

Grant Conditions and Agreement

Listed below are the conditions which must be adhered to in the use of any grant by The DuPage Community Foundation, 104 E. Roosevelt Road, Suite 204, Wheaton, IL 60187.

Use of Funds

The funds provided pursuant to this grant and any income earned thereon may be spent only in accordance with the provisions of your funding request and budget as submitted to the Foundation and as outlined in the grant award letter. The program is subject to modification only with the Foundation's prior written approval.

No funds provided by the Foundation may be used for any political campaign or to support attempts to influence legislation of any governmental body other than through making available the results of non-partisan analysis, study and research.

Any grant funds or income earned thereon not expended for purposes of the grant must be returned.

Fiscal Responsibility

Kiwanis Club of Wheaton Charitable Foundation is responsible for the expenditure of funds and for maintaining adequate supporting records consistent with generally accepted accounting principles.

Reporting Requirements

Upon completion of the program/project, or May 1, 2015, whichever comes first, Kiwanis Club of Wheaton Charitable Foundation will furnish the Foundation with a final report. The final report will include a description of the program progress, the results achieved, future plans and a complete financial statement. Such report shall supply sufficient information as necessary for the Foundation to determine that the grant is being used for the purposes intended and for the Foundation to fulfill its own public reporting responsibilities. The final report must be completed and filed with the Foundation by the due date in order for Kiwanis Club of Wheaton Charitable Foundation to apply for and be considered for future grants. If Kiwanis Club of Wheaton Charitable Foundation applies for a grant in March 2015 but has not yet completed the project, an interim report may be completed and included with the application.

Publicity

As the community foundation in DuPage County, the Foundation has special challenges and responsibilities. We are a public foundation and the public expects to be regularly informed of the use of the Foundation's funds. We are also the community's endowment and are dependent upon the continued flow of donations from friends in the community. Therefore, we ask that you mention the Foundation, where possible, in press releases, programs, announcements, feature stories, and print materials produced in conjunction with the grant, and that in your public information you highlight your connection with The DuPage Community Foundation. It is a very positive way you can support the work of the Foundation. Please clear all print references to the Foundation in advance with our office.

ACCEPTANCE

Payment of this grant will be made after receipt by the Foundation of the executed copy of this form acknowledging both the terms of this grant and the grant conditions as set forth above in this agreement and in the award letter.

We agree to notify The DuPage Community Foundation immediately should there be any change in or challenge to the organization's tax status.

For Kiwanis Club of Wheaton Charitable Foundation

Cindy Keck

Print or Type Name

Cindy Keck

Signature

Vice President

Title (Executive Director or Board President)

5.30.2014

Date