



# Wheaton Park District

## **PUBLIC NOTICE Wheaton Park District Board of Commissioners**

Date of Public Notice: November 11, 2016

### **Notice of Public Hearing Concerning the Intent of the Board of Commissioners of the Wheaton Park District, DuPage County Illinois, to Adopt a Budget and Appropriation Ordinance for the Period beginning January 1, 2017 and ending December 31, 2017**

*Public Notice is Hereby Given* that the Wheaton Park District, DuPage County, Illinois (the "District"), will hold a public hearing on November 16, 2016 at 7:00 o'clock P.M. The hearing will be held in the City of Wheaton Council Chambers, 303 W. Wesley Street Wheaton, IL. The purpose of the hearing will be to receive public comments on the proposal to Adopt the 2017 Budget and Appropriation Ordinance.

By order of the President of the Board of Park Commissioners of the Wheaton Park District, DuPage County, Illinois.

Please contact Michael J. Benard, Board Secretary, for further information.

[mbenard@wheatonparks.org](mailto:mbenard@wheatonparks.org)

Michael J. Benard

Secretary

#### **The Agenda for each Public Hearing is as follows:**

**CALL TO ORDER** – Vice President Morrill called the meeting to order at 7:00 p.m. Commissioners Frey, Kelly, Mee, Morrill, Schobel, Vires and were present.

#### **SUMMARY OF PUBLIC HEARING TOPIC**

Executive Director Benard stated this was a continuation of the Budget and Appropriation Ordinance that was posted in accordance with the law. This has been discussed at the Finance Subcommittee. Benard called for public comment twice.

Hearing no comment from the public and no comments from the board  
Commissioner Mee moved to close the public hearing. Seconded by  
Commissioner Frey.

Motion passed by roll call vote.

Ayes: Frey, Kelly, Mee, Schobel, Vires, Morrill,

Nays: None

Abstain: None

Absent: Hodgkinson

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Persons with disabilities requiring reasonable accommodation to participate in this meeting should contact the park district's ADA Compliance Officer, Michael Benard, at the park district's Administrative Office, 102 E. Wesley Street, Wheaton, IL Monday through Friday from 8:30 am until 4:30 pm at least 48 hours prior to the meeting. Requests for a qualified ASL interpreter require five (5) working days advance notice. Telephone number 630.665.4710; fax number 630.665.5880.



# Wheaton Park District

## Wheaton Park District Board of Commissioners Meeting

Wednesday November 16, 2016 7:00 p.m.

City of Wheaton Council Chambers

303 W. Wesley Street Wheaton, Illinois

**CALL TO ORDER** –Vice President Morrill called the meeting to order at 7:03 p.m. Commissioners Frey, Kelly, Mee, Schobel, Vires and were present.

President Hodgkinson was absent

### PRESENTATIONS

Holiday Event Schedule

Animal Collection Supervisor Angie Dosch stated the Festival of Lights begins November 25 and runs through December 30<sup>th</sup>. The zoo will be adorned with 20,000 lights and also will feature a Santa's Craft Corner. The zoo is open during this time 7 days a week from 9:00 am to 9:00 pm.

Wheaton Park District Earns Earth Flag – SCARCE

Finance Director Rita Trainor stated that the district met all 5 criteria that are required to earn the Earth Flag. Dupage County Board Member Grant Eckhoff read the Resolution of Commendation for the Wheaton Park District. SCARCE Director Kay McKeen presented the Green Team with the Earth Flag and commended the Green Team and all the Wheaton Park District staff in achieving this flag.

