set forth in this section shall

not be deemed to preclude the enforcement of any action under this Agreement in any other jurisdiction.

10. Notice. Any notice pertaining to the Agreement shall be in writing, addressed to the other party at the address set out below, or such other address as provided by notice and any notice shall be sent by Federal Express or similar overnight mail service or by facsimile to:

If to Johnny Rockets: Johnny Rockets Fireworks Display Company
3107 Union Ave
Steger, Illinois 60475
708-845-2324
Attention: Tom Schulz

If to Customer:

The Wheaton Park District

855 W. Prairie Ave.

Wheaton, Illinois 60187

11. Severability. If any provision of this Agreement or portion thereof should be declared invalid for any reason, the invalid provision or portion hereof shall be deemed omitted and the remaining terms shall nevertheless be carried into effect.

12. Counterparts. This Agreement may be executed in counterparts, any of which need not contain the signature of more than one party, but which counterparts taken together shall constitute one and the same Agreement.

13. Entire Agreement. This Agreement, including any and all Exhibits attached hereto, constitutes the entire understanding among the parties and supersedes any prior understanding and/or written or oral agreements among them with respect to the subject matter of this Agreement.

[Signatures appear on the following page]

IN WITNESS WHEREOF, the parties have executed this Agreement as of the date first written above.

JOHNNY ROCKETS FIREWORKS DISPLAY COMPANY

By: 
Thomas Schulz / Operations Director Johnny Rockets Display Company

[CUSTOMER]

By: _____

Its: _____

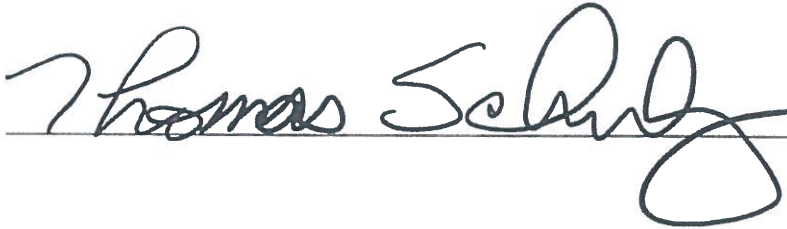
EXHIBITS

S**SERVICES:** Johnny Rockets Fireworks Display Company hereby agrees to provide the services and materials for The Wheaton Park District. The date of the display will be the 3rd day of July of 2023 approximately 9-10 p.m. For the sum of Twenty-Five Thousand Dollars (\$ 25,000.00).

Thomas Schulz

Operations Director Johnny Rockets Display Co.

Signature

A handwritten signature in black ink, appearing to read "Thomas Schulz", written over a horizontal line.

Customer (Authorized Signature)

Signature

Wheaton Park District (Agent of /Authorized Signature) MULTI - YEAR AGREEMENT: If mutually agreed Johnny Rockets display Company will provide services as listed above with no increase in cost to the **Wheaton Park District**. Shell counts and service will remain the same. Shell Type will change (i.e. effect or color can change) The quantity of shells in each size range will not change. The savings to the **Wheaton park District** will be approximately 5 - 10 percent per year. Term of agreement indicated below on this page (Sign next to year, only the years signed are active in this agreement. Line out years not agreed upon by the **Wheaton Park District**. No price increase or product count change to any of the agreed upon years.

2023

_____ Amount \$25,000.00 _____

2024

_____ Amount _____

2025

_____ Amount _____

Thomas Schulz

Operations Director Johnny Rockets Display Co.

Signature

Thomas Schulz

(Customer) Authorized Signature

Signature

EXHIBIT B

INSURANCE REQUIREMENTS

Johnny Rockets Fireworks Display Company Co., ("Johnny Rockets") shall obtain and maintain insurance of the types in the amount listed below.

A. Commercial General and Umbrella Liability Insurance

Commercial general liability (CGL) and, if necessary, commercial umbrella insurance with a limit of not less than \$3,000,000 each occurrence, and specifically including liability arising out of pyrotechnic/fireworks displays. If such CGL insurance contains a general aggregate limit, it shall apply separately to this contract/location.

CGL insurance shall be written on Insurance Services Office (ISO) occurrence form CG 001 01 10 93, or a substitute form providing equivalent coverage, and shall cover liability arising from pyrotechnic/fireworks displays, premises, operations, independent contractors, products-completed operations, personal injury and advertising injury, and liability assumed under an insured contract (including the tort liability of another assumed in a business contract).

District, City, and County each shall be included as an insured under the CGL, using ISO additional insured endorsement CG 20 26 or a substitute providing equivalent coverage, and under the commercial umbrella, if any. This insurance shall apply as primary insurance with respect to any other insurance or self-insurance afforded to District, City, or County.

B. Business Auto and Umbrella Liability Insurance

Business auto liability and, if necessary, commercial umbrella liability insurance with a limit of not less than \$3,000,000 each accident. Such insurance shall cover liability arising out of any auto including owned, hired, and non-owned autos.

Business auto insurance shall be written on Insurance Services Office (ISO) form CA 00 01, CA 00 05, CA 00 12, CA 00 20, or a substitute form providing equivalent liability coverage. If necessary, the policy shall be endorsed to provide contractual liability coverage equivalent to that provided in the 1990 or later editions of CA 00 01.

If District has not been included as an insured under the CGL using ISO additional insured endorsement CD 20 26 under the Commercial General and Umbrella Liability Insurance required in this Contract, Johnny Rockets waives all rights against District, City, and County and their officers, offices, employees, volunteers, and agents for recovery of damages arising out of or incident to Johnny Rocket's services.

C. Workers Compensation Insurance

If applicable, workers compensation and employers liability insurance. The commercial umbrella and/or employers liability limits shall not be less than \$1,000,000 each accident for bodily injury by accident or \$1,000,000 each employee for bodily injury in disease.

D. General Insurance Provisions

1. Evidence of Insurance

At least fifteen (15) days prior to the commencement of the contract or commencement of services whichever first occurs, Johnny Rockets shall furnish District with a certificate(s) of insurance and applicable policy endorsement(s), executed by a duly authorized representative of each insurer, showing compliance with the insurance requirements set forth above.

All certificates shall provide for thirty (30) days' written notice to District, City, and County prior to the cancellation or material change of any insurance referred to therein. Written notice to District, City, and County shall be by certified mail, return receipt requested.

Failure of District, City, or County to demand such certificate, endorsement or other evidence or full compliance with these insurance requirements or failure of District, City, or County to identify a deficiency from evidence that is provided shall not be construed as a waiver of Johnny Rockets obligation to maintain such insurance.

District, City, and County shall have the right, but not the obligation, of prohibiting Johnny Rockets from beginning work until such certificates or other evidence that insurance has been placed in complete compliance with these requirements is received and approved by District.

Failure to maintain the required insurance may result in termination of this Contract at District's or Chamber's option.

Johnny Rockets shall provide certified copies of all insurance policies required above within ten (10) days of any written require for said copies.

2. Acceptability of Insurers

For insurance companies with obtain a rating from A. M. Best, that rating should be no less than A VII using the most recent edition of the A.M. Best's Key Rating Guide. If the Best's rating is less than A VII or a Best's rating is not obtained, the District has the right to reject insurance written by an insurer it deems unacceptable.

3. Cross- Liability Coverage

If Johnny Rocket's liability policies do not contain the standard ISO separation of insured's provision, or a substantially similar clause, they shall be endorsed to provide cross-liability coverage.

4. Deductibles and Self-Insured Retentions

Any deductibles or self-insured retentions must be declared to the District, City, and County. At the option of the District, City, or County, Johnny Rockets may be asked to eliminate such deductibles or self-insured retentions as respects the requesting District, City, or County, or their respective officers, officials, employees, volunteers and agents or required to procure a

bond guaranteeing payment of losses and other related costs including but not limited to investigations, claim administration and defense expenses.

5. Subcontractors

Johnny Rockets shall cause each subcontractor employed by Johnny Rockets to purchase and maintain insurance of the type specified above. When requested by the District, City, or County, Johnny Rockets shall furnish copies of the certificates of insurance evidencing coverage for each subcontractor.

Signature:

Johnny Rockets Fireworks Display Company

Date: _____

TO: Board of Commissioners
FROM: Daniel Novak, Director of Athletics & Facilities
 Carolyn Wilkin, Special Event Manager
THROUGH: Michael Benard, Executive Director
RE: Wheaton Park District Sound & Lighting for 2023 Special Events
DATE: February 27, 2023



SUMMARY

The Wheaton Park District annually produces high quality special events that require a sound and light technician as well as sound and light equipment. These events draw 20,000+ guests annually and include Cream of Wheaton, Summer Entertainment Series Concerts at Memorial Park, Wheaton Brew and Seltzer Fest, and October Fest.

Requests for proposals were sent to six (6) companies and three (3) companies submitted proposals by the February 24, 2023 deadline. Shakespeare in the Park was not included in the RFP in 2023 as Wheaton College will be contracting out the sound and light vendor based on their production needs.

Wheaton Park District 2023 Special Event Sound & Lighting RFP Results

Vendor	Cream of Wheaton	Summer Entertainment Series	Wheaton Brew and Seltzer Fest	October Fest	Total
Hi-Fi Events	\$8,000	\$13,800	\$1,350	\$1,600	\$24,750
PMMG	\$8,600	\$17,200	\$2,000	\$1,700	\$29,500
PMMG (Additional Option)	\$18,600	\$37,200	\$2,000	\$1,700	\$59,500*
Novatoo, Inc.	\$10,840	\$21,720	-	\$4,090	\$36,650

** PMMG included 10% discount if all events with options were awarded to them for a total of \$55,000*

PREVIOUS COMMITTEE/BOARD ACTION:

In 2022, staff used a formal request for proposal process for special events sound and lighting. Last year's expenses were over \$30,000 due to the inclusion of Shakespeare in the Park. Hi-Fi Events supplied Sound and Lights to these events. Hi-Fi Events did a great job in 2022 and staff was pleased with their services.

REVENUE OR FUNDING IMPLICATIONS:

All expenses are included in the Wheaton Park District Special Event Operational Budgets and will be covered by sponsorships, as well as ticket and beverage sales.

RECOMMENDATION:

Staff recommends that the Wheaton Park District Board of Commissioners approve the 2023 Special Event Sound & Lighting proposal from Hi-Fi Events in the amount of \$24,750.

TO: Board of Commissioners
FROM: Daniel Novak, Director of Athletics & Facilities
Carolyn Wilkin, Special Event Manager
THROUGH: Mike Benard, Executive Director
RE: Approval of Participant/Runner Shirt Bid Results
DATE: April 12, 2023



SUMMARY:

The Wheaton Park District sought bids for participant/runner performance tech long sleeve and cotton short shirts sleeve shirts for our annual Cosley Zoo Run for the Animals as well as our annual Lions Club Reindeer Run. These high-quality events play a vital role in giving back to our community and foundations while requiring over 4,600 pieces of participant apparel. This apparel not only serves as a souvenir but also as a marketing piece that can be seen throughout the community year-round. All apparel expenses are covered by sponsorships, registration fees, and fundraising within the event operational budgets.

Bid packets were sent to six (6) vendors and a bid notice was placed in the Daily Herald. Bids were officially opened on Tuesday, March 21, at 11:00am at the Wheaton Park District Park Services Center. One (1) bid was received from Marathon Sportswear, while two vendors offered their regrets in advance due to personal family health issues (Blue Sky Marketing Group) as well as the four-color screen requirement (Crown Graphics). Results for the qualified vendor are listed below per event.

Wheaton Park District 2023 Cosley Zoo & Lions Club Reindeer Run Shirts / Apparel

Vendor: Marathon Sportswear	Cosley Zoo Long Sleeve Tech Runner Shirts	Cosley Zoo Short Sleeve Cotton Kids Shirts	Cosley Zoo Short Sleeve Volunteer Shirts	Reindeer Run Long Sleeve Tech Runner & Volunteer Shirts	Total Bid Results: Marathon Sportswear
Shirt Count	2,680	210	285	1,500	4,675
Total Cost	\$18,492.00	\$850.50	\$1,232.75	\$10,680.00	\$31,255.75

PREVIOUS COMMITTEE/BOARD ACTION:

This is the first-year staff used the competitive bid process that combined our participant/runner performance tech long sleeve and cotton short shirts sleeve shirts for our annual Cosley Zoo Run for the Animals as well as our annual Lions Club Reindeer Run. In 2022 staff used a competitive request for proposal process for each run specifically with expenses under \$25,000 per event.

REVENUE OR FUNDING IMPLICATIONS:

All expenses for the Reindeer Run event are included in the Wheaton Park District Special Event Operational Budget and will be covered by sponsorships, registration fees, and fundraising within the specific event budget. All expenses for the Cosley Run are budgeted and paid for in the Cosley Foundation 2023 Budget. This annual event, in total, produces a positive bottom-line profit.

ATTACHMENTS: (1) Marathon Sportswear Bid Results

RECOMMENDATION:

Staff recommends that the Wheaton Park District Board of Commissioner's approve and award the 2023 participant/runner performance tech long sleeve and cotton short shirts sleeve shirts for our annual Cosley Zoo Run for the Animals as well as our annual Lions Club Reindeer Run to Marathon Sportswear in the amount \$31,255.75. The Wheaton Park District has used Marathon Sportswear as a apparel provider in the past and have been pleased with their services.

Wheaton Park District Participant Runner Shirts

Enclosed are the requests for participant runner tech shirts/cotton apparel for our annual Cosley Zoo Run for the Animals (hosted on June 3) and our Reindeer Run (hosted on December 2). Bidders are to supply a cost per item for each race /event. Apparel to be long sleeve tech material or short sleeve 100% cotton with multiple color options. Screen printer will consist of a four (4) color front logo and a single (1) color back logo/design. Sizes will range from Youth XS-Youth XL and Adult S-Adult XXXL. Screen Printing & Shipping to be included in pricing.

