



Wheaton Park District

PUBLIC NOTICE

Wheaton Park District Board of Commissioners
SUBCOMMITTEE MEETING
Wednesday June 2, 2021 5:00 p.m.
DuPage County Historical Museum
102 E. Wesley Street, Wheaton, IL 60187

Public Notice Date May 28, 2021

Public notice is hereby given that the Board of Park Commissioners of the Wheaton Park District, DuPage County, Illinois (the “Park Board”) will hold a Subcommittee Meeting at 5 pm on Wednesday June 2, 2021 at DuPage County Historical Museum 102 E. Wesley Street, Wheaton, IL 60187

Please contact Michael J. Benard, Board Secretary, for further information.

mbenard@wheatonparks.org

Michael J. Benard
Secretary

The Agenda for the June 2, 2021 Subcommittee Meeting is as Follows:

Persons with disabilities requiring reasonable accommodation to participate in this meeting should contact the park district’s ADA Compliance Officer, Michael Benard, at the park district’s Administrative Office, 102 E. Wesley Street, Wheaton, IL Monday through Friday from 8:30 am until 4:30 pm at least 48 hours prior to the meeting. Requests for a qualified ASL interpreter require five (5) working days advance notice. Telephone number 630.945-7726; fax number 630.665.5880; email dsiciliano@wheatonparks.org



Wheaton Park District

Subcommittee Meeting of the Wheaton Park District Board of Commissioners **June 2, 2021 5:00 pm**

No Action Will Be Taken at This Meeting – Review & Discussion Only

CALL TO ORDER

DISCUSSION ITEMS

Buildings and Grounds

1. Review of Bid Results for Central Athletic Complex Custodial Services
2. Review of Bid Results for Presidents Park Playground Equipment Installation and Site Improvements
3. Review of Bid Results for Waste Removal, Recycling and Composting Services
4. Review of Purchase of Playground Equipment through Source Well Cooperative Purchasing Program for the Sensory Garden Playground.
5. Review of Resolution Authorizing a Grant Application for the DuPage County Historical Museum Tuckpointing and Window Replacement Project
6. Review of Memorandum of Understanding Between County of DuPage and the Wheaton Park District for the Maintenance and Inspection of the Hesterman Drain
7. Review of Change Order No. 1 for Rice Pool Filter Building and Waterslide Deck Repair Project

Finance and Administration

1. Review of Arrowhead Golf Club Linen Supply Bid 2021
2. Review of the Wheaton Park District 2020 Comprehensive Annual Financial Report

CLOSED SESSION

- a. Appointment, Employment, Compensation, Discipline, Performance, or Dismissal of Specific Employees, 5ILCS 120/2 (c) (1)
- b. Purchase or Lease of Real Property, 5ILCS 120/2 (c) (5)
- c. Setting of Price for Sale or Lease of Property Owned by the Public Body, 5ILCS 120/2 (c) (6)
- d. Pending, probable or imminent litigation, 5ILCS 120/ 2 (c) (11)
- e. Discussion of minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes, 5 ILCS 120/2(c) (21)

ADJOURNMENT

Persons with disabilities requiring reasonable accommodation to participate in this meeting should contact the park district's ADA Compliance Officer, Michael Benard, at the park district's Administrative Office, 102 E. Wesley Street, Wheaton, IL Monday through Friday from 8:30 am until 4:30 pm at least 48 hours prior to the meeting. Requests for a qualified ASL interpreter require five (5) working days advance notice. Telephone number 630.945-7726; fax number 630.665.5880; email dsiciliano@wheatonparks.org

TO: Board of Commissioners

FROM: Rob Sperl, Director of Parks and Planning
Steve Hinchee, Superintendent of Planning

THROUGH: Michael Benard, Executive Director

RE: Central Athletic Complex Cleaning Bid

DATE: May 27, 2021



SUMMARY:

Prior to COVID, we had budgeted for contractual cleaning at the Central Athletic Complex. Now that programming is resuming, we have requested bids for this work.

The scheduled tasks vary based on the time of year and level of programming. Below is a summary of what the cleaning includes:

- Cleaning on Monday, Wednesday, and Friday before 3 pm.
- Cleaning Saturday nights after 10 pm.
- Individual cleaning tasks vary from daily to weekly to monthly.
- Staff also requested an **Alternate bid** for additional cleaning to be performed on Friday nights after 10 pm during heavily programmed weekends. This is in addition to the regular daily cleaning to clean up from events held *after* 3 pm.

Plans and specifications were sent out to cleaning companies on May 17, 2021 and twenty contractors received bid documents.

Bids were opened on May 27, 2021 and the results were as follows:

	<u>Crystal Maintenance</u>	<u>ECO Clean Maintenance</u>	<u>Multi System Management</u>	<u>Bravo Services</u>	<u>Tricon Group</u>
Base Bid - 3 Years Total	\$35,100	\$59,739	\$69,483	\$103,031	\$123,433.48
Base Bid Year 1	\$11,700	\$19,716	\$22,932	\$33,666	\$40,668
Base Bid Year 2	\$11,700	\$19,716	\$22,932	\$34,339	\$41,074.68
Base Bid Year 3	\$11,700	\$20,307	\$23,619	\$35,026	\$41,690.80
Alternate Bid Yr 1	\$1,462	\$2,925	\$3,458	\$4,836	*
Alternate Bid Yr 2	\$1,462	\$2,925	\$3,458	\$4,939	*
Alternate Bid Yr 3	\$1,462	\$2,925	\$3,561	\$5,251	*

*Tricon Group incorrectly added the base bid amounts in the alternate bid proposal in addition to the base bid proposal. Given their high cost, this is not a factor in the recommendation.

Our standard contract will be for one year with the option to renew for an additional two (2) one-year periods -up to a total of three years.

Crystal Maintenance’s bid was significantly lower than the other contractors. They have performed cleaning services at the community center in the past and staff has been pleased with the quality of their work.

Contractors were also asked to provide separate unit costs for extra housekeeping on days, nights and for providing emergency services. Crystal’s unit costs were competitive, as well.

PREVIOUS COMMITTEE/BOARD ACTION:

N/A

REVENUE OR FUNDING IMPLICATIONS:

Account	Budget
20-101-225-52-5212	\$40,000

STAKEHOLDER PROCESS:

The cleaning tasks and schedules were developed with input from Parks & Athletics staff.

LEGAL REVIEW:

Our legal counsel provided the front-end bid documents and sample legal agreement that will be used with the selected bidder.

ATTACHMENTS:

N/A

ALTERNATIVES:

N/A

RECOMMENDATION:

It is recommended that the Wheaton Park District Board of Commissioner’s accept the three-year total base bid of \$35,100 and the three-year total alternate bid amount of \$4,386.00 from Crystal Maintenance for a grand total amount of \$39,486.

TO: Board of Commissioners

FROM: Rob Sperl, Director of Park and Planning
Steve Hinchee, Superintendent of Planning

THROUGH: Michael Benard, Executive Director

RE: Presidents Playground and Site Improvements

DATE: May 26, 2021



SUMMARY:

Staff has requested bids for the President Park playground replacement and site improvements. Presidents Park is owned by the City of Wheaton and leased by the Wheaton Park District. The site functions as a stormwater detention pond for the surrounding neighborhoods. The park district maintains the playground and some other recreational amenities. The current playground equipment was installed in 1995.