### COMMUNITY INPUT

None

### CONSENT AGENDA

- A. Approval of Accounts Payable for the Wheaton Park District for the Period Beginning October 12, 2016 and Ending November 8, 2016 in the Amount of \$1,075,580.83
- B. Approval of the Buildings and Grounds Subcommittee Meeting Minutes of the Wheaton Park District Board of Commissioners from October 12, 2016
- C. Approval of the Finance Subcommittee Meeting Minutes of the Wheaton Park District Board of Commissioners from October 12, 2016
- D. Approval of the Public Hearing Meeting Minutes of the Wheaton Park District Board of Commissioners from October 19, 2016

- E. Approval of the Regular Meeting Minutes of the Wheaton Park District Board of Commissioners from October 19, 2016
- F. Approval of the Budget Workshop Meeting Minutes of the Wheaton Park District Board of Commissioners from October 22, 2016
- G. Approval of the Budget Workshop Meeting Minutes of the Wheaton Park District Board of Commissioners from October 26, 2016
- ~~H. Approval of the Buildings and Grounds Subcommittee Meeting Minutes of the Wheaton Park District Board of Commissioners from November 9, 2016~~
- ~~I. Approval of the Finance Subcommittee Meeting Minutes of the Wheaton Park District Board of Commissioners from November 9, 2016~~
- J. Approval of the 2017 Regular Meeting Calendar of the Wheaton Park District Board of Commissioners

Commissioner Mee moved to approve the consent agenda as presented but striking items H and I. Seconded by Commissioner Schobel. No discussion.

Motion passed by roll call vote.

Ayes: Vires, Schobel Mee, Kelly, Frey, Morrill,

Nays: None

Abstain: None

Absent: Hodgkinson

## **UNFINISHED BUSINESS**

1. Approval of Amendments to the Investment Policy of the Wheaton Park District

Commissioner Vires moved to approve Approval of Amendments to the Investment Policy of the Wheaton Park District Seconded by Commissioner Mee. No discussion

Motion passed by roll call vote.

Ayes: Vires, Schobel, Mee, Kelly, Frey, Morrill,

Nays: None

Abstain: None

Absent: Hodgkinson

2. Approval of Amendments to the Purchasing Policy of the Wheaton Park District

Commissioner Mee moved to approve the amendments to the Purchasing Policy of the Wheaton Park District increasing the bidding limit to \$24,099.99 in accordance with state law. Seconded by Commissioner Kelly. No discussion

Motion passed by roll call vote.

Ayes: Vires, Schobel Mee, Kelly, Frey, Morrill,

Nays: None

Abstain: None  
Absent: Hodgkinson

3. Approval of Easement Agreements for Locations at Atten Park and property at Roosevelt and Hazelton with the Wheaton Sanitary District

Commissioner Kelly moved to approve the Easement Agreements for Locations at Atten Park and property at Roosevelt and Hazelton with the Wheaton Sanitary District  
Seconded by Commissioner Frey. No discussion.

Motion passed by roll call vote.  
Ayes: Vires, Schobel Mee, Kelly, Frey, Morrill,  
Nays: None  
Abstain: None  
Absent: Hodgkinson

4. Approval of a Release and Compensation Agreement Between Wheaton Oaks Office Partners Limited and the Wheaton Park District for compensation related to the Resurfacing of 6,450 square feet of asphalt parking lot used by the Park District for Construction Staging, Material and Equipment Storage per a Temporary Construction Access and Staging Easement Agreement Between the same Parties and approved by the Board of Park Commissioners on the 16<sup>th</sup> Day of July, 2014 at a cost not to exceed \$25,800.

Commissioner Mee moved to approve the Release and Compensation Agreement Between Wheaton Oaks Office Partners Limited and the Wheaton Park District for compensation related to the Resurfacing of 6,450 square feet of asphalt parking lot used by the Park District for Construction Staging, Material and Equipment Storage per a Temporary Construction Access and Staging Easement Agreement Between the same Parties and approved by the Board of Park Commissioners on the 16<sup>th</sup> Day of July, 2014 at a cost not to exceed \$25,800. Seconded by Commissioner Kelly. No discussion.

