



# Wheaton Park District

**Wheaton Park District Board of Commissioners Meeting  
Wednesday April 20, 2016 7:00 p.m.  
City of Wheaton Council Chambers  
303 W. Wesley Street Wheaton, Illinois**

**CALL TO ORDER** –President Hodgkinson called the meeting to order at 7:00 p.m. Commissioners Mee, Morrill, Vires and were present.

Commissioner Fey, Kelly, and Schobel were absent

## **PRESENTATIONS**

Preschool and Camps Director Megan Raitt gave a brief presentation on The Week of the Young Child. This event will run from April 29 through May 7. They anticipate approximately 400 people for the ice cream social and 200-300 people throughout the week.

## **COMMUNITY INPUT**

None

## **CONSENT AGENDA**

- A. Approval of the Disbursements totaling \$1,099,523.59 for the period beginning March 9, 2016 and ending April 12, 2016.
- B. Approval of Meeting Minutes from March 16, 2016
- C. Approval of Finance Subcommittee Meeting Minutes from March 2, 2016
- D. Approval of Buildings and Grounds Subcommittee Meeting Minutes from March 2, 2016
- E. Approval of Finance Subcommittee Meeting Minutes from April 6, 2016
- F. Approval of Buildings and Grounds Subcommittee Meeting Minutes from April 6, 2016
- G. Approval to Reduce Residency Requirements for Kopian Soccer and Briarcliffe Baseball Teams to 60% from 70% to be eligible for Resident Rental Rates of District Athletic Fields

Commissioner Mee moved to approve the consent agenda as presented. Seconded by Commissioner Morrill. No discussion

Motion passed by roll call vote.

Ayes: Vires, Morrill, Mee, Hodgkinson

Nays: None

Abstain: None

Absent: Schobel, Kelly, Frey

## **UNFINISHED BUSINESS**

None

## **NEW BUSINESS**

1. Bids for Exterior Painting of North Side of the Arrowhead Golf Course Clubhouse  
Recommendation to Accept the Base Bid of \$24,950 and Alternate No. 1 of \$2,500 from D.E.S. Painting for a Total Amount of \$27,450.00

Commissioner Vires moved to accept the Base Bid of \$24,950 and Alternate No. 1 of \$2,500 from D.E.S. Painting for a Total Amount of \$27,450.00 Seconded by Commissioner Morrill. No discussion.

Motion passed by roll call vote.

Ayes: Vires, Morrill, Mee, Hodgkinson

Nays: None

Abstain: None

Absent: Schobel, Kelly, Frey

2. **Bids for Purchase and Installation of a Portable Restroom Trailer for the West 9 Holes of the Arrowhead Golf Club**

Commissioner Mee moved to accept the Base Bid of \$30,979.00 and Alternates No. 1 of \$6,000, No. 2 at no cost from Comforts of Home for a Total of \$36,979.00 Seconded by Commissioner Vires.

Commissioner Mee asked Director of Special Facilities Bendy if the restroom trailer would be installed between holes four and eight on the west course. Bendy replied it would.

Motion passed by roll call vote.

Ayes: Vires, Morrill, Mee, Hodgkinson

Nays: None

Abstain: None

Absent: Schobel, Kelly, Frey

### **3. Bids for Natural Areas Landscape Management Services**

Commissioner Vires moved to accept the Bids from the Following Vendors:

Bedrock Earthscapes for 3 years of Native Landscaping Work at Northside Park for a total of \$42,184

Bedrock Earthscapes for 3 years of Native Landscaping Work at Lincoln Marsh for a total of \$6,224

ILM for 3 years of Pond Management at Northside Park for a total of \$29,134

Northern Illinois Lake and Pond Management for 1 year of Pond Management for the Balance of the District's Ponds for a total of \$6,800. Seconded by Commissioner Morrill.

No discussion.

Motion passed by roll call vote.

Ayes: Vires, Morrill, Mee, Hodgkinson

Nays: None

Abstain: None

Absent: Schobel, Kelly, Frey

### **4. Bids for Brighton Playground Unitary Surfacing**

Commissioner Morrill moved to accept the Base Bid for Materials and Installation from SofSurfaces for the Brighton Park Playground Unitary Surfacing Project in the amount of \$60,845.64. Seconded by Commissioner Vires.

Commissioner Mee stated that one is for new construction and the other is replacement of an eight year old surface.

Motion passed by roll call vote.

Ayes: Vires, Morrill, Mee, Hodgkinson

Nays: None

Abstain: None

Absent: Schobel, Kelly, Frey

### **5. Bids for Sunnyside Playground Unitary Surfacing**

Commissioner Mee moved to accept the Base Bid for Materials and Installation from SofSurfaces for the Sunnyside Park Playground Unitary Surfacing Project in the amount of \$59,624.21. Seconded by Commissioner Vires. No discussion.

Motion passed by roll call vote.

Ayes: Vires, Morrill, Mee, Hodgkinson

Nays: None

Abstain: None

Absent: Schobel, Kelly, Frey

## 6. **Bids for Asphalt Projects**

Commissioner Vires moved to accept the Bids from the Following Vendors:

- Schroeder Asphalt Services for the Rice Pool drop off lane project, at a cost of \$27,260.00 plus a contingency of 25% or \$6,815 in the event poor soils are discovered.
- Chicagoland Paving for the CAC upper parking lot at a cost of \$22,900.00 plus a contingency of 25% or \$5,725 in the event poor soils are discovered.
- Meyer Paving for the Central Park paths project at a cost of \$7,500.00 plus a contingency of 10% or \$750 in the event poor soils are discovered.  
E. Hoffman for the Arrowhead cart paths project at a cost not to exceed \$45,000.

Seconded by Commissioner Mee.