- Cosley Zoo Run for the Animals = 3175 Count
- Reindeer Run = 1500 Count

**MARATHON
SPORTSWEAR.**

12757 S. Homan Avenue
Blue Island, IL 60406

Cosley Zoo Run for the Animals

Runner Shirts – Long Sleeve Tech | 4-Color Front/1-Color Back

• Shirt Size & Quantity	Cost Per Shirt	Total Cost
• Youth X-Small – 30	<u>6.25</u>	<u>187.50</u>
• Youth Small – 40	<u>6.25</u>	<u>250.00</u>
• Youth Medium – 80	<u>6.25</u>	<u>500.00</u>
• Youth Large – 110	<u>6.25</u>	<u>687.50</u>
• Youth X-Large – 10	<u>6.25</u>	<u>62.50</u>
• Adult Small – 700	<u>6.95</u>	<u>4865.00</u>
• Adult Medium – 710	<u>6.95</u>	<u>4934.50</u>
• Adult Large – 700	<u>6.95</u>	<u>4865.00</u>
• Adult X-Large – 250	<u>6.95</u>	<u>1737.50</u>
• Adult XX-Large – 40	<u>7.95</u>	<u>318.00</u>
• Adult XXX-Large – 10	<u>8.45</u>	<u>84.50</u>
• Total		<u>18,492.00</u>

Kids Runner Shirts – Short Sleeve 100% Cotton | 4-Color Front/1-Color Back

• Shirt Size & Quantity	Cost Per Shirt	Total Cost
• Youth X-Small – 30	<u>4.05</u>	<u>121.50</u>
• Youth Small – 65	<u>4.05</u>	<u>263.25</u>
• Youth Medium – 50	<u>4.05</u>	<u>202.50</u>
• Youth Large – 50	<u>4.05</u>	<u>202.50</u>
• Youth X-Large – 15	<u>4.05</u>	<u>60.75</u>
• Total		<u>850.50</u>

Volunteer Shirts – Short Sleeve 100% Cotton | 4-Color Front/1-Color Back

• Shirt Size & Quantity	Cost Per Shirt	Total Cost	Shoe Cost
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• Adult Small – 75	<u>4.15</u>	<u>311.25</u>
• Adult Medium – 80	<u>4.15</u>	<u>332.00</u>
• Adult Large – 60	<u>4.15</u>	<u>249.00</u>
• Adult X-Large – 50	<u>4.15</u>	<u>207.50</u>
• Adult XX-Large – 15	<u>6.15</u>	<u>92.25</u>
• Adult XXX-Large – 5	<u>8.15</u>	<u>40.75</u>
• Total		<u>1232.75</u>

Total Cost Cosley Zoo Run for the Animal
Shirts: 20,575.25

Reindeer Run (1500 Count)

Runner/Volunteer Shirts – Long Sleeve Tech | 4-Color Front/1-Color Back

• Shirt Size & Quantity	Cost Per Shirt	Total Cost
• Youth X-Small – 20	<u>6.55</u>	<u>131.00</u>
• Youth Small – 85	<u>6.55</u>	<u>556.75</u>
• Youth Medium – 110	<u>6.55</u>	<u>720.50</u>
• Youth Large – 120	<u>6.55</u>	<u>786.00</u>
• Adult Small – 250	<u>7.20</u>	<u>1800.00</u>
• Adult Medium – 325	<u>7.20</u>	<u>2340.00</u>
• Adult Large – 300	<u>7.20</u>	<u>2160.00</u>
• Adult X-Large – 200	<u>7.20</u>	<u>1440.00</u>
• Adult XX-Large – 75	<u>8.20</u>	<u>615.00</u>
• Adult XXX-Large – 15	<u>8.75</u>	<u>131.25</u>
• Total		<u>10,680.50</u>

Total Cost for Reindeer Run Shirts:

10,680.50

Sample of the shirts must be present at bid opening.

**MARATHON
SPORTSWEAR.**

12757 S. Homan Avenue
Blue Island, IL 60406



TO: Board of Commissioners

FROM: Daniel Novak, Director of Athletics & Facilities
Adam Lewandowski, Superintendent of Athletic Programs & Facilities
Matthew Wrobel, Athletic Manager

THROUGH: Michael Benard, Executive Director

RE: CHEERLEADING UNIFORMS

DATE: April 19, 2023

SUMMARY:

The Wheaton Park District Youth Cheerleading Program has grown to over 175 members. Official bids were mailed out or sent electronically for our youth cheerleading uniforms. The expenses will be covered by registration fees, fundraisers, and sponsorships. The expenses will be covered in the 2023/2024 athletic department cheerleading operational budget.

Bid packets were sent to fifty-six (56) companies and a bid notice was placed in the Daily Herald newspaper. On Tuesday, March 21, 2023, at 10A at the Wheaton Park District Park Services Center the three (3) received bids were officially opened. One bid submission was not accepted as the submission came in after the bid opening time.

BID RESULTS:

Vendor	Victory Cheer Uniform	Rebel Athletic	Varsity Spirit Fashion
(2023) 130 body liners/tops and skirts with built in <u>briefs</u> . Navy color on skirt and top should <u>match</u>	\$199.00	\$180.90	\$205.00
Full length top – white ¾ sleeve, navy insert for upper sleeves and shoulders. Copper metallic stripe by elbow and wrist.	\$199.00	\$180.90	\$205.00
(2024) 50 body liners/tops and skirts with built in briefs. Navy color on skirt and top should <u>match</u>	\$199.00	\$180.90	\$205.00
Navy skirt with rhinestone detail on front and sides with copper metallic waistband	\$199.00	\$180.90	\$205.00

Rebel Athletic is the lowest qualified vendor in the respective bid specifications.

PREVIOUS COMMITTEE/BOARD ACTION:

The Wheaton Park District Board of Commissioner's approved the 2021 and 2022 cheerleading uniforms bid results as presented at the April 21, 2021, meeting.

REVENUE OR FUNDING IMPLICATIONS:

All expenses will be included in the Wheaton Park District Cheerleading fund and will be covered by registration fees, fundraisers, and sponsorships. Quantities are approximate and may vary accordingly.

RECOMMENDATION:

Staff recommends awarding the bid for 2023 and 2024 cheer uniforms to Rebel Athletic.



TO: Board of Commissioners

FROM: Donna Siciliano

THROUGH: Mike Benard

RE: Possible Commissioner Attendance for the National Restaurant Association Show 2023

DATE: April 7, 2023

SUMMARY:

The Board of Commissioners adopted a formal travel policy. Per Policy, the Park Board must approve attendance by, and related budgeted expenses for, educational conference attendance by Commissioners.

PREVIOUS COMMITTEE/BOARD ACTION:

In past years Commissioners have been given permission to attend state and national conferences.

REVENUE OR FUNDING IMPLICATIONS:

Per Commissioner Expense Estimates

Conference Registration	\$ 160.00
Parking	\$ 25.00
Mileage Approximately 64 miles roundtrip at 65.6 cents per mile	\$ 42.00
Meals and incidental expenses reimbursement maximum 1 day @ \$79	\$ 79.00

ATTACHMENTS:

1. Travel Policy
2. National Restaurant Show Information

RECOMMENDATION:

To allow commissioners who are interested to attend the conference at a cost not to exceed \$325.00 per commissioner.



MAY 20-23, 2023
McCormick Place | Chicago, IL

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We agree to collect and use information about our company, business, and the food and beverage industry, providing insight and market intelligence to our members. We also use this information to help our members buy food and beverage products and services, including products relating to food and beverage technology, equipment, and supplies.

Do Not Sell My Personal Info

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[Assumption of Risk and Waiver of Liability](#)

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English



Registration

Get up to 11% off the Registration!

[REGISTER](#)[WHY ATTEND](#)[ATTENDEE FAQs](#)

Growth and innovation start with the right information, proper tools and a supportive community that just “gets it.” At the 2023 National Restaurant Association Show, you’ll find all of that and more—from business-boosting technology to insights on the latest menu trends—we have everything you need to succeed, all in one place. **Join us from May 20 to 23, 2023 at McCormick Place in Chicago.**

Registration Information & Fees

Attendee Rates

[REGISTER NOW](#)

Registration Tier	Deadline	Rate
EARLY BIRD	11/21/22	\$85
ADVANCE	4/3/23	\$110
REGULAR	5/23/23	\$160
NON-EXHIBITING SUPPLIER ADVANCE	4/3/23	\$450
NON-EXHIBITING SUPPLIER REGULAR	5/23/23	\$550

Restaurant Member Companies of the National Restaurant Association receive an allotment of complimentary

English

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Why Attend?

Join the leading foodservice professionals and get the most up-to-date information on the latest in the industry. This event is a must-attend for anyone in the foodservice industry. It's where you can learn from the best, network with peers, and discover the latest in foodservice technology and innovation.

[REGISTER](#)[ATTENDEE FAQ](#)

The Show For Foodservice.

The National Restaurant Association Show is the must-attend event for every member of the restaurant and foodservice industry. As the world's most influential showcase of foodservice innovation and inspiration, it's where every trend, solution and category are represented — connecting you with the people and products you need to thrive in today's business environment.

Join your peers from across the industry in **Chicago on May 20-23, 2023**, for a future-forward experience where you'll discover everything it takes to stay revenue-driven and relevant — from tantalizing tastes for your menu to actionable solutions for streamlining service, payments and more. Don't miss this opportunity to test innovative new equipment designed to power automation and profits, engage with expert-led education on today's hottest topics and build connections with key suppliers and foodservice professionals from around the world.

Why Attend the Show for Foodservice?

This is the must-attend event for every member of the restaurant and foodservice industry. As the most influential showcase of foodservice innovation and inspiration, it's where every trend, solution and category are represented — connecting you with the people and products you need to thrive in today's business environment.

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Just the facts . . .

About the Show



The National Restaurant Association Restaurant, Hotel-Motel Show is the largest annual gathering of foodservice professionals in the Western Hemisphere. The Show brings together the people, ideas, products, solutions and information that make up the entire domestic and international industry spectrum. It is the must-attend, pinnacle event of the industry.

Show Dates & Location



McCormick Place - [View Map](#)

2301 S. King Drive
Chicago, IL 60616

Saturday, May 20, 2023

9:30 a.m. - 5:00 p.m.

Sunday, May 21, 2023

9:30 a.m. - 5:00 p.m.

Monday, May 22, 2023

9:30 a.m. - 5:00 p.m.

Tuesday, May 23, 2023

9:30 a.m. - 3:00 p.m.

ATTENDEE FAQs

What Will I Find at the Show?



The National Restaurant Association Show is made for passionate foodservice professionals seeking [English](#)

and we're dedicated to maintaining that reputation. Maximize your time (and funds) by attending the one event that has it all—from experts that will help you make sense of the latest industry projections to efficiency-boosting equipment.

Innovations

If it is cutting edge, you'll find it here. Discover new solutions from your current partners, discuss your needs with exciting up-and-comers in the restaurant tech space, get the scoop on delicious new ingredients and global flavor trends, find game-changing equipment, shop products to boost your adult beverage program and so much more—all on the Show floor.

EXHIBITOR LIST

Ideas & Information

Being in-the-know is essential to your success and that's never been truer than it is today. Get up-to-date industry data from trusted sources, enhance your knowledge of pressing topics, find your inspiration and learn new skills with our extensive education program, which includes deep-dive workshops, chef-led demos and featured presentations.

EDUCATION & SPEAKERS

Relationships

Whether you're looking for new business partners, want to catch up with colleagues, or you're looking to discuss exciting collaboration ideas with your peers, you'll find the right people and opportunities here.

NETWORKING

Who Attends the Show?



For foodservice professionals seeking new and better ways to operate their establishments, grow their customer base, broaden their networks and increase their success. With representation from all 50 states and 112 countries, there's no other place to interact with the entire foodservice industry ecosystem.

Connect with the Entire Foodservice Ecosystem

Dealers & Distributors
16.0%

24.0%

Non-Commercial
22.0%

Commercial: Independent
32.0%



Below is a sample of some of the companies that attend the Show.

COMMERCIAL

Multi-Unit: Arby's, Bojangles, Brinker International, Buffalo Wild Wings, California Pizza Kitchen, Chic-Fil-A, Chipotle Mexican Grill, Cracker Barrel, Darden Restaurants, Del Taco, Dominos, Dunkin', Five Guys, Inspired Brands, Jack In The Box, Jimmy John's, McDonald's, Panera, Papa John's, Pizza Hut, Portillo's, Red Lobster, Red Robin, Shake Shack, Starbucks, Subway, Taco Bell, Texas Roadhouse, Wendy's, YUM! Brands, Zaxby's

Independents: Barrio Brewing Co., Burma Restaurants, Columbia Hospitality Inc, Frontera Grill, Gibson's Restaurant Group, Hart House, Joe's Stone Crab Restaurant, Kings Fish House, Lagunitas brewing Co., Lawry's, Ralph Brennan Restaurant Group, RBM Restaurant Group, SO Hospitality Group, Stone Brewing, The H. Wood Group, White Castle

NON-COMMERCIAL

Aramark, Association Of Correctional Food Service Affiliates, Centerplate, Compass, Cornell University, Dayton Children's Hospital, Delaware North, DFW International Airport, Georgia State University, North Dakota State University, Rice University, Sodexo, The Ohio State University, The University of Notre Dame, U.S. Army, U.S. Navy

DEALERS & DISTRIBUTORS

Boelter Company, Clark Associates, Gordon Food Services, Katom Restaurant Supply, Inc., Parts Town, Restaurant Equipment World, Singer Equipment Company, Stafford-Smith, Inc., Sysco, Trimark, US Foods, Wasserstrom

LODGING

Best Western, Carnival Cruise Line, Disney Cruise Line, Disneyland Resort, Four Seasons Hotel & Resorts, Great Wolf Resorts, Hilton, Holiday Inn, Hyatt Hotels, JW Marriot, Loews Hotels, Norwegian Cruise Line, Sheraton, The Ritz Carlton, Universal Orland Resort, Westin, Wyndham Hotels & Resorts

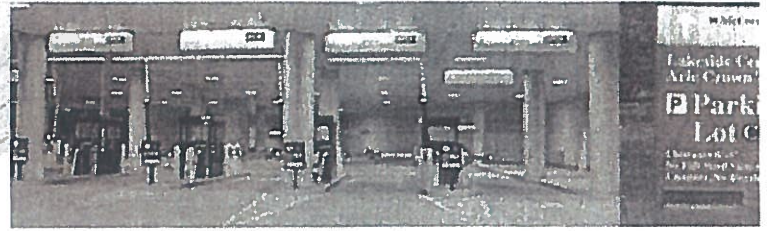
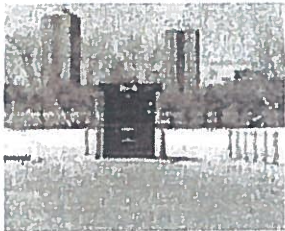
RETAIL

7-Eleven, Amazon, Buc-EE's, Costco, Food Lion, Getgo Cafe+Market, Giant Eagle, H-E-B, Kum & Go, Kwik Trip, Publix, Racetrac, Sam's Club, Sheetz, Walmart, Wawa, Whole Foods Market

ATTENDEE AUDIENCE OVERVIEW

Who Exhibits at the Show?

English



Parking & Rates

McCormick Place Parking Lot Map

Parking

There are three main parking lots on the McCormick Place campus. All are in close proximity and walking distance to our convention complex and are ADA accessible.

- Events in the North, South and West Buildings designate Lot A as the primary parking location.
- Events in Lakeside Center and Arie Crown Theater designate Lot C as the primary parking location.

To find the building location of your event, please visit our event calendar.

Parking Lot Addresses:

Lot A – 2301 South Prairie Avenue, Chicago, IL 60616
Lot B – 3050 South Moe Drive, Chicago, IL 60616
Lot C – Fort Dearborn Drive, Chicago, IL 60616

[Purchase parking online](#)

Parking & Rates

- [Getting Here](#)
- [Driving Directions](#)
- [Parking & Rates](#)
- [Public Transportation](#)
- [Purchase Parking Online](#)



Parking Rates:

Lot A: The parking rate is \$25 for up to 16 hours and \$38 from 16 to 24 hours. There are no in-and-out privileges.

Lot B: The parking rate is a flat fee of \$16 per day with no in-and-out privileges.

Lot C: The parking rate is a flat fee of \$25 per day with no in-and-out privileges.

A. Purpose

The purpose of this policy is to establish guidelines for employees and elected officials of the District to follow when incurring business travel expenses while on assignments such as attending educational programs, association conferences or conducting onsite visits of parks and facilities for fact finding purposes outside of the local area and for the use of District owned vehicles. For employees, the immediate supervisor and department head must approve all business travel in advance and include related expenses in the annual operating budget. For elected officials, the Board of Park Commissioners must approve attendance and budgeted travel expenses in advance on a case by case basis.

