

TO: Board of Commissioners  
 FROM: Andy Bendy, Director of Special Facilities  
 Eric McBride, Executive Chef  
 THROUGH: Michael Benard, Executive Director  
 RE: Arrowhead Food Supply Bid 2021-2022  
 DATE: October 20, 2021



**SUMMARY:**

Arrowhead’s 2021-22 Food Supplies Bid document was available to vendors August 19, 2021, with bids officially opened September 02, 2021.

This year, 11 of 11 categories were available for bidding. Highland Bread suspended all fresh bread deliveries even though they still had one year left on a three-year bid. Sysco Chicago and Get Fresh will be able to provide bread for this coming year. Smallware’s were removed from the bid due to staff projecting purchases under \$5,000 next year.

Bids were submitted for commodity pricing as well as fixed. The following companies were sent bid packets but did not submit a bid: RFD Chicago and Jackson & Partners, LLC.

Bids submitted by the following:

<b>Bid Category:</b>	<b>Bids Received From:</b>
Appetizers	Van-Lang Foods
Dairy	Sysco Chicago Get Fresh
Seafood	Fortune Fish Sysco Chicago
Poultry	Sysco Chicago Consumer Meat Packing Co.
Meat	Sysco Chicago Consumer Meat Packing Co.
Bread	No Bid
General/Frozen	Sysco Chicago
Dry Goods	Sysco Chicago
Paper & Disposable	TriMark Marlin Sysco Chicago
Produce	Get Fresh Sysco Chicago
Beverages	Sysco Chicago

**Implementation:**

This contract will begin December 1, 2021, and will run through November 30, 2022.

After Board approval, award letters will be distributed confirming length and dates of contract as well as Arrowhead’s right to terminate, at any time, for convenience and without cause upon seven days prior written notice.

**Impact:**

Fixed pricing for certain volatile items such as produce, sugar, flour and coffee is viewed as extremely valuable. Fixed pricing for those items will keep our costs and margins predicable and avoid unexpected product increases.

**PREVIOUS COMMITTEE/BOARD ACTION:**

Arrowhead’s Food Supply Bid 2020-2021 awarded the following vendors for the categories so noted.

Appetizers:	Van Lang Foods	\$ 90,170.00	Fixed Pricing- 1 year
Dairy:	Sysco Chicago	\$102,956.00	Commodity Pricing- 1 year
Seafood:	Fortune Fish	\$ 89,915.50	Commodity Pricing- 1 year
Poultry:	Consumers Meat	\$ 98,960.00	Commodity Pricing- 1 year
General/Froz.	Sysco Chicago	\$126,566.40	Fixed Pricing- 1 year
Dry Goods:	Sysco Chicago	\$107,089.18	Fixed Pricing- 1 year
Paper/Disp.:	TriMark Marlin	\$ 64,755.78	Commodity Pricing- 1year
Smallwares:	Sysco Chicago	\$ 12,672.42	Fixed Pricing- 1 year
Produce:	Sysco Chicago	\$143,267.37	Commodity Pricing- 1 year
Beverages:	Gordon Food	\$ 24,921.60	Fixed Pricing- 1 year

**REVENUE OR FUNDING IMPLICATIONS:**

Expenses will be covered by related revenues and are specified in the 2021 operating budget as well as the 2022 proposed operating budget and appropriation.

The Arrowhead Golf Club Food Bid was reviewed at the Building and Grounds/Finance Committee meeting on October 6, 2021

**RECOMMENDATION:**

**Staff Recommendation and commentary:**

**Appetizers: Van-Lang Foods \$77,430 Fixed Pricing**

Van Lang bid \$77,430 (1-year fixed). Van-Lang can provide fixed pricing for one year and are able to provide our current appetizers. Staff recommends Van-Lang Foods for the appetizer category

**Dairy: Sysco Chicago \$97,668 Commodity Pricing**

Two bids were placed for the Dairy category: Sysco Chicago bid \$97,668 (commodity) and Get Fresh Produce bid \$103,582 (commodity). Sysco Chicago is the lowest price and has a lower commodity rate. They can provide all specific line items. Staff recommends Sysco Chicago for the Dairy category.

**Seafood: Fortune Fish \$ 255,965 Commodity Pricing**

Two bids were received for the Seafood category: Fortune Fish bid \$255,965 (commodity) and Sysco Chicago bid \$254,380 (commodity). Fortune Fish is able to provide fresh fish and Sysco Chicago is frozen. Get Fresh can delivery 6 days a week while Sysco Chicago can only deliver 3 days. Fortune is unable to provide crabmeat, staff will continue getting the crabmeat from Sysco Chicago. Staff recommends awarding Fortune Fish the Seafood category.