Motion passed by roll call vote.  
Ayes: Vires, Schobel Mee, Kelly, Frey, Morrill,  
Nays: None  
Abstain: None  
Absent: Hodgkinson

5. Approval of Change Order No.1 for Time Extension to July 1, 2017 for Marion Inc. on the Northside Park World War I Monument Restoration Project

Commissioner Vires moved to approve the Change Order No.1 for Time Extension to July 1, 2017 for Marion Inc. on the Northside Park World War I Monument Restoration Project. Seconded by Commissioner Frey. Commissioner Kelly stated this was a no cost change order, it was a timing issue.

Motion passed by roll call vote.

Ayes: Vires, Schobel Mee, Kelly, Frey, Morrill,

Nays: None

Abstain: None

Absent: Hodgkinson

6. Approval of Change Order No.1 for and amount not to exceed \$1,150 with V3 Construction Group LTD. for the installation of a concrete pad as part of the Ice Rink Project at Central Athletic Complex

Commissioner Frey moved to approve Change Order No.1 for and amount not to exceed \$1,150 with V3 Construction Group LTD. for the installation of a concrete pad as part of the Ice Rink Project at Central Athletic Complex. Seconded by Commissioner Kelly. No discussion.

Motion passed by voice vote.

7. Approval of Change Order No.1 for a credit of \$500 with Classic Fence as part of the Arrowhead Golf Club Wedding Site Fence Project

Commissioner Kelly moved to approve Change Order No.1 for a credit of \$500 with Classic Fence as part of the Arrowhead Golf Club Wedding Site Fence Project. Seconded by Commissioner Vires.

Commissioner Mee asked why this was a credit. Executive Director Benard stated it was for labor related to putting fence around the pump house that staff decided not to do for aesthetic reasons.

Motion passed by voice vote.

8. Approval of Change Order No.1 for a credit of \$695 with Brothers Asphalt Paving Inc. as part of the Graf Park Path Repaving project

Commissioner Frey moved to approve Change Order No.1 for a credit of \$695 with Brothers Asphalt Paving Inc. as part of the Graf Park Path Repaving project. Seconded by Commissioner Kelly

Commissioner Kelly stated that this was for damage to a garbage can that one of the trucks caused.

Motion passed by voice vote.

9. Approval of Change Order No.1 for and amount not to Exceed \$560 with Evans and Son for the inclusion of a cast iron frame for telephone utility and Change Order No. 2 with Evans and Son for an amount not to exceed \$2,464 for path repair work as part of the Arrowhead Golf Course Employee Parking Lot Project

Commissioner Mee moved to approve Change Order No.1 for and amount not to Exceed \$560 with Evans and Son for the inclusion of a cast iron frame for telephone utility and Change Order No. 2 with Evans and Son for an amount not to exceed \$2,464 for path repair work as part of the Arrowhead Golf Course Employee Parking Lot Project. Seconded by Commissioner Kelly. No discussion

Motion passed by voice vote.

## **NEW BUSINESS**

1. Bid Results and Recommendation for the Issue of approximately \$1,615,815.00 General Obligation Limited Tax Park Bonds, Series 2016 at an interest rate of 1.09% via an On-Line Competitive Bidding Process executed by Speer Financial

Commissioner Vires moved to approve for the Issue of \$1,615,815.00 General Obligation Limited Tax Park Bonds, Series 2016 at an interest rate of 1.09% via an On-Line Competitive Bidding Process executed by Speer Financial. Seconded by Commissioner Schobel.

Financial Advisor Dave Philips from Speer Financial stated that we had 4 bids this year with the best being from Wheaton Bank and Trust in the amount of 1.09%. Last year we only had 2 bidders. He stated that \$572,000 will go to debt service on the non-referendum 2010 Build America Bonds and \$1,028,000 for capital projects.

Motion passed by roll call vote.

Ayes: Vires, Schobel Mee, Kelly, Frey, Morrill,

Nays: None

Abstain: None

Absent: Hodgkinson

2. Adoption of Ordinance 2016-06

An Ordinance providing for the issue of approximately \$1,615,815 General Obligation Limited Tax Park Bonds, Series 2016, for the payment of land condemned of purchased for parks, for the building, maintaining, improving and protecting of the same and the existing land and facilities of the District, for the payment of outstanding bonds of the District, providing for the levy of a direct annual tax to pay the principal and interest on said bonds and authorizing the sale of said bonds to the purchaser thereof.

