

BROADWAY IN CHICAGO GROUP SALES

March 2017

Dear Group Client,

Thank you for your group order for the Chicago engagement of the Broadway musical HAMILTON! Enclosed please find your contract for your group. Please read the contract thoroughly and **if you have any questions or changes you must contact us immediately by phone at 312-977-1710 or by e-mail at groupsales@broadwayinchicago.com.**

Please note that payment for your Group must be made by CHECK, MONEY ORDER OR CERTIFIED CHECK. Made payable to: BROADWAY IN CHICAGO. It should be mailed to Broadway In Chicago, 17 N. State St, Suite 810, Chicago, IL. 60602

Make sure to sign the Yellow Copy of the contract and return with your payment. Payments cannot be processed without the signed Yellow copy. Your payment as indicated on the contract will be due in FULL WITHIN 3 WEEKS. Please make sure to make a note of that date. Payments are non-refundable or transferable. Payment dates also cannot be extended for this production.

In order to insure on-time payments, we highly recommend using Fed Ex or Priority Mail when mailing your payment.

Seats will be released automatically if payment is not received on the due date indicated on the contract.

If you plan on using logos of any kind in material related to your group, you must contact Broadway In Chicago for official logo. All usage must be approved by Broadway In Chicago. Please direct all requests for authorized logos to groupsales@broadwayinchicago.com

Tickets purchased from Broadway In Chicago cannot be resold, transferred or distributed to any broker or any other person or entity for resale. Broadway In Chicago reserves the right to refuse any order and should it come to the attention of Broadway In Chicago management that the ticket purchaser is a ticket broker, all current and future orders will be cancelled without notice or justification of action.

We look forward to seeing you at the theatre!

Thank you,

Linda Flasch

Group Sales Manager

Broadway In Chicago Group Sales

17 North State Street, Suite 810

Chicago, IL 60602

Phone: 312-977-1710 Fax: 312-977-0519

Account 22549584
Group Name Wheaton Park District
Customer Info Laura Bessey
208 W Union
Wheaton, IL 60187

Contract Number 174438

Date Ordered 2-27-17

Processed By Ryan

Phone (630) 510-5032

Email lbessey@wheatonparks.org

Fax

Group Order

Show	Performance Date	Time	Venue	# of Seats	Price Per Seat	Total
Hamilton	Wed, Sep 20, 2017	1:30 PM	The PrivateBank Theatre	50	\$190.00	\$9,500.00

Please sign and return the yellow copy with your deposit made payable to:

Broadway In Chicago

* Please enclose a separate check for each individual contract.

*cdl \$8.00
2d*

Total Seats	50
Handling Fee	\$400.00
Grand Total	\$9,900.00

Amount Due	4/26/2017	\$9,900.00
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** IMPORTANT: PLEASE READ CAREFULLY **

- * Reservations are not guaranteed until receipt of non-refundable deposit. Ticket price is based on number of tickets ordered. A reduction in number of tickets may result in a higher price.
- * Payment is due on or before invoice due date indicated above. Reservations cannot be guaranteed if payment is late.
- * **ONCE PAYMENT IS RECEIVED, TICKET ORDER IS FINAL - NO SUBSTITUTIONS, EXCHANGES OR REFUNDS.**
- * All orders are subject to the terms and conditions listed on the reverse side of this agreement. If you are unable to meet the terms of this agreement, please contact us immediately. We reserve the right to cancel this agreement if payment is not received as scheduled.

FOR TICKET OFFICE USE ONLY

Deposit Received _____

Amt Inclosed _____

Date Processed _____

Date Balanced Received _____

Date Tickets Mailed _____

Terms of Contract

1. A group sales contract is available only to a group containing twenty (20) or more individuals requesting tickets for the same performance.
2. **All Groups of 20 or more** will require a full payment within three (3) weeks of customer's receipt of contract as determined by Theatre records.
3. **Please note multiple individual checks are not accepted for group payments.**
4. If the Group fails to make any payment when due, all tickets may be released by the Theatre for public sale. The Theatre may retain, as liquidated damages for the Group's breach of this agreement, all monies paid by the group to the Theatre hereunder.
5. Paid tickets will not be released and mailed until 45 days prior to the performance date by priority mail. Any other method of delivery requires special arrangement with the Theatre and the Group agrees to be responsible for any additional charges in connection therewith. The group assumes no responsibility for tickets lost or stolen while en route to the Group.
6. The group may not cancel or exchange tickets once any payment has been received. No reservation is guaranteed until payment is received. No other verbal or written representations regarding the above are valid.
7. All group sales are subject to ticket availability. The Group understands and accepts that the priority of seat location assignments will vary by attraction, date and circumstances, and shall be sole discretion of the theatre. The Group agrees that this is a fair and equitable arrangement.
8. **Ticket prices are based on the number of tickets ordered. Any reduction in number of tickets ordered may result in a higher ticket price and/or additional per ticket handling charge. Seat locations released due to reduction in group size may be determined by Broadway In Chicago.**
9. In the event that a scheduled performance is canceled for any reason, payment will be refunded in full or reservations may be transferred to another performance if tickets are available and the group is in agreement. In the case of inclement weather, it is our policy to fulfill the scheduled performance obligations. The Group agrees that should a performance be canceled, the Theatre shall not be liable for any damages in excess of the amount actually paid for tickets under this Group Sales Contract and that the theatre shall not be liable for any other damages incurred by the Group or any of its members resulting from changes in the show date, time of performance or ticket prices, whether or not the Group attends the performance.
10. No tickets purchased pursuant to this Group Sales Contract may be resold for any amount other than the price printed on each ticket without the express written permission of the Theatre. Tickets acquired hereunder may not be resold, transferred or distributed to any ticket broker or any other person or entity for resale. The Theatre reserves the right to deny admission to any person seeking admission with a ticket obtained in violation of the terms of this paragraph. The theatre further reserves the right to seek recovery from the group for all damages incurred by the Theatre as a result if any breach of this paragraph together with attorney's fees and other reasonable expenses incurred by the theatre in collecting such damages. However, in no event shall the amount of damages be less than five (5) times the price printed on the face of each ticket obtained in violation of the terms of this paragraph. Should it come to the attention of the Theatre management that anyone in the group is a ticket broker, all current and future orders may be canceled without notice or justification of action.
11. Any advertising by the Group relating to the purchase of tickets under this Group Sales Contract is subject to the express written approval of the Theatre. In the event of any unauthorized advertising, the order may be canceled without notice at the sole discretion of the Theatre.
12. No order will be accepted unless this Group Sales Contract has been executed by an officer of the Group. Payment of the deposit and/or execution of this Group Sales Contract indicates that the undersigned has received a copy of the Group Sales Contract and understands and accepts the terms and conditions contained herein.
13. **This constitutes approval for use of all contact information including: address, phone, fax and e-mail in connection with this contract regarding this booking, future Broadway In Chicago or sponsor / partner related advertising.**
14. This contract constitutes the entire agreement between the parties. There are no other oral representations or understandings modifying any of the terms of this agreement. The terms of this agreement can be altered only with the written consent of the Theatre.
15. Theatre reserves the right, in its sole discretion, to refuse to take group sales orders from any group or individual for any reason whatsoever, subject to applicable law.

ACCEPTED:

Michael Benard
Print Name

[Signature]
Signature

mbenard@wheatonparks.org
E-mail Address

4/10/17
Date