

January 18, 2013

Joetta Fields Sr. Manager Chicago Tribune 777 W. Chicago Avenue Chicago, IL 60654

Dear Joetta,

The Wheaton Park District Board of Commissioners has accepted the Chicago Tribune base bid for the Program Guide Delivery for 2013. The total bid approved is \$31,350.00. No other bids were received for consideration.

Enclosed is the signed agreement for your records. Prior to work starting, the following documents also need to be sent to the Wheaton Park District. Please fax and mail the following items to my attention.

- All required certificates of insurance and endorsements as set forth in Owner's specifications;
   and
- All required bonds as set forth in Attachment "G" Insurance and Indemnity Requirements and a Performance Bond in the amount of 110% of the contract.

Your bid surety will be returned when the above items have been received and the contract has been signed. Please fax and mail these items as soon as possible so the work can be scheduled and coordinated. Fax number is 630.665.3779.

I am looking forward to working with you on this project. Please feel free to contact me if you have any questions.

Respectfully,

Margie Wilhelmi

**Director of Marketing** 

Encl: Bid summary, agreement

## Attachment "F"

## PROGRAM GUIDE DELIVERY SERVICES AGREEMENT

THIS AGREEMENT (the "Agreement") is entered into this 1st day of January 2014, between the Wheaton Park District, an Illinois unit of local government, with its main offices located at 102 East Wesley Street, Illinois, 60187 (hereinafter referred to as the "Park District") and <u>Otherato Trubure</u>, a <u>corporator</u>, with its principal place of business located at 111 w Critches (hereinafter referred to as "Vendor") (collectively referred to as the "Parties").

In exchange for good and valuable consideration, the receipt and sufficiency of which is hereby expressly acknowledged, the Parties hereby agree as follows:

## 1. Delivery Services.

The Park District hereby hires Vendor, and Vendor hereby agrees to provide all services described in the Wheaton Park District's Invitation for Bid, Program Guide Home Delivery Services, dated January 1, 2014 (hereinafter referred to as the "Services"), upon the terms and conditions set forth in the Contract Documents (hereinafter defined).

## 2. Contract Documents.

The Contract Documents consist of this Agreement between the Park District and Vendor, the Wheaton Park District's Invitation for Bid, Program Guide Home Delivery Services, dated January 1, 2014, and all the documents contained therein, and the completed Bid Form from Vendor dated 12/2/13 (collectively the "Bid Documents"), any addenda issued prior to the execution of this Agreement and any modifications made in writing and endorsed by the Parties after the execution of this Agreement. All of the terms, conditions and specifications contained in the Bid Documents are incorporated herein. In the event of a conflict or inconsistency between the Contract Documents, the terms and conditions of this Agreement shall govern.

## 3. Term.

The term of this Agreement shall be for one (1) year, commencing on January 1, 2014 and expiring on November 4, 2014, unless terminated earlier pursuant to the terms of this Agreement (the "Initial Term"). This Agreement may be renewed by the Park District upon written notice to the Vendor for one (1) additional one (1) year period ("Renewal Term") based on the same terms and conditions. Park District shall provide Vendor its intent to renew the Agreement at least sixty (60) days prior to the expiration of the Initial Term.

## 4. Performance.

Vendor agrees to perform in a good and workmanlike manner and to the best of Vendor's ability, experience, and talents, in accordance with generally-accepted delivery practices in the Greater Chicago area, all of the duties that are described in the Bid Documents or as otherwise required by the express and implicit terms of this Agreement, to the satisfaction of the Park District. Vendor's duties may be specified and modified from time to time by the Park District in writing.

The Park District reserves the right to evaluate Vendor's performance of the Services, its employees and agents and, in the event such Services or performance are not in conformity with the requirements of this Agreement, as determined by the Park District, the Park District shall have the option to terminate this Agreement in accordance with Section 10 of this Agreement. Should the Park District reasonably determine that the performance of an employee or contractor of Vendor is inadequate or that said employee's or contractor's continued presence is in any way inconsistent with the policies and practices of the Park District, Vendor shall remove or reassign said employee or contractor immediately upon receipt of notice from the Park District.

