

**Wheaton Park District  
Building, Grounds and Capital Projects Subcommittee  
February 3, 2016  
3:30pm Museum**

**In attendance: Commissioner Kelly, Commissioner Vires, Commissioner Morrill, Executive Director Benard, Executive Assistant Siciliano, Director of Parks and Planning Sperl, Superintendent of Planning Hinchee, Athletic Director Brad Keene**

**Possible Full Board Action Required – Indicated by Underlining**

**A. Previous Minutes**

1. January 6, 2016

Discussion Items

**B. Previous Action Items**

1. Animal Welcome Center

Rob Sperl stated that Larry Kmiecik is working on the plans, and they should be done by February 12. Mike Benard asked Steve Hinchee to get it in writing from the city that we do not need a special use permit. It can even be in the form of an email. Commissioner Vires asked staff to refresh his memory on if the attorney's gave Kmiecik approval to do this for us. Benard stated yes they did and that Kmiecik will excuse himself from any voting that is done on this at foundation meetings.

2. Rice Pool Master Plan

We have contracted WTI and are looking at options hiring a financial consultant to look at our current operations and how the improvements might affect us.

3. CAC – Budgeted Project Summary –

Staff will give concepts to show the board on options for storage, restrooms, concessions and access to parking. Commissioner Kelly stated that he thought it was ok to wait a year after it opens to determine exactly what we will need. He suggested we put the portable toilet trailer at AGC over there.

4. Bestler's Pond

Rob stated that there were a few resident concerns on parking but most all responses they have received are extremely positive.

5. Sanitary District Easements

Mike Benard stated that the tree replacement cost will be between \$320,000 to \$360,000. We've received one complaint on taking down large pines. Staff will advocate this on the residents' behalf to the forest preserve and sanitary districts.

6. CC Chiller Trane Assessment

Miguel is getting costs on refurbishing the existing system.

- C. Central Ice Civil Engineering – Approved, agreement being processed  
No new report

**D. New Items**

- 1. CAC Flooring and Bleacher Bid – Opening February 3  
(This was discussed first and Brad was present for it.)  
Bids were opened and included several alternatives for the bleachers. The consensus was to replace the east bleachers as a part of the project and utilize recreation capital dollars for that part of the project cost. The committee members were comfortable with either of the two lowest bidders and will review the bids in detail before making a recommendation.

Brad left at 4:00 p.m.

- 2. March Bids in process
  - i. Pool Chemicals
  - ii. Portable restrooms – this is for district wide rentals that are used in parks and for special events
  - iii. Natural Area Management –Staff will be packaging this all together with Elliott Lake
  - iv. Goose deterrent – Current contract goes until the end of this year.

**E. Follow Up – Updates or Pending**

- 1. Blanchard House Demolition – pending  
Steve Hinchee is attending a preconstruction meeting with the city tomorrow.
- 2. CAC Chiller Bid – under construction, first pay application requested  
No new report.
- 3. Duct Wrap Bid – Bid approved, contracts being processed  
No new report
- 4. Community Center Playground Options – Masonry repairs  
Staff is still looking at ideas on the masonry that is deteriorating adjacent to the playground. Commissioner Kelly stated he wants to have a structural engineer look at this to make sure the steel is structurally sound. He also suggested having someone walk the whole building and make a maintenance list that needs to be done on that building. He thought it would be a good idea to have this done on all our large buildings.
- 5. Friends of Northside Park Committee re-engagement  
Rob said that in spring he will walk the park with the committee.
- 6. Rathje Park Concept Plans  
Steve said he received the plan from ERA. He needs to schedule a meeting with residents around the park.
- 7. Clocktower Commons Miniature Golf Carpet – March 24 facility opening

Commissioner Kelly stated we need to get his done quick. Mike said that we may need to delay opening.

**F. General Administrative Items**

1. Legal – No new report

The meeting was adjourned at 4:26 p.m. without objection.