

TO: Board of Commissioners
FROM: Andy Bendy, Director of Special Facilities
Russ Hillard, Food & Beverage Director
THROUGH: Michael Benard, Executive Director
RE: Arrowhead Linen Supply Bid 2021
DATE: June 2, 2021



SUMMARY:

Arrowhead went to bid for 2021 Linen Supplies. Bid Spec documents were available to vendors April 28, 2021 with bids officially opened on May 12, 2021.

Aramark Uniform Services and AlSCO Linen and Uniform Service submitted bids. Tabb Textile Company Inc was sent a packet but did not submit a bid. Aramark submitted the lowest bid, agreed to all terms on the contract and submitted pricing for three years. AlSCO Linen and Uniform Services submitted their bid with adjustments to the terms and pricing for three years.

Aramark has been a respectable partner the last six years as our current vendor and staff looks forward to working with them again for another three years. Aramark has submitted 1-, 2- and 3-year contracts with no increase in pricing for years 2 or 3. Aramark's new three-year bid is less than their current bid pricing (2018 – 2021).

IMPLEMENTATION:

This contract will begin August 24, 2021.

IMPACT:

An agreement with a responsible vendor will provide quality linen to our valued event and restaurant clients as well as kitchen staff. A new 3-year agreement will ensure a fair and steady price to Arrowhead's budget.

PREVIOUS COMMITTEE/BOARD ACTION:

The linen bid was discussed at the Building and Grounds/Finance committee meeting on June 2, 2021. Board of Commissioners approved a three-year agreement with Aramark Uniform Services for linen from 2018-2021.

REVENUE OR FUNDING IMPLICATIONS:

Based on Aramark's new bid pricing Arrowhead should save roughly \$6,000 per year or \$18,000 on a three-year agreement (based on same inventory levels ordered per year)

ATTACHMENTS

Spread sheet detailing bid results.

RECOMMENDATION:

Staff requests that the Board of Commissioners approve the bid from Aramark Uniform Services on a three-year agreement starting on August 24, 2021 and ending August 23, 2024.

Aramark Uniform Service	Peak Season Expected Total Inventory	Price per item based on ONE (1) YEAR CONTRACT	Price per item based on TWO (2) YEAR CONTRACT	Price per item based on THREE (3) YEAR CONTRACT
Bar towels, standard, white	3,000 pcs.	\$ 0.04	\$ 0.04	\$ 0.04
Aprons, white, kitchen, bib, no pocket	500 pcs.	\$ 0.09	\$ 0.09	\$ 0.09
Napkins, Black	3,500 pcs.	\$ 0.04	\$ 0.04	\$ 0.04
Napkins, Ivory	6,500 pcs.	\$ 0.04	\$ 0.04	\$ 0.04
Tablecloth, 85" x 85", color black, folded	120 pcs.	\$ 0.43	\$ 0.43	\$ 0.43
Tablecloth, 85" x 85", color ivory, folded	450 pcs.	\$ 0.43	\$ 0.43	\$ 0.43
Tablecloth, 52" x 114", color ivory, folded	150 pcs.	\$ 0.58	\$ 0.58	\$ 0.58
Tablecloth, 52 x 114", color black, folded	100 pcs.	\$ 0.58	\$ 0.58	\$ 0.58
Tablecloth, 120" Round, color ivory, folded *	70 pcs.	\$ 1.25	\$ 1.25	\$ 1.25
Tablecloth, 156" x 90", color black, folded *	30 pcs.	\$ 1.25	\$ 1.25	\$ 1.25
Tablecloth, 156" x 90", color ivory, folded *	18 pcs.	\$ 1.25	\$ 1.25	\$ 1.25
Chef coats, white, Various sizes as needed	24 pcs.	\$ 0.14	\$ 0.14	\$ 0.14

Also Linen and Uniform Service	Peak Season Expected Total Inventory	Price per item based on ONE (1) YEAR CONTRACT	Price per item based on TWO (2) YEAR CONTRACT	Price per item based on THREE (3) YEAR CONTRACT
Bar towels, standard, white	3,000 pcs.	\$ 0.165	\$ 0.165	\$ 0.145
Aprons, white, kitchen, bib, no pocket	500 pcs.	\$ 0.35	\$ 0.35	\$ 0.30
Napkins, Black	3,500 pcs.	\$ 0.09	\$ 0.08	\$ 0.08
Napkins, Ivory	6,500 pcs.	\$ 0.09	\$ 0.08	\$ 0.08
Tablecloth, 85" x 85", color black, folded	120 pcs.	\$ 1.45	\$ 4.45	\$ 1.35
Tablecloth, 85" x 85", color ivory, folded	450 pcs.	\$ 1.40	\$ 1.40	\$ 1.25
Tablecloth, 52" x 114", color ivory, folded	150 pcs.	\$ 1.45	\$ 1.45	\$ 1.35
Tablecloth, 52 x 114", color black, folded	100 pcs.	\$ 1.40	\$ 1.40	\$ 1.30
Tablecloth, 120" Round, color ivory, folded *	70 pcs.	\$ 9.00	\$ 9.00	\$ 7.00
Tablecloth, 156" x 90", color black, folded *	30 pcs.	\$ 10.00	\$ 10.00	\$ 9.00
Tablecloth, 156" x 90", color ivory, folded *	18 pcs.	\$ 10.00	\$ 10.00	\$ 9.00
Chef coats, white, Various sizes as needed	24 pcs.	\$ 0.76	\$ 0.76	\$ 0.76

*Arrowhead/Wheaton Park District own these linens; they are listed for the purpose of dry-cleaning service only