#### 5. Contract Sum.

The Park District agrees to pay Vendor for the proper and timely performance of the Services in strict accordance with the Agreement as follows:

(the "Contract Sum")

## 6. Payment.

Payment shall be made by the Park District to the Vendor upon the Park District's receipt of a monthly invoice itemizing the Services properly performed, as determined by the Park District, for the period covered by the invoice. Payments of all invoices, and any late payment penalties, shall be governed by the Local Government Prompt Payment Act (5 ILCS 505/1 et seq.).

## 7. Changes or Alterations of Services

The Park District reserves the right to alter the specifications contained in the Bid Documents by adding to or deducting from the original number of deliveries as bid without invalidating this Agreement. All such work shall be executed under the original conditions of the original Contract Documents, except for a required extension in time caused by such change or alteration.

All changes or alterations shall be made ONLY when ordered in writing by the Park District, showing all claims for changes in the Contract Sum.

Unless otherwise stated in the Contract Documents, the value of any change shall be determined, in the Park District's sole discretion, by one or more of the following methods: (i) by an approved lump sum; or (ii) by unit prices denoted in the Contract Documents or subsequently agreed upon in writing by the Park District.

## 8. Insurance.

Vendor will procure and maintain during the Initial Term and any Renewal Term the insurance coverages provided in **Attachment G** of the Bid Documents, attached to and incorporated as part of this Agreement by reference.

## 9. Indemnification.

Vendor shall indemnify and hold harmless the Park District, its officers, officials, employees, volunteers and agents in accordance with **Attachment G** of the Bid Documents.

## 10. Termination.

The Park District may terminate this Agreement as follows:

A. The Park District may, at any time, terminate the Agreement in whole or in part for the Park District's convenience and without cause. Termination by the Park District under this section shall be by a notice of termination delivered to the Vendor specifying the extent of the termination and the effective date. Upon receipt of a notice of termination, the Vendor shall immediately, in accordance with instructions from the Park District: (1) cease operation as specified in the notice; (2) place no further orders; (3) enter into no

further subcontracts for materials, labors, services or facilities except as necessary to complete continued portions of the Services; (4) terminate all subcontracts and orders to the extent they relate to the Services terminated; (5) proceed to complete the performance of Services not terminated; and, (6) take actions that may be necessary or that the Park District may direct, for the protection and preservation of the terminated Services. The Vendor shall recover payment for approved and properly performed Services completed prior to the effective date of termination. Vendor shall not be entitled to damages or lost profits resulting from termination for convenience under this Section.

- B. If Vendor fails to provide the Services as required in the Contract Documents, or otherwise breaches or defaults under any provision of this Agreement and does not remedy such failure, breach or default within three (3) business days after demand from the Park District to take corrective action, or in the event of repeated or multiple failures or defaults by Vendor, the Park District may terminate this Agreement and enter into an agreement with another Vendor or Vendors to provide the Services. In such event, Park District shall not be liable to Vendor for all or any portion of the Contract Sum, except for the amount attributable to Services properly performed prior to termination of the Agreement. Vendor shall be liable to the Park District and shall pay the Park District promptly upon demand the increased cost to the Park District of obtaining services from the substitute Vendor(s), including, without limitation, the cost of labor and materials associated with the preparation of bid documents, advertising and attorney's fees.
- C. If Vendor is adjudged as bankrupt, or if Vendor makes a general assignment for the benefit of Vendor's creditors, or if a receiver is appointed on account of Vendor's insolvency, or if any provision of the bankruptcy law is invoked by or against Vendor, then notwithstanding any other rights or remedies granted the Park District, the Park District may, without prejudice to any other right or remedy, (i) immediately terminate the retention of Vendor and/or (ii) finish or cause to be finished the Vendor's Services required under this Agreement by whatever method and by whichever persons the Park District deems expedient. In such case, Vendor shall not be entitled to receive any payment until the work and/or services are completed. If the unpaid balance of the Contract Sum exceeds: (1) the expenses of completing the Services, including compensation for additional managerial and administrative services, plus (2) the Park District's losses and damages because of Vendor's default (collectively "Park District Expenses and Damages"), such excess shall be paid to Vendor. If the Park District Expenses and Damages exceed such unpaid balance, Vendor shall pay the difference to the Park District promptly on demand and the Park District may resort to any other rights or remedies the Park District may have by law or under this Agreement.

