

**Wheaton Park District
Building, Grounds and Capital Projects Subcommittee Minutes
March 2, 2016
4:30pm Museum**

In attendance: President Hodgkinson, Commissioner Kelly, Commissioner Mee, Commissioner Morrill, Commissioner Vires, Executive Director Benard, Executive Assistant Siciliano, Director of Parks and Planning Sperl, Superintendent of Planning Hinchee

Commissioner Mee arrived at 4:45 p.m.

Possible Full Board Action Required – Indicated by Underlining

A. Previous Minutes

1. February 3, 2016 – approved in February

Discussion Items

B. Previous Action Items

1. Animal Welcome Center

Director of Parks and Planning Sperl stated that only two people from the community showed up at the public meeting on February 29. Their biggest concerns were about parking and if it will be noisy or smell bad. Staff along with Larry Kmiecik answered all of their questions.

2. Rice Pool Master Plan

Sperl stated that the Ballard King proposal was below board consideration but not by much. Staff just wanted to keep the board informed about this. Commissioner Kelly stated he would like to see what they would say about closing North Side pool in their analysis. Sperl will let the board know when the kickoff meeting will be.

3. Central Athletic Center

The board liked the Conceptual plans for restrooms/concessions. Sperl stated that he would like to use the existing building for storage. Staff will talk to Elara regarding the piping at the site.

- i. Chiller - Time Extension

Extend the contract 30 days to allow for work on exterior piping to the ice rinks. The work on the interior of the building will remain unchanged and will be done in time to cool the building for the summer.

- ii. Bleachers - Value engineering

Superintendent of Planning Hinchee asked Kieffer Flooring for pricing on the bleachers. It will be approximately \$17,000. He recommends going with the alternate bid with Kieffer. He suggested that they call the agenda item Floor Project Value Engineering Revisions Change Order.

4. CC Chiller Trane Assessment - Notice to proceed for Eddy Current Test (\$8,500)
Commissioner Kelly suggested that staff show Bob St. Mary the old Trane Chiller to get his opinion if it was worth doing this test or not.
5. Community Center Proposal for Building Envelope Study / Masonry Failure – pending
Sperl stated we are using Williams/PHN.

C. New Items

1. March Bids in process
 - i. Portable restrooms
Hinchee stated that it looks like we are able to decrease the cost from last year. We will save approximately \$8,000 by doing this bidding process.
 - ii. Natural Area Management
Hinchee stated that we did a more complex bidding process this time. This bid included North Side and adding some of the Lincoln Marsh area. This falls within the amount we budgeted for it.
2. AGC Parking
Additional services
Hinchee stated that it will be \$750 for extra lighting and \$1,700 for extra spaces.
The board was in favor of this.
3. Church of Resurrection Lease for Teams Course
Sperl informed the board about the lease idea that Mike Kelly from the Lincoln Marsh had to utilize space in the Church of the Resurrection for the Teams Course on rainy days. This use would be in exchange for programming for their youth program. Sperl thinks this is a great opportunity for future use that could benefit our programs.

D. Follow Up – Updates or Pending

1. Sanitary District Easements - No update
2. Blanchard House Demolition
Hinchee stated that the utilities are being disconnected. JULIE mismarked the sanitary line so we are working with the city to find it. It will be demolished by the end of the month.
3. CAC Chiller – under construction
4. Duct Wrap Bid – under construction
The Kale Gym is done.
5. Friends of Northside Park Committee re-engagement
Staff will be contacting the neighbors soon regarding the tennis courts.
6. Rathje Park Concept Plans
Staff is scheduling a meeting with the neighbors
7. Clocktower Commons Miniature Golf Carpet – March 24 facility opening
Sperl stated he is confident we can open this year with the new carpet. The carpet may be purchased directly and the installation contracted separately. Commissioner Kelly

recommended staff take the old carpet up before opening day with signs posted so that people are aware it's being redone

8. Memorial Park Master Plan – Kick off meeting scheduled March 3

E. General Administrative Items

1. Atten Cell Tower Lease – pending report
2. Hillside Tot Lot

Benard stated that we signed a lease in 2001 with the City. Staff would like to put on the March agenda for board approval to renew the lease. The board was agreeable to putting this on the agenda.

3. Rec N Roll – WDSRA

Benard stated that WDSRA gave us a proposal to have a Rec N Roll program at CAC. Benard would like to build out the locker room area. They would need 1000 sq ft. We would contribute 5-8 Levy Money to do remodeling. Benard would like to look at the other 5,000 sq ft to remodel while we are looking at this. Benard will prepare a report for the board on this.

The meeting was adjourned without objection at 5:30 p.m.