Plans were developed with a consulting engineer for the site improvements. These plans were included in the bid documents and for permitting. The scope of work includes removal of the existing playground and installation of the equipment that was previously purchased, re-grading the site for improved handling of stormwater, and repaving the paths and sports courts.

Bids were solicited on May 5, 2021 and they were opened on May 25, 2021. The results were as follows:

<i>Contractor</i>	<i>Base Bid</i>	<i>Alternate 1 Add Concrete Walk</i>	<i>Alternate 2 Sod Around Playground</i>	<i>Alternate 3 10 Year Warranty for Play Surfacing</i>
Innovation Landscape	\$371,467	\$14,400	\$6,000	\$6,500
Great Lakes Landscape	\$382,174	\$12,240	\$5,560	No Change
E. Hoffman Inc.	\$410,102	\$16,000	\$3,520	\$85,000
Hacienda Landscaping	\$502,836	\$17,600	\$15,000	\$20,000

Innovation Landscape was the low bidder. Their references were checked and came back favorable.

PREVIOUS COMMITTEE/BOARD ACTION:

Purchase of playground equipment in the amount of \$83,998.76 was approved at the March 17, 2021 board meeting.

REVENUE OR FUNDING IMPLICATIONS:

Account	Description	Budget	Notes
40-800-845-57-5701-0000	Presidents Playground	\$250,000	Play equip. \$83,998.76 previously purchased
40-000-000-12-1224-0000	ADA Improvements	\$62,500	25% Cost of Playground
		\$36,000	18% Cost of Non-Playground Construction
40-000-000-57-5701-0000	Asphalt Replacement	\$70,000	
40-000-000-53-5310-0000	Districtwide Fence	\$10,000	
Total		\$428,500	

The bids exceed the available budget. The overage was spread across a handful of line items. Innovation Landscape’s bid breaks down in to the following categories:

Categories	Innovation Landscape
Ballfield	\$12,270.50
Drainage	\$25,000.00
Gen Construction	\$66,000.00
Grading	\$66,736.00
Paving	\$66,777.20
Playground	\$218,615.73
Grand Total	\$455,399.43

} *Costs in these categories are spread over whole project*

Cost of play equip. added in for comparison to budget

This is approximately \$27,000 over the amount of funds we had allocated for this work and will have be transferred from elsewhere in the capital budget.

Traditionally our projects crew has installed our playgrounds. It often takes them longer to complete installation since they are the same crew that is responsible for supporting many of our special events and special facilities. Given the possibility that restrictions may ease and we could have a larger amount of programming this year, additional funds were budgeted to contract this installation.

STAKEHOLDER PROCESS:

We have had several neighbors inquire about the existing condition and status of replacing this playground since 2018.

During the survey that was conducted this past December/January, we had approximately 20% of respondents comment about the flooding at the park. Plans have been submitted to the City of Wheaton that include some grading to raise the footprint of the playground and sports court slightly and reduce the severity of flooding on the equipment.

LEGAL REVIEW:

Contract documents were provided by our legal counsel.

ATTACHMENTS:

N/A

ALTERNATIVES:

N/A

RECOMMENDATION:

It is recommended that the Wheaton Park District Board of Commissioner’s approve a contract with Innovation Landscape for the Presidents Playground and Site Improvements in the amount of \$371,467 and a contingency of 10%.

TO: Board of Commissioners

FROM: Rob Sperl, Director of Planning
Steve Hinchee, Superintendent of Planning

THROUGH: Michael Benard, Executive Director

RE: 2021 Waste Removal, Recycling and Composting Services

DATE: May 26, 2021



SUMMARY:

Bids were requested for Waste Removal, Recycling and Composting throughout the district. This was last bid in 2018 for a yearly term that can be renewed for three years. We requested a bid amount from contractors for Option 1 (Without Composting) plus Option 2 (With Composting).

Bids were solicited on May 12th, 2021. 14 vendors received specifications and the following bids were received on May 26th:

<u>Company</u>	<u>Total Annual Cost Trash Only WITHOUT Composting Option</u>	<u>Total Annual Cost Trash Only WITH Composting Option</u>	<u>Total Annual Cost Recycle</u>	<u>Total Annual Cost Composting</u>	<u>Grand Total Annual Cost Using Low Bidders WITHOUT Composting Option</u>	<u>Grand Total Annual Cost Using Low Bidders WITH Composting Option</u>
SBC Waste Solutions	66,017.00	54,319.00	\$8,534.00	\$20,715.00		
Groot Inc.	46,450.64	43,249.43	\$8,695.36	\$14,782.80		\$14,782.80 (Compost cost)
Waste Management	44,330.16	42,594.44	\$7,587.06	\$16,481.28	\$44,330.16 (Trash w/o compost)	\$42,594.44 (Trash with compost)
LRS Lakeshore Recycling	57,563.62	53,2014.98	\$6,371.67	N/A	\$6,371.67 (Recycling)	\$6,371.67 (Recycling)
					\$50,701.83	\$63,748.91

Waste Management is our current vendor for Trash removal and Advanced Disposal is the current vendor for Recycling. Advanced Disposal did not bid for 2021. For 2018 we chose not to compost based on limited options. References provided were checked and were found to be favorable.

We provided contractors with our average pickup weight to assist them in determining their overage charges. In 2019 we averaged 3.5 tons per pick up where the break point for an overage was 2 tons. Our goal is to avoid overage charges we have received in the past.

We also asked the contractors to bid on composting. Three bidders out of four provided a bid for the composting option. As noted in the results, composting would result in a net increased cost of over \$13,000 for Arrowhead and Cosley. This would also require an additional container at each location where space is currently limited. Staff time and containers within the facility would also increase to separate the waste into the two options. For these reasons, we are not recommending that option at this time.

PREVIOUS COMMITTEE/BOARD ACTION:

NA

REVENUE OR FUNDING IMPLICATIONS:

Funds for these services are budgeted in the respective accounts for their service locations.

The low bid in 2021 for trash removal (without composting option) is **\$4040.86** more than it was in 2018. This is nearly a **10% percent** increase over 2018. Recycling services were bid at **\$277.83** less by LRS Lakeshore Recycling than was bid in 2018 by Waste Management. Maximum percentage annual increases are **4% percent** each year. In the 2018 bid they were **3% percent** per year.

STAKEHOLDER PROCESS:

Individual facilities staff was consulted during the process.

LEGAL REVIEW:

Bid documents and agreements were reviewed by our legal counsel.

ATTACHMENTS:

N/A

ALTERNATIVES:

Three bidders bid on the Composting option and of the three, Groot was the lowest bidder at \$14,782.80 per year.

RECOMMENDATION:

It is recommended that the Wheaton Park District Board of Commissioner's approve Waste Management (Low Bidder) at a cost of **\$44,330.16** for the waste removal. We recommend that LRS Lakeshore Recycling (Low bidder) for **\$6,371.67** be approved for the recycling portion of the bid.

