



February 25, 2013

Mr. Rob Sperl
Director of Planning
Wheaton Park District
1000 Manchester Road
Wheaton, IL 60187

Re: Additional Services Proposal
Hubble Middle School Site Redevelopment
Central Park Athletic Field Redesign and Permitting
Wheaton, Illinois

Dear Mr. Sperl:

On behalf of V3 Companies, Ltd. (V3), we are pleased to submit this proposal for professional engineering services for the above referenced project. If you find this proposal to be acceptable, the executed copies of this letter, along with the Billing Rate Schedule attached hereto, shall constitute an agreement for additional services on this project. These services will be provided under the terms and conditions of our original consulting agreement for the project.

I. Introduction

It is our understanding that the Wheaton Park District would like to revise the proposed grading and drainage design for the Central Park – Hubble Athletic Fields. The current grading and drainage design for the athletic fields was based on Concept Plan 2 provided by the Wheaton Park District, and it has been requested that the design be revised based on Concept Plan 3B (attached). The current grading and drainage design for this area is reflected on the approved Final Engineering Plans for Mass Grading and Stormwater Management Improvements prepared for Bradford Real Estate Services. The proposed revisions to the grading and drainage design will require modifications to these approved plans, revisions to the stormwater management reports and calculations, and updated approvals and permits through DuPage County, the Illinois Department of Natural Resources – Office of Water Resources (IDNR-OWR), and the City of Wheaton. The scope of services for the proposed redesign will be broken into two parts. Part One will consist of a Conceptual Study to determine the feasibility of the redesign, and Part Two will consist of the final engineering revisions, reports and permitting services required for final approvals.

II. Scope of Services

A. Part One: Conceptual Study

1. Perform a due diligence investigation to determine the feasibility of revising the proposed grading and drainage for the athletic field area to accommodate the layout of proposed Athletic Field Concept 3B.

2. Contact and/or meet with IDNR-OWR, DuPage County and the City of Wheaton to determine the feasibility, process and anticipated timing of modifying the existing permits for the approved grading and drainage design of the athletic field area.
3. Prepare a Preliminary Grading and Drainage Plan for the athletic field area based on the layout of Athletic Field Concept 3B.
4. Review the Preliminary Grading and Drainage Plan with the Wheaton Park District and modify one time based on their comments.
5. Analyze the revised grading to confirm that floodplain compensatory storage requirements, including incremental storage requirements, can be met with the revised grading and drainage plan.
6. Review the locations of existing utility structures within the athletic field area, and determine the feasibility of moving or burying any structures that may fall within the proposed athletic field playing area. Meet with the City of Wheaton Engineering Department to review and discuss.
7. Prepare a Preliminary Schedule for the design and permitting process associated with the proposed modifications for use by the Wheaton Park District in determining whether to move forward with the proposed redesign.
8. Provide an estimate of the review and permitting fees of the regulatory agencies from which approval is required.

B. Part Two: Final Engineering & Permitting

1. Revise the final grading and drainage design for the athletic field area to accommodate the layout of Athletic Field Concept 3B. The revisions will be incorporated into the Final Engineering Plans for Mass Grading and Stormwater Management Improvements.
2. Revise the Final Stormwater Management Report for the project based on the revised grading and drainage design, including the floodplain compensatory storage calculations and cross sections.
3. Where possible, modify existing utility structures in the athletic field area by either relocating or burying them so they do not fall within the proposed playing surface.
4. Submit the revised plans, calculations and reports for review and approval by IDNR-OWR, DuPage County, and the City of Wheaton and revise one time based on their comments.
5. Prepare an Engineer's Opinion of Probable Construction Cost that quantifies the difference in cost, if any, between the originally approved design and the revised design for the athletic field area.