Upon termination of this Agreement for any reason, the rights and obligations of the Parties shall cease automatically except for the rights and obligations of the Parties accruing but unsatisfied prior to termination.

## 11. No Liability.

The Park District is not responsible or liable for any injury, damages, loss or costs sustained or incurred by any person including, without limitation Vendor's employees, or for any damage to, destruction, theft or misappropriation of any property, relating in any way, directly or indirectly, to Vendor's Services and obligations under this Agreement. The Park District is not liable for acts or omissions of Vendor or any of Vendor's employees, contractor's, agents or other persons purporting to act at the direction or request, on behalf, or with the implied or actual consent, of Vendor.

## 12. Records.

All books, records, reports, accounts, contracts, orders, drafts, documents, files, memoranda, reports, computer programs, and any other information or writings relating in any manner to the Park District's business or patrons, whether prepared by Vendor or otherwise coming into the possession of Vendor, are and shall remain the exclusive property of the Park District and shall be returned immediately to the Park District upon termination of this Agreement or upon the request of the Park District at any time.

## 13. Independent Contractor.

The relationship between Vendor and the Park District is that of an independent contractor. Vendor shall supply all personnel, equipment, materials, and supplies at their own expense. Vendor shall not be deemed to be, nor shall it represent itself as, employees, partners, or joint ventures of the Park District. Vendor is not entitled to workers' compensation benefits or other employee benefits from the Park District and is obligated to directly pay federal and state income tax on money earned under this Agreement.

## 14. No Third Party Beneficiary.

This Agreement is entered into solely for the benefit of the Parties, and nothing in this Agreement is intended, either expressly or impliedly, to provide any right or benefit of any kind whatsoever to any person and entity who is not a party to this Agreement or to acknowledge, establish or impose any legal duty to any third party. Nothing herein shall be construed as an express and/or implied waiver of any common law and/or statutory immunities and/or defenses of the Park District and/or Vendor, and/or any of their respective officials, officers and/or employees.

## 15. Compliance with Laws; Licenses and Permits.

Vendor shall comply with all applicable local, state and federal codes, laws, ordinances, policies, procedures and regulations, including, but not limited to age, minimum wage, workers compensation, sales tax, and equal employment, as applicable. Vendor shall, at its sole cost and obligation, be responsible for obtaining all licenses and permits required to perform its duties under this Agreement.

## 16. Equal Opportunity Policies.

Vendor shall conform to all federal and state laws on equal opportunity and fair employment, and to all rules and regulations now or hereafter issued pursuant thereto, including but not limited to the Illinois Human Rights Act (775 ILCS 5/1-101 et seq. (2006)).

## 17. No Waiver.

The failure of Park District to suspend or terminate Vendor's Services shall not be construed as the Park District's consent to any breach by Vendor and shall not constitute a waiver of any right which Park District may have by virtue of Vendor's actions. The waiver by the Park District of any breach or default under any provisions of this Agreement shall not be deemed to constitute a waiver of such provision for any subsequent breach or default of the same or any other provision.

#### 18. Assignment.

This Agreement is not assignable in whole or in part by Vendor, and any such assignment shall be void without prior written consent of the Park District. Vendor shall not subcontract any of the Services it is required to perform hereunder without the prior written consent of the Park District.

## 19. Notice

All notices required or permitted to be given under this Agreement shall be deemed given when such notice is hand delivered; or when such notice is sent by facsimile transmission provided such transmission together with fax machine generated confirmation of such transmission is also sent on the transmission date to the other Party by United States mail, with postage therewith prepaid; or when such notice is deposited in the United States mail, with postage thereon prepaid, addressed to the other party at the following addresses:

If to the Park District: Wheaton Park District 102 East Wesley Street Wheaton, IL 60187

Attn:

If to Vendor:

## 20. Severability; Choice of Law.

If any part of this Agreement is declared to be invalid by a court of competent jurisdiction, it shall be severable, and the rest of the Parties' obligations under this Agreement shall survive. If a court finds that any provision of this Agreement is invalid or unenforceable, but that by limiting such provision it would become valid or enforceable, then such provision shall be deemed to be written, construed, and enforced as so limited. The Circuit Court of DuPage County, Illinois shall have jurisdiction over any disputes arising under this Agreement, and each of the Parties hereto hereby consents to such court's exercise of jurisdiction.