TO: Board of Commissioners
FROM: Rob Sperl, Director of Parks and Planning
Steve Hinchee, Superintendent of Planning
THROUGH: Michael Benard, Executive Director
RE: Play for All Treehouse Gravity Rail

DATE: May 27, 2021



SUMMARY:

The master plan of the Treehouse at the Sensory Garden includes a circular track ride called the Gravity Rail. Funds for this equipment have been raised through donations and a recent grant award from the DuPage Community Foundation.

The Gravity Rail is a unique piece of equipment with no other comparable currently. The equipment is available through the Source Well co-operative purchasing. They have included a cost for installation that we are not recommending at this time, until we have researched other options which will be done as we await delivery.

PREVIOUS COMMITTEE/BOARD ACTION:

Ordinance No. 2019-03 was approved in 2019 for the Second Phase of the playground.
Ordinance No. 2014-05 was approved in 2014 for the first Phase of the playground.

REVENUE OR FUNDING IMPLICATIONS:

The entire cost of the equipment and its installation will be reimbursed through donations and grant funding received by the Play for All Foundation.

STAKEHOLDER PROCESS:

The Play for All Foundation approved proceeding with this equipment at their March 10, 2021 meeting at a cost not to exceed \$50,000.

LEGAL REVIEW:

Our legal counsel provided the Ordinance previously approved and we have utilized Source Well for previous purchasing.

ATTACHMENTS:

Quote from Team REIL dated 2/26/21

ALTERNATIVES:

N/A

RECOMMENDATION:

Staff recommends the Wheaton Park District Board of Commissioner approve of the Play for All Foundation purchase of a playground Gravity Rail from Team REIL in the amount of \$25,899.

EQUIPMENT QUOTATION

Est. 1991
Team REIL Inc.
 SALES • SERVICE • CONSTRUCTION
 1-888-GET-REIL • WWW.GETREIL.COM

17421 Marengo Rd. Union, IL 60180
 Ph: 888-GET-REIL Fax: 815-923-4303



Quote No	Quote Date
165543	2/26/2021
Salesperson	
Brian Nied	

Bill To:	Site Location:
Wheaton Park District 102 E Wesley Street Wheaton, IL 60187 Contact: Steve Hinchee Phone: (630) 665-4710 Fax: (630) 665-5880 Email: shinchee@wheatonparks.org	Scope of Work Miracle Equipment Supply

Notes:

Description	Qty	Rate/Unit	Amount
Miracle_ GRAVITY RAIL TRACK 1 - LOOP	1.00	30,160.00	30,160.00
Source Well Discount ID# 70192	1.00	-5,961.00	-5,961.00
Freight Charges	1.00	1,700.00	1,700.00
Optional Installation of Only Gravity Rail- \$15,999	1.00		

Subtotal: 25,899.00

Sales Tax (If Applicable) 0.00

Quote Total: \$ 25,899.00

The above prices will be in effect for 90 days.

Unless otherwise specified the above prices do not include installation or Sales Tax.

TERMS: For those who have established credit with us
 Terms are full payment within 30 days, no retainage, from the date of shipment. Should payment not be received within 30 days, we agree to pay 1 1/2% per month interest on the unpaid balance.

For those who do not have established credit at time of order,
 Orders under \$3,000 require payment in full at time of order, all other orders will be 50% down payment with order and balance prior to shipping.

Should the payment not be received within the above terms, we agree to pay all attorneys' fees and other collection costs, which the seller may incur to insure that this account, including any accrued interest is collected in full.

Accepted by:

TO: Board of Commissioners
FROM: Rob Sperl, Director of Parks and Planning
THROUGH: Michael Benard, Executive Director
RE: 2021 Museum Grant Application
DATE: May 27, 2021



SUMMARY:

The State of Illinois has allocated \$27 million in 2021 for the Museum Grant program. This is the program that previously funded the roof replacement at the DuPage County Historical Museum. Grants of up to \$750,000 will be awarded.

Remaining work that needs to be done at the facility includes tuckpointing and window replacement. Combined, this work would exceed the \$750,000 maximum award amount. We are working with staff at DuPage County to develop a scope of work that is approximately the amount we could be awarded.

PREVIOUS COMMITTEE/BOARD ACTION:

It has been previously requested that we obtain board approval prior to applying for any grants.

REVENUE OR FUNDING IMPLICATIONS:

Based on our attendance, there is no required match for the grant. This is a reimbursement grant and there is a small application fee and award fee that we would allocate.

STAKEHOLDER PROCESS:

We have worked with museum staff and DuPage County staff on determining our eligibility for this grant.

LEGAL REVIEW:

N/A

ATTACHMENTS:

MC/DOC-2; Resolution of Authorization

ALTERNATIVES:

N/A

RECOMMENDATION:

It is recommended that the Wheaton Park District Board of Commissioner's approve the application for the 2021 Museum Grant program for the DuPage County Historical Museum.

Resolution of Authorization

Public Museum Name: DuPage County Historical Museum

Fiscal Sponsor (if applicable): Wheaton Park District

Project Title: DCHM Tuckpointing and Window Replacement

Name of entity that holds title to the project site: DuPage County

Check to ensure entity holding title is a unit of local government:

As the official duly designated to represent the public museum, I do hereby certify that the information presented in this grant application is true and correct. I do further certify that the project, if approved for funding through the Illinois Public Museum Capital Grants Program, will comply with all terms, conditions and regulations of 1) the Public Museum Capital Grant program (23 IL Adm. Code 3200); 2) the Illinois Grant Funds Recovery Act (30 ILCS 705); 3) the Illinois Human Rights Act (775 ILCS 5/1-101 et.seq.); 4) Title VI of the Civil Rights Act of 1964, (P.L. 83-352); 5) the Age Discrimination Act of 1975 (P.L. 94-135); 6) the Civil Rights Restoration Act of 1988, (P.L. 100-259); and 7) the Americans with Disabilities Act of 1990 (PL 101-336); and will maintain the project area in an attractive and safe condition, keep the facilities open to the general public during reasonable hours consistent with the type of facility; and in the Project Agreement and that the public museum:

- a) Is a public museum that has been open to the public, for its instruction and enjoyment, for at least two years;
- b) Is located upon land owned by and/or operated by a unit of local government;
- c) Is an organized, permanent institution that is tax exempt under the regulations of the U.S. Internal Revenue Service;
- d) Meets generally accepted professional standards and/or is accredited in one of the following types of programs: American Alliance of Museums, American Association for State and Local History; Association of Zoos and Aquariums, American Public Gardens Association, and other appropriate organizations;
- e) Has a paid professional staff who commands an appropriate body of knowledge on presented subject matter;
- f) Cares for and owns or utilizes tangible objects;
- g) Is open to the public on a regular schedule and regularly collects attendance data and maintains sufficient records such that the attendance numbers can be audited;
- h) Presents regularly scheduled programs and exhibits that use and interpret objects for the public according to accepted standards;
- i) Has filed timely reports and complied with requirements for previous grant awards; and
- j) Can provide matching funds of the following amount. Check one:

no matching funds are required for a public museum with an attendance of **300,000 or less** during the preceding calendar year; or

\$1 of matching funds for each \$1 of State money for a public museum with an attendance of **over 300,000 but less than 600,000** during the preceding calendar year; or

\$2 matching funds for each \$1 of State money for a public museum with an attendance of **600,000 or more** during the preceding calendar year.