III. Extent of Agreement

This agreement is for the specific scope of services detailed above. If additional tasks are required, those services will be the subject of a separate additional services agreement. Furthermore, this agreement does not include services for:

- Surveying services of any kind;
- Structural engineering services of any kind including the design of site retaining walls, stairs, foundations and other structural components.
- Analysis of downstream sewer systems to determine and/or verify capacity.
- Permitting services through any agency other than IDNR-OWR, DuPage County, and the City of Wheaton.
- Services related to NPDES permitting or Stormwater Pollution Prevention Plans. It is assumed that these services are part of the overall development and are not being provided separately for the Park District.
- Landscaping, irrigation, or geotechnical design or consulting services.
- Gas, electric, CATV, telephone and/or other “dry utility” design or coordination services, including relocation of “dry” utility lines if necessary.
- Construction administration, construction engineering services, construction staking, or post construction services for as-built surveys.

IV. Compensation

For the aforementioned Scope of Services, V3 shall be paid a fee based on the actual hours expended multiplied by V3's 2013 Billing Rate Schedule attached hereto. The estimated fees noted below will not be exceeded without prior written approval of the Wheaton Park District. Professional services fees noted below do not include review and permitting fees from the regulatory agencies, which will be paid for by Client.

Part One – Conceptual Study: Hourly not to exceed fee of \$4,500.

Part Two – Final Engineering & Permitting: Hourly not to exceed fee of \$9,500.

V3 shall be compensated for 110% of reimbursable expenses such as printing, postage, messenger service, travel and other similar, project-related items. If Additional Services are required, V3 shall be paid a fee based on the actual hours expended multiplied by V3's Billing Rate Schedule attached hereto or other negotiated fee. No additional services will be performed without prior written approval from the CLIENT.

The Client will be invoiced monthly for professional services and reimbursable expenses. The above financial arrangements are on the basis of prompt payment of invoices and the orderly and continuous progress of the project.

V. Miscellaneous Contractual Items

V3 will initiate its services promptly upon receipt of the CLIENT's acceptance of this proposal. If there are protracted delays for reasons beyond V3's control, an equitable adjustment of the above-noted compensation shall be negotiated taking into

consideration the impact of such delay on the pay scales applicable to the period when V3's services are, in fact, being rendered.

If the CLIENT or other interested parties request design data in electronic format, V3 shall be indemnified from any claims arising out of the accuracy, misuse or reuse by others of the data delivered in electronic form.

VI. Summary

This additional services agreement, together with the Billing Rate Schedule attached hereto, represents the entire understanding between the CLIENT and V3. If the terms of this agreement are found to be satisfactory, please sign this agreement in the space provided and return one signed copy to our office. Receipt of the signed authorization will serve as our Notice to Proceed for this work.

We appreciate the opportunity to present this proposal and look forward to working with you on this assignment.

Sincerely,
V3 COMPANIES, LTD.



John R. Brown, P.E.
Senior Project Manager



Theodore E. Feenstra, Jr., P.E., LEED AP
Director of Land Development

Accepted for:
WHEATON PARK DISTRICT


BY:  _____

TITLE: Executive Director

DATE: 2/26/13

Attachments: Central Park - Hubble Athletic Fields Concept 3B
V3 2013 Billing Rate Schedule

- Det proceed if within
approved
- team for contract

4/4/13 Second phase Approved
March 20, 2013 by Board of
Commissioners 

Central Park/ Hubble Athletic Fields Concept Plan 3



SCALE 1" = 80'

Field	Bases	Outfield
Ball Field	70'	225' to 235'
Multi Purpose Field	350' x 225'	





V3 COMPANIES BILLING RATE SCHEDULE

(Rates effective January 1, 2013 through December 31, 2013)

<u>Description</u>	<u>Hourly Rate</u>
Principal	200.00
Division Director	200.00
Operations Director	175.00
Senior Project Manager	175.00
Superintendent	160.00
Senior Resident Engineer	150.00
Senior Estimator	150.00
Resident Engineer	135.00
Project Manager	135.00
Senior Ecologist	135.00
Project Engineer	110.00
Senior Technician	105.00
Project Surveyor III	105.00
Project Scientist	100.00
Assistant Resident Engineer	100.00
Engineer III	100.00
Scientist III	100.00
Engineer I/II	90.00
Scientist I/II	90.00
Technician III	90.00
Project Surveyor I/II	90.00
Field Ecologist	80.00
Technician I/II	75.00
Administration	60.00
Survey Crew*	160.00

*Time is charged portal to portal