## 21. Entire Agreement; Modifications and Amendments.

This Agreement contains the entire understanding of the Parties and supersedes all previous verbal and written Agreements. There are no other agreements, representations, or covenants other than those set forth herein. No modification or amendment to this Agreement shall be effective unless in writing and signed by both Parties.

## 22. Headings.

The headings for each paragraph of this Agreement are for convenience and reference purposes only and in no way define, limit or describe the scope or intent of said paragraphs or of this Agreement nor in any way affect this Agreement.

IN WITNESS WHEREOF, the Parties have executed this Agreement as of the date first set forth above.

Vendor

By: Joeth P Fields

Its: Business Development Marray

**Wheaton Park District** 

ву:

Ito Everatur Doset

## Attachment "A"

## **BID PROPOSAL FORM**

(Must be submitted with Bid)
TOTAL ONE (1) YEAR LUMP SUM BID PRICE

**Program Guide Delivery Pricing:** 

Spring 2014: Camps & Aquatics 2014: Summer 2014: Fall 2014: Winter 2015:		
TOTAL LUMP SUM BID FOR 1 YEAR:		
THIPTY ONE THOUS.	AND FIVE HUNDRED	
	nount Written in Words)	
	dCents (in Figures)	
[TOTAL LUMP SUM BID FOR YEAR 2 AND 3]		
	and, and will fully and faithfully comply with these Bid Documents, its dder also hereby certifies that the prices offered were independently other Bidders or potential Bidders.	
Authorized Signature	CHICAGO TRUBUNE	
Authorized Signature	Company's Legal Name	
Joetta P Fields	777 CHICAGO AVE	
Printed Name Address		
Business Development Munaja	CHICAUD, 12 60613	
Title	City, State & Zip Code	
312 222 4548	312 527 8950	
Telephone Number	FAX Number	
Crup Julds		
Authorized Signature E-mail Address	Company E-mail Address	
Accounts Receivable Contact Name: July July		
Acknowledgement of Addendums		
Addendum No Addendum No Addendum No	Dated: Dated: Dated:	

For questions regarding this offer: (If different from above)					
N/A					
Contact Name	Phone Number	Fax Number			
Frank Address					
Email Address		4			
FEDERAL TAXPAYER ID NUMBER:	36 26434	37			
Diddor horoby cort	rifice it is at Proprietor	chin Dartner	chin	Cornoration	/

# Attachment "B" (Must be submitted with Bid)

## REFERENCES

1.	Project Name:	CALDMET CITY PARK D	ISTRICT	
	Date:	2012 - present	Phone:	1108 862 6443
	Contact:	Gene PopA		
2.	Project Name:	Berwyn Park District		
	Date:	2013 - present	Phone:	708 195 2891
	Contact:	CONOR CAHILL		
3.	Project Name:	OAK FOREST PARK DISTRICT		
	Date:	2013 - present	Phone:	708687 7270(118)
	Contact:	STEPHANIE McDONAL	_D	
4.	Project Name:	FREE SHOPPER		
	Date:	2013 Persont	Phone:	RICKEYS G comcost net
	Contact:	RICK Schwartz		

# Attachment "C" (Must be submitted with Bid)

## STATEMENT OF BIDDER'S QUALIFICATIONS

All questions must be answered and the date given must be clear and comprehensive. This statement must be notarized. If necessary, questions may be answered on separate attached sheets. The Bidder may submit any additional information he desires.