Executive Director Benard stated that staff won't authorize contingency expenses without concurrence from the Buildings and Grounds Subcommittee. We would then follow up with a change order to the full board. Commissioner Mee asked if the \$45,000 for the cart path will cover all the paths. Director of Special Facilities Bendy stated that it will take care of the majority of the bad ones.

Motion passed by roll call vote.

Ayes: Vires, Morrill, Mee, Hodgkinson

Nays: None

Abstain: None

Absent: Schobel, Kelly, Frey

## 7. **Bids for Northside Park Tennis Courts**

Commissioner Morrill moved to accept the Base Bid from MTJ Sports in the amount of \$146,125 and the Alternate for Titan Trax TN for \$18,626.00 for a Total of \$164,751.00.

Seconded by Commissioner Vires.

No discussion.

Motion passed by roll call vote.

Ayes: Vires, Morrill, Mee, Hodgkinson

Nays: None

Abstain: None

Absent: Schobel, Kelly, Frey

**8. Bids for Cheerleading Program Uniform Purchases**

Commissioner Mee moved to accept the Bid from Rebel Athletic for Youth and Adult Sized Uniforms at a cost of \$125 per uniform not to exceed \$20,000. Seconded by Commissioner Vires.

Commissioner Morrill asked why staff picked Rebel since both bids were identical. Athletic Manager Rob Sheridan stated that the Cheerleading Board preferred the material that Rebel offered better.

Motion passed by roll call vote.

Ayes: Vires, Morrill, Mee, Hodgkinson

Nays: None

Abstain: None

Absent: Schobel, Kelly, Frey

**9. Quotes for Purchases over 10,000 & Under \$20,000 – Fitness Center Equipment**

Commissioner Vires moved to purchase ten (10) Keiser M3 Spin Bikes with computer components from Integrity Fitness LLC for \$16,925 for the Parks Plus Fitness Center. Seconded by Commissioner Morrill.

Commissioner Mee asked if the Spin classes are growing. Parks Plus Fitness Center Manager Ryan Miller stated that ye they were. Each class has between 14-18 participants in each class. Miller stated that the new bikes are very high tech.

Motion passed by roll call vote.

Ayes: Vires, Morrill, Mee, Hodgkinson

Nays: None

Abstain: None

Absent: Schobel, Kelly, Frey

**REPORTS FROM STAFF**

Commissioner Vires commended the Museum staff on a nice report. He thanked all the volunteers at the Museum and Scott Shorney who is the Museum Foundation Board President. Vires also thanked Dan Goodwin for the donation for the new roof. Vires asked Museum Manager Michelle Podkova what kind of outreach the Museum does outside of Wheaton. Podkova stated that the do several things including the Dupage county Geneology conference, working with Oak Brook Terrace and the Dupage County Forest Preserve – Voices of Dupage. Commissioner Mee was impressed with the significant amount of grants and awards that the Museum has received. He hoped the Museum was getting the respect and notoriety it deserves. President Hodgkinson asked about the accreditation process. Podkova stated that staff joined STEPS which is a program for Museums. This program helps set us up for accreditation. She is hoping to have a better idea in the next year what our timeline is for accreditation. She will have a better idea after working with STEPS but she is confident that we are capable of

achieving accreditation. President Hodgkinson asked if we partner with other Museums. Podkowa stated that we do a joint passport program in the summer. Executive Director Benard stated that until the roof was replaced we wouldn't have been eligible for accreditation.

Commissioner Vires was pleased to see the gross revenue increased at Parks Plus Fitness but he was more impressed to see the net balance increased. He also noticed that memberships have increased and sees how important it is to have state of the art equipment, like we approved this evening.

Commissioner Morrill stated that the PPFC numbers look great. He thought it was a very good report.

Commissioner Mee stated he has been a long time member of PPFC, so he gets to see the changes on an ongoing basis. He commended Ryan and Michelle for a job well done.

President Hodgkinson stated that she and Commissioner Morrill and Vires are all members of different service clubs. She thinks that the way PPFC partners with these different clubs is a great way to reach out into the community; and to generate money for these clubs. Miller stated that staff works well with all of these partnerships and he is grateful for them.

Commissioner Morrill congratulated the planning staff on the storm water grant that is worth about \$68,000.

Commissioner Mee stated that he knows a few people who live in the condominiums near Clocktower Commons and they appreciate the new carpet there. It looks much nicer. Mee asked Director of Special Facilities Andy Bendy how the Wedding Event at Arrowhead went. Bendy stated they had a great turnout. Mee also commended Arrowhead staff on using alternate sources to purchase used equipment that saves the district money.

Bendy stated that everyone is impressed with the equipment that Pelican Golf is selling at Arrowhead. There were between 250-300 attendees for demo day. They had the most manufacturers that they've ever had.

Executive Director Benard stated that we have an update for the personnel policy. He would like the board to review it and approve at the May meeting. President Hodgkinson asked the board to read it before the finance subcommittee meeting and then we can put it on the May agenda.

Benard stated that the second survey postcard is going out soon. UIC will probably present the findings at the June meeting. He also commended Superintendent of Planning Steve Hinchee on the storm water grant.

## **BOARD DISCUSSION / SUBCOMMITTEE REPORTS**

1. No Action Required - Report from Finance Subcommittee & Staff Regarding the Park District's Short Term Investment Plan with PMA Financial Network INC.
2. No Action Required - Report from the Buildings and Grounds Subcommittee & Staff Regarding the Status of the Wheaton Sanitary District Northside Park Interceptor Project

## **ADJOURNMENT**

At 7:40 p.m., Commissioner Morrill moved to adjourn the meeting. Seconded by Commissioner Vires. Motion passed by voice vote.