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## PROJECT MEMORANDUM

Project: Wheaton Park District  
Community Center  
Building Automation System  
Project No.: 5202  
Written By: Mark J. Goedjen, P.E.  
Date: November 11, 2025

To: Mr. Steve Hinchee  
Wheaton Park District  
1000 Manchester Rd.  
Wheaton, IL 60187

Purpose: Change Order No.1

Note: The following items shall be recorded as part of the above project record and acted upon as noted unless we are promptly directed to proceed otherwise.

Please find attached proposed Change Order No. 1. The Precision Control Systems of Chicago, Inc. cost add of \$5,764.00 to replace the PLC control card for the existing TOXALERT TOX-REFRIG refrigerant monitor leak detection system is acceptable to Berg Engineering Consultants, Ltd. A new PLC control card is needed but not indicated on the contract documents, to accommodate the new model TOXREFRIG-IR refrigerant sensor that is shown on Drawing M-1.

If this Change Order No. 1 request is acceptable to the Wheaton Park District please forward on to parties indicated for signatures.

Attachments: Change Order No.1

End of Project Memorandum

**WHEATON PARK DISTRICT CHANGE ORDER**

**Project:** Wheaton Park District Community Center Building Automation      **Change Order No.:** 1

**To:** Precision Control Systems of Chicago, Inc.      **Change Order Date:** 11 /11/2025

**Attn:** William Gushurst  
1980 University Lane      **Contract Date:** 10/20/2025  
Lisle, IL 60532

**Contract For:** Building Automation System  
Community Center

**You are directed to make the following changes in this Contract:**

Replace PLC control card for the existing TOXALERT TOX-REFRIG refrigerant monitor leak detection system. A new PLC control card is needed but not indicated on the contract documents, to accommodate the new model TOXREFRIG-IR refrigerant sensor that is shown on Drawing M-1.

**Add to the Contract Dollars and cents.**

**\$5,764.00**

The original Contract Sum was .....	\$	135,500.00
Net Change by previous Change Orders .....	\$	[0.00]
The Contract Sum prior to this Change Order .....	\$	135,500.00
The Contract Sum will be (increased) by this Change Order.....	\$	5,764.00
The new Contract Sum including this Change Order will be .....	\$	141,264.00
The Contract Time will be ((increased/decreased/no change) ) by .....		0
The Date of Completion as of the date of this Change Order therefore is .....		10/16/2026

Wheaton Park District

Precision Control Systems of Chicago, Inc.

**Owner**

**Contractor**

102 East Wesley Street  
Wheaton, IL 60187-5934

1980 University Lane  
Lisle, IL 60532

**Address**

**Address**

Michael Benard

William Gushurst