Name of Bidder: CHICAGO TRIBUNC	
Permanent main office address: 777 W CHICA	Abo Arc CHICAGO, 14 60654
When organized: 1847	
If a corporation, where incorporated:	
How may years you have been engaged in business:	166 years
General scope of work or products supplies: <u>Publis</u>	HIND + DISTRIBUTION COMPANY
Have you ever failed to complete any work awarded to If so, where and why	o you?
Have you ever defaulted on a contract?	
Give Bank reference:Address Phone:	
Will you, upon request, fill out a detailed financial statement Park District? $\frac{\sqrt{e^{-S}}}{\sqrt{e^{-S}}}$	ement and furnish any other information required by Wheaton
requested by Wheaton Park District in verification of t	any person, firm or corporation to furnish any information he recitals comprising this Statement of Bidder's qualifications.
Dated at CHICAGO TRIBUNE this 2nd	day of Necember , 20 13
	CHICAGO TRABONE.
	Name of Bidder  By Joseph Fields  Title Bosiness Development Manage
State of   LKINIOIS	66
County of	being duly sworn deposes and says that he/she
Title Name	e of organization

And that the answers to the foregoing questions and all statements therein contained are true and correct.

Subscribed and sworn to before me this	211	day of De	ember	20_13
	•	Mu	W/15.	
		Notary Public	13	22.17
My c	ommission expires	0	18	20_1_/

OFFICIAL SEAL
MARIA JOE
NOTARY PUBLIC - STATE OF ILLINOIS
MY COMMISSION EXPIRES:00/18/17

# Attachment "D" (Must be submitted with Bid)

## **VENDOR IDENTIFICATION FORM**

If the bidder is a corporation:	TRIBUNE COMPANY		
in the blader is a corporation.	Name of Corporation		
	1LLI NO 15		
	State in which Incorporated		
Signature of Officer authorized to make this agreement:	Signature of Officer/Printed Name		
	177 W ChiEAOO Are, K 6065 Business Address		
	312 222 6548		
	Telephone Number		
If the bidder is a partnership, fill in the following blanks:	Name of Partnership-List Names		
	Name of Partnership-List Names		
Signature of at least one partner:			
Signature of at least one partiter.	Member of Firm		
	and the second s		
	Business Address		
	Telephone Number		
If the bidder is an individual,			
fill in all the following blanks:	Signature of Individual/Printed Name		
	Business Address		
	-		
	Telephone Number		

# Attachment "E" (Must be submitted with bid)

#### CONTRACTOR COMPLIANCE AND CERTIFICATIONS

Note: The following certifications form an integral part of the Agreement between the Wheaton Park District and the Contractor. Breach by the Contractor of any of the certifications may result in immediate termination of the contractor's services by the Park District.

The Undersigned contractor hereby certifies, affirms and agrees as follows:

- A. Contractor has carefully read and understands the contents, purpose and legal effect of this document as stated above and hereafter in this document. The certifications contained herein are true, complete and correct in all respects.
- Contractor shall abide by and comply with, and in contracts which it has with all persons providing any of the service of Work on this Project on its behalf shall require compliance with, all applicable Federal, State and local laws and rules and regulations included without limitation those relating to 1) fair employment practices, affirmative action, and prohibiting discrimination in employment; 2) workers' compensation; and 3) workplace safety.
- C. To the best of Contractor's knowledge, no officer or employee of Contractor has been convicted of bribery or attempting to bribe an officer or employee of the State of Illinois, or any unit of local government, nor has any officer or employee made an admission of guilt of such conduct which is a matter of record.
- D. Contractor is not barred from bidding on or entering into public contracts due to having been convicted of bid—rigging or bid rotating under paragraphs 33E-3 or 33E-4 of the Illinois Criminal Code. Contractor also certifies that no officers or employees of the Contractor have been so convicted and that Contractor is not the successor company or a new company created by the officers or owners of one so convicted. Contractor further certifies that any such conviction occurring after the date of this certification will be reported to the Wheaton park District, immediately in writing, if it occurs during the bidding process, or otherwise prior to entering into the Contract therewith.
- E. Pursuant to the Illinois Human Rights Act (775 ILCS 5/2-105), Contractor has a written sexual harassment policy that includes, at a minimum, the following information: (i) a statement on the illegality of sexual harassment; (ii) the definition of sexual harassment under State law; (iii) a description of sexual harassment utilizing examples; (iv) the Contractor's internal complaint process including penalties; (v) the legal recourse, investigative and complaint process available through the Illinois Department of Human Rights and Human Rights Commission and directions on how to contact both; and (vi) protection against retaliation as provided by Section 6-101 of the Illinois Human Rights Act. Contractor further certifies that such policy shall remain in full force and effect. A copy of the policy shall be provided to the Illinois Department of Human Rights upon request.
- F. (i) Contractor's bid proposal was made without any connection or common interest in the profits anticipated to be derived from the contract by Contractor with any persons submitting any bid or proposal for the Contract; (ii) the Contract terms are in all respects fair and the Contract will be entered into by Contractor without collusion or fraud; (iii) no official, officer or employee of the Owner has any direct or indirect financial interest in Contractor's bid propos or in Contractor; (iv) the Contractor has not directly or indirectly provided, and shall not directly or indirectly provide, funds or other consideration to any person or entity (including, but not limited to, the Wheaton Park District and the Park District's employees and agents), to procure improperly special or unusual treatment with respect to this Agreement or for the purpose of otherwise improperly