B. Expenditure Limit

Consistent with the requirements of the Local Government Expense Control Act, the District may establish an expenditure limit for travel expenses incurred. By establishing said limit, the board would not have to approve each employee's attendance prior to said attendance. Instead they would approve all such expenditures via the budget and appropriation ordinance. However, in the event that an employee desires to attend some event that would cost in total in excess of the limit established, that attendance would have to be approved by the board in one of their noticed public meetings PRIOR to attendance. This policy is establishing the District's limit as \$3,000 per staff member per conference/event attended. The Act does not permit the reimbursement for any entertainment expense.

c. Elected Official

The Act **does not permit any elected official to attend without obtaining prior approval**, even if the expenses to be incurred are below the established limit. Any such expenses incurred by an elected official of the District must be approved before incurrence, by roll call vote at an open meeting of the governing board of the District. Any elected official incurring expenses under this policy is required to submit documentation of an estimate of said expenses prior to incurring them. Before travel, meals or lodging expenses may be approved under the Act the Documentation as specified in the "Documentation Required" section below must be submitted in writing to the governing board. In this instance, where the exact amount of the actual expenses to be incurred for some expenses, such as meals and travel may be unknown, such expenses may be estimated. Once the expenses have been incurred, the elected official must also complete the expense report form as noted in the "Documentation Required" section below.

It is expected that employees and elected officials attend educational sessions when attending conferences.

The District's objectives are to permit travel arrangements that:

- Conserve travel expenses
- Provide uniform treatment for employees
- Allow for Board oversight
- Adhere to the plan adopted in the budget
- Result in prompt approval and recording of District expenses

D. Personal Travel/Travel Companions

A family member or friend may accompany employees and elected officials on business travel, at their expense, when the presence of a companion will not interfere with successful completion of business objectives. Generally, employees and elected officials are also permitted to combine personal travel

with business travel, as long as time away from work is approved and vacation or personal time is used (employees only). Additional expenses arising from such non-business travel are the responsibility of the employee or the elected official.

E. Covered Expenses

When approved, the actual costs of conference or convention registrations, participation in professional organizations, technical meetings and the travel, meals, lodging and other expenses directly related to accomplishing business travel objectives can be either:

- charged to the District's procurement card (if one has been issued to employee or elected official traveling) or
- reimbursed by the District

F. Documentation Required

Per the Local Governmental Expense Control Act: travel, meal and lodging expenses must, whether above or below the Expenditure Limit established above, be documented in an expense report. The form of this report can be found on the G drive under District Forms\Expense Reports.

Expense Report Form effective October 2016

G: » DISTRICT FORMS » Expense Reports

These must be

completed for each attendee. The report must indicate:

- An estimate of the cost of travel, meals or lodging if expenses have not been incurred or a receipt of the cost of the travel, meals or lodging if the expenses have already been incurred;
- The name of the individual who received or is requesting the travel, meal or lodging expense;
- the job title or office of the individual who received or is requesting the travel, meal, or lodging expense; and
- the date or dates and nature of the official business in which the travel, meals or lodging expense was or will be expended.

In either case, original receipts or equivalent evidence must be provided to support the expenses incurred. These receipts must be turned in within 60 days of the date the purchase was incurred. It is expected that staff and elected officials will be cost-conscious when spending District funds, and make all reasonable efforts to minimize their expenses related to travel, lodging, and meals. The District Limit will be set to the current CONUS rate for Chicago, Illinois. Current lodging and M&IE (meals & incidentals) rates can be found at www.gsa.gov/perdiem. These rates and limits are the US General Services Administration CONUS rates. The District has elected to use the rates for Chicago to establish the rates to be used by District employees. Any expenses incurred beyond the daily limit on a district procurement card will be reimbursed to the district by the staff member/official.

Further, it is expected that Supervisors and Department Heads will be looking over their staff's charges even when the individual charges do not exceed the employee's approval limit as the travel costs may be broken into multiple charges that individually do not exceed the employee's approval limit but in total for a given trip would exceed that limit.

The Executive Director, at his discretion may authorize exceeding the amount spent on a meal for the purposes of team building or strategic planning. The entire bill will be charged to Executive Director's procurement card. Any staff/official in attendance will record the current CONUS dinner rate of group meal expense on their daily log to count against their daily. If the Executive Director is not in attendance, prior approval may be granted to another staff member/official to accomplish similar district objectives.

G. Alcohol

Consistent with the District's personnel manual direction, no alcohol purchases will be paid for by the District. Receipts for dining establishments must be provided in sufficient detail to document that no alcoholic beverages are being paid for by the District.

H. Accidents

Employees or elected officials who are involved in an accident while traveling on business must promptly report the incident to their immediate supervisor or the executive director.

I. Vehicle Use

District vehicles are used for official business and may be kept overnight in certain instances only when authorized by the Executive Director. Any employee provided a vehicle by the district shall not be authorized to use their private vehicle and receive reimbursement for travel, except on approval of the Executive Director.

Effective January 1, 2017, it is the policy of the Wheaton Park District to provide its Executive Director with a monthly vehicle stipend in a manner that is non-contributory to his or her Pension Calculation. The amount of the vehicle stipend will be voted on by the Board of Commissioners and reviewed and updated periodically. No other district employee shall be granted a vehicle stipend without the approval of the Board of Commissioners.

No employee may operate a district vehicle without having in his/her possession a valid driver's license.

District vehicles shall not be used to transport unauthorized passengers such as hitchhikers.

All accidents involving district vehicles must be reported in writing to the administrative office within twenty-four (24) hours of the accident. The report shall include the names and addresses of available witnesses and principals. All accidents involving district vehicles are to be reported to the police immediately and at the site of the accident. A police report must be submitted to the administrative office as soon as available from the police department in order to submit claims to the insurance company.

J. Mileage Reimbursement

Mileage reimbursement is made for the use of personal motor vehicles for District business at the current rate allowed by the Internal Revenue Service. Employees and elected officials are required to track their mileage and submit the mileage logs to the Finance Department with the appropriate approval signatures in order to get reimbursement as outlined in the District's purchasing policy.

K. Issues/Abuse

Employees should contact their supervisor or the Finance Department for guidance and assistance on procedures related to travel arrangements, expense reports, reimbursement for specific expenses or any other business travel issues. Abuse of this business travel expenses policy, including falsifying expense

Wheaton Park District - Renewal of Natural Gas Contract

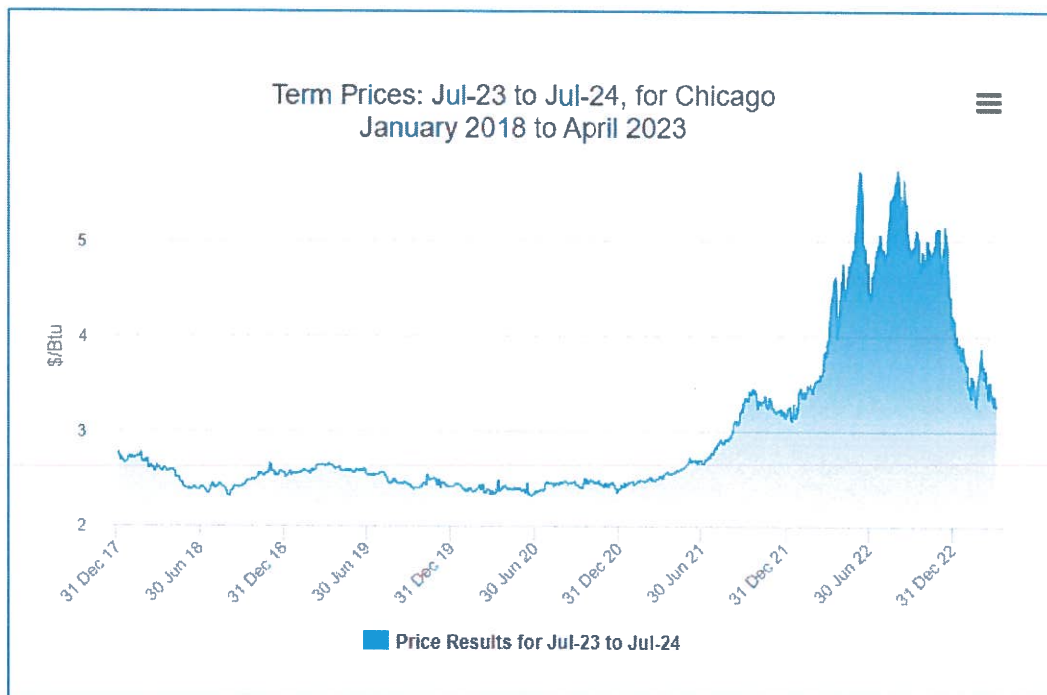
April 7, 2023

Background

Tradition Energy has assisted Wheaton Park District with their energy supply needs since 2014. Tradition coordinates the strategic procurement and management of electricity and natural gas, in addition to handling any new meters that need to be added or other meters that need to be disconnected. Other services provided by Tradition, through their Omnia Cooperative Purchasing contract (formerly US Communities) include addressing billing issues, updates on energy and market conditions, and strategic planning of energy supply. Tradition has coordinated 3 electricity contracts and 2 natural gas contracts, leading up to coordination of the current natural gas contract expiring in June.

Natural Gas Costs

Wheaton Park District currently has a Constellation contract for natural gas expiring end of June at a rate of \$2.40 for the larger Transport accounts and \$2.85 for the smaller choice accounts. These contracts were executed back in April 2020 for a three year term that started July 2020. It can be seen from the chart below that gas prices were at historic lows back in 2020, and have risen since then, nearing the typical historic average.



While the gas market has increased significantly, the warmer weather seen over the winter has led to the dip that you now see. As explained below, this dip is expected to be temporary as the market returns to an upward swing. This is the window we are able to take advantage of. Initial indications are that the new pricing for the Choice accounts will be in the \$4.50 - \$5.50 range. You can expect the transport accounts to be \$0.30 - .50 lower than that. Tradition is currently evaluating pricing from all suppliers with the goal of establishing a fixed price that will protect from further increases in gas prices.

Go-Forward Strategy

Considering the rise in gas costs, our efforts are focused more on cost containment. We are expecting gas and electricity prices to continue to rise in the coming years primarily based on the increased exporting of natural gas from the US. The low gas prices we saw in past years was a result of oversupply of natural gas. US producers addressed this oversupply by selling natural gas internationally as liquefied natural gas (LNG) which fetched much higher profits than natural gas domestically. Currently we export 12-14% of our natural gas, which has lowered domestic supply leading to these higher rates. Within the next few years, we will add more exporting capacity which will more than double our exporting capacity. This will further lower domestic supply leading to even higher prices. This is why we recommend securing a longer term fixed price gas contract of 36 months or longer to protect the District from these rising costs in the future.

Although the information contained herein is from sources believed to be reliable, TFS Energy Solutions, LLC and/or any of its members, affiliates, and subsidiaries (collectively "TFS") makes no warranty or representation that such information is correct and is not responsible for errors, omissions or misstatements of any kind. All information is provided "AS IS" and on an "AS AVAILABLE" basis and TFS disclaims all express and implied warranties related to such information and does not guarantee the accuracy, timeliness, completeness, performance or fitness for a particular purpose of any of the information. The information contained herein, including any pricing, is for informational purposes only, can be changed at any time, should be independently evaluated, and is not a binding offer to provide electricity, natural gas and/or any related services. The parties agree that TFS's sole function with respect to any transaction relating to this document is the introduction of the parties and that each party is responsible for evaluating the merits of the transaction and credit worthiness of the other. TFS assumes no responsibility for the performance of any transaction or the financial condition of any party. TFS accepts no liability for any direct, indirect or other consequential loss arising out of any use of the information contained herein or any inaccuracy, error or omission in any of its content. This document is the property of, and is proprietary to, TFS Energy Solutions, LLC and/or any of its members, affiliates, and subsidiaries (collectively "TFS") and is identified as "Confidential." Those parties to whom it is distributed shall exercise the same degree of custody and care afforded their own such information. TFS makes no claims concerning the validity of the information provided herein and will not be held liable for any use of this information. The information provided herein may be displayed and printed for your internal use only and may not reproduced, retransmitted, distributed, disseminated, sold, published, broadcast or circulated to anyone without the express written consent of TFS.

TO: Board of Commissioners

FROM: Rob Sperl, Director of Parks and Planning
Joe Themel, Fleet Manager

THROUGH: Michael Benard, Executive Director

RE: 2023 Vehicle Replacement

DATE: April 12, 2023



SUMMARY:

We currently have three trucks budgeted for this year that we would typically seek to purchase through the state contract. In 2021, we intentionally deferred many of our planned purchases. In 2022, the lack of inventory and supply chain issues led the state contract holder to renege on their commitments.

The state awarded a contract for 2023 with a substantial price increase in November, however the supply was quickly exhausted. The previous order sheets included the following statement:

The 23MY will be a short production run. With the Super Duty order bank having been closed for over a year, we anticipate more orders than we will be able to accommodate. Acceptance of an order by Ford Motor Company does not constitute a commitment to build or a guaranteed delivery date.

New order sheets for the 2024 model year are anticipated to be available in early summer. However, we are concerned that the issues from last year will persist, and it is uncertain when they will supply vehicles that are ordered.

We have explored vehicles from the previous contract holder who ordered some additional vehicles when they were available.

Budget	Description	Morrow (State contract)*	Bob Ridings
\$48,000.00	#1104 Truck - Chevy Dump/ Plow	\$49,993	\$52,878**
\$45,000.00	#1192 Truck - Ford F250 – 2 door/long bed	\$49,053	\$49,673
\$38,000.00	New truck/ projects/signs – 4 door/crew cab	\$53,273	\$51,098

*Existing pricing not available for ordering. New pricing expected in April.

**No longer available when contacted 2/23, new pricing attached

We can continue to source other options for suitable vehicles that are in stock or previously ordered from this vendor and local sources, but it is unlikely that any dealers will hold these vehicles for us.

PREVIOUS COMMITTEE/BOARD ACTION:

The board has approved vehicle purchases annually through state purchasing when applicable.

REVENUE OR FUNDING IMPLICATIONS:

The items above are line items in the FY2023 Budget (10-101-000-57-5706-0000).

STAKEHOLDER PROCESS:

Not applicable.

LEGAL REVIEW:

This situation was reviewed by our attorney, and they indicated several other districts have had similar problems. Attached is a resolution they provided for authoring the emergency expenditure of funds without competitive bidding.

ATTACHMENTS:

Previous state contract order sheet

Comparable pricing

Resolution

ALTERNATIVES:

Staff would like the ability to purchase comparable vehicles that are currently available.

RECOMMENDATION:

Staff recommends the Board of Commissioners approve Resolution 2023-02 allowing us to purchase vehicles that are currently available and comparable to what is offered by the state within 5% of the state cost at a total cost not to exceed \$160,000.



WWW.MORROWBROTHERSFORDINC.COM

1242 Main Street • Greenfield, IL • 62044

Phone (217) 368-3037 • Fax (217) 368-3517 • Toll Free 1-877-368-3038

**STATE OF ILLINOIS
FORD F250/350 SUPER DUTY PICKUP
GOVERNMENT PRICING**

ORDERING AGENCY: _____

CONTACT PERSON: _____ CELL: _____

FORD FLEET # _____ PURCHASE ORDER # _____

QUANTITY: _____ COST EACH: \$ _____

ADDRESS: _____

CITY: _____ ZIP CODE: _____ TAX EXEMPT # E999 - - - - -

PHONE: _____ FAX: _____ EMAIL: _____

TOTAL ORDER COST: \$ _____

SIGNATURE _____ TITLE _____

Acceptance of an order by Ford Motor Company does not constitute a commitment to build or a guaranteed delivery date.