Resolution of Authorization

The Wheaton Park District hereby certifies and acknowledges that it has 100% of the funds necessary to complete the pending Public Museum Capital project within the timeframes specified herein for project execution, and that failure to adhere to the specified project timeframe or failure to proceed with the project because of insufficient funds or change in local priorities is sufficient cause for project grant termination which will also result in the ineligibility of the public museum for subsequent grant assistance from the IDNR programs in the next two (2) consecutive grant cycles following project termination.

It is understood that the project should be completed within the timeframe established in the project agreement and the reimbursement request must be submitted within one year of the expiration date. Failure to do so will result in the public museum forfeiting all project reimbursements and relieves the Illinois Department of Natural Resources from further payment obligation on the grant.

Any grant funds expended by the fiscal sponsor on behalf of this public museum, the chief executive officer of the public museum hereby certifies:

- 1) that there is an ongoing relationship between the public museum and the fiscal sponsor;
- 2) that the fiscal sponsor may incur expenses for the public museum's project; and
- 3) that the fiscal sponsor may pay for incurred expenses for the public museum's project;
- 4) that grant funds will be used specifically for the public museum's project; and
- 5) that grant funds received by the public museum for reimbursement of IDNR approved expenses will be submitted to the fiscal sponsor for settlement of paid expenses.

The public museum does further certify that there is an ongoing relationship between the museum and the fiscal sponsor; that the fiscal sponsor may incur expenses for the museum's project; and that grant funds will be used specifically for the public museum's project.

The public museum does hereby further certify that it will indemnify, protect and hold harmless the State of Illinois, Department of Natural Resources and its representatives from any and all liabilities, costs, damages or claims arising as a direct or indirect result of the actions and/or omissions of public museum or its representatives in the construction, operation or maintenance of the above referenced project, and that the proposed facility will be operated and maintained in an attractive and safe manner, and open and available to the public without regard to race, color, sex, national origin, age, disability or place of residence in accordance with #23 IL Adm. Code 3200.

This Statement was duly acted upon and adopted by the public museum on the 16th day of June, 20 21.

Public Museum Chief Executive Officer: _____
Print Name Title

Organization Name: Wheaton Park District

Signature of Public Museum Chief Executive Officer: _____

Resolution of Authorization

The fiscal sponsor agrees to the statements on MC/DOC-2 page 2 and will perform the following fiscal duties for the public museum:

The fiscal sponsor is an affiliated entity that may expend funds on behalf of this public museum for which this public museum will request reimbursement. The fiscal sponsor assumes legal accountability, fiduciary oversight, fiscal management and other administrative services of this public museum for the purposes of this grant. Any grant funds expended by the fiscal sponsor on behalf of this public museum, the chief executive officer of the public museum must sign a statement certifying:

- 1) that there is an ongoing relationship between the public museum and the fiscal sponsor;
- 2) that the fiscal sponsor may incur expenses for the public museum's project; and
- 3) that the fiscal sponsor may pay for incurred expenses for the public museum's project;
- 4) that grant funds will be used specifically for the public museum's project; and
- 5) that grant funds received by the public museum for reimbursement of IDNR approved expenses will be submitted to the fiscal sponsor for settlement of paid expenses.

Fiscal Sponsor Chief Executive Officer: _____

Print Name

Title

Organization: _____

Wheaton Park District

Signature of Fiscal Sponsor Chief Executive Officer: _____

TO: Board of Commissioners
FROM: Rob Sperl, Director of Parks & Planning
THROUGH: Michael Benard, Executive Director
RE: Arrowhead Berm Repair Reimbursement
DATE: May 24, 2021



SUMMARY:

In 2019, significant rainfall caused a breach in a berm on the east course between the 13th and 18th tees. This breach caused extensive flooding and associated damage to the course rendering it unplayable for several days.

Temporary repairs were made at that time and we worked with DuPage County and our consulting engineer on plans for a permanent repair. We received a permit from DuPage County for this work in April 2020 and completed the repairs through a contracted approved by the board with V3 in June 2020.

We submitted a claim for reimbursement of this work through PDRMA. They paid for some of the initial pumping but denied the claim for the engineering and permanent repair of the berm.

Upon review of the intergovernmental agreements from 1984 and 1991, we discovered some language indicating the county was responsible for any maintenance within the wetland buffer zone. After more than 25 years, this was forgotten by current staff at both the county and the park district.

After sharing this with the county, there was some discussion about how we chose to repair the berm and the extent of engineering that was necessary. Ultimately, they agreed to pay for half of the engineering and the base contract that we had with V3 for the repair.

A current Memorandum of Understanding was created to acknowledge the terms of the original intergovernmental agreements. This will be presented to the DuPage County Stormwater Committee in June. Moving forward, the county will have a more active role in managing the wetland buffer area including annual monitoring and financial responsibility for future concerns.

PREVIOUS COMMITTEE/BOARD ACTION:

The project was discussed at the June 5, 2019 Building and Grounds meeting and the agreement with V3 was approved at the May 20, 2020 Board meeting.

REVENUE OR FUNDING IMPLICATIONS:

On May 24, 2021, we received reimbursement from DuPage County for the following amounts:

Engineering Resources Associates agreement	\$ 8,750 X 50% =	\$4,375
Base contract amount with V3		<u>\$44,000</u>
Total		\$48,375

STAKEHOLDER PROCESS:

N/A

LEGAL REVIEW:

The Memorandum of Understanding was reviewed and approved by our legal counsel.

ATTACHMENTS:

Draft Memorandum of Understanding

ALTERNATIVES:

N/A

RECOMMENDATION:

No action is required at this time.

MEMORANDUM OF UNDERSTANDING
BETWEEN THE
COUNTY OF DUPAGE AND THE WHEATON PARK DISTRICT
FOR THE MAINTENANCE AND INSPECTION OF THE
HESTERMAN DRAIN

This Memorandum of Understanding (MOU) is made by and between the County of DuPage (“COUNTY”) and the Wheaton Park District (“PARK DISTRICT”) to establish the terms of inspections, notification, and maintenance of the portion of Rott Creek known as the Hesterman Drain System within the limits of the Arrowhead Golf Course.

The parties enter into this MOU pursuant to the provisions of the Intergovernmental Cooperation Act (5 ILCS 220/1, et seq.).

The Hesterman Drain diversion swale, within the Rott Creek Watershed and tributary to the East Branch DuPage River, was created to minimize flood impacts on the residential areas north of Illinois State Route 56. This includes areas of Unincorporated DuPage County and the City of Wheaton, making this a regional drainage ditch.

The Parties previously entered into an Intergovernmental Agreement (IGA) that memorializes the parties’ various roles and responsibilities associated with the modification of the Hesterman Drain System. which IGA included the following responsibilities for maintenance:

5.2 The PARK DISTRICT will maintain those portions of the channel above and outside of the wetland buffer zone of the completed approved modifications on the PARK DISTRICT property.

and

5.5 The COUNTY will maintain the area between and below the outer boundaries of the wetland buffer zone on the completed project located on the PARK DISTRICT property.