influencing the relationship between the Park district and the Contractor. Additionally, the Contractor shall cause all of its officers, directors, employees, (as the case may be) to comply with the restrictions contained in the preceding sentence.

- G. Contractor knows and understands the Equal Employment Opportunity Clause administered by the Illinois Depart of human Rights, which is incorporated herein by this reference, and agrees to comply with the provisions thereof. Contractor further certifies that Contractor is an "equal opportunity employer" as defined by Section 2000 (e) of Chapter 21, Title 42 of the United States Code Annotated and Executive Orders #11246 and #11375 as amended, which are incorporated herein by this reference.
- H. Contractor is not barred from contracting with the Owner because of any delinquency in the payment of any tax administered by the Illinois Department of Revenue, unless it is being contested. Contractor further certifies that it understands that making a false statement regarding delinquency to taxes is a Class A misdemeanor and, in addition, voids the Contract and allows the Owner, a municipal entity, to recover in a civil action all amounts paid to the Contractor.
- If Contractor has 25 or more employees at the time of letting of the Contract, Contractor knows, understands and acknowledges its obligations under the Illinois Drug Free Workplace Act (30 ILCS 580/1 et seq.) and certifies that it will provide a drug-free workplace by taking the sections required under, and otherwise implementing on a continuing basis, Section 3 of the Drug Free Workplace Act. Contractor further certifies that it has not been debarred and is not ineligible for award of this Contract as the result of a violation of the Illinois Drug Free Workplace Act.

## Attachment "G" INSURANCE AND INDEMNITY REQUIREMENTS

#### **INSURANCE**

Vendor shall obtain insurance of the types and in the amounts listed below.

## A. Commercial General and Umbrella Liability Insurance

Vendor shall maintain commercial general liability (CGL) and, if necessary, commercial umbrella insurance with a limit of not less than \$1,000,000 each occurrence. If such CGL insurance contains a general aggregate limit, it shall apply separately to this project/location.

CGL insurance shall be written on Insurance Services Office (ISO) occurrence form CG 00 01 10 93, or a substitute form providing equivalent coverage, and shall cover liability arising from premises, operations, independent contractors, products-completed operations, personal injury and advertising injury, and liability assumed under an insured contract (including the tort liability of another assumed in a business contract).

The Park District shall be included as an insured under the CGL, using ISO additional insured endorsement CG 20 26 or a substitute providing equivalent coverage, and under the commercial umbrella, if any. This insurance shall apply as primary insurance with respect to any other insurance or self-insurance afforded to the Park District.

## B. Business Auto and Umbrella Liability Insurance

Vendor shall maintain business auto liability and, if necessary, commercial umbrella liability insurance with a limit of not less than \$1,000,000 each accident. Such insurance shall cover liability arising out of any auto including owned, hired and non-owned autos.

Business auto insurance shall be written on Insurance Services Office (ISO) form CA 00 01, CA 00 05, CA 00 12, CA 00 20, or a substitute form providing equivalent liability coverage. If necessary, the policy shall be endorsed to provide contractual liability coverage equivalent to that provided in the 1990 and later editions of CA 00 01.

