



Wheaton Park District

**Wheaton Park District Board of Commissioners Meeting
Wednesday August 20, 2014 7:00 p.m.
City of Wheaton Council Chambers
303 W. Wesley Street Wheaton, Illinois**

CALL TO ORDER – President Kelly called the meeting to order at 7:00 p.m. Commissioners Luetkehans, Hodgkinson, Mee, Morrill, Schobel, and were present.

Commissioner VanderSchaaf arrived at 7:02 p.m.

PRESENTATIONS

Development Director Sarah O'Donnell spoke about several fall park district and foundation events including Live at the Zoo, On Par For DuPage, and the Chicago Suburban Antiques Dealers Association Fall Fox Valley Antiques Show "Pioneer Spirit. She invited all to attend.

COMMUNITY INPUT

None

CONSENT AGENDA

- A. Approval of the July 16, 2014 Regular Meeting Minutes
- B. Approval of the Disbursements totaling \$1,866.556.92 for the period beginning July 9, 2014 and ending August 12, 2014.
- C. ~~Approval of Purchases and Contractual Services over \$9,999.99 and under the Bid Limit of \$20,000.00~~

Commissioner Schobel moved to approve the Consent Agenda as presented.
Commissioner Mee seconded. Motion passed by voice vote.

UNFINISHED BUSINESS

1. Buildings and Grounds Subcommittee – Review and Possible Action on Change Orders for Ongoing Capital Projects.
No report.
2. Finance Subcommittee – Review of 2015 Budget Preparation Status and Calendar
President Kelly stated that the Finance Subcommittee meeting is being held on Friday August 22 at 7:00 am at the Museum. The meeting has been noticed so all are welcome to attend.

3. Policy Review Subcommittee – Review of Park Use Ordinance Draft
President Kelly recommends that Aquatics Manager Wendy Russell go through the pool section. He would like to see the ordinance defer to the rules at the pool.

Commissioner Luetkehans stated he would send Mike and the subcommittee his comments/suggestions on the ordinance. President Kelly suggested that if anyone else has any suggestions they send their comments to the subcommittee.

Executive Director Benard stated that staff and the subcommittee would like to have this complete by the end of the year.

4. Museum Foundation Board of Directors – Review of Process for Appointments
Executive Director Benard stated that this document was created to start a dialogue with the Finance Subcommittee. President Kelly suggested that staff start incorporating the commissioners input into the process to fill open seats after the policy is in place.
5. Resident Concern Follow Up – Pool Pass Rates
Executive Director Benard stated that the resident who brought this to our attention was correct, about nonresidents buying passes in a volume discount as opposed to a resident buying a four pass purchase. President Kelly suggested that staff make available a volume book for residents and one for nonresidents at two different rates.

NEW BUSINESS

1. Ordinance No. 2014-08 Approving the Disposal and Sale of Personal Property Owned by the Wheaton Park District

Commissioner Mee moved to approve Ordinance No. 2014-08 Approving the Disposal and Sale of Personal Property Owned by the Wheaton Park District including a 1999 Cushman #1111 – utility vehicle and a 2003 Kawasaki Mule #2550 – utility vehicle. Commissioner Morrill seconded.

Motion passed by roll call vote.

Ayes: Luetkehans, Hodgkinson, Mee, Morrill, Schobel, VanderSchaaf, Kelly

Nays: None

2. Adoption of Amended Wheaton Park District Safety Policy

Commissioner Hodgkinson moved to approve the Adoption of Amended Wheaton Park District Safety Policy and procedures manual for safety and crisis management. Commissioner Morrill seconded.

Commissioner Hodgkinson stated to the rest of the board that the Policy Subcommittee already reviewed this policy and was in agreement with passing it.

Motion passed by roll call vote.

Ayes: Luetkehans, Hodgkinson, Mee, Morrill, Schobel, VanderSchaaf, Kelly

Nays: None

3. Adoption of Amended Athletic Field Use Policy and Fee Structure

Commissioner Mee moved to table the proposed Outdoor Athletic Area Policy. Commissioner Luetkehans seconded. Motion passed by voice vote.

4. Appointment of Speer Financial as Municipal Advisor for the Wheaton Park District

Commissioner Morrill moved to approve the Appointment of Speer Financial as Municipal Advisor for the Wheaton Park District for 2014/2015. Commissioner Schobel seconded.