As of the effective date for this MOU, the COUNTY and the PARK DISTRICT agree with to the following supplemental terms to define and delineate each Party’s respective which will ensure the diversion swale is properly inspected and maintained.

The COUNTY shall:

1. Complete annual inspections of the area within its designated responsibility, submitting a memo to file and copying the PARK DISTRICT. Such memo shall note any deficiencies with the functioning of the Hesterman Drain System and shall propose a plan of maintenance or repairs necessary to remedy any deficiencies and to ensure that the Hesterman Drain System functions as intended. This inspection will be coordinated with PARK DISTRICT personnel.
2. Perform scheduled maintain and repairs in coordination with the PARK DISTRICT.
3. Schedule maintenance and repairs in such a manner that the impact to the PARK DISTRICT operations will be minimized.

The PARK DISTRICT shall:

1. Timely notify the COUNTY, in writing, of any suspected deficiencies or areas of concern within the COUNTY's area of responsibility and provide the COUNTY a reasonable opportunity to cure any deficiencies that are found. If any deficiency which negatively affects the operation of the Arrowhead Golf Course is not corrected, after notice and a reasonable opportunity to cure, then the PARK DISTRICT shall have the right but not the obligation to cure said deficiency and invoice the COUNTY for payment, which shall be paid within 45 days of receipt by the COUNTY.
2. Grant the COUNTY reasonable access to the area of the COUNTY'S designated responsibility on PARK DISTRICT property for all scheduled and approved inspections, maintenance and repairs.
3. Perform periodic maintenance and repairs of those areas "above and outside of" the wetland buffer zone to ensure there are no adverse impacts on the area of the COUNTY's responsibility.

The parties' authorized representatives who shall be responsible for carrying out the provisions of this MOU shall be:

Director, Stormwater Management
DuPage County
421 N. County Farm Road
Wheaton, IL 60187
630-407-6676

Executive Director
Wheaton Park District
102 E. Wesley Street
Wheaton, IL 60187
630-510-4945

The term of this MOU shall commence upon the date of the latest signatory below.

This MOU is not intended to amend, modify, alter, supersede, replace, terminate or nullify the Parties' current IGA pertaining to the Hesterman Drain System but, rather, is meant to supplement and further clarify and define the Parties' rights and responsibilities under that IGA.

IN WITNESS WHEREOF, DuPage County and Wheaton Park District have executed this agreement as of the dates written below.

COUNTY OF DUPAGE

WHEATON PARK DISTRICT

BY: _____

BY: _____

DATE: _____

DATE: _____

TO: Board of Commissioners

FROM: Rob Sperl, Director of Parks and Planning
Steve Hinchee, Superintendent of Planning

THROUGH: Michael Benard, Executive Director

RE: Filter Building Repairs- Change Order 1

DATE: May 28, 2021



SUMMARY:

As construction has progressed on the Filter Building Repair project some further damaged areas were uncovered that will require work not included in the original scope. This includes:

- | | |
|--|-----------------|
| 1) Remove and replace deteriorated concrete stair at north waterslide. | \$42,327 |
| Remove and replace deteriorated concrete deck at south waterslide. | |
| 2) Additional reinforced concrete slab under pre-cast hollow plank | \$14,351 |
| 3) Credit for drain that didn't need to be replaced | <u>-\$560</u> |
| | Total: \$56,118 |

PREVIOUS COMMITTEE/BOARD ACTION:

A contract in the amount of \$17,000 for repair documents with Klein & Hoffman was approved at the October 21, 2020 Board meeting. An additional not to exceed \$15,000 was added for Bidding Assistance and Construction Phase Services was approved at the February 17, 2021 Board meeting.

A contract with Schaeffges Brothers in the amount \$157,450 was approved along with a 25% contingency (total of \$196,812.50) at the February 17, 2021 Board meeting.

REVENUE OR FUNDING IMPLICATIONS:

\$180,000 is budgeted for this work in 2021 account (40-800-846-57-5701-0000). Between the recommended work and professional services, we will exceed this amount. The same account also contains \$150,000 for "to be determined" projects at the Community Center that can be used for any overages.

Base Contract with Schaeffges Brothers	\$157,450
Proposed Change Order 1	<u>\$ 56,118</u>
Total:	\$213,568

STAKEHOLDER PROCESS:

Work is scheduled with Community Center staff. We would seek to complete this work prior to the 2021 pool season.

LEGAL REVIEW:

N/A

ATTACHMENTS:

Schaeffes Brothers proposals dated 5/27/21
Klein & Hoffman recommendation (pending)

ALTERNATIVES:

N/A

RECOMMENDATION:

It is recommended that the Wheaton Park District Board of Commissioners approve Change Order 1 for the Rice Pool Filter Building and Waterslide Deck Repair Project with Schaeffes Brothers for a net increase of \$56,118.

Detail

1. Remove and replace deteriorated concrete stair at north waterslide landing and remove and replace deteriorated concrete deck at south waterslide landing in the amount of \$42,327.
2. Additional reinforced concrete slab under pre-cast hollow plank in the amount of \$14,351.
3. Credit for drain that didn't need to be replaced in the amount of -\$560.



Schaefges Brothers, Inc. / 851 Seton Court, Suite 2A, Wheeling, Illinois 60090-5790

Tel (847) 537-3330 · Fax (847) 537-7439 · www.sbigc.com

May 27, 2021

Steve Hinchee
Wheaton Park District
102 E. Wesley Street
Wheaton, IL 60187

Re: Wheaton Park District Rice Pool Filter Building Repairs
SBI Proposal #2 – North & South Landing Topping Slab/Stair Removal & Replacement

Gentlemen,

As requested, we have developed pricing for the various additional work items described in Klein and Hoffman's field report. The additional work was completed on a Time and Material Basis.

4/21/21 – Break up and Remove Existing Concrete.

Foreman:	8 Hrs. x \$135.00 =	\$1,080.00
Cement Mason:	8 Hrs. x \$112.00 =	\$ 896.00
Tools & Misc. Equipment:	1 L.S. =	\$ 50.00

4/22/21

Foreman:	8 Hrs. x \$135.00 =	\$ 1,080.00
Cement Mason:	8 Hrs. x \$112.00 =	\$ 896.00
Laborers:	2 x 8 Hrs. x \$97.00 =	\$ 1,552.00
Tools & Misc. Equipment:	1 L.S. =	\$ 50.00

4/23/21

Foreman:	8 Hrs. x \$135.00 =	\$ 1,080.00
Cement Mason:	8 Hrs. x \$112.00 =	\$ 896.00
Laborers:	2 x 8 Hrs. x \$97.00 =	\$ 1,552.00
Tools & Misc. Equipment:	1 L.S. =	\$ 50.00

4/26/21

Foreman:	8 Hrs. x \$135.00 =	\$ 1,080.00
Cement Mason:	8 Hrs. x \$112.00 =	\$ 896.00
Laborers:	2 x 8 Hrs. x \$97.00 =	\$ 1,552.00
Tools & Misc. Equipment:	1 L.S. =	\$ 50.00