Morrow Brothers Ford Inc.
1242 Main Street
Greenfield, IL 62044

Phone # 1-217-368-3037
Fax # 1-217-368-3517
Email: richie@morrowbrothersfordinc.com

PLEASE SUBMIT THIS SIGNED FORM WITH ORDER

PAYMENT DUE UPON DELIVERY

The 23MY will be a short production run. With the Super Duty order bank having been closed for over a year, we anticipate more orders than we will be able to accommodate. Acceptance of an order by Ford Motor Company does not constitute a commitment to build or a guaranteed delivery date.

2023 Ford Super Duty Truck Standard Equipment

Engine 6.8L V8 Gasoline	Tow hooks – front, two (2)
4-Wheel Disc Anti-Lock Brake System (ABS)	(5) LT245/75R17E AS Tires w/jack
Transmission TorqShift 10-speed automatic	Windshield wipers – intermittent
Air conditioning	Black vinyl floor covering
Power Windows/Locks/Mirrors	Outside Temperature Display
Remote keyless entry	Overhead console w/storage and map lights
Cruise Control w/Tilt, Telescoping Wheel	PowerPoint – auxiliary two (2) in dash
SYNC 4 Bluetooth Communications	Vinyl, split bench seat w/armrest, cup holder, storage
Rear View Back-Up Camera	Front & Side Airbags
Trailer tow mirrors with power/heated glass	SecuriLock® Passive Anti-Theft System
Tow Package w/Receiver Hitch & Wiring	Auto Lamp (Auto On/Off Headlamps)
Trailer Brake Controller	Audio – AM/FM stereo/MP3 Player
Tailgate – Removable w/key lock	In Bed Cargo Tie-Down Hooks (4)

Exterior Colors and Seating Options

<input type="checkbox"/> UM Agate Black Metallic	<input type="checkbox"/> AS Vinyl 40/20/40 Standard	\$0.00
<input type="checkbox"/> M7 Carbonized Gray Metallic	<input type="checkbox"/> 1S Cloth 40/20/40 Seating, Reg. or Ext. Cab	\$100.00
<input type="checkbox"/> PQ Race Red	<input type="checkbox"/> 1S Cloth 40/20/40 Seating, Crew Cab	\$300.00
<input type="checkbox"/> Z1 Oxford White	<input type="checkbox"/> LS Vinyl Bucket Seats for all Cabs	\$425.00
<input type="checkbox"/> HX Antimatter Blue Metallic	<input type="checkbox"/> 4S Cloth Bucket Seat(s) Reg. or Ext. Cab	\$525.00
<input type="checkbox"/> JS Ingot Silver Metallic	<input type="checkbox"/> 4S Cloth Bucket Seats Crew Cab	\$625.00
<input type="checkbox"/> D1 Stone Gray Metallic	<input type="checkbox"/> VSO Paint: Green, Orange, Yellow, etc.	\$860.00

F250 / F350 Pickup Configurations and Options

<input type="checkbox"/> F250 Regular Cab 4x2 8' Bed	\$42,265.00	<input type="checkbox"/> F350 Regular Cab 4x2 8' Bed	\$43,635.00
<input type="checkbox"/> 99N/44G 7.3L V8 Gasoline Engine	\$1,685.00	<input type="checkbox"/> 99T/44G 6.7L V8 Turbo Diesel Engine	\$9,870.00
<input type="checkbox"/> Extended Cab 6' 6" Bed	\$5,656.00	<input type="checkbox"/> Extended Cab 8' Bed	\$5,956.00
<input type="checkbox"/> Crew Cab 6' 6" Bed 4 Full Doors	\$4,160.00	<input type="checkbox"/> Crew Cab 8' Bed 4 Full Doors	\$4,460.00
<input type="checkbox"/> 4x4 Four Wheel Drive	\$4,243.00	<input type="checkbox"/> E-Locking Rear Axle	\$390.00
<input type="checkbox"/> TBM 17" All-Terrain Tires	\$160.00	<input type="checkbox"/> TDX 18" All-Terrain Tires (F350 only)	\$710.00
<input type="checkbox"/> 47B Plow Prep Dual Batteries, HD Alternator	\$720.00	<input type="checkbox"/> 66S Up-Fitter Switches (6)	\$160.00
<input type="checkbox"/> 18B Platform Running Boards	\$420.00	<input type="checkbox"/> 85G Tailgate Step	\$375.00
<input type="checkbox"/> GSB Grip Strut Running Boards	\$510.00	<input type="checkbox"/> 87S Bed Side or 87B Corner Step	\$330.00
<input type="checkbox"/> 41H Engine Block Heater	\$100.00	<input type="checkbox"/> 52S Interior Work Surface	\$140.00
<input type="checkbox"/> 17Z Off-Road Pkg LT285 Tires, S. Plate, E-Lock	\$990.00	<input type="checkbox"/> 592 Roof Clearance Lights	\$60.00
<input type="checkbox"/> 96V Fog Lights, Chrome Bumpers	\$225.00	<input type="checkbox"/> 43B Rear Defrost w/Dark Glass	\$85.00
<input type="checkbox"/> 85S Spray in Bed Liner	\$610.00	<input type="checkbox"/> 85L Drop in Plastic Bed Liner	\$390.00
<input type="checkbox"/> 43K 2kW On Board Pro Power	\$1,310.00	<input type="checkbox"/> 43C 120V/400W In Dash Outlet	\$175.00
<input type="checkbox"/> 66L In Bed LED Lighting	\$70.00	<input type="checkbox"/> 53W Gooseneck Hitch Prep Pkg.	\$580.00
<input type="checkbox"/> 76S Remote Start System	\$260.00	<input type="checkbox"/> WTX WeatherTech Floor Liners	\$220.00
<input type="checkbox"/> 61N Wheel Well Liners	\$320.00	<input type="checkbox"/> 62S Body Molded Splash Guards (4)	\$290.00
<input type="checkbox"/> FEM Fire Extinguisher w/mount	\$170.00	<input type="checkbox"/> 76C Back-Up Alarm	\$125.00
<input type="checkbox"/> KWR Extra Key w/Remote	\$190.00	<input type="checkbox"/> CDS CD ROM Service Manual	\$275.00
<input type="checkbox"/> DL1 Delivery Per Single Unit	\$295.00	<input type="checkbox"/> MLT New M License/Title	\$225.00
<input type="checkbox"/> APO Agency Pick Up NO FUEL	\$0.00	<input type="checkbox"/> APF Agency Pick Up Full of Fuel	\$160.00

Snow Plows and Spreaders

Plows include: Quick attach, E-hydraulic, Power angle, raise, lower, high carbon edge, halogen lights

<input type="checkbox"/>	Western 8' Pro PLUS Plow	\$7,985.00	<input type="checkbox"/>	Upgrade to LED Plow Lights	\$490.00
<input type="checkbox"/>	Western 8' 6" V-Plow	\$8,985.00	<input type="checkbox"/>	Rubber Snow Deflector	\$240.00
<input type="checkbox"/>	Western Wide-Out 8'-10' Plow	\$10,185.00	<input type="checkbox"/>	SaltDogg Tailgate Spreader	\$2,885.00

LED Warning Lights, Cab Guard, Ladder Rack, Liftgate, Caps, Toppers

<input type="checkbox"/>	Whelen 16" Century Minibar	\$890.00	<input type="checkbox"/>	Whelen 4 Corner LED Warning	\$890.00
<input type="checkbox"/>	Whelen RST Traffic Director	\$1,190.00	<input type="checkbox"/>	Whelen 54" Liberty II Lightbar	\$2,770.00
<input type="checkbox"/>	Cab Guard / Headache Rack	\$875.00	<input type="checkbox"/>	Ladder Rack 700# capacity	\$1,770.00
<input type="checkbox"/>	1,500# Alum. Platform Liftgate	\$4,879.00	<input type="checkbox"/>	1,500# Steel Platform Liftgate	\$4,780.00
<input type="checkbox"/>	Fiberglass Bed Cover	\$2,890.00	<input type="checkbox"/>	Cab High Fiberglass Topper	\$3,890.00
<input type="checkbox"/>	Locking Aluminum Tool Box	\$980.00	<input type="checkbox"/>	Tri-Fold Bed Cover	\$1,910.00

Service Body and Options

<input type="checkbox"/>	6 Compartment 8' Service Body, White	\$10,890.00	<input type="checkbox"/>	Flip-Tops for Service Body	\$990.00
<input type="checkbox"/>	Master Locking System	\$760.00	<input type="checkbox"/>	CTech Drawers starting at	\$1,180.00
<input type="checkbox"/>	Adjustable Hook Set (Pair)	\$140.00	<input type="checkbox"/>	LED Compartment Lighting	\$980.00
<input type="checkbox"/>	In Bed Cargo Area LED Work Light	\$370.00	<input type="checkbox"/>	Spray Liner Floor, Walls, Gate and Bumper	\$990.00
<input type="checkbox"/>	Paint other than white	TBD	<input type="checkbox"/>	E-Track w/2 Ratchet Straps	\$580.00

Requests / Notes:

Trade In Vehicle Information

VIN: _____ Miles: _____ Color: _____

Condition: _____

Email pictures to: richie@morrowbrothersfordinc.com

Bob Ridings Fleet Sales
Todd Crews, Fleet Sales Mgr.
931 Springfield Rd
Taylorville IL 62568
Ph. 217-824-2207 Email toddfleet@aol.com Fax 217-824-4252

Thursday, February 23, 2023

JOE THEMEL
WHEATON PARK DISTRICT
1000 MANCHESTER RD
WHEATON, IL 60187

Dear Joe:

Thank you for your inquiry about our Fleet Sales Program, please accept this letter as our bid. We are pleased you are again considering us for your new vehicles, note that ordering has expired but Bob Ridings has ordered a few extras with production and delivery still TBD. Note delivery is estimated in 120-150+ days after your order AND with uncertain availability of parts and shipping Bob Ridings acceptance of your order does not necessarily guarantee Ford production or delivery of your vehicle.

1 2023 Ford F550 REGULAR Cab 4x4 (F5H) Chassis ONLY
Includes All Standard XL Pkg Equipment, Pkg 660A BLACK Grille & Bumper
7.3 Liter V8 w/10spd Automatic 18,000 Min GVWR DUAL Rear Wheels
225/70R19.5F Tires w/NO SPARE Tire Electric Shift on the Fly 4x4
Air Conditioning Tilt Wheel & Cruise Control Upfitter Switch Panel
NOW INCLUDES Power Windows/Locks/Remote Keyless Entry w/2 FOBs
Auto Lamp On/Off Headlamps & Programmable (942) Daytime Running Lamps
AM/FM w/SYNC 4 Bluetooth & 8" Touchscreen Controls (18A) Upfitter Interface Module
Power Heated Trailer Tow Mirrors, Extendable (62R) PTO Provision
Trailer Pkg w/HD Cooling, 7 Wire Harness & (52B) Factory Trailer Brake (NO Hitch w/Chassis)
Audible Lane Departure Warning & Pre-Collision Assist w/Automatic Emergency Braking
BASE COST \$51,995.00
USE STD 60" Cab/Axle, 40 Gallon Rear Fuel Tank, Suitable for 9ft Body Install
ADD 110V Power Outlet \$175.00
Chrome Bumper Décor \$225.00
Snowplow Prep Pkg \$235.00
67B HD Dual Alternators \$115.00
DUAL Batteries \$200.00
ADD 4.88 Limited Slip Axle \$385.00
TGK All Terrain Tires \$210.00 NO SPARE Tire
Factory Black Running Boards \$320.00
Includes Front Fender Flares and Molded Mudflaps
872 Rearview Camera Kit \$395.00
Delivery to your Location \$295.00
New Municipal Lic & Title \$213.00

(Z1) White OR (PQ) Bright RACE Red Ext, (AS) Gray VINYL 40/20/40 Split Seat, Full Vinyl Floor Covering

YOUR COST, P/O # Pending \$54,763.00

NOTE if this outline is incorrect in any way please call me IMMEDIATELY to correct it
Please contact me with any questions and thanks for your business!

Sincerely,

Todd Crews
Fleet Sales Manager

Bob Ridings Fleet Sales
Todd Crews, Fleet Sales Mgr.
931 Springfield Rd
Taylorville IL 62568

Ph. 217-824-2207

Email toddffleet@aol.com

Fax 217-824-4252

Thursday, February 23, 2023

JOE THEMEL
WHEATON PARK DISTRICT
1000 MANCHESTER RD
WHEATON, IL 60187

Dear Joe:

Thank you for your inquiry about our Fleet Sales Program, please accept this letter as our bid. We are pleased you are again considering us for your new vehicles, note that ordering has expired but Bob Ridings has ordered a few extras with production and delivery still TBD. Note delivery is estimated in 120-150+ days after your order AND with uncertain availability of parts and shipping Bob Ridings acceptance of your order does not necessarily guarantee Ford production or delivery of your vehicle.

1 **2023 Ford F250 REGULAR Cab 4x4 (F2B) Pickup w/8ft LONG Bed**
Includes All Standard XL Pkg Equipment, Pkg 600A
NEW 6.8 Litre V8 w/10spd Automatic 10,000 GVWR
Air Conditioning Tilt Wheel & Cruise Control Electric Shift on the Fly 4x4
NOW INCLUDES Power Windows/Locks/Remote Keyless Entry w/2 FOBs
AMFM w/SYNC 4 Bluetooth & 8" Touchscreen Controls & Rearview Camera
AutoLamp On/Off Headlamps & Programmable (942) Daytime Running Lamps
Trailer Pkg w/HD Cooling, Class IV Hitch, 7 Wire Harness & Factory Trailer Brake
Power Heated Trailer Tow Mirrors, Extendable AND MORE!
BASE COST \$48,995.00
ADD 110V Power Outlet \$175.00
 Chrome Bumper Décor \$225.00
 67B HD Alternator \$115.00
 88M DUAL Batteries \$200.00
Aux Rear Springs & Stabilizer & Snowplow Prep Pkg \$305.00 (HD Front Springs)
 3.73 Electronic Locking Axle \$415.00
 TBM All Terrain Tires \$180.00
 Factory Upfitter Switch Panel \$180.00
 Roof Clearance Lights \$95.00
 Factory Black Running Boards \$320.00 NOT ORDERED Bedliner
 Delivery to your Location \$295.00
 New Municipal Lic & Title \$213.00
(Z1) White OR (PQ) Bright Red Ext, (AS) Gray VINYL 40/20/40 Split Seat, Full Vinyl Floor Covering
YOUR COST, P/O # Pending \$49,673.00
OPTIONS AVAILABLE
15" Amber LED Light w/Backrack Cab Protector \$895.00 RHINO Liner Spray in Bedliner \$695.00
Built in Parking Lamp Strobes, Amber/White LED \$795.00
WeatherTech Premium Floor Liners, Frt Rr \$150.00
A.R.E V-Series Body Color Fiberglass Topper, Front & Rear Set \$235.00
Cab Height, Deep Tint Side Windows \$2795.00
ADD Swing Up Side Windows \$350.00 A.R.E Fiberglass Tonneau Cover \$2395.00
WESTERN Snowplows, Installed with Ultra-Mount, Snow Deflector & Hand Held Controller
Western 8ft ProFlow PLUS \$7395.00 8.5 ft Pro PLUS \$7495.00 8.5ft MVP3 V-Plow \$8295.00

