

**Wheaton Park District
Building, Grounds and Capital Projects Subcommittee Meeting Minutes
June 7, 2017
5:00pm Museum**

In attendance: Commissioner Hodgkinson, Commissioner Morrill, Commissioner Kelly, Commissioner Mee (arrived at 5:09 p.m.) Commissioner Fahey, Commissioner Frey (arrived at 5:30 p.m.) Executive Director Benard, Executive Assistant Siciliano, Director of Special Facilities Bendi, Director of Parks and Planning Sperl, Superintendent of Planning Hinchee, Director of Golf Stoller, AGC Building Engineer DalCerro, Superintendent of Special Facilities Novak

Absent: Commissioner Vires

Possible Full Board Action Required – Indicated by Underlining

A. Previous Minutes

1. May 3, 2017 – approved in May

B. Presentation

1. None

C. Action Items for June 21st Board Meeting

1. Atten Path Change Order
Discussed via email with Commissioner Kelly and Frey - No additional report
2. Northside Monument Change Order
Superintendent of Planning Hinchee stated that this project was delayed from the fall to this spring. They started working on it in April and found that some of the limestone is delaminating(flaking apart). This was reviewed by Neil from Restoric. It is out of the specifications of the project and the work is expensive because we're having an architectural restoration company do it. Hinchee will get the consultant's recommendation in writing for the board meeting. Commissioner Kelly stated he thought we need to do this. Director of Planning Sperl stated we are applying for a grant that we could get \$2,000 back from.
3. Graf Scoreboard
Commissioner Kelly wanted to know if the specifications for all scoreboards were the same. Parks and Recreation staff reviewed the specifications and obtained references from other districts currently using all these scoreboards. Commissioner Fahey questioned if this was a football only scoreboard. Hinchee will double check.
4. Picnic Table Purchases
Hinchee stated that \$30,000 was budgeted for this. Half will go to the parks throughout the district and the other half will go to tables designated for the Central Athletic Complex.

5. Arrowhead Maintenance AC

Commissioner Kelly asked Building Engineer DalCerro if all the units were the model being replaced. DalCerro replied they were. The board members present were agreeable with this.

6. Central Athletic Center Parking Lot Change Order

Commissioner Kelly stated that they found buried foundation material under the existing parking lot. As recommended by our engineer, they will be taking this material out to a depth of 2 feet in addition to some bad sections of existing curb. Staff reviewed their pricing and it is in line with what we have seen on other projects.

7. Hillside Tot Lot Lease

Sperl stated that this was a 15 year lease that expired in 2016. The playground equipment has been lasting a bit longer than anticipated. The requested lease will close out the cycle on the current equipment.

8. Community Center Cleaning Contract Termination

Staff wants to do this cleaning in house. Legal Counsel is writing the termination letter. We will have 2 additional part time people to help with this and some equipment and materials.

9. Cosley Zoo Master Plan – Previously distributed

Executive Director Benard stated that the board has previously received this document. It will be announced at the Cosley Uncorked event in July. We will accept it formally at the June park board meeting.

D. Discussion/Future Action Items

1. CAC Lobby & Front Doors – Concept design

Hinchee stated that there is money budgeted to replace the CAC Lobby & Front Doors. Larry Kmiecik did the designs. We will do the lobby this year and the bathrooms next year. Commissioner Kelly stated that Kmiecik needs to do construction documents. Benard stated that recreation staff wants an office; Benard doesn't think we need it. All of the commissioners present except for Jane agreed that they didn't need an office here. Benard will provide the board with a report on the revenue generated from the programming at CAC.

2. Tennis court – resident comments to commissioner Morrill follow up

Park Planner Morrow is working on research for this. The surface sounds different than the old surface and some people don't like it. There is a crack that runs through four of the courts. Staff is working with the contractor who is being very helpful. This is under warranty.