4/27/21

Foreman:	8 Hrs. x \$135.00 =	\$ 1,080.00
Cement Mason:	8 Hrs. x \$112.00 =	\$ 896.00
Laborers:	2 x 8 Hrs. x \$97.00 =	\$ 1,552.00
Tools & Misc. Equipment:	1 L.S. =	\$ 50.00
Concrete Dumpsters:	2 x \$375.00 =	\$ 750.00

5/1/21 – Repair Waterproof Membrane.
 Kedmont Waterproofing: 1 L.S. = \$ 3,750.00

5/5/21 – Perform Water Test, Install Rebar, Frame for Stairs, Install Bonding Wire.
 (North & South Areas.)
 Carpenter Foreman: 8 Hrs. x \$135.00 = \$ 1,080.00
 Cement Mason: 8 Hrs. x \$112.00 = \$ 896.00
 Laborer: 2 x 8 Hrs. x \$97.00 = \$ 1,552.00
 Lumber, Epoxy, Rebar, W.W.F., Expansion
 Joints, Bonding Wire & Clamps: 1 L.S. = \$ 700.00

5/7/21 – Pour Concrete.
 Carpenter Foreman: 8 Hrs. x \$135.00 = \$ 1,080.00
 Carpenter Foreman Overtime: 2 Hrs. x \$164.79 = \$ 329.58
 Cement Mason: 8 Hrs. x \$112.00 = \$ 896.00
 Cement Mason Overtime: 2 Hrs. x \$139.03 = \$ 278.06
 Laborers: 3 x 8 Hrs. x \$97.00 = \$ 2,328.00
 Laborers Overtime: 3 x 2 Hrs. x \$122.54 = \$ 735.24
 Concrete – Ozinga: 1 L.S. = \$ 1,959.50
 Concrete Pump – Anderson Concrete Pump: 1 L.S. = \$ 3,675.75
 Testing Service – TSC 1 L.S. = \$ 786.00

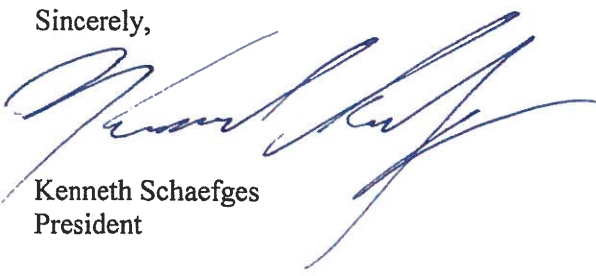
5/10/21 – Grind Stairs, Light Grind on Topping Slab (To “Open” up Surface for Curing.)
 Cement Mason: 5 Hrs. x \$112.00 = \$ 560.00
 Patching Material: 1 L.S. = \$ 50.00

Additional Performance Bond Cost: 1 L.S. = \$ 483.00

Total Cost: \$38,227.13
 5% Mark-up on Subcontractors: \$ 277.00
 10% O & P Mark-up: \$ 3,822.87
Total: \$42,327.00

If you have any questions or require additional documentation, please contact us at your convenience.

Sincerely,



Kenneth Schaeffges
 President

KS/cf



WE EXIST TO MAKE A POSITIVE IMPACT ON THE LIVES OF
 THEIR FAMILIES AND THE COMMUNITY FOR GENERATIONS

Ozinga Ready Mix Concrete, Inc.
 P.O. Box 7410053, Chicago, IL 60674-5053
 P: 708.326.4200 F: 708.326.4201

SOLD TO

SCHAEFGES BROS INC
 851 SETON CT STE 2A
 WHEELING IL 60090-5764

INVOICE

CUSTOMER NO.	DATE	INVOICE NO.	PAGE
CU015121	05/07/2021	ARI00006314	1 of 2

POS REFERENCE NO.
1613396

P.O. NO.	TERMS
	Net30

JOB NO.	LOT(S)
000197	

SHIPPED TO
1777 S BLANCHARD, RICE POOL & WATER PARK WHEATON, IL

DATE	PLANT	TICKET NO.	QUANTITY	UOM	DESCRIPTION	PRICE	EXTENSION
05/07/21	282	175732	1.00	CYD	8.0 BG GROUT AE	125.00	125.00
05/07/21	282	175732	1.00	CYD	ENVIRONMENTAL CHARGE	3.25	3.25
05/07/21	282	175732	1.00	EA	MINIMUM ORDER	200.00	200.00
05/07/21	282	175734	9.00	CYD	1.00% BARRIER-1 - PER CYD	70.00	630.00
05/07/21	282	175734	9.00	CYD	OZINGA CARBONCURE 4K FULL AE	108.00	972.00
05/07/21	282	175734	9.00	CYD	ENVIRONMENTAL CHARGE	3.25	29.25
05/07/21	282	175734	58.00	MN	WAITING TIME	0.00	0.00

PRODUCT RECAP

		PRICE	EXTENSION	TAX	TOTAL
EC	ENVIRONMENTAL CHARGE	10.00	10.00	0.00	32.50
40445	1.00% BARRIER-1 - PER CYD	9.00	9.00	0.00	630.00
1097X	OZINGA CARBONCURE 4K FULL AE	9.00	9.00	0.00	972.00
1212	8.0 BG GROUT AE	1.00	1.00	0.00	125.00
MO	MINIMUM ORDER	1.00	1.00	0.00	200.00
WT	WAITING TIME	58.00	58.00	0.00	0.00

TOTAL CYDS:	10.00	TAXABLE AMOUNT:	0.00
TOTAL TONS:	0.00	EXEMPT AMOUNT:	1,959.50
		SALES TAX:	0.00
		INVOICE TOTAL:	1,959.50

A finance charge of 1.5% per month (18% per annum) will be charged on all past due accounts.



Andersen Concrete Pumping & Equipment Rental, Inc. Invoice

60 E. Taft Dr.,
 South Holland, IL 60473
 Ph: 708.333.4433

Date	Invoice #
5/7/21	26931

Bill To
Schaefges Brothers Inc. 851 Seten Court - 1A Wheeling, IL 60090-5790

Project
1777 S. Blanchard Wheaton, IL

PO# / JOB #	Terms	Due Date	Job Date	Pump #	Size Requested	Yards
	Due on receipt	5/7/21	5/7/21	58 Meter	58 Meter	9
Description			Quantity/Hours	Rate	Amount	
58 Meter - Hourly Concrete Pumping			8	360.00	2,880.00	
58 Meter - Yardage			9	4.25	38.25	
58 Meter - Travel			3.25	150.00	487.50	
Operator Labor Overtime			2	85.00	170.00	
Washout Bag			1	100.00	100.00	
Fuel Surcharge - Over \$3.50 per Gallon			54	0.00	0.00	

Subtotal \$3,675.75

Sales Tax (9.5%) \$0.00

Total \$3,675.75

Payments/Credits \$0.00

Balance Due \$3,675.75

Effective March 1, 2020, Andersen will begin assessing a finance charge of 1.5% per month (18% Annual) on all past due invoices. Any discrepancies need to be documented and resolved with Andersen within 10 days of service.