10,000 GVWR, Payload Approx 3000lb, 19,500 GCWR, Max Trailer Wt Approx 12,000lb

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Sincerely,

Todd Crews
Fleet Sales Manager

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1 **2023 Ford F250 SUPER Cab 4x4 (X2B) Pickup w/6.75ft SHORT Bed** **SUPER Cab**
SUPER Cab Includes flip out rear access doors and folding rear seat
Includes All Standard XL Pkg Equipment, Pkg 600A
NEW 6.8 ~~Lite~~ V8 w/10spd Automatic 10,000 GVWR
Air Conditioning Tilt Wheel & Cruise Control Electric Shift on the Fly 4x4
NOW INCLUDES Power Windows/Locks/Remote Keyless Entry w/2 FOBs
AMFM w/SYNC 4 Bluetooth & 8" Touchscreen Controls & Rearview Camera
AutoLamp On/Off Headlamps & Programmable (942) Daytime Running Lamps
Trailer Pkg w/HD Cooling, Class IV Hitch, 7 Wire Harness & Factory Trailer Brake
Power Heated Trailer Tow Mirrors, Extendable AND MORE!
BASE COST \$48,295.00
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 Factory Upfitter Switch Panel \$180.00
 Roof Clearance Lights \$95.00
 Factory Black Running Boards \$445.00
 NOT ORDERED Bedliner
 Delivery to your Location \$295.00
 New Municipal Lic & Title \$213.00
(Z1) White OR (PQ) Bright Red Ext, (AS) Gray VINYL 40/20/40 Split Seat, Full Vinyl Floor Covering
YOUR COST, P/O # Pending \$51,098.00
OPTIONS AVAILABLE
15" Amber LED Light w/~~Backrack~~ Cab Protector \$995.00 RHINO Liner Spray in Bedliner \$695.00
Built in Parking Lamp Strobes, Amber/White LED \$795.00
~~WeatherTech~~ Premium Floor Liners, ~~Ext Pk~~ \$150.00
A.R.E V-Series Body Color Fiberglass Topper, Front & Rear Set \$235.00
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ADD Swing Up Side Windows \$350.00 A.R.E Fiberglass Tonneau Cover \$2395.00
WESTERN Snowplows, Installed with Ultra-Mount, Snow Deflector & Hand Held Controller
Western 8ft ProPlow PLUS \$7395.00 8.5 ft Pro PLUS \$7495.00 8.5ft MVP3 V-Plow \$8295.00

10,000 GVWR, Payload Approx 3000lb, 19,500 GCWR, Max Trailer Wt Approx 12,000lb

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Please contact me with any questions and thanks for your business!

Sincerely,
Todd Crews
Fleet Sales Manager

**WHEATON PARK DISTRICT
RESOLUTION NO. 2023-02**

**A RESOLUTION RATIFYING AND APPROVING THE EMERGENCY EXPENDITURE OF FUNDS
WITHOUT COMPETITIVE BIDDING FOR THE PURCHASE OF CERTAIN VEHICLES**

WHEREAS, the Wheaton Park District ("Park District") owns, operates, and maintains a fleet of vehicles, and, to help ensure the quality and safety of said vehicles, schedules replacement of vehicles that have reached the end of their expected useful life for Park District operations; and

WHEREAS, after reviewing the current vehicle replacement schedule as well as assessing the Park District's current needs, Park District staff recommends replacing two fleet vehicles (2012 F450 Dump/Plow, 2012 Ford F250) and purchasing a new 4-door/crew cab truck;

WHEREAS, the Park District typically utilizes the State of Illinois' Joint Purchasing Program or other authorized joint purchasing cooperatives for vehicle purchases; and

WHEREAS, the State of Illinois and other joint purchasing cooperatives have delayed releasing 2023 vehicle pricing on multiple occasions and/or cancelled existing orders due to unexpected price increases and market instability caused by the ongoing COVID-19 pandemic and supply chain related issues, among other reasons; and

WHEREAS, the Park District also learned that the ongoing impacts to pricing, production, and vehicle order lead time is impacting local dealers inventory and the ability to fulfill preorders in a timely fashion; and

WHEREAS, these ongoing supply side issues and the lack of a viable joint purchasing option do not allow sufficient time to follow the traditional bid process without jeopardizing the Park District's ability to obtain replacement fleet vehicles for its ongoing operations; and

WHEREAS, Section 8-1(c) of the Park District Code (70 ILCS 1205/8-1(c)) authorizes the Park District to contract for an emergency expenditure without competitive bidding upon the approval of $\frac{3}{4}$ of the members of the Park District's Board of Park Commissioners ("Park Board").

NOW, THEREFORE, IT IS HEREBY RESOLVED by the Board of Park Commissioners of the Wheaton Park District, DuPage County, Illinois, as follows:

Section 1. The Park Board finds that all of the recitals contained in the preamble to this Resolution are true and correct and does hereby incorporate them in this Resolution by this reference as though fully set forth herein.

Section 2. The Park Board finds and declares that the timely acquisition and purchase of up to three (3) replacement fleet vehicles to ensure continuity of Park District's ongoing maintenance obligations requires an emergency expenditure of funds excusing the competitive bidding requirements set forth in Section 8-1(c) of the Park District Code (70 ILCS 1205/8-1(c)).

Section 3. The Park Board hereby ratifies, authorizes, and approves the issuance of one or more purchase orders to, and/or the negotiation and execution of one or more contracts with, the

appropriate dealerships for the purchase and delivery of up to three (3) new fleet vehicles (Ford (2) F250, F450, or similar), in the total not to exceed amount of [One Hundred and Sixty Thousand] Dollars (\$160,000), or such lesser amount as may be determined by the Executive Director or his designee based on the Park District's actual needs.

Section 4. This Resolution shall be in full force and effect from and after its adoption as provided by law.

Adopted this 19 day of April 2023, by roll call vote of not less than ¾ of the members of the Park Board as follows:

Ayes: _____

Nays: _____

Absent: _____

Abstain: _____

President, Board of Park Commissioners

ATTEST:

Secretary, Board of Park Commissioners

SECRETARY'S CERTIFICATE

I, the undersigned, do hereby certify that I am Secretary of the Board of Park Commissioners of the Wheaton Park District, DuPage County, Illinois, and as such official, I am keeper of the records, ordinances, files and seal of said Park District; and,

I hereby certify that the foregoing instrument is a true and correct copy of the

**A RESOLUTION RATIFYING AND APPROVING THE EMERGENCY EXPENDITURE OF FUNDS
WITHOUT COMPETITIVE BIDDING FOR THE PURCHASE OF CERTAIN VEHICLES**

adopted at a duly called Regular Meeting of the Board of Park Commissioners of the Wheaton Park District, held in Wheaton, Illinois, in said District at 5:00 p.m. on the 19th day of April 2023.

I do further certify that the deliberations of the Board on the adoption of said resolution were conducted openly, that the vote on the adoption of said resolution was taken openly, that said meeting was called and held at a specified time and place convenient to the public, that notice of said meeting was duly given to all of the news media requesting such notice, that said meeting was called and held in strict compliance with the provisions of the Open Meetings Act of the State of Illinois, as amended, and with the provisions of the Park District Code of the State of Illinois, as amended, and that the Board has complied with all of the provisions of said Act and said Code and with all of the procedural rules of the Board.

IN WITNESS WHEREOF, I hereunto affix my official signature and the seal of said Wheaton Park District in Wheaton, Illinois this 19 day of April 2023.

Michael J. Benard, Secretary
Board of Park Commissioners
Wheaton Park District

[SEAL]

TO: Board of Commissioners

FROM: Rob Sperl, Director of Parks and Planning

THROUGH: Michael Benard, Executive Director

RE: Burglar Alarm Emergency Contract

DATE: April 12, 2023



SUMMARY:

In late 2021, we went out to bid for the second time for maintenance and monitoring of our security systems. We only received three bids that did not include one from our previous contractor.

S and S was awarded the burglar alarm maintenance and monitoring portion of the bid for all facilities except Arrowhead. This does not include fire alarm services.

Throughout the setup of the new systems and requesting additional services, S and S service was below our expectations. By the end of the year, we had a difficult time getting any responses from the company. We began to consider our options for terminating service and recently began reaching out to other companies.

During the week of March 12, we started receiving notices to individual facilities from the third-party monitoring service (Emergency24) that our service was going to stop. When we reached out to them, they stated that they did not have a current service agreement with S and S and had been unable to contact them as well. We attempted to continue monitoring by contracting with Emergency24 directly. Unfortunately, they only work with alarm companies who can provide services to the systems.

We contacted several local companies, who were recommended by DMP (the manufacturer of the equipment we installed last year) and Emergency24, to obtain monitoring costs.

Below is a summary of the costs provided by each company for monitoring the 14 individual facilities.

	Initial install/1-time costs	Annual Monitoring
ADS	Included	\$10,656.00
Quinlan	\$4,156.32	\$14,187.60
SMG	\$5,250	\$21,075.00

ADS previously provided monitoring of some of our facilities prior to our consolidating service in 2018. They do not use a third-party monitoring company.

PREVIOUS COMMITTEE/BOARD ACTION:

An agreement with S and S was approved in December 2021.

REVENUE OR FUNDING IMPLICATIONS:

The following amounts were budgeted for alarms and security services for 2023. XXX denotes that various accounts are used for individual facilities.

ACCOUNT	BUDGETED AMOUNT
10-101-XXX-52-5211-0000	\$2,160
20-101-XXX-52-5211-0000	\$4,320
22-101-XXX-52-5211-0000	\$1,080
Total Annual	\$7,560

The new amount is approximately 30% higher than what was previously paid. However, there is no upfront cost for installation that we paid previous providers. We were also not billed by S and S for the previous three months of service, which equates to a savings of \$2,664.

STAKEHOLDER PROCESS:

We will work with individual facility staff on this transition to make it as seamless as possible.

LEGAL REVIEW:

Our attorney provided an opinion on the emergency nature of this agreement.

ATTACHMENTS:

Previous bid results from 2021

Attorney Opinion

Resolution 2023-03 Approving Emergency Expenditure of Funds

March 31, 2023, Communication to Board regarding Emergency Expenditure of Funds

ALTERNATIVES:

N/A

RECOMMENDATION:

It is recommended that the Wheaton Park District Board of Commissioner's approve a contract with ADS for Alarm System monitoring in the annual amount of \$10,656 for a three-year term.

Previous Bid Results

Burglar Alarms

Contractor	Year 1	Year 2	Year 3	3 Year Total
S&S Security	\$22,252.14	\$7,560.00	\$7,560.00	\$37,372.14
Reliable Fire & Security	\$21,078.00	\$8,232.00	\$8,232.00	\$37,542.00*
ADT Commercial	\$31,536.96	\$8,214.44	\$8,214.44	\$47,965.84
Current (Imperial)	\$23,509.88	\$23,509.88	\$23,509.88	\$70,529.64

*Requires Alternate 1 to move to one online monitoring system (see Alternates below)

(Additional portions of the bid not impacted)

Fire Alarms

Contractor	Year 1	Year 2	Year 3	3 Year Total
S&S Security	No Bid	No Bid	No Bid	\$0.00
Reliable Fire & Security	\$16,400.00	\$13,100.00	\$13,100.00	\$42,600.00
ADT Commercial	\$38,892.06	\$14,447.64	\$14,447.64	\$67,787.34
Current (Imperial)	\$18,677.00	\$18,677.00	\$18,677.00	\$56,031.00

Arrowhead Burglar Alarms

Contractor	Year 1	Year 2	Year 3	3 Year Total
S&S Security	\$3,555.42	\$1,080.00	\$1,080.00	\$5,715.42
Reliable Fire & Security	\$3,164.00	\$1,176.00	\$1,176.00	\$5,516.00
ADT Commercial	\$5,797.72	\$1,356.76	\$1,356.76	\$8,511.24
Current (Imperial)	\$2,471.76	\$2,471.76	\$2,471.76	\$7,415.28

Arrowhead Fire Alarms

Contractor	Year 1	Year 2	Year 3	3 Year Total
S&S Security	No Bid	No Bid	No Bid	\$0.00
Reliable Fire & Security	\$4,500.00	\$3,100.00	\$3,100.00	\$10,700.00
ADT Commercial	\$10,957.33	\$3,624.00	\$3,624.00	\$18,205.33
Current (ADS)	\$4,623.48	\$4,623.48	\$4,623.48	\$13,870.44

Alternates

Contractor	Alternate 1	Alternate 2	Alternate 3	Alt. 1 + 2
S&S Security	Included in 1st year	\$2,951.56	No Bid	\$2,951.56
*Reliable Fire & Security	\$27,588.00	\$8,897.00	\$97,557.00	\$36,485.00
ADT Commercial	Included in 1st year	\$1,721.17	\$53,812.26	\$1,721.17

Recommended

Contractors	Year 1	Year 2	Year 3	3 Year Total
S&S Security	\$25,203.70	\$7,560.00	\$7,560.00	\$40,323.70
Reliable Fire & Security	\$24,064.00	\$17,376.00	\$17,376.00	\$58,816.00
Total	\$46,316.14	\$24,936.00	\$24,936.00	\$99,139.70

**WHEATON PARK DISTRICT
RESOLUTION NO.2023- 03**

**A RESOLUTION RATIFYING AND APPROVING THE EMERGENCY EXPENDITURE OF FUNDS
WITHOUT COMPETITIVE BIDDING FOR ALARM MAINTENANCE AND MONITORING SERVICES**

WHEREAS, the Wheaton Park District ("Park District") utilizes certain burglar alarm maintenance and monitoring services to help safeguard and protect fourteen separate facilities; and

WHEREAS, the Park District's current burglar alarm service provider has performed below expectations and has been generally unresponsive to recent inquiries; and

WHEREAS, the Park District was recently notified that its third-party monitoring services were set to terminate based on the lack of a current agreement between the Park District's current alarm service provider and the third-party monitoring service; and

WHEREAS, the Park District is unable to secure monitoring service directly with the third-party provider and must instead contract with an alarm service provider and

WHEREAS, the Park District has determined that the timely acquisition of a new alarm service provider to avoid interruption of its alarm burglar alarm services requires an emergency expenditure of funds excusing the competitive bidding requirements set forth in Section 8-1(c) of the Park District Code (70 ILCS 1205/8-1(c))

WHEREAS, Section 8-1(c) of the Park District Code (70 ILCS 1205/8-1(c)) authorizes the Park District to contract for an emergency expenditure without competitive bidding upon the approval of $\frac{3}{4}$ of the members of the Park District's Board of Park Commissioners ("Park Board").

NOW, THEREFORE, IT IS HEREBY RESOLVED by the Board of Park Commissioners of the Wheaton Park District, DuPage County, Illinois, as follows:

Section 1. The Park Board finds that all of the recitals contained in the preamble to this Resolution are true and correct and does hereby incorporate them in this Resolution by this reference as though fully set forth herein.

Section 2. The Park Board finds and declares that the timely acquisition a new alarm service provider to avoid interruption of its alarm burglar alarm services requires an emergency expenditure of funds excusing the competitive bidding requirements set forth in Section 8-1(c) of the Park District Code (70 ILCS 1205/8-1(c)).

Section 3. The Park Board hereby ratifies, authorizes, and approves the issuance of one or more purchase orders to, and/or the negotiation and execution of one or more contracts with, the ADS Alarm in the total not to exceed amount of Ten Thousand Six Hundred Fifty-Six Dollars (\$10,656.00) per year for a three (3) year term, or such lesser amount as may be determined by the Executive Director or his designee based on the Park District's actual needs.

Section 4. This Resolution shall be in full force and effect from and after its adoption as provided by law.