## C. Workers Compensation Insurance

Vendor shall maintain workers compensation and employers liability insurance. The commercial umbrella and/or employers liability limits shall not be less than \$1,000,000 each accident for bodily injury by accident or \$1,000,000 each employee for bodily injury by disease.

If the Park District has not been included as an insured under the CGL using ISO additional insured endorsement CG 20 26 under the Commercial General and Umbrella Liability Insurance required in this Agreement, Vendor waives all rights against the Park District and its officers, officials, employees, volunteers and agents for recovery of damages arising out of or incident to Vendor's work.

## D. General Insurance Provisions

## (1) Evidence of Insurance

Prior to beginning the Services, Vendor shall furnish the Park District with a certificate(s) of insurance and applicable policy endorsement(s), executed by a duly authorized representative of each insurer, showing compliance with the insurance requirements set forth above.

All certificates shall provide for 30 days written notice to the Park District prior to the cancellation or material change of any insurance referred to therein. Written notice to the Park District shall be by certified mail, return receipt requested.

Failure of the Park District to demand such certificate, endorsement or other evidence of full compliance with these insurance requirements or failure of the Park District to identify a deficiency from evidence that is provided shall not be construed as a waiver of Vendor's obligation to maintain such insurance.

The Park District shall have the right, but not the obligation, of prohibiting Vendor from beginning work until such certificates or other evidence that insurance has been placed in complete compliance with these requirements is received and approved by the Park District.

Failure to maintain the required insurance may result in termination of this Agreement at the Park District's option.

Vendor shall provide certified copies of all insurance policies required above within 10 days of the Park District's written request for said copies.

## (2) Acceptability of Insurers

For insurance companies which obtain a rating from A.M. Best, that rating should be no less than A VII using the most recent edition of the A.M. Best's Key Rating Guide. If the Best's rating is less than A VII or a Best's rating is not obtained, the Park District has the right to reject insurance written by an insurer it deems unacceptable.

## (3) Cross-Liability Coverage

If Vendor's liability policies do not contain the standard ISO separation of insureds provision, or a substantially similar clause, they shall be endorsed to provide cross-liability coverage.

## (4) Deductibles and Self-Insured Retentions

Any deductibles or self-insured retentions must be declared to the Park District. At the option of the Park District, Vendor may be asked to eliminate such deductibles or self-insured retentions as respects the Park District, its officers, officials, employees, volunteers and agents or required to procure a bond guaranteeing payment of losses and other related costs including but not limited to investigations, claim administration and defense expenses.

## (5) Subcontractors

Vendor shall cause each subcontractor employed by Vendor to purchase and maintain insurance of the type specified above. When requested by the Park District, Vendor shall furnish copies of certificates of insurance evidencing coverage for each subcontractor.

## **INDEMNIFICATION**

Vendor shall indemnify and hold harmless the Park District and its officers, officials, employees, volunteers and agents from and against all claims, damages, losses and expenses, including but not limited to legal fees (attorneys' and paralegals' fees and court costs), arising out of or resulting from the performance of Vendor's Services under this Agreement, provided that any such claim, damage, loss or expense (i) is attributable to bodily injury, sickness, disease or death, or injury to or destruction of tangible property, including the loss of use therefrom, and (ii) is caused in whole or in part by any wrongful or negligent act or omission of Vendor, any subcontractor, anyone directly or indirectly employed by any of them or anyone for whose acts any of them may be liable, except to the extent it is solely caused in part by a party indemnified hereunder. Such obligation shall not be construed to negate, abridge, or

otherwise reduce any other right or obligation of indemnity which would otherwise exist as to any party or person described in this Paragraph. Vendor shall similarly protect, indemnify and hold and save harmless the Park District, its officers, officials, employees, volunteers and agents against and from any and all claims, costs, causes, actions and expenses including but not limited to legal fees, incurred by reason of Vendor's breach of any of its obligations under, or Vendor's default of, any provision of the Agreement.

1 - Sec. of .