3. Arrowhead Entrance Sign Specifications = Consultant
Benard stated that he wants to hire a consultant to write the bid specifications. Staff has researched with the county on what we can do. If it is under \$10,000 Benard will go ahead with it, if it is over \$10,000 we will bring it back in July. The board members present were agreeable to this.

4. Arrowhead Front Stairs and Apron - Concrete – Consultant
Benard stated the stairs at Arrowhead are falling apart. Staff tried to fix it with a sealant but it didn't work. The original contractor for the building will not be involved in repairing this. Stoller identified that there were some issues during construction and the stairs were replaced at that time and may have used accelerating agents due to the temperatures. Commissioner Kelly recommended staff contact Gary Pingel at Williams for his opinion. The board present was agreeable with this. This is a major 2019 budget item.

5. Arrowhead Residence Demolition
Benard stated there will be a report on this at the July board meeting. It will include a concept for selling it. Staff is investigating the permitting for demolition. Staff is writing the specification to bid as well.

6. Shelter at Scottdale Park
Hinchee stated that the cost for the kit is around \$25,000-\$30,000 for the kit and staff will assemble it. Benard stated that some residents approached him about installing this. He thinks we should do it now while the playground is under construction. This is a budgeted item. The board present was agreeable with this.

7. Community Center Gym Floor Repair
Sperl stated that at the post prom event a vendor damaged the floor. The company who gave us the estimate stated that we need to replace the whole floor. PDRMA hasn't made a recommendation yet. Commissioner Hodgkinson thinks their insurance company should pay for the whole thing.

8. Cosley Quarantine Schedule
The contractor says this will be done by the end of June.

9. Cosley Zoo Station Deck Replacement – separating materials and labor
No report

10. Seven Gables Paths– plans submitted to City for permit
The permit comments we received back from the city states we need to do storm water detention there. They need to put restrictor on the pipes for when it down pours. CAGE is giving recommendation. The county permit will cost \$6,000-\$8,000. The board members present were agreeable to this.

11. Seven Gables/Loretto Development Stormwater Review – ERA reviewing
Staff is waiting for the final engineering report from ERA.

12. Central Storage Building Options
No report

13. Disc Golf Designer – possible locations
Consultants are still evaluating this. Staff is looking at 2 locations at Northside Park and Danada South. The board members present were agreeable with this. Benard thought we would need to amend the master plan with the DuPage County Forest Preserve District. The board members present were agreeable with Benard talking to the Theosophical Society on a future partnership for this.

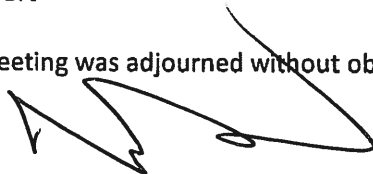
E. Previous Discussion/Pending Follow Up

1. Districtwide Lead Testing – Buildings OK – outdoor results pending
No report
2. Rice Pool Master Plan – Long term debt capacity report pending; Focus Group/Survey
No report
3. YMCA Partnership for Facility Development
No report
4. Alarm Project – specs complete for September bid
No report
5. Request to utilize county flood control properties for recreation – 810/814 S. Williston
No report
6. Roofing – No report
 - i. Taylor Barn Specs – bid docs being developed for November construction
 - ii. Other repairs – Work being scheduled
7. Northside Park Exercise Equipment – gathering feedback from community
No report

F. General Administrative Items

1. Arrowhead Residence – No report
 - i. Working on bid documents for demolition
2. Golf Exhibit at Museum and AGC
No report
3. Atten Park Cell Tower – No report
 - i. Consultant actively marketing vacant tower area
4. Additional Wireless Facility Sites on WPD property
 - i. Review & Discussion
No report
5. Park Naming
No report
6. Land available for purchase (Owner contacted WPD)
No report

The meeting was adjourned without objection at 6:00 p.m.

A handwritten signature in black ink, appearing to be a stylized name, located below the meeting adjournment text.