Commissioner Vires moved to approve the Adoption of Ordinance 2016-06

An Ordinance providing for the issue of \$1,615,815 General Obligation Limited Tax Park Bonds, Series 2016, for the payment of land condemned of purchased for parks, for the building, maintaining, improving and protecting of the same and the existing land and facilities of the District, for the payment of outstanding bonds of the District, providing for the levy of a direct annual tax to pay the principal and interest on said bonds and authorizing the sale of said bonds to the purchaser thereof. Seconded by Commissioner Schobel.

Motion passed by roll call vote.

Ayes: Vires, Schobel Mee, Kelly, Frey, Morrill,

Nays: None

Abstain: None

Absent: Hodgkinson

3. Bid Results and Recommendation – Youth Baseball & Softball Apparel and Equipment Unit Costs Provided within the Agenda Packet

BASEBALLS

- We recommend Santo Sports be awarded the Rawlings RLLB, RLLB1, RPLB & R100 HS baseball bids. They are the lowest qualified bidder in the respective bid specifications.

SOFTBALLS

- We recommend Santo Sports be awarded the Worth (NSA) C11NYL & C12NYL, and Easton Incrediball 9” “Soft Touch” A122101 softball bids. They are the lowest qualified bidder in the respective bid specifications.

OUTDOOR CAPS

- We recommend Santo Sports be awarded the bid for Adult MLB-300, Youth MLB-300, and Adult MLB-175. We recommend Kirhofer’s be awarded the bid for Cotton Twill PCTV-100, PCTB 100Y and Cotton Twill GL271, GL271Y with embroidered brush script W. They are the lowest qualified bidders in the respective bid specifications.

PANTS

- We recommend Kirhofer’s be awarded the Wilson WTA 4374 Adult, WTA 4204 Youth, High Five 14 oz. belt loop “Pro Style” low rise 15052 & 15053, and Alleson Athletic PWRPBP Baseball pants bids. They are the lowest qualified bidder in the respective bid specifications.

UNIFORMS (Jerseys)

- We recommend Santo Sports be awarded the bid for Majestic Jerseys 6840-M6A (Adult), 1922-M2R (Adult), 1928-M2R (Youth) and Teamwork Archer Y1264 & W1244. They are the lowest qualified bidder in the respective bid specifications.

SOCKS / BELTS

- We recommend Santo Sports be awarded the bid for Twin City for OBR & OBK socks. We recommend Kirhofer’s be awarded the bid for Adams Bolco Style #26 (1 ½ inch) belts. They are the lowest qualified bidders in the respective bid specifications.

EASTON BATS (Baseball)

- We recommend Santo Sports be awarded the bid for Easton “Baseball” bats A111780, A111781, A112817, A111770, A111735, and A111769. They are the lowest qualified bidder in the respective bid specifications.

EASTON BATS (Softball)

- We recommend Santo Sport be awarded the bid for Easton “Softball” bats A113506, A113462, A113461, and A113505. They are the lowest qualified bidder in the respective bid specifications.

Commissioner Kelly moved to approve the Youth Baseball & Softball Apparel and Equipment Unit Costs as itemized in the memo dated November 9, 2016 which was attached to the board packet. Seconded by Commissioner Schobel.

Commissioner Frey commended Ron Elenbass on a great job with this bid process.

Motion passed by roll call vote.

Ayes: Vires, Schobel Mee, Kelly, Frey, Morrill,

Nays: None

Abstain: None

Absent: Hodgkinson

4. Approval of Purchase 10,000 and Under the Bid Limit of \$25,000 – 2016 Doosan P185wdo-t4f Portable Air Compressor from McAllister Equipment Co. for an amount not to exceed \$19,957

Commissioner Mee moved to approve the Purchase of a 2016 Doosan P185wdo-t4f Portable Air Compressor from McAllister Equipment Co. for an amount not to exceed \$19,957 Seconded by Commissioner Frey.