Commissioner Luetkehans asked when the last time we did an RFP on this. Executive Director Benard replied 2008. Commissioner Luetkehans recommends that we do one since it's been six years. Commissioner VanderSchaaf asked Finance Director Rita Trainor for more information. Trainor stated our bond council recommended that our board approve our municipal advisor. This can be changed at our board's discretion at any time. Trainor stated that nothing is going to change in Speer's services to us. Commissioner Vanderschaaf stated she would like a report on what this designation mandates that whomever we appoint has specific responsibilities to us as our fiduciary. The board would like to know the additional ones as well; Benard said that staff will provide a memo for the next agenda.

Motion passed by roll call vote.

Ayes: Luetkehans, Hodgkinson, Mee, Morrill, Schobel, VanderSchaaf, Kelly

Nays: None

5. Approval for Commissioner Attendance to the National Recreation and Parks Association Educational Conference and Exposition in Charlotte North Carolina October 14-17, 2014 at a cost not to exceed \$2,300 per Commissioner

Commissioner Morrill moved to approve the Commissioner Attendance to the National Recreation and Parks Association Educational Conference and Exposition in Charlotte North Carolina October 14-17, 2014 at a cost not to exceed \$2,300 per Commissioner for three commissioners to attend. Commissioner Luetkehans seconded.

Commissioner VanderSchaaf asked which three commissioners were attending. Benard stated it was Mee, Morrill and Schobel.

Motion passed by roll call vote.

Ayes: Luetkehans, Hodgkinson, Mee, Morrill, Schobel, VanderSchaaf, Kelly

Nays: None

6. Elliot Lake Shoreline Restoration Project Bid Results and Recommendation
Commissioner Mee moved to approve a contract with the low bidder EnCap in the amount of \$539,546 for repair of the berm, dewatering the lake, reshaping the shoreline, installation of a rock toe at the water edge, rock outcroppings, native plantings, and three years of maintenance to establish the plantings. Commissioner Schobel seconded.

President Kelly stated that the district will have to spend additional money repairing parking lot damage when the project is completed.

Motion passed by roll call vote.

Ayes: Luetkehans, Hodgkinson, Mee, Morrill, Schobel, VanderSchaaf, Kelly

Nays: None

7. Athletic Field Naming Recommendation

Commissioner Morrill moved to Approve the naming Atten Park field #17 The Ron Elenbass Field. Commissioner Schobel seconded. Motion passed by voice vote.

Commissioner Morrill moved to approve naming the indoor synthetic turf gymnasium the Jerry Champion Fajkus Field. Commissioner Luetkehans seconded. Motion passed by voice vote.

Commissioner Morrill thanked Ron Elenbass for volunteering for the park district for 50 years as the Equipment Manager. He also thanked Jerry Fajkus for starting the park district soccer program in 1973. Morrill wanted everyone to know what wonderful things these men did for the park district's athletic programs. Naming ceremonies will be held at future date.

- **REPORTS FROM STAFF**

Executive Director Benard stated that staff will be providing a draft of the strategic plan in September. He would like a subcommittee for this. Commissioner Morrill and Commissioner Hodgkinson volunteered.

Commissioner Schobel asked Director of Special Facilities Andy Bendy how many trees have been removed at Arrowhead. Bendy replied that 70 of the 200 that are scheduled have already been removed. 43 of those have been replaced already. Superintendent of Horticulture Deb Seymour stated that 450 will be removed from the districts parks, 39 have been replaced so far.

Commissioner Morrill congratulated Cosley Zoo on increasing their revenue. He congratulated Wendy Russell on exceeding expectations on the Ellis audit,

Commissioner VanderSchaaf stated she would like to see a report from Executive Director Benard on servicing ATM's at Arrowhead.

Commissioner Mee congratulated Benard and staff on the Cosley Classic and Brew Fest, they were both well attended. Commissioner Mee asked Staff what the reason for the decline in revenue at the pools were for the last few years. Commissioner Morrill and

Schobel both thought it was a combination of weather and that the pool is getting older and is maybe not as attractive to patrons as it used to be. Staff agreed.

Commissioner Hodgkinson congratulated the Museum staff for providing such educational and diverse programs. She also congratulated Director of Marketing Margie Wilhelmi on the groupings for Clocktower. She congratulated Development Director Sarah O'Donnell on the National Endowment Grant.

Commissioner Luetkehans asked what we are doing with the land at Clocktower. Benard stated we will update the facility after our new lease with the county is signed. President Kelly recommended that staff put this expense in the 2015 budget.

ADJOURNMENT

At 7:53 p.m., Commissioner Morrill moved to adjourn the meeting. Commissioner Hodgkinson seconded. Motion passed by voice vote.