



Wheaton Park District

**Wheaton Park District Board of Commissioners Meeting
Wednesday August 19, 2015 7:00 p.m.
City of Wheaton Council Chambers
303 W. Wesley Street Wheaton, Illinois**

CALL TO ORDER –President Hodgkinson called the meeting to order at 7:00 p.m. Commissioners Frey, Kelly, Mee, Morrill, Vires and were present.

Commissioner Schobel was absent

PRESENTATIONS

None

COMMUNITY INPUT

None

CONSENT AGENDA

- A. Approval of the Disbursements totaling \$1,837,919.92 for the period beginning July 8, 2015 and ending August 11, 2015.
- B. Approval of the July 15, 2015 Regular Meeting Minutes
- C. Approval of the July 8, Finance Subcommittee Meeting Minutes
- D. Approval of July 8 and August 12, 2015 Buildings and Grounds Subcommittee Meeting
- E. Approval of July 15, 2015 Closed Session Minutes

Commissioner Morrill moved to approve the Consent Agenda as presented.
Commissioner Vires seconded.

Motion passed by roll call vote.

Ayes: Frey, Kelly, Mee, Morrill, Vires, Hodgkinson

Nays: None

Absent: Schobel

UNFINISHED BUSINESS

1. Possible Action - Naming Proposals for Old Hubble - Wheaton Central Building – 30 Day Review

Commissioner Kelly recommended going with the committee choice. He asked if the committee was naming everything or just the building. Director of Marketing Margie Wilhelmi stated it was for the building and the athletic field. After some discussion it was decided to name the building and the athletic field the Central Athletic Complex and the park, Gateway Park. Joseph Kish who is on the naming committee stated that he would like to see future consideration by the committee and board to do more dedications

to local veterans. Executive Director Benard stated he thought that was a good idea and will talk to Director of Marketing Margie Wilhelmi about this more. The Board thought that there will be future opportunities to name other fields for local clubs like Rotary, Lions, Downtown Wheaton Association and Kiwanis.

Commissioner Mee moved to approve naming the building and the athletic field the Central Athletic Complex and the park Gateway Park. This decision will go on a 30 day waiting period, and be officially named at the October 21, 2015 board meeting. Seconded by Bob Frey. Motion passed by voice vote.

2. Possible Action - Commissioner Attendance for the National Recreation and Parks Association Education Conference and Exposition September 14-17, 2015 - total expense of \$1,996 each

Commissioner Vires asked if we have a policy on how many commissioners can attend a conference. Executive Director Benard stated that we do not, however the cost for the conferences are approved in the budget and then approved again at the board meeting like it will be tonight.

Commissioner Morrill moved to approve Commissioner Mee's Attendance for the National Recreation and Parks Association Education Conference and Exposition September 14-17, 2015 - total expense of \$1,996. Commissioner Frey seconded. Motion passed by voice vote.

NEW BUSINESS

1. Bid Results and Recommendation for 2016 Program Guides

Commissioner Mee moved to approve a contract for Option 2 (2 color interior) with The Strathmore Company for the printing services for the 2016 program guides in the amount \$85,329. This option would combine the two program guides we currently have (Youth & Family/Adult) into one combined guide. Seconded by Commissioner Morrill.

Commissioner Mee thought it was a good idea to combine the two and save money. He asked Director of Marketing Wilhelmi if there is a way to determine if it's a good thing that we combined them. Wilhelmi stated that the registration numbers might show this in the next few years. She stated that it made sense to combine them since there were a lot of duplicates in both books.

Motion passed by roll call vote.

Ayes: Frey, Kelly, Mee, Morrill, Vires, Hodgkinson

Nays: None

Absent: Schobel

2. Bid Results and Recommendation for Asphalt Projects

Commissioner Kelly moved to approve two contracts with the low bidders. One contract with Chicagoland Paving for Graf Parking and Scottsdale Paths in the amount of \$65,000 for Graf and \$39,000 for Scottsdale. A second contract with Meyer Paving for Hoffman Parking and Scottsdale Paths in the amount of \$37,405. With a \$30,000 contingency to perform undercuts as necessary, and to give the Buildings & Grounds Subcommittee authority to approve change orders and bring to the board for ratification. Seconded by Commissioner Frey.