Commissioner Frey asked what this is used for. Director of Parks and Planning explained it was a portable compressor that can be used for irrigation and for jack hammers; it's a large piece of equipment.

Motion passed by roll call vote.

Ayes: Vires, Schobel Mee, Kelly, Frey, Morrill,

Nays: None

Abstain: None

Absent: Hodgkinson

5. Approval of Rental Rate Increases for the Mary Lubko Center (formerly the Leisure Center) at Memorial Park.

Commissioner Mee moved to approve the rental rate increases for the Mary Lubko Center (formerly the Leisure Center) at Memorial Park as follows Resident: \$150 for the required 3 hour minimum; \$50 each additional hour Nonresident: \$300 for the required 3 hour minimum; \$100 each additional hour Commercial: \$115 per hour. Seconded by Commissioner Frey.

Executive Director Benard asked Recreation Superintendent Vicki Beyer what we plan on doing for the Kiwanians. Beyer stated everything will stay the same for them.

Motion passed by roll call vote.

Ayes: Vires, Schobel Mee, Kelly, Frey, Morrill,

Nays: None

Abstain: None

Absent: Hodgkinson



6. Approval of Expense over 10,000 – \$25,778.25 Percentage of Income Due to Carnival Operator J.B.R. Funways for Rides Provided at Cosley Zoo During Pumpkin Fest

Commissioner Frey moved to approve the Expense over 10,000 – \$25,778.25 Percentage of Income Due to Carnival Operator J.B.R. Funways for Rides Provided at Cosley Zoo during Pumpkin Fest. Seconded by Commissioner Mee.

Commissioner Mee stated this represents 75% share of the profits for this exhibit with 25% going to the zoo which totals \$8,592.75, he commended staff on a job well done.

Motion passed by roll call vote.

Ayes: Vires, Schobel Mee, Kelly, Frey, Morrill,

Nays: None

Abstain: None

Absent: Hodgkinson

7. Approval of Costs Related to Commissioner Attendance at the 2017 Illinois Association of Park Districts / Illinois Parks and Recreation Association Educational Conference and Exposition January 19-21 at the Hilton Chicago at a cost not to exceed \$907.50 per Commissioner.

This was not voted on since there was no interest in any commissioner going to the conference.

#### **REPORTS FROM STAFF**

Commissioner Mee asked why there was an increase in summer camp attendance.

Superintendent of Recreation Vicki Beyer stated that they listened to the 2015 survey results that they wanted flex week passes, and this helped with increased attendance.

Executive Director Benard stated that we just had our fall All Staff meeting. He is very proud of the Leadership Team for coordinating such a good event. Commissioner Mee commended staff on a job well done at the All Staff meeting. He stated it was nice to see recognition of part time and seasonal staff as well as full time.

Commissioner Mee asked if the house by Cosley Zoo was demolished yet. Director of Parks and Planning Perl stated it was not that we are waiting on Com Ed, but that it should be soon.

Commissioner Mee complimented staff on Spooktacular and the Blandings Turtle Project at the zoo.

#### **CLOSED SESSION**

At 7:45 p.m. Commissioner Mee moved to enter closed session for the purpose of discussing the:

Appointment, Employment, Compensation, Discipline, Performance, or Dismissal of Specific Employees, 5ILCS 120/2 (c) (1)

Commissioner Vires seconded.

Motion passed by roll call vote.

Ayes: Vires, Schobel Mee, Kelly, Frey, Morrill,

Nays: None

Abstain: None

Absent: Hodgkinson

## **ADJOURNMENT**

At 8:32 p.m., Commissioner Kelly moved to adjourn the meeting. Commissioner Mee seconded.  
Motion passed by voice vote.