Adopted this 19th day of April 2023, by roll call vote of not less than $\frac{3}{4}$ of the members of the Park Board as follows:

Ayes: _____

Nays: _____

Absent: _____

Abstain: _____

President, Board of Park Commissioners

ATTEST:

Secretary, Board of Park Commissioners

SECRETARY'S CERTIFICATE

I, the undersigned, do hereby certify that I am Secretary of the Board of Park Commissioners of the Wheaton Park District, DuPage County, Illinois, and as such official, I am keeper of the records, ordinances, files and seal of said Park District; and,

I hereby certify that the foregoing instrument is a true and correct copy of the

**A RESOLUTION RATIFYING AND APPROVING THE EMERGENCY EXPENDITURE OF FUNDS
WITHOUT COMPETITIVE BIDDING FOR ALARM MAINTENANCE AND MONITORING SERVICES**

adopted at a duly called Regular Meeting of the Board of Park Commissioners of the Wheaton Park District, held in Wheaton, Illinois, in said District at 5:00 p.m. on the 19th day of April 2023.

I do further certify that the deliberations of the Board on the adoption of said resolution were conducted openly, that the vote on the adoption of said resolution was taken openly, that said meeting was called and held at a specified time and place convenient to the public, that notice of said meeting was duly given to all of the news media requesting such notice, that said meeting was called and held in strict compliance with the provisions of the Open Meetings Act of the State of Illinois, as amended, and with the provisions of the Park District Code of the State of Illinois, as amended, and that the Board has complied with all of the provisions of said Act and said Code and with all of the procedural rules of the Board.

IN WITNESS WHEREOF, I hereunto affix my official signature and the seal of said Wheaton Park District in Wheaton, Illinois this 19th day of April 2023.

Michael J. Benard, Secretary
Board of Park Commissioners
Wheaton Park District

[SEAL]

All 7 Commissioners received this email,

Donna Siciliano

From: Mike Benard
Sent: Friday, March 31, 2023 2:07 PM
To: Mike Benard
Cc: Donna Siciliano; Rob Sperl; Sandra Simpson
Subject: Emergency Approval of Burglar Alarm Maintenance and Monitoring Contracts - Please review and respond
Attachments: 2023 Statement of the Issue Alarms.doc

Commissioners

We are on the cusp of experiencing an interruption in our burglar alarm monitoring system for all facilities (excepting Arrowhead) due to our existing service provider apparently going out of business with no advance notice to clients. We have moved quickly to identify the best cost and most timely replacement services and have executed contracts under my approval as an emergency situation. The new service provider (ADS) will begin working on transferring the system to their platform on Monday morning. Our current monitoring system will cease activity on Friday April 7. ADS predicts that they will have 10 of our 14 facilities transferred to their system by that date. The remaining 4 accounts should be live by the end of the following Tuesday leaving only a slight gap in monitoring. We have provided ADS with a facility prioritization order for transferring services. Rob and Paul have done a very good job of quickly running down our options for replacement services.

The attached memo outlines the matter in greater detail. Also attached is a memo from our Legal Counsel in which they concur that this situation qualifies as an emergency allowing us to forgo the competitive bidding process for replacement services and the process for Board approval. We will bring this matter to the Board for final approval on the April 19 Board Meeting Agenda.

Please acknowledge receipt of this email. If you wish to discuss this in greater detail, please let me know.

Mike



Michael J. Benard, MPA CPRE | Executive Director
630-510-4945 | Cell: 630-945-7726 | wheatonparkdistrict.com

create. discover. play.

Follow Us:    

102 E. Wesley St. Wheaton IL 60187 | F: 630-653-5880 | mjbenard@wheatonparks.org



Cosley Zoo, DuPage County Historical Museum, Lincoln Marsh Natural Area, Arrowhead Golf Club, Parks Plus Fitness Center, and Play for All Sensory Garden Playground are facilities of the Wheaton Park District.



CELEBRATING
100
1921-2021

WHEATON PARK DISTRICT CELEBRATES 100
wheatonparkdistrict.com/100

TO: Board of Commissioners

FROM: Rob Sperl, Director of Parks & Planning
Steve Hinchee, Superintendent of Planning

THROUGH: Michael Benard, Executive Director

RE: Briar Patch Park Playground Safety Surface Replacement

DATE: March 28, 2023



SUMMARY:

As a part of the planned OSLAD Grant improvements for Briar Patch Park, the playground safety surfacing will be replaced. The playground currently has a bonded rubber mulch surface that provides excellent safety and accessibility but is beginning to show wear around high use zones.

The existing playground was installed in 2011, however the safety surfacing will not be effective for the approximately 20 year life span of the playground equipment.

Staff is continuing to recommend unitary surfacing for consistency of safety and accessibility. Our bid specifications are written to allow for a variety of surfacing types that will meet the current standards for fall protection and accessibility. The Base Bid includes the following: Remove and dispose of existing bonded rubber playground surfacing material. Install new playground surfacing material to meet Unitary Playground Safety Surfacing Material Specifications. The Alternate Bid includes: Remove bonded rubber surface in Oodle Swing area that failed testing and install new impact attenuation layer (approx. 350 SF). Level any low areas where existing surface has worn. Cover entire surface with artificial turf, poured-in-place rubber or other wear layer. Current lab tests were provided to bidders to demonstrate the surface specifications.

Plans and specifications were prepared by staff and sent to 21 contractors on March 14, 2023. Bids were opened on March 28, 2023. The results were as follows:

Contractor	Surface Type	Base Bid	Alternate #1
Perfect Turf LLC	Poured-in-Place Rubber	\$155,980.00	\$91,480.00

We talked to several of the bidders about why they did not submit proposals. Since we have an existing surface, there are cost savings to using the existing surface as a base layer. However, most manufacturers prefer to use only their systems which would not be cost competitive. We have had good experience with Perfect Turf and feel they can meet the outcome we are looking for.

Perfect Turf LLC is the lowest responsive bid for materials and installation and has successfully completed projects for the district in the past including the surfacing for the Kelly Park playground completed last year, as well as a similar recover at Northside Park playground in 2018.

PREVIOUS COMMITTEE/BOARD ACTION:

N/A

REVENUE OR FUNDING IMPLICATIONS:

\$630,000 is budgeted within the current fiscal year (40-800-806-57-5701-0000) for the OSLAD Grant improvements for Briar Patch Park. The grant project includes replacement playground safety surfacing, new pickleball courts, repaving tennis courts, baseball backstop replacements, outdoor fitness equipment, shelter and landscape improvements. The budgeted costs for the grant project are as follows:

Item – Briar Patch Park OSLAD Grant	Cost
Replace Tennis Courts/Fence	\$150,000
Pickleball Courts	\$100,000
Shelter Improvements	\$100,000
Backstop Replacement	\$85,000
Playground Safety Surfacing	\$80,000
Outdoor Fitness Equipment	\$75,000
Landscape Improvements	\$25,000
Engineering and Design	\$15,000
Total	\$630,000

STAKEHOLDER PROCESS:

N/A

LEGAL REVIEW:

Our legal counsel provided the front-end bid documents and sample legal agreement that will be used with the selected bidder.

ATTACHMENTS:

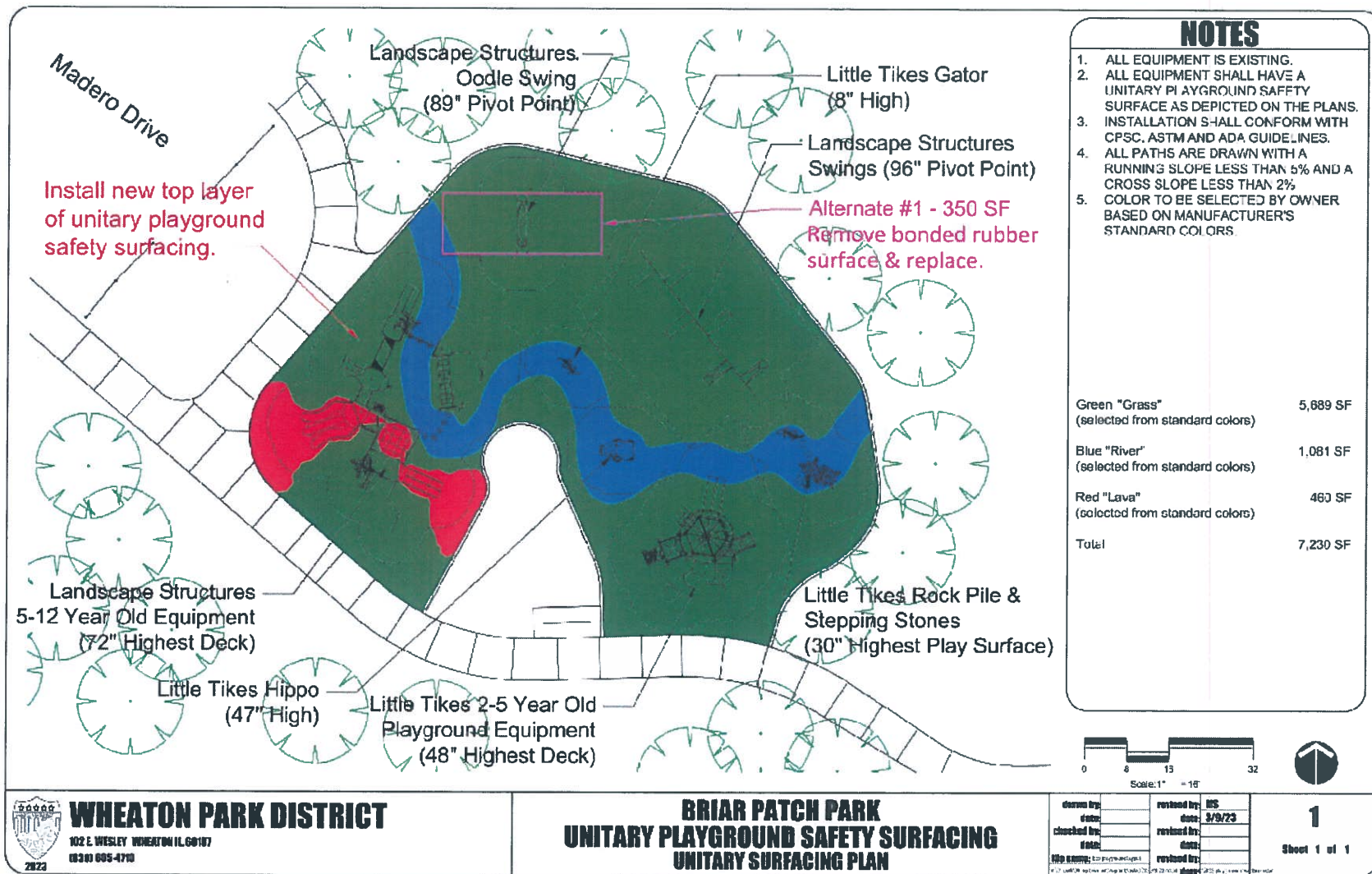
Briar Patch Park Unitary Playground Safety Surfacing Plan.

ALTERNATIVES:

See Summary section.

RECOMMENDATION:

It is recommended that the Wheaton Park District Board of Commissioners approve a contract for the provision and installation of the Briar Patch Park Playground Safety Surfacing - Alternate #1 from Perfect Turf LLC in the amount of \$91,480.00.



TO: Board of Commissioners

FROM: Rob Sperl Director of Parks and Planning
Steve Hinchee, Superintendent of Planning

THROUGH: Michael Benard, Executive Director

RE: Hoffman Playground Equipment

DATE: March 10, 2023



SUMMARY:

Staff has requested bids for the replacement of Hoffman Park playground equipment that was originally installed in 1999.

In 2008, we developed a process for bidding playground equipment that allows for various manufacturers to submit proposals that fit within the budgeted amount. This has since proven to provide more competition and creativity in the designs submitted.

The first step was to conduct a survey of neighbors surrounding the park to see what types of equipment is desired. More than 300 neighbors were notified of the survey. Staff received 12 completed surveys and compiled the results.

Staff then developed a set of criteria by which the new playground equipment would be rated. The criterion was incorporated into bid specifications. Bidders were asked to submit proposals that were within a budgeted amount and met the goals outlined in the bid documents. Bidders were allowed to submit two proposals for each bid item.

Bids were solicited on January 30, 2023 and they were opened on February 17, 2023. The results were as follows:

Contractor	Proposal A	Yrs. Proposal B	Delivery by August
Team REIL	\$69,417.00	\$75,000.00	Depends on when order is placed
Play Illinois	\$74,931.00	\$74,997.00	Yes
Kompan	\$74,907.30		Yes 12-14 weeks
NuToys	\$75,675.00		24 weeks
PlayCraft	\$72,775.74	\$71,973.30	Yes
Larson Equipment	\$74,289.41	\$76,852.94	Yes
Imagination	\$75,000.00		

It is important to note that our specifications emphasized the quality of design as long as it was within the budget amount. This is the reason that many of the bids are similar amounts. This also means that the bids are likely discounted from the “catalog” prices.

A committee of 8 staff members who are directly responsible for various aspects of playground installation, maintenance and safety met to review the various proposals. Information provided by references was reviewed, and staff’s experience with various manufacturers and representatives was discussed at the meeting as well. The members of the committee then rated the proposals individually according to the criteria. Individual ratings were compiled and averaged to narrow the list. A final design was selected from that list as a group.

The preferred proposal based on budget and staff’s rating were from NuToys. Staff has been pleased with their products and the references provided.

If approved, playground equipment is anticipated to arrive between August and September. The existing playground will be donated to Kid’s Around the World, an organization that refurbishes playgrounds for countries outside the United States that do not have the means to provide these types of amenities. Recent equipment donations were used to build playgrounds in Haiti, Zambia & Belize.

PREVIOUS COMMITTEE/BOARD ACTION:

NA

REVENUE OR FUNDING IMPLICATIONS:

\$160,000 is budgeted within the current fiscal year (40-800-818-57-5701-0000). Another \$40,000 is budgeted in accessibility funding (40-000-000-12-1224-0000) and is partly to allow for unitary safety surfacing which is bid separately. The projects crew will perform all removals, site work and installation of the equipment. The anticipated costs are as follows:

Item	Cost
Equipment	\$75,000.00
Surfacing	\$90,720.00
Removals	\$4,800.00
Site Furniture	\$7,000.00
Landscape	\$5,000.00
Misc. Site Work	\$15,000.00
Total	\$197,520.00

STAKEHOLDER PROCESS:

A neighborhood survey was completed, and various staff were involved in equipment selection.

LEGAL REVIEW:

Contract documents will be prepared by our legal counsel, and they have provided previous favorable opinions of this bidding process.

ATTACHMENTS:

Recommended playground equipment design.

ALTERNATIVES:

N/A

RECOMMENDATION:

It is recommended that the Wheaton Park District Board of Commissioner's approve a contract with NuToys for the Hoffman Playground Equipment in the amount of \$75,675.00.

Staff may request the vendors make minor revisions to the equipment proposed to ensure the District receives equipment that is well suited to the site and the desires of the neighborhood. Any modifications to the proposals will remain within the budget for equipment described above.

Proposed Equipment



Existing Playground Equipment at Hoffman



TO: Board of Commissioners

FROM: Rob Sperl, Director of Parks and Planning
Nic Novak, Superintendent of Projects and Events

THROUGH: Michael Benard, Executive Director

RE: 2023 Pool Chemical Supply and Delivery Bid

DATE: April 4, 2023



SUMMARY:

Staff requested bids for pool chemicals on March 17, 2023. Fourteen companies received bid documents, and four companies submitted bid proposals. Bids were opened on March 29, 2023. The results are recorded in the attached Table A.