Commissioner Kelly stated that since we started bidding each parking lot as a separate project rather than lumping them together we are saving money. We saved about \$30,000 on these projects.

Motion passed by roll call vote.

Ayes: Frey, Kelly, Mee, Morrill, Vires, Hodgkinson

Nays: None

Absent: Schobel

3. Contract for Professional Services – Central Athletic Center Chiller Design and Specifications

Commissioner Kelly moved to approve the agreement with Elara for engineering of the Central Athletic Center Chiller in the amount of \$31,900 plus a not to exceed amount of \$1,000 for reimbursable expenses. Seconded by Commissioner Vires.

Commissioner Kelly stated that the chiller we be used for air conditioning in the summer and possibly for an ice rink in the winter.

Motion passed by roll call vote.

Ayes: Frey, Kelly, Mee, Morrill, Vires, Hodgkinson

Nays: None

Absent: Schobel

4. Approval of Change Order No. 1 Atten Park Tennis Court Reconstruction

Commissioner Mee moved to approve change order no. 1 with MTJ Sports in the amount of \$7,260 for removal of net, posts and footings at Atten Park. Seconded by Commissioner Kelly.

Commissioner Kelly stated that the contractor took possession of the site he noticed the posts leaning and foundations were moving so he recommended ~~putting a unitary surface down~~ replacing the net posts prior to installing the new surface

Motion passed by roll call vote.

Ayes: Frey, Kelly, Mee, Morrill, Vires, Hodgkinson

Nays: None

Absent: Schobel

5. Approval of Change Order No. 1 and No. 2 for the Central Athletic Field Grading Project

Commissioner Kelly moved to approve change order no. 1 for completion date extension and no. 2 for \$3,650 in additional grading work with JEM Morris Construction Inc. Seconded by Commissioner Morrill. Motion passed by voice vote.

Commissioner Kelly stated that they were just looking for a time extension.

6. Approval of Change Order No. 1 and No. 2 for the Boiler Replacement Project at the Community Center

Commissioner Kelly moved to approve change order no. 1 for completion date extension and no. 2 for \$981 to reroute a copper make-up water line with Voris Mechanical Inc. Seconded by Commissioner Mee. No discussion. Motion passed by voice vote.

7. Approval of Golf Course Equipment Purchases through an approved Joint Purchasing Program for Local Governments

Equipment Type	Cost	Contract #
John Deere 4066R Compact Utility Tractor with Loader	\$47,776.14	NJPA 070313-DAC
—Credit -Trade-in on Ford 445D	(\$3,500.00)	
Plus 8ft Snow Box Attachment	\$2,700.00	
TOTAL PRICE	\$46,976.14	
Toro MP5800 Sprayer	\$53,544.36	NIPA, RFP120535

Commissioner Morrill moved to approve Golf Course Equipment Purchases through an approved Joint Purchasing Program for Local Governments as presented. Seconded by Commissioner Vires.

Executive Director Benard stated upon further review he recommends eliminating the \$3,500 trade in. He advises that the district sell it and use the trade in offer as a minimum price.

Commissioner Morrill moved to amend his motion eliminating the \$3,500 credit trade in on the Ford 445D revising the purchase price to \$50,476.14. Seconded by Commissioner Vires.

Motion passed by roll call vote.

Ayes: Frey, Kelly, Mee, Morrill, Vires, Hodgkinson

Nays: None

Absent: Schobel

8. Approval of Parking Lot Crack Filling (3,000 linear feet), Seal Coating and Striping Proposal for Arrowhead Golf Club from Maul Paving in the amount of \$12,806

Commissioner Mee moved to approve the Seal Coating and Striping proposal for Arrowhead Golf Club from Maul Paving in the amount of \$12,806. Seconded by Commissioner Kelly.

No discussion.

Motion passed by roll call vote.