630 S. Hicks Rd.
 Palatine, IL 60067
 Phone: 708-924-9750
 Web: economydisposal.com

Invoice

Bill To:

SCHAEFGES BROTHERS INC
 851 SETON CT
 SUITE 2A
 WHEELING, IL 60090

Account Summary	
Account Number	402912
Invoice Date	4/26/21
Invoice Due Date	5/26/21
Invoice Number	110379
Invoice Total	\$375.00
Invoice Balance	\$375.00

Amount Enclosed	
\$	

PLEASE DETACH HERE AND RETURN ABOVE PORTION WITH YOUR PAYMENT

Date:	Ref Nbr:	PO#:	Description:	Units:	S/Unit:	Subtotal:
ActNbr: 402912 SiteName: SCHAEFGES BROTHERS INC 1777 S BLANCHARD ST WHEATON, IL60189			593			
4/22/2021	104970		10 YARD HEAVIES DELIVERY	1.00	\$375.00	\$375.00
ENTERED: <u>30197 5/6/21</u> PAID DATE: _____ CHECK #: _____ AMOUNT: _____						
					Charges:	\$375.00
					Taxes:	\$0.00
					Surcharges:	\$0.00
					Invoice Total:	\$375.00

Please remit payment to:
 Economy Disposal
 630 S. Hicks Rd., Palatine, IL 60067



630 S. Hicks Rd.
 Palatine, IL 60067
 Phone: 708-924-9750
 Web: economydisposal.com

RECEIVED MAY 07 2021 Invoice

Bill To:
 SCHAEFGES BROTHERS INC
 851 SETON CT
 SUITE 2A
 WHEELING, IL 60090

Account Summary	
Account Number	402912
Invoice Date	4/30/21
Invoice Due Date	5/30/21
Invoice Number	111812
Invoice Total	\$375.00
Invoice Balance	\$375.00
Amount Enclosed	
\$	

-----PLEASE DETACH HERE AND RETURN ABOVE PORTION WITH YOUR PAYMENT-----

Date:	Ref Nbr:	PO#:	Description:	Units:	\$/Unit:	Subtotal:
ActNbr: 402912 SiteName: SCHAEFGES BROTHERS INC 1777 S BLANCHARD ST WHEATON, IL 60189						
4/27/2021	105356		10 YARD HEAVIES EXCHANGE	1.00	\$375.00	\$375.00
TOPIA REMOVAL SOUTH LANDING			593 OK K.S.			
ENTERED: 30254 5/13/21 PAID DATE: _____ CHECK #: _____ AMOUNT: _____						
					Charges:	\$375.00
					Taxes:	\$0.00
					Surcharges:	\$0.00
					Invoice Total:	\$375.00

Please remit payment to:
 Economy Disposal
 630 S. Hicks Rd., Palatine, IL 60067

Ken Schaeffges

From: Mohamed Kerrada <mkerrada@kedmont.com>
Sent: Thursday, April 29, 2021 4:02 PM
To: Ken Schaeffges
Subject: Wheaton White Rice Pool

Ken

First of all, Spyro says hi to you and secondly he is working on scheduling somebody for you this coming Saturday to perform the repairs that we talked about this morning with the rest of the team. The cost to perform such repairs is \$3,750.00

Mohamed B. Kerrada
Kedmont Waterproofing
Tel: (773) 539-9595
Fax: (773) 539-3529
Mobile: (773) 569-8310

This transmission may contain information that is privileged, confidential and exempt from disclosure under applicable law. If you are not the intended recipient, you are hereby notified that any disclosure, copying, distribution, or use of the information contained herein (including any reliance thereon) is STRICTLY PROHIBITED. If you received this transmission in error, please contact the sender and delete the material from any computer immediately. Thank you.



Job #92525 Invoice A

Rice Pool Filter Building Renovations
 1777 Blanchard Street
 Wheaton, IL

Engineer: Martinka, Jeff

Billing Client
 Schaeffges Brothers, Inc.
 851 Seton Court
 Wheeling, IL 60090
 Attn: Mr. Chad Karecki

DRAFT

Internal Accounting Instructions

Rpt. #	Date	Description	Code	Quantity	Rate	Amount
1	05/07/2021	Engineering Services, Reg Hours	602	0.50	\$150.00	\$75.00
1	05/07/2021	Materials Tester I, Reg Hours	604	4.00	\$110.00	\$440.00
1	05/07/2021	Trip Charge	626	1.00	\$50.00	\$50.00
1	05/07/2021	Concrete Cyl, Compressive Strength, Each	780	4.00	\$19.00	\$76.00
1	05/10/2021	Pickup Test Cylinders, Per Trip	627	1.00	\$100.00	\$100.00
1	05/25/2021	Engineer Report Preparation, Per Hour	600	0.30	\$150.00	\$45.00
Summary			Budget	Prev. Billed	This Invoice	Balance
92525			\$0.00	\$0.00	\$786.00	\$-786.00



Schaefges Brothers, Inc. / 851 Seton Court, Suite 2A, Wheeling, Illinois 60090-5790

Tel (847) 537-3330 · Fax (847) 537-7439 · www.sbigc.com

May 27, 2021

Steve Hinchee
Wheaton Park District
102 E. Wesley Street
Wheaton, IL 60187

Re: Wheaton Park District Rice Pool Filter Building Repairs
SBI Proposal #3 – Cast in Place Concrete Slab Under Precast

Gentlemen,

Due to the severe deterioration of the precast plank and existing steel as noted in Klein & Hoffman's report, we proceeded on a time and material basis to install a concrete support slab similar to the alternate slab. The total cost is as follows.

5/25/21 – Modify existing support shoring, install formwork, install rebar, create pour holes in attic.

Foreman:	8 Hrs. x \$135.00 =	\$1,080.00
Cement Mason:	8 Hrs. x \$112.00 =	\$ 896.00
Laborers:	2 x 8 Hrs. x \$97.00 =	\$1,552.00

5/26/21 – Continue prep work for pour.

Foreman:	5 Hrs. x \$135.00 =	\$ 675.00
Cement Mason:	5 Hrs. x \$112.00 =	\$ 560.00
Laborers:	2 x 5 Hrs. x \$97.00 =	\$ 970.00
Lumber, Rebar & Misc.:	1 L.S. =	\$ 550.00
Additional Steel Modifications:	1 L.S. =	\$ 790.30

5/27/21 – Mobilize Forklift to site, pour concrete.

Foreman:	5 Hrs. x \$135.00 =	\$ 675.00
Cement Mason:	5 Hrs. x \$112.00 =	\$ 560.00
Laborers:	3 x 5 Hrs. x \$97.00 =	\$1,445.00
Operator:	5 Hrs. x \$117.00 =	\$ 585.00
Forklift:	1.5 Hrs. x \$55.00 =	\$ 82.50
Concrete – Ozinga:	1 L.S. =	\$ 720.00
Concrete Testing – T.S.C.:	To be billed at a later date	\$
Trailer Rental for Forklift:	1 L.S. =	\$ 178.00

6/1/21 – Strip form work, grind, and patch concrete slab.