PREVIOUS COMMITTEE/BOARD ACTION:

Previous chemical bids were approved in April 2020. In early 2022, we were advised that our current supplier (and others that were asked) were unable to hold their pricing due to volatility in the supply chain. In July 2022, the board approved resolution 2022.04 for emergency expenditures for purchasing sodium hypochlorite.

REVENUE OR FUNDING IMPLICATIONS:

Rice Pool: \$68,573 is budgeted within the current fiscal year (20-101-232-53-5335-0000)
Northside Pool: \$19,800 is budgeted within the current fiscal year (20-101-231-53-5335-0000)

STAKEHOLDER PROCESS:

These results have been discussed with pool maintenance and special facilities staff.

LEGAL REVIEW:

Standard bid documents were used.

ATTACHMENTS:

Bid results Table A

ALTERNATIVES:

N/A

RECOMMENDATION:

It is recommended that the Wheaton Park District Board of Commissioner's approve the proposal from **Hawkins** for:

- Coagulator Supply and Delivery in the amount of **\$32.99 per ½ gallon.**
- Cyanuric Acid Supply and Delivery in the amount of **\$184.00 per 50-lbs. pail.**
- Muriatic Acid Supply and Delivery in the amount of **\$54.90 per 15-gallon drum.**
- Calcium Chloride Supply and Delivery in the amount of **25.00 per 50-lbs. bag.**
- \$25 fee per delivery

It is recommended that the Wheaton Park District Board of Commissioner's approve the proposal from **Terrace Supply** for:

- CO2 Liquid Gas Supply and Delivery in the amount of **\$0.2285/per lbs. or \$87.76 per tank.**
- CO2 Container rental fee of \$ **0.87/ per container/vessel per day.**
- CO2 Container delivery fee of \$ **32.50 / per trip.**

It is recommended that the Wheaton Park District Board of Commissioner's approve the proposal from **Univar** for:

- Sodium Hypochlorite Liquid Supply and Delivery in the amount of \$ **2.83 per gallon**

Table A

Cells purposefully left blank in table below were not filled-in by vendor in bid documents.

<i>Vendor</i>	<i>Alexander Chemical</i>	<i>Hawkins</i>	<i>Terrace Supply</i>	<i>Univar Solutions</i>
<i>Sodium Hypochlorite (Liquid) per gal.</i>	\$2.95 +\$75 quarterly fee for delivery	\$ 3.03 +\$25 fee per delivery		\$2.83 Delivery included
<i>Coagulator per ½ gallon</i>		\$32.99 +\$25 fee per delivery*		
<i>Cyanuric Acid (Chlorine Stabilizer) per 50 lbs. pail</i>		\$184.00 +\$25 fee per delivery*		
<i>Muriatic Acid per 15-gallon drum (in addendum #1)</i>		\$54.90 +\$25 fee per delivery*		
<i>Calcium Chloride per 50- lbs. bag</i>		\$25.00 +\$25 fee per delivery*		
<i>CO2 Liquid Gas per lbs. (Does Not include tank Rental)</i>			\$ 0.2285 (per lbs.) \$ 87.76 (per tank)	
<i>CO2 (Container Only) Monthly Rental Per Container/ Vessel</i>			\$ 0.87/Day	
<i>CO2 Delivery (Per Trip)</i>			\$ 32.50	

*Materials to be grouped to minimize delivery fees.

TO: Board of Commissioners

FROM: Rob Sperl, Director of Parks and Planning
Steve Hinchee, Superintendent of Planning

THROUGH: Michael Benard, Executive Director

RE: Community Center Interior Renovation – Change Order 2

DATE: April 5, 2023



SUMMARY:

Construction of phase one of the interior renovation project is substantially complete and only a few punch list items remain open. A few remaining changes have been initiated as the result of existing conditions and minor changes from the plans issued for bid. The table below is a summary of these changes:

Description	Amount
Mixing Valves	\$1,783.95
Wood Base T&M	\$2,376.00
Keying Locks	(\$2,480.00)
Remaining Contingency	(\$2,543.00)

PREVIOUS COMMITTEE/BOARD ACTION:

A contract for the Community Center Interior Remodel project was approved for Efraim Carlson at the July 6, 2022, subcommittee meeting, and change order 1 was approved at the November 16, 2022 Board meeting.

REVENUE OR FUNDING IMPLICATIONS:

The table below summarizes the changes to this contract.

Original Contract Amount	\$504,500.00	Approved July 6, 2022
Change Order 1	\$17,642.82	Approved November 17, 2022
Change Order 2	(\$863.05)	Current Recommendation
Current Contract Amount	\$521,379.02	

ATTACHMENTS:

Williams Recommendation Letter
Changer Order Log 3-15-23
Change Order Requests (COR)

RECOMMENDATION:

It is recommended that the Wheaton Park District Board of Commissioner's approve change order #2 with a net decrease in the contract amount of (\$863.05) for Efraim Carlson.

5 April 2023

Steve Hinchee, Supt. of Planning
Wheaton Park District
102 East Wesley Street
Wheaton, IL 60187

Re: Community Center Remodeling Phase 1
Project No. 2021-048
Allowance Release / Change Order #2

Dear Steve,

We have reviewed Efraim Carlson's Proposed Change Orders for the subject project as requested. With two exceptions (PCO #15 and #16), the proposed changes have been reviewed against contract document requirements and appear to be justified, with the change order amounts appropriately documented with supporting backup as required.

Please note that there are two deductive changes to the contract sum as part of this Change Order. The first deduct is for lock keying, which was an original requirement of the Contractor to complete but was completed by the Park District using their own locksmith. The second deductive change is a credit to the contract value for the unused portion of the \$20,000 contingency allowance included in the original contract sum.

These changes result in a reduction of contract value in the amount of \$863.05, resulting in a final contract value of \$521,379.02. The attached Change Order #2 should be signed by all parties to formalize this change so the project can be closed out and final payment issued to the Contractor.

Cordially,



Andrew Dogan, AIA, NCARB, LEED AP
Principal / Vice President

cc: Gary Pingel, Katie Mollet, Carrie Kotera - Williams Architects



Change Order



Number: Two (Final)

Date: 5-Apr-23

Project: Wheaton Park District Community Center Phase One Remodeling

WA Project Number: 2021-048

General Contractor: Efraim Carlson & Son

Note: The following items have been reviewed by the Owner, Architect, and Contractor. All parties herein are in agreement with the adjustment of the contingency allowance for the project as indicated in this agreement. Upon execution by Owner, Architect, and Contractor, this document shall serve as written authorization for the Work herein to proceed.

Proposed Change Order #	Description	Amount
PCO #15	Additional flooring in Memorial Room - NOT ACCEPTED	\$ -
PCO #16	Acoustic panel hardware - NOT ACCEPTED	\$ -
PCO #17	Thermostatic mixing valves on program room sinks, as directed by City inspector	\$ 1,783.95
PCO #18	Wood base work completed on T&M basis	\$ 2,376.00
PCO #19	Credit for lock keying work completed by Owner	\$ (2,480.00)
PCO #20	Credit for remaining unused contingency allowance	\$ (2,543.00)

Total Amount This Change Order \$ (863.05)

The Contract Sum Prior To This Change Order Was \$ 522,242.47

The Final Contract Sum Following This Change Order Is \$ 521,379.42

The Contract Time Is Changed By 0 days

APPROVAL:

Michael Benard - Wheaton Park District
Owner


Andy Dogan - Williams Architects
Architect

Matt Hillstrom - Efraim Carlson & Son
General Contractor

Date

5-Apr-22
Date

Date

WPD Community Center Re-Fresh
Updated 3-15-23

PCO Number		Submitted Amount	Approved Amount	Deduct from \$20,000.00 Included Contingency	Change Order 1	Change Order 2
1R2	Add fire rating to doors	\$3,566.79	\$3,655.00	\$3,665.00		
2R1	Add LVT to 4 storage closets	\$2,332.58	\$2,001.40		\$2,001.40	
3R1	Add plywood to folding door storage closets	\$3,630.00	\$3,630.00		\$3,630.00	
4R1	Extend RA duct to new wall	\$3,612.00	\$3,612.00	\$3,612.00		
5R1	Frame and drywall sides of sloped Willow Rm ceiling	\$3,564.00	\$2,376.00	\$2,376.00		
6R1	Repair damaged closet drywall	\$2,376.00	\$2,376.00	\$2,376.00		
7R1	Repair water damaged soffits	\$1,705.00	\$1,705.00	\$1,705.00		
8R1	Demo 2 rows of cubbies	\$594.00	\$594.00	\$594.00		
9R2	Add LVT at old VCT transition. Blend to wood floor	\$2,960.42	\$2,960.42		\$2,960.42	
10	Replace memorial room stage doors	\$15,620.00	\$0.00			
11	Paint stage doors - credit stage front wall painting	\$5,328.00	\$0.00			
12	Sand, stain and seal stage floor	\$9,051.00	\$9,051.00		\$9,051.00	
13	Demo existing ceiling in closet. Modify and reinstall bar	\$1,134.00	\$1,134.00	\$1,134.00		
14	Paint 12 stage doors	\$1,995.00	\$1,995.00	\$1,995.00		
15	Memorial Room additional flooring	\$726.94	\$0.00			
16	Acoustic panel hardware	\$742.52	\$0.00			
17	Mixing Valves	\$1,783.95	\$1,783.95			\$1,783.95
18	Wood Base T&M	\$2,376.00	\$2,376.00			\$2,376.00
19	Keying Locks	(\$2,480.00)	(\$2,480.00)			(\$2,480.00)
20	Remaining Contingency	(\$2,543.00)	(\$2,543.00)	\$2,543.00		(\$2,543.00)
			Totals	\$20,000.00	\$17,642.82	(\$863.05)
Remaining Contingency				\$0.00		



TO: Wheaton Park District
102 E. Wesley Street
Wheaton, IL 60187
Michael Benard

RE: Wheaton Park District
Community Center Renovation
1777 South Blanchard
Wheaton, IL 60189

Change Order Request No. 17

Date: January 4, 2023

We hereby agree to make the change(s) specified below:

Item #		Amount
1	Furnish and install 4 mixing valves per the plumbing inspectors request:	\$ 1,699.00
	Inspector is referring to code: 890.680.E	\$ -

Subtotal		\$ 1,699.00
Overhead & Profit	5.0%	\$ 84.95
Total Change Order Request		\$ 1,783.95

ACCEPTED. The above prices and specifications are satisfactory and hereby accepted. All work to be performed under same terms and conditions as specified in original contract.

Date: _____
Michael Benard - Wheaton Park District

No signature required by ECS
David W. Hillstrom - Efraim Carlson & Son



14052 Petronella Drive • Suite 105 Libertyville, IL 60048
847.573.1888
Fax 847.573.0188
www.efraimcarlson.com

Change Request Break Down



General Contractor: Efraim Carlson & Sons
JOB: Wheaton Park District Community Center

DATE: 3-Jan-23

Change Request #: COR-01

Work Description: Furnish & install (4) TMV's at each sink recently installed.

Quantity	System	Size	Description	Net Price	Extended	Labor Rate	Plumber Hours
TMV Add							
4.00	<None>		Watts LFUSG-B point of use TMV	\$ 79.52	\$ 318.10		
8.00	<None>		1/2 x 3/8 comp adapters	\$ 4.31	\$ 34.46		
8.00	<None>		3/8 hard faucet supply	\$ 3.77	\$ 30.14		
8.00	<None>		3/8 braided faucet supply	\$ 5.95	\$ 47.62		
1.00	<None>		Misc	\$ 25.00	\$ 25.00		
Total					\$ 455.32		

Labor Costs							
		Cat/hr	Hrs				
Foreman	Total hours	\$ 127.00	8.00		\$ 1,016.00		
	Premium ADD	\$ 45.00		\$ -	\$ -		
				Foreman Cost		\$ 1,016.00	
Journeyman	Total hours	\$ 125.00	0.00		\$ -		
	Premium ADD	\$ 45.00		\$ -	\$ -		
				Journeyman Cost		\$ -	

Underground Crew Costs

	Rate/hr.	Hours	Prem. ADD	Hours	
Operator Excavator	\$ -	0.00	\$ -	0.00	\$ -
Operator End Loader	\$ -	0.00	\$ -	0.00	\$ -
Foreman	\$ -	0.00	\$ -		\$ -
Journeyman	\$ -	0.00	\$ -		\$ -
TOTAL LABOR					\$ 1,016.00

Equipment Costs							
		Quantity	Cost/Rate	Extended			
One added day for camera & televise		0.00	\$ -	\$ -			
Sub Contractors		Quantity	Cost/hr	Extended			
CAD ENGINEERING		0	\$ 150.00	\$ -			
Insulation		Pipe Size					
		1/2"	\$ -	\$ -			
		3/4"	\$ -	\$ -			
		1"-1-1/4"	\$ -	\$ -			
		1-1/2"-2"	\$ -	\$ -			
		2-1/2"-3"	\$ -	\$ -			
		4"	\$ -	\$ -			
		Total Sub Contractor		\$ -			

TOTALS							
MATERIAL COST					\$ 455.32		
				tax	0.00%	\$ -	
LABOR COST					\$ 1,016.00		
Equipment Costs					\$ -		
Subcontractor Total					\$ -		
				Sub total	\$ 1,471.32		
				Overhead	10%	\$ 147.13	
				Profit	5%	\$ 80.92	
TOTAL CHANGE REQUEST					\$ 1,699.37		



TO: Wheaton Park District
102 E. Wesley Street
Wheaton, IL 60187
Michael Benard

RE: Wheaton Park District
Community Center Renovation
1777 South Blanchard
Wheaton, IL 60189

Change Order Request No. 18

Date: February 3, 2023

We hereby agree to make the change(s) specified below:

Item #		Amount
1	Rework salvaged wood base and install at new drywall partitions on classroom side 16hrs @ \$135.00	\$ 2,160.00
		\$ -

Subtotal		\$ 2,160.00
Overhead & Profit	10.0%	\$ 216.00
Total Change Order Request		\$ 2,376.00

ACCEPTED. The above prices and specifications are satisfactory and hereby accepted. All work to be performed under same terms and conditions as specified in original contract.

Date: _____
Michael Benard- Wheaton Park District

No signature required by ECS
David W. Hillstrom - Efraim Carlson & Son



14052 Petronella Drive • Suite 105 Libertyville, IL 60048
847.573.1888
Fax 847.573.0188
www.efraimcarlson.com

TO: Board of Commissioners

FROM: Rob Sperl, Director of Parks & Planning
Steve Hinchee, Superintendent of Planning

THROUGH: Michael Benard, Executive Director

RE: CAC Sports Field Lighting

DATE: April 7, 2023



SUMMARY:

The park district originally installed sports lighting on the CAC athletic fields in 2015 as part of the redevelopment of that property. Field 31 is situated in the northeast corner of the park near a home. At that time the lighting technology created too much light spill to allow for field 31 to be lit. Since that time LED lighting has advanced and the cost has come down. It is now possible to light field 31 in a way that meets the city code.

Additionally, there are incentives through ComEd to change existing systems over to LED. Some suppliers are indicating the incentives cover most, if not all, of the cost to make the change. However, the quality of the lights proposed is of concern. Staff asked Musco for their estimate to change the existing system to LED.