**Poultry: Consumer Meat Packing Co. \$115,310 Commodity Pricing**

Two commodity bids were placed for the Poultry category: Consumer Meat Packing Co. bid \$115,310 and Sysco Chicago bid \$ 83,090. Sysco Chicago entered no bid for an essential line item they cannot supply: 4oz special trimmed, deboned, skinless chicken breasts. Consumer Meat packing entered a lower commodity increase and can provide all line items. Staff recommends Consumer Meat Packing Co. for the Poultry category.

**Meat: Consumer Meat Packing Co. \$365,757 Fixed Pricing**

Two bids were received for Meat: Consumer Meat Packing Co. bid \$365,757 (fixed) and Sysco Chicago bid \$319,896 (commodity). Sysco Chicago is unable to provide the specified brand of hot dog, meatballs, and corned beef that we currently serve. Sysco’s commodity percentage sits at 7%

which has a potential to raise pricing higher than Consumer's fixed prices. Staff recommends Consumer Meat Packing Co. for the Meat category.

**General Grocery/Frozen: Sysco Chicago \$ 128, 222 Fixed Pricing**

One bid was received for General Grocery/Frozen: Sysco Chicago bid \$128,222 (fixed). Sysco was the only bidder for this line item. They can provide all line items and have a fixed price for one year. Staff recommends Sysco Chicago for General Grocery/Frozen category.

**Dry Goods: Sysco Chicago \$126,324 Fixed Pricing**

One bid was received for Dry Goods: Sysco Chicago bid \$126,324 (fixed). Sysco was the only bidder for this line item. They can provide all line items and have a fixed price for one year. Staff recommends Sysco Chicago for the Dry Goods category.

**Paper & Disposables: Sysco Chicago \$64,778 Fixed Pricing**

Two bids were received for Paper & Disposables category: Sysco Chicago bid \$64,778 (fixed) and TriMark Marlin bid \$74,815 (commodity). Sysco can provide all line items and a fixed rate for 1 year. Staff recommends Sysco Chicago for the Paper and Disposables category.

**Produce: Get Fresh \$132,902 Commodity Pricing**

Two bids for the Produce category were received; Get Fresh bid \$132,902 (commodity) and Sysco Chicago bid \$138,044 (commodity). Sysco cannot provide all line items. Get Fresh can delivery 6 days a week and can provide a bread delivery. Staff recommends Get Fresh for the Produce Category.

**Beverages: Sysco Chicago \$21,372 Fixed Pricing**

One bid was received for Beverages: Sysco Chicago bid \$21,372 (fixed). Sysco Chicago has fixed pricing for one year. Staff recommends Sysco Chicago for the beverage category.

**RECOMMENDATION: Board Approval**

**In conclusion, staff respectfully request board approval to accept the following 2021-2022 Food bids:**

Appetizers:	Van Lang Foods	\$ 77,430	Fixed Pricing- 1 year
Dairy:	Sysco Chicago	\$ 97,668	Commodity Pricing- 1 year
Seafood:	Fortune Fish	\$ 255,965	Commodity Pricing- 1 year
Poultry:	Consumers Meat	\$ 115,310	Commodity Pricing- 1 year
Meat:	Consumers Meat	\$ 365,757	Fixed Pricing- 1 year
General/Froz:	Sysco Chicago	\$ 128,222	Fixed Pricing- 1 year
Dry Goods:	Sysco Chicago	\$ 126,324	Fixed Pricing- 1 year
Paper/Disp:	Sysco Chicago	\$ 64,778	Fixed Pricing- 1year
Produce:	Get Fresh	\$ 132,902	Commodity Pricing- 1 year
Beverages:	Sysco Chicago	\$ 21,372	Fixed Pricing- 1 year

Wheaton Park District 2021 Food Supply Bid Opening: September 02, 2021 .

<i>Vendor</i>	<i>Appetizers</i>	<i>Dairy</i>	<i>Seafood</i>	<i>Poultry</i>	<i>Meat</i>	<i>Genl/Frzn</i>	<i>Dry Goods</i>	<i>Paper&amp; Disp</i>	<i>Produce</i>	<i>Beverages</i>
<b>VAN LANG</b>	Fixed 77,430									
<b>FORTUNE</b>			Commodity 255,965.00							
<b>GET FRESH</b>		Commodity 103,582.00							Commodity 132,902.00	
<b>CONSUMERS</b>				Commodity 115,310.00	Fixed 365,757					
<b>TRIMARK</b>								Commodity 74,815.00		
<b>SYSCO</b>	Commodity 97,668.00	Commodity 254,380	Commodity 83,090	Commodity 319,896	Fixed 128,222.00	Fixed 126,234.00	Fixed 64,778.00	Commodity 138,044	Fixed 21,372.00	