Ayes: Frey, Kelly, Mee, Morrill, Vires, Hodgkinson

Nays: None

Absent: Schobel

9. Approval of Resolution 2015-01 - Termination of Wheaton Park District Participation in the Park District Risk Management Agency (PDRMA) Health Insurance Program at the end of the current three year Membership Term December 31, 2015 – With the Understanding that this Termination Resolution can be rescinded by Board Action and subsequent notice to PDRMA by October 30, 2015

Commissioner Morrill moved to approve Resolution 2015-01 - Termination of Wheaton Park District Participation in the Park District Risk Management Agency (PDRMA) Health Insurance Program at the end of the current three year Membership Term December 31, 2015 – With the Understanding that this Termination Resolution can be rescinded by Board Action and subsequent notice to PDRMA by October 30, 2015
Seconded by Commissioner Kelly.

Kelly stated that this action allows staff to shop for competitive prices for insurance. President Hodgkinson stated that this can only affect our membership in the PDRMA health insurance program and not our PDRMA property casualty insurance.

Motion passed by roll call vote.

Ayes: Frey, Kelly, Mee, Morrill, Vires, Hodgkinson

Nays: None

Absent: Schobel

REPORTS FROM STAFF

Executive Director updated the Board on a recent resident concern regarding how the district defines a family for memberships and program fees. He stated before pool passes go on sale for 2016, we will have a recommendation for the board to act upon. Staff will follow up with this resident.

Executive Director updated Board on the matter of recent newspaper articles concerning the salary of the CEO of the Illinois Association of Park Districts. The IAPD board provided members with a written response to the allegations of pension spiking which he distributed to the Board. He asked that based on the new information, do they still

request a letter be sent to the IAPD Board expressing the Park Board's concern? They responded that he should do so.

The University of Illinois Community Wide Attitude and Interest survey will be released later this year. We will be scheduling interviews with stakeholders in the next few weeks towards the creation of the survey instrument. The Park Board will approve the content of the survey before it goes out.

Commissioner Morrill thought the Community Center Annual Report was well done. He had a few questions about it but he will give them to Executive Director Benard to give to staff. He and Commissioner Mee both commended Brian Whitkanack and Steve Hinchee on their recent promotions. Commissioner Morrill asked the rest of the board for their comments on the master plan as soon as possible. After the park tour he will meet with Benard to discuss.

Commissioner Mee thought the "Looking Ahead" section of the Community Center report was very helpful. He commended Arrowhead on 100 Jr's playing in the Jr. Golfers league. He also liked the golf event that we held for Nicor. He thought this event format was a good idea and that we should market this to other corporations.

President Hodgkinson was impressed with the report. She liked how in depth the report was on all of the customer service training.

Commissioner Vires commended the zoo on Cosley Uncorked with their record attendance. He was very impressed with the event and the turnout. He also commended Dan Novak and Kristina Nemetz on their professional handling of the volunteer training program for Brewfest. Because of their diligence on training the servers at all of the booths were doing consistent pours. He asked Executive Director Benard if we had any data of the economic impact our events have on the downtown Wheaton restaurants. Benard stated he would explore methods of measurement and report back.

President Hodgkinson shared condolences to Art Pape and his family on the death of his wife Barbara.

CLOSED SESSION

At 7:53 p.m. Commissioner Mee moved to enter closed session for the purpose of discussing the:

- a. Appointment, Employment, Compensation, Discipline, Performance, or Dismissal of Specific Employees, 5ILCS 120/2 (c) (1)
- b. Purchase or Lease of Real Property, 5ILCS 120/2 (c) (5)

Commissioner Morrill seconded.

Motion passed by roll call vote.

Ayes: Frey, Kelly, Mee, Morrill, Vires, Hodgkinson

Nays: None
Absent: Schobel

Hodgkinson convened the open session at 8:45 pm
Present were Morrill, Mee, Kelly, Vires, Frey and Hodgkinson
Absent- Schobel

Morrill moved and Mee seconded a motion to adjust Benard's annual compensation from \$121,824 to \$129,824, effective January 1, 2015 and convert monthly housing stipend to salary upon Benard's vacation of the district-owned house.

Motion passed by roll call vote.
Ayes: Frey, Kelly, Mee, Morrill, Vires, Hodgkinson
Nays: None
Absent: Schobel

ADJOURNMENT

At 8:47 p.m., Commissioner Kelly moved to adjourn the meeting. Commissioner Vires seconded. Motion passed by voice vote.