Foreman:	2 Hrs. x \$135.00 =	\$ 270.00
Cement Mason:	5 Hrs. x \$112.00 =	\$ 560.00
Laborers:	2 x 3 Hrs. x \$97.00 =	\$ 582.00
Patching Material:	1 L.S. =	\$ 100.00

Additional Performance Bond Cost:	1 L.S. =	<u>\$ 216.00</u>
	Total Cost:	\$13,046.80
	10% O & P Mark-up:	<u>\$ 1,304.20</u>
	Total:	\$14,351.00

If you have any questions or require additional documentation, please contact us at your convenience.

Sincerely,

Kenneth Schaeffges
President

KS/cf

WHEATON PARK DISTRICT RICE POOL FILTER REPAIRS PROP 3



Schaefges Brothers, Inc. / 851 Seton Court, Suite 2A, Wheeling, Illinois 60090-5790
Tel (847) 537-3330 · Fax (847) 537-7439 · www.sbigc.com

May 27, 2021

Steve Hinchee
Wheaton Park District
102 E. Wesley Street
Wheaton, IL 60187

Re: Wheaton Park District Rice Pool Filter Building Repairs
SBI Proposal #4 – North and South Area Landing Drains

Gentlemen,

As directed, we did not replace the North Area Drain. The existing drain and grate were cleaned and coated instead. During the replacement of the South Drain, it was determined that the existing drain line was clogged and needed to be rodded. The plumber had to remove additional pipe and insulation to perform this work, reducing the net credit for not refurbishing the North Drain in lieu of its replacement.

Total Credit: (\$560.00)

If you have any questions or require additional documentation, please contact us at your convenience.

Sincerely,

Kenneth Schaefges
President

KS/cf

WHEATON PARK DISTRICT RICE POOL FILTER REPAIRS PROP 4

TO: Board of Commissioners
FROM: Andy Bendy, Director of Special Facilities
Russ Hillard, Food & Beverage Director
THROUGH: Michael Benard, Executive Director
RE: Arrowhead Linen Supply Bid 2021
DATE: June 2, 2021



SUMMARY:

Arrowhead went to bid for 2021 Linen Supplies. Bid Spec documents were available to vendors April 28, 2021 with bids officially opened on May 12, 2021.

Aramark Uniform Services and AlSCO Linen and Uniform Service submitted bids. Tabb Textile Company Inc was sent a packet but did not submit a bid. Aramark submitted the lowest bid, agreed to all terms on the contract and submitted pricing for three years. AlSCO Linen and Uniform Services submitted their bid with adjustments to the terms and pricing for three years.

Aramark has been a respectable partner the last six years as our current vendor and staff looks forward to working with them again for another three years. Aramark has submitted 1-, 2- and 3-year contracts with no increase in pricing for years 2 or 3. Aramark's new three-year bid is less than their current bid pricing (2018 – 2021).

IMPLEMENTATION:

This contract will begin August 24, 2021.

IMPACT:

An agreement with a responsible vendor will provide quality linen to our valued event and restaurant clients as well as kitchen staff.

PREVIOUS COMMITTEE/BOARD ACTION:

Board of Commissioners approved a three-year agreement with Aramark Uniform Services for linen from 2018-2021.

REVENUE OR FUNDING IMPLICATIONS:

Based on Aramark's new bid pricing, Arrowhead should save roughly \$5,000 per year or \$15,000 on a three-year agreement (based on same inventory levels ordered per year)

ATTACHMENTS

Spread sheet detailing bid results.

RECOMMENDATION:

Staff requests that the Board of Commissioners approve the bid from Aramark Uniform Services on a three-year agreement starting on August 24, 2021 and ending August 23, 2024.

Aramark Uniform Service	Peak Season Expected Total Inventory	Price per item based on ONE (1) YEAR CONTRACT	Price per item based on TWO (2) YEAR CONTRACT	Price per item based on THREE (3) YEAR CONTRACT
Bar towels, standard, white	3,000 pcs.	\$ 0.04	\$ 0.04	\$ 0.04
Aprons, white, kitchen, bib, no pocket	500 pcs.	\$ 0.09	\$ 0.09	\$ 0.09
Napkins, Black	3,500 pcs.	\$ 0.04	\$ 0.04	\$ 0.04
Napkins, Ivory	6,500 pcs.	\$ 0.04	\$ 0.04	\$ 0.04
Tablecloth, 85" x 85", color black, folded	120 pcs.	\$ 0.43	\$ 0.43	\$ 0.43
Tablecloth, 85" x 85", color ivory, folded	450 pcs.	\$ 0.43	\$ 0.43	\$ 0.43
Tablecloth, 52" x 114", color ivory, folded	150 pcs.	\$ 0.58	\$ 0.58	\$ 0.58
Tablecloth, 52 x 114", color black, folded	100 pcs.	\$ 0.58	\$ 0.58	\$ 0.58
Tablecloth, 120" Round, color ivory, folded *	70 pcs.	\$ 1.25	\$ 1.25	\$ 1.25
Tablecloth, 156" x 90", color black, folded *	30 pcs.	\$ 1.25	\$ 1.25	\$ 1.25
Tablecloth, 156" x 90", color ivory, folded *	18 pcs.	\$ 1.25	\$ 1.25	\$ 1.25
Chef coats, white, Various sizes as needed	24 pcs.	\$ 0.14	\$ 0.14	\$ 0.14

Also Linen and Uniform Service	Peak Season Expected Total Inventory	Price per item based on ONE (1) YEAR CONTRACT	Price per item based on TWO (2) YEAR CONTRACT	Price per item based on THREE (3) YEAR CONTRACT
Bar towels, standard, white	3,000 pcs.	\$ 0.165	\$ 0.165	\$ 0.145
Aprons, white, kitchen, bib, no pocket	500 pcs.	\$ 0.35	\$ 0.35	\$ 0.30
Napkins, Black	3,500 pcs.	\$ 0.09	\$ 0.08	\$ 0.08
Napkins, Ivory	6,500 pcs.	\$ 0.09	\$ 0.08	\$ 0.08
Tablecloth, 85" x 85", color black, folded	120 pcs.	\$ 1.45	\$ 4.45	\$ 1.35
Tablecloth, 85" x 85", color ivory, folded	450 pcs.	\$ 1.40	\$ 1.40	\$ 1.25
Tablecloth, 52" x 114", color ivory, folded	150 pcs.	\$ 1.45	\$ 1.45	\$ 1.35
Tablecloth, 52 x 114", color black, folded	100 pcs.	\$ 1.40	\$ 1.40	\$ 1.30
Tablecloth, 120" Round, color ivory, folded *	70 pcs.	\$ 9.00	\$ 9.00	\$ 7.00
Tablecloth, 156" x 90", color black, folded *	30 pcs.	\$ 10.00	\$ 10.00	\$ 9.00
Tablecloth, 156" x 90", color ivory, folded *	18 pcs.	\$ 10.00	\$ 10.00	\$ 9.00
Chef coats, white, Various sizes as needed	24 pcs.	\$ 0.76	\$ 0.76	\$ 0.76

*Arrowhead/Wheaton Park District own these linens; they are listed for the purpose of dry-cleaning service only