Northeast Installation of new Infield Poles Only for Field 31	\$60,000-\$70,000
Retrofitting Existing Poles	\$450,000-\$480,000
Estimated ComEd Rebate	(\$100,000)

PREVIOUS COMMITTEE/BOARD ACTION:

Construction of the sports lighting system at CAC was approved in 2015 at a cost of \$408,114.

REVENUE OR FUNDING IMPLICATIONS:

\$70,000 (40-800-812-57-5701-0000) is budgeted for sports field lighting this fiscal year.

STAKEHOLDER PROCESS:

Staff and the Baseball-Softball board recommend installing lights on Field 31 to increase game slot availability.

ATTACHMENTS:

Musco Lighting plans and estimate

RECOMMENDATION:

Staff seeks to pursue agreement to pursue the installation of Lights on Field 31 at the Central Athletic Center at an estimated cost of \$70,000. Staff will continue to review options for retrofitting the existing lighting system to LED as the Musco estimate for doing so is considered prohibitive considering the original cost in 2015.

Budget Estimate

Central Park
Wheaton, IL
February 27, 2023

Budget Estimate – Materials and installation

Musco's Light-Structure System™ and Light-Structure System™ Retrofit as described below, and delivered to the job site:

Northeast S Poles Only.....\$60,000-\$65,000

Retrofitting Existing Poles.....\$445,000-\$460,000

Estimated ComEd Rebate..... \$100,000

*Based on estimated calculations (fixture counts & wattage for existing & proposed systems) and is subject to change per the ComEd rebate program, review & approval.

Sales tax, bonding, labor, installation, and unloading of the equipment are not included.

Pricing furnished is effective for 30 days unless otherwise noted and is confidential.

Light-Structure System™ with Total Light Control – TLC for LED™ technology

System Description – Light-Structure System™ complete from foundation to poletop in 5 Easy Pieces™

Factory-built, wired, aimed, and tested lighting system includes:

- Pre-cast concrete bases (reusing existing bases on retrofit poles)
- Galvanized steel poles (reusing existing poles on retrofit)
- Factory-wired and tested remote electrical component enclosures
- Pole length factory-assembled wire harnesses
- Factory-aimed and assembled luminaires, including BallTracker® technology
- UL listed as a complete system

System Description – Light-Structure System™ Retrofit

- Factory-wired poletop luminaire assemblies
- Factory-aimed and assembled luminaires, including BallTracker® technology
- Factory-wired and tested remote electrical component enclosures
- Pole length, factory-assembled wire harnesses
- Mounting hardware for poletop luminaire assemblies and electrical components enclosures
- Disconnects
- UL listed as a system

On Field Performance – control to benefit players and fans

- Guaranteed light levels of 50/30 footcandles
- BallTracker® technology – targeted aerial light optimizing visibility of the ball in play with no glare for players.
- Control-Link® control and monitoring system to provide remote on/off and dimming (high/medium/low) control and performance monitoring with 24/7 customer support

Environmental Light Control – control for neighbors and the environment

- Reduction of spill light and glare by 50% or more.



Budget Estimate

Always Ready to Play – control assuring the results you expect

- Product assurance and warranty program that includes materials and onsite labor, eliminating 100% of your maintenance costs for 25 years.

Notes

Estimate is based on:

- Shipment of entire project together to one location.
- 480 Volt, 3 phase electrical system requirement
- Structural code and wind speed = 2015 IBC, 115 mi/h, and exposure: C, Importance Factor II.
- Owner is responsible for getting electrical power to the site, coordination with the utility, and any power company fees
- Standard soil conditions – rock, bottomless, wet, or unsuitable soil may require additional engineering, special installation methods and additional cost.
- Confirmation of pole or luminaire locations prior to production.

Thank you for considering our Team for your sports lighting needs. Please contact me with any questions.

David Miller

Field Sales Representative

Musco Sports Lighting, LLC

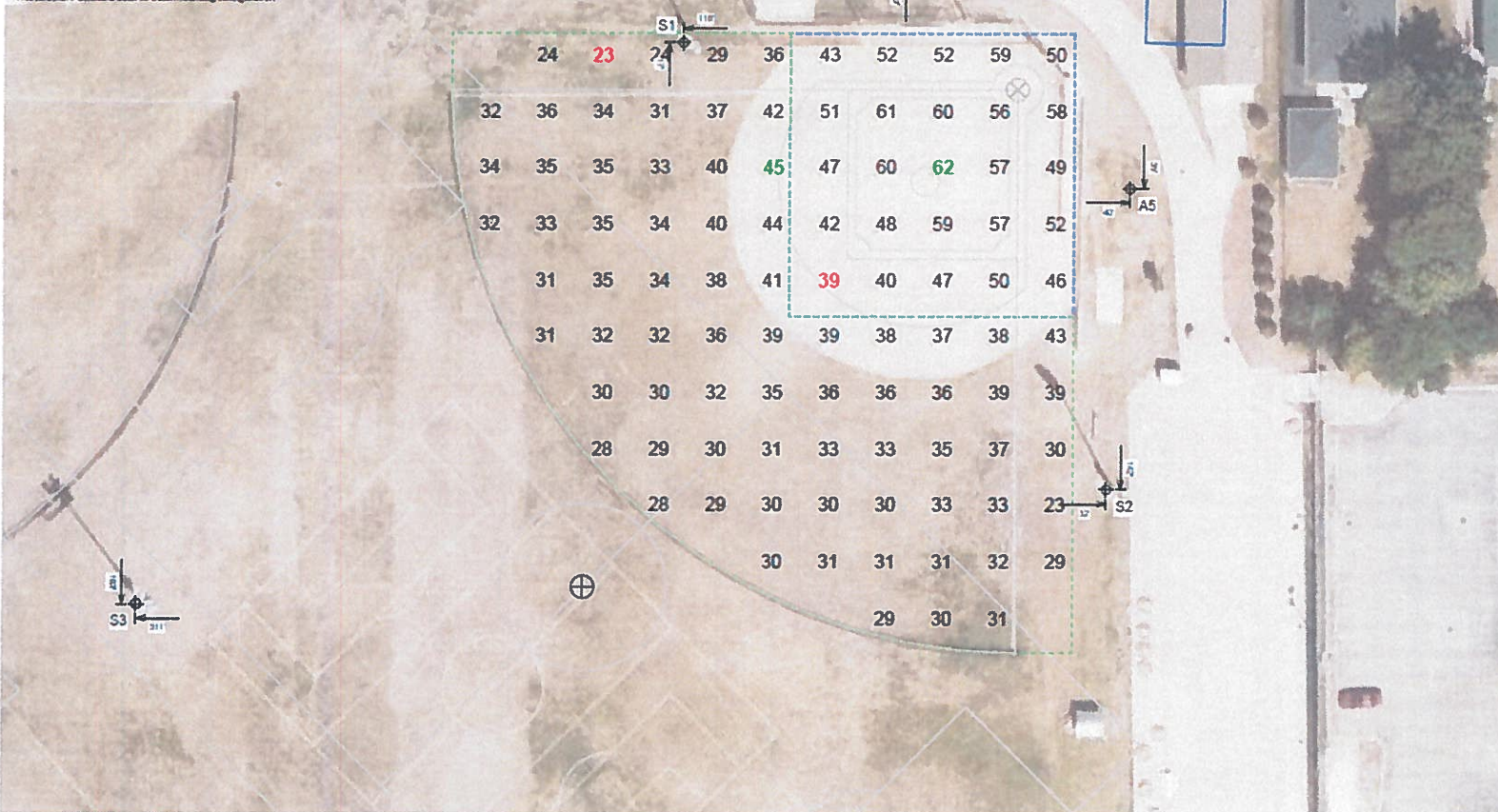
Phone: 630-414-9060

E-mail: david.miller@musco.com

EQUIPMENT LIST FOR AREAS SHOWN

QTY	LOCATION	SIZE	GRADE ELEVATION	MOUNTING HEIGHT	LUMINAIRE				QTY	FAC. PRO.	OTHER DATA
					TYPE	WATT	WATT	WATT			
2	A5-A6	60"	-	60"	TLC LED-550	2	2	0			
				15.5'	TLC BT-5 FS	1	1	0			
				60"	TLC LED-1200	3	1	0			
2	S1	70"	0'	70"	TLC LED-1500	2	2	0			
				15.48'	TLC BT-5 FS	2	2	0			
				70"	TLC LED-1200	5	5	0			
3	S2	70"	0'	70"	TLC LED-1500	1	1	0			
				15.48'	TLC BT-5 FS	2	2	0			
				70"	TLC LED-1200	6	6	0			
1	S3	70"	0'	70"	TLC LED-1200	2*	0	2			
				15.48'	TLC BT-5 FS	2/2*	2	2			
				70"	TLC LED-1500	5/3*	5	5			
1	S4	70"	0'	70"	TLC LED-1500	4/4*	3	3			
				15.48'	TLC BT-5 FS	2/2*	2	2			
				70"	TLC LED-1200	1/1*	0	1			
6	TOTALS					56	56	18			

* This structure utilizes a back-to-back mounting configuration



SCALE IN FEET 1" = 40'

ENGINEERED DESIGN By: - File #184965A1 - 17-Feb-23

Pole locations () dimensions are relative to (0) reference point(s) (X)

Central Park
Wheaton, IL

GRID SUMMARY

Name: NE Field
Size: 200'x200' - Baseball 60'
Spacing: 20.0' x 20.0'
Height: 3.0' above grade

ILLUMINATION SUMMARY

MAINTAINED HORIZONTAL FOOTCANDLES

	Infield	Outfield
Guaranteed Average:	50	30
Scan Average:	51.8	33.4
Maximum:	62	45
Minimum:	39	23
Ave / Min:	1.32	1.44
Guaranteed Max / Min:	2	1.5
Max / Min:	1.56	1.93
UG (adjacent pts):	1.27	1.49
CU:	0.38	
No. of Points:	25	73

LUMINAIRE INFORMATION

Applied Circuits: F, G
No. of Luminaires: 36
Total Load: 33.99 kW

Guaranteed Performance: The ILLUMINATION described above is guaranteed per your Musco Warranty document and includes a 0.95 dim depreciation factor.

Field Measurements: Individual field measurements may vary from computer-calculated predictions and should be taken in accordance with IESNA RP-6-13.

Electrical System Requirements: Refer to Amperage Draw Chart and/or the "Musco Control System Summary" for electrical sizing.

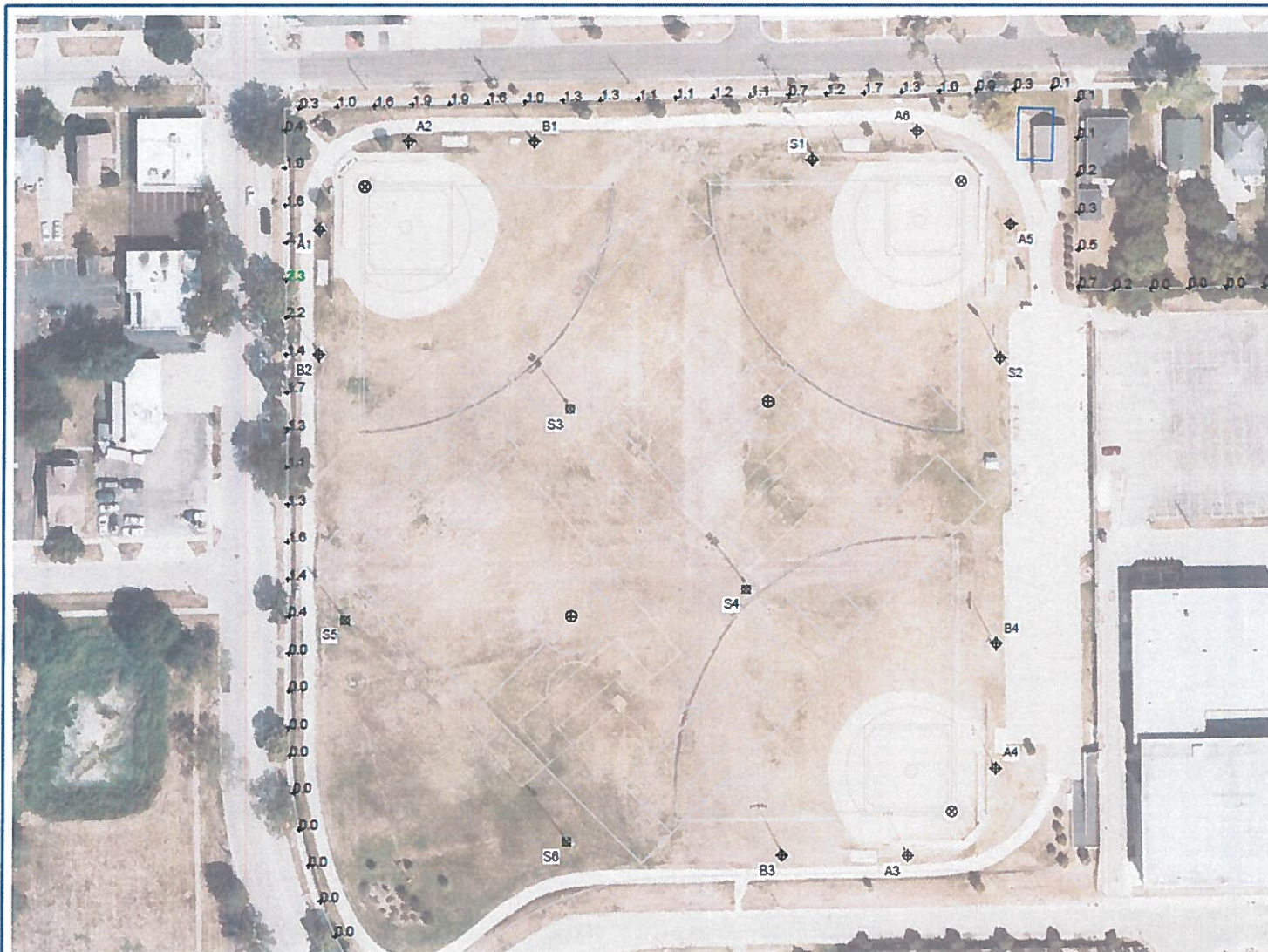
Installation Requirements: Results assume $\pm 3\%$ nominal voltage at line side of the driver and structures located within 3 feet (1m) of design locations.



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ILLUMINATION SUMMARY



SCALE IN FEET 1" = 80'

ENGINEERED DESIGN By: File #184965A1 - 17-Feb-23

Pole location(s) + dimensions are relative to G.D. reference point(s) ⊗

Central Park

Wheaton, IL

GRID SUMMARY

Name: Property Line Spill
Spacing: 30.0'
Height: 3.0' above grade

ILLUMINATION SUMMARY

HORIZONTAL FOOTCANDLES

Entire Grid
Scan Average: 0.768
Maximum: 2.31
Minimum: 0.00
No. of Points: 59

LUMINAIRE INFORMATION

Applied Circuits: A, B, C, D, E, F, G
No. of Luminaires: 108
Total Load: 109.27kW

Guaranteed Performance: The ILLUMINATION described above is guaranteed per your Musco Warranty document.

Field Measurements: Individual field measurements may vary from computer-calculated predictions and should be taken in accordance with IESNA RP-6-13.

Electrical System Requirements: Refer to Amperage Draw Chart and for the "Musco Control System Summary" for electrical sizing.

Installation Requirements: Results assume ± 3% nominal voltage at line side of the driver and structures located within 3 feet (3m) of design locations.



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ILLUMINATION SUMMARY